



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
AUGUST 17, 2023
101 W. 8TH STREET
6:15 p.m.

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*

The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ATTENTION: To ensure your written comments are included in the City Council packet, public comments must be received by 4 p.m. on the day before City Council meetings. Comments may be submitted to ryan.muse@cogs.us.

Written comments may be submitted after this deadline and will be shared via email to City Council but are not guaranteed to make it into the meeting packet. Submit comments at any time directly to City Council via email at citycouncil@cogs.us.

TIME	ITEM	WORK SESSION	ACTION
3:30	1.	Potential Property Donation to the City	Information/Discussion
4:00	2.	Downtown Overlay	Information/Discussion
5:00	3.	Budget	Information/Discussion

ZOOM INSTRUCTIONS

You are invited to a Zoom webinar.

When: Aug 17, 2023 06:00 PM Mountain Time (US and Canada) Topic: 2023/8/17 Regular City Council Meeting

Please click the link below to join the webinar: <https://us02web.zoom.us/j/87306767081?pwd=b1ExTjZheTR4R2VIRGtdnI5enhoUT09>

Passcode: 336531 Or One tap mobile: +17193594580,,87306767081# US +16699006833,,87306767081# US (San Jose)

Or Telephone: Dial(for higher quality, dial a number based on your current location): +1 719 359 4580 US +1 669 900 6833 US (San Jose)

+1 253 205 0468 US +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 669 444 9171 US +1 386 347 5053 US +1 507 473 4847

US +1 564 217 2000 US +1 646 931 3860 US +1 689 278 1000 US +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1

305 224 1968 US +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 360 209 5623 US Webinar ID: 873 0676 7081

International numbers available: <https://us02web.zoom.us/j/koPzQYLfQ>

REGULAR SESSION

6:15	4.	Roll Call	
	5.	Agenda Changes & Conflicts	
	6.	Council Announcements	
	7.	Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes)	
	8.	Consent Agenda	Discussion and/or Action
	A.	August 3, 2023 Council Minutes	
	B.	Ordinance 2023-13; Amend the Downtown Development Authority Board Structure. Second Reading	
	C.	Resolution 2023-32; Traffic Violation Fees	
	D.	Resolution 2023-33; Rescheduling the October 19, 2023 Meeting	
	E.	Appointment to Financial Advisory Board	
	F.	Appointment to Housing Commission	

ACTIONS AND/OR PRESENTATIONS

9.	27th Street Underpass Update	Discussion and/or Action
10.	Potential Property Donation to the City	Discussion and/or Action
11.	Ordinance 2023-14; Adoption of the Model Traffic Code. Second Reading	Discussion and/or Action
12.	Discussion of City Events	Discussion and/or Action

- 13. Strategic Plan
- 14. City Manager Employment Contract
- 15. Council Comments
- 16. Report from City Administration
 - A. City Manager
 - B. City Attorney
 - C. Correspondence Incoming/Outgoing

Discussion and/or Action

- 17. Executive Session Regarding West Glenwood Fire Station and Potential Work Force Housing

Discussion and/or Action

An executive session pursuant to CRS 24-6-402(4)(b) and (e) for the purposes of receiving legal advice from the Town Attorney on specific legal questions and for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators more specifically related to property acquisition in West Glenwood for a West Glenwood Fire Station and regarding potential work force housing.

- 18. Adjournment



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Potential Property Donation to the City
Action Requested:	Consider an offer from a resident to gift a parcel of land to the City.
Department:	Attorney
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	That attached letter to the City from Mr. Mulhall provides detail regarding a piece of property he owns and is offering to donate to the City.
Issues:	Mr. Mulhall is investigating the tax consequences to confirm the property is eligible for favorable tax treatment if donated to the City. There are a few deliverables including an appraisal that would need to be accomplished by the end of the year.
Fiscal Impact:	The property will likely have an appraised value but we don't expect it to materially impact the City's financials.
Legal Review:	Legal will approve any transaction.
Staff Recommendation:	Staff defers to Council.

Edward Mulhall, Jr.

1729 Grand Avenue, Glenwood Springs, CO 81601

970.945.7289, emulhall@rof.net

May 21, 2023

Karl J. Hanlon, Esquire
Karp Neu Hanlon
201 – 14th Street
Glenwood Springs, CO 81601

Dear Karl:

My wife and I own a 0.558-acre parcel of unimproved land in the City of Glenwood Springs, southeast of the hospital. Because of what has happened to 401(k)'s, together an unanticipated 2023 maturity of mine with my 90th birthday, we want to discuss a gift of this land to the City of Glenwood Springs "for public purposes," consistent with the Internal Revenue Code and IRS regulations.

I once knew but had forgotten that my Northwestern Mutual 401(k) both matured and ended with my 90th birthday. We discussed that with our CPA. Fortunately, the calendar year 2023 allows time to address the several parts: investment maturity/liquidation, land appraisal, and gifting. Local appraisers I contacted admitted they were not IRC qualified to appraise our unimproved land. We engaged a "qualified appraiser" to meet IRS requirements.

Initially I met with the Valley View Foundation staff to discuss our parcel as a gift to the hospital. Staff reviewed my proposal and recommended approval. But Foundation directors declined. I believe City imposed limitations affected that decision.

Your tenure as City Attorney represents (to me) 'institutional history'—a benefit/burden of representational longevity. I believe that is important when addressing our parcel.

To 'acquaint' you with location I have enclosed a Google aerial I annotated. It locates our parcel and nearby features. Over the years I have developed detailed information relating to the parcel—title of course but numerous sundries. I would like to share these with you.

I ask that you preliminarily review my idea and grant me a few minutes so we could discuss it. If CBN is up and running, I suggest an email to schedule our discussion.

Sincerely,



Encl.



Mulhall 0.558-Acre Parcel Sec. 15, T 6 S, R 89 W, 6th PM



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Downtown Overlay
Action Requested:	Provide consensus direction of Overlay to Staff
Department:	Economic and Community Development
Presented By:	Hannah Klausman, Danielle Campbell
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life Generate Sustainable Economic Development
Background Info:	The purpose of the District is to enhance the pedestrian-oriented business and service character in the central core to support an active, vibrant street life.

History

The Downtown Overlay District was originally proposed by the Planning and Zoning Commission in 2021. City Council held two work sessions on February 3, 2022, and May 19, 2022, to discuss Planning and Zoning Commission recommendations to implement a Downtown Commercial Overlay District to promote downtown vibrancy. Work Session staff reports are included as attachments to this report. Council requested an additional public outreach meeting in order to elicit more feedback. Staff responded that the item would need to wait until 2023 due to the project workload. Council more recently requested this item be brought back to Council for initial review and direction to be able to proceed with the public engagement meeting with Council. On February 2, 2023, Council directed staff to move forward with a public engagement meeting specifically to provide information on how the public generally feels about an overlay district, restricting uses, and the size of the district within downtown. Two public meetings were held on April 26, 2023. Since the public meetings, Council has had two evening meetings and two work sessions amending the Downtown Design Overlay.

2023 Meeting Summaries

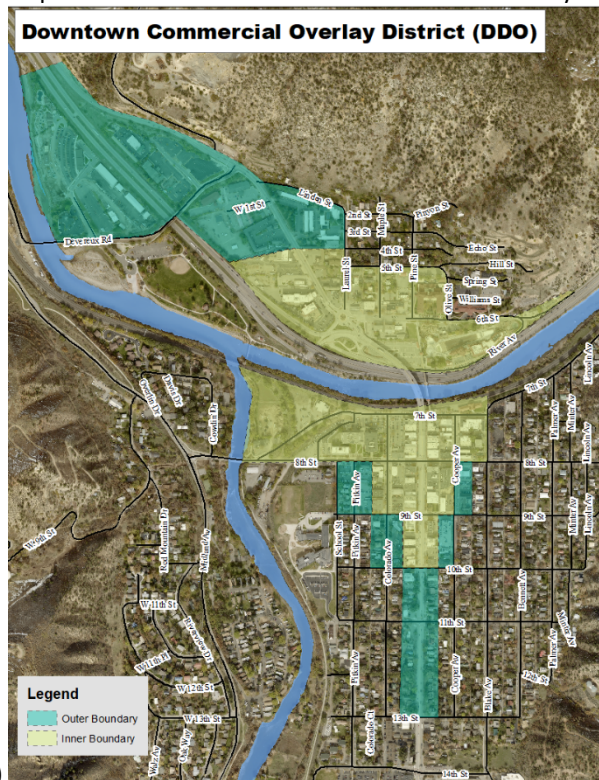
1. April 26, 2023 Public Meeting Takeaways:

- Majority supported regulating uses. However, did not support regulating the square footage of the ground floor of that use.
- Majority preferred seeing a medium to larger overlay district.
- Majority supported regulating building forms to encourage diverse uses in downtown.
- People want to see a walkable downtown with a safe, clean, attractive atmosphere and a distinct sense of place.
- General support for a diversity of businesses that serve residents and visitors. This included restaurants, retail, and attractions (art classes, etc.)

2. June 1st Council Meeting Summary: Council Meeting and Work Session, staff received direction on the proposed overlay boundary, threshold, allowed uses, and exemptions.

- **Boundary:** Council directed staff to expand the overlay and create an additional buffer to the overlay. Throughout the staff report the buffer will be referred to as the outer boundary and the central boundary will be referred to as the inner boundary. The intent of the “inner”

boundary would have more extensive regulation regarding the allowed uses on the ground floor. However, the expanded “outer” boundary would allow all personal services & professional offices in addition to the allowed uses within the inner boundary on the ground floor. See map below of the Council's recommended boundary from June 1st. (This has since



changed.)

- **Building Form:** Council directed staff to require that the allowed uses must be at least fifty percent (50%) of the ground floor area facing the street with a primary entrance.
- **Uses:** Council directed staff to limit allowed ground floor uses within the inner boundary and expand uses within the outer boundary. The intent is to retain and foster Glenwood Character and the authenticity of local downtown businesses.
 - "Inner" Boundary Allowed Uses:
 - Food and Beverage Establishments
 - Retail
 - Recreation and Entertainment, Indoor
 - Personal Services for the following:
 - Beauty/barber shops
 - Shoe repair, Alterations
 - Spas/Massage
 - Personal Grooming
 - "Outer" Boundary Allowed Uses:
 - Food and Beverage Establishments
 - Retail
 - Recreation and Entertainment, Indoor
 - Professional Office
 - All Personal Services
- **Special Permit:** Uses that are not approved would be required to submit a Special Use Permit.

- **Threshold:** Council directed staff to increase the residential remodel threshold to be greater than twenty-five (25) percent as originally proposed. The intent of this change is to preserve existing residential and to not prohibit the ability for residential property owners to update units as needed.
- **Exemptions:** Council directed staff to include tragic events to be exempt, and remove institutions as allowed use on the ground floor. See additional details below.
 - **Tragic Event:** Any building severely impacted by a tragic event such as a fire that will need to be remodeled or rebuilt. The reconstructed building would be allowed to continue as the previous use as long as built architecturally similar to the original structure.
 - **Institutions:** Remove institutions as an exemption from ground floor use.
 - **Historical Significance:** Local landmarks and buildings with historical significance will be exempt from overlay.

3. June 15 Council Meeting Summary: Staff and the public presented concerns of the overlay. These concerns are expanded upon within the issues section of this staff report if they were not resolved during the June 15th Council meeting.

- **Boundary Overlay:** The intent of the overlay is to transition uses that enhance the vibrancy by regulating uses that adhere to the pedestrian-oriented streetscape. Incorporating past 11th Street for the overlay could provide a burden to businesses and property owners due to the required parking standards for commercial uses and the lack of space to develop parking on Grand Avenue from 11th to 13th. In addition, the streetscape beyond 11th Street is auto-oriented, fostering businesses and residences that align with that design currently. Council approved Staff's recommendation to decrease the overlay on Grand Avenue from 13th to 11th. Parking Constraints on 6th Street.



4. July 6th Council Worksession: Council addressed concerns of the thresholds and Inner boundary of the overlay. Council requested an additional Worksession and first reading in August.

• **Council provided consensus on the following:**

- Council directed staff to include the street frontage of 8th street within the Inner Boundary.
- Providing increasing flexibility in parking requirements outside of the GID within the Overlay
- Providing Special Use permits for applicants who do not fit the approved requirements of the overlay.
- Threshold of applicability of development on vacant land and Change of Use Permit

• **Council did not reach consensus on the following:**

- Thresholds of applicability for non-residential properties
- Inner Overlay Boundary

Issues:

During the July 6th Worksession Council directed staff to have an additional work session and first reading to develop consensus on thresholds and overlay boundary.

Thresholds:

Thresholds of applicability for residential and non-residential properties. The code language below was presented at the July 6th worksession. This has been updated in Exhibit A of the packet. However, will be discussed during the worksession for appropriate changes.

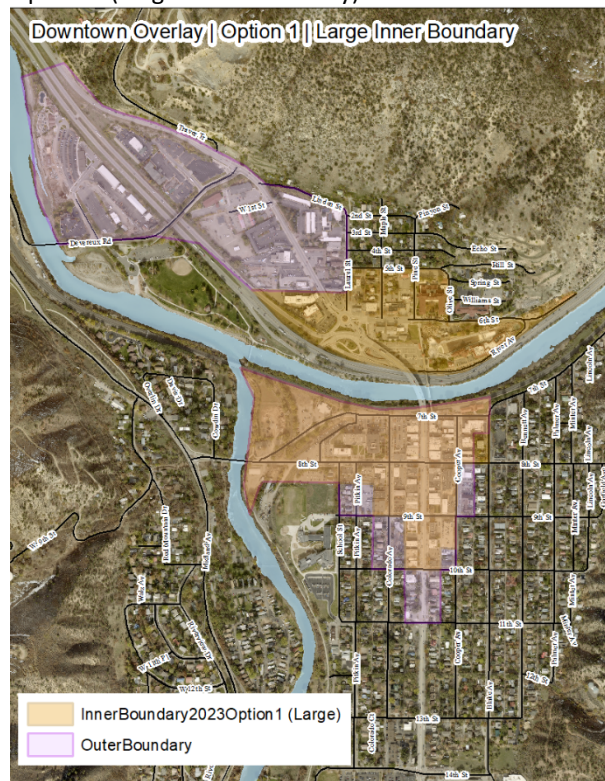
- **Non-Residential or Mixed-Use.** A building permit for alteration, demolition, or repair of an existing building or structure where the total gross floor area of the proposed alterations are twenty-five (25) percent or more than that of the total gross floor area of the existing structure before addition or renovation, any addition to existing square footage of the ground floor.

- **Residential Only.** A building permit for demolition, alteration, or repair where the total gross ground floor area of the proposed alteration, demolition or repair are eighty (80) percent or more than that of the total gross ground floor area of the existing structure before addition or renovation, and any addition to existing square footage of the ground floor.
- **Council Concerns:**
 - Both Non-residential and residential thresholds currently apply to the Inner and Outer Boundary.
 - Non-residential thresholds are too restrictive to include repairs and alterations of the ground floor

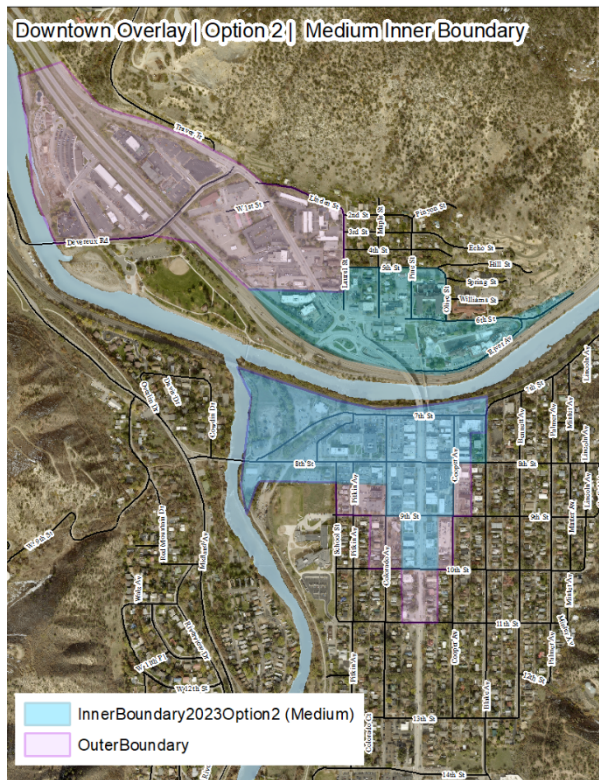
Boundary:

Council gave staff direction to include the frontage of 8th street within the Inner Overlay. However, there were concerns on the expansive inner boundary. Staff has developed three (3) separate options for council to consider.

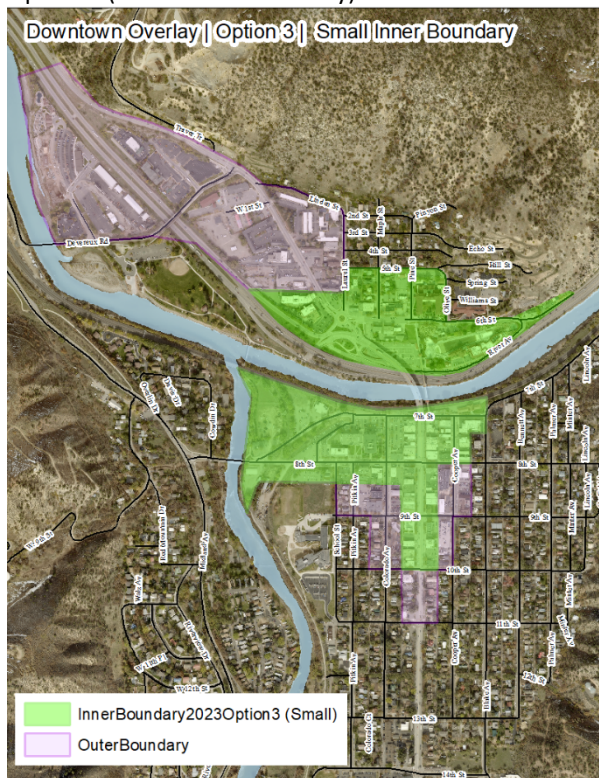
Option 1 (Large Inner Boundary)



Option 2 (Medium Inner Boundary)



Option 3 (Small Inner Boundary)



Staff has provided a workbook as an attachment of this packet item to help facilitate worksession. Please review the attachments for additional information.

Fiscal Impact:

The City may see increased retail businesses generating additional sales tax in the downtown area. No major increase in sales tax generation for the City is expected.

Legal Review:

Legal has been involved in the discussion.

Staff Recommendation: Staff defers to Council.

Threshold/Triggers

Non-Residential Threshold		Residential Thresholds
Previous Code Language	Code Language: A building permit for alteration, demolition, or repair of an existing building or structure where the total gross floor area of the proposed alterations are twenty-five (25) percent or more than that of the total gross floor area of the existing structure before addition or renovation, any addition to existing square footage of the ground floor.	Code Language: A building permit for demolition, alteration, or repair where the total gross ground floor area of the proposed alteration, demolition or repair are eighty (80) percent or more than that of the total gross ground floor area of the existing structure before addition or renovation, and any addition to existing square footage of the ground floor.
Option 1 (Most Restrictive)	Continue remodel or alteration square footage on ground floor remodel at 25%. Triggers would be any addition or demolition, addition/repair 25% or high of ground floor, change of use permit, and development on vacant land.	Continue remodel or alteration square footage on ground floor remodel at 80% of the ground floor. Triggers would be any addition or demolition, addition/repair 80% or high of ground floor, change of use permit, and development on vacant land.
Option 2	Increasing remodel or alteration square footage on ground floor remodel from 25% to 50%.	N/A
Option 3 (Least Restrictive)	Remove alteration and remodel as a threshold. Triggers would be any addition or demolition to the existing ground floor, change of use permit, and development on vacant land.	Remove alteration and remodel as a threshold. Triggers would be any addition or demolition to the existing ground floor, change of use permit, and development on vacant land.
Previous Code	Boundary: Applied to both Inner and Outer Boundary	Boundary: Applied to both Inner and Outer Boundary
Option 1	Apply to Inner Boudnary	Apply to Inner Boudnary
Option 2	Apply to Outer Boundary	Apply to Outer Boundary
Option 3	Apply to both Inner and Outer Boundary	Apply to both Inner and Outer Boundary

Downtown Overlay Worksheet

	Inner Boundary	Outer Boundary
Allowed Uses: 50% of ground floor are required to be of the allowed uses	Food and beverage establishments: establishments that serve prepared food or beverages for consumption on or off the premises. Accessory uses may include food preparation areas, offices, and parking.	Food and beverage establishments: establishments that serve prepared food or beverages for consumption on or off the premises. Accessory uses may include food preparation areas, offices, and parking.
	Retail: Uses in this category are involved in the sale, lease, or rent of new or used products directly to the general public, but not specifically or exclusively for the purpose of resale	Retail: Uses in this category are involved in the sale, lease, or rent of new or used products directly to the general public, but not specifically or exclusively for the purpose of resale
	Recreation and Entertainment, Indoor: provide recreation and entertainment activities entirely within a building	Recreation and Entertainment, Indoor: provide recreation and entertainment activities entirely within a building
	Personal Services, specifically: Beauty/barber shops, Shoe repair, Alterations Spas/Massage Personal Grooming	All Personal Services: Uses in this category provide individual services related to personal needs directly to customers at the site of the business, or that receive goods from or return goods to the customer, which have been treated or processed at that location or another location. Professional Services: provide executive, management, administrative, governmental, or professional services, but do not sell merchandise except as incidental to a permitted use. This includes financial institutions.

**As it states residential on the ground floor would require a special use permit unless deed restricted.

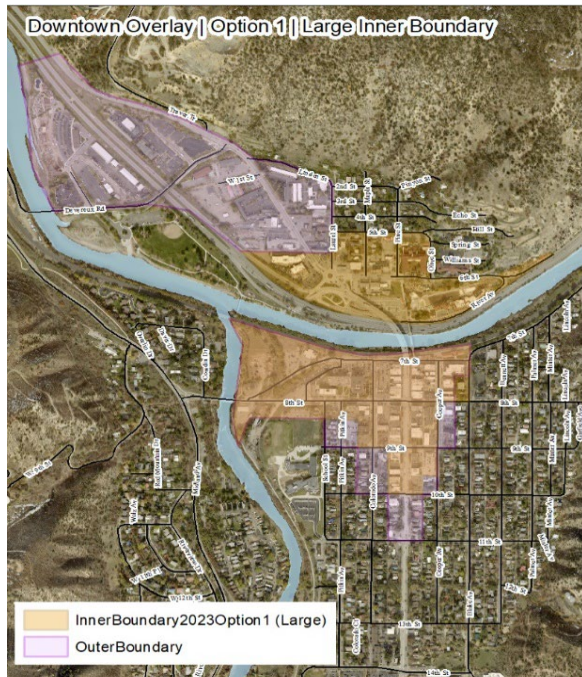
Downtown Overlay Worksheet

Key Definitions

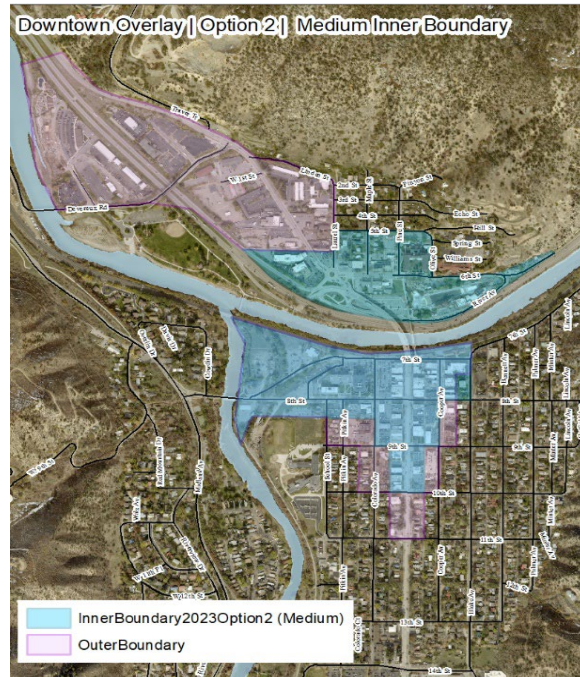
Demolition or Demolish	Any act or process that destroys in part or in whole a landmark or a structure within a historic district.	Gross floor area	The total square footage of all finished and unfinished and enclosed floors of the building, including but not limited to living areas, garages, storage, utility spaces, and enclosed porches. Crawl spaces are not included in gross floor area calculations.
Alteration	Any construction or renovation to an existing structure other than a repair or addition.	Nonconforming use	A use that lawfully existed prior to adoption of this Code, but does not comply with the terms of this Code.
Building form	The shape and structure of a building as distinguished from its substance or material.	Redevelopment	Development on a tract of land with existing structures where all or a majority of the existing structures would be razed and a new structure or structures built.
Building frontage	The horizontal, linear dimension of that side of a building that abuts a street, parking area, mall or other circulation area open to the general public and that has either a main window display of the business or a public entrance to the building.	Repair	The reconstruction or renewal of any part of an existing building for the purpose of its maintenance.
Construction or construct	The act of adding an addition to an existing structure or the erection of a new principal or accessory structure on a lot or property.	Façade	Any side of a building that faces a street or open space. The front façade is the front or principal face of a building.

Downtown Overlay Worksheet

Option 1 (Large Inner Boundary)



Option 2 (Medium Inner Boundary)



Option 3 (Small Inner Boundary)

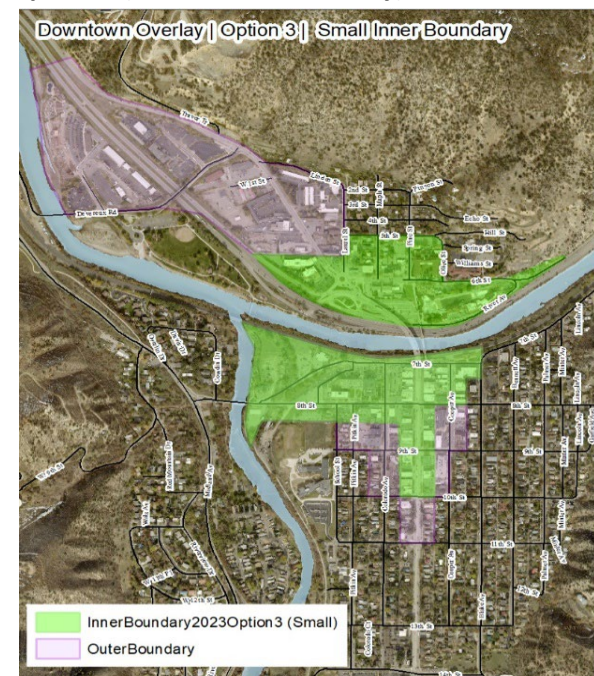


Exhibit A

070.020.180 Downtown Commercial Overlay (DDO) District

(a) General Provisions.

(1) Purpose. The Downtown Commercial Overlay district is intended to promote downtown vibrancy and pedestrian engagement, with an emphasis on walkability and active ground-floor uses. The DDO district allows for retail, food and beverage establishments, indoor recreation and entertainment, and specific personal and professional services as listed. The overlay district comprises two areas, an inner boundary aimed at engaging activities and uses, and an outer boundary incorporating some additional professional service uses.

(2) Applicability.

a. General.

b. The overlay standards shall apply to:

1. Non-Residential or Mixed-Use. A building permit for the addition of an existing building or structure's total ground floor area of the existing structure before addition.
2. Residential Only. A building permit for demolition, alteration, or repair where the total gross ground floor area of the proposed addition or demolition are eighty (80) percent or more than that of the total gross ground floor area of the existing structure before addition or renovation, and any addition to existing square footage of the ground floor.
3. Ground floor change of use within an existing structure
4. Development on vacant land.
 - i. If a building is demolished it is considered vacant land.

(3) Exemptions. This section shall not apply to the following:

- a. Parks and Open Space
- b. Deed Restricted Housing including resident occupancy and/or affordability at or below 100% of Area Median Income.
- c. Existing ground floor is being remodeled, altered, or repaired to be compliant with Americans with Disabilities Act (ADA).
- d. Nonconforming structures that have been damaged or destroyed by fire or other causes may be restored pursuant to Section 070.010.070(d);
- e. Buildings on the National Historic Registry or Local Landmark that have existing residential on the ground floor.

(b) Uses. In addition to uses listed in Table 030.1: Table of Allowed Uses for the base zoning, the overlay includes the following list of allowed uses for the ground-floor uses.

- (1) Area. Approved uses must comprise a minimum of 50% of the ground floor, be open to the public, be street-facing, and have a primary entrance. All other uses allowed within the base zone district would apply to non-ground-floor areas.
- (2) Inner Overlay Boundary
 - a. Food and beverage establishments

-
- b. Retail
 - c. Recreation and Entertainment, Indoor
 - d. Personal Services, specifically:
 - 1. Beauty/barber shops,
 - 2. Shoe repair, Alterations
 - 3. Spas/Massage
 - 4. Personal Grooming
- (3) Outer Overlay Boundary. In addition to uses listed in (1) above, the following uses are allowed on the ground floor:
- a. All Other Personal Services
 - b. Professional Services
- (4) Parking areas. 100% of off-street surface parking is required to occur behind the rear wall of the primary building. This shall only apply to development of vacant land, or building additions occurring outside of the existing building footprint of the gross floor area.
- a. *Cumulative Maximum Reduction for Parking Alternatives.* The maximum reduction of required off-street parking spaces by any single parking alternative or combination of parking alternatives outlined in Section 070.040.060(e) shall be fifty (50) percent for development within the entire overlay boundary.
- (5) Base Zoning District Uses. Uses allowed in the base zoning district and not listed in (1) or (2) above, proposed for the ground floor within the overlay boundary shall be considered through a Special Use Permit review process. (Subsection 070.060.050(e))
- (c) Standards. All Dimensional and lot standards shall follow the base zoning district standards.

070.040.060 Off-Street Parking and Loading.

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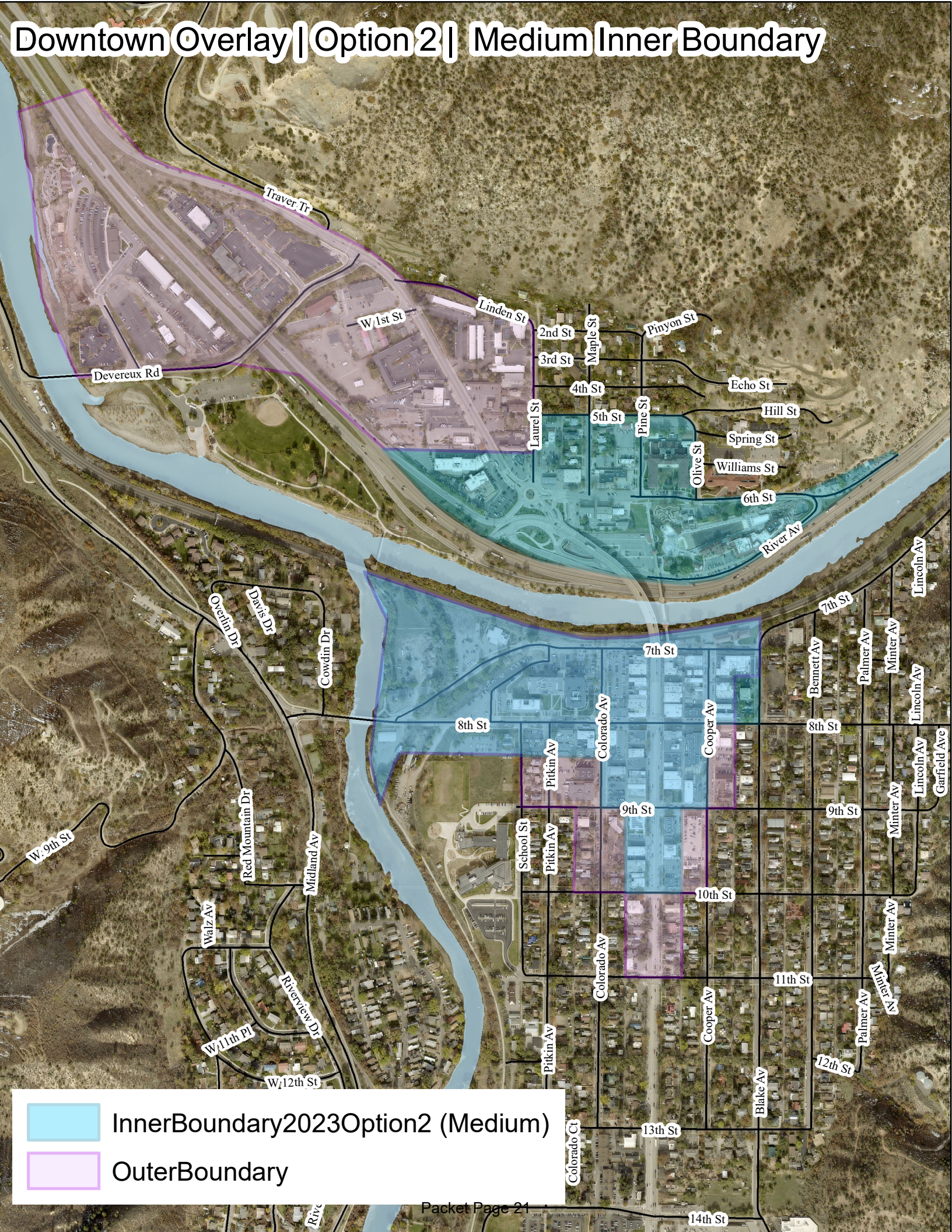
- (d) *Number of Off-Street Parking Spaces Required.*
- (1) *Minimum Number of Off-Street Parking Spaces Required.* The number of off-street parking spaces required shall be pursuant to the corresponding use type in Table 030.1: Table of Allowed Uses.
 - (2) *Accessible Parking.* The number and design of accessible parking spaces shall be pursuant to the International Building Code as adopted in the Municipal Code and the American Disabilities Act, as amended.
 - (3) *Maximum Parking Spaces Allowed.* In nonresidential and mixed-use districts, uses shall not provide off-street parking spaces in an amount more than one hundred twenty-five (125) percent of the minimum parking spaces required pursuant to Table 030.1: Table of Allowed Uses, unless:
 - a. The use is "automotive sales or leasing" or "transit terminal or station;"
 - b. The applicant submits a parking demand study to the Director pursuant to Subsection 070.040.060(c)(5);
 - c. The proposed development has unique or unusual characteristics such as high sales volume per floor area or low parking turnover, that create a demand exceeding the maximum ratio and that typically does not apply to comparable uses, with authorization from the Director; and

-
- d. Additional landscaping is provided in an amount equal to the percentage above the maximum parking ratio allowed.
 - (e) *Parking Alternatives.* The developer of a property may submit an application to the Director requesting consideration of alternatives to the off-street parking spaces required by Table 030.1: Table of Allowed Uses, pursuant to the following standards:
 - (1) *Cumulative Maximum Reduction for Parking Alternatives.* The maximum reduction of required off-street parking spaces by any single parking alternative or combination of parking alternatives in this Section shall be thirty (30) percent except as allowed for in Section 070.020.180 Downtown Commercial Overlay District.

Downtown Overlay | Option 1 | Large Inner Boundary

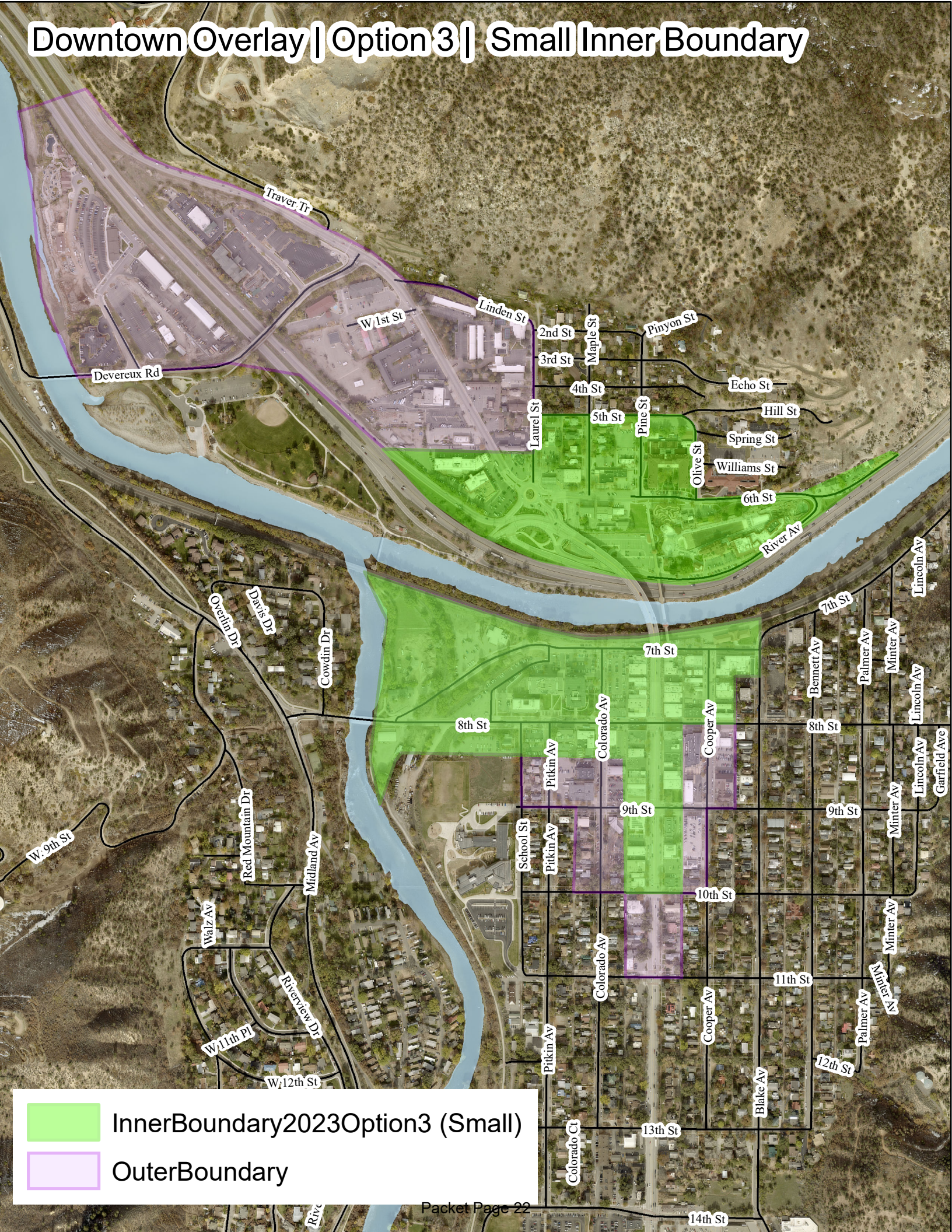


Downtown Overlay | Option 2 | Medium Inner Boundary



InnerBoundary2023Option2 (Medium)
OuterBoundary

Downtown Overlay | Option 3 | Small Inner Boundary



- InnerBoundary2023Option3 (Small)
- OuterBoundary

ORDINANCE NO. 09

Series of 2023

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AMENDING TITLE 070 OF THE GLENWOOD SPRINGS MUNICIPAL CODE, TO CREATE AN OVERLAY DISTRICT WITHIN THE DOWNTOWN CORE THAT PROMOTES VIBRANCY BY LIMITING THE ALLOWED USES ON THE GROUND FLOOR.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, Per the 2018 Economic Development Strategy Glenwood Spring has a strong base of small businesses. 85% of Glenwood Spring businesses have less than 10 employees. However, there is a lack of small-scale store frontages that accommodates small businesses; and

WHEREAS, City Council identified the need to support small retail businesses as an increasing number have been displaced by large-scale single-use businesses.

WHEREAS, City Council finds that requiring small-scale retail within the requirements of Title 070 will disincentivize uses that hinder the vibrancy of downtown; and

WHEREAS, City Council finds that these amendments are consistent with the Comprehensive Plan and other City policies, do not conflict with other provisions of the Code, are necessary to address a demonstrated community concern within the downtown, are necessary to respond to substantial changes in conditions and/or policy, and are consistent with the general purpose and intent of the Code; and

WHEREAS, City Council finds that these amendments address the following strategies within the Comprehensive Plan

- A. Ensure downtown is pedestrian friendly and safe
- B. Focus on local-serving economic development;
- C. Revitalize underutilized properties;
- D. Support the management of sustainable tourism in Glenwood Springs;
- E. Support neighborhood commercial mixed-use developments;
- F. Support appropriate mass scale and density of new development. Prioritize downtown development that includes retail space at the street level, commercial office space at the second level, and residential above.

WHEREAS, City Council finds it is necessary and proper to amend Title 070 of the Glenwood Springs Municipal Code as provided in this ordinance to specify allowed uses and boundaries for the downtown overlay district that engage residents and visitors and add to the vibrancy of downtown.

WHEREAS, December 14, 2021 Planning and Zoning Commission recommended approving Code Amendments to Title 070 to include a downtown commercial overlay boundary.

WHEREAS, On April 26, 2023, the City conducted two public meetings to listen and receive feedback on the regulation of uses and size of an overlay district; and

WHEREAS, June 1, 2023 City Council held a work session to review public feedback and further refined recommendations for Code Amendments to Title 070 to include a downtown commercial overlay boundary including an Inner and Outer Boundary

WHEREAS, July 6 City Council held a work session to refine code recommendations for Code Amendments to Title 070. Changes from this work session has been updated as shown in **EXHIBIT A**.

WHEREAS, City Council identifies the need to preserve housing. The amendments only apply to new construction or a change of use. Changes of use within existing buildings from residential to commercial and back again, would not be subject to the ground floor retail requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Title 070 of the Glenwood Springs Municipal Code is hereby amended as provided for on the attached **Exhibit A** with double underline text added and ~~striethrough text deleted~~. The codifier is authorized to update existing internal cross-references to 070.020.180 and 070.020.190 throughout Title 070.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY THIS 17th DAY OF August 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
READING THIS X DAY OF x 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Budget
Action Requested:	NA
Department:	City Administration
Presented By:	Steve Boyd, Yvette Gustad, Rod Tarullo, Karstin Moser
Strategic Goals:	Provide Efficient and Responsive City Government Preserve and Improve Infrastructure Protect and Preserve our Quality of Life Generate Sustainable Economic Development Ensure Public Safety
Background Info:	We will cover General Fund operating budgets for the Parks Department, Community Center, Facilities and Recreation, and will review the contemplated list of projects and capital outlay. The Tourism Management Fund budget will also be discussed.
Issues:	NA
Fiscal Impact:	NA
Legal Review:	NA
Staff Recommendation:	NA

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
31 CAPITAL PROJECTS - 000						
3135-55910	TRANSFER TO FLEET SERVICE				\$72,600	Parks Replacement Truck - F-250 with Utility Box
		\$0	\$0	\$322,600	\$72,600	Parks Replacement Truck - F-250 with Utility Box
					\$45,000	Parks Replacement Truck - Ford Ranger
					\$14,000	(2) Parks Trails Equipped E-Bikes w/Trailers
					\$24,000	(3) Parks Replacement Trailers
					\$45,000	Community Center Replacement Truck - Ford Ranger with Tommy Gate
	TOTAL TRANSFER TO FLEET SERVICE	\$0	\$0	\$322,600	\$273,200	
3135-59520	CAPITAL OUTLAY	\$0	\$0	\$493,520	\$0	(Rollover)
	TOTAL CAPITAL OUTLAY	\$0	\$0	\$493,520	\$0	
3135-60000	PROJECTS	\$455,320	\$983,562	\$2,173,167	\$25,000	Community Center fitness equipment replacements
					\$10,000	Parks standardized signage
					\$100,000	Gregory Park playground replacement
					\$50,000	Wulfsohn trailhead improvements
					\$50,000	Veltus Park upper bathroom repair and remodel
					\$185,000	Community Center Tennis Court lights LED conversion
					\$16,000	Ice Rink bird mitigation
					\$12,000	Aquatic Center deck furniture replacement
					\$25,000	Whitewater deck repair
					\$500,000	Art Center roof replacement (roof both sides, soffits, heat tape, & gutters)
					\$1,800,000	Sayre Park Phase II - \$1,000,000 in grant funding
					\$25,000	RICD water rights planning
					\$50,000	Art Center ADA accessible entrance and door repairs
					\$26,000	Aquatic Center activity pool pump replacement (circulation volute, pump, impeller)
					\$40,000	Community Center ADA doors/openers
					\$20,000	Art Center building signage
	TOTAL PROJECTS	\$455,320	\$983,562	\$2,173,167	\$2,934,000	
3135-61000	DEPARTMENTAL	\$127,758	\$0	\$0	\$0	
	TOTAL 000 -	\$583,079	\$983,562	\$2,989,287	\$3,207,200	

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01 GENERAL FUND - 113 COMMUNITY CENTER						
01113-51110	REGULAR EMPLOYEES	\$546,348	\$646,278	\$664,171	\$661,176	Parks & Recreation Director Community Center Manager Parks & Rec Administrator Maintenance Tech Guest Services Supervisor Custodian I Fitness and Wellness Supervisor Aquatics Supervisor Aquatics Specialist/Safety and Maintenance Aquatics Specialist/Programming
01113-51120	PART-TIME EMPLOYEES	\$313,511	\$621,686	\$800,000	\$910,000	Accounts for 20% increase in 2023 to PT wages.
01113-51140	OVERTIME	\$439	\$145	\$3,000	\$3,000	
01113-51210	HEALTH INSURANCE PREMIUMS	\$175,481	\$192,083	\$202,008	\$248,316	
01113-51220	LONG TERM DISABILITY	\$1,512	\$1,717	\$1,516	\$2,070	
01113-51230	BASIC LIFE INSURANCE	\$1,323	\$1,459	\$1,680	\$1,682	
01113-51250	FICA CONTRIBUTIONS	\$64,605	\$95,036	\$51,000	\$50,580	
01113-51260	RETIREMENT CONTRIBUTIONS	\$35,137	\$32,733	\$42,710	\$46,283	
01113-51270	UNEMPLOYMENT COMPENSATION	\$2,438	\$2,550	\$2,450	\$1,323	
01113-51280	WORKERS' COMPENSATION	\$30,983	\$28,125	\$22,000	\$30,000	
01113-51360	EMPLOYEE ONBOARDING	\$1,690	\$1,555	\$5,000	\$5,000	
01113-51380	UNIFORM ALLOWANCE	\$0	\$350	\$0	\$350	
01113-51410	UTILITIES	\$209,841	\$224,473	\$282,250	\$291,750	Community Center and Ice Rink: Natural gas, water/sewer, electric, trash, landfill, communications, satellite.
01113-51610	SUPPLIES	\$35,422	\$58,759	\$62,500	\$66,250	
01113-51710	PROFESSIONAL SERVICES	\$0	\$492	\$1,000	\$57,375	Master Plan (\$150k split between Facilities, Recreation, Community Center, and Parks)
					\$12,500	Contracted instructors
	TOTAL PROFESSIONAL SERVICES	\$0	\$492	\$1,000	\$69,875	
01113-51810	MAINTENANCE & REPAIR	\$64,811	\$96,625	\$150,000	\$155,000	
01113-51920	RENT/LEASE - EQUIPMENT	\$2,844	\$3,203	\$4,000	\$4,000	
01113-52120	EMPLOYMENT POSTING	\$325	\$337	\$1,000	\$0	
01113-52130	SPECIAL EVENT POSTING	\$0	\$0	\$0	\$1,000	
01113-52140	PROCUREMENT ADVERTISING	\$27	\$0	\$0	\$0	
01113-52210	PROFESSIONAL DEVELOPMENT	\$3,993	\$7,278	\$8,000	\$11,000	
01113-52410	PROFESSIONAL DUES AND MEMBERSH	\$955	\$1,088	\$2,500	\$2,500	
01113-52610	TECHNOLOGY	\$14,659	\$13,858	\$16,500	\$18,500	RecTrac, When I Work, music licensing, PayTrac, website
01113-52710	CREDIT CARD FEES	\$447	\$0	\$1,000	\$1,000	
01113-52810	OTHER OPERATING EXPENSE	\$238	\$4,585	\$0	\$0	
01113-53310	COMMUNITY CENTER EXPENSE	\$190,586	\$174,599	\$144,750	\$58,300	Aquatics
					\$5,500	Climbing Wall
					\$44,750	Community Center

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01113-53310	COMMUNITY CENTER EXPENSE				\$12,500	Fitness
					\$20,500	Ice Rink
					\$7,500	Kid Kare
					\$9,500	Rental
TOTAL COMMUNITY CENTER EXPENSE		\$190,586	\$174,599	\$144,750	\$158,550	
TOTAL 113 - COMMUNITY CENTER		\$1,697,614	\$2,209,015	\$2,469,035	\$2,739,205	

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2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01 GENERAL FUND - 121 FACILITIES						
01121-51110	REGULAR EMPLOYEES	\$292,579	\$343,677	\$372,457	\$419,243	Facilities Superintendent Custodial Supervisor Custodian I Custodian II Maintenance Tech (2)
01121-51120	PART-TIME EMPLOYEES	\$0	\$0	\$70,000	\$89,000	2 year round PT custodians, 1 seasonal custodian.
01121-51150	STANDBY AND CALLBACK PAY	\$227	\$0	\$0	\$0	
01121-51210	HEALTH INSURANCE PREMIUMS	\$113,807	\$118,433	\$126,840	\$128,028	
01121-51220	LONG TERM DISABILITY	\$852	\$989	\$1,081	\$1,426	
01121-51230	BASIC LIFE INSURANCE	\$720	\$843	\$941	\$1,083	
01121-51250	FICA CONTRIBUTIONS	\$21,472	\$24,796	\$25,844	\$38,880	
01121-51260	RETIREMENT CONTRIBUTIONS	\$17,428	\$18,821	\$23,648	\$29,347	
01121-51270	UNEMPLOYMENT COMPENSATION	\$815	\$661	\$1,050	\$1,525	
01121-51280	WORKERS' COMPENSATION	\$3,355	\$9,522	\$3,400	\$5,000	
01121-51360	EMPLOYEE ONBOARDING	\$20	\$30	\$0	\$0	
01121-51410	UTILITIES	\$0	\$974	\$2,200	\$2,200	
01121-51610	SUPPLIES	\$12,067	\$11,309	\$21,250	\$12,250	
01121-51710	PROFESSIONAL SERVICES	\$0	\$8,750	\$15,000	\$15,000	Contracted services for assistance with janitorial
					\$17,625	Master Plan (\$150k split between Facilities, Recreation, Community Center, and Parks)
	TOTAL PROFESSIONAL SERVICES	\$0	\$8,750	\$15,000	\$32,625	
01121-51810	MAINTENANCE & REPAIR	\$79,473	\$98,963	\$77,400	\$34,500	City Hall elevator and miscellaneous maintenance
					\$30,000	Downtown elevator and parking garage
					\$8,000	Equipment, vehicles, and fuel
					\$3,000	Waste Water elevator
	TOTAL MAINTENANCE & REPAIR	\$79,473	\$98,963	\$77,400	\$75,500	
01121-52120	EMPLOYMENT POSTING	\$294	\$0	\$0	\$0	
01121-52210	PROFESSIONAL DEVELOPMENT	\$39	\$1,090	\$1,500	\$2,500	
01121-52410	PROFESSIONAL DUES AND MEMBERSH	\$0	\$163	\$500	\$0	
01121-52610	TECHNOLOGY	\$0	\$5,441	\$540	\$5,400	When I Work, VueWorks
01121-52810	OTHER OPERATING EXPENSE	\$0	(\$2)	\$0	\$0	
TOTAL 121 - FACILITIES		\$543,146	\$644,459	\$743,651	\$844,007	

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01 GENERAL FUND - 122 RECREATION						
01122-51110	REGULAR EMPLOYEES	\$160,815	\$214,024	\$272,702	\$290,781	Recreation Manager Athletics Supervisor Community and Therapeutic Recreation Supervisor Arts Supervisor
01122-51120	PART-TIME EMPLOYEES	\$62,053	\$70,582	\$70,000	\$197,535	Marketing Coordinator Community Engagement Coordinator Recreation Coordinator Art Coordinator Athletic Staff Art Instructors Adaptive Program Instructors Community Engagement Coordinator
01122-51210	HEALTH INSURANCE PREMIUMS	\$43,892	\$41,593	\$53,004	\$74,160	
01122-51220	LONG TERM DISABILITY	\$484	\$651	\$376	\$989	
01122-51230	BASIC LIFE INSURANCE	\$404	\$567	\$302	\$745	
01122-51250	FICA CONTRIBUTIONS	\$17,072	\$21,616	\$8,985	\$22,245	
01122-51260	RETIREMENT CONTRIBUTIONS	\$10,947	\$6,678	\$8,220	\$20,355	
01122-51270	UNEMPLOYMENT COMPENSATION	\$663	\$567	\$545	\$582	
01122-51280	WORKERS' COMPENSATION	\$3,603	\$4,058	\$4,100	\$5,000	
01122-51360	EMPLOYEE ONBOARDING	\$1,801	\$873	\$1,000	\$1,000	
01122-51410	UTILITIES	\$7,809	\$14,782	\$15,050	\$19,500	Community Art Center: natural gas, water/sewer, electric, trash, communications.
01122-51610	SUPPLIES	\$1,544	\$8,518	\$32,250	\$27,500	
01122-51710	PROFESSIONAL SERVICES	\$100,166	\$38,125	\$93,700	\$21,750	Master Plan (\$150k split between Facilities, Recreation, Community Center, and Parks)
					\$93,700	Contracted instructors
	TOTAL PROFESSIONAL SERVICES	\$100,166	\$38,125	\$93,700	\$115,450	
01122-51810	MAINTENANCE & REPAIR	\$6,619	\$5,175	\$5,000	\$12,000	Community Art Center: Fire sprinkler inspections, fire extinguisher inspections, HVAC, plumbing, landscaping
01122-51920	RENT/LEASE - EQUIPMENT	\$18	\$269	\$0	\$0	
01122-52120	EMPLOYMENT POSTING	\$129	\$258	\$500	\$500	
01122-52210	PROFESSIONAL DEVELOPMENT	\$563	\$2,854	\$6,000	\$6,000	
01122-52410	PROFESSIONAL DUES AND MEMBERSH	\$113	\$663	\$800	\$800	
01122-52610	TECHNOLOGY	\$5,599	\$6,219	\$13,500	\$9,500	RecTrac, When I Work, music licensing, PayTrac, website
01122-52710	CREDIT CARD FEES	\$0	\$0	\$500	\$500	
01122-52810	OTHER OPERATING EXPENSE	\$934	\$115	\$0	\$0	
01122-52860	SPECIAL EVENTS	\$58,663	\$62,042	\$150,000	\$150,000	Includes New Years Eve Celebration, Independence Day Celebration, and under the bridge summer entertainment series.
01122-53310	RECREATION PROGRAMMING	\$24,337	\$29,497	\$125,634	\$125,635	Gear library, athletics, community and therapeutic recreation, rentals.
01122-53360	ART CENTER PROGRAMS	(\$7)	\$9,240	\$23,600	\$28,675	
TOTAL 122 - RECREATION		\$508,219	\$538,965	\$885,768	\$1,109,452	

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01 GENERAL FUND - 154 PARKS & CEMETERY						
01154-51110	REGULAR EMPLOYEES	\$554,968	\$662,606	\$730,820	\$779,584	Parks Superintendent Trails & Open Space Supervisor Downtown Parks and Public Spaces Supervisor Parks Supervisor Maintenance Worker I - Parks (3) Maintenance Worker II - Parks (5) Maintenance Worker III - Parks
01154-51120	PART-TIME EMPLOYEES	\$60,651	\$94,789	\$100,000	\$184,000	Accounts for 20% increase in 2023 to PT wages.
01154-51130	SEASONAL EMPLOYEES	\$43,507	\$42,203	\$0	\$0	
01154-51140	OVERTIME	\$181	\$487	\$1,000	\$0	
01154-51150	STANDBY AND CALLBACK PAY	\$157	\$1,086	\$1,000	\$0	
01154-51210	HEALTH INSURANCE PREMIUMS	\$195,830	\$192,430	\$206,040	\$290,160	
01154-51220	LONG TERM DISABILITY	\$1,484	\$1,821	\$2,121	\$2,647	
01154-51230	BASIC LIFE INSURANCE	\$1,223	\$1,588	\$1,915	\$2,015	
01154-51250	FICA CONTRIBUTIONS	\$49,715	\$59,987	\$50,710	\$59,639	
01154-51260	RETIREMENT CONTRIBUTIONS	\$31,301	\$35,066	\$46,401	\$54,571	
01154-51270	UNEMPLOYMENT COMPENSATION	\$1,891	\$1,602	\$2,021	\$1,560	
01154-51280	WORKERS' COMPENSATION	\$20,697	\$34,655	\$24,000	\$29,000	
01154-51310	TUTORIAL REIMBURSEMENTS	\$0	\$0	\$1,500	\$0	
01154-51360	EMPLOYEE ONBOARDING	\$3,868	\$230	\$500	\$0	
01154-51380	UNIFORM ALLOWANCE	\$4,302	\$729	\$1,950	\$4,200	
01154-51410	UTILITIES	\$301,725	\$297,878	\$235,700	\$59,500	Downtown compactor
					\$254,000	Parks and Parks Building: Natural gas, water/sewer, electric, trash, landfill, communications.
	TOTAL UTILITIES	\$301,725	\$297,878	\$235,700	\$313,500	
01154-51610	SUPPLIES	\$33,142	\$66,505	\$38,490	\$51,585	
01154-51710	PROFESSIONAL SERVICES	\$11,484	\$45,219	\$232,690	\$53,250	Master Plan (\$150k split between Facilities, Recreation, Community Center, and Parks)
					\$36,000	Tree lighting, trail maintenance assistance from outside groups, CDL randoms.
					\$76,670	Mosquito abatement, park tree care, cemetery mowing.
	TOTAL PROFESSIONAL SERVICES	\$11,484	\$45,219	\$232,690	\$165,920	
01154-51810	MAINTENANCE & REPAIR	\$218,762	\$246,313	\$454,340	\$288,340	Fleet
					\$11,000	Parks building and equipment maintenance
					\$224,000	Parks, downtown, trails, open space, and Right-of-Way maintenance, landscaping, irrigation, snow removal
					\$25,000	Encampment cleanup on parklands
	TOTAL MAINTENANCE & REPAIR	\$218,762	\$246,313	\$454,340	\$548,340	
01154-51910	RENT/LEASE - LAND	\$0	\$600	\$0	\$0	
01154-51920	RENT/LEASE - EQUIPMENT	\$21,040	\$41,940	\$30,850	\$36,650	Equipment, portalets, and copier.
01154-52120	EMPLOYMENT POSTING	\$1,303	\$258	\$500	\$500	

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
01154-52140	PROCUREMENT ADVERTISING	\$35	\$0	\$0	\$0	
01154-52210	PROFESSIONAL DEVELOPMENT	\$3,407	\$10,818	\$12,500	\$12,500	Backflow Prevention Assembly Tester , Certified Playground Safety Inspector, Herbicide Applicator
01154-52410	PROFESSIONAL DUES AND MEMBERSH	\$352	\$438	\$500	\$500	
01154-52420	ORGANIZATIONAL DUES AND MEMBER	\$187	\$355	\$0	\$0	
01154-52610	TECHNOLOGY	\$5,392	\$7,584	\$9,500	\$10,000	When I Work, Rainbird, AutoCad, website, VueWorks
01154-52810	OTHER OPERATING EXPENSE	\$1,114	\$369	\$0	\$0	
01154-56210	REPURCHASE OF CEMETERY PLOTS	\$396	\$500	\$5,000	\$5,000	
TOTAL 154 - PARKS & CEMETERY		<u>\$1,568,116</u>	<u>\$1,848,056</u>	<u>\$2,190,048</u>	<u>\$2,551,871</u>	

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TOURISM FUND

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Revised Budget	2024 Budget
Revenue	\$846,596	\$1,464,954	\$1,650,188	\$1,589,851	\$1,689,851	\$1,750,500
Expenditures	<u>(\$1,127,323)</u>	<u>(\$1,011,746)</u>	<u>(\$1,261,893)</u>	<u>(\$1,589,584)</u>	<u>(\$1,589,584)</u>	<u>(\$1,756,613)</u>
Change in Fund Balance	<u>(\$280,727)</u>	\$453,208	\$388,295	\$267	\$100,267	<u>(\$6,113)</u>
Beginning Fund Balance	\$495,905	\$215,178	\$668,386	\$1,056,681	\$1,056,681	\$1,156,948
Ending Fund Balance	\$215,178	\$668,386	\$1,056,681	\$1,056,948	\$1,156,948	\$1,150,835
Reserves:						
*15% of Revenue; Council imposed	<u>(\$126,989)</u>	<u>(\$192,040)</u>	<u>(\$247,528)</u>	<u>(\$238,478)</u>	<u>(\$253,478)</u>	<u>(\$262,575)</u>
Available Fund Balance	\$88,189	\$476,346	\$809,153	\$818,470	\$903,470	\$888,260

Cash as of 12/31/2022 \$965,169

*Reserves as a % of revenue are calculated from cash receipts from 9/1/2021 through 8/31/2023
7.5% of Budget Revenue goes to grants recommended to Council by the Financial Advisory Board
7.5% of Budget Revenue is transferred to a General Fund reserve to offset impact of tourism

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
05 TOURISM PROMOTION - 00						
0500020-41410	ACCOMODATIONS TAX	\$1,464,683	\$1,650,044	\$1,689,351	\$1,750,000	
		\$1,464,683	\$1,650,044	\$1,689,351	\$1,750,000	
05 TOURISM PROMOTION - 00						
0500060-43510	INTEREST	\$271	\$145	\$500	\$500	
		\$271	\$145	\$500	\$500	
		\$1,464,954	\$1,650,188	\$1,689,851	\$1,750,500	

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2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
05 TOURISM PROMOTION - 111 TOURISM PROMOTION FUND						
05111-56410	MKTG DIRECTOR SALARY	\$87,780	\$94,638	\$98,580	\$104,495	
05111-56411	MARKETING ASSTISTANT	\$55,000	\$57,200	\$60,632	\$64,270	
05111-56412	PAYROLL TAXES-BENEFITS	\$28,556	\$30,040	\$31,842	\$42,191	
05111-56413	VISITOR SERVICES	\$75,000	\$100,000	\$150,000	\$125,000	Non Marketing/advertising expenses, department overhead.
05111-56414	PUBLIC RELATIONS	\$2,999	\$9,623	\$9,500	\$7,000	
05111-56415	BROCHURE PRINTING & DIST	\$0	\$37,198	\$38,400	\$41,600	Vacation planner printing and distribution
05111-56416	PRINT & OTHER ADVERTISING	\$614,442	\$715,417	\$804,845	\$872,720	Print, online, out of home, radio and television, media creative, graphic design, photos, video production, agency-related fees/commissions, discretionary social ad and content creation.
05111-56417	HOSTING	\$24,443	\$23,334	\$24,304	\$24,149	Website, video, photos, domains, email and social media
05111-56418	CONNECTIVITY SERVICES LISTINGS	\$23,585	\$18,796	\$30,000	\$57,000	Internet management
05111-56419	DIRECT MAIL/FULLFILLMENT	\$6,394	\$6,329	\$7,000	\$8,000	
05111-56420	TRADE SHOWS	\$2,500	\$16,177	\$1,500	\$3,000	
05111-56421	ASSOCIATION MEMBERSHIPS	\$4,060	\$4,518	\$4,905	\$11,185	Industry specific organizations and education.
05111-56422	MISC. ADS AND PROMO	\$708	\$617	\$1,000	\$0	
					\$1,250	
	TOTAL MISC. ADS AND PROMO	\$708	\$617	\$1,000	\$1,250	
05111-56423	TRAVEL	\$4,748	\$14,655	\$14,140	\$18,140	Shows, conferences, meetings
05111-56424	SPECIAL EVENTS & MARKETING	\$1,947	\$8,559	\$0	\$20,200	
05111-56425	BOOKKEEPING SERVICES	\$10,400	\$10,500	\$12,300	\$12,300	
05111-56426	TRANSFER TO OTHER FUNDS	\$0	\$50,000	\$169,201	\$50,000	This \$50,000 is part of the FAB grant funds and is transferred to the General Fund to assist with the costs of major events including the 4th of July and New Year's that are operated in-house by the Recreation Department.
					\$128,256	7.5% of revenues from July 2022 to June 2023 to General Fund to address the impacts of Tourism. These funds are in a General Fund reserve which is reduced by amounts directed by Council.
	TOTAL TRANSFER TO OTHER FUNDS	\$0	\$50,000	\$169,201	\$178,256	
05111-56427	INTERFUND COST OF SERVICE	\$11,423	\$11,651	\$12,234	\$12,601	
05111-56428	OTHER EXPENSE	\$2,438	\$2,643	\$0	\$0	
05111-56429	CONSULTANTS	\$0	\$0	\$50,000	\$75,000	Consortium data program, wander maps program, kiosk software
05111-56430	COMMUNITY PROMOTION	\$55,323	\$50,000	\$69,201	\$78,256	Tourism Fund revenue is split to allocate 85% of revenue to the Tourism Management Fund. The remaining 15% is split equally between the Financial Advisory Board (FAB) grant process and a reserve in the General Fund to offset the impact of tourism on the City. This line item represents the FAB grant amount (\$128,256) less \$50,000 transferred to the General Fund for events.

2024 BUDGET

Account	Account Description	2021 Actual	2022 Actual	2023 Revised Budget	2024 Request	Description
TOTAL 111 - TOURISM PROMOTION FUND		\$1,011,745	\$1,261,893	\$1,589,584	\$1,756,613	
		\$1,011,745	\$1,261,893	\$1,589,584	\$1,756,613	

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City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: August 3, 2023 Council Minutes

Action Requested: August 3, 2023 City Council Minutes.

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



MINUTES
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
AUGUST 3, 2023
6:15 PM

Note: Official meeting minutes are located on the City website via YouTube video at the following link: <https://www.youtube.com/user/GlenwoodSprings1885/videos>. The times in agenda items indicate approximately where the item can be found on the YouTube video timeline.

REGULAR SESSION

Item 5. :00 Roll Call

Present: Mayor Wussow, Councilor Schachter, Councilor Kaup, Councilor Weimer, Councilor Zalinski, and Councilor Godes. Also present were; Beverli Marshall, City Manager; Joseph Deras, Chief of Police; Steve Boyd, Assistant City Manager; Yvette Gustad, Finance Director; Matt Langhorst, Director of Public Works; Hannah Klausman, Director of Economic and Community Development; Karl Hanlon, City Attorney; Sara Weigel, Executive Administrative Assistant; and Wendy Bautista, Acting City Clerk.

Item 6. :00 Agenda changes and conflicts

Item D. Resolution 2023-31; Pro-Rated Outdoor Dining Leasing Fee is removed from the consent agenda and put in front of item 10.

Item 7. :00 Council Announcements

Comments were made by Councilor Kaup.

Item 8. :00 Citizens Appearing Before Council (for items not on the agenda-comments limited to 3 minutes)

Citizen comments were made.

Comments were made by Mayor Wussow.

Item 9. :06 Consent Agenda

:06 Councilor Godes moved, seconded by Councilor Kaup, to approve the Consent Agenda minus item D. Resolution 2023-31; Pro-Rated Outdoor Dining Leasing Fee.

Motion passed unanimously.

Item D. :07 Resolution 2023-31; Pro-Rated Outdoor Dining Leasing Fee

Emery Ellingson, Planner II for Economic and Community Development presented.

Comments were made by Councilor Zalinski, Planner II Emery Ellingson, Councilor Kaup, City Attorney Karl Hanlon, Councilor Godes, Councilor Schachter, Mayor Wussow, and Councilor Weimer.

Item 10. :16 Ordinance 2023-16 Quarter 2 Budget Amendment (ONE READING)

Steve Boyd, Assistant City Manager presented.

:17 Mayor Wussow opened the item for public comment.

:17 Mayor Wussow closed the item for public comment.

:17 Councilor Godes moved, seconded by Councilor Zalinski, to approve Ordinance 2023-16 Quarter 2 Budget Amendment (ONE READING).

Motion passed unanimously.

Item 11. :18 Election Action on Charter Amendments

Karl Hanlon, City Attorney presented.

Item 12. :21 2C Workforce Housing Fund Advisory Board Appointments

Hannah Klausman, Director of Economic and Community Development presented.

Comments were made by Councilor Schachter, Councilor Kaup, and Councilor Godes.

:30 Councilor Kaup moved, seconded by Councilor Zalinski, to accept the recommendations to appoint Genesis Ramos, Brianda Cervantes, Catherine Grosscup, Matt Spidell, Mark Gould, and Ben West to the 2C Workforce Housing Fund Advisory Board.

Ayes: Schachter, Kaup, Weimer, Wussow, Zalinski

Nays: Godes

Motions passes 5-1

Comments were made by Mayor Wussow, Councilor Schachter, and Director of Economic and Community Development Hannah Klausman.

Item 13. :34 Ordinance 2023-13; Amend the Downtown Development Authority Board Structure

Karl Hanlon, City Attorney presented.

Comments were made by Councilor Kaup and City Attorney Karl Hanlon.

:35 Mayor Wussow opened the item for public comment.

:36 Mayor Wussow closed the item for public comment.

Comments were made by Councilor Zalinski.

**:36 Councilor Zalinski moved, seconded by Councilor Kaup, to approve Ordinance 2023-13;
Amend the Downtown Development Authority Board Structure.**

Motion passed unanimously.

Item 14. :37 Ordinance 2023-14; Adoption of the Model Traffic Code

Karl Hanlon, City Attorney presented.

Comments were made by Councilor Schachter.

:40 Mayor Wussow opened the item for public comment.

:40 Mayor Wussow closed the item for public comment.

**:40 Councilor Godes moved, seconded by Councilor Zalinski, to approve Ordinance 2023-14;
Adoption of the Model Traffic Code.**

Motion passed unanimously.

Item 15. :40 Resolution 2023-27; Supporting a Grant Application for a
Department of Local Affairs (DOLA) More Housing Now Grant

Beverli Marshall, City Manager presented.

Comments were made by Councilor Kaup, City Manager Beverli Marshall, Councilor Schachter, City
Attorney Karl Hanlon, Councilor Godes, Councilor Zalinski, Councilor Weimer, and Mayor Wussow.

**1:13 Councilor Weimer moved, seconded by Councilor Zalinski, to approve Resolution 2023-27;
Supporting a Grant Application for a Department of Local Affairs (DOLA) More Housing Now
Grant with the stipulation that the \$30,000 matching fund will not come from 2C funding.**

Comments were made by Mayor Wussow, Councilor Kaup, Councilor Schachter, Councilor Godes, and
City Attorney Karl Hanlon.

Ayes: Schachter, Kaup, Weimer, Wussow, Zalinski

Nays: Godes

Motions passes 5-1

**1:20 Councilor Godes moved, seconded by Councilor Weimer, to have a work session by the
end of the year, with the authors of the 2017 and 2019 Brownfield Study, to give Council a
presentation of the overall confluence and how things relate to each other.**

Comments were made by Mayor Wussow, Councilor Godes, Councilor Kaup, Councilor Zalinski, City
Manager Beverli Marshall, City Attorney Karl Hanlon, and Councilor Schachter.

**1:38 Councilor Godes amended his motion, Councilor Weimer amended his second, that by the
end of the year we will have a work session, of an undetermined length, where Council is**

presented information on the various studies and the history of the confluence with subject experts that will help guide their information and learning.

Comments were made by Councilor Godes, Councilor Schachter, and Councilor Kaup.

1:40 Councilor Godes amended his motion, Councilor Weimer amended his second, to make sure to include the DDA.

Motion passed unanimously.

Item 16. 1:41 Resolution 2023-30; Selling Recycled Road Base at the Landfill.

1:41 Councilor Zalinski moved, seconded by Councilor Weimer, to approve Resolution 2023-30; Selling Recycled Road Base at the Landfill.

Motion passed unanimously.

Item 17. 1:42 Council Comments

Comments were made by Councilor Kaup.

Comments were made by Councilor Godes.

Comments were made by Councilor Schachter, City Manager Beverli Marshall, Councilor Kaup, Mayor Wussow, and City Attorney Karl Hanlon.

Comments were made by Mayor Wussow.

Item 18. 1:52 Report from City Administration

Comments were made by City Manager Beverli Marshall, Councilor Godes, Mayor Wussow, and City Attorney Karl Hanlon.

1:55 Mayor Wussow moved, seconded by Councilor Godes, to move the regularly scheduled second meeting on October 19th to October 26th, 2023.

Motion passed unanimously.

Comments were made by Mayor Wussow.

Comments were made by City Attorney Karl Hanlon.

2:00 Councilor Godes moved, seconded by Councilor Kaup, to authorize City Attorney to draft letters in opposition to the Wildcat Loadout and support the national designation for both hot springs.

Motion passed unanimously.

Item 19. 2:01 Adjournment

2:01 Councilor Schachter moved, seconded by Councilor Zalinski, to adjourn.

Motion passed unanimously.



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Ordinance 2023-13; Amend the Downtown Development Authority Board Structure. Second Reading

Action Requested: Determination of DDA board structure.

Department: Attorney

Presented By: Karl Hanlon

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: The DDA Board requested that the Board structure be modified to conform to the State statute, allowing more flexibility on the number of members and allowing for greater participation.

Issues: NA

Fiscal Impact: None

Legal Review: No issues.

Staff Recommendation: Staff defers to Council

ORDINANCE NO. 13

Series of 2023

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, EXPANDING THE NUMBER OF BOARD MEMBERS FOR THE GLENWOOD SPRINGS DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, at the general election of 2000 the voters of Glenwood Springs approved the formation and boundaries of the Glenwood Springs Downtown Development Authority (DDA); and

WHEREAS, by Ordinance No. 44, Series of 2000 City Council established the powers, duties, board size and administration of the DDA, setting the number of DDA board members at eleven (11), two (2) being members of City Council; and

WHEREAS, by Ordinance No. 13, Series of 2005, City Council reduced the DDA board size to seven (7) members, one (1) being a member of City Council appointed solely as a liaison; and

WHEREAS, by Ordinance No. 30, Series of 2009, City Council confirmed the seven (7) member board size for the DDA; and

WHEREAS, C.R.S. § 31-25-805(1) provides that the DDA board shall have “not less than five nor more than eleven members appointed by the governing body;” and

WHEREAS, the City has received applications from qualified individuals to serve on the DDA Board in excess of the current seven seats; and

WHEREAS, the City Council wishes to allow the DDA Board to have up to the maximum number of board members as allowed by statute.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The recitals above are hereby incorporated as findings.

Section 2. The DDA Board must have no less than five (5) nor more than eleven (11) members, one (1) of whom shall be a member of City Council appointed to serve solely as a liaison between City Council and the DDA Board and shall not be a voting member of the DDA Board except when there is a tie vote amongst the Board.

Section 4. Any and all ordinances or parts of ordinances in conflict herewith shall hereby be repealed to the extent of the conflict only.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED PUBLISHED BY
TITLE ONLY THIS 3RD DAY OF AUGUST 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF
SECOND PUBLICATION THIS _____ DAY OF _____ 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Resolution 2023-32; Traffic Violation Fees
Action Requested:	With the update of the Model Traffic Code, some citation numbers are changing and so the correlating fee schedule needs to conform with that update. Additionally, Judge Mauer has requested a few increases in parking fines and court surcharges.
Department:	City Administration
Presented By:	
Strategic Goals:	
Background Info:	
Issues:	
Fiscal Impact:	Traffic fees go into the Street Tax Fund.
Legal Review:	Legal drafted and reviewed the Resolution.
Staff Recommendation:	Staff recommends passage.

RESOLUTION 2023-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GLENWOOD SPRINGS, COLORADO, AMENDING THE
CITY OF GLENWOOD SPRINGS ELECTRIC FEES
TRAFFIC VIOLATION AND PARKING FEES AND
SURCHARGES.**

WHEREAS, City staff recommends, and City Council agrees, that amending Traffic Violation and Parking Fees and Surcharges, meets the needs of the community, and the needs of the City; and

WHEREAS, City Council finds that the changes to the fees and surcharges described as set forth on **Exhibit A** are necessary and appropriate.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY
OF GLENWOOD SPRINGS, COLORADO, THAT:**

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The City Council of the City of Glenwood Springs hereby adopts the Glenwood Springs electric fees as set forth on **Exhibit A** attached hereto and incorporated herein effective September 1, 2023.

INTRODUCED, READ, AND PASSED THIS 9th DAY OF AUGUST 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

Exhibit A

In the event no penalty is provided for below, the provisions of C. R. S. 42-4-1701(4)(a)(I) and 42-2-127 shall apply.

MODEL TRAFFIC CODE CITE	FINE (in Dollars)			PTS	TRAFFIC REGULATION OFFENSE
	FINE	SUR- CHARGE	TOTA L		
GENERALLY – PART 1					
106(5)(a)(II)	80	20	100	0	Failure to comply with snow tire or chain requirements.
107	60	15	75	3	Disobeyed police officer or firefighter.
109(2)	60	15	75	0	Rider failed to ride astride motorized bike.
109(3)	60	15	75	0	Too many occupants on motorized bike.
109(4)	60	15	75	0	Rider clinging to vehicle.
109(5)	60	15	75	0	Failed to ride motorized bike on right side of road.
109(6)	60	15	75	0	Riders of motorized bike rode more than two abreast on road.
109(9)	60	15	75	M	Riding snowmobiles/skis/sleds/roller-skates/skateboards on roadway.
109(14)	60	15	75	M	Skating and skateboarding prohibited on Colorado River Pedestrian Bridge.
EQUIPMENT – PART 2					
201(1)	80	20	100	0	Too many occupants in front seat.
201(2)	80	20	100	0	Allowing passenger to ride in dangerous manner.
201(3)	80	20	100	0	Driving vehicle with television screen in front seat.
201(4)	80	20	100	0	Obstructed view through required glass equipment.
201(5)	80	20	100	0	Interfering with driver.
201(6)	80	20	100	0	Rode vehicle where not designated for passenger.
202(1)	80	20	100	2	Operated Unsafe vehicle without required equipment.
204(1)	60	15	75	2	Drove without headlamps on (visibility less than 1000').
205(1)	60	15	75	0	Vehicle with improper headlights.
205(2)	60	15	75	0	Motorcycle with no/too many headlights.
205(3)	60	15	75	0	Height of headlamps failed to meet requirements.
206(1)	60	15	75	0	Vehicle with defective, improper or no taillights.
206(3)	60	15	75	0	No license plate light.
206(4)	60	15	75	0	1958 or newer vehicle failed to have two reflectors as required.
209	60	15	75	0	Lamp or flag required on projecting load.
217 (1)(a)	80	20	100	2	Fail to dim lights approaching.
217(1)(b)	80	20	100	2	Fail to dim lights following.
219	60	15	75	0	Used more than four lights when prohibited.
223(1)(a)	60	15	75	2	Vehicle did not have adequate brakes.
224(1)	60	15	75	0	Operated vehicle without horn as required.
224(3)	60	15	75	0	Bicycle or motorized bicycle with siren or whistle.
224(4)	60	15	75	0	Snow removal equipment shall display flashing yellow lights.
224(5)(a)	80	20	100	0	Vehicles exercise due care approaching/overtaking passing snow-removal equipment.
224(5)(b)	60	15	75	0	Snowplow driver exempt for violations relating to Parking/standing/backing/yielding right of way.
225(1)	80	20	100	0	Vehicle shall be equipped with adequate muffler.
226(1)	80	20	100	0	Vehicle shall be equipped with adequate mirrors.
226(2)	80	20	100	0	Side mirrors required when rear view obstructed.
227(1)(a)	80	20	100	0	Certain materials prohibited on windows.
227(1)(d)	80	20	100	0	No metallic or mirrored appearance on windows.
227(2)	80	20	100	0	No windshield wipers.
228(5)(a)	80	20	100	0	Vehicles shall be equipped with tires in safe operating condition.
231	60	10	75	0	Vehicle being driven with park lights.
232(1)	80	20	100	0	Driver/passenger operated/rode motorcycle without eye-protection.
232(3)	80	20	100	0	Carrying passengers without footrests.
236(2)(a)	120	30	150	0	Fail to use child restraint system.
237(2)	120	30	150	0	Driver failed to use seat belt.
SIZE – WEIGHT – LOAD – PART 5					
501	S			0M	Operated oversize, overweight vehicle without permit.
502(1)	S			M	Width of vehicle exceeded one hundred two inches (102") overall.
502(3)	S			M	Vehicle had unlawful chains, rope or dragging chain.

MODEL TRAFFIC CODE CITE	FINE (in Dollars)			PTS	TRAFFIC REGULATION OFFENSE
	FINE	SUR- CHARGE	TOTAL		
503	S			M	Unlawful load on passenger vehicle.
504(1)	S			M	Height of vehicle exceeded 14'6" on designated road.
504(2)	S			M	Vehicle exceeded 45' overall length.
504(4)	S			0M	Combination of vehicles exceeded 4 units or 75' overall.
506(1)	S			0M	Tow bar or chain exceed 15'.
506(2)	S			0M	No white flag or cloth on tow rope/chain.
506(3)	S			0M	No safety chain or insufficient chain.
SIGNALS – SIGNS - MARKINGS – PART 6					
603(1)	120	30	150	4	Failed to observe/disregarded traffic control device.
604(1)(a)(I)	120	30	150	4	Failed to yield to pedestrian at controlled intersection.
604(1)(a)(II)	120	30	150	4	Disobeyed green turn arrow.
604(1)(c)(I)	120	30	150	4	Disobeyed red light.
604(1)(c)(I)(A)	120	30	150	3	Fail to yield to pedestrian/vehicle when turning right on red light.
604(1)(c)(I)(A)	120	30	150	4	Made right turn on red light where prohibited.
604(1)(c)(III)	120	30	150	4	Disobeyed red turn arrow signal.
604(1)(e)	80	20	100	4	Violation of lane direction control device.
605(1)(a)	120	30	150	4	Failed to obey flashing red light.
606(1)	80	20	100	0	Displayed unofficial traffic control sign/device/unauthorized sign/traffic sign/signal.
607	S			0M	Interfering with official traffic control device.
608(1)(2)	60	15	75	2	Failure to have signal lights.
609	60	15	75	2	Improper hand signals.
610	60	15	75	0	Unauthorized insignia.
611(2)	S			0M	Misuse of distress flag.
RIGHTS – OF – WAY – PART 7					
701(1)	80	20	100	4	Failed to yield to vehicle on right.
702	80	20	100	3	Failed to yield when making left turn.
703(3)	120	30	150	4	Failed to obey stop sign.
703(3)	120	30	150	3	Failed to yield after stop sign.
703(4)	120	30	150	4	Failed to yield after yield sign.
704	120	30	150	3	Failed to yield entering roadway from private drive.
705	120	30	150	4	Failed to yield to emergency vehicle.
706(1)(a)	60	15	75	4	Failed to obey RR crossing.
707(1)				4M	Certain vehicles stop at RR crossing.
708(1)	60	15	75	0	Moving heavy equipment at RR crossing.
709	120	30	150	3	Stopped, obstructing intersection or RR crossing.
710(1)	120	30	150	4	Failed to yield to pedestrian when emerging from alley/driveway.
710(2)	120	30	150	3	Failed to yield to pedestrian when entering alley, street or sidewalk.
711	60	15	75	3	Drove vehicle improperly on mountain highway.
712	120	30	150	3	Didn't yield right-of-way to authorized vehicle or pedestrian in highway construction/maintenance work area
PEDESTRIANS RIGHTS & DUTIES – PART 8					
801(1)	60	15	75	0	Pedestrian failed to obey traffic signal.
802(1)	120	30	150	4	Driver fails to yield to pedestrian at uncontrolled intersection.
802(3)	60	15	75	0	Pedestrian suddenly enters or jumps into path of vehicle.
802(4)	60	15	75	3	Driver (same direction) overtakes vehicle yield to pedestrian.
802(5)(a)	120	30	150	3	Failure to yield to pedestrian in a controlled intersection.
803(3)	60	15	75	0	Pedestrian crossing outside of crosswalk (jaywalking)
805(2)	60	15	75	0	Soliciting rides on highway.
805(3)	60	15	75	0	Intoxicated pedestrian in roadway.
805(6)	60	15	75	0	Soliciting rides in other than permitted areas.
805(7)	60	15	75	0	Picking up pedestrians on roadway.
806	80	20	100	3	Drove through safety zone.
807	80	20	100	4	Fail to use due care and give warning to pedestrian on roadway.
808	80	20	100	6	Fail to yield to Person wholly/partially disabled.
TURNING – STOPPING – PART 9					
901(1)(a)	80	20	100	3	Improper right turn.
901(1)(b)	80	20	100	3	Improper left turn.
901(1)(c)	80	20	100	3	Failed to use left turn lane when turning left.

MODEL TRAFFIC CODE CITE	FINE (in Dollars)			PTS	TRAFFIC REGULATION OFFENSE
	FINE	SUR- CHARGE	TOTAL		
902(1)	80	20	100	3	Made U-turn on hill or grade.
902(2)	80	20	100	3	Made turn in front of approaching traffic.
902(3)	80	20	100	3	Made U-turn where prohibited.
903(1)	60	15	75	2	Fail to signal for turn.
903(2)	60	15	75	2	Failed to signal or gave improper signal.
903(3)	60	15	75	2	Fail to signal for stop.
903(4)	60	15	75	2	Unlawful use of flashing turn signal.
DRIVING – OVERTAKING – PASSING – PART 10					
1001(1)	60	15	75	4	Drove on wrong side of road.
1002	80	20	100	4	Fail to pass to right of on-coming traffic.
1003(1)(a)	80	20	100	4	Improper passing (overtaking vehicle on left).
1003(1)(b)	80	20	100	4	Fail to give enough room – overtaking bicyclist on the left.
1003(1)(c)	80	20	100	4	Fail to give way when being passed.
1004	80	20	100	4	Improper passing overtaking vehicle on right).
1005(1)	80	20	100	4	Passed on left when left not clear of traffic.
1005(3)	120	30	150	4	Passed on double yellow/no passing lane.
1006(1)	120	30	150	3	Drove wrong way on one-way street.
1006(1)	60	15	75	3	Drove wrong way on one-way alley.
1006(2)	120	30	150	3	Drove vehicle wrong way around rotary island.
1007(1)(a)	80	20	100	3	Fail to drive in single lane (weaving).
1007(1)(a)	80	20	100	3	Made unsafe lane change.
1007(1)(b)	80	20	100	4	Passed on shoulder on right of vehicle in right-hand land.
1007(1)(c)	60	15	75	4	Fail to obey land direction control device.
1008(1)	80	20	100	4	Following too closely.
1009(1)	60	15	75	3	Coasting vehicle out of gear.
1009(2)	60	15	75	3	Coasting commercial vehicle out of gear.
1010(1)	120	30	150	4	Drove wrong side of divided highway.
1010(1)	60	15	75	4	Unlawful cross median.
1010(2)	60	15	75	4	Improper enter freeway.
1011	120	30	150	3	Unlawful use of runaway ramp.
SPEED REGULATIONS – PART 11 (NOTE: Speeding in a school zone fine x 2)					
1101	40	10	50	0	1 to 4 over (all)
1101	60	15	75	1	5 to 9 over (all)
1101	120	30	150	4	10 to 19 over (all)
1101	200	50	250	6	20 to 24 over (all)
1101	S			6M	25 to 39 over (all)
1101	S			12M	40 or more over (all)
1101	120	30	150	4	Speeding (10-14 over limit in commercial vehicle).
1101(3)	120	30	150	3	Too fast for conditions (due care)
1103(1)	60	15	75	3	Impeding normal flow of traffic.
1105(1)	S			12M	Speed contest.
PARKING – PART 12					
1201	80	20	100	3	Unsafe move from parked position.
1203	S			M	Storing, parking, or leaving inoperable, dismantled, or other such vehicle prohibited.
1204(1)(a)	32	8	40	0	Parked on sidewalk
1204(1)(b)	32	8	40	0	Parked in intersection.
1204(1)(c)	32	8	40	0	Parked in crosswalk.
1204(1)(d)	32	8	40	0	Parked in safety zone.
1204(1)(e)	32	8	40	0	Parked alongside/opposite excavation or obstruction obstructing traffic.
1204(1)(f)	32	8	40	0	Double parked.
1204(1)(g)	32	8	40	0	Parked on bridge or within tunnel.
1204(1)(h)	32	8	40	0	Parked on railroad tracks.
1204(1)(i)	32	8	40	0	Parked on controlled-access highway.
1204(1)(j)	32	8	40	0	Parked in area between roadways of divided highway including crossovers.
1204(1)(k)	32	8	40	0	Parked where prohibited by sign.
1204(2)(a)	32	8	40	0	Parked within 5' of public/private driveway.
1204(2)(b)	40	10	50	0	Parked within 15' of fire hydrant.
1204(2)(c)	32	8	40	0	Parked within 20' of crosswalk at intersection.

MODEL TRAFFIC CODE CITE	FINE (in Dollars)			PTS	TRAFFIC REGULATION OFFENSE
	FINE	SUR- CHARGE	TOTAL		
1204(2)(d)	32	8	40	0	Parked within 30' of traffic control signal.
1204(2)(e)	32	8	40	0	Parked within 20' of fire station driveway.
1204(2)(f)	32	8	40	0	Parked where signs prohibit standing.
1204(3)(a)	32	8	40	0	Parked within 50' of railroad crossing.
1204(3)(b)	32	8	40	0	Parked where restricted by sign.
1204(6)	32	8	40	0	Parking obstructing traffic or maintenance prohibited.
1204(7) Downtown	32	8	40	0	Obedience to stopping, standing, or parking restriction and prohibition signs.
1204(10)(c)	32	8	40	0	Parking in alley prohibited except for expeditious loading and unloading.
PARKING METHODS – PART 12 CONTINUED					
1205(1)	32	8	40	0	Parked more than 12" from curb/parked on wrong side of street.
1205(2)	32	8	40	0	Parked more than 12" from curb/one-way streets.
1205(3)	32	8	40	0	Failed to angle park where marked.
1206	60	15	75	0	Illegal unattended vehicle.
1205(5)(a)	S			0	Vehicle parked on roadway to sell vehicle.
1205(5)(b)	S			0	Greasing, painting, or repairing vehicle on roadway (except for emergencies)
1205(5)(c)	S			0	Vehicle parked on roadway to display advertising.
1205(6)	S			0	Parking of certain vehicles for more than two hours prohibited; parking of construction equipment without a permit prohibited.
1207	32	8	40	0	Opened/left open door into path of traffic.
HANDICAP/DISABILITY PARKING – PART 12 CONTINUED					
1208(3)(a)	100	25	125	0	Handicap parking.
1208(6)(g)(I)	100	25	125	0	Non-disabled person used disability placard/license plate of disabled person.
BACKING – PART 12 CONTINUED					
1211	80	20	100	2	Unsafe backing
ELECTRIC VEHICLE CHARGING STATION PARKING – PART 12 CONTINUED					
1213	100	25	125	0	Parking in electric motor vehicle charging stations.
OTHER OFFENSES – PART 14					
1401	S			8M	Reckless driving.
1402	S			4M	Careless driving.
1403	60	15	75	3	Following or parking too close to fire apparatus.
1404	60	15	75	0	Crossing fire hose.
1405	60	15	75	0	Riding in trailer.
1406(1)	120	30	150	0	Littering highway.
1406(2)	120	30	150	0	Dropping lighted or burning material on roadway.
1406(3)	60	15	75	0	Wrecker operator failed to remove litter after tow.
1407	S			0M	Spilling or leaking loads on street or highway.
1408(4)(a)	S			0	Unlawful to fail to obey all traffic signs in parklands.
1408(4)(b)	S			0	Unlawful to park or drive on lawns, fields, or any other place other than roadways and parking areas in parklands.
1409(3)	S			4M	Failed to present immediate evidence of compulsory insurance.
1411	60	15	75	0	Driver shall not wear earphones while driving.
1412(1)	60	15	75	0	Bike failed to obey traffic laws.
1412(3)	60	15	75	0	Too many occupants on bike.
1412(4)	60	15	75	0	Bike rider clinging to vehicle.
1412(5)	60	15	75	0	Bike failed to ride on right side of road.
1412(6)	60	15	75	0	Riders rode more than two abreast on road.
1412(7)	60	15	75	0	Rider failed to keep at least one hand on handlebar.
1412(8)(Aa)	60	15	75	0	Bike made improper left turn.
1412(9)(aA)	60	15	75	0	Bike failed to signal turn.
1412(10)(Aa)	60	15	75	0	Bike failed to yield right-of-way to pedestrian on sidewalk.
1412(10)(Bb)	60	15	75	0	Rode bike on sidewalk where prohibited.
1412(11)(Aa)	60	15	75	0	Illegal parking of bike.
1412(11)(Bb)	60	15	75	0	Bike parked obstructing pedestrian traffic.
1413	S			12M	Eluding/attempting to elude police officer.
MOTORCYCLES – PART 15					
1502(1)	60	15	75	3	Too many occupants on motorcycle
1502(2)	60	15	75	3	Rider failed to ride astride on motorcycle.

MODEL TRAFFIC CODE CITE	FINE (in Dollars)			PTS	TRAFFIC REGULATION OFFENSE
	FINE	SUR- CHARGE	TOTAL		
1502(3)	60	15	75	3	Carrying articles on motorcycle which prevents rider from keeping both hands on handlebars.
1502(43)	60	15	75	3	Interfered with motorcycle operator.
1502(4.5)					Under 18 – wearing helmet
15032(42)	80	20	100	3	Operator shall not overtake/pass in same lane.
1503(23)	80	20	100	3	Shall not operate between lanes of traffic or between lines of vehicles.
1503(43)	80	20	100	3	Operated more than two cycles abreast.
15043(4)	80	20	100	3	Attached or clinging to another vehicle.
SCHOOL BUSES – PART 1					
1903(1)(a)				6M	Failure to stop for school bus with flashing red lights.
1903(2)(Cc)	60	15	75	2	School bus failed to use flashing lights.
1903(23)(b)(I)	60	15	75	2	School bus failed to extend stop signal.
1903(5)	60	15	75	2	School bus driver failed to comply with bus law.



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Resolution 2023-33; Rescheduling the October 19, 2023 Meeting

Action Requested: Resolution 2023-33 is designed to cancel the October 19, 2023 regular scheduled meeting and reschedule it for a special meeting on October 26, 2023.

Department: City Clerk

Presented By:

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Council voted unanimously at the August 3, 2023 meeting to reschedule the October 19, 2023 meeting to October 26, 2023.

Issues: NA

Fiscal Impact: NA

Legal Review: Legal has reviewed the Resolution.

Staff Recommendation: Staff defers to Council.

RESOLUTION 2023-33

A RESOLUTION OF THE CITY COUNCIL OF GLENWOOD SPRINGS COLORADO, RESCHEDULING THE SECOND REGULAR CITY COUNCIL MEETING IN OCTOBER 2023.

WHEREAS, the Municipal Charter provides for two (2) regular meetings each month to occur on the first and third Thursdays of the month; and

WHEREAS, Section 020.030.010(a) of the Municipal Code provides for canceling or rescheduling a regular meeting of City Council by resolution of City Council; and

WHEREAS, City Council desires to reschedule the second regular meeting in October 2023 scheduled for October 19, 2023 until October 26, 2023.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The forgoing recitals are incorporated herein as if set forth in full.

Section 2. The regular meeting on October 19, 2023 is hereby cancelled and rescheduled for a special meeting on October 26, 2023.

INTRODUCED, READ, AND PASSED THIS 17th DAY OF OCTOBER 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Ingrid Wussow, Mayor

Ryan Muse, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Appointment to Financial Advisory Board

Action Requested: Appointment to an open seat on the City's Financial Advisory Board (FAB)

Department: City Administration

Presented By: Steve Boyd

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: FAB currently has two open seats available to be filled. Mr. Edmonds is a long time resident of Glenwood Springs and former member of FAB. Council liaisons are Mayor Pro-Tem Dehm and Councilor Shachter who are recommending approval of this appointment.

Issues: Ted Edmonds

Fiscal Impact: NA

Legal Review: NA

Staff Recommendation: Staff defers to Council.

[View results](#)

Respondent

10

Anonymous

11:17

Time to complete

Financial Advisory Board Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

Composition of the Financial Advisory Board

(Per the Glenwood Springs, CO Municipal Code 020.020.040)

- Seven (7) members of which at least six (6) are City residents. One member shall be employed in the finance industry; one member shall be employed by the tourism industry; and one member may be a non-resident, but shall own or be employed by a business within the City.

Personal Information

1. Membership Qualifications *

You must qualify with one of the options below to be eligible to serve on the Financial Advisory Board. Please select the option that applies to you.

- ☒ Resident of Glenwood Springs within city limits.
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Non-resident who owns or is employed by a business within Glenwood Springs city limits.

2. Name *

Ted Edmonds

3. Home Address *

1222 Colorado Ave. Glenwood Springs, CO 81601

4. Mailing Address *

1222 Colorado Ave. Glenwood Springs, CO 81601

5. Home Phone *

(970) 945-0556

6. Work Phone *

(970) 945-0556

7. Mobile Phone *

(970) 379-5200

8. Email Address *

tededmonds64@gmail.com

9. Occupation *

Retired

Personal and Professional Interests

10. Why are you interested in serving on the Financial Advisory Board? *

Citizen involvement in city affairs

11. What do you view as your role if selected as a member to the Financial Advisory Board? *

Assist Financial officer

12. What do you perceive as the major purpose of the Financial Advisory Board? *

advise City Council

13. What area of expertise do you feel you can best provide to the Financial Advisory Board? *

Previous City Councilor and member of Financial Advisor Board

14. What time commitment are you able to contribute as a board member? *

10 hours per week or more if necessary

15. If you have a specific purpose for applying for this board, please explain. *

16. Please select today's date. *

17. Have you served on the Financial Advisory Board before? *

☐ No

☒ Yes

Reappointment Applicants

18. Why do you think you should be reappointed? *

19. Have you served two full successive terms on the Financial Advisory Board? *

Powers and Duties of the Financial Advisory Board

(as defined in Title 020 of the Glenwood Springs Municipal Code)

(d) Powers and Duties of Financial Advisory Board. The Financial Advisory Board shall advise and assist the City Manager and Finance Director in the preparation of the City budget, the establishment of accounting systems for the City, the planning of expenses, the projection of revenues and the analysis of the other fiscal matters presented to the Board by the City Council. The Finance Advisory Board shall also be responsible for making recommendations to City Council regarding grants from the City's various grant programs as Council may establish from time to time. No decision of the Financial Advisory Board shall be binding upon the City or anyone acting on its behalf.

Appointment, Removal, Term and Vacancies of Boards and Commissions

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

February:

Finance Advisory Board;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Appointment to Housing Commission
Action Requested:	Consideration of the appointment of Sarah Windholz to Housing Commission.
Department:	Economic and Community Development
Presented By:	Watkins Fulk-Gray
Strategic Goals:	Provide Efficient and Responsive City Government Protect and Preserve our Quality of Life
Background Info:	Housing Commission allows up to seven members and one alternate. Currently there are six members: Ellen Dole, Matt Spidell, Erin Morelli, Giovanna Kennedy, Bobbi Hodge, and Sean Nesbitt. There is a vacant position open with a term ending 4/2024 to be filled.
Issues:	City Council's liaisons to the Housing Commission, Commissioners Schachter and Kaup, interviewed Sarah Windholz. If approved by City Council, she would be an in-town member. Sara's application is attached to this staff report for reference.
Fiscal Impact:	N/A
Legal Review:	N/A
Staff Recommendation:	Staff defers to Council.

View results

Respondent

10 Anonymous

1060:19

Time to complete

Housing Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

Composition of the Housing Commission:

(Per the Glenwood Springs, CO Municipal Code 020.020.040)

- Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low income residents of the community.

Personal Information

1. Membership Qualifications *

You must qualify with one of the options below to be eligible to serve on the Housing Commission. Please select the option that applies to you.

- ☒ Resident of Glenwood Springs within city limits.
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

2. Name *

Sarah Windholz

3. Home Address *

[REDACTED] Glenwood Springs, CO 81601

4. Mailing Address *

[REDACTED] Glenwood Springs, CO 81601

5. Home Phone *

[REDACTED]

6. Work Phone *

[REDACTED]

7. Mobile Phone *

[REDACTED]

8. Email Address *

[REDACTED]

9. Occupation *

Owner/Managing Broker of Crystal Property Management Co

Personal and Professional Interests

10. Why are you interested in serving on the Housing Commission? *

I would like to express my sincere interest in serving on the Housing Commission. I have been closely following the commendable work that the commission has been doing to address housing challenges within our community, and I am eager to contribute my skills and expertise to further its mission.

As a long-standing resident of our community, I have witnessed firsthand the critical need for affordable and accessible housing options for individuals and families. This pressing issue has motivated me to actively engage with local organizations, attend public hearings, and participate in discussions related to housing policies at the State level. Through these experiences, I have gained valuable insights into the complexities surrounding housing and the significant impact it has on individuals' quality of life.

11. What do you view as your role if selected as a member of the Housing Commission? *

As a member of the Housing Committee, I am dedicated to fulfilling the powers and duties entrusted to the Housing Commission. My role involves:

1. Policy Development: Actively participating in the development and review of housing policies to promote fair and affordable housing and address the needs of our community.
2. Advocacy: Assisting in advocating for expanded affordable housing options, homelessness prevention, and reduced housing inequalities in collaboration with local government, organizations, and stakeholders.
3. Community Engagement: Engaging with community members, organizing public meetings, and gathering feedback to ensure the Housing Committee's decisions align with community interests.
4. Collaboration and Partnerships: Seeking collaborations with agencies, nonprofits, and stakeholders to leverage resources and expertise for comprehensive solutions.
5. Monitoring and Evaluation: Diligently monitoring housing policy implementation, conducting evaluations, and ensuring transparency and accountability within the housing sector.
6. Research and Data Analysis: Staying informed on housing trends, best practices, and innovations through research and data analysis to inform decision-making processes.

I am committed to making a positive impact on our community's housing landscape and carrying out these responsibilities in line with the Housing Commission and City Council's directives.

12. What personal or professional experience do you have relative to the mission of the Housing Commission (see Powers and Duties attached)? *

As a member of the Housing Committee, I bring comprehensive experience as a property management company owner and non-profit board member. This diverse background allows me to effectively contribute to the Housing Commission's goals and address our community's housing challenges.

My expertise as a property management company owner encompasses various facets of the housing sector, including property management, investor and tenant relations, vendor collaborations, and ensuring housing unit integrity. Additionally, I possess strong skills in monitoring and evaluating implemented programs for their success and impact.

Moreover, my involvement on non-profit boards has provided valuable insights into securing funding through grants, donations, and partnerships. I have successfully navigated the funding landscape, developed grant proposals, and established collaborations with local entities. This perspective enables me to consider financial aspects and explore opportunities for financial support in addressing our community's housing needs.

With this well-rounded perspective, I approach housing issues holistically, considering financial, social, and practical dimensions. I am enthusiastic about leveraging my experience to serve the Housing Commission and contribute to effective solutions for our community's housing challenges.

13. Have you previously served in any policy advisory capacity relative to Housing? If so, state your role. *

Yes, I have previously served as a Legislative Liaison for the Colorado Landlord Legislative Coalition during the 2023 Legislative Session. In this role, I worked to ensure that our Western Slope voice was heard in major bills proposed that would impact the Housing Sector.

14. What do you see as the role that Housing play in the character and function of the Glenwood Springs Community? *

Housing diversity plays a crucial role in shaping the character and function of the Glenwood Springs Community. It is essential for creating a vibrant and inclusive community that meets the diverse needs of its residents. Housing options that cater to various income levels, family sizes, and lifestyles contribute to a well-rounded and thriving community.

The role of housing in the Glenwood Springs Community goes beyond providing shelter. It fosters socioeconomic diversity, supports a sustainable workforce, and promotes a sense of belonging among residents. By offering a range of housing types, such as affordable housing, rental properties, and homeownership opportunities, we can accommodate a diverse population and ensure that individuals from different backgrounds can call Glenwood Springs their home.

Furthermore, housing influences the local economy, as it is closely linked to job opportunities, transportation networks, and community amenities. Accessible and affordable housing near employment centers enhances workforce productivity, reduces commuting times, and strengthens the local economy. It also supports the development of vibrant neighborhoods, encourages community engagement, and promotes social cohesion.

In summary, the availability of diverse housing options in the Glenwood Springs Community is vital for creating a vibrant and inclusive environment. It not only addresses the practical need for housing but also contributes to the character, functionality, and overall well-being of our community.

15. Can you separate yourself from your personal opinions and represent the City's goals, policies, plans and the Glenwood Springs Municipal Code in an equitable fashion? *

As a member of the Housing Commission, it is crucial to recognize the importance of wearing the appropriate hat in order to ensure success in fulfilling our roles and responsibilities. This requires separating personal opinions and representing the City's goals, policies, plans, and the Glenwood Springs Municipal Code in an equitable fashion. By doing so, we can effectively serve the community and make informed decisions based on the best interests of all residents.

Wearing the appropriate hat means approaching our duties with professionalism, objectivity, and a commitment to upholding the principles and guidelines set forth by the City. It is essential to prioritize the collective vision and objectives of the community, rather than personal biases or preferences. By adhering to the established rules and regulations, we can maintain transparency, fairness, and accountability throughout our decision-making processes.

Ultimately, our role on the Housing Commission requires us to work together as a cohesive team, setting aside personal opinions and focusing on the broader goals of the City. By adopting an equitable approach, we can ensure that our decisions reflect the diverse needs of our community and contribute to the overall well-being and development of Glenwood Springs.

16. What experience do you have working with people on a board, commission or committee? *

I have a proven track record of consistent volunteerism and active involvement on non-profit and business association boards. Over the years, I have dedicated my time and expertise to various organizations, serving in different leadership roles.

As a Steering Team member and Board Member for The River Center, I have contributed to the strategic planning and decision-making processes of the organization, working towards its mission of community development and support.

In my capacity as a Board Director on the Glenwood Springs Realtor Association and a Board Member for the Western Colorado National Association of Residential Property Managers, I have been involved in shaping the policies and practices that govern the real estate and property management sectors. These roles have allowed me to engage with industry professionals and advocate for the interests of our members.

Additionally, my involvement as a Committee member on GSAR Government Affairs and as a Legislative Liaison at the State level for the Colorado Landlord Legislative Coalition highlights my commitment to staying informed about relevant legislative matters and actively participating in shaping public policies that affect the housing industry.

These experiences have equipped me with a deep understanding of the complexities of the housing sector and the importance of collaboration with diverse stakeholders. I bring this wealth of knowledge and dedication to my role on the Housing Commission, where I strive to contribute to the betterment of our community and the achievement of our shared goals.

17. Are you able to attend a monthly meeting of the Housing Commission held at 4:00pm on the second Wednesday of each month? *

☒ Yes

☐ No

18. Please select today's date. *

6/21/2023



19. Have you served on the Housing Commission before? *

☒ No

☐ Yes

Powers and Duties of the Housing Commission

(as defined in Title 020 of the Glenwood Springs Municipal Code)

(k) Powers and duties of Housing Commission.

The powers and duties of the Housing Commission shall be:

- (1) To investigate, study and report to the City Council any and all matters concerning housing issues which directly affect the City, including the preparation of a Comprehensive Housing Affordability Strategy (CHAS).
- (2) To assist City Council in defining the nature and scope of housing opportunities in the City.
- (3) To meet with the City Council on an annual basis to identify which housing issues require priority attention.
- (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the housing needs of the City.
- (5) To perform functions concerning oversight of housing issues or functions as delegated by the City Council, including monitoring the implementation of activities as described in the CHAS.
- (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.

Appointment, Removal, Term and Vacancies of Boards and Commissions

(Per the Glenwood Springs, CO Municipal Code 020.020.040)

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

(3) April:
Glenwood Springs Housing Commission

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018, § 2, 4-20-2018)



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item:	Potential Property Donation to the City
Action Requested:	Direct staff on whether to pursue facilitating this property transfer that was the subject of an earlier work session.
Department:	Attorney
Presented By:	Karl Hanlon
Strategic Goals:	Provide Efficient and Responsive City Government
Background Info:	That attached letter to the City from Mr. Mulhall provides detail regarding a piece of property he owns and is offering to donate to the City.
Issues:	Mr. Mulhall is investigating the tax consequences to confirm the property is eligible for favorable tax treatment if donated to the City. There are a few deliverables including an appraisal that would need to be accomplished by the end of the year.
Fiscal Impact:	The property will likely have an appraised value but we don't expect it to materially impact the City's financials.
Legal Review:	Legal will approve any transaction.
Staff Recommendation:	Staff defers to Council.

Edward Mulhall, Jr.

1729 Grand Avenue, Glenwood Springs, CO 81601

970.945.7289, emulhall@rof.net

May 21, 2023

Karl J. Hanlon, Esquire
Karp Neu Hanlon
201 – 14th Street
Glenwood Springs, CO 81601

Dear Karl:

My wife and I own a 0.558-acre parcel of unimproved land in the City of Glenwood Springs, southeast of the hospital. Because of what has happened to 401(k)'s, together an unanticipated 2023 maturity of mine with my 90th birthday, we want to discuss a gift of this land to the City of Glenwood Springs "for public purposes," consistent with the Internal Revenue Code and IRS regulations.

I once knew but had forgotten that my Northwestern Mutual 401(k) both matured and ended with my 90th birthday. We discussed that with our CPA. Fortunately, the calendar year 2023 allows time to address the several parts: investment maturity/liquidation, land appraisal, and gifting. Local appraisers I contacted admitted they were not IRC qualified to appraise our unimproved land. We engaged a "qualified appraiser" to meet IRS requirements.

Initially I met with the Valley View Foundation staff to discuss our parcel as a gift to the hospital. Staff reviewed my proposal and recommended approval. But Foundation directors declined. I believe City imposed limitations affected that decision.

Your tenure as City Attorney represents (to me) 'institutional history'—a benefit/burden of representational longevity. I believe that is important when addressing our parcel.

To 'acquaint' you with location I have enclosed a Google aerial I annotated. It locates our parcel and nearby features. Over the years I have developed detailed information relating to the parcel—title of course but numerous sundries. I would like to share these with you.

I ask that you preliminarily review my idea and grant me a few minutes so we could discuss it. If CBN is up and running, I suggest an email to schedule our discussion.

Sincerely,



Encl.



Mulhall 0.558-Acre Parcel Sec. 15, T 6 S, R 89 W, 6th PM

Glenwood Springs – Main Office

201 14th Street, Suite 200
P. O. Drawer 2030
Glenwood Springs, CO 81602

Aspen

323 W. Main Street
Suite 301
Aspen, CO 81611

Montrose

1544 Oxbow Drive
Suite 224
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

**Direct Mail to Glenwood Springs*

DATE: July 27, 2023
TO: Glenwood Springs Mayor and City Council
FROM: Karp Neu Hanlon, P.C.
RE: Model Traffic Code

The City is currently governed under the Colorado Model Traffic Code, 2010 Edition as has been amended in the Municipal Code. Ordinance No. 14, Series 2023 will adopt the updated Colorado Model Traffic Code, 2020 Edition and carry through the existing local amendments as well as some additional amendments suggested by the police department and the municipal judge. The new amendments are found in 120.10.030 (11), (15), and (16). All other changes were made to simply conform numbering and titles to the 2020 Edition.



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Ordinance 2023-14; Adoption of the Model Traffic Code. Second Reading

Action Requested: Approval of ordinance updating the traffic code.

Department: Attorney

Presented By: Karl Hanlon

Strategic Goals: Ensure Public Safety
Protect and Preserve our Quality of Life
Provide Efficient and Responsive City Government

Background Info: See legal memo

Issues:

Fiscal Impact: NA

Legal Review: Legal drafted the ordinance with the Police Chief and Municipal Judge

Staff Recommendation: Approval of ordinance

ORDINANCE NO. 14
Series of 2023

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, REPEALING AND REENACTING ARTICLE 120.040 OF THE GLENWOOD SPRINGS MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2020 EDITION OF THE MODEL TRAFFIC CODE FOR COLORADO; REPEALING ALL ORDINANCES OF THE CITY OF GLENWOOD SPRINGS, COLORADO IN CONFLICT THEREWITH; AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home- rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, C.R.S. § 42-4-110 provides for uniform traffic regulations throughout the state and C.R.S. § 31-16-201 *et seq.* authorizes local governments to adopt uniform codes by reference, including the Model Traffic Code; and

WHEREAS, by Ordinance No. 2-11, the City adopted by reference the Model Traffic Code for Colorado, 2010 Edition, which regulations are now codified at Article 120.040 of the Glenwood Springs Municipal Code, as it has been further amended; and

WHEREAS, the Colorado Department of Transportation has recently revised the Model Traffic Code and published the Model Traffic Code, 2020 Edition; and

WHEREAS, City staff has undertaken a review of the Model Traffic Code, 2020 Edition and recommends to the City Council that it be adopted by the City as amended below; and

WHEREAS, the City Council desires to adopt by reference and make local amendments to the Model Traffic Code, 2020 Edition; and

WHEREAS, the City Council finds and determines that the adoption of the 2020 Model Traffic Code is in the best interest of the public health, safety and welfare of the citizens of Glenwood Springs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. The foregoing recitals are incorporated by reference as findings and determinations of the City Council.

Section 2. Section 120.040.010 of the Glenwood Springs Municipal Code is hereby repealed and reenacted to read as follows:

Section 120.040.010 – Model Traffic Code adopted.

- (a) *Adoption.* Pursuant to Parts 1 and 2 of Article 16 of Title 31 and Part 4 of Article 15 of Title 30, C.R.S., there is hereby adopted by reference the 2020 edition of the *Model Traffic Code for Colorado*, together with the appendices thereto, promulgated and published as such by the Colorado Department of Transportation, Traffic Safety and Engineering Services, 2829 W Howard Place, Denver, CO 80204. The purpose of this Ordinance and the Code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation.
- (b) *Application.* This Article shall apply to every street, alley, sidewalk area, driveway, park and every other public way, public place or public parking area, either within or outside the corporate limits of the City, the use of which the City has jurisdiction and authority to regulate. The provisions of Sections 1401, 1402, and 1413 of the adopted Model Traffic Code, respectively concerning reckless driving, careless driving and eluding police officers, shall apply not only to public places and ways but also throughout the City.
- (c) *Conflicts.* If the provisions of the Model Traffic Code, 2020 Edition, as adopted in this article, conflict with any other provisions of this Municipal Code, then other provisions of this Municipal Code shall control to the extent allowed by law.
- (d) *Amendments.* Except as expressly modified in Section 120.040.020, the Model Traffic Code is adopted as if set forth in full.
- (e) *Interpretation.* This Article shall be so interpreted and constructed as to effectuate its general purpose to conform with the State's uniform system for the regulation of vehicles and traffic. Article and section headings of this article and adopted Model Traffic Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.
- (f) *How cited.* The Model Traffic Code, as adopted in this article, may be known and cited as the Model Traffic Code, and may be cited as the MTC.
- (g) *Violation.* It shall be unlawful for any person to violate any of the provisions of the Model Traffic Code.
- (h) *Copies.* Copies of the Model Traffic Code, as adopted by this article, are available for inspection in the office of the City Clerk at 101 W. 8th Street, Glenwood Springs, Colorado.

Section 3. Section 120.040.020 of the Glenwood Springs Municipal Code is hereby repealed and reenacted to read as follows:

Section 120.040.020 – Additions, deletions, or modifications to Model Traffic Code.

The following sections of the Model Traffic Code are hereby amended to read as follows:

- (1) Part 1 Section 109 of the Model Traffic Code is hereby amended by the addition of a new subsection (14) as follows:

"Section 109(14). Low-Power Scooters, Animals, Skis, Skates, Toy Vehicles and All-Terrain Recreational Vehicles on Highways.

"(14) Skating and Skateboarding Prohibited on Pedestrian Bridge. It shall be unlawful for any person to travel upon the Colorado River pedestrian/bicycle bridge on skates, skateboards or similar devices. For purposes of this section, the Colorado River pedestrian/bicycle bridge is defined to include any and all portions of the bridge existing and in place (easterly of the Colorado Highway 82 bridge), including all ramps, approaches, landings and stairways appurtenant thereto."

- (2) Part 6, Subsection 225(3) of the Model Traffic Code is hereby amended as follows:

"(3) Any person who violates subsection (1) of this section commits a class B traffic infraction. Any person who violates subsection (1.5) of this section shall, upon conviction, be punished by a fine of five hundred dollars (\$500.00)."

- (3) Part 6, Section 603 of the Model Traffic Code is hereby amended by the addition of subsection (6) as follows:

"Section 603(6). Obedience to Official Traffic Control Devices.

"(6) Obedience to Turn Prohibition Signs. Whenever official signs are erected prohibiting or restricting a right or left turn, a U-turn, or all turns, as authorized in Section 601, no driver shall disobey the directions of any such sign. Whenever an official sign prohibits right turns by oversized vehicles, the term "oversized vehicle" shall mean any vehicle which, due to excessive length or limitations in turning radius, is incapable of executing a right turn in the extreme right-hand lane lawfully available to traffic without breaching the adjacent curb or shoulder and without encroaching into oncoming lanes of traffic."

- (4) Part 6, Section 614 of the Model Traffic Code is hereby amended, as follows:

"Section 614. Designation of Highway Maintenance, Repair, or Construction Zones - Signs - Increase in Penalties for Speeding Violations.

"(1) If maintenance, repair, or construction activities are occurring or will be occurring within four hours on a state highway or municipal street, the Department of Transportation or municipal authorities, within their respective jurisdictions, may designate such portion of the highway as a highway maintenance, repair, or construction zone. Any person who commits a speeding violation in a maintenance, repair, or construction zone that is designated pursuant to the provisions of this section is subject to increased penalties and surcharges.

"(2) The Department of Transportation or municipal authorities, within their respective jurisdictions, shall designate by appropriate signs that a maintenance, repair, or construction activity is taking place within four hours. Such sign shall notify the public that increased penalties for speeding violations are in effect in such zone. Local authorities shall erect or place a second sign after such zone indicating that the increased penalties for speeding violations are no longer in effect. A maintenance, repair, or construction zone begins at the location of the sign indicating that increased penalties are in effect and ends at the location of the sign indicating that the increased penalties are no longer in effect.

"(3) Signs used for designating the beginning and end of a maintenance, construction, or repair zone shall conform to Department of Transportation requirements. The

Department of Transportation or local authority may display such signs on any fixed, variable, or moveable stand. The Department of Transportation or local authority may place such a sign on a moving vehicle if required for certain activities, including, but not limited to, highway painting work."

- (5) Part 6, Section 615 of the Model Traffic Code is hereby amended, as follows:

"Section 615. School Zones – Increase in Penalties for Moving Traffic Violations

"(1) Any person who commits a moving traffic violation in a school zone is subject to double penalties and surcharges.

"(2) For the purposes of this section, "School Zone" means an area that is properly designated by the City as a school zone and has appropriate signs posted indicating that the penalties and surcharges will be doubled.

"(3) This Section does not apply if the penalty and surcharge for a violation has been doubled pursuant to section 614 of this Code or C.R.S. § 42-4-614 because such violation also occurred within a highway maintenance, repair, or construction zone."

- (6) Part 7, Section 705 of the Model Traffic Code is hereby amended by the deletion and replacement of a subsection (2)(c) to read as follows:

"Section 705. Operation of vehicle approached by emergency vehicle - operation of vehicle approaching stationary emergency vehicle.

(c)(I) On a highway that does not have at least two adjacent lanes proceeding in the same direction on the same side of the highway where a stationary authorized emergency vehicle, stationary towing carrier vehicle, or stationary public utility service vehicle is located, or if movement by the driver of the approaching vehicle into an adjacent moving lane, as described in subsection (2)(b) of this section, is not possible, the driver of an approaching vehicle shall reduce and maintain a safe speed with regard to the location of the stationary authorized emergency vehicle, stationary towing carrier vehicle, or stationary public utility service vehicle; weather conditions; road conditions; and vehicular or pedestrian traffic and proceed with due care and caution, or as directed by a peace officer or other authorized emergency personnel.

(II) For the purposes of this subsection (2)(c), the following speeds are presumed to be safe unless the speeds are unsafe for the conditions as provided in section 42-4-1101 (1) and (3):

(A) If the speed limit is less than forty-five miles per hour, twenty-five miles per hour or less; or

(B) If the speed limit is forty-five miles per hour or more, twenty miles per hour less than the speed limit.

- (7) Part 11, Section 1102 of the Model Traffic Code is hereby amended by the addition of a subsection (8) to read as follows:

"Section 1102(8). Altering of Speed Limits - When.

"(8) It is hereby determined upon the basis of an engineering and traffic investigation that the prima facie speed hereinbefore set forth is greater than reasonable or safe under

the conditions found to exist upon certain streets and intersections described in traffic control schedules herein or otherwise recorded, as provided in Sections 1101 and 1102 of this Model Traffic Code, and it is hereby declared that the prima facie speed limit upon every street and intersection so designated shall be as stated in said schedules or records, which speed so declared shall be effective when signs are erected giving notice thereof; provided, however, that decreased speed limits on streets which are a part of the state highway system shall be subject to the approval of the said Department of Highways, as specified in Section 1102(4) of this Model Traffic Code."

- (8) Part 12, Section 1204 is hereby amended by the addition of subsections (9) and (10) to read as follows:

"Section 1204(9). Parking Not to Obstruct Traffic or Maintenance.

"(a) No person shall park any vehicle upon a street or highway in such a manner or under such conditions as to interfere with the free movement of vehicular traffic or proper street or highway maintenance.

"(b) It shall be unlawful for any person to park any vehicle, farm tractor, any implement of husbandry designed primarily or exclusively for use and used in agricultural operations, or trailer from 4:00 a.m. to 7:00 a.m. on Grand Avenue from 7th to 10th Street; and on 8th and 9th Streets from Cooper Avenue to Colorado Avenues."

"Section 1204(10) Stopping, Standing, or Parking Prohibited in Specified Places.

Commented [HEP1]: Why are these all out of order?

"(a) On any street or at any place within this municipality where official signs are posted giving notice of stopping, standing or parking restrictions or prohibitions as authorized in C.R.S. § 42-4-111(a) and described in traffic control schedules, no person shall stop, stand or park a vehicle in any manner in violation of the provisions contained on such sign or signs except when necessary to avoid conflict with other traffic, or in compliance with the directions of a police officer or official traffic control device or except for the purpose of loading or unloading passengers when such standing does not obstruct, impede or endanger any traffic.

"(b) In any private parking area within this municipality where signs are posted sufficient to inform the public of the parking restrictions thereon and the penalties for violation thereof, where the vehicles properly parking thereon are obviously marked as such in the front driver's side window, and where such signs and markings have first been approved in writing by the City's Chief of Police or his/her designee. The owner of the vehicle in violation of this provision is liable for the payment of the respective fine(s) unless he/she can furnish sufficient evidence that the vehicle was, at the time of the violation, in the care, custody or control of another person. To avoid liability for payment, the owner of the vehicle must provide, within three (3) days after receiving notification of the violation, the City Attorney with the name and address of the person who had care, custody or control of the vehicle at the time of the violation."

"(c) No person shall park a vehicle within an alley except during the necessary and expeditious loading and unloading of merchandise or freight. No person shall stop, stand or park a vehicle within an alley in such position as to block the driveway entrance to any abutting property."

- (9) Part 12, Section 1205 of the Model Traffic Code is hereby amended by the addition of subsections 1205(5) and (6) to read as follows:

"Section 1205(5) Parking at Curb or Edge of Roadway.

"(5) No person shall park a vehicle upon a roadway for the purpose of:

"(a) Displaying such vehicle for sale;

"(b) Greasing, painting, or repairing such vehicle, except repairs necessitated by an emergency; or

"(c) Displaying advertising.

"Section 1205(6) Parking of Certain Vehicles for More than two Hours; Seventy-two Consecutive Hours Adjacent to Dwelling; Parking Permit for Storage of Construction Vehicles.

"(6) (a) Parking of Certain Vehicles.

"(1) Definitions.

"a. Certain Vehicles. Any 'bus,' 'commercial vehicle,' 'road machinery,' 'trailer,' 'trailer coach' or 'mobile home,' 'truck tractor,' 'semitrailer,' as defined by the Model Traffic Code.

"b. The term 'construction equipment' shall mean, 'trailers regardless of design which are used primarily for construction; excavation equipment, backhoes, dump trucks, bulldozers, graders, front-end loaders, trackhoes, asphalt kettles and dumpsters.'

"c. Park. The standing of a vehicle, whether occupied or not, other than very briefly for the purpose of and while actually engaged in loading or unloading property or passengers.

"(2) Prohibition. It shall be unlawful for any person to park certain vehicles, any trailer having an empty weight of more than 250 pounds which is capable of carrying recreational vehicles such as ski-mobiles or motorcycles, and trucks exceeding six thousand (6,000) pounds empty weight, or a self-contained motor home with its own motive power exceeding twenty-two feet overall length for an aggregate period of time longer than two (2) hours during any given twenty-four-hour period upon any street, alley, municipal parking lot, parkland or other public place.

"(b) Exception - Parking Adjacent to Dwelling. A person may park on a public street, alley or other public place, certain vehicles, any trailer having an empty weight of more than 250 pounds which is capable of carrying recreational vehicles such as ski-mobiles or motorcycles, hand trucks exceeding six thousand (6,000) pounds empty weight, or a self-contained motorhome with its own motive power, exceeding twenty-two (22) feet in overall length, adjacent to a dwelling occupied by the owner of the noncommercial recreational vehicle or his/her invitee, for a period not to exceed seventy-two (72) consecutive hours during any thirty-consecutive-day period.

"(c) Safety Hazard. If a determination is made by the traffic engineer, upon receipt of a written complaint, that the parking of the types of vehicle as set forth in this section obstructs the flow of traffic, or is a safety hazard for whatever reason, it shall be

Commented [HEP2]: Is this 1206(6)? Or 1205(6)? Because up above it says adding to 1205. So, if it's 1205, then does the subsection (6) have the long title?

unlawful to park such vehicles upon any street, alley, municipal parking lot, parkland or other public place. The traffic engineer shall post notice on said vehicle and by certified letter to the registered owner of such vehicle, giving such owner three (3) calendar days from the date of such notice to move said vehicle. In the event said vehicle is not moved, the Police Department shall have the authority to issue a ticket for violation of this section and have said vehicle towed at the owner's expense.

"(d) Parking of Construction Equipment.

"1. Prohibition. It shall be unlawful to park construction equipment on any public street, alley, municipal parking lot, parkland or other public place.

"2. Exception - Permit. A person may park construction equipment on a public street, alley, municipal parking lot, parkland or other public place if such person has obtained a parking permit, at the time of issuance of a building permit, which shall state that identified construction equipment shall be allowed to be parked on the street directly adjacent to the address on the building permit during the period of active construction.

"3. Safety Hazard. If it is the determination of the traffic engineer, upon receipt of a written complaint, that construction equipment parked pursuant to permit conflicts with other traffic or creates a safety hazard for whatever reason, it shall be unlawful to park such construction equipment upon any street, alley, municipal parking lot, parkland or other public place, and any parking permit issued for said location shall be deemed revoked. The traffic engineer and police department shall follow the procedures set forth in (c)."

- (10) Part 12 of the Model Traffic Code is hereby amended by the addition of Section 1214 as follows:

"Section 1214. Abandoned, Junked, Dismantled and Wrecked Motor Vehicles.

"(1) Short Title. This ordinance shall be known and may be cited as the 'Inoperable Vehicle Ordinance.'

"(2) Definitions. For the purposes of this ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein.

"(a) 'Vehicle' is any vehicle which is designed to travel along the ground and shall include, but not be limited to, automobiles, buses, motor-bikes, motorcycles, motorscooters, trucks, tractors, campers, motor homes, and trailers.

"(i) 'Inoperable vehicle' is any vehicle, as defined by subsection (a) above, which does not have lawfully affixed thereto unexpired license plates, or the condition of which is wrecked, dismantled, partially dismantled, inoperative, abandoned, or discarded.

"(ii) Exemption: 'Inoperable vehicle,' as used in this section, shall not include: vehicles exempt from registration under the laws of the State of Colorado and specifically including those vehicles exempted by C.R.S. § 42-3-103, as the same may be now or hereafter amended; vehicles defined and registered as 'collector's items,' pursuant to C.R.S. § 42-12-101, et seq., as the same may be now or hereafter amended; and special interest vehicles. Special interest vehicles shall include, but shall not be limited to, racing vehicles, stock cars, classic, and antique cars, all of which special interest vehicles shall be maintained in good operating condition.

Commented [HEP3]: Part 18 of MTC has Vehicles Abandoned on Public Property.

Commented [HEP4R3]: Also, by "the addition of Section 1203" are they wanting to replace the existing 1203, which is Ski Areas to Install Signs? If wanting to add on to part 12, then it would be 1214.

"(b) 'Person' shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

"(c) 'Public property' shall mean any alley, street or highway which shall include the entire width between the boundary lines of every way publicly maintained for the purposes of vehicular travel and shall also mean any other publicly owned property or facility.

"(3) Storing, Parking, or Leaving Inoperable, Dismantled, or Other Such Vehicles Prohibited; and Declared Nuisance; Exceptions. No person shall park, store, leave, or permit the parking, storing, or leaving of any vehicle of any kind which is in an inoperable, abandoned, wrecked, dismantled, rusted, junked, or partially dismantled condition, whether attended or not, upon any public property within the City for a period of time in excess of seventy-two (72) hours. The presence of an inoperable, abandoned, wrecked, dismantled, rusted, junked, or partially dismantled vehicle or parts thereof, in public property is hereby declared a public nuisance which may be abated as such in accordance with the provisions of this ordinance.

"(4) Notice to Remove. Whenever it comes to the attention of the Police Department that any vehicle is an inoperable vehicle as defined in Section (a)(i) above, and is therefore a nuisance, a written notice shall be affixed to the vehicle where the nuisance exists requiring its removal. In the event said vehicle, after the Police Department has affixed written notice, has not been moved for a period of seventy-two (72) hours, said vehicle shall be subject to being towed by the Police Department and impounded. Within five (5) days after the vehicle has been towed, the Police Department shall send a written letter to the registered owner of said vehicle advising them that the vehicle has been towed and stored in the impound lot or other location and that such vehicle shall be disposed of in accordance with law on a specific date.

"(5) Penalty. Any person violating any of the provisions of this ordinance shall be guilty of a misdemeanor and, upon conviction, shall be subject to a fine as set forth in Section 010.020.080 of the Municipal Code. Each act in violation of any of the provisions hereof shall be deemed a separate offense."

- (11) Part 12, of the Model Traffic Code is amended by the addition of Section 1215 to read as follows:

"Section 1215. Parking Permits.

"The City Council may provide by resolution for parking permits granting exemption from time parking regulations on such terms and conditions and for such fees as Council may determine appropriate from time to time."

- (12) Part 12, of the Model Traffic Code is hereby amended by the addition of Section 1216 (1) and (2) to read as follows:

"Section 1216(1) Notice on Illegally Parked Vehicles.

"(1) Whenever any motor vehicle without driver is found parked or stopped in violation of any of the restrictions imposed by the ordinances of the City of Glenwood Springs, the officer finding such vehicle shall take its registration number and may take any other information displayed on the vehicle which may identify its driver or owner, and shall conspicuously affix to such vehicle a penalty assessment notice directing the

Commented [HEP5]: Is this to replace MTC 1212 - Pay parking access for disabled?

(1) A person who owns, operates, or manages a parking space that requires remuneration shall not tow, boot, or otherwise take adverse action against an individual or motor vehicle parking in the space for failure to pay the remuneration if the motor vehicle bears a remuneration-exempt identifying placard issued pursuant to section 42-3-204, C.R.S.. (2) Notwithstanding any statute, resolution, or ordinance of the state of Colorado, a political subdivision of Colorado, or a governing board of a state institution of higher education, parking in a space without paying the required remuneration is not a violation of the statute, resolution, or ordinance if the conditions specified in subsection (1) of this section are met. (3) A law or parking enforcement agency shall withdraw any penalty assessment notice or summons and complaint that is deemed not to be a violation under subsection (2) of this section within five business days after being shown proof that the individual cited has a valid remuneration-exempt identifying placard.

Commented [HEP6]: MTC - Section 1213 is Parking in electric motor vehicle charging stations. Not sure if they're wanting to create a new section. If so, it would be 1214 or 1215, depending on whether they were creating a new one above. See comment above.

driver or owner thereof to respond to and answer the charge against him or her at a place and at a time specified in said notice.

In any prosecution of any of the provisions governing unattended vehicles, proof that the particular vehicle described in the penalty assessment notice was left unattended in violation of any such law or regulation, together with proof that the defendant named in the penalty assessment notice was, at the time of violation, the registered owner of such vehicle, shall constitute in evidence a prima facie rebuttable presumption that the registered owner of such vehicle was the person who left the vehicle unattended at the place where, and for the time during which, such violation occurred."

"Section 1216(2) Failure to Comply with Notice on Parked Vehicle.

"(2) If the driver or owner of an unattended motor vehicle charged with an apparent violation of the restrictions on stopping, standing or parking under the traffic ordinances of the City of Glenwood Springs does not respond within the time specified to a penalty assessment notice affixed to such vehicle, as provided in section 1210(2) hereof, by appearance and payment at the City of Glenwood Springs Municipal Court; by mailing payment by means of the United States Mail; or by disposition of the charge as provided by law, the clerk of said court or the Parking Enforcement Officer shall send a late notice by mail to the registered owner of the vehicle to which the original notice was affixed. If the registered owner of the vehicle does not respond within the time specified to the (late) notice, the clerk of the said court may, at his or her discretion, issue a summons and complaint to appear in court."

- (13) Part 14, Section 1408 of the Model Traffic Code is hereby amended by the addition of subsection (4) as follows:

"Section 1408 (4). Traffic Regulations in Parklands.

"(4) (a) It shall be unlawful for any person operating a vehicle in or upon park lands as established in 090.030.010 of the Municipal Code to fail or refuse to obey all traffic signs or other traffic-control devices regulating the operation, stopping or parking of vehicles.

"(b) It shall be unlawful for other than authorized personnel to park or drive on lawns, fields or any other places other than upon roadways and parking areas clearly constructed and established for such purposes within the park lands.

"(c) All traffic ordinances adopted pursuant to this article shall have full application and effect within all park and recreation areas."

- (14) Part 14, Section 1409 of the Model Traffic Code is hereby amended by deleting subsection (9).

- (15) A new Section 1417 of the adopted code is hereby adopted, to read as follows:

"1417. Operator's license required.

"No person who has been issued a currently valid driver's or minor's driver's license or an instruction permit shall operate a motor vehicle upon a highway in this city without having such license or permit in such person's immediate possession."

- (16) A new Section 1418 of the adopted code is hereby adopted, to read as follows:

“1418. Driving under restraint.

“(1) Any person who drives a motor vehicle or off-highway vehicle with knowledge that the person's license or privilege to drive, either as a state resident or a non-resident is under restraint for an outstanding judgment is guilty of a Class A Traffic Infraction.

“(2) Except as provided in subsection (1) of this section, any person who drives a motor vehicle or off-highway vehicle upon any highway of this state with knowledge that the person's license or privilege to drive, either as a resident or a nonresident, is under restraint for any reason other than conviction of DUI, DUI per se, DWAI, or UDD is guilty of a criminal offense. A court may sentence a person convicted of this criminal offense to imprisonment for a period of not more than six months and may impose a fine of not more than five hundred dollars.

“(3) The Court shall not waive or reduce the three-point penalty imposed under state law.”

- (17) Part 18 of the Model Traffic Code is hereby amended, by the addition of Sections 1815 and 1816 to read as follows:

"Section 1815. Authority to Impound Vehicles:

"Whenever any police officer finds a motor vehicle, vehicle, cargo or debris, attended or unattended, standing upon any portion of a street or highway right-of-way in such a manner as to constitute an obstruction to traffic or proper street or highway maintenance, such officer is authorized to cause the motor vehicle, vehicle, cargo or debris to be moved to eliminate any such obstruction; and neither the officer, nor anyone acting under the direction of such officer, shall be liable for any damage to such motor vehicle, vehicle, cargo or debris occasioned by such removal. The removal process is intended to clear the obstruction, but such activity should create as little damage as possible to the vehicle or cargo or both.

"Any police officer who finds a motor vehicle, which officer has reasonable grounds to believe has been abandoned upon any portion of a street or highway right-of-way within the municipality in such a manner or under such conditions as to interfere with the free movement of vehicular traffic or proper street or highway maintenance, or left unattended and presumed to be abandoned shall require such motor vehicle to be removed or cause the same to be removed and placed in any impound lot designated or maintained by the City of Glenwood Springs.

"A motor vehicle shall be considered to be abandoned under the following conditions:

"(a) Any motor vehicle left unattended on public property, including any portion of a highway right-of-way, within the limits of any incorporated town or city for a period longer than any limit prescribed by any local ordinance concerning the abandonment of motor vehicles or, if there is no such ordinance, for a period of seventy-two hours or longer;

"(b) Any motor vehicle stored in an impound lot at the request of its owner or the owner's agent or a law enforcement agency and not removed from the impound lot according to the agreement with the owner or agent or within seventy-two hours of the

Commented [HEP7]: MTC: 1801 is Legislative Declaration and 1802 is Definitions. Are they wanting to replace those with these two and then keep or omit the rest of Part 18 of MTC, which goes to 1814?

time the law enforcement agency notifies the owner or agent that the vehicle is available for release upon payment of any applicable charges or fees.

"Section 1816. Impoundment of Vehicles.

"(a) Notice. Whenever a police officer orders the towing of a vehicle pursuant to C.R.S. § 42-4-1803, the Police Department shall follow the procedures for determination and notification of the owner as set forth in C.R.S. § 42-4-1804. Notification of the owner shall be made upon forms supplied by the Colorado Department of Motor Vehicles pursuant to C.R.S. § 42-4-1804(5), and shall include the following statement:

"A Police Officer has ordered the towing of your vehicle. If you feel that the impoundment of your vehicle is improper, you have ten (10) days from the date of this notice to file a written request with the Glenwood Springs Municipal Court located at 101 W. 8th Street, for a hearing regarding the propriety of this impoundment. Such hearing shall be scheduled within three (3) days, excluding Saturday, Sunday and City holidays, of the date your written request is received by the Glenwood Springs Municipal Court. The Court shall be empowered to waive the towing and storage fees if it is found that the impoundment was improper. The retrieval of your vehicle from impoundment does not waive your right to a subsequent hearing and reimbursement. In conjunction with a request for a hearing, you are encouraged to also contact the Police Department of the City of Glenwood Springs for purposes of resolving a dispute concerning the impoundment of your vehicle without the necessity of having a formal hearing.

"(b) Hearing. A hearing shall be conducted before the Glenwood Springs Municipal Court within three (3) days of receipt of a written demand therefor from the person seeking the hearing, unless such person waives the right to a speedy hearing in writing. Saturdays, Sundays and City holidays are to be excluded from the calculation of the three-day period. The sole issue before the Court shall be whether there was probable cause to impound the vehicle in question.

"Probable cause to impound' shall mean such a state of facts as would lead a person of ordinary care and prudence to believe that there was sufficient breach of law to grant legal authority for the removal of the vehicle.

"The Court shall conduct the hearing in an informal manner and shall not be bound by technical rules of evidence. The person demanding the hearing shall carry the burden of establishing that such person has the right to possession of the vehicle. The City shall carry the burden of establishing that there was probable cause to impound the vehicle in question. The burden of proof shall be by a preponderance of the evidence. Failure of the registered or legal owner or their agent to request or attend a scheduled post-seizure hearing shall be deemed a waiver of the right to such hearing.

"(c) Reimbursement for Improper Towing. Upon a determination by the court that the subject vehicle was improperly towed, the City shall either fully reimburse the owner of the impounded vehicle for all towing and storage fees paid by the owner or directly pay the towing and storage company for accrued fees.

"(d) Applicability. The hearing and reimbursement provisions contained in this section shall only be applicable to vehicles which have been impounded by order of a police officer.

"(e) Compliance with Time Requirements. The requirements contained within this section relating to compliance with time periods are directory in nature. Failure of the City to strictly comply with said time periods shall not cause an automatic forfeiture of the City's rights pursuant to this section.

"(f) Disposal of Abandoned Vehicles. Vehicles removed from streets or highways and other public property within this municipality and placed in storage as provided in Section 1802(a) shall be disposed of in accordance with one or more of the following methods:

"(1) By Sealed Bid. The City Manager or his/her designee may sell abandoned vehicles after first advertising them for sale in the official newspaper of the City.

"All bids shall be sealed and shall be opened in public at a designated time and place. The City Manager or his/her designee may reject all bids and advertise and give notice again. If sold, a vehicle shall be sold for cash, money order or cashier's check to the highest responsible bidder.

"(2) By Auction. After giving notice as described in paragraph 1802(f)(1), the City Manager or his/her designee may conduct a public auction for the sale of abandoned vehicles. Each vehicle, if sold, shall be for cash, money order or cashier's check to the highest bidder."

- (18) The Appendix of the Model Traffic Code is hereby amended by the addition of Part H, as follows:

"Appendix Part H Schedules Adopted.

"Pursuant to C.R.S. § 42-4-111, the following traffic schedules, as amended from time to time at the discretion of the traffic engineer, are hereby adopted and the noted sections are added to said Model Traffic Code.

"(Traffic Schedules Available from the Traffic Engineer)"

- (19) Part 19, Section 1903 of the Model Traffic Code is hereby amended by the addition of Subsection (8):

"(8) Any person convicted of violating any provision of this section shall be subject to doubling of the respective fine."

Section 4. Section 120.040.030 of the Glenwood Springs Municipal Code is hereby repealed and reenacted to read as follows:

Section 120.040.030 – Penalties.

The following sections of the Model Traffic Code are hereby amended to read as follows:

- (1) Part 17, Section 1701 of the Model Traffic Code is hereby amended by the addition of a new subsection (9) as follows:

“Section 1701. Traffic offenses and infractions classified - penalties - penalty and surcharge schedule - repeal..

“(9)(a) It is a traffic infraction for any person to violate any of the provisions of the Model Traffic Code as adopted and amended herein except for the following Sections which shall remain misdemeanors:

“(i) 707, Certain vehicles must stop at railroad grade crossings;

“(ii) 1903, School buses - stops - signs - passing;

“(iv) 1101 and 1102, Driving 25 to 39 miles per hour in excess of the reasonable and prudent speed;

“(v) 1101 and 1102, Driving 40 or more miles per hour over the maximum lawful speed limit;

“(vi) 1105, Speed contest;

“(vii). 1401, Reckless Driving;

“(ix) 1402, Careless Driving;

“(x) 607, Interference with Official Devices;

“(xi) 1409, Compulsory Insurance;

“(xii) 1413, Eluding or Attempting to Elude a Police Officer;

“A traffic infraction shall constitute a civil matter. The procedures set forth herein for traffic infractions shall replace and supersede those procedures set forth in Part 17 of the Model Traffic Code.

“(b) Except as provided in subsection (c) of this section, traffic infractions shall be subject to a minimum penalty of \$40.00 and a maximum penalty of \$150.00 which is authorized upon entry of judgment against the defendant.

“(c) Except as provided in paragraph (d)(3) of this section, every person who is convicted of, who admits liability for, or against whom a judgment is entered for commission of a traffic infraction shall be fined or penalized as set forth in the fee schedule established by City Council; or, if no penalty is specified, the penalty shall be \$40.00. Penalties shall apply whether the defendant acknowledges guilt, is found guilty by a court of competent jurisdiction or has judgment entered against him/her by the municipal court.

“The penalty schedule shall not apply when the provisions of paragraph (d)(3) prohibit the issuance of a penalty assessment notice.

“(d)(1) At any time that a person is charged with the commission of a traffic infraction, the police officer shall, except when the provisions of paragraph (d)(3) prohibit it, give a penalty assessment notice to the defendant. Such penalty assessment notice shall contain all the information required by Section 1709. The police officer shall advise the person cited of the points to be assessed in accordance with applicable state law. The penalty specified in subsection (c) for the violation charged may be paid at the office of the Municipal Court Clerk, either in person or by postmarking such payment within twenty days from the date the penalty assessment notice is served upon the

defendant. Acceptance of a penalty assessment notice and payment of the prescribed penalty thereon to the Municipal Court shall be deemed a complete satisfaction for the violation, and the defendant shall be given a receipt which so states when such penalty thereon is paid in currency or other form of legal tender. Checks tendered by the defendant to and accepted by the Municipal Court and on which payment is received by the municipal court shall be deemed sufficient receipt.

“(2) Should the defendant charged with a traffic infraction accept the notice but fail to post the prescribed penalty thereon within twenty days thereafter, he/she shall be allowed to pay such penalty and surcharge thereon, plus court costs, to the Clerk of the Municipal Court prior to the time for appearance as specified in the notice. If the penalty is not timely paid, the case shall thereafter be heard in the Municipal Court in accordance with applicable Municipal Court Rules of Procedure. In such case, the maximum penalty which may be imposed shall not exceed the penalty set forth in the applicable penalty schedule. (A 11-09 §2)

“(3) The penalty schedule shall not apply to traffic infractions specified in said schedule when it appears that:

“(a) The alleged violation has caused, or contributed to the cause of, an accident resulting in appreciable damage to property of another or an injury or death to any person; or

“(b) The defendant has, in the course of the same transaction, violated one of the provisions of the Model Traffic Code set forth in said schedule and has also violated one or more provisions of the Model Traffic Code not so specified, and the police officer charges such defendant with two or more violations, any one of which is not specified in said schedule.

“(4) In all cases where paragraph (d)(3) prohibits the issuance of a penalty assessment notice, the penalty contained in the penalty assessment schedule shall be inapplicable.

“(e)(1) If a person receives a penalty notice for a violation under Section 1701 herein and such person pays the fine and surcharge for the violation on or before the date the payment is due, the points assessed for the violation are reduced as follows:

“(i) For a violation having an assessment of three or more points, the points are reduced by two points;

“(ii) For a violation having an assessment of two points, the points are reduced by one point.”

- (2) Part 17, Section 1705 of the Model Traffic Code is hereby amended by the deletion and replacement Section 1705 with the language as follows:

“Section 1705. Traffic Infractions – Municipal Court Jurisdiction.

“(1) Every hearing upon a traffic infraction shall be held before the Municipal Court pursuant to applicable Municipal Court Rules of Procedure. Whenever an infraction and a misdemeanor are charged in the same summons and complaint, all charges may be adjudicated simultaneously as a criminal matter by the Municipal Court and the Municipal Court Rules and Procedures shall apply.

“(2) When the Municipal Court determines that a person charged with a misdemeanor is guilty of a lesser included traffic infraction, the court may enter a judgment as to such lesser charge.

“(3) The burden of proof shall be upon the people, and the Municipal Court shall enter judgment in favor of the defendant unless the people prove the liability of the defendant beyond a reasonable doubt. The City Attorney may, in his/her discretion, engage in plea discussions and shall represent the City at trials conducted by the Municipal Court on traffic infraction matters.

“(4) Appeals from judgments of the Municipal Court on traffic infraction matters shall be made in accordance with the Municipal Court Rules of Procedure.

“(5)(a) Except as otherwise provided in paragraph (2) of this subsection, no person against whom a judgment has been entered for a traffic infraction shall collaterally attack the validity of that judgment unless such attack is commenced within six months after the date of entry of the judgment.

“(b) In recognition of the difficulties attending the litigation of stale claims and the potential for frustrating various statutory provisions at repeat offenders, former offenders and habitual offenders, the only exceptions to the time limitations specified in paragraph (1) of this section shall be:

“(i) A case in which the court entering judgment did not have jurisdiction over the subject matter of the alleged infraction;

“(ii) A case in which the court entering judgment did not have jurisdiction over the person of the violator;

“(iii) Where the court hearing the collateral attack finds by a preponderance of the evidence that the failure to seek relief within the applicable time period was caused by an adjudication of incompetence or by commitment of the violator to an institution for treatment as a mentally ill person; or

“(iv) Where the court hearing the collateral attack finds that the failure to seek relief within the applicable time period was the result of circumstances amounting to justifiable excuse or excusable neglect.”

(3) Part 17, Section 1709 of the Model Traffic Code is hereby amended, as follows:

“Section 1709. Penalty Assessment Notice for Traffic Offenses – Violations of Provisions by Officer – Driver’s License.

“(1) Whenever a penalty assessment notice for a traffic infraction is issued pursuant to Section 1701, the penalty assessment notice which shall be served upon the defendant by the police officer shall contain:

“(a) The name and address of the defendant;

“(b) The license number of the vehicle involved, if any;

“(c) The number of the defendant's drivers license, if any;

“(d) A citation of the ordinance alleged to have been violated;

“(e) A brief description of the traffic infraction;

“(f) The date and approximate location thereof;

“(g) The amount of the penalty prescribed for such infraction;

“(h) The number of points, if any, prescribed for such traffic infraction pursuant to C.R.S. § 42-2-127; and

“(i) The date the penalty assessment notice is served on the defendant.

“(2) The penalty assessment notice shall direct the defendant to appear in the Municipal Court at a specified time and place, in the event such penalty thereon is not paid. The penalty assessment notice shall be signed by the peace officer. The penalty assessment notice shall contain a place for the defendant to elect to execute a signed acknowledgment of liability and an agreement to pay the penalty prescribed therein within twenty days, as well as such other information as may be required by law to constitute such penalty assessment notice to be a summons and complaint, should the prescribed penalty not be paid within the time allowed in Section 1705.

“(3) A penalty assessment notice issued and served pursuant to subsection (a) of this section on a minor under the age of eighteen (18) years shall also contain or be accompanied by a document containing:

“(a) A preprinted declaration stating that the minor's parent or legal guardian has reviewed the contents of the penalty assessment notice with the minor;

“(b) Preprinted signature lines following the declaration on which the reviewing person described in paragraph (1) of this subsection (b) shall affix his or her signature and for a notary public to duly acknowledge the reviewing person's signature; and

“(c) An advisement to the minor that:

“(i) the minor shall, within seventy-two (72) hours after service of the penalty assessment notice, inform his or her parent or legal guardian that the minor has received a penalty assessment notice;

“(ii) the parent or legal guardian of the minor is required by this Code to review and sign the penalty assessment notice and to have his or her signature duly acknowledged by a notary public; and

“(iii) noncompliance with the requirement set forth in subparagraph (II) of this paragraph (3) shall result in the minor and the parent or legal guardian of the minor being required to appear in court pursuant to sections 1710(b) and 1710(c).

“(4) One copy of said penalty assessment notice shall be served upon the defendant by the police officer and one copy sent to the Chief of Police and such other copies sent as may be required by the Municipal Court and the City Attorney.

“(5) The time specified in the summons portion of said penalty assessment notice must be at least twenty-one days but not more than ninety days after the date such penalty assessment notice is served, unless the defendant shall demand an earlier hearing.

“(6) Whenever the defendant refuses to accept service of the penalty assessment notice, tender of such notice by the police officer to the defendant shall constitute service thereof upon the defendant.

“(7) Notwithstanding any provision hereof to the contrary, penalty assessment notices for parking infractions as set forth in Part 12 of the Model Traffic Code shall require the defendant to pay the applicable fine or appear at the Municipal Court within seven days of issuance. If the defendant fails to pay or appear as required, the Municipal Court Clerk shall proceed to notify and summons the defendant as more fully set forth in the Model Traffic Code.

- (4) Part 17, Section 1710 of the Model Traffic Code is hereby amended, as follows:

“Section 1710. Failure to Pay Penalty for Traffic Infractions – Procedures.

“(1) Unless a person who has been cited for a traffic infraction pays the penalty assessment, the person shall appear at a hearing date on the date and time specified on the citation and answer the complaint against him/her.

“(2) Notwithstanding the provisions of paragraph (a) of this section, a minor under the age of eighteen (18) years shall be required to appear at the hearing on the date and time specified in the citation and answer the complaint if the penalty assessment was timely paid but not signed and notarized in the manner required by section 1709(3)(b).”

“(3) If a minor under the age of eighteen (18) years is required to appear at a hearing pursuant to subsection (1) of this section, the minor shall so inform his or her parent or legal guardian, and the parent or legal guardian shall also be required to appear at the hearing.

“(4) If the violator answers that he/she is guilty, or if the violator fails to appear for the hearing, judgment shall be entered against him/her.

“(5) If the violator denies the allegations in the complaint, a final hearing on the complaint shall be held subject to the provisions regarding a speedy trial which are contained in the Municipal Court Rules of Procedure. If the violator is found guilty or liable at such final hearing or if the violator fails to appear for a final hearing, judgment shall be entered against the violator.

“(6) If judgment is entered against the violator, he/she shall be assessed an appropriate penalty plus applicable court costs. The penalty shall be no more than the amount specified in the penalty assessment notice.

“(7) A defendant's failure to appear upon a penalty assessment notice for a traffic infraction shall not constitute a criminal offense.”

- (5) Part 17 of the Model Traffic Code is hereby amended by the addition of Section 1720, as follows:

“Section 1720. Violations of Title.

“Except as otherwise provided in Section 1701 of the Model Traffic Code, any person violating any provision of this title punishable as a misdemeanor shall be deemed guilty of a misdemeanor and, upon conviction for same, shall be punished in accordance with the provision of Section 010.020.080 of the Glenwood Springs Municipal Code, unless a different penalty is expressly provided for in this title.”

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED PUBLISHED
BY TITLE ONLY THIS 3RD DAY OF AUGUST 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

Ingrid Wussow, Mayor

ATTEST:

Ryan Muse, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Discussion of City Events

Action Requested: The staff is seeking clarification and guidance from the City Council on categorization and resource commitment for events held on City property.

Department: Parks & Recreation

Presented By: Rod Tarullo

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: Events conducted in Glenwood Springs are permitted by Parks and Recreation when they fall under the following criteria:

- Reservation of parklands or a Parks and Recreation facility for exclusive use
- Expected number of participants and/or spectators total 50+
- Tents, structures, and/or sound amplification
- Selling or distributing alcohol and/or food to the public
- Any commercial activity, selling of goods and/or services

Any one of these conditions requires a permit.

The staff have grouped permitted events into six different categories. They include the following:

- **Community-Wide Public Events Organized By The City** - These are specifically organized and conducted under the leadership and direction of the Parks and Recreation Department.
- **City Departments and Boards/ Commission Special Public Events** - These are generally smaller events than community-wide events and are sponsored and organized by individual City Departments for specific target audiences.
- **Outside Organizations Partnering with The City and Others to have Public Events** - These are organized and conducted under the leadership and direction of outside organizations with the City in a supporting, partnering role.
- **External Non-Profit Public Events Without City Involvement Except Use of City Property** - These are events that generally do not receive City resources or support except for use of City property.
- **External For-Profit Permitted Activities on City Property** - These are commercial activities on parkland that are recreational in nature.
- **External Private Permitted Events on City Property** - These are private events like weddings, reunions, celebrations of life, school functions, etc.

Please see the attachment for representative events in these different categories.

Issues: There are over sixty-one events annually that require different levels of resources (dollars, in-house support, or use of public property) from the City. These events are supported by the community in varying degrees by participation, sponsorships, and their own in-kind services. The staff is seeking Council guidance on whether or not these events are in the appropriate categories of support and what the focus should be for the use of City resources.

Fiscal Impact: Parks and Recreation has brought in \$23,471 year to date on permitted events, not including a one-time Hotel Colorado rental of the parking garage for \$60,000.

Budgeted City dollars are listed next to some of the more significant events on the included chart. The staff plans to capture further details on in-house expenses for events in 2024.

Legal Review: NA

Staff Recommendation: NA

Events and Activities on City Property

Community Wide Public Events Organized by the City

	Budgeted City Special Event Funds
Independence Day Celebration	\$45,000.00
New Years Eve Celebration	\$25,000.00
Thursday Movies Under the Bridge	\$5,000.00
Friday Music Under the Bridge	\$14,000.00

City Departments and Boards/Commissions Special Public Events

Halloween Spooktacular
 Family Ball
 Silver Ball
 Inclusive Day of Play
 Better Together 2.0 Mural Festival
 RiverFEST
 Preschool Special Events

Outside Organizations Partnering with the City and Others to have Public Events

Pride Celebration	\$5,000.00
Latino Conservation Week Celebration	\$5,000.00
ADA Legislation Celebration	\$0.00
disAbility Film Festival	\$5,000.00
Fiesta Latina (was Noche Latina in 2022)	\$2,500.00
A Grand Holiday	\$0.00
Music Meanders	\$5,000.00

External Non-Profit Public Events without City involvement except use of City Property

Market on 7th
 Glenwood Springs Art Festival
 International Jazz Day
 Doc Holliday Birthday Celebration
 Dog Day 5k
 Children's Hospital Fundraiser
 Day at the Ballpark
 Handmade in Colorado
 Jesus Rally
 Kiwanis Pancake Breakfast
 Meliora Basketball Tournament
 MG Car Show
 St. Stephen Church Festival
 Strawberry Days
 Strawberry Shortcut
 Glenwood Springs Summer of Music
 Western Slope Out of Darkness Walk
 Parkinson's Punch and Paddle

External For-Profit Permitted Activities on City Property

Tai Chi in the Park
 Tinkergarten with Shannon
 VBT Bicycling Vacations

External Private Permitted Events on City Property

Company, School, Organization, or Church Picnics (5 permits issued to date in 2023)
 Memorials/Celebrations of Life (5 permits issued to date in 2023)
 Weddings (3 permits issued to date in 2023)
 School Field or Sledding Days (3 permits issued to date in 2023)
 School and Family Reunions (1 permit pending to date in 2023)
 Graduations (3 permits issued to date in 2023)
 Survivorship Event
 Gail & Rice Event



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Strategic Plan

Action Requested: Discuss Priorities and Provide Direction

Department: City Administration

Presented By: Beverli Marshall

Strategic Goals: Provide Efficient and Responsive City Government

Background Info: In 2020, the City Council adopted the City of Glenwood Springs Strategic Vision 2020-2025 (attached). As part of that vision, the Council identified five broad Goals with specific projects or strategies within each one. With the election of three new Council members in April this year, who did not participate in the 2020-2025 Vision process, the Council determined that it was a good time to re-evaluate the Vision and decide if the Goals and strategies needed to be updated or reprioritized.

The Council met on May 17 for a team-building workshop and on July 12 for a strategic planning session. The outcome of these discussions was a desire to revisit the Vision with updated Goals based on the 2023 Comprehensive Plan and other community feedback. Based on the input provided by the Council, staff updated or revised existing Goals, added new ones, and eliminated those that were no longer relevant. The following Goals, presented in no particular order, are presented for the Council's discussion and consideration.

1. Provide Efficient and Responsive City Government
2. Develop and Maintain Critical Infrastructure
3. Support Social Diversity
4. Promote Directed and Balanced Development
5. Protect Natural Resources and Support Climate Resiliency
6. Protect Cultural Resources and Community Character

The attached chart reflects the prioritization of these Goals by council members. One item of feedback received was that Goal 6 could be split into two separate Goals, where cultural resources and community character could be two separate Goals.

Issues: The goals, projects, and strategies adopted by the Council will provide direction to staff for the budget, capital projects, grants, programs, and services.

Fiscal Impact: There are no direct fiscal impacts from this item.

Legal Review: NA

Staff Recommendation: Staff recommends that the Council discuss the proposed Goals and strategies and provide direction to staff on how to proceed.



CITY OF
GLENWOOD
SPRINGS
COLORADO



2020-2025
STRATEGIC VISION

STRATEGIC VISION

VISION

The City of Glenwood Springs desires to maintain its small-town character and to preserve its cultural and natural resources. Implementing a proactive plan that achieves directed and balanced development, social and economic diversity, and addresses transportation needs will move the City forward.

MISSION

To meet the health, safety, and welfare needs of our citizens and contribute to their quality of life, the City of Glenwood Springs and its employees believe and will act on the following:

- We provide excellent customer service through positive engagement with all of our citizens
- We are guided by integrity and honesty
- We are responsible stewards of the public's resources and the environment
- We empower our employees to innovate and challenge the status quo
- We are dedicated to continuous improvement
- We maintain a safe, supportive, and professional working environment
- We advance the interests of the community openly and transparently



STRATEGIC GOALS

The City Council believes that five goals are essential for moving our community forward. It is the responsibility of the Council and all city employees to uphold these goals to guide future decisions.

1

PROVIDE EFFICIENT AND RESPONSIVE CITY GOVERNMENT

Glenwood Springs deserves a city government that operates ethically, efficiently, and is responsive to its citizens. To meet this goal, the city council and city employees will ensure transparency in its operations and budgeting. City staff will have access to tools and training to advance the city's operations while pursuing systematic citizen engagement.

Specific strategies for providing an efficient and responsive city government:

- The City will prepare and maintain a five year budget plan.
- Plan for long term development, training and competitive compensation for city employees so they are able to provide the highest quality services to the city.
- Balance the city's expenses and revenues in a responsive, transparent manner.
- Support and enhance relationships between the city and its partners both locally and regionally.



2

PRESERVE AND IMPROVE INFRASTRUCTURE

The citizens of Glenwood Springs have made significant investments in city infrastructure. It is critical to the health and vitality of the City that infrastructure is constructed, repaired and maintained to high standards. Through deliberate action the City will prioritize and address all infrastructure needs to ensure safety, health, livability, and to protect taxpayer's investments.

Specific strategies to preserve and improve infrastructure:

- Develop and maintain high quality infrastructure including city streets and utility systems to serve the city residents, businesses and institutions.
- Undertake appropriate planning to increase and ensure future water supplies throughout the city.
- Improve the city's transportation system to meet growing needs for circulation, access, safety and transit.



STRATEGIC GOALS



3

PROTECT AND PRESERVE OUR QUALITY OF LIFE

Glenwood Springs is a highly desirable place to live with a pristine high desert environment, mineral springs, access to recreation, and favorable climate. The city has excellent health and human services, education, and commercial services for its residents. At the same time, there are challenges to our quality of life including traffic congestion, rising housing costs, increased impacts from growth, and proposed inappropriate industrial development. It is the City's goal to protect and preserve the quality of life and environment so that future generations can enjoy the same benefits as the present citizens.

Specific strategies to protect, preserve and improve the quality of life:

- Oppose any threats to livability and environment of our community.
- Develop affordable housing with strategic partners so more people who work in the city can live in the city.
- Insure accessibility to recreation facilities and amenities.
- Enhance and preserve and integrate the city's history, cultural heritage and arts.
- Develop a long-term sustainability plan for all city operations.
- Improve mental health services, reduce substance abuse, reduce homelessness, and establish a detox facility.
- Minimize the impacts of city activities on wildlife and the surrounding natural areas.



STRATEGIC GOALS

4

GENERATE SUSTAINABLE ECONOMIC DEVELOPMENT

Glenwood Springs is a regional center for retail, education, healthcare, and professional services. Glenwood Springs serves as the county seat for Garfield County, and the regional headquarters for a number of state and federal offices. The city is well known for its long-standing tourism market that dates to the city's founding in the late 1800s. A diverse economy is a strong and resilient economy.

Specific strategies to generate sustainable economic development:

- Develop and pursue compatible business and industry sectors to create new jobs and livable wages to expand our economic base and broaden economic diversity.
- Support local businesses to enhance their economic success.
- Expand the city's role as a regional center for commercial, professional and government services.
- Expand high-speed citywide broadband services.
- Continue to support our tourism industry.



5

ENSURE PUBLIC SAFETY

A safe city for all residents and visitors is a foundational goal. Residents should feel safe throughout the city, in their neighborhoods, in their city parks, and in their homes.

Specific strategies to ensure public safety:

- Develop and pursue a long-term plan for excellence for police, fire and EMS services to serve the city.
- Develop a succession plan for the police and fire departments.
- Plan and construct new West Glenwood fire station.



STRATEGIC GOALS

City Council has identified the following projects as major initiatives to accomplish the overall strategic vision set forth in this document.

1. PROVIDE EFFICIENT AND RESPONSIVE CITY GOVERNMENT

PROJECTS/STRATEGIES
Competitive Wages for City Staff
Improve IT Infrastructure to Maintain Security and Availability of Services
Preserve and Improve Wellness Benefits
Provide Financial Information that has Improved Transparency and Better, more Complete Information to Staff and Council

2. PRESERVE AND IMPROVE INFRASTRUCTURE

PROJECTS/STRATEGIES
Strong Reserves
Build South Bridge / Continue with the Airport Scenario Plan and South Bridge
Reconstruction of Streets and Utilities to include South Midland, Cedar Crest and Red Mountain
4th Electric Substation
Maintain Operations and Availability of the Broadband Network/Last Mile Deployment of Broadband
MOC Relocation Electric Building and Final Improvements for Other Buildings
Long Term Landfill Plan
Improve Blake and Open Blake Gate
Performance Contract with an ESCO to Address Failing, End of Life, or Inefficient Facility Systems
Update and Maintain Facilities
6&24 Bicycle Path
Franchise Trash Collection
In-Depth Water System Planning (Includes Underground Piping Improvements, Diversification of Water Rights, Mitchel Cooper Utility, Secondary Treatment Facility, Additional Water Tanks, Reservoir Planning and Construction, Reducing Drought Risk)
Implement Asset Management, EnerGov, and Asset Management Software. Research a Stormwater Utility
Ride Glenwood Restructuring and Rebranding

RANKING:  HIGH  MEDIUM  LOW

3. PROTECT AND PRESERVE OUR QUALITY OF LIFE

PROJECTS/STRATEGIES
Sustainability Plan
Work with Partners on a Detox Facility (Continue Homeless Solutions Discussion)
Ensure the City is in the best possible situation to protect its natural resources and economy from a largescale expansion of the Mid-Continent Mine.
LoVa Trail
Build Multiple Boat Ramps to Include a ramp near the Glenwood Springs Airport
Increased Cleanliness of Downtown
Public Outreach/Awareness/Education: related to watershed and riparian health
Update the Parks Master Plan and Inventory for City Parks
Prioritize Fundamental Community Needs over Wants.
Restructure Community Center Division to Improve Services

4. GENERATE SUSTAINABLE ECONOMIC DEVELOPMENT

PROJECTS/STRATEGIES
Long-Term Funding for Affordable Housing/ Affordable Housing Incentives to include dedication of City owned land
Creation of Diverse and Inclusionary Housing
Alley Improvements by Bethel Lot/Downtown Trash Compactor Implementation
Confluence Redevelopment
6th and Laurel Improvements
Continue to Work Towards Redevelopment of West Glenwood Mall
Continued Focus on Enhancing and Improving the Vitality of Downtown Glenwood
Improvements to 6th Street
North Landing Site Development

5. ENSURE PUBLIC SAFETY

PROJECTS/STRATEGIES
Attract, hire and retain excellent staff
Plan and Construct New West Glenwood Fire Station
Implement a Ranger/Code Enforcement Program for Downtown Glenwood Springs
Hire a Deputy Fire Chief
27th Street Pedestrian Overpasses

GLENWOOD SPRINGS CITY COUNCIL



Mayor Jonathan Godes
Ward 5
Elected April 2017
Elected Mayor April 2019
End of term April 2021



Charlie Willman
Ward 3
Elected April 2019
End of Term April 2023



Mayor Pro Tem Shelley Kaup
At Large
Elected 04/2017
Elected Mayor Pro Tem April 2019
End of Term April 2021



Paula Stepp
Ward 4
Elected April 2019
End of Term April 2023



Steve Davis
Ward 1
Elected April 2015 and April 2019
End of Term April 2023



Tony Hersehy
At Large
Elected April 2019
End of Term April 2023



Rick Voorhees
Ward 2
Elected April 2017
End of Term April 2021



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www.cogs.us/CityCouncil



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: City Manager Employment Contract

Action Requested:

Department: Attorney

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
August 17, 2023

Agenda Item: Executive Session Regarding West Glenwood Fire Station and Potential Work Force Housing

Action Requested:

Department: City Clerk

Presented By:

Strategic Goals:

Background Info:

Issues:

Fiscal Impact:

Legal Review:

Staff Recommendation: