



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
AUGUST 15, 2024
101 W. 8TH STREET
6:15 p.m.

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*

The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ATTENTION: To ensure your written comments are included in the City Council packet, public comments must be received by 4 p.m. on the day before City Council meetings. Comments may be submitted to ryan.muse@cogs.us.

Written comments may be submitted after this deadline and will be shared via email to City Council but are not guaranteed to make it into the meeting packet. Submit comments at any time directly to City Council via email at citycouncil@cogs.us.

WORK SESSION

3:30	1. Discussion of Infrastructure Fund Ballot Language	Information/Discussion
3:45	2. Potential Ballot Initiative to Change Certain Provisions in the City Charter	Information/Discussion
4:00	3. Historic Preservation Commission Joint Work Session	Information/Discussion
4:30	4. Parks and Recreation Annual Budget	Information/Discussion
5:15	5. Break to get Dinner	
5:30	6. Community Education Column Planning	Information/Discussion

ZOOM INSTRUCTIONS

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86533406962?pwd=O9O5XF2sRNxAco4M0L7peZXmm38EE0.1>

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Or Telephone:

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REGULAR SESSION

7. Roll Call
8. Agenda Changes & Conflicts
9. Council Announcements
10. Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes)
11. Council Reaction to Public Comments
12. Consent Agenda Discussion and/or Action
 - A. August 1, 2024 Council Minutes
 - B. Historic Preservation Board Appointment
 - C. Resolution 2024-27; Intergovernmental Agreement with Garfield County regarding Coordinated Election
 - D. Ordinance 2024-15 Code Amendment to Title 100, Keeping of Certain Animals. Second Reading
13. Proclamation for Kiwanis 80th Presentation

ACTIONS AND/OR PRESENTATIONS

- | | |
|---|--------------------------|
| 14. Resolution 2024-25; Setting Infrastructure Fund Ballot Language | Discussion and/or Action |
| 15. 27th Street Underpass Update | Discussion and/or Action |
| 16. Resolution 2024-26; Adoption of the Energy and Climate Action Plan 2024 | Discussion and/or Action |
| 17. Ordinance 2024-16; Annual Budget Amendment for Second Quarter Supplemental Appropriations | Discussion and/or Action |
| 18. Ordinance 2024-17; Penalty Change for Bear Code Offenses | Discussion and/or Action |
| 19. South Bridge Update | Information/Discussion |
| 20. Voting Charter Changes | Discussion and/or Action |
| A. Municipal Charter Article II Section 2.6 - Elective Officers | |
| B. Municipal Charter Article II Section 2.3 - Election Date | |
| C. Municipal Charter Article III Section 3.3 - Mayor and Mayor Pro Tem | |
| 21. Report from City Administration | |
| A. City Manager | |
| B. City Attorney | |
| C. Correspondence Incoming/Outgoing | |
| 22. Council Comments | |
| 23. Council Social Event Location | Information |
| 24. Adjournment | |

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City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Discussion of Infrastructure Fund Ballot Language
Action Requested:	Discussion of drafting the ballot question(s)
Department:	Attorney
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	Community on the Move has been working to recommend ballot language for the November election.
Issues:	To be discussed
Fiscal Impact:	Depends on whether Council decides to put a question on, at what tax rate, and whether it passes in November.
Legal Review:	Legal will be at the work session to discuss.
Staff Recommendation:	NA

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**Direct Mail to Glenwood Springs*

DATE: August 9, 2024
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Street Tax TABOR Question

Attached please find a draft resolution and potential ballot questions regarding the Street Tax extension and increase. The exhibit has two variations of the question. One allocates up to 25% of the revenue to utilities under the streets and the other allocates a set 25%. Staff will need Council direction on the increase amount and form of question to finalize the resolution.

RESOLUTION 2024- 25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, CALLING AN ELECTION ON NOVEMBER 5, 2024, AND CERTIFYING A BALLOT ISSUE, SETTING THE BALLOT TITLE AND CONTENT FOR THE BALLOT ISSUE; AND PROVIDING OTHER MATTERS RELATING TO THE ELECTION.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter (the “Charter”); and

WHEREAS, the City of Glenwood Springs roadway system requires significant repairs and upgrades to allow for safe travel for pedestrians, cyclists and vehicular access. Along with improved drainage facilities, water quality features added to the storm sewer system, and improved and upgraded water and sewer facilities within the rights of way; and

WHEREAS, the City Council by this Resolution is calling the elections and placing the ballot measure before the Glenwood Springs voters; and

WHEREAS, the election shall be conducted as a coordinated election in Garfield County in accordance with articles 1 to 13 of title 1, Colorado Revised Statutes, as amended (the “Uniform Election Code”); and

WHEREAS, the Clerk and Recorder of Garfield County (the “County Clerk”) is the coordinated election official for the election pursuant to the Uniform Election Code, and is responsible for mailing the notice of election required by Article X, Section 20(3)(b) of the Colorado Constitution (the “TABOR Notice”); and

WHEREAS, the City will assist the County Clerk in providing necessary information and notices for the conduct of the election; and

WHEREAS, the City Council has determined to set the ballot title and content for the ballot issue to be submitted at the election called by this Resolution.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings.

Section 2. An election shall be held on Tuesday, November 5, 2024 (the “Election Date”) at which there shall be submitted to the eligible electors of the City a ballot issue which shall be in substantially the form attached hereto as **Exhibit A**.

Section 3. For purposes of Section 1-11-203.5, C.R.S., this Resolution shall serve to set the ballot title and content for the ballot issue set forth in the exhibit hereto. is hereby incorporated

into this Resolution as if set forth in full herein. The ballot title for the ballot issue attached hereto as **Exhibit A** shall be the text of such ballot issue.

Section 4. If a majority of the votes cast on the ballot issue attached hereto as **Exhibit A** submitted at the election shall be in favor of any such ballot issue, the City acting through the City Council shall be authorized to proceed with the necessary action to implement the tax in accordance with the approved ballot issue.

Section 5. The City Clerk, as the designated election official of the City, is hereby authorized and directed to take all action necessary or appropriate to hold an election on the Election Date and to effectuate the provisions of this Resolution.

Section 6. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the City Council and the officers and employees of the City and directed toward holding the election for the purposes stated herein, including without limitation the execution of an intergovernmental agreement with the County Clerk in connection with the conduct of the election, are hereby ratified, approved and confirmed.

Section 7. All prior acts, orders or resolutions, or parts thereof, by the City in conflict with this Resolution are hereby repealed, except that this repealer shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

Section 8. If any section, paragraph, clause, or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

Section 9. This Resolution shall take effect immediately upon its passage.

Section 10. Upon an affirmative vote, the Charter shall be amended as set forth in either **Exhibit A** of this Resolution.

INTRODUCED, READ AND PASSED THIS 15TH DAY OF AUGUST 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Ingrid Wussow, Mayor

Ryan M. Muse, City Clerk

Exhibit A – Option 1

SHALL THE CITY OF GLENWOOD SPRINGS TAXES BE INCREASED \$ _____
IN THE FIRST FULL FISCAL YEAR (2025) AND BY WHATEVER AMOUNTS ARE
RAISED ANNUALLY THEREAFTER THROUGH THE IMPOSITION, FOR A LIMITED
TWENTY YEAR PERIOD ENDING IN COLLECTION YEAR 2044, OF A ONE CENT (\$0.0_)
SALES AND USE TAX (WHICH AUTHORIZATION REPRESENTS THE EXTENSION AND
INCREASE OF EXPIRING VOTER AUTHORIZATION OF A HALF CENT (\$0.005)
INITIALLY APPROVED BY THE CITY’S VOTERS AT AN ELECTION HELD IN 2005);
SHALL ALL REVENUES FROM SUCH SALES TAX BE DEPOSITED IN A DEDICATED
FUND TO:

- FUND THE REPAIR, RECONSTRUCTION AND MAINTENANCE OF EXISITING
STREETS, ALLEYS, CURB, GUTTER AND SIDEWALKS; AND
- FUND THE REPAIR, REPLACEMENT AND MAINTENANCE OF
UNDERGROUND UTILITIES INCLUDING WATER, SEWER AND OTHER
UTILITES UNDER EXISTING STREETS AND ALLEYS PROVIDED THAT NO
MORE THAN 25% OF THE REVENUES SHALL BE SPENT TO FUND UTILITY
REPAIR, REPLACEMENT OR MAINTENANCE;

AND SHALL SUCH TAX TO BE COLLECTED AND SPENT AS A VOTER APPROVED
REVENUE CHANGE NOTWITHSTANDING ANY REVENUE OR EXPENDITURE
LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO
CONSTITUTION WITH SUCH EXPENDITURES TO BE REPORTED IN THE CITY’S
INDEPENDENT AUDIT PUBLISHED ON THE CITY’S WEBSITE?

Exhibit A – Option 2

SHALL THE CITY OF GLENWOOD SPRINGS TAXES BE INCREASED \$ _____
IN THE FIRST FULL FISCAL YEAR (2025) AND BY WHATEVER AMOUNTS ARE
RAISED ANNUALLY THEREAFTER THROUGH THE IMPOSITION, FOR A LIMITED
TWENTY YEAR PERIOD ENDING IN COLLECTION YEAR 2044, OF A ONE CENT (\$0.0_)
SALES AND USE TAX (WHICH AUTHORIZATION REPRESENTS THE EXTENSION AND
INCREASE OF EXPIRING VOTER AUTHORIZATION OF A HALF CENT (\$0.005)
INITIALLY APPROVED BY THE CITY’S VOTERS AT AN ELECTION HELD IN 2005);
SHALL ALL REVENUES FROM SUCH SALES TAX BE DEPOSITED IN A DEDICATED
FUND TO:

- FUND THE REPAIR, RECONSTRUCTION AND MAINTENANCE OF EXISITING
STREETS, ALLEYS, CURB, GUTTER AND SIDEWALKS; AND
- FUND THE REPAIR, REPLACEMENT AND MAINTENANCE OF
UNDERGROUND UTILITIES INCLUDING WATER, SEWER AND OTHER
UTILITIES UNDER EXISTING STREETS AND ALLEYS PROVIDED THAT 25% OF
THE REVENUES SHALL BE SPENT TO FUND UTILITY REPAIR, REPLACEMENT
OR MAINTENANCE;

AND SHALL SUCH TAX TO BE COLLECTED AND SPENT AS A VOTER APPROVED
REVENUE CHANGE NOTWITHSTANDING ANY REVENUE OR EXPENDITURE
LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO
CONSTITUTION WITH SUCH EXPENDITURES TO BE REPORTED IN THE CITY’S
INDEPENDENT AUDIT PUBLISHED ON THE CITY’S WEBSITE?

Community on the Move Recommendation to City Council

Community on the Move is a group of citizens dedicated to ensuring the best future outcomes for the residents and visitors of Glenwood Springs. With the City's Street Tax set to expire in December 2026, this group has been hard at work since January, digging deep into both the City's needs and what residents want in terms of streets and the underlying infrastructure.

A survey in May showed strong support for a one-cent sales tax, with 67% of respondents saying YES. This approach is popular to voters that want a comprehensive solution that addresses not just road repairs but also replaces aging infrastructure, like water and sewer pipes. Community outreach to community groups like Glenwood Springs Kiwanis, Rotary and Lions Club and through the City's "Make it Make Cents" informational meetings has allowed an opportunity to educate and hear feedback from community members.

The City's long-term plan focuses on maintaining and reconstructing all our streets and the underlying infrastructure over the next 20 years. We are confident that the public works department's upgraded master plan and scope of needs, by priority, is an accurate map forward. Based on the plan, survey results, and community feedback, Glenwood Springs Community on the Move recommends that City Council place a one-cent sales tax measure on the November 2024 ballot. This measure would extend the current half-cent sales tax, adding another half-cent for a total of one cent over the next 20 years.

The funds would be dedicated exclusively to streets and underlying infrastructure. Should Council approve placing this on the ballot, a citizen issue committee will be formed to lead the campaign. The goal is to truthfully communicate and educate the critical need, benefit, and cost to maintain our streets and infrastructure below the streets.

Reasons for Supporting the Measure:

Essential for Glenwood Springs: Streets and infrastructure are vital to our city's success. Well-maintained roads, efficient transportation networks, and strong public works are critical for our community to thrive. This tax is an investment in our future.

Sustainable Budgeting: A dedicated one-cent sales tax allows for sustainable budgeting. It is the only steady, dedicated and reliable revenue stream for streets and long-term planning and execution of essential projects, avoiding piecemeal funding or emergency measures.

Minimal Cost, Shared Responsibility: At just one penny for every dollar spent, the cost is minimal. Both residents and visitors who enjoy Glenwood Springs share the responsibility, so the burden doesn't fall solely on locals.

Proven Track Record and Future Focus: Over the past 20 years, Glenwood Springs has benefited greatly from road repairs and infrastructure upgrades. This expanded tax will allow us to address future challenges, ensuring our streets and underlying infrastructure evolve with our needs.

Ensuring Transparency, Accountability, and Trust: The one-cent tax will be strictly earmarked for streets and the underlying infrastructure projects. We also recommend a 20-year sunset clause,

ensuring the tax is reassessed and adjusted to future needs, and preventing indefinite taxation without community consent.

The sunset provision was key to our success 20 years ago, and it remains just as important today. The polling highlights two crucial points: 1) tourists and non-residents will contribute the majority of the sales taxes, and 2) the tax will be sunset in 20 years. These factors are central to our continued success.

This year's question reflects the need to address the insufficiency of the previous half-cent in 2024 dollars for various reasons. Now, with the sunset of the half-cent, the city's voters have the opportunity to create a funding mechanism that best suits today's Glenwood Springs.

We believe in trusting the residents of Glenwood Springs to decide what's best for their future. A 20-year sunset allows future voters to reassess and make decisions based on their needs at that time. A perpetual tax proposal could unintentionally undermine trust, as it removes this opportunity for reassessment. Just as the City is asking voters to trust them with tax money, we believe it's important to trust voters with their vote.

Additionally, we propose an annual audit by an independent third party, with the results shared openly with the community to ensure every penny is used for city streets and their infrastructure.

In conclusion, this one-cent sales tax is a small price for the long-term benefits it will bring to Glenwood Springs. We urge you to view this measure as more than just a financial decision—it's a commitment to our city's future.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Potential Ballot Initiative to Change Certain Provisions in the City Charter

Action Requested: Discussion about whether to put a ballot initiative in November to change the Charter

Department: Attorney

Presented By: Karl Hanlon

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Staff will present potential items

Issues: To be discussed

Fiscal Impact: Nominal

Legal Review: NA

Staff Recommendation: NA

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**Direct Mail to Glenwood Springs*

DATE: August 9, 2024
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Potential Charter Amendments

At the August 1, 2024 Council meeting Council requested a work session to discuss adding three potential charter changes to the November ballot: 1) moving the regular municipal election to November, 2) moving to an six member council and elected mayor, and 3) instant runoff elections. As to instant runoff elections I am attaching a memo and language prepared in 2020 for Council.

Regarding moving the election to November, we made the assumption the move would be to even numbered years. If a ballot measure were approved this November or next April, the first election would be in November 2026. To implement the change in November 2026 those council members elected in 2023 would have their terms shortened from April 2027 to November 2026. Attached is a redline of the likely language that would be used to implement this change.

Implementing an elected mayor could be done to be effective for the April 2025 election or effective with the a November 2026 election if the regular municipal election was moved to November. An elected mayor would require eliminating an at large seat. In 2025 two ward seats and an at large are up for election. If the 2025 at large seat were eliminated to create an elected mayor position balancing the number of council seats at each subsequent election at three would require moving a 2027 ward or at large seat to a two-year term. If the elected mayor were implemented at the November 2026 election the process is simpler as the 2026 at large seat would be eliminated and there would be three council positions up for election every two years. Rough draft language is attached for both.

For an elected mayor term and voting would also need to be decided. There are multiple jurisdictions that have both two and four year terms for the mayor as well as allowing them to vote on every item or only allowing them to vote in the event of a tie. Rough draft language is attached for both.

There may be additional areas of the charter that need to be updated if the City moved to an elected mayor and we will try to identify those before the meeting Thursday.

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Fax: 970.945.7336

*[*Direct Mail to Glenwood Springs](#)*

DATE: August 9, 2024
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Resolution 2020-5 Election Charter Amendment Ballot Question

Resolution 2020-5 was drafted at the direction of Council, to provide for runoff elections. Implicit in this request is a requirement that in order to prevail in an election, a candidate must receive a majority – or more than fifty percent – of the vote. The amendment proposed for this spring's special election would amend Section 2.6 of the City Charter to provide for a new requirement that elected officials receive more than fifty percent of the vote. It furthermore provides that in the event no candidate achieves the fifty percent threshold, the race will go to a runoff between the top two vote recipients in the race.

Election date change.

Sec. 2.3 - Election date.

A general municipal election shall be held biennially on the first Tuesday following the first Monday in the month of November-April in evenodd numbered years. Special municipal elections shall be held in accordance with the provisions of this Charter. The polling places shall be open from seven a.m. to seven p.m. on election days.

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023 election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. Council members elected at the April 1, 2025 election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2028 election.

At each general municipal election, the terms of office for which the Councilmember shall be elected shall be four years.

Mayor added as an elective office.

Sec. 2.6 - Elective officers.

Commencing with the [April 2025][November 2026] election tThe elective officers of the City shall be six seven Councilpersons and a Mayor.

Council Members. One member of Council shall be nominated and elected from each of the several wards of the City and the remainder of the members of Council shall be nominated and elected from the City at large.

Mayor. The mayor shall be nominated and elected from the City at large.

Sec. 3.3 - Mayor and mayor pro tem.

The Mayor shall be the presiding officer and required to vote and shall be elected from the members of the Council at its organizational meeting, by a majority vote, after each general municipal election. Commencing with the [April 2025][November 2026] election the Mayor shall be the presiding officer and [required to vote on all matters] [shall vote on matters only in the event of a tie vote amongst Council] ~~and shall be elected from the members of the Council at its organizational meeting, by a majority vote, after each general municipal election.~~ The Mayor shall be recognized as head of the City government for all ceremonial and legal purposes, and shall execute and authenticate legal instruments requiring the Mayor's signature as such official.

The Council shall elect a Mayor Pro Tem who shall act as Mayor during the absence of the Mayor with all powers herein granted to the Mayor.

Mayor elected 2025:

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023 election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. Council members elected at the April 1, 2025 election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. The At Large Council member elected at the November, 2026 election shall serve until the first Council meeting after the November 2028 election.

The Mayor shall be elected at the April 2025 election and serve until the [November 2026][November 2028] and thereafter the term of office shall be [a term of two years] [a term of four years]

Mayor elected 2026:

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023 election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. Council members elected at the April 1, 2025 election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2028 election.

The Mayor shall be elected commencing with the November 2026 election.

At each general municipal election, the terms of office for which the Councilmember shall be elected shall be four years. The Mayor's term of office shall be [a term of two years] [a term of four years]

RESOLUTION 2020-5

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, REFERRING TO THE REGISTERD ELECTORS OF THE CITY OF GLENWOOD SPRINGS AT THE _____ 2020 SPECIAL ELECTION A QUESTION WHETHER SECTION 2.6 OF THE CITY OF GLENWOOD SPRINGS HOME RULE CHARTER SHALL BE AMENDED TO REQUIRE THAT CANDIDATES FOR ELECTED OFFICE RECEIVE A MAJORITY OF VOTES AND TO AUTHORIZE RUNOFF ELECTIONS.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter (the “Charter”); and

WHEREAS, by Section 2.1 of the Charter, the City has adopted the Colorado Municipal Election Act of 1965, which provides for the election of candidates to elected office with the greatest number of votes; and

WHEREAS, the City Council wishes to require that elected officials receive a majority of votes in an election; and

WHEREAS, City Council has set a special election on _____ 2020; and

WHEREAS, City Council has determined that it is necessary and proper to add a question to the ballot regarding a charter amendment to require elected officials to receive a majority of votes in an election and furthermore provide for a runoff election in the event that no candidate receives a majority of votes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The form of the ballot shall be as follows:

SHALL SECTION 2.6 OF THE GLENWOOD SPRINGS HOME RULE CHARTER BE RESTATED AS FOLLOWS?

SEC. 2.6 - ELECTIVE OFFICERS.

A. THE ELECTIVE OFFICERS OF THE CITY SHALL BE SEVEN COUNCILPERSONS. ONE MEMBER OF COUNCIL SHALL BE

NOMINATED AND ELECTED FROM EACH OF THE SEVERAL WARDS OF THE CITY AND THE REMAINDER OF THE MEMBERS OF COUNCIL SHALL BE NOMINATED AND ELECTED FROM THE CITY AT LARGE.

B. EACH ELECTIVE OFFICER OF THE CITY SHALL BE ELECTED BY RECEIVING MORE THAN FIFTY PERCENT (50%) OF THE VOTES CAST FOR THAT OFFICE.

C. IN THE EVENT THAT NO CANDIDATE RECEIVES MORE THAN 50% OF THE VOTES CAST IN A REGULAR OR SPECIAL MUNICIPAL ELECTION THEN A RUNOFF ELECTION SHALL BE HELD AS SOON AS PRACTICABLE BETWEEN THE TWO CANDIDATES WITH THE HIGHEST VOTE TOTALS. THE RUNOFF ELECTION SHALL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF THIS CHARTER.

_____ YES

_____ NO

Section 3. Upon an affirmative vote of the Glenwood Springs electors, the Glenwood Springs Municipal Charter shall be amended.

INTRODUCED, READ AND PASSED THIS _____ DAY OF JANUARY 2020.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Jonathan Godes, Mayor

Catherine Fletcher, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Historic Preservation Commission Joint Work Session

Action Requested:

Department: Economic and Community Development

Presented By: Emery Ellingson

Strategic Goals: Protect and Preserve our Quality of Life
Generate Sustainable Economic Development

Background Info: This report summarizes the duties of Historic Preservation Commission, its accomplishments for 2023-2024 and its goals for June 2024-2025.

DUTIES AND RESPONSIBILITIES OF HISTORIC PRESERVATION COMMISSION

To recommend to City Council methods for protection and preservation of the City's historic and cultural heritage, including the designation of historic landmarks and historic districts

- To recommend to City Council methods for enhancing property values and stabilization of historic neighborhoods
- To recommend to City Council methods for increasing economic and financial benefits
- To provide educational opportunities to increase public appreciation of the City's unique heritage through preservation of the built environment
- Any other tasks related to historic preservation of resources in Glenwood Springs.

HISTORIC PRESERVATION ACCOMPLISHMENTS JUNE 2023-JUNE 2024

- Maintained Certified Local Government status with State Historic Preservation Office. This requires monthly reporting and requires Commissioners to attend training courses throughout the year. These training courses include Saving Places Conference, History Colorado webinars, and other training offered by preservation groups.
- Coordinated with Parks & Recreation Department to discuss potential improvements to Linwood Cemetery, a city-owned local landmark.
- Has scheduled three public outreach events at the Downtown Market on 7th to promote preservation and the proposed downtown residential local historic district. The Commission engaged with over 20 people at the July 16th Downtown Market and has two more events scheduled this summer.

Issues:

HISTORIC PRESERVATION COMMISSION GOALS 2024-2025

Over the past year, Historic Preservation Commission (HPC) has identified efforts that the City could pursue that would promote the preservation of the City's historic and cultural landscape. This memo contains several recommendations that the Historic Preservation Commission requests that the City Council consider.

Bolstering the Local Landmark Program

The City of Glenwood Springs has a local landmark program by which an individual structure or group of structures can be officially designated by ordinance as a local landmark. Currently, there are 12 total properties which are locally landmarked. Properties eligible for this designation must be at least fifty (50) years old and possess both historical and architectural significance and physical integrity. The following incentives currently exist for landmarked properties:

- **Property Tax Rebate:** Owners of landmarked properties which are used for residential purposes are to receive a rebate on the City's general operating mill levy. This rebate occurs after the property owner shows the receipt for property taxes for that year.
- **State of Colorado Rehabilitation Tax Credits:** Any landmarked property, regardless of use, is eligible for rehabilitation tax credits through State of Colorado Office of Economic Development and International Trade (OEDIT).

HPC would like to expand the incentives for landmarking and recommends that Council consider:

Building Permit Waiver: Offering a waiver for building permits for roofing, windows, and doors. Any landmarked structure applying for a building permit would have the building permit fees for these work categories waived. The cost of a roofing permit is \$80 and the cost of a window/door permit is \$100.

- *Sales Tax Waiver:* Offering a waiver or refund for building permits associated with rehabilitation projects for landmarked properties
- *Rehabilitation Loans Program:* Offering matching rehabilitation loans each year for landmarked properties for approved exterior work. These loans would be 0% interest and would require a cash match. An example of this would be City of Fort Collins Rehabilitation Loan program which offers a matching loan program with a 1:1 match for approved exterior work with a maximum loan amount of \$7,500 per year. [City of Fort Collins Landmark Rehabilitation Loans](#)

Consider additional demolition review ordinances and deconstruction ordinances.

Demolition review laws are intended to create a process for review the demolition of any building or structure over a certain age or building that carries a historic designation. Code already has a process in place for demolitions involving local landmarks. However, HPC finds that additional review period for demolitions could help encourage property owners to consider alternatives to demolition.

Deconstruction ordinances relate to how a structure is demolished and specify how materials are disposed. Deconstruction ordinances can encourage re-use of historic materials as well as lead to less materials ending up in landfills.

Revise Downtown Design Standards

Development Code currently has design standards for residential, commercial, and mixed uses for any property located within the Downtown Core. The Downtown Core is comprised of all the original townsites of Glenwood along with the South Addition subdivision. These design standards are intended to ensure that new structures and additions within this area are consistent with the pre-existing characteristics of downtown neighborhoods. The Historic Preservation Commission encourages the City Council to revisit these standards with the goal of identifying additional changes to ensure any infill development is in context of its surroundings.

Establish a Local Historic District

The City of Glenwood Springs does not have any local historic districts. HPC would like to proceed with an application to establish a local historic district within the downtown neighborhood east of Grand Avenue. A local historic district is an official designation which recognizes an area with structures having historic, cultural, and architectural significance.

The process for establishing a local historic district is as follows:

Nomination for designation made by the Glenwood Springs HPC, City Council, property owners, or any organization with a recognized interest in historic preservation. A district nomination shall include a petition signed by the owners of at least fifty (50) percent of the land area proposed to be included within the district.

1. The application will be reviewed by HPC, which will make a formal recommendation to the City Council for approval or denial at a public hearing.
2. The City Council will review the application and hold a public hearing on the application.

HISTORIC PRESERVATION COMMISSION REQUESTS FOR ASSISTANCE

To achieve its goals for the upcoming year, Historic Preservation Commission would request assistance and/or action from Council in the following ways:

Consider code amendments which advance goals of historic preservation in the community including and not limited to review of Downtown Design Standards, development of deconstruction ordinances, and creating further incentives for local landmarking.

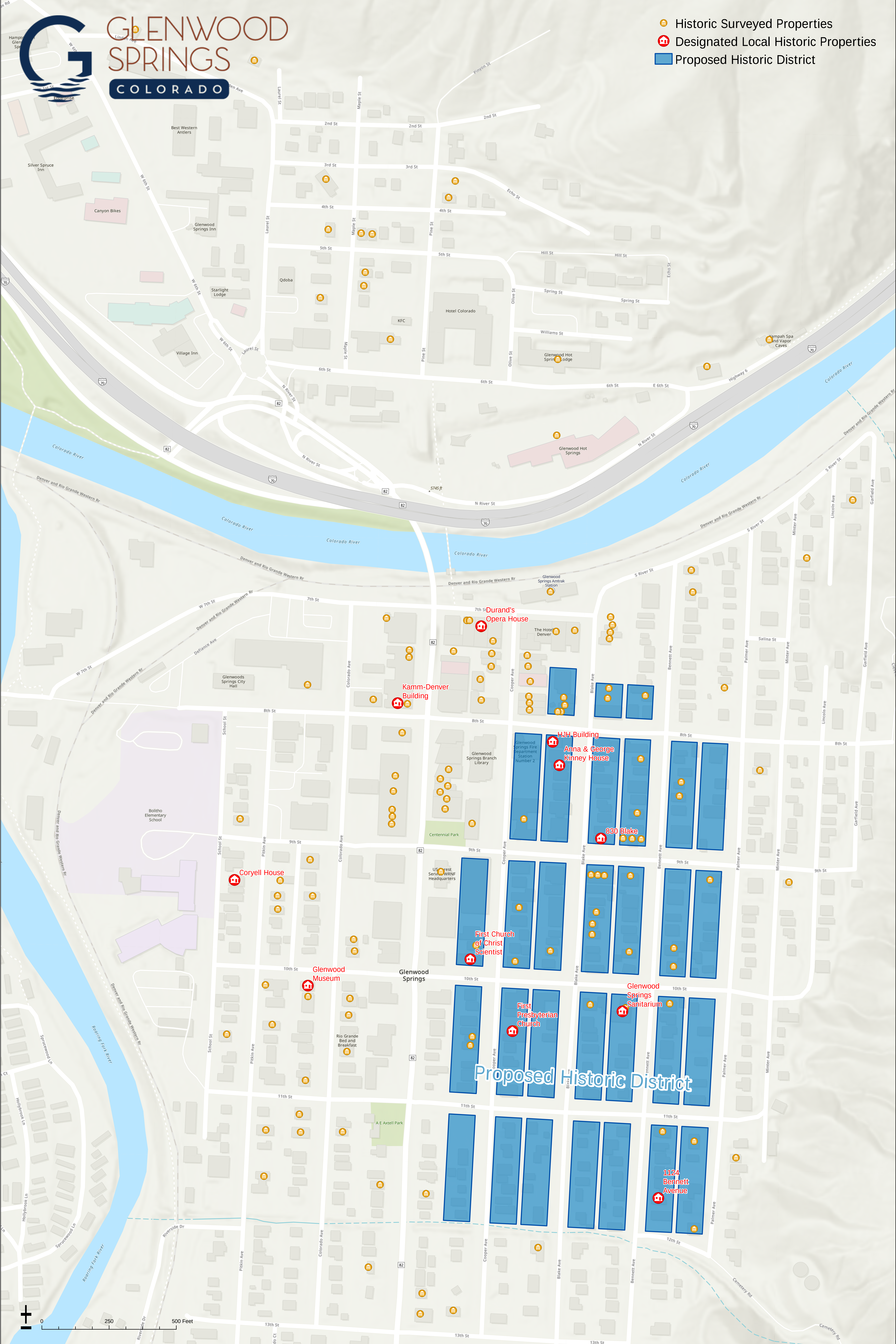
- Consider code amendment to encourage both construction of accessory dwelling units and preservation by waiving off-street parking requirements for construction of any accessory dwelling unit within the footprint of an existing landmarked structure.
- Consideration and support for nominations of potential local landmarks and local historic districts with property owner buy-in.

- Provide financial support including matching funds for preservation related grant opportunities, such as additional historic surveys that may be necessary for development of a local historic district. The State Historical Fund offers grants for survey projects which require a 25% cash match.
- Budgeting for completion of a local landmark booklet which will be made available on the City website. Booklet design was initiated by a purchase order but not finished due to lack of appropriated funds.
- Financial assistance for purchase of plaques for local landmarks (\$2,500). This amount is intended to be used for future purchase of plaques for any new local landmarks.

Fiscal Impact: Request for financial support for matching grants, purchase of plaques for landmarks, and design costs to complete local landmark booklet. Can be discussed during the regular budget process.

Legal Review: NA

Staff Recommendation: NA





Glenwood Springs Designated Properties
National and State Registers of Historic Places & Local Landmarks

Address		Property Name	Designation	Significance
Airport Rd		Cardiff Coke Ovens	National Register, 11/15/1996	The circa 1888 Cardiff Coke Ovens are associated with the industrial history of the Lower Roaring Fork Valley. The ovens processed coal into coke for use by area smelters, the Grand Junction sugar beet factory, and the Pueblo steel mills of the Colorado Fuel and Iron Company. The presence of an unusual venting system in three of the ovens may provide clues to the functioning of a subsurface coal ignition system.
10 th St	512	The Glenwood Springs Sanitarium	Local Landmark 06/17/10	The Sanitarium and nurses school was constructed in 1905-6 and financed by Dr. W.F. Berry who had arrived in Glenwood Springs in 1903 after completing his medical studies with the Mayo Brothers of Rochester, Minnesota. At that time, the building was touted as Glenwood Springs' first modern facility for general medical treatment and surgery, and was open for use by all of the town's doctors. The facility closed in the mid-1930s and in 1936 it was converted into an apartment house, which is its current use. Since its construction 105 years ago, the building has undergone a few exterior alterations including the construction of a single story addition on the north and northwest elevations, the addition of a second floor porch, the enclosure of a portion of the first floor porch, and the application of asbestos siding circa 1950.

5 th St	115	Shelton-Holloway House	State Register 08/11/1993	Built in 1912, this gambrel roof concrete-block house is important for its long-term association with residents who made significant contributions to the community's development.
6 th St	601	Glenwood Springs Hydroelectric Plant	State Register 9/9/1998, National Register 10/14/1998	Constructed in 1888, the privately owned power plant functioned as an important component of Glenwood Springs' infrastructure. It was purchased by the city in 1947 and remained in service until 1961. The plant is one of only a few surviving Colorado buildings associated with the early use of hydroelectric power. It currently houses the Glenwood Center for the Arts.
7 th St	312	Durand's Opera House / Odeon Theater	Local Landmark 05/15/2014	Constructed in 1888, originally this building housed a stove and hardware store but by 1892 the retail space had been converted into an opera house and around that time the rear fly loft was added. Through the years, the opera house was known by many names. First it was Durand's Opera House; between 1905 and 1910 it was known as the Glenwood Springs Opera House; in 1919 it was called the Odeon Theater; and in 1927 it was the Odeon Dance Hall. Two notable events occurred here, the first in 1901 when John Philip Sousa, "The March King", played with his band at Durand's Opera House and, the other in 1926 when actor Tom Mix, who was in town filming "The Great K & A Train Robbery", sponsored a prize fight at the Odeon Theater. The building's current Art Deco-styled brown and beige brick façade was likely added around 1926, by which time 312 7th Street was connected to the neighboring building to the east (currently the Pullman restaurant).

8 th St	412	HJH Building	Local Landmark 09/17/2015	Constructed in 1893, this building is significant as a relatively unaltered example of the work of prominent Glenwood Springs architect Theodore von Rosenberg. Originally from Vienna Austria, von Rosenberg came to the Glenwood Springs area as a bridge engineer for the Midland Railroad. In the late 1880s he was hired by Richard Devereux to design and construct the Hot Springs pool, Bathhouse and Natatorium. He is also credited with designing the Hydroelectric plant (1888), now housing the Center for the Arts; the original (1891) Grand Avenue bridge; and several private residences. The HJH building is also significant for its association with HJ Holmes, who financed the construction of this building as a print shop for his newspapers the <i>Daily Avalanche</i> and the weekly <i>Avalanche Echo</i>. The <i>Avalanche</i> operations were located on the first floor while Holmes, his wife Mary, and four daughters resided on the second floor.
Bennett Ave	1124	1124 Bennett Avenue	Local Landmark 02/21/2013	This single-story, Folk-styled home was constructed in 1903. It is significant for its association with Etta Taylor, wife of Senator Edward Taylor who owned and rented this home between 1907 and 1937, during the time that her husband was at the height of his political career, first as a member of the U.S. House of Representatives and then as a U.S. Senator. The Taylor's resided at 903 Bennett Avenue. It is thought that one or more of the Taylor's maids resided at 1124 Bennett Avenue. In 1937 Etta Taylor sold this home to Ms. Hattie Harding who lived here until 1964. At this time, not much is known about Ms. Harding.

Bennett Ave	903	Edward T. Taylor House	National Register 10/14/1986	Built in 1904, the two-story wood frame house, with its Colonial Revival style front porch, is a variation of the Foursquare residential building type. The residence was built for Edward Thomas Taylor whose political career had a profound effect on the conservation of water and land resources in both Colorado and the western United States. As a U.S. Representative he was responsible for the passage of the Taylor Grazing Act of 1934.
Blake Ave	809	Anna & George Kinney House	Local Landmark 09/04/2014	This Folk styled residence is historically significant for its association with several notable residents of Glenwood Springs' past beginning with Anna and George Kinney, and their son George Luther, who were one of this city's prominent black families. This home is also significant for its association with R.W. McGuirk, Sr., who rented 809 Blake Avenue in the early 1920s. McGuirk served 10 years as Garfield County Assessor, and was elected to City Council for 4 years, serving as mayor at the time of his death in 1942. Daisy Croyle lived at 809 Blake Avenue from 1923 to 1965. Her contribution to Glenwood Springs' history is the diary that she wrote in daily from 1950 to 1953. It records meaningful times of living in a Colorado mountain town, but it also delves into the life of a woman confronting her own mental illness, providing a deeply personal glimpse into the state of mental health care during the 1950s.

Blake Ave	830	830 Blake Avenue	Local Landmark 02/21/2013	This Queen Anne styled residence is significant for retaining much of its original architectural character and for its association with well-known local characters in the area's history: George Edinger and Thomas Latta. The residence was constructed in 1885 by George Edinger, a private banker and notorious opportunist. Edinger and his family lived in 830 Blake Avenue until 1890. Between 1902 and 1904, Thomas Latta resided here. Latta was an Aspen alderman and businessman who financed the construction of a two-story red brick saloon named the "New Brick," but later renamed the "Red Onion"-- a well-known Aspen watering hole from the moment it opened its doors.
Cemetery Rd	1300	Linwood Cemetery	Local Landmark 04/03/2003	Linwood Cemetery was established in 1886, first as a private cemetery then acquired by the City in 1939. Linwood contains the graves of many famous and infamous early Glenwood residents including John Henry "Doc" Holliday, a well-known gambler and gun fighter.
Colorado Ave	1001	Glenwood Springs Frontier Museum	Local Landmark 06/01/2017	Constructed in 1905 and today the Glenwood Springs Frontier Museum, this Colonial Revival style building is historically significant for its association with four prominent local families who resided here between 1905 and 1971. The Marshall Dean family were its first residents. Educated as a doctor, Marshall Dean arrived in the Roaring Fork Valley in 1887 and, with two partners, opened the Carbondale Mining Exchange, a headquarters for mine investors. In addition to his mining interests, Mr. Dean was a practicing physician in the Carbondale area. He and his family moved to Glenwood Springs in 1893 where he joined the Rio Grande and Western Railroad and served as the company surgeon for the next 20 years. In 1904-05 he financed the construction of this prominent home at the corner of 10 th & Colorado, which at the time was described as one of the

				"most up-to-date residences in Glenwood Springs." In 1908, the Marshall Dean family moved to Denver and the home was sold to Julius Wulfsohn, who resided here only a few years before selling the house to George Edinger. Edinger was one of the early pioneers to arrive in Glenwood in 1885. He worked as the first assistant postmaster, owned a general store and was a loan and insurance broker. He became quite wealthy purchasing and reselling real estate from tax sale. George Edinger resided here until his death in 1944. His daughter, Stella and son-in-law, Churchill Shumate lived here for the remainder of their lives. Upon Stella's death in 1971, the home was donated to the Museum. The Shumates left behind beautiful oriental carpets, dining room furniture, old doors with thick beveled plate glass windows, priceless Persian rugs and a magnificent fireplace topped with a Seth Thomas clock, all part of the original home.
Cooper Ave	716	Western Hotel	National Register 03/15/2016	The Western Hotel was constructed around 1888 and originally was a one-story brick building. Over the years, a second story was added along with two additions to the back of the building. In 1951 the first floor main elevation was renovated to modernize its appearance. Although the building housed a restaurant, saloon, soda bottling shop and a rooming house at different times beginning in the late 1880s through 1923, its ninety-two year continuous tenure as a working-class hotel represents its most significant commercial contribution for Glenwood Springs. In 1939 John and Ida Toniolli purchased the hotel for \$5,000. Since at least 1951 after the building was renovated, the Toniollis resided permanently in the south half of the first floor. Although John Toniolli died in 1980, Ida continued to own and operate the hotel. She retired in 2012 at the age of 101, closed the hotel and kept it as her private residence for another year or so.

Cooper Ave	931	First Church of Christ, Scientist	Local Landmark 06/17/10	The First Church of Christ, Scientist is a good local example of the Neoclassical architectural style. The building was designed by Chicago architect Solon S. Beman in 1914 but was not constructed until 1916. Beman is known for designing the nation's first planned company town for the Pullman's Palace Car company. The company town included 1,300 homes, a factory, theater, churches and schools. He is also designed buildings in and around Chicago as well as numerous Christ Scientist churches across the country. Some of his more notable buildings include the Studebaker plant in South Bend, Indiana, the Pabst building in Milwaukee and the Proctor & Gamble building in Cincinnati. The Church is also significant for its association with people who were important to the history of Glenwood Springs. One of the founding and long-time members of the church was Sadie H. Korn, who in 1924 was reported to be the only woman attorney on Colorado's western slope.
Cooper Ave	1016	First Presbyterian Church	Local Landmark 07/06/2006	First Presbyterian Church was completed in 1887 and expanded in 1899. The building is representative of a vernacular architectural style by retains elements of the Queen Anne style and is significant for its association with many notable Glenwood Springs residents, namely Walter Devereux. Devereux, a mining engineer came to Glenwood Springs in 1883 and was instrumental in, among other things, the development of Glenwood's hot springs into a world-class spa. He was also responsible for developing the Glenwood Gas & Water Company in 1886, the Hydroelectric plant completed in 1888, and the Hotel Colorado, completed in 1893.

Grand Ave	731	Kamm - Dever Building	Local Landmark 02/19/2015	Constructed in 1884, this two story commercial building is significant for its association with Henry R. Kamm who operated HR Kamm & Co., general merchandise, hardware, clothing and farming implements. This is reported to be the first brick building in Glenwood Springs. Kamm served as vice-president of the First National Bank and one term as Garfield County Commissioner. In 1898 he was elected as representative to the Colorado legislature. The building is also associated with local attorney, state legislator, and US congressman Edward T. Taylor who had an office on the second floor beginning in 1910 and with Tom Dever who, in 1926 operated a jewelry store on the first floor, and who in 1930 purchased ½ interest in the property. Dever served on City Council and then as mayor from 1936 through 1944.
Grand Ave	801	Citizens National Bank Building	National Register, 07/15/1999	Constructed in 1913, the building played an important role in the commercial history of downtown Glenwood Springs. Located on a prominent downtown corner, the large three-story, Classical Revival style building, of tan brick with extensive terra cotta trim, was designed by architect Guy B. Robertson. The first floor housed retail banking offices and other retail operations. Professional offices occupied the second floor, and well-appointed apartments were on the third.
Mountain Dr	1200	Sumers Lodge	National Register 06/20/1997	The 1935 Sumers Lodge is a well-preserved example of a Rustic style, log kit house designed by Chilson Aldrich. Constructed for the family of wealthy New York financier George Sumers, its size and the quality of materials and workmanship exhibited are indicative of the lifestyle enjoyed by those then able to afford such vacation retreats.

Palmer Ave	901	Starr Manor	National Register 06/20/1986	The Queen Anne style 2½-story, wood frame residence includes a large wraparound porch and a complex roof line. Edward Starr purchased the six lots on which it was built in 1900, and construction of this prominent dwelling was completed in 1901. The building exhibits a high degree of craftsmanship, and much of its interior detailing remains in place.
Pine St	526	Hotel Colorado	National Register 05/26/1977	The 1892 four-story U-shaped building of brick and stone surrounds a large courtyard. It is an important example of an early western Colorado resort hotel. For a time during World War II, the hotel served as a U.S. Navy hospital.
Pitkin Ave	911	Coryell House	Local Landmark 10/01/2009	Constructed in 1909, this single story home is significant for its association with George & Cristina Coryell and as an early example of concrete block construction in Glenwood Springs. The concrete block used in this home likely came from a New Castle cement plant. The plant began operation in 1909 and its first president was Perry Coryell, George's uncle. It is not without reason that in order to promote his new plant, Perry Coryell used the construction of his nephew's home to promote the quality and versatility of the locally produced concrete block.
Sky Ranch Dr	4018	Cardiff Schoolhouse	Local Landmark, 04/03/2003	Cardiff Schoolhouse was constructed in 1889 to serve the children in the newly established Cardiff townsit, which at the time was located south of Glenwood Springs. The building is significant for being one of the few remaining one-room schoolhouses in the Roaring Fork Valley.

Historic Preservation Commission

Joint Session 2024

City Council

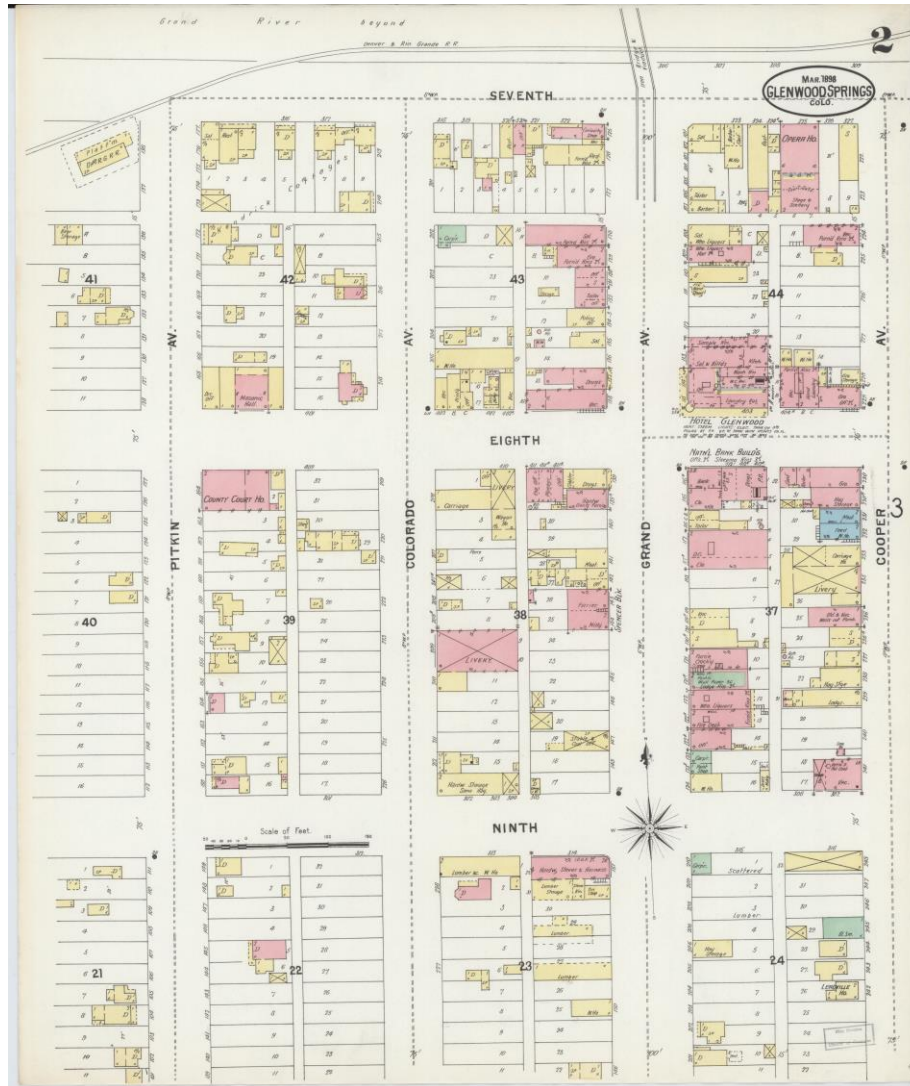
August 15, 2024



COMMISSION DUTIES



CITY OF
GLENWOOD
SPRINGS
COLORADO



- To recommend to City Council methods for protection and preservation of the City's historic and cultural heritage, including the designation of historic landmarks and historic districts.
- To recommend to City Council methods for enhancing property values and stabilization of historic neighborhoods
- To recommend to City Council methods for increasing economic and financial benefits
- To provide educational opportunities to increase public appreciation of the City's unique heritage through preservation of the built environment.
- Any other tasks related to historic preservation of resources in Glenwood Springs.

COMMISSION MEMBERS

Members

- **Melissa Jones**

Appointed: June 2022 (to fill), April 2024

Term Expires: April 2027

- **Carolyn Cipperly**

Appointed: October 2020 (to fill), April 2023

Term Expires: April 2026

- **Eric Hand**

Appointed: April 2023

Term Expires: April 2026

- **James Larson**

Appointed: March 2022 (to fill), April 2023

Term Expires: April 2026

- **Marianne Ackerman**

Appointed: March 2022 (to fill), April 2023

Term Expires: April 2026

- **Katherine Proctor**

Appointed: April 2022

Term Expires: April 2025

- **VACANT**

Appointed:

Term Expires: April 2025

- Commissioners serve three-year terms
- Vacant seat appointment on consent agenda for August 15th regular meeting.
- Commissioners are required to complete annual trainings so that City maintains its status a Certified Local Government with the State of Colorado and History Colorado.

Council Liaison

- **Marco Dehm**



HISTORIC PRESERVATION GOALS 2024-2025

- Bolster the Local Landmark Program
- Consider preservation focused demolition and deconstruction ordinances.
- Review and revise Downtown Design Standards.
- Establish a Local Historic District



WHAT IS PRESERVATION?



**“Preservation is a conversation with our past about
our future”**

(National Park Service)

WHAT IS PRESERVATION?



Demolition of Historic Penn Station, New York City, NY, 1963-1966

WHAT IS PRESERVATION?



Demolition Erie County Savings Bank, Buffalo, NY, 1968
Packet Page 39

WHAT IS PRESERVATION?



HISTORIC DESIGNATIONS

DESIGNATION TYPE	NUMBER OF PROPERTIES AND DISTRICTS	APPROVAL BODY	LOCAL OVERSIGHT
NATIONAL REGISTER	8	National Park Service	NO
STATE REGISTER	8*	History Colorado	NO
LOCAL HISTORIC DESIGNATION	12	City Council, with HPC recommending	YES

*Properties on National Register are automatically listed on State Register



NATIONAL AND STATE REGISTER

Any individual structure or building can be listed on the State or National Register. A group of structures would be listed as a Historic District.

To be listed, an application would be made to the National Park Service.

Properties listed on State and or National Register are not subject to any oversight by Historic Preservation Commission for alterations or demolitions.



901 Palmer Avenue, listed on National Register on June 20, 1986.

NATIONAL AND STATE REGISTER



Ouray Historic District (National Register 1983)

LOCAL LANDMARKING

Any individual structure or building can be officially designated by ordinance as a local landmark. Properties eligible for this designation must be at least 50 years old and possess historical and architectural significance and physical integrity.

Alterations to locally landmarked properties require a **Local Landmark Alteration Certificate**, which is approved by Historic Preservation Commission.



1016 Cooper Avenue, First Presbyterian Church. Landmarked on July 6, 2006.

LOCAL LANDMARKING

A **Local Landmark Alteration Certificate**, which is approved by Historic Preservation Commission, is required when an owner would like to make a significant exterior alteration to a local landmark that would affect the architectural and historic integrity of their property.



Example of an addition (alteration) to a historic structure in Lincoln, Nebraska.

LOCAL LANDMARKING

Benefits of local landmarking to the owner are:

Property Tax Rebate:

Any property used for residential purposes is eligible for a property tax rebate for the City's general operation mill levy.

State of Colorado Tax Credits:

Preservation tax credits are available for eligible rehabilitation projects.



412 8th Street, HJH Building, landmarked on September 17, 2015.

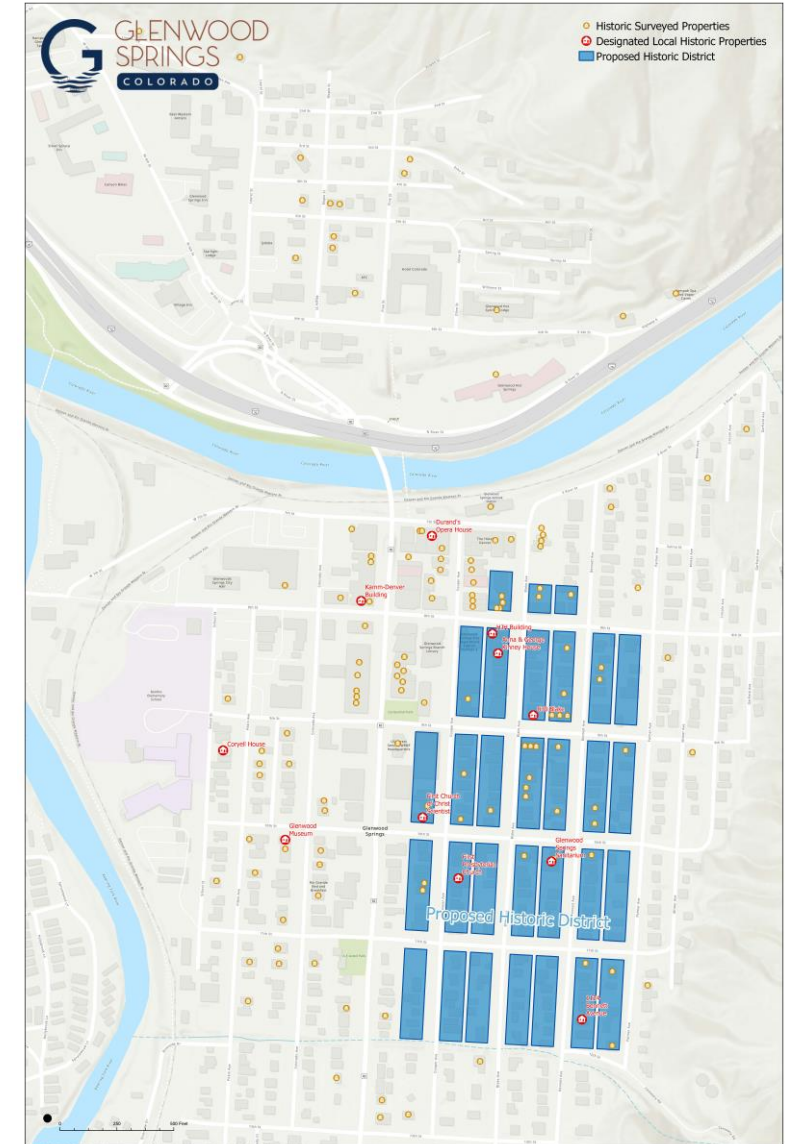
LOCAL HISTORIC DISTRICTS

A local historic district is an area designated by ordinance which has architectural and historic significance.

Currently, the City does not have any local historic districts.

Historic Preservation Commission proposes creating a local historic district east of downtown. The process would be the following:

1. Application submitted to the City for landmarking. HPC or City Council can apply, however it would need to include a petition for landmarking signed by 50% of all property owners, *by area*.
2. Historic Preservation Commission makes a recommendation at public noticed meeting.
3. City Council reviews application and makes decision to approve or deny the local historic district application.



HISTORIC PRESERVATION GOALS 2024-2025

- Bolster the Local Landmark Program
- Consider preservation focused demolition and deconstruction ordinances.
- Review and revise Downtown Design Standards.
- Establish a Local Historic District





City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Parks and Recreation Annual Budget
Action Requested:	Discussion of priorities in the Parks and Recreation Departments.
Department:	City Administration
Presented By:	Steve Boyd, Rod Tarullo, Karstin Moser, Yvette Gustad
Strategic Goals:	Provide Efficient and Responsive City Government Preserve and Improve Infrastructure Protect and Preserve our Quality of Life Generate Sustainable Economic Development Ensure Public Safety
Background Info:	Budgets discussed will include the Rec Center, Facilities, Parks, Recreation, Conservation Trust and various Capital Projects. Staff will try to get final draft budgets posted by the end of the day on Tuesday 8/13.
Issues:	NA
Fiscal Impact:	NA
Legal Review:	NA
Staff Recommendation:	NA

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01 GENERAL FUND - 113 COMMUNITY CENTER						
01113-51110	REGULAR EMPLOYEES	\$646,278	\$627,609	\$748,536	\$875,127	Parks & Rec Director Parks & Rec Administrator Community Center Manager CC Maintenance & Ice Rink Supervisor CC Programs & Events Coordinator Fitness & Wellness Supervisor Aquatic Supervisor Lifeguard (2) Custodian I (2) Guest Services
01113-51120	PART-TIME EMPLOYEES	\$621,686	\$1,027,843	\$837,375	\$800,000	
01113-51140	OVERTIME	\$145	\$10	\$1,500	\$1,500	
01113-51210	HEALTH INSURANCE PREMIUMS	\$192,083	\$214,296	\$309,960	\$331,839	
01113-51220	LONG TERM DISABILITY	\$1,717	\$1,740	\$2,368	\$2,760	
01113-51230	BASIC LIFE INSURANCE	\$1,459	\$1,569	\$1,916	\$2,203	
01113-51250	FICA CONTRIBUTIONS	\$95,036	\$125,041	\$121,438	\$128,377	
01113-51260	RETIREMENT CONTRIBUTIONS	\$32,733	\$27,948	\$52,399	\$61,469	
01113-51270	UNEMPLOYMENT COMPENSATION	\$2,550	\$3,266	\$1,497	\$3,808	
01113-51280	WORKERS' COMPENSATION	\$28,125	\$28,647	\$30,000	\$30,079	
01113-51360	EMPLOYEE ONBOARDING	\$1,555	\$1,345	\$2,500	\$2,500	
01113-51380	UNIFORM ALLOWANCE	\$350	\$350	\$350	\$350	
01113-51410	UTILITIES	\$237,024	\$272,225	\$282,750	\$341,732	20% increase from 2023
01113-51610	SUPPLIES	\$58,759	\$50,811	\$53,000	\$49,000	
01113-51710	PROFESSIONAL SERVICES	\$492	\$7,404	\$17,825	\$6,000	Contracted instruction for Scuba classes
01113-51810	MAINTENANCE & REPAIR	\$96,625	\$92,088	\$111,695	\$114,900	
01113-51920	RENT/LEASE - EQUIPMENT	\$3,203	\$1,829	\$4,000	\$4,000	
01113-52120	EMPLOYMENT POSTING	\$337	\$0	\$0	\$500	
01113-52130	SPECIAL EVENT POSTING	\$0	\$0	\$1,000	\$0	
01113-52210	PROFESSIONAL DEVELOPMENT	\$7,278	\$6,155	\$10,000	\$11,000	Trainings, conferences, and travel.
01113-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,088	\$932	\$2,500	\$1,500	National Recreation and Parks Association, Colorado Parks and Recreation Association, and U.S. Ice Rink Association.
01113-52610	TECHNOLOGY	\$13,858	\$15,165	\$18,500	\$20,550	RecTrac, PayTrac, When I Work, Music Licensing, Website
01113-52710	CREDIT CARD FEES	\$0	\$0	\$1,000	\$0	
01113-52810	OTHER OPERATING EXPENSE	\$4,585	\$3,151	\$0	\$0	
01113-53310	COMMUNITY CENTER EXPENSE	\$174,599	\$178,387	\$147,400	\$153,750	Aquatics, Climbing Wall, Community, Fitness, Ice Rink, Little Rec, and Community Center Membership and Rental expenses.
01113-59520	CAPITAL OUTLAY	\$0	(\$573)	\$0	\$0	
TOTAL 113 - COMMUNITY CENTER		\$2,221,567	\$2,687,240	\$2,759,509	\$2,942,944	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01 GENERAL FUND - 121 FACILITIES						
01121-51110	REGULAR EMPLOYEES	\$343,677	\$354,701	\$419,243	\$390,755	Facilities Superintendent Custodial Supervisor Custodian I Custodian II (2) Maintenance Tech
01121-51120	PART-TIME EMPLOYEES	\$0	\$10,683	\$89,000	\$93,450	
01121-51140	OVERTIME	\$0	\$12	\$0	\$0	
01121-51210	HEALTH INSURANCE PREMIUMS	\$118,433	\$93,945	\$122,892	\$193,321	
01121-51220	LONG TERM DISABILITY	\$989	\$951	\$1,426	\$1,319	
01121-51230	BASIC LIFE INSURANCE	\$843	\$863	\$1,083	\$984	
01121-51250	FICA CONTRIBUTIONS	\$24,796	\$27,453	\$38,882	\$37,042	
01121-51260	RETIREMENT CONTRIBUTIONS	\$18,821	\$16,379	\$29,347	\$27,353	
01121-51270	UNEMPLOYMENT COMPENSATION	\$661	\$704	\$1,525	\$802	
01121-51280	WORKERS' COMPENSATION	\$9,522	\$5,691	\$5,000	\$5,976	
01121-51360	EMPLOYEE ONBOARDING	\$30	\$107	\$0	\$150	
01121-51410	UTILITIES	\$974	\$1,764	\$2,200	\$2,117	20% increase from 2023
01121-51610	SUPPLIES	\$11,309	\$11,494	\$12,250	\$12,750	
01121-51710	PROFESSIONAL SERVICES	\$8,750	\$20,695	\$18,532	\$15,000	Contracted janitorial services, if needed
01121-51810	MAINTENANCE & REPAIR	\$98,963	\$83,548	\$75,500	\$25,500	Elevators for Waste Water, City Hall, and Downtown.
					\$40,000	City Hall Building Maintenance
					\$7,250	Downtown Parking Garage Maintenance
					\$4,500	Equipment Maintenance
					\$5,000	Fleet Maintenance
	TOTAL MAINTENANCE & REPAIR	\$98,963	\$83,548	\$75,500	\$82,250	
01121-52210	PROFESSIONAL DEVELOPMENT	\$1,090	\$162	\$2,500	\$3,300	(2) International Facility Management Association (IFMA) Facility Management Professional Courses
01121-52410	PROFESSIONAL DUES AND MEMBERSH	\$163	\$88	\$0	\$750	International Facility Management Association (IFMA) Membership
01121-52610	TECHNOLOGY	\$5,441	\$551	\$5,400	\$5,720	VueWorks and When I Work
01121-52810	OTHER OPERATING EXPENSE	(\$2)	\$395	\$0	\$0	
	TOTAL 121 - FACILITIES	\$644,459	\$630,185	\$824,780	\$873,039	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01 GENERAL FUND - 122 RECREATION						
01122-51110	REGULAR EMPLOYEES	\$214,024	\$276,668	\$290,781	\$314,548	Recreation Manger Athletics Supervisor Art Supervisor Therapeutic Recreation Supervisor
01122-51120	PART-TIME EMPLOYEES	\$70,582	\$137,691	\$188,956	\$199,000	
01122-51210	HEALTH INSURANCE PREMIUMS	\$41,593	\$63,642	\$71,208	\$97,420	
01122-51220	LONG TERM DISABILITY	\$651	\$824	\$989	\$1,069	
01122-51230	BASIC LIFE INSURANCE	\$567	\$748	\$745	\$796	
01122-51250	FICA CONTRIBUTIONS	\$21,616	\$31,006	\$36,699	\$39,287	
01122-51260	RETIREMENT CONTRIBUTIONS	\$6,678	\$14,080	\$20,355	\$22,018	
01122-51270	UNEMPLOYMENT COMPENSATION	\$567	\$811	\$959	\$905	
01122-51280	WORKERS' COMPENSATION	\$4,058	\$3,764	\$5,000	\$3,952	
01122-51360	EMPLOYEE ONBOARDING	\$873	\$129	\$1,000	\$1,000	
01122-51410	UTILITIES	\$15,085	\$13,809	\$19,500	\$16,935	20% increase from 2023
01122-51610	SUPPLIES	\$8,518	\$7,764	\$66,000	\$13,000	
01122-51710	PROFESSIONAL SERVICES	\$38,125	\$51,051	\$79,371	\$83,500	Contracted Program Instructors for art, tennis, pickleball, martial arts, basketball, and golf.
01122-51810	MAINTENANCE & REPAIR	\$5,175	\$2,770	\$12,000	\$17,150	
01122-51920	RENT/LEASE - EQUIPMENT	\$269	\$594	\$0	\$0	
01122-52120	EMPLOYMENT POSTING	\$258	\$0	\$500	\$500	
01122-52210	PROFESSIONAL DEVELOPMENT	\$2,854	\$4,159	\$6,000	\$10,000	Trainings, Conferences, and Travel
01122-52410	PROFESSIONAL DUES AND MEMBERSH	\$663	\$733	\$800	\$620	National Recreation and Parks Association and Colorado Parks and Recreation Association Memberships
01122-52610	TECHNOLOGY	\$6,219	\$7,426	\$9,500	\$12,850	RecTrac, PayTrac, When I Work, Music Licensing, Website
01122-52710	CREDIT CARD FEES	\$0	\$0	\$500	\$0	
01122-52810	OTHER OPERATING EXPENSE	\$115	\$63	\$0	\$0	
01122-52860	SPECIAL EVENTS	\$62,042	\$90,480	\$150,000	\$150,000	Marketing, Rentals, Supplies, and Services for Special Events (July 4th, Noon Year's Eve, Noche Latina, Music and Movies Under the Bridge, etc.)
01122-53310	RECREATION PROGRMMING	\$29,497	\$52,179	\$81,500	\$66,500	Athletics, Therapeutic Recreation, and Art Center Rental expenses.
01122-53360	ART CENTER PROGRAMS	\$9,240	\$12,444	\$28,675	\$25,675	Youth, Adult, and Senior Art expenses.
TOTAL 122 - RECREATION		\$539,269	\$772,834	\$1,071,038	\$1,076,725	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
01 GENERAL FUND - 154 PARKS & CEMETERY						
01154-51110	REGULAR EMPLOYEES	\$662,606	\$697,906	\$779,584	\$816,494	Parks Superintendent Parks Supervisor Downtown Supervisor Trails Supervisor Parks Maintenance Worker III (7) Parks Maintenance Worker II Maintenance Worker I
01154-51120	PART-TIME EMPLOYEES	\$94,789	\$225,342	\$184,000	\$181,545	Parks - 2 part-time, Trails - 1 part-time, Downtown - 2 part-time
01154-51130	SEASONAL EMPLOYEES	\$42,203	\$41,942	\$0	\$129,675	Parks - 2 seasonal, Trails - 2 seasonal, Downtown - 1 seasonal
01154-51140	OVERTIME	\$487	\$1,219	\$0	\$2,000	
01154-51150	STANDBY AND CALLBACK PAY	\$1,086	\$4,333	\$0	\$5,000	
01154-51210	HEALTH INSURANCE PREMIUMS	\$192,430	\$206,286	\$256,896	\$297,072	
01154-51220	LONG TERM DISABILITY	\$1,821	\$1,808	\$2,647	\$2,765	
01154-51230	BASIC LIFE INSURANCE	\$1,588	\$1,662	\$2,015	\$2,058	
01154-51250	FICA CONTRIBUTIONS	\$59,987	\$72,992	\$73,715	\$86,804	
01154-51260	RETIREMENT CONTRIBUTIONS	\$35,066	\$38,523	\$54,571	\$57,645	
01154-51270	UNEMPLOYMENT COMPENSATION	\$1,602	\$1,910	\$1,560	\$2,183	
01154-51280	WORKERS' COMPENSATION	\$34,655	\$28,940	\$29,000	\$30,387	
01154-51360	EMPLOYEE ONBOARDING	\$230	\$338	\$0	\$0	
01154-51380	UNIFORM ALLOWANCE	\$729	\$4,754	\$4,200	\$4,550	
01154-51410	UTILITIES				\$70,547	Downtown Trash Compactor Service and Maintenance
		\$301,146	\$317,535	\$313,500	\$238,000	Water and Sewer Estimated 40% Fee Increase from 2024
					\$4,200	Natural Gas
					\$45,150	Electric
					\$238,560	Trash Service for Parks Building, Sayre, Veltus, and Two Rivers and Contracted Hand Picked Cans
					\$3,150	Landfill
					\$12,000	Communications
	TOTAL UTILITIES	\$301,146	\$317,535	\$313,500	\$611,607	
01154-51610	SUPPLIES	\$66,505	\$54,000	\$51,585	\$41,000	
01154-51710	PROFESSIONAL SERVICES	\$45,219	\$165,101	\$122,942	\$7,000	Mosquito Abatement Program
					\$73,000	Downtown Tree Lighting - Grand Ave. for 2025
	TOTAL PROFESSIONAL SERVICES	\$45,219	\$165,101	\$122,942	\$80,000	
01154-51810	MAINTENANCE & REPAIR	\$246,313	\$306,605	\$435,000	\$21,750	Vegetation Management for noxious weeds in parks, right-of-ways, and public/open spaces.
					\$195,300	Parks building, fleet, and equipment maintenance.
					\$26,250	Encampment clean-ups.
					\$30,000	Right-of-Way areas maintenance.

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
31 CAPITAL PROJECTS - 00						
3100040-42310	GRANTS	(\$0)	(\$0)	\$219,500	\$100,000	USDA Tree Grant
					\$405,000	LFCW Sayre Park grant
	TOTAL GRANTS	(\$0)	(\$0)	\$219,500	\$505,000	
		(\$0)	(\$0)	\$219,500	\$505,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
31 CAPITAL PROJECTS - 000						
3110-55910	TRANSFER TO FLEET SERVICE	\$0	\$42,000	\$0	\$0	
3110-59520	CAPITAL OUTLAY	\$0	\$226,562	\$0	\$50,000	City Hall Improvements
3110-60000	PROJECTS	\$565,585	\$592,972	\$775,000	\$0	
TOTAL 000 -		\$565,585	\$861,534	\$775,000	\$50,000	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
31 CAPITAL PROJECTS - 000						
3135-55910	TRANSFER TO FLEET SERVICE	\$0	\$322,600	\$332,280	\$165,000	(3) Parks Replacement Trucks (replaces 91, 44, and TBD)
					\$52,187	Parks Polaris Electric Utility Vehicle with snow plow
					\$101,000	S86 Bobcat Skid Steer Loader includes bucket, snow plow, snow blowers, and snow pusher
	TOTAL TRANSFER TO FLEET SERVICE	\$0	\$322,600	\$332,280	\$318,187	
3135-59520	CAPITAL OUTLAY	\$0	\$46,311	\$517,698	\$0	
3135-60000	PROJECTS	\$983,562	\$1,123,858	\$2,675,552	\$20,000	Community Center Little and Junior Rec Rooms Flooring
					\$100,000	Community Center Upstairs Lobby Concrete Refinish
					\$60,000	Art Center Windows Replacement
					\$300,000	Art Center Roof Replacement
					\$70,000	Art Center Interior and Exterior Paint
					\$100,000	Brush Mountain Park Repairs and Improvements
					\$30,000	South Canyon Parking Lot for Trail Access (just past Landfill)
					\$810,000	Sayre Park Bathroom Replacement (\$405,000 in LWFC Grant Funds)
					\$100,000	Downtown bear-proof trash can replacements
					\$12,000	7th Street Electrical Separation
					\$200,000	Tree Planting, Maintenance, and Education Project (\$200,000 in USDA Grant Funds)
	TOTAL PROJECTS	\$983,562	\$1,123,858	\$2,675,552	\$1,802,000	
	TOTAL 000 -	\$983,562	\$1,492,769	\$3,525,530	\$2,120,187	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
33 ACQUISITION & IMPROVEMENTS - 00						
3300060-41220	AUDIT REVENUE	\$27,222	\$31,945	\$80,000	(\$0)	
3300060-42310	GRANTS	\$859,538	\$786,266	\$750,000	\$59,938	Great Outdoors Colorado (GOCO) grant for fire mitigation
3300060-42420	CREDIT CARD CONVENIENCE FEES	\$507	\$322	(\$0)	(\$0)	
3300060-43510	INTEREST	\$196,895	\$780,920	\$150,000	(\$0)	
3300060-43710	CONTRIBUTIONS/DONATIONS	\$9,021	\$11,400	\$4,000,000	(\$0)	
3300060-43920	INSURANCE REIMBURSEMENT	\$3,392	(\$0)	(\$0)	(\$0)	
3300060-44130	MISCELLANEOUS	(\$0)	\$508	(\$0)	(\$0)	
		<u>\$1,096,576</u>	<u>\$1,611,360</u>	<u>\$4,980,000</u>	<u>\$59,938</u>	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
33 ACQUISITION & IMPROVEMENTS - 302 A&I CULTURE & RECREATION						
33302-51810	MAINTENANCE & REPAIR	\$0	\$16,015	\$169,345	\$18,279	Glenwood Meadows Metropolitan Agreement for Debris Flow Basin Maintenance
					\$100,000	Right-of-way tree maintenance
					\$66,568	Fire mitigation - Applying for GOCO Grant to cover \$59,938.11
					\$80,000	Trail maintenance
	TOTAL MAINTENANCE & REPAIR	\$0	\$16,015	\$169,345	\$264,847	
TOTAL 302 - A&I CULTURE & RECREATION		\$0	\$16,015	\$169,345	\$264,847	

2025 BUDGET

Account	Account Description	2022 Actual	2023 Actual	2024 Revised Budget	2025 Request	Description
48 CONSERVATION TRUST - 000						
4835-60000	PROJECTS	\$245,000	\$171,083	\$0	\$156,000	Community Center Ice Rink Condenser Replacement
					\$150,000	Community Center Sidewalks, Curbs, Gutters Concrete Repairs
					\$20,000	Community Center Irrigation Relocate Around Concrete
					\$35,000	Community Center Pool Chemical Rooms Drywall and Electrical Repairs
					\$12,000	Community Center Pool Overhang Wall Paint
					\$30,000	Community Center Flat Roof Replacement
TOTAL PROJECTS		\$245,000	\$171,083	\$0	\$403,000	
TOTAL 000 -		\$245,000	\$171,083	\$0	\$403,000	
		\$245,000	\$171,083	\$0	\$403,000	



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Community Education Column Planning
Action Requested:	Discussion on what topics Council would like to consider for a guest column, key points, which Councilor(s) would like to address each item, and column drafting/publishing process.
Department:	City Administration
Presented By:	Bryana Starbuck
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	Slate Communications will be available to assist in pulling together a schedule of topics.
Issues:	NA
Fiscal Impact:	None that is not already budgeted.
Legal Review:	NA
Staff Recommendation:	Staff would like direction priority column topics though October.

Deadline to PI	Publish Target	Topic	(3) Key Points	Author(s)	Notes
8/23/2024	8/26/2024	Budget Process	1. budget guided by strategic goals, how budget process works, yearly audits 2. revenue sources, how our taxes are collected in the city and where that money goes 3. constrained resources in general fund, tight budget	Steve Boyd	
9/27/2024	9/30/2024	Infrastructure Fund	1. what is it and what does it fund 2. How are street projects prioritized 3. factual info on ballot item		
10/25/2024	10/28/2024				
11/22/2024	11/25/2024				
12/27/2024	12/30/2024				
1/24/2024	1/27/2024				
2/21/2021	2/24/2024				

Topic Ideas	Key Points
Grocery store	1. what has the city done 2. why we don't speculate on potential development/redevelopment 3. what is in our control
South Bridge	
History of our city council, encourage people to run	
Year look ahead	
Boards and commissions	1. what are they, what is their role 2. why important to decision making process 3. appeal to get involved
Highlighting partnerships (MEAN, CLEER, RFOV, etc.)	
Transportation Demand Management	
How grants work, funding projects	
Legislative update and positions the council has taken (if any) and how legislation impacts GWS.	
Land use process explainer	
Supreme court decision related to unhoused population; our response [recommended for before or after winter]	
Traffic in glenwood-what we control, where from/to; solutions and mitigation	
How sales tax and visitors fund Glenwood (drill down from the 'Budget Process')	
ADU's-why they are by 'right' and how they can be added to your property.	
Grand Avenue/82: What we control and what CDOT controls.	
How does council get info and make decisions.	
How and when our streets get repaired, replaced or changed.	
What properties and buildings does the city own.	
Staff/Department Head profiles.	
How to get info about the city.	
Why Glenwood remains such an attractive city.	
What are 'large' upcoming city projects (w DDA and other).	
What is the DDA.	
City Council profiles.	

CITY OF GLENWOOD SPRINGS & SLATE COMMUNICATIONS

CITY COUNCIL WORK SESSION

August 15, 2024



City Goals



- 1** Strengthen connection between the City (Council, leadership, staff) and the community.
- 2** More frequent, authentic, broad-based community engagement.
- 3** Improved understanding of City decisions, services, and budget.

Column Strategy: Share Accurate and Positive Information

- Relates to Strategic Priority: Efficient and responsive City government
- Newspaper is a top source of information
- Strengthen connection between government and community
- In-depth and consistent storytelling on projects and decisions
- Humanize City services, employees and leadership



About the column



- ✓ Once a month column in Glenwood Springs Post Independent (600-800 words)
- ✓ Authored by one City Council representative each month
- ✓ Formalize partnership with Post Independent



Process



WEEK 1

- Author meets with Slate/Bry to determine topic
- Establish who will write content

WEEK 2

- First draft created
- Review and revised by Author
- Review and revised by City Manager

WEEK 3

- Final approval by Author
- Send to other Council members as FYI
- Submit to paper

WEEK 4

- Article published
- Repurposed to newsletter, website, social media, etc.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: August 1, 2024 Council Minutes

Action Requested: August 1, 2024 City Council Minutes

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



MINUTES
CITY OF GLENWOOD SPRINGS
CITY COUNCIL MEETING
AUGUST 1, 2024
6:15 PM

Note: Official meeting minutes are located on the City website via YouTube video at the following link: <https://www.youtube.com/user/GlenwoodSprings1885/videos>. The times in agenda items indicate approximately where the item can be found on the YouTube video timeline.

REGULAR SESSION

Item 6. 10:00 Roll Call

Present: Mayor Wussow, Councilor Schachter, Councilor Kaup, Councilor Godes, Councilor Zalinski. Also present were; City Manager Steve Boyd; City Clerk Ryan Muse; City Attorney Karl Hanlon, Finance Director Yvette Gustad, Director of Economic and Community Development Hannah Klausman, Executive Assistant Sara Weigel, Public Information Officer Bryanna Starbuck, and Public Works Director Matt Langhorst.

Item 7. 10:16 Agenda Changes & Conflicts

There were none.

Item 8. 10:22 Council Announcements

Councilors Zalinski, Godes and Schachter made announcements.

Item 9. 12:58 Citizens Appearing Before Council (for items not on the agenda - comments limited to 3 minutes)

Mayor Wussow opened the floor to public comment.

None were made.

Mayor Wussow closed the floor to public comment.

Item 10. 13:44 Council Reactions to Public Comment

None were made.

Item 11. 13:46 Consent Agenda

13:46 Councilor Schachter moved to approve the consent agenda. Councilor Zalinski seconded the motion, and it passed unanimously.

Item 12. 14:56 Parking Enforcement Discussion

Steve Boyd, City Manager, presented.

Councilors Godes, Zalinski and Schachter made comments.

Mayor Wussow opened the floor to public comments.

Public comments were made.

Mayor Wussow closed the floor to public comments.

35:58 Councilor Schachter moved to charge city staff to do neighborhood outreach and a resident parking study on both sides of Grand from 9th Street to 11th Street involving specific neighborhood input. Mayor Wussow seconded the motion.

Councilors Godes, Zalinski, Kaup and Mayor Wussow made comments.

55:43 Councilor Schachter amended his motion to state that over the next 3 months, with the assistance of staff, the city engage the residences to come up with something solution based to the residential parking situation from Colorado and Pitkin from 9th Street to the 12th Street Ditch to try and gauge that area with the help of staff who will come back to Council with solutions that make sense for the area and then decide whether to implement them or not as a pilot.

Councilor Kaup made comments.

58:40 Councilor Schachter amended his motion to ask that residents from Pitkin Ave. and Colorado Ave. from 9th Street to 13th Street, with the assistance of staff and engagement of staff, put together their own community action group and outreach with the focus on coming back to council with the parking modifications and/or changes that they feel will most adequately meet the needs of the residents and at that point Council will consider possibly taking action on their plan. Over the next 3 months. Mayor Wussow amends her second.

Councilors Zalinski, Schachter, Kaup, and Godes made comments.

1:03:05 the motion passes unanimously.

Item. 13 1:06:03 Broadband Update

Matthew Langhorst, Public Works Director, presented.

Mayor Wussow opened the floor to public comments.

Public comment was made.

Mayor Wussow closed the floor to public comments.

Karl Hanlon and Matthew Langhorst addressed those comments.

Item 14. 1:22:24 Ordinance 2024-15 Code Amendment to Title 100, Keeping of Certain Animals

Hannah Klausman, Community and Economic Development Director, presented.

Mayor Wussow opened the floor to public comments.

None were made.

Mayor Wussow closed the floor to public comments.

1:24:40 Councilor Godes moves to approve Ordinance 2024-15 Code Amendment to Title 100 per staff recommendations. Councilor Zalinski seconded the motion. The motion passed unanimously.

Item 15. 1:25:24 Council Comments

Councilors Godes, Schachter, Mayor Wussow, Councilor Zalinski and Councilor Kaup made comments.

Item 16. 1:42:01 Report from City Administration

Steve Boyd, City Manager, reported out.

Item 17. 1:44:22 Correspondence Incoming/Outgoing

1:46:44 Councilor Godes addressed the Colorado Association of Ski Towns 2024 Legislative Position Statement on Housing and moved that the Council submit a letter of support for that position. Mayor Wussow seconded. The motion passed unanimously.

Item 18. 1:48:28 Council Social Event Location Announcement

Councilor Godes announced the social event will take place at KC's Wing House.

Item 18. 1:48:43 Adjournment

Councilor Schachter moved to adjourn. Councilor Godes seconded. The motion passed unanimously.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Historic Preservation Board Appointment

Action Requested: Historic Preservation Board Appointment

Department: City Clerk

Presented By:

Strategic Goals: Provide Efficient and Responsive City Government
Preserve and Improve Infrastructure

Background Info: Councilor Dehm's Recommendation:
Councilor Dehm and Staff Liason, Emery Ellingson, interviewed Elizabeth Junge on Monday, August 5th, and find that she can fulfill the duties and responsibilities of the position and recommend that City Council approve appointing Elizabeth to the Historic Preservation Commission to fill the term. Current Vacancies:
There are no vacancies on this board.

Applicant:
The applicant, Elizabeth Junge, is a Glenwood Springs resident.

Composition:
Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside the City but within the 81601 zip code area or own real property or a business with in the City.

The powers and duties of the Historic Preservation Commission shall be:
To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
To provide educational opportunities to increase public appreciation of the City's unique heritage.
To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.

Issues: None

Fiscal Impact: None

Legal Review: None

Staff Recommendation: Staff defers to Council.

Print**Historic Preservation Commission Application - Submission #2671****Date Submitted: 7/20/2024****Historic Preservation Commission Application**

City of Glenwood Springs
101 W. 8th St.
Glenwood Springs, CO 81601

Emery Ellingson; Planner II
emery.ellingson@cogs.us
970-384-6472



Thank you for your interest in serving your community. Please answer all questions on this application.

Membership Qualifications*

You must qualify with one of the options below to be eligible to serve on the Historic Preservation Commission. Please select the option that applies to you.

- ☒ Resident of Glenwood Springs within city limits.
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

Please select today's date*

7/20/2024

Personal Information

First Name*

Elizabeth

Last Name*

Junge

Occupation*

High School Social Studies Teacher

Home Address***City***

Glenwood Springs

State*

Co

Zip Code*

81601

Mobile Phone Number***Email Address*****Home Phone Number****Work Phone Number**

Mailing Address (If different than home address)**City****State****Zip Code**

Personal and Professional Interests**Why are you interested in serving on the Historic Preservation Commission?***

I have a deep interest in history and heritage and would like to share my passion with the community of Glenwood Springs. Furthermore, it would be a great way to connect with like-minded people and become part of something meaningful. Lastly, I'm hoping to learn a few things to bring back to my social studies classroom.

What do you view as the role of a Historic Preservation Commission member?*

I believe the role of a member of the HPC is to bring advocacy and awareness to the community about historical sites. Also, being a member allows individuals to influence policies and decisions related to preservation.

Do you have any professional experience in one of the following disciplines: architecture, landscape architecture, architectural history, history, archaeology, planning, geography, anthropology, building trades, law, or real estate?*

I have a BA in History and serve the community as a High School Social Studies teacher.

Note - professional experience in these fields is not a requirement for appointment to the Commission.

Please list degrees received.*

BA in History from the University of California, Riverside

School, college, university attended and area of study.

Can you separate yourself from your personal opinions and represent the City's goals, policies, plans and the Glenwood Springs Municipal Code in an equitable fashion?*

Absolutely. I will represent the City's goals, policies, and plans with the upmost respect to all involved. Being impartial and unbiased are important to preserving history in its true form.

The Historic Preservation Commission generally attends one meeting a month in the evening. Do you have any existing time commitments that will hamper your ability to serve?*

I do not have any existing commitments that will hamper my ability to serve.

What experience do you have working with people on a board, commission, or committee?*

I do not have experience with people on a board, commission, or committee but I'm hoping to change that with this position.

Have you previously served on the Historic Preservation Commission?*

No

Reappointment Applicants

These questions only required for reappointment applicants.

Why do you think you should be reappointed?

Have you served two full successive terms on the Historic Preservation Commission?

-- Select One --

Powers and Duties of the Historic Preservation Commission

(as defined in Title 020 of the Glenwood Springs Municipal Code) (I) Powers and duties of Historic Preservation Commission.

The powers and duties of the Historic Preservation Commission shall be:

1. To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
 2. To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
 3. To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
 4. To provide educational opportunities to increase public appreciation of the City's unique heritage.
 5. To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
-

Appointment, Removal, Term, and Vacancies of Boards and Commissions

(Per the Glenwood Springs, CO Municipal Code 020.020.040)

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

1. February:

Planning and Zoning Commission;
Finance Advisory Board;
Tourism Management Board;
Building Board of Appeals.

2. March:

Transportation Commission;
Arts and Culture Board;
Parks and Recreation Commission;
Airport Board;
River Commission.

3. April:

Local Liquor Licensing Authority;
Victim's Witnesses Assistance and Law Enforcement Board;
Historic Preservation Commission;
Workforce Housing Fund Advisory Board;
Glenwood Springs Housing Commission.

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. Unless it is deemed vital by the City Council that an appointed member of a board or commission be retained in office, no Board member shall serve more than two (2) full successive terms on the same board or commission. An individual may serve multiple non-successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Resolution 2024-27; Intergovernmental Agreement with Garfield County regarding Coordinated Election
Action Requested:	Approval of the Intergovernmental Agreement (IGA) with the County for the coordinated election.
Department:	City Clerk
Presented By:	Ryan Muse
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	The City needs to execute an agreement with the Clerk and Recorder's office of Garfield County to participate in the November election.
Issues:	None
Fiscal Impact:	The minimum charge of \$1,200.00 will be taken out of the general fund.
Legal Review:	Legal approved.
Staff Recommendation:	Execution of Intergovernmental Agreement with Garfield County.

**Garfield County
2024 General Election Intergovernmental Agreement
November 5, 2024**

This Intergovernmental Agreement (“**IGA**” or “**Agreement**”) is made effective this ____ day of _____, 2024, between the Garfield County Clerk and Recorder (“**Clerk**”) and _____ (“**Political Subdivision**”):

The Political Subdivision intends to submit one or more ballot measures for the November 5th, 2024, General Election (“**Election**”).

The Clerk shall serve as the Coordinated Election Official for the Election, and in accordance with state law, will conduct the Election on behalf of all participating political subdivisions having jurisdiction within the boundaries of Garfield County. C.R.S. §1-7-116 (1)(a)

The Political Subdivision for which the Clerk will conduct the Election, shall enter into an agreement concerning the preparation, conduct and the cost of the Election. This agreement will be signed no later than seventy (70) days prior to the scheduled election, **August 27th, 2024**. C.R.S. §1-7-116(2)

The Clerk hereby designates Rachel Weishaar, Election Manager, rweishaar@garfield-county.com, 970-384-3700 ext. 1780 as the “Contact Officer” to act as the Clerk’s primary liaison with the Designated Election Official of the Political Subdivision for the purposes of the Election. The Contact Officer shall act under the authority of the Clerk.

The Political Subdivision hereby designates _____ as its Designated Election Official (“**DEO**”). The DEO shall act as the primary liaison between the Political Subdivision and the Clerk. C.R.S. §1-1-104(8)

This agreement shall apply only to that portion of the Political Subdivision within Garfield County.

Now, therefore, in consideration of their mutual promises contained herein, the parties agree as follows:

I. Duties of the Clerk

The Clerk hereby agrees to serve as the Coordinated Election Official for the Election for the Political Subdivision and perform the election duties, in compliance with the Uniform Election Code of 1992, Colorado Title 1 and the following the Colorado Secretary of State Election Rules:

1. Preparation for the Election

1. The Clerk shall provide the Political Subdivision a **Calendar of Election’s Events, Appendix A**. The dates in red are key dates of response from the Political Subdivision due to the Clerk’s office.
2. The Clerk shall provide the Political Subdivision an Address Library listing the street addresses located within the boundaries of the Political Subdivision according to the Clerk’s voter registration system. If the Political Subdivision encompasses the entire county, an Address Library listing will not be sent for verification.
3. The Clerk shall assist and inform the Political Subdivision on any matter that should ensure the efficient preparation and conduct of the Election. The Clerk shall not provide legal advice.
4. The Clerk shall manage all voter registration records and correspondence in accordance with Title 1 of the Colorado Revised Statutes and the Secretary of State Election Rules for the relevant year of the Election.
5. The Clerk shall appoint eligible electors as election judges, arrange for compensation and provide election judge training for the conduct of the Election.
6. The Clerk shall designate the number and location of Voter Service and Polling Centers for the Election.

7. The Clerk shall publish and post, no later than twenty (20) days before the Election, a notice of election for the Election. **October 10th, 2024 – Citizen Telegram**; such notice shall satisfy the publication requirement for all Political Subdivisions participating in the Election. C.R.S. §1-5-205(1), C.R.S. §1-5-205(1.4)
8. The Clerk shall supply, deliver and set up all voting equipment and other items necessary to conduct the Election.
9. The Clerk shall perform all required acceptance testing, hardware diagnostic testing and public logic and accuracy testing of the Garfield County Clear Ballot voting system prior to the Election. The tests must ensure that the equipment will correctly count the votes cast for all offices and on all ballot questions and ballot issues and that the voting system will accurately count the ballots. C.R.S. §1-7-509(1)(a)(b)
10. The Clerk shall provide the Political Subdivision a final copy of the certified ballot content (per Section II.A.8 of this Agreement), before the printing of all ballots.

2. Conduct of the Election

1. The Clerk shall conduct a Title I, Mail Ballot Election. Mail ballot packets will be sent to all eligible active voters beginning October 11th thru October 28th. C.R.S. §1-5-401(1)
2. The Clerk shall comply and adhere to security requirements pursuant to Election Rule 20.
3. The Clerk shall issue mail ballots and electronic transmission ballots for all registered military and overseas citizens as provided by the Uniform Military and Overseas Voter Act Section 8.3 of Title 1 of the Colorado Revised Statutes, all as amended.
4. The Clerk shall provide multilingual ballot access to any voter who appears in person at a Voter Service & Polling Center. C.R.S. §1-5-905 and §1-5-907.
5. The Clerk shall preserve all election records for twenty-five months after the election. C.R.S. §1-7-802.
6. The Clerk shall conduct any mandatory or permissive recount of any contest. Section 10.5 of Title 1 of the Colorado Revised Statutes
7. The Clerk shall conduct the Risk Limiting Audit and a Canvass of the Election to verify the votes were accurate and voting equipment was working properly. C.R.S. § 1-10-101, *et seq.*, C.R.S. § 1-10-201, *et seq.*, Secretary of State Election Rules.
8. The Clerk shall certify an official Certification of Election to the Political Subdivision after the official close of the Election.
9. The Clerk shall be the final decision maker on any substantive and procedure issues regarding the conduct of the Election.

C. TABOR Notice – (Ballot Issue Notice)

1. The Clerk shall prepare the TABOR Notice, if relevant. Article X Section 20, Section 20 (3)(b) and C.R.S. § 1-1-105) of the Colorado Constitution, Secretary of State Election Rules.
2. The Clerk shall charge the Political Subdivision for all expenses for the preparation, printing, labeling and postage for the TABOR notice; said expenses shall be prorated among all Political Subdivisions participating in the TABOR notice.
3. The Clerk shall mail to "All Registered Voters" at each address where one or more active registered voters

of the Political Subdivision reside who may be affected by certain TABOR ballot issues. The TABOR notice will be mailed by October 4th, 2024, not less than thirty days prior to the election. Nothing herein shall preclude the Clerk from sending the TABOR Notice of the Political Subdivision to persons other than electors of the Political Subdivision if such sending arises from the Clerk's efforts to mail the TABOR Notice at least cost.

II. Duties of the Political Subdivision

The Political Subdivision shall perform the following duties in connection with the Election:

A. Preparation for the Election

1. The Political Subdivision shall provide the Clerk with an executed Intergovernmental Agreement (IGA) and comply with the terms and conditions, **70 days prior, Tuesday August 27th, 2024, by 3:00 p.m.**
Please submit sooner if possible.
2. The Political Subdivision shall identify a Designated Election Official (DEO) to act as the liaison between the Political Subdivision and the Clerk/Contact Officer. The DEO shall be responsible for the final approval of ballot content and TABOR notice content. The DEO shall be available and respond to Election related written correspondence, phone calls or any other communication from the Elections department; September 11th – 13th, 8:00 a.m. – 5:00 p.m. If the DEO is unavailable to respond for any reason an alternative official must be provided by the Political Subdivision to the Contact Officer.

DESIGNATED ELECTION OFFICIAL: The Political Subdivision has designated _____ as its DEO for the purpose of the Election.

Email Address: _____

Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

ALTERNATIVE OFFICIAL: The Political Subdivision has designated _____ as its alternative official for the purpose of the Election.

Email Address: _____

Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

3. The Political Subdivision shall post and/or publish any other legal notices required pursuant to relevant provisions of the Uniform Election Code of 1992 (C.R.S. Articles 1-13 of Title 1) or the Colorado Municipal Code of 1965, §31-10-101, *et seq.*, C.R.S., or Title 32, as amended, except as otherwise stated by this agreement.

B. Certification of Addresses -

1. The Political Subdivision shall verify and certify that all address ranges in the Political Subdivision are accurate and complete, note any changes or inaccuracies to Rachel Weishaar, rweishaar@garfield-county.com, with completed **Address Library Verification, Appendix C, 70 days prior, Tuesday August 27th, 2024. Please submit sooner if possible. Address changes will not be allowed after this date.** If the certification is not provided by the date specified herein, the Clerk cannot guarantee accurate ballot styles nor be responsible for additional charges associated with address library errors resulting in incorrect ballot styles.

C. Ballot Certification

1. The Political Subdivision shall provide a certified copy of the ballot content, **in English and translated to Spanish, (Certification of Spanish Translation, Appendix B)**, submitted as an email attachment to Chief Deputy, Edna Place; edna.place@garfield-county.com, in the format requested below, at the earliest possible time and in any event no later than sixty (60) days before the election. **(Certification of Ballot Measure – Template, Appendix D)**
September 6, 2024, at 3:00 p.m. MST. Please submit sooner if possible.
2. The Political Subdivision shall provide a certified copy of ballot title not in excess of seven (7) words and all the ballot content not in excess of two hundred (200) words. The ballot content (issues, and questions) to be exactly in the order in which it is to appear and be printed on the ballot pages and sample ballots. The ballot issues and/or ballot questions shall be final, and the Clerk will not be responsible for making any changes after the certification. C.R.S. §1-5-203(3)(a)
 - **Ballot issues and/or ballot questions must be submitted electronically in Microsoft Word format.**
 - **Single spacing**
 - **Font type: Arial Narrow**
 - **Font size: 10 point**
 - **Justification: Left**
 - **All margins: 0.5 inches TABOR notices must be submitted in all CAPITAL lettering.**
 - **Bullet points may be used but sub-bullets points may not be used: spacing is at the Clerk's discretion to accommodate proper ballot layout.**
 - **Non-TABOR question on the ballot must be typed in mixed case.**
 - **Ballot Issue or Question vote choice must be formatted as**

_____ YES/FOR

_____ NO/AGAINST

Contact Edna Place at 970-384-3700 x 1804, edna.place@garfield-county.com with any questions about submission format.

3. The Political Subdivision shall submit Spanish language translation, the Spanish translation must be linguistically accurate, culturally appropriate and technically consistent with the original document.
4. The Political Subdivision that issues certified ballot content pursuant to C.R.S. §1-5-203 shall be solely responsible for the accuracy of the information contained in the certificate. The ballot content/questions must be typed exactly as it is to appear on the ballot including correct order, title, spelling, spacing and punctuation. Any error that can be corrected shall be corrected at the expense of the Political Subdivision whose DEO issued and/or approved the incorrect certification. These costs include but are not limited to staff time to reprogram election content, retesting of ballot (LAT) reprinting of ballot and ballot material(s). C.R.S. §1-5-412
5. It is at the discretion of the Clerk to change the formatting on the ballot if the formatting results in the ballot increasing in length, multiple sides or multiple pages. The Clerk also has the discretion to make non-substantive formatting changes, including but not limited to font, font size and font case in order to create consistency across the ballot contests and measures.

D. Conduct of Election

1. The Political Subdivision may provide person(s) to witness ballot counting, recount and testing/auditing of voting equipment used in the Election.
2. The Political Subdivision may assign a representative to witness the canvass board's certification of the Election. The canvass board will be made up by representatives appointed by each major political party.

3. The Political Subdivision shall notify the Clerk if Political Subdivision is a municipality which has provided by ordinance or resolution that it will utilize the requirements and procedures of the Uniform Election Code of 1992 in lieu of the Colorado Municipal Election Code of 1965 with respect to the Election. A copy of said ordinance or resolution of ballot content will be provided to the Clerk.
4. The Political Subdivision shall notify the Clerk in the event that the Political Subdivision decides not to participate in the Election prior to the submission of ballot certification. After ballot certification day, the Political Subdivision which withdraws from participating in the election shall be liable for accrued election costs. The Political Subdivision shall provide notice by publication of the cancellation of the Election and a copy of the notice shall be posted in the office of the Clerk, in the office of the Designated Election Official (as defined in the Code) and, if the Political Subdivision is a special district, in the office of the Division of Local Government. The Political Subdivision shall not cancel the election after the twenty-fifth day prior to the election, **October 11, 2024**. C.R.S. §1-5-208(2).

C. TABOR Notice (Ballot Issue Notice)

1. The Political Subdivision shall collect and compile the TABOR Notice content in compliance with Article X Section 20 of the Colorado Constitution and any pertinent Rules. Article X Section 20 (3)(b)(v), C.R.S. §1-7-901, *et seq.*
2. The Political Subdivision shall transmit via email to Rachel Weishaar, rweishaar@garfield-county.com all text, ballot title, text fiscal history, pros, and cons summaries, for the TABOR Notice to the Clerk no later than **September 23, 2024**, 43 days before the day of the election. The Political Subdivision shall be solely responsible for the accuracy of the information contained in the TABOR notice. C.R.S. §1-7-904.
3. The Political Subdivision shall be responsible for the additional costs associated with such TABOR Notice if notice is required on behalf of the Political Subdivision. (See also Section I.D.2 of this Agreement).

Election Costs

1. The Clerk shall submit to the Political Subdivision an invoice for all expenses incurred under this Agreement within sixty (60) days of the election, no later than January 03, 2025.
2. The Clerk shall keep an accurate account of all Election costs including, but not limited to, supplies, printing costs, legal notices, labor, postage, and other expenses attributable to the Clerk's administration of the Election for the Political Subdivision.
3. The Clerk shall charge the Political Subdivision for its portion of the costs of the Election incurred by the Clerk for that Political Subdivision up to and including the date of cancellation of the Election or any additional costs related to removing the Political Subdivision from ballot programming or publications.
4. The Clerk shall charge the cost of any recount(s) requested by the Political Subdivision, and/or if more than one Political Subdivision is involved in the recount, the cost will be prorated among the participating Political Subdivisions.
5. The Political Subdivision acknowledges it has sufficient funds available in its approved budget to pay its portion of the Election expenses. All costs of the Election are at the Clerk's determination and shall be final.

6. The Political Subdivision shall upon receipt of the invoice, pay to the Clerk within thirty days the invoice amount.
7. The minimum charge for coordinating an election with the Clerk for a Political Subdivision with 300 or fewer active voters on date of Election shall be \$500.00 The minimum charge for a Political Subdivision with 301 or more active voters on the date of Election shall be \$1,200.00.
8. The Political Subdivision shall be responsible for any additional or unique election costs resulting from Political Subdivision delays and/or special preparations or cancellations relating to the Political Subdivision's participation in the Election.

III Additional Provisions

1. No portion of this Agreement shall be deemed to create a cause of action with respect to anyone not a party to this Agreement, nor is this Agreement intended to waive any privileges and/or immunities to the parties or of which their officers or employees may possess, except as expressly stated in this Agreement.
2. The County and its employees, agents, representatives, or other persons acting under the direction or control of the County shall carry out the obligations under this agreement.
3. Notices. Any and all notices required to be given by this Agreement are deemed to have been received and to be effective:
 - three days after they have been mailed by certified mail, return receipt requested.
 - immediately upon hand delivery; or
 - immediately upon receipt of confirmation that a fax/email was received; to the address of a Party as set forth below or to such Party or addresses as may hereafter be designated in writing:

To Clerk: Garfield County Clerk & Recorder

Drop Off: 109 8th St., Suite 200 Glenwood Springs, CO 81601

Mail: same as above

Fax: 970-947-1078

Email: rweishaar@garfield-county.com

To Political Subdivision _____

Drop Off Location: _____

Mailing Address: _____

Fax: _____

Email: _____

1. The terms of this IGA shall continue until all statutory requirements concerning the conduct of the 2024 General Election are fulfilled pursuant Uniform Election Code of 1992, Colorado Title 1 Election Code.
2. In any event that any provision in this IGA conflicts with the Code or other statute, this IGA shall be

modified to conform to such law. No resolution of either party to this Agreement shall impair the rights of the Clerk or the Political Subdivision hereunder without the consent of the other party to this Agreement.

3. The Parties hereto understand and agree that the County, its commissioners, officials, officers, directors, agents, and employees, are relying on, and do not waive or intend to waive by any provisions of the Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act (the CGIA), §24-10-101 to 120, C.R.S., or otherwise available to the County or the Political Subdivision: To the extent the CGIA imposes varying obligations or contains different waivers for cities and counties, both the County and the Political Subdivision agree that they will remain liable for their independent obligations under the CGIA, and neither party shall be the agent of the other or liable for the obligations of the other.
4. The statutory time frames and requirements of the Title I, Colorado Revised Statutes, TABOR requirements found in the Constitution, and the Election Rules shall apply to the completion of any duties or tasks required under this Agreement. Failure to comply with the terms of this Agreement, statutory requirements, or Secretary of State Rules may result in consequences up to and including termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective upon the date first above written.

GARFIELD COUNTY CLERK AND RECORDER

Date: _____

Jacklyn K. Harmon

NAME OF POLITICAL SUBDIVISION:

Date: _____

By: _____

Printed Name and Title of Authorized Representative

Appendix A
Calendar of Events for the
November 5th, 2024 General Election

Dates in Red are key delivery dates from the Political Subdivision to the Clerk's office.

Friday, July, 26th 2024 - Last day for political subdivision to notify the Clerk in writing that it has taken formal action to participate in the 2024 General Election. C.R.S. § 1-7-116(5), 1-1-106(5)

Thursday, August 1st, 2024 - County Clerk will deliver IGA to participating political subdivision for the 2024 General Election.

Tuesday, August 27th, 2024 by 3:00 p.m. – Political Subdivision participating in the 2024 General Election must return the signed IGA and Appendix(s) to the Clerk. **Please submit sooner if possible.** C.R.S. § 1-1-116(2)

Friday, September 6th, 2024 by 3:00 p.m. – LAST day for the DEO from the Political Subdivision to certify the ballot order and content in English and Spanish. The deadline is 3:00p.m. **Please submit sooner if possible.** C.R.S. § 1-7-116(2)

Monday, September 9th, 2024 – Last day for Political Subdivision with property owner ballots to certify the revised Assessor's property owner list to the Clerk. **Please submit sooner if possible.**

September 11th – 13th DEO of Political Subdivision will be available 8:00 a.m. to 5:00 p.m. for proofing until approval of ballot content.

Week of September 16th 2024 – Equipment and Logic and Accuracy Testing Clerk's Contact officer will notify DEO of the Political Subdivision.

Monday September 16th, 2024 – Last day for Political Subdivision with property owner ballots to certify the military and overseas (UOCAVA) voter list to the Clerk.

Friday, September 20th, 2024 – Last day for voters to file pro/con comments pertaining to local ballot issues with the political subdivision DEO in order to be included in the ballot issue notice. Please submit by 12:00 p.m. Art.X,Sect 20(3)(b)(v) C.R.S. § 1-7-901(4)

Saturday, September 21st, 2024 – Deadline to send mail ballots to military and overseas (UOCAVA) voters. C.R.S. § 1-8.3-110(1)

Monday, September 23rd, 2024 by 3:00p.m. Political Subdivision shall deliver the full text of any required TABOR notice information, fiscal information, and pro/con statement summaries to the Clerk to be included in the TABOR notice mailing. C.R.S. § 1-7-904

Friday, October 4th, 2024 – Last day for the Clerk to mail out TABOR notice(s). Article X, Section 20(3)(b) C.R.S. § 1-1-106(5)

Friday October 11th, 2024 – Last date for Political Subdivision to cancel the election or withdraw ballot issue or question. C.R.S. § 1-5-208(2)

Friday, October 11th, 2024 – Ballots will be mailed. 24-hour ballot drop boxes will be open in Carbondale, Glenwood Springs, New Castle, Silt, Rifle and Parachute. C.R.S. § 1-7.5-707(3)(a)(I)

Monday, October 21st, 2024 – Glenwood Springs and Rifle Vote Centers open. C.R.S. § 1-5-102.9(2)

Monday, October 28th, 2024 – Last day to vote to receive a mail ballot. After this date, voters may pick up ballots in person at the voter centers. C.R.S. § 1-2-201(3)(b)(III)

Tuesday, November 5th, 2024 - ELECTION DAY Polls are open 7:00 am -7:00 pm C.R.S. § 1-1-107(17)

Wednesday, November 13th, 2024 – Last day for voter to cure discrepancy. C.R.S. § 1-702-107(3.5) (d)

Week of November 18th – 22nd, 2024 – Clerk will conduct the Risk Limiting Audit C.R.S. § 1-7-515

Friday, November 29th, 2024 – Last day to certify election results. C.R.S. § 1-1-106(4)



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Ordinance 2024-15 Code Amendment to Title 100, Keeping of Certain Animals. Second Reading
Action Requested:	Consideration of a correction to Title 100 for a incorrect code reference.
Department:	Economic and Community Development
Presented By:	Hannah Klausman
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	Section 100.020.020 of the municipal code regulates the keeping of certain animals within the City of Glenwood Springs. Currently the code lists the keeping, raising, or housing of any cattle, goats, sheep, swine, foxes, chickens, ducks, turkeys or geese or any more than four (4) rabbits, as unlawful, except in accordance with section 070.030.030(c).
Issues:	The code reference to section 070.030.030(c) for exceptions is an incorrect code section reference. Staff believes this error occurred when Title 070 Development Code was completely updated in 2018 which included significant section numbering changes. Section 070.030.040(d)(2) of the code includes provisions for Backyard Chicken permits that can be lawfully obtained when meeting specific conditions. Staff has corrected the code reference to accurately reflect the correct section that relates to the process for lawfully keeping Chickens. Staff proposes the following correction with deleted language struckthrough and added language <u>double underlined</u>: 100.020.020 Keeping of certain animals and fowl restricted. It shall be unlawful for any person anywhere in the City to maintain, keep, harbor, raise, house, stable or corral any cattle, goats, sheep, swine, foxes, chickens, ducks, turkeys or geese or any more than four (4) rabbits, except in connection with the commercial slaughter and processing of animals unless in accordance <u>with a permit issued in accordance</u> with Section 070.030.030(c) <u>070.030.040(d)(2)</u> <u>Backyard Chickens</u>. (Code 1962 § 20.9; Code 1971 § 3-5; 8-12 § 3; Ord. No. 19-2018, 6, 8-2-2018)
Fiscal Impact:	None
Legal Review:	Legal drafted the ordinance.
Staff Recommendation:	Staff recommends approval of the Code amendment.

ORDINANCE NO.

Series of 2024

**AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS,
COLORADO, AMENDING TITLE 060 CONSTRUCTION BUILDING
CODES AND REGULATIONS.**

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, on August 2, 2018, City Council approved a revised development code as set forth in Title 070 of the Municipal Code; and

WHEREAS, in the process of applying the revised development code, City staff discovered errors and omissions in Title 100 related to Title 070 adoption that require correction as set forth in **Exhibit A** attached hereto; and

WHEREAS, Title 100 of the Glenwood Springs Municipal Code regulates all animal control and maintenance within the City of Glenwood Springs ("Glenwood Springs" or the "City"); and

WHEREAS, following City staffs recent review of Title 100, City Council finds that the amendments set forth on **Exhibit A** are necessary to correct and clarify the keeping of certain animals and fowl; and

WHEREAS, the City Charter of the City of Glenwood Springs requires that an ordinance be enacted to effectuate the amendments.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD
SPRINGS, COLORADO, ORDAINS:**

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Title 100 of the Glenwood Springs Municipal Code is hereby amended as set forth in **Exhibit A** attached hereto.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY THIS 1st DAY OF AUGUST, 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED
BY TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF
SECOND PUBLICATION THIS _____ DAY OF _____, 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

100.020.020 Keeping of certain animals and fowl restricted.

It shall be unlawful for any person anywhere in the City to maintain, keep, harbor, raise, house, stable or corral any cattle, goats, sheep, swine, foxes, chickens, ducks, turkeys or geese or any more than four (4) rabbits, except in connection with the commercial slaughter and processing of animals unless in accordance with a permit issued in accordance with Section ~~070.030.030(e)~~. 070.030.040(d)(2) Backyard Chickens.

(Code 1962 § 20.9; Code 1971 § 3-5; 8-12 § 3; Ord. No. 19-2018, 6, 8-2-2018)



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Proclamation for Kiwanis 80th

Action Requested: 2024 is the 80th anniversary of the foundation of the Glenwood Springs Kiwanis Club.

Department: City Clerk

Presented By:

Strategic Goals: Provide Efficient and Responsive City Government
Protect and Preserve our Quality of Life

Background Info: NA

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



A PROCLAMATION FOR THE 80TH ANNIVERSARY OF THE KIWANIS CLUB 2024

WHEREAS, Kiwanis International was founded in 1915 in Detroit, Michigan, with the mission statement; Kiwanis is a global organization dedicated to improving the world one child and one community at a time; and

WHEREAS, Glenwood Springs Kiwanis was chartered in 1944 and will celebrate 80 years as an organization this year; and

WHEREAS, Glenwood Springs Kiwanis has approximately 45 members, building and maintaining their successful club through active recruitment efforts led by their membership team; and

WHEREAS, Glenwood Springs Kiwanis has been instrumental in the Hanging Lake Trail from its inception, even using a team of mules to haul materials up the trail to a bucket brigade. They have also played such a pivotal role in the creation and maintenance of Veltus Park that it was once called Kiwanis Park, only changing its name to Veltus after a Kiwanis member who saved a young girl from drowning;

WHEREAS, Glenwood Springs Kiwanis annually awards \$12,000 in High School scholarships, and

WHEREAS; Glenwood Springs Kiwanis builds and contributes to our community through programs that benefit children and the youth;

NOW, THEREFORE, I, Ingrid Wussow, MAYOR of the City of Glenwood Springs, do hereby proclaim August 15, 2024, as the **KIWANIS CLUB OF GLENWOOD SPRINGS DAY** in the City of Glenwood Springs in recognition of the 80 years of continuous service the Kiwanis Club of Glenwood Springs has made to the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Glenwood Springs, Colorado to be affixed, this 15th day of August, in the year 2024.

Ingrid Wussow, Mayor
City of Glenwood Springs



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Resolution 2024-25; Setting Infrastructure Fund Ballot Language
Action Requested:	If there is not a consensus about the ballot language during the work session, this item is on the agenda for Council to vote on the final ballot language. A Resolution with the agreed upon ballot language will be presented to Council at its next meeting.
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government Preserve and Improve Infrastructure Protect and Preserve our Quality of Life
Background Info:	This is a tabor question concerning an increase in sales tax for the use of infrastructure.
Issues:	The details of a tabor question.
Fiscal Impact:	NA
Legal Review:	Legal will present.
Staff Recommendation:	Staff defers to Council.

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

0133 Prospector Rd.
Suite 4102J
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

DATE: August 10, 2024
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Street Tax TABOR Question

Attached please find a draft resolution and potential ballot questions regarding the Street Tax extension and increase. The exhibit has two variations of the question. One allocates up to 25% of the revenue to utilities under the streets and the other allocates a set 25%. Staff will need Council direction on the increase amount and form of question to finalize the resolution.

RESOLUTION 2024- 25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, CALLING AN ELECTION ON NOVEMBER 5, 2024, AND CERTIFYING A BALLOT ISSUE, SETTING THE BALLOT TITLE AND CONTENT FOR THE BALLOT ISSUE; AND PROVIDING OTHER MATTERS RELATING TO THE ELECTION.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter (the “Charter”); and

WHEREAS, the City of Glenwood Springs roadway system requires significant repairs and upgrades to allow for safe travel for pedestrians, cyclists and vehicular access. Along with improved drainage facilities, water quality features added to the storm sewer system, and improved and upgraded water and sewer facilities within the rights of way; and

WHEREAS, the City Council by this Resolution is calling the elections and placing the ballot measure before the Glenwood Springs voters; and

WHEREAS, the election shall be conducted as a coordinated election in Garfield County in accordance with articles 1 to 13 of title 1, Colorado Revised Statutes, as amended (the “Uniform Election Code”); and

WHEREAS, the Clerk and Recorder of Garfield County (the “County Clerk”) is the coordinated election official for the election pursuant to the Uniform Election Code, and is responsible for mailing the notice of election required by Article X, Section 20(3)(b) of the Colorado Constitution (the “TABOR Notice”); and

WHEREAS, the City will assist the County Clerk in providing necessary information and notices for the conduct of the election; and

WHEREAS, the City Council has determined to set the ballot title and content for the ballot issue to be submitted at the election called by this Resolution.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings.

Section 2. An election shall be held on Tuesday, November 5, 2024 (the “Election Date”) at which there shall be submitted to the eligible electors of the City a ballot issue which shall be in substantially the form attached hereto as **Exhibit A**.

Section 3. For purposes of Section 1-11-203.5, C.R.S., this Resolution shall serve to set the ballot title and content for the ballot issue set forth in the exhibit hereto. is hereby incorporated

into this Resolution as if set forth in full herein. The ballot title for the ballot issue attached hereto as **Exhibit A** shall be the text of such ballot issue.

Section 4. If a majority of the votes cast on the ballot issue attached hereto as **Exhibit A** submitted at the election shall be in favor of any such ballot issue, the City acting through the City Council shall be authorized to proceed with the necessary action to implement the tax in accordance with the approved ballot issue.

Section 5. The City Clerk, as the designated election official of the City, is hereby authorized and directed to take all action necessary or appropriate to hold an election on the Election Date and to effectuate the provisions of this Resolution.

Section 6. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the City Council and the officers and employees of the City and directed toward holding the election for the purposes stated herein, including without limitation the execution of an intergovernmental agreement with the County Clerk in connection with the conduct of the election, are hereby ratified, approved and confirmed.

Section 7. All prior acts, orders or resolutions, or parts thereof, by the City in conflict with this Resolution are hereby repealed, except that this repealer shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

Section 8. If any section, paragraph, clause, or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

Section 9. This Resolution shall take effect immediately upon its passage.

Section 10. Upon an affirmative vote, the Charter shall be amended as set forth in either **Exhibit A** of this Resolution.

INTRODUCED, READ AND PASSED THIS 15TH DAY OF AUGUST 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Ingrid Wussow, Mayor

Ryan M. Muse, City Clerk

Exhibit A – Option 1

SHALL THE CITY OF GLENWOOD SPRINGS TAXES BE INCREASED \$ _____
IN THE FIRST FULL FISCAL YEAR (2025) AND BY WHATEVER AMOUNTS ARE
RAISED ANNUALLY THEREAFTER THROUGH THE IMPOSITION, FOR A LIMITED
TWENTY YEAR PERIOD ENDING IN COLLECTION YEAR 2044, OF A ONE CENT (\$0.0_)
SALES AND USE TAX (WHICH AUTHORIZATION REPRESENTS THE EXTENSION AND
INCREASE OF EXPIRING VOTER AUTHORIZATION OF A HALF CENT (\$0.005)
INITIALLY APPROVED BY THE CITY’S VOTERS AT AN ELECTION HELD IN 2005);
SHALL ALL REVENUES FROM SUCH SALES TAX BE DEPOSITED IN A DEDICATED
FUND TO:

- FUND THE REPAIR, RECONSTRUCTION AND MAINTENANCE OF EXISITING
STREETS, ALLEYS, CURB, GUTTER AND SIDEWALKS; AND
- FUND THE REPAIR, REPLACEMENT AND MAINTENANCE OF
UNDERGROUND UTILITIES INCLUDING WATER, SEWER AND OTHER
UTILITES UNDER EXISTING STREETS AND ALLEYS PROVIDED THAT NO
MORE THAN 25% OF THE REVENUES SHALL BE SPENT TO FUND UTILITY
REPAIR, REPLACEMENT OR MAINTENANCE;

AND SHALL SUCH TAX TO BE COLLECTED AND SPENT AS A VOTER APPROVED
REVENUE CHANGE NOTWITHSTANDING ANY REVENUE OR EXPENDITURE
LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO
CONSTITUTION WITH SUCH EXPENDITURES TO BE REPORTED IN THE CITY’S
INDEPENDENT AUDIT PUBLISHED ON THE CITY’S WEBSITE?

Exhibit A – Option 2

SHALL THE CITY OF GLENWOOD SPRINGS TAXES BE INCREASED \$ _____
IN THE FIRST FULL FISCAL YEAR (2025) AND BY WHATEVER AMOUNTS ARE
RAISED ANNUALLY THEREAFTER THROUGH THE IMPOSITION, FOR A LIMITED
TWENTY YEAR PERIOD ENDING IN COLLECTION YEAR 2044, OF A ONE CENT (\$0.0_)
SALES AND USE TAX (WHICH AUTHORIZATION REPRESENTS THE EXTENSION AND
INCREASE OF EXPIRING VOTER AUTHORIZATION OF A HALF CENT (\$0.005)
INITIALLY APPROVED BY THE CITY’S VOTERS AT AN ELECTION HELD IN 2005);
SHALL ALL REVENUES FROM SUCH SALES TAX BE DEPOSITED IN A DEDICATED
FUND TO:

- FUND THE REPAIR, RECONSTRUCTION AND MAINTENANCE OF EXISITING
STREETS, ALLEYS, CURB, GUTTER AND SIDEWALKS; AND
- FUND THE REPAIR, REPLACEMENT AND MAINTENANCE OF
UNDERGROUND UTILITIES INCLUDING WATER, SEWER AND OTHER
UTILITIES UNDER EXISTING STREETS AND ALLEYS PROVIDED THAT 25% OF
THE REVENUES SHALL BE SPENT TO FUND UTILITY REPAIR, REPLACEMENT
OR MAINTENANCE;

AND SHALL SUCH TAX TO BE COLLECTED AND SPENT AS A VOTER APPROVED
REVENUE CHANGE NOTWITHSTANDING ANY REVENUE OR EXPENDITURE
LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO
CONSTITUTION WITH SUCH EXPENDITURES TO BE REPORTED IN THE CITY’S
INDEPENDENT AUDIT PUBLISHED ON THE CITY’S WEBSITE?

Community on the Move Recommendation to City Council

Community on the Move is a group of citizens dedicated to ensuring the best future outcomes for the residents and visitors of Glenwood Springs. With the City's Street Tax set to expire in December 2026, this group has been hard at work since January, digging deep into both the City's needs and what residents want in terms of streets and the underlying infrastructure.

A survey in May showed strong support for a one-cent sales tax, with 67% of respondents saying YES. This approach is popular to voters that want a comprehensive solution that addresses not just road repairs but also replaces aging infrastructure, like water and sewer pipes. Community outreach to community groups like Glenwood Springs Kiwanis, Rotary and Lions Club and through the City's "Make it Make Cents" informational meetings has allowed an opportunity to educate and hear feedback from community members.

The City's long-term plan focuses on maintaining and reconstructing all our streets and the underlying infrastructure over the next 20 years. We are confident that the public works department's upgraded master plan and scope of needs, by priority, is an accurate map forward. Based on the plan, survey results, and community feedback, Glenwood Springs Community on the Move recommends that City Council place a one-cent sales tax measure on the November 2024 ballot. This measure would extend the current half-cent sales tax, adding another half-cent for a total of one cent over the next 20 years.

The funds would be dedicated exclusively to streets and underlying infrastructure. Should Council approve placing this on the ballot, a citizen issue committee will be formed to lead the campaign. The goal is to truthfully communicate and educate the critical need, benefit, and cost to maintain our streets and infrastructure below the streets.

Reasons for Supporting the Measure:

Essential for Glenwood Springs: Streets and infrastructure are vital to our city's success. Well-maintained roads, efficient transportation networks, and strong public works are critical for our community to thrive. This tax is an investment in our future.

Sustainable Budgeting: A dedicated one-cent sales tax allows for sustainable budgeting. It is the only steady, dedicated and reliable revenue stream for streets and long-term planning and execution of essential projects, avoiding piecemeal funding or emergency measures.

Minimal Cost, Shared Responsibility: At just one penny for every dollar spent, the cost is minimal. Both residents and visitors who enjoy Glenwood Springs share the responsibility, so the burden doesn't fall solely on locals.

Proven Track Record and Future Focus: Over the past 20 years, Glenwood Springs has benefited greatly from road repairs and infrastructure upgrades. This expanded tax will allow us to address future challenges, ensuring our streets and underlying infrastructure evolve with our needs.

Ensuring Transparency, Accountability, and Trust: The one-cent tax will be strictly earmarked for streets and the underlying infrastructure projects. We also recommend a 20-year sunset clause,

ensuring the tax is reassessed and adjusted to future needs, and preventing indefinite taxation without community consent.

The sunset provision was key to our success 20 years ago, and it remains just as important today. The polling highlights two crucial points: 1) tourists and non-residents will contribute the majority of the sales taxes, and 2) the tax will be sunset in 20 years. These factors are central to our continued success.

This year's question reflects the need to address the insufficiency of the previous half-cent in 2024 dollars for various reasons. Now, with the sunset of the half-cent, the city's voters have the opportunity to create a funding mechanism that best suits today's Glenwood Springs.

We believe in trusting the residents of Glenwood Springs to decide what's best for their future. A 20-year sunset allows future voters to reassess and make decisions based on their needs at that time. A perpetual tax proposal could unintentionally undermine trust, as it removes this opportunity for reassessment. Just as the City is asking voters to trust them with tax money, we believe it's important to trust voters with their vote.

Additionally, we propose an annual audit by an independent third party, with the results shared openly with the community to ensure every penny is used for city streets and their infrastructure.

In conclusion, this one-cent sales tax is a small price for the long-term benefits it will bring to Glenwood Springs. We urge you to view this measure as more than just a financial decision—it's a commitment to our city's future.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: 27th Street Underpass Update

Action Requested: None.

Department: Engineering

Presented By: Ryan Gordon

Strategic Goals: Preserve and Improve Infrastructure

Background Info: A representative from RFTA will update Council on the current status of the 27th Street Underpass.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Resolution 2024-26; Adoption of the Energy and Climate Action Plan 2024
Action Requested:	Approval of the Final Draft of the Energy and Climate Action Plan 2024
Department:	Economic and Community Development
Presented By:	Jim Hardcastle
Strategic Goals:	Preserve and Improve Infrastructure Provide Efficient and Responsive City Government
Background Info:	The City of Glenwood Springs has been working over the last 12 months to update its Energy and Climate Action Plan 2009. The final draft of the Energy and Climate Action Plan 2024 (ECAP) as presented to City Council at this time supports the expansion of efforts to address climate actions taken by the City in the years since 2009. Through this updated ECAP, the City is setting a robust set of goals, targets, and strategies that will guide City leaders in actions and policies that will reduce greenhouse gas (GHG) emissions within municipal operations. This update will also inspire businesses, residents, and visitors to reduce their carbon footprints.
Issues:	Please review the attached Final Draft of the Energy and Climate Action Plan 2024.
Fiscal Impact:	Unknown at this time, though numerous positive impacts are anticipated in the form of municipal energy cost savings throughout operations in every department, which will be monitored, measured, and reported in the coming years.
Legal Review:	NA
Staff Recommendation:	Staff recommends approval of Resolution 2024-26 and Adoption of the Energy and Climate Action Plan 2024

RESOLUTION 2024-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ADOPTING THE ENERGY AND CLIMATE ACTION PLAN.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, in 2009, the City adopted its first Climate Action Plan and has undertaken numerous actions to reduce greenhouse gas emissions in our community based on that plan; and

WHEREAS, in 2022, City staff and community members determined that it would be beneficial to update the Climate Action Plan; and

WHEREAS, since 2022 a local steering committee and a team of consultants developed an Energy and Climate Action Plan for the City attached as **Exhibit A** (the “Action Plan”); and

WHEREAS, the Glenwood Springs City Council find and believes it is in the best interest of the City to adopt the Action Plan attached as **Exhibit A**.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The City Council of the City of Glenwood Springs hereby adopts the Action Plan attached as **Exhibit A**.

INTRODUCED, READ, AND PASSED THIS 15TH DAY OF AUGUST 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk



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ENERGY AND CLIMATE ACTION PLAN



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2024

EXECUTIVE SUMMARY



EXECUTIVE SUMMARY

The City of Glenwood Springs has long been dedicated to sustainability and climate action. In 2019, Glenwood Springs achieved a significant milestone by procuring 100% renewable energy through its contract with the Municipal Energy Agency of Nebraska (MEAN), making it one of only two utilities in the state to reach this goal. The 2024 Energy and Climate Action Plan (ECAP) marks a significant step in the ongoing efforts to reduce greenhouse gas (GHG) emissions and promote renewable energy, reflecting the City's commitment to creating a sustainable future for the community.

Work on the 2024 ECAP began with a Greenhouse Gas Inventory, based on emissions from City operations in calendar year 2022. The inventory showed that **2022 emissions totaled 33,702 metric tons of carbon dioxide equivalent (MT CO₂e)**. The majority source of these emissions, 90%, was the South Canyon Landfill.

The City has set a target to reduce emissions from municipal operations by 60% by 2035 compared to a 2022 baseline, in accordance with the latest scientific guidelines and the objectives of the Paris Agreement to limit global warming to 1.5°C above pre-industrial levels. The emission reduction target for the City currently excludes emissions associated with the South Canyon Landfill. Given the challenges that will come with addressing these emissions and the fact that a landfill expansion is being anticipated, this data was excluded from the City's target. The City will set a specific emission reduction target for the South Canyon Landfill after a methane emission study in 2026.

In an effort to meet this ambitious emission reduction target, the ECAP provides a strategic roadmap with five focus areas: **Energy, Buildings, Waste Management, Transportation, and Parks & Natural Systems**. The roadmap includes goals, strategies, and actions for each of the five focus areas. An associated implementation plan was also developed which outlines implementation and completion years for each strategy and a calculated priority score based on potential for emission reductions and cost of implementation.

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ACRONYMS

ABAU	Adjusted Business-As-Usual	kW	kilowatt
BAU	Business-As-Usual	kWh	kilowatt hour
CAFE	Corporate Average Fuel Economy	L1/2/3	Level 1, 2, or 3 charger
CH₄	Methane	MEAN	Municipal Energy Agency of Nebraska
CLEER	Clean Energy Economy for the Region	MT	metric ton
CO₂	Carbon dioxide	MT CO₂e	Metric Ton of Carbon Dioxide equivalent
CO₂e	Carbon dioxide equivalent	N	Nitrogen
ECAP	Energy & Climate Action Plan	N₂O	Nitrous oxide
eGRID	Emissions & Generation Resource Integrated Database	PFCs	Perfluorocarbons
EPA	Environmental Protection Agency	RFTA	Roaring Fork Transportation Authority
EV	Electric Vehicle	RMPA	Rocky Mountain Power Area
GHG	Greenhouse Gas	SBT	Science Based Target
GWP	Global Warming Potential	SF₆	Sulfur hexafluoride
HOA	Homeowner association	VMT	Vehicle Miles Traveled
ICE	Internal combustion engine	WECC	Western Electricity Coordinating Council
ICLEI	International Council for Local Environmental Initiatives	W/WW	Water and Wastewater



ACKNOWLEDGEMENTS

CITY OF GLENWOOD SPRINGS LEADERSHIP

Ingrid Wussow, Mayor
Marco Dehm, Mayor Pro Tem
Jonathan Godes, City Council Member
Shelley Kaup, City Council Member
Sumner Schachter, City Council Member
Mitchell Weimer, City Council Member
Erin Zalinski, City Council Member

ECAP OPERATIONS TEAM

Steve Boyd, City Manager
Matt Langhorst, Public Works Director
Rod Tarullo, Parks and Recreation Director
Shelley Kaup, City Council Member
Heather McGregor, Glenwood Springs resident
Jim Hardcastle, Long Range Principal Planner

ECAP STEERING COMMITTEE

Liz Mauro, Landfill Manager
Bryana Starbuck, Public Information Officer
Warren Hays, Water and Wastewater Plant Operations Superintendent
Doug Hazzard, Electric Superintendent
Ethan Durham, Facilities Superintendent
Dan Roper, Parks Superintendent
Hannah Klausman, Economic and Community Development Director

CONSULTING TEAM

BLUE STRIKE ENVIRONMENTAL

Rich Swanson, Climate & Energy Division Director
Andrea Green, Climate & Energy Analyst
Anna Bugankova, Energy & Carbon Markets Program Manager
Sol Shepherd, Climate & Energy Analyst

CLEAN ENERGY ECONOMY FOR THE REGION (CLEER)

Morgan Hill, Associate Director
Christina Matzl, Clean Energy Program Associate

GRATITUDE to the City staff and individuals in the City of Glenwood Springs who participated in our focus groups and workshops. We also extend our deep appreciation to all City staff for completing our ECAP survey, and to every individual who supplied data requests and offered their insights, expertise, and support in shaping this Energy and Climate Action Plan—**THANK YOU.**

INTRODUCTION





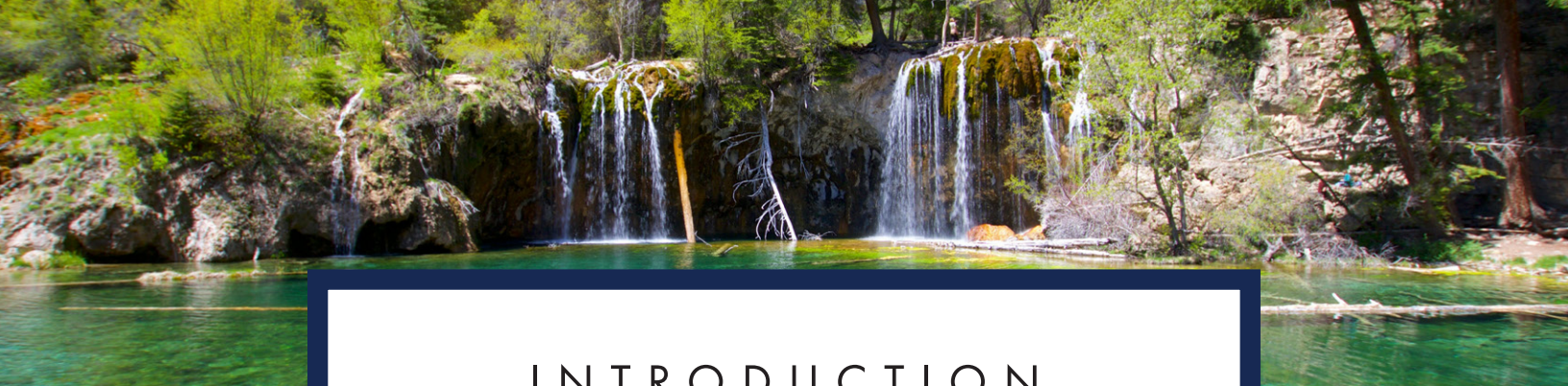
INTRODUCTION

BACKGROUND

The City of Glenwood Springs, Colorado, is a vibrant and forward-thinking community. Home for 10,264 residents and tourism destination for nearly 1.3 million others, the City is nestled at the mouth of western Colorado's Glenwood Canyon. It sits at the confluence of the Roaring Fork and Colorado rivers, which are popular for rafting, fishing, and boating. It boasts captivating mountain views and pristine natural landscapes. There are two hot springs resorts in town, a mountain-top theme park, and multiple ski resorts nearby.

The City has a long-standing commitment to climate action and resource conservation. Its first Climate Action Plan was developed in 2009, and the City has taken meaningful steps to reduce its greenhouse gas emissions since that time. As a key member of the Garfield Clean Energy Collaborative, the City has played an important role in improving energy efficiency for residential and commercial buildings, expanding renewable energy as part of the electricity supply, and promoting clean transportation practices. A variety of commissions and boards also foster the City's progress on environmental topics, including the River Commission, Parks and Recreation Commission, and Transportation Commission.

In 2022, City staff and engaged citizens determined that it was timely and valuable to create a new Energy and Climate Action Plan (ECAP) to further progress on its climate and environmental goals. One of the overarching goals identified in the 2023 Comprehensive Plan Update is for Glenwood Springs to "advance climate and resiliency goals as a core community value". Climate and resiliency planning is of critical importance as a changing climate will have profound impacts on our community, the environment, public safety, the economy, quality of life, and the infrastructure of Glenwood Springs. Recognizing that significant energy savings and emissions reductions could be achieved through changes to municipal operations, City leaders decided to focus primarily on programs and projects that are within their purview.



INTRODUCTION

OUR PROGRESS

Because Glenwood Springs owns a municipal electric utility, it can choose its sources for electricity and offer programs to the community to reduce energy use. It has offered energy efficiency and renewable energy rebates to residents and businesses since 2012, including for both income-qualified and non-income-qualified residents. Customers can also receive rebates for residential EV charging as well as e-bikes. In 2019, the City procured 100% renewable energy through its contract with the Municipal Energy Agency of Nebraska (MEAN), becoming one of only two utilities in Colorado to achieve this goal. In 2023, the City began offering rebates for water efficiency as well.

Through these programs and in longstanding partnership with Garfield Clean Energy and Clean Energy Economy for the Region (CLEER), the City has implemented about 1,050 energy savings measures in 529 households and 165 businesses, saving residents an estimated \$633,768 on their utility bills since 2014. The City has also actively participated in energy tracking of its own facilities, and made improvements to efficiency when issues are identified.



**"THE CITY HAS
IMPLEMENTED
ABOUT 1,050
ENERGY SAVINGS
MEASURES..."**



INTRODUCTION

ECAP DEVELOPMENT PROCESS

The 2024 Glenwood Springs ECAP is a culmination of work completed by the ECAP Operations Team, Steering Committee, and consulting teams between September 2023 and August 2024. The City hired Blue Strike Environmental and expanded its existing contract with CLEER to serve as consultants for the ECAP update. The process began with an online survey of City staff that generated 21 responses, followed by five focus groups attended by 31 staff and community members. Each of the focus groups was oriented around one of the five framework categories. Individuals from several City departments, including Administration, Community Development, Public Works, and Parks & Recreation, as well as members of several local organizations such as the Middle Colorado Watershed Council and Wright Water Engineers.

Meanwhile, Blue Strike and CLEER collected data to conduct a comprehensive municipal GHG inventory that would later inform the strategy development process for the ECAP. Once the Operations Team had established a GHG emission reduction target, Blue Strike presented the first draft of goals, strategies, and actions to complement the ambitious target. This roadmap went through a vigorous review process incorporating the City Council and subject experts from the City, CLEER, and Blue Strike. A final ECAP document was drafted and reviewed by the Operations Team and Steering Committee, and presented to the Glenwood Springs City Council on August 15, 2024.



**"THIS ROADMAP WENT
THROUGH A VIGOROUS
REVIEW PROCESS"**

2024

MUNICIPAL GREENHOUSE GAS INVENTORY





MUNICIPAL GREENHOUSE GAS INVENTORY

The Municipal Greenhouse Gas Inventory for the City of Glenwood Springs provides an assessment of greenhouse gas (GHG) emissions from municipal activities in 2022. This inventory identifies primary emission sources, evaluating both direct emissions from activities like natural gas combustion and indirect emissions from purchased electricity. This inventory gathered data from primary sources within the City of Glenwood Springs, and used emission factors from the EPA, US Local Government Operations Protocol and others gathered directly from the City.

The inventory was conducted using the ICLEI ClearPath tool and follows the US Local Government Operation Protocols for Greenhouse Gas Accounting. This methodology ensures accurate emission measurements, aiding Glenwood Springs in making informed decisions to reduce its emissions. The GHG inventory covers emissions from various sectors, including buildings & facilities, street lights & traffic signals, vehicle fleet, employee commute, solid waste facilities, water & wastewater treatment facilities, and process & fugitive emissions.¹ Calculates are made using municipal usage data **(Figure 1)** and emissions factors provided by the EPA.

¹ **Fugitive emissions** refer to the unintentional release of greenhouse gasses (GHGs) into the atmosphere primarily during the transportation and distribution of natural gas and other industrial activities. More information regarding fugitive emissions can be found in Appendix A.

MUNICIPAL GREENHOUSE GAS INVENTORY

FIGURE 1: MUNICIPAL USAGE DATA FOR 2022

SECTOR	SOURCE	USAGE	UNIT
Buildings and Facilities	Natural Gas Combustion	200,423	Therms
	Electricity Consumption	2,559,101	kWh
Streetlights and Traffic Signals	Electricity Consumption	106,735	kWh
Vehicle Fleet	Off Road Gasoline	2,665	Gallons
	Off Road Diesel	42,667	Gallons
	Gasoline Consumption	54,951	Gallons
	Diesel Consumption	26,176	Gallons
Employee Commute	Annual VMT	1,560,000	Miles
Solid Waste Facilities	Composting Facilities	6,555	Tons
	Electricity Consumption	54,194	kWh
	Methane Emissions	1,066	Metric Tons CH ₄
Water and Wastewater Treatment Facilities	Wastewater Electricity Consumption	1,304,894	kWh
	Daily Nitrogen	20	Kg N/day
	Potable Water Electricity Consumption	417,765	kWh
Processes and Fugitive Emissions	Natural Gas Distribution	0.02	Leakage

MUNICIPAL GREENHOUSE GAS INVENTORY

In 2022, Glenwood Springs' municipal operations emitted a total of 33,702 metric tons of carbon dioxide equivalent (MT CO₂e).² The sector breakdown is as follows:

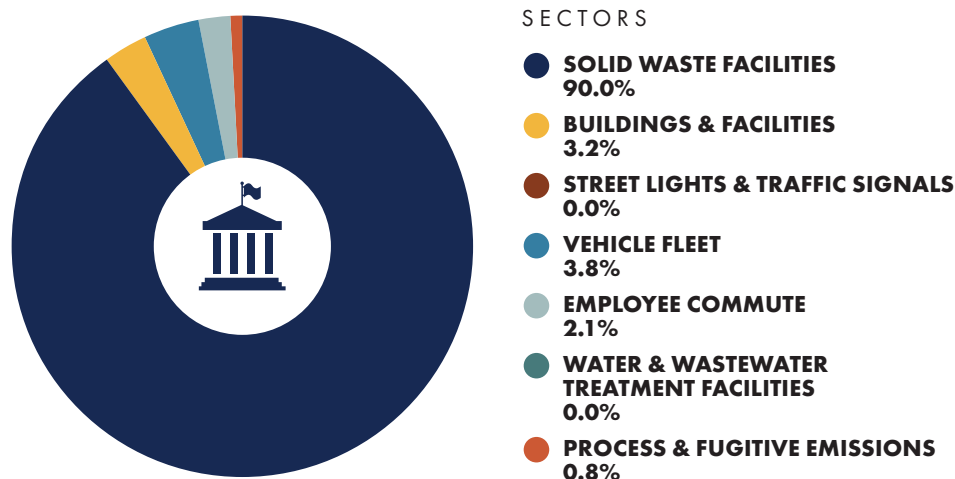
FIGURE 1: MUNICIPAL USAGE DATA FOR 2022

SECTOR	METRIC TONS OF CO ₂ e	% OF TOTAL EMISSIONS
Vehicle Fleet	1,291	3.83%
Buildings & Facilities	1,065	3.16%
Employee Commute	726	2.15%
Process & Fugitive Emissions	272	0.81%
Water & Wastewater Treatment Facilities	15	0.04%
Street Lights & Traffic Signals	0	0%
SUBTOTAL	3,369	9.99%
Solid Waste Facility	30,333	90%
TOTAL	33,702	99.99%

² CO₂e, or carbon dioxide equivalent, is a metric used to compare the emissions of various greenhouse gasses based on their global warming potential (GWP), expressed in terms of the amount of CO₂ that would have the same warming effect over a specific period. More information can be found in Appendix A.

MUNICIPAL GREENHOUSE GAS INVENTORY

FIGURE 3: COMPARISON OF CITY MUNICIPAL EMISSIONS



The City's Solid Waste Facility,³ due to methane emissions from the South Canyon Landfill, is the most significant emission source. Methane's global warming potential is 28 times greater than that of carbon dioxide, which accounts for the significant influence of emissions that occur at the municipal landfill.

Because methane emissions from solid waste at the South Canyon Landfill account for such a large percentage of overall emissions from City operations, and because an intensive methane study of the landfill is to be completed in 2026, the ECAP planning team opted to separate solid waste emissions from the remainder of emissions from city operations. This provides a clearer look at other city operations.

Figures 4 and 5 show the emission breakdown excluding emissions from mixed solid waste at the municipal landfill. While Figures 4 and 5 exclude methane emissions from solid waste, emissions from other sources still occur at the facility. These are attributed to heavy equipment used for all solid waste and recycling operations and electricity use.

³ Solid Waste Facilities is a scope 1 category as defined by the U.S. Greenhouse Gas Protocol. In the case of Glenwood Springs, the South Canyon Landfill is the only solid waste facility under operational control of the City.

MUNICIPAL GREENHOUSE GAS INVENTORY

FIGURE 4: CITY MUNICIPAL EMISSIONS EXCLUDING LANDFILLED WASTE METHANE EMISSIONS BY MTCO₂e

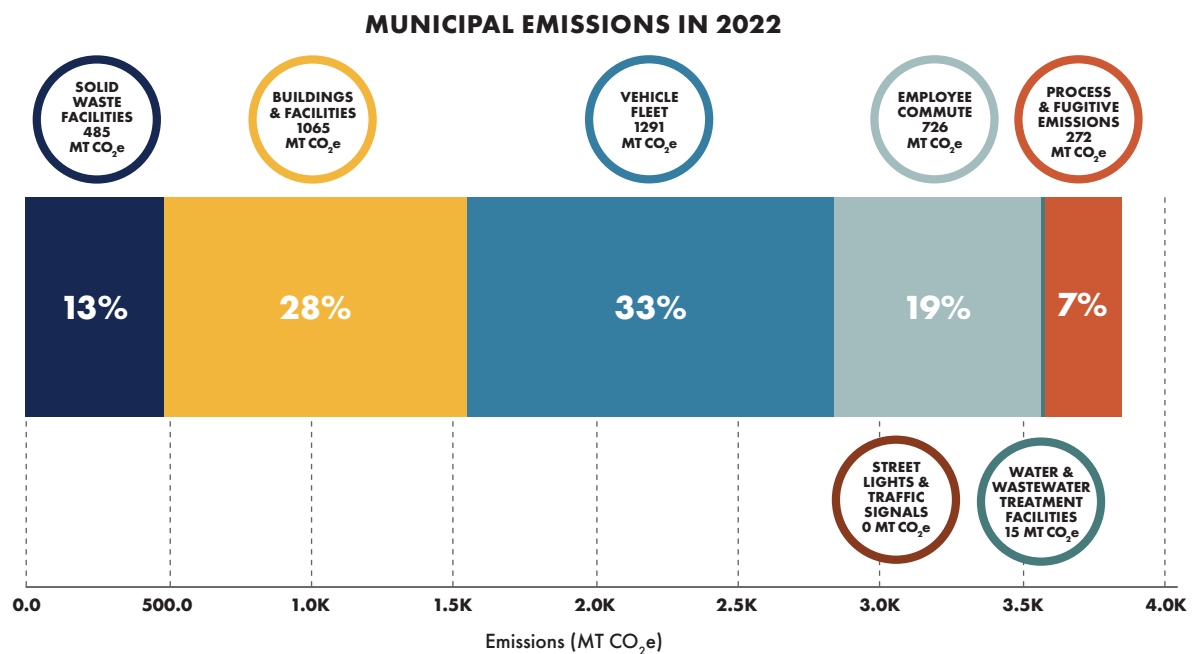
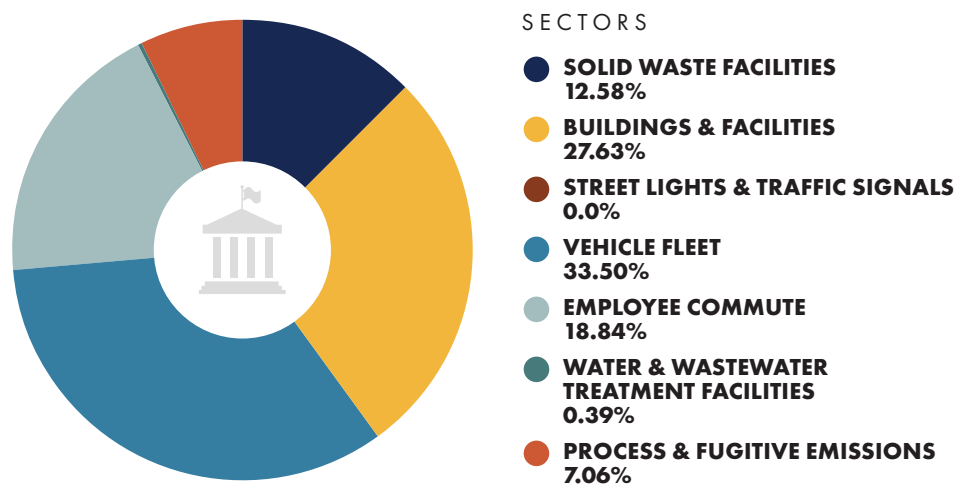


FIGURE 5: CITY MUNICIPAL EMISSIONS EXCLUDING LANDFILLED WASTE METHANE EMISSIONS BY PERCENTAGE

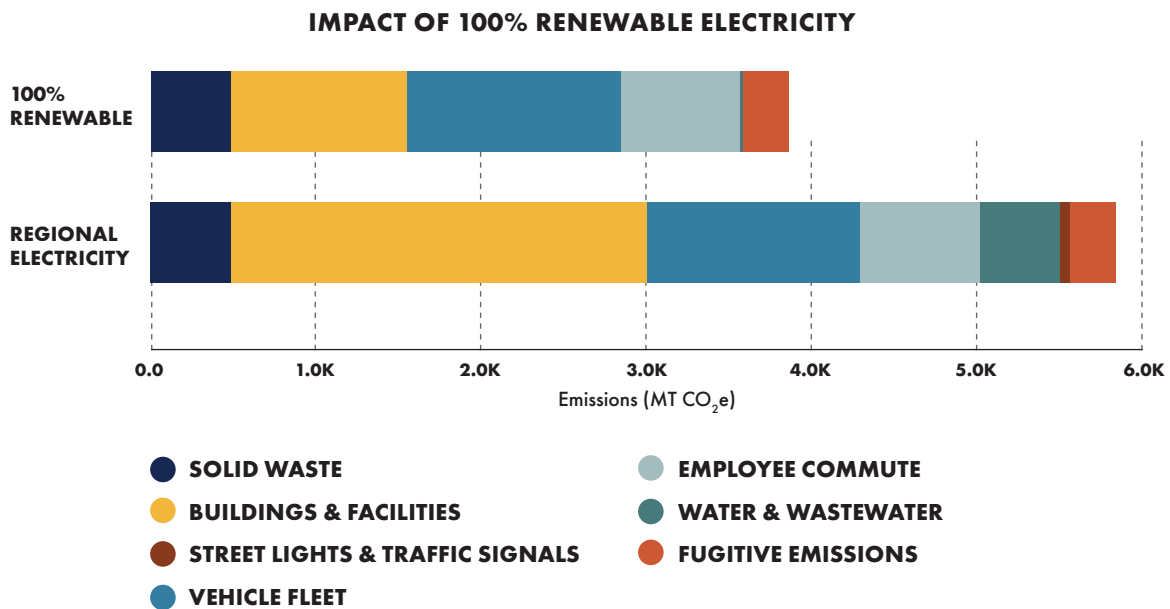


MUNICIPAL GREENHOUSE GAS INVENTORY

RENEWABLE ENERGY

Renewable energy plays a major role in keeping the emissions for Glenwood Springs to a minimum. Since 2019, the City of Glenwood Springs has procured 100% renewable energy primarily from wind power. The City purchases its wholesale electricity from the Municipal Energy Agency of Nebraska (MEAN). This renewable energy contract saved 2,100 MT CO₂e in 2022, as compared to a regional emission factor for electricity in the WECC Rockies area (RMPA).⁴ Figure 6 compares the City's emissions with and without this 100% renewable energy procurement contract.

FIGURE 6: TOTAL EMISSIONS COMPARISON BETWEEN 100% RENEWABLE ENERGY PROCUREMENT TO REGIONAL RMPA ELECTRICITY EMISSION FACTOR.



⁴ More information on the EPA egrid subregions can be found in the EPA's [technical methodology](#).



MUNICIPAL GREENHOUSE GAS INVENTORY

GREENHOUSE GAS PROJECTIONS

As Glenwood Springs looks to the future, understanding its potential trajectory in municipal greenhouse gas emissions is crucial for informed decision-making and sustainable development. Two key forecasts have been developed to guide the city's planning: the Business-As-Usual (BAU) forecast and the Adjusted Business-As-Usual (ABAU) forecast.⁵ The BAU forecast offers a projection based on the assumption that no additional measures are taken to reduce greenhouse gas emissions, relying on existing policies, economic trends, and demographic patterns, primarily focusing on a 0.363% annual population growth observed from 2010 to 2020. In contrast, the ABAU forecast accounts for specific measures such as the Corporate Average Fuel Economy (CAFE) standards, projected to decrease vehicle emissions by 1.8% annually, and the city's 100% renewable energy purchasing policy. By excluding emissions from landfilled solid waste, these forecasts provide a more nuanced view of potential emission reductions in the other sectors of city operations between 2022 and 2050. Together, these forecasts provide a detailed understanding of the future of the Municipal Operations emissions and inform the strategies on where the most significant actions need to take place.

⁵ The Business-as-Usual (BAU) forecast and methodology details can be found in Appendix A.

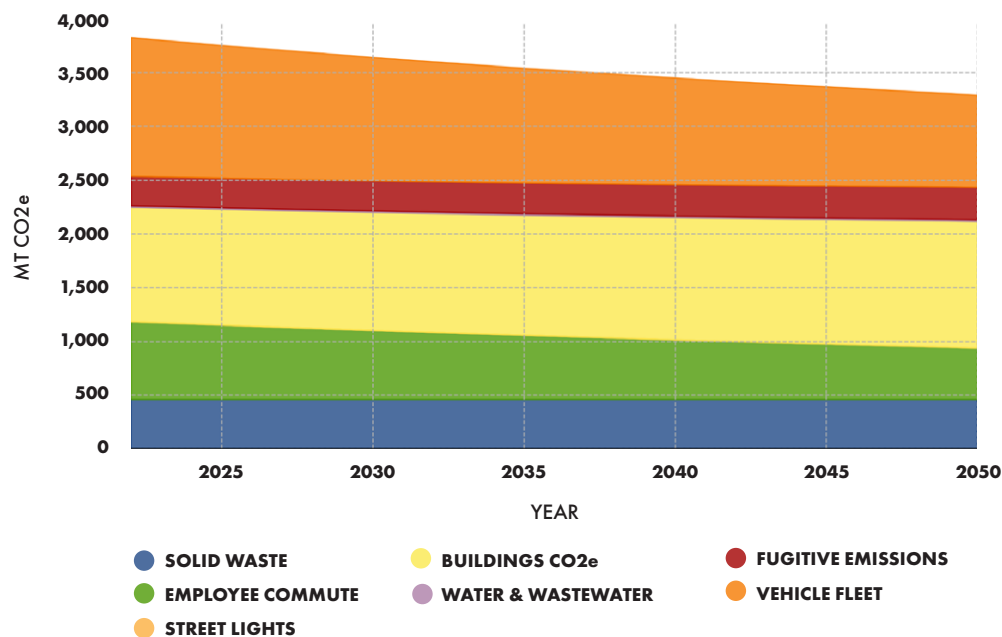
MUNICIPAL GREENHOUSE GAS INVENTORY

ADJUSTED BUSINESS-AS-USUAL

An Adjusted Business-as-Usual (ABAU) forecast attempts to identify the most likely pattern of emissions change that occur outside of the City's control, such as electricity grid shift, EV adoption percentages, and internal combustion engine (ICE) vehicle emission standards. This specific emission forecast accounted exclusively for the reduction in emissions from vehicle standards, as many other typical factors do not apply to the municipal operations of Glenwood Springs. The updating of the Corporate Average Fuel Economy standards is estimated to reduce transportation emissions by approximately 1.8% per year according to the ICLEI ClearPath tool. Other cities see a more substantial decrease in ABAU emissions due to the projected shift of grid electricity to include more renewable energy, where the City of Glenwood Springs has already incorporated a 100% renewable energy purchasing policy into government and community operations.

FIGURE 7: CITY ADJUSTED BUSINESS-AS-USUAL (ABAU) FORECAST (2022-2050)
EXCLUDING LANDFILLED WASTE EMISSIONS

ABAU FORECAST FOR GLENWOOD SPRINGS EXCLUDING LANDFILL EMISSIONS



2024

GREENHOUSE GAS REDUCTION TARGET





GREENHOUSE GAS REDUCTION TARGET

The City of Glenwood Springs has committed to ambitious Science Based Targets (SBTs) for reducing greenhouse gas emissions, aligning with global and statewide efforts to mitigate climate change. These targets aim to reduce municipal emissions by 60% by 2035 compared to a 2022 baseline and achieve net-zero municipal emissions by 2050, in accordance with the latest scientific guidelines and the objectives of the Paris Agreement to limit global warming to 1.5°C above pre-industrial levels. The state of Colorado in its 2022 Pollution Roadmap has committed to ambitious emission reduction targets, shown in comparison to Glenwood Springs’ targets in Figure 8.⁶ The City of Glenwood Springs municipal operations would be aligned with the reductions at the state level, although targets have not yet been set for community-wide emissions.

FIGURE 8: COMPARISON OF STATE OF COLORADO AND GLENWOOD SPRINGS EMISSIONS REDUCTION TARGETS

TARGET YEAR	COLORADO EMISSIONS REDUCTION TARGETS	GLENWOOD SPRINGS EMISSIONS REDUCTION TARGETS
2035	65% reduction from 2005	60% reduction from 2022
2040	75% reduction from 2005	-
2045	90% reduction from 2005	-
2055	100% reduction	Net-zero municipal emissions

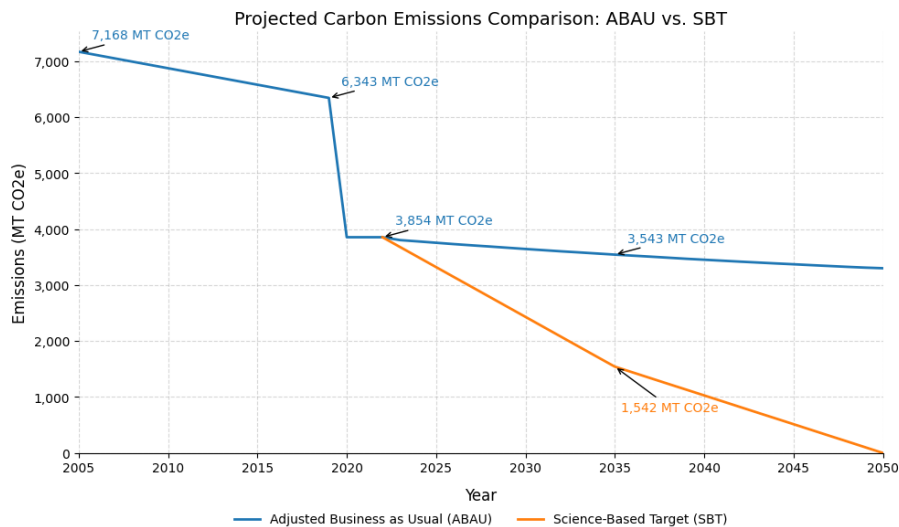
⁶ More information can be found on the State of Colorado’s Pollution Roadmap 2.0 [website](#).

GREENHOUSE GAS REDUCTION TARGET

By adopting these science based targets for municipal operations, Glenwood Springs ensures that its climate action plan is both measurable and actionable, paving the way for significant emission reductions. This commitment not only supports immediate climate action but also facilitates long-term sustainability, with a goal of achieving net-zero municipal emissions by 2050. It is important to note that these targets exclude emissions from the municipal landfill. Specific targets for the landfill are to be determined after a comprehensive methane study is completed in 2026. This approach underscores the city's dedication to environmental stewardship and its proactive role in addressing the global climate crisis, while being pragmatic in the feasibility of reducing emissions for the municipal landfill that serves the surrounding region.

Below is an image depicting the emissions target for Glenwood Springs from 2005 to 2050. The image illustrates two scenarios: the Adjusted Business as Usual (ABAU) forecast and the Science Based Targets from 2024 to 2050, as compared to a 2022 baseline. The sharp 39% drop in emissions that occurred in 2019 is due to the city shifting its wholesale electricity contract to 100% renewable energy.

FIGURE 9: ESTIMATED 2005-2050 EMISSION FORECAST COMPARISON BETWEEN THE ADJUSTED BUSINESS-AS-USUAL (ABAU) AND A SCIENCE BASED TARGET (SBT) WHILE EXCLUDING THE EMISSIONS FROM THE LANDFILL



STRATEGIC ROADMAP FOR EMISSIONS REDUCTION



STRATEGIC ROADMAP FOR EMISSIONS REDUCTION

Throughout the ECAP planning process, the City has developed a comprehensive strategy list to significantly reduce municipal greenhouse gas emissions by 2050. This strategic roadmap outlines a series of targeted goals, strategies, and action steps across multiple categories, as outlined in Figure 10. Each category-specific strategic plan is designed to enhance sustainability, reduce greenhouse gas emissions, and increase overall efficiency.

FIGURE 10: FIVE-POINT FRAMEWORK CATEGORIES

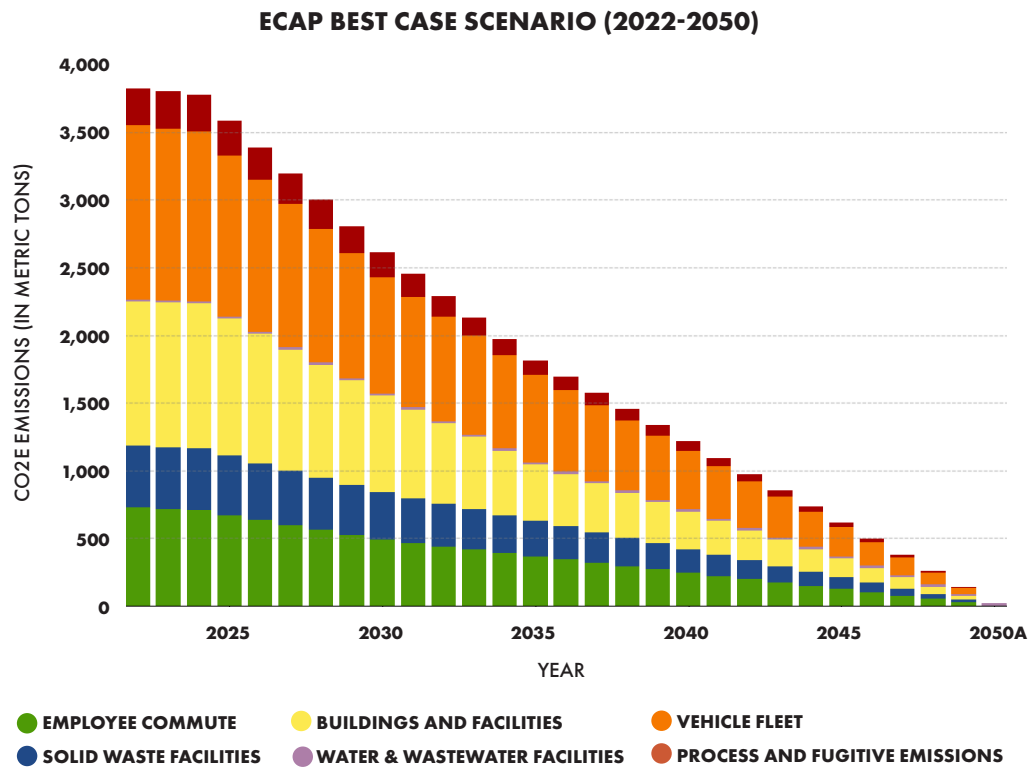
CATEGORY	TOPICS ADDRESSED
ENERGY 	Onsite renewable energy, peak shaving, electricity demand management
BUILDINGS 	Energy efficiency, electrification, adjustment of Building and Planning Municipal Codes
TRANSPORTATION 	Fleet electrification, charging stations, employee commute, public transportation
WASTE MANAGEMENT 	Landfill emissions from stored and incoming waste, overall waste reduction
PARKS & NATURAL SYSTEMS 	Irrigation/water use, tools and equipment, green space, landscaping

STRATEGIC ROADMAP FOR EMISSIONS REDUCTION

Figure 11 illustrates the projected emission reductions achievable through the successful implementation of these strategies, underscoring the City's commitment to a sustainable and resilient future. This figure depicts the potential outcomes in a "best case scenario" for the City of Glenwood Springs' municipal operations emissions through 2050. As the City has not set a target for reducing landfilled mixed solid waste methane emissions, those have not been included in the model.

With an average annual emission reduction of approximately 1,756 MT CO₂e, the total emissions reduction between 2025 and 2050 is projected to be 49,146 MT CO₂e.

FIGURE 11: BEST CASE SCENARIO FOR ECAP





STRATEGIC ROADMAP FOR EMISSIONS REDUCTION

ECAP UPDATES AND REVIEWS

The following goal, strategy and action steps address the future of the ECAP, in order to maximize its effectiveness over time. Regular reviews of the ECAP compared to actual progress, by conducting data updates and tracking implementation, will impact each of the framework categories and their associated goals, strategies, and actions steps.

GOAL U1. MAKE THE GLENWOOD SPRINGS ECAP A LIVING DOCUMENT BY CONDUCTING UPDATES AT A MINIMUM OF EVERY TWO YEARS. EVALUATE PROGRESS AGAINST THE 2024 ECAP.

STRATEGY

CU 1.1

Use the results of each periodic update to measure success against the 2024 ECAP.

ACTION

U 1.1.1 Conduct annual updates to the GHG inventory in ICLEI to be completed by June 15th, starting in 2025 for the calendar year 2024.

U 1.1.2 Maintain the existing annual municipal energy and carbon inventory system with automated data collection and monthly updating, to provide data for timely and effective energy management decisions.

U 1.1.3 Conduct annual reviews of the ECAP implementation plan and update status of each action item.

ENERGY



In 2019, the City of Glenwood Springs became the seventh city in the United States and second in Colorado to use 100% renewable energy. This transition eliminated the community's emissions coming from electricity, although there are still many opportunities for economic and efficiency gains in municipal energy use. The City continues to look for opportunities to improve its energy procurement strategy by sourcing energy locally, utilizing solar energy potentials, and managing the community's peak demands for electricity. The City continues to analyze and monitor the newest technologies and consider their viability for the Glenwood Springs community and municipal operations.

GOAL E1. INCREASE RENEWABLE ENERGY PRODUCTION FOR THE CITY.

STRATEGY

E 1.1

Install 10 MW solar capacity by 2030 and at least an additional 5 MW by 2040.

ACTION

E 1.1.1 Identify land, rooftops, parking lots, etc. to install solar.

E 1.1.2 Install rooftop PV solar and storage systems on qualified City facilities including parking areas, and municipal rooftops.

E 1.1.3 Install community scale solar that meets the requirements of MEAN and satisfies the City's needs.

E 1.1.4 Incentivize owners of privately-owned industrial facilities and commercial properties to install rooftop solar and storage where feasible.

E 1.1.5 Require pre-wiring for solar capability in all new self-storage unit developments.

E 1.1.6 Work with CLEER to incentivize the City's home owners and multifamily owners to install rooftop solar and storage where feasible.

E 1.1.7 Forecast increased electricity consumption over time to better estimate solar capacity needs.

E 1.1.8 Budget funds to cover investment costs for purchase and installation of solar generation capacity.



ENERGY

GOAL E2. REDUCE CITY'S PEAK DEMAND BY 10% BY 2030 TO ACHIEVE PEAK SHAVING AND ELECTRICITY COST SAVINGS.

STRATEGY

E 2.1 Implement a minimum of 16 MWh battery storage capacity for peak shaving by 2030.

ACTION

E 2.1.1 Conduct a survey to determine optimal locations for battery storage and install storage at city facilities by 2030.

E 2.1.2 Coordinate with MEAN to introduce utility-scale battery storage systems.

E 2.1.3 Budget funds to cover investment costs for purchase and installation of battery storage.

STRATEGY

E 2.2 Implement a Distributed Energy Resources (DER) program to reduce peak demand.

ACTION

E 2.2.1 Implement energy management and energy storage systems at municipal locations to charge during low-use and release energy during peak demand hours.

E 2.2.2 Charge EV bus fleet (RFTA or Ride Glenwood) during off-peak hours.

GOAL E3. CONTINUE ENERGY CONSERVATION AND ENERGY EFFICIENCY EFFORTS AMONG ELECTRIC CUSTOMERS.

STRATEGY

E 3.1 Work across customer sectors to promote conservation (to use less) and efficiency (to use wisely).

ACTION

E 3.1.1 Continue to provide annual funding for rebates to Glenwood Springs Electric customers to incentivize desired energy efficiency upgrades. Work with CLEER to further publicize rebate opportunities. Expand Spanish-language outreach and outreach to lower income households.

E 3.1.2 Implement demand charge into electricity fees by 2026.

E 3.1.3 Emphasize enforcement of building codes to ensure energy efficiency and resource efficiency practices.

BUILDINGS



The City of Glenwood Springs is working to prioritize the efficiency of its buildings to improve both operations and financial performance. This approach addresses the energy efficiency of City-owned buildings in the form of natural gas and electricity, and offers opportunities for the City to encourage city-wide adoption of energy efficient practices. Many factors contribute to the feasibility of energy efficiency projects including the age of the building, construction materials and design, location in relation to existing infrastructure, and the primary use of the building. These factors have been considered and will remain topics of discussion as the implementation of these action steps are carried out.

These strategies also address growth of energy efficiency rebate programs available for residential and commercial buildings served by the municipal utility as well as energy code requirements to improve efficiency.

GOAL B1. DECREASE NATURAL GAS USE AT MUNICIPAL BUILDINGS.

STRATEGY

B 1.1

Assess heating equipment to maintain maximum efficiency of existing NG units and prepare for full replacement as costs for new technology declines for electrification, heat pumps, and ground-source geothermal.

ACTION

B 1.1.1 Carry out regular maintenance of natural gas building equipment and track preventative maintenance and upgrades on a master schedule.

B 1.1.2 Conduct a cost-benefit analysis for natural gas or electric equipment replacement as equipment approaches end of useful life and prioritize electrification.

B 1.1.3 Conduct a feasibility study for developing a geothermal energy district that would support energy reductions within City Hall, and consider partnership with the County for their buildings to offset the costs. A geo-district could have the potential to expand to residential areas with less infrastructure requirements and result in greater efficiency (reference Colorado Mesa University's Geo-Grid geo-exchange system).



BUILDINGS

GOAL B2. INCREASE ENERGY EFFICIENCY IN MUNICIPAL BUILDINGS BY 12% BY 2030 AND 25% BY 2050. THIS ALIGNS WITH THE GCE ENERGY ACTION PLAN.

STRATEGY

B 2.1

Continue upgrading lighting, heating, cooling, and water heating infrastructure in municipal facilities.

ACTION

B 2.1.1 Upgrade lighting, furnaces, coolers, and space/water heaters to higher efficiency models in municipal buildings by 2035.

STRATEGY

B 2.2

Actively monitor building energy use through the advanced energy management (AEM) program provided through GCE membership.

ACTION

B 2.2.1 Create an action plan with CLEER to actively monitor untracked buildings with 15-minute interval data. Note that CLEER is already tracking City Hall, Community Center, and Water Treatment Plant.

B 2.2.2 Perform thorough after-hours building walkthroughs to determine if buildings are fully shut down, to determine a best practice baseline. Utilize CLEER's platinum level service, called "AEM Shutdown with ENERGY STAR."

B 2.2.3 Develop an energy-conservation culture program for staff, to encourage energy saving. Consider incentives as feasible.

B 2.2.4 Provide staff training on energy efficiency best practices, specialized for each City department.



BUILDINGS

GOAL B3. SUPPORT ENERGY EFFICIENCY CITY-WIDE FOR NEW DEVELOPMENT AND EXISTING BUILT ENVIRONMENT.

STRATEGY

B 3.1

Regularly update programs that support equitable customer adoption of energy efficiency, beneficial electrification, and battery storage for peak shaving when feasible.

ACTION

B 3.1.1 Encourage more energy-efficiency projects by annually evaluating specific programs, their cost, and funding opportunities.

B 3.1.2 Ensure that low-income residents, seniors, renters, and mobile home residents have access to energy efficiency programs, like ReEnergize. Include Spanish-language information and outreach.

B 3.1.3 Review IECC Development Code to ensure proactive requirements that foster energy saving technologies, such as solar arrays, battery storage, heating districts, building and roof color. Ensure that staff are trained in IECC standards and management is dedicated to enforcing the IECC standards.

B 3.1.4 Provide on-bill financing for carbon reducing, higher cost initiatives such as air source heat pumps or geothermal/ground source heat pumps. Work with CLEER on program design.

WASTE MANAGEMENT



The South Canyon Landfill provides a critical service for the residents of Glenwood Springs and many other surrounding communities. Landfill emissions are associated with two categories: emissions from incoming waste (including haulers and equipment emissions) and legacy emissions created by the pre-existing layers of waste in the landfill. Since the landfill is under the operational control of the City, despite serving other communities in the region, the landfill's significant emissions are accounted for in the City's greenhouse gas inventory. The emission reduction target for the City currently excludes emissions associated with the South Canyon Landfill. Given the challenges that will come with addressing these emissions and the fact that a landfill expansion is being anticipated, this data was excluded from the City's target. The City will set a specific emission reduction target for the South Canyon Landfill after a methane emission study in 2026.

The City has identified the following goals and strategies as top priorities to address this significant source of City emissions. In addition to the following, the City will comply with all current state and federal regulations regarding landfill management and emissions including any subsequent updates to those requirements.



WASTE MANAGEMENT

GOAL WM.1 REDUCE EMISSIONS ASSOCIATED WITH SOLID WASTE AND THE SOUTH CANYON LANDFILL. SET A SPECIFIC AND TIMEBOUND TARGET BY THE END OF Q1 2026 USING DATA AND RESOURCES EXPECTED BY THE END OF 2024. (SEE COLORADO POLLUTION REDUCTION ROADMAP FOR TIMELINE.)

STRATEGY

WM 1.1

Reduce emissions associated with maintaining the South Canyon Landfill, and from haul trucks servicing the City.

ACTION

WM 1.1.1 Continue to follow State requirements for emissions monitoring/reporting and implement methane capture if deemed necessary and viable by CDPHE.

WM 1.1.2 Explore new technology to transition heavy machinery to machines with lower emissions including electric equipment. Investigate funds available through Colorado's Diesel Emissions Reduction Act. Consider opportunities to run machinery less or make processes more efficient. Consider the implication of increased electricity demands on existing infrastructure at the landfill.

WM 1.1.3 Require City-contracted waste hauler(s) to upgrade haul trucks to CNG fueling, and make CNG fueling accessible. Designate specific and time bound targets for this transition. Consider applying this to non-contracted haulers as well.



WASTE MANAGEMENT

STRATEGY

WM 1.2

[Increase diversion rates by 35% by 2026 and 45% by 2036, against a 2021 baseline, matching state goals.](#)

ACTION

WM 1.2.1 Make food waste diversion mandatory for restaurant. Implement the regulation in phases and consider partnerships with private haulers.

WM 1.2.2 Enact a ban on organics (paper, cardboard, wood, yard waste, food, etc) in the landfill in 2025.

WM 1.2.3 Make recycling mandatory for commercial properties including apartment complexes. Note that this is currently in-progress and can be completed in 2024 by City Council. Consider further landfill bans on recyclable materials such as glass.

WM 1.2.4 Require on-site aggregate recycling for commercial and industrial construction and roadwork projects.

WM 1.2.5 Complete Waste Composition Study by 2026. Note that this is currently in-progress.

WM 1.2.6 Educate the public on recycling by reporting on recycling rates and where recycled materials end up. Post this information to existing web pages and consider engagement avenues such as a dashboard.

WM 1.2.7 Evaluate and monitor the Pay as You Throw program - year over year diversion rates and total waste yields. Publicize the success and impacts of the program in terms of money saved, waste avoided, and/or emissions avoided.

STRATEGY

WM 1.3

Promote overall waste reduction.

ACTION

WM 1.3.1 Consider bans on the retail sale and commercial use of select single-use plastics and styrofoam including plastic drinking straws, utensils, bottled water/drinks, and cups. Model this after the statewide bans on styrofoam food containers and plastic grocery bags.

WM 1.3.2 Provide public recognition for local shops that repair and reuse items. Consider providing incentives and rebates when feasible.



WASTE MANAGEMENT

STRATEGY

WM 1.4

Reduce waste associated with City facilities and functions hosted at City facilities.

ACTION

WM 1.4.1 Phase out single use plastics and/or non-compostables within City facilities.

WM 1.4.2 Install water refill station(s) to replace water bottle vending machines.

WM 1.4.3 Require City sponsored events to be "single-use plastic free" (i.e. plastic utensils, cups, bottles, etc. will not be permitted). Provide support in funding, coordinating, and enforcing these efforts.

WM 1.4.4 Provide adequate composting and recycling bins within City facilities and at other heavily used public access locations such as City parks and downtown. Ensure signage about proper disposal of waste is clear and available in English and Spanish. Consider a partnership with Evergreen Zero Waste to accomplish this.

WM 1.4.5 Encourage functions hosted at City facilities to eliminate single-use and/or non-compostable items. Incorporate this policy into facility reservation request forms.



DISPOSAL OF INFRASTRUCTURE AND EQUIPMENT

Following guidelines and regulations set by the State of Colorado, the City will inevitably encounter additional costs and scope 3 emissions associated with the disposal of outdated equipment and infrastructure. Examples of such waste include but are not limited to solar panels, batteries and gasoline- and diesel-powered tools, off-road equipment, and vehicles. The City will take care to minimize the impacts of this disposal by leveraging local resources for recycling and repurposing used materials. It is recommended that the City leverage Colorado-based solar and battery recycling organizations as needed and discard gasoline- and diesel-powered equipment as scrap metal.



TRANSPORTATION



The City is committed to improving Glenwood Springs' transportation network into a more sustainable and efficient system. By prioritizing the continued growth of sustainable public transit options, the expansion of infrastructure for active transportation for City employees such as biking and walking, and promoting the adoption of electric and low-emission City vehicles and its charging infrastructure, we aim to reduce greenhouse gas emissions produced by municipal transit. It is acknowledged that the technology needed to reliably electrify certain vehicles (such as emergency response vehicles) is not yet fully developed and it is recommended that the City defer the replacement of these vehicles until the market is better understood.

The Roaring Fork Transportation Authority (RFTA) is a key partner in achieving transit-related goals. RFTA provides intercity bus services to the community through the Ride Glenwood program, as well as regional bus services from Rifle to Aspen. They also maintain the Rio Grande Trail that runs through town.



TRANSPORTATION

GOAL T1. REDUCE EMPLOYEE COMMUTE EMISSIONS BY 25% BY 2030 AND 100% BY 2050.

STRATEGY

T 1.1

Create and incentivize opportunities for employees to use alternative transportation to and from City facilities.

ACTION

T 1.1.1 Install new and covered bike racks at City facilities.

T 1.1.2 Advertise and expand e-bike rebate and incentive programs for City employees to include those who live outside City limits.

T 1.1.3 Investigate options to install street lighting in high-traffic pedestrian and bike paths. Consider solar street lighting options modeled after projects completed in [Beaumont, CA](#), and [Los Angeles, CA](#).

T 1.1.4 Organize a carpooling program for City employees and offer incentives for those who participate. Provide education on the benefits of alternative transportation such as cost savings and health benefits.

T 1.1.5 Promote the existing vanpooling program; gauge interest for expansion. Consider additional incentives to promote increased participation.

T 1.1.6 Expand employee awareness of RFTA discounts for City employees.

T 1.1.7 Implement incentives and acknowledgement methods for employees who consistently ride transit, bike, walk, vanpool, or carpool to work. Incentives could include additional wellness benefits, extra vacation or PTO, gift certificates, or financial bonuses.



TRANSPORTATION

STRATEGY

T 1.2

Improve City infrastructure for electric vehicles, making adoption by City employees and the larger community more convenient.

ACTION

T 1.2.1 Install L2 charging stations at City facilities for employees, as well as at City Hall, Community Center, and City parks for residents, and L3 stations along the interstate.

T 1.2.2 Offer rebates from the City for businesses to install additional L2 charging infrastructure. The City can provide additional funding to recipients of the Charge Ahead Colorado grant, which currently requires a 20% match from the applicant. If the City were to provide funding that would reduce the match to 15% or 10%, that would be an incentive that could be used alongside the Property Tax Credit and the Alternative Fuel and Refueling tax credit. Model after programs in Eagle County and Aspen.

T 2.2.3 Secure new revenue to fund new EV infrastructure. Options include the Fleet-ZERO program (fleet), Charge Ahead Colorado, Consolidated Call for Capital Projects (public transit), and DERA funds (ending this year).

STRATEGY

T 1.3

Adopt policies to expand availability of EV charging while reducing impacts of L3 charging on the City electric grid.

ACTION

T 1.3.1 Create policies that require L2 charging in new multi-family residential and commercial buildings, in compliance with IECC EV Readiness codes.

T 1.3.2 Implement time-of-use pricing for all L3 EV charging on the City electric grid.



TRANSPORTATION

GOAL T2. REDUCE EMISSIONS FROM THE CITY VEHICLE FLEET AND RIDE GLENWOOD BUS FLEET BY 25% BY 2030 AND 100% BY 2050.

STRATEGY

T 2.1

Reduce emissions associated with the Ride Glenwood bus fleet and consider opportunities to utilize electric buses as energy storage.

ACTION

T 2.1.1 Perform Lifecycle Cost Analysis for the electrification of the Ride Glenwood for impacts on City infrastructure maintenance, impact of battery disposal, potential for battery re-use, mining, wear on roads, and electricity load.

T 2.1.2 Utilize services for non-customers from Xcel Energy to conduct a study for a cost benefit analysis of EV bus fleet for Ride Glenwood.

T 2.1.3 Develop a 5-8 year plan for phased electrification of the City fleet and Ride Glenwood buses that includes tracking emerging technologies.

T 2.1.4 Transition Ride Glenwood fleet to all electric by 2035. Support RFTA in the implementation of their [Climate Action Plan](#), including the electrification of the RFTA fleet.



TRANSPORTATION

STRATEGY

T 2.2

Reduce emissions associated with City fleet vehicles by 25% by 2030 and 100% by 2050 (parks & recreation, electric, water/wastewater, etc.). Consider electric police and fire vehicles based on availability.

ACTION

T 2.2.1 Evaluate the increased use of police officer bicycle and e-bike patrols.

T 2.2.2 Develop education materials and employ further enforcement of the City's vehicle idling policy.

T 2.2.3 Secure new revenue to fund new EV infrastructure. Options include the Fleet-ZERO program (fleet), Charge Ahead Colorado, Consolidated Call for Capital Projects (public transit), and DERA funds (ending this year).

T 2.2.4 Secure new revenue to fund the transition of non-emergency City vehicles to electric by 2035. Options include the Fleet-ZERO program (City fleet), Charge Ahead Colorado (City fleet), and the Consolidated Call for Capital Projects (City fleet and/or transit - could apply to RFTA).

T 2.2.5 Provide each department with a monthly list of its fuel consumption to encourage departments to make efficient use of vehicle miles and fuel.

T 2.2.6 Evaluate the feasibility of partially electrifying the City's emergency vehicle fleet. Consider successes from [Aspen, CO](#) and [Pueblo, CO](#).

T 2.2.7 Replace off-road equipment with electric or low-emission alternatives, such as municipal skid steers and other non-plated equipment used by the City for snow removal, construction, or landscaping operations. Look to the Colorado Clean Diesel Program for grants to aid in funding this transition



PARKS AND NATURAL SYSTEMS



Given the significance of Glenwood Springs' parks and green spaces, the following goals have been identified as key priorities. With an emphasis on water conservation and equipment electrification, the City will leverage City-managed natural spaces to demonstrate best practices and provide educational resources to the community. By prioritizing initiatives such as native plant restoration, water-efficient landscaping, and the development of green corridors, this effort will bolster biodiversity, improve water efficiency, and create more resilient natural habitats. These efforts will not only mitigate the impacts of climate change but also enhance the well-being and quality of life for Glenwood Springs residents.



PARKS AND NATURAL SYSTEMS

GOAL PNS 1. REDUCE WATER USAGE FOR IRRIGATION OF CITY LAND AND GREEN SPACE BY 60% BY 2035.

STRATEGY

PNS 1.1

Continue implementing xeriscaping practices to remove irrigated turf such as Kentucky Blue Grass from City property wherever possible.

ACTION

PNS 1.1.1 Using the designated line item in the annual budget and State funding options to build on and expand existing fixture replacement program, irrigation clock replacement program, and landscaping removal program.

GOAL PNS 2. REDUCE EMISSIONS ASSOCIATED WITH MAINTAINING THE CITY'S GREEN SPACE BY 25% BY 2030 AND 100% BY 2050.

STRATEGY

PNS 2.1

Cut down gasoline usage for maintaining City parks and green space by 100% by 2025.

ACTION

PNS 2.1.1 Transition small engine tools and lawn equipment to electric alternatives as the budget allows. This is in line with the State's recent regulation that limits the use of gas powered landscape equipment on government property between the months of June and August starting in 2025. Utilize state incentives such as the Colorado Clean Diesel Program to support the cost of large electric landscaping machinery.



PARKS AND NATURAL SYSTEMS

GOAL PNS 3. REDUCE NON-FUNCTIONAL TURF GRASS AND EXPAND CITY TREE CANOPY AND DROUGHT-RESISTANT NATIVE PLANTS, FOR DUAL BENEFITS OF REDUCED EMISSIONS FROM MAINTENANCE AND REDUCED WATER CONSUMPTION.

STRATEGY

PNS 3.1

Reduce non-functional turf by 30% by 2030, in alignment with the [Alliance for Water Efficiency's](#) target.

ACTION

PNS 3.1.1 Transition turf in City green spaces with native, water-smart plants that require less maintenance.

STRATEGY

PNS 3.2

Increase the City's urban tree canopy from 28% in 2024 to 50% by 2050, in alignment with [American Forest's Tree Equity Score tool](#).

ACTION

PNS 3.2.1 Use the American Forest's [Tree Equity Score tool](#) to make wise long-term decisions about tree replacements and new tree plantings.

STRATEGY

PNS 3.3

Expand use of drought-resistant native plants and regenerative landscaping practices in city landscaping.

ACTION

PNS 3.3.1 Transition shrubs and trees in City green spaces with native, water-smart plants that require less maintenance.

PNS 3.3.2 Transition from use of chemicals in City green spaces to regenerative practices.



PARKS AND NATURAL SYSTEMS

GOAL PNS 4. LEVERAGE THE CITY'S SUSTAINABILITY WORK AS A DEMONSTRATION OF BEST PRACTICES FOR RESIDENTS.

STRATEGY

PNS 4.1

Cut down gasoline usage for maintaining City parks and green space by 100% by 2025.

ACTION

PNS 4.1.1 Complete the City "story walk" garden in Veltus Park to act as a demonstration of best practices. Plan for expansion and/or replication in other City-owned locations.

PNS 4.1.2 Provide permanence for existing community garden acreage through council resolution or other means.

PNS 4.1.3 Identify more locations on city land and/or explore options with private landowners and HOAs to establish community gardens of all sizes in more neighborhoods.

PNS 4.1.4 Use fund from the general fund to offer compost and topsoil with delivery from City landfill operations to establish new community gardens.

STRATEGY

PNS 4.2

Build gardening skills among residents.

ACTION

PNS 4.2.1 Designate a City flowering plant that can be grown in parks and yards (such as Black-eyed Susan, Blanket Flower, Yarrow, Coneflower, or Penstemon), and to establish a City-wide theme for xeriscaping.

PNS 4.2.2 Continue the City's "learn-to-garden" education program using city staff and Master Gardener volunteers.

PNS 4.2.3 Develop a Natural and Working Lands Strategic Plan that identifies priority actions to increase carbon sequestration, improve resiliency, and monitor co-benefits. Model the Plan after the State of Colorado's [Strategic Plan for Climate-Smart Natural and Working Lands](#).

STRATEGY

PNS 4.3

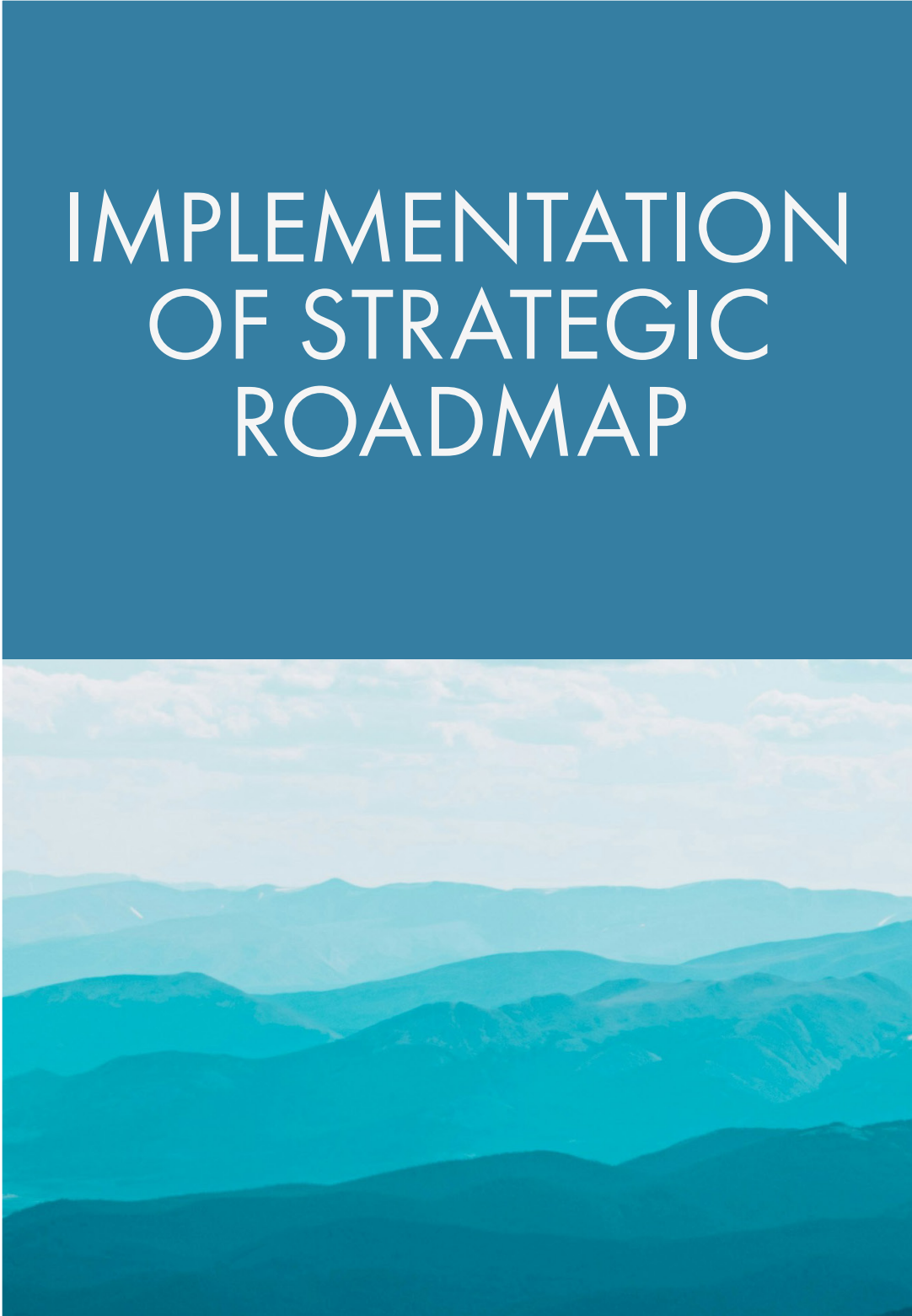
Tie water pricing to seasonal supply and demand.

ACTION

PNS 4.3.1 Assess seasonal water use and update rates to reflect supply and demand realities.

2024

IMPLEMENTATION OF STRATEGIC ROADMAP





IMPLEMENTATION OF STRATEGIC ROADMAP

To ensure continued implementation of these efforts in the coming years, the following implementation plan has been developed. Assigning both a target year and priority score to each strategy is done in an effort to guide the City in the use of this plan for the coming years.

PRIORITY SCORE: A priority score was determined for each strategy based on the associated emission reduction and the estimated cost for implementing the strategy and its action items. By implementing the highest priority strategies first, the City will maximize their emissions reduction potential while minimizing financial demands. The priority scores were assigned using the following criteria:

- Priority 1: Low cost and high impact
- Priority 2: High cost and high impact
- Priority 3: Low cost and low impact

RECOMMENDED IMPLEMENTATION YEAR: A recommended implementation year was assigned for each strategy based on the priority score (summarizing the associated emission reduction and cost) and effort required for implementation. Additionally, annual workloads were considered to avoid overloading individual years with high-effort or costly projects. These recommendations are intended to be a benchmark for City use when assessing annual progress of the ECAP's implementation and impacts.

By utilizing the following implementation plan, Glenwood Springs will be on a path to significantly reduce municipal emissions. Reducing emissions, and therefore minimizing environmental impacts will ensure a future that is safer and more enjoyable for future generations.

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
2025				
E 1.1 Install 10 MW solar capacity by 2030 and at least an additional 5 MW by 2040.	E 1.1.1 Identify land, rooftops, parking lots, etc. to install solar.	2	2025	2030
	E 1.1.2 Install rooftop PV solar and storage systems on qualified City facilities including parking areas, and municipal rooftops.			
	E 1.1.3 Install community scale solar that meets the requirements of MEAN and satisfies the City's needs.			
	E 1.1.4 Incentivize owners of privately-owned industrial facilities and commercial properties to install rooftop solar and storage where feasible.			
	E 1.1.5 Require pre-wiring for solar capability in all new self-storage unit developments.			
	E 1.1.6 Work with CLEER to incentivize the City's home owners and multifamily owners to install rooftop solar and storage where feasible.			
	E 1.1.7 Forecast increased electricity consumption over time to better estimate solar capacity needs.			
	E 1.1.8 Budget funds to cover investment costs for purchase and installation of solar generation capacity.			
E 2.1 Implement a minimum of 16 MWh battery storage capacity for peak shaving by 2030.	E 2.1.1 Conduct a survey to determine optimal locations for battery storage and install storage at city facilities by 2030.	2	2025	2030
	E 2.1.2 Coordinate with MEAN to introduce utility-scale battery storage systems.			
	E 2.1.3 Budget funds to cover investment costs for purchase and installation of battery storage.			
B 2.1 Continue upgrading lighting, heating, cooling, and water heating infrastructure in municipal facilities.	B 2.1.1 Upgrade lighting, furnaces, coolers, and space/water heaters to higher efficiency models in municipal buildings by 2035.	1	2025	2027

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
WM 1.2 Increase diversion rates by 35% by 2026 and 45% by 2036, against a 2021 baseline, matching state goals.	WM 1.2.1 Make food waste diversion mandatory for restaurant. Implement the regulation in phases and consider partnerships with private haulers.	1	2025	2026
	WM 1.2.2 Enact a ban on organics (paper, cardboard, wood, yard waste, food, etc) in the landfill in 2025.			
	WM 1.2.3 Make recycling mandatory for commercial properties including apartment complexes. Note that this is currently in-progress and can be completed in 2024 by City Council. Consider further landfill bans on recyclable materials such as glass.			
	WM 1.2.4 Require on-site aggregate recycling for commercial and industrial construction and roadwork projects.			
	WM 1.2.5 Complete Waste Composition Study by 2026. Note that this is currently in-progress.			
	WM 1.2.6 Educate the public on recycling by reporting on recycling rates and where recycled materials end up. Post this information to existing web pages and consider engagement avenues such as a dashboard.			
	WM 1.2.7 Evaluate and monitor the Pay as You Throw program - year over year diversion rates and total waste yields. Publicize the success and impacts of the program in terms of money saved, waste avoided, and/or emissions avoided.			
WM 1.3 Promote overall waste reduction.	WM 1.3.1 Consider bans on the retail sale and commercial use of select single-use plastics and styrofoam including plastic drinking straws, utensils, bottled water/drinks, and cups. Model this after the statewide bans on styrofoam food containers and plastic grocery bags.	2	2025	2031
	WM 1.3.2 Provide public recognition for local shops that repair and reuse items. Consider providing incentives and rebates when feasible.			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
T 2.1 Reduce emissions associated with the Ride Glenwood bus fleet and consider opportunities to utilize electric buses as energy storage.	T 2.1.1 Perform Lifecycle Cost Analysis for the electrification of the Ride Glenwood for impacts on City infrastructure maintenance, impact of battery disposal, potential for battery re-use, mining, wear on roads, and electricity load.	1	2025	2028
	T 2.1.2 Utilize services for non-customers from Xcel Energy to conduct a study for a cost benefit analysis of EV bus fleet for Ride Glenwood.			
	T 2.1.3 Develop a 5-8 year plan for phased electrification of the City fleet and Ride Glenwood buses that includes tracking emerging technologies.			
	T 2.1.4 Transition Ride Glenwood fleet to all electric by 2035. Support RFTA in the implementation of their Climate Action Plan , including the electrification of the RFTA fleet.			
T 2.2 Reduce emissions associated with City fleet vehicles by 25% by 2030 and 100% by 2050 (parks & recreation, electric, water/wastewater, etc.). Consider electric police and fire vehicles based on availability.	T 2.2.1 Evaluate the increased use of police officer bicycle and e-bike patrols.	2	2025	2030
	T 2.2.2 Develop education materials and employ further enforcement of the City's vehicle idling policy.			
	T 2.2.3 Secure new revenue to fund new EV infrastructure. Options include the Fleet-ZERO program (fleet), Charge Ahead Colorado, Consolidated Call for Capital Projects (public transit), and DERA funds (ending this year).			
	T 2.2.4 Secure new revenue to fund the transition of non-emergency City vehicles to electric by 2035. Options include the Fleet-ZERO program (City fleet), Charge Ahead Colorado (City fleet), and the Consolidated Call for Capital Projects (City fleet and/or transit - could apply to RFTA).			
	T 2.2.5 Provide each department with a monthly list of its fuel consumption to encourage departments to make efficient use of vehicle miles and fuel.			
	T 2.2.6 Evaluate the feasibility of partially electrifying the City's emergency vehicle fleet. Consider successes from Aspen, CO and Pueblo, CO.			
	T 2.2.7 Replace off-road equipment with electric or low-emission alternatives, such as municipal skid steers and other non-plated equipment used by the City for snow removal, construction, or landscaping operations. Look to the Colorado Clean Diesel Program for grants to aid in funding this transition			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
PNS 1.1 Continue implementing xeriscaping practices to remove irrigated turf such as Kentucky Blue Grass from City property wherever possible.	PNS 1.1.1 Using the designated line item in the annual budget and State funding options to build on and expand existing fixture replacement program, irrigation clock replacement program, and landscaping removal program.	2	2025	2028
PNS 2.1 Cut down gasoline usage for maintaining City parks and green space by 100% by 2025.	PNS 2.1.1 Transition small engine tools and lawn equipment to electric alternatives as the budget allows. This is in line with the State's recent regulation that limits the use of gas powered landscape equipment on government property between the months of June and August starting in 2025 . Utilize state incentives such as the Colorado Clean Diesel Program to support the cost of large electric landscaping machinery.	2	2025	2025
PNS 3.2 Increase the City's urban tree canopy from 28% in 2024 to 50% by 2050, in alignment with American Forest's Tree Equity Score tool .	PNS 3.2.1 Use the American Forest's Tree Equity Score tool to make wise long-term decisions about tree replacements and new tree plantings.	2	2025	2050
PNS 4.2 Build gardening skills among residents.	PNS 4.2.1 Designate a City flowering plant that can be grown in parks and yards (such as Black-eyed Susan, Blanket Flower, Yarrow, Coneflower, or Penstemon), and to establish a City-wide theme for xeriscaping.	2	2025	2027
	PNS 4.2.2 Continue the City's "learn-to-garden" education program using city staff and Master Gardener volunteers.			
	PNS 4.2.3 Develop a Natural and Working Lands Strategic Plan that identifies priority actions to increase carbon sequestration, improve resiliency, and monitor co-benefits. Model the Plan after the State of Colorado's Strategic Plan for Climate-Smart Natural and Working Lands.			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
2026				
E 2.2 Implement a Distributed Energy Resources (DER) program to reduce peak demand.	E 2.2.1 Implement energy management and energy storage systems at municipal locations to charge during low-use and release energy during peak demand hours.	2	2026	2028
	E 2.2.2 Charge EV bus fleet (RFTA or Ride Glenwood) during off-peak hours.			
E 3.1 Work across customer sectors to promote conservation (to use less) and efficiency (to use wisely).	E 3.1.1 Continue to provide annual funding for rebates to Glenwood Springs Electric customers to incentivize desired energy efficiency upgrades. Work with CLEER to further publicize rebate opportunities. Expand Spanish-language outreach and outreach to lower income households.	2	2026	2026
	E 3.1.2 Implement demand charge into electricity fees by 2026 .			
	E 3.1.3 Emphasize enforcement of building codes to ensure energy efficiency and resource efficiency practices.			
B 1.1 Assess heating equipment to maintain maximum efficiency of existing NG units and prepare for full replacement as costs for new technology declines for electrification, heat pumps, and ground-source geothermal.	B 1.1.1 Carry out regular maintenance of natural gas building equipment and track preventative maintenance and upgrades on a master schedule.	1	2026	2026
	B 1.1.2 Conduct a cost-benefit analysis for natural gas or electric equipment replacement as equipment approaches end of useful life and prioritize electrification.			
	B 1.1.3 Conduct a feasibility study for developing a geothermal energy district that would support energy reductions within City Hall, and consider partnership with the County for their buildings to offset the costs. A geo-district could have the potential to expand to residential areas with less infrastructure requirements and result in greater efficiency (reference Colorado Mesa University's Geo-Grid geo-exchange system).			
B 2.2 Actively monitor building energy use through the advanced energy management (AEM) program provided through GCE membership.	B 2.2.1 Create an action plan with CLEER to actively monitor untracked buildings with 15-minute interval data. Note that CLEER is already tracking City Hall, Community Center, and Water Treatment Plant.	2	2026	2026
	B 2.2.2 Perform thorough after-hours building walkthroughs to determine if buildings are fully shut down, to determine a best practice baseline. Utilize CLEER's platinum level service, called "AEM Shutdown with ENERGY STAR."			
	B 2.2.3 Develop an energy-conservation culture program for staff, to encourage energy saving. Consider incentives as feasible.			
	B 2.2.4 Provide staff training on energy efficiency best practices, specialized for each City department.			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
B 3.1 Regularly update programs that support equitable customer adoption of energy efficiency, beneficial electrification, and battery storage for peak shaving when feasible.	B 3.1.1 Encourage more energy-efficiency projects by annually evaluating specific programs, their cost, and funding opportunities.	1	2026	2026
	B 3.1.2 Ensure that low-income residents, seniors, renters, and mobile home residents have access to energy efficiency programs, like ReEnergize. Include Spanish-language information and outreach.			
	B 3.1.3 Review IECC Development Code to ensure proactive requirements that foster energy saving technologies, such as solar arrays, battery storage, heating districts, building and roof color. Ensure that staff are trained in IECC standards and management is dedicated to enforcing the IECC standards.			
	B 3.1.4 Provide on-bill financing for carbon reducing, higher cost initiatives such as air source heat pumps or geothermal/ground source heat pumps. Work with CLEER on program design.			
WM 1.1 Reduce emissions associated with maintaining the South Canyon Landfill, and from haul trucks servicing the City.	WM 1.1.1 Continue to follow State requirements for emissions monitoring/reporting and implement methane capture if deemed necessary and viable by CDPHE.	2	2026	2026
	WM 1.1.2 Explore new technology to transition heavy machinery to machines with lower emissions including electric equipment. Investigate funds available through Colorado's Diesel Emissions Reduction Act. Consider opportunities to run machinery less or make processes more efficient. Consider the implication of increased electricity demands on existing infrastructure at the landfill.			
	WM 1.1.3 Require City-contracted waste hauler(s) to upgrade haul trucks to CNG fueling, and make CNG fueling accessible. Designate specific and time bound targets for this transition. Consider applying this to non-contracted haulers as well.			
PNS 4.3 Tie water pricing to seasonal supply and demand.	PNS 4.3.1 Assess seasonal water use and update rates to reflect supply and demand realities.	2	2026	2028

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
2027				
WM 1.4 Reduce waste associated with City facilities and functions hosted at City facilities.	WM 1.4.1 Phase out single use plastics and/or non-compostables within City facilities.	2	2027	2029
	WM 1.4.2 Install water refill station(s) to replace water bottle vending machines.			
	WM 1.4.3 Require City sponsored events to be "single-use plastic free" (i.e. plastic utensils, cups, bottles, etc. will not be permitted). Provide support in funding, coordinating, and enforcing these efforts.			
	WM 1.4.4 Provide adequate composting and recycling bins within City facilities and at other heavily used public access locations such as City parks and downtown. Ensure signage about proper disposal of waste is clear and available in English and Spanish. Consider a partnership with Evergreen Zero Waste to accomplish this.			
	WM 1.4.5 Encourage functions hosted at City facilities to eliminate single-use and/or non-compostable items. Incorporate this policy into facility reservation request forms.			
T 1.1 Create and incentivize opportunities for employees to use alternative transportation to and from City facilities.	T 1.1.1 Install new and covered bike racks at City facilities.	1	2027	2027
	T 1.1.2 Advertise and expand e-bike rebate and incentive programs for City employees to include those who live outside City limits.			
	T 1.1.3 Investigate options to install street lighting in high-traffic pedestrian and bike paths. Consider solar street lighting options modeled after projects completed in Beaumont, CA, and Los Angeles, CA.			
	T 1.1.4 Organize a carpooling program for City employees and offer incentives for those who participate. Provide education on the benefits of alternative transportation such as cost savings and health benefits.			
	T 1.1.5 Promote the existing vanpooling program; gauge interest for expansion. Consider additional incentives to promote increased participation.			
	T 1.1.6 Expand employee awareness of RFTA discounts for City employees.			
	T 1.1.7 Implement incentives and acknowledgement methods for employees who consistently ride transit, bike, walk, vanpool, or carpool to work. Incentives could include additional wellness benefits, extra vacation or PTO, gift certificates, or financial bonuses.			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
T 1.2 Improve City infrastructure for electric vehicles, making adoption by City employees and the larger community more convenient.	T 1.2.1 Install L2 charging stations at City facilities for employees, as well as at City Hall, Community Center, and City parks for residents, and L3 stations along the interstate.	3	2027	2031
	T 1.2.2 Offer rebates from the City for businesses to install additional L2 charging infrastructure. The City can provide additional funding to recipients of the Charge Ahead Colorado grant, which currently requires a 20% match from the applicant. If the City were to provide funding that would reduce the match to 15% or 10%, that would be an incentive that could be used alongside the Property Tax Credit and the Alternative Fuel and Refueling tax credit. Model after programs in Eagle County and Aspen.			
	T 2.2.3 Secure new revenue to fund new EV infrastructure. Options include the Fleet-ZERO program (fleet), Charge Ahead Colorado, Consolidated Call for Capital Projects (public transit), and DERA funds (ending this year).			
T 1.3 Adopt policies to expand availability of EV charging while reducing impacts of L3 charging on the city electric grid.	T 1.3.1 Create policies that require L2 charging in new multi-family residential and commercial buildings, in compliance with IECC EV Readiness codes.	3	2027	2032
	T 1.3.2 Implement time-of-use pricing for all L3 EV charging on the City electric grid.			
PNS 3.1 Reduce non-functional turf by 30% by 2030, in alignment with the Alliance for Water Efficiency's target.	PNS 3.1.1 Transition turf in City green spaces with native, water-smart plants that require less maintenance.	1	2027	2030
PNS 3.3 Expand use of drought-resistant native plants and regenerative landscaping practices in city landscaping.	PNS 3.3.1 Transition shrubs and trees in City green spaces with native, water-smart plants that require less maintenance.	2	2027	2028
	PNS 3.3.2 Transition from use of chemicals in City green spaces to regenerative practices.			

IMPLEMENTATION OF STRATEGIC ROADMAP



STRATEGY	ACTION STEP	PRIORITY SCORE	RECOMMENDED IMPLEMENTATION YEAR	RECOMMENDED COMPLETION YEAR
PNS 4.1 Expand community garden acreage in the City by 100% by 2030.	PNS 4.1.1 Complete the City "story walk" garden in Veltus Park to act as a demonstration of best practices. Plan for expansion and/or replication in other City-owned locations.	2	2027	2030
	PNS 4.1.2 Provide permanence for existing community garden acreage through council resolution or other means.			
	PNS 4.1.3 Identify more locations on city land and/or explore options with private landowners and HOAs to establish community gardens of all sizes in more neighborhoods.			
	PNS 4.1.4 Use fund from the general fund to offer compost and topsoil with delivery from City landfill operations to establish new community gardens.			

APPENDICES

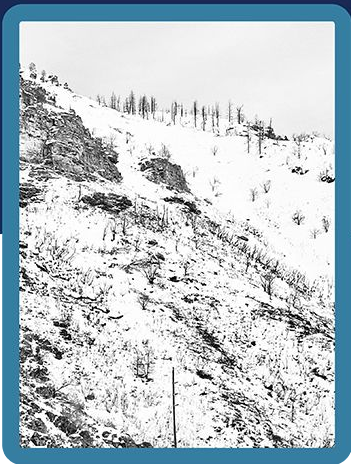




ENERGY & CLIMATE ACTION PLAN

CITY COUNCIL PRESENTATION





INTRODUCTIONS



Rich Swanson
Project Manager



Sol Shepherd
GHG Inventory Lead



Brennen Jensen
Senior Advisor



Morgan Hill
Associate Director



Andrea Green
Project Assistant



Anna Bugankova
Energy Lead



Christina Matzl
Clean Energy Program Associate





ECAP UPDATE

PROJECT GOALS

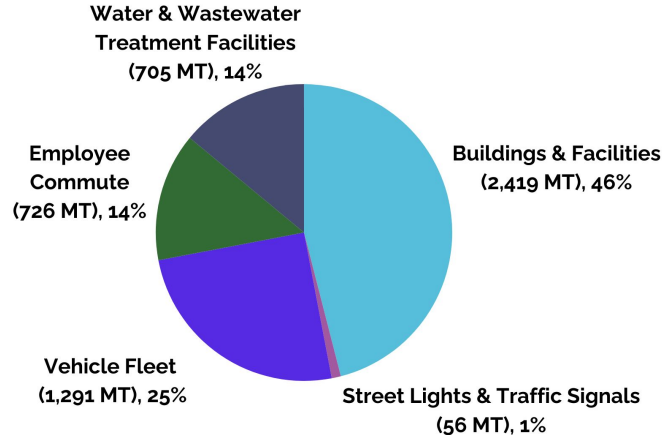
- Build on significant City achievements
- Create an ambitious and impactful plan for reducing emissions across City operations.
- Identify cost savings opportunities for the City - both short- and long-term.
- Develop a detailed and comprehensive implementation plan for the ECAP strategies.
- Align the updated ECAP with existing plans at the City, regional, and state levels.

EMISSIONS INVENTORY

without Landfill Emissions

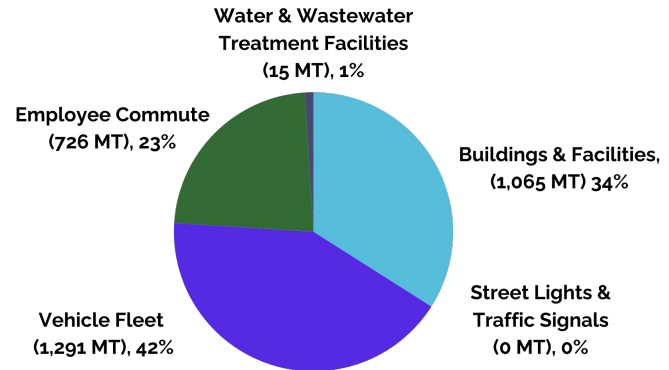
BEFORE 100% RENEWABLE ENERGY

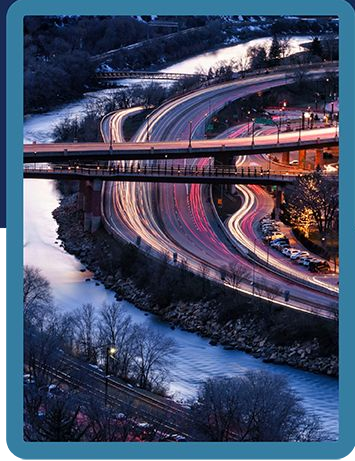
Total Emissions:
5,197 MT CO₂e



AFTER 100% RENEWABLE ENERGY

Total Emissions: 3,097 MT CO₂e
Emissions Saved from RE: 2,100 MT CO₂e



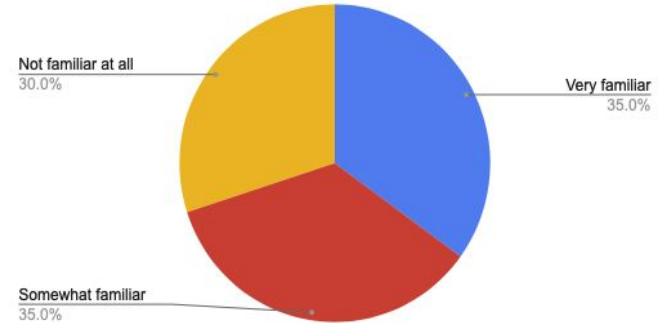


STAKEHOLDER ENGAGEMENT ACTIVITIES

- **Staff survey**
 - 21 responses
- **Five focus groups**
 - 31 responses from various City departments and community organizations
- **Steering committee involvement**
 - Review of ECAP draft

1. How familiar are you with the City's current climate action efforts and goals?

Very familiar	7
Somewhat familiar	7
Not familiar at all	6



Question from staff survey



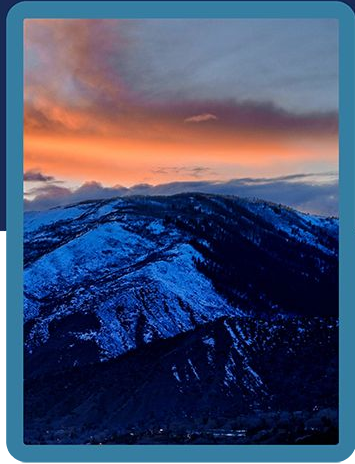
ECAP UPDATE FRAMEWORK



The City has set a target to reduce emissions from municipal operations by

60% by 2035 compared to a 2022 baseline,

in accordance with the latest scientific guidelines and the objectives of the Paris Agreement to limit global warming to 1.5°C above pre-industrial levels.



ENERGY & CLIMATE ACTION PLAN

STRATEGY DEVELOPMENT

- Tour of City facilities
- Quantitative and qualitative from stakeholder engagement activities
- Best practices observed from regional peers and nationwide climate action leaders
- Vetting with City staff
 - Voting system - Yes / No / Maybe
 - Comment integration and discussion
- Final review by the Steering Committee

SAMPLE GOAL - TRANSPORTATION

Goal	Strategy	Actions
T1. Reduce employee commute emissions by 25% by 2030 and 100% by 2050.	T 1.1 Create and incentivize opportunities for employees to use alternative transportation to and from City facilities.	T 1.1.1 Install new and covered bike racks at City facilities.
		T 1.1.2 Advertise and expand e-bike rebate and incentive programs for City employees to include those who live outside City limits.
		T 1.1.3 Investigate options to install street lighting in high-traffic pedestrian and bike paths. Consider solar street lighting options modeled after projects completed in Beaumont, CA , and Los Angeles, CA .
		T 1.1.4 Organize a carpooling program for City employees and offer incentives for those who participate. Provide education on the benefits of alternative transportation such as cost savings and health benefits.
		T 1.1.5 Promote the existing vanpooling program; gauge interest for expansion. Consider additional incentives to promote increased participation.
		T 1.1.6 Expand employee awareness of RFTA discounts for City employees.

SAMPLE GOAL - ENERGY

Goal	Strategies	Actions
E2. Reduce City's peak demand by 10% by 2030 to achieve peak shaving and electricity cost savings.	E 2.1 Implement a minimum of 16 MWh battery storage capacity for peak shaving by 2030.	E 2.1.1 Conduct a survey to determine optimal locations for battery storage and install storage at city facilities by 2030.
		E 2.1.2 Coordinate with MEAN to introduce utility-scale battery storage systems.
		E 2.1.3 Budget funds to cover investment costs for purchase and installation of battery storage.
	E 2.2 Implement a Distributed Energy Resources (DER) program to reduce peak demand.	E 2.2.1 Implement energy management and energy storage systems at municipal locations to charge during low-use and release energy during peak demand hours.
		E 2.2.2 Charge EV bus fleet (RFTA or Ride Glenwood) during off-peak hours.

SAMPLE GOAL - BUILDINGS

Goal	Strategies	Actions
B2. Increase energy efficiency in municipal buildings by 12% by 2030 and 25% by 2050. This aligns with the GCE Energy Action Plan.	B 2.1 Continue upgrading lighting, heating, cooling, and water heating infrastructure in municipal facilities.	B 2.1.1 Upgrade lighting, furnaces, coolers, and space/water heaters to higher efficiency models in municipal buildings by 2035.
	B 2.2 Actively monitor building energy use through the advanced energy management (AEM) program provided through GCE membership.	B 2.2.1 Create an action plan with CLEER to actively monitor untracked buildings with 15-minute interval data. Note that CLEER is already tracking City Hall, Community Center, and Water Treatment Plant.
		B 2.2.2 Perform thorough after-hours building walkthroughs to determine if buildings are fully shut down, to determine a best practice baseline. Utilize CLEER's platinum level service, called "AEM Shutdown with ENERGY STAR."
		B 2.2.3 Develop an energy-conservation culture program for staff, to encourage energy saving. Consider incentives as feasible.
		B 2.2.4 Provide staff training on energy efficiency best practices, specialized for each City department.

ENERGY & CLIMATE ACTION PLAN

IMPLEMENTATION PLAN

Focus Area	Strategy	Lead Department	Emissions Impact	Priority Score	Performance Metric	Recommended Implementation Year	Recommended Completion Year	Status
Waste Management	WM 1.2 Increase diversion rates by 35% by 2026 and 45% by 2036, against a 2021 baseline, matching state goals.	Public Works	Potential reduction of approximately 30,000 MT per year	1	% increase in waste diversion rates	2025	2026	Not started
Waste Management	WM 1.3 Promote overall waste reduction.	Public Works		2	% reduction in overall community waste	2025	2031	Not started
Waste Management	WM 1.1 Reduce emissions associated with maintaining the South Canyon Landfill, and from haul trucks servicing the City.	Public Works		2	% reduction in emissions	2026	2029	Not started
Waste Management	WM 1.4 Reduce waste associated with City facilities and functions hosted at City facilities.	Public Works/Parks & Recreation		2	% reduction in municipal waste	2027	2029	Not started

ENERGY & CLIMATE ACTION PLAN FINAL REPORT

MUNICIPAL GREENHOUSE GAS INVENTORY

FIGURE 4: CITY MUNICIPAL EMISSIONS EXCLUDING
LANDFILLED WASTE METHANE EMISSIONS BY MT CO₂e

MUNICIPAL EMISSIONS IN 2022

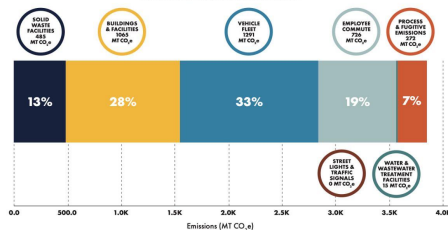
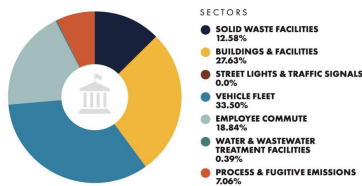


FIGURE 5: CITY MUNICIPAL EMISSIONS EXCLUDING
LANDFILLED WASTE METHANE EMISSIONS BY PERCENTAGE



BUILDINGS

GOAL B2. INCREASE ENERGY EFFICIENCY IN MUNICIPAL BUILDINGS BY 12% BY 2030 AND 25% BY 2050. THIS ALIGNS WITH THE GCE ENERGY ACTION PLAN.

STRATEGY

B 2.1

Continue upgrading lighting, heating, cooling, and water heating infrastructure in municipal facilities.

ACTION

B 2.1.1 Upgrade lighting, furnaces, coolers, and space/water heaters to higher efficiency models in municipal buildings by 2035.

STRATEGY

B 2.2

Actively monitor building energy use through the advanced energy management (AEM) program provided through GCE membership.

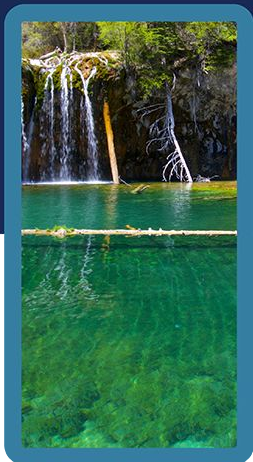
ACTION

B 2.2.1 Create an action plan with CLEER to actively monitor untracked buildings with 15-minute interval data. Note that CLEER is already tracking City Hall, Community Center, and Water Treatment Plant.

B 2.2.2 Perform thorough after-hours building walkthroughs to determine if buildings are fully shut down, to determine a best practice baseline. Utilize CLEER's platinum level service, called "AEM Shutdown with ENERGY STAR."

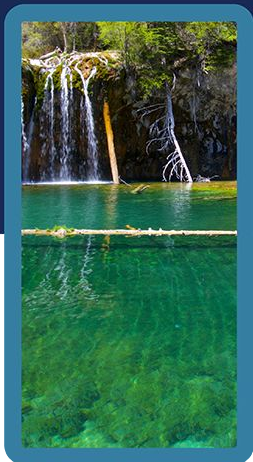
B 2.2.3 Develop an energy-conservation culture program for staff, to encourage energy saving. Consider incentives as feasible.

B 2.2.4 Provide staff training on energy efficiency best practices, specialized for each City department.



ENERGY & CLIMATE ACTION PLAN **EDITS**

- Purchased cover image
- Updated figure colors / font
- Replaced image on page 13 and 14
- Removed Appendix page and appendix page numbers from Table of Contents page
- Increased font weight from Light to Book throughout ECAP
- Increased font size for the "Action Steps" column on pages 49-60
- Added infographics to pages: 4, 10, 11
- Updated footnotes throughout



ENERGY & CLIMATE ACTION PLAN

LOOKING TO THE FUTURE

- Staff to complete updates of inventory
 - Blue Strike to provide ICLEI training
- Staff to update the implementation plan annually

Goal	Strategy	Actions
U1. Make the Glenwood Springs ECAP a living document by conducting updates at a minimum of every two years. Evaluate progress against the 2024 ECAP.	U 1.1 Use the results of each periodic update to measure success against the 2024 ECAP.	U 1.1.1 Conduct annual updates to the GHG inventory in ICLEI to be completed by June 15th, starting in 2025 for the calendar year 2024.
		U 1.1.2 Maintain the existing annual municipal energy and carbon inventory system with automated data collection and monthly updating, to provide data for timely and effective energy management decisions.
		U 1.1.3 Conduct annual reviews of the ECAP implementation plan and update status of each action item.





City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Ordinance 2024-16; Annual Budget Amendment for Second Quarter Supplemental Appropriations
Action Requested:	Adoption of Ordinance 2024-16 amending the 2024 budget.
Department:	City Administration
Presented By:	Steve Boyd
Strategic Goals:	Provide Efficient and Responsive City Government Preserve and Improve Infrastructure Protect and Preserve our Quality of Life Generate Sustainable Economic Development Ensure Public Safety
Background Info:	Each year we amend the annual budget each quarter to make financial reporting more accurate and consistent, and to appropriate funds as defined in our code and city charter.
Issues:	None at this time.
Fiscal Impact:	Please see Exhibit A for line items.
Legal Review:	Not applicable.
Staff Recommendation:	Approval of Ordinance 2024-16 to amend the 2024 budget.

ORDINANCE NO. 16

Series of 2024

**AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS,
COLORADO, AMENDING THE 2024 APPROPRIATION ORDINANCE
TO REFLECT CARRYOVERS FROM THE 2023 BUDGET,
REALLOCATION OF FUNDS, AND EXPENDITURES APPROVED
AFTER SUBMISSION OF THE 2024 BUDGET.**

INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED BY TITLE ONLY
THIS 15TH DAY OF AUGUST, 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Ingrid Wussow, Mayor

Ryan Muse, City Clerk

Exhibit A

Ordinance 2024-16 Budget Amendment #3

Fund	Org	Object	Increase	Decrease	Description	Account
<u>General</u>						
01	01154	51810	\$65,000		Contract for Trash and Restrooms, approved 4-18-24, from Tourism Impact	Maintenance and Repair
01	01154	51810	\$375,000		Contract for Trash and Restrooms, approved 4-18-24	Maintenance and Repair
<u>Tourism</u>						
05	05111	56426	\$262,025		Transfer to A&I Fund for North Landing Restroom Approved 6-20-2024	Transfer to Other Funds
<u>Workforce Housing</u>						
06	06105	53710	\$1,000,000		Habitat for Humanity Purchase of Lofts Phase 3 Approved 6-2-2024	Contributions
06	06105	53711	\$500,000		Habitat for Humanity Purchase of Lofts Phase 3 Approved 6-2-2024	Contributions
06	06105	51710	\$20,000		Professional Services for legal and accounting advice	Professional Services
06	06105	56426	\$785,000		Glenwood Gardens Approved 7-18-24 (Another \$785k in 2025)	Contributions
<u>Street Tax</u>						
13	1315030	42310	\$1,000,000		DOLA Grant for Blake Avenue Phase 1 (24th to 27th)	Grants
13	1330	60000	\$1,000,000		DOLA Grant for Blake Avenue Phase 1 (24th to 27th) Appropriation	Street Tax Projects
13	1315030	42310	\$142,051		DOLA Grant for Riverview Storm Sewer	Grants
13	1330	60000	\$27,920		Riverview Storm Sewer Approved 5-16-2024	Street Tax Projects
<u>Water</u>						
21	2150	60000	\$125,920		Debris Flow Mitigation	Water Projects
21	2160	60000	\$125,920		Debris Flow Mitigation	Wastewater Projects
<u>Electric</u>						
24	24999	55910	\$236,434		TEREX Bucket Truck for Electric (Carryover from 2023)	Transfer to Fleet
<u>Capital Projects Fund</u>						
31	3130	60000	\$377,760		Debris Flow Mitigation	Capital Fund Projects
31	3110	60000	\$15,000		Needed improvements to the finance office	Capital Fund Projects
31	3135	60000	\$230,000		Replacement of Pool Filters at Community Center	Capital Fund Projects
<u>A&I Fund</u>						
33	3300060	42310	\$350,000		DOLA Grant for Downtown Alleys	Grants
33	3300060	42310	\$310,000		CWCB Grant for 3-Mile Park Improvement Project	Grants
33	3330	60000	\$895,000		3-Mile Park Improvement Project Approved 6-06-24	A&I Projects
33	3330	60000	\$1,304,641		Downtown Alleyways Block 44 and 45 Approved 6-06-24	A&I Projects
33	3330	60000	\$1,800,000		6th Street Improvements Approved 6-20-24	A&I Projects
33	3330	60000	\$600,000		A&I Contribution to North Landing 6-20-24	A&I Projects
<u>Fleet</u>						
64	6430	60000	\$197,300		Fleet Building Roof Repairs Approved 4-4-24	Fleet Fund Projects
64	64110	59520	\$236,434		TEREX Bucket Truck for Electric (Carryover from 2023)	Capital Outlay
<u>DDA</u>						
86	8630	60000	\$300,000		Downtown Alleyways Block 44 and 45 Approved 6-6-2-24 (add to \$600k)	DDA Projects
86	8630	60000	\$1,208,879		6th Street Contribution from DDA	DDA Projects
86	8630	60000	\$479,100		North Landing Contribution from DDA	DDA Projects
Total			\$13,969,384			



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Ordinance 2024-17; Penalty Change for Bear Code Offenses
Action Requested:	
Department:	Police Department
Presented By:	John Hassell
Strategic Goals:	Protect and Preserve our Quality of Life Ensure Public Safety
Background Info:	The City Code Enforcement team has asked that the penalties that are associated with bear/trash interactions be increased for commercial and other entities outside the Pay as you Throw program.
Issues:	None at this time.
Fiscal Impact:	Increased penalty fees.
Legal Review:	The city legal team created the attached ordinance.
Staff Recommendation:	Council approval of Ordinance 2024-17; Penalty Change for Bear Code Offenses.

ORDINANCE NO. 17

Series of 2024

**AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS,
COLORADO, AMENDING SECTION 100.010.100 OF THE GLENWOOD
SPRINGS FOR ANIMAL AND WILDLIFE PROTECTION REGARDING
TO SOLID WASTE COLLECTION**

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, Section 100.010.100 of the Glenwood Springs Municipal Code addresses violations of the provisions of Section 100.010.090 regarding animal and wildlife protection; and

WHEREAS, the current fines for a first offense and commercial users does not create a large enough deterrence for violators; and; and

WHEREAS, City Staff has recommended updating Section 100.010.100 as set forth on **Exhibit A** attached hereto; and

WHEREAS, the City Council finds and declares that it is necessary for the preservation of health and safety of the City and its residents to amend the Section 100.010.100.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Section 100.010.100 of the Glenwood Springs Municipal Code is amended as set forth in **Exhibit A** attached hereto.

Section 3. The amendments to Section 100.010.100 shall become effective on _____, 2024.

INTRODUCED, READ, PASSED, AND ORDERED PUBLISHED BY TITLE ONLY
THIS ____ DAY OF AUGUST 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY TO BE EFFECTIVE IMMEDIATELY THIS ____ DAY OF
_____ 2024.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

EXHIBIT A

100.010.100 Violations.

- (a) For residential properties, violations of Section 090 above shall be subject to the following fine schedule.
 - (1) First Offense: ~~Fifty Dollar (\$50.00)~~ Two Hundred Dollar (\$200.00) fine to the owner, occupant or any person with responsibility for maintenance of such property.
 - (2) Second Offense: Five Hundred Dollar (\$500.00) fine to the owner, occupant or any person with responsibility for maintenance of such property.
 - (3) Subsequent Offenses: The Municipal Court may impose such fines and penalties as it is authorized pursuant to Municipal Code Section 010.020.080.
- (c) For commercial uses as identified in the table of uses in Section 070.030, Or any person or entity that does not fall into the Pay-As-You-Throw program for trash service, violations of Section 090 above shall be subject to the following fine schedule.
 - (1) First Offense: One Thousand Dollar (\$1000.00) fine to the owner or any person with responsibility for maintenance of such property.
 - (2) Second Offense: Two Thousand Dollar (\$2000.00) fine to the owner or any person with responsibility for maintenance of such property.
 - (3) Subsequent Offenses: The Municipal Court may impose such fines and penalties as it is authorized pursuant to Municipal Code Section 010.020.080.
- (b) In addition to any other remedies provided by this article, any person violating any of the provisions of this article shall be deemed guilty of a misdemeanor and, upon conviction of the same, shall be punished in accordance with the provisions of Section 010.020.080.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: South Bridge Update

Action Requested: na

Department: Engineering

Presented By: Ryan Gordon

Strategic Goals: Preserve and Improve Infrastructure

Background Info: Staff will bring the latest information on South Bridge plans, ROW, public collaboration and meetings to council for a quick update on the process and schedule.

Issues: NA

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Voting Charter Changes
Action Requested:	Discuss possible changes to the Glenwood Springs Municipal Charter concerning elections and voting.
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life
Background Info:	Charter changes are required to go before the citizens of Glenwood Springs for a vote. Charter changes may be placed on a ballot by means of a majority vote by City Council or by a citizen initiative.
Issues:	The deadline for the completed ballot language to be submitted for the November 5, 2024, General Election is September 6.
Fiscal Impact:	NA
Legal Review:	Legal will draft any potential ballot question at the direction of Council.
Staff Recommendation:	Staff defers to Council.

Glenwood Springs – Main Office
201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen
0133 Prospector Rd.
Suite 4102J
Aspen, CO 81611

Montrose
1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261
Fax: 970.945.7336
**Direct Mail to Glenwood Springs*

DATE: August 8, 2024
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Potential Charter Amendments

At the August 1, 2024, Council meeting Council requested a work session to discuss adding three potential charter changes to the November ballot: 1) moving the regular municipal election to November; 2) moving to a six-member council and elected mayor; and 3) instant runoff elections. As to instant runoff elections I am attaching a memo and language prepared in 2020 for Council.

Regarding moving the election to November, we made the assumption the move would be to even numbered years. If a ballot measure were approved this November or next April, the first election would be in November 2026. To implement the change in November 2026 those council members elected in 2023 would have their terms shortened from April 2027 to November 2026. Attached is a redline of the likely language that would be used to implement this change.

Implementing an elected mayor could be done to be effective for the April 2025 election or effective with a November 2026 election if the regular municipal election was moved to November. An elected mayor would require eliminating an at large seat. In 2025 two ward seats and an at large are up for election. If the 2025 at large seat were eliminated to create an elected mayor position balancing the number of council seats at each subsequent election at three would require moving a 2027 ward or at large seat to a two-year term. If the elected mayor were implemented at the November 2026 election the process is simpler as the 2026 at large seat would be eliminated and there would be three council positions up for election every two years. Rough draft language is attached for both.

For an elected mayor, term and voting would also need to be decided. There are multiple jurisdictions that have both two- and four-year terms for the mayor as well as allowing them to vote on every item or only allowing them to vote in the event of a tie. Rough draft language is attached for both.

There may be additional areas of the charter that need to be updated if the City moved to an elected mayor and we will try to identify those before the meeting Thursday.

Election date change.

Sec. 2.3 - Election date.

A general municipal election shall be held biennially on the first Tuesday following the first Monday in the month of November-April in even~~odd~~ numbered years. Special municipal elections shall be held in accordance with the provisions of this Charter. The polling places shall be open from seven a.m. to seven p.m. on election days.

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023, election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. Council members elected at the April 1, 2025, election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2028 election.

At each general municipal election, the terms of office for which the Councilmember shall be elected shall be four years.

Mayor added as an elective office.

Sec. 2.6 - Elective officers.

Commencing with the [April 2025][November 2026] election tThe elective officers of the City shall be six~~seven~~ Councilpersons and a Mayor.

Council Members. One member of Council shall be nominated and elected from each of the several wards of the City and the remainder of the members of Council shall be nominated and elected from the City at large.

Mayor. The mayor shall be nominated and elected from the City at large.

Sec. 3.3 - Mayor and mayor pro tem.

The Mayor shall be the presiding officer and required to vote and shall be elected from the members of the Council at its organizational meeting, by a majority vote, after each general municipal election. Commencing with the [April 2025][November 2026] election the Mayor shall be the presiding officer and [required to vote on all matters] [shall vote on matters only

~~in the event of a tie vote amongst Council] and shall be elected from the members of the Council at its organizational meeting, by a majority vote, after each general municipal election.~~ The Mayor shall be recognized as head of the City government for all ceremonial and legal purposes, and shall execute and authenticate legal instruments requiring the Mayor's signature as such official.

The Council shall elect a Mayor Pro Tem who shall act as Mayor during the absence of the Mayor with all powers herein granted to the Mayor.

Mayor elected 2025:

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023 election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. ~~– Council members elected at the April 1, 2025 election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election.~~ The At Large Council member elected at the November, 2026 election shall serve until the first Council meeting after the November 2028 election.

~~The Mayor shall be elected at the April 2025 election and serve until the [November 2026][November 2028] and thereafter the term of office shall be [a term of two years] [a term of four years]~~

Mayor elected 2026:

Sec. 3.4 - Terms of office.

Terms of the newly elected members of Council shall begin upon their taking oath at the first regular meeting of the Council following their election. Council members elected at the April 4, 2023 election (Ward 1, Ward 3, Ward 4 and At Large) shall serve until the first regular meeting of the Council after the November 2026 election. Council members elected at the April 1, 2025 election (Ward 2, Ward 5 and At Large) shall serve until the first regular meeting of the Council after the November 2028 election.

The Mayor shall be elected commencing with the November 2026 election.

At each general municipal election, the terms of office for which the Councilmember shall be elected shall be four years. The Mayor's term of office shall be [a term of two years] [a term of four years]

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

DATE: January 9, 2020
TO: Glenwood Springs Mayor and Council
FROM: Karp Neu Hanlon, P.C.
RE: Resolution 2020-5 Election Charter Amendment Ballot Question

Resolution 2020-5 was drafted at the direction of Council, to provide for runoff elections. Implicit in this request is a requirement that in order to prevail in an election, a candidate must receive a majority – or more than fifty percent – of the vote. The amendment proposed for this spring's special election would amend Section 2.6 of the City Charter to provide for a new requirement that elected officials receive more than fifty percent of the vote. It furthermore provides that in the event no candidate achieves the fifty percent threshold, the race will go to a runoff between the top two vote recipients in the race.

RESOLUTION 2020-5

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, REFERRING TO THE REGISTERD ELECTORS OF THE CITY OF GLENWOOD SPRINGS AT THE _____ 2020 SPECIAL ELECTION A QUESTION WHETHER SECTION 2.6 OF THE CITY OF GLENWOOD SPRINGS HOME RULE CHARTER SHALL BE AMENDED TO REQUIRE THAT CANDIDATES FOR ELECTED OFFICE RECEIVE A MAJORITY OF VOTES AND TO AUTHORIZE RUNOFF ELECTIONS.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter (the “Charter”); and

WHEREAS, by Section 2.1 of the Charter, the City has adopted the Colorado Municipal Election Act of 1965, which provides for the election of candidates to elected office with the greatest number of votes; and

WHEREAS, the City Council wishes to require that elected officials receive a majority of votes in an election; and

WHEREAS, City Council has set a special election on _____ 2020; and

WHEREAS, City Council has determined that it is necessary and proper to add a question to the ballot regarding a charter amendment to require elected officials to receive a majority of votes in an election and furthermore provide for a runoff election in the event that no candidate receives a majority of votes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The form of the ballot shall be as follows:

SHALL SECTION 2.6 OF THE GLENWOOD SPRINGS HOME RULE CHARTER BE RESTATED AS FOLLOWS?

SEC. 2.6 - ELECTIVE OFFICERS.

A. THE ELECTIVE OFFICERS OF THE CITY SHALL BE SEVEN COUNCILPERSONS. ONE MEMBER OF COUNCIL SHALL BE

NOMINATED AND ELECTED FROM EACH OF THE SEVERAL WARDS OF THE CITY AND THE REMAINDER OF THE MEMBERS OF COUNCIL SHALL BE NOMINATED AND ELECTED FROM THE CITY AT LARGE.

B. EACH ELECTIVE OFFICER OF THE CITY SHALL BE ELECTED BY RECEIVING MORE THAN FIFTY PERCENT (50%) OF THE VOTES CAST FOR THAT OFFICE.

C. IN THE EVENT THAT NO CANDIDATE RECEIVES MORE THAN 50% OF THE VOTES CAST IN A REGULAR OR SPECIAL MUNICIPAL ELECTION THEN A RUNOFF ELECTION SHALL BE HELD AS SOON AS PRACTICABLE BETWEEN THE TWO CANDIDATES WITH THE HIGHEST VOTE TOTALS. THE RUNOFF ELECTION SHALL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF THIS CHARTER.

_____ YES

_____ NO

Section 3. Upon an affirmative vote of the Glenwood Springs electors, the Glenwood Springs Municipal Charter shall be amended.

INTRODUCED, READ AND PASSED THIS _____ DAY OF JANUARY 2020.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Jonathan Godes, Mayor

Catherine Fletcher, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Municipal Charter Article II Section 2.6 - Elective Officers
Action Requested:	To change Article II Section 2.6 of the Municipal Charter. "The elective officers of the City shall be seven Councilpersons. One member of Council shall be nominated and elected from each of the several wards of the City and the remainder of the members of Council shall be nominated and elected from the City at large."
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	Glenwood Springs currently uses plurality voting.
Issues:	Garfield County is one of 2 counties in the state of Colorado that uses Clear Ballot as their voting equipment. They have never assisted with a ranked choice voting election before, and they do not believe their voting machines would be able to do this.
Fiscal Impact:	The possibility that the City would have to purchase its own voting equipment.
Legal Review:	Legal will present the item.
Staff Recommendation:	Staff defers to Council.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Municipal Charter Article II Section 2.3 - Election Date

Action Requested: To change Article II Section 2.3 of the Municipal Charter. It currently reads "a general municipal election shall be held biennially on the first Tuesday in the month of April in odd numbered years. Special municipal elections shall be held in accordance with the provisions of this Charter. The polling places shall be open from seven a.m. to seven p.m. on election days."

Department: City Administration

Presented By: Karl Hanlon

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: The City voted to move its general election date from November to April in the 2007 election. This took effect in 2009.

Issues: Three Councilors would have their terms curtailed.

Fiscal Impact: Moving the election would currently save around \$12,000 biannually.

Legal Review:

Staff Recommendation: Staff defers to Council.



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item:	Municipal Charter Article III Section 3.3 - Mayor and Mayor Pro Tem
Action Requested:	To change Article III, Section 3.3 of the Municipal Charter. It currently reads "The Mayor shall be the presiding officer and required to vote and shall be elected from the members of the Council at its organizational meeting, by a majority vote, after each general municipal election. The Mayor shall be recognized as head of the City government for all ceremonial and legal purposes, and shall execute and authenticate legal instruments requiring the Mayor's signature as such official."
Department:	City Administration
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	Currently, at the first regularly scheduled Council meeting after the general election in April of odd years, Council votes for the Mayor and Mayor Pro Tem.
Issues:	The Mayor and Mayor Pro Tem are elected by Glenwood Springs elected officials and not directly by Glenwood Springs citizens. However, since the Mayor is responsible for running Council meetings, there is an argument that City Councilors are more apt to elect the Mayor.
Fiscal Impact:	NA
Legal Review:	
Staff Recommendation:	Staff defers to Council.

Name Jennifer

Alberts



I like Shout outs

at Summer Advantage.

Thank you

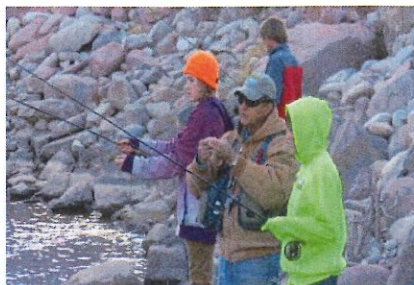
- zoe




Dear


Jennifer Alberts,

Thank you for donating to
Summer advantage. I
really appreciate Summer
advantage because
You get to see your
friends and learn
a lot during the
summer. My favorite
thing about the program
is that I get to
see my friends there.
Thank you for helping us learn.
Peace and love, Sofia Watkins



Board of Directors

Laurie Michaels
Board Chair

Natalie Torres
Board Co-Chair

Diana Kaufman
Secretary

Anne Guettler
Treasurer

Sonya Hemmen

Mak Keeling

Joe Amato

Robin Tolan
(Advisory)

Don Kaufman
(Advisory)

Access Staff

John Quinn MA CFRE
Executive Director

Alondra Zepeda
Bilingual Program
Director

Ryan Davis
Site Manager

Middle Schools

Basalt

Carbondale

Ross Montessori

Riverview

Glenwood

Riverside

Rifle

Elementary Schools

Graham Mesa

Wamsley

Highland

Riverview

Ross Montessori

Summer Program

BoostCamp Rifle

July 23, 2024

City of Glenwood Spring

Attn: Jenn Alberts, Controller

PO Box 458

Glenwood Springs, CO 81602

*Thank you
so much!*

Dear Glenwood Springs City Council,

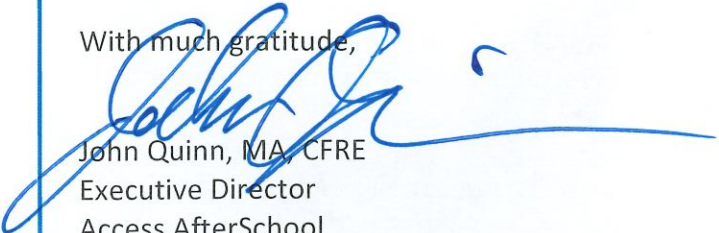
Thank you so much for your generous donation of \$10,000 to Access AfterSchool! Your support has made it possible for local youth in Glenwood Springs to have safe, supportive, and engaging activities during the afterschool hours and summer.

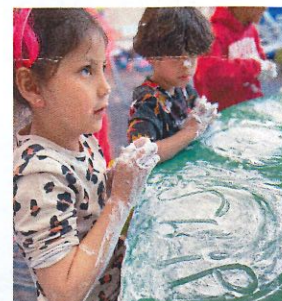
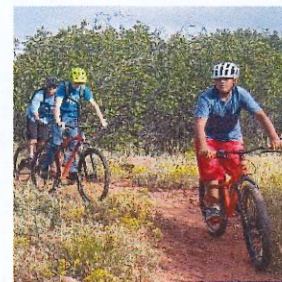
Your grant will be used to fund our programs at Glenwood Springs Middle School as well as Riverview School. In the 23/24 school year we are proud to share that we served 130 youth at these schools and gave part-time employment to 23 local instructors.

As always, we remain dedicated to providing local students with hands-on opportunities that spark their passions and allow them to apply what they learn in school to their daily lives.

Thank you for honoring us with your generosity and for making a difference in the lives of local youth and their families. We truly appreciate your commitment to enriching the lives of local youth, supporting working families and building healthy communities.

With much gratitude,


John Quinn, MA, CFRE
Executive Director
Access AfterSchool
501(C)3 Non-Profit
Tax ID #20-0369318



From: [Ryan M. Muse](#)
To: [Ryan M. Muse](#)
Subject: RE: Food Distribution Center
Date: Thursday, August 15, 2024 2:10:58 PM

From: Ivan Jackson <Director@liftup.org>
Sent: Wednesday, August 14, 2024 3:59 PM
To: Steve Boyd <steve.boyd@cogs.us>
Subject: RE: Food Distribution Center

Steve,

Thanks for your email.

The Glenwood Springs Food Distribution Center is the headquarters for LIFT-UP.

We commenced a \$2m Capital Campaign to purchase the facility in November of 2023 and had moved into the facility as of March 2024. As of the end of July we have raised approximately \$850,000 through the campaign. We are requesting a letter of support from the City of Glenwood to help us in our ongoing Capital Campaign requests for support.

The address of the facility is 100 Midland Avenue, Unit 270, Glenwood Springs, we are located opposite the RAFTA bus depot.

The Glenwood Springs Food Distribution Center is the location from which LIFT-UP operates multiple food access programs along the Parachute to Aspen corridor to those people dealing with food insecurity.

These programs include:

- Six-fixed pantries
- Nine mobile distributions
- Extended Table programs in Glenwood and Rifle
- Meal Monkey school meal programs, in Parachute and Rifle
- Senior Food Boxes – distributed to seniors through the community
- 72 Emergency Food Bags - distributed throughout multiple local medical clinics within the community
- The Governments TFAP program.
- We are looking to introduce a Mobile Pantry program by the end of 2024
- We operate our Farm 2 Food Pantry Program, which involves working with 30 farmer and ranchers within our community, providing fresh healthy and nutritious food to our guests dealing with food insecurity .
- We also run a thrift store from the facility from which all proceeds go towards feeding those in need.

In 2023 we served over 128,000 guests at our six fixed pantries and nine mobile distribution locations, that was an increase of over 100% from 2022. In the first six months of this year, we have seen a further 43% increase in guests we serve.

I have previously reached out to Ingrid Wussow to invite the council to tour the premises, and I would be delighted to provide a tour of the facility for all interested council members

at their convenience..

I have attached some information that you can distribute to the council members and please let me know if you have any further questions.

Thank you.

Ivan



LIFT-UP is the leader in providing equitable food security and working to end hunger in the **Parachute to Aspen** Corridor of Central Colorado. **Since 1982**, LIFT-UP has provided meals, food pantries, mobile food distribution, understanding, and hope to its neighbors.

In 2022, LIFT-UP provided food for **48,914 individuals** through its food pantries and mobile food distribution; and **10,000 prepared meals** for individuals through its Extended Table programs. Inflation and a slowed economy have driven this growing need.



With over forty years of meeting the needs of the food insecure, LIFT-UP understands that hunger is a complex issue. Our staff and volunteers meet the challenge of food insecurity with an entrepreneurial and innovative spirit, maintaining partnerships with local businesses, churches, non-profit organizations, and small farms. One example is the startup of mobile food distribution or drive by grocery “pick up.” That innovation was a direct result of the COVID-19 pandemic and proved so popular that LIFT-UP will continue offering mobile food pick up.



IN 2023



To continue to meet the changing needs of its community, **LIFT-UP** will launch a **\$2,000,000 capital** campaign to expand operations into a new facility in Glenwood Springs, the geographic center of its service area.

The **11,000 square feet** multi-use warehouse will provide **9,000 square feet** for food storage, with increased refrigeration, food preparation and freezer capacity, **PLUS** an additional **2,000 square feet** on the second floor for offices and community meeting space.

This exciting opportunity will increase LIFT-UP's capacity to serve, while improving the quality and scope of its services, expanding community partnerships, and increasing return on mission for every dollar invested.

With the acquisition of a new building in Glenwood Springs, LIFT-UP will:

- Increase accessibility "Up Valley" where more than half of our food insecure guests live
- Improve food warehouse accessibility for schools, businesses, and volunteers
- Significantly reduce fleet and fuel costs and the staff time it takes to transport food by centering operations geographically
- Reduce food waste through preservation of fresh food
- Utilize adjacent rental space for a thrift store in Glenwood Springs to offset operational expenses and increase availability of affordable furniture, clothes, shoes, and household items
- Expand the "Meal Monkeys" and "Totes of Hope" programs
- Provide meeting space for LIFT-UP and its community partners
- Increase accessibility of locally grown, farm-to-table foods year-round
- Operate a community kitchen to support Extended Table and other events

**NEW
FACILITY IN
GLENWOOD
SPRINGS**

**\$2,000,000
CAPITAL
CAMPAIGN**

**9,000
SQUARE FEET
FOR FOOD
STORAGE**



Reducing fleet costs and staff time while increasing access. The new centrally located facility in Glenwood Springs will reduce the costs for food distribution, the amount of time LIFT-UP staff spends in travel, and the overall organizational carbon footprint. The current round-trip from Parachute to Aspen is 180 miles and requires a full-day commitment for a driver. With the new storage facility in Glenwood Springs, staff and fleet costs for distribution will be reduced by 50%, allowing precious resources to be directed back into essential programs.

Accessibility and visibility in the communities we serve. While the food warehouse and pantry in Parachute and thrift store in Rifle will remain essential to LIFT-UP's operations, the new facility in Glenwood Springs will increase the visibility and accessibility in the most populous area of the Parachute to Aspen Corridor. The demand for services increased 58% in the Glenwood Springs to Aspen region in 2022. That increase put added strain on the staff and fleet to make more frequent 180-mile round trip food deliveries from Parachute to Aspen. The new facility will make services more accessible for the areas most impacted by food insecurity, while also increasing access for many volunteers and businesses that partner with LIFT-UP.



Sustainability through earned income opportunities. To meet the need for affordable, quality clothes, shoes, and household items, LIFT-UP operates the Rifle Thrift Store, stocked with gently used items donated by the community. Rental retail space adjacent to the new facility in Glenwood Springs can accommodate larger resale items, like furniture and appliances. As the Rifle Thrift Store has demonstrated, sales of donated items can significantly offset operational costs for a mobile food distribution and food pantry site.

Expanded opportunities to provide hot meals and fellowship. The Extended Table has been a vital part of LIFT-UP programs since 1995. Created and sustained through partnerships with congregations and volunteers throughout the community, Extended Table serviced 10,000 meals to individuals in 2022. Extended Table provides hot, nutritious meals and a remedy for loneliness and isolation. A prep kitchen at the new location will increase LIFT-UP's ability to prepare Extended Table offerings.



Improving outcomes in education by eliminating hunger for young people. LIFT-UP partners with the public-school system in Garfield County to provide the "Meal Monkeys," sack lunches for children under the age of 18. With the increased capacity in the new facility, LIFT-UP will be able to add operation of the "Totes of Hope" program, in partnership with the Food Bank of the Rockies, that students can rely on during the weekend to feed themselves and their families.

LIFT-UP gets an uplift with new GWS facility

By Jeanne Souldern
Sopris Sun Correspondent

LIFT-UP, a nonprofit aiding those facing food insecurity across the Roaring Fork Valley, has seen a surge in demand.

With nine programs from Aspen to Parachute, LIFT-UP offers various services, including food pantries, mobile distribution sites, extended food tables (soup kitchens) and senior meals. In 2023, they served over 128,000 individuals, doubling their outreach from the 60,000 people served the previous year.

Ivan Jackson, executive director since August 2021, recently gave The Sopris Sun a tour of the organization's new facility at 100 Midland Avenue, next to the Social Security Administration offices, in Glenwood Springs. The strategic location, equidistant from Aspen to Parachute, maximizes the efficiency in serving the community.

"Now we can divide and conquer because this location is central from Aspen to Parachute — it's 40

miles either way — making us much more effective by having one central warehouse location. It will have a huge impact on the community," Jackson explained.

A \$2 million capital campaign launched in May 2023 led LIFT-UP to purchase and renovate the Glenwood Springs facility. The central location, featuring three loading docks (none of their current facilities have loading docks) and ample warehouse space, fulfills the organization's wishlist. With about \$750,000 raised to date, Jackson anticipates the remaining funds to come from pending proposals.

The expansive facility includes a thrift store, which opened last month, and administrative offices on the upper level. A 9,000-square-foot area will facilitate day-to-day operations, including receiving, bagging and distributing food, and house a community kitchen downstairs.

"One of the problems many of our guests deal with is stigma. They feel like, 'I have to ask for food because I can't afford to pay for it.'



Above: The new facility includes a thrift store and shopping experience equivalent to that of a local grocery store.

Right: A worker in the thrift store gets donated clothing ready to be sold.

Photos by Max Chadwick





*For the first time, a LIFT-UP facility has loading dock access to more efficiently move goods to and from trucks.
Photos by Max Chadwick*



LIFT-UP *from page 4*

If you walked into one of our pantries today, we would say, ‘How can we help you?’”

They aim to provide guests with a dignified shopping experience, like a visit to the grocery store.

Jackson reiterated that anyone struggling to buy food should visit one of their locations “because that’s what we’re here for.”

To foster a welcoming environment, LIFT-UP has a simplified application process. It requires your

name, contact information (email address or phone number) and the town or city where you reside — which is collected to determine where the most need is.

LIFT-UP works closely with 32 local farmers, allocating 50% of their budget to purchase fresh, healthy and nutritious fruits, vegetables, meats and dairy products from farmers. The initiative aims to simultaneously address the surplus produce issues faced by farmers. The community kitchen will assist farmers in adding value to their products

by creating goods like juices, salsas or jams, which will be frozen for year-round distribution, benefiting farmers and the community.

Jackson explained that most of LIFT-UP’s wares are transported by semi-truck from one of their partners, Food Bank of the Rockies, located in Denver. “We can just literally drag the food out, whereas before ... it was a labor-intensive process,” he said.

Jackson said obtaining the space has opened countless possibilities that were previously unavailable.

“It’s just like a kid on Christmas Day when they enjoy their shiny new toy. This is our shiny new toy. It’s exciting because things are coming to us now that we couldn’t even have contemplated three years ago,” he shared.

Look for a LIFT-UP mobile pantry in the future. The nonprofit received an old school bus as a donation that will be refurbished into a mobile pantry.

“The bus will be the same as our fixed pantry, where you shop as you would at a

grocery store and pick out the food you want. That bus will be going to high-density populations and remote areas, so for the people who can’t get to us, we can get to them,” Jackson said.

Around May, Jackson anticipates the community will be invited to a grand opening with a ribbon-cutting ceremony, snacks and beverages and a facility tour.

For more information, visit LIFT-UP’s website, accessible in both English and Spanish, at liftup.org

Draft Letter of Support

Date

[Recipient's Name]

[Foundation's Name]

[Foundation's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I/we am/are writing to express my/our strong support for LIFT-UP, a vital non-profit organization that serves the communities of Pitkin, Eagle, and Garfield Counties in Colorado. LIFT-UP has been instrumental in providing essential food distribution services to thousands of individuals and families in our region, ensuring that no one goes hungry.

LIFT-UP' commitment to fighting food insecurity is unwavering. Their innovative and compassionate approach has made a significant impact, particularly during challenging times when the need for their services has dramatically increased. The organization's efforts have not only provided immediate relief but have also fostered a sense of community and hope among those they serve.

I/We am/are particularly excited about LIFT-UP's plans to establish a new Food Distribution Center in Glenwood Springs. This facility will enhance their capacity to serve our community, allowing them to reach even more individuals in need. The new center will be a critical asset in our ongoing battle against hunger, providing a centralized location for efficient food distribution and storage.

The establishment of the Glenwood Springs Food Distribution Center aligns with our shared goals of promoting health, well-being, and economic stability within our communities. By supporting LIFT-Up's initiative, we are investing in a brighter, more resilient future for all residents of Pitkin, Eagle, and Garfield Counties.

I/we urge you to consider LIFT-UP's grant application favorably. Your support will enable them to continue their essential work and expand their reach, making a profound difference in the lives of countless individuals and families. LIFT-UP's dedication to our community is exemplary, and with your help, they can achieve even greater heights.

Thank you for your consideration of this important request. Together, we can ensure that LIFT-UP has the resources they need to continue their invaluable service to our community.

Sincerely,

Titles of Signatories from Basalt, Glenwood Springs, Garfield County and City Aspen

From: [Ryan M. Muse](#)
To: [Ryan M. Muse](#)
Subject: RE: Charging & Fueling Infrastructure grant update: Letters of Support from Garfield County entities
Date: Thursday, August 15, 2024 2:05:41 PM

From: Doug Hazzard <doug.hazzard@cogs.us>
Sent: Wednesday, August 14, 2024 7:47 AM
To: Matthew Langhorst <matthew.langhorst@cogs.us>; Sara Weigel <sara.weigel@cogs.us>; Victor Meraz <victor.meraz@cogs.us>
Cc: Steve Boyd <steve.boyd@cogs.us>
Subject: Re: Charging & Fueling Infrastructure grant update: Letters of Support from Garfield County entities

Yes, I agree.

From: Matthew Langhorst <matthew.langhorst@cogs.us>
Sent: Wednesday, August 14, 2024 7:40 AM
To: Sara Weigel <sara.weigel@cogs.us>; Victor Meraz <victor.meraz@cogs.us>; Doug Hazzard <doug.hazzard@cogs.us>
Cc: Steve Boyd <steve.boyd@cogs.us>
Subject: Fw: Charging & Fueling Infrastructure grant update: Letters of Support from Garfield County entities

I think we are in support of the charging station project, none of them are in Glenwood.

Matt

From: Mary Harlan <mharlan@cleanenergyeconomy.net>
Sent: Tuesday, August 13, 2024 6:31 PM
To: Mary Harlan <mharlan@cleanenergyeconomy.net>; Morgan Hill <mhill@cleanenergyeconomy.net>; Martín Bonzi <mbonzi@cleanenergyeconomy.net>
Cc: Lauren Gister <lgister@carbondaleco.net>; jbarnes@carbondaleco.net <jbarnes@carbondaleco.net>; Hannah-Hunt Moeller <hannahhunt.moeller@gmail.com>; Matthew Langhorst <matthew.langhorst@cogs.us>; Hannah Klausman <hannah.klausman@cogs.us>; Lee Barger <lee.barger@cogs.us>; Doug Hazzard <doug.hazzard@cogs.us>; Dave Reynolds <dreynolds@newcastlecolorado.org>; Jim Mann <jmann@townofsilt.org>; psmith@newcastlecolorado.org <psmith@newcastlecolorado.org>; sheila@townofsilt.org <sheila@townofsilt.org>; Patrick Waller <pwaller@rifleco.org>; gsverdrup@rifleco.org <gsverdrup@rifleco.org>; vtomasulo@parachute.gov <vtomasulo@parachute.gov>; Jason White <jwhite@rfta.com>; rmshepherd@coloradomtn.edu <rmshepherd@coloradomtn.edu>; jweatherred@holycross.com <jweatherred@holycross.com>; Jamie LaRue <jarue@gcpld.org>; jmedrano@gcpld.org <jmedrano@gcpld.org>; fcoberly@garfield-county.com <fcoberly@garfield-county.com>; ghartmann@garfield-county.com <ghartmann@garfield-county.com>; telliott@parachute.gov <telliott@parachute.gov>; David Johnson <djohnson@rfta.com>; Stefan Johnson <sjohnson@holycross.com>; chance@evsolutions.energy <chance@evsolutions.energy>

Subject: Charging & Fueling Infrastructure grant update: Letters of Support from Garfield County entities

Good afternoon,

The next step in the process of applying for the CFI grant is to get Letters of Support from our community and municipalities.

Attached you will find the Word Document versions of the *Community Letter of Support* template and the *Municipality Letter of Support* template. Here are the Google Doc links of the [Community Letter of Support](#) template, and the [Municipality Letter of Support](#) template.

I have highlighted in yellow the part of the template you should fill out. In an effort to keep this streamlined, we ask that you coordinate within your jurisdiction or entity on who will lead the effort getting a letter of support.

To coordinate smoothly and as a reference, I have listed out the representatives from each community and entity that was invited to the CFI location planning meeting last month:

Carbondale: Lauren Gister, Jared Barnes
Glenwood: Matt Langhorst, Hannah Klausman, Doug Hazzard, Lee Barger
New Castle: Paul Smith, Dave Reynolds
Silt: Jim Mann, Sheila McIntyre
Rifle: Patrick Waller, Geir Sverdrup
Parachute/ Battlement Mesa: Vinnie Tomasulo, Travis Elliott, Steve Rippy
Holy Cross Energy: Stefan Johnson
RFTA: Jason White, David Johnson
Library District: Jamie LaRue
Carbondale Environmental Board: Hannah-Hunt Moeller

We understand this is very short notice, and that some of you will need to coordinate this with board or council meetings, as well as individual Council members. You have until **August 26** to get any final Letters of Support in, but we are aiming to get most Letters of Support in by **August 21**, and earlier if possible.

Morgan Hill will be following up with your Garfield Clean Energy board member representative, as well.

Please feel free to pass the *Community Letter of Support* template on to other community members you feel would benefit from and support this effort.

Please also reach out to me or Morgan Hill with any questions.

Thank you,

Mary Harlan

--

Mary Harlan, MA (she/her)
Ph. D. Candidate Sustainability Education, Prescott College
Clean Mobility Team Lead
Clean Energy Economy for the Region (CLEER)
P.O. Box 428 / 520 S. 3rd St. Carbondale, CO 81623
Office: 970-704-9200, ext. 107
Cell: 970-485-4690

CLEER works to accelerate the transition to a clean energy economy, increase energy independence and reduce our contribution to climate change.

[Learn about our programs and impact.](#)



City Council
STAFF REPORT
City of Glenwood Springs
August 15, 2024

Agenda Item: Council Social Event Location

Action Requested: City Council will announce the location of their social event following the Council meeting.

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation: