



AGENDA
CITY OF GLENWOOD SPRINGS
SPECIAL CITY COUNCIL MEETING
NOVEMBER 6, 2024
101 W. 8TH STREET
4:00 PM

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*

The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ATTENTION: To ensure your written comments are included in the City Council packet, public comments must be received by 5:30 p.m. (closing time of City Hall) on the day before City Council meetings. Comments may be submitted to ryan.muse@cogs.us or delivered to the City Clerk's Office at 101 W. 8th Street.

Written comments may be submitted after this deadline and will be shared via email to City Council but are not guaranteed to make it into the meeting packet. Submit comments at any time directly to City Council via email at citycouncil@cogs.us.

SPECIAL CITY COUNCIL MEETING

ZOOM LINK

<https://us02web.zoom.us/j/81466860023>

- | | | |
|---------|--|--------------------------|
| 4:00 pm | 1. Roll Call | |
| 4:05 pm | 2. Applicant Interviews | Information/Discussion |
| 20 min | A. Melissa Stevens | |
| 20 min | B. Nathan Klingenstein | |
| 20 min | C. Ray Schmahl | |
| 10 min | D. Short Break | |
| 20 min | E. Matthew Simms | |
| 20 min | F. Connie Geiman | |
| 20 min | G. Amy Connerton | |
| 10 min | H. Short Break | |
| 20 min | I. James Franks | |
| | 3. Break to get dinner | |
| | 4. Action regarding appointment of the new At Large City Councilor | Discussion and/or Action |
| | 5. Adjournment | |

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From: noreply@civicplus.com
To: [Ryan M. Muse](#); [Bryana Starbuck](#); [Danyelle Rigli](#); [Steve Boyd](#)
Subject: Online Form Submittal: Application for City of Glenwood Springs City Council Appointed Position
Date: Wednesday, October 23, 2024 4:46:16 PM

Application for City of Glenwood Springs City Council Appointed Position

Instructions and Information

Applications will be taken until close of business on Wednesday, October 23, 2024. Interviews will be scheduled for Wednesday, November 6, 2024.

Applications may also be submitted to the Glenwood Springs City Clerk either by:

- mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
- e-mail to: ryan.muse@cogs.us;
- or fax to: 970-945-5023.

[Download PDF of the City Council Application Form >>](#)

Applicant Name	Melissa Stevens
Email Address	
Home Address	
Mailing Address (if different than home)	Field not completed.
Home Phone Number	
Work Phone Number	Field not completed.
Cell Phone Number	
Fax Number	Field not completed.
Occupation	finance
Membership Qualification	Applicant has been a registered elector and has resided within Glenwood Springs for one-year preceding appointment., Applicant is not a salaried employee of the City of Glenwood Springs., Applicant does not hold and will not hold any other municipal public office during tenure of Council appointment.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Why do you want this position?

I want the chance to serve on the Glenwood Springs City Council because of my desire to improve my community with my time and skill set. I moved here with my daughter, who has Down syndrome, because I loved the strong small town community vibe it offers. The locals are welcoming and have embraced my daughter. She works in the community and has made lots of wonderful connections and friendships.

How do you think your previous experience will help you in this position?

I have lived in ten states & traveled extensively. I want Glenwood Springs to stay at its core, Glenwood Springs. I do not want it to morph into just another western slope town. However, this requires diligence and a willingness to adapt to changing economic and cultural changes. With my background in economics, finance, and my experience in residing in ten states, I know I have a lot of knowledge and skills to offer. Plus, I have a pragmatic, common sense that has served me well over the years.

What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

Housing is at the top of this list. I am concerned it appears that Glenwood Springs only builds apartment buildings or developments with 5 acre lots for houses. Where are the townhomes? Why are there no patio homes or zero lot line homes? Why is there not mixed use where you see the apartments above the retail locations to lessen the footprint of the retail shops, while providing housing for say firefighters and police? Why is it that only teachers are discussed when talking about affordable housing? I do not need to tell you this takes coordination with the various government agencies and private sector. I am very good at connecting people.

My other concern is for people with developmental disabilities. Where is the housing for that part of our citizens? Mental health services are also needed. I have worked with a lot of nonprofits and would love to use that background to help Glenwood Springs.

Upload Letter of Interest



Upload Resume



Form Submission Confirmation

Applications will be taken until close of business on Wednesday, October 23, 2024.

Interviews will be scheduled for Wednesday, November 6, 2024.

For questions, contact City Clerk Ryan Muse at 970-384-6406 or ryan.muse@cogs.us.

Melissa Stevens



Attention City Council members of Glenwood Springs,

My Name is Melissa Stevens and I would like to briefly discuss the position of City Council of Member Glenwood Springs.

I am very passionate about my family and the community where I decided to move myself and my youngest daughter, who happens to have Down syndrome.

Skimming my resume, you can see I have extensive background in the US & international capital markets. I also have a passion for economics, community service and a group in our population who has limited representation. Having a daughter with intellectual disability and getting to know hundreds more of others and their families, has opened my eyes and heart to what is needed in a strong community. Whether you are typical or not, everyone needs a strong community to lean on.

I will not reiterate my answers to the three questions, I think that gives a good overview of my thoughts and intentions.

Thanks for the consideration & have a wonderful day.

Best Regards,
Melissa Stevens

Melissa Stevens

Glenwood Springs, CO 81601

Professional Qualities

Customer-centered philosophy	Effective time manager
Analytical problem solver	Broad interpersonal skills
Outgoing & energetic collaborator	Detail oriented
Innovative contributor	Flexible & adaptive
Agile multi-tasker	Conscientious & considerate colleague

Experience

MelTech2000 - Present · Glenwood Springs, CO
Owner, Financial Investment Strategies Company

- Financial analyst and research services specializing in global futures, cryptocurrency, fixed income & equity markets.
- Identified market trend detailed point analysis for client trade execution
- Client base includes banking, wealth investment management firms, and large-scale individual speculators

UBS May 1997 - Jul 2000 · Chicago, IL

- Portfolio risk management, specializing in options strategies
- Designed & executed trading strategies on fixed income and equity products for institutional clients using exchange-traded futures and options
- Initiated an intra-day market assessment reducing risk/reward ration & increasing profit generation
- Developed resource tools such as price trend analysis database and forecasting newsletter

J.P. Morgan Apr 1995 - May 1997 Chicago, IL

- Chicago Board of Trade member trading fixed income futures and options contracts
- Developing daily trade strategies increased new client business by 35%
- Strengthened & broadened client relationships by introducing new and creative trading vehicles and arbitrage strategies

Education BS, Economics Texas A&M University

Community Service

Vice President of Executive board for Community Link Non Profit	Boulder, CO	2018 - present
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Executive Board Member Down Syndrome of Greater Richmond	Richmond, VA	2008 - 2010
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From: noreply@civicplus.com
To: [Ryan M. Muse](#); [Bryana Starbuck](#); [Danyelle Rigli](#)
Subject: Online Form Submittal: Application for City of Glenwood Springs City Council Appointed Position
Date: Wednesday, October 9, 2024 9:37:01 PM

Application for City of Glenwood Springs City Council Appointed Position

Instructions and Information

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- mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
- e-mail to: ryan.muse@cogs.us;
- or fax to: 970-945-5023.

[Download PDF of the City Council Ward 1 Application Form >>](#)

Applicant Name	Nathan Daniel Klingenstein
Email Address	
Home Address	
Mailing Address (if different than home)	Field not completed.
Home Phone Number	
Work Phone Number	Field not completed.
Cell Phone Number	Field not completed.
Fax Number	Field not completed.
Occupation	Sr. Technical Analyst
Membership Qualification	Applicant has been a registered elector and has resided within Glenwood Springs Voting Ward 1 for one-year preceding appointment., Applicant is not a salaried employee of the City of Glenwood Springs., Applicant does not hold and will not hold any other municipal public office during tenure of Council appointment.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Why do you want this position?

My first visits to Glenwood Springs date back to 1987, when my father had conferences in Snowmass Village. We often stopped in the Roaring Fork Valley, and I became enchanted with the area. Having visited 26 countries, I believe the balance of amenities and natural beauty here is unmatched. In 2009, I fulfilled my promise to myself to move here, and in 2012, I bought my home. With a few interstitial stints in other cities, Glenwood Springs has been my enclave ever since. Glenwood Springs perfectly blends cultural amenities and access to wildlife, while maintaining a comfortable distance from major metropolitan areas. Many mountain towns either remain too isolated or become overly dependent on nearby cities, but Glenwood strikes the right balance. Serving on the City Council would allow me to address key issues our city faces. For instance, we have vast, empty retail spaces with enormous parking lots and a shortage of affordable housing in walkable neighborhoods for workers both within the city and Upvalley. There is immense opportunity to convert these spaces from vacant eyesores to vibrant cityscapes, all hemmed in by towering mountains.

How do you think your previous experience will help you in this position?

My first job involved taking notes for highly technical committees comprising the brightest minds in academia. We tackled questions of identity: what information to store, how best to store it, and how to express it securely to other entities. Most of my career has been spent in working groups. One notable example is my work with the OASIS SSTC, where I co-chaired a technical committee that included members from diverse sectors such as industry, government, and academia. This collaboration resulted in SAML 2.0, a standard now widely used to allow users to log in across different domains. Working with teams that had divergent opinions, views, and desired outcomes taught me valuable skills in compromise, negotiation, and constructive diplomacy to deliver concrete results on time. I believe that serving on the City Council will draw on many of the same talents that made me a key member of other working groups.

What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

Cities are living entities, and the City Council alone cannot drive change. Cooperation and buy-in from city staff and the community are vital. There's a need to improve communication between the City Council and the general public. The passage of an amendment imposing strict rules on the repurposing of City-owned land reflects a lack of trust and transparency in Council decisions. Currently, we face significant traffic and infrastructure challenges that require urgent attention. If Amendment 2A passes, the Council will have the necessary funding to implement many critical changes swiftly. However, it is crucial that citizens feel they have ample input in the decision-making process, fostering

a dense urban environment with a clear urban/wildlife boundary.
Our city must continue to thrive as a tourism destination, a
vibrant community, and a crucial transportation hub.

Upload Letter of
Interest



Upload Resume



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For questions, contact City Clerk Ryan Muse at 970-384-6406 or ryan.muse@cogs.us.

Email not displaying correctly? [View it in your browser.](#)

Dear City Council of Glenwood Springs,

I am writing to express my interest in serving on the Glenwood Springs City Council. With a deep-rooted passion for our community and a strong background in collaborative problem-solving, I am eager to contribute to the continued growth and development of our beloved city.

My first visits to Glenwood Springs date back to 1987, when my father had conferences in Snowmass Village. During these trips, I often stopped in the Roaring Fork Valley and became enchanted with the area. After visiting 26 countries, I firmly believe that the balance of amenities and natural beauty here is unmatched. In 2009, I fulfilled a promise to myself by moving to Glenwood Springs, and in 2012, I bought my home. Despite some interstitial stints in other cities, Glenwood Springs has been my cherished enclave ever since.

As a person who elected not to get a driver's license even though I have every physical capacity, I am also an environmentalist and engineer at heart. Even at the age of 16, private vehicles seemed like a poor solution to most transit problems, especially where there are many people to serve in a small space. I have walked the literal walk, and lived the last mile problem my whole life. I want to use what I've learned to make Glenwood Springs a place where people don't necessarily need a car to thrive.

I am particularly drawn to Glenwood Springs because it perfectly blends cultural amenities and access to wildlife while maintaining a comfortable distance from major metropolitan areas. Many mountain towns either remain too isolated or become overly dependent on nearby cities, but Glenwood strikes the right balance.

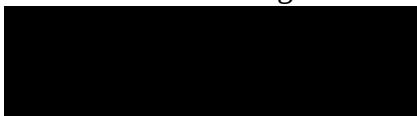
My professional experience has equipped me with valuable skills that I believe would be beneficial in this role. My first job involved taking notes for highly technical committees, where I worked with some of the brightest minds in academia. We tackled complex questions of identity, information storage, and secure communication. Most of my career has been spent in working groups, exemplified by my work with the OASIS SSTC. As a co-chair of a technical committee that included members from diverse sectors such as industry, government, and academia, I helped develop SAML 2.0, a standard now widely used for secure login across different domains.

Through these experiences, I have honed my abilities in compromise, negotiation, and constructive diplomacy, skills that I believe are crucial for effective service on the City Council. I am confident that I can help address key issues facing Glenwood Springs, such as improving communication between the City Council and the general public, tackling traffic and infrastructure challenges, and finding solutions for our vast, empty retail spaces while addressing the shortage of affordable housing in walkable neighborhoods.

I am passionate about preserving and enhancing Glenwood Springs as a tourism destination, a vibrant community, and a crucial transportation hub. I am eager to work collaboratively with city staff, fellow council members, and the community to achieve these goals.

Thank you for considering my application. I look forward to the opportunity to contribute to the future of Glenwood Springs.

Sincerely,
Nathan Daniel Klingenstein



Nate Klingenstein

Glenwood Springs, Colorado • [REDACTED]

The melting of the most recent AI winter with the artificial intelligence resurgence of 2022 inspired me to train and run models on my own hardware, starting with GPT-J. I became deeply acquainted with the Oobabooga (text-generation-webui) project and was designated the first expert on the Discord. Experience with PyTorch 2.0, Tensorflow, wandb, token vocabulary definition, and so forth. Less experience with spatial data sets and Unet-LSTM networks. I also have 24 years of identity management expertise. I've specialized in enterprise identity integration, translation between functional goals and technical implementation, MFA, SAML, Shibboleth, multilateral trust, LDAP, and identity-as-a-service(IdaaS). I was co-chair of the SAML committee and Shibboleth emeritus.

WORK EXPERIENCE

The Johns Hopkins University • Baltimore, Maryland • 10/2022 - Present

Sr. Systems Engineer

- I have served as the chief onboarding liaison for services used by the various organs of Johns Hopkins University and Medicine. I successfully completed around 150 integrations using various protocols during this time.
- I had to do a lot of debugging work to ensure compatibility between different SAML implementations, which sometimes involved wiresharking or mobile applications in particularly difficult cases to reproduce.

Signet Identity • Glenwood Springs, CO • 07/2018 - 03/2024

CEO

- Signet was a boutique identity management advisory firm. We partnered with organizations to architect and deployed identity solutions that deliver data to applications with security, privacy, and coherence. We had several Fortune 100 customers, but ultimately, I'm not a businessman at heart.

California State University, Office of the Chancellor • Long Beach, CA • 06/2016 - 06/2018

Identity Management Analyst

- Shared responsibility for identity management operations within the Chancellor's Office and served as a primary contact for campus identity issues. Coordinated and guided the technical roll-out of MFA for major applications including a central finance system. Designed, built, and maintained a SAML proxy to allow multiple CSU campuses to interoperate with many services as a single entity.

SKILLS

Apache, Artificial Intelligence (AI), axolotl, Consulting, Enterprise Architecture, Enterprise Software, Generative AI, Identity & Access Management (IAM), Identity and Access Management (IAM), Identity Federation, Identity Management, Integration, Kerberos, Large Language Models (LLM), LDAP, Linux, Middleware, Mobile Devices, OpenID Connect (OIDC), Open Source, PKI, Program Management, Project Management, Research, SAML, Security, Service-Oriented Architecture (SOA), Shibboleth, SOA, SOAP, text-generation-webui, Tomcat, Troubleshooting, XML

EDUCATION

Contributor in Random Nonsense

Wikipedia
01/1996 - 12/2025

University of Utah • Salt Lake City • 01/2016 – 06/2016

Sr. IAM Systems Engineer

- Architecting and watching over the development of the access management components of an integrated identity management solution for many parts of the University of Utah, including much of the campus and the hospital.

OASIS • 01/2010 – 01/2016

OASIS SSTC Co-Chair

Internet2 • Glenwood Springs, Colorado • 03/2001 – 01/2016

Senior Technical Analyst

- I participated in the Shibboleth Project long before the release of the first code, wrote the initial documentation, and conducted most of the initial technical outreach. I continued in this role through the release of Shibboleth 2.x.
- I worked with major providers such as Amazon and Microsoft to help them craft their SAML solutions such that they would meet the needs of higher education.
- I learned more about X.509 and PKI than I'm willing to admit.
- I was the creator and principal maintainer of TestShib.

Itumi, LLC • 10/2006 – 10/2009

Consultant

- Provide open-source middleware support & consulting services to academic and corporate customers, with an emphasis on federations and Shibboleth. Major research universities and their partners are current customers. Primarily responsible for consulting, architectural design, installation assistance, troubleshooting, and education of administrators and users. Also involved with advertising, accounting, management, legal matters and business planning. Several projects gone live.

National Institute of Informatics • 02/2008 – 03/2008

Visiting Researcher

- Spread knowledge of federated identity to Japan and assisted in the design and inception of JA-Fed. Scholarly work during this period focused on the integration of PKI and federated identity to improve the user experience and the security of assertion transport.

Ping Identity • 10/2007 – 03/2008

Consultant

- Worked with Ping Identity to increase commercial support services available to the deployers of Shibboleth around the world.

CCT • 04/2005 – 04/2006**Consultant**

- Developed a model for federated identity on cellular devices utilizing enterprise credentials based on Liberty Alliance and SAML specifications. Implemented prototypes of flows utilizing enterprise credentials. Advisor for the selection and purchase of PKI certificates for mobile devices. Served as chief technical adviser on a successful IPS/IDS company acquisition, Arxceo, which led to a security division spin-off.

Cellport • 01/2003 – 12/2003**Consultant**

- Provided technical consultation for the development of a patent regarding the implementation of a security controller for mobile communications. The design is intended to be a hub for gateway for secure communications in both private and commercial vehicles, allowing for transactions directly with the vehicle. Co-awardee of resulting patent in February 2006.



APPLICATION FOR
CITY OF GLENWOOD SPRINGS

At-Large City Council Appointed Position

NAME: RAY SCHMAHL
(Please print)

HOME ADDRESS: [REDACTED] GLENWOOD SPRINGS
(Please print) 81601

MAILING ADDRESS (if different than home): _____
(Please print)

[REDACTED]

OCCUPATION: RETIRED

MEMBERSHIP QUALIFICATION

1. Residence and registered elector within City limits for one-year (30 YEARS) preceding appointment.
2. Cannot be a paid employee of the City.
3. Cannot hold any other municipal public office during tenure of Council appointment.

Application continues on the next page.

Please complete the following 3 questions:

1. Why do you want this position?

I DON'T, BUT I STRONGLY BELIEVE THAT CAPABLE CITIZENS HAVE AN ETHICAL DUTY TO SERVE.

2. How do you think your previous experience will help you in this position?

MY BACKGROUND IN MANAGEMENT OF SIGNIFICANT CONSTRUCTION PROJECTS INVOLVED TECHNICAL, LEGAL, FINANCIAL, HUMAN RESOURCE AND PROFESSIONAL ASSOCIATIONS. I BELIEVE THAT ALL OF THOSE SKILLS AND EXPERIENCE CAN ENHANCE THE LEADERSHIP OF OUR CITY.

3. What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

TRAFFIC, GROWTH, HOUSING, PUBLIC SAFETY, QUALITY OF LIFE, EDUCATION AND MAINTAINING GLENWOOD SPRINGS AS A GREAT PLACE TO LIVE AND TO VISIT.

IT WILL TAKE RATIONAL, INTELLIGENT DEDICATED LEADERSHIP AND A COMPETENT MOTIVATED TEAM TO ADDRESS THESE ISSUES. REBUILDING THE COMMUNITIES FAITH AND TRUST IN OUR LOCAL GOVERNMENT WILL BE CRUCIAL TO ADDRESS THE CHALLENGES.

Applications will be taken until close of business on Wednesday, October 23rd, 2024.

Please complete this application and forward it to the City Clerk either by
mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
or e-mail to: ryan.muse@cogs.us

Please attach a letter of interest and resume to this application.

Thank you for your interest and time commitment in serving your community.

Ray Schmahl

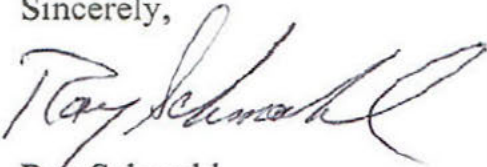
Glenwood Springs, Colorado 81601

October 16, 2024

Dear members of Glenwood Springs City Council,

I am interested in serving on City Council. Please consider me for the position vacated by Shelly Kaup.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Schmahl", with a stylized flourish at the end.

Ray Schmahl

Ray Schmahl

Glenwood Springs, Colorado 81601

Employment Synopsis

EMPLOYMENT HISTORY

June 2019 – Present	Mostly retired. Occasional consulting on technical bridge and concrete projects that I find interesting and don't require air travel.
June 2018- June 2019	Superstructure Manager Johnson Brothers/ Southland Holdings I59/I20 Birmingham, Alabama Responsible for planning and executing the casting and erection of approximately 2,400 precast trapezoidal box girder segments.
June 2017- March 2018	Project Manager Cline Avenue Bridge in Northwest Indiana. Joined Figg Bridge Builders with the mission to develop a new segmental bridge construction company devoted to private design, build, own and operate new toll bridges. Oversaw the start-up of construction of the first of these project to be constructed by Figg Bridge Builders.
April 2016- June 2017	Miscellaneous consulting work including: Claim analysis on Atlantic Panama Canal Bridge; Wind Tower Technologies means and methods for pre-casting concrete wind towers; Construction cost estimating for RINO pedestrian bridge in Denver.
2015- April 2016	Resumed independent consulting with SFI JV on the Gerald Desmond Bridge in the Port of Long Beach. Developed worksite assembly and operation plans for Movable Scaffold System. Organized and oversaw the critical load path independent review of the first and second Engineer Design review of the MSS System.
2010 – April 2015	Segmental Planning Manager Kiewit Bridge and Marine. Oversaw the development of plans for a 3,000 + segment casting yard and two span-by-span underslung erection systems for the HART elevated light rail system in Honolulu, Hawaii.
2009- March 2010	Owner Ray Schmahl Consulting LLC

	Worked with Atkinson Construction on Nalley Valley precast segmental alternate design construction means and methods in Tacoma, Washington.
Sept. 2004- 2009	Returned to BTE Concrete Formwork LLC, as Member, General Manager. During this time frame BTE contracted and constructed numerous post-tensioned water storage tanks, custom home foundations, the Maroon Creek Highway 82 Bridge and numerous other challenging concrete structures
Mar.2002-Sept.2004	Took a leave from BTE to be the Senior on site representative for Flatiron Structures Co., one of the JV partners to the KFM Joint Venture, building the new Oakland Bay Bridge Skyway. Worked on various superstructure assignments from establishing the casting facility to cast-in-place pier tables for the balanced cantilever precast structure.
July 1995 – Feb.2002	BTE Concrete Formwork, LLC, Member / General Manager Purchased BTE Concrete Formwork, a regional concrete formwork subcontractor from the founder. Reorganized along with a couple of other ex-Flatiron co-workers. Grew the company into a regional civil, concrete and bridge contractor.
Jan 1993 – May 1995	Superstructure Manager for Flatiron/Eby project in Austin, Texas. U.S. 183 Project at \$72,000,000 included 1,300,000 square feet of pre-cast segmental bridge deck. Directly responsible for the superstructure construction worth roughly half of the contract total and indirectly responsible for Flatiron interest in half of the contract profit/loss.
Aug 1982 – Dec 1993	Area Manager, Flatiron Structures Company. Directly reported to President/CEO for all 10 I-70 Glenwood Canyon Projects built by Flatiron Structures Co. The responsibilities ranged from an \$870,000 Traffic Control Project to the \$32,000,000 Hanging Lake Viaduct. Over the 10-year span of Glenwood Canyon construction, responsibilities included estimating, managing and completing 9 pre-cast segmental bridges, 6 cast-in-place box girder bridges, 3 structural steel bridges, pre-cast and cast-in-place retaining walls, post-tensioned roadway slabs and associated highway construction items.
Mar 1980 – Aug 1982	Chief Estimator/Project Manager, C. Mays Concrete Construction Co. Grand Junction, Co.

Estimated and managed concrete construction subcontracts in and around Grand Junction, Including the Walker Field Terminal Building, the Hilton Hotel foundations and floors, plus numerous tilt-up buildings around Grand Junction.

1976 – Mar 1980

Flatiron Companies, F&F Concrete Construction Co.
Progressive positions and responsibilities as laborer, carpenter, carpenter foreman, estimator and area manager for a concrete construction division of Flatiron, which performed foundations for residential and light commercial buildings.



**APPLICATION FOR
CITY OF GLENWOOD SPRINGS**

At-Large City Council Appointed Position

NAME: Matthew K Simms

HOME ADDRESS: [REDACTED]
(Please print)

MAILING ADDRESS (if different than home): _____
(Please print)

CONTACT NUMBERS: Home _____ Work _____

Cell [REDACTED] E-Mail _____

OCCUPATION: self employed

MEMBERSHIP QUALIFICATION

1. Residence and registered elector within City limits for one-year preceding appointment.
2. Cannot be a paid employee of the City.
3. Cannot hold any other municipal public office during tenure of Council appointment.

Application continues on the next page.

Please complete the following 3 questions:

1. Why do you want this position?

Glenwood is home. It is also a very unique place that is far more complex than your typical 10,000 resident community. The unique character of Glenwood demands caretakers capable of meeting the challenges and issues confronted. I want to be a part of the solutions and guidance for the city. I want to be part of the solution to our issues. To do that I need to be involved and I strongly believe in giving back to my community. I much prefer to be active and not a complainer!

2. How do you think your previous experience will help you in this position?

In my professional career I have operated and managed large organizations of \$500 million dollars and small ones of \$10 million. In each instance, I've managed people and seen them grow. The issues being faced in each were no different and they required solutions. I developed a full slate of skills to use. From building teams to attack issues to developing individuals into excellent managers and problem solvers in their own right. Applying patience and resiliency along with strong listening and comprehension skills drove much of my career success. Now I find myself called to apply these skills to a very unique and challenging arena of local govt. Serving on P&Z has encouraged me to serve in a larger role moving forward.

3. What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

Housing, Transportation/Traffic, Workforce development, Financing and Communication are all significant issues facing Glenwood Springs. Many of these issues are interconnected with each other. There is no magic bullet to solve these issues. Each issue will require multiple solutions and even then I expect we will still be addressing these far into the future. We need to continue to engage the public in all of these areas. Public/Private partnerships can assist in alleviating some of the crush of housing. We need to continue seeking additional solutions along this path. We need to further engage with state and federal institutions to bring additional support and financing.

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*Please complete this application and forward it to the City Clerk either by
mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
or e-mail to: ryan.muse@cogs.us*

Please attach a letter of interest and resume to this application.

Thank you for your interest and time commitment in serving your community.

October 20th, 2024

City of Glenwood Springs
City Council, Glenwood Springs, Colorado
101 West 8th Street
Glenwood Springs, CO 81601

Re: City Council open position

Please accept this correspondence as my Letter of Interest in the current open position for Glenwood Springs City Council.

My name is Matthew Simms and I am finance professional, by education and experience, with a proven track record in Operational management. I am now semi-retired/Self Employed finding myself with the time to give back and work for my community. I have been an active member of the Planning & Zoning Commission for Glenwood Springs for the last 18 months. In that capacity I have seen firsthand some of the challenges that confront our unique community.

I believe that I possess the necessary professional and interpersonal skills needed to fulfill the demands of this critical position. I desire to have a larger direct roll in the future of our complex little city. Our issues range from the chronic to the acute. Each one requires problem solving skills, creative thinking and patience to achieve the best solutions.

I look forward to having the opportunity to discuss this opportunity with you in person. Thank you for your time and service.

Matthew K Simms

Matthew Simms

WORK EXPERIENCE

Simms Properties, Owner

April 2013 – May 2022

- Established and managed a successful property rehabilitation business, overseeing all aspects of the venture from acquisition and rehabilitation to final sale
- Developed and Implemented project timelines and budgets, ensuring projects were completed on schedule and within allocated financial resources
- Led a team of contractors, and other professionals, collaborating to deliver high-quality renovations and creating new homes
- Developed and maintained strong relationships with real estate agents, brokers, and other industry professionals to stay well-informed about market trends and potential investment opportunities

PaperWorks Industries, Group Controller

September 2008 – April 2013

- Collaborated with department heads to develop and monitor departmental budgets, identifying opportunities for cost containment and revenue enhancement
- Spearhead budgeting, forecasting, and financial analysis to support strategic decision-making and drive cost efficiencies across the company
- Implement robust internal controls to safeguard assets, minimize risks, and enhance overall financial integrity
- Conducted financial due diligence for potential acquisitions, contributing to successful cost savings
- Manage financial audits and liaise with external auditors to ensure timely completion of audit processes
- Led the finance team in daily operations including financial reporting, budgeting, sales, payroll, bank reconciliation

Altivity Packaging Graphic Packaging Intl, Assistant Group Controller

July 2005- September 2008

- Responsible for the preparation of financial statements, regulatory filings, and compliance documentation
- Conducted in-depth financial analysis, including cost analysis, revenue forecasting, and variance analysis
- Played a key role in the implementation of an enterprise resource planning (ERP) system, improving financial reporting accuracy and efficiency
- Collaborate with cross-functional teams, providing financial insights to support operational initiatives and business growth

Smurfit-Stone Container Corp, Controller Trainee-Asst Group Controller

May 1993- June 2005

- Responsible for meeting daily deadlines on Payroll, AP, AR, Asset Management, Bank reconciliation, Productivity reporting, cost analysis, cash management, and forecasting

LEADERSHIP EXPERIENCE

Planning and Zoning Commission, Commissioner

March 2023 - Present

- Collaborate with local government officials, architects, homeowners, and developers to review and assess proposed development projects for compliance/variance with zoning regulations and land use plans

VOLUNTEER SERVICE EXPERIENCE

Valley Meals and More, Meals on Wheels Driver

June 2022 - Present

- Safely and efficiently deliver nutritious meals to homebound seniors within Glenwood Springs, providing a wellness check and a delicious meal

EDUCATION

St. Louis University, John Cook School of Business, MBA

May 1993

St. Louis University, John Cook School of Business, BS-Finance

May 1990

Certifications: Six Sigma Green Belt Certification

SKILLS

Financial Management • Budgeting/Forecasting • Financial Analysis • Strategic Planning • Team Leadership • Audit Management • Process Improvement • Budgeting • Cross-functional Collaboration

From: noreply@civicplus.com
To: [Ryan M. Muse](#); [Bryana Starbuck](#); [Danyelle Rigli](#); [Steve Boyd](#)
Subject: Online Form Submittal: Application for City of Glenwood Springs City Council Appointed Position
Date: Friday, October 18, 2024 8:18:13 PM

Application for City of Glenwood Springs City Council Appointed Position

Instructions and Information

Applications will be taken until close of business on Wednesday, October 23, 2024. Interviews will be scheduled for Wednesday, November 6, 2024.

Applications may also be submitted to the Glenwood Springs City Clerk either by:

- mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
- e-mail to: ryan.muse@cogs.us;
- or fax to: 970-945-5023.

[Download PDF of the City Council Application Form >>](#)

Applicant Name	Connie Geiman
Email Address	
Home Address	
Mailing Address (if different than home)	Field not completed.
Home Phone Number	
Work Phone Number	Field not completed.
Cell Phone Number	Field not completed.
Fax Number	Field not completed.
Occupation	Registered Nurse, Nurse Educator
Membership Qualification	Applicant has been a registered elector and has resided within Glenwood Springs for one-year preceding appointment., Applicant is not a salaried employee of the City of Glenwood Springs., Applicant does not hold and will not hold any other municipal public office during tenure of Council appointment.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Why do you want this position?

I'm interested in the position of Glenwood Spring City Council because I believe in public service. I love Glenwood Springs and would like to serve my community by making real changes that maintain our quality of life.

I moved to Glenwood Spring in 2008 from Virginia and gave birth to my son one month later. In the 16 years that I've been here, I've immersed myself in this community. I've worked at Valley View Hospital and also spent 10 years as a Nursing Faculty at Colorado Mountain College. Through working as an RN and a Nursing Faculty, I've met so many diverse people, from ranchers to the unhoused from wealthy to those working two jobs to make ends meet. I've learned so much about the challenges of our valley and our city.

Also, being a mom to three children, I've used a lot of the services available to families in Glenwood Springs. We live downtown and some of my best memories are walking the streets of Glenwood with my pack of children. We see Glenwood roads and traffic not just from cars, but as pedestrians and bikers. I want to be part of the team that keeps Glenwood Springs the blend of being a great city to live in and a great city for tourists to visit.

How do you think your previous experience will help you in this position?

I have the temperament to work on a collegiate body, and I believe in consensus. Over the last 25 years of being a nurse and through my graduate nursing degrees, I have developed the ability to listen to all sides and understand that views different than mine are also valid. Identifying the things we have in common, rather than our differences, can also be applied to local government and is necessary to get work done. Over the years that I have lived in Glenwood Springs, I have observed various makeups of the city councils and found that those with collegiate members were the most productive. Furthermore, I think having a person on the council that comes from a health care and education background will add depth to the group and a different point-of-view.

I also have a lot of experience of being an active member of the Glenwood Springs community. I stay involved in city policy and council actions. While I do not attend meetings, I do on some occasions read minutes. I also read articles in the local paper and keep myself familiarized with reports such as the Housing Report and the Glenwood Springs Comprehensive Plan. As a citizen with a family, I have 16 years of personal experience with childcare issues, private and public schools, the Glenwood Rec Center, and parks and bike paths. I've volunteered at my church, on my kids sports teams, and am a Girl Scout Leader, which demonstrates my ability to successfully organize and participate in community activities.

Finally, I have been interested in policy making on a grander scale than the organizations that I work for. While pursuing my doctorate degree, I shadowed a policy maker who worked for a mental health nonprofit in Denver. She had served on the Colorado Senate and House before working on the nonprofit and had been able to make changes for the population that she was most interested in, which was persons with disabilities and mental health issues. I was in awe and inspired that she was able to make such changes through policy and advocacy. Putting together all my experiences as a nurse, an educator, a Glenwood Springs citizen, and a parent, I have pertinent experience that would make me well-suited to serve on the Glenwood Springs City Council.

What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

As a member of the community, I feel addressing burgeoning housing needs, balancing tourism and citizen interests, dealing with increasing traffic problems, and keeping Glenwood a pedestrian-friendly community are some of the important issues where I believe I can contribute. While some of these areas are appropriately addressed in the current Housing Plan, Strategic Plan, and Comprehensive Plan, they may face implementation problems that need resolution. If I were on Council, I welcome the challenges and decisions required for implementation. Other areas where I believe that I could positively contribute are outlined below:

1. Parks, Recreation, Open Space and Trails –The Glenwood Springs Community Center, our beautiful parks around town, and our trails are vital to our community health because they provide spaces for people to be physically active, socialize with neighbors, improve mental health by reducing stress, foster a sense of community, and contribute to environmental well-being. They also contribute to Glenwood's appeal to out-of-town visitors. Providing space for citizens (and tourists) to recreate enhances the quality of life for residents of all ages and backgrounds. It also draws visitors from all over the world to enjoy our beautiful valley. While I have specific ideas for improving the Glenwood Springs Recreation Center, I know a survey was recently conducted about the community thoughts about these spaces. I know about the survey because I completed one! I believe maintaining our infrastructure is important and would want to be part of the team that analyzes this data and creates the plan for the next 10 years.

2. Community engagement – I've noticed through Post Independent Letters to the Editor, Public Comment portion of Council meetings, Facebook, and CORA requests that a lot of people are displeased with decisions being made at the government level. I'd like to develop a Leadership curriculum for citizens that would create an active corps of engaged and dedicated civic leaders. By creating a Glenwood Leadership

Institute, our local government and council can educate interested citizens in areas that are important to Glenwood such as housing, infrastructure, land deals, budgets, etc. These citizens can provide solutions and act as change agents in the community as well. I've participated in similar programs both in Charlottesville, Virginia and at Colorado Mountain College and believe a program like this would bring value to both the City of Glenwood Springs local government and the politically active community.

3. Adolescents and Youth - Our adolescents are our future. They are a very important asset to our community; however, when they are not supported well, adolescents can also strain the community. Currently, we have the YouthZone, which to my understanding focuses on youth that are already struggling, and the Rec Center, which provides free summer passes to adolescents. During the school year, adolescents also have school to stimulate them and provide engagement. On the other hand, it is during the summer that I am most concerned. Anecdotal stories indicate that adolescents struggle to find jobs in our community, especially 14 and 15 year olds. These jobs fill quickly. This population is too old to participate in camps, but too young to be self-directed during the day. They rarely find stimulating things to do and often either stay at home on electronic devices or find non-productive activities. I'd like to expand youth programming including summer rec sports teams, working with the private sector to open up more summer job openings for youth, and other opportunities for youth to be out of their houses and in the community. These experiences will give the youth more supervision, more time with their peers and more engagement. Hopefully offering more opportunities will lead to better mental health outcomes and less risky behaviors.

Upload Letter of Interest



Upload Resume



Form Submission Confirmation

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Interviews will be scheduled for Wednesday, November 6, 2024.

For questions, contact City Clerk Ryan Muse at 970-384-6406 or ryan.muse@cogs.us.

Email not displaying correctly? [View it in your browser.](#)

Connie Geiman

Glenwood Springs, CO 81601

October 18, 2024

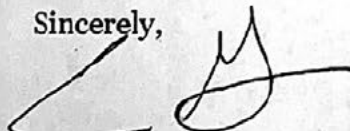
Dear Mayor Ingrid Wussow and the Glenwood Springs City Council

This letter is to express my interest in filling the vacant At-Large seat on the Glenwood Springs City Council. I have lived in Ward 3 for 16 years where I have raised my family and worked for Valley View Hospital and Colorado Mountain College (CMC). I live in one of the most ideal and charming cities in the world. One of the ways I know this is because when I interact with tourists, they tell me how jealous they are that I get to live in such a beautiful place. As a member of the City Council, I plan to work together with my colleagues to implement the current plans (i.e the Comprehensive City Plan, MOVE plan, Housing Plan, Strategic Plan, etc.), and help to work on future plans, such as the Parks and Recreation and the new City of Glenwood Springs Comprehensive Safety Action Plan. I also have some creative ideas to implement for other important issues. These are addressed in my application.

I bring to the council my almost 25 years of experience of being a Registered Nurse, 10 years experience of being a Nursing Faculty at CMC, and 16 years of experience of being a local citizen and a parent. I never take the passive approach to anything I do. At Valley View, I work with the leadership team in my department to address policies and procedures to improve patient outcomes. My passion is to mentor and coach my nurses and staff while role modeling a positive and professional attitude. At CMC, I served on committees in the nursing program, at the campus-level and at the college level. My former students would tell you that my constant respect for them as students and my good sense of humor make me their top choice of favorite teachers. In the community, I volunteer as assistant coach for my kids' sports team and have been a Girl Scout leader for the past three years. To the chagrin of my husband, I also serve as the Cookie Mom. Who doesn't love a basement full of Girl Scout cookies?

While I do not have political experience, the cumulative experiences I have in my chosen profession, as a community member, and with my Masters and Doctorate degrees, have made me uniquely qualified for the At-Large City Council position. Please find my resume attached for more details of my professional career. If I am fortunate enough to be selected, I will serve to keep Glenwood Springs the beautiful, charming and productive city that I know. I feel that I would be an asset to the city council, and I hope that you will consider me for the vacant seat.

Sincerely,



Connie Geiman, DNP, RN

EDUCATION	Doctor of Nursing Practice , 2014, University of Colorado, Colorado Springs Master of Science, Nursing , 2008, University of Virginia School of Nursing Bachelor of Science, Nursing , 2001, Johns Hopkins University School of Nursing Bachelor of Science, Biochemistry , 1999, Virginia Tech
LICENSE/ CERTIFICATION	Registered Nurse, Colorado Board of Nursing Basic Life Support and Advanced Cardiac Life Support, American Heart Association
PROFESSIONAL EXPERIENCE	Nurse Educator, Director of Nurse Residency Program, Student Placement Coordinator , (Current position since 2021), Valley View Hospital, Glenwood Springs, CO 2009 – Present • Plans education for Acute Care staff, as well as hospital-wide education • Coordinates with leadership team of Inpatient Services to provide safe, quality patient care • Supervises implementation of the Nurse Residency Program • Works with Medical Executive Committee to onboard med students, NP and PA students Professor of Nursing , Colorado Mountain College, Glenwood Springs, CO 2009-2019 • Taught nursing classes for the ADN and RN-BSN degrees • Served as lead and contributed to writing new curriculum in both programs • Member of the National Accreditation team and BSN Task force • Advised nursing students • Served on nursing committees, campus committees and as Faculty Senate representative Clinical Research Coordinator, Department of Surgery , University of Virginia 2007-2009 Clinician III, Registered Nurse , University of Virginia Health Science Center, Charlottesville, Virginia 2005-2009 2001-2004 Traveling Registered Nurse , Cross Country TravCorp 2004-2005
COMMUNITY INVOLVEMENT	Girl Scout Troop 1685, Leader, 2021 – current, Cookie Manager, 2023- current Children’s Ministry Volunteer, Roaring Fork United Methodist Church, 2017- current Glenwood Springs Soccer Club, Assistant Coach, 2019 Glenwood Springs Rec Center Girl Softball, Assistant Coach, 2024

From: noreply@civicplus.com
To: [Ryan M. Muse](#); [Bryana Starbuck](#); [Danyelle Rigli](#); [Steve Boyd](#)
Subject: Online Form Submittal: Application for City of Glenwood Springs City Council Appointed Position
Date: Wednesday, October 23, 2024 10:11:48 AM

Application for City of Glenwood Springs City Council Appointed Position

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- mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
- e-mail to: ryan.muse@cogs.us;
- or fax to: 970-945-5023.

[Download PDF of the City Council Application Form >>](#)

Applicant Name	Amy Connerton
Email Address	
Home Address	
Mailing Address (if different than home)	Field not completed.
Home Phone Number	
Work Phone Number	Field not completed.
Cell Phone Number	Field not completed.
Fax Number	Field not completed.
Occupation	Education
Membership Qualification	Applicant has been a registered elector and has resided within Glenwood Springs for one-year preceding appointment., Applicant is not a salaried employee of the City of Glenwood Springs., Applicant does not hold and will not hold any other municipal public office during tenure of Council appointment.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Why do you want this position?

As a long-time resident of Glenwood Springs, where I have raised two children, I am passionate about preserving the quality of life that makes our community so special. I have been deeply involved in our schools, working to ensure that our children have access to excellent educational opportunities. Additionally, my experience serving on the Planning and Zoning Commission has given me valuable insight into the city's growth and development processes. This experience has strengthened my commitment to responsible planning and ensuring that Glenwood Springs continues to thrive while maintaining its unique character. I believe serving on the City Council is a natural extension of my dedication to our community, allowing me to further advocate for balanced growth, strong public services, and a vibrant future for all residents

How do you think your previous experience will help you in this position?

My previous experience serving on the Planning and Zoning Commission has equipped me with a strong understanding of the development and regulatory processes that are essential to maintaining a balance between growth and preserving the character of Glenwood Springs. This role has also honed my skills in collaboration, negotiation, and long-term strategic planning. Additionally, my deep involvement in our local schools has strengthened my commitment to advocating for educational initiatives that benefit the community. These experiences, combined with my leadership background, will enable me to make informed, thoughtful decisions that reflect the needs and values of our residents while ensuring the sustainable growth of our city.

What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?

Some of the most prevalent issues in Glenwood Springs right now include managing growth while preserving the city's unique character, addressing affordable housing, and ensuring the sustainability of public services and infrastructure.

Managing Growth and Development: As the city continues to grow, maintaining its charm and natural environment is crucial. My experience on the Planning and Zoning Commission has shown me the importance of responsible development. By strengthening community input and working with developers, we can promote smart growth that meets current needs without compromising future resources.

Affordable Housing: Housing affordability is a major concern for many residents. Addressing this issue requires collaboration between the city, developers, and local businesses to create policies that encourage the development of affordable housing options. Implementing incentives for mixed-use developments and expanding partnerships with non-profits can help ensure more housing availability for all income levels.

Infrastructure and Public Services: As the city expands, our

infrastructure—roads, water systems, and public services—must be able to keep up. Prioritizing investments in critical infrastructure improvements and leveraging state and federal funding will be key to addressing these needs.

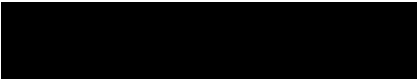
Environmental Sustainability: Preserving Glenwood Springs' natural beauty and ensuring environmental sustainability are essential. Promoting green energy initiatives, enhancing public transportation, and implementing sustainable land-use practices can help protect the environment while supporting economic growth.

By addressing these issues with long-term planning and collaboration, we can ensure Glenwood Springs remains a vibrant and inclusive community for everyone.

Upload Letter of Interest



Upload Resume



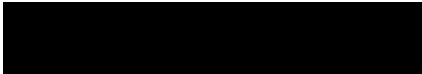
Form Submission Confirmation

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For questions, contact City Clerk Ryan Muse at 970-384-6406 or ryan.muse@cogs.us.

Email not displaying correctly? [View it in your browser.](#)



October 23, 2024

Dear Members of the Glenwood Springs City Council,

I am writing to express my interest in serving the City Council of Glenwood Springs. As a long-time resident who has raised two children in this beautiful community, I have a deep appreciation for the quality of life that Glenwood Springs offers and a strong commitment to preserving it for future generations. My experience in community service and my background in leadership make me confident in my ability to contribute meaningfully to the work of the Council.

My service on the Planning and Zoning Commission has provided me with a valuable understanding of the city's growth challenges, and I have been actively involved in advocating for balanced and responsible development. Through this role, I've gained insight into the regulatory processes, zoning policies, and community input mechanisms that are essential to ensuring sustainable growth while maintaining Glenwood Springs' unique character. In addition, I have been deeply involved in our local schools, working to support educational opportunities that strengthen our community.

As a leader in education and public service, I am dedicated to fostering collaboration, listening to diverse perspectives, and advocating for solutions that benefit all residents. If given the opportunity to serve on the City Council, I would focus on addressing key issues such as affordable housing, infrastructure improvements, and environmental sustainability while ensuring we maintain the charm and vibrancy that makes Glenwood Springs such a wonderful place to live.

I believe my experience, passion for this community, and commitment to sound decision-making make me an ideal candidate for this position. I would welcome the chance to further discuss how my background and skills align with the needs of the Council.

Thank you for your consideration. I look forward to the opportunity to serve our city and help shape its bright future.

Sincerely,

Amy Connerton

Dr. AMY CONNERTON, EdD

Education

Doctor of Education

Morgridge College of Education, University of Denver, Denver, CO

Master of Education and Administrative Leadership (M.Ed.) Northern Arizona University, Flagstaff, AZ

Bachelor of Applied Science in Public Safety and Administration Colorado Mesa University, Grand Junction, CO

Professional Experience

Associate Dean of Instruction (Current)

- Lead strategic initiatives to enhance academic programs and support student success.
- Coordinate and supervise the delivery of educational programs with a focus on quality instruction and student access.
- Collaborate with School Deans to support full-time faculty processes and promote equity and diversity.
- Hire and evaluate adjunct faculty for teaching excellence and assist in full-time faculty evaluations.
- Foster collaborative networks across the institution to support undergraduate student success and high-impact practices.

Program Director, Allied Health Programs (2018-2021)

- Led program review and assessment of student learning, developed new academic programs.
- Managed curriculum development, organizational development, and budget, ensuring compliance with college, state, and national standards.
- Supervised recruiting, hiring, credentialing, and evaluation of full-time and adjunct faculty.
- Coordinated scheduling of curriculum, including lectures, labs, and clinical/internships.
- Developed articulation agreements and maintained partnerships to support student success and program integrity.

Program Director, Coordinator, and Associate Professor, Colorado Mountain College (2008-2019)

- Directed curriculum development, set critical benchmarks for program success.
- Promoted the mission and vision of Health Science Programs through innovative initiatives.

- Managed lab practicums, ensured safe working environments, and collaborated with faculty and college leadership.
- Developed and maintained research databases for curriculum review and assessment.

Teaching and Instruction Experience

Associate Professor, Colorado Mountain College (2008-2019)

- Taught courses in Health Sciences and Allied Health programs.
- Developed and implemented curricula, focusing on both in-person and online modalities.
- Advised students on academic pathways, ensuring successful completion of their programs.
- Utilized innovative teaching techniques to engage students and enhance learning outcomes.

Professional Presentations/Publications

- **Dissertation:** "Exploring Academic Self-Efficacy in Hybrid Learning in a Rural Paramedic Program" (2019), University of Denver.
- **Online Learning Consortium:** "Why Assessment Matters" (2019).
- **Instructional Design and Leadership Mastery Certificate** (2018).
- **LIFT Leadership in Action:** "Self-Efficacy in the Online Classroom," Colorado Mountain College (2018-19).
- **Modalities Modalities Modalities:** "Teaching Today, Tomorrow, and Going Forward," Colorado Mountain College (2021-22).
- **Assessment and Importance of Assessment** (2015), Northern Arizona University.
- **Feminist Perspectives in Higher Education** (2017), University of Denver.
- **Health Education Human Services and Why** (2016), Western State College.
- **Student Co-Curricular Assessment and Importance** (2017), Colorado Mountain College.
- **Keynote Speaker:** "Medical Assisting in Today's Employment Market," Patch Adams, Western State College (2012).
- **TV Interview:** "Medical Assisting and the Future of Medicine," Vail Valley TV8 (2012)

Committees, Special Projects and Leadership

Faculty Senate President, Colorado Mountain College (2021-2022)

- Developed equitable processes for professional development funds distribution.
- Led task force for student complaint and grievance context in the student handbook.
- Developed academic misconduct language for the student handbook.
- Established Shared Governance Task Force and Faculty Annual Review Committee.
- Proposed and passed Faculty Senate Composition changes.

Higher Education Learning Commission Peer Reviewer (2022-2024)

Committee Work and Standing Committees:

- Co-Chair Instructional Learning Committee (present)
- Co-Chair, Modality Committee (2021-2022)
- Member, Instructional Design Team (present)
- Member, Academic Council (2016-present)
- Member, Academic Guided Pathways and Meta-Majors Task Force (2018-present)
- Member, Curriculum Advisory Committee, CTE Representative (2018-present)
- Member, State Faculty Curriculum Committee (SFCC), CTE Representative (2017-present)
- Chair, Academic Assessment Committee (2015-present)
- Member, Various Hiring Committees (2019-present)

Special Projects:

- Assisted with OER and new course development for new Bachelor degrees in Ecology, Ecosystems, and Human Services.
- Guided faculty using best practices in instructional design to develop new courses and blueprint courses (2021-present).
- Guided Pathway work and development.
- Faculty Development, training faculty on the new LMS Canvas system (2014-present).

Supervisory Work Experience

- Assistant Dean of Instruction, Colorado Mountain College (2020-Present)
- Higher Education Learning Commission Peer Reviewer (2022-2024)
- Colorado Substitute Licensed Teacher, BOCES (2014-present)
- Medical Consultant-Trainer, Connerton CPR & First Aid LLC (2008-present)

Volunteer Activities

- Planning and Zoning Commissioner, City of Glenwood Springs (2021-Present)
- Editorial Board Member, Post Independent, Glenwood Springs (2022-Present)
- Member, Roaring Fork School District Superintendent Advisory Hiring Committee (April 2022)
- Vice-President, GSES PTA, Glenwood Springs (2012-2019)
- Fundraiser, Glenwood Springs Public Schools (2009-2018)
- Cancer Research Fundraiser and Half Marathon Runner, Moab UT (October 2010)
- Parent Troop Leader, Girl Scouts of America, Glenwood Springs (2010-2014)
- Coordinator, Valley View Health Fair, Glenwood Springs (2013-Present)
- Coordinator, St. Mary's Health Information, Grand Junction (2013-Present)
- Parent Coordinator, Roaring Fork School District (Current)
- Community Liaison, 9-News365, Western Slope Colorado (2018-Present)

Diversity Statement

I believe in developing an inclusive and respectful learning community that embraces diversity in race, culture, age, religion, sexual orientation, socioeconomic background, and other social identities. Inclusiveness encourages the expression of diverse ideas, opinions, and beliefs, transforming potentially divisive conversations into opportunities for intellectual and personal enrichment. Respecting individual differences is crucial in creating an inclusive, collaborative, and excellent learning environment.

From: noreply@civicplus.com
To: [Ryan M. Muse](#); [Bryana Starbuck](#); [Danyelle Rigli](#); [Steve Boyd](#)
Subject: Online Form Submittal: Application for City of Glenwood Springs City Council Appointed Position
Date: Tuesday, October 15, 2024 12:01:59 PM

Application for City of Glenwood Springs City Council Appointed Position

Instructions and Information

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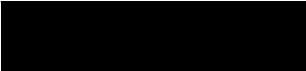
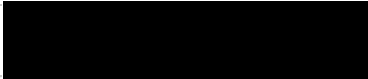
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- mail to: 101 W. 8th Street, Glenwood Springs, CO 81601;
- e-mail to: ryan.muse@cogs.us;
- or fax to: 970-945-5023.

[Download PDF of the City Council Application Form >>](#)

Applicant Name	James Franks
Email Address	
Home Address	
Mailing Address (if different than home)	Field not completed.
Home Phone Number	
Work Phone Number	Field not completed.
Cell Phone Number	Field not completed.
Fax Number	Field not completed.
Occupation	FINANCE ADMINISTRATOR
Membership Qualification	Applicant has been a registered elector and has resided within Glenwood Springs for one-year preceding appointment., Applicant is not a salaried employee of the City of Glenwood Springs., Applicant does not hold and will not hold any other municipal public office during tenure of Council appointment.

PLEASE ANSWER THE FOLLOWING QUESTIONS

Why do you want this position?	TO HELP GUIDE GLENWOOD SPRINGS IN ITS APPROACH TO GROWTH AND FACILITATE THE STRONG FINANCIAL FUTURE OF THE CITY.
How do you think your previous experience will help you in this position?	LOCAL GOVT EXPERIENCE AS WELL AS BROAD UNDERSTANDING OF HOW STATE TRENDS AFFECT LOCAL REVENUE AND FINANCES.
What issues do you feel are most prevalent in the city right now and how do you feel they could be addressed?	TRAFFIC IS ONE OF THE MAJOR CONCERNS I HEAR ABOUT RIGHT NOW. IMPATIENT DRIVING IN TOWN IS SPILLING OUTWARD ONTO THE HIGHWAYS CAUSING MAJOR TRAFFIC ISSUES. I THINK LACK OF TRAFFIC ENFORCEMENT IN TOWN IS A CONTRIBUTING FACTOR, BUT ALSO THE NEED FOR MORE EFFECTIVE MASS TRANSIT FOR OUR COMMUTERS. I WOULD LOVE TO SEE GLENWOOD PURSUE HIGH SPEED RAIL AS PART OF RFTAS SERVICES THOUGH THAT WOULD BE YEARS OUT.
Upload Letter of Interest	
Upload Resume	

Form Submission Confirmation

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October 15, 2024

City of Glenwood Springs

City Council

101 West 8th Street

Glenwood Springs, CO 81601

Dear Council Members:

I would like to express my interest in your opening for someone to fill the recently vacated City Councilor seats. My family moved to Glenwood Springs five years ago, and although it was not our intended destination, we quickly fell in love with the city.

Previously I served as the Assistant Finance Director for the Town of Carbondale, and now am lucky enough to walk to work in downtown Glenwood at the Garfield County Treasurer's Office where I now serve as the Finance Administrator/Deputy Treasurer. My experience working inside local government has provided me with insight that I feel would bolster my ability to be an effective leader for the City of Glenwood Springs. My background in accounting/finance would most certainly be beneficial in helping the city navigate financial decisions, but beyond that I believe I possess some of the most important skills needed to be an effective leader.

Analytical thinking/problem solving, effective communication, and collaboration are all vital to positions of leadership in local government and I believe these are all areas where I excel. Hopefully I will have the opportunity to meet with you and discuss the role more in-depth.

Respectfully,

James M Franks

JAMES FRANKS

Finance Administrator/Deputy Treasurer

OBJECTIVE

CPA eligible Accounting and Finance professional experienced in both Public and Governmental Accounting, seeking career advancement that will offer opportunities to grow professionally; further utilize my skills and education to provide meaningful leadership, support and insight to your organization.

RELATIVE PROFESSIONAL EXPERIENCE

Garfield County – Glenwood Springs, CO

Finance Administrator / Deputy Treasurer, October 2022 – Present

- Oversee \$250M+ in revenue/tax collections & distribution to 40 local taxing authorities.
- Ensure statutory compliance/reporting of County Office are being met.
- Advise on County-wide matters pertaining to internal controls/financial reporting.
- Monitor financial transactions institution wide for fraud/discrepancies.
- Perform complex bank/fund reconciliations between County and Treasurer books.
- Actively manage cash flow/short-term investment returns, advise on investment maturity ladder.

Town of Carbondale – Carbondale, CO

Assistant Finance Director, January 2021 – February 2023

- Manage and reconcile Sales Tax collections for the Town's roughly 1,200 remitters.
- Process Payroll and related Governmental filings. Manage HR records, Insurance and Payroll related payments.
- Perform month end reconciliations, closing entries and make adjusting entries as necessary.
- Audit and Reconcile General Ledger Accounts; implement process changes to reduce errors.
- Assist with Budget preparation/Audit completion activities.

Insight CPAs & Financial / Summit Tax & Accounting – Bloomington / Decatur, IL

Staff Accountant, January 2014– April 2015

- Reconcile monthly books and prepare Financial Statements.
- Process Payrolls and associated Payroll Tax Returns.
- Process Accounts Payable and Accounts Receivable.

EDUCATION

ILLINOIS STATE UNIVERSITY – Normal, IL

Bachelor of Science in Acc. +30 hrs, December 2013

Have met all requirements for CPA Exams

ADDITIONAL ACCOLADES

- Garfield County Leadership Development Program
- Garfield County Investment Advisory Board
- Garfield County Wellness Committee