



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 19, 2024
101 W. 8TH STREET
6:15 p.m.

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*

The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ATTENTION: To ensure your written comments are included in the City Council packet, public comments must be received by 4 p.m. on the day before City Council meetings. Comments may be submitted to ryan.muse@cogs.us. Written comments may be submitted after this deadline and will be shared via email to City Council but are not guaranteed to make it into the meeting packet. Submit comments at any time directly to City Council via email at citycouncil@cogs.us.

WORK SESSION

3:00	1. Tourism Management Board Joint Work Session	Information/Discussion
3:30	2. Art and Culture Board Joint Work Session	Information/Discussion
4:00	3. Vacant Council Seat Discussion	Information/Discussion
4:15	4. Vacant Boards and Commissions Council Seats	Information/Discussion
4:30	5. Strategic Communications Plan Discovery Report	Information/Discussion
5:00	Break to Get Dinner	
5:15	6. Budget Discussion	Information/Discussion

ZOOM INSTRUCTIONS

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85895010554>

Or One tap mobile :

+17193594580,,85895010554# US +12532158782,,85895010554# US (Tacoma)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 719 359 4580 US +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston)

+1 669 444 9171 US +1 669 900 6833 US (San Jose) +1 253 205 0468 US

+1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC)

Webinar ID: 858 9501 0554

International numbers available: <https://us02web.zoom.us/j/85895010554>

REGULAR SESSION

7. Roll Call
8. Agenda Changes & Conflicts
9. Council Announcements
10. Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes)
11. Council Response to Public Comments
12. Consent Agenda
 - A. Intergovernmental Agreement with Roaring Fork Transportation Authority (RFTA) Regarding 27th Street Underpass
 - B. VALE Board Appointment
 - C. September 5, 2024 City Council Minutes

ACTIONS AND/OR PRESENTATIONS

- | | |
|---|--------------------------|
| 13. 27th Street Underpass Update | Discussion and/or Action |
| 14. Mind Springs Update | Discussion and/or Action |
| 15. South Bridge Update | Discussion and/or Action |
| 16. Workforce Housing Fund Advisory Board (WHFAB) Recommendation for Funding | Discussion and/or Action |
| 17. Ordinance 2024-18; Requiring Commercial and Multifamily Buildings to use an Appropriate Recycling Service | Discussion and/or Action |
| 18. Advertise for Council Position | Discussion and/or Action |
| 19. Resolution 2024-31; Support of Local Ballot Measure | Discussion and/or Action |
| 20. Ordinance 2024-19; An Ordinance of the City of Glenwood Springs, Colorado, Amending Section 040.010.040 of the Glenwood Springs Municipal Code to Provide for the Implementation of Proposed Taxing Measure Referred to the City's Electors | Discussion and/or Action |
| 21. Council Comments | |
| 22. Report from City Administration | |
| A. City Manager | |
| B. City Attorney | |
| C. Correspondence Incoming/Outgoing | |
| 23. Council Social Event Location | Information |
| 24. Adjournment | |

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City Council STAFF REPORT

City of Glenwood Springs September 19, 2024

Agenda Item: Tourism Management Board Joint Work Session

Action Requested: This is the yearly work session between Council and the Tourism Management Board.

Department: City Administration

Presented By: Steve Boyd

Strategic Goals: Generate Sustainable Economic Development

Background Info: We are working on a Destination Marketing Plan, and ways to make this Board's input to Council more useful. This is an opportunity for the Board to better understand Council's needs. Current Board membership is below. Loretta Ayala is Chair and Kevin Kennedy is Vice Chair.

Members

- **Lisa Langer**, Visit Glenwood Director of Tourism
- **Justine Smith**, Tourism
Appointed: February 2022 (to fill), February 2024
Term Expires: February 2027
- **Mike Mercatoris**, Chamber
Appointed: March 2021, February 2024
Term Expires: February 2027
- **Andy Wallace**, Lodging
Appointed: February 2024
Term Expires: February 2027
- **Heather Montross-Cowan**, Resident
Appointed: Alternate March 2021, May 2021 (to fill), February 2024
Term Expires: February 2027
- **Aaron McCallister**, Resident/Business
Appointed: February 2024
Term Expires: February 2027
- **Kevin Kennedy**, Lodging
Appointed: May 2023 (to fill)
Term Expires: February 2026
- **Justin Bishop**, Restaurant
Appointed: February 2023 (to fill)
Term Expires: February 2025
- **Sharon Brady**, Resident/Business
Appointed: February 2019, February 2022
Term Expires: February 2025
- **Loretta Ayala**, Tourism
Appointed: February 2022
Term Expires: February 2025

Council Liaison

- **Mitchell Weimer**
- **Erin Zalinski** (Alternate)

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation: NA

VISIT GLENWOOD SPRINGS' STAFF REPORT, October 2024 ~ by Lisa Langer & Heidi

PankowDestination Management & Stewardship Plan, The City's Tourism Management Board and VGS staff worked with Dave Santucci, Mission2Market. The draft plan was presented to the board at the August TMB meeting. The final plan (in both English and Spanish) was delivered to the TMB in September with a planned October or November presentation to Glenwood Springs City Council.

Recent Media Coverage:

USA Today: No need to go all the way to Iceland when Colorado has hot springs like these
Scenic Drives and Day Trips Around Steamboat Springs | The Group Inc. | Steamboat Springs
(thegroupprealestatess.com)

Recent Media Visits:



As part of an upcoming CTO campaign promoting Colorado as a summer road trip destination, VGS hosted the **Editor of Canada's HORIZON Travel & Lifestyle Magazine, Lorie Steiner**, July 31 - August 2, 2024. Lorie doesn't drive, so she used alternative travel options throughout her trip, including cycling through town and taking Amtrak roundtrip Denver to Glenwood Springs. Lorie's feature has been selected as an upcoming cover story and will include significant coverage of her time in Glenwood Springs.



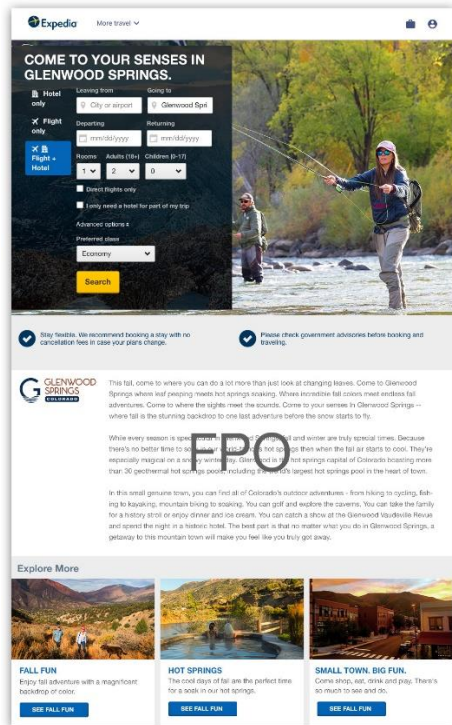
As part of a CTO mountain biking campaign, **Australian @FLOW_mtb film team** experienced Glenwood Springs August 27-28, for an upcoming video TV episode, social media, and online magazine features. VGS staff, along with local biking guides (including the City's Chad Smith), escorted the personalities and crew to experience CMC Spring Valley Trails, Red Mountain/Grandstaff Trail, and Babbish Gulch. The group also visited Doc Holliday Memorial, Glenwood Caverns Adventure Park, Iron Mountain Hot Springs, local restaurants and shops.

Upcoming Media Visits and Familiarization (FAM) Tours:

- VGS will host Whitney Bryen, for her update of *Foder's Travel Guide*, September 13-15.
- VGS will host Canadian journalist Andre Laroche on the weekend of Sept. 14-15. Andre has confirmed assignments with *La Presse* and with *Camping Caravanning* magazine.
- Sahale Greenwood, editor of *Denver Life* magazine will be in town Sept. 14-15. She's hosted by Hotel Maxwell Anderson and supported by Visit Glenwood Springs.
- GWS will host Echappées Belles, the number one travel TV program in France, who will commit a full 90-minute TV special to Colorado. This film will showcase Glenwood Springs' river conservation and recreation following a local ambassador/host, Sept. 20-21, 2024. GWS staff will assist with the production by shuttling crew members to and from river inputs, and will pay for meals and their overnight stay.

- The CTO in-market French team has secured Marco Vasco Product Manager, Florence Cusset and three sales agents for a travel trade FAM this fall. This group of four ladies will join VGS staff for a morning site tour of Hotel Colorado on Sunday, Sept. 22, 2024.
- CTO Global Trade FAM: VGS will host seven international travel agents as part of a statewide familiarization tour on Saturday, September 21, 2024. This is the same day as the Echappee's Belles French film crew visit.
- Tom Lundy and his photographer/wife, Tamika, with [Canadian Geographic](#), will be hosted by VGS on Oct. 7, 2024. His commissions will be centered around "hiking and hot springs."

Fall Campaign: [Landing Page Blog](#)
Expedia Page:



Banner Ads:





City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Art and Culture Board Joint Work Session

Action Requested: This is the yearly work session between Council and the Arts and Culture Board.

Department: City Clerk

Presented By: Steve Boyd

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Current membership of the Board is listed below.

Members

- **VACANT**
Appointed:
Term Expires: March 2027
- **James Larson**
Appointed: April 2024
Term Expires: March 2027
- **Corina Jones**
Appointed: April 2021, March 2024
Term Expires: March 2027
- **Jenny Trumble**
Appointed: March 2021, March 2024
Term Expires: March 2027
- **Emily Fifer**
Appointed: April 2023
Term Expires: March 2026
- **John Carr**
Appointed: March 2021 (to fill), March 2023
Term Expires: March 2026
- **Pam Macmillan**
Appointed: June 2023 (to fill)
Term Expires: March 2025

Youth Representative

- **Ty Hesse**
Appointed: YR February 2022 (to fill), March 2023
Term Expires: March 2026

Alternates

- **Jordan Callier**
Appointed: Alternate February 2022
Term Expires: March 2025

Council Liaison

- **Shelley Kaup**
- **Marco Dehm (Alternate)**

Issues: The Board meets on Tuesday the 17th and will possibly have more information for the packet following that meeting.

Fiscal Impact:

Legal Review:

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Vacant Council Seat Discussion
Action Requested:	According to Section 3.5 of the Charter, the appointment shall be selected by a majority vote of Council and be made within 30 days of such a vacancy. All appointments are valid until the next general municipal election.
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life
Background Info:	Council Kaup announced her retirement, effective October 17th, during the last Council meeting.
Issues:	NA
Fiscal Impact:	NA
Legal Review:	NA
Staff Recommendation:	NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Vacant Boards and Commissions Council Seats
Action Requested:	The vacant Council seat also brings vacant boards and commissions liaison seats.
Department:	City Administration
Presented By:	Steve Boyd
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life
Background Info:	Councilor Kaup currently serves on the Transportation, River, Housing, and Parks and Recreation commission. The Arts and Culture, Garfield County Clean Energy and Roaring Fork Transportation Authority Board.
Issues:	NA
Fiscal Impact:	NA
Legal Review:	NA
Staff Recommendation:	NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Strategic Communications Plan Discovery Report

Action Requested: None.

Department: City Administration

Presented By: Bryana Starbuck

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: The City of Glenwood Springs hired Slate Communications to work with city staff and assist with strategic and ongoing communications support. As part of the year-long contract, Slate Communications is working to develop a strategic communications plan for the City to use as a resource and guide for future communication and engagement efforts.

The first chapter, known as the Discovery Report, is the first phase of the project and used as the foundation of the larger plan. The Discovery Report includes data and key takeaways from Slate's in-person and virtual conversations with Council, staff, stakeholders and community members. It is part of Slate's fact-finding phase to get to know the community, gather local perspectives, discuss common communication themes and challenges, and evaluate current City communication practices and communication tool effectiveness.

Staff from Slate Communications will present the Discovery Report findings and there will be an opportunity for City Council and staff to ask questions and provide input on the direction of the plan to date. The larger Strategic Communications Plan is still being drafted and is on track to be completed in Q4 2024.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA

CITY OF GLENWOOD SPRINGS

STRATEGIC COMMUNICATIONS PLAN

DRAFT



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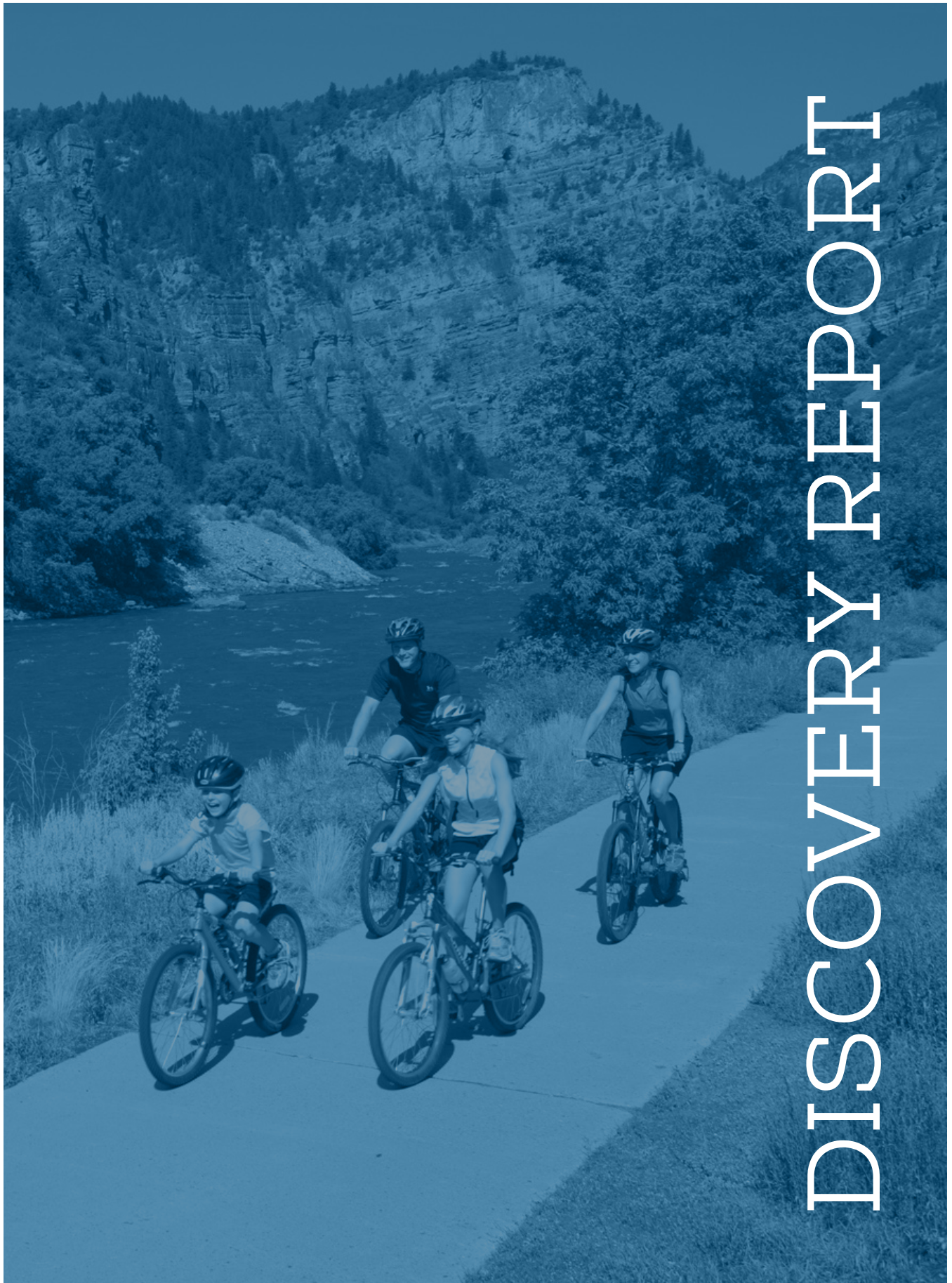
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STRATEGIC COMMUNICATIONS PLAN

TBD





DISCOVERY REPORT



ABOUT GLENWOOD SPRINGS

The City of Glenwood Springs is a beautiful mountain town in Colorado. It is a popular destination for visitors and treasured by residents. Located on Colorado's western slope at the confluence of the Colorado and Roaring Fork Rivers, the town has many tourist attractions such as hot springs, vapor caves, hiking trails, skiing, adventure parks, boutique shopping, and more. While the area attracts nearly 2 million visitors each year, the City itself is small and close-knit. Just over 10,000 residents live in Glenwood Springs year-round. Due to its location in the mountain corridors and proximity to smaller, neighboring towns, the City sees a lot of commuters passing through each day.

The City operates as a council-manager form of government with a seven-member City Council. It is a full-service organization that provides utility services, public safety, parks and recreation programs, and more. The City employs about 200 staff members year-round, and that number expands to nearly 400 when including seasonal staff.





AT A GLANCE



POPULATION
10,300



MEDIAN AGE
36.7



HOUSEHOLDS
3,900



SQUARE MILES
5.8



MEDIAN HOUSEHOLD INCOME
\$80,806



LABOR FORCE
6,562



HOUSING UNITS
4,295



MEDIAN PROPERTY VALUE
\$530,500



HOMEOWNERSHIP RATE
51.8%



SPEAK A LANGUAGE OTHER
THAN ENGLISH AT HOME
33.8%

Data Sources:

Data Commons (2022 data), DataUSA.io (2022), ZoomProspector.com, US Census (2020)





VISION & MISSION

VISION

The City of Glenwood Springs desires to maintain its unique Glenwood character and preserve its cultural and natural resources. Implementing a proactive plan that achieves directed and balanced development, social and economic diversity, and addresses transportation needs will move the City forward.

MISSION

To meet the health, safety, and welfare needs of our citizens and contribute to their quality of life, the City of Glenwood Springs and its employees believe and will act on the following:

- We provide excellent customer service through positive engagement with all of our citizens
- We are guided by integrity and honesty
- We are responsible stewards of the public's resources and the environment
- We empower our employees to innovate and challenge the status quo
- We are dedicated to continuous improvement
- We maintain a safe, supportive, and professional working environment
- We advance the interests of the community openly and transparently





GATHERING THE DATA

Every community is different, so Slate Communications spent time in person in Glenwood Springs in May to experience the city firsthand. Slate met with Council members and staff and toured the city. Additional discussions and focus groups were also conducted on Zoom.

7

COUNCIL MEMBERS
INTERVIEWED

10

STAFF AND
STAKEHOLDER
INTERVIEWS

1

LISTENING SESSION
WITH BOARD AND
COMMISSION MEMBERS

2

FOCUS GROUPS

X

RENTER SURVEY
RESPONSES





CURRENT COMMUNICATION TOOLS

City websites
(cogs.us, GlenwoodRec.com, GSCBN.com,
GSPD.opsnetwork.org)

NotifyMe and CivicSend email and text notifications

Social Media
(Facebook, Instagram, NextDoor, YouTube)

Polco

Google Analytics

AudioEye

Utility bill inserts (electric and water/trash)

Direct mailers

Message boards

Public meetings

Radio ads

Newspaper letters to the editor

Newspaper ads

WhatsApp

Reach displays at Community Center & Art Center

Direct emails/phone calls

Self-serve Info/Pop-up Kiosks





AUDIENCE PROFILES

COMMUNITY

The Glenwood Springs community can be segmented in various ways. Demographically, Glenwood Springs is quite diverse. The median age of the population is 36.7, which is slightly lower than the state average of 37.3. 13% of the population is over 65, and 22% is under 18. Looking at different segments of our audience allows us to better understand how they prefer to receive information. The City can tailor its messaging to reach different people more effectively.

AUDIENCE SEGMENTS



WORKFORCE/COMMUTER

Many residents either live in Glenwood Springs and commute outside the city for work, or many residents of other communities commute to the city or through it daily. Community members who don't work in the community are hard to reach and may be working multiple jobs to afford the cost of living. Radio stations can be an effective way to reach this segment. The average length of commute time for residents in Glenwood Springs is 26.9 minutes, and about 24% of commutes are over 80 minutes.*

**DataUSA.io*



LONG-TIME RESIDENTS

Residents who have lived in Glenwood Springs for over 20 years tend to be more opposed to change and development. They fear that more development will cause more congestion on streets and see it negatively changing the quaint town they once knew. These residents value and want to preserve the City's history. In-person conversations and direct mail are effective in reaching this audience.



NEW RESIDENTS

In general, new residents are often younger and more flexible when compared to Long-Time Residents. They don't have the history or experiences of how the community "used to be". This means newer residents who have moved to Glenwood Springs in recent years tend to be more open to progress and change. Digital and online communication is effective in reaching new residents.



SPANISH SPEAKERS

Nearly a third of residents speak Spanish at home (30.7%), making Glenwood Springs and the Roaring Fork Valley one of the highest Hispanic- and Latino-populated areas in Colorado. The City does translate most communication material to Spanish, but there are still difficulties reaching these speakers, and translation can cause lag time.



CITY STAFF

The City of Glenwood Springs employs approximately 200 full-time employees and 400 seasonal employees. Departments are sometimes siloed, with little intermingling. There are not currently well-established forms of all-staff communication, but the desire is there to improve the flow of communication inside the organization from the top down.



RENTERS

Renters make up nearly 50% of the population living in Glenwood Springs. This is higher than the national renter-occupied average of 31%. Renters are a specific audience segment that is often harder to reach. **More info TBD based on survey.**



BUSINESS OWNERS/MANAGERS

Local businesses are generally pretty busy year-round with shoulder seasons in the spring in fall. Different business hours require multiple times for participation in City meetings or events. Individual relationships are key to keeping this audience informed.



VISITORS

Glenwood Springs is a popular destination for Colorado visitors. They are not always aware of their impact on the local community, and can be difficult to reach as they aren't always tuned in to traditional communication methods. Social media, partnering with hotels/VRBOs, and the Visitor Center are effective in reaching this audience.





SUMMARY OF INTERVIEWS

COMMON THEMES

Long-time residents don't always know what the City organization is doing, why decisions are made, or what services the City is and isn't responsible for. Similarly, newcomers don't understand the historical significance of citywide decisions.

The City Council and staff work very well together.

Direct outreach - via mailers or community conversations - is most effective in reaching residents.

Community members don't often hear about the positive work the City is doing. There is an opportunity to celebrate the wins and share project successes with residents.

The City values community partnerships and recognizes the importance of engaged, supportive groups in the community that can help share the City's messages. These relationships are important and well-utilized.

COMMON CHALLENGES

It's difficult for the City to connect with new audiences beyond those who are already engaged, and misinformation is common.

There is a lack of understanding of how the City is funded, how taxes are utilized, and how funds can be used.

Communication efforts are focused on reactive and last-minute needs, making it challenging to be more strategic, which would allow more time to celebrate wins and positive news stories about the City.

Some vocal residents have a lot of distrust in the City and the City Council members.

Interdepartmental staff interactions can feel limited and more connection to general City updates and City leadership is desired.





SURVEY RESULTS

COMING SOON



SWOT ANALYSIS

STRENGTHS

There are well-established communication lists for residents via email and text messages.

Staff and Council have a great working relationship.

Most City communication materials are translated into Spanish.

Many tools are available to communicate with residents. Increase in bilingual staff improves accessibility for Spanish speaking residents/customers.

Strong relationships with local media and community partners.

WEAKNESSES

The communications staff is inundated with support requests and tight deadlines that are too short to be effective.

Completed projects are sometimes not utilized or miss deadlines, wasting staff resources and decreasing efficiency.

The staff has many different tools, but sometimes, having so many options decreases the time available to use each one effectively.

Communication efforts are often reactionary and in response to misinformation or crises rather than proactive to help build foundational messaging.

Project prioritization is not always optimal. Projects with a broad reach and high impact should be prioritized over those that might reach fewer people and have less of an impact.

There is a lack of internal processes to request communications support or review timely materials.

OPPORTUNITIES

The City Council and organization leadership support communication efforts and are willing to make changes to help improve it.

Many residents desire to learn more about the City, and more engaged community members are eager for additional opportunities to stay connected.

Many community partners, such as in the media and education sectors, are willing to meet periodically to improve communication and keep each other informed.

Standardizing how communication requests are received may help streamline processes and help with project prioritization.

THREATS

There are groups of vocal minority stakeholders that can slow projects down or derail efforts and have an obvious lack of trust in elected officials and City staff.

Residents are vocal with concerns about too much development and it causing traffic.

There is a lack of understanding of the City's budget and how various programs or departments are funded.

There is no redundancy or backup for communications, making it difficult to keep projects moving when staff is out of the office.

Busy community members are hard to reach and engage leading to less representative feedback.



BRAND ANALYSIS

EVALUATION OF CURRENT BRAND



LOGO

The City of Glenwood Springs' current "Wavy G" logo is simple, easy to reproduce, and versatile. It is easy to read and not overcrowded with too many details. The logo is flexible and effectively used in a variety of applications (digital, print, and both large and small formats).



BRAND

The City has clear guidelines for the use and application of the Wavy G Logo and City Seal. Current brand standards exist and include approved colors, fonts, and application examples. Clear brand guidelines help with brand recognition and consistency.



TONE

The City organization prides itself on being approachable and responsive. The City is generally friendly and conversational on social media, but on the website, information is more sterile and bureaucratic. There is an opportunity for content on the City website to be less formal.



DIGITAL AUDIT

BY THE NUMBERS



WEBSITE VISITORS

115K



PAGEVIEWS

321K



EMAIL & TEXT
SUBSCRIPTIONS

GLENWOOD
SPRINGS NEWS

2,048

TOP SEARCHES

1. Sales tax
2. Trash
3. Yard waste drop-off
4. GIS
5. Zoning map
6. Jobs
7. Liquor license
8. Utility customer online portal
9. Pay
10. Flood plain

TOP PAGES VIEWED

1. Pay
2. Jobs
3. Search
4. Utility Customer Portal
5. Fourth of July Celebration
6. Ride Glenwood Springs
7. Landfill
8. Agendas & Minutes
9. Accessibility Resources
10. Staff Directory



FACEBOOK
FOLLOWERS

7.3K*



INSTAGRAM
FOLLOWERS

3.4K*



YOUTUBE
SUBSCRIBERS

196*

2024 Year-to-Date Data

*Main City page profiles



KEY TAKEAWAYS

1

City leadership and City Council are committed to improving communication both externally to the community and internally to staff.

2

City communication efforts should include both traditional and nontraditional communication tools and tactics to reach the City's diverse population.

3

Effectively prioritizing communication needs is critical to ensure the right information is being distributed in a timely manner.

4

The City has many tools to help communicate, but a strategic plan is needed to maximize their effectiveness and establish internal processes.

5

Internal and external communication support needs continue to increase, revealing a need to expand the team or communication resources so that staff can effectively meet the needs of the community and City organization.



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Budget Discussion

Action Requested: NA

Department: City Administration

Presented By: Steve Boyd, Yvette Gustad

Strategic Goals: Provide Efficient and Responsive City Government
Preserve and Improve Infrastructure
Protect and Preserve our Quality of Life
Generate Sustainable Economic Development
Ensure Public Safety

Background Info: This work session will cover the proposed fund and department budgets that we haven't yet presented. Those include Fire/EMS, Fire Equip Replacement, General Fund, Capital Projects and A&I. Staff will add drafts of these budgets to the packet by Tuesday.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



2025 BUDGET

SEPTEMBER 19, 2024

DRAFT

Draft Budget 2025
9/19/2024 Work Session
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GENERAL FUND

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Budget
Revenue	\$21,394,867	\$23,293,258	\$25,487,609	\$27,035,803	\$27,647,157	\$28,482,800
Expenditures	<u>(\$18,132,356)</u>	<u>(\$21,165,255)</u>	<u>(\$23,058,238)</u>	<u>(\$27,464,437)</u>	<u>(\$28,368,136)</u>	<u>(\$29,336,592)</u>
Change in Fund Balance	\$3,262,511	\$2,128,003	\$2,429,371	(\$428,634)	(\$720,979)	(\$853,792)
Beginning Fund Balance	\$6,475,416	\$9,737,927	\$11,865,930	\$14,123,240	\$13,694,606	\$12,973,627
Ending Fund Balance	\$9,737,927	\$11,865,930	\$14,295,301	\$13,694,606	\$12,973,627	\$12,119,835
Fund Balance Reserves:						
*Airport Road (Restricted)	(\$86,000)	(\$86,000)	(\$86,000)	(\$86,000)	(\$86,000)	(\$86,000)
*Affordable Housing (Restricted)	(\$26,984)	(\$26,984)	(\$26,984)	(\$26,984)	(\$26,984)	(\$26,984)
*In Lieu Housing Fee (Restricted)	(\$71,382)	(\$71,382)	(\$71,382)	(\$71,382)	(\$71,382)	(\$71,382)
*In Lieu Sidewalk Fee (Restricted)	(\$3,520)	(\$3,520)	(\$7,520)	(\$7,520)	(\$7,520)	(\$7,520)
Contribution to Shoshone Rights						
Loan to Habitat for Lofts 3					(\$1,500,000)	(\$1,500,000)
Tourism Impact Costs (7.5% of Tourism Revenue)			(\$123,753)	(\$253,178)	(\$184,428)	(\$315,678)
Mine Expansion Opposition	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)
Employee Retention Reserve	\$0	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)	(\$1,000,000)
*Available Fund Balance after restricted reserves	\$9,550,041	\$11,678,044	\$14,103,415	\$13,502,720	\$11,281,741	\$10,112,271
Following year's total expenditures divided by fund balance after restricted reserves	45.1%	50.6%	51.4%	47.6%	38.5%	32.8%

Cash Balance as of 12/31/2023 \$14,104,532

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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01 GENERAL FUND - 00

0100020-41110	PROPERTY TAXES	\$2,263,317	\$2,283,369	\$3,011,284	\$2,923,067	8.705 mills
0100020-41120	DELINQUENT PROPERTY TAXES	\$2,220	\$700	\$2,000	\$2,000	
0100020-41150	SPECIFIC OWNERSHIP	\$170,170	\$150,706	\$175,000	\$150,000	
0100020-41160	SPECIAL ASSESSMENTS	\$39,073	\$35,590	\$40,000	\$30,000	
0100020-41210	GENERAL SALES TAX	\$10,068,657	\$10,509,895	\$11,312,136	\$11,366,451	Assumes 3% over 2023 actuals for 2024, and 5% over 2024 for 2025.
0100020-41310	USE TAX	\$542,344	\$574,359	\$542,345	\$729,730	\$1.8 million total across all funds.
0100020-41710	FRANCHISE FEES	\$229,413	\$235,398	\$272,368	\$260,000	
		\$13,315,195	\$13,790,017	\$15,355,133	\$15,461,248	

01 GENERAL FUND - 00

0100060-41220	AUDIT REVENUE	\$40,834	\$50,225	\$120,000	\$60,811	
0100060-43510	INTEREST	(\$62,555)	\$482,253	\$350,000	\$450,000	
0100060-43520	POLICE CONFISCATED ASSETS	\$319	\$491	\$250	(\$0)	
0100060-43630	MINERAL LEASE	\$441,849	\$690,249	\$450,000	\$450,000	
0100060-43650	MISCELLANEOUS LEASE	\$101,209	\$93,891	\$75,000	\$75,000	
0100060-43710	CONTRIBUTIONS/DONATIONS	\$3,925	\$14,949	\$5,000	(\$0)	
0100060-43810	INTERFUND COST SERVICE	\$2,704,023	\$2,757,272	\$2,788,171	\$2,861,731	
0100060-43910	COST REIM OTHER ENTITIES	\$50,045	\$25,776	\$50,000	\$40,000	
0100060-43920	INSURANCE REIMBURSEMENT	\$53,742	\$113,246	\$50,000	\$50,000	
0100060-44110	SALE OF ASSETS	\$56,248	\$3,970	\$10,000	(\$0)	
0100060-44120	CASH OVER/SHORT	\$1,274	\$6,949	(\$0)	(\$0)	
0100060-44130	MISCELLANEOUS	\$56,220	\$43,054	\$30,000	\$30,000	
0100060-44140	BAD DEBT RECOVERY	(\$0)	\$372	(\$0)	(\$0)	
		\$3,447,133	\$4,282,696	\$3,928,421	\$4,017,542	

01 GENERAL FUND - 00

0100040-42210	STATE & COUNTY SALES TAX	\$450,710	\$490,140	\$450,000	\$510,000	
0100040-42220	CIGARETTE TAXES	\$43,579	(\$0)	(\$0)	(\$0)	
0100040-42230	HIGHWAY USE TAX	\$307,939	\$312,063	\$325,000	\$300,000	
0100040-42240	SEVERENCE TAX	\$197,967	\$213,471	\$150,000	\$225,000	
0100040-42270	COUNTY ROAD & BRIDGE	\$12,410	\$12,399	(\$0)	\$5,000	
0100040-42310	GRANTS	\$1,882,913	\$262,192	\$350,000	\$350,000	
		\$2,895,519	\$1,290,266	\$1,275,000	\$1,390,000	

01 GENERAL FUND - 00

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
0100070-43840	ALLOCATED ORGANIZATIONAL COST	\$513,132	\$473,850	\$514,500	\$522,150	
0100070-43850	ALLOCATED ORGANIZATIONAL WA/W	\$240,528	\$265,800	\$285,000	\$315,000	
0100070-43860	INTERFUND FRANCHISE - ELECTRIC	\$513,132	\$473,850	\$514,500	\$522,150	
0100070-43870	INTERFUND FRANCHISE - WA/WW	\$240,528	\$265,800	\$285,000	\$315,000	
0100070-44315	TRANSFER FROM A & I	\$1,420,000	\$1,807,535	\$1,820,000	\$1,400,000	Community Center subsidy
					\$200,000	Parks maintenance
					\$120,000	Employee housing
					\$100,000	Community events
TOTAL TRANSFER FROM A & I		\$1,420,000	\$1,807,535	\$1,820,000	\$1,820,000	
0100070-44320	TRANSFER FROM DDA	\$100,000	(\$0)	(\$0)	(\$0)	
0100070-44350	TRANSFER FROM TOURISM FUND	\$50,000	\$422,379	\$178,256	\$131,250	7.5% to offset the impact of tourism
					\$50,000	Tourism funds for events including 4th of July and New Year's.
TOTAL TRANSFER FROM TOURISM FUND		\$50,000	\$422,379	\$178,256	\$181,250	
0100070-44355	TRANSFER FROM MARIJUANA TAX FU	\$200,000	\$260,000	\$110,000	\$100,000	
0100070-44365	TRANSFER FROM TRASH	(\$0)	(\$0)	\$110,000	\$125,000	
0100070-44395	TRANSFER FROM TOBACCO TAX FUND	\$400,000	\$750,000	\$625,000	\$550,000	Decline in revenue
		\$3,677,320	\$4,719,214	\$4,442,256	\$4,450,550	
01 GENERAL FUND - 10 GENERAL GOVERNMENT						
0110030-42140	SALES TAX/BUSINESS LICENSES	\$72,525	\$12,375	\$40,000	(\$0)	
0110030-42150	LIQUOR LICENSES	\$43,885	\$46,798	\$50,000	\$50,000	
		\$116,410	\$59,173	\$90,000	\$50,000	
01 GENERAL FUND - 10 GENERAL GOVERNMENT						
0110050-42420	CREDIT CARD CONVENIENCE FEES	\$760	\$483	(\$0)	(\$0)	
0110050-42650	VENDORS FEE	(\$0)	(\$0)	\$100,000	(\$0)	
		\$760	\$483	\$100,000	(\$0)	
01 GENERAL FUND - 20 PUBLIC SAFETY						
0120030-42160	DOG LICENSES	\$45	\$10	(\$0)	(\$0)	
		\$45	\$10	(\$0)	(\$0)	
01 GENERAL FUND - 20 PUBLIC SAFETY						
0120050-42414	POLICE FINES	\$107,066	\$163,595	\$135,000	\$180,000	
0120050-42415	VEHICLE INSPECTION FEES	\$2,035	\$3,635	\$2,500	(\$0)	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
0120050-42416	COURT FEES	\$29,101	\$39,618	\$30,000	\$45,000	
0120050-42417	PARKING FEES & FINES	\$23,564	\$54,464	\$30,000	\$100,000	
0120050-42418	IMPOUND FEES	\$4,541	\$1,290	\$5,000	\$4,000	
0120050-44505	MUNI COURT CLEARING	(\$0)	(\$259)	(\$0)	(\$0)	
		\$166,307	\$262,342	\$202,500	\$329,000	

01 GENERAL FUND - 25 COMMUNITY/ECONOMIC DEVELOPMENT

0125030-42110	BUILDING PERMITS	\$256,955	\$518,907	\$311,594	\$550,000
0125030-42120	VENDOR PERMITS	\$3,565	\$2,000	\$1,500	\$1,000
0125030-42170	CONTRACTOR'S LICENSES	\$31,644	\$42,912	\$30,000	\$40,000
		\$292,164	\$563,819	\$343,094	\$591,000

01 GENERAL FUND - 25 COMMUNITY/ECONOMIC DEVELOPMENT

0125050-42411	LEGAL FEES	(\$0)	(\$0)	(\$0)	\$10,000
0125050-42412	PLAN CHECK AND RECORD FEE	\$139,052	\$226,090	\$171,216	\$275,000
0125050-42430	PLANNING FEES	\$8,934	\$18,385	\$50,000	\$20,000
0125050-42434	PUBLIC ART FEES	\$5,128	\$26,801	\$10,000	(\$0)
0125050-42960	FEE IN LIEU - SIDEWALK	\$4,000	(\$0)	(\$0)	(\$0)
0125050-44500	BUILDING CLEARING ONLINE	\$200	(\$0)	(\$0)	(\$0)
		\$157,314	\$271,276	\$231,216	\$305,000

01 GENERAL FUND - 30 PUBLIC WORKS

0130050-42410	ENGINEERING FEES	\$15,044	\$22,471	\$15,000	\$35,000
0130050-42431	DOWNTOWN TRASH FEE	\$51,325	\$56,642	\$50,000	\$50,000
		\$66,369	\$79,112	\$65,000	\$85,000

01 GENERAL FUND - 35 CULTURE AND RECREATION

0135050-42413	CEMETERY FEES	\$14,394	\$5,200	\$7,000	\$7,000
0135050-42419	PARK RENTALS/BOAT RAMP FEES	\$62,754	\$171,957	\$84,000	\$84,000
0135050-43210	RECREATION FEES	\$40,152	\$126,014	\$183,238	\$170,460
0135050-43260	ART CENTER FEES	\$64,479	\$91,781	\$87,300	\$83,000
0135050-43310	COMMUNITY CENTER FEES	\$1,171,296	\$1,272,355	\$1,253,000	\$1,459,000
		\$1,353,074	\$1,667,307	\$1,614,538	\$1,803,460
		\$25,487,608	\$26,985,713	\$27,647,158	\$28,482,800

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01 GENERAL FUND - 100 CITY COUNCIL						
01100-51110	REGULAR EMPLOYEES	\$85,400	\$88,000	\$86,400	\$86,400	Mayor (1) \$1,200 per month Councilors (6) \$1,000 per month
01100-51250	FICA CONTRIBUTIONS	\$6,693	\$6,732	\$6,610	\$6,610	
01100-51270	UNEMPLOYMENT COMPENSATION	\$175	\$176	\$173	\$173	
01100-51280	WORKERS' COMPENSATION	\$89	\$83	\$110	\$87	
01100-51610	SUPPLIES	\$1,025	\$384	\$2,500	\$0	
01100-51710	PROFESSIONAL SERVICES	\$19,513	\$28,260	\$20,000	\$10,000	Facilitation and Miscellaneous
01100-52210	PROFESSIONAL DEVELOPMENT	\$8,074	\$5,603	\$14,000	\$14,000	
01100-52310	MISC. TRAVEL	\$0	\$0	\$0	\$10,000	Council meetings and non-professional development travel
01100-52410	PROFESSIONAL DUES AND MEMBERSH	\$14,045	\$29,255	\$0	\$0	
01100-52420	ORGANIZATIONAL DUES AND MEMBER	\$5,075	\$5,000	\$0	\$0	
01100-52810	OTHER OPERATING EXPENSE	\$11,178	\$8,518	\$20,000	\$15,000	
TOTAL 100 - CITY COUNCIL		\$151,267	\$172,011	\$149,793	\$142,270	
01 GENERAL FUND - 112 ADMINISTRATION						
01112-51110	REGULAR EMPLOYEES	\$531,125	\$479,445	\$471,362	\$496,874	City Manager Deputy City Manager Executive Assistant and Staff Liaison Public Information Officer (25%)
01112-51140	OVERTIME	\$0	\$165	\$0	\$0	
01112-51210	HEALTH INSURANCE PREMIUMS	\$68,540	\$37,627	\$55,253	\$83,303	
01112-51220	LONG TERM DISABILITY	\$940	\$828	\$995	\$1,010	
01112-51230	BASIC LIFE INSURANCE	\$966	\$798	\$1,237	\$1,257	
01112-51250	FICA CONTRIBUTIONS	\$36,577	\$30,989	\$37,896	\$38,064	
01112-51260	RETIREMENT CONTRIBUTIONS	\$37,200	\$19,499	\$34,676	\$34,830	
01112-51270	UNEMPLOYMENT COMPENSATION	\$1,042	\$946	\$991	\$995	
01112-51280	WORKERS' COMPENSATION	\$647	\$551	\$750	\$578	
01112-51360	EMPLOYEE ONBOARDING	\$0	\$6,500	\$0	\$0	
01112-51410	UTILITIES	\$950	\$2,147	\$1,140	\$2,362	10% increase from 2023 Actual
01112-51610	SUPPLIES	\$5,034	\$10,319	\$5,000	\$10,000	
01112-51710	PROFESSIONAL SERVICES	\$10,636	\$33,181	\$17,000	\$17,000	Communication tools like Canvas Pro, Survey Monkey, Archive Social and Garfield Clean Energy (\$12,000) - total of \$64,000 across all funds, up from \$60,000 in 2024
					\$30,000	Succession and leadership training, facilitation, implementation.
	TOTAL PROFESSIONAL SERVICES	\$10,636	\$33,181	\$17,000	\$47,000	
01112-51920	RENT/LEASE - EQUIPMENT	\$5,165	\$6,784	\$5,200	\$5,200	
01112-52130	SPECIAL EVENT POSTING	\$0	\$20	\$0	\$0	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01112-52210	PROFESSIONAL DEVELOPMENT	\$10,380	\$6,198	\$7,500	\$20,000	
01112-52410	PROFESSIONAL DUES AND MEMBERSH	\$4,565	\$2,590	\$0	\$0	
01112-52420	ORGANIZATIONAL DUES AND MEMBER	\$17,736	\$6,850	\$0	\$12,500	ICCMA and CCCMA
01112-52440	PROFESSIONAL SUBSCRIPTION	\$243	\$183	\$0	\$0	
01112-52810	OTHER OPERATING EXPENSE	\$5,035	\$9,849	\$10,000	\$10,000	
TOTAL 112 - ADMINISTRATION		\$736,781	\$655,468	\$649,000	\$763,973	
01 GENERAL FUND - 113 COMMUNITY CENTER						
01113-51110	REGULAR EMPLOYEES	\$646,278	\$627,609	\$748,536	\$875,127	Parks & Rec Director Parks & Rec Administrator Community Center Manager CC Maintenance & Ice Rink Supervisor CC Programs & Events Coordinator Fitness & Wellness Supervisor Aquatic Supervisor Lifeguard (2) Custodian I (2) Guest Services
01113-51120	PART-TIME EMPLOYEES	\$621,686	\$1,027,843	\$837,375	\$800,000	
01113-51140	OVERTIME	\$145	\$10	\$1,500	\$1,500	
01113-51210	HEALTH INSURANCE PREMIUMS	\$192,083	\$214,296	\$309,960	\$331,839	
01113-51220	LONG TERM DISABILITY	\$1,717	\$1,740	\$2,368	\$2,760	
01113-51230	BASIC LIFE INSURANCE	\$1,459	\$1,569	\$1,916	\$2,203	
01113-51250	FICA CONTRIBUTIONS	\$95,036	\$125,041	\$121,438	\$128,377	
01113-51260	RETIREMENT CONTRIBUTIONS	\$32,733	\$27,948	\$52,399	\$61,469	
01113-51270	UNEMPLOYMENT COMPENSATION	\$2,550	\$3,266	\$1,497	\$3,808	
01113-51280	WORKERS' COMPENSATION	\$28,125	\$28,647	\$30,000	\$30,079	
01113-51360	EMPLOYEE ONBOARDING	\$1,555	\$1,345	\$2,500	\$2,500	
01113-51380	UNIFORM ALLOWANCE	\$350	\$350	\$350	\$350	
01113-51410	UTILITIES	\$237,024	\$272,225	\$282,750	\$299,448	10% increase from 2023
01113-51610	SUPPLIES	\$58,759	\$50,811	\$53,000	\$49,000	
01113-51710	PROFESSIONAL SERVICES	\$492	\$7,404	\$17,825	\$6,000	Contracted instruction for Scuba classes
01113-51810	MAINTENANCE & REPAIR	\$96,625	\$94,416	\$111,695	\$114,900	
01113-51920	RENT/LEASE - EQUIPMENT	\$3,203	\$1,829	\$4,000	\$4,000	
01113-52120	EMPLOYMENT POSTING	\$337	\$0	\$0	\$500	
01113-52130	SPECIAL EVENT POSTING	\$0	\$0	\$1,000	\$0	
01113-52210	PROFESSIONAL DEVELOPMENT	\$7,278	\$6,155	\$10,000	\$11,000	Trainings, conferences, and travel.
01113-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,088	\$932	\$2,500	\$1,500	National Recreation and Parks Association, Colorado Parks and Recreation Association, and U.S. Ice Rink Association.
01113-52610	TECHNOLOGY	\$13,858	\$15,165	\$18,500	\$20,550	RecTrac, PayTrac, When I Work, Music Licensing, Website

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01113-52710	CREDIT CARD FEES	\$0	\$0	\$1,000	\$0	
01113-52810	OTHER OPERATING EXPENSE	\$4,585	\$3,151	\$0	\$0	
01113-53310	COMMUNITY CENTER EXPENSE	\$174,599	\$178,387	\$147,400	\$153,750	Aquatics, Climbing Wall, Community, Fitness, Ice Rink, Little Rec, and Community Center Membership and Rental expenses.
01113-59520	CAPITAL OUTLAY	\$0	(\$573)	\$0	\$0	
TOTAL 113 - COMMUNITY CENTER		\$2,221,567	\$2,689,568	\$2,759,509	\$2,900,660	

01 GENERAL FUND - 114 CITY CLERK

01114-51110	REGULAR EMPLOYEES	\$92,294	\$115,620	\$121,277	\$160,445	City Clerk Deputy City Clerk
01114-51140	OVERTIME	\$41	\$30	\$2,000	\$5,000	
01114-51210	HEALTH INSURANCE PREMIUMS	\$24,715	\$49,599	\$53,622	\$52,974	
01114-51220	LONG TERM DISABILITY	\$208	\$255	\$412	\$546	
01114-51230	BASIC LIFE INSURANCE	\$170	\$231	\$316	\$406	
01114-51250	FICA CONTRIBUTIONS	\$6,760	\$8,083	\$9,431	\$12,683	
01114-51260	RETIREMENT CONTRIBUTIONS	\$4,373	\$4,659	\$8,489	\$11,606	
01114-51270	UNEMPLOYMENT COMPENSATION	\$179	\$211	\$242	\$332	
01114-51280	WORKERS' COMPENSATION	\$123	\$163	\$250	\$171	
01114-51360	EMPLOYEE ONBOARDING	\$21	\$0	\$0	\$0	
01114-51410	UTILITIES	\$904	\$1,374	\$1,085	\$1,511	10% increase from 2023 Actual
01114-51610	SUPPLIES	\$514	\$47,615	\$1,000	\$1,500	
01114-51710	PROFESSIONAL SERVICES	\$31,190	\$40,911	\$25,000	\$25,000	Document Management
					\$47,000	Contract management system
	TOTAL PROFESSIONAL SERVICES	\$31,190	\$40,911	\$25,000	\$72,000	
01114-51920	RENT/LEASE - EQUIPMENT	\$1,296	\$0	\$1,500	\$1,500	
01114-52110	PUBLIC NOTICES	\$10,094	\$12,213	\$15,000	\$12,500	
01114-52210	PROFESSIONAL DEVELOPMENT	\$0	\$459	\$3,000	\$2,500	
01114-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$10	\$0	\$0	
01114-52810	OTHER OPERATING EXPENSE	\$2,089	\$5,662	\$2,500	\$2,500	
01114-53510	PROPERTY INSURANCE	\$153,064	\$144,003	\$220,414	\$180,000	
01114-53520	LIABILITY AND CASUALTY INSURA	\$166,032	\$159,713	\$239,087	\$195,000	
01114-53530	DAMAGE CLAIMS	\$4,028	\$145	\$0	\$0	
01114-53540	DEDUCTIBLES PAID	\$26,016	\$12,648	\$30,000	\$20,000	
01114-53550	OTHER INSURANCE	\$15,759	\$18,105	\$20,000	\$0	
01114-53610	ELECTIONS	\$20,274	\$16,191	\$22,000	\$15,000	
TOTAL 114 - CITY CLERK		\$560,144	\$637,901	\$776,625	\$748,174	

01 GENERAL FUND - 115 HUMAN RESOURCES

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01115-51110	REGULAR EMPLOYEES	\$147,132	\$209,678	\$210,000	\$244,995	Human Resources Manager Human Resources Administrator Human Resources Generalist
01115-51210	HEALTH INSURANCE PREMIUMS	\$19,055	\$53,390	\$74,484	\$90,997	
01115-51220	LONG TERM DISABILITY	\$181	\$514	\$738	\$833	
01115-51230	BASIC LIFE INSURANCE	\$159	\$475	\$561	\$620	
01115-51250	FICA CONTRIBUTIONS	\$5,432	\$15,398	\$16,065	\$18,742	
01115-51260	RETIREMENT CONTRIBUTIONS	\$5,061	\$12,474	\$14,700	\$17,150	
01115-51270	UNEMPLOYMENT COMPENSATION	\$146	\$402	\$435	\$490	
01115-51280	WORKERS' COMPENSATION	\$232	\$275	\$300	\$289	
01115-51320	AWARDS	\$969	\$3,071	\$1,000	\$1,000	
01115-51340	WELLNESS PROGRAM	\$36	\$109	\$150	\$500	
01115-51360	EMPLOYEE ONBOARDING	\$1,241	\$2,013	\$0	\$0	
01115-51410	UTILITIES	\$447	\$1,051	\$536	\$1,156	10% increase from 2023 Actual
01115-51610	SUPPLIES	\$581	\$348	\$500	\$500	
01115-51710	PROFESSIONAL SERVICES	\$35,862	\$40,886	\$50,000	\$50,000	401k/401a Administrative Flexible Spending Administration Annual Skillsurvey Subscription Salary study updates
01115-51920	RENT/LEASE - EQUIPMENT	\$751	\$952	\$1,500	\$1,500	
01115-52120	EMPLOYMENT POSTING	\$1,172	\$159	\$2,000	\$1,000	
01115-52210	PROFESSIONAL DEVELOPMENT	\$0	\$66	\$2,500	\$3,000	
01115-52410	PROFESSIONAL DUES AND MEMBERSH	\$0	\$0	\$1,500	\$500	
01115-52420	ORGANIZATIONAL DUES AND MEMBER	\$6,600	\$2,560	\$0	\$2,500	
01115-52810	OTHER OPERATING EXPENSE	\$1,029	\$199	\$2,000	\$1,000	
TOTAL 115 - HUMAN RESOURCES		\$226,084	\$344,018	\$378,969	\$436,772	

01 GENERAL FUND - 116 FINANCE

01116-51110	REGULAR EMPLOYEES	\$556,542	\$609,180	\$854,338	\$901,448	Finance Director Assistance Finance Director Controller Senior Accountant Accounting Specialist - AP Accounting Specialist - Utilities (2) Implementation Support Specialist Customer Service Representative-Utilities Accounting Specialist-Waste and Recycling
01116-51120	PART-TIME EMPLOYEES	\$0	\$2,073	\$0	\$3,000	
01116-51140	OVERTIME	\$0	\$113	\$0	\$0	
01116-51210	HEALTH INSURANCE PREMIUMS	\$164,553	\$161,350	\$219,425	\$226,571	
01116-51220	LONG TERM DISABILITY	\$1,715	\$1,649	\$2,681	\$2,714	
01116-51230	BASIC LIFE INSURANCE	\$1,474	\$1,489	\$2,164	\$2,280	
01116-51250	FICA CONTRIBUTIONS	\$44,535	\$44,470	\$65,357	\$69,404	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01116-51260	RETIREMENT CONTRIBUTIONS	\$36,737	\$39,364	\$59,804	\$63,297	
01116-51270	UNEMPLOYMENT COMPENSATION	\$1,189	\$1,160	\$1,708	\$1,814	
01116-51280	WORKERS' COMPENSATION	\$617	\$734	\$800	\$771	
01116-51360	EMPLOYEE ONBOARDING	\$45	\$110	\$1,000	\$0	
01116-51410	UTILITIES	\$0	\$41	\$0	\$0	
01116-51610	SUPPLIES	\$83,830	\$99,139	\$55,000	\$90,000	Includes utility billing postage
01116-51710	PROFESSIONAL SERVICES	\$118,192	\$133,356	\$120,000	\$100,000	Yearly outside audit MuniRevs collection fees Sales Tax audits (Revenue from audit in excess of the cost)
01116-51920	RENT/LEASE - EQUIPMENT	\$12,538	\$11,735	\$13,000	\$12,000	
01116-52210	PROFESSIONAL DEVELOPMENT	\$0	\$70	\$10,000	\$10,000	
01116-52410	PROFESSIONAL DUES AND MEMBERSH	\$235	\$65	\$2,502	\$500	
01116-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$170	\$0	\$180	
01116-52710	CREDIT CARD FEES	\$2,860	\$2,372	\$2,800	\$2,500	
01116-52750	TREASURER'S FEES	\$45,830	\$45,825	\$48,000	\$50,000	
01116-52810	OTHER OPERATING EXPENSE	\$1,190	\$543	\$2,000	\$500	
TOTAL 116 - FINANCE		\$1,072,081	\$1,155,007	\$1,460,579	\$1,536,979	
01 GENERAL FUND - 117 INFORMATION TECHNOLOGY						
01117-51110	REGULAR EMPLOYEES	\$447,347	\$310,109	\$444,450	\$435,942	IT Operations Manager Network/Systems Administrator I Cybersecurity Engineer GIS Administrator (50%) Asset Management/GIS Support Specialist (57.14%)
					\$100,000	Keeping this position in the budget, if we hire it we should be able to reduce professional services;
	TOTAL REGULAR EMPLOYEES	\$447,347	\$310,109	\$444,450	\$535,942	
01117-51140	OVERTIME	\$6	\$0	\$0	\$0	
01117-51150	STANDBY AND CALLBACK PAY	\$0	\$0	\$10,000	\$0	
01117-51210	HEALTH INSURANCE PREMIUMS	\$89,238	\$60,773	\$99,862	\$134,884	
01117-51220	LONG TERM DISABILITY	\$1,119	\$763	\$1,463	\$1,384	
01117-51230	BASIC LIFE INSURANCE	\$952	\$668	\$1,139	\$1,105	
01117-51250	FICA CONTRIBUTIONS	\$32,293	\$22,650	\$34,765	\$33,430	
01117-51260	RETIREMENT CONTRIBUTIONS	\$25,020	\$18,281	\$31,112	\$30,589	
01117-51270	UNEMPLOYMENT COMPENSATION	\$857	\$592	\$888	\$874	
01117-51280	WORKERS' COMPENSATION	\$458	\$459	\$500	\$482	
01117-51360	EMPLOYEE ONBOARDING	\$41	\$63	\$0	\$0	
01117-51410	UTILITIES	\$115,946	\$116,424	\$139,135	\$128,066	10% increase from 2023 Actual
01117-51610	SUPPLIES	\$17,424	\$22,623	\$25,000	\$20,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01117-51710	PROFESSIONAL SERVICES	\$58,518	\$140,128	\$80,000	\$200,000	Outsourced assistance with cyber security, server management and network engineering
01117-51810	MAINTENANCE & REPAIR	\$0	\$1,902	\$0	\$0	
01117-52120	EMPLOYMENT POSTING	\$79	\$0	\$1,000	\$0	
01117-52210	PROFESSIONAL DEVELOPMENT	\$1,202	\$3,223	\$25,000	\$20,000	
01117-52410	PROFESSIONAL DUES AND MEMBERSH	\$353	\$0	\$30,000	\$30,000	Sophos, Office 365, Active Directory, training, Azure training
01117-52420	ORGANIZATIONAL DUES AND MEMBER				\$20,000	Info-tech membership
		\$0	\$330	\$25,000	\$5,000	Regional group membership
TOTAL ORGANIZATIONAL DUES AND MEMBER		\$0	\$330	\$25,000	\$25,000	
01117-52610	TECHNOLOGY	\$252,909	\$271,302	\$317,000	\$350,000	
01117-52810	OTHER OPERATING EXPENSE	\$3,823	\$1,048	\$2,500	\$2,500	
TOTAL 117 - INFORMATION TECHNOLOGY		\$1,047,585	\$971,337	\$1,268,814	\$1,514,256	

01 GENERAL FUND - 118 MUNICIPAL COURT

01118-51110	REGULAR EMPLOYEES	\$84,546	\$101,667	\$106,945	\$143,081	Court Administrator Municipal Court Clerk
01118-51140	OVERTIME	\$41	\$30	\$2,000	\$0	
01118-51210	HEALTH INSURANCE PREMIUMS	\$13,996	\$37,998	\$43,566	\$41,071	
01118-51220	LONG TERM DISABILITY	\$231	\$271	\$363	\$487	
01118-51230	BASIC LIFE INSURANCE	\$193	\$242	\$281	\$363	
01118-51250	FICA CONTRIBUTIONS	\$6,349	\$7,254	\$8,334	\$10,946	
01118-51260	RETIREMENT CONTRIBUTIONS	\$3,761	\$5,815	\$7,486	\$10,016	
01118-51270	UNEMPLOYMENT COMPENSATION	\$168	\$190	\$214	\$286	
01118-51280	WORKERS' COMPENSATION	\$73	\$92	\$100	\$96	
01118-51610	SUPPLIES	\$530	\$1,557	\$5,000	\$2,000	
01118-51710	PROFESSIONAL SERVICES	\$130,836	\$133,195	\$147,000	\$190,000	Judge Prosecutor Court Security Translator Clear Subscription
01118-51920	RENT/LEASE - EQUIPMENT	\$1,120	\$1,504	\$1,000	\$1,500	
01118-52410	PROFESSIONAL DUES AND MEMBERSH	\$0	\$100	\$0	\$100	
01118-52420	ORGANIZATIONAL DUES AND MEMBER	\$22	\$0	\$0	\$0	
01118-52810	OTHER OPERATING EXPENSE	\$46	\$0	\$5,000	\$5,000	
01118-52840	COURT SERVICES (YOUTH)	\$0	\$21,600	\$30,000	\$25,000	
TOTAL 118 - MUNICIPAL COURT		\$241,912	\$311,515	\$357,289	\$429,946	

01 GENERAL FUND - 119 LEGAL

01119-51710	PROFESSIONAL SERVICES	\$350,144	\$305,847	\$440,000	\$440,000	
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2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
TOTAL 119 - LEGAL		\$350,144	\$305,847	\$440,000	\$440,000	
01 GENERAL FUND - 120 NON-DEPARTMENTAL						
01120-51275	EMPLOYEE HOUSING GRANT	\$120,000	\$120,001	\$120,000	\$120,000	
01120-51410	UTILITIES	\$118,787	\$124,706	\$132,910	\$137,176	10% increase from 2023 Actual
01120-51710	PROFESSIONAL SERVICES	\$62,882	\$128,246	\$96,500	\$20,000	Graphic design and video production
					\$75,000	Mandated virtual disability implementation, Spanish translation, interpretation, meeting facilitation, video captions
					\$2,000	Miscellaneous website hosting and text message allocation for website
					\$20,000	System-wide leadership development and succession planning.
TOTAL PROFESSIONAL SERVICES		\$62,882	\$128,246	\$96,500	\$117,000	
01120-51810	MAINTENANCE & REPAIR	\$2,137	\$1,979	\$5,000	\$7,500	Fleet charges
01120-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$6,600	\$61,939	\$400	Downtown Colorado
					\$6,000	Aspen International Foundation
					\$1,000	Club 20
					\$7,000	Colorado Association of Municipal Utilities
					\$5,000	Associated Governments of Northwest Colorado (AGNC).
					\$4,000	Glenwood Springs Chamber Association
					\$6,500	Colorado Communities for Climate Change
					\$10,000	Northwest Colorado Council of Governments (Northwest COGS)
					\$4,500	Colorado Association of Ski Towns (CAST)
					\$14,000	Colorado Municipal League (CML)
TOTAL ORGANIZATIONAL DUES AND MEMBER		\$0	\$6,600	\$61,939	\$58,400	
01120-52510	GRANTS	\$300,150	\$21,815	\$0	\$0	
01120-52810	OTHER OPERATING EXPENSE	\$2,450	\$1,600	\$20,000	\$2,500	
01120-52820	TIF TO DDA	\$419,443	\$478,309	\$502,220	\$517,291	Total TIF \$1.275 million
01120-52825	ECONOMIC INCENTIVE REBATE	\$68,882	\$93,754	\$101,350	\$94,139	
01120-52845	MINE OPPOSITION	\$31,003	\$20,897	\$50,000	\$50,000	Special Council for mining rights, projects, lobbying costs, grant administration
01120-52865	MISC REFUNDS	\$288	\$261	\$0	\$0	
01120-52885	CITY MGR DISCRETIONARY	\$171,567	\$166,010	\$200,000	\$200,000	Includes employee ski passes to Sunlight; (10)
01120-53415	PUBLIC ART	\$0	\$1,000	\$0	\$0	
01120-53710	CONTRIBUTIONS/DONATION	\$0	\$150,000	\$0	\$59,050	7 Party MOU Contribution to Municipal Grants to Senior Meal Program
01120-53720	YOUTH EDUCATIONAL PROGRAMMING	\$75,000	\$0	\$100,000	\$100,000	Valley Marijuana Council recommends these funds be "used for education, prevention, and/or treatment of substance abuse and related mental health needs in the community, with a strong tendency toward youth".

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
TOTAL 120 - NON-DEPARTMENTAL		\$1,372,589	\$1,315,176	\$1,389,919	\$1,463,056	

01 GENERAL FUND - 121 FACILITIES

01121-51110	REGULAR EMPLOYEES	\$343,677	\$354,701	\$419,243	\$387,955	Facilities Superintendent Custodial Supervisor Custodian I Custodian II Maintenance Technician (2)
01121-51120	PART-TIME EMPLOYEES	\$0	\$10,683	\$89,000	\$93,450	
01121-51140	OVERTIME	\$0	\$12	\$0	\$0	
01121-51210	HEALTH INSURANCE PREMIUMS	\$118,433	\$93,945	\$122,892	\$193,321	
01121-51220	LONG TERM DISABILITY	\$989	\$951	\$1,426	\$1,319	
01121-51230	BASIC LIFE INSURANCE	\$843	\$863	\$1,083	\$984	
01121-51250	FICA CONTRIBUTIONS	\$24,796	\$27,453	\$38,882	\$37,042	
01121-51260	RETIREMENT CONTRIBUTIONS	\$18,821	\$16,379	\$29,347	\$27,353	
01121-51270	UNEMPLOYMENT COMPENSATION	\$661	\$704	\$1,525	\$802	
01121-51280	WORKERS' COMPENSATION	\$9,522	\$5,691	\$5,000	\$5,976	
01121-51360	EMPLOYEE ONBOARDING	\$30	\$107	\$0	\$150	
01121-51410	UTILITIES	\$974	\$1,764	\$2,200	\$1,940	10% increase from 2023 Actual
01121-51610	SUPPLIES	\$11,309	\$11,494	\$12,250	\$12,750	
01121-51710	PROFESSIONAL SERVICES	\$8,750	\$20,695	\$18,532	\$15,000	Contracted janitorial services, if needed
01121-51810	MAINTENANCE & REPAIR	\$98,963	\$84,087	\$75,500	\$25,500	Elevators for Waste Water, City Hall, and Downtown.
					\$40,000	City Hall Building Maintenance
					\$7,250	Downtown Parking Garage Maintenance
					\$4,500	Equipment Maintenance
					\$5,000	Fleet Maintenance
	TOTAL MAINTENANCE & REPAIR	\$98,963	\$84,087	\$75,500	\$82,250	
01121-52210	PROFESSIONAL DEVELOPMENT	\$1,090	\$162	\$2,500	\$3,300	(2) International Facility Management Association (IFMA) Facility Management Professional Courses
01121-52410	PROFESSIONAL DUES AND MEMBERSH	\$163	\$88	\$0	\$750	International Facility Management Association (IFMA) Membership
01121-52610	TECHNOLOGY	\$5,441	\$551	\$5,400	\$5,720	VueWorks and When I Work
01121-52810	OTHER OPERATING EXPENSE	(\$2)	\$395	\$0	\$0	
TOTAL 121 - FACILITIES		\$644,459	\$630,724	\$824,780	\$870,062	

01 GENERAL FUND - 122 RECREATION

01122-51110	REGULAR EMPLOYEES	\$214,024	\$276,668	\$290,781	\$314,548	Recreation Manger Athletics Supervisor Art Supervisor Therapeutic Recreation Supervisor
01122-51120	PART-TIME EMPLOYEES	\$70,582	\$137,691	\$188,956	\$200,000	
01122-51210	HEALTH INSURANCE PREMIUMS	\$41,593	\$63,642	\$71,208	\$97,420	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01122-51220	LONG TERM DISABILITY	\$651	\$824	\$989	\$1,069	
01122-51230	BASIC LIFE INSURANCE	\$567	\$748	\$745	\$796	
01122-51250	FICA CONTRIBUTIONS	\$21,616	\$31,006	\$36,699	\$39,287	
01122-51260	RETIREMENT CONTRIBUTIONS	\$6,678	\$14,080	\$20,355	\$22,018	
01122-51270	UNEMPLOYMENT COMPENSATION	\$567	\$811	\$959	\$905	
01122-51280	WORKERS' COMPENSATION	\$4,058	\$3,764	\$5,000	\$3,952	
01122-51360	EMPLOYEE ONBOARDING	\$873	\$129	\$1,000	\$1,000	
01122-51410	UTILITIES	\$15,085	\$13,809	\$19,500	\$15,190	10% increase from 2023 Actual
01122-51610	SUPPLIES	\$8,518	\$7,764	\$66,000	\$13,000	
01122-51710	PROFESSIONAL SERVICES	\$38,125	\$51,051	\$79,371	\$83,500	Contracted Program Instructors for art, tennis, pickleball, martial arts, basketball, and golf.
01122-51810	MAINTENANCE & REPAIR	\$5,175	\$2,770	\$12,000	\$17,150	
01122-51920	RENT/LEASE - EQUIPMENT	\$269	\$594	\$0	\$0	
01122-52120	EMPLOYMENT POSTING	\$258	\$0	\$500	\$500	
01122-52210	PROFESSIONAL DEVELOPMENT	\$2,854	\$4,159	\$6,000	\$10,000	Trainings, Conferences, and Travel
01122-52410	PROFESSIONAL DUES AND MEMBERSH	\$663	\$733	\$800	\$620	National Recreation and Parks Association and Colorado Parks and Recreation Association Memberships
01122-52610	TECHNOLOGY	\$6,219	\$7,426	\$9,500	\$12,850	RecTrac, PayTrac, When I Work, Music Licensing, Website
01122-52710	CREDIT CARD FEES	\$0	\$0	\$500	\$0	
01122-52810	OTHER OPERATING EXPENSE	\$115	\$63	\$0	\$0	
01122-52860	SPECIAL EVENTS	\$62,042	\$90,480	\$150,000	\$150,000	Marketing, Rentals, Supplies, and Services for Special Events (July 4th, Noon Year's Eve, Noche Latina, Music and Movies Under the Bridge, etc.)
01122-53310	RECREATION PROGRAMMING	\$29,497	\$52,179	\$81,500	\$66,500	Athletics, Therapeutic Recreation, and Art Center Rental expenses.
01122-53360	ART CENTER PROGRAMS	\$9,240	\$12,444	\$28,675	\$25,675	Youth, Adult, and Senior Art expenses.

TOTAL 122 - RECREATION	\$539,269	\$772,834	\$1,071,038	\$1,075,980
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01 GENERAL FUND - 131 POLICE

01131-51110	REGULAR EMPLOYEES	\$2,680,072	\$2,940,551	\$3,187,203	\$3,138,925	Chief Of Police Police Lieutenant (2) Patrol Sergeant (5) Police Corporal (5) Police Officer I (7) Police Officer II (6) Code Enforcement Officer (2) Crime Analyst - Records Supervisor Executive Specialist - Police Department Sr Police Records Technician Police Records Clerk (2)
01131-51120	PART-TIME EMPLOYEES	\$0	\$9,909	\$0	\$0	
01131-51130	SEASONAL EMPLOYEES	\$0	\$0	\$0	\$10,000	
01131-51140	OVERTIME	\$62,113	\$69,355	\$62,000	\$70,000	
01131-51150	STANDBY AND CALLBACK PAY	\$40,210	\$38,086	\$40,000	\$40,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01131-51210	HEALTH INSURANCE PREMIUMS	\$523,408	\$555,533	\$702,264	\$811,920	
01131-51220	LONG TERM DISABILITY	\$6,296	\$6,561	\$9,669	\$9,455	
01131-51230	BASIC LIFE INSURANCE	\$5,432	\$5,936	\$7,957	\$7,815	
01131-51240	FPPA DEATH AND DISABILITY INS	\$58,098	\$68,132	\$83,692	\$85,388	
01131-51250	FICA CONTRIBUTIONS	\$38,715	\$33,918	\$47,693	\$47,729	
01131-51260	RETIREMENT CONTRIBUTIONS	\$171,210	\$193,256	\$230,244	\$227,425	
01131-51265	POLICE/FIRE RETIREMENT CONTRIB	\$210,121	\$229,271	\$246,690	\$243,670	
01131-51270	UNEMPLOYMENT COMPENSATION	\$5,655	\$5,872	\$6,326	\$6,500	
01131-51280	WORKERS' COMPENSATION	\$68,635	\$89,372	\$80,000	\$93,840	
01131-51360	EMPLOYEE ONBOARDING	\$4,786	\$6,656	\$3,000	\$5,000	
01131-51410	UTILITIES	\$28,620	\$29,046	\$34,280	\$31,950	10% increase from 2023 Actual
01131-51610	SUPPLIES	\$84,154	\$90,335	\$90,000	\$100,000	
01131-51710	PROFESSIONAL SERVICES	\$169,478	\$188,400	\$145,000	\$100,000	
01131-51810	MAINTENANCE & REPAIR	\$206,311	\$168,106	\$180,000	\$150,000	
01131-51920	RENT/LEASE - EQUIPMENT	\$3,093	\$12,297	\$4,000	\$3,000	
01131-52120	EMPLOYMENT POSTING	\$2,649	\$0	\$3,000	\$2,500	
01131-52210	PROFESSIONAL DEVELOPMENT	\$117,100	\$53,921	\$95,000	\$60,000	
01131-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,729	\$1,842	\$10,000	\$2,500	
01131-52420	ORGANIZATIONAL DUES AND MEMBER	\$41	\$340	\$1,500	\$1,500	
01131-52440	PROFESSIONAL SUBSCRIPTION	\$150	\$0	\$500	\$0	
01131-52510	GRANTS	\$56,916	\$61,791	\$60,000	\$75,000	
01131-52610	TECHNOLOGY	\$136,377	\$44,651	\$150,000	\$160,000	
01131-52810	OTHER OPERATING EXPENSE	\$20,079	\$8,372	\$40,000	\$15,000	
01131-52835	COMMUNITY OUTREACH	\$4,979	\$7,481	\$7,000	\$5,000	
01131-53240	LABORATORY	\$74	\$0	\$500	\$0	
01131-53830	INVESTIGATIONS	\$8,731	\$8,418	\$10,000	\$8,500	
01131-53840	ANIMAL CONTROL	\$10,000	\$8,079	\$10,000	\$10,000	
01131-53860	FIREARMS	\$22,126	\$31,233	\$25,000	\$25,000	
01131-59520	CAPITAL OUTLAY	\$17,549	\$0	\$0	\$0	
TOTAL 131 - POLICE		\$4,764,908	\$4,966,719	\$5,572,518	\$5,547,617	

01 GENERAL FUND - 141 COMMUNITY DEVELOPMENT

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01141-51110	REGULAR EMPLOYEES	\$453,485	\$510,647	\$671,803	\$708,084	Economic/Community Development Director Long Range Principal Planner Senior Planner (2) Neighborhood Services Specialist (50%) Building Permit Technician (50%) Development Engineer Economic Specialist Housing Manager (50%)
01141-51140	OVERTIME	\$0	\$34	\$0	\$0	
01141-51210	HEALTH INSURANCE PREMIUMS	\$86,990	\$85,253	\$126,500	\$125,889	
01141-51220	LONG TERM DISABILITY	\$1,269	\$1,334	\$2,177	\$2,243	
01141-51230	BASIC LIFE INSURANCE	\$1,060	\$1,156	\$1,585	\$1,791	
01141-51250	FICA CONTRIBUTIONS	\$33,917	\$38,644	\$51,393	\$54,168	
01141-51260	RETIREMENT CONTRIBUTIONS	\$25,663	\$29,317	\$47,026	\$49,566	
01141-51270	UNEMPLOYMENT COMPENSATION	\$893	\$1,010	\$1,375	\$1,417	
01141-51280	WORKERS' COMPENSATION	\$1,349	\$826	\$1,250	\$868	
01141-51360	EMPLOYEE ONBOARDING	\$36	\$18	\$0	\$0	
01141-51410	UTILITIES	\$696	\$894	\$835	\$894	10% increase from 2023 Actual
01141-51610	SUPPLIES	\$5,774	\$3,146	\$10,000	\$5,000	
01141-51710	PROFESSIONAL SERVICES	\$280,159	\$154,374	\$205,644	\$75,000	River corridor master plan
					\$100,000	Stuff Hannah hasn't told me about yet that people are going to twist our arms into.
	TOTAL PROFESSIONAL SERVICES	\$280,159	\$154,374	\$205,644	\$175,000	
01141-51920	RENT/LEASE - EQUIPMENT	\$1,798	\$1,766	\$3,000	\$2,500	
01141-52110	PUBLIC NOTICES	\$3,760	\$1,895	\$2,000	\$4,000	
01141-52120	EMPLOYMENT POSTING	\$295	\$0	\$500	\$1,000	
01141-52130	SPECIAL EVENT POSTING	\$646	\$0	\$1,000	\$0	
01141-52210	PROFESSIONAL DEVELOPMENT	\$4,602	\$3,812	\$10,000	\$12,500	
01141-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,626	\$1,266	\$2,500	\$2,500	
01141-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$350	\$0	\$0	
01141-52440	PROFESSIONAL SUBSCRIPTION	\$80	\$80	\$0	\$0	
01141-52510	GRANTS	\$40,000	\$100,484	\$60,000	\$75,000	
01141-52810	OTHER OPERATING EXPENSE	\$7,854	\$3,431	\$7,500	\$10,000	
01141-52855	AFFORDABLE HOUSING	\$36,375	\$66,021	\$171,069	\$65,000	
TOTAL 141 - COMMUNITY DEVELOPMENT		\$989,325	\$1,005,758	\$1,377,157	\$1,297,420	

01 GENERAL FUND - 144 ENGINEERING & ADMINISTRATION

01144-51110	REGULAR EMPLOYEES	\$430,546	\$386,264	\$416,646	\$437,471	City Engineer Assistant City Engineer Transportation Engineer Construction Inspector
01144-51140	OVERTIME	\$34	\$0	\$0	\$0	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01144-51210	HEALTH INSURANCE PREMIUMS	\$89,697	\$89,963	\$119,232	\$129,962	
01144-51220	LONG TERM DISABILITY	\$1,203	\$1,067	\$1,230	\$1,240	
01144-51230	BASIC LIFE INSURANCE	\$1,047	\$866	\$1,050	\$1,107	
01144-51250	FICA CONTRIBUTIONS	\$31,284	\$28,199	\$31,874	\$33,467	
01144-51260	RETIREMENT CONTRIBUTIONS	\$22,952	\$15,237	\$29,166	\$30,623	
01144-51270	UNEMPLOYMENT COMPENSATION	\$826	\$719	\$833	\$875	
01144-51280	WORKERS' COMPENSATION	\$1,001	\$1,377	\$1,200	\$1,446	
01144-51360	EMPLOYEE ONBOARDING	\$25	\$68	\$250	\$0	
01144-51410	UTILITIES	\$3,132	\$3,039	\$4,000	\$3,039	10% increase from 2023 Actual
01144-51610	SUPPLIES	\$1,129	\$2,098	\$2,500	\$4,000	
01144-51710	PROFESSIONAL SERVICES	\$220,352	\$81,616	\$214,000	\$50,000	general surveying and geotech work
01144-51810	MAINTENANCE & REPAIR	\$1,799	\$1,776	\$0	\$1,500	
01144-51920	RENT/LEASE - EQUIPMENT	\$4,102	\$2,463	\$4,000	\$4,000	
01144-52110	PUBLIC NOTICES	\$0	\$0	\$100	\$500	
01144-52120	EMPLOYMENT POSTING	\$0	\$0	\$200	\$0	
01144-52140	PROCUREMENT ADVERTISING	\$0	\$0	\$250	\$0	
01144-52210	PROFESSIONAL DEVELOPMENT	\$4,553	\$1,515	\$7,000	\$10,000	
01144-52410	PROFESSIONAL DUES AND MEMBERSH	\$0	\$60	\$3,000	\$1,000	
01144-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$0	\$0	\$500	
01144-52440	PROFESSIONAL SUBSCRIPTION	\$2,681	\$0	\$0	\$250	
01144-52610	TECHNOLOGY	\$0	\$3,350	\$0	\$6,000	
01144-52810	OTHER OPERATING EXPENSE	\$847	\$2,632	\$700	\$1,000	
TOTAL 144 - ENGINEERING & ADMINISTRATION		\$817,209	\$622,309	\$837,231	\$717,980	

01 GENERAL FUND - 145 BUILDING INSPECTION

01145-51110	REGULAR EMPLOYEES	\$206,075	\$208,866	\$229,549	\$237,920	Building Official Building Inspector II Building Permit Technician (50%)
01145-51140	OVERTIME	\$258	\$235	\$0	\$0	
01145-51210	HEALTH INSURANCE PREMIUMS	\$56,015	\$57,237	\$69,258	\$62,542	
01145-51220	LONG TERM DISABILITY	\$598	\$560	\$720	\$730	
01145-51230	BASIC LIFE INSURANCE	\$441	\$432	\$584	\$602	
01145-51250	FICA CONTRIBUTIONS	\$14,918	\$14,976	\$17,561	\$18,254	
01145-51260	RETIREMENT CONTRIBUTIONS	\$13,116	\$14,414	\$16,069	\$16,703	
01145-51270	UNEMPLOYMENT COMPENSATION	\$402	\$392	\$459	\$477	
01145-51280	WORKERS' COMPENSATION	\$3,199	\$2,938	\$2,100	\$3,085	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01145-51360	EMPLOYEE ONBOARDING	\$10	\$0	\$0	\$0	
01145-51410	UTILITIES	\$528	\$488	\$600	\$537	10% increase from 2023 Actual
01145-51610	SUPPLIES	\$3,021	\$371	\$5,000	\$5,000	
01145-51710	PROFESSIONAL SERVICES	\$0	\$10,551	\$0	\$10,000	
01145-51810	MAINTENANCE & REPAIR	\$1,654	\$1,453	\$5,000	\$2,500	
01145-52120	EMPLOYMENT POSTING	\$0	\$0	\$500	\$0	
01145-52210	PROFESSIONAL DEVELOPMENT	\$3,976	\$2,799	\$3,000	\$2,500	
01145-52410	PROFESSIONAL DUES AND MEMBERSH	\$31	\$66	\$500	\$500	
01145-52810	OTHER OPERATING EXPENSE	\$0	\$269	\$2,000	\$1,000	

TOTAL 145 - BUILDING INSPECTION	\$304,240	\$316,045	\$352,900	\$362,350
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01 GENERAL FUND - 153 STREETS & ALLEYS

01153-51110	REGULAR EMPLOYEES	\$561,810	\$520,769	\$589,378	\$604,849	Streets Superintendent Street Crew Leader Sign Shop Technician II Street Maintenance Operator III (2) Street Maintenance Operator II (4)
01153-51120	PART-TIME EMPLOYEES	\$13,745	\$0	\$0	\$0	
01153-51140	OVERTIME	\$4,368	\$3,511	\$5,000	\$7,000	
01153-51150	STANDBY AND CALLBACK PAY	\$20,875	\$18,935	\$20,000	\$20,000	
01153-51210	HEALTH INSURANCE PREMIUMS	\$149,028	\$108,983	\$145,356	\$167,175	
01153-51220	LONG TERM DISABILITY	\$1,488	\$1,199	\$2,001	\$2,058	
01153-51230	BASIC LIFE INSURANCE	\$1,273	\$1,072	\$1,512	\$1,529	
01153-51250	FICA CONTRIBUTIONS	\$45,282	\$41,052	\$47,000	\$48,524	
01153-51260	RETIREMENT CONTRIBUTIONS	\$30,878	\$31,087	\$43,005	\$44,401	
01153-51270	UNEMPLOYMENT COMPENSATION	\$1,204	\$1,073	\$1,178	\$1,269	
01153-51280	WORKERS' COMPENSATION	\$24,945	\$23,371	\$25,000	\$24,539	
01153-51290	OTHER EMPLOYEE BENEFITS	\$2	\$0	\$0	\$0	
01153-51360	EMPLOYEE ONBOARDING	\$71	\$72	\$100	\$100	
01153-51380	UNIFORM ALLOWANCE	\$365	\$4,549	\$5,000	\$5,500	
01153-51410	UTILITIES	\$193,834	\$212,430	\$215,000	\$265,000	10% increase from 2023 Actual. Includes street light power, gas, water, sewer and electric for the facilities
01153-51610	SUPPLIES	\$38,745	\$57,562	\$40,000	\$25,000	
01153-51710	PROFESSIONAL SERVICES	\$928	\$13,774	\$34,500	\$7,500	Site planning and survey needs.
01153-51810	MAINTENANCE & REPAIR	\$224,604	\$403,701	\$250,000	\$250,000	
01153-51920	RENT/LEASE - EQUIPMENT	\$1,797	\$1,184	\$7,500	\$2,500	
01153-51930	RENT/LEASE - BUILDING	\$31,510	\$31,510	\$0	\$0	
01153-52120	EMPLOYMENT POSTING	\$0	\$1,495	\$0	\$0	
01153-52210	PROFESSIONAL DEVELOPMENT	\$5,868	\$24,015	\$7,500	\$15,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01153-52410	PROFESSIONAL DUES AND MEMBERSH	\$370	\$0	\$400	\$500	
01153-52420	ORGANIZATIONAL DUES AND MEMBER	\$0	\$0	\$400	\$0	
01153-52610	TECHNOLOGY	\$10,121	\$1,445	\$3,500	\$7,500	VUE Works and Radios.
01153-52810	OTHER OPERATING EXPENSE	\$18,200	\$11,885	\$2,500	\$10,000	
01153-52870	FLOOD CONTROL/HAZARDOUS WASTE	\$0	\$0	\$2,000	\$4,000	
TOTAL 153 - STREETS & ALLEYS		\$1,381,310	\$1,514,673	\$1,447,830	\$1,513,944	
01 GENERAL FUND - 154 PARKS & CEMETERY						
01154-51110	REGULAR EMPLOYEES	\$662,606	\$697,906	\$779,584	\$813,694	Parks Superintendent Parks Supervisor Downtown Parks/Public Spaces Supervisor Trails and Open Space Supervisor Parks Maintenance Worker III Parks Maintenance Worker II (8)
01154-51120	PART-TIME EMPLOYEES	\$94,789	\$225,342	\$184,000	\$181,545	Parks - 2 part-time, Trails - 1 part-time, Downtown - 2 part-time
01154-51130	SEASONAL EMPLOYEES	\$42,203	\$41,942	\$0	\$129,675	Parks - 2 seasonal, Trails - 2 seasonal, Downtown - 1 seasonal
01154-51140	OVERTIME	\$487	\$1,219	\$0	\$2,000	
01154-51150	STANDBY AND CALLBACK PAY	\$1,086	\$4,333	\$0	\$5,000	
01154-51210	HEALTH INSURANCE PREMIUMS	\$192,430	\$206,286	\$256,896	\$297,072	
01154-51220	LONG TERM DISABILITY	\$1,821	\$1,808	\$2,647	\$2,765	
01154-51230	BASIC LIFE INSURANCE	\$1,588	\$1,662	\$2,015	\$2,058	
01154-51250	FICA CONTRIBUTIONS	\$59,987	\$72,992	\$73,715	\$86,804	
01154-51260	RETIREMENT CONTRIBUTIONS	\$35,066	\$38,523	\$54,571	\$57,645	
01154-51270	UNEMPLOYMENT COMPENSATION	\$1,602	\$1,910	\$1,560	\$2,183	
01154-51280	WORKERS' COMPENSATION	\$34,655	\$28,940	\$29,000	\$30,387	
01154-51360	EMPLOYEE ONBOARDING	\$230	\$338	\$0	\$0	
01154-51380	UNIFORM ALLOWANCE	\$729	\$4,754	\$4,200	\$4,550	
01154-51410	UTILITIES	\$301,146	\$317,535	\$313,500	\$70,547	Downtown Trash Compactor Service and Maintenance
					\$238,000	Water and Sewer Estimated 40% Fee Increase from 2024
					\$4,200	Natural Gas
					\$45,150	Electric
					\$238,560	Trash Service for Parks Building, Sayre, Veltus, and Two Rivers and Contracted Hand Picked Cans
					\$3,150	Landfill
					\$12,000	Communications
	TOTAL UTILITIES	\$301,146	\$317,535	\$313,500	\$611,607	
01154-51610	SUPPLIES	\$66,505	\$54,000	\$51,585	\$41,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01154-51710	PROFESSIONAL SERVICES	\$45,219	\$165,101	\$122,942	\$7,000	Mosquito Abatement Program
					\$73,000	Downtown Tree Lighting - Grand Ave. for 2025
	TOTAL PROFESSIONAL SERVICES	\$45,219	\$165,101	\$122,942	\$80,000	
01154-51810	MAINTENANCE & REPAIR	\$246,313	\$354,481	\$875,000	\$21,750	Vegetation Management for noxious weeds in parks, right-of-ways, and public/open spaces.
					\$195,300	Parks building, fleet, and equipment maintenance.
					\$26,250	Encampment clean-ups.
					\$30,000	Right-of-Way areas maintenance.
					\$273,218	Parks maintenance, landscape, and irrigation. Includes contracted mowing and janitorial services in some locations.
					\$81,571	Downtown maintenance, landscape, and irrigation. Includes contracted mowing and janitorial services in some locations.
					\$17,850	Trails and open space maintenance.
	TOTAL MAINTENANCE & REPAIR	\$246,313	\$354,481	\$875,000	\$645,939	
01154-51910	RENT/LEASE - LAND	\$600	\$600	\$0	\$610	7th Street Esplanade and Boy Scout Trail
01154-51920	RENT/LEASE - EQUIPMENT	\$41,940	\$60,514	\$36,650	\$48,000	Equipment, copier, and portalets.
01154-52120	EMPLOYMENT POSTING	\$258	\$0	\$500	\$500	
01154-52210	PROFESSIONAL DEVELOPMENT	\$10,818	\$8,704	\$12,500	\$12,500	Trainings, conferences, and travel.
01154-52410	PROFESSIONAL DUES AND MEMBERSH	\$438	\$622	\$500	\$620	National Recreation and Parks Association and Colorado Parks and Recreation Association
01154-52420	ORGANIZATIONAL DUES AND MEMBER	\$355	\$0	\$0	\$0	
01154-52610	TECHNOLOGY	\$7,584	\$1,980	\$10,000	\$8,350	VueWorks, When I Work, OpenSnow, Garmin, AutoCad, Rainbird i-Central
01154-52810	OTHER OPERATING EXPENSE	\$369	\$2,817	\$0	\$0	
01154-56210	REPURCHASE OF CEMETERY PLOTS	\$500	\$0	\$5,000	\$5,000	
	TOTAL 154 - PARKS & CEMETERY	\$1,851,323	\$2,294,310	\$2,816,365	\$3,069,504	

01 GENERAL FUND - 999 INTERFUND TRANSFERS

01999-55925	TRANSFER TO STREET TAX FUND	\$0	\$2,495,903	\$0	\$0	
01999-55960	TRANSFER TO FIRE & EMS	\$3,109,850	\$3,361,786	\$3,213,863	\$2,083,492	Transfer property tax and subsidy out of GF
					\$1,582,583	Current estimate of shortfall in fire/ems
	TOTAL TRANSFER TO FIRE & EMS	\$3,109,850	\$3,361,786	\$3,213,863	\$3,666,075	
01999-55970	TRANSFER TO EMERG SVCS	\$657,445	\$922,390	\$1,223,957	\$839,575	
	TOTAL 999 - INTERFUND TRANSFERS	\$3,767,295	\$6,780,079	\$4,437,820	\$4,505,650	
		\$23,039,492	\$27,461,298	\$28,368,136	\$29,336,592	

CAPITAL PROJECTS FUND

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Budget
Revenue	\$1,190,479	\$5,280,936	\$3,915,127	\$4,155,682	\$4,718,974	\$4,953,230
Expenditures	<u>(\$2,232,578)</u>	<u>(\$2,314,445)</u>	<u>(\$3,144,922)</u>	<u>(\$4,958,744)</u>	<u>(\$6,696,028)</u>	<u>(\$5,578,782)</u>
Change in Fund Balance	<u>(\$1,851,599)</u>	\$2,966,491	\$770,205	<u>(\$803,062)</u>	<u>(\$1,977,054)</u>	<u>(\$625,552)</u>
Beginning Fund Balance	\$4,962,401	\$3,110,805	\$6,077,296	\$6,847,501	\$6,044,439	\$4,067,385
Ending Fund Balance	\$3,110,802	\$6,077,296	\$6,847,501	\$6,044,439	\$4,067,385	\$3,441,833
Reserves						
Parkland Fees	<u>(\$639,490)</u>	<u>(\$1,136,189)</u>	<u>(\$1,460,815)</u>	<u>(\$1,488,194)</u>	<u>(\$958,170)</u>	<u>(\$450,000)</u>
Public Art (1% of projects)				<u>(\$51,391)</u>	<u>(\$137,697)</u>	<u>(\$125,000)</u>
Springridge Parkland	<u>(\$305,912)</u>	<u>(\$334,786)</u>	<u>(\$340,561)</u>	<u>(\$340,561)</u>	<u>(\$340,561)</u>	<u>(\$170,561)</u>
Contingency Reserve (FAB)	<u>(\$2,000,000)</u>	<u>(\$2,000,000)</u>	<u>(\$2,000,000)</u>	<u>(\$2,500,000)</u>	<u>(\$2,500,000)</u>	<u>(\$2,500,000)</u>
Employee Retention Reserve	<u>\$0</u>	<u>(\$45,000)</u>	<u>(\$45,000)</u>	<u>(\$45,000)</u>	<u>(\$45,000)</u>	<u>(\$45,000)</u>
Available Reserves	\$165,400	\$2,561,321	\$3,001,125	\$1,619,293	\$85,957	\$151,272
Cash Balance as of 12/31/23	\$5,635,505					

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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31 CAPITAL PROJECTS - 00

3100020-41210	GENERAL SALES TAX	\$3,356,177	\$3,503,256	\$3,770,696	\$3,788,771	Assumes 3% over 2023 actuals for 2024, and 5% over 2024 for 2025.
3100020-41310	USE TAX	\$180,779	\$191,451	\$180,779	\$243,243	\$1,800,000 across all funds.

\$3,536,957	\$3,694,706	\$3,951,475	\$4,032,014
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31 CAPITAL PROJECTS - 00

3100060-41220	AUDIT REVENUE	\$13,611	\$15,972	\$40,000	\$20,270
3100060-42420	CREDIT CARD CONVENIENCE FEES	\$253	\$161	(\$0)	(\$0)
3100060-43510	INTEREST	(\$31)	\$127,402	\$50,000	\$150,000
3100060-43710	CONTRIBUTIONS/DONATIONS	\$500	(\$0)	(\$0)	(\$0)
3100060-43910	COST REIMBURSEMENTS	(\$0)	\$42,470	(\$0)	(\$0)
3100060-43920	INSURANCE REIMBURSEMENT	(\$0)	\$121,404	(\$0)	(\$0)
3100060-44130	MISCELLANEOUS	\$3,436	(\$0)	(\$0)	(\$0)
3100060-44325	TRANSFER FROM LANDFILL	(\$0)	\$25,000	\$25,000	\$25,000
3100060-44385	TRANSFER FROM WA/SW	\$30,000	\$50,000	\$50,000	\$50,000
3100060-44390	TRANSFER FROM ELECTRIC	(\$0)	\$25,000	\$25,000	\$25,000

\$47,770	\$407,409	\$190,000	\$270,270
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31 CAPITAL PROJECTS - 00

3100040-42310	GRANTS	(\$0)	\$26,188	\$219,500	\$100,000	USDA Tree Grant
					\$405,000	LFCW Sayre Park grant
	TOTAL GRANTS	(\$0)	\$26,188	\$219,500	\$505,000	
		(\$0)	\$26,188	\$219,500	\$505,000	

31 CAPITAL PROJECTS - 30 PUBLIC WORKS

3130030-42424	PARKLAND FEES - SPRINGRIDGE	\$5,775	(\$0)	(\$0)	(\$0)
3130030-42425	PARK LAND FEES	\$324,626	\$27,379	\$357,999	\$200,000

\$330,401	\$27,379	\$357,999	\$200,000
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\$3,915,127	\$4,155,682	\$4,718,974	\$5,007,284
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2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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31 CAPITAL PROJECTS - 000

3110-55910	TRANSFER TO FLEET SERVICE	\$0	\$42,000	\$0	\$0	
3110-59520	CAPITAL OUTLAY	\$0	\$226,562	\$0	\$50,000	City Hall Improvements
3110-60000	PROJECTS	\$565,585	\$520,638	\$790,000	\$90,000	IT equipment and replacement cycle
					\$25,000	Infrastructure replacement and upgrades
					\$125,000	Continued implementation of enterprise project including phase 4 (community development) and migration in last year of contract with Munis.
					\$45,000	Door lock hardware and security replacements
					\$190,000	Firewall replacement
TOTAL PROJECTS		\$565,585	\$520,638	\$790,000	\$475,000	
TOTAL 000 -		\$565,585	\$789,200	\$790,000	\$525,000	

31 CAPITAL PROJECTS - 000

3120-55910	TRANSFER TO FLEET SERVICE	\$0	\$392,220	\$313,000	\$0	
3120-59520	CAPITAL OUTLAY	\$0	\$0	\$25,000	\$0	
3120-60000	PROJECTS				\$50,000	Police dog and training
		\$8,560	\$79,986	\$103,000	\$45,000	Radios, communication equipment specific to the police department.
TOTAL PROJECTS		\$8,560	\$79,986	\$103,000	\$95,000	
TOTAL 000 -		\$8,560	\$472,206	\$441,000	\$95,000	

31 CAPITAL PROJECTS - 000

3130-55910	TRANSFER TO FLEET SERVICE	\$0	\$322,800	\$308,400	\$230,000	2 Replacement trucks for Streets department with upfitting.
					\$43,000	Replacement Vehicle for 2012 Escape, Chevy Colorado - Engineering
					\$300,000	Street Sweeper
TOTAL TRANSFER TO FLEET SERVICE		\$0	\$322,800	\$308,400	\$573,000	
3130-59520	CAPITAL OUTLAY	\$0	\$29,664	\$0	\$0	
3130-60000	PROJECTS	\$230,612	\$580,073	\$1,302,760	\$700,000	Streets and SWAT shop building
					\$125,000	Project contingency
					\$300,000	Stormwater project to gain compliance with MS3 requirements, includes master plan.
					\$50,000	Veltus park stormwater compliance
					\$150,000	Improvements to 7th Street from Midland to Colorado.
TOTAL PROJECTS		\$230,612	\$580,073	\$1,302,760	\$1,325,000	
TOTAL 000 -		\$230,612	\$932,537	\$1,611,160	\$1,898,000	

31 CAPITAL PROJECTS - 000

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
3135-55910	TRANSFER TO FLEET SERVICE	\$0	\$322,600	\$332,280	\$165,000	(3) Parks Replacement Trucks (replaces 91, 44, and TBD).
					\$52,187	Parks Polaris Electric Utility Vehicle with snow plow
					\$101,000	S86 Bobcat Skid Steer Loader includes bucket, snow plow, snow blowers, and snow pusher.
					\$80,000	S650 Skidster Replacement
	TOTAL TRANSFER TO FLEET SERVICE	\$0	\$322,600	\$332,280	\$398,187	
3135-59520	CAPITAL OUTLAY	\$0	\$46,311	\$517,698	\$0	
3135-60000	PROJECTS	\$983,562	\$1,123,858	\$2,905,552	\$20,000	Community Center Little and Junior Rec Rooms Flooring
					\$100,000	Community Center Upstairs Lobby Concrete Refinish
					\$60,000	Art Center Windows Replacement
					\$300,000	Art Center Roof Replacement
					\$70,000	Art Center Interior and Exterior Paint
					\$100,000	Brush Mountain Park Repairs and Improvements
					\$30,000	South Canyon Parking Lot for Trail Access (just past Landfill)
					\$810,000	Sayre Park Bathroom Replacement (\$405,000 in LWFC Grant Funds)
					\$100,000	Downtown bear-proof trash can replacements
					\$12,000	7th Street Electrical Separation
					\$200,000	Tree Planting, Maintenance, and Education Project (\$200,000 in USDA Grant Funds)
	TOTAL PROJECTS	\$983,562	\$1,123,858	\$2,905,552	\$1,802,000	
	TOTAL 000 -	\$983,562	\$1,492,769	\$3,755,530	\$2,200,187	
31 CAPITAL PROJECTS - 000						
3125-60000	PROJECTS	\$0	\$0	\$112,000	\$0	
	TOTAL 000 -	\$0	\$0	\$112,000	\$0	
31 CAPITAL PROJECTS - 390 SPECIAL WORKS ACTIVITIES TEAM						
31390-51110	REGULAR EMPLOYEES	\$191,775	\$235,439	\$257,363	\$210,800	Construction Division Crew Lead SWAT Maintenance Specialist SWAT Construction Operator II
31390-51140	OVERTIME	\$2,003	\$2,580	\$2,000	\$2,000	
31390-51150	STANDBY AND CALLBACK PAY	\$5,849	\$9,436	\$7,500	\$10,000	
31390-51210	HEALTH INSURANCE PREMIUMS	\$32,120	\$40,522	\$47,952	\$39,201	
31390-51220	LONG TERM DISABILITY	\$519	\$605	\$875	\$716	
31390-51230	BASIC LIFE INSURANCE	\$728	\$853	\$663	\$532	
31390-51250	FICA CONTRIBUTIONS	\$15,424	\$19,386	\$19,841	\$17,044	
31390-51260	RETIREMENT CONTRIBUTIONS	\$7,108	\$14,307	\$18,016	\$15,596	
31390-51270	UNEMPLOYMENT COMPENSATION	\$422	\$506	\$515	\$446	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
31390-51280	WORKERS' COMPENSATION	\$2,469	\$6,838	\$6,500	\$7,180	
31390-51360	EMPLOYEE ONBOARDING	\$50	\$0	\$100	\$0	
31390-51380	UNIFORM ALLOWANCE	\$0	\$1,716	\$0	\$1,000	
31390-51410	UTILITIES	\$3,950	\$1,645	\$5,000	\$1,644	10% increase from 2023
31390-51610	SUPPLIES	\$86,822	\$57,725	\$90,000	\$90,000	Concrete, Asphalt and Steel for small projects around town. Projects are sometimes partially subcontracted.
31390-51710	PROFESSIONAL SERVICES	\$17,264	\$20,627	\$10,000	\$2,000	
31390-51810	MAINTENANCE & REPAIR	\$14,309	\$19,801	\$25,000	\$25,000	
31390-51920	RENT/LEASE - EQUIPMENT	\$11,905	\$0	\$10,000	\$2,500	
31390-51930	RENT/LEASE - BUILDING	\$44,716	\$44,716	\$0	\$44,715	
31390-52210	PROFESSIONAL DEVELOPMENT	\$119	\$1,118	\$2,500	\$5,000	
31390-52610	TECHNOLOGY	\$0	\$6,500	\$4,500	\$3,500	
31390-52710	CREDIT CARD FEES	\$953	\$791	\$0	\$750	
31390-52810	OTHER OPERATING EXPENSE	\$1,830	\$3,151	\$5,000	\$5,000	
31390-52820	TIF TO DDA	\$139,813	\$159,434	\$167,406	\$172,428	Total TIF \$1.275 million
31390-52825	ECONOMIC INCENTIVE REBATE	\$22,962	\$31,252	\$33,784	\$31,379	
31390-53520	LIABILITY AND CASUALTY INSURA	\$1,728	\$1,495	\$2,489	\$0	
31390-54310	INTERFUND COST OF SERVICE	\$89,791	\$91,587	\$94,334	\$97,164	
31390-55910	TRANSFER TO FLEET SERVICE	\$605,000	\$320,000	\$0	\$0	
31390-55925	TRANSFER TO STREET TAX FUND	\$0	\$180,000	\$0	\$0	
31390-59520	CAPITAL OUTLAY	\$16,973	\$0	\$25,000	\$75,000	
TOTAL 390 - SPECIAL WORKS ACTIVITIES TEAM		\$1,316,603	\$1,272,032	\$836,338	\$860,595	
31 CAPITAL PROJECTS - 999 INTERFUND TRANSFERS						
31999-55980	TRANSFER TO OTHER FUNDS	\$40,000	\$0	\$0	\$0	
TOTAL 999 - INTERFUND TRANSFERS		\$40,000	\$0	\$0	\$0	
		\$3,144,922	\$4,958,744	\$7,546,028	\$5,578,782	

A&I FUND

	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Budget
Revenue	\$9,227,712	\$15,100,691	\$8,170,487	\$9,609,222	\$13,542,896	\$10,776,531
Expenditures	<u>(\$11,654,145)</u>	<u>(\$17,597,254)</u>	<u>(\$9,246,349)</u>	<u>(\$9,356,409)</u>	<u>(\$11,141,011)</u>	<u>(\$12,577,019)</u>
Change in Fund Balance	<u>(\$2,426,433)</u>	<u>(\$2,496,563)</u>	<u>(\$1,075,862)</u>	\$252,813	\$2,401,885	<u>(\$1,800,488)</u>
Beginning Fund Balance	\$17,253,650	\$14,827,217	\$12,330,654	\$11,254,792	\$11,507,605	\$13,909,490
Ending Fund Balance	\$14,827,217	\$12,330,654	\$11,254,792	\$11,507,605	\$13,909,490	\$12,109,002
Reserves:						
Bond Reserve (Restricted)	<u>(\$2,076,314)</u>	<u>(\$2,067,382)</u>	<u>(\$2,030,251)</u>	<u>(\$2,030,251)</u>	<u>(\$2,030,251)</u>	<u>(\$2,030,251)</u>
Reserve for Shoshone Acquisition						<u>(\$2,000,000)</u>
South Bridge	<u>(\$250,000)</u>	\$0	<u>(\$250,000)</u>	<u>(\$500,000)</u>	\$0	\$0
6th Street Reserve		<u>(\$1,750,000)</u>	<u>(\$1,750,000)</u>	<u>(\$1,750,000)</u>	<u>(\$750,000)</u>	\$0
Theatre Reserve	<u>(\$704,112)</u>	<u>(\$704,112)</u>	<u>(\$704,112)</u>	<u>(\$704,112)</u>	\$0	\$0
Contingency	<u>(\$3,000,000)</u>	<u>(\$3,000,000)</u>	<u>(\$3,000,000)</u>	<u>(\$3,000,000)</u>	<u>(\$3,000,000)</u>	<u>(\$3,000,000)</u>
FAB Grant Reserve	<u>\$0</u>	<u>(\$86,037)</u>	<u>(\$70,815)</u>	<u>(\$70,814)</u>	<u>(\$70,814)</u>	<u>(\$18,200)</u>
Available Fund Balance	\$8,796,791	\$3,973,123	\$2,699,614	\$3,452,428	\$8,058,425	\$5,060,551
Cash Balance as of 12/31/23	\$10,840,537					

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
33 ACQUISITION & IMPROVEMENTS - 00						
3300020-41210	GENERAL SALES TAX	\$6,712,355	\$7,006,511	\$7,541,338	\$7,577,541	Assumes 3% over 2023 actual for 2024, and 5% over 2024 for 2025.
3300020-41310	USE TAX	\$361,558	\$382,901	\$361,558	\$486,486	\$140,000 across all funds.
		\$7,073,913	\$7,389,412	\$7,902,896	\$8,064,027	
33 ACQUISITION & IMPROVEMENTS - 00						
3300060-41220	AUDIT REVENUE	\$27,222	\$31,945	\$80,000	\$40,541	
3300060-42310	GRANTS	\$859,538	\$786,266	\$1,410,000	\$59,938	Great Outdoors Colorado (GOCO) grant for fire mitigation
					\$750,000	Carryover - Multimodal Transportation and Mitigation Grant (MMOF) from DOLA for 6th Street path to Donegan
					\$1,100,000	Carryover - Main Street grant from Colorado Department of Transportation (CDOT) for 6th Street improvements.
TOTAL GRANTS		\$859,538	\$786,266	\$1,410,000	\$1,909,938	
3300060-42420	CREDIT CARD CONVENIENCE FEES	\$507	\$322	(\$0)	(\$0)	
3300060-43510	INTEREST	\$196,895	\$789,370	\$150,000	\$500,000	
3300060-43710	CONTRIBUTIONS/DONATIONS	\$9,021	\$11,400	\$4,000,000	(\$0)	
3300060-43920	INSURANCE REIMBURSEMENT	\$3,392	(\$0)	(\$0)	(\$0)	
3300060-44130	MISCELLANEOUS	(\$0)	\$508	(\$0)	(\$0)	
		\$1,096,576	\$1,619,810	\$5,640,000	\$2,450,479	
33 ACQUISITION & IMPROVEMENTS - 00						
3300070-44320	TRANSFER FROM DDA	(\$0)	\$450,000	(\$0)	(\$0)	
3300070-44330	TRANSFER FROM OTHER FUNDS	(\$0)	\$150,000	(\$0)	\$262,025	Tourism Fund contribution to restrooms in the North Landing project.
		(\$0)	\$600,000	(\$0)	\$262,025	
		\$8,170,490	\$9,609,222	\$13,542,896	\$10,776,531	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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33 ACQUISITION & IMPROVEMENTS - 000

3335-60000	PROJECTS	\$296,804	\$206,716	\$0	\$0	
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TOTAL 000 -		\$296,804	\$206,716	\$0	\$0	
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33 ACQUISITION & IMPROVEMENTS - 000

3330-60000	PROJECTS	\$4,494,843	\$2,277,440	\$12,804,641	\$4,000,000	Carryover - South Bridge
					\$900,000	Carryover - 6th Street
					\$2,262,025	North Landing. Includes a \$262,000 contribution from the Tourism Fund for restrooms.
					\$250,000	Project contingency

TOTAL PROJECTS		\$4,494,843	\$2,277,440	\$12,804,641	\$7,412,025	
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TOTAL 000 -		\$4,494,843	\$2,277,440	\$12,804,641	\$7,412,025	
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33 ACQUISITION & IMPROVEMENTS - 300 A&I GENERAL GOVERNMENT

33300-51410	UTILITIES	\$28,842	\$38,584	\$35,000	\$42,441	10% increase from 2023
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33300-51710	PROFESSIONAL SERVICES	\$35,175	\$28,774	\$30,000	\$30,000	Sales tax auditor
					\$10,000	Arbitrage compliance

TOTAL PROFESSIONAL SERVICES		\$35,175	\$28,774	\$30,000	\$40,000	
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33300-52510	GRANTS	\$252,771	\$356,995	\$197,572	\$0	Unknown at the time of budget submittal. Will be recognized as revenue at the same time the funds are expended.
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33300-52710	CREDIT CARD FEES	\$1,907	\$1,581	\$0	\$0	
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33300-52820	TIF TO DDA	\$279,625	\$318,869	\$334,812	\$344,856	Total TIF \$1.275 million
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33300-52825	ECONOMIC INCENTIVE REBATE	\$45,922	\$62,503	\$67,568	\$62,759	
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33300-53710	CONTRIBUTIONS/DONATIONS	\$85,000	\$135,425	\$165,000	\$120,000	Frontier Historical Museum - until 2023 we contributed \$60,000. Increased to \$120,000 for 2023 and 2024.
					\$25,000	Lower Valley Trail (LoVa) trail operations
					\$20,000	Reudi Aquatics

TOTAL CONTRIBUTIONS/DONATIONS		\$85,000	\$135,425	\$165,000	\$165,000	
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33300-54310	INTERFUND COST OF SERVICE	\$327,262	\$333,807	\$343,821	\$354,136	
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TOTAL 300 - A&I GENERAL GOVERNMENT		\$1,056,504	\$1,276,537	\$1,173,773	\$1,009,192	
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33 ACQUISITION & IMPROVEMENTS - 301 A&I PUBLIC WORKS

33301-60000	PROJECTS	\$0	\$136	\$0	\$0	
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TOTAL 301 - A&I PUBLIC WORKS		\$0	\$136	\$0	\$0	
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33 ACQUISITION & IMPROVEMENTS - 302 A&I CULTURE & RECREATION

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
33302-51810	MAINTENANCE & REPAIR	\$0	\$16,015	\$169,345	\$18,279	Glenwood Meadows Metropolitan Agreement for Debris Flow Basin Maintenance
					\$100,000	Right-of-way tree maintenance
					\$66,567	Fire mitigation - Applying for GOCO Grant to cover \$59,938
					\$80,000	Trail maintenance
	TOTAL MAINTENANCE & REPAIR	\$0	\$16,015	\$169,345	\$264,846	
	TOTAL 302 - A&I CULTURE & RECREATION	\$0	\$16,015	\$169,345	\$264,846	
33 ACQUISITION & IMPROVEMENTS - 303 A&I DEBT SERVICE						
33303-53910	PRINCIPAL - BONDS	\$1,375,000	\$1,415,000	\$1,460,000	\$675,000	Series of 2018 principal
					\$825,000	Series of 2019 principal
	TOTAL PRINCIPAL - BONDS	\$1,375,000	\$1,415,000	\$1,460,000	\$1,500,000	
33303-53930	INTEREST - BONDS	\$601,598	\$559,329	\$515,844	\$216,974	Series of 2018 is a semi-annual payment of \$108,487
					\$253,982	Series of 2019 is a semi-annual payment of \$126,991
	TOTAL INTEREST - BONDS	\$601,598	\$559,329	\$515,844	\$470,956	
33303-53960	ADMIN SERVICE FEES	\$1,600	\$400	\$0	\$0	
	TOTAL 303 - A&I DEBT SERVICE	\$1,978,198	\$1,974,729	\$1,975,844	\$1,970,956	
33 ACQUISITION & IMPROVEMENTS - 999 INTERFUND TRANSFERS						
33999-55980	TRANSFER TO OTHER FUNDS	\$1,420,000	\$1,807,535	\$1,820,000	\$1,400,000	Community Center subsidy
					\$100,000	Community events
					\$200,000	Parks maintenance
					\$120,000	Employee housing
	TOTAL TRANSFER TO OTHER FUNDS	\$1,420,000	\$1,807,535	\$1,820,000	\$1,820,000	
	TOTAL 999 - INTERFUND TRANSFERS	\$1,420,000	\$1,807,535	\$1,820,000	\$1,820,000	
		\$9,246,349	\$7,559,108	\$17,943,603	\$12,477,019	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
43 FIRE & EMS FUND - 133 FIRE & EMS						
43133-51110	REGULAR EMPLOYEES	\$2,649,689	\$2,671,745	\$2,625,780	\$2,801,044	Fire Chief Deputy Fire Chief Emergency Services Coordinator Fire Marshal Fire Inspector Battalion Chief (4) Fire Lieutenant (3) Firefighter II/EMT Paramedic (9) Firefighter II/Engineer (3) Firefighter II/EMT Basic (2) Firefighter I/EMT Basic (4) Fire Recruit Trainee (2)
43133-51120	PART-TIME EMPLOYEES	\$134,982	\$171,448	\$200,000	\$200,000	
43133-51140	OVERTIME	\$66,941	\$91,457	\$80,000	\$60,000	
43133-51210	HEALTH INSURANCE PREMIUMS	\$527,049	\$499,714	\$587,280	\$686,362	
43133-51220	LONG TERM DISABILITY	\$6,214	\$5,914	\$8,439	\$9,132	
43133-51230	BASIC LIFE INSURANCE	\$5,389	\$5,372	\$6,625	\$7,085	
43133-51240	FPPA DEATH AND DISABILITY INS	\$69,180	\$74,913	\$81,171	\$106,440	
43133-51250	FICA CONTRIBUTIONS	\$48,552	\$52,062	\$51,631	\$43,516	
43133-51260	RETIREMENT CONTRIBUTIONS	\$178,993	\$177,299	\$184,488	\$196,076	
43133-51265	POLICE/FIRE RETIREMENT CONTRIB	\$204,846	\$207,647	\$197,662	\$210,077	
43133-51270	UNEMPLOYMENT COMPENSATION	\$5,666	\$5,685	\$5,272	\$6,004	
43133-51280	WORKERS' COMPENSATION	\$96,095	\$98,944	\$89,500	\$103,891	
43133-51340	WELLNESS PROGRAM	\$0	\$0	\$9,074	\$0	
43133-51360	EMPLOYEE ONBOARDING	\$7,839	\$6,892	\$6,000	\$6,000	
43133-51410	UTILITIES	\$67,007	\$66,659	\$78,000	\$68,000	10% increase from 2023 Actual
43133-51610	SUPPLIES	\$82,128	\$38,173	\$60,000	\$75,000	
43133-51710	PROFESSIONAL SERVICES	\$17,106	\$65,898	\$35,000	\$50,000	Standard of cover services
43133-51810	MAINTENANCE & REPAIR	\$207,160	\$185,216	\$167,232	\$200,000	
43133-51920	RENT/LEASE - EQUIPMENT	\$1,866	\$1,655	\$2,000	\$2,000	
43133-52110	PUBLIC NOTICES	\$27	\$0	\$250	\$250	
43133-52120	EMPLOYMENT POSTING	\$405	\$0	\$250	\$0	
43133-52210	PROFESSIONAL DEVELOPMENT	\$33,531	\$33,709	\$40,000	\$40,000	Includes \$16,000 wellness program
43133-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,430	\$1,558	\$1,500	\$2,000	
43133-52420	ORGANIZATIONAL DUES AND MEMBER	\$420	\$1,840	\$4,200	\$10,000	Roaring Fork Wildfire Collaborative
43133-52510	GRANTS	\$15,924	\$38,968	\$12,000	\$40,000	
43133-52610	TECHNOLOGY	\$37,832	\$38,960	\$40,000	\$50,000	
43133-52810	OTHER OPERATING EXPENSE	\$2,374	\$6,463	\$6,000	\$7,000	
43133-53230	OTHER CHEMICALS	\$0	\$231	\$2,000	\$500	
43133-53510	PROPERTY INSURANCE	\$12,542	\$12,788	\$18,060	\$20,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
43133-53520	LIABILITY AND CASUALTY INSURA	\$12,884	\$12,109	\$18,553	\$30,000	
43133-53710	CONTRIBUTIONS/DONATIONS	\$33,961	\$34,634	\$34,500	\$35,000	
43133-53820	MEDICAL SUPPLIES	\$36,008	\$42,568	\$42,000	\$45,000	
43133-54110	BAD DEBTS	\$217,577	\$159,766	\$250,000	\$225,000	
43133-54210	COLLECTION EXPENSE	\$28,216	\$23,984	\$30,000	\$25,000	
43133-54310	INTERFUND COST OF SERVICE	\$228,040	\$232,601	\$239,578	\$246,765	
TOTAL 133 - FIRE & EMS		\$5,038,870	\$5,066,874	\$5,214,045	\$5,607,142	
		\$5,038,870	\$5,066,874	\$5,214,045	\$5,607,142	

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2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
43 FIRE & EMS FUND - 133 FIRE & EMS						
43133-51110	REGULAR EMPLOYEES	\$2,649,689	\$2,671,745	\$2,625,780	\$2,801,044	Fire Chief Deputy Fire Chief Emergency Services Coordinator Fire Marshal Fire Inspector Battalion Chief (4) Fire Lieutenant (3) Firefighter II/EMT Paramedic (9) Firefighter II/Engineer (3) Firefighter II/EMT Basic (2) Firefighter I/EMT Basic (4) Fire Recruit Trainee (2)
43133-51120	PART-TIME EMPLOYEES	\$134,982	\$171,448	\$200,000	\$200,000	
43133-51140	OVERTIME	\$66,941	\$91,457	\$80,000	\$60,000	
43133-51210	HEALTH INSURANCE PREMIUMS	\$527,049	\$499,714	\$587,280	\$686,362	
43133-51220	LONG TERM DISABILITY	\$6,214	\$5,914	\$8,439	\$9,132	
43133-51230	BASIC LIFE INSURANCE	\$5,389	\$5,372	\$6,625	\$7,085	
43133-51240	FPPA DEATH AND DISABILITY INS	\$69,180	\$74,913	\$81,171	\$106,440	
43133-51250	FICA CONTRIBUTIONS	\$48,552	\$52,062	\$51,631	\$43,516	
43133-51260	RETIREMENT CONTRIBUTIONS	\$178,993	\$177,299	\$184,488	\$196,076	
43133-51265	POLICE/FIRE RETIREMENT CONTRIB	\$204,846	\$207,647	\$197,662	\$210,077	
43133-51270	UNEMPLOYMENT COMPENSATION	\$5,666	\$5,685	\$5,272	\$6,004	
43133-51280	WORKERS' COMPENSATION	\$96,095	\$98,944	\$89,500	\$103,891	
43133-51340	WELLNESS PROGRAM	\$0	\$0	\$9,074	\$0	
43133-51360	EMPLOYEE ONBOARDING	\$7,839	\$6,892	\$6,000	\$6,000	
43133-51410	UTILITIES	\$67,007	\$66,659	\$78,000	\$68,000	10% increase from 2023 Actual
43133-51610	SUPPLIES	\$82,128	\$38,173	\$60,000	\$75,000	
43133-51710	PROFESSIONAL SERVICES	\$17,106	\$65,898	\$35,000	\$50,000	Standard of cover services
43133-51810	MAINTENANCE & REPAIR	\$207,160	\$185,216	\$167,232	\$200,000	
43133-51920	RENT/LEASE - EQUIPMENT	\$1,866	\$1,655	\$2,000	\$2,000	
43133-52110	PUBLIC NOTICES	\$27	\$0	\$250	\$250	
43133-52120	EMPLOYMENT POSTING	\$405	\$0	\$250	\$0	
43133-52210	PROFESSIONAL DEVELOPMENT	\$33,531	\$33,709	\$40,000	\$40,000	Includes \$16,000 wellness program
43133-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,430	\$1,558	\$1,500	\$2,000	
43133-52420	ORGANIZATIONAL DUES AND MEMBER	\$420	\$1,840	\$4,200	\$10,000	Roaring Fork Wildfire Collaborative
43133-52510	GRANTS	\$15,924	\$38,968	\$12,000	\$40,000	
43133-52610	TECHNOLOGY	\$37,832	\$38,960	\$40,000	\$50,000	
43133-52810	OTHER OPERATING EXPENSE	\$2,374	\$6,463	\$6,000	\$7,000	
43133-53230	OTHER CHEMICALS	\$0	\$231	\$2,000	\$500	
43133-53510	PROPERTY INSURANCE	\$12,542	\$12,788	\$18,060	\$20,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
43133-53520	LIABILITY AND CASUALTY INSURA	\$12,884	\$12,109	\$18,553	\$30,000	
43133-53710	CONTRIBUTIONS/DONATIONS	\$33,961	\$34,634	\$34,500	\$35,000	
43133-53820	MEDICAL SUPPLIES	\$36,008	\$42,568	\$42,000	\$45,000	
43133-54110	BAD DEBTS	\$217,577	\$159,766	\$250,000	\$225,000	
43133-54210	COLLECTION EXPENSE	\$28,216	\$23,984	\$30,000	\$25,000	
43133-54310	INTERFUND COST OF SERVICE	\$228,040	\$232,601	\$239,578	\$246,765	
TOTAL 133 - FIRE & EMS		\$5,038,870	\$5,066,874	\$5,214,045	\$5,607,142	
		\$5,038,870	\$5,066,874	\$5,214,045	\$5,607,142	

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2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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86 DOWNTOWN DEVELOPMENT AUTHORITY - 000

8610-60000	PROJECTS	\$0	\$4,275	\$0	\$0	
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TOTAL 000 -		\$0	\$4,275	\$0	\$0	
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86 DOWNTOWN DEVELOPMENT AUTHORITY - 000

8630-60000	PROJECTS	\$0	\$28,755	\$4,537,753	\$200,000	6th Street Private Parklets
					\$2,558,878	Carryover - 6th Street Improvements
					\$879,099	Carryover - North Landing
					\$789,495	Carryover - Alleyway improvements

TOTAL PROJECTS	\$0	\$28,755	\$4,537,753	\$4,427,472		
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TOTAL 000 -	\$0	\$28,755	\$4,537,753	\$4,427,472		
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86 DOWNTOWN DEVELOPMENT AUTHORITY - 180 DOWNTOWN DEVELOPMENT AUTHORITY

86180-51610	SUPPLIES	\$0	\$1,550	\$4,650	\$5,000	
86180-51710	PROFESSIONAL SERVICES	\$435,782	\$308,975	\$165,000	\$175,000	Executive Director, legal, minutes, website, market manager
86180-52310	MISC. TRAVEL	\$0	\$0	\$8,000	\$8,000	Board meeting food, conference attendance.
86180-52510	GRANTS	\$15,280	\$23,104	\$150,000	\$150,000	Facade grant program fund
86180-52750	TREASURER'S FEES	\$1,386	\$6,945	\$1,200	\$1,200	
86180-52810	OTHER OPERATING EXPENSE	\$6,450	\$7,473	\$115,000	\$75,000	Economic development
					\$50,000	DDA contingency

TOTAL OTHER OPERATING EXPENSE	\$6,450	\$7,473	\$115,000	\$125,000		
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86180-52860	DOWNTOWN MARKET	\$0	\$28,999	\$0	\$0	
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86180-53520	LIABILITY AND CASUALTY INSURA	\$933	\$872	\$1,620	\$1,350	
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86180-53940	INTEREST - OTHER DEBT	\$4,534	\$2,694	\$1,644	\$562	
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86180-54310	INTERFUND COST OF SERVICE	\$22,586	\$23,038	\$23,728	\$24,440	
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86180-55920	TRANSFER TO A&I	\$0	\$450,000	\$0	\$0	
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86180-55950	TRANSFER TO GENERAL FUND	\$100,000	\$0	\$0	\$0	
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TOTAL 180 - DOWNTOWN DEVELOPMENT AUTHORITY	\$586,951	\$853,649	\$470,842	\$490,552		
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	\$586,951	\$886,679	\$5,008,595	\$4,918,024		
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FIRE EQUIPMENT REPLACEMENT

	2020	2021	2022	2023	2024	2025
	Actual	Actual	Actual	Actual	Forecast	Budget
Revenue	\$1,550,641	\$1,052,239	\$1,000,123	\$1,650,544	\$1,752,794	\$1,232,955
Expenditures	<u>(\$1,287,703)</u>	<u>(\$103,535)</u>	<u>(\$73,778)</u>	<u>(\$88,762)</u>	<u>(\$4,504,138)</u>	<u>(\$3,670,000)</u>
Change in Fund Balance	\$262,938	\$948,704	\$926,345	\$1,561,782	<u>(\$2,751,344)</u>	<u>(\$2,437,045)</u>
Beginning Fund Balance	\$1,898,764	\$2,161,702	\$3,110,406	\$4,036,751	\$5,598,533	\$2,847,189
Ending Fund Balance	\$2,161,702	\$3,110,406	\$4,036,751	\$5,598,533	\$2,847,189	\$410,144
Reserves:						
Station Replacement			(\$2,000,000)	(\$2,000,000)	(\$2,500,000)	\$0
Fire Engine Received in 2024				(\$875,000)		
Available Fund Balance	\$2,161,702	\$3,110,406	\$2,036,751	\$2,723,533	\$347,189	\$410,144
Cash Balance as of 12/31/2023	\$5,621,212					

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
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70 EMERGENCY SERVICES & EQUIPMENT - 00

7000070-44370	TRANSFER FROM GENERAL FUND	\$657,445	\$922,390	\$1,223,957	\$839,575	2.5 mills transferred from the General Fund.
7000070-44380	TRANSFER FROM RURAL FIRE DISTR	\$240,030	\$322,214	\$423,837	\$293,380	2.5 mills transferred from Rural Fire

\$897,475	\$1,244,604	\$1,647,794	\$1,132,955
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70 EMERGENCY SERVICES & EQUIPMENT - 20 PUBLIC SAFETY

7020030-42950	FIRE IMPACT FEES	\$97,295	\$391,505	\$109,566	\$100,000
		\$97,295	\$391,505	\$109,566	\$100,000

70 EMERGENCY SERVICES & EQUIPMENT - 20 PUBLIC SAFETY

7020060-43510	INTEREST	\$4,653	\$14,435	\$5,000	(\$0)
7020060-44110	SALE OF ASSETS	\$700	(\$0)	(\$0)	(\$0)
		\$5,353	\$14,435	\$5,000	(\$0)
		\$1,000,123	\$1,650,544	\$1,762,360	\$1,232,955

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
70 EMERGENCY SERVICES & EQUIPMENT - 134 FIRE EQUIP REPLACEMENT						
70134-51810	MAINTENANCE & REPAIR	\$55	\$0	\$105,000	\$0	
70134-59520	CAPITAL OUTLAY	\$73,723	\$88,762	\$2,275,000	\$17,000	Fitness Equipment
					\$45,000	Personal Protective Equipment (PPE) and turnout replacement
					\$18,000	Radio Replacement
					\$90,000	2 Prevention Vehicles - Chevrolet Colorados
	TOTAL CAPITAL OUTLAY	\$73,723	\$88,762	\$2,275,000	\$170,000	
70134-59525	LAND ACQUISITION	\$0	\$0	\$0	\$3,500,000	Acquisition of property for Fire/EMS station.
TOTAL 134 - FIRE EQUIP REPLACEMENT		\$73,778	\$88,762	\$2,380,000	\$3,670,000	
		\$73,778	\$88,762	\$2,380,000	\$3,670,000	



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Intergovernmental Agreement with Roaring Fork Transportation Authority (RFTA) Regarding 27th Street Underpass
Action Requested:	Approval for staff to finalize the agreement and have it executed by the Mayor.
Department:	Public Works
Presented By:	Ryan Gordon, Matthew Langhorst
Strategic Goals:	Preserve and Improve Infrastructure Ensure Public Safety
Background Info:	As part of the 27th Street underpass project, the City needs to execute an intergovernmental agreement (IGA) with the Roaring Fork Transit Authority (RFTA) to delineate ownership and maintenance responsibilities of the new underpass and associated trails/walls/irrigation/utilities and such. The IGA was developed and a draft agreement was created during the design process in 2018. This version of the IGA has been updated to more accurately depict the ownership and maintenance of each section of the project between RFTA and the City. The RFTA board is also reviewing this IGA currently for final approval. We do not expect any material changes at this point, but if RFTA requires any we will bring it back to Council.
Issues:	None at this time.
Fiscal Impact:	The City will be responsible for maintenance, including snow removal, landscaping and upkeep of the west underpass below 27th Street along the Rio Grande Trail, the underpass beneath State Highway 82, and the sidewalks along 27th Street.
Legal Review:	IGA is currently being reviewed by legal and the RFTA Board.
Staff Recommendation:	Staff is Recommending Council Approve the Intergovernmental Agreement with Roaring Fork Transportation Authority (RFTA) Regarding 27th Street Underpass and approve the Mayor to execute the document.

**FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF GLENWOOD SPRINGS AND THE ROARING FORK TRANSPORTATION
AUTHORITY TO CONSTRUCT AND MAINTAIN THE 27TH STREET AND STATE
HIGHWAY 82 PEDESTRIAN UNDERPASSES**

THIS FIRST AMENDMENT TO IGA (“1st Amendment”) is made and entered into effective as of the 19th day of September 2024, regardless of the day actually signed, by and between the CITY OF GLENWOOD SPRINGS, COLORADO (the “City”) and the ROARING FORK TRANSPORTATION AUTHORITY (“RFTA”), both “Parties” to the IGA dated September 2 , 2021.

WHEREAS, the Parties entered into the Intergovernmental Agreement (“IGA”) effective as of September 2, 2021, regarding construction, and maintenance of certain real property along SH82, 27th St., and the Rio Grande Corridor; and

WHEREAS, as a part of the IGA, the City designed and constructed the two Pedestrian Underpasses of State Highway 82 (SH82) and 27th Street (hereinafter, "Project") located in the right of ways of State Highway 82 (CDOT), 27th Street (City) and Rio Grande Corridor (RFTA) located in the City of Glenwood Springs, CO. ; and

WHEREAS, the Parties now desire to make the changes to the previous agreement for maintenance, funding, and items no longer relevant to the project.

NOW, THEREFORE, in consideration of the mutual covenants and agreements identified below, the Parties agree to this First Amendment to IGA as follows:

1. **Incorporation of Recitals.** The forgoing recitals are incorporated herein as if set forth in full.

2. **Section 2 Amendment.** Section 2b (Funding Matrix) of the IGA shall be amended to read as follows:

Source	Amount
RFTA 2040 Funds (including design efforts)	\$8.523427 million
RFTA 2040 Service Reallocation	\$2.27 million
CDOT Multimodal Options Funds (MMOF)	\$1.050392 million
CDOT Transportation Alternatives Program (TAP)	\$1.0 million
CDOT Regional Priority Project (RPP)	\$1.0 million
CDOT RAISE	\$6,020,468
CDOT ARP	\$2,000,000
City of Glenwood Springs	\$0.85 million

3. **Section 2 Amendment.** Section 2C Shall be removed

4. **Section 2 Amendment.** Section 2F (Project Completion Date) of the IGA shall be amended to read as follows:

Contingent upon written concurrence with CDOT and City, and subject to RFTA's satisfaction that it meets RFTA requirements, RFTA will execute the contract with the selected construction contractor for the Project, with the goal of completing the Project by October 31, 2024.

5. **Section 2 Amendment.** Section 2N (CDOT Agreement) of the IGA shall be amended as follows:

RFTA will execute a Maintenance Intergovernmental Agreement for full responsibility of the SH82 Underpass.

6. **Section 7 Amendment.** Section 7 (Maintenance Responsibilities) of the IGA shall be amended as follows:

Maintenance Responsibilities. From the RFTA/CDOT intergovernmental agreement approved on 9/12/24 shown as exhibit C, the following responsibilities deemed as RFTA's will be shared by RFTA and the City.

RFTA and City to Maintain:

- All proposed work and improvements (retaining walls, boulder walls, pedestrian underpass, landscape walls, snow fence, steps, ramps, etc.) as associated with the construction of a pedestrian underpass.
- Any irrigation systems created by the Underpass project
- Any irrigated landscaping created by the Underpass project
- Pavement- minor maintenance (i.e. potholing and crack repair due to settlement of the concrete box culvert or associated pavement replacement)
- All lighting-including lighting along underpass and trails
- Sidewalks - snow removal and maintenance
- Any decorative aspects to retaining walls.
- All drainage structures and features associated with the underpass or trails.
- Any damage to the roadway that results from failure of aspects maintained by RFTA will be repaired at the expense of RFTA
- Graffiti removal on the following: walls and pedestrian underpass

Upon the final acceptance of the project the above responsibilities take effect. The above delineations apply only to new construction produced by the project. Existing unaltered appurtenances will continue to be maintained as they are currently.

City Responsibilities - See Exhibit A Maintenance.

Upon final completion of the project and reconciliation of project expenses between RFTA and grantors, City will assume maintenance responsibility for the following:

- SH82 Underpass, its approaches and sidewalk connections to 27th Street on the west side of highway 82 including trash removal, graffiti removal, lighting repair and structural repairs.
- All landscaped areas on the west side of SH82 that are served by the irrigation system
- The irrigation system including utilities necessary for operation on the west side of SH82
- The drainage system on the west side of SH 82
- All walls on the west side of SH 82 not within the Rio Grande Corridor including repairs, maintenance, and graffiti removal
- All hardscapes on the west side of SH82 in the 27th St. ROW including roadways, sidewalks, fencing, and guardrails for maintenance, repairs, trash, and graffiti removal
- Snow removal on the 27th St. sidewalks adjacent to 27th St.
- Snow removal from the SH82 underpass to the west through the 27th St. underpass to 23rd St. on the Rio Grande Corridor.
- Trash and graffiti removal in the 27th St. underpass

RFTA Responsibilities- See Exhibit A Maintenance.

- Structural, lighting, security system repairs and maintenance for the 27th St underpass
- East portal, walls, stairs, sidewalk, ramp, snowmelt system, landscaping, utility room maintenance, repairs, trash, and graffiti removal
- Snow removal and trash from the SH82 underpass plaza extending south on the Rio Grande trail
- RFTA will continue to maintain the 27 BRT Station and associated landscaping adjacent to as the east portal.

Each party will take care of general day to day maintenance, such as trash/snow/graffiti removal, irrigation repairs, and plant/lighting replacement, with its own forces or contracted service in their areas of responsibility.

7. **Section 8 Amendment.** Section 8 (Site Utilities) shall be amended as follows
Site Utilities.

Upon final completion of the Project and reconciliation of Project expenses, responsibility for payment of the following ongoing utility costs shall be split among RFTA, CDOT and City in the following manner:

- a. Security Cameras and Internet Wi-Fi service shall be provided by RFTA through the BRT Station connections.
- b. Utilities for traffic signal shall be borne by CDOT
- c. Lighting electrical costs will be the responsibility of the City.
- d. The repair and maintenance of the Snowmelt system in the east portal and its associated utilities will be the responsibility of RFTA

8. **Exhibit Amendment** Exhibit B to the IGA, shall be amended by the attached **RFTA-GWS ExhibitB_Maintenance – Amended**, incorporated herein by this reference.

9. **Exhibit Amendment** Exhibit C to the IGA shall be added by the attached **27th RFTA CDOT IGA**, incorporated herein by this reference

10. **Public Record.** The Parties shall cause all documents necessary to this fulfill the purposes of this 1st Amendment to the IGA to be recorded in the Office of the Garfield County Clerk and Recorder.

11. **Preservation of Purpose and Survival.** No portion of this 1st Amendment to the IGA shall be read or understood to alter, amend, or terminate the purpose and intent of the IGA or the rights and responsibilities of the Parties created therein. This 1st Amendment to the IGA shall be understood to modify the IGA only to the extent necessary to achieve the objectives stated herein. Any conflict between the provisions of this 1st Amendment and the IGA shall be resolved by the Parties in a manner agreed to be the least disruptive to the preservation of the IGA's purpose.

IN WITNESS WHEREOF, the City and RFTA have executed duplicate originals of this FIRST AMENDMENT TO IGA.

**CITY OF GLENWOOD SPRINGS,
COLORADO**

ATTEST:

Ryan Muse City Clerk

By: _____
Ingrid Wussow, Mayor

Date: _____

**ROARING FORK TRANSPORTATION
AUTHORITY**

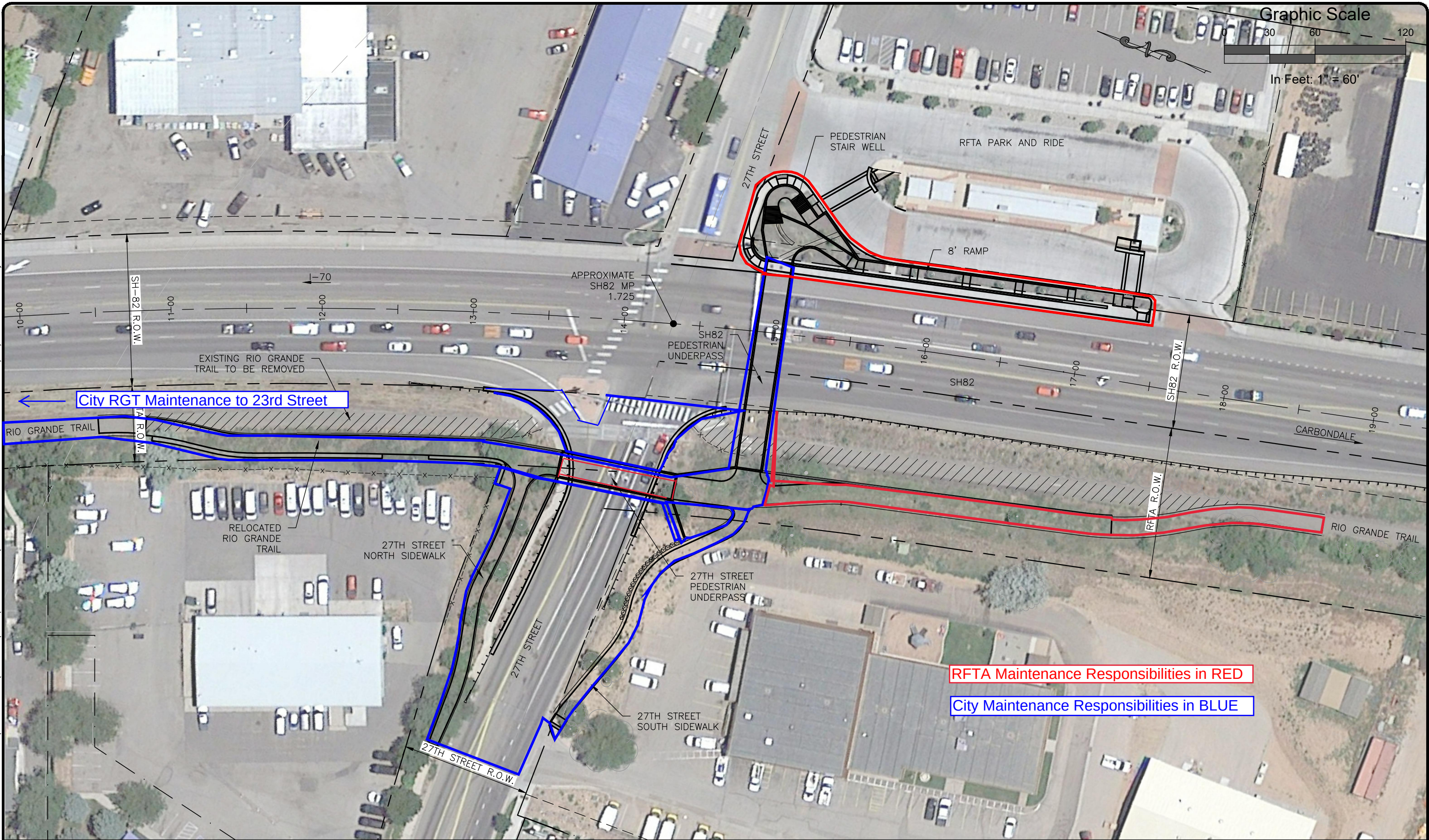
ATTEST:

Secretary

By: _____
Kurt Ravenschlag, Chief Operating Officer

Date: _____

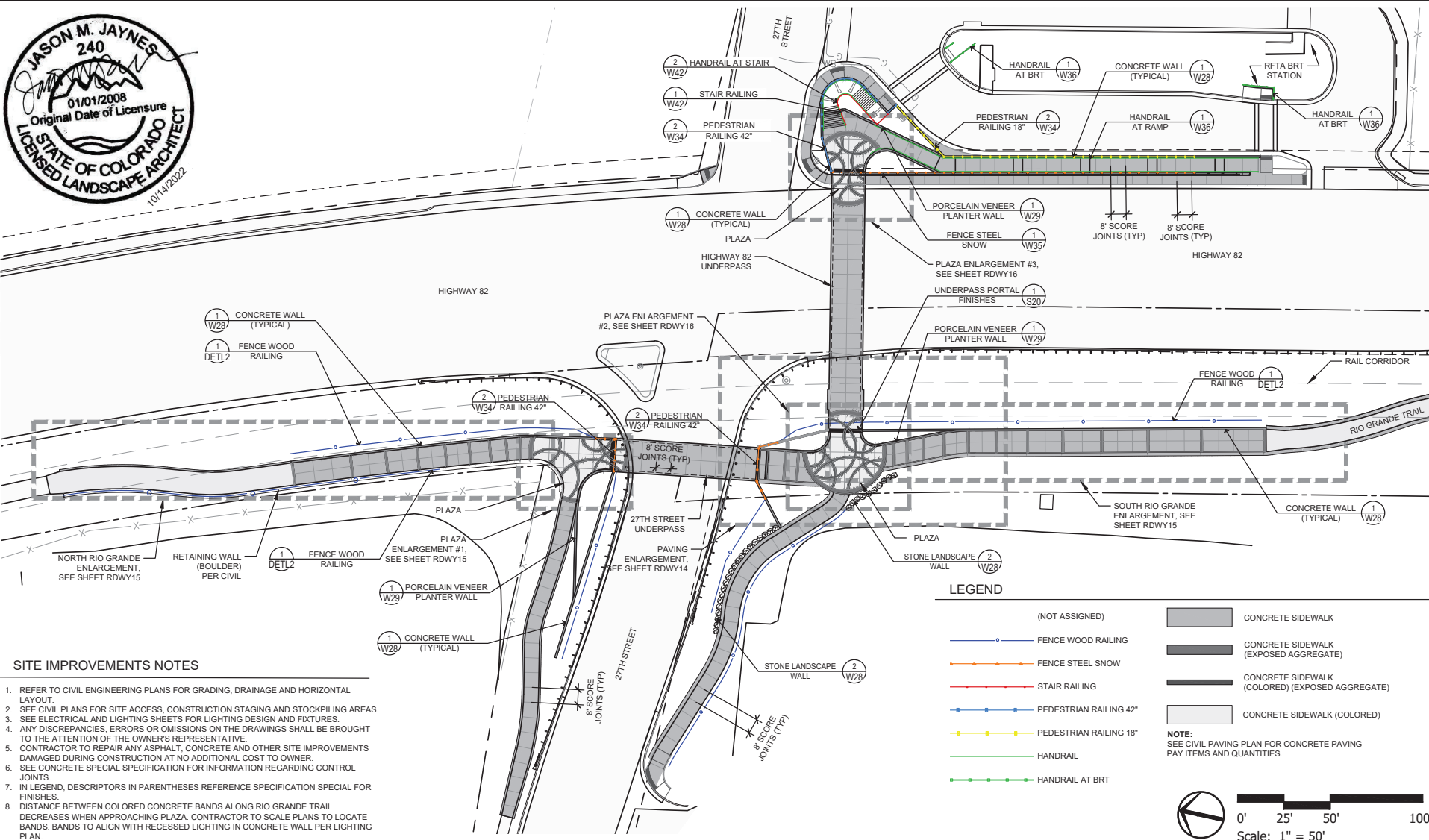
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Print Date: 5/17/21		Rev.	Date	Comments	Init.	No Revisions:					MTF M535-007 / 008	
Last Modification Date: 5/17/21		1				Revised:		Engineer:	MDF	Structure Numbers	23687 / 23975	
Drawing File Name: Hwy82PUP-OverallSitePlan						Void:		Drawn By:	AMC		Sheet Number 12	
Autocad Ver. 2020 Scale: As Shown								Sheet Subset:	SITE	Subset Sheets:	1 of 1	
SGM Project No.: 2020-544.001	Quality Control: RGN											



SGM
118 West Sixth Street, Suite 200
Glenwood Springs, CO 81601
970.945.1004 www.sgm-inc.com

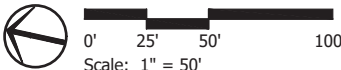


SITE IMPROVEMENTS NOTES

1. REFER TO CIVIL ENGINEERING PLANS FOR GRADING, DRAINAGE AND HORIZONTAL LAYOUT.
2. SEE CIVIL PLANS FOR SITE ACCESS, CONSTRUCTION STAGING AND STOCKPILING AREAS.
3. SEE ELECTRICAL AND LIGHTING SHEETS FOR LIGHTING DESIGN AND FIXTURES.
4. ANY DISCREPANCIES, ERRORS OR OMISSIONS ON THE DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF THE OWNER'S REPRESENTATIVE.
5. CONTRACTOR TO REPAIR ANY ASPHALT, CONCRETE AND OTHER SITE IMPROVEMENTS DAMAGED DURING CONSTRUCTION AT NO ADDITIONAL COST TO OWNER.
6. SEE CONCRETE SPECIAL SPECIFICATION FOR INFORMATION REGARDING CONTROL JOINTS.
7. IN LEGEND, DESCRIPTORS IN PARENTHESES REFERENCE SPECIFICATION SPECIAL FOR FINISHES.
8. DISTANCE BETWEEN COLORED CONCRETE BANDS ALONG RIO GRANDE TRAIL DECREASES WHEN APPROACHING PLAZA. CONTRACTOR TO SCALE PLANS TO LOCATE BANDS, BANDS TO ALIGN WITH RECESSED LIGHTING IN CONCRETE WALL PER LIGHTING PLAN.

LEGEND

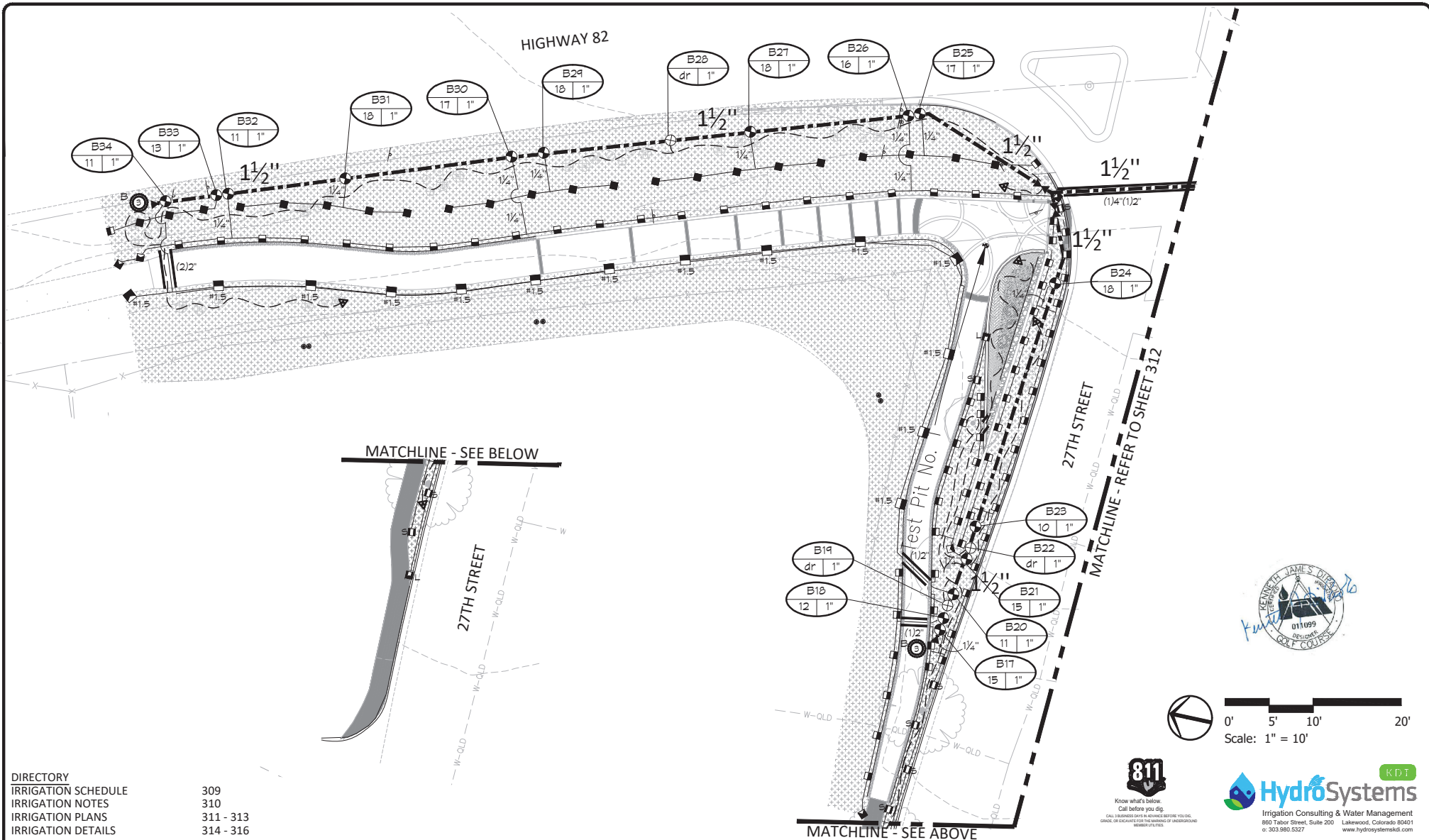
- (NOT ASSIGNED)
- FENCE WOOD RAILING
 - FENCE STEEL SNOW
 - STAIR RAILING
 - PEDESTRIAN RAILING 42"
 - PEDESTRIAN RAILING 18"
 - HANDRAIL
 - HANDRAIL AT BRT
- CONCRETE SIDEWALK
 - CONCRETE SIDEWALK (EXPOSED AGGREGATE)
 - CONCRETE SIDEWALK (COLORED) (EXPOSED AGGREGATE)
 - CONCRETE SIDEWALK (COLORED)
- NOTE:
SEE CIVIL PAVING PLAN FOR CONCRETE PAVING
PAY ITEMS AND QUANTITIES.



Computer File Information		Sheet Revisions				As Constructed			27TH ST AND SH82 PEDESTRIAN UNDERPASS		Project No./Code	
Print Date:	1/19/22	Rev.	Date	Comments	Init.	No Revisions:			SITE IMPROVEMENTS PLAN		MTF M535-008	
Last Modification Date:	01/19/22	1				Revised:			Designer:	JJ	TAP M535-009	
Drawing File Name:	UNDERPASS_L-1-0_SITE PLAN rev numbers					Void:			Drawn By:	DB	23975	
Autocad Ver.	2020								Structure Numbers		25341	
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SGM Project No.:	2020-544.001	Quality Control:	XX								Sheet Number	36



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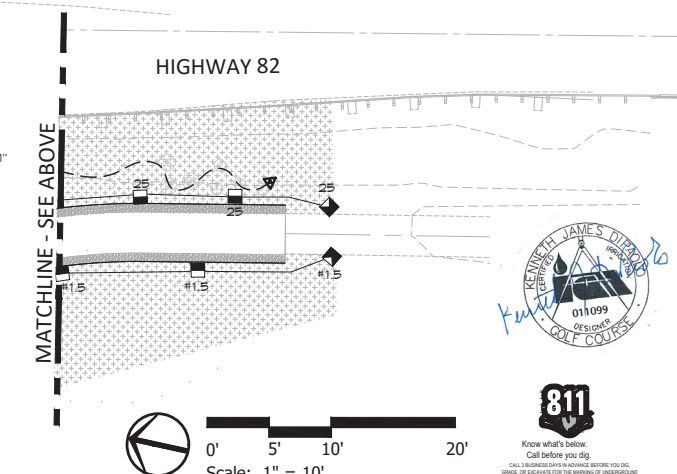
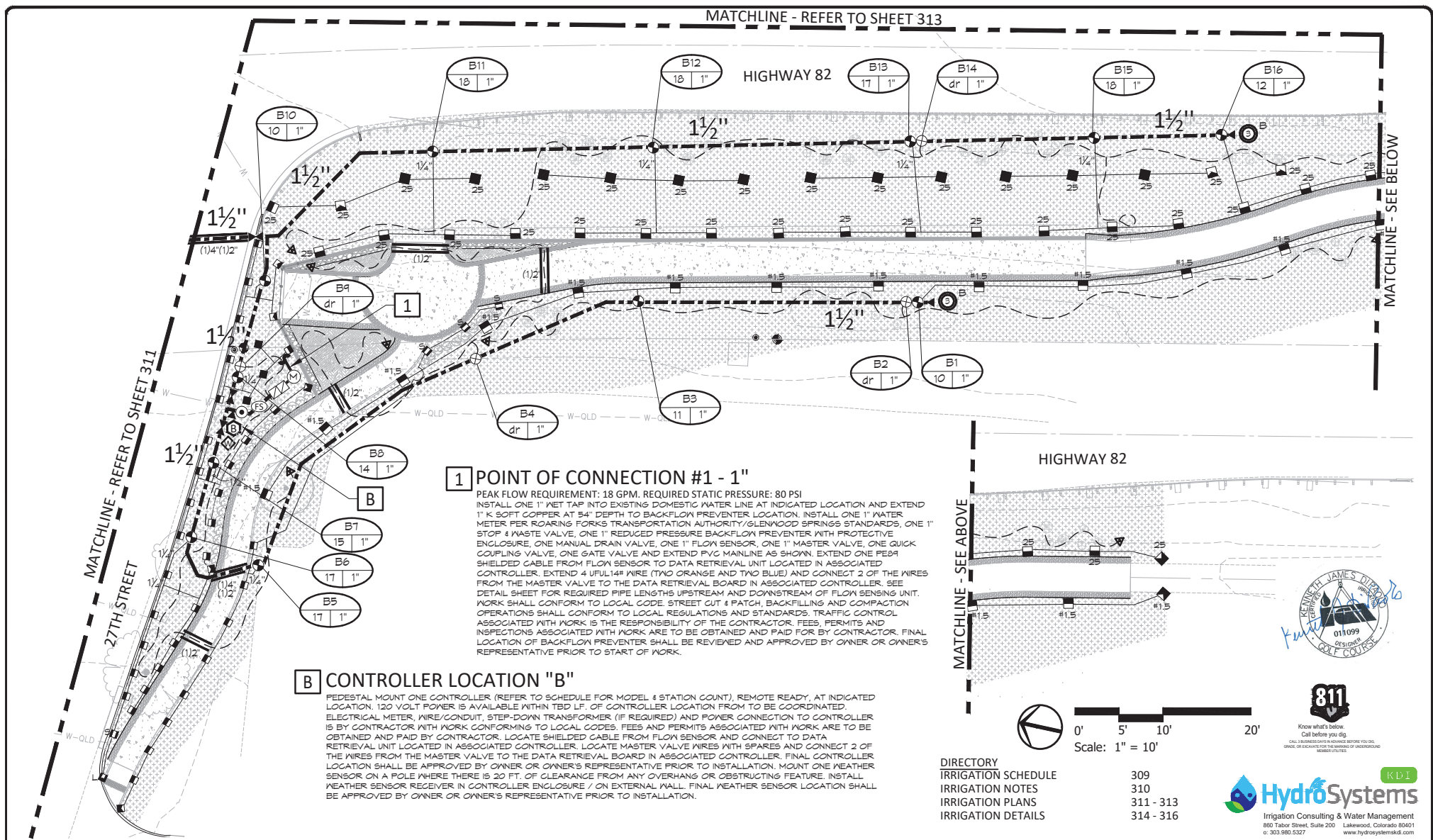


DIRECTORY	309
IRRIGATION SCHEDULE	310
IRRIGATION NOTES	311 - 313
IRRIGATION PLANS	314 - 316
IRRIGATION DETAILS	

Computer File Information		Sheet Revisions			
Print Date:	01/19/2022	Rev.	Date	Comments	Init.
Last Modification Date:	01/19/2022				
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Autocad Ver.	Scale: As Shown				
SGM Project No.:	2018-419.001	Quality Control	XX		



As Constructed	HWY. 82 & 27TH STREET PEDESTRIAN UNDERPASS IRRIGATION PLAN		Project No./Code
No Revisions:			MTF M535-008 TAP M535-009
Revised:	Engineer:	JSB	23975
Void:	Drawn By:	KJD	25341
	Sheet Subset:	IRRIG	Subset Sheets: 3 of 8
			Sheet Number 311



DIRECTORY
 IRRIGATION SCHEDULE
 IRRIGATION NOTES
 IRRIGATION PLANS
 IRRIGATION DETAILS

309
 310
 311 - 313
 314 - 316

HydroSystems
 Irrigation Consulting & Water Management
 800 Tabor Street, Suite 200 Lakewood, Colorado 80401
 © 2013 980.5327 www.hydro-systems.com

Computer File Information				Sheet Revisions				As Constructed				HWY. 82 & 27TH STREET PEDESTRIAN UNDERPASS IRRIGATION PLAN				Project No./Code	
Print Date:	11/22/21	Rev.	Date	Comments	Int.			No Revisions:				Engineer:	JSB	Structure		MTF M535-008	
Last Modification Date:	11/22/21	1						Revised:				Drawn By:	KJD	Numbers		TAP M535-009	
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Autocad Ver.	Scale: As Shown															25341	
SGM Project No.:	2018-419.001	Quality Control:	XX													Sheet Number	312

RFTA
 Roaring Fork Transportation Authority

SGM
 118 West Sixth Street, Suite 200
 Glenwood Springs, CO 81601
 970.945.1004 www.sgm-inc.com



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: VALE Board Appointment

Action Requested: Approve appointment to VALE Board

Department: City Clerk

Presented By: Ryan Muse

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Nancy "Beth" Mayo was interviewed by Councilor Zalinski on September 10, 2024. Councilor Zalinski recommends that Beth be appointed to a regular seat on the VALE Board with a first term expiration date of April 2027.

Issues: None

Fiscal Impact: None

Legal Review: None

Staff Recommendation: Staff defers to City Council

[Print](#)**VALE Board Application - Submission #2731****Date Submitted: 9/6/2024****Victim's and Witnesses Assistance and Law Enforcement (VALE) Board Application**

City of Glenwood Springs
101 W. 8th St.
Glenwood Springs, CO 81601

Clare Roberts, VALE Board Secretary
clare.roberts@cogs.us
970-384-6527



Thank you for your interest in serving your community. Please answer all questions on this application.

Membership Qualifications*

You must qualify with one of the options below to be eligible to serve on the Victim's and Witnesses Assistance and Law Enforcement (VALE) Board. Please select the option(s) that applies to you.

- ☒ Resident of Glenwood Springs within city limits.
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

Please select today's date***Personal Information****First Name*****Last Name*****Occupation*****Home Address***

City*

Glenwood Springs

State*

Co

Zip Code*

81601

Mobile Phone Number*

[REDACTED]

Email Address*

[REDACTED]

Home Phone Number

[REDACTED]

Work Phone Number

[REDACTED]

Mailing Address (If different than home address)**City****State****Zip Code**

Personal and Professional Interests**Why are you interested in serving on the VALE Board?***

I would like to become a more invested member of my community and feel like this is a great opportunity

What do you view as the role of a VALE Board member?*

To help victims in our community have a voice as well as disperse monies appropriately to affected parties

Describe any experience with maintaining confidential information.*

In my career, I have had several positions where I have been proved to confidential information and have treated that with great respect and upmost discretion

Have you ever been a victim of a crime? Please explain to your comfort level.*

Yes, I have been a victim of several crimes over my lifetime. The main one and most influential was my ex-husband who was an abusive person and was sentenced to prison.
Through that process, I've been educated to victim, advocacy victim needs, and what effective victim services provide

//

Have you ever been convicted of a crime? If so, what was the violation?*

Only minor traffic violations

//

Have you, a close family member, or friend ever been employed in the law enforcement or criminal justice system?*

I do not have any family members employed by law enforcement or the criminal justice system

//

Can you separate yourself from your personal opinions and represent the City's goals, policies, plans and the Glenwood Springs Municipal Code in an equitable fashion?*

Yes, is that would be the main skill to providing effective services as a duty of being on this board, and I do understand that

//

Do you have any existing time commitments that will hamper your ability to serve?*

I work part time and also serve my church but for the most part free of commitments that would conflict with board meetings and other duties

//

What experience do you have working with people on a board, commission, or committee?*

I am currently on the board of directors of a nonprofit foundation and have served on several others over my lifetime so understand the workings and processes which would make me effective to serve

//

Have you previously served on the VALE Board?*

No



Reappointment Applicants

These questions only required for reappointment applicants.

Why do you think you should be reappointed?

//

Have you served two full successive terms on the VALE Board?

-- Select One --



Powers and Duties of the VALE Board

(as defined in Title 020 of the Glenwood Springs Municipal Code); (h) Powers and duties of the Victim's and Witnesses Assistance and Law Enforcement Board.

1. The Board shall designate one (1) of its members as chairman, shall establish rules of procedure and order and shall hold meetings as it might deem necessary.
2. A surcharge equal to twenty-five percent (25%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to City ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Clerk of the Court by the defendant, and said Clerk shall deposit the money so received in the fund hereinafter created. (A 33-05,§2)
3. The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund," consist of all monies paid as a surcharge as provided in Subsection (2) above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The City Manager, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the Fund for allocation as hereinafter set forth.
4. The Board shall disburse monies from the Fund in the following manner:
 - a. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including but not limited to professional fees, office supplies and meeting expenses.
 - b. Second, not less than fifty percent (50%) of the monies remaining in the Fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of victims and witnesses services and reimbursements, as hereinafter set forth. No funds shall be paid except in those specific instances where a police report has been filed by the Police Department for an alleged violation of a municipal ordinance, regardless of whether the perpetrator has been identified, arrested or prosecuted.
 - c. Third, any remaining monies may be allocated to the Police Department for the following purposes, including, but not limited to: equipment purchases, training programs for personnel and the employment of additional personnel. Such funds shall not be used by the Police Department for defraying the costs of routine and ongoing operating expenses. No disbursement within this category of expenditure shall be made without the approval of the City Council following a written recommendation by the Board.
5. Disbursement of funds by the Board on behalf of the victim's and witnesses assistance services may be used for the following purposes:
 - a. Provision of services for early crisis intervention;
 - b. Assistance in prompt return of victims' property;
 - c. Assistance to victims and witnesses in arranging transportation to and from court;
 - d. Provision of translator services;
 - e. Protection from threats of harm and other forms of intimidation
 - f. Reasonable medical and hospital expenses and expenses incurred for dentures, eyeglasses, hearing aids or other prosthetic or medically necessary devices; and
 - g. Losses resulting from property damage, including repair or replacement of property damaged as a result of crime or payment of the deductible amount on a residential insurance policy in an amount not to exceed five hundred dollars (\$500.00). Victims' recovery due to property damage shall not exceed five hundred dollars (\$500.00) for any crime, but in no case shall a loss be compensable if the aggregate property damages are less than twenty-five dollars (\$25.00).

6. The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from victims, witnesses or law enforcement agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Municipal Court and the Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Finance Department, which shall then remit payment in accordance with the request.
 7. The Board is required to submit minutes of its meetings to the City Council at the next regular Council meeting following the Board's meeting.
-

Appointment, Removal, Term, and Vacancies of Boards and Commissions

(Per the Glenwood Springs, CO Municipal Code 020.020.040)

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

1. February:

Planning and Zoning Commission;
Finance Advisory Board;
Tourism Management Board;
Building Board of Appeals.

2. March:

Transportation Commission;
Arts and Culture Board;
Parks and Recreation Commission;
Airport Board;
River Commission.

3. April:

Local Liquor Licensing Authority;
Victim's Witnesses Assistance and Law Enforcement Board;
Historic Preservation Commission;
Workforce Housing Fund Advisory Board;
Glenwood Springs Housing Commission.

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. Unless it is deemed vital by the City Council that an appointed member of a board or commission be retained in office, no Board member shall serve more than two (2) full successive terms on the same board or commission. An individual may serve multiple non-successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: September 5, 2024 City Council Minutes

Action Requested: September 5, 2024 City Council Minutes

Department: City Clerk

Presented By:

Strategic Goals: Provide Efficient and Responsive City Government

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



MINUTES
CITY OF GLENWOOD SPRINGS
CITY COUNCIL MEETING
SEPTEMBER 5, 2024
6:15 PM

Note: Official meeting minutes are located on the City website via YouTube video at the following link: <https://www.youtube.com/user/GlenwoodSprings1885/videos>. The times in agenda items indicate approximately where the item can be found on the YouTube video timeline.

REGULAR SESSION

Item 7. 3:46 Roll Call

Present: Mayor Wussow, Mayor Pro Tem Dehm, Councilor Schachter, Councilor Kaup, Councilor Godes, Councilor Zalinski Councilor Weimer. Also present were; City Manager Steve Boyd; City Clerk Ryan Muse; City Attorney Karl Hanlon; Lieutenant John Hassell; Finance Director Yvette Gustad, Director of Economic and Community Development Hannah Klausman, Executive Assistant Sara Weigel, Public Information Officer Bryanna Starbuck, Public Works Director Matt Langhorst, and City Engineer Ryan Gordon.

Item 8. 4:01 Agenda Changes & Conflicts

There were none.

Item 9. 4:06 Council Announcements

Councilors Kaup and Schachter made announcements.

Item 10. 6:38 Citizens Appearing Before Council (for items not on the agenda - comments limited to 3 minutes)

Mayor Wussow opened the floor to public comment.

Public comments were made.

Mayor Wussow closed the floor to public comment.

Item 11. 9:17 Council Reactions to Public Comment

None were made.

Item 12. 9:24 Consent Agenda

Councilor Kaup moved to approve the consent agenda. Mayor Pro Tem Dehm seconded the motion, and it passed unanimously.

Item 13. 9:41 Middle Colorado Watershed Council Update of 2024 Collaborative Projects and Funding Request

Paula Stepp, a member of the MCWC Presented, along with Christina Pearson, a consultant from SGM, and Board President, Doug Winter.

Mayor Wussow opened the floor to public comment.

None were made.

Mayor Wussow closed the floor to public comment.

Councilor Kaup, Member of MCWC Paula Stepp, Councilor Godes, Councilor Schachter, and Mayor Wussow made comments.

Item. 14 42:41 Resolution 2024-28 Setting Changes to Municipal Charter Article II Section 2.3 Ballot Language

City Attorney Karl Hanlon presented.

47:36 Councilor Godes moved to advance Resolution 2024-28; Setting Changes to Municipal Charter Article II Section 2.3 Ballot Language moving municipal elections from April to November.

The motion died due to a lack of second.

Comments were made by Councilor Schachter and Councilor Godes.

Mayor Wussow opened the floor to public comment.

None were made.

Mayor Wussow closed the floor to public comment.

Item 15.49:30 Charter Amendment Process

City Attorney Karl Hanlon presented.

55:17 Councilor Godes moved to create an ad hoc committee to review the charter and identify changes that may need to be made. Councilor Schachter seconded the motion.

Councilor Godes and Councilor Schachter, Councilor Zalinski, Mayor Wussow made comments.

1:01:38 Councilor Godes amended his motion to include no less than 3 and no more than 6 members of the public be part of the ad hoc committee, and that determination will be made by the City Manager. Councilor Schachter seconded the amendment. The motion passed unanimously.

Item 16. 1:03:13 Project Updates

City Engineer Ryan Gordon presented.

Mayor Wussow opened the floor to public comment

Public comments were made.

Mayor Wussow closed the floor to public comment

Item 17. 1:25:43 Traffic Speed and Counts

Transportation Engineer Lee Barger and Lieutenant John Hassell presented.

Councilors Godes and Zalinski made comments.

Items 18. 2:00:02 Council Comments

Councilor Schachter, Councilor Weimer, Mayor Pro Tem Dehm, Councilor Godes, and Mayor Wussow made comments.

Item 19. 2:14:06 Report from City Administration

Steve Boyd, City Manager, and Karl Hanlon, City Attorney, made comments.

Mayor Wussow asked if there was support to sign a letter of Support for the Colorado River District and a letter of support for Shoshone B2E. The support was unanimous.

Item 20. 2:17:09 Council Social Event Location Announcement

The social event will take place at Doc Holliday's.

Item 21. 2:17:23 Adjournment

Councilor Schachter moved to adjourn. Councilor Kaup seconded. The motion passed unanimously.



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: 27th Street Underpass Update

Action Requested: None.

Department: Engineering

Presented By: Ryan Gordon

Strategic Goals: Preserve and Improve Infrastructure

Background Info: A representative from RFTA will update Council on the current status of the 27th Street Underpass.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Mind Springs Update
Action Requested:	None required.
Department:	City Administration
Presented By:	Steve Boyd
Strategic Goals:	Ensure Public Safety
Background Info:	Mindsprings will be here to provide an update on the recent opening of the detox center.
Issues:	Primary areas of presentation will be the project budget, occupancy, timeline and transport.
Fiscal Impact:	The City provided \$100,000 between the Tobacco and Marijuana Funds in 2024. The currently proposed 2025 budget has the same amount.
Legal Review:	NA
Staff Recommendation:	NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: South Bridge Update

Action Requested: None.

Department: Engineering

Presented By: Ryan Gordon

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Staff will present the latest information concerning the South Bridge project.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Workforce Housing Fund Advisory Board (WHFAB) Recommendation for Funding

Action Requested: Council is asked to make a final decision about the request to allocate a portion of 2C funds towards the 'buy down' of a home. The property is located in Glenwood Springs and the buyer works at Valley View Hospital (also located in city limits).

Department: Economic and Community Development

Presented By: Hannah Klausman

Strategic Goals: Protect and Preserve our Quality of Life
Provide Efficient and Responsive City Government

Background Info: Council recently obligated money from the City's General Fund to support the operations and programming of the West Mountain Regional Housing Coalition, specifically a \$200,000 contribution to help launch the Coalition's 'buy-down' program commonly known as *Good Deeds*. The program assists qualified home buyers who live and work between Parachute and Aspen by providing up to 30 percent of the purchase price of a home in exchange for a price-capped deed restriction on the property. The payment is applied at closing to reduce the principal on the first mortgage loan. (See Attachment 2 for a full description of the program guidelines/requirements.) During that discussion, staff explained to Council that there may be future opportunities to further support the program with Glenwood Springs workforce candidates.

The first qualified participant of the program is under contract for a new home. The property is in Glenwood Springs proper and the individual works at Valley View Hospital – also located in City limits. As depicted in Table I, the purchase price is just over \$700,000 and WMRHC Good Deed's program will contribute \$211,500, towards the purchase price in exchange for a deed restriction limiting the property's appreciation in perpetuity. The proposed closing date is September 20th. While WMRHC has the funding needed to 'buy-down' the house, this particular transaction is eligible for 2C funds - the subject of this request.

Table I: Breakdown of Proposed Buy-Down

Purchase Price	\$705,000
WMRHC Buy-Down Amount	\$211,500
Resulting Purchase Price	\$493,500*

*Annual appreciation cap is based on the resulting purchase price.

West Mountain Regional Housing Coalition Program Director, April Long recently contacted Community Development Staff to gauge interest in allocating a portion of 2C funds towards the purchase of the subject home. The Workforce Housing Fund Advisory Board discussed the proposal at its regularly scheduled meeting on September 10th. Board members agreed that the City benefits from housing a full-time local even if a future owner works in a neighboring community. The Board recommends approval to cover 20 percent of the buy-down amount with 2C funds, subject to the following conditions:

- 1. In the event of foreclosure or other involuntary conveyance on the property, a second right of refusal shall be granted to the City Glenwood Springs.*
- 2. In the event that the West Mountain Regional Housing Coalition ceases to exist, is dissolved, or is*

legally defunct, this agreement and the rights and obligations hereunder shall be fully assigned to the City of Glenwood Springs.

Issues:	While the current participant meets 2C funding requirements (i.e., living and working in town), nothing restricts them from working in a neighboring community in the future (or selling the home to someone who works in a neighboring town that meets the program qualifications). Pursuant to the original ballot language, 2C funds need to benefit Glenwood Springs residents and employees of Glenwood Springs businesses. With that said, 2C requirements will be met when the property is conveyed to the qualified purchaser, which is sufficient to meet the ballot language (as confirmed by city legal counsel).
Fiscal Impact:	The 2C fund currently has approximately \$741,000 of unobligated funds in 2024. The cost of 'buying down' the subject property is \$211,500. At its regularly scheduled meeting on September 10th, the Workforce Housing Fund Advisory Board recommended approval to cover 20 percent of the buy-down amount with 2C funds. (20 percent of \$211,500 comes to \$42,300.)
Legal Review:	Legal has reviewed the request and finds WHFAB's recommendation consistent with 2C requirements.
Staff Recommendation:	Staff defers to the recommendation from WHFAB.



City of Glenwood Springs

Workforce Housing Fund Advisory Board

FROM: The Workforce Housing Fund Advisory Board (WHFAB)

TO: City Council

DATE: September 19, 2024

RE: West Mountain Regional Housing Coalition 'Buy Down' Funding Opportunity

Background

Council recently obligated money from the City's General Fund to support the operations and programming of the West Mountain Regional Housing Coalition, specifically a \$200 thousand contribution to help launch the Coalition's 'buy-down' program commonly known as *Good Deeds*. The program assists qualified home buyers who live and work between Parachute and Aspen by providing up to 30 percent of the purchase price of a home in exchange for a price-capped deed-restriction on the property. The payment is applied at closing to reduce the principal on the first mortgage loan..

WMRHC has processed their first qualified participant who under contract for a new home. The participant is an employee of a Glenwood Springs major employer, and the property is in Glenwood Springs city limits.

The purchase price is just over \$700 thousand and WMRHC is planning to deed-restrict the home for \$211,500. The closing date is September 20th.

Workforce Housing Fund Advisory Board Recommendation

West Mountain Regional Housing Coalition contacted Community Development Staff to gauge interest in allocating a portion of 2C funds towards the purchase of the subject home. The Workforce Housing Fund Advisory Board discussed the proposal at its regularly scheduled meeting on September 10th.

Board Members acknowledged that while the current participant meets 2C funding requirements (i.e., living and working in town), nothing restricts them from working in a neighboring community in the future (or selling the home to someone who works in a neighboring town). This discussion garnered some concern about falling short of meeting 2C requirements; the money needs to benefit households living and working in Glenwood Springs. On this point, Staff confirmed that the City's legal counsel is not concerned as the requirement will be met at the time of purchase.

Board members agreed that the City benefits from housing a fulltime local even if a future owner works in a neighboring community. WFHAB voted unanimously 4-0 to recommend the following funding request for Council approval:

The Board recommends approval to cover 20 percent of the buy-down amount with 2C funds, subject to the following condition:¹

- In the event of foreclosure or other involuntary conveyance on the property, a second right of refusal shall be granted to the City Glenwood Springs².

1. 20 percent of \$211,500 comes to \$42,300.
2. The first right of refusal goes to WMRHC.

- *In the event that the West Mountain Regional Housing Coalition ceases to exist, is dissolved, or is legally defunct, this agreement and the rights and obligations hereunder shall be fully assigned to the City of Glenwood Springs.*

Motion was made by Chair Matt Spidell, and seconded by Carolyn Meadowcroft.

The motion was unanimously approved with votes from the following WFHAB members:

Matt Spidell

Carolyn Meadowcroft

Ben West

Kathryn Grosscup

1. 20 percent of \$211,500 comes to \$42,300.
2. The first right of refusal goes to WMRHC.

WEST MOUNTAIN REGIONAL HOUSING COALITION

Good Deeds

Regional Deed Restriction Purchase Program *Program Guidelines*

The West Mountain Regional Housing Coalition's (WMRHC) deed restriction purchase program, Good Deeds, provides a mechanism to convert free-market housing into deed-restricted housing, safeguarding affordable housing for working locals in perpetuity. The program essentially bridges the gap for a qualified buyer between what is available on the market and what is affordable by contributing funds at closing towards the purchase of a deed restriction on the property.

The primary goal of the program is to increase the inventory of affordable housing for home ownership without building new units. By working within the open-market, the Program will make existing housing attainable by subsidizing the sale, adding and deed restriction, thus removing it from the free-market and creating a sub-market for local workforce to afford home ownership. This will increase home ownership opportunities, community and workforce stability, long-term housing stability, and decrease pressure on rentals currently occupied by those that could afford and desire home ownership. Because eligibility for this program does not specify type of work, employer, or employment location (other than within the boundaries of the WMRHC region) it will increase mobility and resiliency of local workforce and offers opportunity for those that have worked in the area for many years to maintain home ownership through retirement.

The Good Deeds Program will be administered by the West Mountain Regional Housing Coalition pursuant to the guidelines set forth below.

Purpose of Program	This program is intended to provide a mechanism for the WMRHC to make a payment towards the purchase price of a residential property in exchange for the recording of a price-capped deed restriction on the property in perpetuity. The payment will be applied at closing to reduce the principal on the first mortgage loan.
Service Area	Available for use on properties located anywhere in Pitkin and Garfield Counties. Those located in West Eagle County can

Attachment 2 | WMRHC Deed Restriction Purchase Program Guidelines

	participate in a similar program offered by Eagle County Housing Authority called Good Deeds.
Eligible Households	Applicants must show proof of employment within the WMRHC service area for an average of 1400 hours per year. Applicants must show at least 75% of these hours are worked for a business that has a physical location and principal place of business in Pitkin, West Eagle, or Garfield Counties. Those working more than 25% of time remotely for out-of-region employers are not eligible. Self-employed applicants must also show proof of a business license attached to a principal business location that is within the service area and that a majority of clients are located in the service area. After purchase, a household can remain eligible through retirement for those individuals that show proof of employment, as described above, for at least 10 years immediately prior to federal retirement age. After purchase, a household can remain eligible following a disability for those individuals that show proof of employment, as described above, for at least 4 years immediately prior to disability.
Eligible Properties	Single family homes, condominiums, townhomes, duplexes, modular homes, or manufactured homes on a permanent foundation taxed as real property within the jurisdictional boundaries of Pitkin County, Garfield County and western Eagle County that are not currently encumbered by a deed restriction, right of first refusal, occupancy requirement, Land Use Regulatory Agreement, or similar program.
Maximum Purchase Price of Property	\$1,500,00 in Pitkin County, including or up valley of Basalt (e.g. not in Redstone or Thomasville) \$1,200,000 in Garfield County, including and up valley of Glenwood Springs \$800,000 in remainder of Garfield County
Maximum Contribution Amount	The WMRHC will contribute 30% of the contracted purchase price to the purchase of a price-capped deed restriction on that property. The payment will be applied at closing to reduce the principal on the first mortgage loan.

Attachment 2 | WMRHC Deed Restriction Purchase Program Guidelines

Buyer Down Payment	A minimum down payment of 3% contributed by the Buyer towards the purchase price of the property is required. Buyers are permitted to access down payment assistance programs from other entities or sources.
Deed Restriction	In exchange for the payment set forth above, a price-capped deed restriction will be recorded against the property at the time of closing with the County Clerk and Recorder's office. The deed restriction shall govern the future use and transfer of the property to an Eligible Household in perpetuity.
Price Capped	Appreciation is 3% simple interest annually (not compounding).
Term	The deed restriction is perpetual and runs with the property and any/all future resale transactions. The property must remain the primary residence of any Buyer and Buyer agrees to recertify their eligibility as an Eligible Household no less than every other year. Those deemed ineligible will be required to sell.
Primary Residence	Buyer is required to use the property as a primary residence, as defined by overnight occupancy no less than 9 months out of the year. Short-term rentals are not allowed.
Other Real Estate	Buyer may not own any other residential real estate or residential property at the time of purchase or for the period the Buyer owns the deed restricted property, regardless of the location of the other property.
Recertification	Buyers must certify their eligibility as an Eligible Household no less than biannually.
Pre-qualification	Potential buyers must receive a pre-qualification letter from WMRHC prior to applying for funds. Pre-qualification requires proof as an eligible household. The pre-qualification letter will be considered valid for the calendar year. Pre-qualification letters can be used by buyers as indicators of WMRHC interest in purchasing a deed restriction at 30% of the contract price on an eligible home.
Application	Buyer shall find and locate an eligible property available for purchase, enter into contract on proposed property, and submit an application. Applications require a fully executed Contract to Buy and Sell Real Estate and are received on a first come, first served basis to be time and date stamped in order of completed

Attachment 2 | WMRHC Deed Restriction Purchase Program Guidelines

	applications. Applications will be approved at the discretion of the Program Administrator, subject to program guidelines and available funds. A complete application must include: a fully executed Contract to Buy and Sell Real Estate, proof of eligible household (see pre-qualification), proof of current employment at a business located in Pitkin, Garfield or Western Eagle County, photo ID, tax return, loan application, other income and asset documentation, pre-qualification letter from a lender, and/or other financial documents as listed on the application at time of applying.
Applicability	All aspects of the Program eligibility and approval are at the sole exclusive discretion of the WMRHC Board of Directors and subject to these Guidelines and availability of funds. These Guidelines may be amended from time to time to effectuate the intent and goals of the Program, and, except for the provisions of prior recorded Deed Restrictions or other documents, shall be binding upon Program participants. Applications may be denied based on the physical condition of the proposed property, concerns with the purchase agreement, or a determination that the deed restriction purchase is not in the best interest of the WMRHC.
Future Resale	Neither the Program Administrator or WMRHC shall facilitate the resale of any price-capped deed restricted units, but shall approve all future buyers for lottery consideration. No transactional brokerage sales fee will be due to WMRHC. Customary closing costs will be borne by each party. WMRHC reserves right of first refusal to purchase the property.
Program Administrator	The WMRHC or other as assigned by WMRHC.
More information	A more detailed document will be developed to support these guidelines. www.wmrhousing.org



These Guidelines are subject to change based on availability of funds, conditions of property and market conditions. WMRHC does not discriminate based on race, color, sex, religion, handicap, familial status, sexual orientation, gender identity, or national origin.

211 Midland Avenue, Suite 201 Basalt, CO 81621 970.948.4150 WMRHousing.org

**CITY OF GLENWOOD SPRINGS, COLORADO
WORKFORCE HOUSING TAX
EARNED - BY MONTH
FOR FISCAL YEAR 2024**

Workforce Housing Tax Rate 2.5%

By Month	2023	2024	Total Fund Available
January	116,856	104,936	
February	121,474	116,085	
March	159,844	150,037	
April	97,758	95,210	
May	126,549	133,316	
June	190,655		
July	228,383		
August	183,530		
September	184,276		
October	136,661		
November	82,120		
December	120,657		
YTD TOTAL	1,748,764	599,584	2,348,348



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Ordinance 2024-18; Requiring Commercial and Multifamily Buildings to use an Appropriate Recycling Service
Action Requested:	Council Approval Ordinance 2024-18; Requiring Commercial and Multi-family buildings to use an appropriate recycling service.
Department:	Public Works
Presented By:	Elizabeth Mauro
Strategic Goals:	Protect and Preserve our Quality of Life Generate Sustainable Economic Development Preserve and Improve Infrastructure
Background Info:	With the implementation of the Pay as You Throw solid waste residential program in the city last year, the landfill has seen an uptick in recycling tonnage. The next step in the process is to implement language in the code that includes recycling in the city's Solid Waste Collection language in the code. This will require commercial and multi-family units to have a separate collection and hauling program for recycling and solid waste, which will help move us toward a future where the landfill no longer buries recyclable materials.
Issues:	None at this time.
Fiscal Impact:	None at this time.
Legal Review:	Legal has Reviewed the Ordinance Language.
Staff Recommendation:	Staff is Recommending City Council Approval Ordinance 2024-18; Requiring Commercial and Multifamily Buildings to Include A Recycling Service within Their Solid Waste Collection.

ORDINANCE NO. 18

Series 2024

**AN ORDINANCE OF THE CITY OF GLENWOOD
SPRINGS, COLORADO, AMENDING SECTION 100.010.060
OF THE GLENWOOD SPRINGS MUNICIPAL CODE.**

Section 1. WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, Section 100.010.060 of the Glenwood Springs Municipal Code regulates the collection and hauling of solid waste and recyclables; and

WHEREAS, best practices for the collection and hauling of solid waste and recyclables have improved in recent decades; and

WHEREAS, the City should take steps to ensure that recyclable materials are recycled rather than landfilled; and

WHEREAS, a significant portion of Glenwood Springs’ solid waste comes from commercial and multifamily sources; and

WHEREAS, the Landfill should not use valuable airspace to bury recyclables; and

WHEREAS, City staff recommends that the City adopt the code changes as set forth on Exhibit A; and

WHEREAS, City staff recommends, and City Council agrees, that adopting the code changes in Exhibit A takes into account the needs of the community, the City, and the operational needs of the Landfill Enterprise and other area landfills;

WHEREAS, the City Council finds and declares that it is necessary for the preservation of health and safety of the City and its residents to amend the Section 100.010.060

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Title 100.010.060 of the Glenwood Springs Municipal Code is hereby amended as set forth in Exhibit A attached hereto.

Section 3. The amendments to Section 100.010.100 shall become effective on the effective date of this Ordinance.

INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED BY TITLE ONLY
THIS ____ DAY OF AUGUST 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

100.010.060 – Solid Waste Collection

(f) Collection schedule.

(1) No owner of any vacant land; residential occupant or owner; owner, manager or operator of any multi-family residence or private club; or owner, operator or employee of any commercial or industrial establishment shall fail to have solid waste containers and recyclables of sufficient size and number to contain the accumulation of solid waste and recyclables or to have it collected frequently enough that container lids remain closed and solid waste and recyclables materials do not overflow the their separate container. Containers. Recyclables shall be collected and hauled separately from other solid waste and may only be disposed of into a permitted recycling transfer facility or materials recovery facility for recycling.



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Advertise for Council Position
Action Requested:	Discussion of process for selection and appointment of at-large councilor and any changes to Board and Commission liaisons.
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life
Background Info:	NA
Issues:	NA
Fiscal Impact:	NA
Legal Review:	NA
Staff Recommendation:	Staff defers to Council.



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item:	Resolution 2024-31; Support of Local Ballot Measure
Action Requested:	This Resolution is Council's opportunity to show their support for Ballot Measure 2A- A 1/2% increase and renewal of the soon to expire 1/2% city sales tax for the purpose of city streets and the infrastructure beneath.
Department:	City Administration
Presented By:	Steve Boyd
Strategic Goals:	Provide Efficient and Responsive City Government Preserve and Improve Infrastructure Ensure Public Safety
Background Info:	Council passed Resolution 2024-25; Putting the measure on the ballot and setting the ballot content, 6-1 on August 15, 2024.
Issues:	NA
Fiscal Impact:	If the measure passes it would increase the sales tax dedicated to streets and infrastructure from 1/2 to 1 percent of taxable retail sales.
Legal Review:	Legal drafted this Resolution.
Staff Recommendation:	Staff defers to Council.

RESOLUTION 2024-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO SUPPORTING BALLOT MEASURE 2A.

WHEREAS, the City of Glenwood Springs roadway system requires significant repairs and upgrades to allow for safe travel for pedestrians, cyclists and vehicular access, improved drainage facilities, water quality features added to the storm sewer system, and improved and upgraded water and sewer facilities within the rights of way; and

WHEREAS, Ballot Measure 2A would fund the repair, reconstruction and maintenance of existing streets, alleys, curb and gutter and sidewalks within the corporate limits of the City; and

WHEREAS, Ballot Measure 2A would also fund the repair, replacement and maintenance of underground utilities including water, sewer and other utilities under existing streets and alleys provided that 25% of the revenues shall be spent to fund utility repair, replacement or maintenance; and

WHEREAS, as Glenwood Springs faces the expiration of its current infrastructure funding in 2026, the proposed 1-cent sales tax will extend the current ½ cent sales tax approved in 2005 with a ½ cent increase for inflation for another 20 years to provide the necessary funds to address the growing demands of the existing streets and underlying utility systems, ensuring safe and functional travel for all residents and visitors; and

WHEREAS, tourists will contribute over 50%, to this tax, easing the financial burden on residents while ensuring everyone benefits from improved infrastructure; and

WHEREAS, the funds generated by the 1-cent sales tax will be used to improve street conditions, enhancing safety for drivers, pedestrians, and cyclists alike; and

WHEREAS, The funds from this tax will be strictly earmarked for streets and underlying infrastructure projects, with oversight provided through an independent third-party audit to ensure transparency and proper use.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY
OF GLENWOOD SPRINGS, COLORADO, THAT:**

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The City Council of the City of Glenwood Springs supports ballot measure 2A submitted by the City of Glenwood Springs.

Section 3. The City Council urges community members to vote in favor of ballot measure 2A.

INTRODUCED, READ AND PASSED THIS 3rd DAY OF OCTOBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Ordinance 2024-19; An Ordinance of the City of Glenwood Springs, Colorado, Amending Section 040.010.040 of the Glenwood Springs Municipal Code to Provide for the Implementation of Proposed Taxing Measure Referred to the City's Electors

Action Requested:

Department: City Administration

Presented By: Karl Hanlon

Strategic Goals: Provide Efficient and Responsive City Government
Preserve and Improve Infrastructure
Protect and Preserve our Quality of Life
Ensure Public Safety

Background Info: On August 15, 2024 Council passed Resolution 2024-25 referring a ballot measure to the voters extending the current half cent sales tax and increasing the tax to one cent to provide for the repair, replacement and maintenance of existing roads and underlying infrastructure in the City. This ordinance codifies the creation of a fund and uses of the revenue from the tax. The ordinance will only become effective if the ballot measure passes.

Issues:

Fiscal Impact:

Legal Review: Legal drafted.

Staff Recommendation: Staff recommends approval.

ORDINANCE NO. 19

Series of 2024

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AMENDING SECTION 040.010.040 OF THE GLENWOOD SPRINGS MUNICIPAL CODE TO PROVIDE FOR THE IMPLEMENTATION OF PROPOSED TAXING MEASURE REFERRED TO THE CITY'S ELECTORS.

WHEREAS, the City of Glenwood Springs ("Glenwood Springs" or the "City") is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter (the "Charter"); and

WHEREAS, 11.1 of the Charter provides for the levy of new taxes for municipal purposes; and

WHEREAS, Article X, Section 20 of the Colorado Constitution requires that any new tax be submitted to the electors of the district proposing the levy; and

WHEREAS, By Resolution No. 25, Series 2024, the Glenwood Springs City Council (the "City Council") referred to the City's electorate ballot questions to levy a total tax of 1 cent on sales and use comprised of the renewal of the current half cent tax and an additional new half cent tax; and

WHEREAS, the City Council finds and declares that the repeal and replacement of 040.010.040 (d) the Glenwood Springs Municipal Code (the "Code") set forth in **Exhibit A**, hereto and incorporated herein by this reference, to implement the will of the City's electors by providing for the levy of such taxes in the event that the electors approve, is in the best interests of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. **Recitals.** The foregoing recitals are incorporated herein as if set forth in full.

Section 2. **Repeal and Replacement of Section 040.010.040 (d).** Article 040.010.040 (d) of the Glenwood Springs Municipal Code is hereby repealed and replaced as set forth in **Exhibit A** attached hereto.

Section 3. **Ratification of Municipal Code.** With the exception of the provisions of the Municipal Code of the City of Glenwood Springs which are modified as provided herein, all remaining provisions of the Municipal Code of the City of Glenwood Springs shall remain in full force and effect.

Section 4. **Approval of Ballot Issues.** If a majority of the votes cast on any or all of the ballot issues submitted at the election shall be in favor of such ballot issues, the City acting through the City Council shall be authorized to proceed with the necessary actions in accordance with the ballot issue or ballot issues which have been so approved.

Section 5. **Effective Date.** Upon passage of this Ordinance, the provisions hereof shall be effective ten days following the date of second publication; provided however, subject to the approval of Ballot Issue ____, at the election to be held on November 5, 2024, the provisions of Section 2 of this Ordinance shall become effective on January 1, 2025.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY THIS ____ DAY OF SEPTEMBER 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

EXHIBIT A

040.010.040 Purpose of tax; use of proceeds.

* * * *

1)

- d) *Street Maintenance and Construction Tax.* ~~The City Council hereby levies a one-half cent (\$0.005) sales and use tax, which shall expire at midnight on December 31, 2026. The City Council hereby declares the revenue from the levy of such tax shall be placed in a special Street Maintenance and Construction Tax Fund and shall be used for street operations, maintenance, construction traffic efficiencies and related debt service.~~

- (1) The City Council hereby levies a one cent (0.01) sales and use tax which was approved by the electors of Glenwood Springs at the November 2024 election and which tax shall expire on December 31, 2044. There is hereby created a special separate fund to be known as the Street Maintenance and Construction Fund into which all funds from the tax shall be deposited. Said Fund shall be separate and distinct from any other funds or accounts used or maintained by the City for any other purposes. The monies of said fund shall be expended only for the purposes set forth herein and no other and shall be expended as provided for herein.
- (2) The Fund shall consist of:
 - (a) All monies deposited or transferred thereto in accordance with Paragraph (1) above;
 - (b) Contributions of money, property or services received for use in carrying out the purposes of the Fund from any state, state agency, county, municipality, federal agency, person, corporation or association; and
 - (c) All monies otherwise made available to the Fund from whatever source.
- (3) Any monies not appropriated shall remain in the Fund and shall not be transferred to or revert to the General Fund of the City at the end of any fiscal year. Any interest earned on the investment or deposit of monies of the Fund shall also remain in the Fund and shall not be credited to the General Fund of the City.
- (4) All appropriation of monies of the fund shall be made by the City Council. The monies of the Fund may be budgeted, appropriated and expended only for the following purposes:
 - (a) Fund the repair, reconstruction and maintenance of existing streets, alleys curb, gutter and sidewalks, and
 - (b) Fund the repair, replacement and maintenance of underground utilities including water, sewer and other utilities under existing streets and alleys provided that 25% of the revenues shall be spent to fund utility repair, replacement or maintenance.
 - (c) Such repair, replacement and maintenance described above shall include the cost of design, project oversight and construction whether completed by

third parties or directly by the City provided that work completed by the City shall be separately accounted for on a project by project basis.

(d) Defraying direct administrative and clerical costs of collecting and administering the tax.

(5) The Fund shall be audited annually and the results of such audit shall be posted to the City website.



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: City Manager

Action Requested:

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: City Attorney

Action Requested:

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Correspondence Incoming/Outgoing

Action Requested:

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Council Social Event Location

Action Requested: City Council will announce the location of their social event following the Council meeting.

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
September 19, 2024

Agenda Item: Adjournment

Action Requested:

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation: