



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
MARCH 16, 2023
101 W. 8TH STREET
6:15 p.m.

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*

The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ATTENTION: To ensure your written comments are included in the City Council packet, public comments must be received by 4 p.m. on the day before City Council meetings. Comments may be submitted to ryan.muse@cogs.us.

Written comments may be submitted after this deadline and will be shared via email to City Council but are not guaranteed to make it into the meeting packet. Submit comments at any time directly to City Council via email at citycouncil@cogs.us.

WORK SESSION

- | | | |
|------|---|------------------------|
| 4:00 | 1. Ruedi Water and Power Authority Watering Recommendations | Information/Discussion |
| 4:30 | 2. Historic Museum Funding Request | Information/Discussion |

ZOOM INSTRUCTIONS

You are invited to a Zoom webinar.

When: Mar 16, 2023 06:00 PM Mountain Time (US and Canada) Topic: 2023/3/16 Regular City Council Meeting

Please click the link below to join the webinar: <https://us02web.zoom.us/j/85070831160?pwd=V2ZDMWJmNHlHSHpBZjB2V2xCZGFWQT09>

Passcode: 336531 Or One tap mobile: US: +17193594580,,85070831160# or +12532050468,,85070831160# Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 Webinar ID: 850 7083 1160

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REGULAR SESSION

- | | | |
|------|---|--------------------------|
| 6:15 | 3. Roll Call | |
| 6:15 | 4. Agenda Changes & Conflicts | |
| 6:20 | 5. Council Announcements | |
| 6:30 | 6. Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes) | |
| 6:40 | 7. Consent Agenda | Discussion and/or Action |
| | A. Housing Commission Appointment | |
| | B. Historic Preservation Commission Appointments | |
| | C. Victim's and Witnesses Assistance and Law Enforcement (VALE) Board Appointment | |
| | D. Award of South Canyon Landfill Compost Pad Project Request for Proposal 2023-10P | |
| | E. Award Mount Sopris Drive Roadway, Parking, Drainage and Pedestrian Crossing Request for Proposal 2022-34P | |
| | F. Resolution 2023-11 Support for Department of Local Affairs (DOLA) Energy/Mineral Impact Assistance Fund (EIAF) for Stormwater Infrastructure | |
| | G. Resolution 2023-13; Opioid Settlement Approval | |

ACTIONS AND/OR PRESENTATIONS

- | | | |
|------|--|--------------------------|
| 6:45 | 8. Ordinance 2023-05; Code Changes for Waste Hauling | Discussion and/or Action |
| 7:00 | 9. Blake Street Design | Discussion and/or Action |

7:00	A.	First/Last Mile Mobility Reserve Grant Agreement with Roaring Fork Transit Authority (RFTA)	Discussion and/or Action
7:20	B.	Award of Blake Avenue Design Project Request for Proposal 2022-36P to Kimley Horn	Discussion and/or Action
7:30	10.	Resolution 2023-09; Adopting the 2023 Update to the 2011 Comprehensive Plan	Discussion and/or Action
7:40	11.	Consideration of Ordinance 2023-06, Series of 2023; An Ordinance of the City of Glenwood Springs initiated by Citizen Petition pursuant to Glenwood Springs Municipal Charter Article V to amending the Glenwood Springs Municipal Code Section 050.080.080 and 050.090.090 expanding retail and medical marijuana sales hours from 7:00p.m. to 10:00p.m. on first reading.	Discussion and/or Action
8:15	12.	Resolution 2023-10; Cancelling the April 6, 2023 City Council Meeting	Discussion and/or Action
8:30	13.	Council Comments	
8:30	14.	Report from City Administration	
	A.	City Manager	
	B.	City Attorney	
	C.	Correspondence Incoming/Outgoing	
	15.	Adjournment	



City Council
STAFF REPORT
City of Glenwood Springs
March 16, 2023

Agenda Item: Ruedi Water and Power Authority Watering Recommendations

Action Requested: NA

Department: Public Works

Presented By: Matthew Langhorst

Strategic Goals: Protect and Preserve our Quality of Life

Background Info: Staff Report provided by April Long, Ruedi Water and Power Authority (RWAPA), Executive Director.

Facing decades of drought, limited upstream water storage, and a drier future, the Roaring Fork Watershed must explore all options for using less water. Additionally, municipal water providers in Colorado are required by the Colorado Water Conservation Board (CWCB) to develop and update Municipal Water Efficiency Plans. The water providers of the Roaring Fork, recognizing shared recommendations of their own Municipal Water Efficiency Plans and the potential benefits of implementing actions regionally rather than individually, developed a Regional Water Efficiency Plan in 2015. This plan was sponsored by the Ruedi Water and Power Authority (RWAPA), which is charged with implementation of the plan. One of the actions recommended in the regional plan is an Education and Outreach Campaign intended to reduce outdoor water use.

Outdoor watering requirements vary across the different water providers within the watershed, creating communication challenges, particularly for the many residents who live and work in different cities, traveling up and down the valley and getting information from different entities along the way. In 2020, water providers in the Roaring Fork Watershed determined that adopting a unified, regional, outdoor watering schedule would alleviate confusion and provide a foundation upon which an education and outreach campaign could be built upon. Through the help of a project accelerator grant from WaterNow Alliance, staff from WaterNow Alliance and Western Resources Advocates worked with water providers and stakeholders in our valley to develop a recommended outdoor watering schedule that requires only small changes for most of the providers. The RWAPA Board agreed with this recommendation in November of 2022 and are working to get all water providers to adopt this recommendation in the winter/spring of 2023. Following the adoption of regional watering standards, RWAPA intends to pursue a grant and contract for an extensive public education and outreach campaign.

The recommended outdoor watering standards are included as an attachment, as well as other information provided by the WaterNow Alliance project. RWAPA reviewed Glenwood Springs (GWS) municipal code and other outdoor watering guidance materials to determine what changes are necessary for adoption of the proposed watering schedule. While I am aware that GWS encourages an even/odd watering schedule for its residents and includes it in some education materials, this schedule is not included in the municipal code or the Drought Monitoring Plan. I have included my suggestions (redlined version attached) for modifications of the municipal code if the Council chooses to adopt and incorporate the recommendations as proposed. These suggestions were made with the intent of minimizing and simplifying any changes to the municipal code. It does not appear that changes to the Drought Monitoring Plan are absolutely necessary. However, one small modification is recommended: Change bullet #5 under Level 2 to read "Further restrict outdoor water use by reducing hours per day allowed and/or reducing days per week allowed." Other educational materials would require modifications to communicate the different requirements. However, RWAPA intends to pursue a regional education campaign which would result in new materials that could replace GWS's current materials.

RWAPA Executive Director April Long will attend the March 16th Work Session to present this request and answer any questions the Council may have.

Issues: None at this time.

Fiscal Impact: None at this time.

Legal Review: None at this time.

Staff Recommendation: Staff is recommending a good discussion with RWAPA based on the information above.

Subject: Phase 4 Memo: Outdoor Watering Standards for the Roaring Fork Watershed

Date: 12/6/22

Project: Unified, Baseline Watering Standards for the Roaring Fork Watershed, CO (Project Accelerator)

To: April Long, RWAPA

From: Victoria Arling, WaterNow Alliance and Lindsay Rogers, Western Resource Advocates

Task Summary: This memo details final proposed ordinance language, justification, and implementation next steps for municipal water providers in the Roaring Fork Valley to adopt coordinated future watering schedules for their customers. The proposed standards were developed by WaterNow Alliance (WaterNow) and Western Resource Advocates (WRA) in coordination with RWAPA, and are based on research in Phase 1 (**Attachment A: Phase 1 Memo**), feedback from stakeholders – including RWAPA board members - in Phase 2 (**Attachment B: Phase 2 Memo**), as well as feedback on the draft unified watering standards that was shared with water provider stakeholders during a workshop on October 20th, 2022 (Phase 3). On November 10th, the RWAPA Board voted unanimously in support of the adoption of unified watering standards by RWAPA member agencies, as detailed below. This vote signifies the RWAPA board's support for each RWAPA agency to adopt the proposed outdoor watering standards in full and ideally prior to the 2023 irrigation season. RWAPA board members have agreed to support each of their jurisdictions throughout council adoption and approval processes.

Proposed Outdoor Watering Standards for the Roaring Fork Watershed

The outdoor watering standards would apply to any residential or commercial customer receiving municipal water supply from the City of Aspen, Town of Basalt, Town of Carbondale, City of Glenwood Springs, Snowmass Water & Sanitation District, and Mid-Valley Metropolitan District. Residents, commercial, or industrial entities that have water rights to irrigate from well, raw, or ditch water are exempt from these standards but are encouraged to comply.

These coordinated watershed-wide standards are intended to be baseline mandatory standards, such that every customer receiving water from a municipal provider would adhere to the standards outlined below on a regular basis. The standards are focused on time of day and day of week outdoor watering. These baseline standards do not preclude any water provider from imposing additional regulations in their service area as deemed necessary or appropriate by the Town/City/District in the event of a drought or other emergency (see Section 3). Additional regulations imposed during drought or other emergency could further restrict time of day and day of week watering but could also include other water use restrictions such as limiting car washing or using a hose to wash driveways, no new landscape installation, no filling or refilling pools or water features, etc.

All of the above-mentioned water providers already have outdoor watering restrictions enacted or have the ability to enact them. The proposed water use schedule would limit outdoor watering to between 6pm and 9am, the standard currently in place for Snowmass Water & Sanitation District. This schedule is being proposed because it would only involve a modest adjustment of 1-2 hours for most other water providers and it would likely result in the most water savings as watering would happen during the coolest periods of the evening, night, and morning. The proposed schedule would also use a designated 3-day per week watering schedule, like the Town of Basalt's, such that properties with an even address water on Tuesday, Thursday, and Saturday and properties with an odd address water on Wednesday,

Friday, and Sunday, with no outdoor watering permitted on Mondays. This schedule would result in reduced peak demands on the water system by distributing watering days and it would also allow for one day a week of no watering where storage could be refilled in order to better prepare for wildfire demands or other operations emergencies. This 3-day per week schedule is relatively easy to communicate to residents and other water users and it can be easily programmed into all types of irrigation controllers.

Water Use Schedules

1. Watering Schedules.

- a. Outdoor watering schedules shall be in effect year-round and are as follows:
 - i. No watering shall occur between the hours of 9am and 6pm.
 - ii. Customers whose property address (base number) ends in an odd number may irrigate outdoors on Wednesdays, Fridays, and Sundays only.
 - iii. Customers whose property address (base number) ends in an even number (including 0) may irrigate outdoors on Tuesdays, Thursdays, and Saturdays only.
 - iv. No outside irrigation shall be allowed on Mondays.
 - v. In effect, a customer with an address ending in an odd number may only water on Wednesdays, Fridays, and Sundays between the hours of 12am and 9am and/or between the hours of 6pm and 11:59pm. A customer with an address ending in an even number may only water on Tuesdays, Thursdays and Saturdays between the hours of 12am and 9am and/or between the hours 6pm and 11:59pm.

2. Exceptions.

- a. Outdoor watering by drip irrigation, or by hand using a watering can or hose with a shut-off nozzle, is permitted to water on any day, but encouraged to water in the mornings or evenings.
- b. Trees and edible crops may be watered as needed and appropriate.
- c. Outdoor watering of new lawns and landscaping for the first irrigation season after installation.
 - i. The City/Town/District may issue not more than one exemption permit to a customer for the purpose of irrigation of newly installed landscaping, lawns and trees. The customer shall prominently display a copy of the exemption permit in the area to be irrigated. The exemption permit may authorize the customer to irrigate on an even-numbered or odd-numbered day which is not authorized and outside of the 6pm to 9am irrigation window as deemed necessary. The exemption permit shall be in effect for the irrigation season following the issuance of the permit.
- d. Outdoor watering of school property (including but not limited to, school athletic fields) is permitted to water on any day but encouraged to water in the mornings or evenings.
- e. Outdoor watering within the Town/City/District public parks is permitted to water on any day but encouraged to water in the mornings or evenings.
- f. Other water users with large properties to irrigate at City/Town/District discretion.
 - i. The City/Town/District may issue an exemption permit to a large water customer if it is determined that irrigating the given property within the mandated

watering schedule is not feasible (i.e., properties with many irrigation zones that would otherwise not be able to sufficiently water in the specified timeframe) or not preferable due to water provider management of peak demand or distribution. The customer shall prominently display a copy of the exemption permit in the area to be irrigated. The exemption permit may authorize the customer to irrigate on an even-number or odd-numbered day which is not authorized and/or outside of the 6pm to 9am irrigation window as deemed necessary.

- g. Outdoor water use for snowmaking operations.
- h. Outdoor watering for the purpose of irrigation system repairs, maintenance, or auditing.

3. Water Shortage Curtailment.

- a. In the event of an emergency or if the Town/City/District determines water supplies may be insufficient to meet demands (including during times of drought, for fire suppression purposes, or other factors) the Town/City/District shall have the authority to enact stricter watering standards (i.e., reduced hours per day or reduced days per week). It is the customers' responsibility to abide by any additional watering standards that deviate from the baseline standards set forth above. Additional regulations may include, but are not limited to, any or all of the following:
 - i. Any and all outdoor water use;
 - ii. Car washing;
 - iii. High volume water users;
 - iv. New landscape installation;
 - v. Filling or refilling pools or water features;
 - vi. Hosing down driveways.

4. Violations and penalties.

- a. Any violation of the watering schedules set forth above (watering on the wrong day or time) shall result in the following penalties:
 - i. First Violation: Written Warning
 - ii. Second Violation: \$100 fine
 - iii. Third Violation: \$250 fine
 - iv. Fourth Violation: \$500 fine
 - 1. After the fourth violation within a 12-month period from the date of the warning notice on the same premises, if continued violations of the set watering schedule occurs, the Town/City/District may disconnect the service where the violation occurred and/or the municipal court may impose such fines and penalties as is authorized; a fee of \$100 shall be paid for reconnection of service if occurred.
 - v. When the Town/City/District becomes aware of a violation of any provision of this Section, a written notice of the violation shall be mailed to the person who is regularly billed for water service to that property and mailed to any other person responsible for the violation or its correction. The notice shall describe the violation and order that it be corrected, cured, or abated immediately.

- vi. After a notice of violation is given, each day of continued violation is a separate offense.
- vii. Successive violations are determined per irrigation season, and not from year to year.
- viii. Payment of penalties is due within thirty (30) days of the date of mailing the notice by the Town/City/District, unless a written appeal is filed with the Town/City/District within thirty (30) days.

Changes Required to Coordinate Schedules Across RFW Providers & Feedback from RFW Provider Staff

All of the water providers in the Roaring Fork Watershed currently have some form of watering restriction enacted in code. These restrictions range from mandatory permanent restrictions (Basalt, Glenwood Springs, and Snowmass Village) to drought restrictions (Aspen, Carbondale, and Mid-Valley Metropolitan District). Carbondale and Mid-Valley Metropolitan District are not currently under drought stages, therefore there are no mandatory watering restrictions enacted for their customers at this time.

These current watering restrictions are largely intended to reduce outdoor water demand in response to supply limitations and drought, but have also been enacted to reduce peak system demand and to respond to emergencies (e.g. wildfire water supply needs) and/or operational challenges (e.g. maintenance of water tank or treatment plant).

The proposed watering standards set forth above would require each water provider to slightly adjust their current scheduling (i.e., timing of day or days of the week) along with potential revisions to their current exemptions and violation structure. Below is a summary of the required changes for each water provider, as well as feedback on the proposed changes provided by staff during the October 20th workshop.

Aspen:

- Current restrictions:
 - Even properties: even days of month
 - Odd properties: odd days of month
 - Watering restricted: 9am – 5pm
- Changes required:
 - Even properties → Tuesdays, Thursdays, Saturdays
 - Odd properties → Wednesdays, Fridays, Sundays
 - Watering restricted → extend by 1 hour in the evening (from 5pm to 6pm)
- Staff Feedback: Staff is supportive of proposed unified watering standards.

Basalt:

- Current restrictions:
 - Even properties: Tuesdays, Thursdays, Saturdays
 - Odd properties: Wednesdays, Fridays, Sundays
 - Watering restricted: no time of day specified
- Changes required:
 - Even properties: none
 - Odd properties: none

- Watering restricted → add in timing of day; 9am – 6pm.
- Staff Feedback: Staff is supportive of proposed unified watering standards.

Glenwood Springs:

- Current restrictions:
 - Even properties: even days of month
 - Odd properties: odd days of month
 - Watering restricted: 10am – 6pm
- Changes required:
 - Even properties → Tuesdays, Thursdays, Saturdays
 - Odd properties → Wednesdays, Fridays, Sundays
 - Watering restricted → extend by 1 hour in the morning (from 10am to 9am)
- Staff Feedback: Staff is supportive of proposed unified watering standards, however, they would like to ensure other RFW providers are making progress on adopting the unified standards prior to proposing the adjusted schedule to City Council.

Snowmass Water & Sanitation District:

- Current restrictions:
 - North Zone and South Zone water on alternating days based on location of customer.
 - Watering restricted: 9am – 6pm
- Changes required:
 - Even properties (regardless of Zone) → Tuesdays, Thursdays, Saturdays
 - Odd properties (regardless of Zone) → Wednesdays, Fridays, Sundays
 - Watering restricted: no change on timing.
- Staff Feedback: Staff is supportive of proposed unified watering standards and plans to gather feedback from Snowmass Water & Sanitation Board at 11/19/22 meeting.

Carbondale:

- Current restrictions (if enacted):
 - Even properties: even days of month
 - Odd properties: odd days of month
 - Watering restricted: 10am – 3pm
- Changes required: Need to enact standards for municipal customers
 - Even properties → Tuesdays, Thursdays, Saturdays
 - Odd properties → Wednesdays, Fridays, Sundays
 - Watering restricted → extend by 1 hour in the morning and 3 hours in the evening (from 10am to 9am and from 3pm to 6pm)
- Staff Feedback: Staff is concerned about potential community pushback against permanent watering standards and would need to broach proposed standards with Council to better understand if this is an approach that Carbondale wants to take.

Mid-Valley Metro District *(Note: not a RWAPA Member Agency, but a RFW water provider)*

- Current restrictions (if enacted):
 - Even properties: Tuesdays, Thursdays, Saturdays
 - Odd properties: Wednesdays, Fridays, Sundays
 - Watering restricted: 10am – 5pm

- Changes required: [Need to enact standards for municipal customers](#)
 - Even properties: none
 - Odd properties: none
 - Watering restricted → extend by 1 hour in the morning and 1 hour in the evening (from 10am to 9am and from 5pm to 6pm)
- [Staff Feedback: Staff is supportive of time of day watering restrictions but has expressed concern about the ability to maintain healthy lawns with three day per week watering.](#)

Again, many residents in the watershed do not receive their water from a municipal water-provider, but rather from a raw water supply, such as a well or irrigation ditch. Pitkin and Eagle County staff are supportive of encouraging their residents to follow the proposed watering standards and schedule.

Timeline and Next Steps:

Below are recommendations that the RWAPA Board and RFW water providers could take to move forward on policy implementation.

Implementation (December 2022 – April 2023):

Reconvene RFW Water Providers to Finalize Watering Standards:

The project team recommends that RWAPA's Executive Director and all involved stakeholders from this project reconvene following RWAPA board approval of to finalize the watering standards, assign personnel leads for each municipality to support Council adoption and an education campaign, and determine an action plan for updating and codifying these standards into each municipality's ordinances. Ideally, this meeting would take place in December 2022 or January 2023 so there is sufficient time to complete these code updates prior to the start of the 2023 irrigation season (i.e., prior to April 2023).

Support City Council Approval Processes:

To the extent that water provider staff determine necessary or beneficial, the project team recommends RWAPA's Executive Director be present at Council/Board meetings to explain the justification behind this policy and provide support for Council adoption. The project team also recommends that each RWAPA Board Member play a supporting role in moving the updated watering standard ordinance through each of their jurisdiction's city council/board of directors approval processes. This involvement could mean ensuring that this topic makes it onto the agenda and that materials are submitted in a timely manner, sharing information about the project and pledging full support for the ordinance change, and working with other elected officials in their jurisdiction to foster support and a vote in favor of this proposed measure. Ideally, each jurisdiction would begin the Council adoption process in January 2023 and the ordinance would be passed no later than March 2023, prior to the start of the irrigation season.

Enforcement Considerations:

All water providers acknowledged that they have limited capacity (and in some cases limited interest) to enforce the watering standards. For this reason, these proposed unified watering standards will rely primarily on significant outreach and education (see section below) efforts to residents, businesses, property managers, landscape professionals, and other community members. Water providers in the Valley could implement and enforce these standards utilizing a phased approach – with year 1 (2023) weighted towards education and outreach and year 2 (2024) starting enforcement. Should enforcement be deemed necessary, the water providers could elect to pool resources or identify outside sources of funding to hire seasonal enforcement staff for the Valley during the 2024 irrigation season or any individual season when enforcement is deemed necessary (i.e. during droughts).

Education and Outreach Campaign (February 2023 – Onward):

Funding Support:

It was strongly agreed upon by the water providers engaged for this project, the RWAPA Board, and this project team, that the RFW water providers and RWAPA will need to conduct a large-scale, watershed wide education and outreach campaign for coordinated baseline outdoor watering standards to be successful.

This campaign could be developed in two different ways:

Option A: Hire External PR Firm: The outreach campaign could be developed and implemented with support from a consulting firm specializing in public relations and communications. In order to hire this firm, the project team recommends that RWAPA apply for grant funding to develop this campaign. This grant funding would likely need to be supplemented by matching funds from RWAPA agencies. Alternatively, RWAPA agencies could elect to contribute resources to cover the cost of campaign development without applying for grant funding (see grant funding opportunities below). While the development of this campaign would benefit from this external support, it would still rely on water providers for their support in disseminating campaign information through traditional outreach channels (e.g. websites, social media, newsletters, bill inserts, etc.). If this approach is taken, RWAPA would be in charge of engaging the PR firm and handling all contract administration.

Option B: Pool RWAPA Agency Staff Communications Resources: Should the RWAPA water providers determine that they have sufficient staff capacity to collaborate on this effort, the outreach campaign could be developed and implemented through in-house communications resources. If this DIY approach is preferred, RWAPA could become a member of Colorado WaterWise and access the Live Like You Love It (LLYLI) campaign. LLYLI is a statewide, public education campaign on water conservation and water quality that includes co-brandable campaign materials such as fact sheets, ads, banners and social media posts with engaging graphics and messages. The campaign specifically includes materials related to watering schedules. Membership for an organization of RWAPA's size is \$1,000 per year and RWAPA can contact admin@coloradowaterwise.org to learn more.

Grant funding opportunities include:

- Colorado Water Conservation Board - Water Plan Grants: Engagement & Innovation
 - Includes water education, outreach, and innovation efforts
 - Contact: Ben Wade (ben.wade@state.co.us)
 - 25% matching funds required
 - Application Deadlines: July 1 and December 1 (annually)
- EPA Environmental Education Grants
 - Support environmental education projects that promote environmental awareness and stewardship and help provide people with the skills to take responsible actions to protect the environment
 - Contact: EEgrants@epa.gov
 - Application Deadline: varies annually; project team has confirmed EPA will not offer a 2022 grant cycle due to a large volume of accepted applications in 2021.
- Colorado River Water Conservation District – Community Funding Partnerships
 - Includes conservation and efficiency projects; must be multi--beneficial
 - Contact: Amy Moyer (amoyer@crwcd.org)
 - Supporting funds required; Support from County Commissioners required

- Application Deadlines: ongoing
- Pitkin County Healthy Rivers and Streams Fund
 - Includes education and river protection projects
 - Contact: lisa.tasker@pitkincounty.com
 - No match required
 - Application Deadlines: Spring and fall each year

Audience and Content:

To ensure the success of the unified watering schedules, it will be paramount to target residential and commercial customers, property managers, landscape professionals, and others involved in water or irrigation management (i.e., municipal staff) in the RFV. Specific outreach strategies such as direct calls to companies and HOAs, fliers at nurseries and hardware stores, and providing materials that are available in both English and Spanish could be useful for communicating the new watering schedules. Additionally, working closely with local non-profit education organizations, such as the Roaring Fork Conservancy, to further promote materials and engage residents and landscape professionals could be advantageous.

The project team recommends that the outreach materials produced in the campaign embody a message that is unifying and resonates among all stakeholders in the watershed. For example, using language such as “guidelines” or “schedules” may be more favorable among residents than “restrictions”. Additionally, using language that is clear and accessible and avoiding technical language or jargon will enable RWAPA and the municipal water providers to communicate these schedules in a way that is understandable and relatable to their customers, landscape professionals, property managers, etc. Important topics to provide education upon should include but is not limited to: plant selection, benefits of appropriate watering (root depths), local benefits of water conservation, different water sources could mean different water management (municipal water vs ditch water, sprinklers and zones vs hand watering), irrigation systems, etc. The campaign could include a tailored logo, color scheme, and slogan, to create recognizable and consistent branding for this campaign.

In addition to the content specifically developed for the updated watering standards and schedule, the project team recommends that RWAPA, the municipal water providers, and other water conservation-oriented organizations in the RFW work together to increase their current water conservation programming efforts for customers (residential and commercial), landscape professionals, property managers, etc. on outdoor landscaping and water use best practices. This educational programming may include producing additional materials such as fact sheets or brochures, hosting educational events and workshops (i.e., QWEL), creating demonstration gardens, providing free or discounted smart irrigation controllers, and more. The goal of this increased conservation programming is to better educate the community on outdoor landscaping and water use best practices including appropriate plant selection, plant water requirements and irrigation controller programming, and big-picture RFW and Colorado River system challenges. Although outside the scope of this specific project, all of the water providers in the Valley identified this need of increased education on outdoor water conservation and efficiency best management practices as a short-term goal.

Outreach and Notifications:

To successfully convey the content and messaging produced in the outreach campaign, the project team recommends a heavy outreach push during the first year of the newly adopted watering standards, specifically during the start of and throughout the irrigation season (April through October). Outreach tactics such as bill inserts, e-newsletters and email notifications, cardboard and/or electronic signage, fliers and/or brochures posted at local stores and or events, and website updates (many of which are

outreach methods that RFW providers already employ) would be effective at disseminating the updated watering schedules. After the first year of the campaign, the project team recommends that the municipal water providers work closely with RWAPA and other local water conservation organizations in the watershed to further refine the outreach plan for subsequent years.

Campaign Checklist:

As described above, below is a summary checklist of items to consider including in the development of education and outreach campaign:

- ☐ Tailored campaign branding (logo, slogan, color scheme, etc.)
- ☐ Bilingual materials (English and Spanish)
- ☐ In addition to watering standards, additional educational materials on water efficiency and conservation (i.e., RFW water supply sources and challenges, importance of water conservation, outdoor watering best practices, etc.)
- ☐ Content creation for different outreach channels and price estimates (i.e., social media, newsletters, highways signs, City websites, radio ads, newspaper ads, etc.)
- ☐ Detailed scope and timeline of campaign (i.e., who, what, when, and where)

Conclusion:

Currently, in the RFW all water providers have adopted some form of outdoor watering standards. Supporting the implementation of unified baseline watering standards in the Roaring Fork Watershed is one important step that water providers, with support from RWAPA, can take to reduce confusion, improve outreach across jurisdictions, and align on a shared ethos towards water stewardship throughout the watershed. Throughout this project, the project team has heard numerous other ideas and opportunities for potential RWAPA support on outdoor water conservation (e.g., landscaping standards, turf reduction, and irrigation efficiency incentives). RWAPA involvement in this initiative, could very well open the door to engagement on other watershed-wide conservation efforts.

Subject: Phase 1 Memo: Research on Outdoor Watering Restrictions

Date: 6/22/2022

Project: Unified Permanent Watering Restrictions for the Roaring Fork Watershed, CO (Project Accelerator)

To: April Long, RWAPA

From: Victoria Arling, WaterNow Alliance and Lindsay Rogers, Western Resource Advocates

Task Summary: WaterNow Alliance (WaterNow) and Western Resource Advocates (WRA) reviewed the seven RWAPA jurisdictions available water efficiency plans (and specifically their prioritization of outdoor watering restrictions), landscaping efficiency standards, and their current permanent and drought-related watering restrictions. Additionally, the project team identified and conducted research on watering restrictions in 18 other communities in Colorado and throughout the West that have similar characteristics to the Roaring Fork Watershed (RFW). WaterNow and WRA conducted four interviews with these communities (Eagle River Water & Sanitation, Town of Breckenridge, City of Steamboat Springs, and City of Aurora) to assess the effectiveness of their restrictions.

This research and informational interviews are summarized in the memo below and more details are available in **Attachment A: RWAPA Agencies Background Research**, **Attachment B: Watering Restrictions Research**, and **Attachment C: Watering Restriction Interview Questions**.

RWAPA Agencies Background Research Summary

To become familiar with water supply reliability and outdoor water use priorities in the RFW, the project team examined available water efficiency plans for the five jurisdictions listed below. Metrics analyzed from the water efficiency plans included information regarding population, water storage, water supply reliability, water demand forecasts, water conservation goals, current water conservation programming, and objectives related to outdoor landscaping / watering restrictions. Additionally, WaterNow and WRA compiled research on each jurisdictions current landscaping ordinances and standards, as available in the municipal codes, as well as any relevant drought or permanent watering restrictions. A high-level summary of key takeaways is outlined below and more details can be found in **Attachment A**. Note: while Eagle and Pitkin County are RWAPA member agencies, they are not municipal water providers were excluded from this analysis.

City of Aspen

- The City does not have significant water storage and is dependent on stream flow availability. Water supply is most vulnerable in the late summer (especially during dry years) after snowmelt runoff but when irrigation demand is still high.
- The City, and its service area population, is growing and has set a goal to reduce water use by 0.7% annually and by 14% in 2035.
- The City has dedicated water conservation staff with several long-running efficiency programs including conservation-oriented rate structures, water audits, leak detection, Advanced Metering Infrastructure (AMI), fixture and appliance incentives, and landscape professional trainings.
- The City has prioritized outdoor water conservation, most notably through the development of Water Efficient Landscaping Standards that include a maximum landscape water budget, required irrigation efficiency technology, and a third-party irrigation audit.

Town of Basalt

- The Town's main water supply comes from GWUDI Springs and has supplemental groundwater wells and the Town has drought/operational contingency water stored in Ruedi Reservoir. Supply has not fluctuated very much in drought years and storage peaking has not historically been a problem. Any future reliability issues will likely be less drought-related and more operational issues.
- The Town projects 2% annual growth and has set a goal to reduce water use by 1.1% per year.
- Basalt currently does not have dedicated conservation staff; **They do have** conservation-oriented rate structures, water loss reductions, water audits, and public education.
- The Town has a Sustainable Building Regulation code which includes opportunities for landscape conservation include reducing areas of irrigated turf, using irrigation controllers with rain sensors, and planting xeriscape.

Town of Carbondale

- The Town's potable water supply comes from surface water sources and groundwater wells. The Town also has access to raw water from irrigation ditches to meet summer watering demand. Supplemental, drought supply is available through Ruedi Reservoir. Based on projections, the Town's water rights are sufficient to meet the supply needs of the community beyond 2050.
- The Town projects 2.5% growth and has established a water efficiency goal of 2% savings per year.
- Carbondale doesn't have dedicated conservation staff; however, the Town has been able to implement AMR metering, water loss control and conservation-oriented water rates, as well as a Green Construction Code. The Green Construction Code includes landscape efficiency standards.

City of Glenwood Springs

- The City's water supply comes from surface water sources, and the Town has access to water in Ruedi Reservoir. The City's water rights are sufficient to meet current and forecasted future demand, even if minimal or no conservation measures are implemented.
- The City is growing 1-2% per year and has established an efficiency goal of 0.5% per year. Although the City has adequate water supply to meet all anticipated future needs, it has also demonstrated a long-term commitment to wise water stewardship and responsible and efficient use of its water resources.
- The City doesn't have dedicated conservation staff; however, they have been able to implement a conservation-oriented rate structure, water loss reduction, and public education on water efficiency.

Snowmass Village

- SWSD's water supply comes from both surface water and groundwater. The District supplies both raw water for snowmaking and potable water. The District possesses sufficient storage and adequate water supplies to meet current demand and anticipated growth (1.7% per year).
- The District does not have quantified water conservation goals, however, SWSD does have a part-time water conservation staff member and has identified conservation objectives related to landscape efficiency, irrigation system design requirements, updated water waste standards, limited irrigation watering times, free irrigation audits, outdoor water conservation kits, etc.
- Snowmass Village has xeric landscaping standards in place for new development.

Summary / Key Themes:

- Most RWAPA jurisdictions have sufficient, reliable water supplies to meet water demands today and into the future, without significant investment in water conservation. That being said, all agencies have established annual water conservation goals and many are motivated by water wise stewardship.
- Most agencies have limited staff capacity to implement water conservation programming, however, they have prioritized foundational activities such as metering, tiered water rates, water loss control, landscaping standards, outdoor watering restrictions, and education and outreach.
- The RFW has a strong tourism economy with a large percentage of second homeowners. Outdoor watering standards that can be implemented automatically and remotely (i.e. using smart irrigation controllers) will be crucial, as will outreach and education to property managers and landscape professionals.

Watering Restrictions Research Summary

The project team compiled and compared research on current permanent, drought-tiered, and voluntary watering restrictions for jurisdictions in the Roaring Fork Watershed, throughout Colorado and the West to better understand what restrictions are in place in different communities. The communities were selected for a variety of reasons including sharing similar characteristics with the RFW (e.g. mountain towns, tourism-based economy, climate, population size), being proactive when it comes to water conservation (e.g. generally having strong water conservation programs), and for geographic diversity (i.e. examples from outside of Colorado). Notably, the communities *were not* cherry-picked and the project team was unaware if they had or had not already implemented permanent watering restrictions. The research summary below is broken down into outdoor watering restrictions for the Roaring Fork Watershed, High Country / Western Slope of CO, Front Range, and communities outside of Colorado. A high-level summary of key takeaways is outlined below and more details can be found in **Attachment B**.

Roaring Fork Watershed

City of Aspen – Drought Restrictions

- The City has five drought stages, each with stricter outdoor watering rules and regulations as the tiers increase. The City does not have any permanent, mandatory watering restrictions; though it is common for the City to enact stages of the drought restrictions quite frequently.
- The City can issue fines for violations and disconnect water service for repeat violations.

Town of Basalt – Permanent, Mandatory Restrictions

- The Town has permanent watering restrictions such that properties with odd addresses water Wed., Fri., Sun., and properties with even addresses water Tu., Th., Sat. No outdoor watering is permitted on Mondays.
- These Stage 1 restrictions apply April 1 – October 31 annually. Stage 2 restrictions may be implemented when the Town determines that water supplies may be insufficient to meet demands.
- The Town can issue warnings and fines for violations and disconnect water service for repeat violations.

Town of Carbondale – Drought Restrictions

- As of April 2021, the Town does not have mandatory watering restrictions, however, the Town Manager may establish restrictions on irrigation and use as appropriate, as defined in Municipal Code Sec 13-6-60.

- Under drought restrictions, between May 15th and October 15th, odd numbered addresses may irrigate on odd numbered days of the month and even numbered addresses may irrigate on even days each month.

City of Glenwood Springs – Voluntary & Mandatory Drought Restrictions

- The City has drought-tiered watering restrictions (mild restrictions are voluntary, moderate restrictions are mandatory, and severe restrictions are mandatory and further limit outdoor water use), each with different stipulations.
- As of August 2021, the City was operating under moderate restrictions. Outdoor watering is allowed before 10am or after 6pm and residents must follow the odd / even watering schedule based on the last digit in their street address (odd numbered addresses can water on odd days of the month, and vice versa).

Snowmass Village – Permanent, Mandatory Restrictions

- Watering restrictions apply year-round, and no watering is allowed between 9am – 6pm each day. Residents are divided into the North and South watering zones based on a map of the Village. North and South zone watering alternates each day with each zone alternating between watering on the 1st of each month.
- The Village imposes incrementally increasing fines as each violation occurs and will disconnect water services on the 5th violation.

Mid Valley Metropolitan District – Drought Restrictions

- Although not currently mandatory or enforced, the District has the right to impose water use restrictions in its sole discretion.
- Based on the last digit of the customer address, the watering schedule is as follows -- even numbered properties: Tu., Th., and Sat; odd numbered properties: Sun., Wed., and Fri.
- No watering is allowed on Mondays or between 10am – 5pm on other days.
- Watering violations range from a written warning to incrementally increasing fines up to \$500.

Eagle County / Pitkin County

- No watering restrictions administered at the county level that affect the RFW.

Summary/Key Themes:

- Each jurisdiction in the RFW has some form of watering restrictions and they are all distinct, including voluntary restrictions, mandatory permanent restrictions, and some drought/water shortage restrictions.
- The existing restrictions include different watering schedules across the jurisdictions, which may create confusion for residents, property managers, landscape professionals, etc.

Other Colorado Communities

High Country / Western Slope

Town of Breckenridge – Permanent, Mandatory Restrictions

- The Town has permanent watering restrictions that apply year-round. Outdoor water use is not allowed on Mondays. Outdoor watering is allowed only between 5pm – 9am.

- Watering schedules are split between two zones: East of Main St / the Highway 9 centerline watering days include Su., Wed., and Fri. West of Main St. / the Highway 9 centerline watering days include Tu., Th., and Sat.

Town of Dillon – Drought Restrictions

- The Town does not have any watering restrictions, however, Section 13-2-210 of the municipal code states that the Town has the power to regulate the outdoor use of water, including but not limited to, the power to impose mandatory regulation on the outdoor use of water and the power to ban the outdoor use of water.

Dillon Valley Water District –Voluntary Restrictions

- The District has voluntary watering restrictions in effect from May 1st through October 1st each year.
- Watering days correspond to even / odd street addresses (odd: Tu., Th., Sat., and even: Wed., Fri., and Sun.) and no outdoor watering is allowed on Mondays. Outdoor watering is not allowed between 12pm – 5pm.

City of Durango – Drought Restrictions

- The City implements outdoor watering restrictions in the case of drought.
- At the residential scale there are three drought stages: Stage 2 – limit number of watering days; Stage 3 – limit watering to handheld hose; Stage 4 – all outdoor irrigation prohibited.

Town of Eagle – Drought Restrictions

- The Town currently has Stage Two watering restrictions in effect. This restriction includes language about means to prevent excess water waste.
- Watering is permitted between 5pm – 10am. Odd numbered addresses can water Wed., Fri., and Sun. Even numbered addresses can water Tu., Th., and Sat. Schools, parks, and industrial sites can water Mon., Wed., and Fri.
- New landscaping is exempt from these watering restrictions.

Eagle River Water & Sanitation District / Upper Eagle Regional Water Authority – Permanent, Mandatory Restrictions

- The District has outdoor watering restrictions that are in effect year-round and apply to all properties from East Vail to Cordillera that receive water from the District or Authority.
- Outdoor watering schedule is based on the last digit in street address and watering is permitted between 6pm – 8am. Odd numbered addresses can water Tu., Th., Sat. Even numbered addresses can water Sun., Wed., and Fri. No watering allowed on Mondays.
- Watering violations are in effect, with the 5th level resulting in water disconnection.

East Dillon Water District – Voluntary Restrictions

- The District has voluntary watering restrictions in effect from May 1st to September 30th each year. The District may impose mandatory restrictions at any time.
- Outdoor water use is not allowed on Mondays and Thursday and is not allowed between 10am – 6pm.

Town of Frisco – Drought Restrictions

- The Town currently has Phase 1 voluntary watering restrictions in effect.

- No person shall irrigate except within the following areas, days, and time periods:
 - North Zone (N. of Main St.): Tu., Th., Sat. 6am – 9 am or 6pm – 9pm
 - South Zone (S. of Main St.): Su., Wed., Fri. 6am – 9am or 6pm – 9pm

City of Steamboat Springs / Mt. Werner Water District – Permanent, Mandatory Restrictions

- The City has permanent watering restrictions based on the customers address (even vs odd). Odd numbered addresses can water Mon., Thur., and Sat. Even numbered addresses can water Sun., Tues., and Thur. No watering is allowed on Wednesdays. Watering is only permitted between 6pm and 10am.
- Exceptions to this schedule includes schools, public parks, City approved management purposes, and newly seeded or planted landscapes.

Town of Telluride – Drought Restrictions

- The Town has voluntary and mandatory drought-tiered watering restrictions.
- Irrigation is only allowed between the hours of 9pm to 9am and on days designated by the Town Manager. The Town Manager shall establish a schedule for irrigation that may be determined by any method they deem appropriate.

Front Range

City of Aurora – Permanent, Mandatory Restrictions & Drought Restrictions

- During normal conditions, from May 1 – September 30, watering is permitted no more than 3 days per week and is not permitted between the hours of 10am – 6pm.
- The City also has tiered water shortage plans for Stage 1, 2, and 3 drought conditions (reduced and eliminated outdoor water use).

City of Thornton – Permanent, Mandatory Restrictions

- The City has permanent watering restrictions between April 1 and October 31 each year. Turf may be watered no more than 3 days per week and not between the hours of 10am – 6pm. Trees, shrubs, and bushes may be watered as needed and appropriate.
- Penalties are in place for violators.

Town of Castle Rock / Castle Rock Water - Permanent, Mandatory Restrictions & Drought Restrictions

- The Town has outdoor watering restrictions from May 1 – September 30. Irrigation is permitted from 8pm – 8am for residential customers and 12am – 8am for non-residential customers. For non-single-family customers, watering is restricted to 3 days per week.
- The Town also has drought condition stages with more restricted outdoor watering limits.

Communities Outside of Colorado

City of Bozeman, MT – Drought Restrictions

- The City has drought-tiered watering restrictions: Stage 1 is voluntary conservation, Stage 2 and 3 have mandatory watering restrictions.

Town of Jackson, WY - None

- The City does not have any voluntary, permanent, or drought-related watering restrictions.

Park City, UT – Permanent, Mandatory Restrictions and Drought Restrictions

- The City has permanent watering restrictions between May 1 and September 30. Watering is permitted between 7pm – 10am, no more frequent than every other day. Even addressed properties are allowed to water on even days of the month and vice versa for odd addressed properties.
- The City also has staged drought restrictions.

City of Long Beach, CA – Permanent, Mandatory Restrictions and Drought Restrictions

- Long Beach has mandatory restrictions in place to prohibit landscape irrigation between 9am – 5pm.
- Long Beach has three drought stages with progressively more restrictive standards. As of May 2022, Long Beach is in Stage 1: outdoor watering is allowed three days per week but added conservation is greatly encouraged.

Summary / Key Themes:

- All communities, with the exception of Jackson, WY, have voluntary, permanent, and/or drought-tiered watering restrictions.
- Restrictions typically follow a set watering schedule (i.e., even vs odd numbered days or days of the week).
- Outdoor water use is restricted during the heat of the day and only permitted in cooler hours (i.e., dawn, dusk, and overnight).
- Some communities have exceptions to their watering restrictions, such as irrigating public city or utility owned property, schools, public parks, and when establishing new landscapes.
- Some communities impose warnings or fines for violations of the watering schedules and have the power to disconnect water service.

Community Interviews Summary

The project team conducted informational interviews with four Colorado communities (researched above) to assess the effectiveness of their current watering restrictions and any lessons learned from their design and implementation. These communities were selected based on their geographic diversity throughout the state (two communities along the I-70 mountain corridor, one community in NW Colorado, and one community in the Front Range) and because they have permanent outdoor watering restrictions that are in effect either year-round or during the irrigation season. These communities include City of Aurora, Town of Breckenridge, Eagle River Water & Sanitation District, and City of Steamboat Springs. A high-level summary of key takeaways from these informational interviews is outlined below and interview questions can be found in **Attachment C**.

City of Aurora, CO

- The City adopted their seasonal, mandatory watering restrictions after the 2002 – 2003 drought, and have had some form of watering restrictions dating back to the 1956 water shortage.
- The current watering restrictions, in “normal” conditions, is three days per week for all customers; the City rarely experiences peak demand issues and therefore does not need to stagger outdoor watering days. Specific days per week by address is indicated in their tighter, drought-tiered restrictions (i.e., Stage 1, 2, and 3).
- The City has employed a variety of education and outreach efforts including bill inserts, social media, website updates, monthly newsletters, and a postcard that was recently translated into Spanish. The postcard has been particularly effective since it is designed to be placed next to a customer’s irrigation controller.

- Enforcement of these restrictions has been challenging for the City because the restrictions are not tied to even or odd addresses and days per week and they lack the staff capacity to monitor watering use overnight. Most of the City's warnings and violations stem from observed watering outside of posted hours (i.e., watering during the day) rather than violations on the number of days per week. Community members can report violations through the "Access Aurora" app.
- The City hires 4 full-time, seasonal staff members during the summer to enforce watering restrictions and to investigate large water leaks.
- Approximately 40% of the City's customers are on AMI. Of those 40%, 60% of customers are violating the outdoor watering restrictions in some way. The City intends to better track water savings metrics and increase enforcement as AMI becomes more widespread in their service area.
- The City thinks that customers are not knowingly violating the rules, rather, they are unaware of the restrictions. The City emphasized the importance of education and outreach, especially how and when to message customers.

Town of Breckenridge, CO

- The Town adopted their seasonal, mandatory watering restrictions in 2014 as a response to prior drought-stricken years in 2002 – 2003 and 2012 – 2013.
- Similarly to the RFW, watering restrictions across the jurisdictions in the Blue River Watershed vary based on different water supplies and sources throughout the county. Recently, there have been preliminary coordinated efforts to unify outdoor watering restrictions across the watershed.
- The Town has employed a variety of education and outreach efforts including website updates, bill inserts, promoting an app that listed all of Colorado's watering restrictions (this app does not exist anymore), and letters to irrigation companies. The most effective strategy they've observed is repeated reminders to their customers and irrigation professionals.
- Enforcement of these restrictions has been a challenge due to lack of staff capacity and lack of AMI; since 2014 the town has only cited 20 – 30 warnings and has not issued any fines.
- Customer perception of these watering restrictions is generally positive; new landscapes are exempt from watering restrictions for the first three years to allow for plant establishment, therefore, allowing customers to easily obtain their aesthetic, desired landscapes.
- The Town has yet to complete a comprehensive study on the effectiveness of these restrictions as a water conservation tool.
- The Town emphasized the importance of education and outreach upfront, for both customers and landscape professionals, so that there is a smooth launch of the restrictions as they are written into law.
- The Town is considering changing the name from "watering restrictions" to "watering schedules" as it improves customer perception and incites better behavioral change.

Eagle River Water & Sanitation District, CO

- The District adopted permanent watering restrictions in 2018 as a response to many prior dry years and the 2002 drought.
- The restrictions were developed by examining the Irrigation Associations' best management practices, examples from drought-stricken California water providers, and the District's goals to protect water resources and provide water services to everyone in their service area.
- The District does not permit outdoor watering on Mondays to allow their tanks to refill for fire suppression and to better manage their supply.

- The District spreads the word about their restrictions through their website, radio ads, brochures, and word of mouth; they intend to utilize social media platforms in the future. Conveying their watering restrictions to property managers, metro districts, and landscape professionals is the most effective form of communication since these entities typically manage a bulk of the irrigation systems in their service area.
- Since the restrictions were adopted in 2018, the District has mostly only had the capacity to send out warning for customers violating the restrictions. Moving forward, they plan to closely monitor customers water use using AMI data and have hired seasonal employees to monitor outdoor water use during the irrigation season.
- Many customers in the ERWSD service area are environmentally conscious and tend to be receptive to these watering restrictions, especially as they see changes in streamflow toward the end of the summer months.

City of Steamboat Springs, CO

- The City adopted their permanent watering restrictions in 2020 to meet their water conservation goal to reduce per household water use by 10% in 10 years, as outlined in their 2020 Water Efficiency Plan. In the past, these restrictions were implemented during drought conditions as identified in their Drought and Emergency Preparedness Plan.
- Mt. Werner Water District and two Steamboat Metro Districts have adopted the same watering restrictions as the City, therefore, ensuring consistency across the entire Yampa Valley.
- The City has employed a variety of education and outreach strategies including bill inserts, social media, and website updates, with the most effective form of outreach being the local free newspaper.
- The City has a violation structure (warnings and fines) in place; however, the City lacks staff capacity to strictly enforce the watering restrictions.
- Most residents are onboard with the standards and the City didn't face much pushback. Residents are particularly connected to their water resources since the City has had to close the Yampa River to recreation numerous times in recent years. Second homeowners have been slightly more challenging to educate.
- The City plans to collect and report metrics and on the effectiveness of water savings from these permanent, year-round restrictions. In the past the City observed a significant decrease in customers' water use when these restrictions were implemented, at the time, as their Stage 2 watering restrictions.

Summary / Key Themes

- All communities developed their watering restrictions as a response to previous drought conditions (i.e., the 2002 – 2003 drought and subsequent dry years over the last two decades).
- Different restriction structure can be used for different purposes. For example, communities concerned with peak daily demand can assign days of the week to even and odd addresses, as opposed to allowing for watering any 3 days of the week. Additionally, a day of the week where no outdoor irrigation is allowed may be helpful to refill storage for fire suppression.
- Customer and landscaper education, through a suite of outreach and communication collateral, in both English and Spanish (i.e., bill inserts, newspaper ads, postcards, radio ads, apps, website, etc.), is key to ensuring compliance with the watering restrictions.
- Enforcement of watering restrictions can be challenging due to lack of staff capacity and lack of technology (i.e., AMI) to monitor outdoor water use.

- The communities have received minimal pushback from customers in regard to the watering restrictions. Even with the restrictions in place customers are able to maintain the aesthetic desired for their landscapes. An establishment period exemption may be helpful to alleviate any concerns about landscape aesthetics.

Attachment A: RWAPA Agencies Background Research

	Water Efficiency Plan					Water Conservation Goals	Current Water Conservation Programming	Objectives related to reducing landscaping/irrigation activities	Landscaping/irrigation/irrigation		Current/Planned Water Management		Water Management/irrigation
	LAW	Population	Water Supply	Water Storage	Water Supply Reliability				LAW	Water Efficiency Standards	LAW	Reduction Information	
City of Aspen	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility	Aspen Water Utility
City of Boulder	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility	Boulder Water Utility
City of Cambridge	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility	Cambridge Water Utility
City of Glenwood Springs	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility	Glenwood Springs Water Utility
Greenwood Village	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility	Greenwood Village Water Utility
Rocky Mountain	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility
Rocky Mountain	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility	Rocky Mountain Water Utility

Attachment B: Watering Restrictions Research in the Roaring Fork Watershed

Agency / Organization	Type (municipal water provider, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent, drought / water shortage, voluntary)	Link to Reference
City of Aspen	Municipal	Aspen, CO	5 Drought Stages: Watch / Normal: Voluntary - Stage 1 - Moderate: 5-10% systemwide reductions; 10-15% outdoor reduction (lawn watering 3 days/wk., irrigation audits, encouraged to postpone landscape installs, public facilities limit water use) - Stage 2 - Severe: 10-15% systemwide; 15-25% outdoor (lawn watering 2 days/wk., no landscape installs, no filling pools, no operating fountains, no washing cars, no new water connections, increased outreach) - Stage 3 - Extreme: 15-15% systemwide, 25-60% outdoor (Stage + lawn and other watering 1 day/wk.) - Stage 4 - Exceptional emergency response: 25-40% systemwide, 60%+ outdoor (no irrigation except hand watering trees + shrubs 1 day/wk., no irrigating golf course/parks, supply side response measures) Violations: Municipal Code Section 25.08.040 provides the City Manager, Superintendent, or other designated official authority to inspect any premises to determine if water is being wasted. The City can issue fines for violations and disconnect water service for repeat violations. Upon first violation, the owner or occupant will be issued a written warning. Upon further violations within the water shortage declaration period at the same premises, the owner or occupant will be advised in writing and a penalty charge will be added to the water bill.	Drought / Water Shortage	https://www.cityofaspen.com/DocumentCenter/View/7709/City-of-Aspen-Drought-Management-and-Response-Plan
Town of Basalt	Municipal	Basalt, CO	The Basalt watering schedule is: - Property address ending in and even number water on Tuesday, Thursday, and Saturday. - Property address ending in odd number water on Wednesday, Friday, and Sunday. Stage 1 (applied between Apr 1 and Oct 31 annually) limit the number of irrigation days (3 days/wk.) and other outdoor water use such as car washing based on odd or even address numbers and also requires that hoses be equipped with nozzles that shut off completely. Newly landscaped areas may be excluded. Stage 2 restrictions may be implemented when the Town determines that water supplies may be insufficient to meet demands, including those for fire suppression purposes. Stage 2 restrictions prohibit all outdoor sprinkler irrigation except drip, but residents may irrigate using hand held devices pursuant to the watering days outlined under Stage 1. No washing cars, boats, sidewalk, etc. Violations: Written notice provided by mail and posted at property; 1st Stage 1: \$20, 2nd Stage 1 and on: \$50; All Stage 2: \$100. Water department may also disconnect water service.	Permanent (Stage 1) & Drought/ Water Shortage (Stage 2)	http://www.roaringfork.org/drought/drought-response/#:~:text=As%20of%20August%205%2C%202021,even%20days%20of%20the%20month. https://library.municode.com/co/basalt/codes/municipal_code?nodeId=CH13MUUT
Town of Carbondale	Municipal	Carbondale, CO	Sec. 13-6-60. - Water conservation restrictions. To ensure the proper functioning of the Town water system during periods of peak demand, the Town Manager <i>may</i> establish restrictions on irrigation and use as are appropriate. Due to high flow demands through the Town water distribution system during summer irrigation months, the following irrigation restrictions may apply each year: (1) Restriction period. The irrigation restrictions shall be in effect yearly, commencing at 12:00 a.m. on May 15 and continuing until 12:00 p.m. on October 15. (2) No use period. No irrigation may be permitted between 10:00 a.m. and 3:00 p.m. daily. (3) Even-numbered day irrigation. For those users with addresses ending in even numbers, irrigation may be allowed on even-numbered days of each month during the irrigation restriction period and on the thirty-first day of each month. (4) Odd-numbered day irrigation. For those users with addresses ending in odd numbers, irrigation may be allowed on odd-numbered days of each month during the irrigation restriction period. (5) Exemption permit. The Town Manager may issue not more than one exemption permit to a customer for the purpose of irrigation of newly installed landscaping, lawns and trees, provided that the total area of irrigation is not in excess of 400 square feet. The customer shall prominently display a copy of the exemption permit in the area to be irrigated. The exemption permit may authorize the customer to irrigate on an even-numbered or odd-numbered day which is not authorized, but shall not entitle the customer to irrigate during any period when irrigation usage is entirely prohibited. The exemption permit shall be in effect for the restriction period of the year of issuance only, unless sooner terminated by the Town Manager due to the establishment of further restrictions on irrigation and use.	Drought / Water Shortage	http://www.roaringfork.org/drought/drought-response/#:~:text=CARBONDALE%2C%20CO%3A,as%20of%20April%201%2C%202021

Agency / Organization	Type (municipal water provider, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent, drought / water shortage, voluntary)	Link to Reference
City of Glenwood Springs	Municipal	Glenwood Springs, CO	Glenwood Springs Drought Management Plan specifies 3 levels: mild, moderate and severe. - Mild: Education and voluntary conservation measures; - Moderate: restrict outdoor water use to specified hours/days. - Severe: increase penalties for violating restrictions; eliminate street cleaning/car washing etc., prohibit outdoor water use as a last resort in an extremely severe drought except for subsistent irrigation of trees and shrubs. As of August 5, 2021 (Moderate): Outdoor watering is allowed before 10am or after 6pm. Follow the odd / even watering schedule based on the last digit in your street address. Odd- numbered addresses can water on odd days of the month. Even-numbered addresses can water on even days of the month.	Drought / Water Shortage	http://www.roaringfork.org/drought/drought-response/#::~:~:text=As%20of%20August%205%2C%202021,even%20days%20of%20the%20month.
Snowmass Water & Sanitation District	Municipal	Snowmass Village, CO	Watering restrictions apply year around. No watering between 9am and 6pm on any day. The line separating the North and South watering zones follows Owl Creek Road to Brush Creek (not the road) at Seasons Four and then continues up the creek to the Divide. Everything to the North of this line and the Divide Subdivision is the North watering zone. Everything to the south is the south watering zone. North and South zones switch off each month watering on odd or even days of the month. Fines: - 1st: warning - 2nd: \$100 - 3rd: \$300 - 4th: \$500 - 5th: Disconnect	Mandatory	https://www.swsd.org/2021-watering-schedule
Eagle County	County	Eagle County, CO	Not a retail water provider, no watering restrictions administered at the county level.	None	
Pitkin County	County	Pitkin County, CO	Not a retail water provider, no watering restrictions administered at the county level that affect the RFV.	None	
Mid Valley Metropolitan District	Water District	Basalt, El Jebel, and Unincorporated Eagle and Garfield Counties	WATER USE RESTRICTIONS: The District reserves, in its sole discretion, the right to impose water use restrictions. In the event such restrictions are activated, all commercial and residential Customers of the District will be subject to the following watering schedule for lawn and garden irrigation from the District's system, based on the last digit of the Customer address: A. Even Numbered Properties: Tuesday, Thursday & Saturday B. Odd Numbered Properties: Sunday, Wednesday & Friday No watering shall be allowed on Mondays or during the hours of 10:00 a.m. and 5:00 p.m. on Tuesdays through Sundays. Customers with newly installed landscaping may be exempted from the watering schedule upon the application for and approval of a special permit by the District, for a fee of fifteen dollars (\$15.00). The District Administrator is authorized to review and approve special permit applications. Special permits for newly sodded lawns, new trees and gardens will not exceed fourteen (14) consecutive days. Special permits for newly seeded lawns will not exceed twenty-five (25) consecutive days. Special permit holders are subject to the watering hour restrictions set forth herein. Penalties: Any violation of this Section (watering on the wrong day or time) subjects the offender to the following penalties: 1. First Violation: Written warning. 2. Second Violation: \$ 25 fine. 3. Third Violation: \$ 50 fine. 4. Fourth Violation: \$100 fine. 5. Fifth Violation: \$500 fine. Successive violations are determined per irrigation season, and not from year to year. Upon discovery of a violation, the District shall provide the Customer with written notice of the violation and assessment of a penalty, if applicable, by certified mail, except notice of a first violation will be sent by regular mail. After a notice of a violation has been given, each day of continued violation is a separate offense. Penalties may be imposed by any of the District's employees or consultants, and payment of penalties is due within thirty (30) days of the date of mailing the notice thereof by the District, unless a written appeal is filed with the District within said thirty days. The decision of the Board of Directors on appeals shall be final. Until paid, all penalties imposed hereunder constitute a perpetual lien against the subject property pursuant to Section 7.13 of the District's Rules and Regulations and C.R.S. §32-1-1001(j), which lien may be foreclosed in the manner provided by law for foreclosure of mechanics liens. Emergency Curtailment: In the event of an emergency, the Board shall have the authority to restrict any or all of the following (in any order deemed appropriate by the Board): 1. Any and all outside water use; 2. Car washes; 3. High volume water users;	None, but can be implemented on the District's discretion.	https://nebula.wsimg.com/284670b44e99144f555250f0af8a869d?AccessKeyId=3D29915E08C03923FBF6&disposition=0&alloworig=in=1

Attachment B: Watering Restrictions Research in Communities Outside the Roaring Fork Watershed

Agency / Organization	Type (municipality, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent/mandatory, voluntary, drought / water shortage, none)	Link to Reference
Dillion Valley District	Water District	Dillion, CO	Voluntary water restriction are in effect from May 1st to October 1st each year. - Outside usage is not allowed on Mondays. - The water days for properties whose street address ends in an odd number are Tuesday, Thursday, and Saturday. - The water days for properties who's street address ends in an even number, including 0, are Wednesday, Friday, and Sunday. - Outside usage is not allowed between the hours of 12pm and 5pm. - DO NOT water the gutter or road. Make sure your sprinkler is only watering your lawn. - Never run an open hose. Always use a nozzle with a shut-off. - Hand watering, using either a watering can or a hose with a shut off nozzle is ALLOWED at anytime (no restrictions as to days or time). - Don't overwater your lawn; step on the grass; if it springs back up when you move your foot it does not need water.	Voluntary	https://dillonvalleymetro.com/conservation-stats/voluntary-conservation-program
East Dillion Water District	Water District	Dillion, CO	Voluntary water restriction are in effect from May 1st to September 30th each year. The District may impose mandatory water restrictions at anytime should they be necessary. - Outside usage is not allowed on Mondays and Thursdays. - Outside usage is not allowed between the hours of 10am and 6 pm. - Hand watering, using either a watering can or a hose with a shut off nozzle is ALLOWED at anytime (no restrictions as to days or time). - Outside usage using drip irrigation systems is not restricted	Voluntary & Drought / Water Shortage	https://eastdillonwd.colorado.gov/
Town of Frisco	Municipality	Frisco, CO	"The following Phase 1 voluntary water restrictions are currently in effect (as of May 2022): No person should irrigate, sprinkle, or otherwise apply water to a lawn except within the following areas, days, and time periods: - North Zone (North of Main St.) - Tuesday, Thursday, Saturday 6:00am to 9:00am or 6:00pm to 9:00pm. - South Zone (South of Main St.) - Sunday, Wednesday, Friday 6:00am to 9:00am or 6:00pm to 9:00pm. Mandatory Restrictions: - Phase 2 Mandatory, Drought Restrictions in effect when instream flows to North Ten Mile Creek is less than 1.0 cubic feet per second. Restrictions are the same as Phase 1, but mandatory. - Phase 3 drought restrictions in effect when instream flows to North Ten Mile Creek are less than 0.75 cubic feet per second. 2 day per week watering. - Phase 4 drought restrictions - no outdoor watering. Violations: Any person, firm, partnership or corporation suspected of violating any provision of this article shall, upon the first such suspicion, be issued only a warning citation. Any person, firm, partnership or corporation violating any provision of this article shall, upon first conviction, be punished by a minimum fine of not less than one hundred dollars (\$100.00), which fine shall not be suspended by the municipal court; upon a second conviction of such person, firm, partnership or corporation for a violation that occurred within one year of the date of the first violation, such person, firm, partnership or corporation shall be punished by a fine of not less than two hundred dollars and fifty (\$250.00), which fine shall not be suspended by the municipal court; upon a third and each subsequent conviction of such person, firm, partnership or corporation for a violation that occurred within one year of the date of the first violation, such person, firm, partnership or corporation shall be punished by a fine of not less than five hundred dollars (\$500.00), which fine shall not be suspended by the municipal court."	Voluntary & Drought	https://www.frisco.gov/departments/water/#:~:text=No%20person%20should%20irrigate%2C%20sprinkle.p.m.%20to%209%3A00%20p.m

Agency / Organization	Type (municipality, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent/mandatory, voluntary, drought / water shortage, none)	Link to Reference
Town of Breckenridge	Municipality	Breckenridge, CO	Outdoor Watering Rules and Regulations (non-drip systems) * Note: No Outdoor Water Use on Mondays means no watering from 9am Monday until 5pm on Tuesday. - East of Main St. / Highway 9 centerline: Sunday, Wednesday, and Friday (5pm -9am), Monday, Tuesday, Thursday, and Saturday (no outdoor water use) - West of Main St. / Highway 9 centerline: Tuesday, Thursday, and Saturday (5pm - 9am); Sunday, Monday Wednesday, Friday (no outdoor water use) Car Washing: - Permitted anytime with the use of a shut-off nozzle only. Washing of Outdoor Pavement, Driveways, and Sidewalks: - Permitted anytime with the use of a shut-off nozzle only. - Bulk water from a hydrant will not be used for washing parking lots, driveways, etc. Exceptions: - Outdoor watering by drip irrigation, or by hand using only a watering can or hose with a shut-off nozzle. Drip systems include: mini sprays, maxi sprays, flower sprays, spot watering emitters, etc. - Outdoor watering of new lawns and landscaping the first two years after installation - Outdoor watering of public school property (including but not limited to public school athletic fields). - Outdoor watering within the Town's public parks. - Outdoor watering at the Town's municipal golf course Violations / Fines: - 1st violation: warning only (no fine) - 2nd violation: \$250 fine - 3rd violation: \$500 fine - 4th and each additional violation: \$750 fine	Mandatory	https://www.townofbreckenridge.com/live/public-utilities/water/outdoor
Town of Dillon	Municipality	Dillon, CO	See Outdoor Use of Water (Sec. 13-2-210) of Municipal Code - no voluntary or mandatory watering restrictions, per say, but ordinance language states that the town has the power to regulate the outdoor use of water, including but not limited to, the power to impose mandatory regulation of the outdoor use of water and the power to ban the outdoor use of water.	None	https://library.municode.com/co/dillon/codes/municipal_code?nodeId=DIMUCO_CH13MUUT_ARTIIWA_S13-2-210OUUSWA

Agency / Organization	Type (municipality, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent/mandatory, voluntary, drought / water shortage, none)	Link to Reference
Eagle River Water & Sanitation District / Upper Eagle Regional Water Authority	Water District	Vail, CO	The normal Water Use Regulations are in effect year-round and apply to all properties from East Vail to Cordillera that receive water service from ERWSD and Upper Eagle Regional Water Authority. Outdoor Water Use Schedule (based on last digit in your street address): - Sunday (even), Monday (no outdoor water use), Tuesday (odd), Wednesday (even), Thursday (odd), Friday (even) Saturday (odd) - The watering day is from midnight to midnight - Watering must occur before 8am or after 6pm on your watering day - Hoses must have water saving shut off nozzles to prevent free running water - Permits are required for consecutive day irrigation - Swimming pools are limited to one filling per year, unless draining for repairs is necessary - Water shall be used for beneficial purposes only Violation: Flagrant runoff, water waste, or other violations of the Water Use Regulations in the follow citation and fines - 1st: warning letter and phone call - 2nd: \$100 fine, letter, and phone call - 3rd: \$500 fine, letter, and site visit - 4th: \$500 fine and \$100 disconnection of water service fee During a Water Supply Emergency, warnings are not given for violations and fines are increased.	Permanent / Mandatory	https://www.erwsd.org/wp-content/uploads/RR-Outdoor-Water-Use-Regulations.pdf
Town of Eagle	Municipality	Eagle, CO	Stage Two in Effect: Prohibition on Water Waste refers to the following: No customer or water user shall waste any water supplied through the distribution system of the Town's municipal water utility. The following uses are prohibited at all times: - The watering of grass, lawns, ground cover, shrubbery, trees, and open ground, in a manner or to an extent which allows on-site ponding or visible flow leaving the area being irrigated. - Allowing water to run off private property and flow into public rights-of-way or storm water drainage systems - The escape of water through breaks or leaks within the customer's plumbing or distribution system is prohibited - The watering of grass, lawns, ground cover, shrubbery, trees, and open ground within any portion of the water utility's service area, whether or not potable or non-potable water is used, between the hours of 10am and 5pm daily, except where a water conservation irrigation practice such as drip irrigation is used to minimize evaporation losses. <i>New landscaping is exempt.</i> -- Odd numbered addresses shall be allowed to water on Wednesdays, Fridays, and Sundays -- Even numbered addresses shall be allowed to water on Tuesdays, Thursdays, and Saturdays -- Schools, parks, and industrial sites shall be allowed to water on Mondays, Wednesday, and Fridays.	Permanent/Mandatory & Drought restrictions	https://www.townofeagle.org/580/Current-Restrictions#:~:text=There%20is%20no%20residential%20watering,water%20on%20Mondays%20and%20Fridays.

Agency / Organization	Type (municipality, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent/mandatory, voluntary, drought / water shortage, none)	Link to Reference
City of Steamboat Springs / Mt. Werner Water District	Municipality	Steamboat Springs, CO	Potable water can be used for outdoor landscaping permit watering between 6pm and 10am, and watering days are based on the last number (even or odd) of a customer's address. - Sunday (even), Monday (odd), Tuesday (even), Wednesday (no watering), Thursday (odd), Friday (even), Saturday (odd). Landscaping companies, property managers, and individual customers must set sprinkler systems to comply with this schedule. Exceptions: - Outdoor watering by drip irrigation, or by hand using only a watering can or hose with a shut-off nozzle. Drip systems include: mini sprays, maxi sprays, flower sprays, spot watering emitters, etc. - Outdoor watering of public school property (including, but not limited to, public school athletic fields) - Outdoor watering within public parks - Outdoor watering for other City of Steamboat Springs approved management purposes. - Permits may be secured for watering newly-sodded lawns and newly-planted trees for up to 14 consecutive days and for newly-seeded lawns for up to 25 consecutive days with the exception of Wednesdays.	Permanent/Mandatory	https://steamboatsprings.net/1107/Watering-Schedule
Town of Telluride	Municipality	Telluride, CO	See Sec. 13-5-40 Water Shortages and Conservation of Telluride Municipal Code and Sec. 13-5-50 Violations and Penalties for a complete list of ordinances. The Town Manager <i>may</i> impose any one (1) or more of the following as mandatory or voluntary conservation measures in the event of a water shortage. The measures imposed and their duration shall be reasonably calculated to address the identified water shortage. The listing below is not in order of preference, nor is imposition of one (1) a condition precedent to imposition of any subsequently listed measure. Use of municipal treated water for irrigation for any public or private lawns, gardens, trees, shrubs, plants, municipal or school fields, golf courses or similar grass areas shall be prohibited except for a period not to exceed thirty (30) minutes, only between the hours of 9:00 p.m. to 9:00 a.m., and on days designated by the Town Manager. The Town Manager shall establish a schedule for irrigation that may be determined by any method he or she deems appropriate, including the establishment of zones within the area receiving municipal water service. These restrictions shall not apply to any person engaged in the business of growing or selling plants of any kind, with respect to water for such plants only.	Drought / Water Shortage	https://telluride.municipal.codes/TMC/13-5-30
City of Durango	Municipality	Durango, CO	Durango implements outdoor watering restrictions in the case of drought. Residential: Stage 2 - Limit number of watering days; Stage 3 - limit watering to hand held hose; Stage 4 - all outdoor irrigation prohibited.	Drought / Water Shortage	https://durangogov.org/DocumentCenter/View/16674/City-of-Durango-Drought-Plan-Feb-2020
City of Thornton	Municipality	Thornton, CO	From April 1 - October 31st each year, (1) Turf may be watered no more than 3 days a week and not between 10am and 6pm. (2) Trees, shrubs, bushes may be watered as needed and appropriate. Penalties in place for violators.	Permanent/Mandatory & Drought	https://www.thorntonwater.com/wp-content/uploads/2021/04/thorntonwateruserulesordinance_2021.pdf https://www.thorntonwater.com/wp-content/uploads/2021/03/thornton-drought-management-plan.pdf

Agency / Organization	Type (municipality, county, water district)	Location (City, State)	Current Watering Restrictions	Type of Restriction (permanent/mandatory, voluntary, drought / water shortage, none)	Link to Reference
City of Aurora	Municipality	Aurora, CO	Normal conditions: From May 1 - Sep 30, watering is permitted no more than 3 days a week and is not permitted from 10am - 6pm. Aurora also has tiered water shortage plans for Stage 1, 2, and 3 drought (reduced and eliminated outdoor water use.	Permanent/Mandatory & Drought	https://www.auroragov.org/residents/water/watering_times#:~:text=Aurora's%20water%20availability%20status%20is,turn%20on%20your%20sprinkler%20system. https://p1cdn4static.civiclive.com/UserFiles/Servers/Server_1881137/File/Residents/Water/PDFs/Water%20Facts%20and%20Reports/2017%20WMP.082916.Combined.pdf
Town of Castle Rock / Castle Rock Water	Municipality	Castle Rock, CO	Mandatory outdoor watering restrictions from May 1 - September 30, irrigation permitted before 8am and after 8pm; non-residential customer schedule is 12am - 8am. For non-single family customers, watering restricted to 3 days a week. CR also has drought condition stages with more restricted outdoor watering limits.	Permanent/Mandatory & Drought	http://crgov.com/2979/Drought-Management#:~:text=The%20main%20purpose%20of%20the,lifestyles%20during%20a%20drought%20event. https://crconserve.com/196/Guidelines#:~:text=Water%208%20p.m.%20to%208,windier%20parts%20of%20the%20day.
Park City	Municipality	Park City, UT	Mandatory restrictions between May 1 and Sep 30th, watering restricted to between 7pm and 10am, no more than every other day (even addressed properties on even dates, odd properties on odd dates). Park City also has staged drought restrictions.	Permanent/Mandatory & Drought	https://parkcity.municipalcodeonline.com/book?type=ordinances#name=13-1-26 Water Use During Periods Of Drought
City of Bozeman	Municipality	Bozeman, MT	No permanent outdoor watering restrictions, voluntary conservation under "Stage 1 - drought water" with mandatory outdoor watering restrictions under Stage 2 & Stage 3.	Voluntary & Drought	https://www.bozeman.net/departments/utilities/water-conservation/drought-management#:~:text=Outdoor%20watering%20may%20be%20prohibited%20between%2010am%20and%206pm.
Town of Jackson	Municipality	Jackson, WY	No outdoor watering restrictions.	None	
City of Long Beach	Municipality	Long Beach, CA	Long Beach has mandatory restrictions in place to prohibit landscape irrigation between 9am - 5pm. Stage 1: Outdoor watering is currently allowed three days per week but added conservation is greatly encouraged (in place as of 5/2022). Long Beach has 3 drought stages with progressively more restrictive standards. Warnings and violations for prohibited use of water.	Mandatory & Drought / Water Shortage Plan	https://lbwater.org/save-water/water-use-efficiency-guidelines/#:~:text=The%20new%20rule%20restricts%20outdoor,added%20conservation%20is%20greatly%20encouraged.

Attachment C: Watering Restriction Interview Questions

Impetus

- Why did you develop outdoor watering restrictions?

Development of restrictions

- When did you develop the current restrictions?
- How did you go about developing these restrictions? Where did you pull examples / base your restrictions from?

Structure

- How did you decide on which days per week, daily timing, and seasonality of restrictions?
- Permanent vs drought tiered?

Communication

- How do you get the word about these restrictions to residents/water users?
- What outreach approach has been most effective?
- For Summit County / other regional entities: Have you considered coordinating your restrictions with other local municipalities? Do you think it's confusing to have different restrictions around Summit County?

Enforcement

- Violation structure in place?
- Enforcement mechanisms? In practice, how successful is enforcement?
- Any customer pushback / complaints on these watering restrictions? Specifically has anyone conveyed that these restrictions do not provide enough water to maintain the aesthetics of their desired landscapes?
- Any metrics around how effective this approach has been as a water savings tool?
- Lessons learned or unexpected challenges?
- Are you thinking about adjusting your watering restrictions at all in the future?
- Any other advice for communities?

Subject: Phase 2 Memo: Stakeholder Engagement Summary Memo

Date: 7/21/2022

Project: Unified Permanent Watering Restrictions for the Roaring Fork Watershed, CO (Project Accelerator)

To: April Long, RWAPA

From: Victoria Arling, WaterNow Alliance and Lindsay Rogers, Western Resource Advocates

Task Summary: WaterNow Alliance (WaterNow), Western Resource Advocates (WRA), and Ruedi Water and Power Authority (RWAPA) conducted nine 1-on-1 meetings with the jurisdictions and other relevant stakeholders in the Roaring Fork Valley (RFV) to share research findings from Phase I, discuss current watering restrictions, gauge preferences on watering restrictions (i.e., timing and days of the week), and gauge initial interest and support on aligning watering restrictions across the watershed (i.e., permanent baseline watering restrictions across the valley). In the memo below, Section 1 summarizes feedback from the stakeholder interviews and Section 2 shares preliminary options for implementing coordinated watering restrictions in the RFV.

Section 1: Stakeholder Feedback: The project team conducted 1-on-1 meetings with nine stakeholders in the RFV. These stakeholders included: the City of Aspen, the Town of Basalt, the Town of Carbondale, the City of Glenwood Springs, Eagle County, Pitkin County, Roaring Fork Conservancy, Mid-Valley Metro District, and Norris Design. The only water provider unavailable for a meeting was Snowmass Water & Sanitation District. The goals of these meetings were to share prior research on watering restrictions, better understand current watering restrictions across the valley, and gauge levels of support for developing baseline, permanent watering restrictions across the watershed. The intent of these baseline permanent restrictions is to reduce outdoor water demand in the RFV and to create a consistent water conservation message and direction for residents, property managers, landscape professionals, and others. Key themes and takeaways from these informational interviews are detailed below and interview questions are available in **Attachment A: Interview Questions**.

Current Watering Restrictions

All the water providers in the RFV have some form of watering restriction enacted in code. These restrictions range from mandatory permanent restrictions (Basalt, Glenwood Springs, and Snowmass Village) to drought restrictions (Aspen, Carbondale, and Mid-Valley Metropolitan District). Carbondale and Mid-Valley Metropolitan District are not currently under drought stages, therefore there are no mandatory watering restrictions at this time. These watering restrictions are largely intended to reduce outdoor water demand in response to supply limitations and drought, but have also been enacted to reduce peak system demand and to respond to emergencies (e.g. wildfire water supply needs) and/or operational challenges (e.g. maintenance of water tank or treatment plant).

Each jurisdiction has slightly different watering schedules (i.e., time of day and days of the week). Aspen, Carbondale (if enacted), and Glenwood Springs follow an even/odd watering schedule, such that properties with odd addresses water on odd days of the month and properties with an even address water on the even days of the month. Basalt and Mid-Valley Metro District (if enacted) follow a slightly different schedule, such that properties with an even address water on Tuesday, Thursday, and Saturday and properties with an odd address water on Wednesday, Friday, and Sunday, with no outdoor watering permitted on Mondays. Snowmass Water & Sanitation District is divided into two zones (North and South) and watering alternates every other day based on the location of the residence. Thus, all water providers' water restrictions allow for landscape irrigation 3-4 days of the week.

In addition to different watering days per week, each water provider has varying watering guidelines on the time of day when outdoor watering is restricted. These are summarized below:

- Aspen: no outdoor watering between 9am – 5pm
- Snowmass Water & Sanitation District: no outdoor watering between 9am – 6pm
- Mid-Valley Metro District: when enacted, no outdoor watering between 10am – 5pm
- Glenwood Springs: no outdoor watering between 10am – 6pm
- Carbondale: when enacted, no outdoor watering between 10am – 3pm
- Basalt: time of day is not specified

Limiting outdoor watering to morning, evening, and overnight improves irrigation efficiency by reducing evapotranspiration and overspray (from afternoon winds) and is viewed as an effective water conservation strategy among stakeholders and as an industry wide best management practice.

In sum, the current watering restrictions across the jurisdictions in the Roaring Fork Watershed vary slightly on type (mandatory vs. drought tiered) and timing (days per week and time of day). This is at least partly due to the fact that each water provider in the valley has different water supply sources and challenges, and therefore different perspectives on how to best manage their potable water supplies. Some stakeholders shared that their watering restrictions are designed as such to ensure the proper functioning of their water systems during peak periods of demand.

Education and Outreach

All water providers in the valley implement a variety of communications and outreach tactics to inform customers or property managers about their watering restrictions. These methods include newspaper and press releases, radio ads, website updates, social media posts, billing inserts, door hangers, email campaigns, electronic highway signs, and direct calls to high water users. Aspen and Glenwood Springs' materials are also available in Spanish. Additionally, the Roaring Fork Conservancy maintains a webpage that includes water and fire restrictions, drought resources, and voluntary fishing closures for locations throughout the Roaring Fork Valley.¹ Water providers use different terms including “restrictions”, “guidelines”, or “schedules” in their communication materials and the project team will explore which term will resonate and be the most effective for the audience in the Roaring Fork Valley.

Like other mountain communities in Colorado, the RFV is a popular location for tourism and second homeownership, alike, attributing to the valley's relatively transient population throughout the year. Stakeholders expressed a need to educate residents, visitors, and property managers/ landscapers on the importance of water conservation as it relates to irrigation efficiency. For example, understanding the plant water requirements and landscape water needs is crucial to ensuring that the correct amount of water is applied to maintain the desired landscape aesthetic. Additionally, education on plant types and proper plant selection is key to choosing species appropriate to the valley's regional climate. By providing educational materials for residents and property managers on the landscape water needs, irrigation controllers can be programmed to apply the appropriate amount of water required for landscape while adhering to a jurisdiction's current watering restriction. Stakeholders conveyed that this educational component will be key to effectively implementing a regional watering restriction throughout the watershed.

¹ Roaring Fork Conservancy. 2022. 2022 Roaring Fork Valley Drought Response. Available online: <http://www.roaringfork.org/drought/drought-response/>

This year, Aspen is supporting the community's efficient use of water by offering free irrigation assessments to interested Aspen water customers. Their team of certified water efficient landscapers visit the property, perform an assessment of the entire irrigation system, including sprinkler heads to optimize settings, flag repair needs, and identify opportunities for efficiency improvements. This free service offered to customers can help lower their water bills and help their landscapes thrive by identifying the exact amount of moisture it needs.² It could also be adopted by other communities to promote compliance with watering restrictions.

Enforcement

All water providers in the RFV have a violation structure in place for non-compliance of their watering restrictions. Violations typically begin with a warning, followed by subsequent increasing fines, and ultimately resulting in water shut-off or court summons. Nearly all the water providers in the valley lack the staff time and capacity to strictly enforce their watering restrictions, and typically rely on word of mouth or neighbor complaints as their enforcement mechanism. This summer, however, Glenwood Springs has hired a seasonal Code Enforcement Officer who, among other duties, will be enforcing the city's outdoor watering restrictions. Several water providers noted that strong enforcement was not very effective from a customer engagement and community cohesiveness perspective and that education and outreach was preferred.

Stakeholders shared that most customers in their jurisdictions are generally receptive of adhering to the watering restrictions, and when these violations occur its typically because the customer did not know a restriction was in place or because of programming limitations on their irrigation controller. To mitigate this latter issue, Glenwood Springs has implemented a controller rebate program where customers can bring in their old controllers in exchange for a free Rain Bird controller that has built-in timers and sensors. This year, the city has already given out 12 controllers and will continue giving out more on a first-come, first-served basis. Next year the city plans to order more, especially given how successful it has been offering that resource this year.³ Other stakeholders shared that a small number of their wealthy customers are not as economically-motivated to change their behavior because of fines and that reaching out directly to these customers' property managers and/or landscapers is critical for enforcement.

Coordinated Future Restrictions

All stakeholders interviewed indicated that having different watering restrictions throughout the Valley can be confusing for residents, business owners, landscapers, and property managers and that creating a unified message and consistency across the watershed could be beneficial. This is particularly the case given the RFV's large commuter population where many residents live and work in different jurisdictions and thus, hear different messages on water conservation and restrictions. Several suggested that having consistent watering restriction would aid in more acceptance with the standards (as in, "we're not any different from anyone else"). Most water providers were open to the concept of developing and passing coordinated, permanent watering restrictions. Some water providers indicated that no outdoor watering one day per week is a must in order to allow their tanks to refill and keep up with demand. A couple of stakeholders indicated that they were unsure whether moving to every other day or three-day-a-week watering would be beneficial for their communities at this time. For example, Mid-Valley Metro District

² City of Aspen. 2022. Want to find out if you're drowning your lawn? Accessed online: <https://www.cityofaspen.com/592/Water-Conservation>

³ Ballard, C. 2022. City of Glenwood Springs offering resources to help with scheduled watering regulations. Accessed online: <https://www.postindependent.com/news/city-of-glenwood-springs-offering-resources-to-help-with-scheduled-watering-regulations/>

expressed concern about their ability to maintain healthy landscaping at high elevation with every other day watering. Basalt noted a necessity of maintaining the Town's well-known flower garden and accommodating both conservation efforts and the landscape aesthetic for visitors. Many water providers discussed the potential need for exceptions to the coordinated restrictions for landscape establishment, raw ditch water use, and Parks Department irrigation which typically relies on numerous zones.

Considerations

Several key considerations for future coordinated restrictions arose during the interviews:

- Several water users described the challenge of not being able to enforce restrictions on water users with access to raw water. For these users, the restrictions would need to be presented as educational best practices.
- Other stakeholders expressed challenges with getting the landscape professional community fully onboard with watering restrictions as some landscapers prioritize keeping their customers' landscapes lush and green over reducing outdoor water demand.
- Several stakeholders discussed the unprecedented supply challenges on the Colorado River and the importance of having coordinated restrictions in place should water use need to be curtailed in the coming years.
- Others discussed the biggest challenge from a Council-implementation perspective would be capacity to draft ordinance language, present to Council, and conduct extensive outreach on the changes.
- One stakeholder noted the option of implementing the future restrictions as a pilot in Year 1 to aid in education, assuage any potential concerns of elected leaders, and allow for modifications to the standards if necessary.
- During the interviews, the project team and interviewees discussed the need to develop messaging that reassures the community of their water availability and security while still encouraging them to do their part to conserve.

All of the considerations noted above point to a large-scale education and outreach campaign being a critical element of any future coordinated watering restrictions.

Section 2: Next Steps

Based on stakeholder feedback from these 1-on-1 meetings, WaterNow and WRA will draft the watering restriction recommendations to be shared with the RWAPA board this fall. These recommendations will include the specific language on the proposed watershed-wide watering schedule (i.e., timing and days of the week) and any potential exceptions. Additionally, these recommendations will be paired with a communications and outreach strategy and recommendations on enforcement and implementation. Preliminary details regarding these next steps are included below.

Potential Watering Schedules

The project team would like to propose coordinated future watering schedules that include both a time of day for watering and a limit on days of the week. Based on current restrictions, it may make sense to adopt Snowmass Water & Sanitation District's 9am – 6pm watering restrictions. This would only involve an adjustment of 1-2 hours for other providers with time of day watering restrictions enacted and it would result in the most water savings as watering would be conducted outside of the heat of the day and with the least amount of evapotranspiration. The restriction would allow for watering during 15hrs of a given 24hr period (on specified days).

Additionally, based on the current restrictions and potential water savings, the project team would suggest moving towards a 3 day per week watering schedule. For example, the RFV could enact Basalt's current schedule such that properties with an even address water on Tuesday, Thursday, and Saturday and properties with an odd address water on Wednesday, Friday, and Sunday, with no outdoor watering permitted on Mondays. This watering schedule would facilitate reduced peak demand on RFV water systems and the restriction on outdoor watering one day a week could allow for storage to refill in event of a wildfire or other operations emergency. This specified day of the week schedule is relatively easy to explain to residents and can be easily programmed into all irrigation controllers.

Based on the stakeholder discussions, it may be important to allow for exceptions to the watering restrictions for landscape establishment in years 1 and 2, and for large Municipal/Parks Department properties with many zones that may not be able to be effectively watered during the designated times. That being said, to promote community buy-in City parks and municipal properties should to their utmost follow the watering schedules.

Finally, while jurisdictions would retain their own authority to enforce the watering restrictions, from a messaging perspective it would be valuable if the violation structures adopted in code were consistent. For example, violations could include a warning, followed by tiered fines for repeat offenders, and finally the authority to shut off water service.

Education, Outreach, and Messaging

For future coordinated watering restrictions to be successful, there will be a need to conduct a large-scale, valley-wide education and outreach campaign. If the coordinated restrictions receive support from local jurisdictions, RWAPA would likely apply for grant funding to develop and implement this campaign. Campaign considerations will be explored further in the regional recommendation and may include:

- Some water providers indicated a preference towards the word "schedule" or "guideline" versus "restriction" and the project team will explore which term is most appropriate for the regional recommendation.
- Water providers use a wide variety of strategies to spread the word about their watering restrictions. All of these strategies likely serve an important purpose in reaching a broad audience for a coordinated outreach campaign.
- The landscape professional community is critical to successfully implementing watering restrictions. Specific outreach strategies should be employed to reach this community including direct outreach to landscaping companies, fliers at nurseries and hardware stores, and materials that are available in both English and Spanish.

Implementation

All water providers acknowledged that they had limited capacity (and in some cases, limited interest) to enforce mandatory watering restrictions. For this reason, future coordinated restrictions will rely primarily on significant outreach and education efforts to residents, businesses, property managers, landscape professionals, and other community members. That being said, should the RFV encounter an extreme drought situation in the future, the jurisdictions could elect to pool resources or identify outside funding to hire seasonal enforcement staff for the Valley.

Attachment A - Interview Questions

I. Current Restrictions

- a. Verify details of current restrictions from research
 - i. Ask any clarifying questions specific to the community's restrictions
- b. When and why did you develop the current restrictions? What were they in response to?
- c. How/why did you structure the restrictions the way you did? (i.e. days per week, daily timing, seasonality)
- d. If drought tiered: How frequently do you implement some level of drought restrictions?
- e. How do you communicate about your watering restrictions and what outreach approach is most effective?
- f. How do you enforce the restrictions? How successful is enforcement in practice?
- g. Do you ever hear customer pushback/complaints about the watering restrictions?
- h. Any lessons learned or unexpected challenges?

II. Coordinated Future Restrictions

- a. Do you think that having different watering restrictions throughout the Valley is confusing for residents, business owners, landscapers, property managers or others?
- b. Would your community be open to adjusting your watering restrictions to have permanent, mandatory base standards that are aligned with the rest of the Valley?
 - i. If not, why not?
 - ii. If so, is there anything about your current restrictions that you would absolutely want to retain? Anything that you would definitely want to change?
- c. Do you believe there may be obstacles or pushback to this idea? If so, what?
- d. What would your community need in order to make this successful? How can RWAPA help?

080.040.060 Wasting Water and Water Schedule, authority of City Manager to limit use of water during water shortage.

- (a) *Wasting water prohibited.* Consumers shall prevent unnecessary waste of water and shall keep all water outlets closed when not in actual use. Hydrants, urinals, water closets, bathtubs and other openings must not be left running for any purpose other than the use for which they were intended, and all such fixtures must be kept in good repair. The escape of water from the premises upon which water is being utilized shall be prima facie evidence of wasting water.
- (b) Watering Schedules. Outdoor watering schedules shall be in effect year-round and are as follows:
- i. No watering shall occur between the hours of 9am and 6pm.
 - ii. Customers whose property address (base number) ends in an odd number may irrigate outdoors on Wednesdays, Fridays, and Sundays only.
 - iii. Customers whose property address (base number) ends in an even number (including 0) may irrigate outdoors on Tuesdays, Thursdays, and Saturdays only.
 - iv. No outside irrigation shall be allowed on Mondays.
 - v. In effect, a customer with an address ending in an odd number may only water on Wednesdays, Fridays, and Sundays between the hours of 12am and 9am and/or between the hours of 6pm and 11:59pm. A customer with an address ending in an even number may only water on Tuesdays, Thursdays and Saturdays between the hours of 12am and 9am and/or between the hours 6pm and 11:59pm.
- (c) Exceptions.
- i. Outdoor watering by drip irrigation, or by hand using a watering can or hose with a shut-off nozzle, is permitted to water on any day, but encouraged to water in the mornings or evenings.
 - ii. Trees and edible crops may be watered as needed and appropriate.
 - iii. Outdoor watering of new lawns and landscaping for the first irrigation season after installation.
 - iv. The City/Town/District may issue not more than one exemption permit to a customer for the purpose of irrigation of newly installed landscaping, lawns and trees. The customer shall prominently display a copy of the exemption permit in the area to be irrigated. The exemption permit may authorize the customer to irrigate on an even-numbered or odd-numbered day which is not authorized and outside of the 6pm to 9am irrigation window as deemed necessary. The exemption permit shall be in effect for the irrigation season following the issuance of the permit.
 - v. Outdoor watering of school property (including but not limited to, school athletic fields) is permitted to water on any day but encouraged to water in the mornings or evenings.
 - vi. Outdoor watering within the Town/City/District public parks is permitted to water on any day but encouraged to water in the mornings or evenings.
 - vii. Other water users with large properties to irrigate at City/Town/District discretion.
 - viii. The City/Town/District may issue an exemption permit to a large water customer if it is determined that irrigating the given property within the mandated watering schedule is not feasible (i.e., properties with many irrigation zones that would otherwise not be able to sufficiently water in the specified timeframe) or not preferable due to water provider management of peak demand or distribution. The customer shall prominently display a copy of the exemption permit in the area to be irrigated. The exemption permit may authorize the customer to irrigate on an even-number or odd-numbered day which is not authorized and/or outside of the 6pm to 9am irrigation window as deemed necessary.
 - ix. Outdoor water use for snowmaking operations.
 - x. Outdoor watering for the purpose of irrigation system repairs, maintenance, or auditing.

-
- (db) *Water shortages.* Whenever the City Manager finds that the water available to the City or to users is insufficient in quantity or quality to provide unlimited usage to all consumers, he/she is authorized and empowered to **further** ration and limit the usage of water for other than in-house domestic usage for such periods of time and under such actions as he/she deems necessary. Such actions may include, but are not limited to, enacting stricter outdoor watering standards (i.e. reduced hours per day, reduced days per week, limiting high volume water users, limiting new landscape installations, restricting the refilling of pools or water features, restricting non-commercial car washing). Notice of the rationing and of the nature of the restrictions shall be published as soon as practicable in the official newspaper of the City, and the rationing and limitation of usage shall become effective on the day following the publication of notice in the official newspaper of the City. However, if the City Manager finds that the quantity or quality of the City water is such that an acute shortage exists and impairs the ability to afford adequate fire protection or presents a substantial hazard to the public health, safety or welfare, the rationing and imposition of restrictions shall become effective immediately upon the imposition of such rationing and restrictions. As soon as practicable after the City Manager terminates the rationing and restrictions on usage, notice shall be published in the official newspaper of the City.
- (c) *Termination of service for violators.* Water service shall be discontinued to all persons who waste water or who violate any rule or regulation governing the rationing or limitation of usage of water. Such service shall not be restored until the cause of waste has been corrected or the violation of such rules and regulations has been abated and until the consumer has paid the sum of fifteen dollars (\$15.00) to cover the cost of re-establishing service.
- (d) *Penalty assessment fines.* ~~A person who violates any rule, regulation or order issued pursuant to this section shall be subject to the penalty assessment fines outlined below. Penalty assessment fines shall be determined within a one-year period measured from the date of any prior violation of this section.~~
- When the Town/City/District becomes aware of a violation of any provision of this Section, a written notice of the violation shall be mailed to the person who is regularly billed for water service to that property and mailed to any other person responsible for the violation or its correction. The notice shall describe the violation and order that it be corrected, cured, or abated immediately.
- i. After a notice of violation is given, each day of continued violation is a separate offense.
 - ii. Successive violations are determined per irrigation season, and not from year to year.
 - iii. Payment of penalties is due within thirty (30) days of the date of mailing the notice by the Town/City/District, unless a written appeal is filed with the Town/City/District within thirty (30) days.
- (1) First ~~offenseviolation:~~ Fifty dollar (\$50.00) fine ~~Written warning.~~
- (2) Second ~~offenseviolation:~~ One hundred dollar (\$100.00) fine.
- (3) Third ~~offenseviolation:~~ Two hundred fifty dollar (\$250.00) fine.
- (4) Fourth violation: Five hundred dollar (\$500.00) fine.
- (5) Subsequent offenseviolations: After the fourth violation within a 12-month period from the date of the warning notice on the same premises, if continued violations water waste occurs, the City may disconnect the service where the violation occurred and/or tThe Municipal Court may impose such fines and penalties as it is authorized pursuant to Municipal Code Section 010.020.080.

(Code 1971 § 22-66; 18-86; Ord. No. 22-2020 , § 2, 9-3-2020)



City Council
STAFF REPORT
City of Glenwood Springs
March 16, 2023

Agenda Item:	Historic Museum Funding Request
Action Requested:	Decision on funding request from the Museum.
Department:	City Administration
Presented By:	Steve Boyd
Strategic Goals:	Protect and Preserve our Quality of Life
Background Info:	The Historic Museum receives funding from the City in the amount of \$60,000 annually. Its management and Board are asking for an additional \$60,000 for the next two years.
Issues:	Bill Kight presented this request to Council in January at which time Council asked the Financial Advisory Board (FAB) to weigh in. The financial The recommendation from FAB is attached along with the financial information that has been sent. Public communication received on this topic is included in the Correspondence area of the agenda.
Fiscal Impact:	If approved \$60,000 will be included in the first quarter's budget amendment as designated by Council.
Legal Review:	NA
Staff Recommendation:	Staff supports this funding but but would like to ask Council to consider appropriating some or all funds from Tourism Fund reserves rather than A&I. Estimated available reserves in the Tourism Fund as of the beginning of 2023 are approximately \$675,000.

Grants Applied for by the Glenwood Springs Historical Society and status: 2016 to present

Grant	Organization	Amount
2016: Veterans Memorial Project: To place headstones on Veteran's graves (Lisa Passmore project leader)	Garfield County (GARCO) discretionary fund grant	Awarded: \$5,000
2017: Veterans Memorial Project	GARCO discretionary fund grant	Awarded: \$5,000
2018: Grant to digitize Storm King Fire records and digital exhibit	Colorado Historic Records Advisory Board	\$5,000 (we match \$1,250) <i>not awarded</i>
2018: Rehabilitating a Frontier Landmark in Glenwood Springs	Garfield County Mineral Lease mini-grant (to rehabilitate museum)	\$24,920.00 - <i>not awarded</i> (building not city-owned)
2018: Veteran's Memorial Project	GARCO discretionary fund grant	Awarded: \$5,000
2018: COGS Discretionary Fund Grant	Glenwood Springs Finance Advisory Board (FAB)	Awarded: \$10,000 for Wild West Fermentation Event and \$10,000 for South Canyon (report pending)
2018: To archive in PastPerfect Storm King Fire records & artifacts	J. Robert Young Foundation	Awarded: \$5,000
2018: Conservation Center for Art & Historic Artifacts (CCAHA): Risk Assessment and Emergency Preparedness Program Grant	National Endowment for the Humanities	\$5,000 <i>not awarded</i>
2019: To republish the Downtown & Cemetery Tour brochures	City of Glenwood Springs Tourism Funds Grant	Awarded: \$3,154.00
2019: To replace roof over office addition	Garfield County discretionary fund grant	Awarded: \$ 5,000
2019: Historic Assessment Grant for museum building	History Colorado from state lottery funds (final report turned in-awaiting approval)	Awarded: \$10,000
2019: "The Daily Avalanche" (years 1892-1894) added to the Colorado Historic Newspapers Collection (CHNC).	Colorado State Library (CSL) mini-grant	Awarded: \$3,000 (matched with \$700 from us)
2020: To digitize all the rest of GWS newspaper collection	Digitizing Hidden Special Collections and Archives: Council on Library & Information Resources	\$203,750 – not awarded

2020: SBA's first PPP loan	Small Business Administration's Payroll Protection Plan (PPP) loan	\$12,500 loan forgiven
2020: Get Glenwood Going Grant	COGS and Chamber Resort Assoc. provided money for utilities (May 22)	Awarded: \$4,000
2020: SBA's second PPP loan	Small Business Administration's Payroll Protection Plan (PPP) loan	\$11,736.00 loan forgiven
2020: Grants to video the 2021 Ghostwalk for live streaming during Pandemic	J. Robert Young Foundation And Community Health Initiative	Awarded: \$2,000 Awarded: \$3,000
2020: Coronavirus Aid, Relief, and Economic Security (CARES) Act Humanities Relief Grant	Colorado Humanities (through the National Endowment for the Humanities	Awarded: \$11,533
2021: Colorado Sustaining the Humanities through for recording valley Latino stories, called Nuestras Historias	Colorado Humanities (through the National Endowment for the Humanities American Rescue Plan (COSHARP) grant	Awarded: \$20,000 <i>Screening of video will be December 8, 2022 at 6:00 pm at GWS Branch Library</i>
2021: SIPA Micro Grant Program to digitize newspapers	Statewide Internet Portal Authority (SIPA) Micro Grant Program	Awarded: \$3000
2021: Veterans Memorial Project (the last 2 headstones are being set in 2022)	GARCO discretionary fund grant	Asked: \$5,000 Awarded: \$4,800
2021: Grant to fund Archivist position	J. Robert Young Foundation	Awarded: \$5,000
2021: Save America's Treasures (To save Cardiff Coke Ovens which are on the National Register of Historic Places)	National Park Service	From \$125,000 to \$500,000 Turned in: 12-14-2021 <i>Not awarded</i>
Colorado Historic Fund General Mini-Grant for Cardiff Coke Ovens	History Colorado	Awarded \$34,930
General Grant for publishing GWS Walking Tour and Linwood Cemetery Walking Tour brochures	Western Colorado Community Foundation through Two Rivers Unrestricted Endowment	\$4,000
TOTALS		\$153,653 awarded

Yellow=Grants in progress

**ORDINANCE NO. 22
SERIES OF 2016**

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS CALLING AN ELECTION ON NOVEMBER 8, 2016, FOR VOTER APPROVAL TO (I) EXTEND THE EXISTING ONE CENT (\$0.01) CITY ACQUISITION AND IMPROVEMENT FUND SALES AND USE TAX AND (II) AUTHORIZE THE ISSUANCE OF REVENUE BONDS; PROVIDING THE EFFECTIVE DATE OF THIS ORDINANCE AND SETTING FORTH DETAILS IN RELATION THERETO.

WHEREAS, the City of Glenwood Springs, Colorado (the "City"), is a municipal corporation duly organized and operating as a home-rule City under its City Charter and the Constitution and laws of the State of Colorado; and

WHEREAS, the City presently imposes a one cent (\$0.01) Acquisition and Improvement Fund sales and use tax which is to expire on December 31, 2018; and

WHEREAS, the City Council of the City (the "City Council") desires to extend, for a period of thirty (30) years, the imposition of the sales and use tax placed in the Acquisition and Improvement Fund pursuant to Section 040.010.040 of the Municipal Code of the City; and

WHEREAS, the City Council has evaluated, and there has been discussed with City residents, the acquisition, construction, repair and improvement of various capital improvement projects, and the use of revenues in the Acquisition and Improvement Fund on a pay-as-you go basis would not permit the completion of a significant number of said projects in the near future; and

WHEREAS, the City Council desires to submit a ballot issue to the City's electors to permit the City to use revenue bond financing for up to \$54 million in principal amount to enable the completion of necessary capital projects on a timely basis; and

WHEREAS, Article X, Section 20 of the Constitution of the State of Colorado requires that the City have voter approval in advance for any tax extension and for the creation of any multiple-fiscal year direct or indirect debt or other financial obligation whatsoever; and

WHEREAS, the City Council desires to submit ballot issues to the eligible electors of the City on November 8, 2016 for the purposes set forth herein;

NOW, THEREFORE, THE CITY COUNCIL OF CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. Calling the Election. An election shall be held on Tuesday, November 8, 2016, at which there shall be submitted to the eligible electors of the City two ballot issues, the first of which is to extend the existing one cent (\$0.01) City of Glenwood Springs sales and use tax that is placed in the City's Acquisition and Improvement Fund for a period of thirty (30) years (referred to hereafter as "Ballot Issue 2A", provided however, the ballot number assigned by the

coordinated election official may be different); and the second of which is to increase debt and issue bonds for the purpose of financing capital improvements of every kind and nature.

Section 2. Setting Ballot Title and Content. The ballot title and content shall be set by the City Council by resolution, to be considered on the date on which the second and final reading of this Ordinance occurs.

Section 3. Conduct of Election. The officers and employees of the City are hereby authorized and directed to take all action necessary or appropriate to effectuate the provisions of this Ordinance and the holding of a coordinated election on November 8, 2016.

Section 4. Amendment of Section 040.010.040. Paragraph (b) of Section 040.010.040 of the Municipal Code is hereby amended to read as follows (deletions are indicated by the strikethrough line and additions are indicated by the single underline):

040.010.040 Purpose of tax; use of proceeds.

(b) *Additional sales and use tax.* The City Council hereby declares the revenue from the levy of one cent (\$0.01) of the tax imposed by the Tax Ordinance shall be placed in the acquisition and improvement fund and shall be appropriated and distributed as determined by ordinance of the City Council as follows:

(1) To defray the costs of operating and maintaining the Frontier Historical Museum; and at a minimum to help pay and/or defray the executive director's salary; subject, however, to annual appropriations at the discretion of the City Council.

(2) To defray the costs of operating and maintaining the Glenwood Springs Arts Center, and at a minimum to help pay and/or defray the executive director's salary; subject, however, to annual appropriations at the discretion of the City Council.

(3) To defray the costs of operating and maintaining human services program and special events in the City; subject, however, to annual appropriations at the discretion of the City Council.

(4) To defray the costs of capital improvements of every kind and nature which the City is, from time to time, authorized to undertake, including, without limiting the generality of the foregoing, maintenance and operation of a community center and municipal complex; acquisition of land, easements and rights-of-way; and acquisition, construction and installation of buildings, public works, storm drainage, treatment facilities, trails, broadband, and necessary appurtenances; provided, however, that such improvements shall not include improvements to the City's water system, wastewater system, electrical system. Prior to making an appropriation for any improvements pursuant to this paragraph, the City Council shall conduct a public hearing and consider public comments on such improvements.

(5) Expenditures authorized pursuant to this section may include the principal of, premium, if any, and interest on securities issued or other forms of indebtedness incurred for the purpose of providing capital improvements. Revenues described in this section shall be segregated and applied by the Director of Finance in accordance with this section or the provisions of any

ordinance pursuant to which securities are issued or other forms of indebtedness are incurred and are payable from such revenues.

Section 5. Ratification of Municipal Code. With the exception of the provisions of the Municipal Code of the City of Glenwood Springs which are modified as provided herein, all remaining provisions of the Municipal Code of the City of Glenwood Springs shall remain in full force and effect.

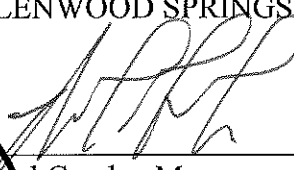
Section 6. Approval of Ballot Issues. If a majority of the votes cast on either or both of the ballot issues submitted at the election shall be in favor of such ballot issues, the City acting through the City Council shall be authorized to proceed with the necessary actions in accordance with the ballot issue or ballot issues which have been so approved. Any authority to issue bonds, if conferred by the results of the election, shall be deemed and considered a continuing authority to issue the bonds so authorized at any one time, or from time to time, and neither the partial exercise of the authority so conferred, nor any lapse of time, shall be considered as exhausting or limiting the full authority so conferred. If Ballot Issue 2A is not approved by a majority of votes cast on the ballot issue at the election, the sales and use tax currently imposed shall continue to be imposed until its existing expiration date of December 31, 2018.

Section 7. Effective Date. Upon passage of this Ordinance, the provisions hereof shall be effective ten days following the date of second publication; provided however, subject to the approval of Ballot Issue 2A at the election to be held on November 8, 2016, the provisions of Section 4 and Section 5 of this Ordinance shall become effective on January 1, 2017.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED PUBLISHED IN FULL THIS 4TH DAY OF AUGUST 2016.

CITY OF GLENWOOD SPRINGS, COLORADO




Michael Gamba, Mayor

ATTEST:


Catherine Mythen-Fletcher, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND PUBLICATION THIS 18th DAY OF August 2016.

CITY OF GLENWOOD SPRINGS, COLORADO

[Handwritten signature]

Michael Gamba, Mayor



ATTEST:

Catherine Mythen-Fletcher

Catherine Mythen-Fletcher, City Clerk

MEMORANDUM



TO: Glenwood Springs City Council
FROM: Financial Advisory Board (FAB)
DATE: March 2, 2023
SUBJECT: A&I Contribution to Operating Expenses of Historical Museum

The Glenwood Springs Historical Museum (GSHC) recently presented a request for Council to increase its 2023 contribution from \$60,000 to \$120,000. Council asked that FAB consider the request against other priorities and make a recommendation to Council.

The Financial Advisory Board met on January 25th and again on February 22nd and after some engaging and thoughtful discussion developed a recommendation.

It appears that a leadership change for the GSHS will be occurring in the near future (sometime in the first half of 2023 possibly) and that to attract a suitable Executive Director replacement, GSHS is likely to require additional funding to affect this upcoming change (current pay for the Executive Director is around \$35,000 per year).

- The GSHS building is in need of significant repairs and maintenance – however the GSHS will be applying for State grants (up to \$500k) for this work.
- It is strongly recognized that the history of Glenwood is an important part of the tourism backbone for the City and its identity, and that residents and visitors value the Museum.
- When the A&I fund was established in 1991, there was a provision inserted that 2%, or \$35,000 (whichever is less) went to fund the GSHS on an annual basis. It was noted that to put this into current dollars after adjusting for inflation the amount would likely be closer to \$90,000 annually. Subsequent renewals of the A&I tax eliminated any minimum and left the funding entirely up to Council's discretion.
- The GSHS is currently receiving \$60,000 per year in funding from the City and the request from GSHS Executive Director was for an additional \$60,000, totaling \$120,000.
- Given the importance of the GSHS and noting that it will require additional funding to attract new leadership to head up the GSHS, FAB recommends the following:
 - o Provide \$120,000 in funding for the GSHS for 2023 and 2024 from the A&I fund
 - o This will allow enough time for the new Executive Director to be hired, and some lead time to come up with new and innovative ideas and fund raising efforts to further increase the Society's ability to provide interesting and fun things for the community and it's visitors – and hopefully its coffers
 - o Council can further review appropriate future funding by 2025 – which may be lessened due to new and positive changes at the GSHS
 - o FAB would also encourage Mr. Kight to have his bookkeeper and/or financial advisor for the organization prepare and be ready to present to Council the
 - P&L / Balance Sheet / Current Bank statement – cash position, as it was less than clear as to how the current funds are being spent and the road path ahead for 2023, so as to provide a clear communication to Council on where, what and how the funding is currently being spent

Financial Advisory Board: Dan Sullivan, Chair; Steve Beckley, Vice-Chair; Christian Henny; Munro Wilcox; Asha John; Sal Rico; Spencer Graff

Glenwood Springs Historical Society

Account QuickReport

All Dates

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
Fund Balance								
12/31/2000	Journal Entry			Set up 12/31/00	Fund Balance		-713.90	-713.90
12/31/2000	Deposit			Account Opening Balance	Fund Balance		15,792.84	15,078.94
12/31/2000	Deposit			Account Opening Balance	Fund Balance		6,227.52	21,306.46
12/31/2000	Deposit			Account Opening Balance	Fund Balance		41,059.39	62,365.85
12/31/2000	Deposit			Account Opening Balance	Fund Balance		3,061.69	65,427.54
12/31/2000	Deposit			Account Opening Balance	Fund Balance		2,364.37	67,791.91
12/31/2000	Deposit			Account Opening Balance	Fund Balance		19,607.37	87,399.28
12/31/2000	Check	2016	Sue Plush		Fund Balance		-203.13	87,196.15
12/31/2000	Check	2015	The Pro Lab		Fund Balance		-58.34	87,137.81
12/31/2000	Check	2008	Crabtree Publishing		Fund Balance		-15.26	87,122.55
12/31/2000	Check	1998	Discount Printer		Fund Balance		-69.95	87,052.60
01/01/2001	Journal Entry			Account Opening Balance	Fund Balance		2,719.92	89,772.52
01/01/2002	Journal Entry				Fund Balance		3,418.57	93,191.09
11/01/2002	Check	2687	WALMART		Fund Balance		-104.00	93,087.09
12/31/2002	Journal Entry				Fund Balance		208.35	93,295.44
12/31/2003	Journal Entry				Fund Balance		3,031.45	96,326.89
04/30/2007	Journal Entry				Fund Balance		-0.01	96,326.88
04/30/2007	Journal Entry			Balance Adjustment	Fund Balance		0.01	96,326.89
07/31/2007	Journal Entry			Balance Adjustment	Fund Balance		0.02	96,326.91
10/17/2008	Check	4886	LOWE'S	shepherds hook - ghostwalk	Fund Balance		-8.97	96,317.94
12/31/2008	Journal Entry	yr end aje		Move to retained earnings	Fund Balance		-96,317.94	0.00
11/01/2011	Check	5801	CINDY HINES		Fund Balance		-24.50	-24.50
04/16/2019	Check				Fund Balance		-84,150.00	-84,174.50
08/01/2019	Deposit				Fund Balance		0.00	-84,174.50
Total for Fund Balance							\$ -84,174.50	
TOTAL							\$ -84,174.50	

Glenwood Springs Historical Society

Transaction Report January - December 2022

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
6160 Contract Labor									
01/05/2022	Check	2156	No	Carolyn Cipperly	12/3/21-12/22/21	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,750.00	1,750.00
01/21/2022	Check	2165	No	Peggy Vidakovich	12/22-12/29	6160 Contract Labor	Available Funds:Alpine Bank-Checking	207.00	1,957.00
02/03/2022	Check	2173	No	Peggy Vidakovich	1/5/22-1/14/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	240.00	2,197.00
02/04/2022	Check	2175	No	Carolyn Cipperly	12/20/21-1/20/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,710.00	3,907.00
02/11/2022	Check	2180	No	Peggy Vidakovich	1/15/22-2/3/22 Contract Work	6160 Contract Labor	Available Funds:Alpine Bank-Checking	387.00	4,294.00
02/23/2022	Expense		No	Carolyn Cipperly	1/12/22-2/17/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	2,025.00	6,319.00
03/21/2022	Expense		No	Peggy Vidakovich	2/8/22-2/26/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	414.00	6,733.00
03/22/2022	Expense		No	Carolyn Cipperly	77.5 Hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,550.00	8,283.00
04/11/2022	Expense		No	Peggy Vidakovich	3/10/22-3/30/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	306.00	8,589.00
04/19/2022	Expense		No	Carolyn Cipperly	3/17/22-4/18/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,950.00	10,539.00
05/12/2022	Expense		No	Peggy Vidakovich	Hub's Collection	6160 Contract Labor	Available Funds:Alpine Bank-Checking	558.00	11,097.00
05/23/2022	Expense		No	Carolyn Cipperly	Opening Doc's Museum x 12	6160 Contract Labor	Available Funds:Alpine Bank-Checking	240.00	11,337.00
05/23/2022	Expense		No	Carolyn Cipperly	CHECK - INCLEARING ITEM 2239	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,715.00	13,052.00
06/24/2022	Expense		No	Peggy Vidakovich	CHECK - LOCAL ITEM 2261	6160 Contract Labor	Available Funds:Alpine Bank-Checking	315.00	13,367.00
07/01/2022	Expense		No	Carolyn Cipperly	5/3/22-6/21/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	2,495.00	15,862.00
07/12/2022	Expense		No	Carolyn Cipperly	6/22/22-7/6/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,045.00	16,907.00
07/22/2022	Expense		No	Peggy	CHECK - LOCAL ITEM 2287	6160 Contract	Available Funds:Alpine Bank-	387.00	17,294.00

Glenwood Springs Historical Society

Transaction Report January - December 2022

DATE	TRANSACTION TYPE	NUM	ADJ	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
				Vidakovich		Labor	Checking		
07/27/2022	Expense		No	Carolyn Cipperly	7/10/22-7/20/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	760.00	18,054.00
08/16/2022	Expense		No	Peggy Vidakovich	7/21/22-8/5/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	238.50	18,292.50
08/25/2022	Expense		No	Carolyn Cipperly	7/21/22-8/17/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,875.00	20,167.50
09/07/2022	Expense		No	Carolyn Cipperly	CHECK - INCLEARING ITEM 2315	6160 Contract Labor	Available Funds:Alpine Bank-Checking	925.00	21,092.50
09/19/2022	Expense		No	Peggy Vidakovich	8/8/22-9/3/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	288.00	21,380.50
09/30/2022	Expense		No	Peggy Vidakovich	9/4/22-9/23/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	270.00	21,650.50
10/17/2022	Expense		No	Peggy Vidakovich	9/26/22-10/10/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	315.00	21,965.50
11/01/2022	Expense		No	Carolyn Cipperly	76.75 Archivist Hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,515.00	23,480.50
11/10/2022	Expense		No	Peggy Vidakovich	15.75 hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	283.50	23,764.00
11/29/2022	Expense		No	Peggy Vidakovich	11/8/22-11/22/22	6160 Contract Labor	Available Funds:Alpine Bank-Checking	207.00	23,971.00
12/07/2022	Expense		No	Carolyn Cipperly	77.5 Archive Hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	1,570.00	25,541.00
12/29/2022	Expense		No	Carolyn Cipperly	Doc's Museum	6160 Contract Labor	Available Funds:Alpine Bank-Checking	60.00	25,601.00
12/29/2022	Expense		No	Carolyn Cipperly	Archival Hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	255.00	25,856.00
12/29/2022	Expense		No	Carolyn Cipperly	Archival Hours	6160 Contract Labor	Available Funds:Alpine Bank-Checking	900.00	26,756.00
12/30/2022	Expense		No	Peggy Vidakovich	CHECK - LOCAL ITEM 2393	6160 Contract Labor	Available Funds:Alpine Bank-Checking	216.00	26,972.00
Total for 6160 Contract Labor								\$26,972.00	
TOTAL								\$26,972.00	

Glenwood Springs Historical Society

Transaction Report

January - December 2022

Glenwood Springs Historical Society

Board of Directors Meeting – January 19, 2021

Present: Bill Kight, Barry Dunsdon, Rob Anderson, Lisa Passmore, Ashley Jammeron, Sharon Haller

Special Guest: Carolyn Cipperly, Archivist

Meeting called order:

Minutes read and approved:

Financials: approved, Status of City of Glenwood contract unknown.

Development Team: 50th anniversary Team meeting, Saturday 3P at museum.

Plans to honor Carol Opeka, as BOD member emeritus

**Glenwood Springs Historical Society
Board of Directors Meeting
February 16, 2021**

Present: Bill Kight, Sharon Haller, Barry Dunsdon, Clara Miller, Lisa Passmore, Lacy King

Minutes: Reviewed and Approved

Financials: Operating account: \$23,342.56, Doc's Gun: \$2,563.38, Historic Fund for Building: \$5,100, Robert J, Young Grant: \$1, 486.33: As of this meeting still do not have the \$60,000 from the city.

- Questions: What is the Doc Holliday Museum expense?
- Minutes approved with the exception of the question above.

Development Team Minutes and Report: 50th Anniversary Plans

- Set deadline for getting all the info in for events
- Start date for advertisement
- Sponsorship Committee
- Sharon and Carolyn: Parade/Block Party
- Scavenger Hunt: Clues, Sponsors, Local Businesses, "Doc on a Stick" → flat Stanley inspiration
- Clara/ Lacy: Tea—Basket, get garden ready
- Lacy: Christmas Cookie contest: at Hotel CO during lighting, selling, people's choice, baskets or winner
- Swap
- Clara: Cemetery "Clean up"

President's Time:

Vice President's Time:

Executive Director Time:

- Republish the "Elusive Dream"
- Spanish Translation of the Ghost Walk should be ready any day
- Museum will be closed while Bill and Sharon take some vacation time

Other Business:

Glenwood Springs Historical Society
Board of Directors Meeting
March 16, 2021

Present: Bill Kight, Sharon Haller, Barry Dunsdon, Clara Miller, Rob Anderson, Lisa Passmore, Lacy King, Tara Bair

Introduced new Board Member Tara Bair

Minutes: Reviewed and Approved

Financials: Reviewed Approved

- No major questions
- Still working on the historical assessment grant

Development Team Minutes and Report: 50th Anniversary

- More to come on 50th
- Received a collection of Teddy Bears → possible auction items

President's Time:

- Fixing the fence in the back by the shed
- Need to do a dump run for the tiles that came off the roof

Vice President's Time:

Executive Director Time:

- Some kind of auction in the spring
- Devereux Cup: Polo tournament
 - Need more info
- Received Spanish translation of Ghost Walk; need to get with Chris about overlaying it with the Ghost Walk video

Other Business:

- Get a separate shed for the Ghost Walk lanterns
- Possible cleaning and resorting of shed

May 18, 2021

Board Meeting of the Glenwood Springs Historical Society

Attending: Barry Dunsdon, Clara Miller, Sharon Haller, Tara Bair, Bill Kight, Lisa Passmore

Absent: Rob Anderson, Ashley Jammaron, Lacey King

Meeting opened: 5:28 p.m.

Tabled the review of the minutes from April 20th meeting.

Brief review of financials. In the bank: \$55,786.30 operating fund. Good for this time of year. \$2,640.64 in the Doc's fund. \$5,100 in historic fund. J Robert Young fund: \$1 8 0 0 .

President Barry: Nothing to report. Turned the meeting over to ED Bill Kight.

Executive Director: ED Kight voiced his unhappiness in the Executive Director position and the lack of progress he feels he has made since taking over the position. He informed the Board that he has been looking for other positions. He is giving it one more year. He would like to make a bigger difference; it will take everyone's commitment to make it happen. Those in attendance confirmed their thanks, appreciation, and confidence in ED Kight's efforts for GSHS.

A draft Operations Manual / Board Notebook was circulated for everyone to review and be ready to discuss at the next BOD meeting.

Per ED Kight's request, a review of the operations manual/notebook (specifically regarding the Exec. Director position) to clarify the position and what is expected. Discussion regarding minor revisions to the same.

- Deletion of #11 in its entirety;
- Correction singular vs plural (report) #13;
- Deletion of #15 in its entirety.
- It was determined to leave in the portion of the manual with regards to an Assistant Director for future members should that position again become utilized.
- Archivist position also reviewed; deletion of the last sentence of the first paragraph.

Also discussed, how to fundraise for specific items; the roof (basic building wish-list) and having this info at the upcoming 50th events. Bill is putting together a catalog for reference. 50th events should be a good platform to let the community know we are here but need financial help to continue.

Strategic planning from a few years ago: Quite a lot of interest, lots of ideas, just no money with them.' Barry said we should review it again.

Review of membership levels in the manual; request to please review and be ready to discuss at the next BOD meeting.

Other business: Clara mentioned an error in BOD listing (Lisa is secretary, not Lacy).

Sharon discussed doing a raffle throughout the summer. We should move forward with looking into doing it, i.e, Secretary of State requirements etc. Tara agreed to look into it further and report back.

Budget for the year to be discussed at the June BOD meeting.

Sharon mentioned a move afoot to improve the Coke Ovens and to create a more scenic and accessible scenario. City will do this. We do not have insurance for the area. It was determined that we should have some kind of policy in this regard as we do not have the appropriate kind of policy currently. Tara asked if we can post a waiver?? All agreed a disclaimer of some sort should be posted regardless. This issue to be discussed further.

Question by Barry RE kids' tours at Docs. No more kids tours at Docs.

Motion to adjourn by Sharon; Seconded by Barry.

Meeting adjourned: 6:36 p.m.

Next Board of Directors' Meeting June 15, 2021.

Glenwood Springs Historical Society

Agenda for Board of Directors' Meeting

Frontier Museum

July 20, 2021

5:30- Call meeting to order.

5:35- Minutes: Minutes for the Tuesday June 15 meeting to approve.

5:36- Financials: Bill will go over the financials for approval. We have \$39,569.11 in our Ops. account; \$5,304.66 in Doc's Gun account; \$5,100.00 in the Colorado Historic Fund and \$1,486.39 in the J. Robert Young account. Our balance today on the gun loan is \$11,822.75.

5:45- Development Team

- 50th anniversary celebration (Sharon, Lacy and Lisa).
- Sharon, Lacy and Bill met with Kristen Keffer from Hotel Colorado on the Gingerbread house contest (during the Thanksgiving lighting ceremony). Lacy leads discussion.

6:00- President's time (Barry): Barry is in Grand Junction for a health procedure. Sharon has his proxy vote.

6:05-Vice President's time (Clara): TBA

6:10: Executive Director report (Bill)

- Close out of Devereux Cup Event on Barry Stout's Ranch on June 27.
- We have three bids (all within or close to \$15,000 – 17,650). We need to raise this amount to fix the roof. If every board member gives Bill three names of people they would like Bill to contact with them for donations we can raise the money.

6:20: Other business

6:30: Adjourn

- Cardiff-cleanup, sign replacement, etc.
- Carolyn's progress of Schutte photos

*Next Board meeting: **August 17, 2021***

August 17, 2021

Board Meeting of the Glenwood Springs Historical
Society

Attending: Sharon Haller, Tara Bair, Bill Kight, Lisa Passmore, Rob Anderson, Lacy King.

Absent: Ashley Jamarron, Clara Miller.

Meeting opened: 5 : 5 0 P M .

Review of the minutes from July 20th meeting. Motion to approve, Tara and Lacy, seconded Sharon. Motion passed.

Brief review of financials. Bill had computer issues obtaining the financials but reported \$35,735.11 in operating account \$4,438 in Doc's account; \$5,100 in the Historical Fund; \$1,486.41 in the Bob Young account.

Development Team: Sharon briefly discussed the coke ovens potential picnic and status of business given COVID rearing its ugly head. We will be unable to do a co-op event with the schools and the Renew folks cancelled tours because they are on lock down.

How is ghost walk coming along? Sharon got a request already so we need info so we can sell tickets. Lacy wanted to know about the same so we can get it online on our website. Sharon, Lacy, Bill and Clara will get together to discuss further. Bill wants to use a service for the tickets so we can track sales better. It will cost a little money, but worth the info we will get from it. Tara mentioned Community Showcase at Alpine display. She suggests we use it for both the Gingerbread Contest and Ghost Walk.

Due to different moving parts on the virtual auction, and other activities already on the calendar, it was decided to hold off until spring. We will have a silent auction of the teddy bears at Lacy's gingerbread contest; any that do not sell we will put in the virtual auction in the spring along with other items. This will give us time to gather items, photograph everything, research and get appropriate info for the auction site.

The Humanities Grant is coming up. Bill is working on it at home until the deadline. We are asking for money to develop the first Hispanic display/information. Colorado Gives also coming up in December. It is one of the few ways we can generate income without social contact, around 8th of December. Sharon will follow up. Sharon also showed us the Past Perfect info for a local inquiry by the Gamba family. Once all the information is entered, it is quite impressive.

Discussion with Lacy on the gingerbread contest; she showed us the poster/info. that she has drafted. Also discussed additional info needed for the Christmas Tree Raffle (what it is, why, how we are going to raffle).

Tara provided information on getting a raffle license. We will move forward with that process.

President Barry: A b s e n t

Vice President Clara: Absent

Executive Director: Still looking for help getting contacts for the roof donation by making an appointment with someone and Bill can meet with them with you (alternatively have lunch in the library with potential donors).

Continued discussion about the roof and City funding. The city must own the building for the Mineral Lease Grant that Bill spoke to Commissioner Martin about. Commissioner Martin suggested we apply for it and Bill followed up. Unfortunately, we do not qualify because we own the building, not the city.

Sharon mentioned that the historic assessment is needed before we can proceed with the roof project. We will continue to ask for money from the community. Additional discussion on how to get funding and other grants. Tara asked about a state funding for local historical societies. They are difficult as they are reserved for larger organizations. Federal funding is a crowded arena.

Rob had question about coke ovens project as a “clean up” would be a massive project (needing bulldozer or other equipment and labor). If we are planning a clean-up party, where do we start?? It has been done in the past as a ‘community situation’ but not recently. Bill discussed the difference of how to ‘restore it’ (historically) or just ‘clean up’ the area. Do we show how nature took it over or restore it as to how it was originally like the Redstone Coke Ovens restoration? Because of the City’s South Bridge Project, the coke ovens would be more visible, so we had wanted to clean them up for that purpose. For right now, we clean up but not full-on restoration. We want to be involved at the planning stage of the South Bridge Project and not left out of the discussion with the process with the city.

Motion to adjourn by Rob; Seconded by Tara.

Meeting adjourned: 6:15 p.m.

Next Board of Directors’ Meeting September 17, 2021.

September 21, 2021

Board Meeting of the Glenwood Springs Historical
Society

Attending: Bill Kight, Lisa Passmore, Rob Anderson, Barry Dunsdon, Clara Miller, Ashley Jammaron; Sharon Haller.

Absent: Tara Bair, Lacy King

Meeting opened: 5 : 4 3 p . m .

Review of the minutes from August 17th meeting. Motion to approve, Barry, seconded Clara and Ashely. Motion passed.

Brief review of financials. \$23,560.79 in operating account \$8,390.69 in Doc's account; \$5,100 in the Colorado Historic Fund; \$1,486.42 in Bob Young account but will soon have \$5,000 more as the grant we put in for to fund Carolyn's position was granted. Difference in Doc's account from last month to this month; clerical error on Bullock's part. Still owing \$8K plus security; Bill proposes we pay gun off and close out account to PAY OFF THE GUN!! 😊 Why the large difference in amount in operating account of \$35K to \$23K this month? Bill looking into it.

Development Team: Sharon; established Ghost Walk Dates to last two weekends in October. 22-23, 29-30-2021. Discussed Coke Oven cleanup of Sept. 26 (this coming Sunday) 9A-1P. 50th celebration discussion; what to do with the Christmas tree? Looking at the lighting/decorating December 13, 2021.

President Barry: Nothing to report.

Vice President Clara: Ghost Walk update. She is getting schedules finalized with ghosts and guides. Working on the ticketing as well thru Yapsody as it has better opportunities with ticket sales vs. Wix. Clara sent info to the Chamber. We will strongly encourage masks while in the cemetery and while waiting (not necessarily while hiking up) pending changes in restrictions until then. We discussed cookies and cider – playing it by ear. Most of the volunteers who bake are willing to package individual cookies. Will need to serve cider vs have them prefilled or self-serve. Sharon suggested everything we publish we have a disclaimer of 'masks optional' and Clara added 'all sales final.' Post on Yapsody and on tickets. Clara will make masks to have at the trailhead for sale (cash only) with all monies going back to the museum (her donation). Make note to have a cash box and cash at the trailhead. Ashley added that she and Tara spoke about the raffle process etc. One approach was to reach out to other nonprofits. Silent and live auctions are excluded so we can still do those without issue. We can run a raffle if we ask for donations as opposed to making it mandatory and we do business card size tickets for contact info on the back.

Clara suggested that we talk to Umbrella Roofing to see if they would donate part of the roof repair.

Executive Director: Turned in the \$20K Colorado Humanities Grant to tell the stories of the first-generation Latinos who came to RF Valley. We have several Latino community members interested in working on this project with the museum. Hopefully a travelling exhibit and a book about the Latino community. We do not have any artifacts, photos or anything so we're STARTING a collection on their stories, histories etc. A local teacher is also interested in her class doing Hispanic research as well. We'll start with stories and expand from there.

Proposal on Doc's collection. Bill suggests we sell the entire collection to Bullocks. Bill is tired of opening and closing so he's paid Carolyn \$20 each time she opens. Lengthy discussion on what do with the collection; keep it at bullocks, who would open up? Bring it to the museum? What about security?

Specific issue with this coming weekend for opening. Lisa volunteered if someone will instruct her about the procedure (alarm system etc.)

Duncan Roofing did a minor fix of our roof leak. Other plumbing issues being taken care of. We had to move artifacts etc. due to a leak, so we need to get things taken care of as soon as possible. Also, plumbing issues. Pressure system/valve not working. Outside irrigation system blown out and we weren't able to get it back on correctly. No bathroom at the moment. Hoping the plumber will come in the a.m. to fix it. If not, we can't open tomorrow. Will wait and see.

Motion to adjourn by Barry; Seconded by all. Motion carried.

Meeting adjourned: 6:24 p.m.

Next Board of Directors' Meeting October 19, 2021.

October 19, 2021
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Rob Anderson, Clara Miller, Sharon Haller, Lacy King, Tara Bair

Absent: Barry Dunsdon, Ashley Jammarron

Meeting opened: 5:28p.m. Review of the minutes from September 19th meeting. Motion to approve, Rob, seconded by Sharon. Motion passed.

Brief review of financials. An expenditure question from last month was a payment to Barry Stout. We currently show \$26K (more than expected/usual) because we are currently selling Ghost Walk tickets; \$5K for the J. Robert Young Foundation to pay Carolyn. Rob asked about the status of our financials to see how we are doing as it appears we are doing better than usual. Bill concurs, we are currently in surprisingly good shape and haven't had a lot of expenses of late. The City will give us money in January so we are in good shape for the year as a whole. Question posed about "Outdoor Maintenance" which is lawn care and snow removal. Balance of all accounts \$40,021.82. Motion to approve financials by Tara. Seconded by Sharon. Motion carried.

Development Team: Sharon discussed the development meeting of the 12th. First item discussed was the auction. No movement to date. Our general philosophy is that whoever's idea it was for a particular project, they need to follow through with the project. Step one is identifying items to auction (internal), research to determine values, pictures and descriptions of the items, and then upload the information to auction site. We need to get in touch with Auctria (www.auctria.com) which is an online auction site recommended to us by KDNK to run the auction. We need to research them to determine how to do the auction. Dev. Team discussed whether the auction should be ongoing or for a limited duration, pros and cons of both options. Dev. Team leaned toward a set period vs. having it ongoing. An indefinite auction would need to have a person in charge of it and we are short on people to maintain it. We are currently planning for spring auction. Rob volunteered to help identify items. We have a format to follow. We will need Carolyn's help in that regard. Clara offered to do the photographs. We also have another volunteer helping with photos. Sharon turned it over to Clara for Ghost Walk.

Clara: Everything looks good; we are all set for this coming Friday. Clara made up maps. She was at the cemetery today. She has some crowd control issues to think about for two ghosts too close together for groups. If groups are too close, it makes it difficult to move the groups through efficiently. Clara is working on the logistics. Sharon bought 6 gallons of apple cider. Ticket sales are going decently well but maybe a little slower than usual or what we would like to see by this time. We are still open now if we have questions or concerns from people. Two tours are close to sold out (all the tours sold out, BK). Tara took a flyer to post at Alpine. Cookies are good; they are being dropped off at the museum or taken to Clara directly. We have done KMTS for publicity, with KDNK right before Ghost Walk on Friday. Posters are distributed throughout town. Clara will talk to Jon Stroud. Clara will help new Ghosts find their place (Elinor Mallaby) given she is not actually buried at Linwood but a great ghost to have in the Walk, nonetheless.

Lacy: Gingerbread night; Councilwoman Ingrid Wussow, Sara Theodore from Sunshine & Moon and Mayor Godes are our judges. Everything is on track. Info is on the website except that the rules were not listed. Lacy will check into it. Tara asked about timing; houses should be there by 10Am; we are trying NOT to have groups

of people hanging around (covid issues). Lacy will send around info on what / how houses will be judged. The key is to make it family friendly vs. a hard-core competition and to keep the general theme as Glenwood Springs! The live Christmas tree will be there to donate to purchase/win. Bears will be there for sale; they will be on one side away from the door. Discussion about whether to sell the bears outright vs. auction. We will use Square for credit card purchases. Cash prizes for gingerbread contest are already in place: \$200 first place, \$100 second place, and \$50 third place with possible ribbons for the "People's Choice." Gabe Chenoweth at KMTS asked if businesses could enter; yes, they are more than welcome.

New Business: Trivia in the spring as a fundraiser and we will collect an entry fee at door. There is an email into Jon at Vaudeville, but no reply yet. Lisa will follow up with him. We are still working out details for next spring. We would like to do trivia regularly (monthly perhaps). We talked about a gift-wrapping fundraiser and voted against it for this year; maybe NEXT year at the Second Annual Gingerbread Competition. We would like to do an annual calendar to do these events. We should schedule a post-event meeting for Ghost Walk.

President Barry: Absent this evening.

Vice President Clara: Previous Ghost Walk Discussion. Earlier in the year Bill made the Board aware that he would possibly be leaving the position of Executive Director at the end of this year. Clara posed a question for Bill; would this be his last year as Executive Director of Frontier Museum. Has he decided or still thinking about it? Bill is working on several grants and feels they will give him the energy to keep going. He will keep us posted.

Executive Director: We received \$18K of the \$20K we asked for from the Colorado Humanities grant for the Latino project. He is meeting with the two ladies who are helping with this project this coming Friday. A local teacher has students who would like to help with the development of this program. Bea Soto and Liz Valasco who does translation to help. Bill asks for a decision to pursue the National Parks Service Save America Grant. The deadline is December 14th with a decision in February. Once received, the project must be done within 2-3 years. The grant ranges from \$175K to \$500K. We have a never-implemented plan that is 23 years old to do work on the Coke Ovens. If we make the grant "urgent" and highlight the urgency, we have a better chance of getting it. We need to do that because it is now or never for the Coke Ovens. One requirement of the grant is that the project be on the National Register, which the Coke Ovens are. The urgency is that the City is putting a major road through that area. The City will do parking at the Ovens and some other improvements to the area but would not be willing to rehab the ovens themselves. The grant is matching one for one; if we ask for \$175K, we must match it; the good news is that contributed services count toward that matching amount. Bill will talk to City Manager Debra Figueroa about that. We have engineers doing cost estimates for what they are willing to do; Bill has a couple other people in mind for services. Cost to us is \$3,300 for the lady doing the architectural building analysis and could possibly help with this project. If we develop the site properly, with lights etc., typically vandalism is less; if we do not do this project now, it likely will not get done at all. We have 2 months to do it; Bill wants decision tonight. Sharon moved to OK this endeavor; seconded by Lacy. Motion passed.

Colleen (a grant writer) and Bill discussed the 23-year-old plan and we do not have time to amend it. The best we can do is to take the recent figures for cost analysis and update for this grant. From the previous plan 23 years ago, the cost estimate was \$850K. Lacy suggested sharing this project on Facebook and getting info out to the public/community, so they see that we are serious about fixing up the Coke Ovens. Bill is not sure when we should put this on Facebook. We should wait while we write grant. Helpful info would be photo evidence of us actively working on them. We will work on timing of getting it all together.

Carolyn has decided to put a rail car /coffee shop at the Coke Ovens once the road goes through. Lacy and Clara are all for it.

Motion to adjourn: Sharon and Tara; Seconded by all. Motion carried. carried.

Meeting adjourned: 6:14 p.m.

Next Board of Directors' Meeting November 16, 2021.

November 16, 2021
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Rob Anderson, Clara Miller, Sharon Haller, Barry Dunsdon, Tara Bair, Lacy King.

Absent: Ashley Jammarron

Meeting opened: 5:35p.m. Review of the minutes from the October 19th meeting. Motion to approve, Sharon, seconded by Clara. Motion passed.

Bill will ask for a lot of \$\$ at the council meeting next month. We get \$60K, and we doubled it.

Brief review of financials. Next month Bill would like to pay off the loan that Barry provided for the gun. We had discussed paying it off previously it will be approx. \$8K. Again we agreed NOT to have another Polo Cup event. Why doesn't Ghost Walk fall under "Special Events?" We believe we want to keep it as stand alone so we can track it from other events. Our numbers look great!!!! \$2800 from January to October?? Seems low. Will have Angela look into it. We'll disregard the rest of the financials as there are a few odd questions. We need a treasurer on the board for that help!!

Development Team: Sharon updated us on the last development meeting. We didn't do a traditional post event meeting. Then we discussed the upcoming Gingerbread contest and logistics. We also discussed Christmas decorations for the museum. GW made \$11K. Rob believes Clara "has the formula down" as things went very smoothly. There were a few small hiccups but otherwise all went well. She has thoughts on what could be improved. She would like to get past the bottleneck of what we are capable of making because of our limitations. More thoughts, ideas and discussions will need to happen. One issue is the state of the cemetery. Hopefully improvement there soon. Sharon did mention having an event calendar for such events etc. We'll work more on this task. Clara mentioned having a volunteer appreciation in January (after the holidays). We'll discuss more at next month's dev team meeting.

Lacy: Gingerbread night. Lacy believes starting earlier would have been helpful. She has 12 entrants with a few on the fence. She had hoped for more but now it's about spreading the word to come in to view, donate and judge. She does feel that things could be done differently for future years. We have 37 bears. Lacy will be there from 10-Noon to set up. She will pick up the bears at Sharon's convenience. Lisa will bring the tree. Clara will handle the square set up for bear sales. Event is 3-8PM. Maybe ask the hotel for something to eat while the volunteers are there?? Everyone needs to wear their name tags.

President Barry: Docs has produced by next month \$85K; averages \$17K/year. That will now come to the museum after the payoff so YAY!!! It's not passive income because of opening, closing, cleaning etc. \$1468 last month (October 2021); we also have a donation box for cash but do not have an average figure.

Vice President Clara: Ghost Walk debriefing at some point. There were some discussion points provided and Clara will add to it and we can discuss later. Overall happy with how it all went. Income was great, possibly a little higher than usual. A lot of last-minute ticket sales which was aggravating but nonetheless sold out each show. We pay a fee to have the tickets monitored and it's a great help regardless of the fee.

Executive Director: Leaking pipe for the boiler water. We can't get a plumber until Nov. 26. The pipe is insulated in asbestos 😞. We're hoping the pipe doesn't blow. The eco guy will come this week to determine how much it will cost to remove the asbestos.

See hand out RE the grants that the museum has received. We've been pretty successful with our grant funding. Bill is working on the Safe America's Treasurers grant to save the Cardiff Coke ovens. The amount is still to be determined. We will pay a grant writer (approx. \$3K) to help with this effort. We are working with Debra (City Mgr); will ask the County Commissioners for \$100K and \$120K from the City of Glenwood. We are asking for a grant but have to match it; this is what we will ask the City and County for (to match). We are hoping to save the site from further vandalism so we need the money from all avenues. The museum has to put in \$10K; we'll use the money we made from Ghost Walk. Bill will present to the council soon. Parks people, Colorado Preservation, the neighborhood all involved. This will take all of Bill's time. Everyone else will need to step up and help elsewhere; particularly the auction in the spring.

Barry motioned to provide the \$10K for the grant. Clara seconded. Motion carried unanimously. Additional discussion. Rob would like to make money out of it. We see money going out but none coming in (no cash in hand). This is not a fundraiser. It's the historical society doing its job to maintain the history. Is there a way to profit from it? We do not believe we can make money on the conservation easement as we are a nonprofit. Rob has concerns. The sense of urgency is difficult. This is \$10K of PR. Same as when the gun was purchased. Deadline is Dec 14. Barry reiterated the motion. Clara seconded. All in favor (unanimous).

The coffee cart would need to be determined based on the conservation easement guidelines. We will call it "It's About time" or "Past Time."

Sharon said we will focus on the three coke ovens that are unique.

Motion to adjourn: Barry; Seconded by Clara. Motion carried. carried.

Meeting adjourned: 6:55 p.m.

Next Board of Directors' Meeting December 21, 2021.

**January 18, 2022
Board Meeting of the
Glenwood Springs Historical Society**

Attending: Bill Kight, Lisa Passmore, Rob Anderson, Clara Miller, Sharon Haller, Barry Dunsdon, Tara Bair, Lacy King.

Absent: Ashley Jammarron.

Meeting opened: 5:28 p.m. Review of the minutes from the November 16th meeting. Motion to approve, Sharon, seconded by Clara. Motion passed.

Brief review of financials. Gift shop did \$4k in sales in 2021! Higher than usual! Question RE the Covid PPP listed in the financials. Explained by Tara. Question re Gross Profit 6155 Cardiff Coke Oven Income in the negative. It was to pay for Colleen the grant writer. Payroll employees another grant expense: \$3,575?? Bill will inquire about this line item. \$33K in operating account. Doc's account will be paid off. \$1,486.47 in the Robert J Young account. Sharon suggests we use that money to pay someone to curate the Storm King artifacts for which the money was given to us. Total in account is \$54K. Motion to Approve financials Barry; seconded by Lacy. We can amend if necessary next month pending answers to questions.

Development Team: We're planning on 3 events. Trivia, Ghostwalk and Gingerbread Contest. Strawberry Days booth offered but decided to pass – more below.

We're still working on logistics for Trivia. More info pending scheduling with John Goss.

Strawberry Days booth offered by Gregg Rippy but we'd still be considered a nonprofit and posted in the nonprofit area per the Chamber. Not good for us. No reason for us to spend money on a booth if we get stuck in the nonprofit area. It does not appear to be worth our time and effort. We may consider doing something in the yard during Strawberry Days; especially if the rumors are true that the parade is being reversed. TBD. We need to acknowledge Gregg Rippy's offer.

Clara graciously consented to continue Ghostwalk. We've penciled in marketing in August for GW. Gingerbread campaign will begin in the middle of GH. Suggesting that any other event outside of these three needs to go through the Dev committee and then they'll vet it and bring it to the board. Bill suggested Doc's birthday in August again. Kevan at Cooper Spirits wants to celebrate docs birthday with us. Needs to come to the Dev. Committee next month. Logistics need to be discussed. Will do a test run of Trivia as plans develop. Potentially another 'open house' at end of year again. Additional details forthcoming.

President Barry: Barry ran into director of spiritual care at VVH. He would be willing to donate a prayer shawl from the knitting group that had been finished by our own June Robinson to put on display in the museum. Board agreed it would be a great addition given the fact that June helped in the making of this particular shawl.

Vice President Clara: Clara's friend is wanting to create a botanical garden; she's on Parks & Rec.

Clara discussed a tree for Louisa Schwartz with her. We had hoped to have a tree at the bridge landing by Hotel Colorado but maybe at her botanical garden instead? She would like to come before our board for a presentation and have a relationship with us and be able to do something with us having influence and input. We should foster this relationship. We could possibly be able to dedicate a tree to Louisa. Nothing else in particular to report today. Glad we're paying off the gun loan and seem to have had a good year all things considered.

Executive Director: Bill presented Barry with final pay off \$5,785.27 for the gun loan. That amount to be confirmed. Congrats and THANK YOU BARRY for the loan! Rob asked if this event was newsworthy? Most said not in the Post Independent but maybe on the website??

Bill went over the status of our grant apps. The National Park Service Save America's Treasures grant is close to 1 million with matching funds. We are working with the City for them donating ADA ramp, extra security lights, getting a tap for water and electricity at Cardiff. The city council will have to approve these contributing services, but we do not expect any issues. This will result in a little 'pocket park' for us for potential public group use. The camera we placed there is working well.

We won \$2K for the social media contest added to the \$18K from Colorado Humanities for a total of \$20K. This money is being used to record first generation Latino stories. Project needs to be done by June 23.

We received \$5K from Alpine (asked for \$10K) for the roof as part of the still active historic assessment grant. Gingerbread money we made paid the grant writer for the SAT grant. Michael Owen is the new History Colorado fund staff we are working with who came in to introduce himself and familiarize himself with our historic assessment grant progress; He also told Suzannah that there are mini-grants available to help her if needed. Historic Assessment grant still in progress.

The leak in the library and in closet 24 was repaired by Bishop Plumbing at the cost of \$3K. We will receive \$50K from City and \$50K from County toward the Cardiff Coke Ovens Grant.

Motion to adjourn: Sharon made the motion and it was seconded by Tara Bair. Motion carried.

Meeting adjourned: 6:14 p.m.

Next Board of Directors' Meeting February 15, 2021.

February 15, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Clara Miller, Sharon Haller, Barry Dunsdon, Rob Anderson, Tara Bair.

Absent: Ashley Jammaron, Lacy King.

Meeting opened: 5:34 p.m. Review of the minutes from the January 18th meeting. January minutes incorrectly identified Clara's friend; corrected that her friend's name is Laura Speck. Motion to approve by Clara, seconded by Rob. Motion approved.

Brief review of financials. \$74,848.07 in operating account because \$50k is from the City for the Cardiff Ovens project that we will use for matching funds. This money will be kept in the operating account to keep track of it until such time as we begin the project. Doc's acct balance currently \$3,870.31. There is \$10,100 in Colorado Historic Fund/building fund. There is \$1,486.48 in the J. Robert Young / Storm King account. We will put it in operating account to pay Carolyn to finish and curate the Storm King collection (newspaper articles, scrapbooks, photos etc.).

Financials show Jan-Feb 15, 2022, in the negative \$17,141.52 because we do not yet have the City's \$60k in hand. Question posed regarding 6060 Archival and Library expense high from last year (\$3k vs \$200). What is this? Bill will ask. Question about contract labor by Rob; Peggy and Carolyn are contract labor. Additional questions regarding various categories; lawn maintenance etc. Clarified by Bill and Sharon.

Motion to approve financials by Barry, seconded by Clara. Motion carried.

Development Team: Sharon: three of us met and discussed the project presented by Bill (Death for Dinner). It was voted to proceed. Bill explained what he would like to do regarding Katie Bender. He would like to have 5 Members of the Society read the book, meet, and discuss it. Being the first gathering, they would be tasked with what to recommend for donations for the rest of the public if they want to participate in future readings. This book discusses the potential that Katie Bender of Glenwood as portrayed in Ghost Walk may be the same Kate Bender portrayed as a murderer from Kansas. The group would discuss whether she is the same person based on the evidence presented in the book.

Barry made mention to NOT have Katie Bender in Ghost Walk (depending on if Marilee is willing to change her story in Ghost Walk) if we learn that the Death for Dinner book is accurate or not. Brief discussion.

Development Team will communicate via email vs monthly meetings. In-person meetings only when necessary or as an event requires additional discussion.

Development Team decided to acknowledge Gregg Rippy's offer of the booth for Strawberry Days, but we will not be participating in Strawberry Days 2022.

President Barry: Check to Barry; final payment for the gun (we were off a little bit in interest when we paid him last meeting); \$4,789.82 to Barry – if Bill and Sharon would sign the check!! LOL 😊

Barry corrected Bill's column in "It's About Time" regarding the Hot Springs Pool. Also, he read the Chamber of Commerce info on Doc's Museum. The chamber has inaccurate information. Barry would like an accounting of how it was built, who, what, how much time, etc. for the record and posted in Doc's Museum. He has a list of individuals who helped in the effort to create it. The Chamber indicates that Michael Chandler donated all the information and artifacts. Michael's memorabilia and 'artifacts' are replicas. Artifacts contributed by Barry are authentic, although not necessarily related to Doc per se. He did put a couple of marshal badges (replicas) in the case and those have disappeared, shot glasses from Tombstone etc. The posting should list everyone who contributed to Doc's Museum and displayed at the Museum.

Vice President Clara: Bylaws say if you miss three meetings (and do not communicate to the Board that you are unable to attend) you are no longer part of Board. One member has missed most of the meetings held in the past year and has not been present to make decisions or participate in the past events. How do we address it? Sharon suggested we draft a letter on behalf of the Board and send to the Member and keep it on file. Tara suggested consulting with this Member to see if they would like to do something for the Museum in another capacity. Decision to draft a letter.

Executive Director: Save the Coke Ovens Grant; explained by Bill. Bill explains it is always best to have a relationship with someone where you are applying for the grant. The grant was readvertised because there were not enough *eligible* applicants. We learned we are ineligible if the National Register of Historic Places (NRHP) site is not of national significance. The Coke Ovens *are* on the NRHP but are not of national significance. The national significant box had been checked on our original application to the NRHP. The Keeper of the NRHP put only locally significant on the final official form. We inquired what to do next. Michael Owens, of the State Historical Grant office came by the museum and encouraged us to apply for more than one grant. Others from that office suggested we take the money from the City and County and put it toward the State Historical Fund grant this coming fall. We were concerned that we could only have one grant in progress at a time but apparently that is not the case. The Historic Assessment is ongoing. We were told we can apply for the additional money for that project if needed. Bill notified both Debra at the City and Tom at the County Commissioners about our ineligibility regarding the grant. Both told us that because it is for the same project, they would still provide the promised funds. We are on the local landmark register. We will reapply for the Coke Ovens to be of *state* significance in addition to being local significance. Coal from here and our coke ovens were used for coke to be sent to Pueblo and across the state which should justify our ovens being of state significance. We'll continue to pursue all grants available to us.

Humanities grant ongoing; interviews with the Latinos continues.

Nick Daly has been asked to be a new BOD member; he volunteers here. Our next meeting is the annual meeting. He can come to that or a future meeting so that we can meet him.

Carolyn talked to our Shutte expert (Dan Coffey), and he indicates that he is approximately 90% finished with scanning in all negatives etc. Carolyn will continue with cataloging the scans. Hub's collection is also ongoing as Hub's ability allows. Peggy has 230 photos uploaded in Past Perfect from his collection.

Status of inventory has been diverted; we need to get back to it. We have the dining room left on first floor and then can start second floor. We'd like to shift exhibits around and until we know our inventory, we are unable to change out and update displays.

Volunteers are generally at the desk, but if it is not busy, they can participate in other projects. Sharon suggests having volunteers coming in earlier as their schedule allows to get in a couple of hours or so of inventory

before we open so that we can close on time.

The agenda has that Lacy wanted to discuss online donations. We'll table that discussion until next meeting as Lacy was unable to attend this evening.

Tara asked about changes to the member letter. Sharon and Tara are updating the membership letter as a protocol matter. No additional BOD input necessary.

Motion to adjourn: Rob motions; Seconded by Clara. Motion carried.

Meeting adjourned: 6:24 p.m.

Next Board of Directors' Meeting / Annual Meeting March 15, 2021. 5:30 p.m.

March 15, 2022
Annual Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Nick Daley, Lacy King

Absent: Rob Anderson, Tara Bair, Clara Miller

Meeting opened: 5:31 p.m. Review of the minutes from the February 15th meeting. Motion to approve by Sharon, seconded by Barry. Motion approved.

Brief review of financials. \$117,855 in operating account. Does not include the \$50K from either the City or County as they are for the Coke Ovens, not operating. Expenses are \$133,855. Bill and Sharon went over last three years of P&L. In the last 3 years we've made close to \$25k per year in profit. Barry says Doc's admissions are closer to \$17K than \$8K (add \$9K) – based on the five-year average. Donations have been down the last couple of years. \$8,552.13 in 2020, \$10,537.83 in 2019, \$2,946.45 2021. Something may be off there. Bill will verify (Pandemic??). Grant income 2019 \$13K, 2020 \$24K, 2021 \$9800. Some of that early money was pandemic money. We did get another newspaper grant to get rest of Daily Avalanche scanned (we put in a small portion). Doesn't include \$20K for Colorado Humanities for Hispanic History project. Funds/donations vary based on part being earmarked for certain projects. Bill asked to have this year's budget approved. Need to accept Nick Daley as a board member to have a quorum to vote on approving the budget. Proceed to interview Nick Daley. Nick Daley approved as new Board Member. Motion to approve budget by Sharon; seconded by Lacy. Motion approved.

Development Team: Discussion on Trivia Night. Trivia Night set for Thursday, April 7, 2022, 6:30PM. John Goss would like for us to use "full bar and menu available" in all PR. Lisa is working on questions and other logistics. Ashley should have forwarded the poster templates to the museum; Bill or Sharon will forward to Lacy to do the flyer. Lisa will get details to Lacy ASAP. Bill and John Goss will emcee the event. Doors open at 6:30 for cocktails; possibly have an icebreaker game while people are getting settled (TBD).

President Barry: Guns from 3rd floor to Docs. WWII memorabilia to fill the case where guns were. Cover it until Memorial day?? Concept for promoting it...details to follow. Barry's WWII may be able to complement Kylie Fishman's capstone project currently on display when we move it upstairs to display the new capstone project being prepped.

Vice President Clara: Clara unable to attend the meeting.

Executive Director: Humanities Grant: Interview scheduled with 80-year-old Hispanic gentleman in Silt; we have four names for interviews. Once rolling, believe it will gain steam. Some are hesitant because they were illegal at one point. Will learn more as time goes; we have until End of June to get this done. Have some display items as well. Looking into additional display options and spending the grant money before end of June. Historical Assessment Grant continuing into fall as grant people said we could apply for mini grant if we need more help to get the assessment done.

Lacy: online donation. Learned about Give Better which is a way to put campaigns within your non profit donation portal; we can have a specific campaign involved within the donation portal. She'll discuss with Angela before the Board decides. May be easier for donations with a recurring option. Angela no longer

helping with membership. Lacy will discuss with Sharon and Tara and keep us up to date.

Motion to adjourn: Sharon motions; Seconded by Lacy. Motion carried.

Meeting adjourned: 6:08 p.m.

Next Board of Directors' Meeting April 12, 2022. 5:30 p.m.

April 19, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Lisa Passmore, Sharon Haller, Barry Dunsdon, Nick Daley, Lacy King, Tara Bair, Rob Anderson, Clara Miller.

Absent: Bill Kight

Meeting opened: 5:42 p.m. Review of the minutes from the March 15th meeting. Motion to approve by Tara, seconded by Sharon. Motion carried.

Brief review of financials. Individual review. No questions posed. Remember the negative \$1,000 is really a positive \$1,000. Motion to approve financials by Sharon, seconded by Lacy. Motion carried. (If any questions arise, we will discuss at next month's meeting.)

Development Team: Email communications have been going well and everyone approves. Trivia event discussed. The event raised around \$1,000 (\$300 of that was the prize money donated back to the Museum by the winners). Lacy liked the idea of quarterly trivia events to keep excitement up and engagement of people. We can also focus on other events as well. Barry agreed. Nick suggested limiting to three rounds vs. four. Suggested to end at 9PM. The general consensus that attended was that it was a lot of fun and folks would come again. It was discussed to have just historical trivia – nothing else. Nick and Tara suggested 75/25 or 80/20 history vs non historical questions.

Current ongoing project are the Auction and potential booth at the Caverns (discussed below). Regarding the auction, Rob said we are still collecting artifacts that we want to sell. Decision on method of sale?? A lot discussed, not nailed down yet. We do have software that we purchased so we should use it. Rob said they are gathering items then will proceed to sell. Carolyn or someone else should help Rob with the computer end of it if we decide to use the online format. Rob felt the online site was cumbersome and did not feel we would make much money on it. Rob posed the question as to how/why Carolyn decides what items should be kept vs. items put into the auction, etc. Brief discussion regarding accession and deaccessioning of items. Rob felt Roaring Fork Marketplace for some of the larger, heavier, local items would be appropriate. It was agreed that we would start with RF Swap and see how we do. We can always do the online auction at a later date. The Board decided that we will direct Carolyn as to how we would like her to help with this endeavor.

Bill is having knee surgery on May 6 which throws our schedule out of whack. Sharon sent out info to the volunteers to cover days during Bill's absence along with Nick and Lisa's absence. Tara will do May 25th and possibly the 11th. Clara will look at her schedule and get back to Sharon as well.

President Barry: Barry has \$3k investment in Doc's museum. He has no use for the stuff at his house. He can either donate it to the museum and/or trade for something the museum has. He specifically mentioned a gun currently not being displayed that is in the closet. It was acquired from someone in Albuquerque NM. He would like the board to consider trading it for the items currently in docs that were his. We will vote at a later date.

Vice President Clara: Caverns offered us a table and tent from 11-3 on Saturday July 9, 2022 to open the new roller coaster being named Defiance. Clara is still working on getting re-enactors for the event. She is looking into having some items to sell (T-shirts, T-towels, prints of some sort, etc.). Development team will discuss further. We would have items for sale and, if possible, have the Caverns purchase anything leftover to sell at their discretion. We then would not have to store these items.

The woman in charge of the event wanted to pay re-enactors. Sharon quoted \$100 per person. Tara suggested high school drama kids. To date, Ms. McGraith has been difficult to work with and prohibited the kids to participate in other productions. It is believed that she will retire at the end of this year so we would reach back out to the high school for actors and CMC as well.

Clara's mother provided us a form for events so we could detail particulars and budgets etc. Thank you Clara's Mom!

Executive Director: Not in attendance tonight.

Motion to adjourn: Sharon motions; Seconded by Tara. Motion carried.

Meeting adjourned: 6:30 p.m.

Next Board of Directors' Meeting May 17, 2022. 5:30 p.m.

June 21, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Nick Daley, Lacy King, Clara Miller, Tara Bair, Rob Anderson.

Absent: All present.

Meeting opened: 5:27 p.m. Review of the minutes from the April 19th meeting. Bill had questions about the last sentence in the minutes regarding Carolyn and that the Board will direct Carolyn on the work she does. To clarify, Bill instructs Carolyn regarding her work. Bill also thanked the Board for the time to heal after his surgery. Motion to approve minutes, with the change RE Bill and Carolyn, by Barry, seconded by Nick. Motion carried.

Brief review of financials. Assets: comparisons. First six months this year vs last year \$103K is not really that great -- \$50K of that is designated for Coke Ovens project, \$10K dedicated to drafting the report and management plan for South Canyon. So, technically, we are down from 2021. We had hoped the sale of auction items would help supplement the income. Doc Holliday gun account – P&L shows it under “donation” which is inaccurate. Comparison w/2021 P&L. Brief discussion. Small issue w/Bullocks not selling tickets vs putting money in donation box. We will change the sign on the box to help our accounting. Tara had a question about significant difference in archival and library expense. This could possibly be the digitizing of the newspapers. Bill will investigate it and confirm. The grant income minus is that we are spending it for interviews for the Latino project. This project is ongoing. Motion to approve by Sharon. Seconded by Clara. Motion carried.

Development Team: Trivia Night scheduled for Thursday, July 28. We will start at 6PM; charge \$10/person. Clara discussed the July 9th event at the Caverns. We were not able to get re-enactors. We will do a display of early caverns and town history when Glenwood Springs was known as Defiance. Posterboard with photos on Fairy Caves to display. Clara will investigate additional artifacts and documentary info. We will have T-shirts (?) which in the past were not remarkably successful. Clara will review it more and get back to Bill with the plan and costs. Need to decide within the next couple of days to get order in. Clara is willing to front the cost (or a portion) of the cost of the shirts. T-towels also proposed as a sale item.

President Barry: Barry entered a golf tournament on behalf of the GSHS. Team did very well – 10 under par! GSHS received good PR. Lacy will post on Facebook. Barry brought in a gun – had it appraised. It has a damask barrel. By the serial number we said it was 1872 (on our ticket) appraiser says 1840-1850. The gun should not be shot -- it takes a special shell. It appraised at \$1500-\$2000. We have 17 pgs. of provenance on the gun. We have it at \$2500 (that includes a second barrel). Barry offered to donate everything he had at Docs in exchange. Barry has two signs in the windows (\$350-400 ea.), two saloon doors \$180, replica 1860 Winchester on it; the Faro table with chairs, Union Pacific spittoon, and oil lantern (clear crystal) and cigar cutter. Two badges that are MIA, six shot glasses. Sharon suggested the Board ponder the offer.

Barry asked about the story (plaque) about building Doc’s museum. The guy who put floor in is Scott (?); the guy who did log wall (?). Bill and Barry will discuss details.

Vice President Clara: No additional info other than July 9th event. She will be reaching out to Ghosts in the near term. Clara would like to meet with the new director at the high school (Amy Moritz).

Executive Director: Colorado Humanities grant has been extended. The Historic Assessment sent last night and to the historic folks as well -- today was the deadline. Fantastic job by Susanna. She finished it on our deadline of 6/21/22. We will ask money from the grantee to pay Susanna. Bill requests a \$50/mo. (\$25/person/pay period) phone allowance. He believes 90% of use is for museum business. Bill had to replace his phone. Bill suggests we not have monthly meeting thru the rest of summer. Additional discussion on this front. We will not meet as a Board for July. Rob likes meeting monthly – when two months pass sometimes it is difficult to recall what had been discussed. We can ‘cherry pick’ months that may not need to meet as a board. We can send out an email with financials and if there are questions, we can discuss via email and meet if necessary.

Sharon went to Hubs exhibit at Renew. She discussed with Peggy Vidakovich and Mrs. Jackson about going to Renew to have historical discussions and record stories. All in favor to get with Renew activities director to make a plan.

Motion to adjourn: Lacy motions; Seconded by Clara. Motion carried.

Meeting adjourned: 6:30 p.m.

Next Board of Directors’ Meeting August 16, 2022. 5:30 p.m.

August 16, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Nick Daley, Lacy King, Clara Miller, Tara Bair, Rob Anderson.

Absent: All present.

Meeting opened: Secretary arrived late. Meeting in progress.

Brief review of financials. Discussion of financials in progress. Brief discussion of Doc's revenues (ticket sales vs donations). No other issues of concern. Motion to approve financials: Sharon. Seconded by Lacy. Motion approved.

President Barry: Nothing to discuss currently.

Development Team: Rob discussed **auction** status and items. Because of the variety of items and their values, or lack thereof, an auction or yard sale does not seem logical. He spoke to David at the Pawn Shop next to the coffee shop. David is interested in having our items; he uses eBay so we can see sale prices. He gets a lot of tourist traffic and interest in "our kinds" of items at times. He has three options: outright buy items from us; 10% on consignment, or list items on his eBay site. Using eBay would be 60/40 or 50/50 split (TBD). Dave does not have a particular preference. Brief discussion on this front. Peggy V would like to do a yard sale. Items would need curated to decide yard sale vs pawn shop. Because of the economy, household items do not really sell well at the pawn shop so those items can be for the yard sale. For eBay, Buyers pay shipping on anything purchased. If we choose to use Dave and his eBay, it takes the administration, packing, shipping, etc. off our plate. The consensus is to do a trial run, i.e., take Dave a few items and see how it goes. Rob will do administration, get items to Dave, and report back to the Board on progress. **Bill motioned to proceed;** seconded by Barry. Motion carried.

Vice President Clara: Clara discussed **Ghost Walk**. Everyone on schedule for Ghost Walk. Clara asked Bill to reach out to Alpine for sponsorship. Dates will be last two weekends (Friday/Saturday) of October 21-22 and 28-29th. Tara mentioned putting items in bank showcase to "advertise." Will do that first week of October when tickets go on sale. Lacy reached out to Amy (high school drama director) but has not heard back yet. We do have new ghosts. Clara's following up on others. Nick's wife Karla will contact CMC drama department regarding their theater department and Ghost Walk (likely for next season, not upcoming). Nick/Karla will keep us apprised. Former VP Cochran was affiliated with the Ghost Walk so we have a relationship there. We would like to work with CMC so theater students get "college credit" for their participation. Karla would like to be a ghost as well. Clara will reach out to her. Bill asked Clara to call Marilee. She will do so.

Lacy: Gingerbread Contest. It takes a long time for people to work on the gingerbread houses so she would like to start the process of advertising now. Do we have to use Yapsody? (sp?) Can we use Wick site? She believes she can set up a form to get early contributions. Clara can set up Yapsody now. \$25 entry or more? \$25/entry decided. Lacy will email Annie at City regarding sponsorships. Suggested a lunch with her to discuss further. Also suggested a development meeting to discuss event in detail.

Lacy: Trivia Night. If John is offering the venue, could we utilize it other than for trivia? Since elderly folks cannot attend ghost walk, could we have ghosts do their stories at Vaudeville instead of Trivia Night? Brief discussion. Difficult to make it worthwhile for John. Also, we would like to try to build/develop Trivia as a regular event. To be discussed further at next development meeting.

Executive Director: State historical fund grant. We have found a grant writer for this project. It will cost just under \$5K. It is currently unfunded. Donations welcome to fund this effort. Bill will work on PR plan. He is arranging meetings with GWS council members to discuss (in advance) asking for \$120K (so they are not surprised at the formal meeting). Bill asked that the BOD be at this meeting. **He will let us know date and time.**

There will be a Glenwood Springs Comprehensive Plan Update Open House on Thursday, August 25th 11:30-1:30 and 5:30-7:30. Everyone is encouraged to attend.

Motion to adjourn: Barry motions; Seconded by Clara. Motion carried.

Meeting adjourned: 6:20 p.m.

Next Board of Directors' Meeting October 18, 2022. 5:30 p.m.

Development meeting on September 13, 2022. 5:30PM

Note from 3-07-2023 in conversion of minutes from MS Word to Adobe PDF for GWS City Council request:
The highlighted area shows a mistake in taking the minutes or transcribing them as the Executive Director cannot make motions or approve anything since he works for the BOD.

September 6, 2022
Emergency Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Nick Daley, Clara Miller, Tara Bair, Rob Anderson, Lacy King via conference call.

Meeting opened: 5:29 by Bill. Emergency meeting to discuss our budget and asking for money from COGS Council. We present to COGS Council on October 27, 2022. Deadline to have information to them is September 15, 2022.

Martha Cochran, volunteer and formerly of Aspen Valley Land Trust, advised to “ask for what you need” versus “what you want.”

The subject of added funding has been recommended in the past, but it was not the time or place. Now is the time and place. Bill intends to leave the Executive Director position in a year. He will prepare a secession plan to that end. Before he leaves the position, he wants to secure funding from COGS.

Bill went over the talking points from the Tax Initiative Steering Committee (handout to all). The First was the Museum Director position being \$50-75K/year with benefits (it is not currently). Second is Assistant Director salary (which we do not have) of \$25-50k/year. Third was to expand the registrar position (we have an Archivist); Fourth is expanding the museum physically. We are not currently able to do that at this time. Alternatively, satellite locations. If we can eliminate the need for someone to open/close each location, we may discuss that option again. For now, the one satellite location (Doc’s) proves to be difficult to maintain. Fifth is the Coke Oven project (originally scheduled in 1998) – we are on that now. Sixth is to add a living history property (we are not there – need to postpone that). Seventh is a new tax percentage – looking for minimum \$125K/year for salaries and running of the museum.

It is not clear why the City does not support the history of Glenwood when everything here is based on history.

Bill opens the floor to Questions / Opinions / Talking Points for the October 27 Meeting:

Rob asked if we prepared the city tax or if the city did it. It was Bob Zanella’s plan from 2017. The tax went primarily to the Arts Council. That’s why we created the proposal back then. The City has put \$200K to the A&I tax. We propose that the historical society get a percentage as well vs. the flat \$60k from the past. The mechanism has been in place since 1991. They put us in Acquisitions and Improvements (A&I) tax. **We need to convince them that it is time for the City to support us – we have proven ourselves with our past performance.**

We do not believe that the Arts Council is on the A&I budget at this time. Now the Arts Center staff are City Employees. The Arts Council no longer exists as it once was (after their “unfortunate situation”). The Arts Council exists on a smaller scale. We are unsure if the Arts Center still gets money from A&I.

The citizens came together and put the Historical Society/Museum in the tax in 1998. We took part in the campaign to re-up the tax. If it had only been GWS, it would have passed. Opening it to Garfield County kept it from being passed. **The citizens of GWS want their history maintained.**

We are currently getting \$60K from the A&I tax. We originally thought to ask for another \$60k. Is that enough? No.

Review of the budget. Based on our budget, we need more than \$120k.

- We must explain the history of the Historical Society and the City's relationship and A&I Tax.
 - How/When/Why it originated
- The tax was formulated in the eighties, taking effect in 1998.
 - The A&I is based on the priority of the projects.
 - A council decides—if we are not very well connected politically, and never question them, we do not get added funds.
 - The community center was built on the A&I plus donations.
- When our revenue came from the A&I, we flatlined and were stagnant with no increases while their tax revenue continued to grow. The city continued to get more and more money, but we did not.
 - The Center for the Arts continued to get more funding.
 - We have been in survival mode – we need more. We need to thrive and grow. We've done all that we can do with what we've been given.
- History was second to Rivers for the Comprehensive Plan for the City.
- Nick discussed where he thinks we should add to the budget:
 - Salaries \$40k to Archivist, Director to \$100K, Assistant Dir. to \$50K
 - Repairs and maintenance – we need help.
- We cannot rely on grants for everything – especially operating expenses.
 - Grants cost us money too.
 - For many of our projects, we must obtain a grant to pay a grant writer to write a grant for each project.
 - We do not have a “normal” business to take out a loan for the building maintenance.
 - Can we take the number from the assessment to get a number needed for money for the building? (Tony Hershey was on board at Bill's meeting – hopefully he will continue with that thought.)
- The City just bumped salaries for their people 5%. (per Tara).
 - What about our people?
- We increase assets so we need to increase our expense budget.
 - Insurance
 - Security
- Our costs continue to increase while our budget has not.
 - Utilities – heat went up 30% this past spring

What should we ask for?? \$250K? \$300k? More?

Next step is for Bill and Angela to put together two budgets; the one presented 5 years ago when “it wasn’t the right time” to ask; and the one we **need** to have accepted now.

There is not any “fat” in our budget --- we cannot really trim anything. We are bare bones as it is and have been surviving but also struggling.

If questioned about raising our memberships or entrance fees:

- We are a not-for-profit entity.
 - We provide an affordable service to the public – both locals and tourists
 - We are the best deal in town at \$5/person.
 - We provide educational tours for schools (both teachers and students).
 - Memberships do not work the same any longer

If asked if we could do more events – yes.

- Can we? Not without more money.
- We are VOLUNTEER based.
 - We do not pay anyone for our current fundraisers (Ghost Walk, Gingerbread, Trivia Night)
 - Daily desk help to keep the museum open to the public is ALL volunteer
- Need more money for PR and Marketing to have better/more fundraisers.

BOARD INPUT:

Sharon: We need to ask for \$400K - \$435K.

Nick: Reiterates his earlier suggestions for the salaries and especially the repairs and maintenance for the building itself. All areas can be “bumped up,” but those especially. \$400K+ based on our discussions.

Tara: Agrees with all. The City needs to support the Historical Society as much as it supports others (Arts Center).

Clara: Agrees with all—increase all aspects of the budget. Estimate high so we have some negotiation room if necessary.

Rob: Questions our income compared to Aspen. They are subsidized by taxes. How much is the city (GWS) dumping into arts and how much to us?? Who is on the A&I committee?? We are not really utilizing the history we have – marketing – as well as we could. **What can we do to prove that this benefits everyone?**

Barry: Agrees with all and he will get us the survey results from the City: 97% of GWS support history.

Lacy: Agrees with everyone. Clara made good point of increase in tax, but we did not get any increases. We as Board Members should write to council on our own. Suggested a local campaign – not enough time – deadline is 9/15/22.

Lisa: Agrees to increase all aspects of our current budget to justify the \$400-\$435K – salaries and building

maintenance for sure – other smaller areas (utilities, more of a marketing budget etc.) should not be ignored. Building maintenance is a big one – how much money did our Building Assessment say we needed for the building? Start with that figure and go up from there.

Bill:

- Can we “embarrass” the City enough by telling them we serve the public and the public wants history?
- All of Glenwood is “historical,” the Pool, Hotel Colorado, Hotel Denver, Vapor Caves, etc. Without our history, we are just someplace people drive through to get to Aspen.
- There are multiple surveys/information that the citizens of Glenwood want to preserve and support history:
 - The original passing of the tax to begin with;
 - The City’s Comprehensive Plan;
 - Survey that Barry will supply
- The mechanism for funding is in place – not sure why the City chooses to ignore that.

Everyone should plan to be at the meeting to present this on October 27.

Motion to adjourn: Sharon motions; Seconded by Nick. Motion carried.

Meeting adjourned: 6:20 p.m.

Next Board of Directors’ Meeting October 18, 2022. 5:30 p.m.

**October 18, 2022
Board Meeting of the
Glenwood Springs Historical Society**

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Clara Miller, Lacy King, Tara Bair.

Absent: Nick Daley, Rob Anderson.

Meeting opened: 5:30 by Barry.

Review/Approval of Minutes: Motion to Approve by Clara, seconded by Tara. Motion carried.

Review of Financials: Operations account \$57,915.68 (\$50K of that is the grant); we are down to \$7k in middle of October. We have not printed out P&L as Angela (bookkeeper) tested positive for Covid. Ghost Walk is the next two weeks and will give us a little boost financially; also, Gingerbread event to add yet. Docs brought in \$808 for first half of October. Doc's account will go into our general fund now that we've paid the gun. Open to questions. None.

Development Team: Jury still out on the auction. No results with what we have at the pawn shop. We are looking at spring doing garage sale (will take that long to determine everything in the sale is de-accessioned and appropriate to sell). Peggy V is interested in doing the yard sale and being point for that event. Barry will help Peggy.

Ted Edmonds has successfully scanned every document in the four-drawer file cabinet so we can get rid of that now. It took about five months, but it was accomplished! Thanks Ted!!

Clara: **Ghost Walk:** There are a few last-minute changes. Clara will be performing. She will be unable to make any decisions while performing. Barry will make decisions if necessary. We will have four ghosts per weekend. A little slim, but those scheduled had family emergency. We will have \$100 in the cash box for any lanterns that we sell. Clara will make notes on the printouts. She moved a few people around. She will keep us apprised of any other changes. We are not going to be able to take credit card because no wi-fi for tickets. Barry to pick up tubs to go to top of the hill on Friday at 3PM; Clara cleaned all the glass that needed it and got rid of anything broken. We have enough fuel to get through first weekend. Clara will make a list of other needs. We still need cider and wet wipes. Lisa to be at the bottom of the hill at 5:30PM to set up heaters and tables. Tara asked to guide a tour this coming weekend; Saturday 6:30PM. Lacy to guide the 7:15 tour. Bill will contact Chad at the city to have the lights on at the trail head. Porta Potty is still there. Clara will make sure it does not need serviced. Maybe the City asked for it to stay?? We have not been billed for it.

Lacy: **Gingerbread Contest:** We have made a connection with Annie at the Art Center, but we have not heard back from her. She is excited about the event, but we do not have confirmation. Kids will decorate at the Arts Center the weekend before. They will supply all the stuff needed for the kids. The kids who pay for the Arts Center event can participate in the contest the following weekend. Numbers are slim now; we expect to get more. Brief discussion of additional PR: Community Connections with KMTS to promote?? Ray from Post Independent story like last year? He is with Citizen's Telegram now. Bill will look into the PR for it. Bill asked to be judge; he declined. Annie will be a judge. Art Teacher for middle school and last year's people's choice (Grandma and Grandpa will help her) and Carolyn from museum will be judges. Lacy would

like to have more volunteers to keep watch over everything. Tara said she would help. \$5 at the door to preview and have a vote per person. This may pose a problem. Discussion RE how to charge for families that all may not want to pay \$5, or all may not want to vote. Family of five \$20 for four votes (deal) to compromise with the families. We will need the card reader. Additional discussion about signage and placement. Separate meeting to discuss further.

President Barry: \$4,500 invested by Barry to create Doc's. From the day we opened and forward, another \$2k for the museum, signs, doors, farrow game, lanterns, and additional items. He proposed taking the shot gun (appraised \$2k-\$2,500). Motion to approve by Sharon, seconded by Lacy. All in favor. Motion carried. Barry can have the gun. Thank you, Barry, for all the work and materials for Docs!

Vice President Clara: Nothing additional beyond Ghost Walk discussed above.

Executive Director: Grant Status: Shelley turned in our grant; we would know end of month if we got it. If we did not, we go back to the drawing board. He is optimistic. Western Colorado Community F. dation \$3K to pay for publication of the cemetery booklet and downtown walking tour. Talked to Stacy at Gran Farnum. She was afraid if we waited any longer, we would not get the paper. Right now, it is slim because of the political flyers. We went ahead and ordered them; she said we can wait to pay until we know if we get the grant. Lisa Langer at tourist office paid a portion of the cost two years ago; can this year?? She has \$1,800 in printing fund that may help.

Please read #5 of the handouts. This relates to the amount of money the Ordinance #27 from October 5, 1991, allocated to us. Based on amount of tax collected, Bill is planning to ask for what we should be getting which is 2% or \$119,999. The City requested the Historical Society attend a "work session" and not the upcoming public meeting. Bill plans to take our attorney Bob Noone with him as the Ordinance was entered into law. We are asking for the 2% owed to us. Bill and Bob will meet with the City Council on November 17.

Bill notified the Board that he will be leaving his position in the near term. He discussed with Clara taking over his position. She is currently unable to leave the stability of her current job because of her current benefits. We would have to make sure the money is there for her or any future director. Brief discussion RE lack of funding and the future of Frontier Museum; what happens to the building if we disband? Sell it? Who gets the money? Members?

Bill is preparing for the meeting with the City. He hopes Bob Noone can attend with him. Clara asked if there is anything additional from the Board to this effort? Bill said not at this time.

General question RE Art Center and Community Center getting funds from the City. What about us?

Brief discussion RE Holloway House. Bill would like to continue in this effort before he leaves the position. AVLT is interested in a life estate for Ms. Holloway. The City wants the Historical Society to save the Holloway House (behind Qdoba) but is not willing to support us to save the museum itself. The first woman judge in Colorado is a Holloway and built the house. It has its own history. Bill will keep the Board apprised of developments regarding the Holloway House matter.

Motion to adjourn: Sharon motions; Seconded by Lacy. Motion carried.

Meeting adjourned: 6:20 p.m.

November 22, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Clara Miller, Nick Daley, Rob Anderson, Guest Daniel Messer, Tara Bair. Welcome Daniel Messer.

Absent: Lacy King.

Meeting opened: 5:26 p.m. by Barry.

Review/Approval of Minutes: Motion to Approve by Rob, seconded by Clara. Motion carried.

Review of Financials: Operations account \$53,931.99 (\$50K of that is the COGS grant we are applying for with History Colorado); The building account (Colorado Historic Fund) is \$35,100 for a total of \$89,031.99 in both accounts. This doesn't include what Ghost Walk generated and Gingerbread Competition is this coming Friday.

Development Team: Ghost Walk made \$12K plus the \$500 donation from Alpine (total \$12,500). Expenses were \$237.

Gingerbread Contest: Lacy has 24 competitors registered. Volunteers need to be there 4-4:30PM. Square use for charges is up and running. Lacy is organized and under control but needs additional support.

On 8th of December, we will be showing the video produced by the Colorado Humanities grant for which we received \$20K grant. Daniel has helped with the poster to be distributed. A bigger one will be created.

President Barry: 500 lbs. of trash taken out of the coke ovens. We can't identify who it was. Camera was stolen.

We have an application from Daniel to become a board member. Open to questions for Daniel. Daniel has a bachelors' degree in history at Southern Illinois University. He has a graduate degree in library science.

Bill and Daniel excused themselves. Open for vote. Sharon motioned to accept Daniel as new Board Member. Seconded by Nick. Unanimous to approve Daniel to the board.

Executive Director: Nick Daley presented our request for funding in front of City Council. We were postponed until December 7th for the Financial Advisory Board meeting. Bill spoke to someone on the FAB board. We were instructed that we did not need to provide any additional information to FAB. Board consists of Charlie Willman, Steve Beckley, Chris Henny (Pres of Downtown Development Authority), and two people we do not know. Bill will attend alone on the 7th. Bill requests full support of the board (given) to proceed as discussed. Bill spoke to the acting City Manager while determining the budget months ago asking for \$120K. He will let us know what he learns after the December 7th meeting.

Basic business: David King winterized swamp cooler (thanks David!). We need to winterize the rest of the museum. We need to replace the gutters. Sharon suggested we contact someone to build/install gutters using building fund monies. Heat tape is there when ready.

We have two brochures that we need to have reprinted. We need to reapply immediately for help with funding from Western Colo Community Foundation to reprint. Filled out new application to get money (\$1800) as tourism people have paid half of the bill for reprinting.

Barry paid the \$400 difference in the gun vs what he contributed to Doc's museum (materials).

Vice President Clara: Asked if there is any additional things the Board can do to help Bill in the effort for City funding? Not at this time. Bill will let us know.

Motion to adjourn: Sharon motions; Seconded by Tara. Motion carried.

Meeting adjourned: 6 p.m.

Next Board of Directors' Meeting **December 13, 2022. 5:30 p.m.**

Brief Development Team Meeting following BOD meeting.

Post Ghost Walk discussion:

- Possibly up the schedule from end of October to mid-October?
- Will possibly have "open" casting call for more actors. Lacy knows new drama teacher at high school.
- We have a Ghost Walk email already established. Need to put it on the website. Clara would field those inquiries.
- Clara would like for some Ghost Walk money go toward lanterns and shepherd's crooks. Most Guides do not really use the lanterns. Will revisit that and make necessary changes for guides as well as lighting in the cemetery.
- Need to continue working with parks and rec on maintenance for the trail. We have a lot of ideas we would like to discuss with the City.
- A great deal of people that come to Glenwood go to Doc's grave. The info sign needs replaced. A LOT of work needs to be done. It is not our responsibility to fix Linwood – it belongs to the City. We were asked to apply for a grant. Not our responsibility. Will discuss further with Chad (our contact) with the City. He is in charge of trails for the Parks and Rec department.
- Homeless situation is still a problem at the cemetery. Clara is uncomfortable with Ghosts being in Potter's Field due to trash and other items left up there.
- Rob discussed charging for people to go up to Linwood. Brief discussion regarding a donation box, staffing and potential problems charging on City's property. Theoretically "we" could take it over

(lease it) from the City.

- Daniel suggested a case by case basis having guided tours for which we charge. Bill will ask the City if it is possible for us to lease the cemetery \$1/.year and charge money for people to visit the grave. Rob suggested a business plan. He will prepare and provide to Bill for presentation to City.
- Lisa suggested the City add Linwood to the other “parks” on their website that can be reserved. The Historical Society could reserve the cemetery on Ghost Walk nights from 5-10PM to reduce the number of people going up during our fundraiser without paying for the ghosts. A sandwich board sign could be posted at the trailhead to this effect.
- Many issues presented that can be expanded upon. Bill would like a written list of ideas to be discussed with the City as necessary.
- We will discuss these and other Ghost Walk ideas next summer.

December 13, 2022
Board Meeting of the
Glenwood Springs Historical Society

Attending: Bill Kight, Lisa Passmore, Sharon Haller, Barry Dunsdon, Clara Miller, Nick Daley, Daniel Messer, Rob Anderson, Tara Bair, Lacy King.

Absent:

Meeting opened: 5:26 p.m. by Barry.

Review/Approval of Minutes: Motion to Approve by Clara, seconded by Tara. Motion carried.

Review of Financials: Operations account \$49,367.72 (\$50K of that is the COGS grant we received for the Coke ovens); We have funds that we must spend on Coke ovens. The building account (Colorado Historic Fund) is \$35,100 for a total of \$84,460.72 in both accounts. Bill has a copy of the financials (printer is being difficult). He'll share P&L with anyone wanting them. We received approx. \$2,300 from Colorado Gives. It has a much better format now and more user-friendly. Gingerbread made \$2,300. Great job Lacy!

Brief discussion of board meeting etiquette.

Development Team: Gingerbread Contest: Overall a success. Development Team will meet for a brief meeting after BOD to discuss details and future contests.

Rob; Pawn brokers. We have miscellaneous items at the pawn shop. He is re-evaluating. We have not made much if any money on the project. He has resigned from being the chair of the project. We will proceed with the yard sale at the first of the year to determine items remaining and setting up a yard sale this spring, weather permitting.

President Barry: No new business.

Executive Director: Nuestra Historias was successful. About 30 ppl attended. A lot of interest. A lot of conversation afterward. Positive feedback. We applied for funds from Western Colo Community Foundation for half of the cost to reprint walking tour books and cemetery brochure.

Meeting tomorrow – Bill is ready. Will review tonight. Meeting early a.m. tomorrow. It's 50/50; unsure what to expect. He will let us know what the advisory board decides – it will then go back to the City Council so we won't know anything for some time. He will reiterate the details of the ordinance. Clara questioned the legality of the ordinance if that helps us. Bill explained. The council dropped the less than no more than 2% of A&I yearly tax for museum from the renewal of the ordinance. Nick explained the language of the ordinance for "maintaining" the operation of the museum. Rob, Barry, and Nick will attend with Bill. Fingers crossed for a positive outcome.

Annual meeting – when? Jan, Feb, March? Last year was March. Vote to keep in March. All approved.

Vice President Clara: No new business.

Other business? Museum still needs to be winterized. We need to shore up the doors. Barry will look into filling the gaps at the doors. Historic assessment grant is now complete. Suzanna volunteered to come to BOD meeting to help strategize or having a committee (not full board). Colo Humanities had large article on Sand Creek Massacre FYI for Bill and Kate.

Motion to adjourn: Sharon motions; seconded by Clara. Motion carried.

Meeting adjourned: 5:44 p.m.

Next Board of Directors Meeting **January 17, 2023. 5:30 p.m.**

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Brief Development Team Meeting following BOD meeting.

**Gingerbread.**

- Thanks to all who helped and to Hotel Colorado for giving us the space. Lacy is disappointed in the structure of the event (not really a community event now). Lacy would like to revisit the venue option -- maybe the library and coordinate with Centennial Park event w/Santa? Not much money made for the work involved.
- We have little ability to manage the crowd. No control over volume. Too hard to monitor (a lot of people push through without paying).
- Possibly having it at the hotel but then moving to Library for a weekend so more people can enjoy the event.
- Clara mentioned having multiple donation buckets vs. charging a specific amount.
- Must be clear that monies are for the historical society vs a specific project.
- The Hotel Colorado has its advantages and disadvantages – great number of people, but also a zoo. Difficult to navigate.
- Brief discussion of various options; Hotel Colo, library, kids entries/family entries etc.
- Nick suggested each entry has a bucket – most money wins. All agreed that is a good idea; no collection at the door, no need to use credit cards (saves time and opens up the entry); whichever entry has the most money wins People’s Choice. Will still have judges for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places.

We need a bit more communication all around. We’ve had some issues not meeting regularly so Sharon advised to meet monthly again.

Discussion of all topics; lots of great ideas to contemplate.

Discussion of upcoming Development Team meetings; Clara suggested we need a fundraiser each quarter vs

all at the end of the year.

Lacy said we could discuss Strawberry Days again.

Tara said Alpine bank gets a table at Strawberry Days – maybe they could donate the booth? It would depend if the Chamber forces us to be with the other non-profits regardless of a donated booth elsewhere (Alpine or Gregg Rippy offer).

## Responses to Questions from Mayor Godes

1. Why does the Historical Society consistently list "land and buildings" at only \$10,000 on line 23 of the 990's since at least 2016, and on your Balance Sheet under "land improvements" when the museum building itself is an asset that is possibly worth at least \$700k? The Schedule O attachment on the 990 returns (where an explanation would be found) is silent on this.

***That figure represents land and building improvements as I understand it, not the building itself. And much of the building valuation has to do with what was PAID for the asset, which in our case is moot as it was deeded to us. However, I shared the email with our Accountants at Reynolds Company and they believe this to be correct.***

2. Could I get a copy of the last two years of the Historical Society's corporate meeting minutes?

***Yes, These will be sent separately.***

3. Regarding the \$84k loan for the purchase of the Derringer, did that loan originate from any staff or board member or their immediate family? I am not looking for the lender's name, only their affiliation (or lack thereof) with the Historical Society.

***The derringer purchase was made with donations from individuals, proceeds from the live auction in 2017 and, admission/donations placed in an old, locked ballot box donated to us by a private citizen. A separate bank account with Alpine Bank was established to keep track of all those transactions:***

As you know the city provides us with \$60,000 per year. In the following years (from the reports already sent to you) we have generated the following income totals for the last 4 years. Funding sources *other than* the COGS are in **bold**:

2019: \$148,317.34 (**\$88,317.34 generated from other sources**)

2020: \$125,285.25 (**\$65,285.25 generated from other sources**)

2021: \$180,098.56 (**\$120,098.56 generated from other sources**)

2022: DRAFT NUMBERS NOT FINALIZED \$189,196.88 (**\$129,196.88 generated from other sources**)

***As previously reported to the Financial Advisory Board (FAB) the above figures show funding from sources other than the funding from the City of Glenwood Springs (COGS). This shows we had no need or reason to use tax proceeds to pay for the gun.***

***It was a private citizen who loaned us the money at 3% interest and who requested anonymity. The agent through which the loan was handled including payments was board president Barry Dundson who gave permission to make this known. The load was paid off in February 2022.***

4. Why does the 2021's Federal 990 filing and 2021's Profit and Loss Net Income not align? The P&L shows a net profit of \$52,060 while 2021's 990 shows a Net Income of \$37,449 (line 18 - excess or deficit for the year). You and Angela indicated at Wednesday's FAB meeting that you would check on that, and I was interested if you had found any more information on the discrepancy?

Additionally, 2021 990 shows a Total Revenue (line 9) of \$170,713, and Total Expense (line 17) of \$133,264 while the P&L shows a Total Income of \$180,098 and a Total Expense of \$126,106. Why those totals are so different?

***Profit and Loss reports are a tool used to file taxes and report on specific accounts used by a business or organization. They are not tax returns and should not be read as such. When the amounts listed on a profit and loss report are finalized, they are then subject to formulas of deduction and depreciation by a CPA who prepares the taxes. Profit and loss reports rarely if ever match tax return values and comparing the two is comparing apples and oranges.***

5. On the current Balance Sheet, there is an Equity Fund Balance of -\$84,174. What does this comprise?

***This figure shows the loan repayment for the Derringer, not operating expenses***

6. What is the line item titled "contract labor" that costs \$27k and \$28k for the last several years? Who is this, and what duties do they perform?

***Contract labor is non-employee labor at the museum such as our archivist and our archive and library assistant. The detailed report on the account is attached.***

7. On the 2022 Balance Sheet, there appear to be just two restricted accounts (Robert J Young and Colorado Historical Fund Assessment Grant) since they are not under the bank accounts that are designated Total Available Funds. Where does the \$50,000 the City granted for use on the Cardiff Coke ovens reside on the Balance Sheet? Where is the \$30,000 restricted gift for the museum building? It appears on the 2022 P&L but not on the 2022 Balance sheet or YTD Balance Sheet.

***The \$50K from the city is not on the balance sheet because it has not been tax mapped as of yet. We are waiting for direction from our CPA as to where to map those particular funds. In the meantime, their amount is included (but restricted) in the operating account. The Building Fund is reflected elsewhere as mapped by our CPA. It does show on the P&L because of the tax mapping.***

8. You mentioned at the FAB meeting that you used \$15,000 of the \$30,000 gift for the museum to make payroll as there was a cash crunch. Have you used any of the \$50,000 the City granted for the Coke Ovens in a similar manner? ***No. This question was answered at the last FAB meeting***

9. Since 2016, the organization's expenses have been coming in fairly consistently between approximately \$100k-\$115k annually. Then in 2021 expenses increased to \$133k, and then to \$162k in 2022. The proposed budget for this year shows the planned expenses jumping to \$239k. Could you help me understand how an organization that is using restricted funds to meet payroll obligations needs to double its expenses?

***The payroll has increased with inflation for ED and Assistant Director. Employee benefits are included in the budget for the first time, in part to attract a replacement ED. Payroll taxes are high. A budget for museum repairs (separate from any grants that may be applied for) has been included.***

10. In the organization's budget for 2023 it shows quite a bit of income that has the Historical Society "initiate" various fundraising campaigns. How will the organization achieve these fundraising goals when you have had limited, or no experience or success with these strategies in the past? Why has the organization only waited until now to try these fundraising ideas instead of six years ago?

***It is inaccurate and unfair to say we have no experience at fundraising or that we have waited until now "to try these fundraising ideas instead of six years ago". During the past six years our Executive Director has led our team in many different ideas put forth by citizens and board members. Our main fundraising event is the annual Linwood Cemetery Ghostwalk is limited in how many people can attend and still have a quality experience. Time for a history lesson:***

- ***After Christina Brusig, executive director of the Glenwood Springs Art Council was dismissed in April 2017 the Society partnered with Roaring Fork Events owners and new residents Emily and Damon Arredondo as a fundraiser and in a new effort to bring visitors to our fair city: <https://www.postindependent.com/entertainment/fermentation-fest-gives-glenwood-a-holiday-kick/>. FAB granted the Society \$10,000 to help. It was a great idea. Unfortunately Emily and Damon left our area and another great idea died but not for a want of trying on our part.***
- ***The Society has hosted numerous efforts such as beer sales and a fall festival with Roaring Fork Events, History Trivia, etc.***
- ***During the Pandemic we could not have the normal outdoor annual Linwood Cemetery Ghostwalk we received funding from Community Health Initiatives, J. Robert Young Foundation, Hotel Colorado and others to do a live video of the Ghostwalk and ask for donations during the broadcast.***
- ***We have had History Trivia at the Vaudeville Theater to raise funds but the amount we earn from admission makes for a lot of work for the amount of return.***

***Also, whereas the museums in Golden, Littleton, Greeley, Louisville and Loveland are primarily funded by their respective municipalities, the Frontier Museum has been unappreciated and underfunded for years. It has been virtually impossible for the 2 employees to perform their***

***duties at the museum and undertake fundraising in a meaningful manner at the same time. The Board members assist in fundraising by organizing and staging the various events we hold each year, which, however, are very time-consuming. Most of the Board members have full-time jobs and volunteer their time to the Society because they believe in our mission. Hiring a professional fundraiser has been discussed in the past, but one has not been hired because their services are expensive. Only recently it became apparent that the city seemed to no longer want to fund the Society at an appropriate level that a volunteer came forward and offered to help the museum raise funds (This was explained at the FAB meeting on Feb. 22, 2023).***

11. The HS has been a seemingly profitable nonprofit every year we have financials. Below are the last 6 years of net profits and YTD 2023 totaling \$156,206 of profit.

2017 - \$4,611

2018 - \$8,499

2019 - \$27,189

2020 - \$37,351

2021 - \$53,721

2022 - \$24,835

2023 - \$5,704 (YTD)

I am having a hard time understanding why the Historical Society needs an additional \$60k a year. Where have all the annual profits gone? In your emails to your supporters, you say that if the City does not double its contribution you will be forced to sell the museum building. But when presenting to the FAB you explained that you need these funds to be able to hire a new full-time Executive Director at three times the current compensation. I am unclear about why exactly you feel you need the additional funds. From both a current *need* standpoint and an intended *purpose* standpoint.

***We already have a "fulltime Executive Director", however, as we again explained to the FAB, Bill will be retiring in a year or two and it will be virtually impossible to hire a replacement at the \$35K salary he currently earns. Either the mayor's math is incorrect or he has distorted facts to try to prove a point, but the proposed ED salary is only \$65K and not "three times the current compensation".***

12. It appears in your "5-year Plan Budget" that even with the City's \$60,000 increase your intent is to operate at a deficit annually of -\$35k (2023), -\$16k (2024), -\$31k (2025) and -\$3k while increasing staffing and organizational expense to \$271k by 2027. This all assumes some very optimistic income assumption that has not been achieved thus far. It even anticipates selling off



museum display items to generate \$20k in 3 years. How does the organization plan on bridging the cumulative \$85k shortfall?

***We were asked by councilman Willman to provide a 5-year plan that would zero out with no deficit by year five. This was accomplished in the manner shown in the 5-year budget that you and the council already have. Remember this is a draft that will go before the public at our annual meeting on March 21<sup>st</sup> for comment. Council's comments need to be submitted to us also then we can sit down together and figure it out ("Together we are better.")***

***Also, the Proposed Budget Plan is an honest attempt to project income and expenses for the next five years. It is not full of "pie-in-the-sky" numbers. Even with a new, robust fundraising campaign in 2023, 2024 and 2025, it does not appear that the Society will be able to operate in the black. As a result, the 2026 budget includes the sale of museum display items to generate income. We can easily bridge the shortfall and not limit the sale of items to \$20K, but rather sell off the entire collection and museum building.***

13. In looking at the 5-Year Plan Budget, it appears that you would like to grow the organization significantly, then hand off the \$271k financial obligation to the City and taxpayers. This past year our entire grant allocation from A&I for 27 different community nonprofits was \$198,352. Taking on an additional \$216k (less the \$60k the city already funds the HS) would more than wipe out almost all of the City's grants to those nonprofits out of the A&I Budget. Is the hope to have the City's only nonprofit funding go to just one organization?

***We were asked by a councilperson to prepare a Budget Plan that would demonstrate a positive income for the Society in 5 years. As previously explained, by year four, even with our best fundraising efforts and extraordinary measures like selling museum artifacts, we could not achieve a positive cash flow. As a last resort in year five of the plan, the ED and assistant would become city employees or could be combined with the Historic Preservation Commission, thus eliminating a considerable expense to the Society. The ED position was a city employee in the recent past and so this is not an extraordinary event. Also in year five the income from the City of Glenwood Springs is eliminated. This combination results in the first positive cash flow in the 5-Year Budget Plan.***

**Additional Material that is Relevant:**

**The 1991 A&I Ordinance which initially provided city funding for the museum states:**

- 2. To defray the cost of acquisition, construction, installation, improvement, and operation and maintenance of a river trail.....**
- 3. To defray the cost of acquisition, construction, installation, improvement, and operation and maintenance of a community center, including all costs necessary and incidental thereto.....**
- 4. To defray the cost of acquisition, construction and installation of Highway 6 streetscape improvements, including all costs necessary and incidental thereto....**
- 5. To defray the cost of operating and maintaining the Frontier Historical Museum. The total mandatory expenditure for museum operations pursuant to this paragraph shall be the lesser of 2% of annual income in the fund or \$35,000 per annum; subject, however, to supplemental appropriations at the discretion of the City Council pursuant to paragraph 6 hereof or from any other revenue source of the City.**
- 6. To defray the cost of acquisition, construction, and installation of capital improvements of every kind and nature which the City is, from time to time, authorized to undertake.....Prior to making an appropriation for any improvements pursuant to this paragraph, the City Council shall conduct a public hearing and consider public comment upon such improvements.**

**It appears that the original intent of the A&I Ordinance was to fund capital improvement projects such as trails, the community center, a city streetscape and THE HISTORICAL MUSEUM. We were not considered to be simply another community non-profit, as you imply in your question, but rather a significant asset to this City as equally as important as major construction infrastructure projects undertaken by Glenwood Springs. In addition, at the time, the citizens of Glenwood believed that the Frontier Museum was so important to the city that the ordinance specifically stated that funding was not limited but subject to supplemental appropriations from other revenue sources of the City.**

# Glenwood Springs Historical Society

## Profit and Loss

January - December 2022

|                                        | TOTAL               |
|----------------------------------------|---------------------|
| Income                                 |                     |
| 6152 Grant Income                      | 2,000.00            |
| Hispanic Outreach Grant                | -15,725.00          |
| <b>Total 6152 Grant Income</b>         | <b>-13,725.00</b>   |
| 6510 Special Events                    |                     |
| Defiance Roller Coaster Opening        | -40.65              |
| Ghost Walk                             | 12,238.69           |
| Gingerbread Competition                | 2,102.65            |
| Trivia Night                           | 1,491.32            |
| <b>Total 6510 Special Events</b>       | <b>15,792.01</b>    |
| 6865 Tours                             | 592.00              |
| Admissions                             | 8,654.24            |
| Archival Income                        | 175.00              |
| Building Fund Donations                | 30,190.00           |
| Cardiff Coke Oven Grant                | 50,000.00           |
| City Funds                             | 60,000.00           |
| De-Accessioned Item Sales              | 150.00              |
| Donation Income                        | 17,014.90           |
| Doc Holliday Gun                       | 11,542.00           |
| Estate Bequests                        | 250.00              |
| <b>Total Donation Income</b>           | <b>28,806.90</b>    |
| Interest Income                        | 0.03                |
| Linwood Project                        | -1,800.00           |
| Membership Dues                        | 3,777.75            |
| Photo Sales                            | 780.00              |
| Store Sales                            | 2,966.95            |
| Ticket Sales-Gun                       | 2,837.00            |
| <b>Total Income</b>                    | <b>\$189,196.88</b> |
| <b>GROSS PROFIT</b>                    | <b>\$189,196.88</b> |
| Expenses                               |                     |
| 2040 Federal Payroll Liabilities       | 15,075.20           |
| 2060 State Payroll Taxes               | 1,903.00            |
| 5100 Cost of Goods Sold                | 1,638.40            |
| 6030 Advertising                       | 14.00               |
| 6050 Security                          | 1,235.30            |
| 6060 Archival and Library Expense      | 4,375.79            |
| 6155 Cardiff Coke Oven Expense/ Income | 5,206.60            |
| 6160 Contract Labor                    | 26,972.00           |
| 6180 Display and Exhibit Expense       | 1,269.62            |
| 6270 Dues & Subscriptions              | 1,560.64            |
| 6290 Employee Enhancement              | 571.00              |

# Glenwood Springs Historical Society

## Profit and Loss

January - December 2022

|                                                        | TOTAL               |
|--------------------------------------------------------|---------------------|
| 6300 Bank and CC Fees                                  | 1,023.82            |
| 6350 Office Equipment                                  | 109.99              |
| 6390 Insurance                                         | 4,340.75            |
| 6410 Internet Expense                                  | 3,039.65            |
| 6490 Licenses & Permits                                | 100.00              |
| 6540 Office Supplies                                   | 1,634.54            |
| 6560 Accounting                                        | 7,461.35            |
| 6600 Payroll - Employees                               | 50,409.78           |
| 6670 Postage & Delivery                                | 295.55              |
| 6700 Workshops                                         | 3,000.00            |
| 6710 Printing & Reproduction                           | 3,987.90            |
| 6730 Repairs & Maintenance                             | 4,039.56            |
| 6790 Supplies                                          | 504.42              |
| 6880 Outdoor Maintenance                               | 2,719.94            |
| 6900 Utilities                                         | 7,290.72            |
| Computer Expense                                       | 69.95               |
| Contributions                                          | 120.00              |
| Grant Expense                                          | 27.74               |
| Interest paid                                          | 4,789.82            |
| Museum Improvements                                    | 5,000.00            |
| Property Tax                                           | 512.78              |
| South Canyon Coal Mine Historic Site Preservation Plan | 2,500.00            |
| Uncategorized Expense                                  | 10.00               |
| <b>Total Expenses</b>                                  | <b>\$162,809.81</b> |
| NET OPERATING INCOME                                   | <b>\$26,387.07</b>  |
| Other Expenses                                         |                     |
| Doc Holliday's Museum Expense                          | 1,551.18            |
| <b>Total Other Expenses</b>                            | <b>\$1,551.18</b>   |
| NET OTHER INCOME                                       | <b>\$ -1,551.18</b> |
| NET INCOME                                             | <b>\$24,835.89</b>  |

# Glenwood Springs Historical Society

## Profit and Loss

January - December 2021

|                                        | TOTAL               |
|----------------------------------------|---------------------|
| Income                                 |                     |
| 6152 Grant Income                      | 14,800.00           |
| Hispanic Outreach Grant                | 18,000.00           |
| <b>Total 6152 Grant Income</b>         | <b>32,800.00</b>    |
| 6510 Special Events                    |                     |
| Ghost Walk                             | 10,957.19           |
| Gingerbread Competition                | 2,791.63            |
| Polo Cup                               | -34.00              |
| <b>Total 6510 Special Events</b>       | <b>13,714.82</b>    |
| 6865 Tours                             | 1,012.00            |
| Admissions                             | 7,937.77            |
| Archival Income                        | 270.00              |
| City Funds                             | 60,000.00           |
| Donation Income                        | 4,903.39            |
| Doc Holliday Gun                       | 3,312.00            |
| <b>Total Donation Income</b>           | <b>8,215.39</b>     |
| Interest Income                        | 0.15                |
| Membership Dues                        | 7,390.00            |
| Photo Sales                            | 500.00              |
| Reimbursed Expenses                    | 38.79               |
| Store Sales                            | 3,506.64            |
| Ticket Sales-Gun                       | 20,477.00           |
| Uncategorized Income                   | 24,236.00           |
| <b>Total Income</b>                    | <b>\$180,098.56</b> |
| Cost of Goods Sold                     |                     |
| Cost of Goods Sold                     | 270.03              |
| <b>Total Cost of Goods Sold</b>        | <b>\$270.03</b>     |
| <b>GROSS PROFIT</b>                    | <b>\$179,828.53</b> |
| Expenses                               |                     |
| 2040 Federal Payroll Liabilities       | 14,590.84           |
| 2060 State Payroll Taxes               | 1,238.33            |
| 5100 Cost of Goods Sold                | 3,381.96            |
| 6030 Advertising                       | 1,200.00            |
| 6050 Security                          | 495.00              |
| 6060 Archival and Library Expense      | 1,172.41            |
| 6155 Cardiff Coke Oven Expense/ Income | -2,987.25           |
| 6160 Contract Labor                    | 20,207.80           |
| 6180 Display and Exhibit Expense       | 1,063.56            |
| 6270 Dues & Subscriptions              | 1,329.82            |
| 6290 Employee Enhancement              | 247.78              |
| 6300 Bank and CC Fees                  | 895.77              |

# Glenwood Springs Historical Society

## Profit and Loss

January - December 2021

|                                       | TOTAL               |
|---------------------------------------|---------------------|
| 6350 Office Equipment                 | 1,125.55            |
| 6390 Insurance                        | 4,258.99            |
| 6410 Internet Expense                 | 1,840.65            |
| 6490 Licenses & Permits               | 220.00              |
| 6500 Meeting Expense                  | 341.69              |
| 6540 Office Supplies                  | 1,805.02            |
| 6560 Accounting                       | 7,718.51            |
| 6600 Payroll - Employees              | 33,511.45           |
| COVID-19 Payroll Expenses             | 14,823.72           |
| <b>Total 6600 Payroll - Employees</b> | <b>48,335.17</b>    |
| 6670 Postage & Delivery               | 86.50               |
| 6710 Printing & Reproduction          | 103.85              |
| 6730 Repairs & Maintenance            | 2,386.06            |
| 6790 Supplies                         | 962.97              |
| 6880 Outdoor Maintenance              | 3,011.00            |
| 6900 Utilities                        | 5,822.44            |
| Computer Expense                      | 1,219.57            |
| Contributions                         | 120.00              |
| Education Expense                     | 115.00              |
| Grant Expense                         | 3,575.00            |
| PR Expense                            | 222.90              |
| <b>Total Expenses</b>                 | <b>\$126,106.89</b> |
| NET OPERATING INCOME                  | <b>\$53,721.64</b>  |
| Other Expenses                        |                     |
| Doc Holliday's Museum Expense         | 1,660.74            |
| <b>Total Other Expenses</b>           | <b>\$1,660.74</b>   |
| NET OTHER INCOME                      | <b>\$ -1,660.74</b> |
| NET INCOME                            | <b>\$52,060.90</b>  |

# Glenwood Springs Historical Society

## Profit and Loss

January 1 - February 15, 2023

|                                     | TOTAL              |
|-------------------------------------|--------------------|
| Income                              |                    |
| 6152 Grant Income                   | 11,872.00          |
| 6510 Special Events                 |                    |
| Ghost Walk                          | -450.00            |
| <b>Total 6510 Special Events</b>    | <b>-450.00</b>     |
| Admissions                          | 366.00             |
| Archival Income                     | 30.00              |
| Donation Income                     | 8,268.21           |
| Doc Holliday Gun                    | 2,250.00           |
| <b>Total Donation Income</b>        | <b>10,518.21</b>   |
| Membership Dues                     | 645.00             |
| Photo Sales                         | 250.00             |
| Store Sales                         | 150.00             |
| Ticket Sales-Gun                    | 59.00              |
| <b>Total Income</b>                 | <b>\$23,440.21</b> |
| GROSS PROFIT                        | <b>\$23,440.21</b> |
| Expenses                            |                    |
| 2040 Federal Payroll Liabilities    | 1,175.80           |
| 2060 State Payroll Taxes            | 578.00             |
| 6060 Archival and Library Expense   | 168.05             |
| 6160 Contract Labor                 | 2,897.84           |
| 6270 Dues & Subscriptions           | 72.56              |
| 6290 Employee Enhancement           | 38.54              |
| 6300 Bank and CC Fees               | 83.27              |
| 6390 Insurance                      | 1,068.59           |
| 6410 Internet Expense               | 237.46             |
| 6540 Office Supplies                | 12.12              |
| 6560 Accounting                     | 1,610.00           |
| 6600 Payroll - Employees            | 3,891.53           |
| 6880 Outdoor Maintenance            | 170.00             |
| 6900 Utilities                      | 2,369.85           |
| Building Expense                    | 2,000.00           |
| Computer Expense                    | 279.00             |
| South Canyon Historic Resource Plan | 1,000.00           |
| <b>Total Expenses</b>               | <b>\$17,652.61</b> |
| NET OPERATING INCOME                | <b>\$5,787.60</b>  |
| Other Expenses                      |                    |
| Doc Holliday's Museum Expense       | 83.63              |
| <b>Total Other Expenses</b>         | <b>\$83.63</b>     |
| NET OTHER INCOME                    | <b>\$ -83.63</b>   |
| NET INCOME                          | <b>\$5,703.97</b>  |

# Glenwood Springs Historical Society

## Balance Sheet

As of December 31, 2022

|                                                          | TOTAL               |
|----------------------------------------------------------|---------------------|
| <b>ASSETS</b>                                            |                     |
| Current Assets                                           |                     |
| Bank Accounts                                            |                     |
| Available Funds                                          | -2,221.00           |
| Alpine Bank-Checking                                     | 46,430.19           |
| Doc Holliday Gun Acct                                    | 0.00                |
| Money Market - Alpine Bank                               | 0.00                |
| <b>Total Available Funds</b>                             | <b>44,209.19</b>    |
| Clearing                                                 | 0.00                |
| Colorado Historic Fund Assessment Grant                  | 28,100.00           |
| Robert J. Young Grant Account                            | 2,142.07            |
| <b>Total Bank Accounts</b>                               | <b>\$74,451.26</b>  |
| Other Current Assets                                     |                     |
| Uncategorized Asset                                      | 570.97              |
| Undeposited Funds                                        | 425.00              |
| Undeposited Receipts                                     | -404.00             |
| <b>Total Other Current Assets</b>                        | <b>\$591.97</b>     |
| <b>Total Current Assets</b>                              | <b>\$75,043.23</b>  |
| Fixed Assets                                             |                     |
| 1800 Furniture & Fixtures                                | 7,331.01            |
| Equipment                                                | 20,672.66           |
| Land Improvements                                        | 10,000.00           |
| <b>Total Fixed Assets</b>                                | <b>\$38,003.67</b>  |
| <b>TOTAL ASSETS</b>                                      | <b>\$113,046.90</b> |
| <b>LIABILITIES AND EQUITY</b>                            |                     |
| Liabilities                                              |                     |
| Current Liabilities                                      |                     |
| Other Current Liabilities                                |                     |
| 2030 City of Glenwood Payable                            | -64.77              |
| Sales Tax Payable                                        | -453.55             |
| <b>Total 2030 City of Glenwood Payable</b>               | <b>-518.32</b>      |
| 2030 State Sales Tax Payable                             | 380.30              |
| 2035 State/ County Sales Tax Agency Payable              | -221.40             |
| Sales Tax Payable                                        | -113.00             |
| <b>Total 2035 State/ County Sales Tax Agency Payable</b> | <b>-334.40</b>      |
| CO DEPT OF REVENUE Payable                               | -1,398.55           |
| Sales Tax Payable                                        | -181.74             |



# Glenwood Springs Historical Society

## Balance Sheet

As of December 31, 2022

|                                         | TOTAL               |
|-----------------------------------------|---------------------|
| <b>Total CO DEPT OF REVENUE Payable</b> | <b>-1,580.29</b>    |
| Fica-Fwt Liability                      | 191.37              |
| State Withholding Liability             | -2,022.00           |
| <b>Total Other Current Liabilities</b>  | <b>\$ -3,883.34</b> |
| <b>Total Current Liabilities</b>        | <b>\$ -3,883.34</b> |
| Long-Term Liabilities                   |                     |
| N/P Gun                                 | 0.00                |
| N/P PPP Funding Loan                    | 0.00                |
| N/P PPP Loan #2                         | 0.00                |
| <b>Total Long-Term Liabilities</b>      | <b>\$0.00</b>       |
| <b>Total Liabilities</b>                | <b>\$ -3,883.34</b> |
| Equity                                  |                     |
| Fund Balance                            | -84,174.50          |
| Retained Earnings                       | 176,268.85          |
| Net Income                              | 24,835.89           |
| <b>Total Equity</b>                     | <b>\$116,930.24</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>     | <b>\$113,046.90</b> |

# Glenwood Springs Historical Society

Balance Sheet  
As of February 15, 2023

|                                                          | TOTAL               |
|----------------------------------------------------------|---------------------|
| <b>ASSETS</b>                                            |                     |
| Current Assets                                           |                     |
| Bank Accounts                                            |                     |
| Available Funds                                          | -2,221.00           |
| Alpine Bank-Checking                                     | 51,993.97           |
| Doc Holliday Gun Acct                                    | 0.00                |
| Money Market - Alpine Bank                               | 0.00                |
| <b>Total Available Funds</b>                             | <b>49,772.97</b>    |
| Clearing                                                 | 0.00                |
| Colorado Historic Fund Assessment Grant                  | 28,100.00           |
| Robert J. Young Grant Account                            | 2,142.07            |
| <b>Total Bank Accounts</b>                               | <b>\$80,015.04</b>  |
| Other Current Assets                                     |                     |
| Uncategorized Asset                                      | 570.97              |
| Undeposited Funds                                        | 425.00              |
| Undeposited Receipts                                     | -404.00             |
| <b>Total Other Current Assets</b>                        | <b>\$591.97</b>     |
| <b>Total Current Assets</b>                              | <b>\$80,607.01</b>  |
| Fixed Assets                                             |                     |
| 1800 Furniture & Fixtures                                | 7,331.01            |
| Equipment                                                | 20,672.66           |
| Land Improvements                                        | 10,000.00           |
| <b>Total Fixed Assets</b>                                | <b>\$38,003.67</b>  |
| <b>TOTAL ASSETS</b>                                      | <b>\$118,610.68</b> |
| <b>LIABILITIES AND EQUITY</b>                            |                     |
| Liabilities                                              |                     |
| Current Liabilities                                      |                     |
| Other Current Liabilities                                |                     |
| 2030 City of Glenwood Payable                            | -64.77              |
| Sales Tax Payable                                        | -563.33             |
| <b>Total 2030 City of Glenwood Payable</b>               | <b>-628.10</b>      |
| 2030 State Sales Tax Payable                             | 349.89              |
| 2035 State/ County Sales Tax Agency Payable              | -221.40             |
| Sales Tax Payable                                        | -113.00             |
| <b>Total 2035 State/ County Sales Tax Agency Payable</b> | <b>-334.40</b>      |
| CO DEPT OF REVENUE Payable                               | -1,398.55           |
| Sales Tax Payable                                        | -181.74             |

# Glenwood Springs Historical Society

## Balance Sheet

As of February 15, 2023

|                                         | TOTAL               |
|-----------------------------------------|---------------------|
| <b>Total CO DEPT OF REVENUE Payable</b> | <b>-1,580.29</b>    |
| Fica-Fwt Liability                      | 191.37              |
| State Withholding Liability             | -2,022.00           |
| <b>Total Other Current Liabilities</b>  | <b>\$ -4,023.53</b> |
| <b>Total Current Liabilities</b>        | <b>\$ -4,023.53</b> |
| Long-Term Liabilities                   |                     |
| N/P Gun                                 | 0.00                |
| N/P PPP Funding Loan                    | 0.00                |
| N/P PPP Loan #2                         | 0.00                |
| <b>Total Long-Term Liabilities</b>      | <b>\$0.00</b>       |
| <b>Total Liabilities</b>                | <b>\$ -4,023.53</b> |
| Equity                                  |                     |
| Fund Balance                            | -84,174.50          |
| Retained Earnings                       | 201,104.74          |
| Net Income                              | 5,703.97            |
| <b>Total Equity</b>                     | <b>\$122,634.21</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>     | <b>\$118,610.68</b> |

**Return of Organization Exempt From Income Tax****2021**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.**Open to Public Inspection****A For the 2021 calendar year, or tax year beginning****, 2021, and ending****, 20****B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

**C** Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Number and street (or P.O. box if mail is not delivered to street address)

1001 COLORADO AVENUE

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

GLENWOOD SPRINGS, CO 81601

**D** Employer identification number

23-7136776

**E** Telephone number

9709454448

**F** Group Exemption

Number ▶

**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶**I** Website: ▶ N/A**H** Check ☐ if the organization is **not** required to attach Schedule B (Form 990).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ 170,713.

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

|            |                                                                                                              |                                                                                                                                                                                                                      |           |          |
|------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| Revenue    | <b>1</b>                                                                                                     | Contributions, gifts, grants, and similar amounts received . . . . .                                                                                                                                                 | <b>1</b>  | 104,425. |
|            | <b>2</b>                                                                                                     | Program service revenue including government fees and contracts . . . . .                                                                                                                                            | <b>2</b>  | 30,236.  |
|            | <b>3</b>                                                                                                     | Membership dues and assessments . . . . .                                                                                                                                                                            | <b>3</b>  | 7,390.   |
|            | <b>4</b>                                                                                                     | Investment income . . . . .                                                                                                                                                                                          | <b>4</b>  | 0.       |
|            | <b>5a</b>                                                                                                    | Gross amount from sale of assets other than inventory . . . . .                                                                                                                                                      | <b>5a</b> |          |
|            | <b>b</b>                                                                                                     | Less: cost or other basis and sales expenses . . . . .                                                                                                                                                               | <b>5b</b> |          |
|            | <b>c</b>                                                                                                     | Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a) . . . . .                                                                                                                    | <b>5c</b> |          |
|            | <b>6</b>                                                                                                     | Gaming and fundraising events:                                                                                                                                                                                       |           |          |
|            | <b>a</b>                                                                                                     | Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .                                                                                                                                      | <b>6a</b> |          |
|            | <b>b</b>                                                                                                     | Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . | <b>6b</b> | 13,715.  |
| <b>c</b>   | Less: direct expenses from gaming and fundraising events . . . . .                                           | <b>6c</b>                                                                                                                                                                                                            | 0.        |          |
| <b>d</b>   | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . . | <b>6d</b>                                                                                                                                                                                                            | 13,715.   |          |
| Revenue    | <b>7a</b>                                                                                                    | Gross sales of inventory, less returns and allowances . . . . .                                                                                                                                                      | <b>7a</b> |          |
|            | <b>b</b>                                                                                                     | Less: cost of goods sold . . . . .                                                                                                                                                                                   | <b>7b</b> |          |
|            | <b>c</b>                                                                                                     | Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a) . . . . .                                                                                                                             | <b>7c</b> |          |
|            | <b>8</b>                                                                                                     | Other revenue (describe in Schedule O) . . . . . See Line 8 Stmt.                                                                                                                                                    | <b>8</b>  | 14,947.  |
|            | <b>9</b>                                                                                                     | <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶                                                                                                                                            | <b>9</b>  | 170,713. |
| Expenses   | <b>10</b>                                                                                                    | Grants and similar amounts paid (list in Schedule O) . . . . .                                                                                                                                                       | <b>10</b> |          |
|            | <b>11</b>                                                                                                    | Benefits paid to or for members . . . . .                                                                                                                                                                            | <b>11</b> |          |
|            | <b>12</b>                                                                                                    | Salaries, other compensation, and employee benefits . . . . .                                                                                                                                                        | <b>12</b> | 65,468.  |
|            | <b>13</b>                                                                                                    | Professional fees and other payments to independent contractors . . . . .                                                                                                                                            | <b>13</b> | 28,667.  |
|            | <b>14</b>                                                                                                    | Occupancy, rent, utilities, and maintenance . . . . .                                                                                                                                                                | <b>14</b> | 18,240.  |
|            | <b>15</b>                                                                                                    | Printing, publications, postage, and shipping . . . . .                                                                                                                                                              | <b>15</b> | 3,341.   |
|            | <b>16</b>                                                                                                    | Other expenses (describe in Schedule O) . . . . . See Line 16 Stmt.                                                                                                                                                  | <b>16</b> | 17,548.  |
|            | <b>17</b>                                                                                                    | <b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶                                                                                                                                                           | <b>17</b> | 133,264. |
| Net Assets | <b>18</b>                                                                                                    | Excess or (deficit) for the year (subtract line 17 from line 9) . . . . .                                                                                                                                            | <b>18</b> | 37,449.  |
|            | <b>19</b>                                                                                                    | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .                                                           | <b>19</b> | 139,568. |
|            | <b>20</b>                                                                                                    | Other changes in net assets or fund balances (explain in Schedule O) . . . . .                                                                                                                                       | <b>20</b> |          |
|            | <b>21</b>                                                                                                    | Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶                                                                                                                                  | <b>21</b> | 177,017. |

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990-EZ** (2021)

**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

|                                                                                                     | (A) Beginning of year | (B) End of year    |
|-----------------------------------------------------------------------------------------------------|-----------------------|--------------------|
| <b>22</b> Cash, savings, and investments                                                            | 35,215.               | <b>22</b> 56,893.  |
| <b>23</b> Land and buildings                                                                        | 10,000.               | <b>23</b> 10,000.  |
| <b>24</b> Other assets (describe in Schedule O)                                                     | 121,102.              | <b>24</b> 121,102. |
| <b>25</b> <b>Total assets</b>                                                                       | 166,317.              | <b>25</b> 187,995. |
| <b>26</b> <b>Total liabilities</b> (describe in Schedule O)                                         | 26,749.               | <b>26</b> 10,978.  |
| <b>27</b> <b>Net assets or fund balances</b> (line 27 of column (B) <b>must</b> agree with line 21) | 139,568.              | <b>27</b> 177,017. |

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? TO EDUCATE THE PUBLIC ABOUT THE HISTORY OF THE AREA

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

|                                                                                                                                                                                                                                                                                   |            |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| <b>28</b> THE SOCIETY MAINTAINS A HISTORY MUSEUM AND ARTIFACTS THAT HAVE BEEN DONATED TO THE SOCIETY. IT ALSO CONDUCTS EVENTS WHICH HIGHLIGHT THE HISTORY AND CULTURE OF THE AREA.<br>(Grants \$ 0. ) If this amount includes foreign grants, check here <input type="checkbox"/> | <b>28a</b> | 133,264. |
| <b>29</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>29a</b> |          |
| <b>30</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>30a</b> |          |
| <b>31</b> Other program services (describe in Schedule O) _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                       | <b>31a</b> |          |
| <b>32</b> <b>Total program service expenses</b> (add lines 28a through 31a) <b>32</b>                                                                                                                                                                                             |            | 133,264. |

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

| (a) Name and title             | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC) (if not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|--------------------------------|------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| BILL KIGHT<br>DIRECTOR         | 40.00                                          | 38,096.                                                                             | 0.                                                                                      | 0.                                         |
| BARRY DUNSDON<br>PRESIDENT     | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| CLARA MILLER<br>VICE PRESIDENT | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| LACY KING<br>DIRECTOR          | 0.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| ROB ANDERSON<br>DIRECTOR       | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| TARA BAIR<br>DIRECTOR          | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| SHARON HALLER<br>DIRECTOR      | 20.00                                          | 22,720.                                                                             | 0.                                                                                      | 0.                                         |
| ASHLEY JAMMARON<br>DIRECTOR    | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| LISA PASSMORE<br>SECRETARY     | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
| NICK DALEY<br>DIRECTOR         | 1.00                                           | 0.                                                                                  | 0.                                                                                      | 0.                                         |
|                                |                                                |                                                                                     |                                                                                         |                                            |

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

|                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes        | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|
| <b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .                                                                                                                                                                                                                                                                    | <b>33</b>  | X  |
| <b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions . . . . .                                                                                                                                                                              | <b>34</b>  | X  |
| <b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .                                                                                                                                                                                                                                                  | <b>35a</b> | X  |
| <b>b</b> If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                               | <b>35b</b> |    |
| <b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .                                                                                                                                                                                                                        | <b>35c</b> | X  |
| <b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .                                                                                                                                                                                                                                                      | <b>36</b>  | X  |
| <b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b>                                                                                                                                                                                                                                                                                                                                       |            |    |
| <b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .                                                                                                                                                                                                                                                                                                                                                                           | <b>37b</b> | X  |
| <b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .                                                                                                                                                                                                         | <b>38a</b> | X  |
| <b>b</b> If "Yes," complete Schedule L, Part II, and enter the total amount involved . . . . . <b>38b</b>                                                                                                                                                                                                                                                                                                                                                  |            |    |
| <b>39</b> Section 501(c)(7) organizations. Enter: . . . . .                                                                                                                                                                                                                                                                                                                                                                                                |            |    |
| <b>a</b> Initiation fees and capital contributions included on line 9 . . . . . <b>39a</b>                                                                                                                                                                                                                                                                                                                                                                 |            |    |
| <b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . . <b>39b</b>                                                                                                                                                                                                                                                                                                                                                        |            |    |
| <b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶ . . . . .                                                                                                                                                                                                                                                                              |            |    |
| <b>b</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .                                                                                                     | <b>40b</b> | X  |
| <b>c</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ . . . . .                                                                                                                                                                                                                                |            |    |
| <b>d</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ . . . . .                                                                                                                                                                                                                                                                                                  |            |    |
| <b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .                                                                                                                                                                                                                                                                                | <b>40e</b> | X  |
| <b>41</b> List the states with which a copy of this return is filed ▶ . . . . .                                                                                                                                                                                                                                                                                                                                                                            |            |    |
| <b>42a</b> The organization's books are in care of ▶ <u>BILL KIGHT</u> Telephone no. ▶ <u>(970) 945-4448</u><br>Located at ▶ <u>1001 Colorado Ave, GLENWOOD SPRINGS CO</u> ZIP + 4 ▶ <u>81601</u>                                                                                                                                                                                                                                                          |            |    |
| <b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?<br>If "Yes," enter the name of the foreign country ▶ . . . . .<br>See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). | <b>42b</b> | X  |
| <b>c</b> At any time during the calendar year, did the organization maintain an office outside the United States?<br>If "Yes," enter the name of the foreign country ▶ . . . . .                                                                                                                                                                                                                                                                           | <b>42c</b> | X  |
| <b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here ▶ <input type="checkbox"/><br>and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b>                                                                                                                                                                                                |            |    |
| <b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                                    | <b>44a</b> | X  |
| <b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                               | <b>44b</b> | X  |
| <b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .                                                                                                                                                                                                                                                                                                                                                  | <b>44c</b> | X  |
| <b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                     | <b>44d</b> |    |
| <b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .                                                                                                                                                                                                                                                                                                                                               | <b>45a</b> | X  |
| <b>b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions . . . . .                                                                                                                                                                                       | <b>45b</b> | X  |

**46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

|           | Yes | No |
|-----------|-----|----|
| <b>46</b> |     | X  |

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

**47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

|           | Yes | No |
|-----------|-----|----|
| <b>47</b> |     | X  |

**48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

|           |  |   |
|-----------|--|---|
| <b>48</b> |  | X |
|-----------|--|---|

**49a** Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

|            |  |   |
|------------|--|---|
| <b>49a</b> |  | X |
|------------|--|---|

**b** If "Yes," was the related organization a section 527 organization? . . . . .

|            |  |  |
|------------|--|--|
| <b>49b</b> |  |  |
|------------|--|--|

**50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC/1099-NEC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|------------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| NONE                                |                                                |                                                            |                                                                                         |                                            |
|                                     |                                                |                                                            |                                                                                         |                                            |
|                                     |                                                |                                                            |                                                                                         |                                            |
|                                     |                                                |                                                            |                                                                                         |                                            |
|                                     |                                                |                                                            |                                                                                         |                                            |
|                                     |                                                |                                                            |                                                                                         |                                            |

**f** Total number of other employees paid over \$100,000 . . . . .

**51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|--------------------------------------------------------------|---------------------|------------------|
| NONE                                                         |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |

**d** Total number of other independent contractors each receiving over \$100,000 . . . . .

**52** Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ☒ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

|                  |                                                               |      |
|------------------|---------------------------------------------------------------|------|
| <b>Sign Here</b> | Signature of officer<br><b>BILL KIGHT, EXECUTIVE DIRECTOR</b> | Date |
|                  | Type or print name and title                                  |      |

|                               |                                                              |                      |                           |                                                 |                          |
|-------------------------------|--------------------------------------------------------------|----------------------|---------------------------|-------------------------------------------------|--------------------------|
| <b>Paid Preparer Use Only</b> | Print/Type preparer's name<br><b>DavidM Reynolds</b>         | Preparer's signature | Date<br><b>09/06/2022</b> | Check <input type="checkbox"/> if self-employed | PTIN<br><b>P00936184</b> |
|                               | Firm's name <b>David M Reynolds CPA PC</b>                   |                      |                           | Firm's EIN <b>84-1157599</b>                    |                          |
|                               | Firm's address <b>228 N 7th Street, New Castle, CO 81647</b> |                      |                           | Phone no. <b>(970)945-7734</b>                  |                          |

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☒ **Yes** ☐ **No**

**Additional information from your Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 8: Other Revenue****Continuation Statement**

| Description  | Amount         |
|--------------|----------------|
| PPP          | 11,736.        |
| MISC         | 3,211.         |
| <b>Total</b> | <b>14,947.</b> |

**Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 16: Other Expenses****Continuation Statement**

| Description       | Amount         |
|-------------------|----------------|
| ADVERTISING       | 1,200.         |
| COGS              | 3,652.         |
| ARCHIVAL EXPENSE  | 1,172.         |
| CREDIT CARD FEES  | 896.           |
| DUES              | 1,330.         |
| EDUCATION         | 115.           |
| COMPUTER EXPENSE  | 1,220.         |
| SECURITY          | 495.           |
| SUPPLIES          | 963.           |
| INTEREST EXPENSE  | 490.           |
| DISPLAY           | 1,064.         |
| MISC              | 835.           |
| COKE OVEN EXPENSE | 421.           |
| GRANT EXPENSE     | 3,575.         |
| CONTRIBUTIONS     | 120.           |
| <b>Total</b>      | <b>17,548.</b> |



**SCHEDULE A**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► **Attach to Form 990 or Form 990-EZ.**

► **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2021**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I Reason for Public Charity Status.** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☒ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations . . . . .
  - g Provide the following information about the supported organization(s).

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1–10 above (see instructions)) | (iv) Is the organization listed in your governing document? |    | (v) Amount of monetary support (see instructions) | (vi) Amount of other support (see instructions) |
|------------------------------------|----------|-------------------------------------------------------------------------------|-------------------------------------------------------------|----|---------------------------------------------------|-------------------------------------------------|
|                                    |          |                                                                               | Yes                                                         | No |                                                   |                                                 |
| (A)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (B)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (C)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (D)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (E)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| <b>Total</b>                       |          |                                                                               |                                                             |    |                                                   |                                                 |

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                          | (a) 2017 | (b) 2018 | (c) 2019 | (d) 2020 | (e) 2021 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .                                                                                                  |          |          |          |          |          |           |
| <b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .                                                                                                     |          |          |          |          |          |           |
| <b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .                                                                                             |          |          |          |          |          |           |
| <b>4 Total.</b> Add lines 1 through 3 . . . . .                                                                                                                                                                        |          |          |          |          |          |           |
| <b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . . |          |          |          |          |          |           |
| <b>6 Public support.</b> Subtract line 5 from line 4                                                                                                                                                                   |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                                  | (a) 2017 | (b) 2018 | (c) 2019 | (d) 2020 | (e) 2021  | (f) Total |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|-----------|-----------|
| <b>7</b> Amounts from line 4 . . . . .                                                                                                                                                                                         |          |          |          |          |           |           |
| <b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . . .                                                                             |          |          |          |          |           |           |
| <b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .                                                                                                          |          |          |          |          |           |           |
| <b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .                                                                                                            |          |          |          |          |           |           |
| <b>11 Total support.</b> Add lines 7 through 10                                                                                                                                                                                |          |          |          |          |           |           |
| <b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .                                                                                                                                            |          |          |          |          | <b>12</b> |           |
| <b>13 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . <input type="checkbox"/> |          |          |          |          |           |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|
| <b>14</b> Public support percentage for 2021 (line 6, column (f), divided by line 11, column (f)) . . . . .                                                                                                                                                                                                                                                                                                                               | <b>14</b> | % |
| <b>15</b> Public support percentage from 2020 Schedule A, Part II, line 14 . . . . .                                                                                                                                                                                                                                                                                                                                                      | <b>15</b> | % |
| <b>16a 33<sup>1</sup>/<sub>3</sub>% support test—2021.</b> If the organization did not check the box on line 13, and line 14 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                         |           |   |
| <b>b 33<sup>1</sup>/<sub>3</sub>% support test—2020.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                      |           |   |
| <b>17a 10%-facts-and-circumstances test—2021.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>    |           |   |
| <b>b 10%-facts-and-circumstances test—2020.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/> |           |   |
| <b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                           |           |   |

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                             | (a) 2017 | (b) 2018 | (c) 2019 | (d) 2020 | (e) 2021 | (f) Total |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")                                                                               | 91,970.  | 97,150.  | 103,501. | 110,973. | 111,815. | 515,409.  |
| <b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . | 31,671.  | 35,097.  | 45,718.  | 13,693.  | 47,161.  | 173,340.  |
| <b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513                                                                                     |          |          |          |          |          |           |
| <b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .                                                                          |          |          |          |          |          |           |
| <b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .                                                                  |          |          |          |          |          |           |
| <b>6 Total.</b> Add lines 1 through 5 . . . .                                                                                                                                             | 123,641. | 132,247. | 149,219. | 124,666. | 158,976. | 688,749.  |
| <b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . .                                                                                                | 5,000.   |          | 0.       |          |          | 5,000.    |
| <b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year                   |          |          |          |          |          |           |
| <b>c</b> Add lines 7a and 7b . . . .                                                                                                                                                      | 5,000.   |          | 0.       |          |          | 5,000.    |
| <b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .                                                                                                                          |          |          |          |          |          | 683,749.  |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                                | (a) 2017 | (b) 2018 | (c) 2019 | (d) 2020 | (e) 2021 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>9</b> Amounts from line 6 . . . .                                                                                                                                                                                         | 123,641. | 132,247. | 149,219. | 124,666. | 158,976. | 688,749.  |
| <b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . .                                                                           | 4.       | 2.       | 6.       | 1.       | 0.       | 13.       |
| <b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .                                                                                                     |          |          |          |          |          |           |
| <b>c</b> Add lines 10a and 10b . . . .                                                                                                                                                                                       | 4.       | 2.       | 6.       | 1.       | 0.       | 13.       |
| <b>11</b> Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on                                                                                        |          |          |          |          |          |           |
| <b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .                                                                                                            |          |          |          |          |          |           |
| <b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .                                                                                                                                                             | 123,645. | 132,249. | 149,225. | 124,667. | 158,976. | 688,762.  |
| <b>14 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . <input type="checkbox"/> |          |          |          |          |          |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                           |           |         |
|-----------------------------------------------------------------------------------------------------------|-----------|---------|
| <b>15</b> Public support percentage for 2021 (line 8, column (f), divided by line 13, column (f)) . . . . | <b>15</b> | 99.27 % |
| <b>16</b> Public support percentage from 2020 Schedule A, Part III, line 15 . . . .                       | <b>16</b> | 99.2 %  |

**Section D. Computation of Investment Income Percentage**

|                                                                                                                                                                                                                                                                                                                        |           |     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----|
| <b>17</b> Investment income percentage for <b>2021</b> (line 10c, column (f), divided by line 13, column (f)) . . . .                                                                                                                                                                                                  | <b>17</b> | 0 % |
| <b>18</b> Investment income percentage from <b>2020</b> Schedule A, Part III, line 17 . . . .                                                                                                                                                                                                                          | <b>18</b> | 0 % |
| <b>19a 33 1/3% support tests—2021.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input checked="" type="checkbox"/> |           |     |
| <b>b 33 1/3% support tests—2020.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>    |           |     |
| <b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . <input type="checkbox"/>                                                                                                                                                    |           |     |

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>                                                                                                                                                                                                                    |     |    |
| <b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>                                                                                                                                                                                                                                                 |     |    |
| <b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.</i>                                                                                                                                                                                                                                                               |     |    |
| <b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.</i>                                                                                                                                                                                                                                                                                                        |     |    |
| <b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>                                                                                                                                                                                                                                                                                                                                           |     |    |
| <b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>                                                                                                                                                                                                            |     |    |
| <b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>                                                                                                                                                                               |     |    |
| <b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in <b>Part VI</b>, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i> |     |    |
| <b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?                                                                                                                                                                                                                                                                                                                                                                                    |     |    |
| <b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?                                                                                                                                                                                                                                                                                                                                                                                                                                           |     |    |
| <b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                              |     |    |
| <b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>                                                                                                                                                                                                         |     |    |
| <b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>                                                                                                                                                                                                                                                                                                                                                                   |     |    |
| <b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                         |     |    |
| <b>b</b> Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>c</b> Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                                   |     |    |
| <b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>                                                                                                                                                                                                                                                         |     |    |
| <b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>                                                                                                                                                                                                                                                                                                                                                              |     |    |

**Part IV Supporting Organizations** (continued)

|                                                                                                                                                                                    | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>11</b> Has the organization accepted a gift or contribution from any of the following persons?                                                                                  |     |    |
| <b>a</b> A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization? |     |    |
| <b>11a</b>                                                                                                                                                                         |     |    |
| <b>b</b> A family member of a person described on line 11a above?                                                                                                                  |     |    |
| <b>11b</b>                                                                                                                                                                         |     |    |
| <b>c</b> A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in <b>Part VI</b> .                             |     |    |
| <b>11c</b>                                                                                                                                                                         |     |    |

**Section B. Type I Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year. |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |    |
| <b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.                                                                                                                                                                                                                                                                                                                                                                         |     |    |
| <b>2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |    |

**Section C. Type II Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                      | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s). |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                             |     |    |

**Section D. All Type III Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided? |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).                                                                                                                       |     |    |
| <b>2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>3</b> By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.                                                                                |     |    |
| <b>3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |

**Section E. Type III Functionally Integrated Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete <b>line 2</b> below.                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| <b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete <b>line 3</b> below.                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| <b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a governmental entity (see instructions).                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>2</b> Activities Test. Answer lines 2a and 2b below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities. |  |  |  |
| <b>2a</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.                                                                                                                  |  |  |  |
| <b>2b</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>3</b> Parent of Supported Organizations. Answer lines 3a and 3b below.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in <b>Part VI</b> .                                                                                                                                                                                                                                                                                                             |  |  |  |
| <b>3a</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.                                                                                                                                                                                                                                                                                   |  |  |  |
| <b>3b</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

| <b>Section A—Adjusted Net Income</b>  |                                                                                                                                                                                                          | (A) Prior Year | (B) Current Year (optional) |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|
| <b>1</b>                              | Net short-term capital gain                                                                                                                                                                              | <b>1</b>       |                             |
| <b>2</b>                              | Recoveries of prior-year distributions                                                                                                                                                                   | <b>2</b>       |                             |
| <b>3</b>                              | Other gross income (see instructions)                                                                                                                                                                    | <b>3</b>       |                             |
| <b>4</b>                              | Add lines 1 through 3.                                                                                                                                                                                   | <b>4</b>       |                             |
| <b>5</b>                              | Depreciation and depletion                                                                                                                                                                               | <b>5</b>       |                             |
| <b>6</b>                              | Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions) | <b>6</b>       |                             |
| <b>7</b>                              | Other expenses (see instructions)                                                                                                                                                                        | <b>7</b>       |                             |
| <b>8</b>                              | <b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)                                                                                                                                      | <b>8</b>       |                             |
| <b>Section B—Minimum Asset Amount</b> |                                                                                                                                                                                                          | (A) Prior Year | (B) Current Year (optional) |
| <b>1</b>                              | Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):                                                                          |                |                             |
| <b>a</b>                              | Average monthly value of securities                                                                                                                                                                      | <b>1a</b>      |                             |
| <b>b</b>                              | Average monthly cash balances                                                                                                                                                                            | <b>1b</b>      |                             |
| <b>c</b>                              | Fair market value of other non-exempt-use assets                                                                                                                                                         | <b>1c</b>      |                             |
| <b>d</b>                              | <b>Total</b> (add lines 1a, 1b, and 1c)                                                                                                                                                                  | <b>1d</b>      |                             |
| <b>e</b>                              | <b>Discount</b> claimed for blockage or other factors ( <i>explain in detail in Part VI</i> ):                                                                                                           |                |                             |
| <b>2</b>                              | Acquisition indebtedness applicable to non-exempt-use assets                                                                                                                                             | <b>2</b>       |                             |
| <b>3</b>                              | Subtract line 2 from line 1d.                                                                                                                                                                            | <b>3</b>       |                             |
| <b>4</b>                              | Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).                                                                                                           | <b>4</b>       |                             |
| <b>5</b>                              | Net value of non-exempt-use assets (subtract line 4 from line 3)                                                                                                                                         | <b>5</b>       |                             |
| <b>6</b>                              | Multiply line 5 by 0.035.                                                                                                                                                                                | <b>6</b>       |                             |
| <b>7</b>                              | Recoveries of prior-year distributions                                                                                                                                                                   | <b>7</b>       |                             |
| <b>8</b>                              | <b>Minimum Asset Amount</b> (add line 7 to line 6)                                                                                                                                                       | <b>8</b>       |                             |
| <b>Section C—Distributable Amount</b> |                                                                                                                                                                                                          |                | Current Year                |
| <b>1</b>                              | Adjusted net income for prior year (from Section A, line 8, column A)                                                                                                                                    | <b>1</b>       |                             |
| <b>2</b>                              | Enter 0.85 of line 1.                                                                                                                                                                                    | <b>2</b>       |                             |
| <b>3</b>                              | Minimum asset amount for prior year (from Section B, line 8, column A)                                                                                                                                   | <b>3</b>       |                             |
| <b>4</b>                              | Enter greater of line 2 or line 3.                                                                                                                                                                       | <b>4</b>       |                             |
| <b>5</b>                              | Income tax imposed in prior year                                                                                                                                                                         | <b>5</b>       |                             |
| <b>6</b>                              | <b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).                                                                            | <b>6</b>       |                             |
| <b>7</b>                              | <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).                                |                |                             |

**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

| Section D—Distributions |                                                                                                                                                    | Current Year |  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|
| <b>1</b>                | Amounts paid to supported organizations to accomplish exempt purposes                                                                              | <b>1</b>     |  |
| <b>2</b>                | Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity              | <b>2</b>     |  |
| <b>3</b>                | Administrative expenses paid to accomplish exempt purposes of supported organizations                                                              | <b>3</b>     |  |
| <b>4</b>                | Amounts paid to acquire exempt-use assets                                                                                                          | <b>4</b>     |  |
| <b>5</b>                | Qualified set-aside amounts (prior IRS approval required—provide details in <b>Part VI</b> )                                                       | <b>5</b>     |  |
| <b>6</b>                | Other distributions (describe in <b>Part VI</b> ). See instructions.                                                                               | <b>6</b>     |  |
| <b>7</b>                | <b>Total annual distributions.</b> Add lines 1 through 6.                                                                                          | <b>7</b>     |  |
| <b>8</b>                | Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions. | <b>8</b>     |  |
| <b>9</b>                | Distributable amount for 2021 from Section C, line 6                                                                                               | <b>9</b>     |  |
| <b>10</b>               | Line 8 amount divided by line 9 amount                                                                                                             | <b>10</b>    |  |

| Section E—Distribution Allocations (see instructions)                                                                                                                                    | (i)<br>Excess Distributions | (ii)<br>Underdistributions<br>Pre-2021 | (iii)<br>Distributable<br>Amount for 2021 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|-------------------------------------------|
| <b>1</b> Distributable amount for 2021 from Section C, line 6                                                                                                                            |                             |                                        |                                           |
| <b>2</b> Underdistributions, if any, for years prior to 2021 (reasonable cause required—explain in <b>Part VI</b> ). See instructions.                                                   |                             |                                        |                                           |
| <b>3</b> Excess distributions carryover, if any, to 2021                                                                                                                                 |                             |                                        |                                           |
| <b>a</b> From 2016 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>b</b> From 2017 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>c</b> From 2018 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>d</b> From 2019 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>e</b> From 2020 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>f</b> <b>Total</b> of lines 3a through 3e                                                                                                                                             |                             |                                        |                                           |
| <b>g</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>h</b> Applied to 2021 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>i</b> Carryover from 2016 not applied (see instructions)                                                                                                                              |                             |                                        |                                           |
| <b>j</b> Remainder. Subtract lines 3g, 3h, and 3i from line 3f.                                                                                                                          |                             |                                        |                                           |
| <b>4</b> Distributions for 2021 from Section D, line 7: \$                                                                                                                               |                             |                                        |                                           |
| <b>a</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>b</b> Applied to 2021 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>c</b> Remainder. Subtract lines 4a and 4b from line 4.                                                                                                                                |                             |                                        |                                           |
| <b>5</b> Remaining underdistributions for years prior to 2021, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions. |                             |                                        |                                           |
| <b>6</b> Remaining underdistributions for 2021. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.                        |                             |                                        |                                           |
| <b>7</b> <b>Excess distributions carryover to 2022.</b> Add lines 3j and 4c.                                                                                                             |                             |                                        |                                           |
| <b>8</b> Breakdown of line 7:                                                                                                                                                            |                             |                                        |                                           |
| <b>a</b> Excess from 2017 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>b</b> Excess from 2018 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>c</b> Excess from 2019 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>d</b> Excess from 2020 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>e</b> Excess from 2021 . . .                                                                                                                                                          |                             |                                        |                                           |

## Part VI

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)



**Schedule B  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Schedule of Contributors**

► Attach to Form 990 or Form 990-PF.  
► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2021**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

- ☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year . . . . . ► \$ \_\_\_\_\_

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                                            | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                                              |
|------------|----------------------------------------------------------------------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | CITY OPF GLENWOOD SPRINGS<br>101 W 8TH STREET<br>GLENWOOD SPRINGS CO 81601                   | \$ 60,000.                 | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 2          | J ROBERT YOUNG ADVISED FUND<br>P O BOX 10000<br>GLENWOOD SPRINGS CO 81602                    | \$ 5,000.                  | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 3          | COLORADO HUMANITIES OUTREACH<br>7935 E PRENTICE AVE, SUITE 450<br>GREENWOOD VILLAGE CO 80111 | \$ 20,000.                 | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
|            |                                                                                              | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
|            |                                                                                              | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
|            |                                                                                              | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part II** **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
|---------------------------|----------------------------------------------|-------------------------------------------------|----------------------|
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$-----                                         | -----                |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part III** **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor.** Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once. See instructions.) ▶ \$ \_\_\_\_\_

Use duplicate copies of Part III if additional space is needed.

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

| (e) Transfer of gift                    |                                          |
|-----------------------------------------|------------------------------------------|
| Transferee's name, address, and ZIP + 4 | Relationship of transferor to transferee |
| -----<br>-----<br>-----                 | -----<br>-----<br>-----                  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

| (e) Transfer of gift                    |                                          |
|-----------------------------------------|------------------------------------------|
| Transferee's name, address, and ZIP + 4 | Relationship of transferor to transferee |
| -----<br>-----<br>-----                 | -----<br>-----<br>-----                  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

| (e) Transfer of gift                    |                                          |
|-----------------------------------------|------------------------------------------|
| Transferee's name, address, and ZIP + 4 | Relationship of transferor to transferee |
| -----<br>-----<br>-----                 | -----<br>-----<br>-----                  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

| (e) Transfer of gift                    |                                          |
|-----------------------------------------|------------------------------------------|
| Transferee's name, address, and ZIP + 4 | Relationship of transferor to transferee |
| -----<br>-----<br>-----                 | -----<br>-----<br>-----                  |

**SCHEDULE O  
(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2021**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Pt I, Line 8:

Description: PPP \$11,736

Description: MISC \$3,211

Pt I, Line 16:

Description: ADVERTISING \$1,200

Description: COGS \$3,652

Description: ARCHIVAL EXPENSE \$1,172

Description: CREDIT CARD FEES \$896

Description: DUES \$1,330

Description: EDUCATION \$115

Description: COMPUTER EXPENSE \$1,220

Description: SECURITY \$495

Description: SUPPLIES \$963

Description: INTEREST EXPENSE \$490

Description: DISPLAY \$1,064

Description: MISC \$835

Description: COKE OVEN EXPENSE \$421

Description: GRANT EXPENSE \$3,575

Description: CONTRIBUTIONS \$120

Pt II, Line 24:

Description: Equipment Beginning of Year: \$121,102 End of Year: \$121,102

Pt II, Line 26:

Description: Payroll and Sales taxes Beginning of Year: \$1,658 End of Year: \$2,000

Description: N/P GUN Beginning of Year: \$25,091 End of Year: \$8,978

**IRS e-file Signature Authorization  
for a Tax Exempt Entity**

OMB No. 1545-0047

Department of the Treasury  
Internal Revenue Service

For calendar year 2021, or fiscal year beginning \_\_\_\_\_, 2021, and ending \_\_\_\_\_, 20\_\_\_\_\_

▶ **Do not send to the IRS. Keep for your records.**▶ **Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.****2021**

Name of filer

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

EIN or SSN

23-7136776

Name and title of officer or person subject to tax

BILL KIGHT, EXECUTIVE DIRECTOR

**Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

|                                                                              |                                                                                 |                           |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|---------------------------|
| <b>1a</b> Form 990 check here . . . ▶ <input type="checkbox"/>               | <b>b</b> Total revenue, if any (Form 990, Part VIII, column (A), line 12) . . . | <b>1b</b> _____           |
| <b>2a</b> Form 990-EZ check here . . . ▶ <input checked="" type="checkbox"/> | <b>b</b> Total revenue, if any (Form 990-EZ, line 9) . . . . .                  | <b>2b</b> <u>170,713.</u> |
| <b>3a</b> Form 1120-POL check here ▶ <input type="checkbox"/>                | <b>b</b> Total tax (Form 1120-POL, line 22) . . . . .                           | <b>3b</b> _____           |
| <b>4a</b> Form 990-PF check here . . . ▶ <input type="checkbox"/>            | <b>b</b> Tax based on investment income (Form 990-PF, Part V, line 5) . . .     | <b>4b</b> _____           |
| <b>5a</b> Form 8868 check here . . . ▶ <input type="checkbox"/>              | <b>b</b> Balance due (Form 8868, line 3c) . . . . .                             | <b>5b</b> _____           |
| <b>6a</b> Form 990-T check here . . . ▶ <input type="checkbox"/>             | <b>b</b> Total tax (Form 990-T, Part III, line 4) . . . . .                     | <b>6b</b> _____           |
| <b>7a</b> Form 4720 check here . . . ▶ <input type="checkbox"/>              | <b>b</b> Total tax (Form 4720, Part III, line 1) . . . . .                      | <b>7b</b> _____           |
| <b>8a</b> Form 5227 check here . . . ▶ <input type="checkbox"/>              | <b>b</b> FMV of assets at end of tax year (Form 5227, Item D) . . . . .         | <b>8b</b> _____           |
| <b>9a</b> Form 5330 check here . . . ▶ <input type="checkbox"/>              | <b>b</b> Tax due (Form 5330, Part II, line 19) . . . . .                        | <b>9b</b> _____           |
| <b>10a</b> Form 8038-CP check here ▶ <input type="checkbox"/>                | <b>b</b> Amount of credit payment requested (Form 8038-CP, Part III, line 22)   | <b>10b</b> _____          |

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2021 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**☐ I authorize \_\_\_\_\_

ERO firm name

to enter my PIN

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

as my signature

Enter five numbers, but  
do not enter all zeros

on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶ \_\_\_\_\_

Date ▶ \_\_\_\_\_

**Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

|   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|
| 8 | 4 | 1 | 1 | 9 | 4 | 4 | 6 | 0 | 9 | 7 |
|---|---|---|---|---|---|---|---|---|---|---|

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2021 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ \_\_\_\_\_

Date ▶ 09/06/2022

**ERO Must Retain This Form — See Instructions**  
**Do Not Submit This Form to the IRS Unless Requested To Do So**

**Additional information from your 2021 Federal Exempt Tax Return****Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 12****Itemization Statement**

| Description  | Amount         |
|--------------|----------------|
| WAGES        | 60,816.        |
| TAXES        | 4,652.         |
| <b>Total</b> | <b>65,468.</b> |

**Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 13****Itemization Statement**

| Description    | Amount         |
|----------------|----------------|
| PROFESSIONAL   | 7,719.         |
| CONTRACT LABOR | 20,948.        |
| <b>Total</b>   | <b>28,667.</b> |

**Short Form****Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

**2020****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

|                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--|--------------------------------------------------------------|----------------------------------------------------------------------------|------------|------------------------------------------------|-----------------------------|--|-----------------------------------|---------------------------------------------------------------------------------------------------------------|--|
| <b>A</b> For the 2020 calendar year, or tax year beginning , 2020, and ending , 20                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>B</b> Check if applicable:<br><input type="checkbox"/> Address change<br><input type="checkbox"/> Name change<br><input type="checkbox"/> Initial return<br><input type="checkbox"/> Final return/terminated<br><input type="checkbox"/> Amended return<br><input type="checkbox"/> Application pending | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>C</b> Name of organization<br/><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b></td> <td><b>D</b> Employer identification number<br/><b>23-7136776</b></td> </tr> <tr> <td>Number and street (or P.O. box if mail is not delivered to street address)</td> <td>Room/suite</td> <td><b>E</b> Telephone number<br/><b>9709454448</b></td> </tr> <tr> <td colspan="2"><b>1001 COLORADO AVENUE</b></td> <td rowspan="2"><b>F</b> Group Exemption Number ▶</td> </tr> <tr> <td colspan="2">City or town, state or province, country, and ZIP or foreign postal code<br/><b>GLENWOOD SPRINGS, CO 81601</b></td> </tr> </table> | <b>C</b> Name of organization<br><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b> |  | <b>D</b> Employer identification number<br><b>23-7136776</b> | Number and street (or P.O. box if mail is not delivered to street address) | Room/suite | <b>E</b> Telephone number<br><b>9709454448</b> | <b>1001 COLORADO AVENUE</b> |  | <b>F</b> Group Exemption Number ▶ | City or town, state or province, country, and ZIP or foreign postal code<br><b>GLENWOOD SPRINGS, CO 81601</b> |  |
| <b>C</b> Name of organization<br><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b>                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>D</b> Employer identification number<br><b>23-7136776</b>                         |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| Number and street (or P.O. box if mail is not delivered to street address)                                                                                                                                                                                                                                 | Room/suite                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>E</b> Telephone number<br><b>9709454448</b>                                       |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>1001 COLORADO AVENUE</b>                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>F</b> Group Exemption Number ▶                                                    |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| City or town, state or province, country, and ZIP or foreign postal code<br><b>GLENWOOD SPRINGS, CO 81601</b>                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>G</b> Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ▶ _____                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>I</b> Website: ▶ <b>N/A</b>                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>J</b> Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other _____                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |
| <b>L</b> Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ <b>138,724.</b>                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |  |                                                              |                                                                            |            |                                                |                             |  |                                   |                                                                                                               |  |

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

|                   |                                                                                                                        |                                                                                                                                                                                                                                      |           |          |
|-------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| <b>Revenue</b>    | <b>1</b>                                                                                                               | Contributions, gifts, grants, and similar amounts received . . . . .                                                                                                                                                                 | <b>1</b>  | 103,024. |
|                   | <b>2</b>                                                                                                               | Program service revenue including government fees and contracts . . . . .                                                                                                                                                            | <b>2</b>  | 14,748.  |
|                   | <b>3</b>                                                                                                               | Membership dues and assessments . . . . .                                                                                                                                                                                            | <b>3</b>  | 7,950.   |
|                   | <b>4</b>                                                                                                               | Investment income . . . . .                                                                                                                                                                                                          | <b>4</b>  | 1.       |
|                   | <b>5a</b>                                                                                                              | Gross amount from sale of assets other than inventory . . . . . <b>5a</b>                                                                                                                                                            |           |          |
|                   | <b>5b</b>                                                                                                              | Less: cost or other basis and sales expenses . . . . . <b>5b</b>                                                                                                                                                                     |           |          |
|                   | <b>5c</b>                                                                                                              | Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a) . . . . . <b>5c</b>                                                                                                                          |           |          |
|                   | <b>6</b>                                                                                                               | Gaming and fundraising events:                                                                                                                                                                                                       |           |          |
|                   | <b>a</b>                                                                                                               | Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . . <b>6a</b>                                                                                                                                            |           |          |
|                   | <b>b</b>                                                                                                               | Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . <b>6b</b> |           |          |
| <b>c</b>          | Less: direct expenses from gaming and fundraising events . . . . . <b>6c</b>                                           | 1,114.                                                                                                                                                                                                                               |           |          |
| <b>d</b>          | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . . <b>6d</b> |                                                                                                                                                                                                                                      | -1,114.   |          |
| <b>7a</b>         | Gross sales of inventory, less returns and allowances . . . . . <b>7a</b>                                              |                                                                                                                                                                                                                                      |           |          |
| <b>b</b>          | Less: cost of goods sold . . . . . <b>7b</b>                                                                           |                                                                                                                                                                                                                                      |           |          |
| <b>c</b>          | Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a) . . . . . <b>7c</b>                     |                                                                                                                                                                                                                                      |           |          |
| <b>8</b>          | Other revenue (describe in Schedule O) . . . . . See Line 8 Stmt.                                                      | <b>8</b>                                                                                                                                                                                                                             | 13,001.   |          |
| <b>9</b>          | <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶                                              | <b>9</b>                                                                                                                                                                                                                             | 137,610.  |          |
| <b>Expenses</b>   | <b>10</b>                                                                                                              | Grants and similar amounts paid (list in Schedule O) . . . . .                                                                                                                                                                       | <b>10</b> |          |
|                   | <b>11</b>                                                                                                              | Benefits paid to or for members . . . . .                                                                                                                                                                                            | <b>11</b> |          |
|                   | <b>12</b>                                                                                                              | Salaries, other compensation, and employee benefits . . . . .                                                                                                                                                                        | <b>12</b> | 61,245.  |
|                   | <b>13</b>                                                                                                              | Professional fees and other payments to independent contractors . . . . .                                                                                                                                                            | <b>13</b> | 8,815.   |
|                   | <b>14</b>                                                                                                              | Occupancy, rent, utilities, and maintenance . . . . .                                                                                                                                                                                | <b>14</b> | 18,375.  |
|                   | <b>15</b>                                                                                                              | Printing, publications, postage, and shipping . . . . .                                                                                                                                                                              | <b>15</b> | 2,300.   |
|                   | <b>16</b>                                                                                                              | Other expenses (describe in Schedule O) . . . . . See Line 16 Stmt.                                                                                                                                                                  | <b>16</b> | 9,524.   |
| <b>17</b>         | <b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶                                                             | <b>17</b>                                                                                                                                                                                                                            | 100,259.  |          |
| <b>Net Assets</b> | <b>18</b>                                                                                                              | Excess or (deficit) for the year (subtract line 17 from line 9) . . . . .                                                                                                                                                            | <b>18</b> | 37,351.  |
|                   | <b>19</b>                                                                                                              | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .                                                                           | <b>19</b> | 105,893. |
|                   | <b>20</b>                                                                                                              | Other changes in net assets or fund balances (explain in Schedule O) . . . . .                                                                                                                                                       | <b>20</b> | -3,676.  |
|                   | <b>21</b>                                                                                                              | Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶                                                                                                                                                  | <b>21</b> | 139,568. |

For Paperwork Reduction Act Notice, see the separate instructions. **BAA**

REV 07/16/21 PRO

Form **990-EZ** (2020)



**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

|                                                                                                               | (A) Beginning of year | (B) End of year    |
|---------------------------------------------------------------------------------------------------------------|-----------------------|--------------------|
| <b>22</b> Cash, savings, and investments . . . . .                                                            | 22,725.               | <b>22</b> 35,215.  |
| <b>23</b> Land and buildings . . . . .                                                                        | 10,000.               | <b>23</b> 10,000.  |
| <b>24</b> Other assets (describe in Schedule O) . . . . .                                                     | 112,925.              | <b>24</b> 121,102. |
| <b>25</b> <b>Total assets</b> . . . . .                                                                       | 145,650.              | <b>25</b> 166,317. |
| <b>26</b> <b>Total liabilities</b> (describe in Schedule O) . . . . .                                         | 39,757.               | <b>26</b> 26,749.  |
| <b>27</b> <b>Net assets or fund balances</b> (line 27 of column (B) <b>must</b> agree with line 21) . . . . . | 105,893.              | <b>27</b> 139,568. |

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? TO EDUCATE THE PUBLIC ABOUT THE HISTORY OF THE AREA

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

|                                                                                                                                                                                                                                                                                          |            |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| <b>28</b> THE SOCIETY MAINTAINS A HISTORY MUSEUM AND ARTIFACTS THAT HAVE BEEN DONATED TO THE SOCIETY. IT ALSO CONDUCTS EVENTS WHICH HIGHLIGHT THE HISTORY AND CULTURE OF THE AREA.<br>(Grants \$ <u>0.</u> ) If this amount includes foreign grants, check here <input type="checkbox"/> | <b>28a</b> | 100,259. |
| <b>29</b> _____<br>(Grants \$ _____ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                        | <b>29a</b> |          |
| <b>30</b> _____<br>(Grants \$ _____ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                        | <b>30a</b> |          |
| <b>31</b> Other program services (describe in Schedule O) . . . . .<br>(Grants \$ _____ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                    | <b>31a</b> |          |
| <b>32</b> <b>Total program service expenses</b> (add lines 28a through 31a) . . . . .                                                                                                                                                                                                    | <b>32</b>  | 100,259. |

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

| (a) Name and title             | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|--------------------------------|------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| BILL KIGHT<br>DIRECTOR         | 40.00                                          | 35,000.                                                                    | 0.                                                                                      | 0.                                         |
| BARRY DUNSDON<br>PRESIDENT     | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| CLARA MILLER<br>VICE PRESIDENT | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| LACY KING<br>SECRETARY         | 0.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| ROB ANDERSON<br>DIRECTOR       | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| TARA BAIR<br>DIRECTOR          | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| SHARON HALLER<br>DIRECTOR      | 20.00                                          | 16,196.                                                                    | 0.                                                                                      | 0.                                         |
| ASHLEY JAMMARON<br>DIRECTOR    | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| LISA PASSMORE<br>DIRECTOR      | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
|                                |                                                |                                                                            |                                                                                         |                                            |
|                                |                                                |                                                                            |                                                                                         |                                            |
|                                |                                                |                                                                            |                                                                                         |                                            |

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yes        | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|
| <b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .                                                                                                                                                                                                                                                                            | <b>33</b>  | X  |
| <b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions . . . . .                                                                                                                                                                                      | <b>34</b>  | X  |
| <b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .                                                                                                                                                                                                                                                          | <b>35a</b> | X  |
| <b>b</b> If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                                       | <b>35b</b> |    |
| <b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .                                                                                                                                                                                                                                | <b>35c</b> | X  |
| <b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .                                                                                                                                                                                                                                                              | <b>36</b>  | X  |
| <b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b>                                                                                                                                                                                                                                                                                                                                               |            |    |
| <b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .                                                                                                                                                                                                                                                                                                                                                                                   | <b>37b</b> | X  |
| <b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .                                                                                                                                                                                                                 | <b>38a</b> | X  |
| <b>b</b> If "Yes," complete Schedule L, Part II, and enter the total amount involved . . . . . <b>38b</b>                                                                                                                                                                                                                                                                                                                                                          |            |    |
| <b>39</b> Section 501(c)(7) organizations. Enter: . . . . .                                                                                                                                                                                                                                                                                                                                                                                                        |            |    |
| <b>a</b> Initiation fees and capital contributions included on line 9 . . . . . <b>39a</b>                                                                                                                                                                                                                                                                                                                                                                         |            |    |
| <b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . . <b>39b</b>                                                                                                                                                                                                                                                                                                                                                                |            |    |
| <b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶ . . . . .                                                                                                                                                                                                                                                                                      |            |    |
| <b>b</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .                                                                                                             | <b>40b</b> | X  |
| <b>c</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ . . . . .                                                                                                                                                                                                                                        |            |    |
| <b>d</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ . . . . .                                                                                                                                                                                                                                                                                                          |            |    |
| <b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .                                                                                                                                                                                                                                                                                        | <b>40e</b> | X  |
| <b>41</b> List the states with which a copy of this return is filed ▶ . . . . .                                                                                                                                                                                                                                                                                                                                                                                    |            |    |
| <b>42a</b> The organization's books are in care of ▶ <u>BILL KIGHT</u> Telephone no. ▶ <u>(970) 945-4448</u><br>Located at ▶ <u>1001 Colorado Ave, GLENWOOD SPRINGS CO</u> ZIP + 4 ▶ <u>81601</u>                                                                                                                                                                                                                                                                  |            |    |
| <b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?<br>If "Yes," enter the name of the foreign country ▶ . . . . .<br>See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). . . . . | <b>42b</b> | X  |
| <b>c</b> At any time during the calendar year, did the organization maintain an office outside the United States?<br>If "Yes," enter the name of the foreign country ▶ . . . . .                                                                                                                                                                                                                                                                                   | <b>42c</b> | X  |
| <b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here ▶ <input type="checkbox"/><br>and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b>                                                                                                                                                                                                        |            |    |
| <b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                                            | <b>44a</b> | X  |
| <b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                                       | <b>44b</b> | X  |
| <b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .                                                                                                                                                                                                                                                                                                                                                          | <b>44c</b> | X  |
| <b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                             | <b>44d</b> |    |
| <b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .                                                                                                                                                                                                                                                                                                                                                       | <b>45a</b> | X  |
| <b>b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions . . . . .                                                                                                                                                                                               | <b>45b</b> | X  |

**46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

|           | Yes | No |
|-----------|-----|----|
| <b>46</b> |     | X  |

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

**47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

|           | Yes | No |
|-----------|-----|----|
| <b>47</b> |     | X  |

**48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

|           |  |   |
|-----------|--|---|
| <b>48</b> |  | X |
|-----------|--|---|

**49a** Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

|            |  |   |
|------------|--|---|
| <b>49a</b> |  | X |
|------------|--|---|

**b** If "Yes," was the related organization a section 527 organization? . . . . .

|            |  |  |
|------------|--|--|
| <b>49b</b> |  |  |
|------------|--|--|

**50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| NONE                                |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |

**f** Total number of other employees paid over \$100,000 . . . . . ▶

**51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|--------------------------------------------------------------|---------------------|------------------|
| NONE                                                         |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |

**d** Total number of other independent contractors each receiving over \$100,000 . . . . . ▶

**52** Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ☒ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

|                  |                                                               |      |
|------------------|---------------------------------------------------------------|------|
| <b>Sign Here</b> | Signature of officer<br><b>BILL KIGHT, EXECUTIVE DIRECTOR</b> | Date |
|                  | Type or print name and title                                  |      |

|                               |                                                                |                      |                           |                                                 |                          |
|-------------------------------|----------------------------------------------------------------|----------------------|---------------------------|-------------------------------------------------|--------------------------|
| <b>Paid Preparer Use Only</b> | Print/Type preparer's name<br><b>DavidM Reynolds</b>           | Preparer's signature | Date<br><b>07/29/2021</b> | Check <input type="checkbox"/> if self-employed | PTIN<br><b>P00936184</b> |
|                               | Firm's name ▶ <b>David M Reynolds CPA PC</b>                   |                      |                           | Firm's EIN ▶ <b>84-1157599</b>                  |                          |
|                               | Firm's address ▶ <b>228 N 7th Street, New Castle, CO 81647</b> |                      |                           | Phone no. <b>(970)945-7734</b>                  |                          |

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☒ **Yes** ☐ **No**

**Additional information from your Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 8: Other Revenue****Continuation Statement**

| Description   | Amount         |
|---------------|----------------|
| PPP           | 12,500.        |
| PR ADJUSTMENT | 501.           |
| <b>Total</b>  | <b>13,001.</b> |

**Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 16: Other Expenses****Continuation Statement**

| Description          | Amount        |
|----------------------|---------------|
| ADVERTISING          | 1,268.        |
| COGS                 | 632.          |
| ARCHIVAL EXPENSE     | 138.          |
| CREDIT CARD FEES     | 233.          |
| DUES                 | 348.          |
| FEES                 | 466.          |
| COMPUTER EXPENSE     | 180.          |
| SECURITY             | 1,325.        |
| SUPPLIES             | 641.          |
| DOC HOLLIDAY EXPENSE | 539.          |
| INTEREST EXPENSE     | 726.          |
| TAXES                | 150.          |
| DISPLAY              | 2,255.        |
| MISC                 | 623.          |
| <b>Total</b>         | <b>9,524.</b> |

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2020**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I Reason for Public Charity Status.** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☒ An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations . . . . .
  - g Provide the following information about the supported organization(s).

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1–10 above (see instructions)) | (iv) Is the organization listed in your governing document? |    | (v) Amount of monetary support (see instructions) | (vi) Amount of other support (see instructions) |
|------------------------------------|----------|-------------------------------------------------------------------------------|-------------------------------------------------------------|----|---------------------------------------------------|-------------------------------------------------|
|                                    |          |                                                                               | Yes                                                         | No |                                                   |                                                 |
| (A)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (B)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (C)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (D)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (E)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| <b>Total</b>                       |          |                                                                               |                                                             |    |                                                   |                                                 |

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                          | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .                                                                                                  |          |          |          |          |          |           |
| <b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .                                                                                                     |          |          |          |          |          |           |
| <b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .                                                                                             |          |          |          |          |          |           |
| <b>4 Total.</b> Add lines 1 through 3 . . . . .                                                                                                                                                                        |          |          |          |          |          |           |
| <b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . . |          |          |          |          |          |           |
| <b>6 Public support.</b> Subtract line 5 from line 4                                                                                                                                                                   |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                                  | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020  | (f) Total |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|-----------|-----------|
| <b>7</b> Amounts from line 4 . . . . .                                                                                                                                                                                         |          |          |          |          |           |           |
| <b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . . .                                                                             |          |          |          |          |           |           |
| <b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .                                                                                                          |          |          |          |          |           |           |
| <b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .                                                                                                            |          |          |          |          |           |           |
| <b>11 Total support.</b> Add lines 7 through 10                                                                                                                                                                                |          |          |          |          |           |           |
| <b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .                                                                                                                                            |          |          |          |          | <b>12</b> |           |
| <b>13 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . <input type="checkbox"/> |          |          |          |          |           |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|
| <b>14</b> Public support percentage for 2020 (line 6, column (f), divided by line 11, column (f)) . . . . .                                                                                                                                                                                                                                                                                                                                | <b>14</b> | % |
| <b>15</b> Public support percentage from 2019 Schedule A, Part II, line 14 . . . . .                                                                                                                                                                                                                                                                                                                                                       | <b>15</b> | % |
| <b>16a 33<sup>1</sup>/<sub>3</sub>% support test—2020.</b> If the organization did not check the box on line 13, and line 14 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                         |           |   |
| <b>b 33<sup>1</sup>/<sub>3</sub>% support test—2019.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 <sup>1</sup> / <sub>3</sub> % or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                      |           |   |
| <b>17a 10%-facts-and-circumstances test—2020.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here</b> . Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>    |           |   |
| <b>b 10%-facts-and-circumstances test—2019.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here</b> . Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/> |           |   |
| <b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                            |           |   |

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                             | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020 | (f) Total |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")                                                                               | 67,266.  | 91,970.  | 97,150.  | 103,501. | 110,973. | 470,860.  |
| <b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . | 32,320.  | 31,671.  | 35,097.  | 45,718.  | 13,693.  | 158,499.  |
| <b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513                                                                                     |          |          |          |          |          |           |
| <b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .                                                                          |          |          |          |          |          |           |
| <b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .                                                                  |          |          |          |          |          |           |
| <b>6 Total.</b> Add lines 1 through 5 . . . .                                                                                                                                             | 99,586.  | 123,641. | 132,247. | 149,219. | 124,666. | 629,359.  |
| <b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . .                                                                                                    |          | 5,000.   |          | 0.       |          | 5,000.    |
| <b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year                   |          |          |          |          |          |           |
| <b>c</b> Add lines 7a and 7b . . . .                                                                                                                                                      |          | 5,000.   |          | 0.       |          | 5,000.    |
| <b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .                                                                                                                          |          |          |          |          |          | 624,359.  |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                                | (a) 2016 | (b) 2017 | (c) 2018 | (d) 2019 | (e) 2020 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>9</b> Amounts from line 6 . . . .                                                                                                                                                                                         | 99,586.  | 123,641. | 132,247. | 149,219. | 124,666. | 629,359.  |
| <b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .                                                                                 | 8.       | 4.       | 2.       | 6.       | 1.       | 21.       |
| <b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .                                                                                                     |          |          |          |          |          |           |
| <b>c</b> Add lines 10a and 10b . . . .                                                                                                                                                                                       | 8.       | 4.       | 2.       | 6.       | 1.       | 21.       |
| <b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on                                                                                        |          |          |          |          |          |           |
| <b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .                                                                                                            |          |          |          |          |          |           |
| <b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .                                                                                                                                                             | 99,594.  | 123,645. | 132,249. | 149,225. | 124,667. | 629,380.  |
| <b>14 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . <input type="checkbox"/> |          |          |          |          |          |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                           |           |         |
|-----------------------------------------------------------------------------------------------------------|-----------|---------|
| <b>15</b> Public support percentage for 2020 (line 8, column (f), divided by line 13, column (f)) . . . . | <b>15</b> | 99.2 %  |
| <b>16</b> Public support percentage from 2019 Schedule A, Part III, line 15 . . . .                       | <b>16</b> | 99.17 % |

**Section D. Computation of Investment Income Percentage**

|                                                                                                                                                                                                                                                                                                               |           |     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----|
| <b>17</b> Investment income percentage for <b>2020</b> (line 10c, column (f), divided by line 13, column (f)) . . . .                                                                                                                                                                                         | <b>17</b> | 0 % |
| <b>18</b> Investment income percentage from <b>2019</b> Schedule A, Part III, line 17 . . . .                                                                                                                                                                                                                 | <b>18</b> | 0 % |
| <b>19a 33⅓% support tests—2020.</b> If the organization did not check the box on line 14, and line 15 is more than 33⅓%, and line 17 is not more than 33⅓%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input checked="" type="checkbox"/> |           |     |
| <b>b 33⅓% support tests—2019.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓%, and line 18 is not more than 33⅓%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>    |           |     |
| <b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . <input type="checkbox"/>                                                                                                                                           |           |     |

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>                                                                                                                                                                                                                    |     |    |
| <b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>                                                                                                                                                                                                                                                 |     |    |
| <b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.</i>                                                                                                                                                                                                                                                               |     |    |
| <b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.</i>                                                                                                                                                                                                                                                                                                        |     |    |
| <b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>                                                                                                                                                                                                                                                                                                                                           |     |    |
| <b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>                                                                                                                                                                                                            |     |    |
| <b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>                                                                                                                                                                               |     |    |
| <b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in <b>Part VI</b>, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i> |     |    |
| <b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?                                                                                                                                                                                                                                                                                                                                                                                    |     |    |
| <b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?                                                                                                                                                                                                                                                                                                                                                                                                                                           |     |    |
| <b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                              |     |    |
| <b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>                                                                                                                                                                                               |     |    |
| <b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>                                                                                                                                                                                                                                                                                                                                                         |     |    |
| <b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                         |     |    |
| <b>b</b> Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>c</b> Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                                   |     |    |
| <b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>                                                                                                                                                                                                                                                         |     |    |
| <b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>                                                                                                                                                                                                                                                                                                                                                              |     |    |



**Part IV Supporting Organizations** (continued)

|                                                                                                                                                                                    | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>11</b> Has the organization accepted a gift or contribution from any of the following persons?                                                                                  |     |    |
| <b>a</b> A person who directly or indirectly controls, either alone or together with persons described in lines 11b and 11c below, the governing body of a supported organization? |     |    |
| <b>11a</b>                                                                                                                                                                         |     |    |
| <b>b</b> A family member of a person described in line 11a above?                                                                                                                  |     |    |
| <b>11b</b>                                                                                                                                                                         |     |    |
| <b>c</b> A 35% controlled entity of a person described in line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in <b>Part VI</b> .                             |     |    |
| <b>11c</b>                                                                                                                                                                         |     |    |

**Section B. Type I Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year. |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |    |
| <b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.                                                                                                                                                                                                                                                                                                                                                                         |     |    |
| <b>2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |     |    |

**Section C. Type II Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                      | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s). |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                             |     |    |

**Section D. All Type III Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided? |     |    |
| <b>1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).                                                                                                                       |     |    |
| <b>2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>3</b> By reason of the relationship described in line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.                                                                                |     |    |
| <b>3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |

**Section E. Type III Functionally Integrated Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete <b>line 2</b> below.                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| <b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete <b>line 3</b> below.                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| <b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a governmental entity (see instructions).                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>2</b> Activities Test. Answer lines 2a and 2b below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| <b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities. |  |  |  |
| <b>2a</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the activities described in line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.                                                                                                                  |  |  |  |
| <b>2b</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>3</b> Parent of Supported Organizations. Answer lines 3a and 3b below.                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in <b>Part VI</b> .                                                                                                                                                                                                                                                                                                             |  |  |  |
| <b>3a</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.                                                                                                                                                                                                                                                                                   |  |  |  |
| <b>3b</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

| <b>Section A—Adjusted Net Income</b>  |                                                                                                                                                                                                          | (A) Prior Year | (B) Current Year (optional) |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|
| <b>1</b>                              | Net short-term capital gain                                                                                                                                                                              | <b>1</b>       |                             |
| <b>2</b>                              | Recoveries of prior-year distributions                                                                                                                                                                   | <b>2</b>       |                             |
| <b>3</b>                              | Other gross income (see instructions)                                                                                                                                                                    | <b>3</b>       |                             |
| <b>4</b>                              | Add lines 1 through 3.                                                                                                                                                                                   | <b>4</b>       |                             |
| <b>5</b>                              | Depreciation and depletion                                                                                                                                                                               | <b>5</b>       |                             |
| <b>6</b>                              | Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions) | <b>6</b>       |                             |
| <b>7</b>                              | Other expenses (see instructions)                                                                                                                                                                        | <b>7</b>       |                             |
| <b>8</b>                              | <b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)                                                                                                                                      | <b>8</b>       |                             |
| <b>Section B—Minimum Asset Amount</b> |                                                                                                                                                                                                          | (A) Prior Year | (B) Current Year (optional) |
| <b>1</b>                              | Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):                                                                          |                |                             |
| <b>a</b>                              | Average monthly value of securities                                                                                                                                                                      | <b>1a</b>      |                             |
| <b>b</b>                              | Average monthly cash balances                                                                                                                                                                            | <b>1b</b>      |                             |
| <b>c</b>                              | Fair market value of other non-exempt-use assets                                                                                                                                                         | <b>1c</b>      |                             |
| <b>d</b>                              | <b>Total</b> (add lines 1a, 1b, and 1c)                                                                                                                                                                  | <b>1d</b>      |                             |
| <b>e</b>                              | <b>Discount</b> claimed for blockage or other factors ( <i>explain in detail in Part VI</i> ):                                                                                                           |                |                             |
| <b>2</b>                              | Acquisition indebtedness applicable to non-exempt-use assets                                                                                                                                             | <b>2</b>       |                             |
| <b>3</b>                              | Subtract line 2 from line 1d.                                                                                                                                                                            | <b>3</b>       |                             |
| <b>4</b>                              | Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).                                                                                                           | <b>4</b>       |                             |
| <b>5</b>                              | Net value of non-exempt-use assets (subtract line 4 from line 3)                                                                                                                                         | <b>5</b>       |                             |
| <b>6</b>                              | Multiply line 5 by 0.035.                                                                                                                                                                                | <b>6</b>       |                             |
| <b>7</b>                              | Recoveries of prior-year distributions                                                                                                                                                                   | <b>7</b>       |                             |
| <b>8</b>                              | <b>Minimum Asset Amount</b> (add line 7 to line 6)                                                                                                                                                       | <b>8</b>       |                             |
| <b>Section C—Distributable Amount</b> |                                                                                                                                                                                                          |                | Current Year                |
| <b>1</b>                              | Adjusted net income for prior year (from Section A, line 8, column A)                                                                                                                                    | <b>1</b>       |                             |
| <b>2</b>                              | Enter 0.85 of line 1.                                                                                                                                                                                    | <b>2</b>       |                             |
| <b>3</b>                              | Minimum asset amount for prior year (from Section B, line 8, column A)                                                                                                                                   | <b>3</b>       |                             |
| <b>4</b>                              | Enter greater of line 2 or line 3.                                                                                                                                                                       | <b>4</b>       |                             |
| <b>5</b>                              | Income tax imposed in prior year                                                                                                                                                                         | <b>5</b>       |                             |
| <b>6</b>                              | <b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).                                                                            | <b>6</b>       |                             |
| <b>7</b>                              | <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).                                |                |                             |

Schedule A (Form 990 or 990-EZ) 2020

**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

| Section D—Distributions |                                                                                                                                                    | Current Year |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>1</b>                | Amounts paid to supported organizations to accomplish exempt purposes                                                                              | <b>1</b>     |
| <b>2</b>                | Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity              | <b>2</b>     |
| <b>3</b>                | Administrative expenses paid to accomplish exempt purposes of supported organizations                                                              | <b>3</b>     |
| <b>4</b>                | Amounts paid to acquire exempt-use assets                                                                                                          | <b>4</b>     |
| <b>5</b>                | Qualified set-aside amounts (prior IRS approval required—provide details in <b>Part VI</b> )                                                       | <b>5</b>     |
| <b>6</b>                | Other distributions (describe in <b>Part VI</b> ). See instructions.                                                                               | <b>6</b>     |
| <b>7</b>                | <b>Total annual distributions.</b> Add lines 1 through 6.                                                                                          | <b>7</b>     |
| <b>8</b>                | Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions. | <b>8</b>     |
| <b>9</b>                | Distributable amount for 2020 from Section C, line 6                                                                                               | <b>9</b>     |
| <b>10</b>               | Line 8 amount divided by line 9 amount                                                                                                             | <b>10</b>    |

| Section E—Distribution Allocations (see instructions)                                                                                                                                    | (i)<br>Excess Distributions | (ii)<br>Underdistributions<br>Pre-2020 | (iii)<br>Distributable<br>Amount for 2020 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|-------------------------------------------|
| <b>1</b> Distributable amount for 2020 from Section C, line 6                                                                                                                            |                             |                                        |                                           |
| <b>2</b> Underdistributions, if any, for years prior to 2020 (reasonable cause required—explain in <b>Part VI</b> ). See instructions.                                                   |                             |                                        |                                           |
| <b>3</b> Excess distributions carryover, if any, to 2020                                                                                                                                 |                             |                                        |                                           |
| <b>a</b> From 2015 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>b</b> From 2016 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>c</b> From 2017 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>d</b> From 2018 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>e</b> From 2019 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>f</b> <b>Total</b> of lines 3a through 3e                                                                                                                                             |                             |                                        |                                           |
| <b>g</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>h</b> Applied to 2020 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>i</b> Carryover from 2015 not applied (see instructions)                                                                                                                              |                             |                                        |                                           |
| <b>j</b> Remainder. Subtract lines 3g, 3h, and 3i from line 3f.                                                                                                                          |                             |                                        |                                           |
| <b>4</b> Distributions for 2020 from Section D, line 7: \$                                                                                                                               |                             |                                        |                                           |
| <b>a</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>b</b> Applied to 2020 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>c</b> Remainder. Subtract lines 4a and 4b from line 4.                                                                                                                                |                             |                                        |                                           |
| <b>5</b> Remaining underdistributions for years prior to 2020, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions. |                             |                                        |                                           |
| <b>6</b> Remaining underdistributions for 2020. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.                        |                             |                                        |                                           |
| <b>7</b> <b>Excess distributions carryover to 2021.</b> Add lines 3j and 4c.                                                                                                             |                             |                                        |                                           |
| <b>8</b> Breakdown of line 7:                                                                                                                                                            |                             |                                        |                                           |
| <b>a</b> Excess from 2016 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>b</b> Excess from 2017 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>c</b> Excess from 2018 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>d</b> Excess from 2019 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>e</b> Excess from 2020 . . .                                                                                                                                                          |                             |                                        |                                           |

Schedule A (Form 990 or 990-EZ) 2020

## Part VI

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Schedule B**  
(Form 990, 990-EZ,  
or 990-PF)

Department of the Treasury  
Internal Revenue Service

**Schedule of Contributors**

▶ **Attach to Form 990, Form 990-EZ, or Form 990-PF.**  
▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.**

OMB No. 1545-0047

**2020**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Organization type** (check one):

**Filers of:**

**Section:**

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

- ☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year . . . . . ▶ \$ .....

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                           | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                                              |
|------------|-----------------------------------------------------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | CITY OF GLENWOOD SPRINGS<br>101 W 8TH STREET<br>GLENWOOD SPRINGS CO 81601   | \$ 60,000.                 | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 2          | CARE ACT COLORADO<br>7935 E PRENTICE AVE<br>ENGLEWOOD CO 80111              | \$ 11,533.                 | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 3          | COMMUNITY HEALTH INITIATIVES<br>1512 GRAND AVE<br>GLENWOOD SPRINGS CO 81601 | \$ 5,000.                  | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 4          | COLORADO HISTORICAL FUND<br>1200 N BROADWAY<br>DENVER CO 80203              | \$ 5,690.                  | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
|            |                                                                             | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
|            |                                                                             | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part II** **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
|---------------------------|----------------------------------------------|-------------------------------------------------|----------------------|
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |
| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
| -----                     | -----<br>-----<br>-----<br>-----             | \$ -----                                        | -----                |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part III** **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor.** Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once. See instructions.) ▶ \$ \_\_\_\_\_

Use duplicate copies of Part III if additional space is needed.

| (a) No. from Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------|-------------------------|-------------------------|-------------------------------------|
| -----               | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| -----<br>-----<br>----- | -----<br>-----<br>----- |
|-------------------------|-------------------------|

| (a) No. from Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------|-------------------------|-------------------------|-------------------------------------|
| -----               | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| -----<br>-----<br>----- | -----<br>-----<br>----- |
|-------------------------|-------------------------|

| (a) No. from Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------|-------------------------|-------------------------|-------------------------------------|
| -----               | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| -----<br>-----<br>----- | -----<br>-----<br>----- |
|-------------------------|-------------------------|

| (a) No. from Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------|-------------------------|-------------------------|-------------------------------------|
| -----               | -----<br>-----<br>----- | -----<br>-----<br>----- | -----<br>-----<br>-----             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| -----<br>-----<br>----- | -----<br>-----<br>----- |
|-------------------------|-------------------------|



**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2020**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Pt I, Line 8:

Description: PPP \$12,500

Description: PR ADJUSTMENT \$501

Pt I, Line 16:

Description: ADVERTISING \$1,268

Description: COGS \$632

Description: ARCHIVAL EXPENSE \$138

Description: CREDIT CARD FEES \$233

Description: DUES \$348

Description: FEES \$466

Description: COMPUTER EXPENSE \$180

Description: SECURITY \$1,325

Description: SUPPLIES \$641

Description: DOC HOLLIDAY EXPENSE \$539

Description: INTEREST EXPENSE \$726

Description: TAXES \$150

Description: DISPLAY \$2,255

Description: MISC \$623

Pt I, Line 20:

Description: PRIOR YEAR ADJUSTMENT -\$3,676

Pt II, Line 24:

Description: Equipment Beginning of Year: \$112,925 End of Year: \$121,102

Pt II, Line 26:

Description: Payroll and Sales taxes Beginning of Year: 0 End of Year: \$1,658

Description: N/P GUN Beginning of Year: 0 End of Year: \$25,091

**IRS e-file Signature Authorization  
for an Exempt Organization**

OMB No. 1545-0047

Department of the Treasury  
Internal Revenue Service

For calendar year 2020, or fiscal year beginning \_\_\_\_\_, 2020, and ending \_\_\_\_\_, 20\_\_\_\_\_

**► Do not send to the IRS. Keep for your records.**  
**► Go to [www.irs.gov/Form8879EO](http://www.irs.gov/Form8879EO) for the latest information.****2020**

Name of exempt organization or person subject to tax

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Taxpayer identification number

23-7136776

Name and title of officer or person subject to tax

BILL KIGHT, EXECUTIVE DIRECTOR

**Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, or 7a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, or 7b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

|                                                                        |                                                                                     |                    |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------|
| <b>1a</b> Form 990 check here ► <input type="checkbox"/>               | <b>b</b> Total revenue, if any (Form 990, Part VIII, column (A), line 12) . . . . . | <b>1b</b> _____    |
| <b>2a</b> Form 990-EZ check here ► <input checked="" type="checkbox"/> | <b>b</b> Total revenue, if any (Form 990-EZ, line 9) . . . . .                      | <b>2b</b> 137,610. |
| <b>3a</b> Form 1120-POL check here ► <input type="checkbox"/>          | <b>b</b> Total tax (Form 1120-POL, line 22) . . . . .                               | <b>3b</b> _____    |
| <b>4a</b> Form 990-PF check here ► <input type="checkbox"/>            | <b>b</b> Tax based on investment income (Form 990-PF, Part VI, line 5) . . . . .    | <b>4b</b> _____    |
| <b>5a</b> Form 8868 check here ► <input type="checkbox"/>              | <b>b</b> Balance due (Form 8868, line 3c) . . . . .                                 | <b>5b</b> _____    |
| <b>6a</b> Form 990-T check here ► <input type="checkbox"/>             | <b>b</b> Total tax (Form 990-T, Part III, line 4) . . . . .                         | <b>6b</b> _____    |
| <b>7a</b> Form 4720 check here ► <input type="checkbox"/>              | <b>b</b> Total tax (Form 4720, Part III, line 1) . . . . .                          | <b>7b</b> _____    |

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or ☐ I am a person subject to tax with respect to (name of organization) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**

☐ I authorize \_\_\_\_\_ to enter my PIN 

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

 as my signature  
ERO firm name

Enter five numbers, but  
do not enter all zeros

on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ►

Date ►

**Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

|   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|
| 8 | 4 | 1 | 1 | 9 | 4 | 4 | 6 | 0 | 9 | 7 |
|---|---|---|---|---|---|---|---|---|---|---|

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ►

Date ► 07/29/2021

**ERO Must Retain This Form — See Instructions**  
**Do Not Submit This Form to the IRS Unless Requested To Do So**

**Short Form****Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

**2019****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

|                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------|---------------------------------------------------------------------------------------|--|----------------------------------------------------|-----------------------------|--|-----------------------------------|---------------------------------------------------------------------------------------------------------------|--|
| <b>A</b> For the 2019 calendar year, or tax year beginning , 2019, and ending , 20                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>B</b> Check if applicable:<br><input type="checkbox"/> Address change<br><input type="checkbox"/> Name change<br><input type="checkbox"/> Initial return<br><input type="checkbox"/> Final return/terminated<br><input type="checkbox"/> Amended return<br><input type="checkbox"/> Application pending | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>C</b> Name of organization<br/><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b></td> <td><b>D</b> Employer identification number<br/><b>23-7136776</b></td> </tr> <tr> <td colspan="2">Number and street (or P.O. box if mail is not delivered to street address) Room/suite</td> <td><b>E</b> Telephone number<br/><b>(970) 945-4448</b></td> </tr> <tr> <td colspan="2"><b>1001 COLORADO AVENUE</b></td> <td rowspan="2"><b>F</b> Group Exemption Number ▶</td> </tr> <tr> <td colspan="2">City or town, state or province, country, and ZIP or foreign postal code<br/><b>GLENWOOD SPRINGS, CO 81601</b></td> </tr> </table> | <b>C</b> Name of organization<br><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b>                                            |  | <b>D</b> Employer identification number<br><b>23-7136776</b> | Number and street (or P.O. box if mail is not delivered to street address) Room/suite |  | <b>E</b> Telephone number<br><b>(970) 945-4448</b> | <b>1001 COLORADO AVENUE</b> |  | <b>F</b> Group Exemption Number ▶ | City or town, state or province, country, and ZIP or foreign postal code<br><b>GLENWOOD SPRINGS, CO 81601</b> |  |
| <b>C</b> Name of organization<br><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b>                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>D</b> Employer identification number<br><b>23-7136776</b>                                                                    |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| Number and street (or P.O. box if mail is not delivered to street address) Room/suite                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>E</b> Telephone number<br><b>(970) 945-4448</b>                                                                              |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>1001 COLORADO AVENUE</b>                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>F</b> Group Exemption Number ▶                                                                                               |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| City or town, state or province, country, and ZIP or foreign postal code<br><b>GLENWOOD SPRINGS, CO 81601</b>                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>G</b> Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ▶                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>H</b> Check <input type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF). |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>I</b> Website: ▶ <b>N/A</b>                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>J</b> Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |
| <b>L</b> Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ <b>149,225.</b>                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                 |  |                                                              |                                                                                       |  |                                                    |                             |  |                                   |                                                                                                               |  |

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

|                   |                                                                                                                        |                                                                                                                                                                                                                                |           |          |
|-------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| <b>Revenue</b>    | <b>1</b>                                                                                                               | Contributions, gifts, grants, and similar amounts received . . . . .                                                                                                                                                           | <b>1</b>  | 92,080.  |
|                   | <b>2</b>                                                                                                               | Program service revenue including government fees and contracts . . . . .                                                                                                                                                      | <b>2</b>  | 31,077.  |
|                   | <b>3</b>                                                                                                               | Membership dues and assessments . . . . .                                                                                                                                                                                      | <b>3</b>  | 11,421.  |
|                   | <b>4</b>                                                                                                               | Investment income . . . . .                                                                                                                                                                                                    | <b>4</b>  | 6.       |
|                   | <b>5a</b>                                                                                                              | Gross amount from sale of assets other than inventory . . . . . <b>5a</b>                                                                                                                                                      |           |          |
|                   | <b>5b</b>                                                                                                              | Less: cost or other basis and sales expenses . . . . . <b>5b</b>                                                                                                                                                               |           |          |
|                   | <b>5c</b>                                                                                                              | Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a) . . . . . <b>5c</b>                                                                                                                    |           |          |
|                   | <b>6</b>                                                                                                               | Gaming and fundraising events:                                                                                                                                                                                                 |           |          |
|                   | <b>a</b>                                                                                                               | Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . . <b>6a</b>                                                                                                                                      |           |          |
|                   | <b>b</b>                                                                                                               | Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . <b>6b</b> | 9,633.    |          |
| <b>c</b>          | Less: direct expenses from gaming and fundraising events . . . . . <b>6c</b>                                           | 2,347.                                                                                                                                                                                                                         |           |          |
| <b>d</b>          | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . . <b>6d</b> |                                                                                                                                                                                                                                | 7,286.    |          |
| <b>7a</b>         | Gross sales of inventory, less returns and allowances . . . . . <b>7a</b>                                              | 2,633.                                                                                                                                                                                                                         |           |          |
| <b>b</b>          | Less: cost of goods sold . . . . . <b>7b</b>                                                                           | 2,351.                                                                                                                                                                                                                         |           |          |
| <b>c</b>          | Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a) . . . . . <b>7c</b>                     |                                                                                                                                                                                                                                | 282.      |          |
| <b>8</b>          | Other revenue (describe in Schedule O) . . . . . See Line 8 Stmt.                                                      | <b>8</b>                                                                                                                                                                                                                       | 2,375.    |          |
| <b>9</b>          | <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶                                              | <b>9</b>                                                                                                                                                                                                                       | 144,527.  |          |
| <b>Expenses</b>   | <b>10</b>                                                                                                              | Grants and similar amounts paid (list in Schedule O) . . . . .                                                                                                                                                                 | <b>10</b> |          |
|                   | <b>11</b>                                                                                                              | Benefits paid to or for members . . . . .                                                                                                                                                                                      | <b>11</b> |          |
|                   | <b>12</b>                                                                                                              | Salaries, other compensation, and employee benefits . . . . .                                                                                                                                                                  | <b>12</b> | 66,826.  |
|                   | <b>13</b>                                                                                                              | Professional fees and other payments to independent contractors . . . . .                                                                                                                                                      | <b>13</b> | 6,847.   |
|                   | <b>14</b>                                                                                                              | Occupancy, rent, utilities, and maintenance . . . . .                                                                                                                                                                          | <b>14</b> | 23,383.  |
|                   | <b>15</b>                                                                                                              | Printing, publications, postage, and shipping . . . . .                                                                                                                                                                        | <b>15</b> | 5,423.   |
|                   | <b>16</b>                                                                                                              | Other expenses (describe in Schedule O) . . . . . See Line 16 Stmt.                                                                                                                                                            | <b>16</b> | 14,859.  |
| <b>17</b>         | <b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶                                                             | <b>17</b>                                                                                                                                                                                                                      | 117,338.  |          |
| <b>Net Assets</b> | <b>18</b>                                                                                                              | Excess or (deficit) for the year (subtract line 17 from line 9) . . . . .                                                                                                                                                      | <b>18</b> | 27,189.  |
|                   | <b>19</b>                                                                                                              | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .                                                                     | <b>19</b> | 78,705.  |
|                   | <b>20</b>                                                                                                              | Other changes in net assets or fund balances (explain in Schedule O) . . . . .                                                                                                                                                 | <b>20</b> |          |
|                   | <b>21</b>                                                                                                              | Net assets or fund balances at end of year. Combine lines 18 through 20 . . . . . ▶                                                                                                                                            | <b>21</b> | 105,894. |

For Paperwork Reduction Act Notice, see the separate instructions. **BAA**REV 06/02/20 PRO Form **990-EZ** (2019)

**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

|                                                                                                               | (A) Beginning of year | (B) End of year    |
|---------------------------------------------------------------------------------------------------------------|-----------------------|--------------------|
| <b>22</b> Cash, savings, and investments . . . . .                                                            | 11,396.               | <b>22</b> 22,725.  |
| <b>23</b> Land and buildings . . . . .                                                                        | 10,000.               | <b>23</b> 10,000.  |
| <b>24</b> Other assets (describe in Schedule O) . . . . .                                                     | 113,893.              | <b>24</b> 112,926. |
| <b>25</b> <b>Total assets</b> . . . . .                                                                       | 135,289.              | <b>25</b> 145,651. |
| <b>26</b> <b>Total liabilities</b> (describe in Schedule O) . . . . .                                         | 56,584.               | <b>26</b> 39,757.  |
| <b>27</b> <b>Net assets or fund balances</b> (line 27 of column (B) <b>must</b> agree with line 21) . . . . . | 78,705.               | <b>27</b> 105,894. |

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? TO EDUCATE THE PUBLIC ABOUT THE HISTORY OF THE AREA

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

**Expenses**  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

|                                                                                                                                                                                                                                                                                   |            |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| <b>28</b> THE SOCIETY MAINTAINS A HISTORY MUSEUM AND ARTIFACTS THAT HAVE BEEN DONATED TO THE SOCIETY. IT ALSO CONDUCTS EVENTS WHICH HIGHLIGHT THE HISTORY AND CULTURE OF THE AREA.<br>(Grants \$ 0. ) If this amount includes foreign grants, check here <input type="checkbox"/> | <b>28a</b> | 122,034. |
| <b>29</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>29a</b> |          |
| <b>30</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>30a</b> |          |
| <b>31</b> Other program services (describe in Schedule O) . . . . .<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                   | <b>31a</b> |          |
| <b>32</b> <b>Total program service expenses</b> (add lines 28a through 31a) . . . . .                                                                                                                                                                                             | <b>32</b>  | 122,034. |

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

| (a) Name and title                | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-----------------------------------|------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| BILL KIGHT<br>DIRECTOR            | 40.00                                          | 34,135.                                                                    | 0.                                                                                      | 0.                                         |
| BARRY DUNSDON<br>PRESIDENT        | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| ASHLEY JAMMERON<br>VICE PRESIDENT | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| CLARA MILLER<br>SECRETARY         | 0.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| ROB ANDERSON<br>DIRECTOR          | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| CAROL OEPKA<br>DIRECTOR           | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| SHARON HALLER<br>DIRECTOR         | 20.00                                          | 0.                                                                         | 0.                                                                                      | 0.                                         |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

|                                                                                                                                                                                                                                                                                                                                                        | Yes        | No                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------|
| <b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .                                                                                                                                                                | <b>33</b>  | <input checked="" type="checkbox"/> |
| <b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions . . . . .                                                                          | <b>34</b>  | <input checked="" type="checkbox"/> |
| <b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .                                                                                                                                              | <b>35a</b> | <input checked="" type="checkbox"/> |
| <b>b</b> If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                           | <b>35b</b> |                                     |
| <b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .                                                                                                                    | <b>35c</b> | <input checked="" type="checkbox"/> |
| <b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .                                                                                                                                                  | <b>36</b>  | <input checked="" type="checkbox"/> |
| <b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b>                                                                                                                                                                                                                                   |            |                                     |
| <b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .                                                                                                                                                                                                                                                                       | <b>37b</b> | <input checked="" type="checkbox"/> |
| <b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee; or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .                                                                                                     | <b>38a</b> | <input checked="" type="checkbox"/> |
| <b>b</b> If "Yes," complete Schedule L, Part II, and enter the total amount involved . . . . . <b>38b</b>                                                                                                                                                                                                                                              |            |                                     |
| <b>39</b> Section 501(c)(7) organizations. Enter: . . . . .                                                                                                                                                                                                                                                                                            |            |                                     |
| <b>a</b> Initiation fees and capital contributions included on line 9 . . . . . <b>39a</b>                                                                                                                                                                                                                                                             |            |                                     |
| <b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . . <b>39b</b>                                                                                                                                                                                                                                                    |            |                                     |
| <b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶ . . . . .                                                                                                                                                                          |            |                                     |
| <b>b</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . . | <b>40b</b> | <input checked="" type="checkbox"/> |
| <b>c</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶                                                                                                                                      |            |                                     |
| <b>d</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶                                                                                                                                                                                                        |            |                                     |
| <b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .                                                                                                                                                                            | <b>40e</b> | <input checked="" type="checkbox"/> |
| <b>41</b> List the states with which a copy of this return is filed ▶                                                                                                                                                                                                                                                                                  |            |                                     |
| <b>42a</b> The organization's books are in care of ▶ <b>BILL KIGHT</b> Telephone no. ▶ <b>(970) 945-4448</b><br>Located at ▶ <b>1001 Colorado Ave, GLENWOOD SPRINGS CO</b> ZIP + 4 ▶ <b>81601</b>                                                                                                                                                      |            |                                     |
| <b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country ▶ . . . . .                                          | <b>42b</b> | <input checked="" type="checkbox"/> |
| See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).                                                                                                                                                                                                                 |            |                                     |
| <b>c</b> At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country ▶ . . . . .                                                                                                                                                                          | <b>42c</b> | <input checked="" type="checkbox"/> |
| <b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here ▶ <input type="checkbox"/><br>and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b>                                                                                            |            |                                     |
| <b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                | <b>44a</b> | <input checked="" type="checkbox"/> |
| <b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                           | <b>44b</b> | <input checked="" type="checkbox"/> |
| <b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .                                                                                                                                                                                                                                              | <b>44c</b> | <input checked="" type="checkbox"/> |
| <b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                 | <b>44d</b> |                                     |
| <b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .                                                                                                                                                                                                                                           | <b>45a</b> | <input checked="" type="checkbox"/> |
| <b>b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions . . . . .                                                                                   | <b>45b</b> | <input checked="" type="checkbox"/> |

**46** Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .

|           | Yes | No       |
|-----------|-----|----------|
| <b>46</b> |     | <b>X</b> |

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

**47** Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .

|           | Yes | No       |
|-----------|-----|----------|
| <b>47</b> |     | <b>X</b> |

**48** Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .

|           |  |          |
|-----------|--|----------|
| <b>48</b> |  | <b>X</b> |
|-----------|--|----------|

**49a** Did the organization make any transfers to an exempt non-charitable related organization? . . . . .

|            |  |          |
|------------|--|----------|
| <b>49a</b> |  | <b>X</b> |
|------------|--|----------|

**b** If "Yes," was the related organization a section 527 organization? . . . . .

|            |  |  |
|------------|--|--|
| <b>49b</b> |  |  |
|------------|--|--|

**50** Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| NONE                                |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |

**f** Total number of other employees paid over \$100,000 . . . . .

**51** Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|--------------------------------------------------------------|---------------------|------------------|
| NONE                                                         |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |

**d** Total number of other independent contractors each receiving over \$100,000 . . . . .

**52** Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ☒ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

|                  |                                                               |      |
|------------------|---------------------------------------------------------------|------|
| <b>Sign Here</b> | Signature of officer<br><b>BILL KIGHT, EXECUTIVE DIRECTOR</b> | Date |
|                  | Type or print name and title                                  |      |

|                               |                                                              |                      |                           |                                                 |                          |
|-------------------------------|--------------------------------------------------------------|----------------------|---------------------------|-------------------------------------------------|--------------------------|
| <b>Paid Preparer Use Only</b> | Print/Type preparer's name<br><b>DavidM Reynolds</b>         | Preparer's signature | Date<br><b>08/27/2020</b> | Check <input type="checkbox"/> if self-employed | PTIN<br><b>P00936184</b> |
|                               | Firm's name <b>David M Reynolds CPA PC</b>                   |                      |                           | Firm's EIN <b>84-1157599</b>                    |                          |
|                               | Firm's address <b>228 N 7th Street, New Castle, CO 81647</b> |                      |                           | Phone no. <b>(970)945-7734</b>                  |                          |

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ☒ **Yes** ☐ **No**

**Additional information from your Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 8: Other Revenue****Continuation Statement**

| Description  | Amount        |
|--------------|---------------|
| MISC INCOME  | 2,375.        |
| <b>Total</b> | <b>2,375.</b> |

**Form 990-EZ: Short Form Return of Organization Exempt from Income Tax****Line 16: Other Expenses****Continuation Statement**

| Description      | Amount         |
|------------------|----------------|
| ADVERTISING      | 890.           |
| TELEPHONE        | 1,446.         |
| ARCHIVAL EXPENSE | 1,297.         |
| CREDIT CARD FEES | 273.           |
| DUES             | 798.           |
| FEES             | 567.           |
| COMPUTER EXPENSE | 210.           |
| SECURITY         | 1,571.         |
| SUPPLIES         | 300.           |
| STORAGE          | 1,050.         |
| INTEREST EXPENSE | 1,542.         |
| MISC             | 476.           |
| 4 RIVERS         | 2,234.         |
| PHOTO EXPENSE    | 200.           |
| SOUTH CANYON     | 973.           |
| TAXES            | 33.            |
| CONTRIBUTIONS    | 50.            |
| DISPLAY          | 749.           |
| EDUCATION        | 200.           |
| <b>Total</b>     | <b>14,859.</b> |



**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: \_\_\_\_\_
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vii)**. (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10 ☒ An organization that normally receives: (1) more than 33 $\frac{1}{3}$ % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 $\frac{1}{3}$ % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations . . . . .
- g Provide the following information about the supported organization(s).

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization<br>(described on lines 1–10<br>above (see instructions)) | (iv) Is the organization<br>listed in your governing<br>document? |    | (v) Amount of monetary<br>support (see<br>instructions) | (vi) Amount of<br>other support (see<br>instructions) |
|------------------------------------|----------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------|----|---------------------------------------------------------|-------------------------------------------------------|
|                                    |          |                                                                                     | Yes                                                               | No |                                                         |                                                       |
| (A)                                |          |                                                                                     |                                                                   |    |                                                         |                                                       |
| (B)                                |          |                                                                                     |                                                                   |    |                                                         |                                                       |
| (C)                                |          |                                                                                     |                                                                   |    |                                                         |                                                       |
| (D)                                |          |                                                                                     |                                                                   |    |                                                         |                                                       |
| (E)                                |          |                                                                                     |                                                                   |    |                                                         |                                                       |
| <b>Total</b>                       |          |                                                                                     |                                                                   |    |                                                         |                                                       |



**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                          | (a) 2015 | (b) 2016 | (c) 2017 | (d) 2018 | (e) 2019 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .                                                                                                  |          |          |          |          |          |           |
| <b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .                                                                                                     |          |          |          |          |          |           |
| <b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .                                                                                             |          |          |          |          |          |           |
| <b>4 Total.</b> Add lines 1 through 3 . . . . .                                                                                                                                                                        |          |          |          |          |          |           |
| <b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . . |          |          |          |          |          |           |
| <b>6 Public support.</b> Subtract line 5 from line 4                                                                                                                                                                   |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                            | (a) 2015 | (b) 2016 | (c) 2017 | (d) 2018 | (e) 2019  | (f) Total                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|-----------|--------------------------|
| <b>7</b> Amounts from line 4 . . . . .                                                                                                                                                                   |          |          |          |          |           |                          |
| <b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . . .                                                       |          |          |          |          |           |                          |
| <b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .                                                                                    |          |          |          |          |           |                          |
| <b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .                                                                                      |          |          |          |          |           |                          |
| <b>11 Total support.</b> Add lines 7 through 10                                                                                                                                                          |          |          |          |          |           |                          |
| <b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .                                                                                                                      |          |          |          |          | <b>12</b> |                          |
| <b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . |          |          |          |          |           | <input type="checkbox"/> |

**Section C. Computation of Public Support Percentage**

|                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|
| <b>14</b> Public support percentage for 2019 (line 6, column (f) divided by line 11, column (f)) . . . . .                                                                                                                                                                                                                                                                                                                                    | <b>14</b> | % |
| <b>15</b> Public support percentage from 2018 Schedule A, Part II, line 14 . . . . .                                                                                                                                                                                                                                                                                                                                                          | <b>15</b> | % |
| <b>16a 33⅓% support test—2019.</b> If the organization did not check the box on line 13, and line 14 is 33⅓% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                                                                                 |           |   |
| <b>b 33⅓% support test—2018.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33⅓% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>                                                                                                                                                                              |           |   |
| <b>17a 10%-facts-and-circumstances test—2019.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/>    |           |   |
| <b>b 10%-facts-and-circumstances test—2018.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . <input type="checkbox"/> |           |   |
| <b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . <input type="checkbox"/>                                                                                                                                                                                                                                                               |           |   |

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                             | (a) 2015 | (b) 2016 | (c) 2017 | (d) 2018 | (e) 2019 | (f) Total |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")                                                                               | 66,658.  | 67,266.  | 91,970.  | 97,150.  | 103,501. | 426,545.  |
| <b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . | 37,517.  | 32,320.  | 31,671.  | 35,097.  | 45,718.  | 182,323.  |
| <b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513                                                                                     |          |          |          |          |          |           |
| <b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .                                                                          |          |          |          |          |          |           |
| <b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .                                                                  |          |          |          |          |          |           |
| <b>6 Total.</b> Add lines 1 through 5 . . . .                                                                                                                                             | 104,175. | 99,586.  | 123,641. | 132,247. | 149,219. | 608,868.  |
| <b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . .                                                                                                    |          |          | 5,000.   |          | 0.       | 5,000.    |
| <b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year                   |          |          |          |          |          |           |
| <b>c</b> Add lines 7a and 7b . . . .                                                                                                                                                      |          |          | 5,000.   |          | 0.       | 5,000.    |
| <b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .                                                                                                                          |          |          |          |          |          | 603,868.  |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                                   | (a) 2015 | (b) 2016 | (c) 2017 | (d) 2018 | (e) 2019 | (f) Total |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>9</b> Amounts from line 6 . . . .                                                                                                                                                                                            | 104,175. | 99,586.  | 123,641. | 132,247. | 149,219. | 608,868.  |
| <b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .                                                                                    | 8.       | 8.       | 4.       | 2.       | 6.       | 28.       |
| <b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .                                                                                                        |          |          |          |          |          |           |
| <b>c</b> Add lines 10a and 10b . . . .                                                                                                                                                                                          | 8.       | 8.       | 4.       | 2.       | 6.       | 28.       |
| <b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on                                                                                           |          |          |          |          |          |           |
| <b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .                                                                                                               |          |          |          |          |          |           |
| <b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .                                                                                                                                                                | 104,183. | 99,594.  | 123,645. | 132,249. | 149,225. | 608,896.  |
| <b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . <input type="checkbox"/> |          |          |          |          |          |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                           |           |         |
|-----------------------------------------------------------------------------------------------------------|-----------|---------|
| <b>15</b> Public support percentage for 2019 (line 8, column (f), divided by line 13, column (f)) . . . . | <b>15</b> | 99.17 % |
| <b>16</b> Public support percentage from 2018 Schedule A, Part III, line 15 . . . .                       | <b>16</b> | 99.1 %  |

**Section D. Computation of Investment Income Percentage**

|                                                                                                                                                                                                                                                                                                               |           |        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|
| <b>17</b> Investment income percentage for <b>2019</b> (line 10c, column (f), divided by line 13, column (f)) . . . .                                                                                                                                                                                         | <b>17</b> | 0 %    |
| <b>18</b> Investment income percentage from <b>2018</b> Schedule A, Part III, line 17 . . . .                                                                                                                                                                                                                 | <b>18</b> | 0.01 % |
| <b>19a 33⅓% support tests—2019.</b> If the organization did not check the box on line 14, and line 15 is more than 33⅓%, and line 17 is not more than 33⅓%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input checked="" type="checkbox"/> |           |        |
| <b>b 33⅓% support tests—2018.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33⅓%, and line 18 is not more than 33⅓%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>    |           |        |
| <b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . <input type="checkbox"/>                                                                                                                                           |           |        |

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>                                                                                                                                                                                                                |     |    |
| <b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>                                                                                                                                                                                                                                             |     |    |
| <b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
| <b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.</i>                                                                                                                                                                                                                                                           |     |    |
| <b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.</i>                                                                                                                                                                                                                                                                                                    |     |    |
| <b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>                                                                                                                                                                                                                                                                                                                                               |     |    |
| <b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>                                                                                                                                                                                                        |     |    |
| <b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>                                                                                                                                                                           |     |    |
| <b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in <b>Part VI</b>, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i> |     |    |
| <b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?                                                                                                                                                                                                                                                                                                                                                                                |     |    |
| <b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |    |
| <b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                          |     |    |
| <b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>                                                                                                                                                                                           |     |    |
| <b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>                                                                                                                                                                                                                                                                                                                                                     |     |    |
| <b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                      |     |    |
| <b>b</b> Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                                                          |     |    |
| <b>c</b> Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>                                                                                                                                                                                                                                                                                               |     |    |
| <b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>                                                                                                                                                                                                                                                          |     |    |
| <b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>                                                                                                                                                                                                                                                                                                                                                          |     |    |

**Part IV Supporting Organizations** (continued)

|                                                                                                                                                                              | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>11</b> Has the organization accepted a gift or contribution from any of the following persons?                                                                            |     |    |
| <b>a</b> A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization? |     |    |
| <b>b</b> A family member of a person described in (a) above?                                                                                                                 |     |    |
| <b>c</b> A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in <b>Part VI</b> .                                       |     |    |

**Section B. Type I Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes | No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year. |     |    |
| <b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.                                                                                                                                                                                                                                                                             |     |    |

**Section C. Type II Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                      | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s). |     |    |

**Section D. All Type III Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided? |     |    |
| <b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).                                                                                                                       |     |    |
| <b>3</b> By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.                                                                                          |     |    |

**Section E. Type III Functionally Integrated Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete <b>line 2</b> below.                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| <b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete <b>line 3</b> below.                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| <b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a government entity (see instructions).                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| <b>2</b> Activities Test. Answer (a) and (b) below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
| <b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities. |  |  |  |
| <b>b</b> Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.                                                                                                                              |  |  |  |
| <b>3</b> Parent of Supported Organizations. Answer (a) and (b) below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| <b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in <b>Part VI</b> .                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.                                                                                                                                                                                                                                                                                   |  |  |  |



**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

| <b>Section A—Adjusted Net Income</b>                                                                                                                                                                              |           | (A) Prior Year | (B) Current Year (optional) |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------|-----------------------------|
| <b>1</b> Net short-term capital gain                                                                                                                                                                              | <b>1</b>  |                |                             |
| <b>2</b> Recoveries of prior-year distributions                                                                                                                                                                   | <b>2</b>  |                |                             |
| <b>3</b> Other gross income (see instructions)                                                                                                                                                                    | <b>3</b>  |                |                             |
| <b>4</b> Add lines 1 through 3.                                                                                                                                                                                   | <b>4</b>  |                |                             |
| <b>5</b> Depreciation and depletion                                                                                                                                                                               | <b>5</b>  |                |                             |
| <b>6</b> Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions) | <b>6</b>  |                |                             |
| <b>7</b> Other expenses (see instructions)                                                                                                                                                                        | <b>7</b>  |                |                             |
| <b>8 Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)                                                                                                                                             | <b>8</b>  |                |                             |
| <b>Section B—Minimum Asset Amount</b>                                                                                                                                                                             |           | (A) Prior Year | (B) Current Year (optional) |
| <b>1</b> Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):                                                                          |           |                |                             |
| <b>a</b> Average monthly value of securities                                                                                                                                                                      | <b>1a</b> |                |                             |
| <b>b</b> Average monthly cash balances                                                                                                                                                                            | <b>1b</b> |                |                             |
| <b>c</b> Fair market value of other non-exempt-use assets                                                                                                                                                         | <b>1c</b> |                |                             |
| <b>d Total</b> (add lines 1a, 1b, and 1c)                                                                                                                                                                         | <b>1d</b> |                |                             |
| <b>e Discount</b> claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):                                                                                                                   |           |                |                             |
| <b>2</b> Acquisition indebtedness applicable to non-exempt-use assets                                                                                                                                             | <b>2</b>  |                |                             |
| <b>3</b> Subtract line 2 from line 1d.                                                                                                                                                                            | <b>3</b>  |                |                             |
| <b>4</b> Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).                                                                                                          | <b>4</b>  |                |                             |
| <b>5</b> Net value of non-exempt-use assets (subtract line 4 from line 3)                                                                                                                                         | <b>5</b>  |                |                             |
| <b>6</b> Multiply line 5 by .035.                                                                                                                                                                                 | <b>6</b>  |                |                             |
| <b>7</b> Recoveries of prior-year distributions                                                                                                                                                                   | <b>7</b>  |                |                             |
| <b>8 Minimum Asset Amount</b> (add line 7 to line 6)                                                                                                                                                              | <b>8</b>  |                |                             |
| <b>Section C—Distributable Amount</b>                                                                                                                                                                             |           |                | Current Year                |
| <b>1</b> Adjusted net income for prior year (from Section A, line 8, Column A)                                                                                                                                    | <b>1</b>  |                |                             |
| <b>2</b> Enter 85% of line 1.                                                                                                                                                                                     | <b>2</b>  |                |                             |
| <b>3</b> Minimum asset amount for prior year (from Section B, line 8, Column A)                                                                                                                                   | <b>3</b>  |                |                             |
| <b>4</b> Enter greater of line 2 or line 3.                                                                                                                                                                       | <b>4</b>  |                |                             |
| <b>5</b> Income tax imposed in prior year                                                                                                                                                                         | <b>5</b>  |                |                             |
| <b>6 Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).                                                                                   | <b>6</b>  |                |                             |
| <b>7</b> <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).                                |           |                |                             |

Schedule A (Form 990 or 990-EZ) 2019

**Part V** Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

| Section D—Distributions                                                                                                                                     | Current Year |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>1</b> Amounts paid to supported organizations to accomplish exempt purposes                                                                              |              |
| <b>2</b> Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity              |              |
| <b>3</b> Administrative expenses paid to accomplish exempt purposes of supported organizations                                                              |              |
| <b>4</b> Amounts paid to acquire exempt-use assets                                                                                                          |              |
| <b>5</b> Qualified set-aside amounts (prior IRS approval required)                                                                                          |              |
| <b>6</b> Other distributions (describe in <b>Part VI</b> ). See instructions.                                                                               |              |
| <b>7 Total annual distributions.</b> Add lines 1 through 6.                                                                                                 |              |
| <b>8</b> Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions. |              |
| <b>9</b> Distributable amount for 2019 from Section C, line 6                                                                                               |              |
| <b>10</b> Line 8 amount divided by line 9 amount                                                                                                            |              |

| Section E—Distribution Allocations (see instructions)                                                                                                                                    | (i)<br>Excess Distributions | (ii)<br>Underdistributions<br>Pre-2019 | (iii)<br>Distributable<br>Amount for 2019 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|-------------------------------------------|
| <b>1</b> Distributable amount for 2019 from Section C, line 6                                                                                                                            |                             |                                        |                                           |
| <b>2</b> Underdistributions, if any, for years prior to 2019 (reasonable cause required—explain in <b>Part VI</b> ). See instructions.                                                   |                             |                                        |                                           |
| <b>3</b> Excess distributions carryover, if any, to 2019                                                                                                                                 |                             |                                        |                                           |
| <b>a</b> From 2014 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>b</b> From 2015 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>c</b> From 2016 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>d</b> From 2017 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>e</b> From 2018 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| <b>f Total</b> of lines 3a through e                                                                                                                                                     |                             |                                        |                                           |
| <b>g</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>h</b> Applied to 2019 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>i</b> Carryover from 2014 not applied (see instructions)                                                                                                                              |                             |                                        |                                           |
| <b>j</b> Remainder. Subtract lines 3g, 3h, and 3i from 3f.                                                                                                                               |                             |                                        |                                           |
| <b>4</b> Distributions for 2019 from Section D, line 7: \$                                                                                                                               |                             |                                        |                                           |
| <b>a</b> Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| <b>b</b> Applied to 2019 distributable amount                                                                                                                                            |                             |                                        |                                           |
| <b>c</b> Remainder. Subtract lines 4a and 4b from 4.                                                                                                                                     |                             |                                        |                                           |
| <b>5</b> Remaining underdistributions for years prior to 2019, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions. |                             |                                        |                                           |
| <b>6</b> Remaining underdistributions for 2019. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.                        |                             |                                        |                                           |
| <b>7 Excess distributions carryover to 2020.</b> Add lines 3j and 4c.                                                                                                                    |                             |                                        |                                           |
| <b>8</b> Breakdown of line 7:                                                                                                                                                            |                             |                                        |                                           |
| <b>a</b> Excess from 2015 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>b</b> Excess from 2016 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>c</b> Excess from 2017 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>d</b> Excess from 2018 . . .                                                                                                                                                          |                             |                                        |                                           |
| <b>e</b> Excess from 2019 . . .                                                                                                                                                          |                             |                                        |                                           |

Schedule A (Form 990 or 990-EZ) 2019

## Part VI

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Schedule of Contributors**

OMB No. 1545-0047

**2019**

▶ **Attach to Form 990, Form 990-EZ, or Form 990-PF.**  
▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Organization type** (check one):

**Filers of:**

**Section:**

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

- ☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year . . . . . ▶ \$ .....

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).



Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                        | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                                              |
|------------|--------------------------------------------------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | CITY OF GLENWOOD SPRINGS<br>101 W 8TH ST<br>GLENWOOD SPRINGS CO 81601    | \$ 68,217.                 | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 2          | CITY OF GLENWOOD SPRINGS<br>101 WEST 8TH ST<br>GLENWOOD SPRINGS CO 81601 | \$ 5,000.                  | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| 3          | COLORADO HISTORICAL FUND<br>1200 N BROADWAY<br>DENVER CO 80203           | \$ 5,000.                  | <b>Person</b> <input checked="" type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
|            |                                                                          | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
|            |                                                                          | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
|            |                                                                          | \$                         | <b>Person</b> <input type="checkbox"/><br><b>Payroll</b> <input type="checkbox"/><br><b>Noncash</b> <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part II** **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
|---------------------------|----------------------------------------------|-------------------------------------------------|----------------------|
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |
| -----                     | -----<br>-----<br>-----                      | \$ -----                                        | -----                |

Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part III** **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor.** Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once. See instructions.) ▶ \$ .....

Use duplicate copies of Part III if additional space is needed.

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | .....<br>.....<br>..... | .....<br>.....<br>..... | .....<br>.....<br>.....             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| .....<br>.....<br>..... | .....<br>.....<br>..... |
|-------------------------|-------------------------|

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | .....<br>.....<br>..... | .....<br>.....<br>..... | .....<br>.....<br>.....             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| .....<br>.....<br>..... | .....<br>.....<br>..... |
|-------------------------|-------------------------|

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | .....<br>.....<br>..... | .....<br>.....<br>..... | .....<br>.....<br>.....             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| .....<br>.....<br>..... | .....<br>.....<br>..... |
|-------------------------|-------------------------|

| (a) No.<br>from<br>Part I | (b) Purpose of gift     | (c) Use of gift         | (d) Description of how gift is held |
|---------------------------|-------------------------|-------------------------|-------------------------------------|
| -----                     | .....<br>.....<br>..... | .....<br>.....<br>..... | .....<br>.....<br>.....             |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|                         |                         |
|-------------------------|-------------------------|
| .....<br>.....<br>..... | .....<br>.....<br>..... |
|-------------------------|-------------------------|

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2019**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Pt I, Line 8:

Description: MISC INCOME \$2,375

Pt I, Line 16:

Description: ADVERTISING \$890

Description: TELEPHONE \$1,446

Description: ARCHIVAL EXPENSE \$1,297

Description: CREDIT CARD FEES \$273

Description: DUES \$798

Description: FEES \$567

Description: COMPUTER EXPENSE \$210

Description: SECURITY \$1,571

Description: SUPPLIES \$300

Description: STORAGE \$1,050

Description: INTEREST EXPENSE \$1,542

Description: MISC \$476

Description: 4 RIVERS \$2,234

Description: PHOTO EXPENSE \$200

Description: SOUTH CANYON \$973

Description: TAXES \$33

Description: CONTRIBUTIONS \$50

Description: DISPLAY \$749

Description: EDUCATION \$200

Pt II, Line 24:

Description: Equipment Beginning of Year: \$113,893 End of Year: 0

Pt II, Line 26:

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Description: Payroll and Sales taxes Beginning of Year: \$564 End of Year: 0

Description: N/P GUN Beginning of Year: \$56,020 End of Year: 0

**IRS e-file Signature Authorization  
for an Exempt Organization**

OMB No. 1545-1878

Department of the Treasury  
Internal Revenue Service

For calendar year 2019, or fiscal year beginning \_\_\_\_\_, 2019, and ending \_\_\_\_\_, 20\_\_\_\_\_

**► Do not send to the IRS. Keep for your records.**  
**► Go to [www.irs.gov/Form8879EO](http://www.irs.gov/Form8879EO) for the latest information.****2019**

Name of exempt organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Name and title of officer

BILL KIGHT, EXECUTIVE DIRECTOR

**Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

|                                                                        |                                                                                      |                    |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------|
| <b>1a</b> Form 990 check here ► <input type="checkbox"/>               | <b>b Total revenue</b> , if any (Form 990, Part VIII, column (A), line 12) . . . . . | <b>1b</b> _____    |
| <b>2a</b> Form 990-EZ check here ► <input checked="" type="checkbox"/> | <b>b Total revenue</b> , if any (Form 990-EZ, line 9) . . . . .                      | <b>2b</b> 144,527. |
| <b>3a</b> Form 1120-POL check here ► <input type="checkbox"/>          | <b>b Total tax</b> (Form 1120-POL, line 22) . . . . .                                | <b>3b</b> _____    |
| <b>4a</b> Form 990-PF check here ► <input type="checkbox"/>            | <b>b Tax based on investment income</b> (Form 990-PF, Part VI, line 5) . . . . .     | <b>4b</b> _____    |
| <b>5a</b> Form 8868 check here ► <input type="checkbox"/>              | <b>b Balance Due</b> (Form 8868, line 3c) . . . . .                                  | <b>5b</b> _____    |

**Part II Declaration and Signature Authorization of Officer**

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2019 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS **(a)** an acknowledgement of receipt or reason for rejection of the transmission, **(b)** the reason for any delay in processing the return or refund, and **(c)** the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

**Officer's PIN: check one box only**

☐ I authorize \_\_\_\_\_ to enter my PIN 

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

 as my signature  
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ► \_\_\_\_\_

Date ► \_\_\_\_\_

**Part III Certification and Authentication**

**ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

|   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|
| 8 | 4 | 1 | 1 | 9 | 4 | 4 | 6 | 0 | 9 | 7 |
|---|---|---|---|---|---|---|---|---|---|---|

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2019 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ► \_\_\_\_\_

Date ► 08/27/2020

**ERO Must Retain This Form — See Instructions**  
**Do Not Submit This Form to the IRS Unless Requested To Do So**



**Short Form****Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-1150

**2018****Open to Public  
Inspection**

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.**A** For the 2018 calendar year, or tax year beginning

, 2018, and ending

, 20

**B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC.

Number and street (or P.O. box, if mail is not delivered to street address)

1001 COLORADO AVENUE

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

GLENWOOD SPRINGS, CO 81601

**D** Employer identification number

23-7136776

**E** Telephone number

(970) 945-4448

**F** Group Exemption  
Number ▶**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶**I** Website: ▶ N/A**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**H** Check ☐ if the organization is not  
required to attach Schedule B  
(Form 990, 990-EZ, or 990-PF).**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets

(Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. . . . . ▶ \$ 132,729.

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

|            |                                                                                                              |                                                                                                                                                                                                                      |          |          |
|------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|
| Revenue    | 1                                                                                                            | Contributions, gifts, grants, and similar amounts received . . . . .                                                                                                                                                 | 1        | 90,870.  |
|            | 2                                                                                                            | Program service revenue including government fees and contracts . . . . .                                                                                                                                            | 2        | 15,625.  |
|            | 3                                                                                                            | Membership dues and assessments . . . . .                                                                                                                                                                            | 3        | 6,280.   |
|            | 4                                                                                                            | Investment income . . . . .                                                                                                                                                                                          | 4        | 2.       |
|            | 5a                                                                                                           | Gross amount from sale of assets other than inventory . . . . .                                                                                                                                                      | 5a       |          |
|            | b                                                                                                            | Less: cost or other basis and sales expenses . . . . .                                                                                                                                                               | 5b       |          |
|            | c                                                                                                            | Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .                                                                                                                    | 5c       |          |
|            | 6                                                                                                            | Gaming and fundraising events:                                                                                                                                                                                       |          |          |
|            | a                                                                                                            | Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .                                                                                                                                      | 6a       |          |
|            | b                                                                                                            | Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . | 6b       | 9,799.   |
| c          | Less: direct expenses from gaming and fundraising events . . . . .                                           | 6c                                                                                                                                                                                                                   | 15,064.  |          |
| d          | Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . . | 6d                                                                                                                                                                                                                   | -5,265.  |          |
| 7a         | Gross sales of inventory, less returns and allowances . . . . .                                              | 7a                                                                                                                                                                                                                   | 9,339.   |          |
| b          | Less: cost of goods sold . . . . .                                                                           | 7b                                                                                                                                                                                                                   | 2,332.   |          |
| c          | Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .                     | 7c                                                                                                                                                                                                                   | 7,007.   |          |
| 8          | Other revenue (describe in Schedule O) . . . . . See Line 8 Stmt.                                            | 8                                                                                                                                                                                                                    | 814.     |          |
| 9          | <b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶                                    | 9                                                                                                                                                                                                                    | 115,333. |          |
| Expenses   | 10                                                                                                           | Grants and similar amounts paid (list in Schedule O) . . . . .                                                                                                                                                       | 10       |          |
|            | 11                                                                                                           | Benefits paid to or for members . . . . .                                                                                                                                                                            | 11       |          |
|            | 12                                                                                                           | Salaries, other compensation, and employee benefits . . . . .                                                                                                                                                        | 12       | 71,865.  |
|            | 13                                                                                                           | Professional fees and other payments to independent contractors . . . . .                                                                                                                                            | 13       | 4,055.   |
|            | 14                                                                                                           | Occupancy, rent, utilities, and maintenance . . . . .                                                                                                                                                                | 14       | 14,076.  |
|            | 15                                                                                                           | Printing, publications, postage, and shipping . . . . .                                                                                                                                                              | 15       | 1,114.   |
|            | 16                                                                                                           | Other expenses (describe in Schedule O) . . . . . See Line 16 Stmt.                                                                                                                                                  | 16       | 15,724.  |
|            | 17                                                                                                           | <b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶                                                                                                                                                           | 17       | 106,834. |
| Net Assets | 18                                                                                                           | Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .                                                                                                                                            | 18       | 8,499.   |
|            | 19                                                                                                           | Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .                                                           | 19       | 70,206.  |
|            | 20                                                                                                           | Other changes in net assets or fund balances (explain in Schedule O) . . . . .                                                                                                                                       | 20       |          |
|            | 21                                                                                                           | <b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20 . . . . . ▶                                                                                                                           | 21       | 78,705.  |



**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

|                                                                                       | (A) Beginning of year | (B) End of year    |
|---------------------------------------------------------------------------------------|-----------------------|--------------------|
| <b>22</b> Cash, savings, and investments                                              | 19,028.               | <b>22</b> 11,396.  |
| <b>23</b> Land and buildings                                                          | 10,000.               | <b>23</b> 10,000.  |
| <b>24</b> Other assets (describe in Schedule O)                                       | 113,893.              | <b>24</b> 113,893. |
| <b>25</b> Total assets                                                                | 142,921.              | <b>25</b> 135,289. |
| <b>26</b> Total liabilities (describe in Schedule O)                                  | 72,715.               | <b>26</b> 56,584.  |
| <b>27</b> Net assets or fund balances (line 27 of column (B) must agree with line 21) | 70,206.               | <b>27</b> 78,705.  |

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐What is the organization's primary exempt purpose? TO EDUCATE THE PUBLIC ABOUT THE HISTORY OF THE AREA

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

|                                                                                                                                                                                                                                                                                   |            |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| <b>28</b> THE SOCIETY MAINTAINS A HISTORY MUSEUM AND ARTIFACTS THAT HAVE BEEN DONATED TO THE SOCIETY. IT ALSO CONDUCTS EVENTS WHICH HIGHLIGHT THE HISTORY AND CULTURE OF THE AREA.<br>(Grants \$ 0. ) If this amount includes foreign grants, check here <input type="checkbox"/> | <b>28a</b> | 123,749. |
| <b>29</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>29a</b> |          |
| <b>30</b> _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                                                                       | <b>30a</b> |          |
| <b>31</b> Other program services (describe in Schedule O) _____<br>(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>                                                                                                                       | <b>31a</b> |          |
| <b>32</b> Total program service expenses (add lines 28a through 31a) <input checked="" type="checkbox"/>                                                                                                                                                                          | <b>32</b>  | 123,749. |

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

| (a) Name and title                | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-----------------------------------|------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| BILL KIGHT<br>DIRECTOR            | 40.00                                          | 50,004.                                                                    | 0.                                                                                      | 0.                                         |
| BARRY DUNSDON<br>PRESIDENT        | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| ASHLEY JAMMERON<br>VICE PRESIDENT | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| CLARA MILLER<br>SECRETARY         | 0.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| ROB ANDERSON<br>DIRECTOR          | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| CAROL OEPKA<br>DIRECTOR           | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| TONY KORNISAEWICZ<br>DIRECTOR     | 1.00                                           | 0.                                                                         | 0.                                                                                      | 0.                                         |
| SHARON HALLER<br>DIRECTOR         | 20.00                                          | 10,998.                                                                    | 0.                                                                                      | 0.                                         |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |
|                                   |                                                |                                                                            |                                                                                         |                                            |



**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V ☐

|                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Yes        | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|
| <b>33</b> Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O . . . . .                                                                                                                                                                                                                                                                    | <b>33</b>  | X  |
| <b>34</b> Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O. See instructions . . . . .                                                                                                                                                                              | <b>34</b>  | X  |
| <b>35a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? . . . . .                                                                                                                                                                                                                                                  | <b>35a</b> | X  |
| <b>b</b> If "Yes" to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                               | <b>35b</b> |    |
| <b>c</b> Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III . . . . .                                                                                                                                                                                                                        | <b>35c</b> | X  |
| <b>36</b> Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N . . . . .                                                                                                                                                                                                                                                      | <b>36</b>  | X  |
| <b>37a</b> Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ <b>37a</b> . . . . .                                                                                                                                                                                                                                                                                                                             |            |    |
| <b>b</b> Did the organization file <b>Form 1120-POL</b> for this year? . . . . .                                                                                                                                                                                                                                                                                                                                                                           | <b>37b</b> | X  |
| <b>38a</b> Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? . . . . .                                                                                                                                                                                                          | <b>38a</b> | X  |
| <b>b</b> If "Yes," complete Schedule L, Part II and enter the total amount involved . . . . .                                                                                                                                                                                                                                                                                                                                                              | <b>38b</b> |    |
| <b>39</b> Section 501(c)(7) organizations. Enter: . . . . .                                                                                                                                                                                                                                                                                                                                                                                                |            |    |
| <b>a</b> Initiation fees and capital contributions included on line 9 . . . . .                                                                                                                                                                                                                                                                                                                                                                            | <b>39a</b> |    |
| <b>b</b> Gross receipts, included on line 9, for public use of club facilities . . . . .                                                                                                                                                                                                                                                                                                                                                                   | <b>39b</b> |    |
| <b>40a</b> Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ . . . . . ; section 4912 ▶ . . . . . ; section 4955 ▶ . . . . .                                                                                                                                                                                                                                                          |            |    |
| <b>b</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I . . . . .                                                                                                     | <b>40b</b> | X  |
| <b>c</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 . . . . . ▶ . . . . .                                                                                                                                                                                                                                |            |    |
| <b>d</b> Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization . . . . . ▶ . . . . .                                                                                                                                                                                                                                                                                                  |            |    |
| <b>e</b> All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T . . . . .                                                                                                                                                                                                                                                                                | <b>40e</b> | X  |
| <b>41</b> List the states with which a copy of this return is filed ▶ . . . . .                                                                                                                                                                                                                                                                                                                                                                            |            |    |
| <b>42a</b> The organization's books are in care of ▶ <u>BILL KIGHT</u> Telephone no. ▶ <u>(970) 945-4448</u><br>Located at ▶ <u>1001 Colorado Ave, GLENWOOD SPRINGS CO</u> ZIP + 4 ▶ <u>81601</u>                                                                                                                                                                                                                                                          |            |    |
| <b>b</b> At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?<br>If "Yes," enter the name of the foreign country ▶ . . . . .<br>See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR). | <b>42b</b> | X  |
| <b>c</b> At any time during the calendar year, did the organization maintain an office outside the United States?<br>If "Yes," enter the name of the foreign country ▶ . . . . .                                                                                                                                                                                                                                                                           | <b>42c</b> | X  |
| <b>43</b> Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here . . . . . ▶ <input type="checkbox"/><br>and enter the amount of tax-exempt interest received or accrued during the tax year . . . . . ▶ <b>43</b> . . . . .                                                                                                                                                                            |            |    |
| <b>44a</b> Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                                    | <b>44a</b> | X  |
| <b>b</b> Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ . . . . .                                                                                                                                                                                                                                                                                               | <b>44b</b> | X  |
| <b>c</b> Did the organization receive any payments for indoor tanning services during the year? . . . . .                                                                                                                                                                                                                                                                                                                                                  | <b>44c</b> | X  |
| <b>d</b> If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O . . . . .                                                                                                                                                                                                                                                                                                     | <b>44d</b> |    |
| <b>45a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? . . . . .                                                                                                                                                                                                                                                                                                                                               | <b>45a</b> | X  |
| <b>b</b> Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ. See instructions . . . . .                                                                                                                                                                                       | <b>45b</b> | X  |



- 46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I . . . . .
- |    | Yes | No |
|----|-----|----|
| 46 |     | X  |

**Part VI Section 501(c)(3) Organizations Only**

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

- 47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II . . . . .
- |    | Yes | No |
|----|-----|----|
| 47 |     | X  |
- 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E . . . . .
- |    | Yes | No |
|----|-----|----|
| 48 |     | X  |
- 49a Did the organization make any transfers to an exempt non-charitable related organization? . . . . .
- |     | Yes | No |
|-----|-----|----|
| 49a |     | X  |
- b If "Yes," was the related organization a section 527 organization? . . . . .
- |     | Yes | No |
|-----|-----|----|
| 49b |     |    |
- 50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------|
| NONE                                |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |
|                                     |                                                |                                                   |                                                                                         |                                            |

f Total number of other employees paid over \$100,000 . . . . . ▶

- 51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|--------------------------------------------------------------|---------------------|------------------|
| NONE                                                         |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |
|                                                              |                     |                  |

d Total number of other independent contractors each receiving over \$100,000 . . . . . ▶

- 52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

|                               |                                                                                                                                                               |                      |                                   |                                                                   |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------|-------------------------------------------------------------------|
| <b>Sign Here</b>              | Signature of officer<br>BILL KIGHT, EXECUTIVE DIRECTOR                                                                                                        |                      | Date<br>original signed 8/28/2019 |                                                                   |
|                               | Type or print name and title                                                                                                                                  |                      |                                   |                                                                   |
| <b>Paid Preparer Use Only</b> | Print/Type preparer's name<br>David M Reynolds                                                                                                                | Preparer's signature | Date<br>08/19/2019                | Check <input type="checkbox"/> if self-employed PTIN<br>P00936184 |
|                               | Firm's name ▶ THE REYNOLDS CO. - ACCTS                                                                                                                        |                      | Firm's EIN ▶ 84-1157599           |                                                                   |
|                               | Firm's address ▶ PO BOX 773, GLENWOOD SPRINGS, CO 81602-0773                                                                                                  |                      | Phone no. (970) 945-7734          |                                                                   |
|                               | May the IRS discuss this return with the preparer shown above? See instructions . . . . . <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                      |                                   |                                                                   |





## Additional information from your Form 990-EZ: Short Form Return of Organization Exempt from Income Tax

## Form 990-EZ: Short Form Return of Organization Exempt from Income Tax

## Line 8: Other Revenue

## Continuation Statement

| Description     | Amount      |
|-----------------|-------------|
| CASH OVER/SHORT | 79.         |
| MISC INCOME     | 735.        |
| <b>Total</b>    | <b>814.</b> |

## Form 990-EZ: Short Form Return of Organization Exempt from Income Tax

## Line 16: Other Expenses

## Continuation Statement

| Description                   | Amount         |
|-------------------------------|----------------|
| ADVERTISING                   | 852.           |
| OFFICE EXPENSE                | 3,091.         |
| TELEPHONE                     | 1,412.         |
| ARCHIVAL EXPENSE              | 217.           |
| CREDIT CARD FEES              | 447.           |
| DUES                          | 1,791.         |
| FEES                          | 350.           |
| COMPUTER EXPENSE              | 1,527.         |
| SECURITY                      | 2,009.         |
| SUPPLIES                      | 553.           |
| STORAGE                       | 1,500.         |
| INTEREST EXPENSE              | 1,945.         |
| SPECIAL PROJECTS - COKE OVENS | 30.            |
| <b>Total</b>                  | <b>15,724.</b> |









**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2018**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations . . . . .
  - g Provide the following information about the supported organization(s).

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1–10 above (see instructions)) | (iv) Is the organization listed in your governing document? |    | (v) Amount of monetary support (see instructions) | (vi) Amount of other support (see instructions) |
|------------------------------------|----------|-------------------------------------------------------------------------------|-------------------------------------------------------------|----|---------------------------------------------------|-------------------------------------------------|
|                                    |          |                                                                               | Yes                                                         | No |                                                   |                                                 |
| (A)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (B)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (C)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (D)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| (E)                                |          |                                                                               |                                                             |    |                                                   |                                                 |
| <b>Total</b>                       |          |                                                                               |                                                             |    |                                                   |                                                 |



**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                                          | (a) 2014 | (b) 2015 | (c) 2016 | (d) 2017 | (e) 2018 | (f) Total |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . . . .                                                                                                  |          |          |          |          |          |           |
| <b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . . .                                                                                                     |          |          |          |          |          |           |
| <b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . . .                                                                                             |          |          |          |          |          |           |
| <b>4 Total.</b> Add lines 1 through 3 . . . . .                                                                                                                                                                        |          |          |          |          |          |           |
| <b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) . . . . . |          |          |          |          |          |           |
| <b>6 Public support.</b> Subtract line 5 from line 4                                                                                                                                                                   |          |          |          |          |          |           |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ►                                                                                                                                                            | (a) 2014 | (b) 2015 | (c) 2016 | (d) 2017 | (e) 2018  | (f) Total                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|-----------|--------------------------|
| <b>7</b> Amounts from line 4 . . . . .                                                                                                                                                                   |          |          |          |          |           |                          |
| <b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . . .                                                       |          |          |          |          |           |                          |
| <b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on . . . . .                                                                                    |          |          |          |          |           |                          |
| <b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . . .                                                                                      |          |          |          |          |           |                          |
| <b>11 Total support.</b> Add lines 7 through 10                                                                                                                                                          |          |          |          |          |           |                          |
| <b>12</b> Gross receipts from related activities, etc. (see instructions) . . . . .                                                                                                                      |          |          |          |          | <b>12</b> |                          |
| <b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . . |          |          |          |          |           | <input type="checkbox"/> |

**Section C. Computation of Public Support Percentage**

|                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------|
| <b>14</b> Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f)) . . . . .                                                                                                                                                                                                                                                                                                           | <b>14</b> | %                        |
| <b>15</b> Public support percentage from 2017 Schedule A, Part II, line 14 . . . . .                                                                                                                                                                                                                                                                                                                                 | <b>15</b> | %                        |
| <b>16a 33 1/3% support test—2018.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . .                                                                                                                                                                           |           | <input type="checkbox"/> |
| <b>b 33 1/3% support test—2017.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization . . . . .                                                                                                                                                                        |           | <input type="checkbox"/> |
| <b>17a 10%-facts-and-circumstances test—2018.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . .    |           | <input type="checkbox"/> |
| <b>b 10%-facts-and-circumstances test—2017.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . |           | <input type="checkbox"/> |
| <b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . .                                                                                                                                                                                                                                                               |           | <input type="checkbox"/> |



**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

| Calendar year (or fiscal year beginning in) ▶                                                                                                                                             | (a) 2014 | (b) 2015 | (c) 2016 | (d) 2017 | (e) 2018 | (f) Total |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")                                                                               | 73,643.  | 66,658.  | 67,266.  | 31,671.  | 35,097.  | 274,335.  |
| <b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . . . | 30,641.  | 37,517.  | 32,320.  | 91,970.  | 97,150.  | 289,598.  |
| <b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513                                                                                     |          |          |          |          |          |           |
| <b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . . .                                                                          |          |          |          |          |          |           |
| <b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge . . . .                                                                  |          |          |          |          |          |           |
| <b>6 Total.</b> Add lines 1 through 5 . . . .                                                                                                                                             | 104,284. | 104,175. | 99,586.  | 123,641. | 132,247. | 563,933.  |
| <b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons . . . .                                                                                                |          |          |          | 5,000.   |          | 5,000.    |
| <b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year . . . .           |          |          |          |          |          |           |
| <b>c</b> Add lines 7a and 7b . . . .                                                                                                                                                      |          |          |          | 5,000.   |          | 5,000.    |
| <b>8 Public support.</b> (Subtract line 7c from line 6.) . . . .                                                                                                                          |          |          |          |          |          | 558,933.  |

**Section B. Total Support**

| Calendar year (or fiscal year beginning in) ▶                                                                                                                                                                                   | (a) 2014 | (b) 2015 | (c) 2016 | (d) 2017 | (e) 2018 | (f) Total |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|
| <b>9</b> Amounts from line 6 . . . .                                                                                                                                                                                            | 104,284. | 104,175. | 99,586.  | 123,641. | 132,247. | 563,933.  |
| <b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources . . . .                                                                              | 40.      | 8.       | 8.       | 4.       | 2.       | 62.       |
| <b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 . . . .                                                                                                        |          |          |          |          |          |           |
| <b>c</b> Add lines 10a and 10b . . . .                                                                                                                                                                                          | 40.      | 8.       | 8.       | 4.       | 2.       | 62.       |
| <b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on . . . .                                                                                   |          |          |          |          |          |           |
| <b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) . . . .                                                                                                               |          |          |          |          |          |           |
| <b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.) . . . .                                                                                                                                                                | 104,324. | 104,183. | 99,594.  | 123,645. | 132,249. | 563,995.  |
| <b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> . . . . <input type="checkbox"/> |          |          |          |          |          |           |

**Section C. Computation of Public Support Percentage**

|                                                                                                           |           |         |
|-----------------------------------------------------------------------------------------------------------|-----------|---------|
| <b>15</b> Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f)) . . . . | <b>15</b> | 99.1 %  |
| <b>16</b> Public support percentage from 2017 Schedule A, Part III, line 15 . . . .                       | <b>16</b> | 99.03 % |

**Section D. Computation of Investment Income Percentage**

|                                                                                                                                                                                                                                                                                                                        |           |        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|
| <b>17</b> Investment income percentage for 2018 (line 10c, column (f), divided by line 13, column (f)) . . . .                                                                                                                                                                                                         | <b>17</b> | 0.01 % |
| <b>18</b> Investment income percentage from 2017 Schedule A, Part III, line 17 . . . .                                                                                                                                                                                                                                 | <b>18</b> | 0.03 % |
| <b>19a 33 1/3% support tests—2018.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input checked="" type="checkbox"/> |           |        |
| <b>b 33 1/3% support tests—2017.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization . . . . <input type="checkbox"/>    |           |        |
| <b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions . . . . <input type="checkbox"/>                                                                                                                                                    |           |        |



**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.                                                                                                                                                                                                                 |     |    |
| 2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).                                                                                                                                                                                                                                              |     |    |
| 3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.                                                                                                                                                                                                                                                                                                                                                                                               |     |    |
| b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.                                                                                                                                                                                                                                                            |     |    |
| c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.                                                                                                                                                                                                                                                                                                     |     |    |
| 4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.                                                                                                                                                                                                                                                                                                                                                |     |    |
| b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.                                                                                                                                                                                                         |     |    |
| c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.                                                                                                                                                                            |     |    |
| 5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in <b>Part VI</b> , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document). |     |    |
| b <b>Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?                                                                                                                                                                                                                                                                                                                                                                   |     |    |
| c <b>Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?                                                                                                                                                                                                                                                                                                                                                                                                                          |     |    |
| 6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in <b>Part VI</b> .                                                          |     |    |
| 7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).                                                                                                                                                                                            |     |    |
| 8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).                                                                                                                                                                                                                                                                                                                                                      |     |    |
| 9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in <b>Part VI</b> .                                                                                                                                                                                                                                      |     |    |
| b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in <b>Part VI</b> .                                                                                                                                                                                                                                                                                                                          |     |    |
| c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in <b>Part VI</b> .                                                                                                                                                                                                                                                                                               |     |    |
| 10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.                                                                                                                                                                                                                                                           |     |    |
| b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)                                                                                                                                                                                                                                                                                                                                                           |     |    |



**Part IV Supporting Organizations (continued)**

|                                                                                                                                                                              | Yes | No |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>11</b> Has the organization accepted a gift or contribution from any of the following persons?                                                                            |     |    |
| <b>a</b> A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization? |     |    |
| <b>b</b> A family member of a person described in (a) above?                                                                                                                 |     |    |
| <b>c</b> A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in <b>Part VI</b> .                                       |     |    |

**Section B. Type I Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Yes | No |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year. |     |    |
| <b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.                                                                                                                                                                                                                                                                             |     |    |

**Section C. Type II Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                      | Yes | No |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s). |     |    |

**Section D. All Type III Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes | No |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided? |     |    |
| <b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).                                                                                                                       |     |    |
| <b>3</b> By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.                                                                                          |     |    |

**Section E. Type III Functionally Integrated Supporting Organizations**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete <b>line 2</b> below.                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| <b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete <b>line 3</b> below.                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| <b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a government entity (see instructions).                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| <b>2</b> Activities Test. Answer (a) and (b) below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
| <b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities. |  |  |  |
| <b>b</b> Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.                                                                                                                              |  |  |  |
| <b>3</b> Parent of Supported Organizations. Answer (a) and (b) below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| <b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in <b>Part VI</b> .                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.                                                                                                                                                                                                                                                                                   |  |  |  |



**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

| Section A—Adjusted Net Income                                                                                                                                                                              |          | (A) Prior Year | (B) Current Year (optional) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------|-----------------------------|
| 1 Net short-term capital gain                                                                                                                                                                              | 1        |                |                             |
| 2 Recoveries of prior-year distributions                                                                                                                                                                   | 2        |                |                             |
| 3 Other gross income (see instructions)                                                                                                                                                                    | 3        |                |                             |
| 4 Add lines 1 through 3.                                                                                                                                                                                   | 4        |                |                             |
| 5 Depreciation and depletion                                                                                                                                                                               | 5        |                |                             |
| 6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions) | 6        |                |                             |
| 7 Other expenses (see instructions)                                                                                                                                                                        | 7        |                |                             |
| <b>8 Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)                                                                                                                                      | <b>8</b> |                |                             |

| Section B—Minimum Asset Amount                                                                                                    |          | (A) Prior Year | (B) Current Year (optional) |
|-----------------------------------------------------------------------------------------------------------------------------------|----------|----------------|-----------------------------|
| 1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year): |          |                |                             |
| a Average monthly value of securities                                                                                             | 1a       |                |                             |
| b Average monthly cash balances                                                                                                   | 1b       |                |                             |
| c Fair market value of other non-exempt-use assets                                                                                | 1c       |                |                             |
| d <b>Total</b> (add lines 1a, 1b, and 1c)                                                                                         | 1d       |                |                             |
| e <b>Discount</b> claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):                                   |          |                |                             |
| 2 Acquisition indebtedness applicable to non-exempt-use assets                                                                    | 2        |                |                             |
| 3 Subtract line 2 from line 1d.                                                                                                   | 3        |                |                             |
| 4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).                                 | 4        |                |                             |
| 5 Net value of non-exempt-use assets (subtract line 4 from line 3)                                                                | 5        |                |                             |
| 6 Multiply line 5 by .035.                                                                                                        | 6        |                |                             |
| 7 Recoveries of prior-year distributions                                                                                          | 7        |                |                             |
| <b>8 Minimum Asset Amount</b> (add line 7 to line 6)                                                                              | <b>8</b> |                |                             |

| Section C—Distributable Amount                                                                                                  |   | Current Year |
|---------------------------------------------------------------------------------------------------------------------------------|---|--------------|
| 1 Adjusted net income for prior year (from Section A, line 8, Column A)                                                         | 1 |              |
| 2 Enter 85% of line 1.                                                                                                          | 2 |              |
| 3 Minimum asset amount for prior year (from Section B, line 8, Column A)                                                        | 3 |              |
| 4 Enter greater of line 2 or line 3.                                                                                            | 4 |              |
| 5 Income tax imposed in prior year                                                                                              | 5 |              |
| 6 <b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions). | 6 |              |

**7** ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).



**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** (continued)

| Section D—Distributions |                                                                                                                                                    | Current Year |  |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|
| 1                       | Amounts paid to supported organizations to accomplish exempt purposes                                                                              |              |  |
| 2                       | Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity              |              |  |
| 3                       | Administrative expenses paid to accomplish exempt purposes of supported organizations                                                              |              |  |
| 4                       | Amounts paid to acquire exempt-use assets                                                                                                          |              |  |
| 5                       | Qualified set-aside amounts (prior IRS approval required)                                                                                          |              |  |
| 6                       | Other distributions (describe in <b>Part VI</b> ). See instructions.                                                                               |              |  |
| 7                       | <b>Total annual distributions.</b> Add lines 1 through 6.                                                                                          |              |  |
| 8                       | Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions. |              |  |
| 9                       | Distributable amount for 2018 from Section C, line 6                                                                                               |              |  |
| 10                      | Line 8 amount divided by line 9 amount                                                                                                             |              |  |

| Section E—Distribution Allocations (see instructions)                                                                                                                             | (i)<br>Excess Distributions | (ii)<br>Underdistributions<br>Pre-2018 | (iii)<br>Distributable<br>Amount for 2018 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------|-------------------------------------------|
| 1 Distributable amount for 2018 from Section C, line 6                                                                                                                            |                             |                                        |                                           |
| 2 Underdistributions, if any, for years prior to 2018 (reasonable cause required—explain in <b>Part VI</b> ). See instructions.                                                   |                             |                                        |                                           |
| 3 Excess distributions carryover, if any, to 2018                                                                                                                                 |                             |                                        |                                           |
| a From 2013 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| b From 2014 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| c From 2015 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| d From 2016 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| e From 2017 . . . . .                                                                                                                                                             |                             |                                        |                                           |
| f <b>Total</b> of lines 3a through e                                                                                                                                              |                             |                                        |                                           |
| g Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| h Applied to 2018 distributable amount                                                                                                                                            |                             |                                        |                                           |
| i Carryover from 2013 not applied (see instructions)                                                                                                                              |                             |                                        |                                           |
| j Remainder. Subtract lines 3g, 3h, and 3i from 3f.                                                                                                                               |                             |                                        |                                           |
| 4 Distributions for 2018 from Section D, line 7: \$                                                                                                                               |                             |                                        |                                           |
| a Applied to underdistributions of prior years                                                                                                                                    |                             |                                        |                                           |
| b Applied to 2018 distributable amount                                                                                                                                            |                             |                                        |                                           |
| c Remainder. Subtract lines 4a and 4b from 4.                                                                                                                                     |                             |                                        |                                           |
| 5 Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions. |                             |                                        |                                           |
| 6 Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.                        |                             |                                        |                                           |
| 7 <b>Excess distributions carryover to 2019.</b> Add lines 3j and 4c.                                                                                                             |                             |                                        |                                           |
| 8 Breakdown of line 7:                                                                                                                                                            |                             |                                        |                                           |
| a Excess from 2014 . . . . .                                                                                                                                                      |                             |                                        |                                           |
| b Excess from 2015 . . . . .                                                                                                                                                      |                             |                                        |                                           |
| c Excess from 2016 . . . . .                                                                                                                                                      |                             |                                        |                                           |
| d Excess from 2017 . . . . .                                                                                                                                                      |                             |                                        |                                           |
| e Excess from 2018 . . . . .                                                                                                                                                      |                             |                                        |                                           |

Schedule A (Form 990 or 990-EZ) 2018

**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)



**Schedule B**(Form 990, 990-EZ,  
or 990-PF)Department of the Treasury  
Internal Revenue Service**Schedule of Contributors**▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2018**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Organization type** (check one):**Filers of:****Section:**

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year . . . . . ▶ \$ \_\_\_\_\_

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).



Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|------------|---------------------------------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | CITY OF GLENWOOD SPRINGS<br>101 8TH ST<br>GLENWOOD SPRINGS CO 81601 | \$ 50,000.                 | Person <input checked="" type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.) |
| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|            |                                                                     | \$                         | Person <input type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|            |                                                                     | \$                         | Person <input type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|            |                                                                     | \$                         | Person <input type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|            |                                                                     | \$                         | Person <input type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |
| (a)<br>No. | (b)<br>Name, address, and ZIP + 4                                   | (c)<br>Total contributions | (d)<br>Type of contribution                                                                                                                                         |
|            |                                                                     | \$                         | Person <input type="checkbox"/><br>Payroll <input type="checkbox"/><br>Noncash <input type="checkbox"/><br>(Complete Part II for noncash contributions.)            |



Name of organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

**Part II** **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

| (a) No.<br>from<br>Part I | (b)<br>Description of noncash property given | (c)<br>FMV (or estimate)<br>(See instructions.) | (d)<br>Date received |
|---------------------------|----------------------------------------------|-------------------------------------------------|----------------------|
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |
|                           |                                              | \$                                              |                      |



|                                                                             |                                                     |
|-----------------------------------------------------------------------------|-----------------------------------------------------|
| Name of organization<br><b>THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC</b> | Employer identification number<br><b>23-7136776</b> |
|-----------------------------------------------------------------------------|-----------------------------------------------------|

**Part III** **Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor.** Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once. See instructions.) ► \$ \_\_\_\_\_

Use duplicate copies of Part III if additional space is needed.

| (a) No.<br>from<br>Part I | (b) Purpose of gift | (c) Use of gift | (d) Description of how gift is held |
|---------------------------|---------------------|-----------------|-------------------------------------|
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift | (c) Use of gift | (d) Description of how gift is held |
|---------------------------|---------------------|-----------------|-------------------------------------|
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift | (c) Use of gift | (d) Description of how gift is held |
|---------------------------|---------------------|-----------------|-------------------------------------|
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

| (a) No.<br>from<br>Part I | (b) Purpose of gift | (c) Use of gift | (d) Description of how gift is held |
|---------------------------|---------------------|-----------------|-------------------------------------|
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |
|                           |                     |                 |                                     |

**(e) Transfer of gift**

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |



**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2018**

**Open to Public  
Inspection**

Name of the organization

THE GLENWOOD SPRINGS HISTORICAL SOCIETY, INC

Employer identification number

23-7136776

Pt I, Line 8:

Description: CASH OVER/SHORT \$79

Description: MISC INCOME \$735

Pt I, Line 16:

Description: ADVERTISING \$852

Description: OFFICE EXPENSE \$3,091

Description: TELEPHONE \$1,412

Description: ARCHIVAL EXPENSE \$217

Description: CREDIT CARD FEES \$447

Description: DUES \$1,791

Description: FEES \$350

Description: COMPUTER EXPENSE \$1,527

Description: SECURITY \$2,009

Description: SUPPLIES \$553

Description: STORAGE \$1,500

Description: INTEREST EXPENSE \$1,945

Description: SPECIAL PROJECTS - COKE OVENS \$30

Pt II, Line 24:

Description: Equipment Beginning of Year: \$113,893 End of Year: \$113,893

Pt II, Line 26:

Description: Payroll and Sales taxes Beginning of Year: \$527 End of Year: \$564

Description: N/P GUN Beginning of Year: \$72,188 End of Year: \$56,020

## TOURISM FUND

|                                  | 2020<br>Actual       | 2021<br>Actual       | 2022 Revised<br>Budget | 2022 Actual<br>(Est.) | 2023<br>Budget       |
|----------------------------------|----------------------|----------------------|------------------------|-----------------------|----------------------|
| Revenue                          | \$846,596            | \$1,464,954          | \$1,455,337            | \$1,550,000           | \$1,589,851          |
| Expenditures                     | <u>(\$1,127,323)</u> | <u>(\$1,011,745)</u> | <u>(\$1,366,112)</u>   | <u>(\$1,309,250)</u>  | <u>(\$1,589,584)</u> |
| Change in Fund Balance           | <u>(\$280,727)</u>   | \$453,209            | \$89,225               | \$240,750             | \$267                |
| Beginning Fund Balance           | \$495,905            | \$215,178            | \$668,387              | \$668,387             | \$909,137            |
| Ending Fund Balance              | \$215,178            | \$668,387            | \$757,612              | \$909,137             | \$909,404            |
| Reserves:                        |                      |                      |                        |                       |                      |
| *15% of Revenue; Council imposed | <u>(\$126,989)</u>   | <u>(\$192,040)</u>   | <u>(\$218,301)</u>     | <u>(\$232,500)</u>    | <u>(\$238,478)</u>   |
| Available Fund Balance           | \$88,189             | \$476,347            | \$539,311              | \$676,637             | \$670,926            |

Cash as of 9/30/2022                      \$197,982

\*Reserves as a % of revenue are calculated from cash receipts from 9/1/2021 through 8/31/2022

7.5% of Budget Revenue goes to grants recommended to Council by the Financial Advisory Board

7.5% of Budget Revenue is transferred to a General Fund reserve to offset impact of tourism

## A&I FUND

|                            | 2020<br>Actual        | 2021<br>Actual        | 2022 Revised<br>Budget | 2022 Actual<br>(Est.) | 2023<br>Budget        |
|----------------------------|-----------------------|-----------------------|------------------------|-----------------------|-----------------------|
| Revenue                    | \$9,227,712           | \$15,359,665          | \$10,110,927           | \$5,681,081           | \$13,225,131          |
| Expenditures               | <u>(\$11,654,142)</u> | <u>(\$17,597,254)</u> | <u>(\$12,290,445)</u>  | <u>(\$7,531,036)</u>  | <u>(\$14,901,666)</u> |
| Change in Fund Balance     | <u>(\$2,426,430)</u>  | <u>(\$2,237,589)</u>  | <u>(\$2,179,518)</u>   | <u>(\$1,849,955)</u>  | <u>(\$1,676,535)</u>  |
| Beginning Fund Balance     | \$17,253,646          | \$14,827,216          | \$12,589,627           | \$12,589,627          | \$10,739,672          |
| Ending Fund Balance        | \$14,827,216          | \$12,589,627          | \$10,410,109           | \$10,739,672          | \$9,063,137           |
| Reserves:                  |                       |                       |                        |                       |                       |
| Bond Reserve (Restricted)  | <u>(\$1,980,388)</u>  | <u>(\$1,980,388)</u>  | <u>(\$1,980,388)</u>   | <u>(\$1,980,388)</u>  | <u>(\$1,980,388)</u>  |
| South Bridge               | <u>(\$250,000)</u>    | \$0                   | \$0                    | <u>(\$250,000)</u>    | <u>(\$500,000)</u>    |
| 27th Street Underpass      |                       | <u>(\$750,000)</u>    | <u>(\$750,000)</u>     | <u>(\$750,000)</u>    | \$0                   |
| 6th Street Reserve         | \$0                   | <u>(\$1,750,000)</u>  | <u>(\$1,750,000)</u>   | <u>(\$1,750,000)</u>  | \$0                   |
| Theatre Reserve            | <u>(\$704,112)</u>    | <u>(\$704,112)</u>    | <u>(\$704,112)</u>     | <u>(\$704,112)</u>    | <u>(\$704,112)</u>    |
| Contingency                | <u>(\$3,000,000)</u>  | <u>(\$3,000,000)</u>  | <u>(\$3,000,000)</u>   | <u>(\$3,000,000)</u>  | <u>(\$3,000,000)</u>  |
| FAB Grant Reserve          | <u>\$0</u>            | <u>(\$75,730)</u>     | <u>(\$86,037)</u>      | <u>(\$118,596)</u>    | <u>(\$118,596)</u>    |
| Available Fund Balance     | \$8,892,716           | \$4,329,397           | \$2,139,572            | \$2,186,576           | \$2,760,041           |
| Cash Balance as of 9/30/22 | \$12,470,055          |                       |                        |                       |                       |



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Housing Commission Appointment

**Action Requested:** Housing Commission Appointment

**Department:** City Administration

**Presented By:** Sara Weigel

**Strategic Goals:** Provide Efficient and Responsive City Government  
Protect and Preserve our Quality of Life

**Background Info:** **Councilor Kaup and Councilor Stepp Recommendation**  
Reappoint Ellen Dole to a regular seat on the Housing Commission with a term beginning April 2023 and expiring April 2026.

**Upcoming Vacancy**

One regular seat with a term expiring April 2026. This seat will need to be filled this month.

**Applicant**

Ellen Dole, a resident within the 81601 zip code, has served on the Housing Commission since February 2020. Ellen was deemed eligible for reappointment to a regular seat as the member living outside city limits but within the 81601 zip code.

**Composition of the Housing Commission**

Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.

Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low income residents of the community.

**Issues:** None

**Fiscal Impact:** None

**Legal Review:** None

**Staff Recommendation:** Staff defers to City Council.

[View results](#)

Respondent

9

Anonymous

**20:35**

Time to complete

## Housing Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

### **Composition of the Housing Commission:**

*(Per the Glenwood Springs, CO Municipal Code 020.020.040)*

- Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low income residents of the community.

## Personal Information



1. Membership Qualifications \*

You must qualify with one of the options below to be eligible to serve on the Housing Commission. Please select the option that applies to you.

- ☐ Resident of Glenwood Springs within city limits.
- ☒ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

2. Name \*

Ellen Dole

3. Home Address \*

256 Red Cliff Circle, Glenwood Springs 81601

4. Mailing Address \*

256 Red Cliff Circle, Glenwood Springs 81601

5. Home Phone \*

9709459725

6. Work Phone \*

None

7. Mobile Phone \*

8036019115

8. Email Address \*

holesrus@gmail.com

9. Occupation \*

Retired HUD attorney (37 years) retired as Regional Counsel for HUD in Denver

## Personal and Professional Interests

10. Why are you interested in serving on the Housing Commission? \*

I am just completing my first term on the GS Housing Commission. I would like to continue providing advice & service to GS on housing issues, especially for the Workforce Housing Fund, inclusionary housing issues & preservation of mobile home parks. It has been an honor to serve & I feel I can still help our community.

11. What do you view as your role if selected as a member of the Housing Commission? \*

I am an advisor to City Council and City staff.

12. What personal or professional experience do you have relative to the mission of the Housing Commission (see Powers and Duties attached)? \*

I was an attorney for the US Department of Housing & Urban Development for 37 years. I have a Masters in City Planning from MIT plus a JD. I was on the GS Ad Hoc Housing Committee as well as the expanded group & an active member of the 2C campaign.

13. Have you previously served in any policy advisory capacity relative to Housing? If so, state your role. \*

Yes. I am on my first term on the GS Housing Commission. Also, please see my answer above.

14. What do you see as the role that Housing play in the character and function of the Glenwood Springs Community? \*

Who can afford to live in GS is key to the character of GS. We saw the importance of the issue in our 2C campaign & in the development of the GS comprehensive plan. If we want generational families and businesses to thrive in GS we need housing that is safe & affordable across all income levels and accessible for diverse populations.

15. Can you separate yourself from your personal opinions and represent the City's goals, policies, plans and the Glenwood Springs Municipal Code in an equitable fashion? \*

Yes; I spent my career at HUD doing this.

16. What experience do you have working with people on a board, commission or committee? \*

My experience at HUD, on the Ad Hoc Committee & the 2C campaign.

17. Are you able to attend a monthly meeting of the Housing Commission held at 4:00pm on the second Wednesday of each month? \*

☒ Yes

☐ No

18. Please select today's date. \*

12/9/2022



19. Have you served on the Housing Commission before? \*

☐ No

☒ Yes

## Reappointment Applicants

20. Why do you think you should be reappointed? \*

I think I have been of value to the City & have more to offer. I am committed to help GS improve its housing programs.

21. Have you served two full successive terms on the Housing Commission? \*

No

# Powers and Duties of the Housing Commission

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

(k) Powers and duties of Housing Commission.

The powers and duties of the Housing Commission shall be:

- (1) To investigate, study and report to the City Council any and all matters concerning housing issues which directly affect the City, including the preparation of a Comprehensive Housing Affordability Strategy (CHAS).
- (2) To assist City Council in defining the nature and scope of housing opportunities in the City.
- (3) To meet with the City Council on an annual basis to identify which housing issues require priority attention.
- (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the housing needs of the City.
- (5) To perform functions concerning oversight of housing issues or functions as delegated by the City Council, including monitoring the implementation of activities as described in the CHAS.
- (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.

## Appointment, Removal, Term and Vacancies of Boards and Commissions



(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

(3) April:  
Glenwood Springs Housing Commission

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)

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## **020.020.020 Composition of boards and commissions.**

The membership of boards and commissions shall be composed of the following persons:

- (1) *Local Liquor Licensing Authority.*
  - a. The Local Liquor Licensing Authority shall consist of a Hearing Officer appointed by the City Council by resolution and may be removed with or without cause by a majority vote of the City Council.
- (2) *Airport Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (3) *Building Board of Appeals.* The Planning and Zoning Commission shall act as the Building Board of Appeals whenever such a board is required by this Code, other ordinances of the City or State or Federal law.
- (4) *Finance Advisory Board:*
  - a. Seven (7) members of which at least six (6) are City residents. One (1) member shall be employed in the finance industry; one (1) member shall be employed by the tourism industry; and one (1) member may be a non-resident, but shall own or be employed by a business within the City.
- (5) *Parks and Recreation Commission.*
  - a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. Reserved.
  - d. One (1) youth (under the age of eighteen [18] at appointment) who shall serve a one-year term from June 1 to May 31 of the following year.
- (6) *Planning and Zoning Commission.*
  - a. Seven (7) citizens who are residents of the City.
- (7) *River Commission.*
  - a. Seven (7) citizens, with one (1) alternate, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (8) *Victim's and Witnesses Assistance and Law Enforcement Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. The Chief of Police as an advisory member, but a nonvoting member of the Board.
- (9) *Transportation Commission.*



- 
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (10) Reserved.
- (11) *Glenwood Springs Housing Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low-income residents of the community.
- (12) *Historic Preservation Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (13) *Tourism Promotion Board.*
- a. Two (2) representatives from the tourism related businesses located within the City;
  - b. Two (2) representatives from the lodging businesses located within the City;
  - c. One (1) representative from the restaurant or retail businesses located within the City;
  - d. One (1) representative from the Glenwood Springs Chamber Resort Association; and
  - e. Three (3) citizens, at least two (2) who are residents of the City and that shall not have a direct or indirect financial interest in a business referenced in (a), (b) or (c) above and one (1) who is a resident that may have a financial interest in a business referenced in (a), (b) or (c) above.
- (14) *Arts and Culture Board.*
- a. Eight (8) members, at least five (5) of which are residents of the City, three (3) of which may reside outside of the City, and one (1) of which being a youth representative under the age of eighteen (18) or not having completed his or her final year of high school. Those representatives residing outside of the City must reside within the 81601 postal zip code area, own real property or a business within the City, or attend school within the City.
- (15) Council and Staff Participation on Boards and Commissions:
- a. The Mayor may appoint up to two (2) members of Council to act as a liaison between Council and a Board or Commission.
  - b. The City Manager may appoint a member of staff to assist a Board or Commission as necessary to fulfill their duties as provided for in 020.020.030.

(Code 1971 §§ 2-61, 4-75, 4-230, 15-2; 26-84 § 1; 19-89 § 1; 12-90 § 1; 54-90 § 1; 29-91 § 1; 10-93 § 1; 29-93 § 1; 7-94 § 1; 23-94 § 1; 10-95 § 1; 19-95 §§ 1, 2; 40-95 § 1; 28-97 § 1; 29-97 § 1; 1-01 § 1; 61-01 § 2; 14-03 § 1; 9-04 § 1; 20-05 § 2; 7-06 § 2; 13-06, § 2; 10-07 § 2; 6-08 § 2; 12-09 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 2-2016, § 2(Exh. A), 2-4-2016; Ord. No. 16-2017, § 3, 8-17-2017; Ord. No. 2-2018, § 2, 1-18-2018; Ord. No. 6-2018, § 2, 3-1-2018; Ord. No. 21-2018, § 2, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)

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## **020.020.030 Powers and duties of boards and commissions.**

(a) *Local Liquor Licensing Authority.*

- (1) *Powers and duties of local liquor licensing authority.* The Local Liquor Licensing Authority shall have the powers granted to local licensing authorities pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (2) *Temporary permits.* The City Clerk is hereby delegated the authority to issue temporary fermented malt beverage permits to license transferees, as authorized by C.R.S. § 12-46-106.5, as amended, and temporary permits for any class of liquor license as authorized by C.R.S. § 12-47-106.5, as amended. Each temporary permit shall authorize the transferee to continue selling fermented malt beverages and other licensed beverages in accordance with state law during the period in which an application to transfer is pending. The City Clerk may issue the temporary permit if: (a) the premises shall have been previously licensed by the State and the license is valid at the time the application for transfer is filed; (b) the application appears to be in order, an application for transfer of the appropriate license has been filed, all fees have been paid, the initial background check has been successfully completed, and the fingerprint cards have been completed; and (c) the application for the temporary permit is filed no later than thirty (30) days after the filing of the application for transfer and associated fees paid. No temporary permit issued by the City Clerk shall be for a period greater than one hundred twenty (120) days from the date of its issuance.
- (3) *Wine tastings.* The Local Liquor Licensing Authority is authorized to issue annual wine tasting permits pursuant to C.R.S. § 12-47-301 with the following conditions: (a) All requirements of C.R.S. § 12-47-301 have been met; and (b) Payment of an annual application fee of one hundred dollars (\$100.00); and (c) No more than one hundred four (104) wine tastings may be held during the term of any permit issued pursuant to this section; and (d) Permit holders shall notify the City Clerk and Police Department at least seven (7) days prior to any wine tasting.
- (4) *Rules, policies and procedures.* The Local Liquor Licensing Authority shall adopt rules, policies and procedures for the implementation of its duties and powers as those have been granted pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (5) *Report to city council.* The Local Liquor Licensing Authority shall be required to report on all actions taken with respect to the issuance of or control over liquor licenses within the City to the City Council. Reports shall be made in a timely fashion to the City Council.
- (6) *Appeal to city council.* Any decision of the Local Liquor Licensing Authority may be appealed to the City Council within ten (10) calendar days, or at the next regularly scheduled meeting. City Council shall have the authority to sustain, modify or overturn the decision of the Local Liquor Licensing Authority. In any event, the City Council shall direct the Local Liquor Licensing Authority to take a particular action. The Local Liquor Licensing Authority shall conform to the written direction of the City Council within ten (10) calendar days from the date of the written directive.
- (7) *Appeal to district court.* Any person applying to the District Court for review of a decision of the Local Liquor Licensing Authority shall apply for review within thirty (30) days of the decision of the Local Liquor Licensing Authority. The thirty-day period shall be inclusive of the appeal process to City Council as outlined in Subparagraph (5) above.

- (b) *Powers and Duties of Airport Board.* The powers and duties of the Airport Board shall be to investigate, study and report to the City Council all matters concerning the airport facilities of the City and other matters concerning the subject of aviation which may be pertinent to the City as shall be requested of the Airport Board by the City Council; and such Board may investigate, study and report to the City Council on such other matters concerning the Municipal Airport as the Board may deem for the best interests of the City.

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- (c) *Powers and Duties of Building Board of Appeals.* The powers and duties of the Building Board of Appeals shall be to hear appeals in accordance with the International Building Code, International Residential Code, International Fire Code, and the other adopted codes from the International Code Council, as adopted or amended by Title 060 of this Code. Such power shall not include matters of interpretation arising under the Code.
- (d) *Powers and Duties of Finance Advisory Board.* The Finance Advisory Board shall advise and assist the City Manager and Finance Director in the preparation of the City budget, the establishment of accounting systems for the City, the planning of expenses, the projection of revenues and the analysis of the other fiscal matters presented to the Board by the City Council. The Finance Advisory Board shall also be responsible for making recommendations to City Council regarding grants from the City's various grant programs as Council may establish from time to time. No decision of the Finance Advisory Board shall be binding upon the City or anyone acting on its behalf.
- (e) *Powers and duties of Parks and Recreation Commission.* The powers and duties of the Parks and Recreation Commission shall be:
- (1) To investigate, study and report to the City Council all matters concerning City parks and recreation within the City and other matters concerning the subject of parks and recreation which may be pertinent to the City and requested of such Commission by the City Council.
  - (2) To investigate, study and report to the City Council on such other matters concerning parks and recreation within the City as the Commission may deem in the best interests of the City.
  - (3) To provide technical assistance, advice and planning support to the Parks and Recreation Director and City Council regarding tree planting and maintenance needs in the City.
  - (4) To provide recommendations from time to time regarding the administration and implementation of Article 090.050 of this Code.
  - (5) To investigate, study and report to City Council all matters concerning the burial and internment facilities of the City and other such matters as may be requested by City Council from time to time.
  - (6) To investigate, study and report to City Council on such other matters concerning burial and internment facilities and such other similar matters as the Commission may deem in the best interests of the City.
  - (7) To investigate, study and report to City Council any and all matters concerning the use and operation of the City's Community Center.
  - (8) To coordinate with other City boards and commissions on any aspect of the Community Center that may relate to the powers and duties of such other boards and commissions.
  - (9) To investigate, study and report to City Council on grants, donations and other forms of funding to assist in the operation of the Community Center, and to otherwise advise City Council on budgetary needs related to the operation of the Community Center.
- (f) *Powers and duties of Planning and Zoning Commission.* The powers and duties of the Planning and Zoning Commission shall be:
- (1) To develop and recommend a master plan subject to the approval of the City Council and its environ in accordance with the provisions of this Code and the laws of the State.
  - (2) To recommend to the City Council boundaries of zone districts and regulations to be enforced therein, in accordance with the provisions of this Code and the laws of the State.

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- (3) To review proposals relating to subdivision, development and use of land and make decisions or recommendations on such proposals, in accordance with the procedures and provisions set forth in this Code.
  - (4) To hear and decide appeals wherein there is a question of interpretation of the zone district map, the master plan or related documents and similar questions as they may arise in the administration of this Code.
  - (5) The Planning and Zoning Commission shall have the duty and power to act on appeals with regard to matters arising from enforcement of provisions of Title 070 of this Code, including:
    - a. *Review of administrative decisions.* To hear and decide appeals where it is alleged there is error in any action, including any order, interpretation, requirement, decision or determination made by an administrative official of the city in the enforcement of Title 070 of this Code.
    - b. *Variances.* To hear and decide requests for variances from the zoning provisions and sign regulation provisions where there are unique, unnecessary and unreasonable hardships in the way of carrying out the strict letter of said provisions; and to hear and decide requests for variances to allow deviations from restrictions upon the construction and placement of buildings and other structures on site. Examples of such variances include, but are not limited to, modifications of minimum area requirements, building coverage and setback restrictions. Variances from permitted and special review uses in zone district text shall not be considered.
  - (6) To perform such other functions as required by the provisions of Title 070.
  - (7) To service as the Building Board of Appeals.
  - (g) *Powers and duties of River Commission.* The powers and duties of the River Commission shall be:
    - (1) To investigate, study, and report to the City Council any and all matters concerning the use, enjoyment, conservation of the, rivers and streams in the City and its environs and the open space adjacent thereto, including water quality issues, the protection of valuable riparian ecosystems, and water rights matters.
    - (2) To advise the City Council on public access to and use of rivers and streams in the City and the adjacent environs and maintain and update a map related thereto as necessary.
    - (3) To advise the City Council on the use of municipally owned property adjacent to the rivers and City construction projects in the rivers or adjacent open space.
    - (4) To promote and celebrate riverfront cleanup efforts and public awareness of non-point source water pollution.
    - (5) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in the acquisition and improvement of the rivers and adjacent open space, and to otherwise advise the City Council on budgetary needs related to preservation of open space and river improvement.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions.
    - (7) To coordinate with the Parks and Recreation Commission, Roaring Fork Conservancy, Middle Colorado Watershed Council, and other organizations, stakeholders groups, and property owners as is necessary to carry out the foregoing functions.
    - (8) At the request of City Council hold an annual work session with the City Council to review the actions taken by the River Commission regarding the foregoing functions and discuss future plans.
  - (h) *Powers and duties of the Victim's and Witnesses Assistance and Law Enforcement Board.*

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- (1) The Board shall designate one (1) of its members as chairman, shall establish rules of procedure and order and shall hold meetings as it might deem necessary.
  - (2) A surcharge equal to twenty-five (25) percent of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to City ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Clerk of the Court by the defendant, and said Clerk shall deposit the money so received in the fund hereinafter created.
  - (3) The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund," consist of all monies paid as a surcharge as provided in Subsection (2) above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The City Manager, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the Fund for allocation as hereinafter set forth.
  - (4) The Board shall disburse monies from the Fund in the following manner:
    - a. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including but not limited to professional fees, office supplies and meeting expenses.
    - b. Second, not less than fifty (50) percent of the monies remaining in the Fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of victims (and witnesses) services and reimbursements, as hereinafter set forth. No funds shall be paid except in those specific instances where a police report has been filed by the Police Department for an alleged violation of a municipal ordinance, regardless of whether the perpetrator has been identified, arrested or prosecuted.
    - c. Third, any remaining monies may be allocated to the Police Department for the following purposes, including, but not limited to: equipment purchases, training programs for personnel and the employment of additional personnel. Such funds shall not be used by the Police Department for defraying the costs of routine and ongoing operating expenses. No disbursement within this category of expenditure shall be made without the approval of the City Council following a written recommendation by the Board.
  - (5) Disbursement of funds by the Board on behalf of the victim's and witnesses assistance services may be used for the following purposes:
    - a. Provision of services for early crisis intervention;
    - b. Assistance in prompt return of victims' property;
    - c. Assistance to victims and witnesses in arranging transportation to and from court;
    - d. Provision of translator services;
    - e. Protection from threats of harm and other forms of intimidation;
    - f. Reasonable medical and hospital expenses and expenses incurred for dentures, eyeglasses, hearing aids or other prosthetic or medically necessary devices; and

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- g. Losses resulting from property damage, including repair or replacement of property damaged as a result of crime or payment of the deductible amount on a residential insurance policy in an amount not to exceed five hundred dollars (\$500.00). Victims' recovery due to property damage shall not exceed five hundred dollars (\$500.00) for any crime, but in no case shall a loss be compensable if the aggregate property damages are less than twenty-five dollars (\$25.00).
  - (6) The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from victims, witnesses or law enforcement agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Municipal Court and the Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Finance Department, which shall then remit payment in accordance with the request.
  - (7) The Board is required to submit minutes of its meetings to the City Council at the next regular Council meeting following the Board's meeting.
  - (i) *Powers and duties of Transportation Commission.* The powers and duties of the Transportation Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning transportation issues which directly affect the City.
    - (2) To investigate, study and report to the City Council on other intergovernmental committees, boards or commissions working on transportation issues in the Tri-County (Pitkin, Garfield and Eagle) area.
    - (3) To meet with the City Council on an annual basis to identify which transportation issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the transportation needs of the City.
    - (5) To perform functions concerning oversight of transportation issues or functions as delegated by the City Council.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
  - (j) Reserved.
  - (k) *Powers and duties of Glenwood Springs Housing Commission.* The powers and duties of the Housing Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning housing issues which directly affect the City, including the preparation of a Comprehensive Housing Affordability Strategy (CHAS).
    - (2) To assist City Council in defining the nature and scope of housing opportunities in the City.
    - (3) To meet with the City Council on an annual basis to identify which housing issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the housing needs of the City.
    - (5) To perform functions concerning oversight of housing issues or functions as delegated by the City Council, including monitoring the implementation of activities as described in the CHAS.

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- (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
- (l) *Powers and duties of Historic Preservation Commission.* The powers and duties of the Historic Preservation Commission shall be:
- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
  - (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
  - (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
  - (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
  - (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
- (m) *Powers and duties of Tourism Promotion Board.* The powers and duties of the Tourism Promotion Board shall be:
- (1) To investigate, study and report to the City Council:
    - a. All matters concerning tourism marketing and promotion that pertain to the benefit of Glenwood Springs and the area within the 81601 postal zip code; and
    - b. Other matters concerning the subject of tourism marketing and promotion which may be pertinent to the benefit of the City and the area within the 81601 postal zip code.
  - (2) To coordinate with City staff, community organizations, community businesses, and other boards and commissions, when applicable to efficiently market and promote tourism to the benefit of Glenwood Springs and the area within the 81601 postal zip code.
  - (3) To, at its discretion, and in addition to initiatives that directly market and promote features and attractions within the City and the area within the 81601 postal zip code, market and promote the geographical proximity of Glenwood Springs to other features and attractions outside of the 81601 postal zip code in ways that could reasonably be expected to benefit the City.
  - (4) To establish rules of procedure and order for the Board to follow.
  - (5) To review tourism marketing plans; to set tourism marketing goals, to determine the methods to accomplish and measure success in accomplishing those goals; to determine the appropriate staff and marketing contractor(s)/vendor(s) resources needed; to recommend to the City Council an annual tourism marketing budget; to recommend, to the City Council, award of contract(s) for the best candidate for contract staff and marketing contractor(s)/vendor(s), deemed necessary, based upon an approved Request for Proposal, Request for Qualification or other process; and to provide oversight of performance of contract staff and marketing vendor(s)/contractor(s) contract terms to ensure the efficient and effective implementation of the marketing goals and to report problems with performance to City Council.
  - (6) To meet with the City Council on an annual basis, or as often as requested by the City Council, to identify marketing priorities of the City.
  - (7) To complete all other duties as may be directed by City Council.
- (n) *Powers and duties of Arts and Culture Board.* The powers and duties of the Arts and Culture Board shall be:
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- (1) To promote awareness, access, and appreciation of the fine, performing, and practical arts for City residents and visitors.
  - (2) To advise the City Council in connection with all matters relating to the artistic and cultural development of the City.
  - (3) To provide opportunities for cultural and art experience and education for children and adults.
  - (4) To promote increased interaction and collaboration among artists, art-related organizations, and opportunities for growth and exposure.
  - (5) To promote knowledge and appreciation for cultural forms of artistic expression.
  - (6) To make recommendations to the City Council with respect to fundraising and annual budget appropriations for the arts.
  - (7) To advise and consult with local arts groups as requested by such groups or by the City Council.

(Code 1971 §§ 2-64.1, 2-2, 2-65[a], [b], 2-65.1, 4-78, 4-232, 4-155, 15-2; 26-84 § 3; 19-89 § 3; 12-90 § 1; 54-90 § 3; 39-91 § 3; 10-93 § 2; 29-93 § 3; 7-94 § 3; 17-94 § 1; 23-94 § 3; 10-95 § 3; 11-95; 19-95 § 3; 46-95 § 1; 55-95 § 1; 28-97 § 3; 29-97 § 5; 32-97 § 1; 42-00 § 1; 61-01 § 3, 4, 5; 61-02 § 4; 9-04 § 1; 20-04, § 1; 33-05, § 2; 7-06 § 3; 13-06, § 2; 6-08 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 16-2017, § 4, 8-17-2017; Ord. No. 2-2018, § 3, 1-18-2018; Ord. No. 6-2018, § 3, 3-1-2018; Ord. No. 21-2018, § 3, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)

#### **020.020.040 Appointment, removal, term and vacancies of boards and commissions.**

- (a) *Appointment and term of members.* Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

- (1) February:
  - Planning and Zoning Commission;
  - Finance Advisory Board;
  - Tourism Promotion Board;
  - Building Board of Appeals.
- (2) March:
  - Transportation Commission;
  - Arts and Culture Board;
  - Parks and Recreation Commission;
  - Airport Board;
  - River Commission.
- (3) April:
  - Local Liquor Licensing Authority;
  - Victim's Witnesses Assistance and Law Enforcement Board;
  - Historic Preservation Commission;

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Glenwood Springs Housing Commission.

- (b) *Alternate members.* The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.
- (c) *Limit to term of members.* No board member shall serve more than two (2) successive terms on the same board or commission.
- (d) *Removal of members.* All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.
- (e) *Vacancies.* The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018; Ord. No. 29-2020 , § 2, 1-7-2021)



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Historic Preservation Commission Appointments

**Action Requested:** Historic Preservation Commission Appointments

**Department:** City Administration

**Presented By:** Sara Weigel

**Strategic Goals:** Provide Efficient and Responsive City Government  
Protect and Preserve our Quality of Life

**Background Info:** **Councilor Hershey Recommendation**  
Appoint Carolyn Cipperly, James Larson, Marianne Ackerman, and Eric Hand to regular seats on the Historic Preservation Commission with terms from April 2023 until April 2026.

**Upcoming Vacancies**

Four regular seats with terms from April 2023 until April 2026. These vacancies will need to be filled this month.

**Applicants**

- Carolyn Cipperly, a city resident, has served on the Historic Preservation Commission since October 2020. Carolyn was deemed eligible for reappointment.
- James Larson, a city resident, has served on the Historic Preservation Commission since March 2022. James was deemed eligible for reappointment.
- Marianne Ackerman, a city resident, has served on the Historic Preservation Commission since March 2022. Marianne was deemed eligible for reappointment.
- Eric Hand, a resident outside city limits but within the 81601 zip code, applied on March 1, 2023. Eric was deemed eligible for appointment.

**Composition of the Historic Preservation Commission**

Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business with in the City.

**Issues:** None.

**Fiscal Impact:** None.

**Legal Review:** None.

**Staff Recommendation:** Staff defers to City Council.

[View results](#)

Respondent

8

Anonymous

28:19

Time to complete

## Historic Preservation Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

### **Composition of the Historic Preservation Commission**

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

- Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business with in the City.

## Personal Information

## 1. Membership Qualifications \*

You must qualify with one of the options below to be eligible to serve on the Transportation Commission. Please select the option that applies to you.

- ☒ Resident of Glenwood Springs within city limits
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

## 2. Name \*

Carolyn Cipperly

## 3. Home Address \*

## 4. Mailing Address \*

## 5. Home Phone \*

## 6. Work Phone \*

7. Mobile Phone \*

8. Email Address \*

9. Occupation \*

Designer / Archivist

## Personal and Professional Interests

10. Why are you interested in serving on the Historic Preservation Commission? \*

I value the history of people and places in Glenwood and our wider community. Development pressure is threatening our historic downtown and residential neighborhoods. Efforts to protect our historic resources will ensure the future success of our City as a heritage tourism destination. Our built history is a major reason why people live here and spend their money to visit.

11. What do you view as your role if selected as a member to the Historic Preservation Commission? \*

I would like to carry on as Chair. I am now the longest tenured Commissioner on the HPC. I spend personal time organizing preservation efforts, field documenting homes in our neighborhoods, and fielding questions at the Historical Society about landmarking and preservation. I enjoy editing, creating outreach programs, working with other departments and Commissions and brainstorming ways to get the public involved in Historic Preservation

12. Do you have any professional experience in one of the following disciplines: architecture, landscape architecture, architectural history, history, archaeology, planning, geography, anthropology, building trades, law, or real estate? (Note - professional experience in these fields is not a requirement for appointment to the commission.) \*

I have a bachelor degree in Architecture, experience with landscape architecture, architectural history, history, archaeology, planning, anthropology, and numerous building trades. I have passed the Contractors' BEST test. I have been a contract archivist at the Historical Society and Project Manager for the Cardiff Coke Ovens effort for the last 2.5 years

13. Please list degrees received, school/college/university attended and area of study. \*

BA in Architecture, 6 years, Roger Williams University in Bristol RI  
Additional coursework at RWU in Landscape Architecture, Psychology, Art, and Engineering  
CMC completed every anthropology and archaeology course offered 1996-2024

14. The Historic Preservation Commission generally attends one meeting a month in the evening. Do you have any existing time commitments that will hamper your ability to serve? \*

No

15. What experience do you have working with people on a board, commission, or committee? \*

I have served on the Planning and Zoning Commission since 2019, and have served on both the HPC and the Comprehensive Plan Steering Committee. I interact with the board of KDNK and also the Glenwood Springs Historical Society. I was President of the board for Defiance Radio, a low-power FM channel (never came to fruition)

16. Please select today's date. \*

2/15/2023





17. Have you served on the Historic Preservation Board before? \*

☐ No

☒ Yes

## Reappointment Applicants

18. Why do you think you should be reappointed? \*

I am enthusiastic and passionate about Preservation Work, I have good connections with locals, am familiar with the resources the Historical Society can provide. I have few other obligations so have great attendance. I really enjoy serving on this Commission, and hope we can become even more effective in the future. I straight-up LOVE old buildings

19. Have you served two full successive terms on the Historic Preservation Commission? \*

No, I've served only one three-year term

## Powers and Duties of the Historic Preservation Commission

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

(l) Powers and Duties of Historic Preservation Commission. The powers and duties of the Historic Preservation Commission shall be:

- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
- (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
- (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
- (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
- (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.

## Appointment, Removal, Term and Vacancies of Boards and Commissions

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

(3) April:

Historic Preservation Commission;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)

## Historic Preservation Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

### Personal Information

1. Name \*

James Larson

2. Home Address \*

3. Mailing Address \*

4. Home Phone \*

5. Work Phone \*

6. Mobile Phone \*

7. Email Address \*

8. Occupation \*

Marketing and Communications Director Garfield County Public Libraries

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## Personal and Professional Interests

9. Why are you interested in serving on the Historic Preservation Commission? \*

Most notably, I love history, particularly local history that often goes unnoticed and not preserved. Way back in college, I was a history major which gave me a lifelong passion for learning whatever I can, whenever I can about local, state, national and world history. As a librarian, I see how stories and artifacts easily get lost in time especially culturally relevant materials from underrepresented populations within the community.

10. What do you view as your role if selected as a member to the Historic Preservation Commission? \*

I recently worked with Carolyn in a minor capacity on a SIPA grant to digitize deteriorating archives of the Avalanche Echo newspaper. I believe that my capacity and connections as a

librarian can help continue the digitization of important historical records and preservation of other artifacts. My experience in marketing can help promote these collections to the citizens of Glenwood Springs in order to encourage exploration of our past.

11. Do you have any professional experience in one of the following disciplines: architecture, landscape architecture, architectural history, history, archaeology, planning, geography, anthropology, building trades, law, or real estate? (Note - professional experience in these fields is not a requirement for appointment to the commission.) \*

history, library cataloging, archiving and research

12. Please list degrees received, school/college/university attended and area of study. \*

Indiana University -BA in French and History University of Alabama - Master's of Library and Information Science

13. The Historic Preservation Commission generally attends one meeting a month in the evening. Do you have any existing time commitments that will hamper your ability to serve? \*

I do not.

14. What experience do you have working with people on a board, commission, or committee? \*

My experience has been within the business world frequently working on committees for strategic planning, budgeting and analysis.

15. Please select today's date. \*

11/5/2021



16. Have you served on the Historic Preservation Board before? \*

☒ No

☐ Yes

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## Powers and Duties of the Historic Preservation Commission

(as defined in Title 020 of the Glenwood Springs Municipal Code)

Composition of the Historic Preservation Commission:

a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business with in the City.

Powers and Duties:

(I) Powers and Duties of Historic Preservation Commission. The powers and duties of the Historic Preservation Commission shall be:

- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
  - (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
  - (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
  - (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
  - (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
- 

## Appointment, Removal, Term and Vacancies of Boards and Commissions



(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

(3) April:  
Historic Preservation Commission;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)



## Historic Preservation Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

### Personal Information

1. Name \*

Marianne Ackerman

2. Home Address \*

3. Mailing Address \*

4. Home Phone \*

5. Work Phone \*

6. Mobile Phone \*

7. Email Address \*

8. Occupation \*

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## Personal and Professional Interests

9. Why are you interested in serving on the Historic Preservation Commission? \*

10. What do you view as your role if selected as a member to the Historic Preservation Commission? \*

11. Do you have any professional experience in one of the following disciplines: architecture, landscape architecture, architectural history, history, archaeology, planning, geography, anthropology, building trades, law, or real estate? (Note - professional experience in these fields is not a requirement for appointment to the commission.) \*

Real estate and a knowledge of area

12. Please list degrees received, school/college/university attended and area of study. \*

A.A.

13. The Historic Preservation Commission generally attends one meeting a month in the evening. Do you have any existing time commitments that will hamper your ability to serve? \*

No

14. What experience do you have working with people on a board, commission, or committee? \*

On cmc boards,hospital boards

15. Please select today's date. \*

10/29/2021



16. Have you served on the Historic Preservation Board before? \*

☐ No

## Powers and Duties of the Historic Preservation Commission

(as defined in Title 020 of the Glenwood Springs Municipal Code)

Composition of the Historic Preservation Commission:

a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business with in the City.

Powers and Duties:

(l) Powers and Duties of Historic Preservation Commission. The powers and duties of the Historic Preservation Commission shall be:

- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
  - (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
  - (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
  - (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
  - (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
- 

## Appointment, Removal, Term and Vacancies of Boards and Commissions

Glenwood Springs, CO Municipal Code 020.020.040

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in

each month according to the following schedule:

(3) April:

Historic Preservation Commission;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)



[View results](#)

Respondent

9

Anonymous

14:22

Time to complete

## Historic Preservation Commission Application

Thank you for your interest and time commitment in serving your community. Please complete all questions on this application.

### **Composition of the Historic Preservation Commission**

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

- Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business with in the City.

## Personal Information



## 1. Membership Qualifications \*

You must qualify with one of the options below to be eligible to serve on the Transportation Commission. Please select the option that applies to you.

- ☐ Resident of Glenwood Springs within city limits
- ☒ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

## 2. Name \*

Eric Hand

## 3. Home Address \*

[REDACTED]

## 4. Mailing Address \*

[REDACTED]

## 5. Home Phone \*

[REDACTED]

## 6. Work Phone \*

[REDACTED]

7. Mobile Phone \*

[REDACTED]

8. Email Address \*

[REDACTED]

9. Occupation \*

Operations and Sales Leader/Management

## Personal and Professional Interests

10. Why are you interested in serving on the Historic Preservation Commission?

\*

I have had a life long interest in historic preservation. I have owned two 130+ year old houses, have worked extensively in historic preservation. I am most interested in serving on the commission to contribute to my community and the preservation of our town's history and character.

11. What do you view as your role if selected as a member to the Historic Preservation Commission? \*

I have previously served as a Commissioner on a Historic Preservation Commission in Corvallis, Oregon. My role, if selected, would be to provide recommendations for protection and preservation of the City's history and cultural heritage, as well as provide recommendations to enhance property values, provide stabilization of historic neighborhoods and serve as a subject matter expert for the community.

12. Do you have any professional experience in one of the following disciplines: architecture, landscape architecture, architectural history, history, archaeology, planning, geography, anthropology, building trades, law, or real estate? (Note - professional experience in these fields is not a requirement for appointment to the commission.) \*

Yes. I have extensive experience across many of those disciplines. I have a degree in architecture from Berkeley, and worked for renown preservation firms in San Francisco and Washington, DC. I have worked on preservation efforts at significant national landmarks such as The US Capital Building, Ellis Island, Yosemite National Park, the US Supreme Court Building, Mission San Juan Capistrano, etc. I have also previously served as a commissioner on the Corvallis, Oregon Historic Resources Commission.

13. Please list degrees received, school/college/university attended and area of study. \*

Bachelor of Arts in Architecture from University of California @ Berkeley, 2007.

14. The Historic Preservation Commission generally attends one meeting a month in the evening. Do you have any existing time commitments that will hamper your ability to serve? \*

No.

15. What experience do you have working with people on a board, commission, or committee? \*

I have previously served as a Commissioner on a Historic Resources Commission in Corvallis, Oregon. In my work, I have also presented countless times to boards, commissions and committees including public, institutional, private, local, state, and federal government.

16. Please select today's date. \*

3/1/2023



17. Have you served on the Historic Preservation Board before? \*

☒ No

☐ Yes

## Powers and Duties of the Historic Preservation Commission

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

(I) Powers and Duties of Historic Preservation Commission. The powers and duties of the Historic Preservation Commission shall be:

(1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.

(2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.

(3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.

(4) To provide educational opportunities to increase public appreciation of the City's unique heritage.

(5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.

## Appointment, Removal, Term and Vacancies of Boards and Commissions

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

(3) April:

Historic Preservation Commission;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)

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## 020.020.020 Composition of boards and commissions.

The membership of boards and commissions shall be composed of the following persons:

- (1) *Local Liquor Licensing Authority.*
  - a. The Local Liquor Licensing Authority shall consist of a Hearing Officer appointed by the City Council by resolution and may be removed with or without cause by a majority vote of the City Council.
- (2) *Airport Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (3) *Building Board of Appeals.* The Planning and Zoning Commission shall act as the Building Board of Appeals whenever such a board is required by this Code, other ordinances of the City or State or Federal law.
- (4) *Finance Advisory Board:*
  - a. Seven (7) members of which at least six (6) are City residents. One (1) member shall be employed in the finance industry; one (1) member shall be employed by the tourism industry; and one (1) member may be a non-resident, but shall own or be employed by a business within the City.
- (5) *Parks and Recreation Commission.*
  - a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. Reserved.
  - d. One (1) youth (under the age of eighteen [18] at appointment) who shall serve a one-year term from June 1 to May 31 of the following year.
- (6) *Planning and Zoning Commission.*
  - a. Seven (7) citizens who are residents of the City.
- (7) *River Commission.*
  - a. Seven (7) citizens, with one (1) alternate, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (8) *Victim's and Witnesses Assistance and Law Enforcement Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. The Chief of Police as an advisory member, but a nonvoting member of the Board.
- (9) *Transportation Commission.*

- 
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (10) Reserved.
- (11) *Glenwood Springs Housing Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low-income residents of the community.
- (12) *Historic Preservation Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (13) *Tourism Promotion Board.*
- a. Two (2) representatives from the tourism related businesses located within the City;
  - b. Two (2) representatives from the lodging businesses located within the City;
  - c. One (1) representative from the restaurant or retail businesses located within the City;
  - d. One (1) representative from the Glenwood Springs Chamber Resort Association; and
  - e. Three (3) citizens, at least two (2) who are residents of the City and that shall not have a direct or indirect financial interest in a business referenced in (a), (b) or (c) above and one (1) who is a resident that may have a financial interest in a business referenced in (a), (b) or (c) above.
- (14) *Arts and Culture Board.*
- a. Eight (8) members, at least five (5) of which are residents of the City, three (3) of which may reside outside of the City, and one (1) of which being a youth representative under the age of eighteen (18) or not having completed his or her final year of high school. Those representatives residing outside of the City must reside within the 81601 postal zip code area, own real property or a business within the City, or attend school within the City.
- (15) Council and Staff Participation on Boards and Commissions:
- a. The Mayor may appoint up to two (2) members of Council to act as a liaison between Council and a Board or Commission.
  - b. The City Manager may appoint a member of staff to assist a Board or Commission as necessary to fulfill their duties as provided for in 020.020.030.

(Code 1971 §§ 2-61, 4-75, 4-230, 15-2; 26-84 § 1; 19-89 § 1; 12-90 § 1; 54-90 § 1; 29-91 § 1; 10-93 § 1; 29-93 § 1; 7-94 § 1; 23-94 § 1; 10-95 § 1; 19-95 §§ 1, 2; 40-95 § 1; 28-97 § 1; 29-97 § 1; 1-01 § 1; 61-01 § 2; 14-03 § 1; 9-04 § 1; 20-05 § 2; 7-06 § 2; 13-06, § 2; 10-07 § 2; 6-08 § 2; 12-09 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 2-2016, § 2(Exh. A), 2-4-2016; Ord. No. 16-2017, § 3, 8-17-2017; Ord. No. 2-2018, § 2, 1-18-2018; Ord. No. 6-2018, § 2, 3-1-2018; Ord. No. 21-2018, § 2, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)



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## **020.020.030 Powers and duties of boards and commissions.**

(a) *Local Liquor Licensing Authority.*

- (1) *Powers and duties of local liquor licensing authority.* The Local Liquor Licensing Authority shall have the powers granted to local licensing authorities pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (2) *Temporary permits.* The City Clerk is hereby delegated the authority to issue temporary fermented malt beverage permits to license transferees, as authorized by C.R.S. § 12-46-106.5, as amended, and temporary permits for any class of liquor license as authorized by C.R.S. § 12-47-106.5, as amended. Each temporary permit shall authorize the transferee to continue selling fermented malt beverages and other licensed beverages in accordance with state law during the period in which an application to transfer is pending. The City Clerk may issue the temporary permit if: (a) the premises shall have been previously licensed by the State and the license is valid at the time the application for transfer is filed; (b) the application appears to be in order, an application for transfer of the appropriate license has been filed, all fees have been paid, the initial background check has been successfully completed, and the fingerprint cards have been completed; and (c) the application for the temporary permit is filed no later than thirty (30) days after the filing of the application for transfer and associated fees paid. No temporary permit issued by the City Clerk shall be for a period greater than one hundred twenty (120) days from the date of its issuance.
- (3) *Wine tastings.* The Local Liquor Licensing Authority is authorized to issue annual wine tasting permits pursuant to C.R.S. § 12-47-301 with the following conditions: (a) All requirements of C.R.S. § 12-47-301 have been met; and (b) Payment of an annual application fee of one hundred dollars (\$100.00); and (c) No more than one hundred four (104) wine tastings may be held during the term of any permit issued pursuant to this section; and (d) Permit holders shall notify the City Clerk and Police Department at least seven (7) days prior to any wine tasting.
- (4) *Rules, policies and procedures.* The Local Liquor Licensing Authority shall adopt rules, policies and procedures for the implementation of its duties and powers as those have been granted pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (5) *Report to city council.* The Local Liquor Licensing Authority shall be required to report on all actions taken with respect to the issuance of or control over liquor licenses within the City to the City Council. Reports shall be made in a timely fashion to the City Council.
- (6) *Appeal to city council.* Any decision of the Local Liquor Licensing Authority may be appealed to the City Council within ten (10) calendar days, or at the next regularly scheduled meeting. City Council shall have the authority to sustain, modify or overturn the decision of the Local Liquor Licensing Authority. In any event, the City Council shall direct the Local Liquor Licensing Authority to take a particular action. The Local Liquor Licensing Authority shall conform to the written direction of the City Council within ten (10) calendar days from the date of the written directive.
- (7) *Appeal to district court.* Any person applying to the District Court for review of a decision of the Local Liquor Licensing Authority shall apply for review within thirty (30) days of the decision of the Local Liquor Licensing Authority. The thirty-day period shall be inclusive of the appeal process to City Council as outlined in Subparagraph (5) above.

- (b) *Powers and Duties of Airport Board.* The powers and duties of the Airport Board shall be to investigate, study and report to the City Council all matters concerning the airport facilities of the City and other matters concerning the subject of aviation which may be pertinent to the City as shall be requested of the Airport Board by the City Council; and such Board may investigate, study and report to the City Council on such other matters concerning the Municipal Airport as the Board may deem for the best interests of the City.

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- (c) *Powers and Duties of Building Board of Appeals.* The powers and duties of the Building Board of Appeals shall be to hear appeals in accordance with the International Building Code, International Residential Code, International Fire Code, and the other adopted codes from the International Code Council, as adopted or amended by Title 060 of this Code. Such power shall not include matters of interpretation arising under the Code.
- (d) *Powers and Duties of Finance Advisory Board.* The Finance Advisory Board shall advise and assist the City Manager and Finance Director in the preparation of the City budget, the establishment of accounting systems for the City, the planning of expenses, the projection of revenues and the analysis of the other fiscal matters presented to the Board by the City Council. The Finance Advisory Board shall also be responsible for making recommendations to City Council regarding grants from the City's various grant programs as Council may establish from time to time. No decision of the Finance Advisory Board shall be binding upon the City or anyone acting on its behalf.
- (e) *Powers and duties of Parks and Recreation Commission.* The powers and duties of the Parks and Recreation Commission shall be:
- (1) To investigate, study and report to the City Council all matters concerning City parks and recreation within the City and other matters concerning the subject of parks and recreation which may be pertinent to the City and requested of such Commission by the City Council.
  - (2) To investigate, study and report to the City Council on such other matters concerning parks and recreation within the City as the Commission may deem in the best interests of the City.
  - (3) To provide technical assistance, advice and planning support to the Parks and Recreation Director and City Council regarding tree planting and maintenance needs in the City.
  - (4) To provide recommendations from time to time regarding the administration and implementation of Article 090.050 of this Code.
  - (5) To investigate, study and report to City Council all matters concerning the burial and internment facilities of the City and other such matters as may be requested by City Council from time to time.
  - (6) To investigate, study and report to City Council on such other matters concerning burial and internment facilities and such other similar matters as the Commission may deem in the best interests of the City.
  - (7) To investigate, study and report to City Council any and all matters concerning the use and operation of the City's Community Center.
  - (8) To coordinate with other City boards and commissions on any aspect of the Community Center that may relate to the powers and duties of such other boards and commissions.
  - (9) To investigate, study and report to City Council on grants, donations and other forms of funding to assist in the operation of the Community Center, and to otherwise advise City Council on budgetary needs related to the operation of the Community Center.
- (f) *Powers and duties of Planning and Zoning Commission.* The powers and duties of the Planning and Zoning Commission shall be:
- (1) To develop and recommend a master plan subject to the approval of the City Council and its environ in accordance with the provisions of this Code and the laws of the State.
  - (2) To recommend to the City Council boundaries of zone districts and regulations to be enforced therein, in accordance with the provisions of this Code and the laws of the State.

- 
- (3) To review proposals relating to subdivision, development and use of land and make decisions or recommendations on such proposals, in accordance with the procedures and provisions set forth in this Code.
  - (4) To hear and decide appeals wherein there is a question of interpretation of the zone district map, the master plan or related documents and similar questions as they may arise in the administration of this Code.
  - (5) The Planning and Zoning Commission shall have the duty and power to act on appeals with regard to matters arising from enforcement of provisions of Title 070 of this Code, including:
    - a. *Review of administrative decisions.* To hear and decide appeals where it is alleged there is error in any action, including any order, interpretation, requirement, decision or determination made by an administrative official of the city in the enforcement of Title 070 of this Code.
    - b. *Variances.* To hear and decide requests for variances from the zoning provisions and sign regulation provisions where there are unique, unnecessary and unreasonable hardships in the way of carrying out the strict letter of said provisions; and to hear and decide requests for variances to allow deviations from restrictions upon the construction and placement of buildings and other structures on site. Examples of such variances include, but are not limited to, modifications of minimum area requirements, building coverage and setback restrictions. Variances from permitted and special review uses in zone district text shall not be considered.
  - (6) To perform such other functions as required by the provisions of Title 070.
  - (7) To service as the Building Board of Appeals.
  - (g) *Powers and duties of River Commission.* The powers and duties of the River Commission shall be:
    - (1) To investigate, study, and report to the City Council any and all matters concerning the use, enjoyment, conservation of the, rivers and streams in the City and its environs and the open space adjacent thereto, including water quality issues, the protection of valuable riparian ecosystems, and water rights matters.
    - (2) To advise the City Council on public access to and use of rivers and streams in the City and the adjacent environs and maintain and update a map related thereto as necessary.
    - (3) To advise the City Council on the use of municipally owned property adjacent to the rivers and City construction projects in the rivers or adjacent open space.
    - (4) To promote and celebrate riverfront cleanup efforts and public awareness of non-point source water pollution.
    - (5) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in the acquisition and improvement of the rivers and adjacent open space, and to otherwise advise the City Council on budgetary needs related to preservation of open space and river improvement.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions.
    - (7) To coordinate with the Parks and Recreation Commission, Roaring Fork Conservancy, Middle Colorado Watershed Council, and other organizations, stakeholders groups, and property owners as is necessary to carry out the foregoing functions.
    - (8) At the request of City Council hold an annual work session with the City Council to review the actions taken by the River Commission regarding the foregoing functions and discuss future plans.
  - (h) *Powers and duties of the Victim's and Witnesses Assistance and Law Enforcement Board.*

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- (1) The Board shall designate one (1) of its members as chairman, shall establish rules of procedure and order and shall hold meetings as it might deem necessary.
  - (2) A surcharge equal to twenty-five (25) percent of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to City ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Clerk of the Court by the defendant, and said Clerk shall deposit the money so received in the fund hereinafter created.
  - (3) The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund," consist of all monies paid as a surcharge as provided in Subsection (2) above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The City Manager, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the Fund for allocation as hereinafter set forth.
  - (4) The Board shall disburse monies from the Fund in the following manner:
    - a. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including but not limited to professional fees, office supplies and meeting expenses.
    - b. Second, not less than fifty (50) percent of the monies remaining in the Fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of victims (and witnesses) services and reimbursements, as hereinafter set forth. No funds shall be paid except in those specific instances where a police report has been filed by the Police Department for an alleged violation of a municipal ordinance, regardless of whether the perpetrator has been identified, arrested or prosecuted.
    - c. Third, any remaining monies may be allocated to the Police Department for the following purposes, including, but not limited to: equipment purchases, training programs for personnel and the employment of additional personnel. Such funds shall not be used by the Police Department for defraying the costs of routine and ongoing operating expenses. No disbursement within this category of expenditure shall be made without the approval of the City Council following a written recommendation by the Board.
  - (5) Disbursement of funds by the Board on behalf of the victim's and witnesses assistance services may be used for the following purposes:
    - a. Provision of services for early crisis intervention;
    - b. Assistance in prompt return of victims' property;
    - c. Assistance to victims and witnesses in arranging transportation to and from court;
    - d. Provision of translator services;
    - e. Protection from threats of harm and other forms of intimidation;
    - f. Reasonable medical and hospital expenses and expenses incurred for dentures, eyeglasses, hearing aids or other prosthetic or medically necessary devices; and

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- g. Losses resulting from property damage, including repair or replacement of property damaged as a result of crime or payment of the deductible amount on a residential insurance policy in an amount not to exceed five hundred dollars (\$500.00). Victims' recovery due to property damage shall not exceed five hundred dollars (\$500.00) for any crime, but in no case shall a loss be compensable if the aggregate property damages are less than twenty-five dollars (\$25.00).
  - (6) The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from victims, witnesses or law enforcement agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Municipal Court and the Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Finance Department, which shall then remit payment in accordance with the request.
  - (7) The Board is required to submit minutes of its meetings to the City Council at the next regular Council meeting following the Board's meeting.
  - (i) *Powers and duties of Transportation Commission.* The powers and duties of the Transportation Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning transportation issues which directly affect the City.
    - (2) To investigate, study and report to the City Council on other intergovernmental committees, boards or commissions working on transportation issues in the Tri-County (Pitkin, Garfield and Eagle) area.
    - (3) To meet with the City Council on an annual basis to identify which transportation issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the transportation needs of the City.
    - (5) To perform functions concerning oversight of transportation issues or functions as delegated by the City Council.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
  - (j) Reserved.
  - (k) *Powers and duties of Glenwood Springs Housing Commission.* The powers and duties of the Housing Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning housing issues which directly affect the City, including the preparation of a Comprehensive Housing Affordability Strategy (CHAS).
    - (2) To assist City Council in defining the nature and scope of housing opportunities in the City.
    - (3) To meet with the City Council on an annual basis to identify which housing issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the housing needs of the City.
    - (5) To perform functions concerning oversight of housing issues or functions as delegated by the City Council, including monitoring the implementation of activities as described in the CHAS.

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- (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
- (l) *Powers and duties of Historic Preservation Commission.* The powers and duties of the Historic Preservation Commission shall be:
- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
  - (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
  - (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
  - (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
  - (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
- (m) *Powers and duties of Tourism Promotion Board.* The powers and duties of the Tourism Promotion Board shall be:
- (1) To investigate, study and report to the City Council:
    - a. All matters concerning tourism marketing and promotion that pertain to the benefit of Glenwood Springs and the area within the 81601 postal zip code; and
    - b. Other matters concerning the subject of tourism marketing and promotion which may be pertinent to the benefit of the City and the area within the 81601 postal zip code.
  - (2) To coordinate with City staff, community organizations, community businesses, and other boards and commissions, when applicable to efficiently market and promote tourism to the benefit of Glenwood Springs and the area within the 81601 postal zip code.
  - (3) To, at its discretion, and in addition to initiatives that directly market and promote features and attractions within the City and the area within the 81601 postal zip code, market and promote the geographical proximity of Glenwood Springs to other features and attractions outside of the 81601 postal zip code in ways that could reasonably be expected to benefit the City.
  - (4) To establish rules of procedure and order for the Board to follow.
  - (5) To review tourism marketing plans; to set tourism marketing goals, to determine the methods to accomplish and measure success in accomplishing those goals; to determine the appropriate staff and marketing contractor(s)/vendor(s) resources needed; to recommend to the City Council an annual tourism marketing budget; to recommend, to the City Council, award of contract(s) for the best candidate for contract staff and marketing contractor(s)/vendor(s), deemed necessary, based upon an approved Request for Proposal, Request for Qualification or other process; and to provide oversight of performance of contract staff and marketing vendor(s)/contractor(s) contract terms to ensure the efficient and effective implementation of the marketing goals and to report problems with performance to City Council.
  - (6) To meet with the City Council on an annual basis, or as often as requested by the City Council, to identify marketing priorities of the City.
  - (7) To complete all other duties as may be directed by City Council.
- (n) *Powers and duties of Arts and Culture Board.* The powers and duties of the Arts and Culture Board shall be:
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- (1) To promote awareness, access, and appreciation of the fine, performing, and practical arts for City residents and visitors.
  - (2) To advise the City Council in connection with all matters relating to the artistic and cultural development of the City.
  - (3) To provide opportunities for cultural and art experience and education for children and adults.
  - (4) To promote increased interaction and collaboration among artists, art-related organizations, and opportunities for growth and exposure.
  - (5) To promote knowledge and appreciation for cultural forms of artistic expression.
  - (6) To make recommendations to the City Council with respect to fundraising and annual budget appropriations for the arts.
  - (7) To advise and consult with local arts groups as requested by such groups or by the City Council.

(Code 1971 §§ 2-64.1, 2-2, 2-65[a], [b], 2-65.1, 4-78, 4-232, 4-155, 15-2; 26-84 § 3; 19-89 § 3; 12-90 § 1; 54-90 § 3; 39-91 § 3; 10-93 § 2; 29-93 § 3; 7-94 § 3; 17-94 § 1; 23-94 § 3; 10-95 § 3; 11-95; 19-95 § 3; 46-95 § 1; 55-95 § 1; 28-97 § 3; 29-97 § 5; 32-97 § 1; 42-00 § 1; 61-01 § 3, 4, 5; 61-02 § 4; 9-04 § 1; 20-04, § 1; 33-05, § 2; 7-06 § 3; 13-06, § 2; 6-08 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 16-2017, § 4, 8-17-2017; Ord. No. 2-2018, § 3, 1-18-2018; Ord. No. 6-2018, § 3, 3-1-2018; Ord. No. 21-2018, § 3, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)

#### **020.020.040 Appointment, removal, term and vacancies of boards and commissions.**

- (a) *Appointment and term of members.* Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

- (1) February:
  - Planning and Zoning Commission;
  - Finance Advisory Board;
  - Tourism Promotion Board;
  - Building Board of Appeals.
- (2) March:
  - Transportation Commission;
  - Arts and Culture Board;
  - Parks and Recreation Commission;
  - Airport Board;
  - River Commission.
- (3) April:
  - Local Liquor Licensing Authority;
  - Victim's Witnesses Assistance and Law Enforcement Board;
  - Historic Preservation Commission;



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Glenwood Springs Housing Commission.

- (b) *Alternate members.* The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.
- (c) *Limit to term of members.* No board member shall serve more than two (2) successive terms on the same board or commission.
- (d) *Removal of members.* All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.
- (e) *Vacancies.* The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018; Ord. No. 29-2020 , § 2, 1-7-2021)



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Victim's and Witnesses Assistance and Law Enforcement (VALE) Board Appointment

**Action Requested:** Victim's and Witnesses Assistance and Law Enforcement (VALE) Board Appointment

**Department:** City Administration

**Presented By:** Sara Weigel

**Strategic Goals:** Provide Efficient and Responsive City Government  
Ensure Public Safety

**Background Info:** **Councilor Hershey Recommendation**  
Appoint Christopher Sharrow to a regular seat on the VALE Board with a term expiring April 2025.

**Vacancies**

- Two regular seats with terms expiring April 2024
- One regular seat with a term expiring April 2025

**Applicant**

- Christopher Sharrow, a city resident, applied for the VALE Board on March 2, 2023. Christopher was deemed eligible for appointment.

**Composition of the Victim's and Witnesses Assistance and Law Enforcement (VALE) Board**

- Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- The Chief of Police as an advisory member, but a nonvoting member of the Board.

**Issues:** None.

**Fiscal Impact:** None.

**Legal Review:** None.

**Staff Recommendation:** Staff defers to City Council.

[View results](#)

Respondent

14

Anonymous

06:27

Time to complete

## VALE Board Application

Thank you for your interest in serving your community. Please answer all questions on this application.

### **Composition of the VALE Board:**

*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

- Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- The Chief of Police as an advisory member, but a nonvoting member of the Board.

## Personal Information

## 1. Membership Qualifications \*

You must qualify with one of the options below to be eligible to serve on the Housing Commission. Please select the option that applies to you.

- ☒ Resident of Glenwood Springs within city limits.
- ☐ Resident outside of Glenwood Springs city limits, but within the 81601 zip code.
- ☐ Owner of real property or a business within Glenwood Springs city limits.

## 2. Name \*

Christopher Sharrow

## 3. Home Address \*

[REDACTED]

## 4. Mailing Address \*

[REDACTED]

## 5. Home Phone \*

[REDACTED]

## 6. Work Phone \*

[REDACTED]

7. Mobile Phone \*

8. Email Address \*

9. Occupation \*

Licensed Clinical Social Worker  
Photographer

## Personal and Professional Interests

10. Describe any experience with maintaining confidential information. \*

Having worked in the medical field and with a victim assistance nonprofit, I am well aware of the necessity of keeping information confidential.

11. Have you ever been a victim of a crime? \*

Yes, burglary.

12. Have you ever been convicted of a crime? If so, what was the violation? \*

No.

13. Have you, a close family member, or friend ever been employed in the law enforcement or criminal justice system? \*

No.

14. Do you have any experience working with people on a board, commission, committee, or as part of some other decision making group? \*

Presently on the COGS River Commission and also have worked with the VALE board in Denver and was a member of the Citizen's Advisory Board for Denver.

15. The VALE Board meetings typically occur one morning a month. Will you be sufficiently available to participate? \*

Yes.

16. Please enter today's date \*

3/2/2023



17. Have you previously served on the VALE Board? \*

☒ No

☐ Yes

## Reappointment Applicants

18. Why do you think you should be reappointed? \*

n/a

19. Have you served two full successive terms on the VALE Board? \*

No.

## Powers and Duties of the VALE Board



*(as defined in Title 020 of the Glenwood Springs Municipal Code)*

(h) Powers and duties of the Victim's and Witnesses Assistance and Law Enforcement Board.

(1) The Board shall designate one (1) of its members as chairman, shall establish rules of procedure and order and shall hold meetings as it might deem necessary.

(2) A surcharge equal to twenty-five percent (25%) of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to City ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Clerk of the Court by the defendant, and said Clerk shall deposit the money so received in the fund hereinafter created. (A 33-05,§2)

(3) The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund," consist of all monies paid as a surcharge as provided in Subsection (2) above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The City Manager, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the Fund for allocation as hereinafter set forth.

(4) The Board shall disburse monies from the Fund in the following manner:

- a. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including but not limited to professional fees, office supplies and meeting expenses.
- b. Second, not less than fifty percent (50%) of the monies remaining in the Fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of victims and witnesses services and reimbursements, as hereinafter set forth. No funds shall be paid except in those specific instances where a police report has been filed by the Police Department for an alleged violation of a municipal ordinance, regardless of whether the perpetrator has been identified, arrested or prosecuted.
- c. Third, any remaining monies may be allocated to the Police Department for the following purposes, including, but not limited to: equipment purchases, training programs for personnel and the employment of additional personnel. Such funds shall not be used by the Police Department for defraying the costs of routine and ongoing operating expenses. No disbursement within this category of expenditure shall be made without the approval of the City Council following a written recommendation by the Board.

## Powers and Duties of the VALE Board - Continued

(5) Disbursement of funds by the Board on behalf of the victim's and witnesses assistance services may be used for the following purposes:

- a. Provision of services for early crisis intervention;
- b. Assistance in prompt return of victims' property;
- c. Assistance to victims and witnesses in arranging transportation to and from court;
- d. Provision of translator services;
- e. Protection from threats of harm and other forms of intimidation
- f. Reasonable medical and hospital expenses and expenses incurred for dentures, eyeglasses, hearing aids or other prosthetic or medically necessary devices; and
- g. Losses resulting from property damage, including repair or replacement of property damaged as a result of crime or payment of the deductible amount on a residential insurance policy in an amount not to exceed five hundred dollars (\$500.00). Victims' recovery due to property damage shall not exceed five hundred dollars (\$500.00) for any crime, but in no case shall a loss be compensable if the aggregate property damages are less than twenty-five dollars (\$25.00).

(6) The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from victims, witnesses or law enforcement agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Municipal Court and the Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Finance Department, which shall then remit payment in accordance with the request.

(7) The Board is required to submit minutes of its meetings to the City Council at the next regular Council meeting following the Board's meeting.

## Appointment, Removal, Term and Vacancies of Boards and Commissions

(a) Appointment and term of members. Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

April:

Victim's Witnesses Assistance and Law Enforcement Board;

(b) Alternate members. The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.

(c) Limit to term of members. No board member shall serve more than two (2) successive terms on the same board or commission.

(d) Removal of members. All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.

(e) Vacancies. The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018)

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## **020.020.020 Composition of boards and commissions.**

The membership of boards and commissions shall be composed of the following persons:

- (1) *Local Liquor Licensing Authority.*
  - a. The Local Liquor Licensing Authority shall consist of a Hearing Officer appointed by the City Council by resolution and may be removed with or without cause by a majority vote of the City Council.
- (2) *Airport Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (3) *Building Board of Appeals.* The Planning and Zoning Commission shall act as the Building Board of Appeals whenever such a board is required by this Code, other ordinances of the City or State or Federal law.
- (4) *Finance Advisory Board:*
  - a. Seven (7) members of which at least six (6) are City residents. One (1) member shall be employed in the finance industry; one (1) member shall be employed by the tourism industry; and one (1) member may be a non-resident, but shall own or be employed by a business within the City.
- (5) *Parks and Recreation Commission.*
  - a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. Reserved.
  - d. One (1) youth (under the age of eighteen [18] at appointment) who shall serve a one-year term from June 1 to May 31 of the following year.
- (6) *Planning and Zoning Commission.*
  - a. Seven (7) citizens who are residents of the City.
- (7) *River Commission.*
  - a. Seven (7) citizens, with one (1) alternate, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (8) *Victim's and Witnesses Assistance and Law Enforcement Board.*
  - a. Five (5) citizens, at least four (4) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
  - b. Reserved.
  - c. The Chief of Police as an advisory member, but a nonvoting member of the Board.
- (9) *Transportation Commission.*

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- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (10) Reserved.
- (11) *Glenwood Springs Housing Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- Membership should reflect a broad representation of organizations and other entities which are related to housing, including but not limited to the financial community, the building and development community, the real estate industry, and organizations which support low-income residents of the community.
- (12) *Historic Preservation Commission.*
- a. Seven (7) citizens, at least six (6) who are residents of the City and one (1) who may reside outside of the City but within the 81601 zip code area or own real property or a business within the City.
- (13) *Tourism Promotion Board.*
- a. Two (2) representatives from the tourism related businesses located within the City;
  - b. Two (2) representatives from the lodging businesses located within the City;
  - c. One (1) representative from the restaurant or retail businesses located within the City;
  - d. One (1) representative from the Glenwood Springs Chamber Resort Association; and
  - e. Three (3) citizens, at least two (2) who are residents of the City and that shall not have a direct or indirect financial interest in a business referenced in (a), (b) or (c) above and one (1) who is a resident that may have a financial interest in a business referenced in (a), (b) or (c) above.
- (14) *Arts and Culture Board.*
- a. Eight (8) members, at least five (5) of which are residents of the City, three (3) of which may reside outside of the City, and one (1) of which being a youth representative under the age of eighteen (18) or not having completed his or her final year of high school. Those representatives residing outside of the City must reside within the 81601 postal zip code area, own real property or a business within the City, or attend school within the City.
- (15) Council and Staff Participation on Boards and Commissions:
- a. The Mayor may appoint up to two (2) members of Council to act as a liaison between Council and a Board or Commission.
  - b. The City Manager may appoint a member of staff to assist a Board or Commission as necessary to fulfill their duties as provided for in 020.020.030.

(Code 1971 §§ 2-61, 4-75, 4-230, 15-2; 26-84 § 1; 19-89 § 1; 12-90 § 1; 54-90 § 1; 29-91 § 1; 10-93 § 1; 29-93 § 1; 7-94 § 1; 23-94 § 1; 10-95 § 1; 19-95 §§ 1, 2; 40-95 § 1; 28-97 § 1; 29-97 § 1; 1-01 § 1; 61-01 § 2; 14-03 § 1; 9-04 § 1; 20-05 § 2; 7-06 § 2; 13-06, § 2; 10-07 § 2; 6-08 § 2; 12-09 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 2-2016, § 2(Exh. A), 2-4-2016; Ord. No. 16-2017, § 3, 8-17-2017; Ord. No. 2-2018, § 2, 1-18-2018; Ord. No. 6-2018, § 2, 3-1-2018; Ord. No. 21-2018, § 2, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)

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## **020.020.030 Powers and duties of boards and commissions.**

(a) *Local Liquor Licensing Authority.*

- (1) *Powers and duties of local liquor licensing authority.* The Local Liquor Licensing Authority shall have the powers granted to local licensing authorities pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (2) *Temporary permits.* The City Clerk is hereby delegated the authority to issue temporary fermented malt beverage permits to license transferees, as authorized by C.R.S. § 12-46-106.5, as amended, and temporary permits for any class of liquor license as authorized by C.R.S. § 12-47-106.5, as amended. Each temporary permit shall authorize the transferee to continue selling fermented malt beverages and other licensed beverages in accordance with state law during the period in which an application to transfer is pending. The City Clerk may issue the temporary permit if: (a) the premises shall have been previously licensed by the State and the license is valid at the time the application for transfer is filed; (b) the application appears to be in order, an application for transfer of the appropriate license has been filed, all fees have been paid, the initial background check has been successfully completed, and the fingerprint cards have been completed; and (c) the application for the temporary permit is filed no later than thirty (30) days after the filing of the application for transfer and associated fees paid. No temporary permit issued by the City Clerk shall be for a period greater than one hundred twenty (120) days from the date of its issuance.
- (3) *Wine tastings.* The Local Liquor Licensing Authority is authorized to issue annual wine tasting permits pursuant to C.R.S. § 12-47-301 with the following conditions: (a) All requirements of C.R.S. § 12-47-301 have been met; and (b) Payment of an annual application fee of one hundred dollars (\$100.00); and (c) No more than one hundred four (104) wine tastings may be held during the term of any permit issued pursuant to this section; and (d) Permit holders shall notify the City Clerk and Police Department at least seven (7) days prior to any wine tasting.
- (4) *Rules, policies and procedures.* The Local Liquor Licensing Authority shall adopt rules, policies and procedures for the implementation of its duties and powers as those have been granted pursuant to C.R.S. Title 12, Articles 46, 47, and 48, as amended.
- (5) *Report to city council.* The Local Liquor Licensing Authority shall be required to report on all actions taken with respect to the issuance of or control over liquor licenses within the City to the City Council. Reports shall be made in a timely fashion to the City Council.
- (6) *Appeal to city council.* Any decision of the Local Liquor Licensing Authority may be appealed to the City Council within ten (10) calendar days, or at the next regularly scheduled meeting. City Council shall have the authority to sustain, modify or overturn the decision of the Local Liquor Licensing Authority. In any event, the City Council shall direct the Local Liquor Licensing Authority to take a particular action. The Local Liquor Licensing Authority shall conform to the written direction of the City Council within ten (10) calendar days from the date of the written directive.
- (7) *Appeal to district court.* Any person applying to the District Court for review of a decision of the Local Liquor Licensing Authority shall apply for review within thirty (30) days of the decision of the Local Liquor Licensing Authority. The thirty-day period shall be inclusive of the appeal process to City Council as outlined in Subparagraph (5) above.

- (b) *Powers and Duties of Airport Board.* The powers and duties of the Airport Board shall be to investigate, study and report to the City Council all matters concerning the airport facilities of the City and other matters concerning the subject of aviation which may be pertinent to the City as shall be requested of the Airport Board by the City Council; and such Board may investigate, study and report to the City Council on such other matters concerning the Municipal Airport as the Board may deem for the best interests of the City.

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- (c) *Powers and Duties of Building Board of Appeals.* The powers and duties of the Building Board of Appeals shall be to hear appeals in accordance with the International Building Code, International Residential Code, International Fire Code, and the other adopted codes from the International Code Council, as adopted or amended by Title 060 of this Code. Such power shall not include matters of interpretation arising under the Code.
- (d) *Powers and Duties of Finance Advisory Board.* The Finance Advisory Board shall advise and assist the City Manager and Finance Director in the preparation of the City budget, the establishment of accounting systems for the City, the planning of expenses, the projection of revenues and the analysis of the other fiscal matters presented to the Board by the City Council. The Finance Advisory Board shall also be responsible for making recommendations to City Council regarding grants from the City's various grant programs as Council may establish from time to time. No decision of the Finance Advisory Board shall be binding upon the City or anyone acting on its behalf.
- (e) *Powers and duties of Parks and Recreation Commission.* The powers and duties of the Parks and Recreation Commission shall be:
- (1) To investigate, study and report to the City Council all matters concerning City parks and recreation within the City and other matters concerning the subject of parks and recreation which may be pertinent to the City and requested of such Commission by the City Council.
  - (2) To investigate, study and report to the City Council on such other matters concerning parks and recreation within the City as the Commission may deem in the best interests of the City.
  - (3) To provide technical assistance, advice and planning support to the Parks and Recreation Director and City Council regarding tree planting and maintenance needs in the City.
  - (4) To provide recommendations from time to time regarding the administration and implementation of Article 090.050 of this Code.
  - (5) To investigate, study and report to City Council all matters concerning the burial and internment facilities of the City and other such matters as may be requested by City Council from time to time.
  - (6) To investigate, study and report to City Council on such other matters concerning burial and internment facilities and such other similar matters as the Commission may deem in the best interests of the City.
  - (7) To investigate, study and report to City Council any and all matters concerning the use and operation of the City's Community Center.
  - (8) To coordinate with other City boards and commissions on any aspect of the Community Center that may relate to the powers and duties of such other boards and commissions.
  - (9) To investigate, study and report to City Council on grants, donations and other forms of funding to assist in the operation of the Community Center, and to otherwise advise City Council on budgetary needs related to the operation of the Community Center.
- (f) *Powers and duties of Planning and Zoning Commission.* The powers and duties of the Planning and Zoning Commission shall be:
- (1) To develop and recommend a master plan subject to the approval of the City Council and its environ in accordance with the provisions of this Code and the laws of the State.
  - (2) To recommend to the City Council boundaries of zone districts and regulations to be enforced therein, in accordance with the provisions of this Code and the laws of the State.



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- (3) To review proposals relating to subdivision, development and use of land and make decisions or recommendations on such proposals, in accordance with the procedures and provisions set forth in this Code.
  - (4) To hear and decide appeals wherein there is a question of interpretation of the zone district map, the master plan or related documents and similar questions as they may arise in the administration of this Code.
  - (5) The Planning and Zoning Commission shall have the duty and power to act on appeals with regard to matters arising from enforcement of provisions of Title 070 of this Code, including:
    - a. *Review of administrative decisions.* To hear and decide appeals where it is alleged there is error in any action, including any order, interpretation, requirement, decision or determination made by an administrative official of the city in the enforcement of Title 070 of this Code.
    - b. *Variances.* To hear and decide requests for variances from the zoning provisions and sign regulation provisions where there are unique, unnecessary and unreasonable hardships in the way of carrying out the strict letter of said provisions; and to hear and decide requests for variances to allow deviations from restrictions upon the construction and placement of buildings and other structures on site. Examples of such variances include, but are not limited to, modifications of minimum area requirements, building coverage and setback restrictions. Variances from permitted and special review uses in zone district text shall not be considered.
  - (6) To perform such other functions as required by the provisions of Title 070.
  - (7) To service as the Building Board of Appeals.
  - (g) *Powers and duties of River Commission.* The powers and duties of the River Commission shall be:
    - (1) To investigate, study, and report to the City Council any and all matters concerning the use, enjoyment, conservation of the, rivers and streams in the City and its environs and the open space adjacent thereto, including water quality issues, the protection of valuable riparian ecosystems, and water rights matters.
    - (2) To advise the City Council on public access to and use of rivers and streams in the City and the adjacent environs and maintain and update a map related thereto as necessary.
    - (3) To advise the City Council on the use of municipally owned property adjacent to the rivers and City construction projects in the rivers or adjacent open space.
    - (4) To promote and celebrate riverfront cleanup efforts and public awareness of non-point source water pollution.
    - (5) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in the acquisition and improvement of the rivers and adjacent open space, and to otherwise advise the City Council on budgetary needs related to preservation of open space and river improvement.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions.
    - (7) To coordinate with the Parks and Recreation Commission, Roaring Fork Conservancy, Middle Colorado Watershed Council, and other organizations, stakeholders groups, and property owners as is necessary to carry out the foregoing functions.
    - (8) At the request of City Council hold an annual work session with the City Council to review the actions taken by the River Commission regarding the foregoing functions and discuss future plans.
  - (h) *Powers and duties of the Victim's and Witnesses Assistance and Law Enforcement Board.*

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- (1) The Board shall designate one (1) of its members as chairman, shall establish rules of procedure and order and shall hold meetings as it might deem necessary.
  - (2) A surcharge equal to twenty-five (25) percent of the fine imposed for violation of all municipal ordinances, including ordinance violations under the Model Traffic Code, is hereby levied on each Municipal Court action resulting in a conviction, plea of guilty or no contest or in a deferred judgment and sentence, which municipal ordinance violation is charged pursuant to City ordinances. All calculated surcharge amounts resulting in dollars and cents shall be rounded to the nearest whole dollar. In the event a portion of the fine is suspended, the surcharge levied shall be computed based upon the original fine, regardless of whether a portion of said fine has been suspended. Said surcharges shall be paid to the Clerk of the Court by the defendant, and said Clerk shall deposit the money so received in the fund hereinafter created.
  - (3) The Victim's and Witnesses Assistance and Law Enforcement Fund, hereinafter referred to as the "Fund," consist of all monies paid as a surcharge as provided in Subsection (2) above. All monies deposited in the Fund shall be deposited in an interest-bearing account, and all interest earned by monies in the Fund shall be credited to the Fund. The City Manager, by and through the Finance Director, shall be responsible for establishing a separate fund for purposes of accounting for the revenues and expenditures. At the conclusion of each fiscal year, all monies remaining in the Fund shall remain in the Fund for allocation as hereinafter set forth.
  - (4) The Board shall disburse monies from the Fund in the following manner:
    - a. First, to the payment of all reasonable and necessary expenses and costs incurred by the Board in the performance of its duties, including but not limited to professional fees, office supplies and meeting expenses.
    - b. Second, not less than fifty (50) percent of the monies remaining in the Fund after the deduction of reasonable expenses and costs shall be allocated for the purchase of victims (and witnesses) services and reimbursements, as hereinafter set forth. No funds shall be paid except in those specific instances where a police report has been filed by the Police Department for an alleged violation of a municipal ordinance, regardless of whether the perpetrator has been identified, arrested or prosecuted.
    - c. Third, any remaining monies may be allocated to the Police Department for the following purposes, including, but not limited to: equipment purchases, training programs for personnel and the employment of additional personnel. Such funds shall not be used by the Police Department for defraying the costs of routine and ongoing operating expenses. No disbursement within this category of expenditure shall be made without the approval of the City Council following a written recommendation by the Board.
  - (5) Disbursement of funds by the Board on behalf of the victim's and witnesses assistance services may be used for the following purposes:
    - a. Provision of services for early crisis intervention;
    - b. Assistance in prompt return of victims' property;
    - c. Assistance to victims and witnesses in arranging transportation to and from court;
    - d. Provision of translator services;
    - e. Protection from threats of harm and other forms of intimidation;
    - f. Reasonable medical and hospital expenses and expenses incurred for dentures, eyeglasses, hearing aids or other prosthetic or medically necessary devices; and

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- g. Losses resulting from property damage, including repair or replacement of property damaged as a result of crime or payment of the deductible amount on a residential insurance policy in an amount not to exceed five hundred dollars (\$500.00). Victims' recovery due to property damage shall not exceed five hundred dollars (\$500.00) for any crime, but in no case shall a loss be compensable if the aggregate property damages are less than twenty-five dollars (\$25.00).
  - (6) The Board is authorized to accept and evaluate all applications for disbursement of funds, whether emanating from victims, witnesses or law enforcement agencies. Applications for disbursement shall be made upon forms prescribed by the Board, and made available by the Municipal Court and the Police Department. The Board shall establish its own criteria for evaluating applications for disbursement, and nothing herein contained shall obligate the Board to make disbursement of any funds available to it. Upon a finding by the Board that a disbursement shall be made from the Fund, the Board shall submit a written request for payment to the Finance Department, which shall then remit payment in accordance with the request.
  - (7) The Board is required to submit minutes of its meetings to the City Council at the next regular Council meeting following the Board's meeting.
  - (i) *Powers and duties of Transportation Commission.* The powers and duties of the Transportation Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning transportation issues which directly affect the City.
    - (2) To investigate, study and report to the City Council on other intergovernmental committees, boards or commissions working on transportation issues in the Tri-County (Pitkin, Garfield and Eagle) area.
    - (3) To meet with the City Council on an annual basis to identify which transportation issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the transportation needs of the City.
    - (5) To perform functions concerning oversight of transportation issues or functions as delegated by the City Council.
    - (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
  - (j) Reserved.
  - (k) *Powers and duties of Glenwood Springs Housing Commission.* The powers and duties of the Housing Commission shall be:
    - (1) To investigate, study and report to the City Council any and all matters concerning housing issues which directly affect the City, including the preparation of a Comprehensive Housing Affordability Strategy (CHAS).
    - (2) To assist City Council in defining the nature and scope of housing opportunities in the City.
    - (3) To meet with the City Council on an annual basis to identify which housing issues require priority attention.
    - (4) To investigate, study and report to the City Council on grants, donations and other forms of funding to assist in meeting the housing needs of the City.
    - (5) To perform functions concerning oversight of housing issues or functions as delegated by the City Council, including monitoring the implementation of activities as described in the CHAS.

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- (6) To appoint subcommittees as necessary to carry out the foregoing functions subject to the approval of the City Council.
- (l) *Powers and duties of Historic Preservation Commission.* The powers and duties of the Historic Preservation Commission shall be:
- (1) To recommend to City Council methods for the protection and preservation of the City's historic and cultural heritage, including, but not limited to, the designation of historic landmarks and districts by appropriate regulations.
  - (2) To recommend to City Council methods for enhancing property values and the stabilization of historic neighborhoods.
  - (3) To recommend to City Council methods for increasing economic and financial benefits, including, but not limited to, City attractions.
  - (4) To provide educational opportunities to increase public appreciation of the City's unique heritage.
  - (5) To do any other tasks related to the historic preservation of resources in the community of Glenwood Springs.
- (m) *Powers and duties of Tourism Promotion Board.* The powers and duties of the Tourism Promotion Board shall be:
- (1) To investigate, study and report to the City Council:
    - a. All matters concerning tourism marketing and promotion that pertain to the benefit of Glenwood Springs and the area within the 81601 postal zip code; and
    - b. Other matters concerning the subject of tourism marketing and promotion which may be pertinent to the benefit of the City and the area within the 81601 postal zip code.
  - (2) To coordinate with City staff, community organizations, community businesses, and other boards and commissions, when applicable to efficiently market and promote tourism to the benefit of Glenwood Springs and the area within the 81601 postal zip code.
  - (3) To, at its discretion, and in addition to initiatives that directly market and promote features and attractions within the City and the area within the 81601 postal zip code, market and promote the geographical proximity of Glenwood Springs to other features and attractions outside of the 81601 postal zip code in ways that could reasonably be expected to benefit the City.
  - (4) To establish rules of procedure and order for the Board to follow.
  - (5) To review tourism marketing plans; to set tourism marketing goals, to determine the methods to accomplish and measure success in accomplishing those goals; to determine the appropriate staff and marketing contractor(s)/vendor(s) resources needed; to recommend to the City Council an annual tourism marketing budget; to recommend, to the City Council, award of contract(s) for the best candidate for contract staff and marketing contractor(s)/vendor(s), deemed necessary, based upon an approved Request for Proposal, Request for Qualification or other process; and to provide oversight of performance of contract staff and marketing vendor(s)/contractor(s) contract terms to ensure the efficient and effective implementation of the marketing goals and to report problems with performance to City Council.
  - (6) To meet with the City Council on an annual basis, or as often as requested by the City Council, to identify marketing priorities of the City.
  - (7) To complete all other duties as may be directed by City Council.
- (n) *Powers and duties of Arts and Culture Board.* The powers and duties of the Arts and Culture Board shall be:

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- (1) To promote awareness, access, and appreciation of the fine, performing, and practical arts for City residents and visitors.
  - (2) To advise the City Council in connection with all matters relating to the artistic and cultural development of the City.
  - (3) To provide opportunities for cultural and art experience and education for children and adults.
  - (4) To promote increased interaction and collaboration among artists, art-related organizations, and opportunities for growth and exposure.
  - (5) To promote knowledge and appreciation for cultural forms of artistic expression.
  - (6) To make recommendations to the City Council with respect to fundraising and annual budget appropriations for the arts.
  - (7) To advise and consult with local arts groups as requested by such groups or by the City Council.

(Code 1971 §§ 2-64.1, 2-2, 2-65[a], [b], 2-65.1, 4-78, 4-232, 4-155, 15-2; 26-84 § 3; 19-89 § 3; 12-90 § 1; 54-90 § 3; 39-91 § 3; 10-93 § 2; 29-93 § 3; 7-94 § 3; 17-94 § 1; 23-94 § 3; 10-95 § 3; 11-95; 19-95 § 3; 46-95 § 1; 55-95 § 1; 28-97 § 3; 29-97 § 5; 32-97 § 1; 42-00 § 1; 61-01 § 3, 4, 5; 61-02 § 4; 9-04 § 1; 20-04, § 1; 33-05, § 2; 7-06 § 3; 13-06, § 2; 6-08 § 2; 12-10 § 2; 2-12 § 2; Ord. No. 16-2017, § 4, 8-17-2017; Ord. No. 2-2018, § 3, 1-18-2018; Ord. No. 6-2018, § 3, 3-1-2018; Ord. No. 21-2018, § 3, 9-20-2018; Ord. No. 2-2021, § 2(Exh. A), 4-15-2021)

#### **020.020.040 Appointment, removal, term and vacancies of boards and commissions.**

- (a) *Appointment and term of members.* Except as otherwise provided, all appointments to the boards and commissions shall be by the City Council for terms of three (3) years each, and each member shall serve until his/her successor is appointed and takes office; provided, however, that the initial terms of office may be shortened by the City Council so as to provide overlapping terms of office. Appointments shall expire the day before the first regular meeting of the City Council in each month according to the following schedule:

- (1) February:
  - Planning and Zoning Commission;
  - Finance Advisory Board;
  - Tourism Promotion Board;
  - Building Board of Appeals.
- (2) March:
  - Transportation Commission;
  - Arts and Culture Board;
  - Parks and Recreation Commission;
  - Airport Board;
  - River Commission.
- (3) April:
  - Local Liquor Licensing Authority;
  - Victim's Witnesses Assistance and Law Enforcement Board;
  - Historic Preservation Commission;

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Glenwood Springs Housing Commission.

- (b) *Alternate members.* The City Council at its discretion may appoint up to three (3) persons as alternate members for each board or commission. If a regular member of a board or commission is to be absent from a meeting, the presiding officer for the meeting may select an alternate member to fill such absence and to attend and serve at the meeting. The alternate member may exercise all powers at the meeting which the absent regular member could exercise, and the alternate's powers and privileges shall terminate at the end of the meeting attended. The presiding officer may at his/her discretion select the same alternate to serve at successive meetings in the absence of any member.
- (c) *Limit to term of members.* No board member shall serve more than two (2) successive terms on the same board or commission.
- (d) *Removal of members.* All appointed members of a board or commission shall be subject to removal, at any time, by the City Council. In the event an appointed member of a board or commission ceases to qualify for membership, his or her appointment is immediately terminated.
- (e) *Vacancies.* The City Council shall fill all vacancies on boards and commissions by appointment for the unexpired term.

(Code 1971 §§ 2-63, 2-64, 2-67; 6-95 § 1; 10-07 § 2; Ord. No. 9-2018 , § 2, 4-20-2018; Ord. No. 29-2020 , § 2, 1-7-2021)



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item:</b>          | Award of South Canyon Landfill Compost Pad Project Request for Proposal 2023-10P                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Action Requested:</b>     | Award of South Canyon Landfill Compost Pad Project Request for Proposal 2023-10P to M7 Construction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Department:</b>           | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Presented By:</b>         | Matthew Langhorst, Elizabeth Mauro                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Strategic Goals:</b>      | Preserve and Improve Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Background Info:</b>      | <p>The South Canyon Landfill has completed multiple site improvement projects over the last 3 years. These projects have added an additional volume of compost production and sales each year, added a new septic pond and septic pond drop off area, and added two new car wash ponds with a car wash drop off area. The new septic pond that was constructed was built above the existing ponds #3 and #4, which would allow for them to be utilized as overflow from the new pond. Ponds #3 and #4 have had continual liner issues, which staff and contractors have attempted to remedy, but those attempts have been unsuccessful, thus rendering the ponds useless. The pond liners themselves have reached their end of life, thus replacing them or removing them would be the next step. Multiple options were reviewed for what to do with the ponds. Remove the liners and rebuild the ponds to keep for extra capacity, remove the liners and reconstruct the ponds into one pond with a new liner, or remove the ponds in whole since the excess capacity within them is rarely needed due to the new pond and the new compost lagoon. The landfill manager and public works director decided to move forward with the simplest, least expensive and least burdensome Colorado Department of Public Health and Environmental (CDPHE) permitting possible, which is to remove the ponds. Any new pond design would include expensive underdrain and monitoring systems, along with earthwork and liner construction. If the ponds are removed and capped with a clay liner, simple to construct, they can be used for a storage area for the compost being produced by the landfill in a convenient location to the compost production pad. Staff, with the help of Sustainable Strategies, completed a United States Department of Agriculture (USDA) grant to help pay for the pond removal and pad construction, and were awarded with \$300,000 in grant money with a \$100,000 landfill budget match. The Landfill had unencumbered reserves of approximately \$1,000,000 at the beginning of 2023. Bids for the project came in as low as \$199,898 all the way up to \$975,000. Staff will work with the selected bidder to keep the construction under the \$400,000 already allocated for the project. Staff is recommending council appropriate the project and award it to M7 Construction as the low bidder for \$199,898.</p> |
| <b>Issues:</b>               | None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Fiscal Impact:</b>        | The \$300,000 USDA grant award makes this construction project possible with the 25% \$100,000 match amount.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Legal Review:</b>         | None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Staff Recommendation:</b> | Staff is Recommending the Award of South Canyon Landfill Compost Pad Project Request for Proposal 2023-10P go to M7 Construction for \$199,898.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |



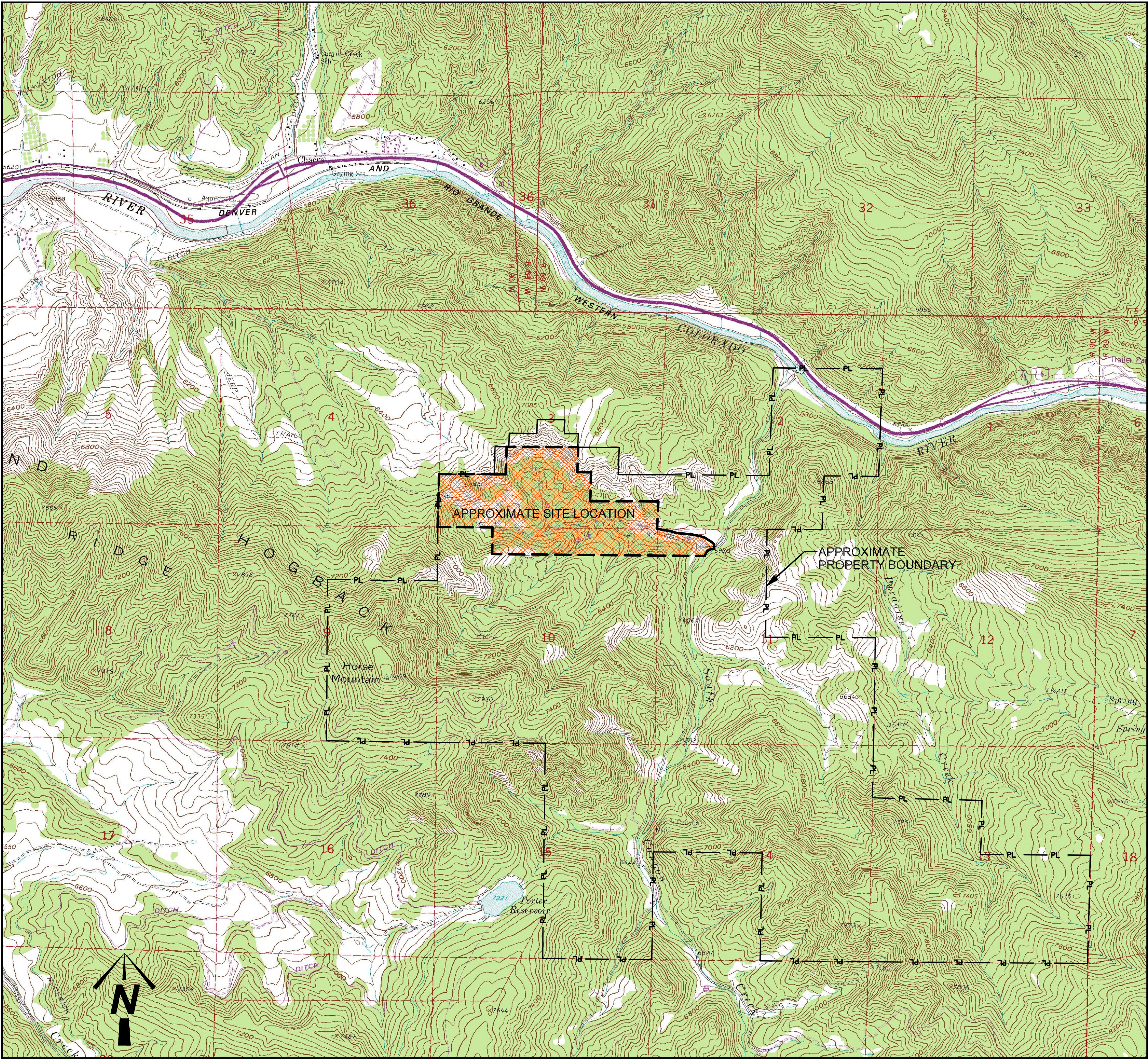
# CITY OF GLENWOOD SPRINGS SOUTH CANYON SOLID WASTE DISPOSAL SITE

## ENGINEERING DESIGN COMPOST PAD FACILITY DESIGN DRAWINGS SOUTH CANYON LANDFILL FACILITY CITY OF GLENWOOD SPRINGS, CO GARFIELD COUNTY, COLORADO

DECEMBER 2022

- LIST OF SHEET:
- NO. 0 COVER SHEET / SOUTH CANYON LANDFILL LOCATION
  - NO. 1 EXISTING CONDITION SITE COMPOST FOOD WASTE FACILITY
  - NO. 2 DESIGN SITE SUBGRADE COMPOST FOOD WASTE FACILITY
  - NO. 3 DESIGN TOP OF CLAY LINER PLAN VIEW SYSTEM & DETAILS FOOD WASTE FACILITY
  - NO. 4 DESIGN TOP OF PROTECTIVE SOILS PLAN VIEW & DETAILS FOOD WASTE FACILITY

" DRAWINGS ARE FOR BID PURPOSES ONLY "



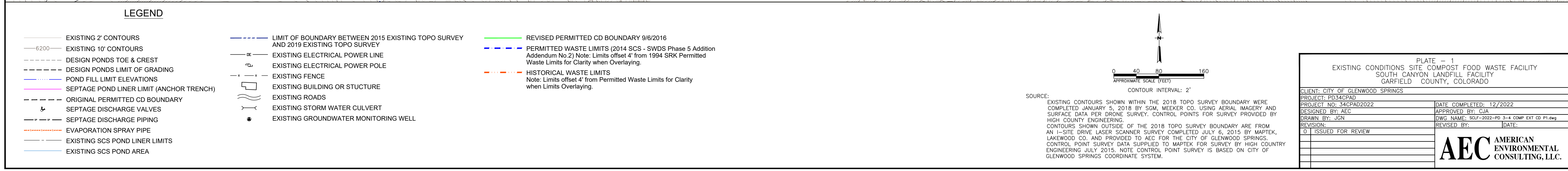
**LANDFILL LOCATION MAP**  
SCALE: 1"=1500'

PREPARED FOR:  
CITY OF GLENWOOD SPRINGS  
SOUTH CANYON SOLID WASTE DISPOSAL SITE  
GLENWOOD SPRINGS, COLORADO

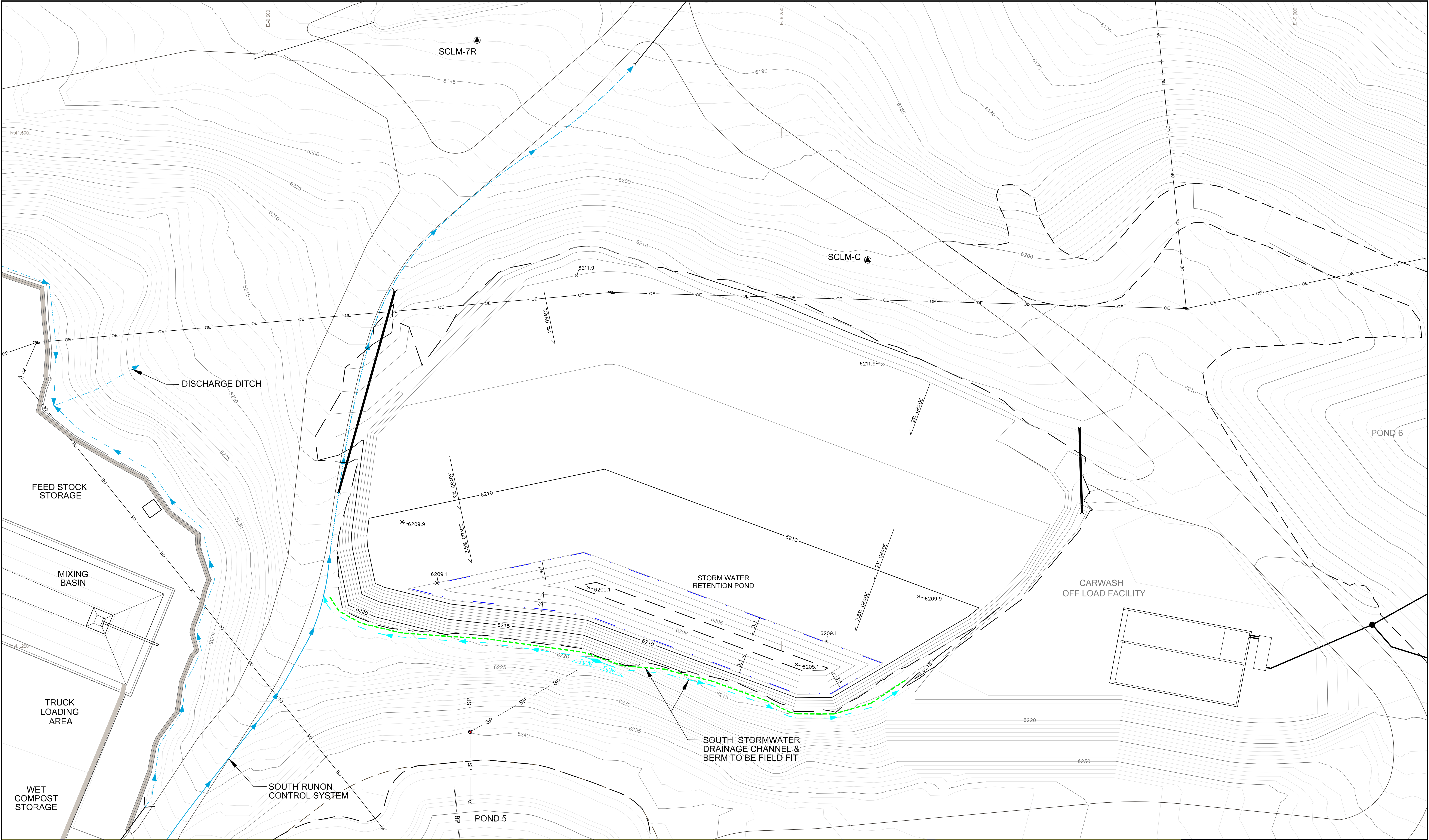
PREPARED BY:  
AMERICAN ENVIRONMENTAL CONSULTING, LLC  
8191 SOUTHPARK LANE  
SUITE 107  
LITTLETON, COLORADO 80128

|                                         |                                                |
|-----------------------------------------|------------------------------------------------|
| CLIENT: CITY OF GLENWOOD SPRINGS        |                                                |
| PROJECT: PD34CPAD                       |                                                |
| DESIGNED BY: AEC                        | DATE COMPLETED: 12/2022                        |
| DRAWN BY: JGN                           | APPROVED BY: CJA                               |
| REVISION: 0                             | DWG NAME: SOLDF 2022-PD 3-4 COMP COV PLT-0.dwg |
| ISSUED FOR REVIEW                       | REVISED BY: DATE:                              |
| AMERICAN ENVIRONMENTAL CONSULTING, LLC. |                                                |









**LEGEND**

EXISTING 1' CONTOURS

EXISTING FENCE

EXISTING DRAINAGE ALIGNMENT

EXISTING CULVERT

EXISTING ELECTRICAL POWER LINE

EXISTING ELECTRICAL POWER POLE

EXISTING BUILDING

EXISTING ROADS

TOP OF SUBGRADE GRADING CONTOURS 1' CONTOURS

LIMIT OF SUBGRADE GRADING

LIMIT OF STORM WATER POND (11,000 cu.ft.)

STORM WATER DIVERSION CHANNEL

STORM WATER DIVERSION BERM

APPROXIMATE SCALE (FEET)

CONTOUR INTERVAL: 1'

SOURCE:  
EXISTING CONTOURS SHOWN WITHIN THE 2010 TOPO SURVEY BOUNDARY WERE COMPLETED JUNE 03, 2010 BY SGM, MEEKER CO. USING AERIAL IMAGERY AND SURFACE DATA PER DRONE SURVEY. CONTROL POINTS FOR SURVEY PROVIDED BY AMERICAN ENVIRONMENTAL CONSULTING, LLC, LITTLETON CO.  
CONTOURS SHOWN OUTSIDE OF THE 2010 TOPO SURVEY BOUNDARY ARE FROM AN I-SITE DRIVE LASER SCANNER SURVEY COMPLETED JULY 6, 2015 BY MAPTEK, LAKEWOOD CO. AND PROVIDED TO AEC FOR THE CITY OF GLENWOOD SPRINGS. CONTROL POINT SURVEY DATA SUPPLIED TO MAPTEK FOR SURVEY BY HIGH COUNTRY ENGINEERING JULY 2015. NOTE CONTROL POINT SURVEY IS BASED ON CITY OF GLENWOOD SPRINGS COORDINATE SYSTEM.

PLATE 2

DESIGN SUBGRADE COMPOST FOOD WASTE FACILITY

SOUTH CANYON LANDFILL LOCATION

GARFIELD COUNTY, COLORADO

CLIENT: CITY OF GLENWOOD SPRINGS

PROJECT: SCLF-2022

PROJECT NO: PHASE-2022

DESIGNED BY: AEC

DRAWN BY: JGN

REVISION: 0

ISSUED FOR REVIEW

DATE COMPLETED: 12/2022

APPROVED BY: CJA

DWG NAME: SCLF-2022-PD 3-4 COMP SUBORD CD P2.dwg

REVISED BY: [ ]

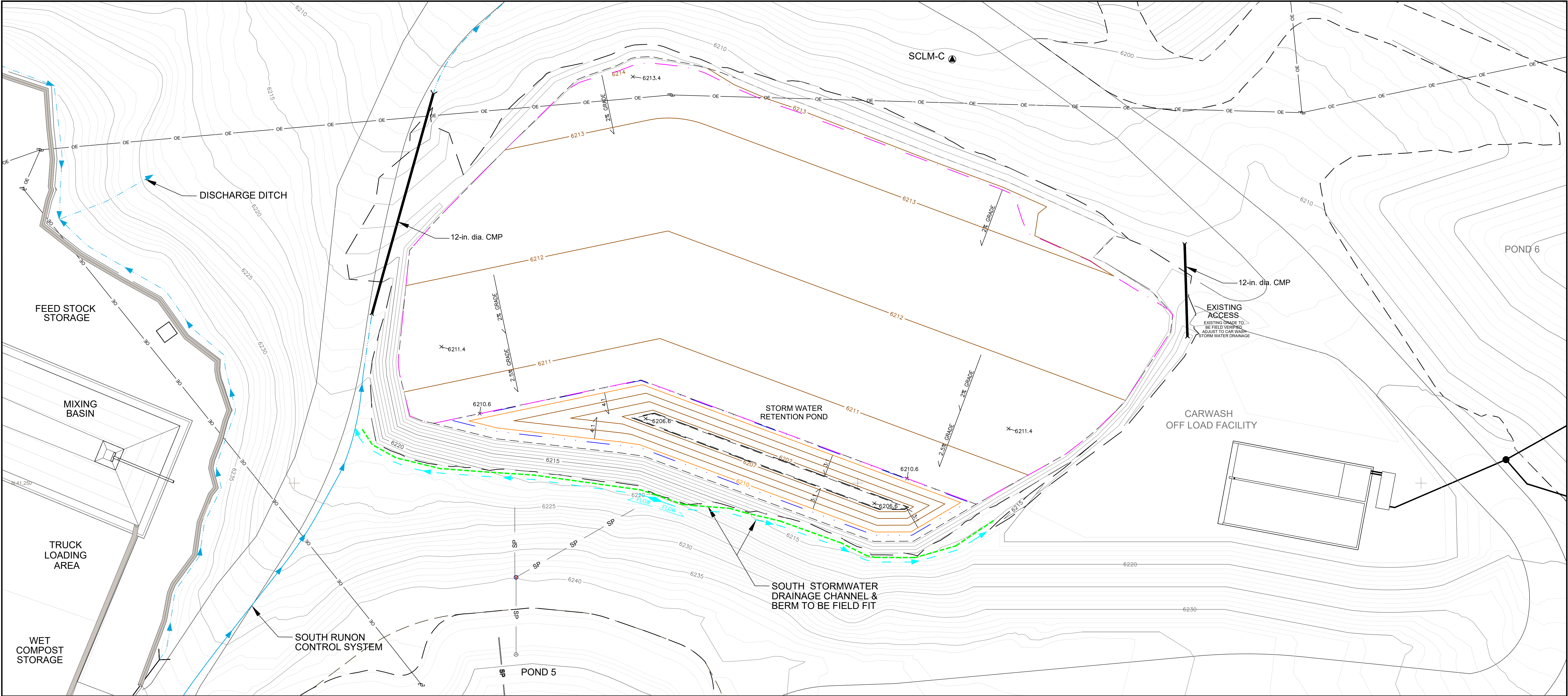
DATE: [ ]

AEC

AMERICAN ENVIRONMENTAL CONSULTING, LLC.

Packet Page 265





**LEGEND**

6500 EXISTING 1' CONTOURS

EXISTING FENCE

EXISTING DRAINAGE ALIGNMENT

EXISTING CULVERT

EXISTING ELECTRICAL POWER LINE

EXISTING ELECTRICAL POWER POLE

EXISTING BUILDING

EXISTING ROADS

6350 TOP OF SUBGRADE GRADING CONTOURS 1' CONTOURS

6350 TOP OF SUBGRADE GRADING CONTOURS 1' CONTOURS

6211 TOP OF 18" CLAY LAYER CONTOURS 1' CONTOURS

LIMIT OF SUBGRADE GRADING

LIMIT OF STORM WATER POND (11,000 cu.ft.)

STORM WATER DIVERSION CHANNEL

STORM WATER DIVERSION BERM

LIMIT 18" CLAY LINED COMPOST FLOOR

**STORM WATER POND DETAIL - C**  
NTS

**COMPOST WET STORAGE PAD LINER DETAIL - A**  
NTS

**STORMWATER POND LINER DETAIL - B**  
NTS

**TYPICAL PERIMETER DRAINAGE BERM & DIVERSION CHANNEL DETAIL - D**  
WHERE REQUIRED  
NTS

**PLATE 3**  
DESIGN TOP OF CLAY LINER PLAN VIEW SYSTEM & DETAILS FOOD WAST FACILITY  
SOUTH CANYON LANDFILL LOCATION  
GARFIELD COUNTY, COLORADO

|                                  |                                                   |
|----------------------------------|---------------------------------------------------|
| CLIENT: CITY OF GLENWOOD SPRINGS |                                                   |
| PROJECT: SCLF-2022               |                                                   |
| PROJECT NO: PHASE-2022           | DATE COMPLETED: 12/2022                           |
| DESIGNED BY: AEC                 | APPROVED BY: CJA                                  |
| DRAWN BY: JGN                    | DWG NAME: SCLF-2022-PD 3-4 COMP TPCLY CD P3.4.dwg |
| REVISION: 0                      | ISSUED FOR REVIEW                                 |
| REVISION: 1                      | ISSUED FOR REVIEW                                 |
| REVISION: 2                      | ISSUED FOR REVIEW                                 |
| REVISION: 3                      | ISSUED FOR REVIEW                                 |
| REVISION: 4                      | ISSUED FOR REVIEW                                 |
| REVISION: 5                      | ISSUED FOR REVIEW                                 |
| REVISION: 6                      | ISSUED FOR REVIEW                                 |
| REVISION: 7                      | ISSUED FOR REVIEW                                 |
| REVISION: 8                      | ISSUED FOR REVIEW                                 |
| REVISION: 9                      | ISSUED FOR REVIEW                                 |

**AMERICAN ENVIRONMENTAL CONSULTING, LLC.**







## Bid Worksheet

2023/2024 Compost Pad Construction and Pond Closures at South Canyon Landfill

| Material                                                    | Amount (unit)        | Cost per unit        | Total        |
|-------------------------------------------------------------|----------------------|----------------------|--------------|
| Mobilization/Demobilization                                 | 2                    | <del>\$</del> 17,750 | \$35,500     |
| Site preparation – remove chain link fencing                | 950 (feet)           | \$5.05               | \$4,797.50   |
| Solidify and remove liquids and semi-solids from old ponds* | 5,500 (cubic yards)  | \$8 yard             | \$44,000     |
| Remove old 60mil HDPE liner from ponds                      | 30,000 (square feet) | \$0.47 sq ft         | \$14,100     |
| Grading, includes grading stormwater retention area         | 1.0 (acres)          | \$2.00 sq ft         | \$43,560     |
| General Fill into old ponds, compacted in 12-inch lifts     | 7,300 (cubic yards)  | \$4 yard             | \$29,200     |
| Compacted clay soil liner (18 inches thick)                 | 0.9 (acres)          | \$6 yard             | \$16,140     |
| Compacted soil layer over clay liner (12 inches thick)      | 0.8 (acres)          | \$6 yard             | \$7,800      |
| Stormwater ditch                                            | 400 (linear feet)    | \$5 per ft           | \$2,000      |
| Culvert install on west side of work area                   | 1                    | \$2800               | \$2800       |
| Total Bid Price                                             |                      |                      | \$199,897.50 |

\*The amount for this task is an estimate based on the current condition of the ponds. Weather conditions (precipitation or evaporation) between now (January 2023) and when the project starts could either increase or decrease this amount.

## SCHEDULE

Contractor shall submit a baseline project schedule to mark the following events:

| Task                                                                                                   | Estimated Date |
|--------------------------------------------------------------------------------------------------------|----------------|
| Project start date                                                                                     | 5-1-23         |
| Date when equipment will be mobilized to the site                                                      | 5-1-23         |
| Start and completion of pond liquid and solid cleanout and removal of liners                           | 5-12-23        |
| Start and completion of backfill activities                                                            | 5-26-23        |
| Placement of the compost pad compacted clay soil liner including all as-built and verification surveys | 6-2-23         |
| Placement of the compost pad protective soil layer including all as-built and verification surveys     | 6-9-23         |
| Completion of stormwater controls installation                                                         | 6-19-23        |
| Overall Compost Facility completion                                                                    | 7-10-23        |





**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Award Mount Sopris Drive Roadway, Parking, Drainage and Pedestrian Crossing Request for Proposal 2022-34P

**Action Requested:** Award of Mount Sopris Drive Roadway, Parking, Drainage and Pedestrian Crossing Request for Proposal 2022-34P to Gould Construction

**Department:** Public Works

**Presented By:** Matthew Langhorst

**Strategic Goals:** Preserve and Improve Infrastructure  
Ensure Public Safety

**Background Info:** Staff has been reviewing the stretch of Mount Sopris Drive from Midland Avenue to the west end of Mountain Drive for several years now due to pedestrian crossing, parking and drainage issues. This area is made up of gravel parking adjacent to the asphalt roadway, poor drainage, accesses that cross the gravel parking area and several poorly defined pedestrian roadway crossings that provide access for children to cross Mount Sopris to get to Sopris Elementary. The issues are three fold:

1. The gravel parking cannot be maintained to the level it needs to be to always have proper drainage. This causes mud holes, mud tracking onto the roadway surface, and damage to the edge of the roadway as the asphalt surface is undermined. The new storm sewer installed by the Midland project allows for proper drainage to be added to this area with curb and gutters and a small storm sewer system.
2. The parking areas that cross the gravel area cause rutting, mud tracking and damage to the roadway edge and the concrete sidewalk paralleling the roadway. The plan is to pave the parking area and the access.
3. The pedestrian crossings from the sidewalk to the school are not well defined and are utilized by small children to get to the school. The design plan adds a raised pedestrian crossing of the street for people accessing the school, the baseball/soccer fields and general access to the south side of town.

The design plan created by SGM in 2022 corrects all of these issues and provides public safety and a safe route to the school. The council agreed to move money from the Marijuana Tax in 2022 to partially fund this as a safety project, remaining funds from Street Tax. Staff bid the project in July/August of 2022, but only one bid was received and it was determined that it was too late in the year to start the work. This year, staff rebid the project and no bids were received to complete the work. This is a tough area of town to work in and it is a small project scope to deal with the project timing and traffic in the area. Staff reached out to the only bidder in 2022, Gould Construction, which bid the project at \$531,335.45 at the time. Gould has agreed to complete the project for the City at a cost of \$531,331.40, basically keeping their 2022 price for the city and they agreed to complete most of the work during the summer months while the school is closed. Shoulder work can be started prior to school summer break since it is offline from the main roadway and should not cause major traffic control issues. Staff is meeting with the school representatives and the Community Center staff to discuss summer programing and we will work with the residents in the area to keep traffic moving as well as possible during this project. A total of \$350,000 was budgeted for this project in 2023. Staff would recommend reallocating \$200,000 of the Street Tax reserves to complete this project in 2023. The 2022 year-end estimated Street Tax Fund balance is \$2,000,000.

**Issues:** None at this time.

**Fiscal Impact:** The Street Tax budget will be utilized to complete this project.

**Legal Review:** Legal was involved in the RFP process.

**Staff Recommendation:** Staff is Recommending Award of Mount Sopris Drive Roadway, Parking, Drainage and Pedestrian Crossing Request for Proposal 2022-34P to Gould Construction for \$531,335.40 and that Council Reallocate Street Tax Reserves, Marijuana Reserves or a Combination of both to Cover the \$200,00 Budget Gap.

02/23/2023

11:13

23006

Glwd Mt. Sopris Dr Ped Improvements 2023

\*\*\* Dale

**BID TOTALS**

| <b><u>Biditem</u></b> | <b><u>Description</u></b>                  | <b><u>Quantity</u></b> | <b><u>Units</u></b> | <b><u>Unit Price</u></b> | <b><u>Bid Total</u></b> |
|-----------------------|--------------------------------------------|------------------------|---------------------|--------------------------|-------------------------|
| 5                     | Removal of Asphalt Mat                     | 1,093.000              | SY                  | 17.35                    | 18,963.55               |
| 10                    | Removal of Asphalt Mat Planning            | 92.000                 | SY                  | 28.00                    | 2,576.00                |
| 15                    | Removal of Concrete                        | 179.000                | SY                  | 25.40                    | 4,546.60                |
| 20                    | Removal of Curb & Gutter                   | 6.000                  | LF                  | 16.00                    | 96.00                   |
| 25                    | Removal of Ground Sign                     | 1.000                  | EA                  | 77.00                    | 77.00                   |
| 30                    | Unclassified Excavation                    | 443.000                | CY                  | 57.00                    | 25,251.00               |
| 35                    | Topsoil                                    | 22.000                 | CY                  | 51.60                    | 1,135.20                |
| 40                    | Aggregate Bag                              | 12.000                 | LF                  | 8.80                     | 105.60                  |
| 45                    | Storm Drain Inlet Protection Ty 2          | 2.000                  | EA                  | 178.00                   | 356.00                  |
| 50                    | Storm Drain Inlet Protection Ty 3          | 2.000                  | EA                  | 162.00                   | 324.00                  |
| 55                    | Reset Marker                               | 1.000                  | EA                  | 408.00                   | 408.00                  |
| 60                    | Reset Ground Sign                          | 2.000                  | EA                  | 220.00                   | 440.00                  |
| 65                    | Reset RRFB                                 | 2.000                  | EA                  | 4,786.00                 | 9,572.00                |
| 70                    | Adjust Maintaince Hole                     | 1.000                  | EA                  | 411.00                   | 411.00                  |
| 75                    | Seeding (Native)                           | 201.000                | SY                  | 6.25                     | 1,256.25                |
| 80                    | Mulching (Decorative)                      | 364.000                | SY                  | 34.80                    | 12,667.20               |
| 85                    | Aggregate Base Course Class 6              | 519.000                | TON                 | 60.00                    | 31,140.00               |
| 90                    | Hot Mix Asphalt (Grading SX 75 (PG58-28)   | 301.000                | TON                 | 197.25                   | 59,372.25               |
| 95                    | Concrete Pavement (6")                     | 49.000                 | SY                  | 127.00                   | 6,223.00                |
| 100                   | Concrete Pvmt (6") (Special)               | 84.000                 | SY                  | 243.00                   | 20,412.00               |
| 105                   | 18" Plastic Pipe                           | 503.000                | LF                  | 143.00                   | 71,929.00               |
| 110                   | Vane Grate Inlet (10')                     | 2.000                  | EA                  | 7,500.00                 | 15,000.00               |
| 115                   | Inlet Ty 13 (10')                          | 1.000                  | EA                  | 3,825.00                 | 3,825.00                |
| 120                   | Mainence Hole Box Base (10')               | 2.000                  | EA                  | 5,600.00                 | 11,200.00               |
| 125                   | Concrete Curb Ramp                         | 29.000                 | SY                  | 294.00                   | 8,526.00                |
| 130                   | Detectable Warnings                        | 64.000                 | SF                  | 78.65                    | 5,033.60                |
| 135                   | Sidewalk Drain                             | 6.000                  | LF                  | 545.00                   | 3,270.00                |
| 140                   | C & G Ty 2 (section B) (Special)           | 770.000                | LF                  | 50.35                    | 38,769.50               |
| 145                   | Gutter Ty 2 (3')                           | 15.000                 | LF                  | 113.25                   | 1,698.75                |
| 150                   | Gutter Ty 2 (4')                           | 12.000                 | LF                  | 151.00                   | 1,812.00                |
| 155                   | Gutter Ty 2 (10')                          | 36.000                 | LF                  | 251.70                   | 9,061.20                |
| 160                   | Median Cover Matl (4" Pattened Conc)       | 304.000                | SF                  | 20.15                    | 6,125.60                |
| 165                   | Construction Surveying                     | 1.000                  | LS                  | 21,900.00                | 21,900.00               |
| 170                   | Mobilization/Permitting                    | 1.000                  | LS                  | 88,975.60                | 88,975.60               |
| 175                   | Modified Epoxy Pvmt Markings               | 3.000                  | GAL                 | 346.50                   | 1,039.50                |
| 180                   | Performed Plastic Pvmt Marking Word Symbol | 53.000                 | SF                  | 29.00                    | 1,537.00                |
| 185                   | Traffic Control (Special)                  | 1.000                  | LS                  | 46,300.00                | 46,300.00               |

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 Bid Total      =====>

\$531,335.40

# CITY OF GLENWOOD SPRINGS

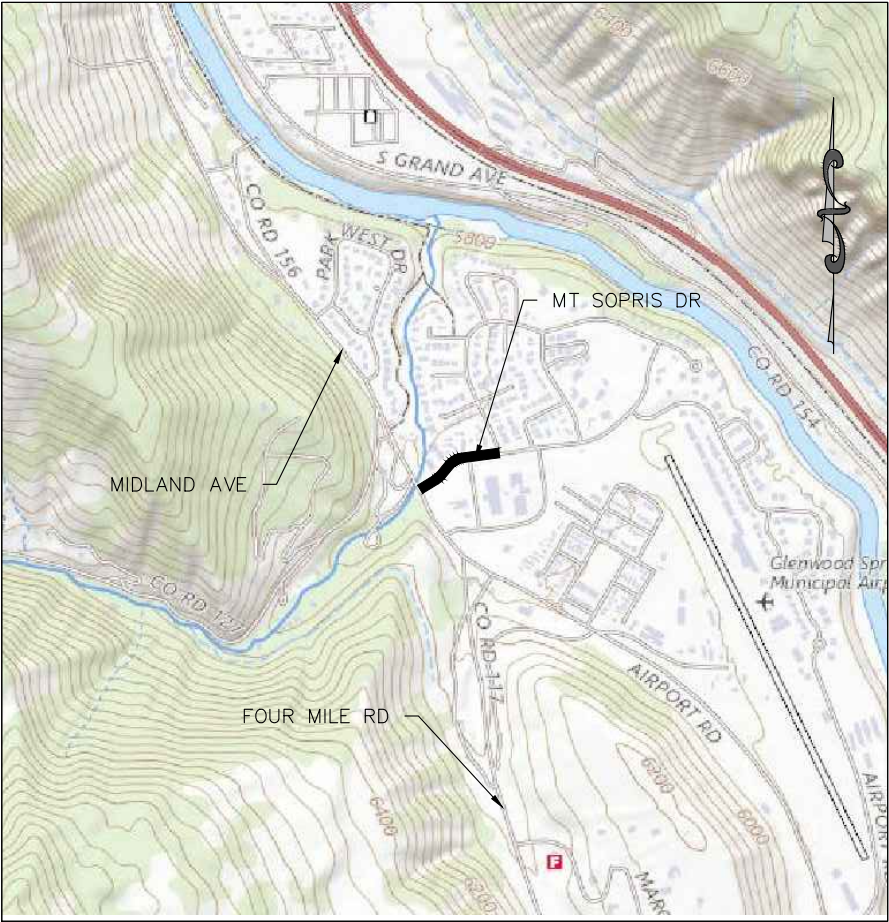
## MT. SOPRIS DRIVE PEDESTRIAN IMPROVEMENTS

### PROJECT DESCRIPTION

THIS PROJECT IS LOCATED ON MT SOPRIS DRIVE IN GLENWOOD SPRINGS. THE WORK INCLUDES THE CONSTRUCTION OF A PARKING LANE ON THE NORTH SIDE OF THE STREET, A RAISED PEDESTRIAN CROSSING AND THE INSTALLATION OF A STORM SEWER SYSTEM THAT WILL TIE INTO THE EXISTING SOUTH MIDLAND STORM SEWER SYSTEM.

### TABULATION OF LENGTH & DESIGN DATA

| STATION                                 | FEET      |                 |
|-----------------------------------------|-----------|-----------------|
|                                         | ROADWAY   | MAJOR STRUCTURE |
| MT. SOPRIS<br>STA 1+43.53 – STA 6+62.85 | 519.32 FT | –               |
| TOTAL                                   | 519.32 FT |                 |
| SUMMARY OF PROJECT LENGTH               | FEET      |                 |



PROJECT LOCATION MAP

N.T.S.  
Section 22 & 27, Township 6 South, Range 89 West, 6th  
Principal Meridian

BID PLANS  
JUNE 2022

| SHEET NO. | INDEX OF SHEETS                   |
|-----------|-----------------------------------|
| 1         | COVER SHEET                       |
| 2         | STANDARD PLANS LIST               |
| 3-4       | GENERAL NOTES                     |
| 5         | SUMMARY OF APPROXIMATE QUANTITIES |
| 6         | UTILITY TEST HOLE TABLE           |
| 7         | TYPICAL SECTIONS                  |
| 8         | RAISED PEDESTRIAN CROSSING DETAIL |
| 9         | SIDEWALK DRAIN DETAILS            |
| 10        | REMOVAL PLAN                      |
| 11        | GEOMETRY PLAN                     |
| 12-13     | PLAN & PROFILE                    |
| 14-16     | CURB RAMPS & MEDIAN DETAILS       |
| 17        | INLET DETAILS                     |
| 18-19     | STORM SEWER PLAN & PROFILE        |
| 20        | EROSION CONTROL PLAN              |



| Computer File Information             |                      | Sheet Revisions |      |          | GLENWOOD SPRINGS COLORADO | SGM | As Constructed | Contract Information               |  | Project No./Code |
|---------------------------------------|----------------------|-----------------|------|----------|---------------------------|-----|----------------|------------------------------------|--|------------------|
| Print Date: 6/23/22                   |                      | Rev.            | Date | Comments |                           |     |                | Contractor:                        |  |                  |
| Last Modification Date: 6/23/22       |                      | 1               |      |          |                           |     | No Revisions:  | Resident Engineer:                 |  | --               |
| Drawing File Name: MtSoprisDr - Admin |                      |                 |      |          |                           |     | Revised:       | Project Engineer:                  |  | --               |
| Autocad Ver. 2022 Scale: As Shown     |                      |                 |      |          |                           |     | Void:          | PROJECT STARTED: / / ACCEPTED: / / |  |                  |
| SGM Project No.: 2022-140.001         | Quality Control: MDF |                 |      |          |                           |     |                | Comments:                          |  | Sheet Number 1   |



I:\2022\2022-140-MTSOPRISDR\001\H-DWG\PS-SHEETSET\MTSOPRISDR - ADMIN.DWG Plotted: 6/23/2022 7:53 AM By: Ashley Cline

| PLAN<br>NUMBER                               | M STANDARD<br>TITLE                                                                                                                | PAGE<br>NUMBER                                |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| <input checked="" type="checkbox"/> M-100-1  | STANDARD SYMBOLS (3 SHEETS) .....                                                                                                  | 1-3                                           |
| <input checked="" type="checkbox"/> M-100-2  | ACRONYMS AND ABBREVIATIONS (4 SHEETS) .....                                                                                        | 4-7                                           |
| <input type="checkbox"/> M-203-1             | APPROACH ROADS.....                                                                                                                | 8                                             |
| <input type="checkbox"/> M-203-2             | DITCH TYPES .....                                                                                                                  | 9                                             |
| <input type="checkbox"/> M-203-11            | SUPERELEVATION CROWNED AND<br>DIVIDED HIGHWAYS (3 SHEETS) .....                                                                    | 10-12                                         |
| <input type="checkbox"/> M-203-12            | SUPERELEVATION STREETS (2 SHEETS) .....                                                                                            | 13-14                                         |
| <input type="checkbox"/> M-206-1             | EXCAVATION AND BACKFILL FOR STRUCTURES .....                                                                                       | 15-16<br>(2 SHEETS)                           |
| <input type="checkbox"/> M-206-2             | EXCAVATION AND BACKFILL FOR BRIDGES (2 SHEETS) .....                                                                               | 17-18                                         |
| <input checked="" type="checkbox"/> M-208-1  | TEMPORARY EROSION CONTROL (11 SHEETS) .....                                                                                        | 19-29                                         |
| <input type="checkbox"/> M-210-1             | MAILBOX SUPPORTS (2 SHEETS) .....                                                                                                  | 30-31                                         |
| <input type="checkbox"/> M-214-1             | NURSERY STOCK DETAILS .....                                                                                                        | 32                                            |
| <input type="checkbox"/> M-216-1             | SOIL RETENTION COVERING (2 SHEETS) .....                                                                                           | 33-34                                         |
| <input checked="" type="checkbox"/> M-412-1  | CONCRETE PAVEMENT JOINTS (5 SHEETS) .....                                                                                          | 35-39<br><i>(REVISED ON JANUARY 31, 2022)</i> |
| <input type="checkbox"/> M-412-2             | CONCRETE PAVEMENT CRACK REPAIR (4 SHEETS)<br><i>(NEW, ISSUED ON OCTOBER 7, 2019)</i>                                               |                                               |
| <input type="checkbox"/> M-510-1             | STRUCTURAL PLATE PIPE H-20 LOADING .....                                                                                           | 40                                            |
| <input type="checkbox"/> M-601-1             | SINGLE CONCRETE BOX CULVERT (CAST-IN-PLACE) .....                                                                                  | 41-42<br>(2 SHEETS)                           |
| <input type="checkbox"/> M-601-2             | DOUBLE CONCRETE BOX CULVERT (CAST-IN-PLACE) .....                                                                                  | 43-44<br>(2 SHEETS)                           |
| <input type="checkbox"/> M-601-3             | TRIPLE CONCRETE BOX CULVERT (CAST-IN-PLACE) .....                                                                                  | 45-46<br>(2 SHEETS)                           |
| <input type="checkbox"/> M-601-10            | HEADWALL FOR PIPES .....                                                                                                           | 47                                            |
| <input type="checkbox"/> M-601-11            | TYPE "S" SADDLE HEADWALLS FOR PIPE .....                                                                                           | 48                                            |
| <input type="checkbox"/> M-601-12            | HEADWALLS AND PIPE OUTLET PAVING .....                                                                                             | 49                                            |
| <input type="checkbox"/> M-601-20            | WINGWALLS FOR PIPE OR BOX CULVERTS (2 SHEETS) .....                                                                                | 50-51                                         |
| <input type="checkbox"/> M-603-1             | METAL PIPE (4 SHEETS) .....                                                                                                        | 52-55                                         |
| <input type="checkbox"/> M-603-2             | REINFORCED CONCRETE PIPE .....                                                                                                     | 56                                            |
| <input type="checkbox"/> M-603-3             | PRECAST CONCRETE BOX CULVERT<br><i>(REVISED ON SEPTEMBER 10, 2020)</i>                                                             | 57                                            |
| <input checked="" type="checkbox"/> M-603-4  | CORRUGATED POLYETHYLENE PIPE (AASHTO M294)<br>AND POLYPROPYLENE PIPE (AASHTO M330) (2 SHEETS)<br><i>(REVISED ON MARCH 7, 2022)</i> | 58                                            |
| <input type="checkbox"/> M-603-5             | POLYVINYL CHLORIDE (PVC) PIPE (AASHTO M304) .....                                                                                  | 59                                            |
| <input type="checkbox"/> M-603-6             | STEEL REINFORCED POLYETHYLENE<br>RIBBED PIPE (AASHTO MP 20) .....                                                                  | 60                                            |
| <input type="checkbox"/> M-603-10            | CONCRETE AND METAL END SECTIONS .....                                                                                              | 61                                            |
| <input type="checkbox"/> M-603-12            | TRAVERSABLE END SECTIONS AND SAFETY GRATES .....                                                                                   | 62-64<br>(3 SHEETS)                           |
| <input type="checkbox"/> M-604-10            | INLET, TYPE C .....                                                                                                                | 65                                            |
| <input type="checkbox"/> M-604-11            | INLET, TYPE D .....                                                                                                                | 66                                            |
| <input type="checkbox"/> M-604-12            | CURB INLET TYPE R (2 SHEETS) .....                                                                                                 | 67-68                                         |
| <input checked="" type="checkbox"/> M-604-13 | CONCRETE INLET TYPE 13 .....                                                                                                       | 69                                            |
| <input checked="" type="checkbox"/> M-604-20 | MANHOLES (3 SHEETS) .....                                                                                                          | 70-72                                         |
| <input type="checkbox"/> M-604-25            | VANE GRATE INLET (5 SHEETS) .....                                                                                                  | 73-77                                         |
| <input type="checkbox"/> M-605-1             | SUBSURFACE DRAINS .....                                                                                                            | 78                                            |

| PLAN<br>NUMBER                              | M STANDARD<br>TITLE                                | PAGE<br>NUMBER                                                   |
|---------------------------------------------|----------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> M-606-1            | MIDWEST GUARDRAIL SYSTEM TYPE 3 W-BEAM .....       | 79-97<br>31 INCHES (19 SHEETS) <i>(REVISED ON MARCH 5, 2020)</i> |
| <input type="checkbox"/> M-606-13           | GUARDRAIL TYPE 7 F-SHAPE BARRIER (4 SHEETS) .....  | 98-101                                                           |
| <input type="checkbox"/> M-606-14           | PRECAST TYPE 7 CONCRETE BARRIER (3 SHEETS) .....   | 102-104<br><i>(REVISED ON AUGUST 21, 2020)</i>                   |
| <input type="checkbox"/> M-606-15           | GUARDRAIL TYPE 9 SINGLE SLOPE BARRIER .....        | 105-115<br>(11 SHEETS) <i>(REVISED ON MARCH 5, 2020)</i>         |
| <input type="checkbox"/> M-607-1            | WIRE FENCES AND GATES (3 SHEETS) .....             | 116-118                                                          |
| <input type="checkbox"/> M-607-2            | CHAIN LINK FENCE (3 SHEETS) .....                  | 119-121                                                          |
| <input type="checkbox"/> M-607-3            | BARRIER FENCE .....                                | 122                                                              |
| <input type="checkbox"/> M-607-4            | DEER FENCE, GATES, AND GAME RAMPS (5 SHEETS) ..... | 123-127<br><i>(REVISED ON JULY 13, 2020)</i>                     |
| <input type="checkbox"/> M-607-10           | PICKET SNOW FENCE .....                            | 128                                                              |
| <input type="checkbox"/> M-607-15           | ROAD CLOSURE GATE (9 SHEETS) .....                 | 129-137                                                          |
| <input checked="" type="checkbox"/> M-608-1 | CURB RAMPS (10 SHEETS) .....                       | 138-147                                                          |
| <input checked="" type="checkbox"/> M-609-1 | CURBS, GUTTERS, AND SIDEWALKS (4 SHEETS) .....     | 148-151                                                          |
| <input type="checkbox"/> M-611-1            | CATTLE GUARD (2 SHEETS) .....                      | 152-153                                                          |
| <input type="checkbox"/> M-611-2            | DEER GUARD (2 SHEETS) .....                        | 154-155                                                          |
| <input type="checkbox"/> M-614-1            | RUMBLE STRIPS (3 SHEETS) .....                     | 156-158                                                          |
| <input type="checkbox"/> M-614-2            | SAND BARREL ARRAYS (2 SHEETS) .....                | 159-160                                                          |
| <input type="checkbox"/> M-615-1            | EMBANKMENT PROTECTOR TYPE 3 .....                  | 161                                                              |
| <input type="checkbox"/> M-615-2            | EMBANKMENT PROTECTOR TYPE 5 .....                  | 162                                                              |
| <input type="checkbox"/> M-616-1            | INVERTED SIPHON .....                              | 163                                                              |
| <input type="checkbox"/> M-620-1            | FIELD LABORATORY CLASS 1 .....                     | 164                                                              |
| <input type="checkbox"/> M-620-2            | FIELD LABORATORY CLASS 2 (2 SHEETS) .....          | 165-166                                                          |
| <input type="checkbox"/> M-620-11           | FIELD OFFICE CLASS 1 .....                         | 167                                                              |
| <input type="checkbox"/> M-620-12           | FIELD OFFICE CLASS 2 .....                         | 168                                                              |
| <input type="checkbox"/> M-629-1            | SURVEY MONUMENTS (2 SHEETS) .....                  | 169-170                                                          |

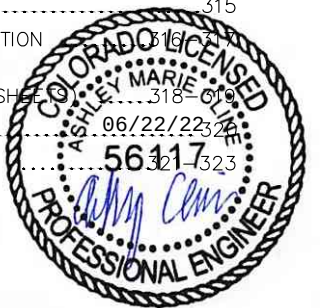
COLORADO  
DEPARTMENT OF TRANSPORTATION  
M&S STANDARDS PLANS LIST  
July 31, 2019

Revised on March 7, 2022

ALL OF THE M&S STANDARD PLANS, AS SUPPLEMENTED  
AND REVISED, APPLY TO THIS PROJECT WHEN USED  
BY DESIGNATED PAY ITEM OR SUBSIDIARY ITEM.

THE M&S STANDARD PLANS USED TO DESIGN THIS PROJECT ARE  
INDICATED BY A MARKED BOX ☒, AND WILL BE ATTACHED TO THE  
PLANS. ALL THE OTHER M&S STANDARD PLANS ARE STILL ELIGIBLE  
FOR CONSTRUCTION IF APPROVED BY AN APPROPRIATE CDOT ENGINEER.

| PLAN<br>NUMBER                     | S STANDARD<br>TITLE                                                                                    | PAGE<br>NUMBER                                               |
|------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> S-612-1   | DELINEATOR INSTALLATIONS (8 SHEETS) .....                                                              | 171-178                                                      |
| <input type="checkbox"/> S-613-1   | ROADWAY LIGHTING (6 SHEETS) .....                                                                      | 179-186<br><i>(REVISED ON SEPTEMBER 30, 2020)</i>            |
| <input type="checkbox"/> S-613-1   | ALTERNATIVE ROADWAY LIGHTING (4 SHEETS)<br><i>(NEW, ISSUED ON SEPTEMBER 30, 2020)</i>                  |                                                              |
| <input type="checkbox"/> S-614-1   | GROUND SIGN PLACEMENT (2 SHEETS) .....                                                                 | 187-188                                                      |
| <input type="checkbox"/> S-614-2   | CLASS I SIGNS .....                                                                                    | 189                                                          |
| <input type="checkbox"/> S-614-3   | CLASS II SIGNS .....                                                                                   | 190                                                          |
| <input type="checkbox"/> S-614-4   | CLASS III SIGNS (3 SHEETS) .....                                                                       | 191-193                                                      |
| <input type="checkbox"/> S-614-5   | BREAK-AWAY SIGN SUPPORT DETAILS .....                                                                  | 194-195<br>FOR CLASS III SIGNS (2 SHEETS)                    |
| <input type="checkbox"/> S-614-6   | CONCRETE FOOTINGS AND SIGN ISLANDS .....                                                               | 196-197<br>FOR CLASS III SIGNS (2 SHEETS)                    |
| <input type="checkbox"/> S-614-8   | TUBULAR STEEL SIGN SUPPORT DETAILS (7 SHEETS) .....                                                    | 198-204<br><i>(REVISED ON DECEMBER 31, 2020)</i>             |
| <input type="checkbox"/> S-614-9   | PEDESTRIAN PUSH BUTTON POST ASSEMBLY (2 SHEETS)<br><i>(SUPERSEDED ON JANUARY 23, 2020 BY S-614-45)</i> | 205-206                                                      |
| <input type="checkbox"/> S-614-10  | MARKER ASSEMBLY INSTALLATIONS .....                                                                    | 207                                                          |
| <input type="checkbox"/> S-614-11  | MILEPOST SIGN DETAIL FOR HIGH SNOW AREAS .....                                                         | 208                                                          |
| <input type="checkbox"/> S-614-12  | STRUCTURE NUMBER INSTALLATION (2 SHEETS) .....                                                         | 209-210                                                      |
| <input type="checkbox"/> S-614-14  | FLASHING BEACON AND SIGN INSTALLATIONS (4 SHEETS) .....                                                | 211-214                                                      |
| <input type="checkbox"/> S-614-20  | TYPICAL POLE MOUNT SIGN INSTALLATIONS .....                                                            | 215                                                          |
| <input type="checkbox"/> S-614-21  | CONCRETE BARRIER SIGN POST INSTALLATIONS .....                                                         | 216-217<br>(2 SHEETS) <i>(REVISED ON SEPTEMBER 21, 2020)</i> |
| <input type="checkbox"/> S-614-22  | TYPICAL MULTI-SIGN INSTALLATIONS .....                                                                 | 218                                                          |
| <input type="checkbox"/> S-614-40  | TYPICAL TRAFFIC SIGNAL 30'-75' DOUBLE MAST ARMS .....                                                  | 219-223<br>65'-75' SINGLE MAST ARMS (5 SHEETS)               |
| <input type="checkbox"/> S-614-40A | ALTERNATIVE TRAFFIC SIGNAL .....                                                                       | 224-227<br>25'-55' SINGLE MAST ARMS (4 SHEETS)               |
| <input type="checkbox"/> S-614-41  | TEMPORARY SPAN WIRE SIGNALS (13 SHEETS) .....                                                          | 228-240                                                      |
| <input type="checkbox"/> S-614-42  | CABINET FOUNDATION DETAIL (4 SHEETS) .....                                                             | 241-244                                                      |
| <input type="checkbox"/> S-614-43  | TRAFFIC LOOP AND MISCELLANEOUS SIGNAL DETAILS .....                                                    | 245-252<br>(8 SHEETS)                                        |
| <input type="checkbox"/> S-614-44  | PEDESTAL POLE SIGNALS (2 SHEETS) .....                                                                 | 253-254                                                      |
| <input type="checkbox"/> S-614-45  | PEDESTRIAN PUSH BUTTON POST ASSEMBLY DETAILS<br><i>(NEW, ISSUED ON DECEMBER 3, 2020)</i>               |                                                              |
| <input type="checkbox"/> S-614-50  | STATIC SIGN MONOTUBE STRUCTURES (12 SHEETS) .....                                                      | 255-266                                                      |
| <input type="checkbox"/> S-614-60  | DYNAMIC SIGN MONOTUBE STRUCTURES (14 SHEETS) .....                                                     | 267-280                                                      |
| <input type="checkbox"/> S-627-1   | PAVEMENT MARKINGS (9 SHEETS) .....                                                                     | 281-289<br><i>(REVISED ON FEBRUARY 16, 2021)</i>             |
| <input type="checkbox"/> S-630-1   | TRAFFIC CONTROLS FOR HIGHWAY CONSTRUCTION .....                                                        | 290-313<br>(24 SHEETS)                                       |
| <input type="checkbox"/> S-630-2   | BARRICADES, DRUMS, CONCRETE BARRIERS (TEMP).....                                                       | 314<br>AND VERTICAL PANELS                                   |
| <input type="checkbox"/> S-630-3   | FLASHING BEACON (PORTABLE) DETAILS .....                                                               | 315                                                          |
| <input type="checkbox"/> S-630-4   | STEEL SIGN SUPPORT (TEMPORARY) INSTALLATION<br>DETAILS (2 SHEETS) .....                                | 318-319                                                      |
| <input type="checkbox"/> S-630-5   | PORTABLE RUMBLE STRIPS (TEMPORARY) (2 SHEETS) .....                                                    | 320-321                                                      |
| <input type="checkbox"/> S-630-6   | EMERGENCY PULL-OFF AREA (TEMPORARY) .....                                                              | 322-323                                                      |
| <input type="checkbox"/> S-630-7   | ROLLING ROADBLOCKS FOR TRAFFIC CONTROL .....                                                           | 324-325<br>(3 SHEETS)                                        |



| Computer File Information                                               |     | Sheet Revisions                |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed        |  | MT. SOPRIS DRIVE<br>STANDARDS PLANS LIST                                                                                                              |  |  |  | Project No./Code |     |           |    |           |     |         |    |                |  |
|-------------------------------------------------------------------------|-----|--------------------------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|------------------|-----|-----------|----|-----------|-----|---------|----|----------------|--|
| Print Date: 6/23/22                                                     |     | Rev.                           | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:         |  | <table><tr><td>Engineer:</td><td>AMC</td><td>Structure</td><td>--</td></tr><tr><td>Drawn By:</td><td>MWM</td><td>Numbers</td><td>--</td></tr></table> |  |  |  | Engineer:        | AMC | Structure | -- | Drawn By: | MWM | Numbers | -- | Sheet Number 2 |  |
| Engineer:                                                               | AMC | Structure                      | --   |          |       |                                                                                       |                                                                                                                                                                                         |                       |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |
| Drawn By:                                                               | MWM | Numbers                        | --   |          |       |                                                                                       |                                                                                                                                                                                         |                       |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |
| Last Modification Date: 6/23/22                                         |     | <input type="text" value="1"/> |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:              |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |
| Drawing File Name: MtSoprisDr - Admin                                   |     | <input type="text"/>           |      |          |       | Void:                                                                                 |                                                                                                                                                                                         |                       |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |
| Autocad Ver. 2022    Scale: As Shown                                    |     | <input type="text"/>           |      |          |       | Sheet Subset: ADMIN                                                                   |                                                                                                                                                                                         | Subset Sheets: 2 of 5 |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |
| SGM Project No.: 2022-140.001                      Quality Control: MDF |     | <input type="text"/>           |      |          |       |                                                                                       |                                                                                                                                                                                         |                       |  |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                |  |





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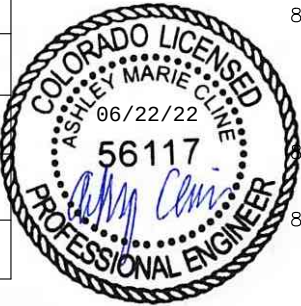
DIVISION 100 – GENERAL PROVISIONS

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE COLORADO DEPARTMENT OF TRANSPORTATION, STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, DATED 2021, AND AS SUBSEQUENTLY REVISED; THE STANDARD PLANS, DATED JULY 2019, AND AS SUBSEQUENTLY REVISED, AND IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS INCLUDED HEREIN.
2. THE CONTRACTOR SHALL LIMIT CONSTRUCTION ACTIVITIES TO THOSE AREAS WITHIN THE LIMITS OF DISTURBANCE AS SHOWN ON THE PLANS. ANY DISTURBANCE BEYOND THESE LIMITS SHALL BE RESTORED TO ORIGINAL CONDITION BY THE CONTRACTOR AT THE CONTRACTOR’S EXPENSE. CONSTRUCTION ACTIVITIES INCLUDE THE PARKING OF VEHICLES OR EQUIPMENT, DISPOSAL OF LITTER, AND ANY OTHER ACTION WHICH WOULD ALTER EXISTING CONDITIONS. THE CONTRACTOR SHALL NOT PARK ANY VEHICLES OR EQUIPMENT IN, OR DISTURB ANY AREA NOT APPROVED BY THE ENGINEER.
3. ALL EXISTING ACCESSES SHALL REMAIN OPEN TO TRAFFIC THROUGHOUT CONSTRUCTION, WITH THE EXCEPTION OF MINOR CLOSURES OF LESS THAN ONE HOUR. IMPACTED BUSINESS OWNERS SHALL BE NOTIFIED BY THE CONTRACTOR 24 HOURS IN ADVANCE OF ANY MINOR CLOSURES.
4. THE CONTRACTOR SHALL PROTECT ALL WORK AREAS AND FACILITIES FROM WATER AT ALL TIMES. AREAS AND FACILITIES SUBJECTED TO FLOODING SHALL BE PROMPTLY DEWATERED AND RESTORED AT NO COST TO THE PROJECT.
5. CONTROL OF SURFACE RUNOFF AND THE REPAIR OF DAMAGES RESULTING FROM RUNOFF IS SOLELY THE RESPONSIBILITY OF THE CONTRACTOR. THE COST TO CONTROL SURFACE RUNOFF OR REPAIR DAMAGES WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE WORK.
6. THE CONTRACTOR SHALL KEEP EXISTING DRAINAGE STRUCTURES FUNCTIONAL AND MAINTAIN DRAINAGE TO THOSE STRUCTURES. MAINTAINING DRAINAGE WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE WORK.
7. THE CONTRACTOR SHALL PROTECT ALL EXISTING SURVEY MONUMENTS DESIGNATED TO REMAIN FROM DAMAGE DURING CONSTRUCTION OPERATIONS. ANY MONUMENTS DISTURBED BY THE CONTRACTOR THAT ARE NOT DESIGNATED FOR RELOCATION SHALL BE RESET AT THE CONTRACTOR’S EXPENSE. THE CONTRACTOR SHALL NOTE THOSE MONUMENTS IN THE FIELD PRIOR TO CONSTRUCTION.
8. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION BY THE CITY OF GLENWOOD SPRINGS ENGINEERING OR PUBLIC WORKS DEPARTMENT, OR THEIR ASSIGNED REPRESENTATIVE. THE CITY AND THEIR ASSIGNED REPRESENTATIVES RESERVE THE RIGHT TO ACCEPT OR REJECT ANY SUCH MATERIALS AND WORKMANSHIP THAT DO NOT CONFORM TO THE PLANS AND SPECIFICATIONS LISTED HEREIN. REQUIRED QUALITY CERTIFICATIONS AND DOCUMENTATION SHALL BE SUBMITTED TO THE CITY AND THEIR REPRESENTATIVES PRIOR TO PLACEMENT OR USE OF THE MATERIAL.
9. PROJECT INSPECTION AND TESTING WILL BE PROVIDED BY THE CONTRACTOR AND OVERSEEN BY THE CITY ENGINEER OR CITY REPRESENTATIVE. CONTRACTOR TO PROVIDE 24 HOUR NOTICE FOR ALL REQUIRED TESTS.
10. CONTRACTOR SHALL COORDINATE WITH GAS AND ELECTRIC COMPANY FOR RELOCATIONS OF LINES IMPACTED BY THE PROJECT NOTED ON THE PLANS.

UTILITIES

1. THIS PROJECT DOES MEET THE CONDITIONS FOR A "SUBSURFACE UTILITY ENGINEERING–REQUIRED PROJECT," AS SET FORTH IN THE 8/8/2018 COLORADO STATE LAW. REFER TO THE "COLORADO REVISED STATUTES (CRS) 2018 TITLE 9–1.5–102 SUBSURFACE UTILITY ENGINEERING (SUE) REQUIRED PROJECT COMPLIANCE CHECKLIST" TABLE FOR REFERENCE TO THESE CONDITIONS.

| COLORADO REVISED STATUTES (CRS) 2018 TITLE 9–1.5–102 SUBSURFACE UTILITY ENGINEERING (SUE) REQUIRED PROJECT COMPLIANCE CHECKLIST |                      |                                                                                                                 |  |                   |                 |
|---------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------|--|-------------------|-----------------|
| 1                                                                                                                               | 9–1.5–102 –6.8.A     | PROJECT INVOLVES CONSTRUCTION CONTRACT WITH A PUBLIC ENTITY                                                     |  | YES, PUBLIC       | NO, PRIVATE     |
| 2                                                                                                                               | 9–1.5–102 –6.8.B     | PROJECT INVOLVES PRIMARILY HORIZONTAL CONSTRUCTION AND DOES NOT INVOLVE PRIMARILY THE CONSTRUCTION OF BUILDINGS |  | YES, HORIZONTAL   | NO, VERTICAL    |
| 3A                                                                                                                              | 9–1.5–102 –6.8.C.I.A | EXCAVATION FOOTPRINT EXCEEDS 2–FEET DEPTH AND IS A CONTIGUOUS 1,000–SQUARE FEET; OR                             |  | YES, EXCEEDS      | NO, LESS THAN   |
| 3B                                                                                                                              | 9–1.5–102 –6.8.C.I.B | INVOLVES UTILITY BORING                                                                                         |  | YES, BORING       | NO BORING       |
| 4                                                                                                                               | 9–1.5–102 –6.8.D     | PROJECT REQUIRES THE DESIGN SERVICES OF A LICENSED PROFESSIONAL ENGINEER (P.E.)                                 |  | YES, P.E. NEEDED  | NO P.E. NEEDED  |
| SUMMARY                                                                                                                         | 9–1.5–103 –2.4       | REQUIRED TO MEET OR EXCEED THE ASCE 38 STANDARD?                                                                |  | YES, ASCE 38 STD. | NO ASCE 38 STD. |



2. UTILITIES ARE DEPICTED ON THESE PLANS IN ACCORDANCE WITH THEIR ACHIEVED "QUALITY LEVELS" AS DEFINED IN THE AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) DOCUMENT ASCE 38, "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." LOCATION OF EXISTING UTILITIES IS DEPICTED ACCORDING TO THE BEST AVAILABLE INFORMATION, ARE NOT GUARANTEED TO BE ALL INCLUSIVE, AND REPRESENT CONDITIONS AT THE TIME OF DATA COLLECTION. PRIOR TO CONSTRUCTION, CONTRACTOR SHALL VERIFY EXISTING UTILITIES WITH THE UTILITY NOTIFICATION CENTER OF COLORADO (UNCC) AND/OR UTILITY COMPANIES. ALL COSTS ASSOCIATED WITH FIELD VERIFICATION OF LOCATION AND DEPTHS OF UTILITIES FOR DAMAGE PREVENTION SHALL BE BORNE BY THE CONTRACTOR AND SHALL BE COMPLETED PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES OR NEWLY ACQUIRED UTILITY DATA.
3. UTILITY QUALITY LEVELS ARE GENERALLY DEFINED BELOW. REFER TO ASCE 38 FOR MORE INFORMATION:
- 3.1 UTILITY QUALITY LEVEL "D" (QLD) – A VALUE ASSIGNED TO A SUBSURFACE UNDERGROUND UTILITY SEGMENT OR UTILITY FEATURE, WHOSE ESTIMATED POSITION IS JUDGED THROUGH UTILITY RECORDS, INFORMATION FROM OTHERS (SUCH AS UNCC 811 FIELD MARKS), OR FROM VISUAL CLUES SUCH AS PAVEMENT CUTS, OBVIOUS TRENCHES, OR EXISTENCE OF SERVICE.
- 3.2 UTILITY QUALITY LEVEL "C" (QLC) – A VALUE ASSIGNED TO A SUBSURFACE UTILITY SEGMENT, WHOSE ESTIMATED POSITION IS JUDGED THROUGH CORRELATING UTILITY RECORDS OR SIMILAR EVIDENCE TO UTILITY FEATURES, VISIBLE ABOVE AND/OR BELOW GROUND.
- 3.3 UTILITY QUALITY LEVEL "B" (QLB) – A VALUE ASSIGNED TO A SUBSURFACE UTILITY SEGMENT OR SUBSURFACE UTILITY FEATURE WHOSE EXISTENCE AND POSITION IS BASED UPON GEOPHYSICAL METHODS COMBINED WITH PROFESSIONAL JUDGMENT AND WHOSE LOCATION IS TIED TO THE PROJECT SURVEY DATUM.
- 3.4 UTILITY QUALITY LEVEL "A" (QLA) – A VALUE ASSIGNED TO THAT PORTION OF A SUBSURFACE UTILITY SEGMENT OR SUBSURFACE UTILITY FEATURE THAT IS DIRECTLY EXPOSED (OR VERIFICATION OF PREVIOUSLY EXPOSED AND SURVEYED UTILITIES), MEASURED, AND WHOSE LOCATION AND DIMENSIONS ARE TIED TO THE PROJECT SURVEY DATUM. (E.G. A TEST HOLE OR TEST PIT.)
4. RELIANCE UPON THESE DATA FOR RISK MANAGEMENT PURPOSES DURING BIDDING DOES NOT RELIEVE THE EXCAVATOR OR UTILITY OWNER FROM FOLLOWING ALL APPLICABLE UTILITY DAMAGE PREVENTION STATUTES, POLICIES, AND/OR PROCEDURES DURING EXCAVATION. IT IS IMPORTANT THAT THE CONTRACTOR INVESTIGATES AND UNDERSTANDS THE SCOPE OF WORK BETWEEN THE PROJECT OWNER AND THEIR ENGINEER REGARDING THE SCOPE AND LIMITS OF THE UTILITY INVESTIGATIONS LEADING TO THESE UTILITY DEPICTIONS.
5. THE CONTRACTOR SHALL COMPLY WITH COLORADO REVISED STATUTES (CRS) 2018, TITLE 9, ARTICLE 1.5, "EXCAVATION REQUIREMENTS", WHEN EXCAVATING OR GRADING IS PLANNED IN THE AREA OF UNDERGROUND UTILITY FACILITIES. THE CONTRACTOR SHALL NOTIFY ALL AFFECTED UTILITIES AT LEAST TWO (2) BUSINESS DAYS, NOT INCLUDING THE ACTUAL DAY OF NOTICE, PRIOR TO COMMENCING SUCH OPERATIONS. THE CONTRACTOR SHALL CONTACT THE UTILITY NOTIFICATION CENTER OF COLORADO (UNCC) AT 811 OR 800–922–1987, TO HAVE LOCATIONS OF UNCC REGISTERED LINES MARKED BY MEMBER COMPANIES. ALL OTHER UNDERGROUND FACILITIES SHALL BE LOCATED BY CONTACTING THE RESPECTIVE OWNER.
6. SHOULD THE CONTRACTOR ENCOUNTER UNKNOWN AND/OR ABANDONED UTILITY FACILITIES THE CONTRACTOR SHALL VERIFY WITH THE RESPECTIVE UTILITY OWNER THAT THE UTILITY MATERIAL IS INACTIVE/ABANDONED BEFORE REMOVAL FROM THE WORK AREA.
7. THE CONTRACTOR SHALL COMPLY WITH COLORADO REVISED STATUTES (CRS) 2018, TITLE 9, ARTICLE 1.5–103 (10), "All NEW UNDERGROUND FACILITIES, INCLUDING LATERALS UP TO THE STRUCTURE OR BUILDING BEING SERVED, INSTALLED ON OR AFTER 8/8/2018, MUST BE ELECTRONICALLY LOCATABLE WHEN INSTALLED."
8. PROJECT SPECIFIC NOTES:
- 8.1 UTILITY FIELD INVESTIGATION WAS PERFORMED PER THE FOLLOWING DATES/WEATHER: FEBRUARY 14 & 15, 2022 BY SGM WITH GENERALLY SUNNY CONDITIONS AND TEMPERATURES IN THE 30'S–50'S FAHRENHEIT AND SNOW/ICE/MUDDY GROUND CONDITIONS MAY HAVE CHANGED AFTER THESE DATES.
- 8.2 UTILITY INVESTIGATION EQUIPMENT UTILIZED AS FOLLOWS: VIVAX–METROTECH VLOC3–5000, JAMESON FIBERGLASS DUCT CONDUIT RODDER, PROSTAR POINTMAN UTILITY LOCATING AND SOFTWARE APPLICATION, SAMSUNG TABLET, TRIMBLE R8 MODEL 3 GPS RECEIVER, CLOTHE TAPE, VIVAX–METROTECH VM–880 FERROUS METAL DETECTOR, AND IDS GEORADAR OPERA DUA GROUND PENETRATING RADAR (GPR).
- 8.3 UTILITY FIELD INFORMATION WAS RECORDED BY THE SGM, INC. STAFF BY USE OF THE PROSTAR POINTMAN APPLICATION. REFER TO SURVEY SHEET FOR SURVEY DATUM DETAILS.
- 8.4 THE PRIMARY SCOPE OF THIS PROJECT IS TO EXTEND THE STORM PIPE SYSTEM AND INSTALL A RAISED CROSSING ON MOUNT SOPRIS DRIVE IN THE CITY OF GLENWOOD SPRINGS.

| Computer File Information             |                      | Sheet Revisions |      |          |       | As Constructed | MT. SOPRIS DRIVE<br>GENERAL NOTES (1) |       |                | Project No./Code |                |
|---------------------------------------|----------------------|-----------------|------|----------|-------|----------------|---------------------------------------|-------|----------------|------------------|----------------|
| Print Date: 6/23/22                   |                      | Rev.            | Date | Comments | Init. |                |                                       |       |                |                  |                |
| Last Modification Date: 6/23/22       |                      | 1               |      |          |       | No Revisions:  |                                       |       |                | --               |                |
| Drawing File Name: MtSoprisDr - Admin |                      |                 |      |          |       | Revised:       | Engineer:                             | AMC   | Structure      | --               | --             |
| Autocad Ver. 2022 Scale: As Shown     |                      |                 |      |          |       | Void:          | Drawn By:                             | MWM   | Numbers        | --               |                |
| SGM Project No.: 2022-140.001         | Quality Control: MDF |                 |      |          |       |                | Sheet Subset:                         | ADMIN | Subset Sheets: | 3 of 5           | Sheet Number 3 |



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- 8.5 UTILITY LINES THAT WERE UNABLE TO ACHIEVE QLB AS FOLLOWS: CITY OF GLENWOOD SPRINGS (COGS) WATER IS DESIGNATED AS QLD BASED ON COGS STAFF DESIGNATING THE LINE (IN THE PRESENCE OF SGM STAFF) WITH A FREQUENCY NOT AVAILABLE ON SGM'S PIPE AND CABLE LOCATE EQUIPMENT; CENTURYLINK AND COMCAST LINES WHERE THE STRUCTURE/TREE CANOPY IMPACTED THE QUALITY OF THE SURVEY DATA; AND SANITARY SEGMENTS OF NONMETALLIC MATERIAL ARE DEPICTED PER GEOGRAPHIC INFORMATION (GIS) RECORDS WHERE ELECTROMAGNETIC SIGNALS WERE NOT ACHIEVABLE DUE TO NONMETALLIC PIPE MATERIAL. SANITARY LINES ACHIEVED QLC WHERE SGM OPENED AND RECORDED MANHOLE INVERT DATA.
- 8.6 THE PIPE AND CABLE (PCL) LOCATE EQUIPMENT FREQUENCIES PRIMARILY USED WERE 60 HZ, 8.19 KHZ, 32.8 KHZ, 65.5 KHZ, AND 200 KHZ.

| CONTACT LIST OF UTILITY OWNERS WITHIN VICINITY OF PROJECT LIMITS |          |                        |                 |                |                              |                  |
|------------------------------------------------------------------|----------|------------------------|-----------------|----------------|------------------------------|------------------|
| ORGANIZATION NAME                                                | ABBR EV. | UTILITY TYPE           | CONTACT NAME    | CONTACT PHONE  | CONTACT EMAIL                | RECORDS RECEIVED |
| BLACK HILLS ENERGY DISTRIBUTION                                  | BHEN     | GAS                    | JASON COX       | (970) 456-3117 | JASON.COX@BLACKHILLSCORP.COM | YES              |
| CENTURYLINK (NOW LUMEN)                                          | CNLK     | TELEPHONE, FIBER OPTIC | JASON SHARPE    | (970) 328-8290 | JASON.SHARPE@CENTURYLINK.COM | YES              |
| CITY OF GLENWOOD SPRINGS ELECTRIC                                | COGS     | ELECTRIC               | DOUG HAZZARD    | (970) 384-6353 | DOUG.HAZZARD@COGS.US         | YES              |
| CITY OF GLENWOOD SPRINGS FIBER OPTIC                             | COGS     | FIBER OPTIC            | MICHAEL GARDNER | (970) 384-4800 | MICHAEL.GARDNER@COGS.US      | NO               |
| CITY OF GLENWOOD SPRINGS SANITARY & WATER                        | COGS     | SANITARY, WATER        | MIKE HOFFMAN    | (970) 384-6343 | MIKE.HOFFMAN@COGS.US         | YES              |
| COMCAST - GARFIELD COUNTY                                        | CMCT     | CABLE TV, FIBER OPTIC  | BRETT WESTPHALL | (720) 979-1921 | BRETT_WESTPHALL@COMCAST.COM  | YES              |

PERMITS

1. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL REQUIRED PERMITS AND DEVELOPING THE METHODS OF COMPLIANCE WITH THOSE PERMITS FOR ALL CONSTRUCTION ACTIVITIES ON THE PROJECT.
2. WORK ACTIVITIES SHALL ADHERE TO THE PERMANENT AND TEMPORARY LIMITS SHOWN ON THE PLAN SET, AS AUTHORIZED IN PERMITS, RIGHTS OF WAY AND EASEMENTS FOR THE PROJECT.

DIVISION 200 EARTHWORK

1. EROSION CONTROL MEASURES MUST BE IMPLEMENTED BEFORE CONSTRUCTION AND GRADING OPERATIONS BEGIN. CONTRACTOR'S VEHICLES AND EQUIPMENT SHALL BE WASHED AND FREE OF SOIL AND DEBRIS CAPABLE OF TRANSPORTING NOXIOUS WEED SEEDS OR ROOTS FROM OTHER AREAS BEFORE BEING BROUGHT ON THE PROJECT SITE.
2. CLEARING AND GRUBBING SHALL INCLUDE REMOVAL OF ALL TRASH AND DEBRIS WITHIN THE PROJECT LIMITS. ALL SURFACE OBJECTS, TREES, TREE STUMPS, ROOTS, BUSHES, LANDSCAPING AND OTHER PROTRUDING OBSTRUCTIONS WITHIN THE LIMITS OF CUTS AND FILLS SHALL BE CLEARED AND GRUBBED, INCLUDING MOWING AS REQUIRED. ALL OTHER TREES AND BUSHES SHALL BE PROTECTED.
3. THE CONTRACTOR SHALL FIELD VERIFY EXISTING PAVEMENT PRIOR TO COMMENCING REMOVAL, PLANING AND PAVING OPERATIONS. ANY DEVIATION OR DISCREPANCY SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER.
4. WHERE CUTTING OF ASPHALT PAVEMENT IS REQUIRED, THE CUTTING SHALL BE DONE TO A NEAT WORK LINE WITH A SAW OR CUTTING WHEEL AS APPROVED BY THE ENGINEER. THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE WORK.
5. ALL REMOVALS SHALL BECOME THE PROPERTY OF THE CONTRACTOR UNLESS OTHERWISE INDICATED IN THE PLANS AND PROJECT SPECIFICATIONS. THE CONTRACTOR SHALL PROPERLY DISPOSE OF ALL MATERIALS.
6. IN THE EVENT THAT PROJECT PERSONNEL ENCOUNTER UNKNOWN SOIL AND/OR GROUNDWATER CONTAMINATION, CONSTRUCTION ACTIVITIES SHOULD CEASE IMMEDIATELY AND THE PROCEDURES OUTLINED IN THE CDOT STANDARD SPECIFICATIONS SECTION 250 SHALL BE FOLLOWED.
7. DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE COST OF THIS WORK WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE EARTHWORK ITEM. WATER SHALL BE USED AS A DUST PALLIATIVE WHERE REQUIRED. LOCATION SHALL BE AS DIRECTED BY THE ENGINEER.



8. TYPE OF COMPACTION FOR THIS PROJECT WILL BE:  
FINE GRAINED SOILS - AASHTO T-99 (STANDARD PROCTOR)  
COARSE GRAINED SOIL - AASHTO T-180 (MODIFIED PROCTOR)
9. WATER FOR COMPACTION WILL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE WORK.
10. DEPTH OF MOISTURE-DENSITY CONTROL FOR THIS PROJECT SHALL BE AS FOLLOWS:  
FULL DEPTH OF ALL EMBANKMENTS AND ENGINEERED FILLS  
BASES OF CUTS AND FILL 6 INCHES  
FULL DEPTH EMBANKMENT SECTIONS USED FOR DITCHES AND CHANNEL CHANGES
11. PROOF ROLLING OF THE SUBGRADE WILL NOT BE MEASURED AND PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE WORK.
12. EXCAVATION REQUIRED FOR COMPACTION OF BASES OF CUTS AND FILLS WILL BE CONSIDERED AS SUBSIDIARY TO THAT OPERATION AND WILL NOT BE PAID FOR SEPARATELY.
13. THE CONTRACTOR SHALL PROVIDE SHOULDERING MATERIAL FLUSH WITH THE EDGE OF PAVEMENT (TEMPORARY & PERMANENT). IF ADDITIONAL GRADING IS REQUIRED AT THE END OF THE PROJECT TO ENSURE THIS, IT SHALL BE DONE BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE PROJECT.
14. ANY OPEN EXCAVATION LEFT UNATTENDED SHALL BE BARRICADED OR FENCED OFF BY THE CONTRACTOR.
15. THE THICKNESS OF TOPSOIL SHALL BE 4 INCHES AT LOCATION SHOWN IN THE PLANS. TOPSOIL IS REQUIRED AND SHALL BE GENERATED WITHIN THE PROJECT LIMITS FROM THE BEST AVAILABLE MATERIAL AS APPROVED BY THE ENGINEER. TOPSOIL SHALL BE STRIPPED AND STORED SEPARATELY DURING CONSTRUCTION ACTIVITIES IN LOCATIONS APPROVED BY THE ENGINEER. TOPSOIL SHALL BE PLACED ON AREAS TO BE RECLAIMED JUST PRIOR TO SOIL CONDITIONING, RESEEDING AND MULCHING TO MINIMIZE COMPACTION FROM CONSTRUCTION EQUIPMENT.
16. RIVER COBBLE IS PAID FOR AS ITEM 213-00005 MULCHING (DECORATIVE). RIVER COBBLE SHALL BE 3"-6" MATERIAL AND GEOTEXTILE (SEPARATOR) (CLASS 2) UNDER THE COBBLE. THE COST OF THE GEOTEXTILE SHALL BE INCLUDED IN THE MULCHING (DECORATIVE) ITEM.

DIVISION 400 PAVEMENT

- PAVING AND PLACEMENT OF BASE COURSE SHALL NOT BEGIN UNTIL THE ENGINEER HAS APPROVED THE SUBGRADE. THE SUBGRADE SHALL BE PROOF ROLLED AND APPROVED BY THE ENGINEER PRIOR TO THE PLACEMENT OF ANY SUBSEQUENT STRUCTURAL LAYERS. AREAS THAT DEFORM UNDER HEAVY WHEEL LOADS AS DETERMINED BY THE ENGINEER ARE NOT STABLE AND SHALL BE REMOVED AND REPLACED TO ACHIEVE A STABLE SUBGRADE. THE ENGINEER SHALL APPROVE THE TYPE AND WEIGHT OF THE VEHICLE TO BE USED FOR THE PROOF ROLL PER CDOT 203.08. THE CONTRACTOR SHALL PROVIDE ALL EQUIPMENT AND LABOR NECESSARY FOR THE PROOF ROLL. PROOF ROLLING WILL NOT BE PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE WORK.
2. FOR APPROXIMATE PLAN QUANTITIES OF PAVEMENT MATERIALS, THE FOLLOWING RATES OF APPLICATION WERE USED:  
TACK COAT DILUTED EMULSIFIED ASPHALT..... @ 0.1 GALS/SQ. YD. (DILUTED)  
BITUMINOUS PAVEMENT..... @ 147 LBS./CU. FT.  
AGGREGATE BASE COURSE (CLASS 2)..... @ 133 LBS./CU. FT.  
AGGREGATE BASE COURSE (CLASS 6)..... @ 136 LBS./CU. FT.
3. DILUTED EMULSIFIED ASPHALT FOR TACK COAT SHALL CONSIST OF 1 PART EMULSIFIED ASPHALT AND 1 PART WATER.
4. A TACK COAT OF EMULSIFIED ASPHALT SHALL BE APPLIED AT THE FOLLOWING LOCATIONS:  
BEFORE PLACING NEW PAVEMENT OVER EXISTING PAVEMENT  
ALONG THE FACE OF ALL EXISTING PAVEMENT, AND ALL SURFACES AGAINST WHICH ASPHALT IS TO BE PLACED BETWEEN PAVEMENT COURSES
5. THE FOLLOWING SHALL BE FURNISHED WITH EACH BITUMINOUS PAVER:  
A SKI TYPE DEVICE AT LEAST 30 FEET IN LENGTH  
SHORT SKI OR SHOE  
500 FEET OF CONTROL LINE AND STAKES
6. ANY LAYER OF BITUMINOUS PAVEMENT THAT IS TO HAVE A SUCCEEDING LAYER PLACED THEREON SHALL BE COMPLETED TO THE FULL AVAILABLE WIDTH WITHIN EACH PHASE OF CONSTRUCTION BEFORE A SUCCEEDING LAYER IS PLACED.
7. WHERE NEW PAVEMENT IS TO ABUT EXISTING PAVEMENT, THE EXISTING PAVEMENT SHALL BE REMOVED TO A NEAT VERTICAL LINE USING A PAVEMENT-CUTTING SAW OR OTHER METHOD AS APPROVED BY THE ENGINEER. THE WORK WILL NOT BE MEASURED AND PAID FOR SEPARATELY, BUT SHALL BE INCLUDED IN THE REMOVAL OF ASPHALT MAT ITEM OR OTHER WORK.

| Computer File Information             |  | Sheet Revisions      |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>GENERAL NOTES (2) |               |           | Project No./Code |        |              |
|---------------------------------------|--|----------------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|---------------------------------------|---------------|-----------|------------------|--------|--------------|
| Print Date: 6/23/22                   |  | Rev.                 | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                       |               |           |                  |        | --           |
| Last Modification Date: 6/23/22       |  | <div>1</div>         |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Engineer:                             | AMC           | Structure | --               | --     |              |
| Drawing File Name: MtSoprisDr - Admin |  | <div></div>          |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Drawn By:                             | MWM           | Numbers   | --               |        |              |
| Autocad Ver. 2022 Scale: As Shown     |  | <div></div>          |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Void:                                 | Sheet Subset: | ADMIN     | Subset Sheets:   | 4 of 5 | Sheet Number |
| SGM Project No.: 2022-140.001         |  | Quality Control: MDF |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                       |               |           |                  |        |              |



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8. PRIOR TO PLACING TACK COAT OR BITUMINOUS PAVEMENT, THE PAVED SURFACE SHALL BE CLEAN. SWEEPING OR OTHER CLEANING METHODS MAY BE REQUIRED AND WILL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE WORK. SWEEPING SHALL BE DONE WITH A PICKUP BROOM.

DIVISION 600 MISCELLANEOUS

1. CONCRETE FOR CURB AND GUTTER SHALL MEET THE REQUIREMENTS OF CDOT CLASS D OR B.
2. CONCRETE FOR RAISED CROSSWALK CROSSWALK SHALL MEET THE REQUIREMENTS OF CDOT CLASS D OR P.
3. ALL SURVEYING NECESSARY TO COMPLETE THE WORK SHALL BE DONE BY THE CONTRACTOR. THIS WORK WILL BE PAID FOR AS ITEM 625, CONSTRUCTION SURVEYING, LUMP SUM.
4. CONSTRUCTION TRAFFIC CONTROL SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND CDOT M&S STANDARDS. THE CONTRACTOR WILL BE REQUIRED TO SUBMIT A METHOD OF HANDLING TRAFFIC (MHT) TO THE ENGINEER FOR APPROVAL FOR EACH APPLICABLE PHASE OF WORK.
5. THE CONTRACTOR SHALL COORDINATE WITH THE CITY AND DETERMINE WHERE TO STOCKPILE MATERIAL OR STORE EQUIPMENT FOR THE PROJECT. TRAFFIC CONTROL MEASURES REQUIRED TO ACCOMMODATE MATERIAL AND EQUIPMENT STORAGE SHALL BE INCLUDED IN THE MHT.
6. WORK IS TO BE COMPLETED PRIOR TO SCHOOL COMMENCING AUGUST OF 2022 OR OUTSIDE OF SCHOOL DROP OFF AND PICK UP TIMES. 9:00AM TO 3:00PM.
7. ROADWAY CANNOT BE CLOSED, ONE WAY TRAFFIC WILL BE ALLOWED.

SUMMARY OF APPROXIMATE QUANTITIES

| CONTRACT ITEM NO. | CONTRACT ITEM                                             | UNIT | ROADWAY |          |
|-------------------|-----------------------------------------------------------|------|---------|----------|
|                   |                                                           |      | PLAN    | AS CONST |
| 202-00220         | REMOVAL OF ASPHALT MAT                                    | SY   | 1093    |          |
| 202-00226         | REMOVAL OF ASPHALT MAT (PLANING)                          | SY   | 92      |          |
| 202-00175         | REMOVAL OF CONCRETE                                       | SY   | 179     |          |
| 202-00203         | REMOVAL OF CURB & GUTTER                                  | LF   | 6       |          |
| 202-00810         | REMOVAL OF GROUND SIGN                                    | EACH | 1       |          |
| 203-00000         | UNCLASSIFIED EXCAVATION                                   | CY   | 443     |          |
| 205-00205         | TOPSOIL                                                   | CY   | 22      |          |
| 208-00036         | AGGREGATE BAG                                             | LF   | 12      |          |
| 208-00052         | STORM DRAIN INLET PROTECTION (TYPE II)                    | EACH | 2       |          |
| 208-00056         | STORM DRAIN INLET PROTECTION (TYPE III)                   | EACH | 2       |          |
| 210-00060         | RESET MARKER                                              | EACH | 1       |          |
| 210-00810         | RESET GROUND SIGN                                         | EACH | 2       |          |
| 210-00825         | RESET RRFB                                                | EACH | 2       |          |
| 210-04010         | ADJUST MAINTANENCE HOLE                                   | EACH | 1       |          |
| 212-00006         | SEEDING (NATIVE)                                          | SY   | 201     |          |
| 213-00005         | MULCHING (DECORATIVE)                                     | SY   | 364     |          |
| 304-06000         | AGGREGATE BASE COURSE (CLASS 6)                           | TON  | 519     |          |
| 403-34721         | HOT MIX ASPHALT (GRADING SX (75)(PG 58-28)                | TON  | 301     |          |
| 412-00600         | CONCRETE PAVEMENT (6 INCH)                                | SY   | 49      |          |
| 412-00601         | CONCRETE PAVEMENT (6 INCH) (SPECIAL)                      | SY   | 84      |          |
| 603-50018         | 18 INCH PLASTIC PIPE                                      | LF   | 503     |          |
| 604-25010         | VANE GRATE INLET (10 FOOT)                                | EACH | 2       |          |
| 604-13010         | INLET TYPE 13 (10 FOOT)                                   | EACH | 1       |          |
| 604-31010         | MAINTENANCE HOLE BOX BASE (10 FOOT)                       | EACH | 2       |          |
| 608-00010         | CONCRETE CURB RAMP                                        | SY   | 29      |          |
| 608-00015         | DETECTABLE WARNINGS                                       | SF   | 64      |          |
| 608-10000         | SIDEWALK DRAIN                                            | LF   | 6       |          |
| 609-21111         | CURB AND GUTTER TYPE 2 (SECTION B) (SPECIAL)              | LF   | 770     |          |
| 609-24003         | GUTTER TYPE 2 (3 FOOT)                                    | LF   | 15      |          |
| 609-24004         | GUTTER TYPE 2 (4 FOOT)                                    | LF   | 12      |          |
| 609-24010         | GUTTER TYPE 2 (10 FOOT)                                   | LF   | 36      |          |
| 610-00024         | MEDIAN COVER MATERIAL (4 INCH PATTERNED CONCRETE)         | SF   | 304     |          |
| 625-00000         | CONSTRUCTION SURVEYING                                    | LS   | 1       |          |
| 626-00000         | MOBILIZATION                                              | LS   | 1       |          |
| 627-00008         | MODIFIED EPOXY PAVEMENT MARKINGS                          | GAL  | 3       |          |
| 627-30324         | PREFORMED PLASTIC PAVEMENT MARKING (WORD-SYMBOL) (TYPE I) | SF   | 53      |          |
| 630-00016         | TRAFFIC CONTROL (SPECIAL) LS                              | LS   | 1       |          |



| Computer File Information             |  | Sheet Revisions                |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>GENERAL NOTES (3) |  |                       | Project No./Code |                |           |
|---------------------------------------|--|--------------------------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|---------------------------------------|--|-----------------------|------------------|----------------|-----------|
| Print Date: 6/23/22                   |  | Rev.                           | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                       |  |                       | Engineer: AMC    |                | Structure |
| Last Modification Date: 6/23/22       |  | <input type="text" value="1"/> |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                         |  | Numbers               | --               | --             |           |
| Drawing File Name: MtSoprisDr - Admin |  | <input type="text"/>           |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: ADMIN                   |  | Subset Sheets: 5 of 5 |                  | Sheet Number 5 |           |
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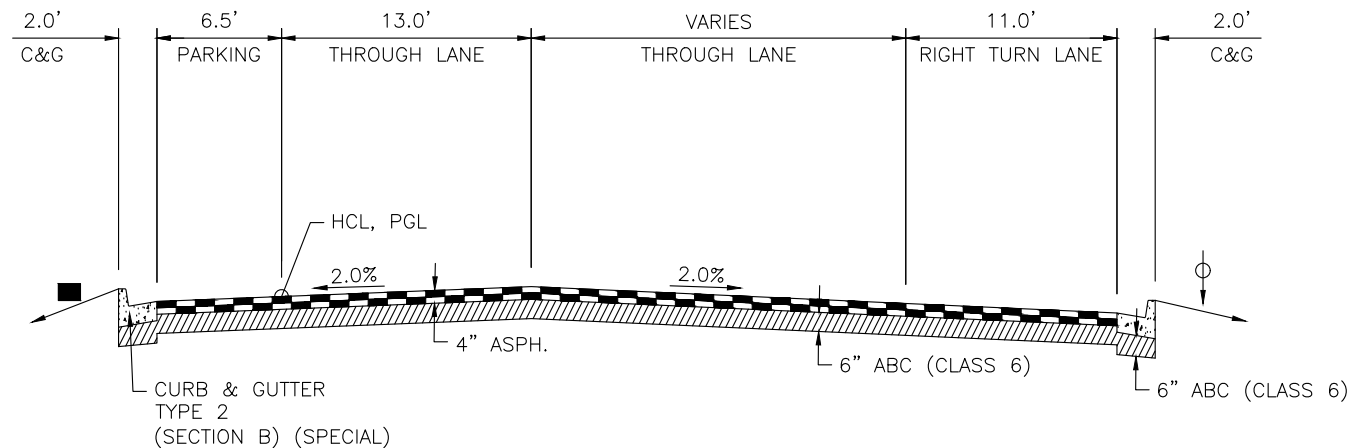
UTILITY TEST HOLE TABLE

| TH #  | UTILITY OWNER      | UTILITY TYPE | QUANTITY (EACH) | SIZE (IN)   | MATERIAL              | UNDERGROUND ALIGNMENT | GROUND ELEV (ft) | DEPTH TO TOP (FT) | TOP ELEV (FT) | DATE PERFORMED | COMMENTS                                                                                                                  |
|-------|--------------------|--------------|-----------------|-------------|-----------------------|-----------------------|------------------|-------------------|---------------|----------------|---------------------------------------------------------------------------------------------------------------------------|
| 100   | COGS               | WATER        | 1               | 4           | DUCTILE IRON          | NORTH/SOUTH           | 5889.77          | 5.33              | 5884.44       | 5/12/2022      | 4" PIPE WRAPPED IN CLEAR PLASTIC                                                                                          |
| 101   | CENTURY LINK       | TELEPHONE    | 3               | 4, 2, 4     | PLASTIC               | NORTH/SOUTH           | 5889.70          | 4.33              | 5885.37       | 5/12/2022      |                                                                                                                           |
| 102   | BLACK HILLS ENERGY | GAS          | 1               | 4           | STEEL OR DUCTILE IRON | NORTH/SOUTH           | 5890.54          | 5.00              | 5885.54       | 5/12/2022      | ROOT VISIBLE ON TOP OF PIPE                                                                                               |
| 103.1 | COMCAST            | CATV         | 3               | 0.5         | PLASTIC               | NORTH/SOUTH           | 5890.62          | 2.83              | 5887.79       | 5/12/2022      |                                                                                                                           |
| 103.2 | CENTURY LINK       | TELEPHONE    | 1               | 2.5         | PLASTIC               | NORTH/SOUTH           | 5890.62          | 2.75              | 5887.87       | 5/12/2022      |                                                                                                                           |
| 104   | COGS               | ELECTRIC     | 1               | 3.5         | PLASTIC               | WEST/EAST             | 5890.56          | 2.92              | 5887.64       | 5/12/2022      | FOUND ELECTRIC LINE ~18" NORTH OF SURVEYED LOCATION                                                                       |
| 105   | COGS               | ELECTRIC     | 1               | 3.5         | PLASTIC               | WEST/EAST             | 5890.70          | 2.75              | 5887.95       | 5/12/2022      |                                                                                                                           |
| 106.1 | COGS               | WATER        | 1               | 8           | DUCTILE IRON          | NORTH/SOUTH           | 5891.09          | 6.00              | 5885.09       | 5/12/2022      |                                                                                                                           |
| 106.2 | COGS               | ELECTRIC     | 3               | 4.5, 2.5, 2 | PLASTIC               | NW/SE                 | 5891.08          | 2.92              | 5888.16       | 5/12/2022      |                                                                                                                           |
| 106.3 | COMCAST            | CATV         | 1               | 2           | PLASTIC               | NORTH/SOUTH           | 5891.11          | 1.96              | 5889.15       | 5/12/2022      |                                                                                                                           |
| 107   | COGS               | ELECTRIC     | 1               | 8           |                       |                       | 5891.29          | 3.74              | 5887.55       | 5/12/2022      | HYDROVAC EXCAVATION NOT PERFORMED HERE. DEPTH OF CONDUIT WAS MEASURED ~7.5' TO THE WEST OF POINT INDICATED ON FIELD PLAN. |
| 108   | COGS               | WATER        | 1               |             | DUCTILE IRON          | WEST/EAST             | 5891.13          | 5.42              | 5885.71       | 5/12/2022      | UTH #108 WAS MOVED ~6.0' WEST PF SURVEYED LOCATION TO AVOID BLOCKING TRAFFIC IN AND OUT OF SCHOOL ENTRANCE.               |
| 109   | CENTURY LINK       | TELEPHONE    | 0               |             |                       |                       |                  |                   |               |                | NO UTILITIES FOUND. STOPPED EXCAVATING AT 5.0'.                                                                           |



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|----------------------------------------------------|--|-----------------|------|----------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|--|----------------------------------------------------------------------------------------------------|--|--|------------------|--|
| Print Date: 6/23/22                                |  | Rev.            | Date | Comments | Init. |                                                                                                                                                                                                                                                                                         |  | No Revisions:  |  | Engineer: AMC<br>Structure Numbers --<br>Drawn By: MWM<br>Sheet Subset: UTIL Subset Sheets: 1 of 1 |  |  | --               |  |
| Last Modification Date: 6/23/22                    |  | 1               |      |          |       | Revised:                                                                                                                                                                                                                                                                                |  | --             |  |                                                                                                    |  |  |                  |  |
| Drawing File Name: MtSoprisDr - Admin              |  |                 |      |          |       | Void:                                                                                                                                                                                                                                                                                   |  |                |  | Sheet Number 6                                                                                     |  |  |                  |  |
| Autocad Ver. 2022 Scale: As Shown                  |  |                 |      |          |       |                                                                                                                                                                                                                                                                                         |  |                |  |                                                                                                    |  |  |                  |  |
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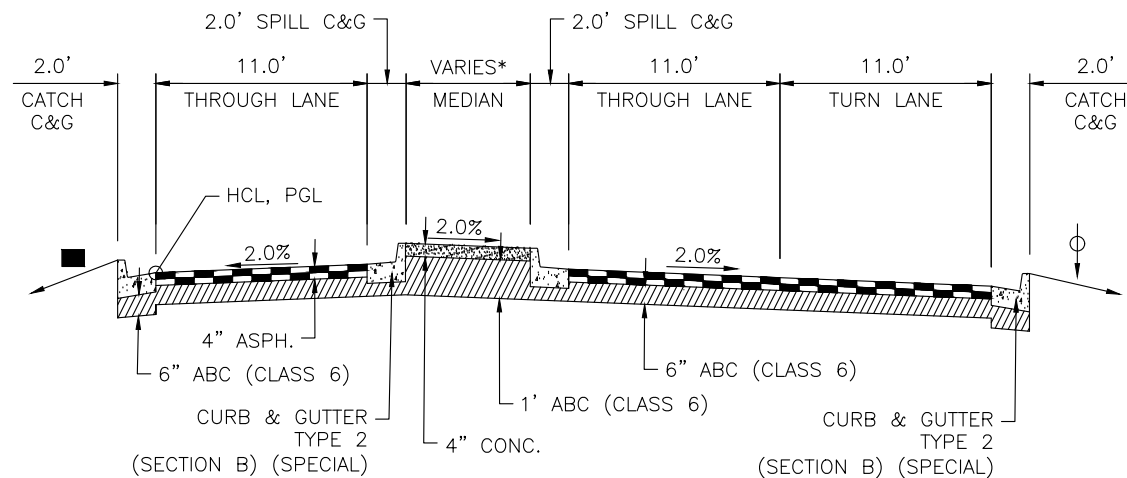
MOUNT SOPRIS DRIVE - ROADWAY  
SCALE 1"=10'

STA.4+30.33 TO STA.4+68.58 (VALLEY PAN RIGHT)  
STA.4+68.58 TO STA.5+25.13  
STA.5+25.13 TO STA.5+38.50 (NO CURB & GUTTER L OR R)  
STA.5+97.74 TO STA.6+31.59 (NO CURB R)  
STA.6+31.59 TO STA.6+62.85

\* SEE PLANS FOR WIDTH

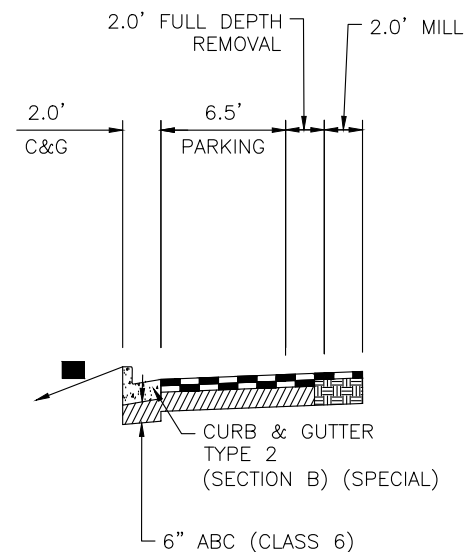
4" RIVER COBBLE

4" TOPSOIL



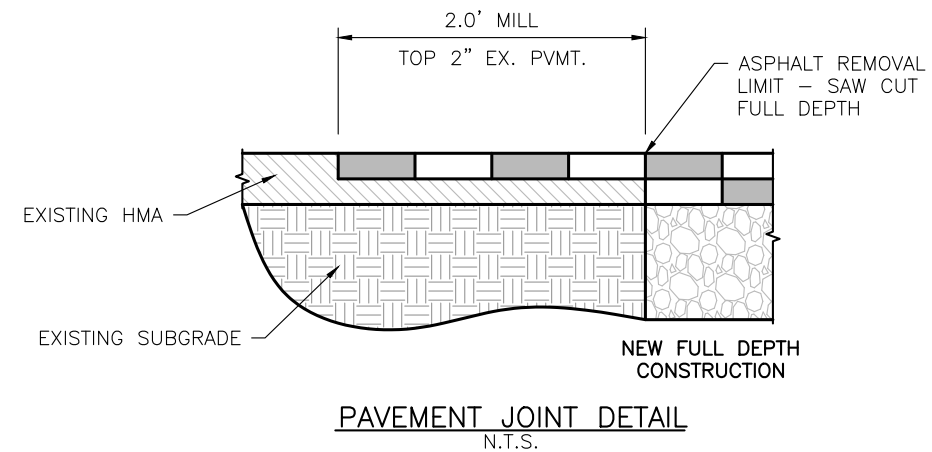
MOUNT SOPRIS DRIVE - MEDIAN  
SCALE 1"=10'

STA.5+38.50 TO STA.5+92.47

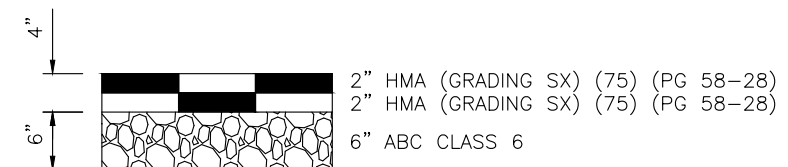


MOUNT SOPRIS DRIVE - PARKING  
SCALE 1"=10'

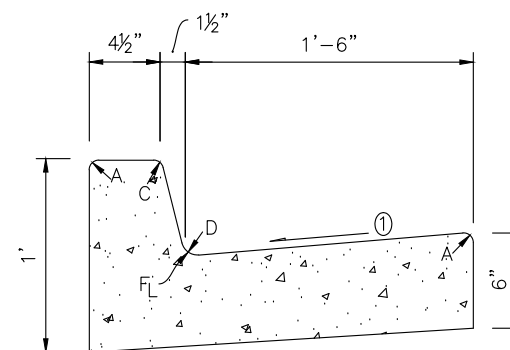
STA.1+52.62 TO STA.4+30.33



PAVEMENT JOINT DETAIL  
N.T.S.



ASPHALT DETAIL  
N.T.S.



CURB TYPE 2  
(SECTION B) (SPECIAL)  
(6 IN. BARRIER - 1'-6" GUTTER)  
SCALE 1"=1'

① GUTTER CROSS SLOPES SHALL BE 1/2 IN./FT. WHEN DRAINING AWAY FROM CURB AND 1IN./FT. WHEN DRAINING TOWARD CURB (WITH EXCEPTION TO IMMEDIATELY ADJACENT TO CURB RAMPS - SEE STANDARD PLAN M-608-1 FOR SLOPE REQUIREMENTS).

| LEGEND FOR RADII |  |
|------------------|--|
| A=1/8" TO 1/4"   |  |
| B=1"             |  |
| C=1 1/2"         |  |
| D=1 1/2" TO 2"   |  |

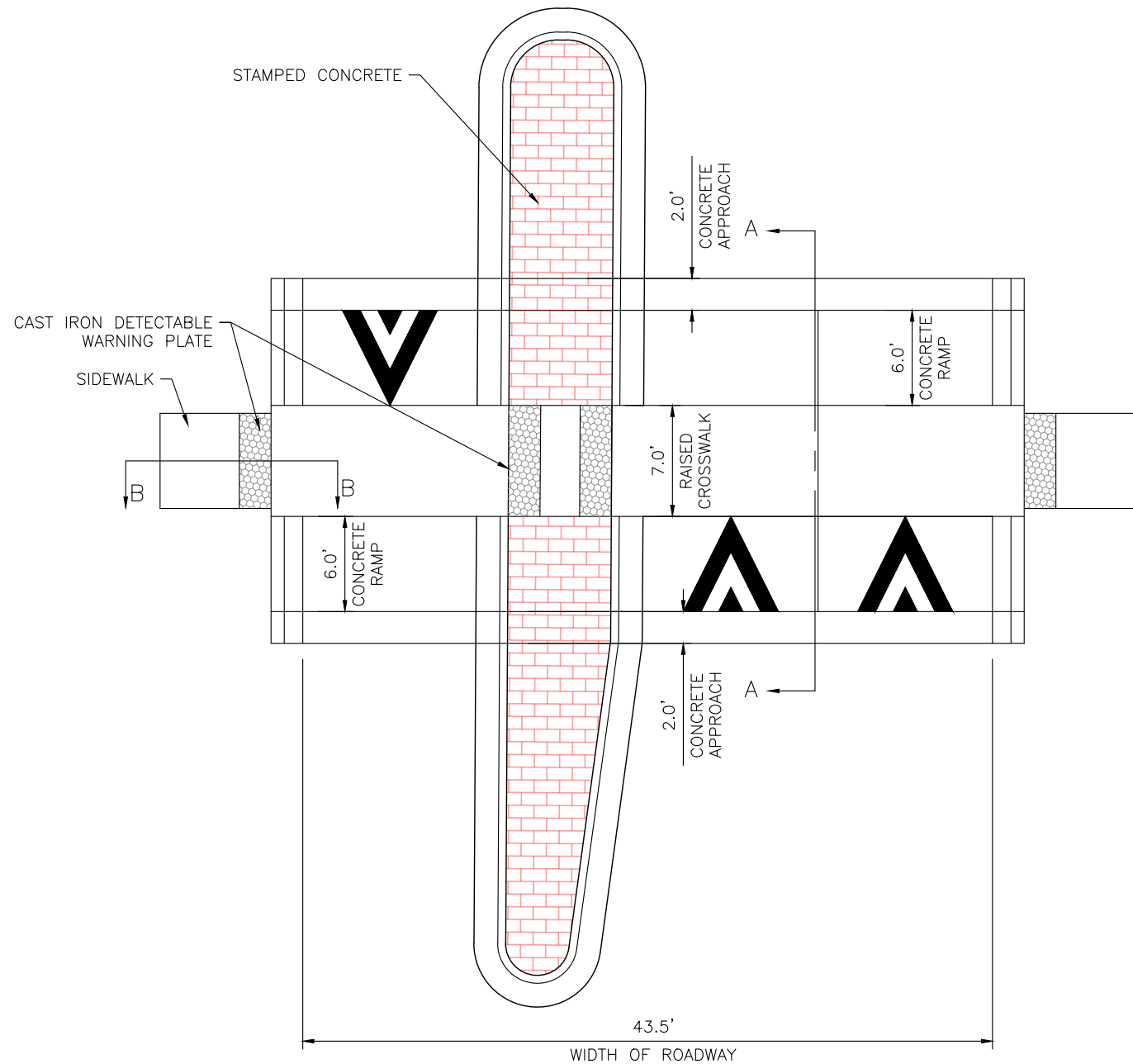


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|------------------------------------------|----------------------|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|--------------------------------------|-----|-----------------------|------------------|--------------|----|
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| Last Modification Date: 6/23/22          |                      | <div>1</div>    |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Engineer:                            | AMC | Structure             | --               | --           |    |
| Drawing File Name: MtSoprisDr - Typicals |                      | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By:                            | MWM | Numbers               | --               |              |    |
| Autocad Ver. 2022    Scale: As Shown     |                      | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset:                        | TYP | Subset Sheets: 1 of 1 |                  | Sheet Number | 7  |
| SGM Project No.: 2022-140.001            | Quality Control: MDF | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                      |     |                       |                  |              |    |



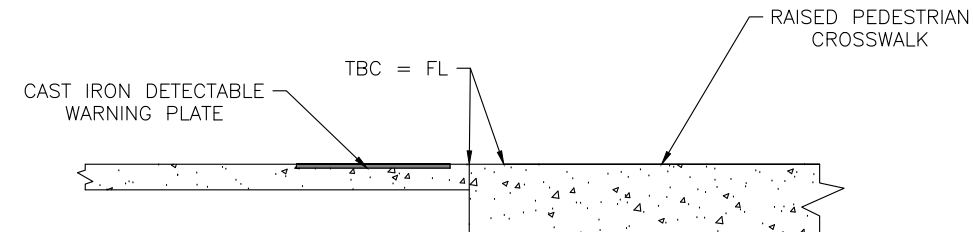


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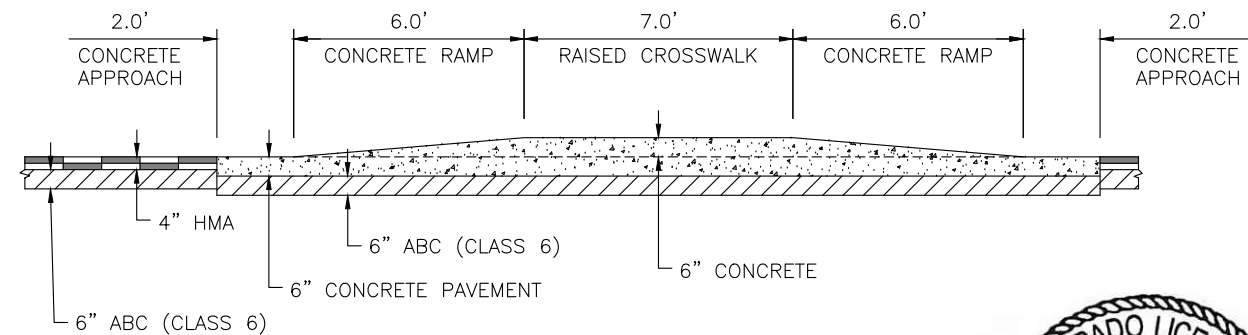


PLAN VIEW  
SCALE 1"=10'

- NOTE:
1. PAVEMENT MARKINGS TO MATCH MUTCD FIGURE 3B-30 (OPTION A).
  2. RAISED PEDESTRIAN CROSSING SHALL BE PAID UNDER ITEM NUMBER 412-00601.
  3. RAISED PEDESTRIAN CROSSING AND MEDIAN COVERS SHALL BE BAJA RED COLORED CONCRETE.
  4. CURB & GUTTER SLOPE AND ELEVATIONS SHALL MATCH RAISED PEDESTRIAN CROSSWALK.
  5. STAMPED CONCRETE PATTERN SHALL MATCH ROUNDABOUT PATTERN AT 4-MILE ROAD & MIDLAND AVENUE.



SECTION B-B  
SCALE: NTS



SECTION A-A  
SCALE 1"=5'

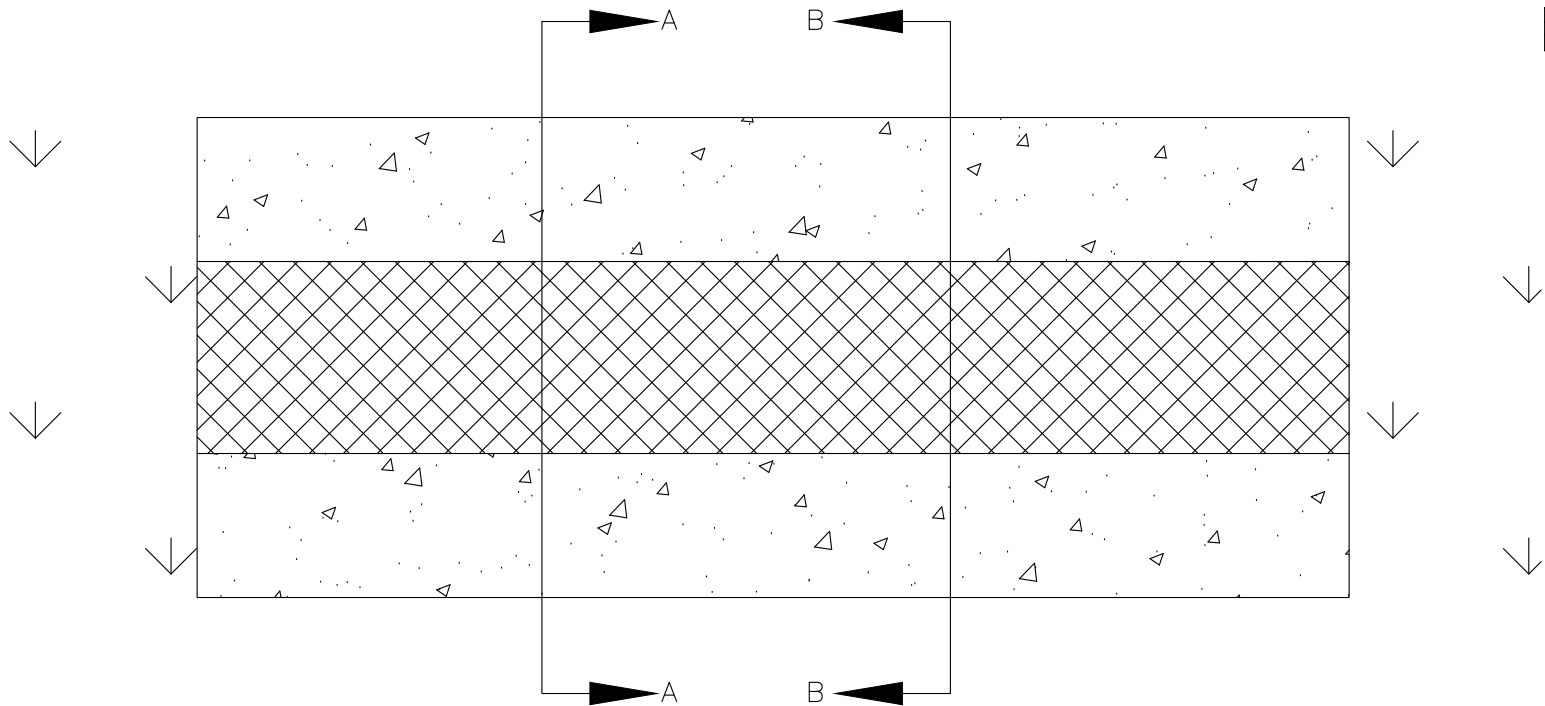


| Computer File Information                |                      | Sheet Revisions |      |          |       | As Constructed |  | MT. SOPRIS DRIVE<br>RAISED PEDESTRIAN CROSSING DETAIL |         |                | Project No./Code |
|------------------------------------------|----------------------|-----------------|------|----------|-------|----------------|--|-------------------------------------------------------|---------|----------------|------------------|
| Print Date: 6/23/22                      |                      | Rev.            | Date | Comments | Init. | No Revisions:  |  | Engineer:                                             | AMC     | Structure      | --               |
| Last Modification Date: 6/23/22          |                      | 1               |      |          |       | Revised:       |  | Drawn By:                                             | MWM     | Numbers        | --               |
| Drawing File Name: MtSoprisDr - Typicals |                      |                 |      |          |       | Void:          |  | Sheet Subset:                                         | DETAILS | Subset Sheets: | 1 of 2           |
| Autocad Ver. 2022 Scale: As Shown        |                      |                 |      |          |       |                |  |                                                       |         |                | Sheet Number 8   |
| SGM Project No.: 2022-140.001            | Quality Control: MDF |                 |      |          |       |                |  |                                                       |         |                |                  |

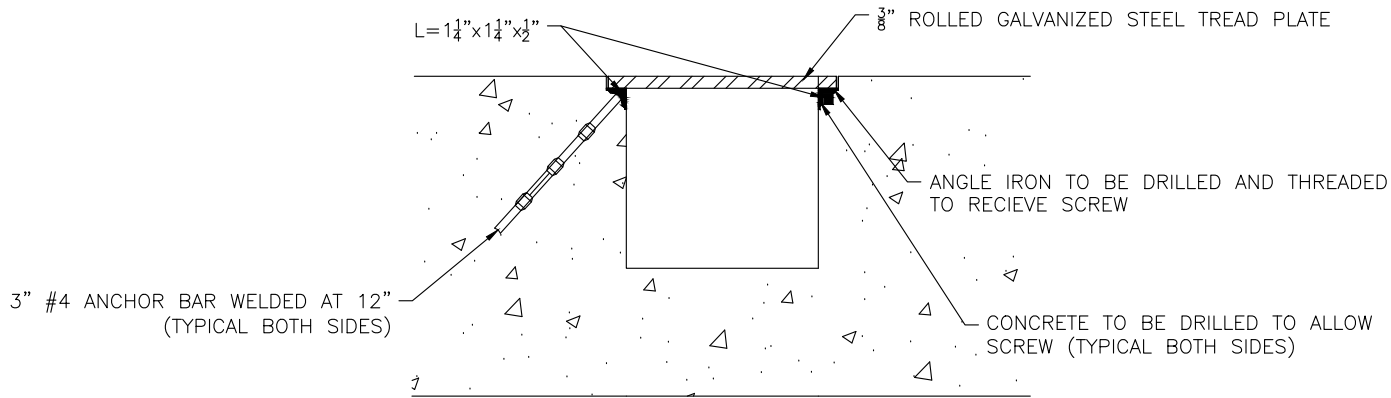


I:\2022\2022-140-MTSOPRISDR\001\H-DWG\CIVIL\PS-SHEETSET\MTSOPRISDR - TYPICALS.DWG Plotted: 6/23/2022 7:54 AM By: Ashley Cline

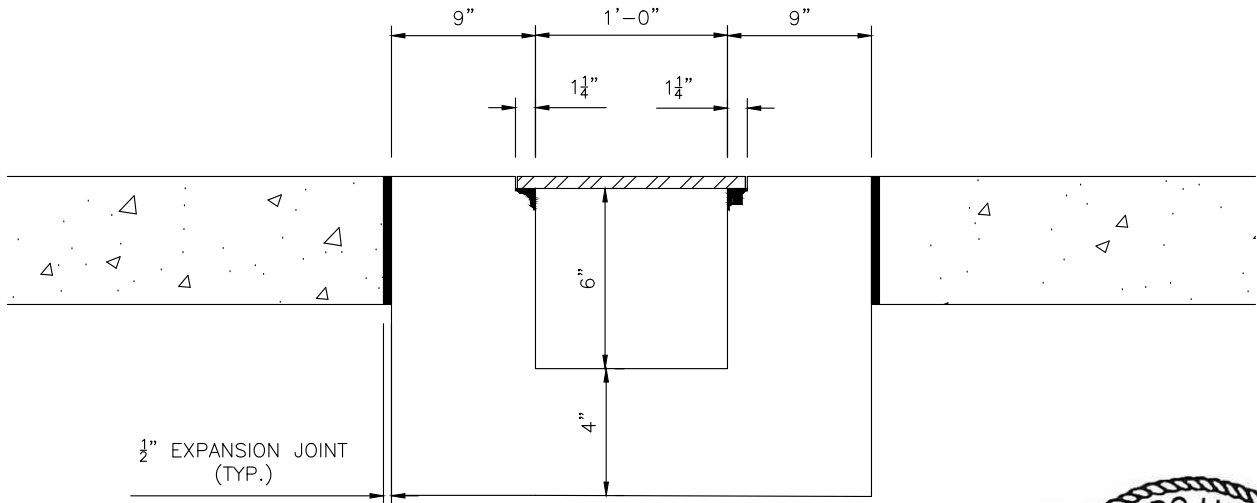
NOTE:  
ALL LABOR AND MATERIALS REQUIRED TO CONSTRUCT  
AND INSTALL THE SIDEWALK DRAIN SHALL BE INCLUDED  
IN ITEM NO 608-10000 SIDEWALK DRAIN.



SIDEWALK DRAIN PLAN VIEW  
SCALE: 1"=1'



SECTION A-A  
SCALE: 1"=1'



SECTION B-B  
SCALE: 1"=1'



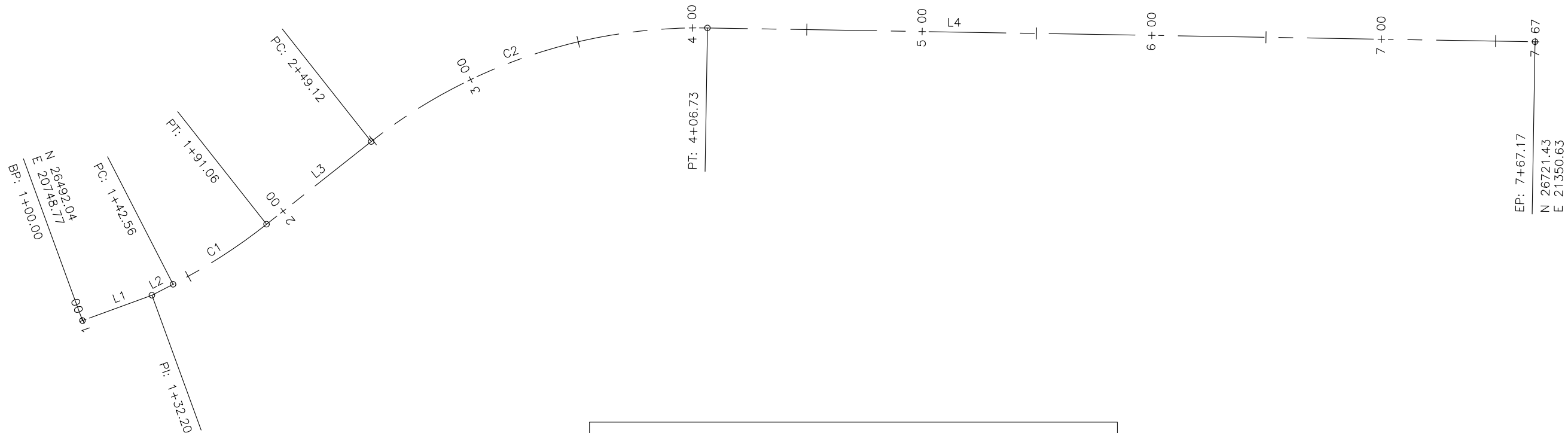
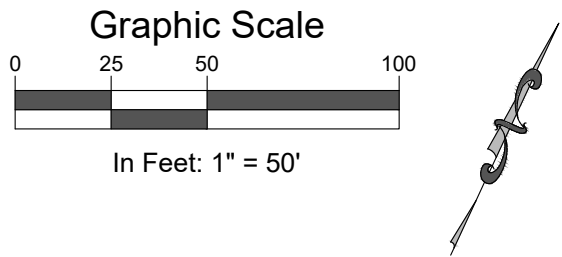
| Computer File Information                               |  | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>SIDEWALK DRAIN DETAILS |  |                       | Project No./Code |              |           |
|---------------------------------------------------------|--|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|--------------------------------------------|--|-----------------------|------------------|--------------|-----------|
| Print Date: 6/23/22                                     |  | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                            |  |                       | Engineer: AMC    |              | Structure |
| Last Modification Date: 6/23/22                         |  | 1               |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                              |  | Numbers               | --               | --           |           |
| Drawing File Name: MtSoprisDr - Typicals                |  |                 |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: DETAILS                      |  | Subset Sheets: 2 of 2 |                  | Sheet Number | 9         |
| Autocad Ver. 2022      Scale: As Shown                  |  |                 |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                            |  |                       |                  |              |           |
| SGM Project No.: 2022-140.001      Quality Control: MDF |  |                 |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                            |  |                       |                  |              |           |



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| CURVE TABLE |            |        |               |              |             |
|-------------|------------|--------|---------------|--------------|-------------|
| CURVE #     | ARC LENGTH | RADIUS | CHORD BEARING | CHORD LENGTH | DELTA ANGLE |
| C1          | 48.50      | 250.00 | N47°15'09"E   | 48.42        | 011°06'52"  |
| C2          | 157.61     | 230.00 | N61°19'37"E   | 154.55       | 039°15'48"  |

| LINE TABLE |                |        |
|------------|----------------|--------|
| LINE #     | BEARING        | LENGTH |
| L1         | N59°57'43.38"E | 32.20  |
| L2         | N52°48'34.60"E | 10.36  |
| L3         | N41°41'43.10"E | 58.06  |
| L4         | N80°57'31.29"E | 360.44 |



| Computer File Information            |  | Sheet Revisions      |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>GEOMETRY PLAN |  |                       | Project No./Code |                 |           |
|--------------------------------------|--|----------------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|-----------------------------------|--|-----------------------|------------------|-----------------|-----------|
| Print Date: 6/23/22                  |  | Rev.                 | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                   |  |                       | Engineer: AMC    |                 | Structure |
| Last Modification Date: 6/20/22      |  | 1                    |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                     |  | Numbers               | --               | --              |           |
| Drawing File Name: MtSoprisDr - Geom |  |                      |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: GEOM                |  | Subset Sheets: 1 of 1 |                  | Sheet Number 11 |           |
| Autocad Ver. 2022 Scale: As Shown    |  |                      |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                   |  |                       |                  |                 |           |
| SGM Project No.: 2022-140.001        |  | Quality Control: MDF |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                   |  |                       |                  |                 |           |



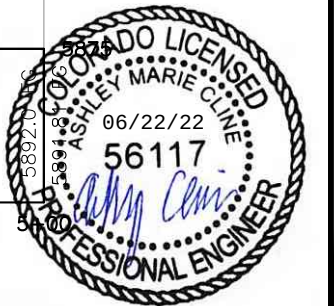
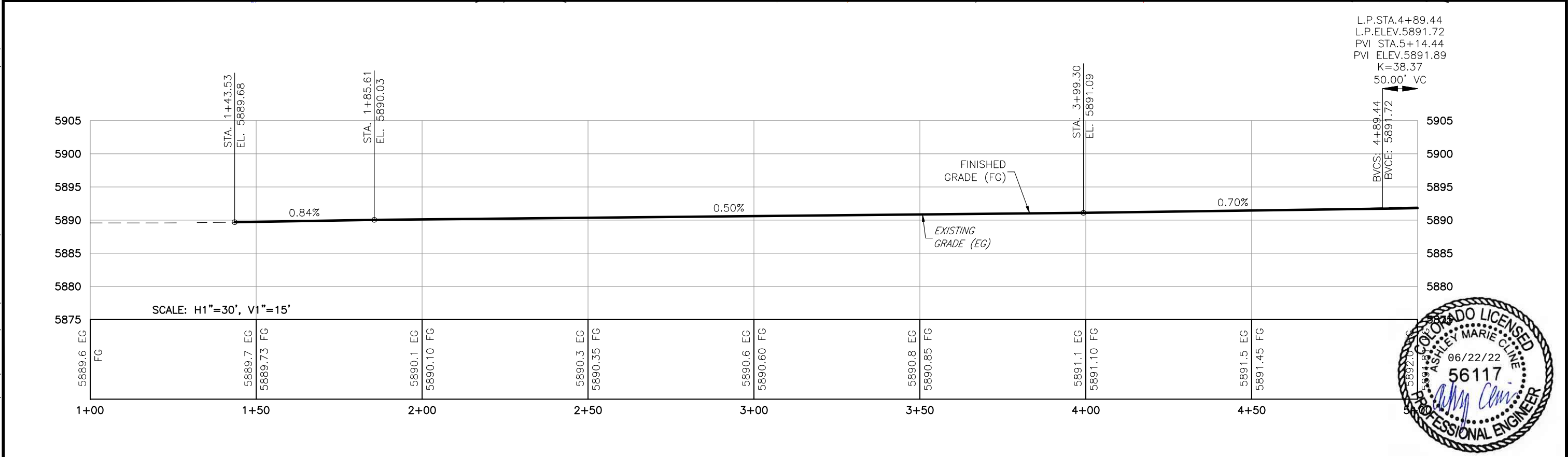
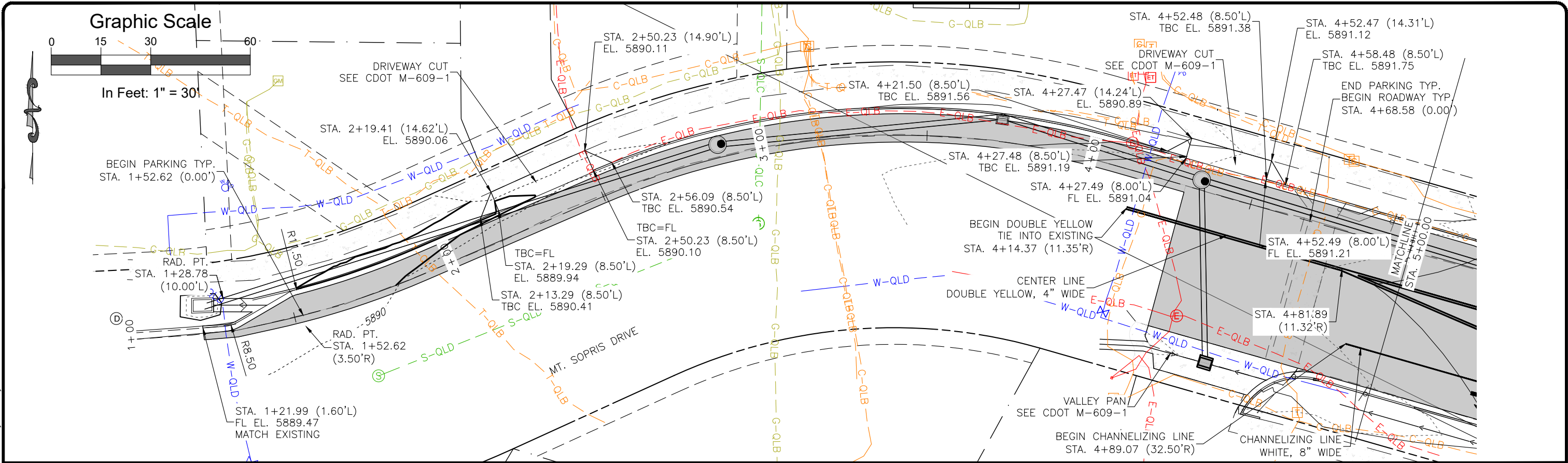
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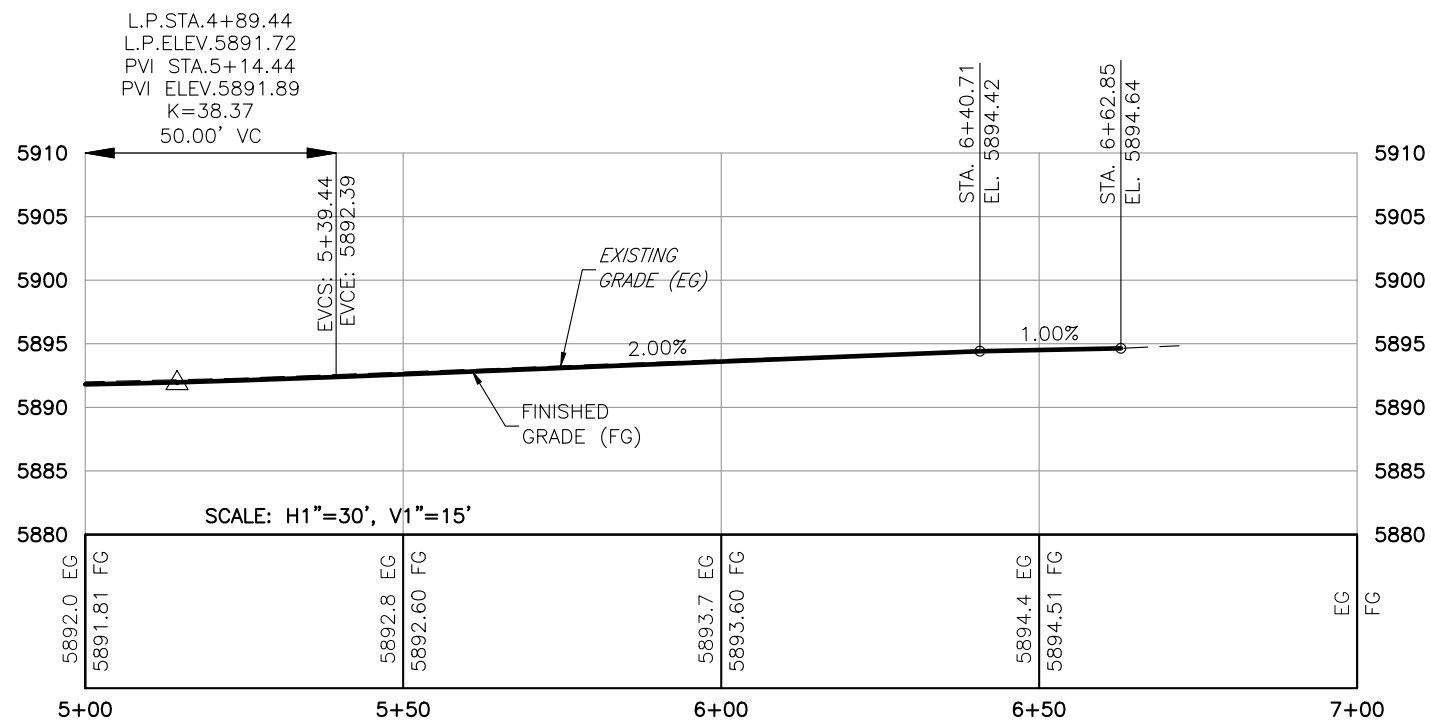
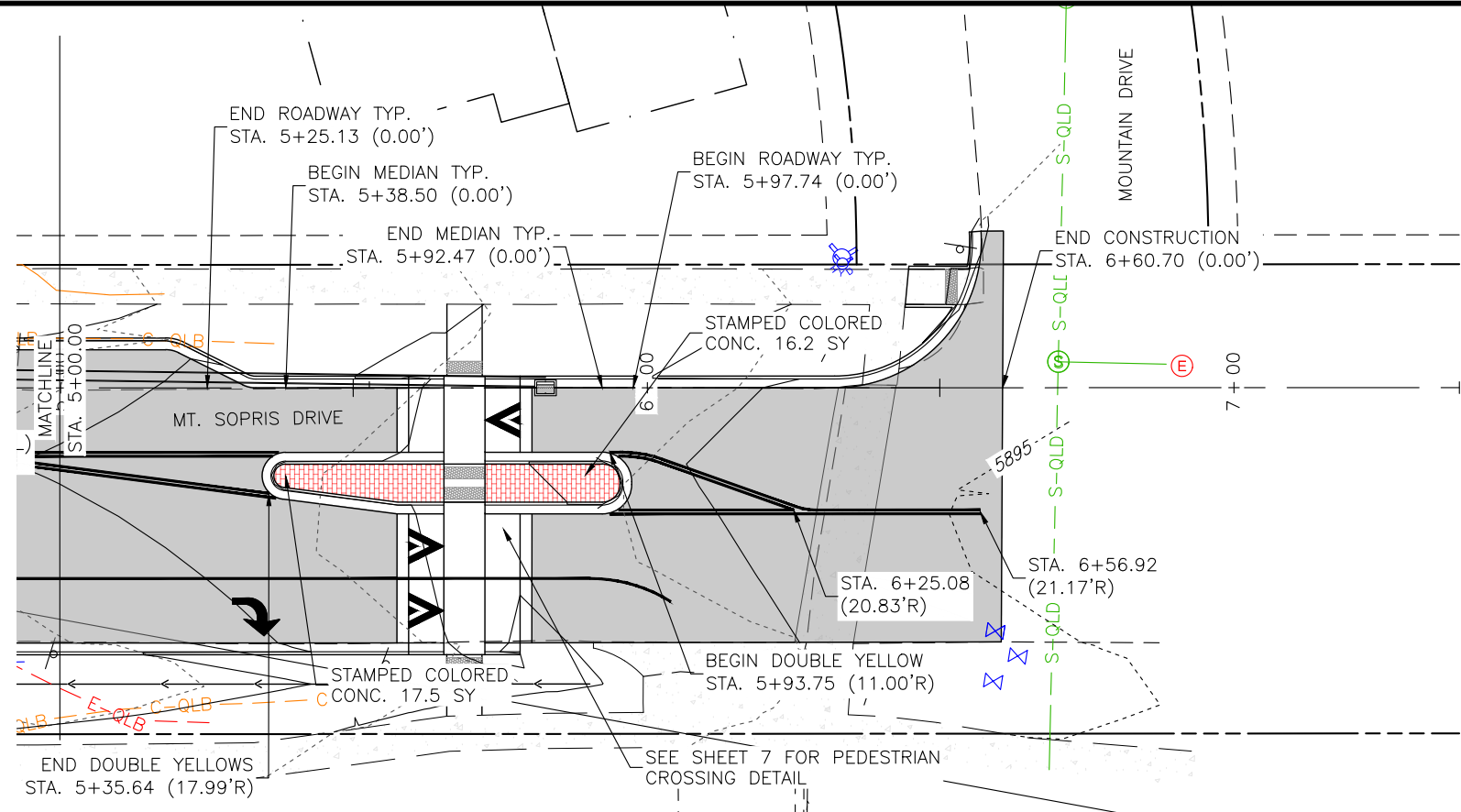
| Computer File Information           |  |  |  | Sheet Revisions      |      |          |       | As Constructed |  |  |  | MT. SOPRIS DRIVE<br>PLAN & PROFILE (1) |  |  |  | Project No./Code |  |
|-------------------------------------|--|--|--|----------------------|------|----------|-------|----------------|--|--|--|----------------------------------------|--|--|--|------------------|--|
| Print Date: 6/23/22                 |  |  |  | Rev.                 | Date | Comments | Init. | No Revisions:  |  |  |  | Engineer: AMC                          |  |  |  | --               |  |
| Last Modification Date: 6/20/22     |  |  |  | 1                    |      |          |       | Revised:       |  |  |  | Drawn By: MWM                          |  |  |  | --               |  |
| Drawing File Name: MtSoprisDr - P&P |  |  |  |                      |      |          |       | Void:          |  |  |  | Sheet Subset: ROADWAY                  |  |  |  | 1 of 5           |  |
| Autocad Ver. 2022 Scale: As Shown   |  |  |  |                      |      |          |       |                |  |  |  | Subset Sheets:                         |  |  |  | Sheet Number 12  |  |
| SGM Project No.: 2022-140.001       |  |  |  | Quality Control: MDF |      |          |       |                |  |  |  |                                        |  |  |  |                  |  |



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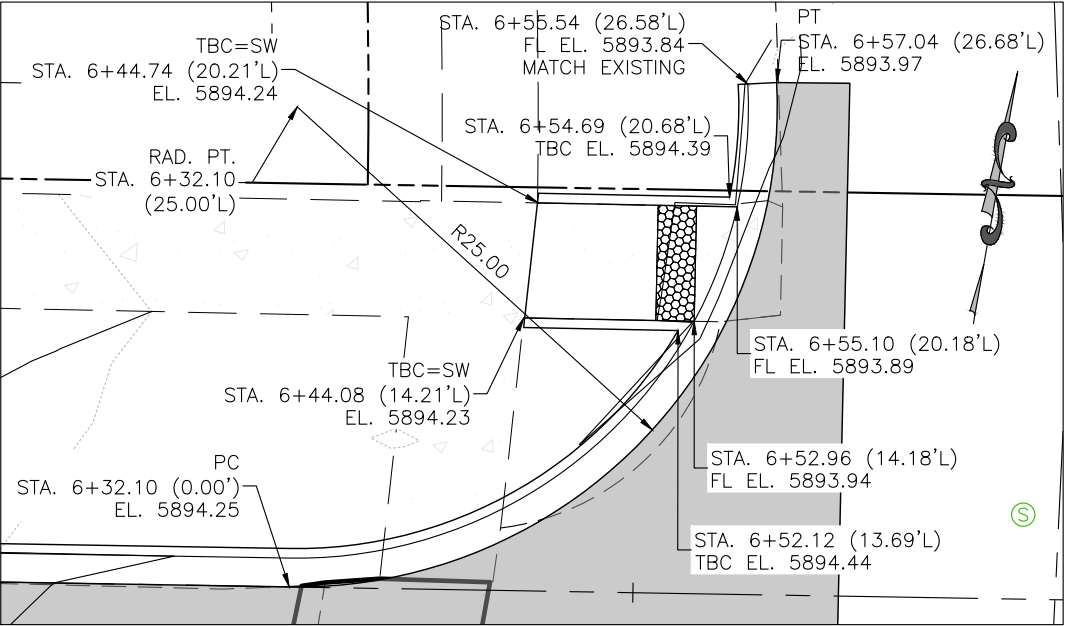
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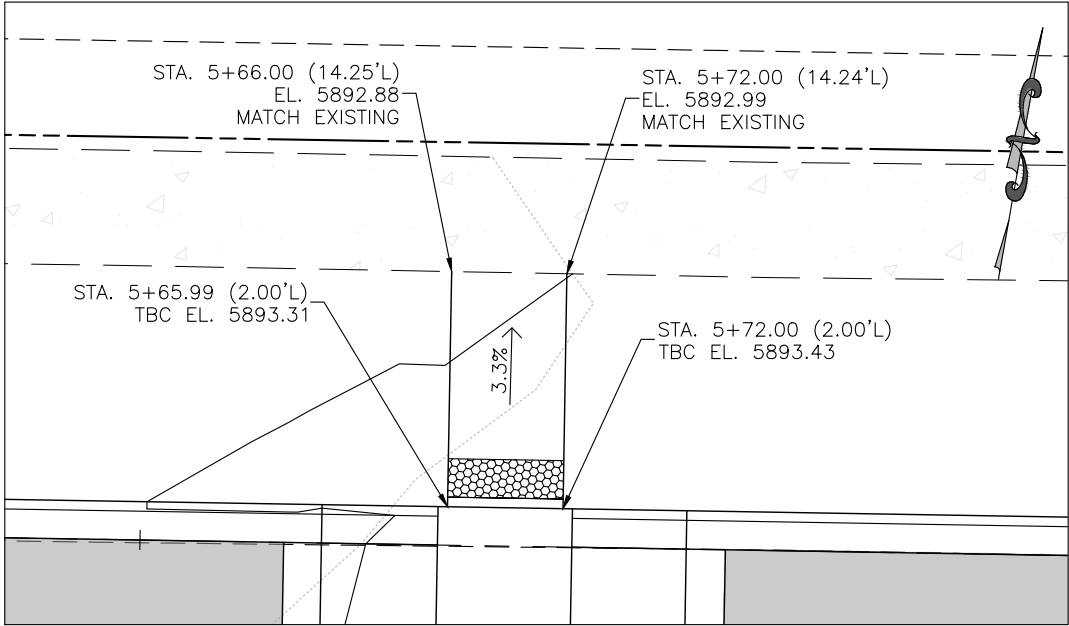
| Computer File Information           |                      | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>PLAN & PROFILE (2) |  |                       | Project No./Code |                 |    |
|-------------------------------------|----------------------|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|----------------------------------------|--|-----------------------|------------------|-----------------|----|
| Print Date: 6/23/22                 |                      | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                        |  |                       |                  |                 | -- |
| Last Modification Date: 6/20/22     |                      | <div>1</div>    |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Engineer: AMC                          |  | Structure             | --               | --              |    |
| Drawing File Name: MtSoprisDr - P&P |                      | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                          |  | Numbers               | --               |                 |    |
| Autocad Ver. 2022 Scale: As Shown   |                      | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: ROADWAY                  |  | Subset Sheets: 2 of 5 |                  | Sheet Number 13 |    |
| SGM Project No.: 2022-140.001       | Quality Control: MDF | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                        |  |                       |                  |                 |    |



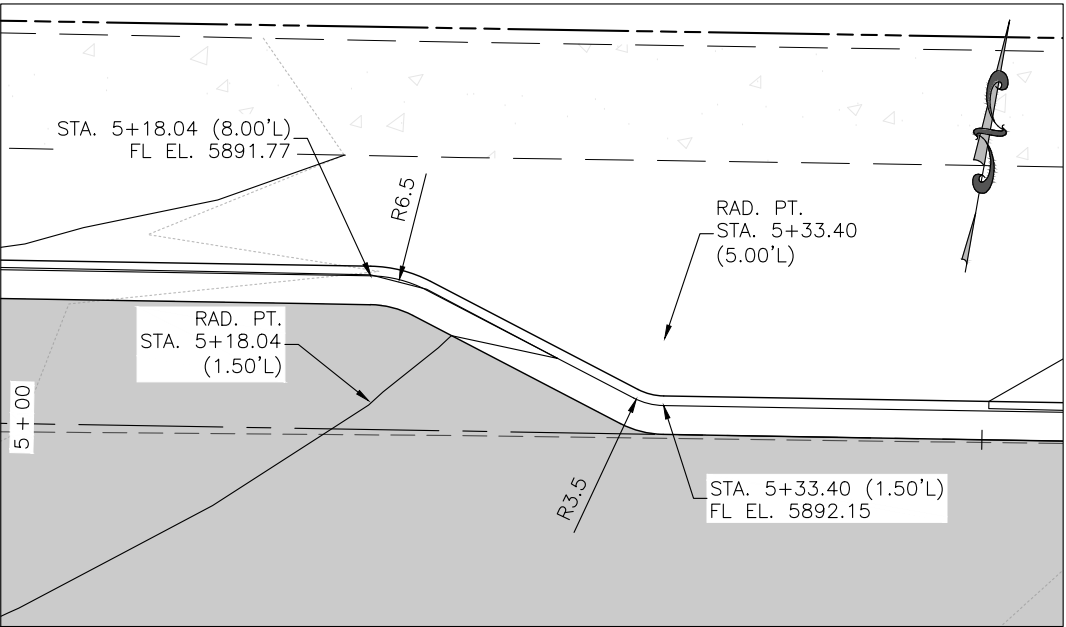
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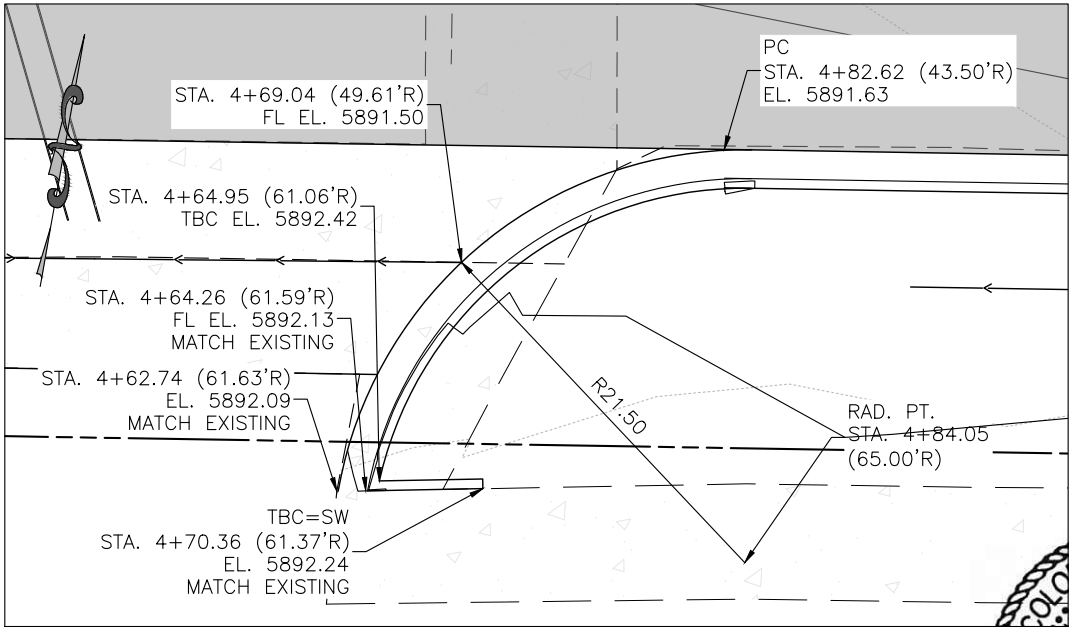
NORTHEAST CURB RAMP DETAIL  
SCALE: 1" = 10'



NORTH MEDIAN CURB RAMP DETAIL  
SCALE: 1" = 10'



PARKING CURB RETURN  
SCALE: 1" = 10'



SOUTHWEST CURB RAMP DETAIL  
SCALE: 1" = 10'

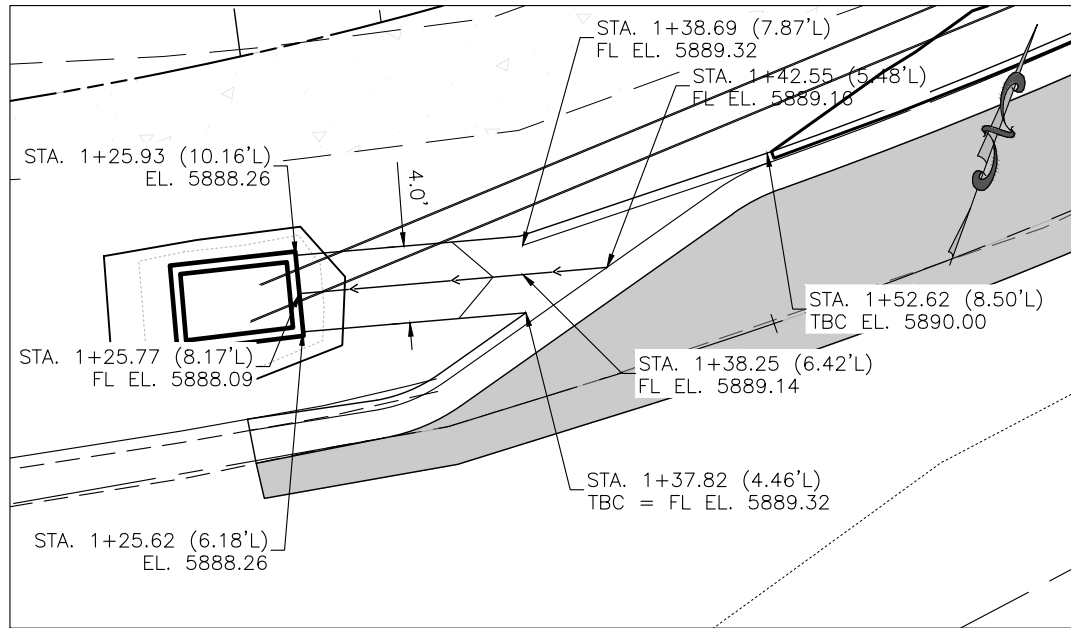


| Computer File Information               |     | Sheet Revisions      |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed | MT. SOPRIS DRIVE<br>CURB RAMPS & MEDIAN DETAILS                                                                                                       |  |  |  | Project No./Code |     |           |    |           |     |         |    |                 |  |
|-----------------------------------------|-----|----------------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|------------------|-----|-----------|----|-----------|-----|---------|----|-----------------|--|
| Print Date: 6/23/22                     |     | Rev.                 | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  | <table><tr><td>Engineer:</td><td>AMC</td><td>Structure</td><td>--</td></tr><tr><td>Drawn By:</td><td>MWM</td><td>Numbers</td><td>--</td></tr></table> |  |  |  | Engineer:        | AMC | Structure | -- | Drawn By: | MWM | Numbers | -- | Sheet Number 14 |  |
| Engineer:                               | AMC | Structure            | --   |          |       |                                                                                       |                                                                                                                                                                                         |                |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |
| Drawn By:                               | MWM | Numbers              | --   |          |       |                                                                                       |                                                                                                                                                                                         |                |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |
| Last Modification Date: 6/23/22         |     | <div>1</div>         |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |
| Drawing File Name: MtSoprisDr - Details |     | <div></div>          |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |
| Autocad Ver. 2022 Scale: As Shown       |     | <div></div>          |      |          |       | Sheet Subset: ROADWAY                                                                 | Subset Sheets:                                                                                                                                                                          | 3 of 5         |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |
| SGM Project No.: 2022-140.001           |     | Quality Control: MDF |      |          |       |                                                                                       |                                                                                                                                                                                         |                |                                                                                                                                                       |  |  |  |                  |     |           |    |           |     |         |    |                 |  |

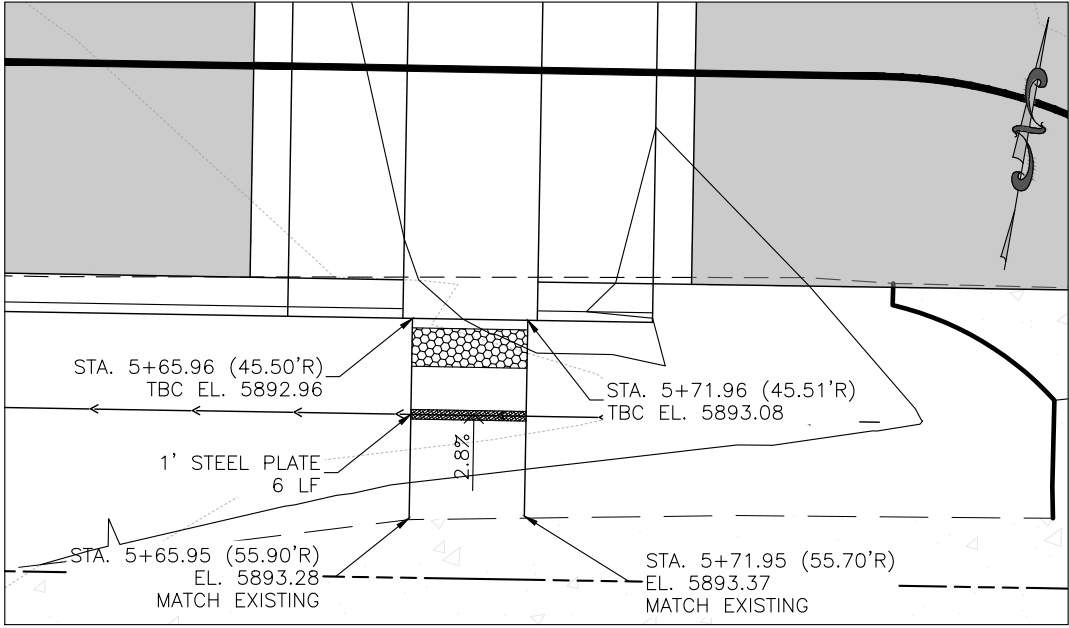


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NOTE: CURB TO TAPER FROM 6" TO 0" OVER 3- FEET AT VALLEY PAN ENTRANCE.

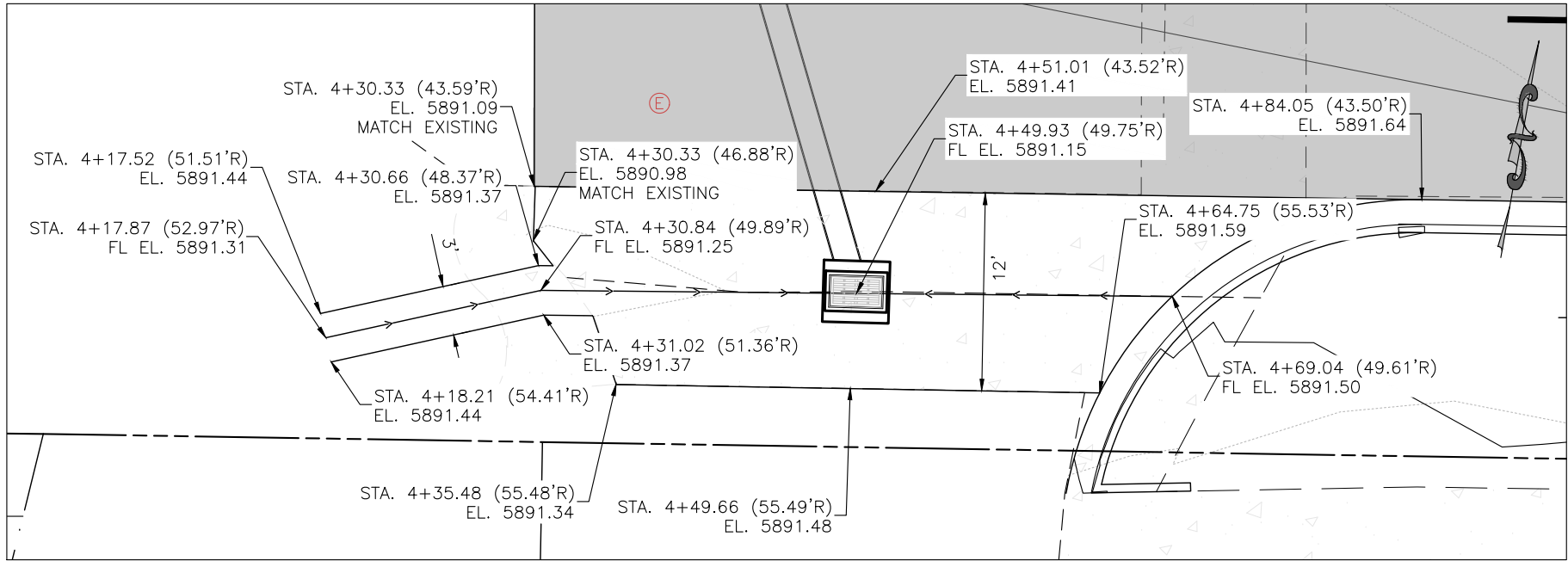


VALLEY PAN DETAIL  
SCALE: 1" = 10'



SOUTH MEDIAN CURB RAMP DETAIL  
SCALE: 1" = 10'

NOTE: 3-FOOT VALLEY PAN ELEVATIONS ARE APPROXIMATE. CONTRACTOR TO FIELD FIT TO ACHIEVE POSITIVE DRAINAGE TOWARDS INLET.



SCHOOL VALLEY PAN DETAIL  
SCALE: 1" = 10'



| Computer File Information                          |  | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>CURB RAMPS & MEDIAN DETAILS (2) |  |                       | Project No./Code |                 |           |
|----------------------------------------------------|--|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|-----------------------------------------------------|--|-----------------------|------------------|-----------------|-----------|
| Print Date: 6/23/22                                |  | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                                     |  |                       | Engineer: AMC    |                 | Structure |
| Last Modification Date: 6/23/22                    |  | <div>1</div>    |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                                       |  | Numbers               | --               | --              |           |
| Drawing File Name: MtSoprisDr - Details            |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: ROADWAY                               |  | Subset Sheets: 4 of 5 |                  | Sheet Number 15 |           |
| Autocad Ver. 2022 Scale: As Shown                  |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                                     |  |                       |                  |                 |           |
| SGM Project No.: 2022-140.001 Quality Control: MDF |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                                     |  |                       |                  |                 |           |

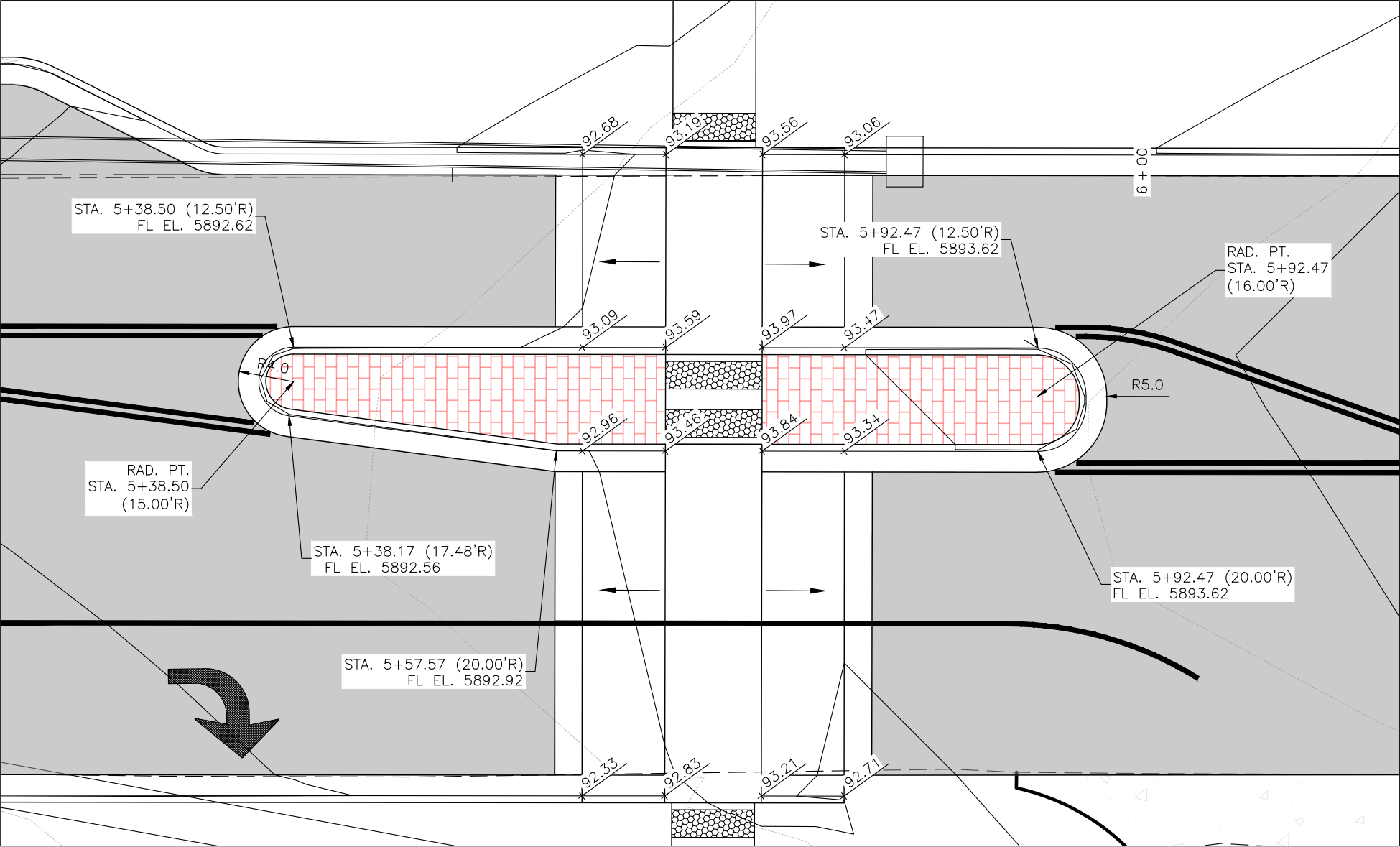


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MEDIAN DETAIL  
SCALE: 1" = 30'



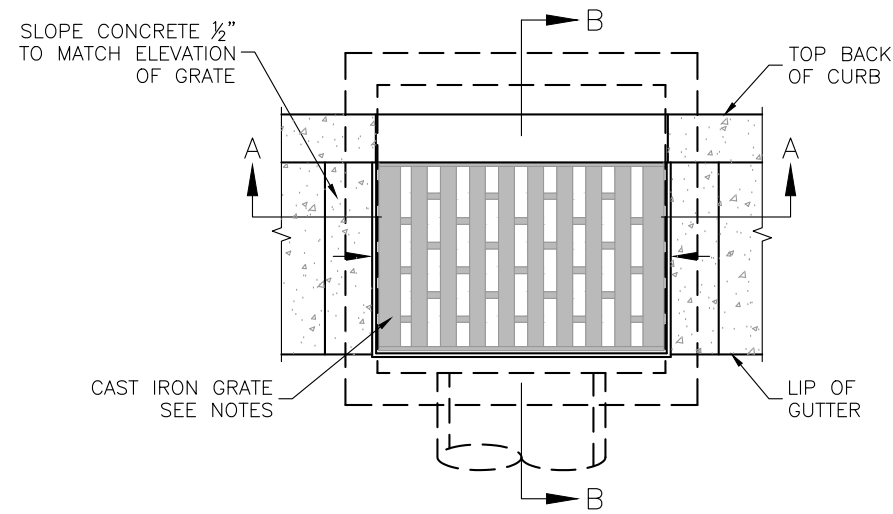
| Computer File Information                          |  | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>CURB RAMPS & MEDIAN DETAILS (3) |  |                       | Project No./Code |                 |           |
|----------------------------------------------------|--|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|-----------------------------------------------------|--|-----------------------|------------------|-----------------|-----------|
| Print Date: 6/23/22                                |  | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                                     |  |                       | Engineer: AMC    |                 | Structure |
| Last Modification Date: 6/23/22                    |  | <div>1</div>    |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Drawn By: MWM                                       |  | Numbers               | --               | --              |           |
| Drawing File Name: MtSoprisDr - Details            |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Sheet Subset: ROADWAY                               |  | Subset Sheets: 5 of 5 |                  | Sheet Number 16 |           |
| Autocad Ver. 2022 Scale: As Shown                  |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                                     |  |                       |                  |                 |           |
| SGM Project No.: 2022-140.001 Quality Control: MDF |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                                     |  |                       |                  |                 |           |



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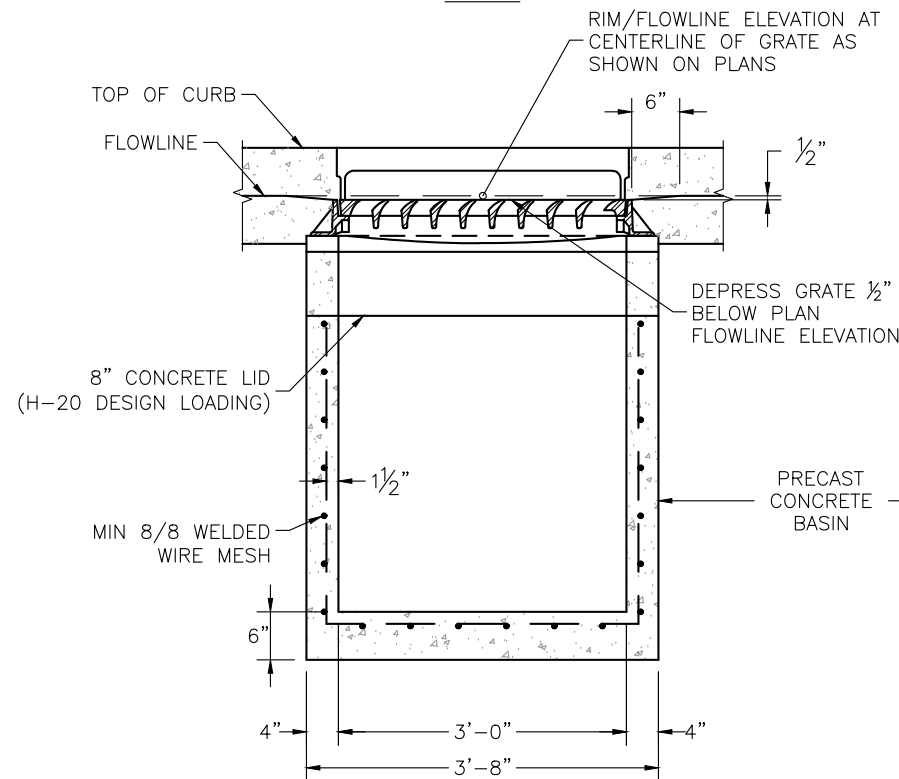


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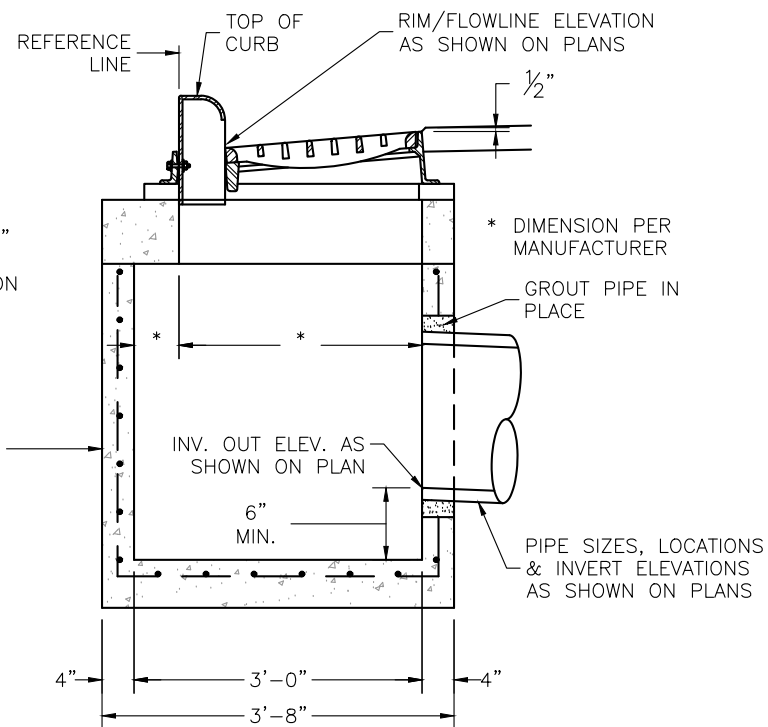


**NOTES:**

1. FRAME, GRATE & CURB INLET TO BE NEENAH R-3246-L
2. PRECAST CONCRETE ADJUSTMENT RINGS (IF REQUIRED) SHALL BE GROUTED IN PLACE.
3. SET GRATE WITH CONCRETE. LEVELING COURSE TO MATCH LONGITUDINAL SLOPE OF THE ROAD.
4. PIPE ENDS ARE TO BE TRIMMED FLUSH WITH THE INTERIOR WALLS.



**SECTION A-A**



**SECTION B-B**

**TYPE I DRAIN INLET DETAIL**

SCALE: 1/2" = 1'



| Computer File Information                                               |  | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed |  | MT. SOPRIS DRIVE<br>INLET DETAILS |          |                |        | Project No./Code |  |
|-------------------------------------------------------------------------|--|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--|-----------------------------------|----------|----------------|--------|------------------|--|
| Print Date: 6/23/22                                                     |  | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |  |                                   |          |                |        | --               |  |
| Last Modification Date: 6/23/22                                         |  | <div>1</div>    |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       |  | Engineer:                         | AMC      | Structure      | --     | --               |  |
| Drawing File Name: MtSoprisDr - Storm                                   |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          |  | Drawn By:                         | MWM      | Numbers        | --     | Sheet Number 17  |  |
| Autocad Ver. 2022    Scale: As Shown                                    |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  | Sheet Subset:                     | DRAINAGE | Subset Sheets: | 1 of 3 |                  |  |
| SGM Project No.: 2022-140.001                      Quality Control: MDF |  | <div></div>     |      |          |       |                                                                                       |                                                                                                                                                                                         |                |  |                                   |          |                |        |                  |  |



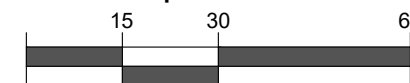


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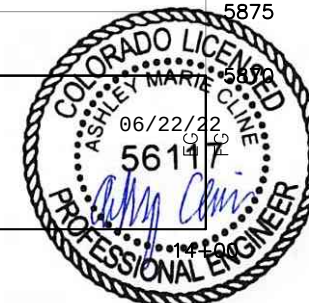
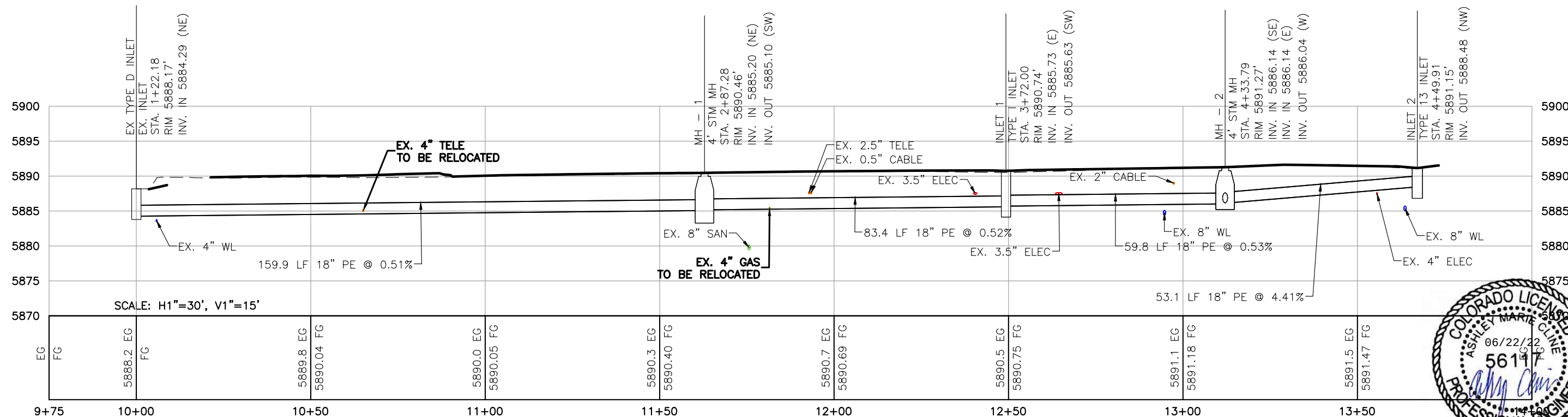
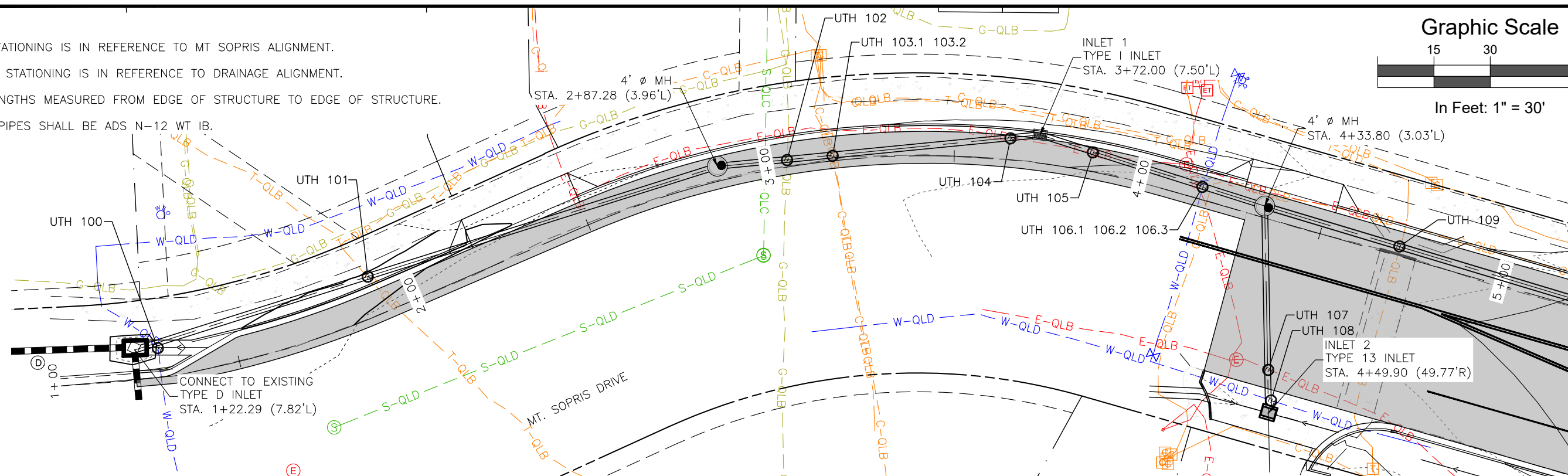
NOTES:

1. PLAN STATIONING IS IN REFERENCE TO MT SOPRIS ALIGNMENT.
2. PROFILE STATIONING IS IN REFERENCE TO DRAINAGE ALIGNMENT.
3. PIPE LENGTHS MEASURED FROM EDGE OF STRUCTURE TO EDGE OF STRUCTURE.
4. STORM PIPES SHALL BE ADS N-12 WT IB.

Graphic Scale



In Feet: 1" = 30'



| Computer File Information |                    |
|---------------------------|--------------------|
| Print Date:               | 6/23/22            |
| Last Modification Date:   | 6/23/22            |
| Drawing File Name:        | MtSoprisDr - Storm |
| Autocad Ver.              | 2022               |
| Scale:                    | As Shown           |
| SGM Project No.:          | 2022-140.001       |
| Quality Control:          | MDF                |

| Sheet Revisions |      |          |       |
|-----------------|------|----------|-------|
| Rev.            | Date | Comments | Init. |
| 1               |      |          |       |

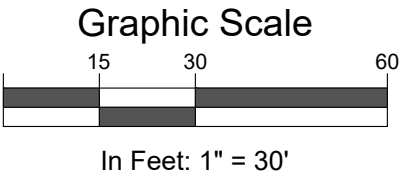
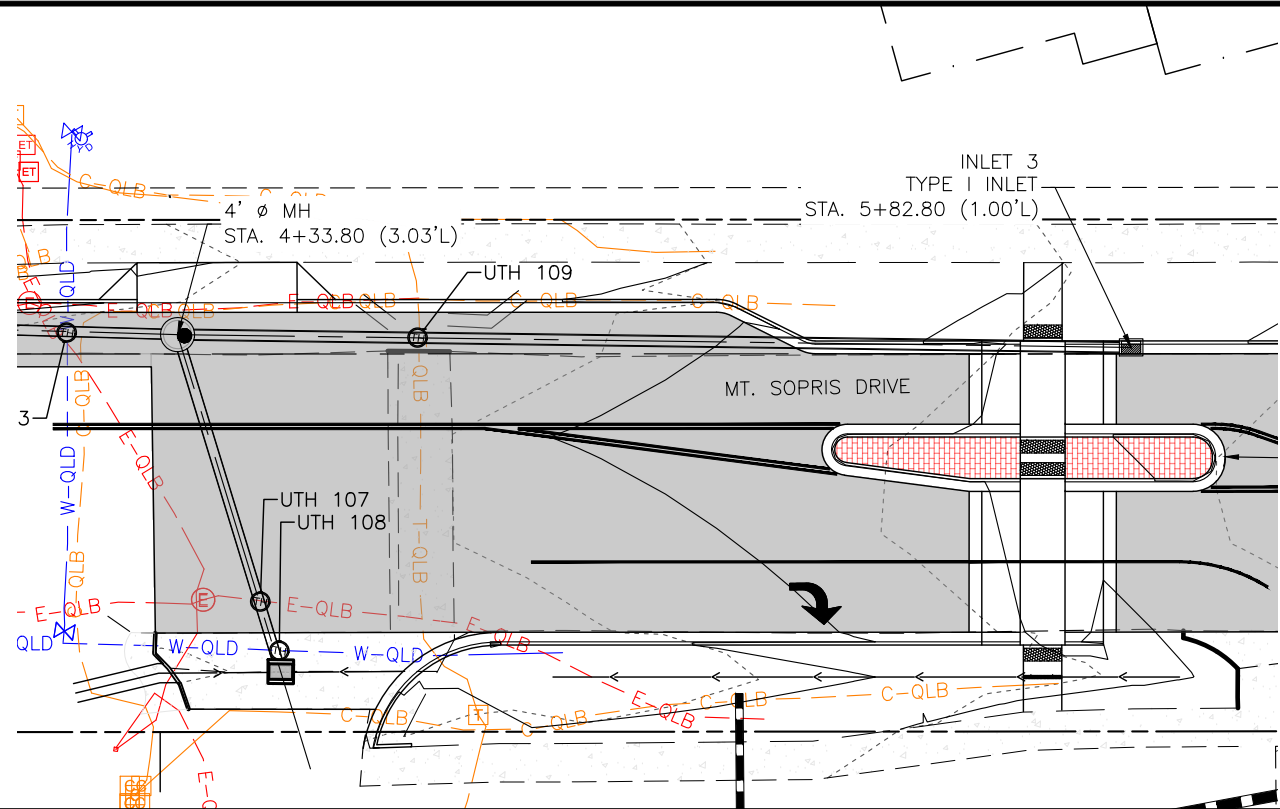


| As Constructed |  |
|----------------|--|
| No Revisions:  |  |
| Revised:       |  |
| Void:          |  |

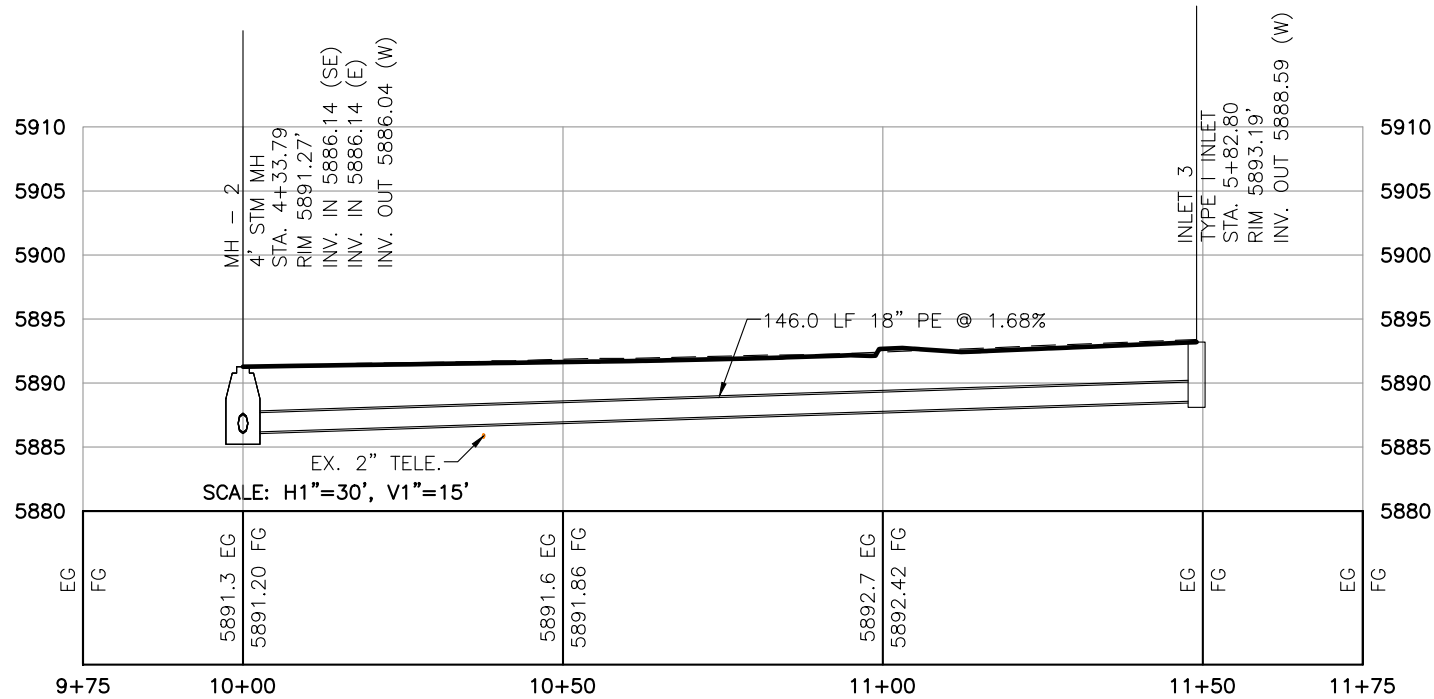
| MT. SOPRIS DRIVE<br>STORM SEWER PLAN & PROFILE (1) |          |                |        |
|----------------------------------------------------|----------|----------------|--------|
| Engineer:                                          | AMC      | Structure      | --     |
| Drawn By:                                          | MWM      | Numbers        | --     |
| Sheet Subset:                                      | DRAINAGE | Subset Sheets: | 2 of 3 |

| Project No./Code |    |
|------------------|----|
| --               |    |
| --               |    |
| Sheet Number     | 18 |

I:\2022\2022-140-MTSOPRISDR\001\H-DWG\PS-SHEETSET\MTSOPRISDR - STORM.DWG Plotted: 6/23/2022 7:55 AM By: Ashley Cline



NOTE:  
TELEPHONE LINE WAS NOT FOUND AT A POTHOLE DEPTH OF 5- FEET. TELEPHONE LINE IS NOT BELIEVED TO BE IN CONFLICT WITH STORM PIPE. CONTRACTOR TO FIELD VERIFY.

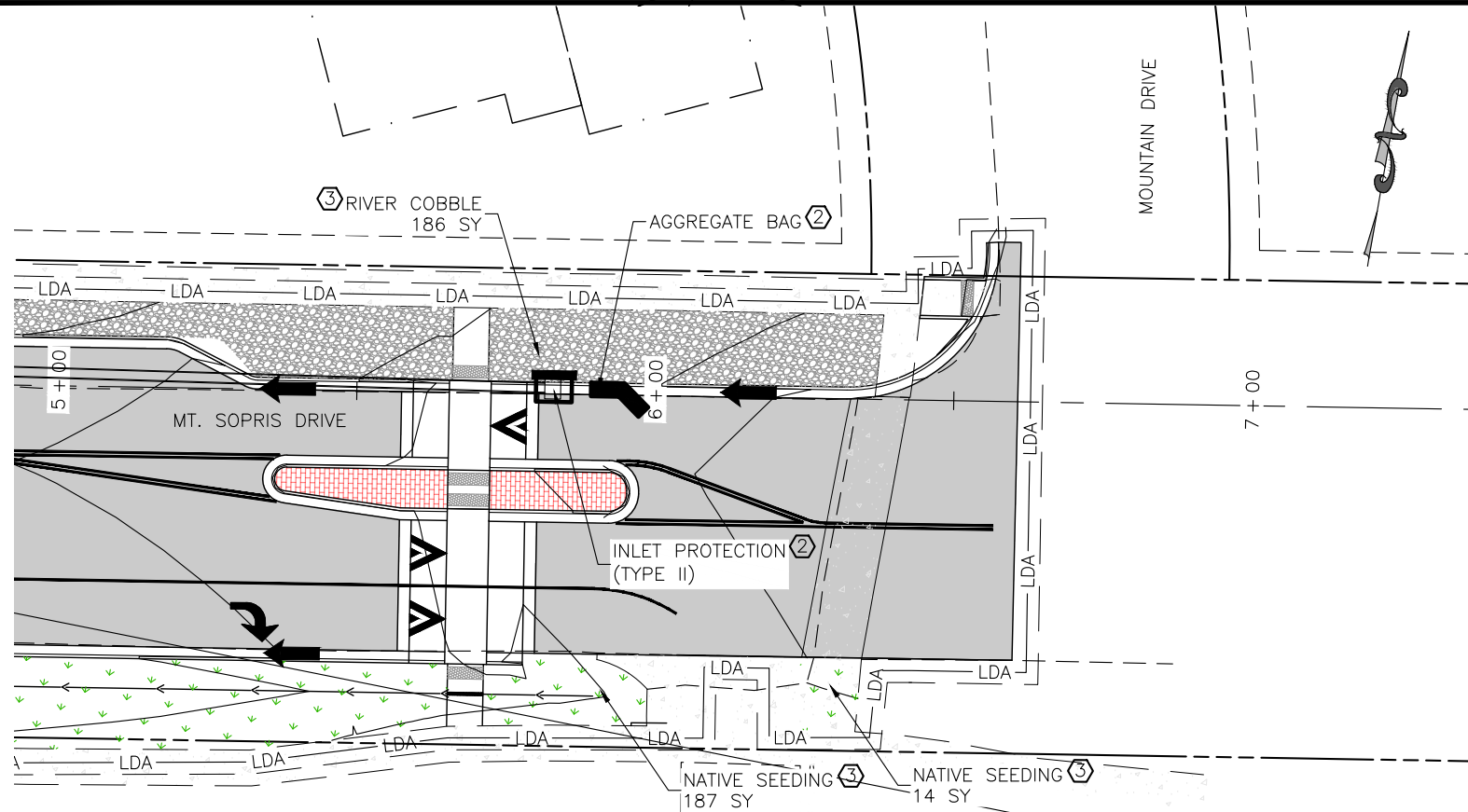
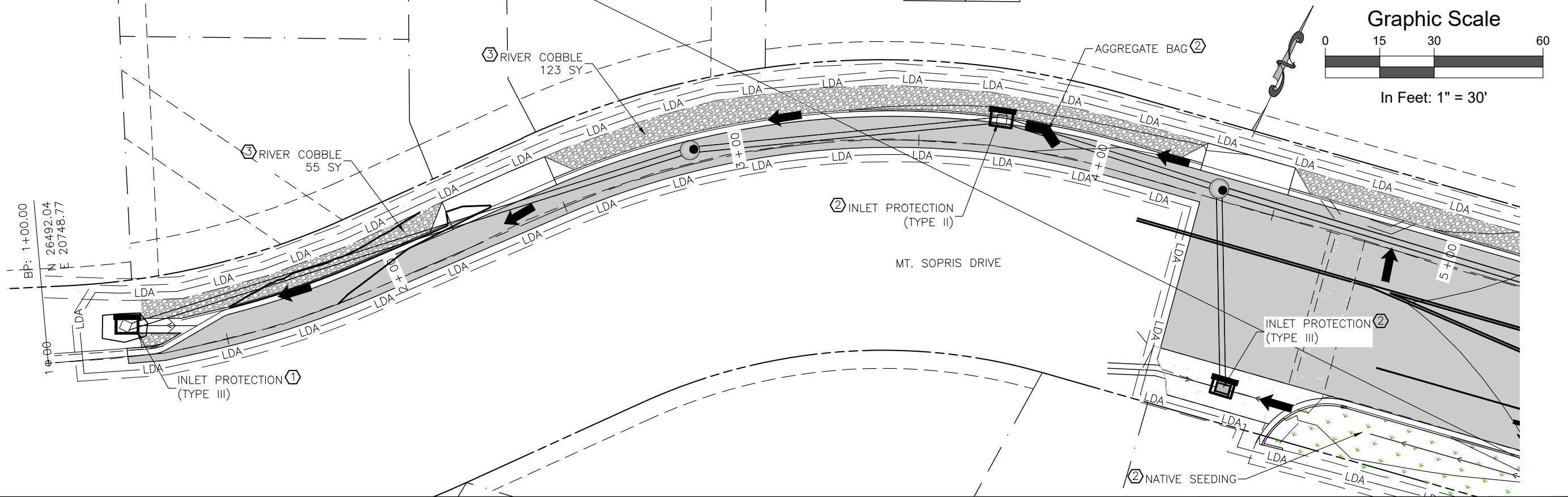


| Computer File Information             |                      | Sheet Revisions |      |          |       |  | <br>118 West Sixth Street, Suite 200<br>Glenwood Springs, CO 81601<br>970.945.1004 www.sgm-inc.com | As Constructed | MT. SOPRIS DRIVE<br>STORM SEWER PLAN & PROFILE (2) |     |           |    | Project No./Code |  |
|---------------------------------------|----------------------|-----------------|------|----------|-------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------|-----|-----------|----|------------------|--|
| Print Date: 6/23/22                   |                      | Rev.            | Date | Comments | Init. |                                                                                       |                                                                                                                                                                                         | No Revisions:  |                                                    |     |           |    | --               |  |
| Last Modification Date: 6/23/22       |                      | 1               |      |          |       |                                                                                       |                                                                                                                                                                                         | Revised:       | Engineer:                                          | AMC | Structure | -- | --               |  |
| Drawing File Name: MtSoprisDr - Storm |                      |                 |      |          |       |                                                                                       |                                                                                                                                                                                         | Void:          | Drawn By:                                          | MWM | Numbers   | -- | Sheet Number 19  |  |
| Autocad Ver. 2022 Scale: As Shown     |                      |                 |      |          |       |                                                                                       |                                                                                                                                                                                         |                |                                                    |     |           |    |                  |  |
| SGM Project No.: 2022-140.001         | Quality Control: MDF |                 |      |          |       |                                                                                       |                                                                                                                                                                                         |                |                                                    |     |           |    |                  |  |



**SGM**  
118 West Sixth Street, Suite 200  
Glenwood Springs, CO 81601  
970.945.1004 www.sgm-inc.com

I:\2022\2022-140-MTSOPRISDR\001\H-DWG\PS-SHEETSET\MTSOPRISDR - ECP.DWG Plotted: 6/23/2022 7:55 AM By: Ashley Cline



#### LEGEND

-  AGGREGATE BAG
-  STORM DRAIN INLET PROTECTION (TYPE I, II OR III)
-  RIVER COBBLE
-  NATIVE SEEDING
-  FLOW ARROW (DIRECTION OF FLOW)
-  DITCH FLOW LINE
-  LDA LIMITS OF DISTURBED AREA
-  CONSTRUCTION BOUNDARY

#### CONTROL MEASURE (BMP) NOTES

1. BMPs ARE NOT DRAWN TO SCALE.
2. BMP LOCATIONS SHOWN ARE APPROXIMATE.
3. PHASES OF BMP INSTALLATION:
  - ① INITIAL CONSTRUCTION
  - ② INTERIM CONSTRUCTION
  - ③ FINAL/PERMANENT STABILIZATION



| Computer File Information            |                      | Sheet Revisions |      |          |       |   <div>118 West Sixth Street, Suite 200<br/>Glenwood Springs, CO 81601<br/>970.945.1004    <a href="http://www.sgm-inc.com">www.sgm-inc.com</a></div> | As Constructed |                   | MT. SOPRIS DRIVE<br>EROSION CONTROL PLAN |                   |    | Project No./Code |  |
|--------------------------------------|----------------------|-----------------|------|----------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|------------------------------------------|-------------------|----|------------------|--|
| Print Date: 6/23/22                  |                      | Rev.            | Date | Comments | Init. |                                                                                                                                                                                                                                                                                                                                 | No Revisions:  |                   |                                          |                   |    | --               |  |
| Last Modification Date: 6/21/22      |                      | <div>1</div>    |      |          |       |                                                                                                                                                                                                                                                                                                                                 |                |                   |                                          |                   |    |                  |  |
| Drawing File Name: MtSoprisDr - ECP  |                      | <div></div>     |      |          |       |                                                                                                                                                                                                                                                                                                                                 | Revised:       |                   | Engineer: AMC                            | Structure Numbers | -- |                  |  |
| Autocad Ver. 2022    Scale: As Shown |                      | <div></div>     |      |          |       |                                                                                                                                                                                                                                                                                                                                 |                |                   | Drawn By: MWM                            |                   | -- |                  |  |
| SGM Project No.: 2022-140.001        | Quality Control: MDF | <div></div>     |      |          |       | Void:                                                                                                                                                                                                                                                                                                                           |                | Sheet Subset: ECP | Subset Sheets: 1 of 1                    | Sheet Number 20   |    |                  |  |



**SGM**  
118 West Sixth Street, Suite 200  
Glenwood Springs, CO 81601  
970.945.1004 www.sgm-inc.com





**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item:</b>          | Resolution 2023-11 Support for Department of Local Affairs (DOLA) Energy/Mineral Impact Assistance Fund (EIAF) for Stormwater Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Action Requested:</b>     | Support for the Grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Department:</b>           | Engineering                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Presented By:</b>         | Terri Partch                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Strategic Goals:</b>      | Preserve and Improve Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Background Info:</b>      | <p>City staff has been working with the Downtown Development Authority to improve the utilities and surfacing of the downtown alleys for many years. The project goal is to improve overall drainage and pedestrian safety in the alleys.</p> <p>In addition, in the Red Mountain neighborhood adjacent to downtown, a new storm drain system must be added to improve vehicular and pedestrian safety by placing an above grade drainage system, underground within piping and manholes.</p> <p>The Department of Local Affairs Energy and Mineral Impact Assistance Fund (DOLA EIAF) has been identified as a potential source of grant funding to help the city add new storm drain systems in our roadway and downtown alleys.</p> <p>The city is requesting \$400,000 from the DOLA EIAF grant funds to construct these storm drain systems. Staff recommends the 25% match of \$100,000 be appropriated in the Street Tax Fund for a total investment of \$500,000 into city storm water infrastructure. The 2023 beginning Street Tax Fund balance is approximately \$2,000,000.</p> |
| <b>Issues:</b>               | None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Fiscal Impact:</b>        | \$100,000 in city Street Tax funds in the 2023 budget will need to be appropriated as a match to the \$400,000 DOLA grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Legal Review:</b>         | Legal will review the grant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Staff Recommendation:</b> | Staff recommends support for Department of Local Affairs (DOLA) Energy/Mineral Impact Assistance Fund (EIAF) for Stormwater Infrastructure and a 25% match from the Street Tax Fund.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## **RESOLUTION 2023-11**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AUTHORIZING AND SUPPORTING THE APPLICATION FOR A GRANT FROM THE COLORADO DEPARTMENT OF LOCAL AFFAIRS ENERGY/MINERAL IMPACT ASSISTANCE FUND GRANT FOR STORMWATER INFRASTRUCTURE IMPROVEMENTS**

**WHEREAS**, the City of Glenwood Springs is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Colorado Department of Local Affairs (DOLA); and

**WHEREAS**, the City of Glenwood Springs has submitted a Grant Application to DOLA to construct storm drain systems in certain roadways and downtown alleys and the City is requesting a total award of Four Hundred Thousand Dollars (\$400,000.00); and

**WHEREAS**, the City Council supports the completion of the projects if a grant is awarded by DOLA.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF GLENWOOD SPRINGS, COLORADO, THAT:**

**Section 1.** The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

**Section 2.** The City Council of the City of Glenwood Springs strongly supports the DOLA Energy/Mineral Impact Assistance Fund (EIAF) grant application for storm drain systems, and has appropriated matching funds for a grant.

**Section 3.** The City Council of the City of Glenwood Springs will authorize the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with DOLA.

**Section 4.** The project site is owned by the City of Glenwood Springs and will be owned by the City of Glenwood Springs for the next twenty-five (25) years. The City of Glenwood Springs will continue to maintain Glenwood Springs roadways and alleys in a high-quality condition and will appropriate funds for maintenance annually.

**Section 5.** If the grant is awarded, the City of Glenwood Springs hereby authorizes the Mayor or Mayor Pro Tem to sign the grant agreement with DOLA.



INTRODUCED, READ, AND PASSED THIS 16<sup>TH</sup> DAY OF MARCH 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

\_\_\_\_\_  
Jonathan Godes, Mayor

\_\_\_\_\_  
Ryan Muse, City Clerk

*Glenwood Springs – Main Office*

201 14<sup>th</sup> Street, Suite 200  
P. O. Drawer 2030  
Glenwood Springs, CO 81602

*Aspen*

0133 Prospector Rd.  
Suite 4102J  
Aspen, CO 81611

*Montrose*

1544 Oxbow Drive  
Suite 224  
Montrose, CO 81402

Office: 970.945.2261

Fax: 970.945.7336

*[\\*Direct Mail to Glenwood Springs](#)*

DATE: March 9, 2023  
TO: Glenwood Springs Mayor and Council  
FROM: Karp Neu Hanlon, P.C.  
RE: Opioid Settlement Documents

---

The Colorado Attorney General's Office has negotiated a settlement with pharmaceutical companies Teva and Allergan, and pharmacy chains Walmart, CVS, and Walgreens for their respective roles in the nationwide opioid crisis. The attached resolution will authorize the Mayor and Town Manager to sign the necessary documentation for the Town to join these settlements.

In 2021 a similar settlement proposal came before Council with other pharmaceutical manufacturers. At that time, the Town entered into a Memorandum of Understanding regarding the distribution of the settlement funds. That MOU will continue to govern the distribution of these settlement funds totaling approximately \$261 million.

The five settlements can all be found at the links below:

Teva: <https://coag.gov/app/uploads/2023/02/Final-Teva-Global-Settlement-Agreement-and-Exhibits-2-8-23.pdf>

Allergan: <https://coag.gov/app/uploads/2023/02/Final-Allergan-Settlement-Agreement-and-Exhibits-2-8-23.pdf>

Walmart: <https://coag.gov/app/uploads/2023/02/Walmart-Settlement-Agreement-2023.02.07.pdf>

CVS: <https://coag.gov/app/uploads/2023/02/2022-12-09-CVS-Settlement-Agreement-with-2023-02-03-technical-corrections.pdf>

Walgreens: <https://coag.gov/app/uploads/2023/02/Walgreens-Opioid-Settlement-Agreement-12.9.22.pdf>

**RESOLUTION 2023-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF GLENWOOD SPRINGS, COLORADO, APPROVING  
FIVE OPIOID SETTLEMENTS.**

**WHEREAS**, The State of Colorado recently settled lawsuits with several pharmaceutical companies and pharmacies related to the opioid crisis (the “Opioid Settlement”) totaling more than \$250 Million of settlement funds, a portion of which will be distributed to local governments; and

**WHEREAS**, in 2021 the State of Colorado and local governments, including the City of Glenwood Springs (the “City”) entered into similar settlement agreements with pharmaceutical companies and an accompanying Memorandum of Understanding (the MOU) regarding the disbursement of settlement funds which will continue to govern the disbursement of these new settlement funds; and

**WHEREAS**, to ensure the State and local governments receive the full settlement amount, including the City’s share, the City Council must approve the Opioid Settlement Documents enclosed as **Exhibit A**; and

**WHEREAS**, the City Council wishes to approve the Opioid Settlement Documents and believes that doing so is in the best interests of the City.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF GLENWOOD SPRINGS, COLORADO, THAT:**

**Section 1.** The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

**Section 2.** Opioid Settlement. The City Council hereby approves the Opioid Settlement Documents enclosed as **Exhibit A**, authorizes the Mayor and City Manager to execute the same, and further directs Staff to take such actions necessary for receipt of the Opioid Settlement Funds.

INTRODUCED, READ, AND PASSED THIS 16<sup>th</sup> DAY OF MARCH 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

---

Jonathan Godes, Mayor

ATTEST:

---

Ryan Muse, City Clerk

## **Colorado Local Government Opioid Participation Forms:**

Please review, complete & sign **the five** Participation Forms and either:

- 1) **Upload with this Google Form**  
**<https://forms.gle/2qVN2xxkVXsg3mvi7>**
- 2) **Or send to [Opioids@coag.gov](mailto:Opioids@coag.gov)**

**Participation Forms are due by no later than April 7th, 2023**

Attachment A: Teva Settlement Participation Form

Attachment B: Allergan Settlement Participation Form

Attachment C: Walmart Settlement Participation Form

Attachment D: CVS Settlement Participation Form

Attachment E: Walgreens Settlement Participation Form

Please reach out to **[Opioids@coag.gov](mailto:Opioids@coag.gov)** if you have any questions or need assistance.

**Attachment A: Teva Settlement Participation Form**

**Exhibit K**  
**Subdivision and Special District Settlement Participation Form**

|                       |        |
|-----------------------|--------|
| Governmental Entity:  | State: |
| Authorized Signatory: |        |
| Address 1:            |        |
| Address 2:            |        |
| City, State, Zip:     |        |
| Phone:                |        |
| Email:                |        |

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.





8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Attachment B: Allergan Settlement Participation Form**

**EXHIBIT K**  
**Subdivision and Special District Settlement Participation Form**

|                       |        |
|-----------------------|--------|
| Governmental Entity:  | State: |
| Authorized Signatory: |        |
| Address 1:            |        |
| Address 2:            |        |
| City, State, Zip:     |        |
| Phone:                |        |
| Email:                |        |

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**Attachment C: Walmart Settlement Participation Form**

**EXHIBIT K**

**Subdivision Participation Form**

|                      |        |
|----------------------|--------|
| Governmental Entity: | State: |
| Authorized Official: |        |
| Address 1:           |        |
| Address 2:           |        |
| City, State, Zip:    |        |
| Phone:               |        |
| Email:               |        |

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopiodsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation and Release Form**

|                       |        |
|-----------------------|--------|
| Governmental Entity:  | State: |
| Authorized Signatory: |        |
| Address 1:            |        |
| Address 2:            |        |
| City, State, Zip:     |        |
| Phone:                |        |
| Email:                |        |

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.





11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EXHIBIT K**

**Subdivision Participation and Release Form**

|                       |        |
|-----------------------|--------|
| Governmental Entity:  | State: |
| Authorized Signatory: |        |
| Address 1:            |        |
| Address 2:            |        |
| City, State, Zip:     |        |
| Phone:                |        |
| Email:                |        |

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Ordinance 2023-05; Code Changes for Waste Hauling

**Action Requested:** Approval of Ordinance 2023-05; Code Changes Under Title 100, Public Health, Article 100.010 General Provisions.

**Department:** Public Works

**Presented By:** Matthew Langhorst, Elizabeth Mauro

**Strategic Goals:** Preserve and Improve Infrastructure  
Protect and Preserve our Quality of Life

**Background Info:** With the city moving toward a Pay as You Throw trash collection single hauler service within the city boundaries, the Municipal Code needs to be updated to accommodate for clarifications/additions to text needed to make this a legal and successful program. The attached document notes all of the additions to the code line by line, changes to definitions, deletions to sections, and new language being proposed. A quick summary of the changes includes:

- Definitions include: the term Collector, Construction and Demolition Debris, Group Account, Organics, Recycle Bin, Residents, and Solid Waste.
- Definition changes include: removal of the term Receptical and adding Solid Waste Container, redefining the word Recyclables, and updating Wildlife Resistant Refuse Container and removing the word Refuse.

100.101.035 removes the whole Spring Cleanup Section of the Code.

100.010.060 - "Garbage, Refuse and Trash Collection" is being updated to "Solid Waste Collection"

- The terms garbage, refuse and trash in this section will all be moved to Solid Waste.
- There are multiple sections being updated with additions or changes. They are noted within the attachment for review. The main items are responsibilities of owners to keep sites clean, text on when a persons solid waste becomes the property of the hauler, hours of placement of the bins at the curb side noted, and that container lids must be closed at time of collection.

100.010.065 - Animal and Wildlife Protection

- The terms garbage, refuse and trash in this article will all be moved to Solid Waste.
- A robust definition of container location, storage and timing of placement has been added. This will help code enforcement with container issues.
- A definition of animal to container interactions is limited until a Wildlife Resistant Container is required. This will help code enforcement with container issues.
- The effective date of these changes is noted in this article.

100.010.XXX and YYY are completely new sections to be added and numbered that will be titled: Collector Provisions of Volume-Based Trash and Recyclables Collection of Group Accounts and Collector Reporting Requirements.

- The XXX article defines what PAYT is within the city limits, who is included in this definition, the size of containers pertaining to the system, that recycling is required and that the fees for this system or service is a bundled fee.



- The effective date of this section is also noted.
- The YYY article defines that other haulers in town that are not part of the PAYT program or requirements, must still provide the city with an annual report with data pertaining to section (b) (1) and (2).
- The effective date of this section is also noted.

**Issues:** None at this time.

**Fiscal Impact:** The code changes do not have a financial impact on the city, but will cause the haulers that service properties within the 7 Unit definition to change their waste services to those residents to meet the new bundled recycling requirements.

**Legal Review:** Legal has reviewed and drafted the ordinance.

**Staff Recommendation:** Staff is Recommending Approval of Ordinance 2023-05; Code Changes Under Title 100, Public Health, Article 100.010 General Provisions.

**ORDINANCE NO. 05**

Series of 2023

**AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS,  
COLORADO, AMENDING ARTICLE 100.010 OF THE GLENWOOD  
SPRINGS MUNICIPAL CODE.**

**WHEREAS**, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

**WHEREAS**, Article 100.010 of the Municipal Code addresses the solid waste collection services within the City; and

**WHEREAS**, City Council finds and declares that the amendment to Article 100.010 of the Municipal Code the Development Code regarding solid waste collection services within the City, as set forth herein are proper and necessary to advance the public health, safety and welfare of the City’s residents.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:**

**Section 1.** The foregoing recitals are incorporated herein as if set forth in full.

**Section 2.** Article 100.010 is hereby amended as set forth on **Exhibit A** attached hereto.

**Section 3.** Section 100.010.070 and 100.010.080 shall become effective on November 1, 2023 all other amendments shall become effective on the effective date of this Ordinance 2023-05.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED  
PUBLISHED BY TITLE ONLY THIS 16<sup>TH</sup> DAY OF MARCH 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

---

Jonathan Godes, Mayor

ATTEST:

---

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY  
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND  
PUBLICATION THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

---

Jonathan Godes, Mayor

ATTEST:

---

Ryan Muse, City Clerk

## EXHIBIT A

The following sections of the Municipal Code are amended as follows with double underlined text added and ~~strike through text~~ deleted.

### TITLE 100 – PUBLIC HEALTH

#### ARTICLE 100.010 – GENERAL PROVISIONS

##### **100.010.020 – Definitions**

\*\*\*\*

Collector means any business engaged in hauling solid waste within the City as described in Articles 100.010 and 050.011.

Construction and Demolition Debris includes waste generated from construction, remodeling, repairs or demotion of buildings, pavements and other structures including but not limited to lumber, bricks, carpets, ceramics, sheetrock, metals, drywall, window glass, metal and plastic piping, paint and any other non-hazardous materials from construction and demolition operations.

Solid Waste Container or Receptacle means a metal or other rigid, non-absorbent container equipped with a tightly-fitting metal or non-absorbent lid that is used for the storage and collection of solid waste materials. ~~r-sealed, plastic bags~~ Residential solid waste containers may include wheeled or unwheeled carts, bins or other units as approved by the City, but shall not include plastic bags.

Group Account includes any group of residents up to seven (7) units that have individual, discrete trash containers. Group accounts may receive solid waste collection service under a written contract or service agreement that collectively serves multiple residences.

Organics means any decomposable materials used in the production of compost or chipped and ground materials including but not limited to food scraps, compostable paper and products, yard waste, clean wood, biosolids or other materials determined by the City Manager or Public Works Director.

Recyclables include but ~~are~~ is not limited to newspaper, magazines/catalogues, office paper, junk mail, paperboard, phone books, paper bags, cardboard, glass containers, plastics #1 through #7 containers, steel & aluminum cans that are diverted for the purpose of reuse, remanufacture, reclamation or recycling.

Recycling Bin means an open-top, rigid container used for the storage and collection of recyclable materials but shall not include plastic bags. Recyclables may also be stored and collected in solid waste containers.

Residents for the purposes of this article only means single-family and multi-family households up to seven (7) units with individual, discrete trash containers that serve that household only. Residents do not include households with dumpster collection service or any multi-family complex of eight (8) or more units. Any attached dwelling unit shall be serviced as a stand-alone resident if the units has discrete utility billing account with the City.

Solid Waste means any garbage, refuse, sludge from a waste treatment plant, water supply treatment plant, air pollution control facility, or other discarded material. Solid wastes may include solid, liquid, semi-solid or contained gaseous material resulting from industrial operations, commercial operations, residents or community activities. Solid waste includes materials separated for diversion but does not include solid or dissolved materials in domestic sewage, agricultural wastes, or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources.

Wildlife-Resistant Refuse Container is a container used for the storage of garbage, refuse or trash that has been means a fully-enclosed solid waste container with a latching mechanism for the storage and collection of solid waste that is reasonably inaccessible to wildlife and may include containers so certified by the Inter-Agency Grizzly Bear Committee or as approved by the City. Latching mechanisms shall allow a gap between the container and lid of no more than one-half (1/2) inch. Latching mechanisms shall keep the lid closed in the event the container is turned on its side or upside down. Wildlife-resistant containers may include drain holes no larger than one (1) inch in any dimension.

### **100.010.035 – Spring Clean-Up**

- (a) ~~Spring cleanup is a service available to City residents only on the dates and in the geographic zones scheduled by the City Manager. Approved items, limited to five (5) cubic yards per residence, are collected by zone, and items must be placed in front of or adjacent to the residential property, away from regular trash service, fences, and buildings. Approved items may be placed no earlier than two (2) calendar days before the assigned zone start date, and no later than 7:00 a.m. of the zone start date. Community piles are prohibited unless prior written authorization is received from the City Manager. Any recyclable items must be placed separately. Hazardous materials and garbage will not be accepted.~~
- (b) ~~Notice.~~ Notice of the spring cleanup dates and zones will be published:
  - (1) ~~On the City's website twenty (20) days prior to the first pickup date in the first zone, and notice shall remain on the website through the last day of pickup in the last zone; and~~
  - (2) ~~In a newspaper published in the City for not less than two (2) publications. The notices shall be published not more than fifteen (15) days nor less than five (5) days prior to the first pickup date in the first zone.~~
- (c) ~~Nonresident dumping.~~ No person who is not a resident of the City is permitted to dump or abandon spring cleanup debris or other garbage, junk, refuse, trash, or weeds within the City during spring cleanup.
- (d) ~~Penalty schedule for Section 100.010.035 violations.~~
  - (1) ~~First and subsequent offenses.~~ Any violation of a provision of Section 100.010.035 shall be punishable by a fine of two hundred fifty dollars (\$250.00) up to one thousand dollars (\$1,000.00) for each day of the continuing violation. Such penalty shall be assessed against the owner, occupant, or any person or entity responsible for the maintenance of such property.
  - (2) ~~Nonresident dumping offense:~~ Any violation of a provision of Section 100.010.035 by a nonresident of the City shall be punishable by a fine of one thousand dollars (\$1,000.00) for each day of the continuing violation.



#### **100.010.060 – Garbage, Refuse & Trash Solid Waste Collection**

- (a) *Removal.* It shall be the responsibility of the residential customer including the homeowner, property manager and/or resident to remove furniture, appliances, dirt, rocks, or construction debris from their property. All diverted materials shall be owned by and be the responsibility of the residential customer until collected, and then shall become the property and responsibility of the collector. Except for purposes of inspection to assess compliance, no person or party other than the customer or collector shall take possession of any materials placed for collection. Each violation shall constitute a separate and distinct offense that is punishable as provided in this article.
- (b) *Collection vehicles generally.* All vehicles used in collecting refuse, ~~garbage, refuse and trash~~ solid waste shall be equipped with a tight box or tank which shall be constructed entirely of metal and shall have a cover so as to prevent the escape of substances and foul odors from substances after being placed therein. All such vehicles shall be kept thoroughly clean.
- (c) *Placement of containers for collection.* All ~~garbage, refuse and trash~~ solid waste shall be placed and kept in containers suitable to not attract or to be edible by animals or wildlife, near the alley abutting the premises or, if there is no alley, in some accessible place where it can be removed by the collector.
- (d) *Collection and removal.* All ~~garbage, refuse and trash~~ solid waste shall be collected and removed by the owner or occupant of the premises generating the same, by employees of the City acting in furtherance of the City's solid waste disposal system, by persons under contract with the City for such purpose or by persons holding a certificate of public convenience and necessity issued by the Public Utilities Commission of the State. No other person shall collect such materials within the City or convey them over or upon any of the streets, alleys or rights-of-way of the City.

\*\*\*\*\*

- (f) *Collection schedule.*
- (1) No owner of any vacant land;<sub>i</sub> residential occupant or owner;<sub>i</sub> owner, manager or operator of any multi-family residence or private club;<sub>i</sub> or owner, operator or employee of any commercial or industrial establishment shall fail to have solid waste containers of sufficient size and number to contain the accumulation of garbage, refuse and trash solid waste or to have it collected frequently enough so that it does not putrefy or accumulate on the premises or so that is not attractive to or edible by animals or wildlife that container lids remain closed and solid waste materials do not overflow the container.

\*\*\*\*\*

#### **100.010.065 – Animal and Wildlife Protection**

\*\*\*\*\*

- (f) Persons, places of business or occupants of premises may place non-wildlife-resistant solid waste containers containing any trash or organics material at the curb, near the alley abutting the premises, or if there is no alley, in some accessible place where it can be removed by the collector between the hours of 6 a.m. and 7 p.m. on their designated collection day only. These containers shall be removed to a secure location such as inside the house, garage, enclosure or other area approved by the City during all other times. It is recommended that recyclable material containerization be managed in the same manner.

- (g) Add If animals or wildlife gain access to non-wildlife-resistant containers two (2) or more times during any twelve (12) month period, the City may require wildlife-resistant containers for all subsequent collections.

### **100.010.070 – Violations**

\*\*\*\*\*

### **100.010.070 – Collector Provision of Volume-Based Trash and Recyclables Collection to Group Accounts**

- (a) Any group account that is provided with trash collection on the effective date of this section 100.010.XXX by any collector other than a collector under contract to the City for providing residential collection services shall be provided with combined or bundled volume-based trash and recycling service. Provision of this service shall result in the selection by each resident of a level of service and establishment of a new or amended subscription or contract with the group account representative, which shall be established in writing and available to the City upon request. If the hauler providing service chooses not to comply with this section, it may terminate the existing contract or service agreement with no penalty to the customer.
- (1) Volume-based trash service. Each residential unit in any group account shall select their level of service from at least three (3) standard trash container options with weekly collection that includes a small (30 to 39 gallon), medium (60 to 69 gallon) and large (90 to 99 gallon) solid waste container.
- (2) Recycling service. Each residential unit in any group account shall be provided with recycling service regardless of the trash container size;
- a. The solid waste containers or recycling bins provided to each unit for recyclables collection shall have a capacity of at least 30 to 39 gallons and collection frequency shall be at least every-other-week
- b. Collectors shall not mix recyclables or any other materials set out for collection separately from trash with other solid waste or dispose of same as trash
- c. Collectors shall give the collection of recyclables the same priority as is given to the collection of trash
- (3) Containers. All solid waste shall be stored and collected in solid waste containers or wildlife-resistant containers with the exception of recycling containers which may be open bins provided they comply with the size requirements defined in this section; the City's preference is for recycling carts with lids. Nothing prohibits the collector from allowing customers to provide solid waste containers if they are compatible with the collector's collection equipment and comply with the requirements of this section. All containers shall be:
- a. Of a sufficient capacity and collected at a frequency that allows lids to close fully and prevents material overflow outside of the container

- b. Of a sufficient capacity and collected at a frequency that prevents any public health danger, fire danger or inhibition of the public right-of-way
  - c. Maintained in a serviceable condition if provided by the collector
- (b) Bundled trash and recycling pricing. The cost of trash and recyclables collection service shall be bundled as one price for each residential unit. Collectors may charge a fair market rate for the small trash and recycling service bundle, which shall include the cost of containers if provided by the collector. Pricing for larger levels of service shall be incrementally increased such that the cost of the medium trash and recycling service bundle is two (2) times the small bundle, and the cost of the large trash and recycling service bundle is three (3) times the small bundle. Each additional large trash container provided to any resident shall be assessed at an additional large service bundle price.
- (1) Any resident may change trash or recycling container sizes within the first thirty (30) days after the effective date of this section at no extra cost.
  - (2) It shall be unlawful for a collector to divide or diminish pricing when any resident or group account customer expressly declines recycling service for any reason.
  - (3) Nothing in this article prohibits collectors from assessing separate charges for overloaded trash containers, contaminated recyclables or other extra services.
- (c) Trash container overloading. It shall be unlawful for collectors to service an overloaded trash container that does not fully close or allows trash outside of the container unless the collector accounts for and bills the customer for extra trash at a rate that is proportional to that residential unit's trash and recycling service bundle pricing.
- (d) Notification. In offering or arranging for service, collectors shall provide each group account with a reasonable description of the full range of trash and recycling container options and volume-based pricing for the bundled collection services.
- (e) Nothing prohibits the collector from establishing rules for its customers regarding materials accepted for collection or related to customer or collector safety.

#### **100.010.080 – Collector Reporting Requirements**

- (a) Every collector other than a collector under contract to the City for providing residential collection services shall file an annual report for the previous calendar year. Reports shall be submitted within 30 calendar days of the end of the year and the first report shall be submitted by January 30, 2024 for the previous year.
- (b) Reporting shall be completed on the reporting form provided by the City and provide the following information:

- (1) Customer account totals including all and only those serviced within the City of Glenwood Springs;
- a. Total number of customers with individual, discrete solid waste containers
  - b. Total number of customers with dumpsters
  - c. Total number of customers with compactors
  - d. Total number of customers with roll-off containers
  - e. Total number of customers with other containers
- (2) Material weights including all and only those collected within the City of Glenwood Springs. City-only weights for loads that include materials collected both inside and outside of the City and for loads for which weights are not reasonably available may be estimated using a methodology that is acceptable to the City Manager. Weight reporting shall include;
- a. Tons of trash
  - b. Tons of recyclables collected separately from trash
  - c. Tons of organics collected separately from trash
  - d. Tons or cubic yards of construction and demolition debris collected for landfilling and collected separately from trash (if any)
  - e. Tons or cubic yards of other materials collected separately from trash
- (c) Violations of this section may result in the denied renewal, suspension or revocation of the collector's business license. (need to check that this is not in conflict with 050.11.125)

#### **100.010.090 – Animal and Wildlife Protection**

\*\*\*\*\*

- (b) It shall be unlawful for the owner, occupant or any person with responsibility for maintenance of any property located within the City, including properties used for special events and properties that are the site of construction activities, to permit the accumulation on the property of garbage, refuse or trash attractive to or edible by animals or wildlife. ~~Garbage, refuse, and trash~~ solid waste shall be stored on and collected from such properties in accordance with the provisions of this article.
- (c) It shall be unlawful for any person to knowingly leave or store any ~~garbage, refuse, trash,~~ solid waste, recyclable, food product, pet food, grain, salt or any other materials attractive to or edible by animals or wildlife in a manner which may attract or entice animals or wildlife.

\*\*\*\*\*

- (h) Persons, places of business or occupants of premises may place non-wildlife-resistant solid waste containers containing any trash or organics material at the curb, near the alley abutting the premises, or if there is no alley, in some accessible place where it can be removed by the collector between the hours of 6 a.m. and 7 p.m. on their designated collection day only. These containers shall be removed to a secure location such as inside the house, garage, enclosure or other area approved by the City during all other times. It is recommended that recyclable material containerization be managed in the same manner.

- (i) Add If animals or wildlife gain access to non-wildlife-resistant containers two (2) or more times during any twelve (12) month period, the City may require wildlife-resistant containers for all subsequent collections.

**100.010.100 - Violations**





**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

|                              |                                                                                                                                                            |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item:</b>          | Blake Street Design                                                                                                                                        |
| <b>Action Requested:</b>     | Accept grant and award Request for Proposal                                                                                                                |
| <b>Department:</b>           | Public Works                                                                                                                                               |
| <b>Presented By:</b>         | Matthew Langhorst                                                                                                                                          |
| <b>Strategic Goals:</b>      | Preserve and Improve Infrastructure                                                                                                                        |
| <b>Background Info:</b>      | Blake Street Design from 13th to 27th is budgeted in 2023 and construction planned for 2024                                                                |
| <b>Issues:</b>               | We have taken the design to bid and are ready to award. Also, Roaring Fork Transit Authority is providing \$100,000 in grant funds that we need to accept. |
| <b>Fiscal Impact:</b>        | None other than accepting \$100,000 from RFTA                                                                                                              |
| <b>Legal Review:</b>         | Legal will review any related documents                                                                                                                    |
| <b>Staff Recommendation:</b> | Staff recommends approval                                                                                                                                  |

**From:** [Sara Sims](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Please include in City Council packet  
**Date:** Tuesday, March 14, 2023 3:45:37 PM  
**Attachments:** [image004.png](#)

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Hi Ryan. I hope you are well.

I am writing today with the intention that my comments are available to council members prior to upcoming conversations regarding the Blake Street redesign:

Mountain Valley Developmental Services, Inc. (MVDS) owns and operates a home at 2503 Palmer Avenue. In this home, several people with intellectual and developmental disabilities live and are supported by employees who assist them with daily living activities. This includes assisting them with enjoying their community.

When the Altitude Apartment construction project was in the development stage, a lot of attention was given to increases in traffic through the neighborhood and what could be done to curb the negative impacts. At that time, many citizens provided input as to suggestions for preventing further road damage and improving public safety along the 2300- 2500 blocks of Blake & Palmer and 26<sup>th</sup> street.

As the opportunity again avails for comment on these issues, MVDS respectfully asks the City Council members to consider providing enhancements to the streets in the form of ADA recommended sidewalks, paved areas on the sides of the streets that enable people with physical limitations to safely disembark from vehicles and have room to maneuver equipment (walkers, wheelchairs, crutches, etc.), and traffic mitigation enhancements designed to reduce excessive speed of motorists.

Thank you for your consideration. My contact information is below if I or my staff can be of further assistance.

Sara Sims- she/her/hers [The Importance of Pronouns](#)

Executive Director

Mountain Valley Developmental Services, Inc.

P.O. Box 338

Glenwood Springs, Colorado 81602

970-230-9831 office phone

970-404-0089 cell phone

970-945-6469 fax

[www.mtnvalley.org](http://www.mtnvalley.org)

[Ssims@mtnvalley.org](mailto:Ssims@mtnvalley.org)



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**Confidentiality Statement:** This email message and any attachments from Mountain Valley Developmental Services is confidential and intended solely for the use of the individual or entity to which it is addressed. The information contained herein may include protected or otherwise privileged information. Unauthorized review, forwarding, printing, copying, distributing or using such information is strictly prohibited and may be unlawful. If you have received this message in error, please notify the sender by replying to this message and delete this message without further disclosure.



**From:** [Bud Tymczyszyn](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Public Comment for Tomorrow's Council Meeting re: Blake Ave Street Design  
**Date:** Wednesday, March 15, 2023 2:38:39 PM

---

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Hi Ryan, below is my public comment for tomorrow evening's Council meeting on Blake Ave Street Design. Thank you!

\*\*\*

Dear Council,

Thank you for considering public comment regarding the Blake one-way. I live on Palmer Ave near 23rd, and have found the one-way on Blake to be extremely problematic from both a traffic and equity perspective. As a community planner by training, I feel like the Blake one-way directly conflicts with every best practice in transportation planning and creating connected, safe, and cohesive communities.

First and foremost, the Blake one-way has problematic social overtones to it. On one side of the one-way is an established neighborhood of mostly large single-family homes. On the other is a community of new apartments and Walmart. Unfortunately, the Blake one-way is acting as a literal filter to segregate these two neighborhoods. It allows people from my neighborhood access to the south, but does not allow people in the new apartment buildings or those visiting Walmart to cross north into my neighborhood. I find both the optics and the reality of this deeply troubling. While I sincerely believe my neighbors who requested the one-way did so only out of concern for traffic issues, the reality is that the one-way has physically segregated two neighborhoods along largely economic lines. This is not something we should stand for as a community.

From a traffic perspective, I also think the one-way has been very problematic. Good transportation planning is about giving people a network of streets to dissipate traffic. The Blake one-way breaks the network and concentrates traffic onto fewer streets, which I believe contributes to congestion rather than solves it. Here's an example. There are approximately 34 units of apartments and townhomes on Oakhurst Court. Now, instead of driving 400ft up Blake from 27th, they're mostly driving 1,100 feet down Blake from 23rd. This has greatly increased the amount of traffic traveling up and down that northern stretch of Blake. While the one-way was designed to decrease traffic along Blake, it has had the unintended consequence of actually increasing daily traffic flows. Unfortunately, this has had impacts for the people living in Oakhurst and on Blake. The number and size of potholes on Blake have grown exponentially since the one-way as a reminder.

Several major land use decisions have been made in the last few years purely due to concerns over a lack of access into and out of neighborhoods (480 Donegan and South Bridge come to mind). My neighborhood used to have two direct routes of ingress from Hwy 82, now it has one. Voluntarily closing routes into neighborhoods during an era when the City is greatly investing in creating more connectivity is problematic and antithetical to good planning.

While I believe that the Blake one-way was built with the best of intentions, after a few

months of testing it, I now believe that it has proven to be a failed experiment. Many of my neighbors intentionally ignore it and go the wrong way down it, and I can hardly blame them-- it simply isn't working.

Finally, I'd like to offer a solution. Last summer a large "no trucks" sign was placed on Palmer Ave near the corner of 23rd. It takes up nearly 1/3rd of the right-of-way, and has had a wonderful traffic-calming effect for the neighborhood. While it doesn't look as nice, it has resulted in an outcome very similar to the traffic-calming planters that Crested Butte places along some of its more heavily trafficked neighborhood streets. Best practices in traffic calming in other communities have shown that one-ways don't work well, but other traffic-calming treatments like planters and speed bumps do. Let's write off the Blake one-way as a failed experiment, open it back up, and explore other more proven traffic calming methods instead.

Like all healthy communities, not everyone in our neighborhood agrees on the best solution for Blake Ave. I am greatly appreciative of my neighbors for keeping a healthy, productive, and positive conversation on this matter alive, and appreciate Council taking the time to listen and consider our voices.

Sincerely,

Bud Tymczyszyn, AICP  
2314 Palmer Ave



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** First/Last Mile Mobility Reserve Grant Agreement with Roaring Fork Transit Authority ( RFTA)

**Action Requested:** Approve the First/Last Mile Mobility Reserve grant agreement with RFTA.

**Department:** Engineering

**Presented By:** Terri Partch

**Strategic Goals:** Protect and Preserve our Quality of Life  
Ensure Public Safety

**Background Info:** Roaring Fork Transportation Authority (RFTA) has awarded the city \$100,000 in funding for the design of bike and pedestrian facilities on Blake Avenue. The grant is offered through RFTA's First/Last Mile Mobility Reserve (FLMMR) funds that were authorized through the Destination 2040 tax measure. The intent of the grant is to help the city design a strong bike and pedestrian connection from downtown to the RFTA Bus Rapid Transit (BRT) facility on 27th.

Please note that the attachment has the City's General Fund listed in the Funding/Project Budget Summary for our contribution to the project. This will be changed to Street Tax Fund prior to execution.

**Issues:** None.

**Fiscal Impact:** None. The Blake Avenue design is included in the 2023 Street Tax Fund budget.

**Legal Review:** Legal will review the grant document prior to signing.

**Staff Recommendation:** Staff recommends approval.



**AGREEMENT FOR ACCEPTANCE  
OF  
ROARING FORK TRANSPORTATION AUTHORITY (RFTA)  
FIRST/LAST-MILE MOBILITY RESERVE GRANT FUNDS (FLMMR)**

**To:** The City of Glenwood Springs, Colorado (the “Recipient”)

**Re:** Blake Avenue Multimodal Corridor Improvements (the “Project”)

**Recipient Project Manager:** Jessica Bowser, Assistant City Engineer, City of Glenwood Springs

**Completion Date of Project:** On or before December 31, 2023 unless extended in writing by RFTA

**Appropriated RFTA FLMMR Grant Funds:** \$100,000 (the “Funds”)

**Effective Date of this Agreement:** January 1, 2023

This letter when approved by the governing body of the Recipient and fully executed shall constitute Recipient’s agreement (the “Agreement”) with the terms and conditions herein for the acceptance of the Funds contributed by the Roaring Fork Transportation Authority ( “RFTA”) for the Project listed above, the scopes and costs of which, are set forth in the RFTA FLMM Reserve Grant Application attached hereto and incorporated herein as Exhibit “1.”

1. It is anticipated that the Funds will be required by the Recipient in fiscal year 2023, and RFTA has appropriated \$100,000 in its 2023 Operating Budget for the purposes set forth in Exhibits “1.” This is a “Not to Exceed” amount. The Funds are intended to defray 20% of the Project cost. If the project cost is less than intended, the Funds will be reduced proportionately.
2. The Funds will be directly used by the Recipient for the Project and for no other purpose unless consented to by RFTA in writing. The Recipient will provide RFTA with the final Project report.
3. The Recipient shall act as the fiscal agent for the Project and all actions taken shall be in compliance with Recipient’s financial, procurement and construction rules and regulations.
4. RFTA shall not be responsible or liable for any design, construction, and procurement or grant management associated with the project, review of plans or take any on any other responsibility for the project unless these responsibilities are specifically agreed to. To the extent permitted by law the Recipient agrees to defend and indemnify RFTA from and against all liability in connection with Project for which the funding is being contributed
5. This Agreement may only be amended by a written document executed by RFTA and Recipient.

6. RFTA will reimburse Recipient for the Funds agreed to above upon the delivery of an audit worthy invoice and verified certification that the agreed upon work has been completed or the agreed upon funds expended.
7. This Agreement shall be construed under the statutes and laws of Colorado. Recipient specifically agrees to comply with and observe all applicable Federal and State or local laws, or ordinances, codes, rules or regulations pertaining to this Agreement and the Project.
8. Until such time as written notice of a change is provided to RFTA, Recipient's designated Project Manager shall be: Jessica Bowser, Assistant City Engineer, City of Glenwood Springs
9. Nothing herein shall be interpreted as a waiver of governmental immunity to which the Recipient or RFTA would otherwise be entitled under § 24-10-101, et seq., C.R.S., as amended. RFTA's and Recipient's funding obligations pursuant to this Agreement are and shall remain contingent upon annual appropriation and RFTA, and nothing herein is intended nor shall be construed as a multi-year financial obligation of Recipient or RFTA.
10. This Agreement shall be null and void if not accepted, approved by Recipient's governing body and executed no later than April 1, 2023.
11. This agreement is not assignable by either party.
12. Any notice required or permitted under this Agreement shall be in writing and shall be provided by electronic delivery to the e-mail addresses set forth below *and* by one of the following methods 1) hand-delivery or 2) registered or certified mail, postage pre-paid to the mailing addresses set forth below. Each party by notice sent under this paragraph may change the address to which future notices should be sent. Electronic delivery of notices shall be considered delivered upon receipt of confirmation of delivery on the part of the sender. Nothing contained herein shall be construed to preclude personal service of any notice in the manner prescribed for personal service of a summons or other legal process.

To: RFTA  
c/o Chief Executive Officer  
2307 Wulfsohn Road  
Glenwood Springs, CO 81647

[dblankenship@rfta.com](mailto:dblankenship@rfta.com)

To: City of Glenwood Springs  
Assistant City Engineer  
101 W. 8th Street  
Glenwood Springs, CO 81611

[Jessica.bowser@cogs.us](mailto:Jessica.bowser@cogs.us)

13. The rights and obligations of the parties under this Agreement shall be binding upon and shall inure to the benefit of the parties and their respective successors and assigns.
14. This Agreement shall be construed according to the laws of the State of Colorado, and venue for any action shall be in the District Court in and for Pitkin County, Colorado.
15. In the event that legal action is necessary to enforce any of the provisions of this Agreement, the substantially prevailing party, whether by final judgment or out of court settlement, shall recover from the other party all costs and expenses of such action or suit including reasonable attorney fees.
16. The waiver by any party to this Agreement of any term or condition of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party.
17. Each person signing this Agreement represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.
18. No third-party beneficiary interest is created in this Agreement. RFTA and Recipient are not presently aware of any actions by them or any of their authorized representatives which would form the basis for interpretation construing a different intent and expressly disclaim any such acts or actions.
19. This Agreement may be executed in duplicate original counterparts, each of which shall constitute an original, but all of which shall constitute one and the same document.

**The Roaring Fork Transportation Authority:**

By:

Dan Blankenship  
Chief Executive Officer

Date: 2/6/23

**City of Glenwood Springs:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# RFTA FLMM Reserve - Grant Application

## Applicant Information

Jurisdiction Name: City of Glenwood Springs

Project Partners: N/A

Jurisdiction Contact (Name, title, phone, email, address):

Jessica Bowser, Assistant City Engineer

970/384-6434

[Jessica.bowser@cogs.us](mailto:Jessica.bowser@cogs.us)

101 W. 8<sup>th</sup> Street

Glenwood Springs, CO 81601

## Project Description

Project Name: Blake Avenue Multimodal Corridor Improvements

General Project Location: Blake Avenue from 7<sup>th</sup> Street to 27<sup>th</sup> Street and the RFTA Park n Ride.

Brief Project Description: Design of bicycle and pedestrian improvements as portion of larger roadway corridor project.

## Funding/Project Budget Summary

| Funding Sources                                                                     | Amount           |
|-------------------------------------------------------------------------------------|------------------|
| RFTA FLMM Funds Requested                                                           | \$100,000        |
| Other Sources (list below)                                                          |                  |
| <i>City of Glenwood Springs General Fund</i>                                        | \$400,000        |
|                                                                                     |                  |
|                                                                                     |                  |
|                                                                                     |                  |
|                                                                                     |                  |
| <b>TOTAL FUNDING</b>                                                                | <b>\$500,000</b> |
| <i>% Matching Funds (RFTA FLMM Reserve funding limited to 50% of Project Total)</i> | 80%              |

| Project Budget/Expenditures                                                        | Amount                                  |
|------------------------------------------------------------------------------------|-----------------------------------------|
|                                                                                    |                                         |
| Survey                                                                             | \$100,000 (Multimodal share: \$33,000)  |
| Design Analysis, Public Outreach, and Conceptual Design (Approximately 10% Design) | \$100,000 (Multimodal share: \$90,000)  |
| Design Completion and Bid Document Preparation                                     | \$300,000 (Multimodal share: \$100,000) |
|                                                                                    |                                         |
|                                                                                    |                                         |
|                                                                                    |                                         |
| <b>TOTAL BUDGET/EXPENDITURES</b>                                                   | <b>\$500,000</b>                        |

## Required Supplemental Information

### A. Project Description

Detailed Description of the project or program.

With the upcoming completion of the apartments above the 27<sup>th</sup> Street RFTA BRT Station and the opening of the Blake Gate, as well as the 27<sup>th</sup> Street Underpass facilities, the city is pursuing the completion of Corridor Design and Planning for Blake Avenue from 7<sup>th</sup> Street to 27<sup>th</sup> Street. The current Blake Avenue corridor has several bike and pedestrian facility inconsistencies, poor sight distances, as well as gaps within the system that the city would like to take a holistic approach to resolving. The goal of this plan would be to ensure that the Blake Avenue Corridor balances the needs of all transit users within the existing ROW while preserving the neighborhood character. Items this plan will address include the following:

- Designated pedestrian facilities connectivity to existing transit
- Designated bicycle facilities and connectivity to existing transit
- Traffic calming elements
- Preservation of existing vegetation and mature trees
- Preservation of neighborhood character

The aim of this project is to improve the connectivity of all users while prioritizing safety of the most vulnerable users by hiring a design team with proven experience designing and implementing bicycle and pedestrian corridors. The holistic design approach will also consider how the bicycle and pedestrian facilities affect the roadway. The corridor has varying right of way widths and existing sidewalks vary with gaps and poor crossings, while the on-street bike lanes have inconsistent widths and often conflict with the on-street parking provided. The city estimates that the accommodation of bicycle and pedestrian facilities would be approximately 1/3 of the Survey and Final Design budget and the Initial Corridor Analysis and Conceptual Design being weighted heavily (approximately 90%) in consideration of accommodating traffic calming along with improved bicycle and pedestrian facilities.

Once design is complete, the City would plan to construct the improvements with phased implementation starting in 2024 and utilizing funds from the current Street Tax. The City would seek

additional grant funding such as Highway User Tax Funds (HUTF) and potentially expedite the phasing and construction.

This project is supported by the City of Glenwood Springs Long Range Transportation Plan. This plan identified a number of improvements within the City to meet the following goals:

- Connectivity and the improvement of multimodal transportation network connectivity in Glenwood Springs
- Promoting system safety for all modes of transportation
- Accessibility of multimodal systems
- Convenience to multimodal travel throughout our system,
- Sustainability and consideration of costs, benefits, and partnerships for identified projects
- Accountability for the environmental and health costs for each project
- Improvement of the quality of life for residents and visitors
- Adaptability of each project and identifying measurable strategies

The LRTP provided an outline on how the city would be able to accommodate Complete Transportation Networks for all modes of transportation by closing transportation gaps in our local system. During the public outreach for this plan, the community survey identified installing more and safer bike facilities and trails as the number one way of improving the system (48%) and more bus stops in their neighborhoods as the second-best way to improve the system (42%). 61% of respondents stated that improving the bicycle and pedestrian environment in Glenwood Springs is very important. It was also identified that while 69% of respondents did not use transit, 18% of those people would like to use transit.

Since the completion of this plan, the city has made substantial progress on many of the projects identified such as the Midland Avenue Trail, 14<sup>th</sup> Street Pedestrian Bridge, bike facilities on South Midland Avenue, and bike lanes on both Blake Avenue and Pitkin Avenue.

Blake Avenue Corridor improvements, such as sidewalk improvements along Blake Avenue and South Blake Avenue (23<sup>rd</sup> Street – SH 82 at Roaring Fork Market) and bike facility improvements are specifically identified as projects and ranked in priority as numbers 12 and 15. Blake Avenue is also identified as the only bike facility on the east side of Glenwood Springs with the only other north-south connection through Glenwood Springs being the Rio Grande Trail. Blake Avenue is intended to provide a critical bicycle and pedestrian connection to bus stops along SH 82, the 10<sup>th</sup> Street Safe Routes to School Route for Glenwood Springs Elementary, Sayre Park, Valley View Hospital and other medical offices, the 27<sup>th</sup> Street RFTA Station, and Roaring Fork Marketplace.

To compliment these corridor improvements the city is also coordinating with RFTA to pursue a Safe Streets for All grant through FHWA for planning of SH 82 safety improvements and possibly a bikeshare program in 2024. The city has been working with the Federal Highway Administration (FHWA) on the completion of a Local Road Safety Plan (LRSP) to be adopted this year and has identified the need for additional analysis of the SH 82 Corridor and potential facility improvements through this corridor to improve user safety for vulnerable users and reduce the serious injury and fatal crashes that are overrepresented in our jurisdiction. The city has identified stakeholders in the SH 82 safety planning and Blake Avenue Improvements that include RFTA, Colorado Department of Transportation (CDOT), and the Roaring Fork School District (RFSD).



## B. Project Selection Criteria

1. **First and Last Mile Access To/From Transit:** Potential to improve first and last mile access to/from a major transit station and to improve the overall function of the transit system

The Blake Avenue Corridor provides critical connections through the City of Glenwood Springs such as:

- Existing RFTA/Ride Glenwood Bus Stops at:
  - 9<sup>th</sup> Street
  - 11<sup>th</sup> Street
  - 14<sup>th</sup>/15<sup>th</sup> Street (Glenwood High School and City Market)
  - 20<sup>th</sup> Street
  - 27<sup>th</sup> Street Park and Ride
  - Roaring Fork Marketplace
- Grand Avenue Pedestrian Bridge to North Glenwood Springs
  - This also provides a connection to planned bicycle and pedestrian improvements identified in the 6<sup>th</sup> Street Corridor Master Plan available online here: [6th Street Corridor Master Plan](#). Phase 1 of this plan, Laurel Street to Pine Street, is currently under design and slated for construction in 2023. This plan will connect to existing destinations along 6<sup>th</sup> Street such as:
    - Hotels
    - Hot Springs Pool
    - The Vapor Caves
    - Shopping and restaurants
    - Glenwood Canyon Trail
    - 6<sup>th</sup> Street Trail past Linden Street
    - Glenwood Caverns, Iron Mountain Hot Springs and recently constructed crossings of West 6<sup>th</sup> Street.
    - Recently constructed Devereux Trail to Two Rivers Park
    - Underpass to Two Rivers Park
- 7<sup>th</sup> Street pedestrian mall
- Amtrak/Glenwood Springs Train Station
- Planned 8<sup>th</sup> Street Corridor Improvements and connection to the Rio Grande Trail
- 10<sup>th</sup> Street Glenwood Elementary Safe Routes to School (SRTS) designated route
- 12<sup>th</sup> Street trail
- City Market (14<sup>th</sup>/15<sup>th</sup> Street)
- Colorado Mountain College (14<sup>th</sup> Street)
- Sayre Park (North/South Hyland Park Drive)
- Valley View Hospital (19<sup>th</sup> Street)
- Garfield County Public Health (21<sup>st</sup> Street)
- RFTA Park and Ride/BRT Station (27<sup>th</sup> Street)
- Apartments at Palmer Avenue and Blake Avenue (currently under construction)
- Roaring Fork Marketplace (Blake Avenue and SH 82)

The current facilities on SH 82 are minimal and not safe for pedestrians and bike users due to the number of high traffic volume accesses that must be crossed to get to transit facilities. Many users feel safer on the Rio Grande trail or Blake Avenue to access these destinations but crossing SH 82 from facilities on the west have led to a number of vulnerable user injuries and one fatality. Improved Blake Avenue facilities will provide connection to destinations and transit stops on the east side of SH 82 while tying into potential improved crossings to be identified in the SH 82 safety planning project.

2. **General First and Last Mile Mobility:** Potential to improve trip making of two miles or less distance without the use of a personal automobile.

The Blake Avenue Corridor Project will improve trip making of two miles or less from downtown Glenwood to southern Glenwood without use of a personal automobile by establishing safe bike and pedestrian connections to a number of significant destinations within a two-mile radius, as identified in the previous section. In addition to transit users, the improvements along Blake Avenue will serve the most densely populated neighborhoods in Glenwood Springs with safe bike and pedestrian access to parks and recreation, education, hospitals, and groceries.

3. **Mobility and Accessibility to Under-Served Populations:** Potential to improve mobility for low-income, mobility-impaired, seniors, transportation-challenged or other disadvantaged populations.

Glenwood Springs Elementary Staff have identified a significant number of students within the Blake Avenue neighborhood that are not comfortable safely crossing at 10<sup>th</sup> Street. The SH 82 safety project will help to identify improvements to be completed at this crossing or identify an alternate crossing/route to connect to the Blake Avenue Corridor. This project will provide the final connection for these students. The Blake Avenue Corridor also houses a number of apartments, assisted living facilities, medical offices, Colorado Mountain College facilities, Garfield County Department of Health building, and Valley View Hospital.

4. **Congestion Reduction:** Potential to reduce congestion created by trucks and automobiles

Blake Avenue provides an alternative route from SH 82 north and south through Glenwood Springs. The proposed improved facilities would accommodate a safer bike and pedestrian connection while providing traffic calming for the vehicular users attempting to avoid the congestion on SH 82.

5. **GHG Reductions:** Potential to reduce emissions of CO<sub>2</sub> and other greenhouse gases

The Blake Avenue Corridor plan will advance improved active transportation and transit connections to all the destinations listed above, helping to generate a mode shift away from single owner vehicles (SOVs). The improved access to public transit will target the 18% of respondents surveyed for the City of Glenwood Springs Long Range Transportation Plan (LRTP) that stated that they did not currently use public transit in Glenwood Springs but would like to. The LRTP also identifies convenience of access to multimodal travel a significant driver in the use of alternative transportation.

The City of Glenwood Springs LRTP is available online here: [City of Glenwood Springs Long Range Transportation Plan 2015-2035](#)

6. **Emissions Reductions:** Potential to reduce emissions of criteria pollutants (NO<sub>x</sub>, SO<sub>x</sub>, CO, PM, etc.) and other harmful emissions

Accountability for the environmental and health costs for each project is a goal of the LRTP when identifying each project within the LRTP. Traffic counts on Blake Avenue north of 23<sup>rd</sup> Street totaled approximately 2214 per weekday in 2015 with a projected volume of 2542 in 2022. If we target a conservative 10% traffic reduction on this corridor with the addition of bikeshare program and users taking advantage of this facility for short trips to City Market or medical offices, this will lead to a reduction of 254 trips per day, resulting in reduced vehicle emissions, along with mental and physical health benefits to these multimodal users.

7. **Safety:** Ability of the project to enhance the safety of the traveler and the safety of the overall transportation system

Along with the SH 82 safety project, the Blake Avenue project will focus on vulnerable user safety, traffic calming and crash reduction throughout our roadway system. These projects complement each other in their ultimate goal in creating a walkable and bikeable community with zero pedestrian, bike, and vehicular fatalities.

8. **Cost-Effectiveness:** Overall capital and operating cost of service (and cost to users) on a per-trip basis or by other measures

Construction costs are quite volatile in the current market and without a defined plan for this corridor, construction costs are difficult to determine. The most recent project completed for comparison would be the South Midland Improvements which totaled approximately \$13.6 million for 1.3 miles of roadway improvements. There are a number of challenges that South Midland Improvements had, such as block walls, poor subgrade conditions, and rockfall hazards that the Blake Avenue corridor will not have. Considering these differences, construction of this corridor in 2022 would be estimated around \$15 million. With the construction being phased and not planned to start until 2024 at the earliest, these costs will likely be higher at that time and considering the current 9% inflation rate, could be around \$18 million.

Updated traffic counts on this corridor would help estimate the cost to users but based on the projected volumes the cost to users over the 20-year period and assuming an initial cost of \$18 million would equate to approximately \$0.80/trip.

9. **Financial Sustainability:** Local financial commitment and plans to ensure the long-term stability and success of the project or program. Is it anticipated that this project can be sustained within or beyond the three years without a grant from RFTA's FLMM Reserve?

The City of Glenwood Springs is currently starting the 2023 budget process and the Blake Avenue Corridor Design is listed as one of the projects under consideration due to the aging utilities within the corridor that need to be replaced. Public Works is planning to construct this

project as a phased project starting in 2024 and utilizing the existing street tax funds that are set to sunset in 2026.

Timeline for development, implementation and duration of project. Operations funding is encouraged for a maximum one-year, calendar year interval.

This FLMM grant will leverage the Safe Streets & Roads for All grant application that the City is pursuing in partnership with RFTA and may count toward match for that submission provided the scope aligns sufficiently.

### c. Plans and Agreements.

There are no plans completed at this time. Blake Avenue is identified as a City of Glenwood Springs bike corridor for the east side of SH 82 and improvements to these facilities are also identified in the Long Range Transportation Plan.

## D. Project Timeline

Design is planned for 2023, with phased construction starting in 2024 and taking multiple years to complete.

## E. Project Budget

The aim of this project is to improve the connectivity of all users while prioritizing safety of the most vulnerable users. It is not possible to separate the pedestrian and bicycle facilities without consideration of the corridor as a whole and how that affects the roadway itself. Blake Avenue must be analyzed to see how best the city can accommodate new or improved facilities that do not exist currently. The corridor has varying right of way widths and existing sidewalks vary with gaps and poor crossings, while the on-street bike lanes have inconsistent widths and often conflict with the on-street parking provided. The city estimates that the accommodation of bicycle and pedestrian facilities would be approximately 1/3 of the Survey and Final Design budget and the Initial Corridor Analysis and Conceptual Design being weighted heavily (approximately 90%) in consideration of accommodating traffic calming along with new and improved bicycle and pedestrian facilities throughout the corridor.

Roughly these facilities would equate to the following costs:

|                                         |                  |                               |                  |
|-----------------------------------------|------------------|-------------------------------|------------------|
| Survey Total:                           | \$100,000        | Multimodal Facilities:        | \$ 33,000        |
| Design Analysis and Concept Completion: | \$100,000        | Multimodal Facilities:        | \$ 90,000        |
| Design Completion and Bid Documents:    | \$300,000        | Multimodal Facilities:        | \$100,000        |
| <b>TOTAL Cost:</b>                      | <b>\$500,000</b> | <b>Total Multimodal Cost:</b> | <b>\$223,000</b> |

The city is requesting FLMM Grant funding in the total of \$100,000 with a match amount for the multimodal piece of this project being provided by the city totaling \$123,000. The total project cost is estimated at \$500,000.

## F. Resolutions of community and financial support and letters of approval

The City of Glenwood Springs is currently starting the 2023 budget process and the Blake Avenue Corridor Design is listed as one of the projects under consideration due to the aging utilities within the corridor that need to be replaced. Public Works is planning to construct this project as a phased project starting in 2024 and utilizing the existing street tax funds that are set to sunset in 2026.



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item:</b>          | Award of Blake Avenue Design Project Request for Proposal 2022-36P to Kimley Horn                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Action Requested:</b>     | Award of Blake Avenue Design Project Request for Proposal 2022-36P to Kimley Horn                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Department:</b>           | Public Works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Presented By:</b>         | Matthew Langhorst                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Strategic Goals:</b>      | Preserve and Improve Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Background Info:</b>      | <p>The City of Glenwood Springs staff have been working on the Request for Proposal (RFP) for the Blake Avenue corridor since late 2022. The RFP was put out to bid and two qualified bidders submitted proposals for the design work. Generally, this work included a 10% design for the Blake Avenue corridor from 7th Street to 13th Street, a full bid level design of the Blake Avenue corridor from 13th Street to 27th Street and side street designs on 23rd Street, 24th Street and 26th Street. These full designs include roadway and pedestrian facility upgrades, stormwater upgrades, utility upgrades and overall system functionality improvements. Staff is pushing to have the design completed in time to bid Phase I of construction for the 2024 season. Phase 1 is anticipated to be around the 23rd or 24th Street area, south on Blake Avenue, where the worst asphalt and drainage conditions exist today. City staff reviewed the proposals, asked additional questions of the proposers, and determined that Kimley Horn would be the selected design contractor for this project. The RFP and successful proposal have been attached. Kimley Horn's proposal was for \$771,133.00 for design, survey and (Subsurface Utility Engineering). The city budgeted \$450,000 out of street tax for design, \$75,000 out of street tax for survey, \$100,000 RFTA grant, \$100,000 out of water for water and sewer replacement design, \$10,000 out of electric professional services for system upgrades, and we will move the \$50,000 from the Riverview Storm Sewer design budget in Street Tax to these design fees for a total of \$785,000 in budget. The Riverview storm project is being applied for through a DOLA grant to be completed in 2024. The Street Tax currently has a reserve fund of around \$2,000,000.</p> |
| <b>Issues:</b>               | None at this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Fiscal Impact:</b>        | This work was budgeted for in 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Legal Review:</b>         | Legal is working on the contract with Staff and Kimley Horn.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Staff Recommendation:</b> | Staff is Recommending The Council Award the Blake Avenue Design Project RFP 2022-36P to Kimley Horn for a Budget of \$771,133.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |





Kimley»Horn

Expect More. Experience Better.



Proposal for



# Blake Avenue Design

January 23, 2023 | RFP #2022-36 P





January 23, 2023

City of Glenwood Procurement Department  
101 West 8th Street  
Glenwood Springs, CO 81601

Kimley-Horn

380 Interlocken Crescent, Suite 100  
Broomfield, CO 80021  
www.kimley-horn.com

## Cover Letter

### RE: Proposal for RFP 2022-36P, Blake Avenue Design

Dear Matt Langhorst and Members of the Selection Committee,

The Blake Avenue corridor is a north/south running collector street in the City of Glenwood Springs (City). The existing ROW (ROW), mode use, aged infrastructure, and overall feel of the corridor varies greatly between 13th and 27th Streets, creating a somewhat unpredictable corridor for all users. By designing and implementing various upgrades to the roadway, utilities, and pedestrian infrastructure along Blake Avenue, the safety and continuity of multimodal travel will be improved throughout the City. Kimley-Horn is technically experienced in projects of this size and complexity and brings a fresh perspective and passion to implement this positive change in the local community. Our team brings the City the following strengths:



**A FRESH PERSPECTIVE FROM A TEAM YOU CAN TRUST.** Kimley-Horn prides ourselves on being a large firm, equipped with the track record and experience to deliver a myriad of projects of all sizes and complexities, while providing the service and relationships of a small town firm. Our firm's large scale means you receive the **horsepower and technical expertise of a national company**, and our devotion to quality deliverables guarantees **client service and personal connection**. Our Project Manager, Jeremy Kahn, P.E., and Deputy Project Manager, Matt Ciarkowski, P.E., know the importance and value of a boots-on-the-ground approach. They are devoted to working with the City to create **implementable solutions**, armed with over 30 years of collective similar project experience. Jeremy and Matt will be supported and backed every step of the way by Principal-in-Charge (PIC) Curtis Rowe, P.E., PTOE, who has 15 years of relationships with and project experience in the City. **Curtis' knowledge of the City's growth and changes over the years, coupled with Jeremy and Matt's commitment to innovation and client service, brings the City a team that will work with you to find long-lasting, cost-effective solutions.**



**DEVOTION TO VALUE AND QUALITY WORK.** The Kimley-Horn team is comprised of professionals who are familiar with projects of this scope and caliber. **We are committed to delivering this project with minimal change orders** and focus our scope and fee on ensuring that the City is receiving everything they need up front. **Our intent is to deliver the project accurately and on-time making the phases that follow, including construction, run smoothly and efficiently.** Our scope (page 28) and fee (page 49) account for anticipated issues based on our civil design experience so we can ensure a quality product for the City. **We will work with you to negotiate solutions so the design/project can be completed accurately the first time around.**



**PROJECT PROCESS AND SCHEDULE DELIVERY.** Our team will implement a planning process to develop and finalize concepts which will feed into the final design effort along the Blake Avenue corridor, utilizing **clearly defined and repeatable decision-making steps**. The early and continuous involvement of City staff and any key stakeholders in this **collaborative and transparent** process will result in a **streamlined project delivery** along with a final design that is supported by both the City and community.



**INNOVATIVE DESIGN APPROACH.** Our team's civil design philosophy goes beyond just addressing the minimum requirements. We look at both immediate infrastructure needs and the bigger picture for the current facilities and future mobility enhancements. **Partnering with the City and key stakeholders, Kimley-Horn will look to first identify character zones along the Blake Avenue corridor to develop thoughtful concepts for the corridor and eventual final designs for the entire project limits that satisfy the priorities of the community. Design options will include minimizing right-of-way (ROW), utility, and community impacts; improving pedestrian safety; and upgrading the infrastructure along the corridor.**



**FOCUS ON IMPLEMENTATION.** Our team not only has the **technical expertise** to solve the challenges we are faced with in this corridor, but we will also develop **innovative solutions that are context-sensitive and constructible**. We will always keep **implementation at the forefront of design decisions**. We intend to streamline the implementation process to allow the local community to enjoy the benefits of our design as quickly as possible. The Kimley-Horn team has a proven track record of implementation across Colorado.



Kimley-Horn acknowledges receipt of all addenda. We acknowledge and agree to items A through D on page 6 (Section VII) of the Request for Proposal (RFP). We are excited by this opportunity to partner with the City and thank you for considering our qualifications. Our main point of contact, Jeremy Kahn, can be reached at 720.600.6067 or at [jeremy.kahn@kimley-horn.com](mailto:jeremy.kahn@kimley-horn.com).

Sincerely,

**KIMLEY-HORN**



Jeremy Kahn, P.E.  
Project Manager



Matt Ciarkowski, P.E.  
Deputy Project Manager

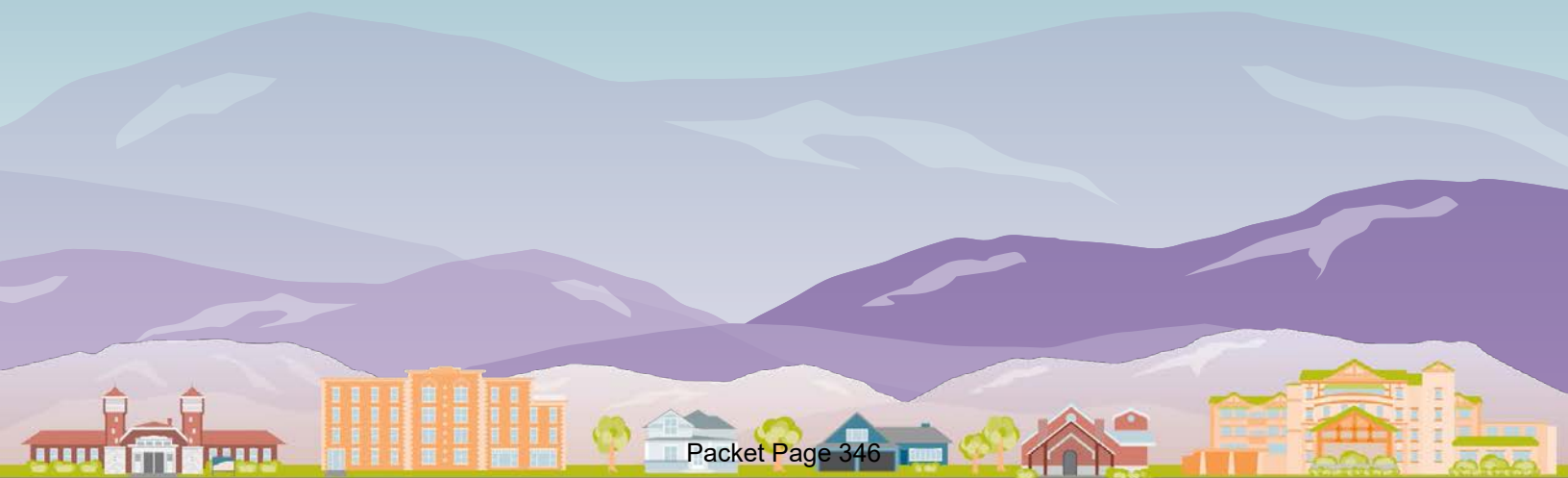


Curtis Rowe, P.E., PTOE  
Principal-in-Charge/Authorized Signer





# Firm Overview



## Firm Overview

Kimley-Horn is one of the nation's premier planning and design consulting firms. We have been providing a wide variety of services for municipal clients since our founding 55 years ago. We look out for your best interest, reduce your risk, and deliver great value. Our engineers, planners, and landscape architects combine the creativity to develop insightful solutions with the rigor to deliver practical results that consistently exceed your expectations.

Kimley-Horn has a proven track record of delivering outcomes you can depend on—projects that can be successfully developed, permitted, and built on time and within budget. Kimley-Horn is your one-stop consultant for roadway design, traffic engineering, transportation planning, environmental, surface water design, water/wastewater (W/WW) design, land planning and landscape architecture, parking, and site development. In each of these disciplines, we offer you premium solutions and a premium level of service.

The Blake Avenue Design project will be completed by our locally-based team of experts. You will also have access to any of our 265+ Colorado-based staff. In addition to our wealth of local resources, we can also draw upon our 6,600 employees located across 110 offices nationwide. Please see **Figure 1** above for a breakdown of our Colorado office locations.

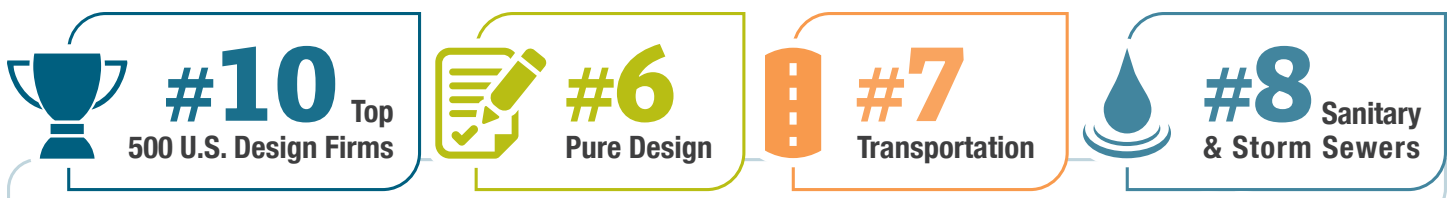
We are excited to partner with the City to complete this corridor improvement project and provide the consistent, high-quality design that you can expect from Kimley-Horn.

*At Kimley-Horn, we do things differently. People are at the forefront of our business. Our clients know they can count on us—that's why 89% of our business comes from repeat clients. They know that our engineers, planners, and environmental scientists apply creativity and rigor to deliver outstanding results. With offices nationwide, we are your one-stop consultant for superior solutions in a wide range of services. With Kimley-Horn, you can expect more and experience better. Our firm's success is further shown by being consistently ranked in Engineering News-Record (ENR) top design firms (Figure 2).*

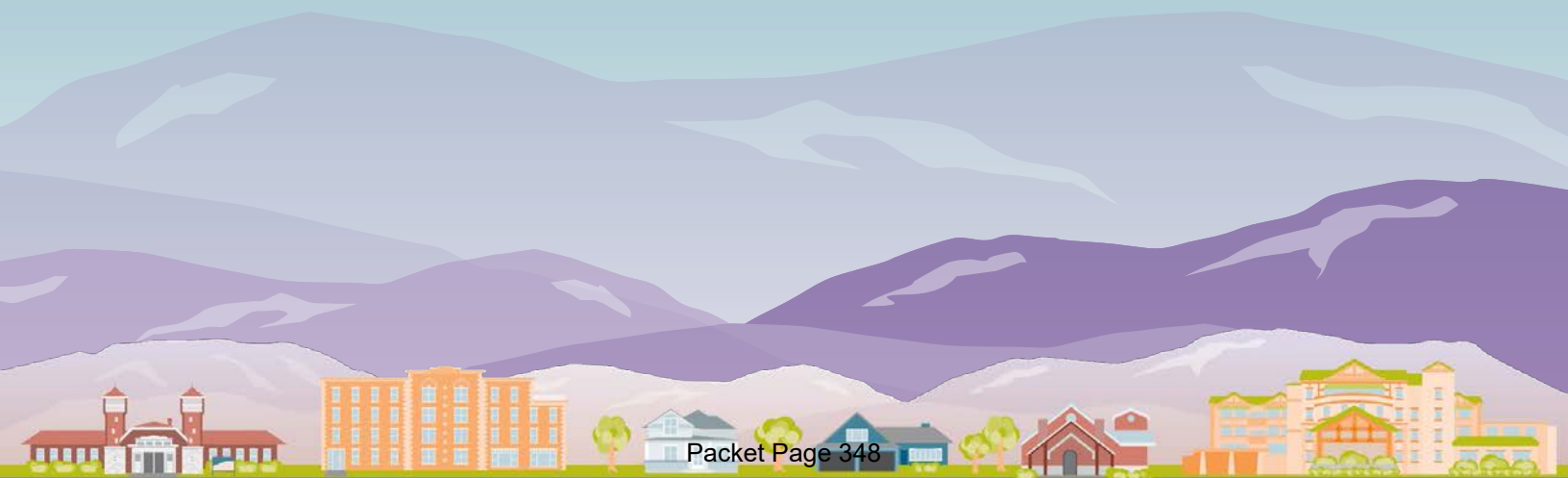
**Figure 1. Kimley-Horn Colorado Office Map**



**Figure 2. ENR Rankings**



# Project Team

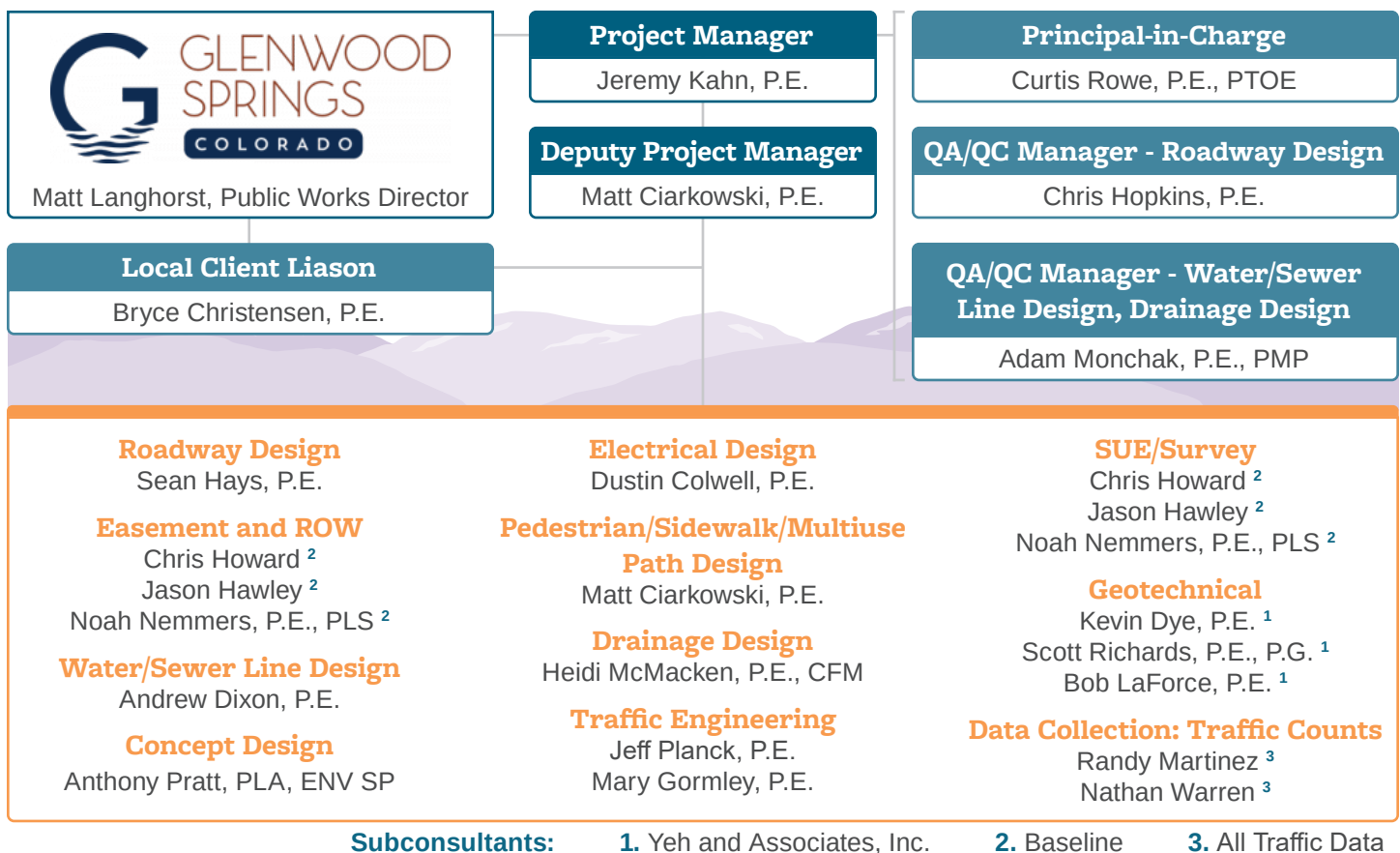




## Project Team

Kimley-Horn has a long history of working together and partnering with our local subconsultants to deliver scopes of work (SOWs) for municipal clients. Our team has extensive knowledge and experience with previous work in the area, and we bring best practices from our corridor improvement projects implemented across the country. We carefully selected our proposed team, including subconsultants, based on their experience with projects of similar scope and size. Our team, shown in **Figure 3**, has the ability to provide all services listed in the SOW.

**Figure 3. Organizational Chart**



*Kimley-Horn's Aspen/Snowmass Village office is roughly 50 minutes away from the Blake Avenue corridor, allowing Kimley-Horn staff to respond to City needs quickly and efficiently. Bryce Christensen, our Local Client Liason, is local to the Roaring Fork Valley and available for quick and responsive site visits as needed.*





## Kimley-Horn Team

Kimley-Horn has assembled a team of highly qualified individuals with extensive experience in the technical disciplines required for this scope. The organizational chart on the previous page (**Figure 3**) identifies the key personnel we have identified for this project. We have provided short biographies below, which include applicable qualifications and certifications and relevant project experience as it relates to this contract. On the pages that follow, we have provided resumes for our key personnel, including subconsultants, that highlight their qualifications and relevant experience.



**Jeremy Kahn, P.E.**

*Project Manager*

**15** Years of Experience | **P.E.** in CO (#48859)

- Bachelor of Science, Civil Engineering, San Diego State University

Jeremy is a trusted transportation project manager with 15 years of diverse experience in the field. He is well-versed in many aspects of engineering infrastructure and brings an ability to deliver quality products on schedule and within budget. Throughout his 13 years of living in the Denver Metro area he has primarily worked with the City and County of Denver (City and County of Denver) where he was at the core of some of Denver's most complex, high-profile projects. Jeremy has a thorough understanding of Americans with Disabilities Act (ADA) roadway/transportation standards, has a passion/expertise for urban grading, and has a proven track record of delivering projects that implement high-priority, value-conscious, and momentum-building improvements.

### **Relevant Experience**

- City and County of Denver, Safer Main Streets (SMS) - Mississippi Avenue Vision Zero Safety, Denver, CO — Project Manager
- City and County of Denver, Brighton Boulevard Redevelopment, Denver, CO — Project Manager\*
- City and County of Denver, Hampden Avenue Corridor Multimodal Improvements, Denver, CO — Project Manager
- City and County of Broomfield (CCOB), Lowell Boulevard Left-Turn Lane, Broomfield, CO — Project Manager
- City and County of Denver, South Broadway Multimodal Transportation Design, Denver, CO — Project Engineer
- City of Louisville, South Boulder Road At-Grade Safety and Intersection Improvements, Louisville, CO — Project Engineer
- City of Louisville, Future 42 Connecting People and Places Corridor Study, Louisville, CO — Project Engineer
- CCOB, SH-7 Interim Improvements, Broomfield, CO — Project Engineer

\*Prior to joining Kimley-Horn





### **Matt Ciarkowski, P.E.**

*Deputy Project Manager, Pedestrian/Sidewalk/Multiuse Path Design*

**15** Years of Experience | **P.E.** in CO (#0051556), TX, WA, and WY

- Bachelor of Science, Civil Engineering, Texas A&M University

Matt's engineering career is focused on civil and roadway engineering design and planning projects for public and private clients. His project experience includes roadway widening and reconstruction design, intersection improvements, traffic signal designs, ADA compliance, traffic control plans, and other transportation-related designs and studies. Matt is committed to providing safe and comfortable multi-modal options through his work on the planning and design of bicycle and pedestrian facilities, bicycle plan implementation, and ADA compliance. Matt's exposure to many different project types has allowed him to obtain a wealth of knowledge and experience in the design and planning of transportation and mobility projects. Much of his recent design experience in the Denver Metro area includes roadway widening, extensive utility coordination, and railroad crossing improvements.

#### **Relevant Experience**

- Town of Estes Park, Cleave Street Improvements Project, Estes Park, CO — Project Manager
- City and County of Denver, South Broadway Multimodal Transportation Design, Denver, CO — Deputy Project Manager
- City and County of Denver, Community Transportation Networks, Denver, CO — Project Manager
- City and County of Denver, 13th and 14th Avenue Protected Bike Lanes, Denver, CO — Project Manager
- City of Aurora, Picadilly Road and 26th Ave Roadway Widening, Aurora, CO — Project Manager
- CCOB, Zuni Street and Quail Creek Drive Roundabout, Broomfield, CO — Project Manager
- City of Louisville, South Boulder Road At-Grade Safety and Intersection Improvements, Louisville, CO — Project Manager
- City of Louisville, Future 42 Connecting People and Places Corridor Study, Louisville, CO — Project Engineer



### **Curtis Rowe, P.E., PTOE**

*Principal-in-Charge*

**29** Years of Experience | **P.E.** in CO (#PE36355), ID, KS, MT, NE, NV, UT, and WY | **PTOE** (#555)

- Master of Science, Civil and Environmental Engineering, University of Nevada, Las Vegas
- Bachelor of Science, Civil Engineering, University of Nebraska, Lincoln

Curtis has 29 years of transportation-related experience. His engineering responsibilities include traffic impact studies, access and circulation studies, intersection capacity analysis, signal design, signing and marking, lighting design, intelligent transportation system (ITS) design, transportation planning, transportation demand management programs, and corridor analysis.

#### **Relevant Experience**

- City of Glenwood Springs, Meadows Traffic Study, Glenwood Springs, CO — Project Manager
- Realty Capital Management, Lofts at Red Mountain IV, Glenwood Springs, CO — Project Manager
- Sopris Engineering LLC, Main Street Marketplace Traffic Study, Glenwood Springs, CO — Project Manager
- Sopris Engineering LLC, Glenwood Springs Apartments, Glenwood Springs, CO — Project Manager
- RMR Land Company LLC, Rocky Mountain Rail Phase 1, Glenwood Springs, CO — Project Manager
- University of Northern Colorado, Transportation/Parking and Circulation Master Plan, Greeley, CO — Traffic Engineer
- City and County of Denver, South Broadway Multimodal Transportation Design, Denver, CO — Traffic Engineer
- City and County of Denver, Mill Levy 7A Signal Improvements, Denver CO — Project Engineer





### Chris Hopkins, P.E.

*QA/QC Manager (Roadway Design)*

27 Years of Experience | **P.E.** in CO (#37298)

- Bachelor of Science, Civil Engineering, Purdue University

Chris has 27 years of extensive experience in planning, design, and construction management for transportation, public works, and design-build projects including multimodal complete streets, pedestrian improvements, trails, interchanges, arterial roadways, intersection improvements, traffic signals, highways, and bridges. Chris serves as contract manager overseeing numerous on-call contracts for agencies across Colorado. Having delivered projects for various departments of transportation (DOTs), counties, and municipalities, he specializes in managing multidiscipline transportation-focused projects by collaborating with multiple stakeholders while providing cost-effective design solutions.

#### Relevant Experience

- Town of Gypsum, Roundabout Designs, Gypsum, CO — Project Manager
- Town of Parker, Parker Road and Mainstreet Intersection Improvements, Parker, CO — Project Manager
- City and County of Denver, South Broadway Multimodal Transportation Design, Denver, CO — Project Engineer
- City of Greenwood Village, Union Avenue and Dayton Street Intersection Improvements — Project Manager
- CCOB, SH-7 Interim Improvements, Broomfield, CO — Project Manager
- City of Fountain, Link Road Final Design, Fountain, CO — QA/QC Manager
- City of Louisville, South Boulder Road, Louisville, CO — QA/QC Manager
- Vista Highlands Development, SH-7 and Sheridan Parkway Widening, Broomfield, CO — Project Engineer



### Adam Monchak, P.E., PMP

*QA/QC Manager (Water/Sewer Line Design, Drainage Design)*

15 Years of Experience | **P.E.** in CO (#46008) and UT | **PMP** (#1811438)

- Bachelor of Science, Environmental Engineering, Colorado School of Mines

Adam manages W/WW infrastructure projects from concept to construction. He has expertise in municipal water distribution and storage and wastewater collection. In his 15 years of experience, Adam has participated in over 40 W/WW infrastructure and projects and served as project manager for more than half of them. Recently, Adam served as the Engineer of Record on the Wasatch W/WW Infrastructure project which includes 40 miles of water line (10- to 24-inch). He also served as Deputy Project Manager for Colorado Springs Utilities (CSU) Sommerlyn Hills Water Improvements, relocating and designing improved potable water pipelines. Adam will use valuable information gained from these projects, and other water line projects located in neighborhoods, to streamline our work on this project. He brings expertise in performing project tasks such as reviewing annual operational and maintenance budgets to ensure they are cost-effective.

#### Relevant Experience

- CSU, Sommerlyn Hills Water and Wastewater Improvements, Colorado Springs, CO — Deputy Project Manager
- CSU, SUNA and Preserve Drive Water Main and Pressure Reducing Valve Vault Design, Colorado Springs, CO — Senior Engineer
- City and County of Denver, South Broadway Water Line Relocations, Denver, CO — Water Line Engineer
- WPR Development, Wasatch Peaks Ranch Infrastructure Design, Morgan County, UT — Project Manager/Design Lead for Water and Wastewater Technical Discipline
- Roxborough Water and Sanitation District, Pulte Homes at Roxborough Village Water and Sewer Replacement, Littleton, CO — Project Manager/Lead Design Engineer\*
- Plum Valley Heights, Sub-District of Roxborough Water and Sanitation District, Water Line System Improvements, Douglas County, CO — Project Manager/Lead Design Engineer\*
- CCOB, Sanitary Sewer Design for Interlocken and Midcities, Broomfield, CO — Project Manager
- Stonegate Village Metropolitan District, Wise Connection Pipeline, Parker, CO — Project Manager

\*Prior to joining Kimley-Horn



## Bryce Christensen, P.E.

*Local Client Liason*

17 Years of Experience | **P.E.** in CO (#0047935)

- Bachelor of Science, Civil Engineering, University of Utah

With 15 years of experience, Bryce's talents include transportation design, grading and drainage design, erosion control, stormwater management system design, utility design, permitting, construction observation, pavement assessment and rehabilitation, parking assessments and planning, and site/stormwater inspections. His wide range of work experience includes pedestrian improvements, roundabout design, transportation studies, parking studies and plans, and airport improvement projects. This variety of experience has provided Bryce with the knowledge and tools to complete any project. Bryce takes great pride in serving his clients and partners to help ensure the success of each project he works on. Bryce's proximity to the project site will allow him to respond to the City's need quickly and efficiently.

### Relevant Experience

- City of Fruita, Fremont Street Multimodal Design, Fruita, CO — Project Manager
- City of Aspen, Park Circle Sidewalk Improvement, Aspen, CO — Project Engineer
- Town of Castle Rock, Downtown Mobility Study, Castle Rock, CO — Project Engineer
- Cheyenne Metropolitan Organization (MPO), Downtown Strategic Parking Plan, Cheyenne, WY — Project Engineer
- Aspen/Pitkin County Airport, Program Management Services for Capital Improvements, Aspen, CO — Project Engineer
- Summit County (Stage Summit) Transit, Fleet Facility Headquarters Design, Frisco, CO — Project Manager
- Discount Tire Company, Discount Tire Glenwood Springs, Glenwood Springs, CO — Project Manager



## Sean Hays, P.E.

*Roadway Design*

10 Years of Experience | **P.E.** in CO (#0056227) and CA

- Bachelor of Science, Civil Engineering, University of Arizona

Sean has 10 years of experience in roadway and multimodal design in Colorado, Arizona, and California. He has been involved with engineering alternatives analysis; developing construction plans, specifications, and estimates; and construction phase services on multiple municipal roadway projects. His project experience includes roadway rehabilitation and widening projects, including the addition of bike lanes and sidewalks to existing municipal roadways, roundabout geometric design, and designing traffic signals. Over the past three years Sean has been involved in the design of over 20 traffic signals in Colorado. Sean is familiar with applicable design standards and guidelines, including the Manual on Uniform Traffic Control Devices (MUTCD), the Colorado DOT (CDOT) Roadway Design Guide, ADA, the National Association of City Transportation Officials (NACTO) guidelines, and the American Association of State Highway and Transportation Officials (AASHTO) guidelines.

### Relevant Experience

- CCOB, Zuni Street and Quail Creek Drive Roundabout, Broomfield, CO — Project Engineer
- City of Louisville, South Boulder Road At-Grade Safety and Intersection Improvements, Louisville, CO — Project Engineer
- CDOT, SH 7 Widening, I-25 to Sheridan, Brighton, CO — Project Engineer
- CDOT, Front Range General Engineering Non-Project Specific (NPS), Front Range, CO — Project Engineer
- CDOT, US-24 Curve Widening Design, Florissant, CO — Project Engineer
- CDOT, SH 6 and Post Boulevard Roundabout Evaluation, Avon, CO — Project Engineer
- City of Aurora, East 6th Avenue Widening, Aurora, CO — Project Engineer
- City of Aurora, Quincy Avenue Widening (South Plains Parkway and E-470), Aurora, CO — Project Engineer





## Andrew Dixon, P.E.

*Water/Sewer Line Design*

9 Years of Experience | **P.E.** in CO (#0057185) and NE

- Bachelor of Science, Biological and Agricultural Engineering, Texas A&M University, College Station

Andrew brings nine years of civil engineering and project management experience for the design and construction administration of potable and non-potable water pump stations, wastewater lift stations, conveyance and storage systems; potable water and wastewater treatment system; reservoirs, river intakes, and diversions; surface water drainage; master planning studies; and existing infrastructure analysis. As both a project manager and engineer, he has been involved in several water and sewer line projects from 8-inch to 36-inch through planning, permitting, design, construction, and startup. This includes both replacement and rehabilitation as well as new pipeline design utilizing open-cut as well as trenchless methods. He has extensive experience with water and wastewater design and construction in mountain winter environments.

### Relevant Experience

- CSU, Sommerlyn Hills Water and Wastewater Improvements, Colorado Springs, CO — Project Engineer
- CSU, SUNA and Preserve Drive Water Main and Pressure Reducing Valve Vault Design, Colorado Springs, CO — Project Engineer
- City and County of Denver, South Broadway Water Line Relocations, Denver, CO — Water Line Engineer
- WPR Development, Wasatch Peaks Ranch Infrastructure Design, Morgan County, UT — Project Engineer
- City of Greeley, 12th Street Interceptor Sewer and Storm Outfall: Phase 1A & Phase 1B Water and Sanitary Relocations, Greeley, CO — Project Engineer
- CCOB, Sanitary Sewer Design for Interlocken and Midcities, Broomfield, CO — Project Engineer
- Sun Communities, River Run Ranch Water System Improvements, Granby, CO — Project Manager\*
- Sun Communities, Non-Potable Water System for River Run Ranch, Granby, CO — Project Manager/Engineer\*

\*Prior to joining Kimley-Horn



## Anthony Pratt, PLA, ENV SP

*Concept Design*

14 Years of Experience | **PLA** in CO (#0000946) | **Environmental Sustainability Professional** (ENV SP)

- Bachelor of Science, Landscape Architecture, University of Kentucky

Anthony has been involved in numerous innovative transportation projects across the United States. Anthony's project experience includes multi-use paths, on-street bicycle facilities, bicycle share station design, urban design, sidewalks, ADA ramp design, park design, master plans, irrigation plans, and landscape plans. Growing up in a small, Midwestern town, Anthony became accustomed to relying on his feet and his bicycle as his main modes of transportation. Now based in Broomfield, he is passionate about improving multimodal infrastructure across the country as he understands the direct correlation between more accessible cities and improved safety, traffic, and overall quality of life.

### Relevant Experience

- City of Louisville, Grant Writing Support, Louisville, CO — Project Manager
- City of Louisville, Future 42 Connecting People and Places Corridor Study, Louisville, CO — Project Manager
- City of Louisville, Underpass Conceptual Designs and Cost Estimates, Louisville, CO — Deputy Project Manager
- City and County of Denver, On-Call Community Networks Planning Services, Denver, CO — Project Planner/Designer
- City and County of Denver, South Broadway Multimodal Transportation Design, Denver, CO — Project Planner
- City of Fruita, Fremont Street Multimodal Design, Fruita, CO — Project Planner
- Pitkin County, Carbondale to Crested Butte Trail Study, Pitkin County, CO — Multimodal Planner\*
- City of Aspen, Hallam Street Improvements, Aspen, CO — Multimodal Expert\*

\*Prior to joining Kimley-Horn



## Dustin Colwell, P.E.

### Electrical Design

14 Years of Experience | **P.E.** in CO (#0054946), AZ, CA, FL, NV, OH, OK, TX, and WA

- Bachelor of Science, Electrical Engineering, University of Nebraska, Lincoln

Dustin has 14 years of electrical engineering experience in design, analysis, and construction management. His responsibilities encompass preparing bid documents, specifications, and cost estimates, as well as planning for electrical and architectural projects. His electrical engineering experience includes design and analysis of low- and medium-voltage power distribution systems, interior, exterior, and architectural lighting, building modifications, engine generators, building mechanical, electrical, and plumbing (MEP), security, electric vehicle charging stations, voltage drop and short circuit calculations for power distribution, photometric design and calculations, and fiber backbone design.

### Relevant Experience

- Colorado Mesa University (CMU), CMU Baseball Stadium, Grand Junction, CO — Electrical Engineer
- Painted Prairie Development, 56th Avenue Lighting Design, Aurora, CO — Electrical Engineer
- City of Greeley, Greeley Non-Potable Irrigation Pump Design, Greeley, CO — Electrical Engineer
- Lincoln Property Group, Interlocken Filing 19, Broomfield, CO — Electrical Engineer
- Real Estate Generation, LLC, Mile High Greyhound Park Tract B Lighting, Commerce City, CO — Electrical Engineer
- Asbury Automotive, Asbury Highfield Parking Lot, Englewood, CO — Electrical Engineer
- Aspen/Pitkin County Airport, Interim Terminal Improvements, Aspen, CO — Electrical Engineer
- Aspen/Pitkin County Airport, Runway 15 Runway End Identifier Lights (REILs), Aspen, CO — Electrical Engineer



## Heidi McMacken, P.E., CFM

### Drainage Design

5 Years of Experience | **P.E.** in CO (#58655) and WY | **CFM** (#US-21-12035) | **Stormwater Plan Reviewer** (#603D98A6)

- Bachelor of Science, Environmental Resources Engineering, Humboldt State University

Heidi is a civil engineer and certified CDOT Construction Stormwater Plan Preparer who specializes in water resources by preparing hydraulic and hydrology designs and models, stormwater management plans, and drainage reports and studies. She has experience in roadway, grading, water, and sewer design, in addition to drainage design. Heidi has participated in a wide variety of projects including roadway design; green/complete street design; airport drainage design; and commercial, industrial, multi-family residential, and single-family residential land development.

### Relevant Experience

- City of Boulder, Stormwater On-Call, Boulder, CO — Project Engineer
- City of Louisville, Underpass Conceptual Designs and Cost Estimates, Louisville, CO — Engineer
- University of Colorado - Boulder, As-Needed Engineering and Consultant Services, Boulder, CO — Analyst
- CDOT, US-50 Drainage Improvements, Swink, CO — Project Engineer
- City of Colorado Springs, Stormwater Review, Colorado Springs, CO — Project Manager
- City and County of Denver, SMS Mississippi Avenue, Denver, CO — Project Engineer
- Denver International Airport (DIA), Watershed and Storm Inventory, Condition Assessment, and Geographic Information Systems (GIS) Database, Denver, CO — Project Engineer
- City and County of Denver, South Broadway Multimodal Improvements and Green Infrastructure Design, Denver, CO — Project Engineer


**Jeff Planck, P.E.**
*Traffic Engineering*

**11** Years of Experience | **P.E.** in CO (#PE.0053006) and AZ

- Master of Education, Secondary Education (Math), Arizona State University
- Bachelor of Science, Civil Engineering, Michigan State University

Encompassing over 11 years of experience, Jeff's transportation planning career has included traffic impact, corridor, traffic signal progression, traffic signal warrant, alignment feasibility, and access and circulation studies. He has also conducted intersection capacity, vehicle queuing, and parking analysis. To implement projects, Jeff has designed traffic signals, signings and markings, high-intensity activated crosswalk traffic signal beacon plans, and traffic control plans. He has considerable experience preparing community transportation studies.

### **Relevant Experience**

- City of Boulder, Macy's 29th Street Mall Redevelopment, Boulder, CO — Project Engineer
- City of Arvada, Candelas Eastern District Traffic Impact Study Update, Arvada, CO — Project Engineer
- City of Centennial, Jones District Redevelopment, Centennial, CO — Project Engineer
- Colorado State University, Traffic Study On-Call, Denver, CO — Project Engineer
- City and County of Denver, Community Transportation Networks, Denver, CO — Project Engineer
- City and County of Denver, Alameda Lane Reduction, Denver, CO — Project Engineer
- CCOB, Miramonte Boulevard and Main Street Intersection, Broomfield, CO — Project Engineer
- Town of Erie, Downtown Erie Parking and Circulation Master Plan, Erie, CO — Project Engineer

### **Availability Highlight**

*There are currently 265+ Kimley-Horn professionals serving clients from our Colorado offices. Our Colorado-based Kimley-Horn team serves dozens of private- and public-sector clients at any given time in an array of services. The workload for the team specifically identified for this contract, with a focus on the project manager and design leads, has been reviewed and given full consideration.*

## Subconsultants

Our team will be supplemented with a team of local subconsultants that have been carefully and specifically chosen to help deliver the types of services necessary to complete all elements of the scope listed in the RFP. Subconsultant firm bios, as well as key personnel bios, can be found on the following pages.

### Yeh and Associates, Inc. (Yeh) (Geotechnical)



Yeh is a full-service geotechnical engineering and construction management firm based in Denver, Colorado. Their extensive professional geotechnical engineering experience includes traditional investigation services, geologic hazard evaluation, and geotechnical evaluation supporting the planning, permitting, design and construction of several types of commercial and infrastructure projects. Some of the other design services they provide include structure foundations, retaining walls, soil nail walls, mechanically stabilized earth walls, anchor systems, soil improvements and various pavement section designs for roadways, intersections, sidewalks, pedestrian trails, and upgrades for ADA compliance. Yeh has extensive experience performing investigations for federal, state, DOTs, county, and city municipalities and commercial developments. Their construction services include materials testing, construction observation, and construction site management support for successful project completion. Yeh offices are located in Grand Junction, Denver, Colorado Springs, Greeley, Glenwood Springs, and Durango.



**Kevin Dye, P.E.** 

*Lead Geotechnical Engineer*

17 Years of Experience | **P.E.** in CO (#0057139) and MS

- Bachelor of Science, Civil Engineering, University of Colorado, Denver

Kevin has 17 years of experience in engineering, construction inspection, and documentation including design of road, bridge and intersection infrastructure projects, energy sector projects, commercial vertical construction, and municipality improvements. He designs pavement sections, and retaining walls, and performs global stability analysis for retaining structures. He is proficient in RocScience SLIDE, SETTLE3, and pavement design software.

#### Relevant Experience

- City of Glenwood Springs, Grand Avenue Bridge Replacement Project, Glenwood Springs, CO — Project Engineer
- City of Glenwood Springs, Airport Road, South Bridge and SH 82 Improvements, Glenwood Springs, CO — Project Engineer
- City of Rifle, Railroad Avenue Improvements Project, 2nd Street to 9th Street, Rifle, CO — Project Engineer
- City of Fruita, Fremont Street Multimodal Improvements Project, Fruita, CO — Project Engineer



**Scott Richards, P.E., P.G.** 

*Geotechnical Engineer*

20 Years of Experience | **P.E.** in CO (#0045426) and UT | **P.G.** in UT

- Master of Science, Geological Engineering, University of Utah
- Bachelor of Science, Environmental Earth Science (Minor in Chemistry), University of Utah

Scott has more than 20 years of experience in geological and geotechnical engineering projects and has performed office management duties for over six years with Yeh. His experience includes management of geotechnical engineering projects for design recommendations for commercial vertical construction, roads, airports, and bridges, as well as geologic hazards evaluation and asset management projects including landslide, debris flow, and rockfall hazards for municipalities.

#### Relevant Experience

- City of Glenwood Springs, Grand Avenue Bridge Replacement Project, Glenwood Springs, CO — Project Manager
- City of Glenwood Springs, Airport Road, South Bridge and SH 82 Improvements, Glenwood Springs, CO — Project Manager
- City of Rifle, Railroad Avenue Improvements Project, 2nd Street to 9th Street, Rifle, CO — Project Manager
- City of Fruita, Fremont Street Multimodal Improvements Project, Fruita, CO — Project Manager




**Bob LaForce, P.E.**
*Pavement Design*
**33** Years of Experience | **P.E.** in CO (#0019192)

- Bachelor of Science, Chemistry, Louisiana State University, Baton Rouge

Bob spent 33 years with CDOT, the last 21 of which were related to materials engineering and testing. He spent his final years at CDOT as Region 1 Materials Engineer overseeing project testing as well as supervising the preliminary engineering and pavement design of numerous projects on the Region Pavement System. Initially, Bob worked with the CDOT Research Section investigating such varied areas as asphalt recycling and pavement performance, swelling soils studies, tunnel ventilation and numerous construction product and procedure evaluations. During his 16 years with Yeh, he has performed numerous pavement designs and managed technicians on construction projects for CDOT and commercial construction projects.

### Relevant Experience

- Town of Vail, Simba Run Underpass Project, Vail, CO — Pavement Designer
- CDOT, I-70 Eastbound and Westbound Peak Period Shoulder Lanes, Clear Creek County, CO — Pavement Designer
- CDOT, Lower SH 7 Pavement Design for Flood Repair, West of Lyons, CO — Pavement Designer
- DIA, Pikes Peak Parking Lot, Denver, CO — Pavement Designer

## Baseline Engineering Corporation (Baseline) (Subsurface Utility Engineering [SUE], Survey)



Baseline is a specialized consulting firm registered for civil engineering and surveying in the state of Colorado. The firm was founded in 1998 as a traditional engineering firm for new infrastructure and land-use planning. Baseline has grown to one of the leading engineering, surveying, and planning firms in the Rocky Mountain Region. Their clients range from small municipalities and private developers to large public entities across the entirety of the state. Baseline's goal is to ensure that any project is designed in the optimum location and provides a seamless integration as the project moves from design to the construction phase without utility interruptions.


**Chris Howard**
*SUE/Survey Project Manager*
**11** Years of Experience | **ACPA/CDOT** Concrete Pavement Inspector

- Bachelor of Science, Civil Engineering Technology, Metropolitan State University of Denver

Chris has over four years of experience as a transportation Engineer in Training, as well as over seven years of experience in construction as both a project manager and owner/founder of a construction company. He has extensive experience leading teams to exceed project expectations and meeting or coming in under deadlines and/or budgets. Chris excels in coordination between stakeholders and developing positive relationships with clients and their communities.

### Relevant Experience

- Town of Estes Park, Cleave Street Improvements Project, Estes Park, CO — SUE/Survey Project Manager
- City of Dacono, Grandview Boulevard Improvements, Dacono, CO — SUE/Survey Project Manager
- City of Greeley, On-Call SUE Engineering Services, Various Locations, CO — SUE/Survey Project Manager
- CDOT, ADA Curb Ramp Compliance Program, Greeley/Loveland, CO — SUE/Survey Project Manager




**Jason Hawley**

*Survey Lead*

## 20 Years of Experience

- Bachelor of Science, Civil Engineering, Metropolitan State University of Denver

Jason has over 20 years of surveying experience in all facets of commercial and residential development, boundary surveying, and construction layout. He has completed many projects from proposal preparation to final deliverable projects range from high-profile topographical mapping to major bridge and roadway construction. He has comprehensive knowledge of the latest survey technologies and equipment, extensive experience, and a passion to communicate and troubleshoot with clients to achieve the best results for any given situation.

## Relevant Experience

- City and County of Denver, South Broadway Reconstruction Phase I, Denver, CO — Survey Project Manager
- American West Construction, Upper Cabin Creek Reservoir, Clear Creek County, CO — Survey Project Manager
- East Valley Metro Water District, East Arapahoe and Jordan Road Water line Location — Survey Project Manager
- CDOT, I-70 Glenwood Canyon Phase 7, Garfield and Eagle Counties, CO — Survey Project Manager


**Noah Nemmers, P.E., PLS**

*SUE Master Planning*

## 20 Years of Experience | P.E. in CO (#39820), ID, IL, and WY | PLS in IL (#35-003640)

- Bachelor of Science, Civil Engineering, Southern Illinois University

Noah is a civil engineering manager with over 20 years of experience in large-scale project design and staff management. He is responsible for the site development and infrastructure design of residential subdivisions, industrial parks, commercial parcels, utilities, and roadways that includes subsurface utility engineering. Noah has a broad range of expertise having worked for both private and government clients overseeing entitlement processes, engineering design, permitting, land surveys and platting, maintenance of traffic planning, and construction administration. In addition to engineering, he has a survey background and expertise in the field of land surveying in respect to preparing plats, writing legal descriptions, topographic mapping, and boundary analysis.

## Relevant Experience

- CDOT, U.S. Highway 40 West Sidewalk Connection Phase II, Steamboat Springs, CO — SUE QA/QC Manager
- City of Greeley, SUE Investigations for Traffic Signal Projects, Greeley, CO — SUE Project Manager
- City of Greeley, SUE Investigation for Fire Station #6, Greeley, CO — SUE Manager
- City of Evans, Ashcroft Life Station Utility Locates and Survey, Greeley, CO — SUE Project Engineer

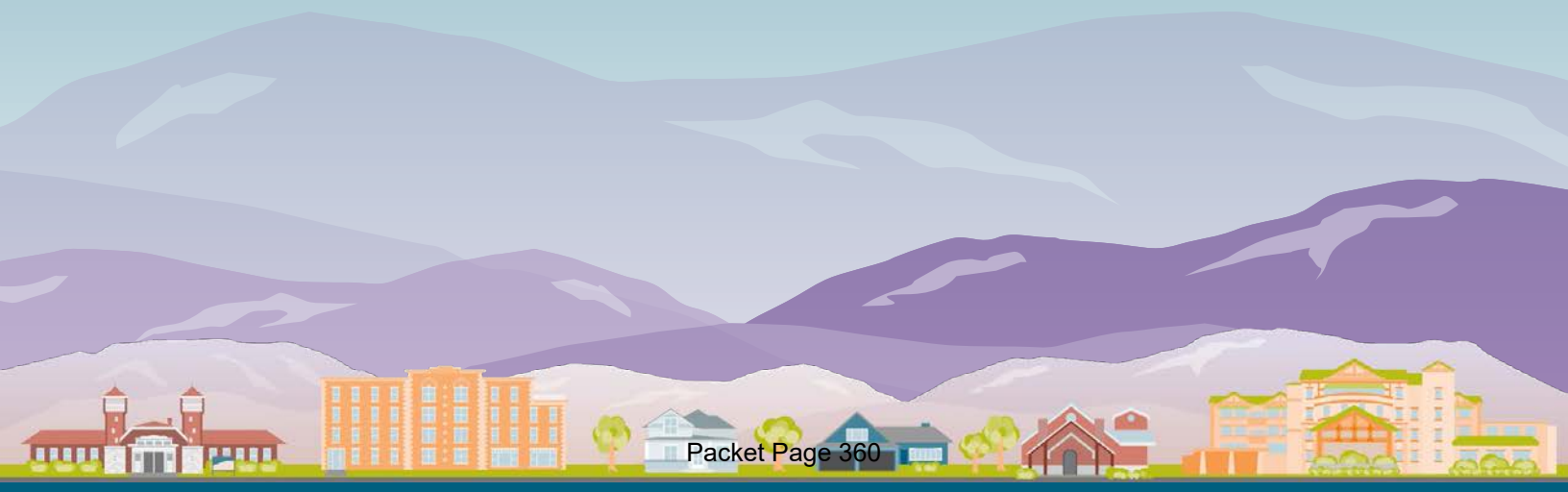
## All Traffic Data (ATD) (Data Collection: Traffic Counts)



ATD is a leading data collection company with 22 years of experience working with public and private clients of all sizes. ATD has the capability to run several large projects simultaneously and are able to collaborate and share work tasks between offices in order to complete all projects on time and often ahead of schedule. They are constantly modifying standard procedures so they can more efficiently and reliably collect data for all kinds of specific and unique projects. They are industry innovators and thought leaders – their data collection expertise and technology has been trusted by more than 625 customers across 39 states. ATD has 36 full-time employees and offices in Colorado (headquarters), Arizona, California, Florida, Georgia, Nebraska, Nevada, New Mexico, Oregon, South Carolina and Washington.\*

\*Staff will be utilized on an as-needed basis.

# Project Experience





## Project Experience

Kimley-Horn provides the City with the local knowledge and responsiveness of a small organization, backed by the depth of resources only a national firm could offer. Our team is committed to the needs of the Glenwood Springs community and is devoted to meeting the schedule the City has set for this contract. We offer extensive relevant project experience and have a track record of successfully providing planning, engineering, and public involvement services for agencies and municipalities throughout Colorado.

Kimley-Horn has strategically chosen subconsultants with proven experience on similar projects to support us on this effort. We have confirmed that our teaming partners have the resources and availability to perform services on this project within schedule and budget.

The projects on the following pages provide a snapshot of our team's, including subconsultants, relevant project experience in the past five years.



*Blake Avenue looking toward mountains.*



# City and County of Denver, South Broadway Multimodal Transportation Design

## Denver, CO

**Roadway and Transportation:** Kimley-Horn supported the City in improving multimodal transportation by implementing a two-way, parking-protected bicycle lane along Broadway. The planning and construction bid package included traffic signal and alternatives analysis, traffic signal and intersection reconstruction, constructing vertical elements, bike lane and buffer zone design, on-street parking and loading zone modifications, incorporating enhanced transit improvements and elements, pedestrian improvements, and opportunities to accommodate rideshare companies. The project was federally funded through an SMS grant, requiring CDOT approval for ROW, utility, environmental clearances, and construction documents and specifications.

**Water and Sewer Line:** The historic nature of the corridor is evident with historic trolley lines down the roadway centerline, historic terracotta sidewalk features, and active brick storm sewer mainlines. As part of the project, multiple existing 6-, 8-, 10, and 12-inch water lines were lowered and relocated for the project at 14 different intersections. These occurred to make way for the new stormwater infrastructure needed for the multimodal project. Design elements included open-trench design in a congested dense mixed use corridor.

**Similarity to Project Scope:** The South Broadway Multimodal Transportation Design project was one that encompassed many similar design elements to those foreseen on the Blake Avenue Corridor. On South Broadway, the team designed accessibility upgrades on multiple sidewalks and at multiple intersections, gutter line relocation, storm line pipe laterals, and inlet relocation. Additionally, the designs sought to make the corridor safe and accessible for multimodal users.

**Demonstration of Ability to Meet Schedule and Budget:** As a part of this project, Kimley-Horn was able to partner with the City to meet the project schedule and budget as the project evolved. Our team was nimble and able to adapt to changes including the Colorado Senate Bill 18-167 SUE law and award of an SMS grant, while still delivering a quality project meeting dynamic schedule and budget conditions.



*Conceptual rendering of multimodal improvements along South Broadway.*



# City and County of Denver, SMS - Mississippi Avenue Vision Zero Safety Project

## Denver, CO

Kimley-Horn is designing various roadway improvements to increase pedestrian safety on Mississippi Avenue. These improvements include the removal of one through lane in each direction while maintaining the existing two-way left-turn lane and auxiliary turn lanes at intersections. The surplus pavement will be evaluated for ways to increase pedestrian safety, parking, bus pull-outs, or future bike-lane connectivity. The project also includes the construction of raised-curb medians and bulb-out curb extensions. Currently the project team is working towards final design plans with intent to go to advertisement in the Spring or early summer of this year (2023).

**Similarity to Project Scope:** The Mississippi Avenue project draws many parallels to the Blake Avenue scope, including upgrading the pedestrian infrastructure along Mississippi Avenue at five different intersections, implementing over ten new storm inlets, and coordinating with local utility owners to determine if existing utilities needed to be relocated. The project team was able to identify ROW needs and the types of improvements that were required based on the context or character of each segment along the corridor.

**Demonstration of Ability to Meet Schedule and Budget:** Based on the SMS grant funding requirements the City is required to complete all project activity by June of 2024. The Kimley-Horn project team identified the critical path items within the project scope early on to be able to meet the grant funding requirements. Kimley-Horn successfully achieved environmental clearance and recently kicked off the ROW acquisition process. With these two key elements satisfied the project team will now focus on the delivery of the final design plans, specifications, and estimates (PS&E) package, which is set to be delivered by early spring. By identifying the critical path items and leaning on our design expertise, we have been able to stay on-budget and hit all of the key milestones within the project schedule.



*Sub-standard existing signal infrastructure and pedestrian facilities along Mississippi Avenue.*





# City of Louisville, Future 42 Connecting People and Places Corridor Study

## Louisville, CO

Kimley-Horn is working collaboratively with the City of Louisville to prepare a plan and preliminary design concept for this federally-funded project that improves mobility for all users and modes on this critical corridor. Our team is utilizing a planning process that provides clearly defined, repeatable decision-making steps. We have had early and continuous involvement of stakeholders in a collaborative and transparent process that will result in the development of recommendations with strong community support.

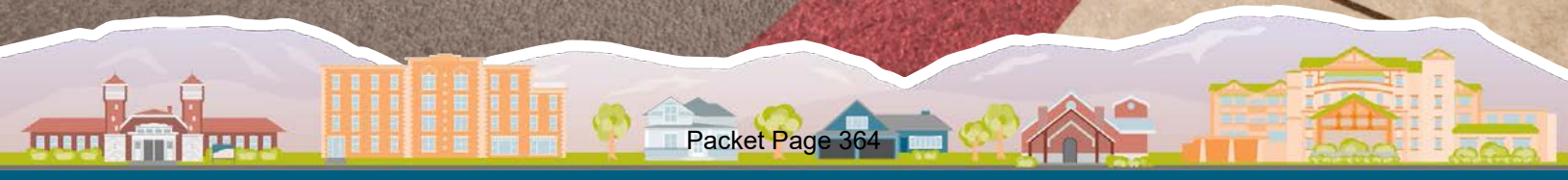
The Future 42 Corridor will be unlike any other in the area. The proposed recommended alternative is for a roadway with raised and landscape-buffered protected-bicycle lanes, and protected intersections at all intersections except for Baseline Road and South Boulder Road, which will be intersections with Smart Channels. The roadway is also planning for the Future 42 Bus Rapid Transit (BRT) service outlined in the Northwest Area Mobility Study (NAMS) by providing spaces for proposed transit improvements to not preclude them from happening in the future. The study phase of the project was completed in Winter 2022. Funding has been identified to move the project onto 60% design, environmental clearance, and ROW acquisition.

**Similarity to Project Scope:** The Future 42 project spanned the cities of Louisville and Lafayette and required a great deal of public involvement, especially in terms of selecting the preferred alternative out of three proposed alternatives designed by Kimley-Horn. In addition to the alternatives analysis, the team was required to complete a traffic analysis, conceptual design, and cost estimating.

**Demonstration of Ability to Meet Schedule and Budget:** Kimley-Horn was able to identify critical action items early on to obtain grant funding. Concept Lead Anthony Pratt is also a transportation grant writer for the City and helped them obtain funding for the project. The project, which was on schedule and on budget, is now moving into the next phase of design due to the team's success in meeting agreed-upon deadlines with the clients.



*Conceptual rendering of multimodal improvements along SH-42.*





# Colorado Springs Utilities, Sommerlyn Hills Water/Wastewater System Improvements Project

## Colorado Springs, CO

Kimley-Horn was tasked with relocating and designing rehabilitated and improved potable water and sanitary pipelines to allow for the inclusion of a new storm main in a historical neighborhood with narrow streets and congested underground utility corridors. Kimley-Horn provided concept, preliminary, and final design of water infrastructure improvements with 1,720 LF of pipe replacement, including 1,518 LF of 8-inch PVC and 202 LF of 4-inch horizontal directional design (HDD) (open-cut and HDD design). A major project goal was to stay within the public ROW, and with several utilities already residing in the narrow local roadway, the relocated and up-sized water lines were designed with special consideration of utility clearances, cross-contamination protection, and material selection and sourcing.

**Similarity to Project Scope:** The Sommerlyn Hills water line project draws many parallels to the Blake Avenue scope. The project was part of a larger corridor and stormwater improvement project which required the replacement of failing, older water lines in conflict with the proposed improved curb and gutter and stormwater infrastructure. The project required design considerations around dense utility ROWs, utility conflicts, and maintaining service to the residents.

**Demonstration of Ability to Meet Schedule and Budget:** The project met schedule and budget. The project was part of a larger improvements project for the neighborhood. The Kimley-Horn project team worked diligently and seamlessly through all phases and across all disciplines.



*Aerial view of upgraded water line alignment.*



## Colorado Springs Utilities, SUNA and Preserve Drive Water Main and Pressure Reducing Valve (PRV) Vault Design

### Colorado Springs, CO

The project is located in a residential area in the southwest side of Colorado Springs. The objective was to increase flow to an existing neighborhood by providing a new water line. The revised PRV configuration includes a 4-inch relief valve into the Upper Skyway pressure zone and an 8-inch PRV into the Highline pressure zone. Kimley-Horn designed approximately 2,250 LF of 8-inch water line constructed via open-cut in congested underground utility corridors along Constellation Drive, Cresta Road, and Preserve Drive. In addition, Kimley-Horn provided design for a newly engineered PRV configuration and vault to replace the existing PRV vault.

**Similarity to Project Scope:** The SUNA water line project draws many parallels to the Blake Avenue scope by requiring the replacement of failing, older water lines in dense urban corridors. The project required design considerations around dense utility ROWs, utility conflicts, and maintaining service to the residents.

**Demonstration of Ability to Meet Schedule and Budget:** The project met schedule and budget. The project was part of several water line improvements project for the neighborhood. The Kimley-Horn project team worked diligently through all phases given the time constraint of needing construction to be completed before heavy traffic resumed and school began in August of 2022 at Cheyenne Mountain High School on Cresta Road and Gold Camp Elementary School on Preserve Drive.





## City of Greeley, 12th Street Water and Sanitary Design, Replacements, and Relocations

### Greeley, CO

The 12th Street storm outfall project is part of a phased implementation of an overall master study to relieve flooding in the downtown and adjacent neighborhoods along the corridor. Kimley-Horn led the efforts for Phase 1A to design a new 36-inch interceptor sewer and 1,300 LF of new 8-inch water line to improve the utilities as well as make space for the new stormwater outfall to be completed with Phase 1B. Water line design included open-cut design and 12-inch fusible PVC HDD design. The project location was within a highly dense commercial and residential transition area, crossed under Highway 85, and was within the wastewater treatment plant site. Sewer interceptor design included combining and relocating two 24-inch interceptors and a 27-inch interceptor into a 36-inch interceptor to cross under stormwater improvements and Highway 85.

**Similarity to Project Scope:** The 12th Street project draws many parallels to the Blake Avenue scope. The project was part of a larger corridor and stormwater improvement project which required the replacement of aging water and sewer infrastructure in conflict with the proposed infrastructure. The project required design considerations around dense utility ROWs, utility conflicts, and maintaining service to the residents. The project also provided hydraulic and water quality improvements to the water system and capacity improvements to the sanitary sewer system by upgrading the constrained mains and installing additional points of connection.

**Demonstration of Ability to Meet Schedule and Budget:** The project met schedule and budget. The Kimley-Horn project team worked diligently and seamlessly through all phases and across all disciplines. This included coordination with other project team designers and the CMAR contractor for the project.



Aerial view of project area with sewer interceptor improvements.



## City of Fruita, Fremont Street Multimodal Design

### *Fruita, CO*

The Fremont Street Multimodal design project extends Fremont Street from the existing intersection with Skiff Drive approximately 600 feet south to US Highway 6. This segment of Fremont St will be a three-lane urban section and will incorporate bike lanes, street and a 12-foot side path. The side path is part of the City of Fruita's multimodal plan and is intended to provide a connection to future multiuse paths along US 6 and the Ranchman Canal. In addition to the multimodal facilities, the project includes a crossing of the Independent Ranchman's Canal and a traffic study to determine if the installation of a new traffic signal along US highway 6 is warranted. This project is being designed in coordination with both the CDOT and the City of Fruita, and is following the CDOT local assistance process.

**Similarity to Project Scope:** The Fremont Street project includes constructing a new roadway extending north from another new roadway. Similar to the Blake Avenue project, the Fremont Street design includes a multiuse path and was designed to accommodate pedestrians and bicyclists. The new roadway extension is adjacent to a high school and middle school and is anticipated to see large volumes of pedestrians.

**Demonstration of Ability to Meet Schedule and Budget:** The Fremont Street project schedule targeted completion of design and acquisition of ROW by the end of 2023. The City is actively acquiring ROW for the project, based on the FOR design plans prepared by Kimley-Horn. At the conclusion of ROW acquisition, Kimley-Horn will prepare final plans for the project. No construction funding or schedule has been identified for the project.



*Looking west on Fremont Street.*



## Subconsultant Project Highlights

### Yeh and Associates (Geotechnical)

#### Mesa County 16 Road Improvements | Mesa County, CO | 2022

Yeh performed geotechnical engineering services for improving safety and sight distance along 16 Road northwest of Fruita. The project consisted of a field program to evaluate subsurface conditions and provide roadway section design, slope stability analyses, retaining wall foundation and cut slope recommendations to the team and Mesa County.

**Contact:** Collins Engineers (Prime) | Tim Hayashi | 720.647.7909



#### Rifle Railroad Improvements | Rifle, CO | 2016-2022

Yeh provided recommendations for improvements along Railroad Avenue from 2nd Street to 5th Street, including adding retaining walls, medians, ADA-compliant sidewalk ramps with stairways, driveways, medians and planters, and dining areas for surrounding businesses. Another geotechnical investigation was undertaken in the fall of 2022 along Railroad Avenue from 5th Street to 9th Street requiring pavement design, new traffic signal light foundation design, and utility improvements.

**Contact:** City of Rifle | Craig Spaulding | 970.309.1267



Yeh also provided geotechnical services for two projects in Glenwood Springs in the recent past:

- Airport Road, South Bridge and State Highway 82 Improvements
- 27th Street Bridge Replacement and New Roundabout Intersection

### Baseline Engineering (SUE/Survey)

#### North Nevada Avenue SUE | Colorado Springs, CO | In Progress

Baseline is working with Kimley-Horn to verify the current survey and add additional survey for this project on North Nevada Avenue. Additionally Baseline is providing QL-A services for the entirety of the project.

**Contact:** City of Colorado Springs | Timothy Biolchini | 719.385.5612



#### US 34 and CR 17 | Greeley, CO | In Progress

As the on-call SUE engineer for the City of Greeley, Baseline has partnered with several firms for SUE services in the Greeley area. This project consists of a major roadway project at the intersection and extensive work in all directions. The team has begun to gather data from a new technology source in order to raise the pedigree of the information they traditionally gather and will utilize current CDOT SUE practices.

**Contact:** Bolton & Menk (Prime) | Ryan Davis | 515.259.9190



### All Traffic Data (Data Collection: Traffic Counts)

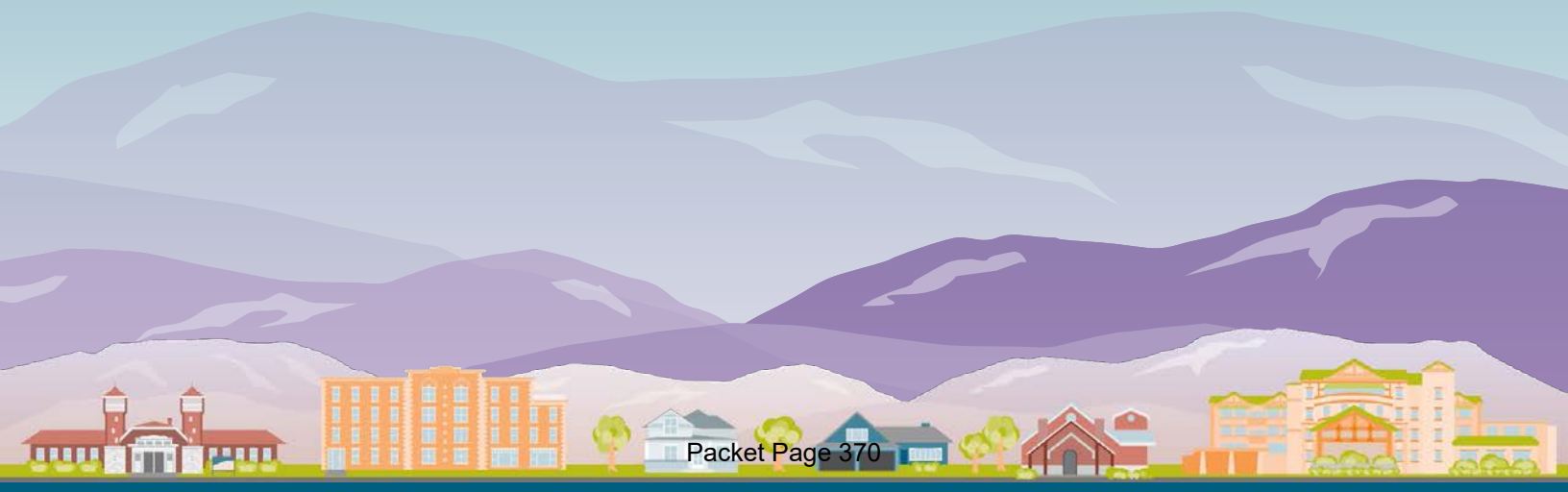
#### Community Transportation Networks Traffic Counts | Denver, CO | In Progress

ATD conducted data collection and community outreach for the South Central area of the Community Networks program. ATD provided existing conditions data for 229 major intersection turning movement locations, 179 tube counts, and 75 blocks of parking data collection, including both windshield surveys and detailed GIS restriction data collection. The data collected for this project placed a high emphasis on bicycle and pedestrian activities to provide the basis for the analysis and evaluation of the multimodal transportation network for a large portion of the City.

**Contact:** City and County of Denver | Walter Scheib | 720.865.3182



# Project Approach



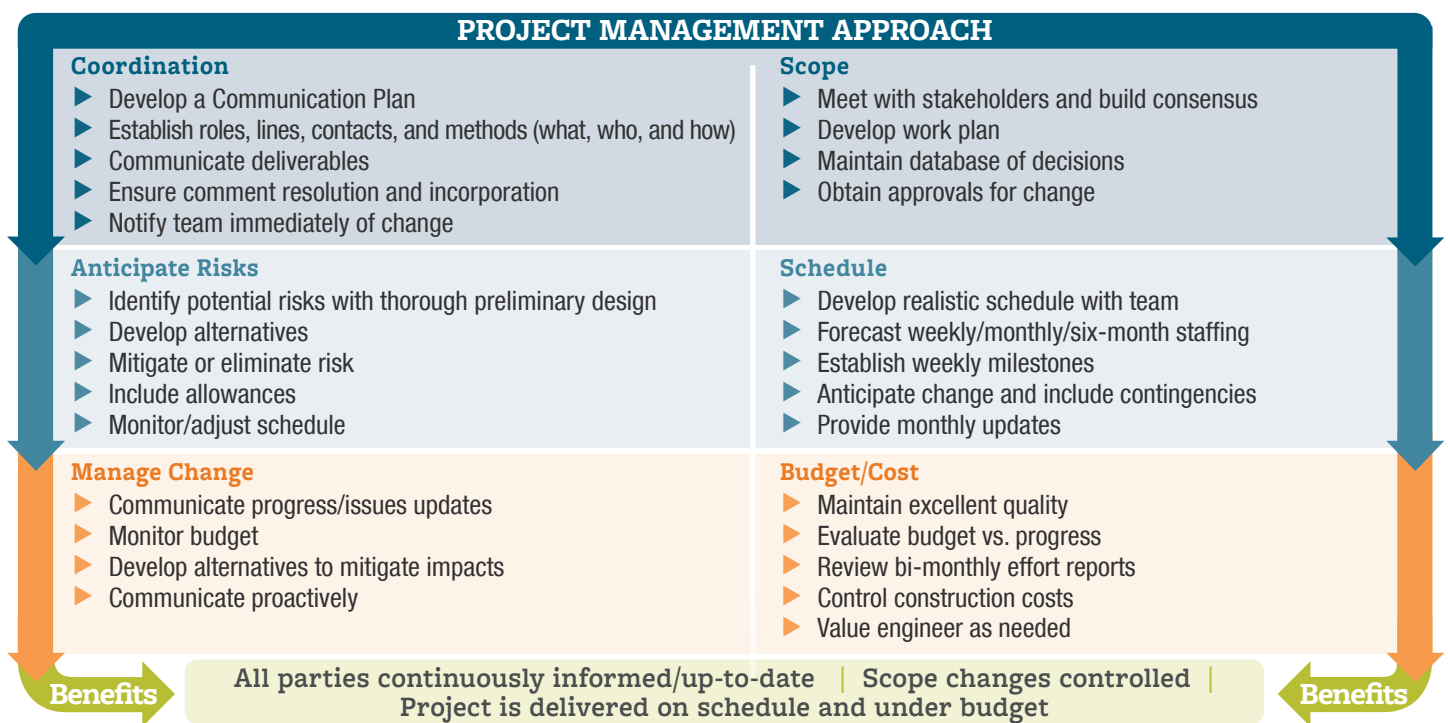
## Project Approach

At Kimley-Horn, we understand that every project is different, and that every client has different goals. Our project approach is custom-tailored to meet the City's needs, including the design elements outlined in the RFP.

### Project Approach and Overall Philosophy

Kimley-Horn's overall philosophy on how to approach a project of this size and type starts with a project process that helps get decisions made and progress the schedule. It is a civil design philosophy that not only looks at the **immediate infrastructure needs**, but also the **big picture needs, allowing for future mobility enhancements**. Our goal is always to develop **innovative designs that are context-sensitive and constructible**, which streamlines the implementation process and allows the local community to enjoy the benefits of our design as quickly as possible. We understand this project may have four phases of construction to consider, which we include throughout our detailed project approach, starting on page 28.

Figure 4. Kimley-Horn's Approach to Project Management



### Scope of Work for Proposed Design and Project Management

The Blake Avenue project requires a team with the capability to partner with the City Director of Public Works/Project Manager Matt Langhorst to implement a streamlined planning and design process that will develop and design concepts and deliver a multifaceted final design to upgrade roadway infrastructure and improve safety, operations, and accessibility along the corridor for all users. **Kimley-Horn brings a Colorado-based team that is excited to deliver this project. Our key staff were selected due to their extensive experience delivering multidiscipline multimodal infrastructure solutions throughout the Front Range and the Western Slope and their understanding of the impact these improvements will have on the local community.** We have a vested interest and passion to see this project implemented, along with a proven track record of delivering successful projects of similar size and type throughout Colorado. **A detailed breakdown of our approach to the project's scope begins on page 28.**

Kimley-Horn Project Manager Jeremy Kahn has over 15 years of collective experience he will draw upon to collaborate with the City, his team, and, if necessary, major stakeholders and the local community to develop and design concepts and solutions to capture both the short- and long-term goals of both the City and the community along the corridor.

## Plan the Project

At the onset of the project, the Kimley-Horn team will develop a **Blake Avenue Project Management Plan (PMP)**. The PMP will develop a roadmap for successful project completion. It will define and include goals and key objectives, risks and mitigations, organization, a detailed baseline work plan, detailed budgets, action items and decision registers, a communication plan, and a quality plan. Jeremy has successfully utilized PMPs on other municipal projects throughout his career. He will work with Matt and others at the City to ensure the PMP elements meet the needs of both the City and the Kimley-Horn team. The finalized PMP will be distributed (or could also be a shared document online) to both the City project team and the Kimley-Horn/consultant team at the project kick-off meeting. This kick-off meeting will set the stage for the project, get everyone in the same mindset, and provide the strong start needed for a successful project.

## Project Communications/Meetings

Communication and a clear, transparent project process is key to project success. **The Kimley-Horn team will implement a communication process that the City, major stakeholders, and the public will all be active participants in (Figure 5).** As part of the PMP, we will develop a communication plan to outline project manager meetings and project team coordination meetings. **The core of this communication will be weekly to bi-weekly 30-minute check-ins between Jeremy and Matt Langhorst to proactively discuss progress, concerns, and miscellaneous action items.**

- 1. Project Management Team (PMT):** The PMT will comprise Matt, additional City staff as needed, and the Kimley-Horn team technical leads (including subconsultants as necessary). This group will meet bi-weekly to monthly (or more often if needed) to discuss progress, challenges, strategies, and next steps. **This is where key decisions will be made to move the process forward. PMT meetings are not included in our proposed fee estimate, but can be added as an additional service.**
- 2. Kimley-Horn Design Team:** Our design team will meet weekly to bi-weekly with discipline leads (and others as needed), taking information gathered from the PMT and other miscellaneous meetings/reviews to develop and design concepts, work through design challenges, and strategize on what will be needed for upcoming engagement events. This meeting will be open to Matt and other City staff as they see fit. *These coordination meetings have been built into our proposed fee estimate.*
- 3. Additional Coordination Meetings:** Our team has extensive experience working on City projects where building consensus and clearly communicating with the public is essential to gaining buy-in. Recognizing the importance of meaningful and efficient coordination, our approach is hardwired to deliver useful feedback and actionable data. Our staff is well-versed with community engagement and *the associated cost for community engagement meeting attendance is built into our project scope.* **Kimley-Horn will attend up to three public meetings, at least three City Council meetings, and at least one Transportation Commission meeting, in-person or virtually as the City desires.**

Figure 5. Kimley-Horn's Communication Plan



*During a pre-RFP field walk, both Project Manager Jeremy Kahn and Deputy Project Manager Matt Ciarkowski were approached by the owners of Defiance Church at the intersection of 23rd Street and Blake Avenue. They were able to have a productive and positive conversation about some of the church owners' concerns, challenges, and vision for what Blake Avenue at 23rd Street could look like in the future. It was a strong step towards positive engagement regarding the Blake Avenue design in the future.*



## Project Controls

### Schedule Control

Our best schedule control resource—our staff—has several tools for helping them control schedule. **The team selected for this project has the experience to develop appropriate targets, tailor a suitable course of action, and provide timely decision-making for any unexpected challenges that may arise.** To ensure the availability of the team members, Kimley-Horn uses a proactive management program called "cast-aheads." This process forecasts our workload over a weekly, monthly, and six-month period and enables us to avoid work overloads and/or shortfalls for each office and discipline. **Cast-aheads help ensure that sufficient staff is available to meet our clients' needs.** According to our most recent forecast of staff availability, **we are in an excellent position to serve the needs of the City on this contract and will commit to schedules negotiated between the City and Kimley-Horn.**

Another key factor in schedule control is the preparation of a detailed schedule that includes milestone completion dates both for specific tasks and for the overall project. We will develop a work plan for this project that commits individuals for each task. Twice monthly, our Management Information System (MIS) generates a Project Effort Report showing actual effort expended by task. **This internal control allows us to make, on a timely basis, any adjustments necessary to maintain schedule and stay within budget.**

**We understand schedule is a critical driver for all phases of the project.** We will build upon the schedule that we have already developed (see page 47) and define the critical path and all deliverables, City review times, and interdisciplinary dependencies. Any required schedule modifications will be identified by Jeremy and communicated to the City. **Jeremy will characterize the schedule implication relative to the critical path and recommend a path forward.** With the City's input, a plan will be developed. Any changes to the schedule and the proposed path forward will be communicated in the PMT meetings.

### Quality Control

**Kimley-Horn's work is defined by the quality of our products and the value we bring to the City. We will develop a detailed Quality Management Plan (QMP) that outlines the roles and responsibilities of all team members for quality control and schedules dates for quality reviews.** Our Quality Managers, Chris Hopkins, P.E., and Adam Monchak, P.E., PMP, are responsible for ensuring that the quality processes outlined in the QMP are followed.

We will invest a great deal of effort to understand assigned tasks and your expectations. Each project has its own expectations that need to be understood, and then exceeded. **At Kimley-Horn, we systematically listen to your needs, document the projects' requirements, and formally develop a set of quality standards by which the project will be measured.** Kimley-Horn's quality assurance/quality control (QA/QC) measures (Figure 6) are built into our project management processes, and they are part of our firm's culture. The measures include:

- Internal QC measures
- Peer reviews
- Continuous Quality Improvement (CQI) initiatives based on lessons learned

**Figure 6. Kimley-Horn's QA/QC Process**

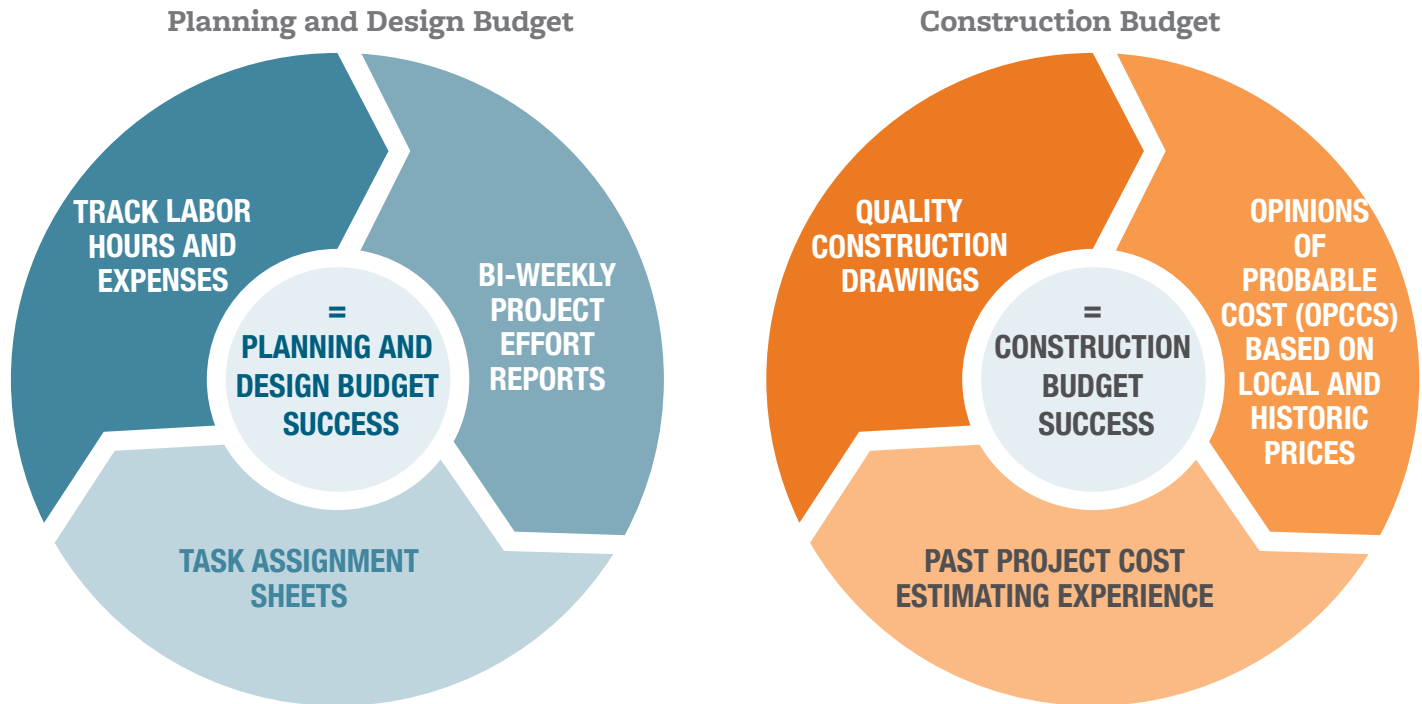
| Quality Plan                  | Checking                      | Auditing                                     | Quality Visits                     | Lessons Learned                     |
|-------------------------------|-------------------------------|----------------------------------------------|------------------------------------|-------------------------------------|
| Identify process              | Design criteria               | Submittals, including subs, by QA/QC Manager | Performed by Principal             | Review similar past lessons learned |
| What is checked?              | Checklists                    | Verify compliance with plan/process          | Reinforce quality process          | Done at every submittal             |
| Who is doing it?              | Independent milestone reviews | Track proper documentation                   | Get independent client perspective | Include full team                   |
| When will it be done?         | Constructability              | Prepare corrective action plan               | May include entire client team     | Maintain feedback in database       |
| What is budget?               | Interdiscipline reviews       |                                              | Encourage accountability           | Include client and key disciplines  |
| Train team and subconsultants | Grammar review                |                                              |                                    | Incorporate into annual quality day |



### Cost Control

Cost control consists of two elements, pre-construction (design) costs and construction costs (Figure 7). As Project Manager, Jeremy will work with the City to refine and finalize the already developed fee estimate to determine the appropriate level of effort to meet the scope of work. This will set the design budget. Jeremy will use Kimley-Horn internal staff planning systems to track project costs relative to budget on a weekly basis. Construction cost management is another aspect of cost control. Kimley-Horn will develop an initial construction cost estimate with unit prices based on recent bid tabulations. With a large portfolio consisting of similar local agency project work similar in scope to this project, our team will be able to reference recent cost data to develop accurate construction cost estimates.

Figure 7. Kimley-Horn's Approach to Cost Control



### Subconsultant Management

Kimley-Horn works with subconsultants to lay out a timeline that can be delivered with quality from each subconsultant. **We want to make sure that we are a good partner to our subconsultants and can give them the time to deliver a quality product to the City. We also know time is of the essence on every project. That is why for each task we will also evaluate subconsultants' availability to make sure they are set up for success to deliver their products on-time.** Overall, communication is the key to success.

Jeremy will actively work with all subconsultants to ensure the project progresses efficiently and effectively. Each subconsultant has an established point of contact to facilitate coordination with Kimley-Horn. **During project execution, we do not think of ourselves as different firms. Instead, we operate under a "one business card" mindset to ensure a cohesive, singular team that the City can depend on.**

With this process of communication in place, our team is confident we will be able to progress the project schedule, make collaborative decisions, and deliver a final design that is supported by the City, local community, and key stakeholders. A summary of the major deliverables and meetings is outlined in our proposed schedule on page 47.

## Project Understanding

The Blake Avenue corridor is a north/south running collector street in the City of Glenwood Springs. The existing ROW, mode use, and overall feel of the corridor varies greatly between 7th and 27th Street, creating a somewhat unpredictable corridor for all users. Our team understands that citizens of Glenwood Springs will experience the corridor in a variety of modes.

**Through our thorough understanding of multimodal design guidelines, best practices, and standards as well as our growing familiarity with the area, we are well equipped to make recommendations and design decisions to strengthen the multimodal network and facilities for all modes of travel in the Glenwood Springs area.**



*Existing multimodal conditions along Blake Avenue between 26th Street and 27th Street.*

## Delivery of the Scope

To achieve success, we have broken the project into three focus areas:

**Focus Area 1.** Data Collection and Analysis

**Focus Area 2.** Concept Development/Preliminary Design and Final Design

**Focus Area 3.** Implementation

From our experience working on similar municipal projects, we propose the following project concept and final design approach; however, we will work with the City to finalize this schedule during formal/final scoping discussions:

### Data Collection, Analysis, and Concept Development

**a.** Data collection and existing conditions analysis:

- Traffic analysis/report
- Geotechnical investigation/report
- Preliminary drainage report
- Survey information
- Preliminary SUE investigation

**b.** Concept development for:

- Up to four alternatives between 7th and 13th Streets will be developed first to help guide concepts for the remainder of the corridor
- Alternatives between 13th and 27th Streets

**c.** 15% concept design package

- 15% roll plots to confirm and buy off on design concepts; concepts will be laid out on aerial imagery and no vertical design will be included in this package
- Cost estimates
- Analysis for each concept

### Design (Preliminary through Final)

**a.** 30% roll plot and cost estimate

- This package will take the 15% level concepts and update the designs per the newly collected survey and SUE information; once confirmed we will roll right into 60% design

**b.** 60% design plans, specifications, and cost estimate

- This package will include detailed vertical design such as grading and drainage plan and profiles

**c.** 90% design PS&E

**d.** Final (100%) signed and sealed design PS&E



## Focus Area 1: Data Collection and Analysis

The data collection and analysis phase is a critical phase that will determine how the project moves forward. **Stemming from the various needs and design concepts listed in the RFP, the City now requires a team that will approach civil/multimodal design in an innovative/unique way to help solve the needs of the corridor while bringing the design concepts to life.**

Kimley-Horn prides itself on being innovative designers that work well within tightly constrained budgets and schedules. Simply put, we get projects implemented. **We are confident that our growing knowledge of the corridor and innovative civil design/multimodal expertise will allow us to successfully partner with the City and collaborate with key stakeholders such as Valley View Hospital (as required) to verify, develop, and design concepts that are supported by the City and community.**

### Success from the City and County of Denver, South Broadway Multimodal Project:

*"I have to give the entire project team kudos. With all the projects I have been involved with, I have to say that this has been one of the best run projects that I have encountered. Your community check-ins and involvement, large meetings where you had interactive engagement techniques (people drawing on maps etc.) have all been fantastic. You have conducted this project exceptionally well."*

*– Charlie Bush, West Washington Park Neighborhood Association*

### Data Collection and Analysis

The first critical step for the project is to gather and analyze data such as the locations of existing utilities, ROW boundaries, existing drainage patterns, and traffic volumes. This data will help our team frame the parameters around how we will develop our cost-effective final designs.

To successfully develop and finalize concepts for all segments of the Blake Avenue corridor, it will be critical for the following data collection tasks to be completed in a timely and accurate manner once the project has been kicked off. The following tasks have been identified by our team as critical early action items to move the project forward, helping the City achieve the proposed 12-month design timeline:

#### ROW Needs/Identification

Early identification of possible ROW needs is key to the project's success in terms of beginning construction (Phase 1) in the spring of 2024. An initial step for our design team will be to lay out preliminary concepts while identifying areas/segments that will require either permanent or temporary construction easements. **Kimley-Horn has partnered and successfully delivered work with subconsultant Baseline on various projects over the last 18 months. The two firms have a built-in trust which helps streamline efficiencies, breeds collaboration, and produces quality deliverables for our clients.**

Baseline brings a well-versed survey team that is familiar with the local agency ROW process and coordination efforts, allowing for quicker task completion. Based on the RFP, preliminary field walks, and initial research along the corridor, the need for both temporary construction easements (TCE) and possibly permanent acquisition will be required for project development. Baseline will plan to create up to 40 TCE exhibits, legal descriptions, and potentially formal ROW plans.



*Potential need for ROW or TCEs pending geometric improvements near Glenwood Springs Hospital.*



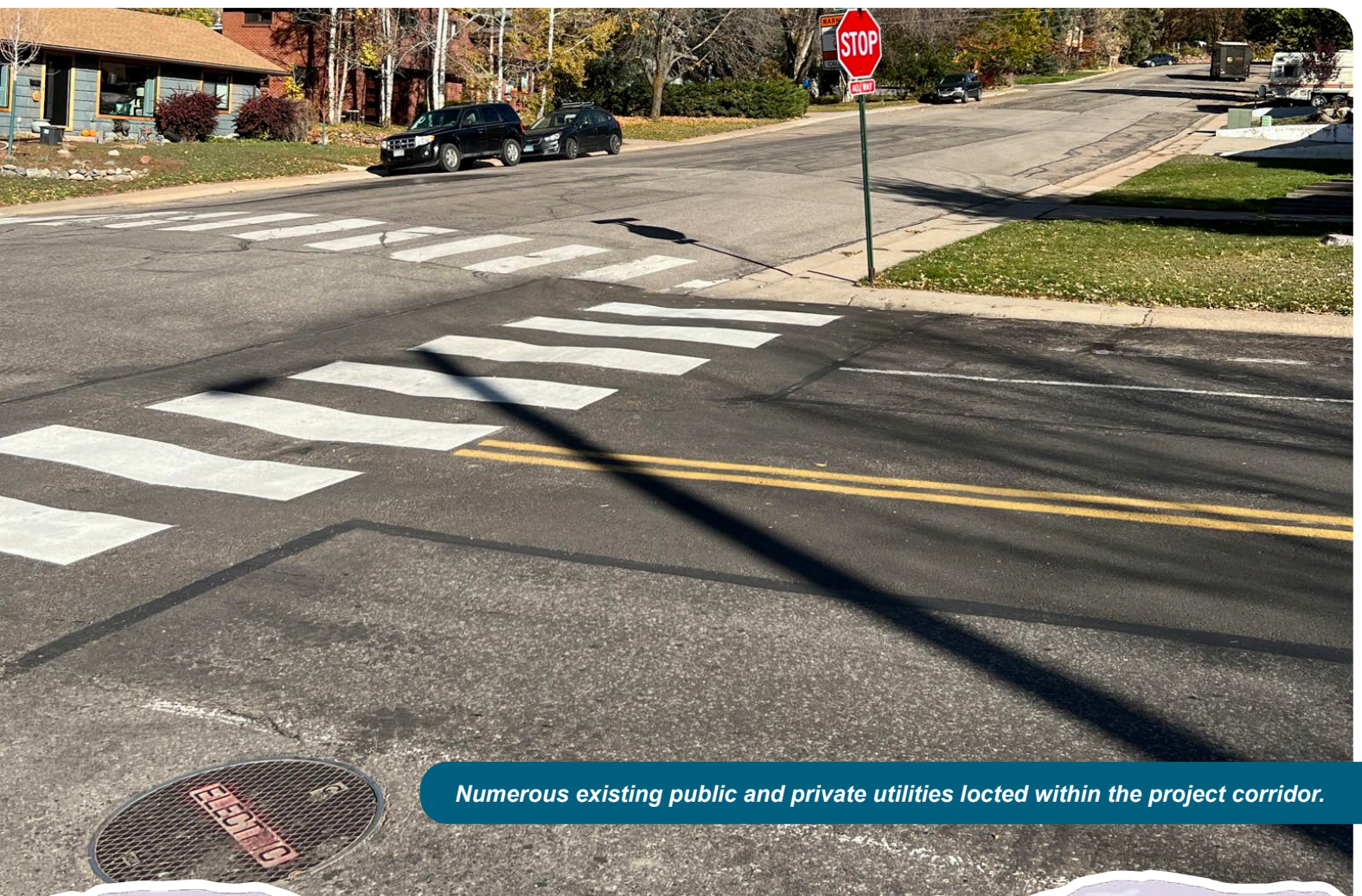
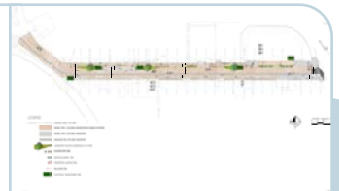
### *Survey and SUE Investigation*

A detailed topographical survey is always an important step for a successful project. Our survey partner, Baseline, will provide a detailed topographical and planimetric survey. This survey will identify the existing ROW, property boundaries, ownership information, marked surface utilities, rim/grate and pipe invert elevations of accessible sanitary and storm sewer manholes, driveways, roadway elements, and all other key existing features identified in the RFP necessary to execute this design project. Our team is already coordinating to define specific project limits and proactively looking at future schedules to expedite mobilization upon notice to proceed (NTP), allowing for survey to begin and be completed in the spring of 2023.

Baseline will also be leading the SUE investigation. As stated in the RFP, our team will develop SUE plans per CDOT requirements. Based on our experience, CDOT typically likes to see Quality Level-B (QL-B) SUE plans for the footprint of the project. Also, any utilities that are potentially impacted by the project will require Quality Level-A (QL-A) test holes/potholing. Baseline is a leading expert in this field and will quickly and accurately complete these plans on an as-needed basis. They will initially locate existing utilities and obtain utility data within the project limits. Some of the anticipated utility coordination needs will be based on water and sewer lines, overhead electrical poles and lines, storm drain inlets, and street lights.

### ***Town of Estes Park, Cleave Street Complete Streets Improvements***

Kimley-Horn and Baseline are partnering to deliver the Town of Estes Park's Cleave Street Complete Street Improvements Project. Baseline was able to mobilize quickly to collect data along the corridor to keep the project on schedule.



*Numerous existing public and private utilities located within the project corridor.*





Our team recognizes that there is potential variability in the SOW due to the number of current unknowns. We will be flexible to align our SOW and eventual fee with the goals and objectives of the City. Our fee on page 49 reflects the assumptions that 75 test holes will be necessary for SUE. We recognize this number could vary greatly dependent upon where the design concepts end up.

Kimley-Horn, working with Baseline, will lead the utility coordination portion of the scope. Kimley-Horn staff has a deep understanding of the utility coordination process and has completed work in various locations across the Western Slope, which will help drive potential utility conflicts towards solutions and move the project schedule forward. The Kimley-Horn team will also develop utility conflict plans and a utility conflict matrix which will first be submitted at the 60% design submittal and beyond. See 'Focus Area 2' beginning on page 35 for a project deliverable schedule.

***Subconsultant Baseline will lead the SUE, survey mapping, and ROW services. Having all these services completed under one roof will streamline efforts, helping the project team meet deadlines and achieve the 12-month design timeline.***

### ***Optional City-Wide Storm Sewer Survey Task***

The Kimley-Horn and Baseline team have worked together on multiple municipal projects, leading to a strong relationship and understanding in the needs of survey data. We propose several options for completion of a City-wide storm sewer survey:

1. **Survey Only:** The Baseline and Kimley-Horn team can work together to identify the infrastructure needing survey throughout the City to meet the City's objectives. We can work together to ensure the survey field crews know the data needed and are consistent in data collected (e.g. where shots are taken on an inlet). The product of this effort would be locations of existing storm infrastructure to 0.1-foot accuracy. *This is the option included in the cost estimate.*
2. **GIS Only:** The Kimley-Horn team has worked with municipalities to locate and evaluate existing storm infrastructure throughout their jurisdictions. This option would include Kimley-Horn staff identifying storm infrastructure in the field and recording locations via GIS to 5 to 10-foot accuracy. An option with this method is for the field staff to evaluate the condition of the existing infrastructure. This would include photographs of the infrastructure and filling out a form specific to the City's needs regarding the condition of the infrastructure. The product of this effort would be an online GIS map with linked photos, condition assessment, pipe connection information (invert depths, pipe sizes, and pipe materials), and locations to 5 to 10-foot accuracy. This GIS mapping can be the basis for City-wide publicly available mapping, which can assist the City and private development in future designs. For example, the Kimley-Horn team is currently working with the City of Boulder to get storm infrastructure locations and conditions. The Kimley-Horn team utilizes a City R2 survey unit and GIS to record locations. A National Association of Sewer Service Companies (NASSCO)-certified contractor cleans and takes video recordings of structures and pipes. The NASSCO-certified Kimley-Horn team reviews the videos and inspection data, links this data to the GIS mapping, and provides the City with recommendations for improvements.
3. **Survey and GIS:** The Kimley-Horn and Baseline team can work together to provide the GIS quality product at a survey level of accuracy (0.1-foot). We completed such effort for the DIA, in which the Kimley-Horn team, accompanied by field surveyors, evaluated the existing storm infrastructure and linked the GIS data to 0.1-foot accurate locations. The product for the airport was a survey level accurate GIS map with linked photos and condition assessments. They are utilizing the data to prioritize upgrades to their storm infrastructure, focusing on those areas that received the lowest condition ratings from the assessment. Our team can take this process developed for the airport and tailor it to the needs of the City.



*Existing storm sewer is located throughout the project limits*

If this task is authorized, Kimley-Horn and Baseline are prepared to coordinate in detail on the data collection for this phase of the project to ensure that it doesn't delay the greater Blake Avenue design efforts, while providing the necessary information to support the analysis and design of project improvements.



### *Traffic Counts*

Kimley-Horn will work with ATD to collect average daily traffic (ADT) traffic volumes on 23rd Street, 24th Street, and 26th Street for one week to aid in the determination of the traffic loading calculations required to complete a hot mix asphalt (HMA) pavement design. It is understood that the City will provide 2022 traffic counts, speeds, and turning movements for the project area.

### *Traffic Operational Analysis*

Kimley-Horn will complete a traffic analysis within the project area to determine the roadway design requirements and support the alternatives analysis phase of the project. Kimley-Horn will coordinate with the City to determine a traffic modeling approach to evaluate present and future intersection conditions with Synchro software. The intersection analysis is anticipated to consist of capacity, delay, and service levels to aid in the identification of proposed improvements. We will work with the City to determine the appropriate growth rate of the existing volumes based on review of the general growth rate of the City over the past 40 years, review of the existing conditions and land use within the project area, and the provided and project-collected traffic counts. Multimodal features will be evaluated and incorporated if suitable with existing geometrics and characteristics of the corridor. Kimley-Horn will consider roadway cross sections and lane assignments. We will document the results in a written corridor study report.

#### *City and County of Denver, Alameda Lane Reduction*

Kimley-Horn is evaluating the limits of a lane reduction along Alameda Avenue in Denver, Colorado. Similar to the anticipated scope of the Blake Avenue Project, the Alameda Lane Reduction project efforts have included collection and analysis of existing traffic data along the corridor to aid in development of concepts and determination of a preferred alternative for the corridor.



### *Geotechnical Investigation and Pavement Design*

Kimley-Horn has partnered with local City of Glenwood Springs geotechnical engineering firm Yeh to perform and complete the geotechnical investigation/pavement design for this project. Yeh is very familiar with the City and CDOT design standards and specifications which will govern the project. **Yeh also houses an office along the project corridor just south of the Blake Avenue and 15th Street intersection and can mobilize and or be in the field to answer questions at a moment's notice.**

Yeh's field investigation will be suited to obtain subsurface data to evaluate the bearing capacity, potential corrosion hazards, and grading and construction recommendations for the improvements. Yeh will provide multiple pavement section alternatives and will address earthwork and geotechnical related issues that may impact design and construction.



**Yeh will evaluate the pavement on Blake Avenue to identify hazards and recommend upgrades.**





### *Preliminary Drainage Analysis*

From site visits, aerial imagery, and GIS contour evaluation, our team understands the existing drainage challenges of this project. We propose a detailed existing drainage analysis within the entire project limits to pinpoint the needed upgrades to the existing system, regardless of the system changes required from the roadway design.

The detailed existing drainage analysis will include drainage basin delineation, hydrology calculations, and hydraulic calculations. It will be essential to establish clear assumptions for this analysis in collaboration with the City. **Our experience working in urban drainage basins has indicated that no two drainage basins are alike and the complexities of street flows and building roof drain runoff can complicate how runoff flows throughout the City. Our team will make conservative and clear assumptions, in collaboration with the City, to ensure future City-wide stormwater studies are set up for success.** Our approach will be to create a framework for existing stormwater evaluation that can be the launching point for future studies, ensuring this project and future stormwater work in the City is successful.

Per City criteria, the next two downstream structures to an impacted storm system must be evaluated. Drainage basins will be delineated for each of these structures and a hydrology analysis will be completed to determine flow rates to these non-impact basins. Kimley-Horn will work with Baseline to ensure the appropriate level of existing data is collected at each structure.

The existing hydraulic analysis will include evaluation of existing inlet, pipe, and street capacities. All infrastructure will be evaluated, at minimum, for the 25- and 100-year storm events. The existing systems will be evaluated against City criteria that the storm system pass the 25-year storm event, with major systems passing the 100-year storm event. Our assumption for this project is that the storm infrastructure should pass the 25-year storm event, with the streets conveying the 100-year storm event.

We will evaluate existing inlets to determine if recommendations for inlet type or size should be made, when existing capacities are evaluated against criteria. If the two downstream structures being included in the analysis are inlets, we are assuming inlet capacities will not be performed, unless requested by the City, on these structures. Existing pipes will be evaluated for capacity to convey the 25-year storm event in the existing condition. Based on the evaluation, recommendations will be provided for upsizing, as needed. In locations where street sections are not proposed to change, existing street capacities will be evaluated.

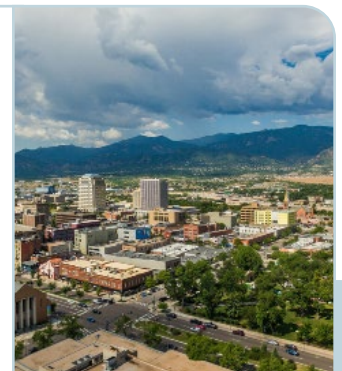
**There are several locations where connection to the Highway 82 existing storm sewer system will be required. Our team will work with the City to develop assumptions and determine how much of the existing system's hydraulic capacity is evaluated. It is assumed the existing system will be surveyed as a part of the optional City-wide storm sewer task.**



*Existing inverted crown and earthen berm near 21st Street where a storm event resulted in a mud slide in the 1970s.*

### City of Colorado Springs, North Nevada Outfall

Kimley-Horn is providing the drainage study and design for an upgraded storm system for the area west of North Nevada Avenue. The City observed insufficient surface and subsurface drainage capacity in this area. Kimley-Horn is providing an alternatives analysis to outline stormwater pipeline alignment options to improve stormwater capture and conveyance in the area, as well as providing final design for the chosen alternative. As part of this project, the storm sewer outfall into Monument Creek is being hydraulically evaluated and re-designed. The project deliverables include GIS data collection for existing storm sewer infrastructure, alternatives analysis, final design plans and specifications, utility (water and sewer) relocation plans, SUE plans, and a drainage report.



The preliminary drainage analysis will also include proposed hydrology and hydraulic analyses of the preliminary storm design. Based on the preliminary roadway design and selected upgrades to the existing system, Kimley-Horn will provide a horizontal layout of the proposed storm system. The preliminary proposed hydrology analysis will include modifying existing drainage basins to include new and relocated inlet locations. We will calculate new flow rates based on these revised basins. We will also evaluate proposed street capacities to ensure preliminary street cross-sections meet criteria for gutter capacity. Inlet and pipe capacities for the proposed storm system will be completed at the 60% design level, discussion of which is included under the design task (page 36).

The preliminary drainage analysis will be documented in a Preliminary Drainage Report, meeting City criteria.

**Water Quality:** City Criteria requires the water quality control volume (WQCV) to be treated to reduce the event mean concentration of total suspended solids to a median value of 30 mg/L or less. Criteria indicates the WQCV is determined based on the difference between the site's pre- and post-development impervious areas. We anticipate that imperviousness will increase throughout the corridor with the proposed roadway improvements. The preliminary drainage analysis will include calculation in the change of imperviousness throughout the corridor and calculation of the WQCV. Additionally, our team will present multiple treatment options, suitable for urban roadway corridors. Our approach to water quality on this project will include the following, including initial ideas for implementation:

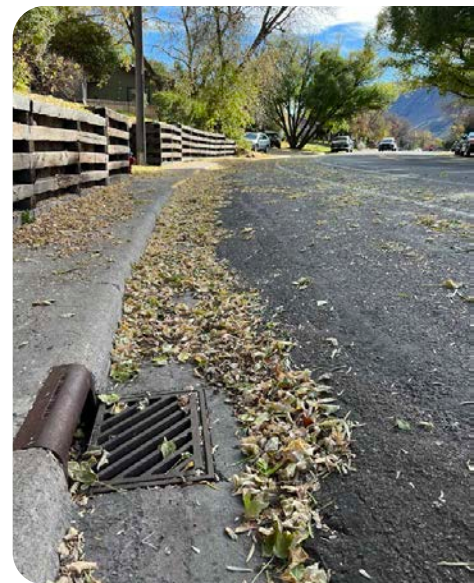
- Increase Pervious Areas – Increase Runoff Reduction Potential
  - Utilize amenity zones for proposed landscaping
  - Utilize pervious paver and/or pavement options in sidewalks and/or bike lanes
  - Expand existing landscaping areas
- Treat the WQCV
  - Utilize amenity zones for rain gardens or sand filters
  - Utilize sub-surface tree root systems for treatment
  - Utilize proprietary tree well treatment systems
  - Utilize proprietary vault treatment systems
  - Utilize proprietary hydrodynamic separators within manholes

**Options for water quality treatment throughout the corridor will be included in the Preliminary Drainage Report. Kimley-Horn will work with the City to determine the level of detail needed for each option to allow the City to make an informed decision on the measures to be included with this project.**

**Detention:** We assume that detention will not be required for this project. We will perform an existing capacity analysis on the downstream systems to ensure the systems can accommodate the proposed 25-year storm event. Existing street capacities downstream of the project will be evaluated to determine capacity for the proposed 100-year storm event. The Kimley-Horn team will work with the City to determine the limits of the downstream system evaluation, but at minimum we anticipate the evaluation will include the two downstream structures from each major system in the project limits.

**Floodplain:** Review of the Flood Insurance Rate Map (FIRM) panels associated with the project limits indicate that a portion of the project is within Zone B (500-year floodplain) and small portions and larger upstream areas are within Zone A (100-year floodplain). The Kimley-Horn team will work with the City's Floodplain Administrator to determine the level analysis and documentation needed for work within these areas. We are assuming minimal documentation and no analysis will be needed, but are capable and prepared to provide full Conditional Letter of Map Revision (CLOMR) and Letter of Map Revision (LOMR) analysis and documentation if needed.

**The Preliminary Drainage Analysis will be presented by major system. Our goal is to provide thorough recommendations to the City on the improvements needed, yet present them in a way that allows for prioritization with this project and those in the future. We anticipate the improvements needed to the storm system will be greater than the budget for storm improvements within this project. Therefore, this preliminary analysis will provide the City with the required data to prioritize updates and identify future projects.**



*Existing drainage inlets on Blake Avenue.*



## Focus Area 2: Concept Development/Preliminary Design and Final Design

The concept development/preliminary design phase is a critical phase that will determine how the project moves forward. This phase of the project needs to result in a recommended concept that is feasible and constructable right from the preliminary design.

**Partnering with the City and key stakeholders, Kimley-Horn will look to first identify character zones along the Blake Avenue corridor. This will help the project team develop thoughtful/context-sensitive concepts for the 7th Street to 13th Street segment of the corridor and eventual final designs for the entire project limits that satisfy the priorities of the community along the corridor. We recognize that the corridor in its entirety varies greatly in terms of ROW width, land use, and mode use between 7th and 27th Street and it is important for the selected consultant to spend the time to ensure that the eventual recommended alternative encompasses as many of the top priorities as possible within each character zone.**

Our concept development process includes concept development, evaluation, and refinement. In the concept development phase (at key locations along the corridor), our team will create multiple cross-section concepts for evaluation. The evaluation phase is taking those different concepts and evaluating them based on the goals and vision for the project. Once all the concepts are evaluated, we begin the development stage, combining the best pieces of the different concepts to create a recommended alternative. **We have completed this process on numerous projects and have even been able to use this process as part of federally funded projects, which we know this project is not. The key to doing this in the same manner allows for the project to accept federal funds if the opportunity arises.**

**If determined to be necessary during the scoping phase, Kimley-Horn can also prepare a trade-off matrix based on project goals and screening criteria and an analysis summary of all the different concepts as an additional service. This approach would allow the project team to “score” the different alternatives to identify the preferred choice.**

*Experience Gained: Deputy Project Manager Matt Ciarkowski, P.E. and the Kimley-Horn project team ran into a situation where a locally funded project (South Broadway Multimodal) was awarded a federal grant post-90% design. The team was able to pivot and achieve all the required CDOT clearances. The Kimley-Horn team now approaches every project with a proactive lens, ensuring that if needed, the project will be set up for success in terms of what a federal grant would require.*

### Kimley-Horn Expertise: Understanding of Federal Funding and Grant Writing (if required)

The Kimley-Horn team proposed for this project has experience working on a wide range of grants through federal and state agencies. Concept Design Lead Anthony Pratt has been serving as the transportation grant writer for the City of Louisville through an on-call task order. Our local team, combined with the national grant writing team, has completed most types of grants from federal to state grants with much success. Anthony was able to secure over \$6 million in grants and state funding for the City of Louisville in 2022 alone.

We understand the importance of being responsive to grant requirements, and we also know there is strong value in creating a compelling grant package. Kimley-Horn's team is structured to provide the City with several key benefits:

- Technical and modal expertise to develop innovative and technically sound project concepts; our team can partner with the City on a wide range of roadway and infrastructure grant opportunities, technology-focused grant programs, and multimodal and transit grant focus areas
- Expertise with financing and economic analysis methods to address cost-benefit calculation requirements
- Safety professionals to assist our grant teams with safety analysis and safety-focused concepts
- Technical writing and graphic design capabilities to support our grant teams to create eye-catching and professional documents, develop maps and graphics to illustrate key concepts, and succinctly present complex project data

Our team recognizes the large size of the Blake Avenue scope, and the continuous rise of construction services gives us a pause for concern in terms of being able to see this project through to implementation in its entirety, which is what the City and its community members deserve. **With this in mind, we will approach the preliminary design phase with both the overall vision that was developed during the concept development phase, but also identify pieces that can be implemented in the interim if the full vision cannot be paid for and built right away.** This allows the residents of the City to see progress while potential additional funding is secured for the overall vision. **Our preliminary design for the vision will be set up to easily roll into the final design phase, working through the major details at the onset of the project. Having that buildable concept design helps reduce the burden in the later stages of the project, but it is not overdone to where too much time is spent on pieces that have a high likelihood of revision.**

### City and County of Denver, Brighton Boulevard

The Kimley-Horn team is well-versed with multi-phased construction projects that could potentially be seeking additional funding to achieve the ultimate vision. Project Manager Jeremy Kahn, while at his previous firm, led the Brighton Boulevard Redevelopment project for the City and County of Denver. He worked with the City to develop a proposed section that could be designed and built within the 80-foot existing ROW. His innovative design approach helped the City achieve a strategically phased approach, which allowed the City to negotiate with incoming development to help them fund and realize the full corridor vision.



### *Design*

Once our team has received buy-off from the City on the preferred concepts we will kick off the design phase (30% to final [100%]) of the project. This is where our team will produce preliminary and final designs for all the improvements listed in the RFP under Tasks 1.1, 1.2, and 1.3. Within our proposed design schedule we have provided a two-to-three week overlap between the concept development phase and preliminary design. **From our extensive experience working on similar projects, we understand that design often tends to uncover unforeseen challenges. The preliminary design coupled with the concept development process of the final concepts will help uncover any potential design fatal flaws with any of the design concepts.** Any deviations from the original concepts will be circulated with the City.

**As mentioned, the City now requires a team that will approach civil/multimodal design in an innovative and unique way to help solve the needs of the corridor while bringing the design concepts to life.** Our team has identified some of the key design disciplines/elements along the corridor below:

- Multimodal Design
- Roadway Design
- Water line Design
- Drainage Design
- Utility Coordination
- Stormwater Management Plan (SWMP)



**Blake Avenue features various modes along the corridor.**



### Multimodal Design

Our team will implement innovative, cost-effective, and mindful designs to develop solutions leading to a safe and functional corridor. We understand this project will only be successful if it is a comfortable and safe facility for all users. Our team of multimodal planning and engineering experts have a proven track record of helping municipalities identify the right multimodal solutions for various corridor types. Based on our understanding of relevant design standards and guidelines like the NACTO Urban Streets Design Guide and the Massachusetts DOT Separated Bike Lane Planning and Design Guide, we are prepared to recommend and design multimodal facilities including standard bike lanes, protected bike lanes, separated cycle tracks, and more. **Our team of multimodal planning and engineering experts have a proven track record of helping municipalities identify the right multimodal solutions for various corridor types. Our team will look to create a balanced multimodal (vehicular, cyclists, pedestrian) corridor while also upgrading the roadway and pedestrian infrastructure through implementing improvements such as curb extensions, medians/pedestrian refuges, and improvement of sight lines.**

**Thoughtful application of treatments can help reduce pedestrian crossing distances, slow vehicle turning movements and speeds, and mitigate conflicts.** Our team is not only experienced in the understanding and application of the relevant guidelines and standards, but we have implementation experience seeing projects from concept through construction.

### Roadway Design (Intersection Design and Urban Grading)

Roadway design is one of the mainstays of Kimley-Horn's professional practice. Collectively, our engineers have been responsible for the design of more than 6,500 miles of roadway and various intersection/pedestrian safety improvements across the U.S. We have provided these services for urban, rural, primary, secondary, and interstate roadways for clients ranging from municipalities and state DOTs to private developers, from simple turn lanes to miles of interstate. The Blake Avenue corridor presents a wide variety of roadway design challenges such as tightly constrained ROW, challenging urban grades, and non-ADA-compliant pedestrian facilities. Our team is well-versed to solve the challenges that we are presented with along the corridor due to our familiarity with local (City), state (CDOT), and National (AASHTO) roadway design standards. Our team also understands that in urban corridor settings such as Blake Avenue the 'standards' are not always the path forward to a successful implementation. Modified alignment, vertical profile, curb ramp, sidewalk, and intersection design is typically where the final design will go. The Kimley-Horn team has developed successful processes to provide the appropriate level of detail to guide the contractor towards an accurate and successful project implementation.

#### City and County of Denver, South Broadway Multimodal Transportation

Our team is not only well-versed in multimodal design but will also provide expertise in urban corridor and intersection grading. Both Jeremy Kahn, P.E. and Matt Ciarkowski, P.E. have worked extensively in urban settings like the Blake Avenue corridor. Specifically, the South Broadway Multimodal project required both Jeremy and Matt to design over 50 intersection corners that were constrained by ROW, utilities, and non-ADA-compliant tie-in grades. The South Broadway project has successfully been delivered and is currently in construction.



## Water Line Design

The potable water and sanitary sewer line designs will be completed in full coordination with and incorporated within the Blake Avenue corridor design. Specific project details will need to be coordinated with the City and the entire design team to understand what additional utilities will be included with the roadway improvements. **This coordination will be critical to understand if the water and sewer lines can be replaced in place or if the alignment would need to be adjusted either horizontally or vertically to avoid conflicts with other utilities or infrastructure such as curb and gutters, storm inlets, and other surface improvements that may be planned that would make future water line maintenance difficult.** The designs will be completed in accordance with the City's engineering standards and specifications.

The City has identified four areas that require the replacement of approximately 3,200 LF of existing thin wall steel water line from 6 to 8 inches in size. These four areas are located within the existing ROW and dense urban corridor and serve existing residential, institutional, and commercial users. **The important considerations in these areas will include maintaining access to homes and school during construction as well as maintaining water service throughout the project construction phase. Regular communication with the businesses, school, and homeowners/residences will be critical to keep the community informed and updated, allowing construction to be completed with minimal disruption to the local residents.** The water line design will include plans and profiles and evaluate conflicts with adjacent and crossing utilities for the horizontal and vertical design. The water line material will be designed to meet the current city standards for Class 52 DI Pipe or C900 PVC Pipe if potentially corrosive soils or environments exist in the corridor. Replacement of services in the ROW and fire hydrants along the project areas will also be included in the design.



*Potable water line construction for the 12th Street project in Greeley.*

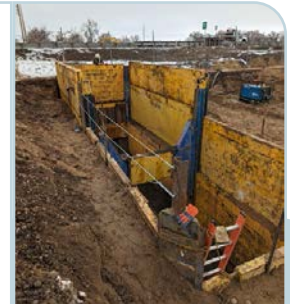
**Our design will incorporate a plan to maintain water service to the existing customers. As can be seen in the project examples on pages 19-21, we have completed other projects where a temporary water line was utilized to provide domestic service to the customers impacted by the construction.** A surface HDPE water line with water services connecting to the meter boxes was utilized and this allowed visual inspection of the temporary water line daily to confirm it was not damaged and still providing service to the customers. As previously mentioned, a key component of the temporary water system was communication with the customers so they are informed and understand the timeline and that during the switchover to the temporary system and then back to the new system, there will be a brief time of service interruption. Construction timing for weather will be a critical consideration when using a temporary water line to maintain service.

**Our approach to the replacement for these areas would primarily be removal and replacement using a temporary water line. This approach would minimize potential conflicts with other utilities and allow the old pipe to be removed and not further congest the street with utilities. Our team has successfully completed similar projects for water line replacements, such as the Colorado Springs Utilities Sommerlyn Hills Water/Wastewater System Improvements project and the City of Greeley 12th Street Water and Sanitary Design, Replacements, and Relocations project.**

The City has identified approximately 360 LF of 6-inch PVC sanitary sewer pipe to be upsized to 8-inch. This main replacement will also include six lateral replacement designs within the ROW. The City has also identified a four-block stretch that will require the replacement of several (12) 4-inch sanitary sewer laterals within the ROW. The sewer main line and lateral design will include plan and profiles and evaluate conflicts with adjacent and crossing utilities for the horizontal and vertical design. **Communicating interruption in service and maintaining services for the sewer laterals will be critical. Our design will include a bypass pumping, maintaining service, and construction staging specification for the sewer improvements for the contractor to review and implement.**

### City of Greeley, 12th Street Water and Sanitary Design, Replacements, and Relocations

Our team is well versed in water and sewer line design in dense urban corridors. Both Andrew Dixon and Adam Monchak have worked on water and sewer line design in urban settings similar to the Blake Avenue corridor. The 12th Street Water and Sanitary Design, Replacements, and Relocations project required Andrew and Adam to design thousands of feet of water and sewer line in a densely congested urban corridor. The 12th Street corridor included three large sanitary sewer interceptors, a water line, gas, fiber, and electric. The design required coordination on a complex SUE plan with multiple utility conflicts and stakeholders throughout the design.



### Drainage Design

The final drainage design will be an expansion of the preliminary design, finalizing the proposed storm improvements. The Preliminary Drainage Report will be modified to a Final Drainage Report, to include full proposed hydraulic calculations, including proposed inlet and pipe hydraulics and gutter capacities. If the City decides to include water quality treatment as a part of this project, final design calculations will be included in the Final Drainage Report. Note that the included fee does not include final design of water quality features.

**As preliminary and final roadway design advances, the drainage design will work in tandem to ensure inlets are placed at low points and where needed to meet gutter capacities, and valley pans will be placed to ensure proper conveyance across streets.**

### Utility Coordination

As final design of the roadway and drainage progresses, our team will develop utility plans and utility matrix, identifying areas of utility adjustments, relocations, and protection. **Kimley-Horn will work closely with Baseline to identify utility owners and as many details about the existing utilities as possible.** The utility plans and matrix will be developed at 60%. At 90% design, Kimley-Horn and Baseline will work to obtain test hole information for locations of utility conflicts.

### Stormwater Management Plan

We anticipate that the total disturbed area for this project will be greater than one acre. **Our team has extensive experience meeting the requirements of the Colorado Department of Public Health and Environment (CDPHE) construction MS4 requirements.** At 60% design we will provide SWMP plans and report that meet the requirements of CDPHE. Per City criteria, the Mile High Flood District (MHFD) construction control measure details will be utilized in development of the SWMP.

### *Design Plans, Specifications, Cost Estimates, and Reports*

**Kimley-Horn takes extreme pride in delivering high quality and accurate plans, specifications, and cost estimates for our clients. We understand that without a clear and concise set of plans and specifications, a project does not get built and could put the City at risk.** We will deliver all the design disciplines listed in the RFP (at 60%, 90% and final [100%]) per City and CDOT standards and will add others as necessary, pulling from experience on past projects where we have helped convey specific sets of information in a clear and concise manner. **We will complete and deliver all required reports, including but not limited to: drainage, geotechnical, and traffic.**

Our team will also develop a set of project specifications along with a detailed, highly accurate engineer's estimate. Our approach to cost estimating consists of pulling from both the local agencies' and CDOT's large database of bid tabulations to develop general unit costs for the project.

We will also organize City design review comments into a comment resolution matrix and will submit our team's comment responses at 60%, 90%, and 100% final bid plans. If necessary, we will reach out to reviewers to collaborate on design questions to ensure our team is on the same page to minimize comments moving forward to the next submittal. Some of the critical design issues and opportunities we have identified along the Blake Avenue corridor are highlighted on the map on pages 42-43.





### Focus Area 3: Implementation

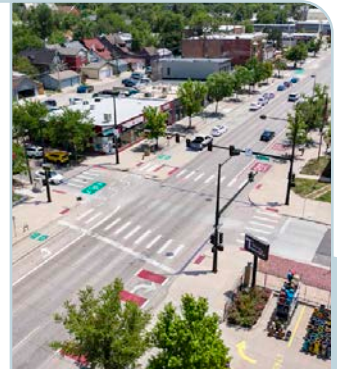
Our number one goal is always to build your project so that the local community can benefit from them as soon as possible. **Meaningful phasing and implementation strategies will be developed based on our team's proven experience in aligning project goals, objectives, and challenges with community expectations.** We have a proven track record of delivering projects that implement high-priority, value-conscious, and momentum-building improvements.

Another aspect within project implementation that will need to be addressed is diverting both pedestrian and vehicular traffic during construction. The Blake Avenue corridor is lined with commercial and residential properties, and driveway access carries a high volume of vehicular traffic. **Therefore, it is very important that our team develops construction phasing and a maintenance-of-traffic and detour plan that helps to minimize impacts to the immediate and surrounding area and maintains access to the various businesses and property owners along the corridor during construction.** As our team works to verify the design concepts for the phasing and traffic control plans, it will be important to align our designs with the goals and objectives of both the City and the community.



*Brighton Boulevard ground-breaking with Mayor Hancock (from Jeremy Kahn's project prior to Kimley-Horn).*

While at his previous firm, Jeremy Kahn and team developed a flexible implementation and phasing strategy with long-time property owners who welcomed basic infrastructure improvements, and visionary newcomers whose new-builds were invigorating an edgy and industrial neighborhood. **The team's phasing approach included the implementation of sidewalks, access control, a new tree canopy, and the City and County of Denver's longest stretch of street-side stormwater planters and first raised cycletrack without the acquisition of ROW.** What began as another study in 2013 culminated with a 2018 ribbon-cutting by Mayor Hancock, where representatives from the stakeholder community applauded the team's efforts for an inclusive and effective project delivery approach.



#### **Client Quote from Brighton Boulevard Project Manager, Brian McLaren:**

*"Jeremy Kahn was an instrumental piece in developing creative early action solutions under an accelerated schedule which continued momentum from the study phase towards final design and implementation. He brought a wealth of engineering and design skill experience to solve complex corridor issues all while gaining City and stakeholder trust. Jeremy's proven flexibility and responsive expertise was a key component in completing what is now considered the benchmark for arterial corridors within the City and County of Denver."*

## Goals and Methodology

In the previous pages, we have discussed the Kimley-Horn's team to approaching the project. Our goal is to deliver a product that is complete, requires minimal change orders, and provides the City with quality designs they can be excited to implement. We seek to partner with the City throughout the duration of this process, keeping all necessary stakeholders involved every step of the way.

Through the steps outlined in **Figure 8** below, the Kimley-Horn team can deliver a product the City can be proud to own.

### Crucial Actions/Tools



#### Endorse the Process

The endorsement of the process will include team set up, team roles and responsibilities, schedule, and establishing how and when stakeholders are involved. Our goal is to lay out a clear, concise, and collaborative process with the City.

#### Define Project Outcomes

The project outcomes are not the solution, but rather what the City wants out of the project (such as increased safety or multimodal connectivity.) The definition of the project outcomes will allow the team to work towards a unified end goal.

#### Establish, Expand, and Finalize the Criteria

The prioritization and finalization of the criteria is how the goals, objectives, fears, and concerns will be brought into the process. Anything can be measured, and so quantitative and qualitative criteria can be developed to measure how alternatives affect, impact, or improve an issue. This must be carefully tracked.\*

\* The scoring criteria piece mentioned above is not included in our fee proposal but can be added if the City desires.

## Challenges and Problems

The RFP presented by the City outlines a series of design elements that will need to be implemented in order to accomplish the City's goals. The map on the following pages provides an overview of some of the challenges the Kimley-Horn team foresees encountering on the corridor between 13th Street and 27th Street, our proposed solutions, and our experience implementing the proposed solutions (**Figure 9**). **The solutions provided are not our definite approach to facing each challenge, but rather a snapshot of a potential solution that could overcome the identified obstacles. Kimley-Horn will work with the City to determine and confirm any solution proposed.**



Figure 9. Critical Issues Map



Critical Issues Map Legend

| Challenge Associated with Scope Element                                                                                                                                                                       | Potential Solution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Proven Experience Implementing Solution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>1</div> Constrained ROW, introduction of ADA-compliant curb ramps and sidewalks into a non-ADA-compliant environment, utility conflicts with curb ramps, and constrained urban grades                    | Kimley-Horn will lean on its roadway/intersection design expertise to design and implement intersection and curb ramp grades that meet ADA compliance while minimizing ROW and utility conflicts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Kimley-Horn successfully designed over 20 urban intersections combined on the Mississippi Avenue and South Broadway projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <div>2</div> Moving/realigning curb lines typically requires movement of existing inlets, adjustment to street and pedestrian facility grades, and creative/innovative designs to minimize utility conflicts. | Kimley-Horn's multidisciplinary team will evaluate and understand the full impact for what replacing/realigning curb and gutter will have. We look to design and implement ADA-compliant designs while minimizing utility and ROW conflicts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Kimley-Horn designed countless bulbouts and curb realignments on both the Mississippi Avenue and South Broadway projects. Our creative and innovative design approach on both of these projects helped achieve the goals of both projects while minimizing ROW, utility and community impacts.                                                                                                                                                                                                                                                                                                                                                     |
| <div>3</div> Introducing a 6-inch curb into a non-curb and gutter environment can negatively impact adjacent properties.                                                                                      | Design from the property tie-in towards the centerline of the roadway versus centerline out. This minimizes impacts to the adjacent property while creating positive grades/drainage towards the roadway versus back into the property.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Brighton Boulevard, prior to what it is today, did not include any existing curb and gutter. Jeremy Kahn was able to design and implement curb and gutter for the entirety of the corridor by creatively approaching the grading design by using different curb heights (4 to 8 inches) and curb walls between the ROW and back of curb to make up grades that exceeded ADA compliance or created negative drainage situations.                                                                                                                                                                                                                    |
| <div>4</div> Various intersections along the Blake Avenue corridor have poor sight lines, making for unsafe pedestrian, cyclist, and vehicular travel.                                                        | Kimley-Horn has a deep understanding of transportation standards such as AASHTO and CDOT and will lay out site triangles to confirm that all intersections and driveway access points along the Blake Avenue corridor meet the required standard.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Kimley-Horn utilizes, references, and documents the appropriate transportation standards on all of its projects. A design criteria table will be generated for this project ensuring that all locations along the corridor provide the proper sight distance.                                                                                                                                                                                                                                                                                                                                                                                      |
| <div>5</div> Ensuring downstream conveyance systems have capacity for increased flows and new storm system connections.                                                                                       | Prior to final scoping, we will get an understanding from the City project team on the existing concerns with the downstream systems. We will develop a plan with the City team to determine the amount of the downstream system that should be evaluated based on known existing drainage issues. Upon analyzing the new systems and increased flows in the existing downstream systems, particularly the connections to the existing Hwy 82 system, the results will be reviewed with the City team. We will present the issues found and potential solutions to the City team and collaborate with the City team to determine solutions that fit within the project budget, meet City drainage criteria, and ensure public safety. | The Kimley-Horn team has worked with the City of Colorado Springs to evaluate existing storm system capacities along North Nevada Avenue. With the 10% roadway design the team identified severe capacity constraints of the existing storm systems. Working with the City, the Kimley-Horn team helped the City write an RFP, that Kimley-Horn ultimately won, to up-size the existing storm systems. With the new North Nevada Storm Outfall project, our team developed four alternatives for upgrading the existing systems and collaborated with the City to find the most cost-effective and efficient alternative to meet the City's goals. |

Graphic continued on the following page.





Figure 9. Critical Issues Map



Critical Issues Map Legend

| Challenge Associated with Scope Element                                                                                                                                                                                                                                                                                                               | Potential Solution                                                                                                                                                                                                                                                                                                                           | Proven Experience Implementing Solution                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>6</div> <p>The steel water lines that are to be replaced are located within the existing ROW and dense urban corridor and service existing residential, institutional, and commercial users. The important considerations in these areas need to include maintaining water service to homes, businesses, and the school during construction.</p> | <p>Our design will incorporate a plan to maintain water service to the existing customers. This often includes a temporary water line to provide domestic service to the customers impacted by the construction. Construction timing for weather will be a critical consideration when using a temporary water line to maintain service.</p> | <p>We have completed other projects (Colorado Springs Utilities, City of Greeley, Denver Water, and others) where a temporary water line was utilized to provide domestic service to the customers impacted by the construction. In these projects, a surface HDPE water line with water services connecting to the meter boxes was utilized and this allowed visual inspection of the temporary water line daily to confirm it was not damaged and still providing service to the customers.</p> |
| <div>7</div> <p>Maintaining a similar amount of parking stalls with the proposed designs. Typically parking is a very sensitive topic amongst property owners.</p>                                                                                                                                                                                    | <p>Kimley-Horn will work with the City, key stakeholders, and property owners to fully understand parking priorities for the impacted property. We will develop designs that satisfy as many of those priorities as possible.</p>                                                                                                            | <p>Jeremy Kahn and team worked with property owners to consolidate driveway accesses and develop parking requirements/plans along the Brighton Boulevard corridor. Jeremy met with over 40 property owners along the corridor.</p>                                                                                                                                                                                                                                                                |
| <div>8</div> <p>Balancing different modes along the corridor so that the proposed designs are context-sensitive and thoughtfully implemented.</p>                                                                                                                                                                                                     | <p>Kimley-Horn will work with the City to define character zones along the corridor to ensure that the proposed design is context-sensitive, satisfying the top mode priorities for each segment along the corridor.</p>                                                                                                                     | <p>The Kimley-Horn team, working with the cities of Louisville and Lafayette, developed concepts and recommended a final alternative along the Future 42 corridor that provided balance amongst all the different different corridor users (vehicles, pedestrians, cyclists, transit, etc.).</p>                                                                                                                                                                                                  |
| <div>9</div> <p>The complexity around managing a multidisciplinary project, (e.g. a curb line moves, which impacts the storm drain inlet, which creates a utility conflict due to the new lateral connection, etc.).</p>                                                                                                                              | <p>Kimley-Horn is a one stop shop in terms of civil design disciplines. Our team will coordinate on a regular basis to discuss the impact to each design discipline for any given proposed/changed design.</p>                                                                                                                               | <p>The Kimley-Horn team has seamlessly woven together multidisciplinary solutions for the Mississippi Avenue, South Broadway Multimodal, and Cleave Street projects. These projects included roadway, drainage, grading, pedestrian, bicycle, and landscape architecture scope elements.</p>                                                                                                                                                                                                      |





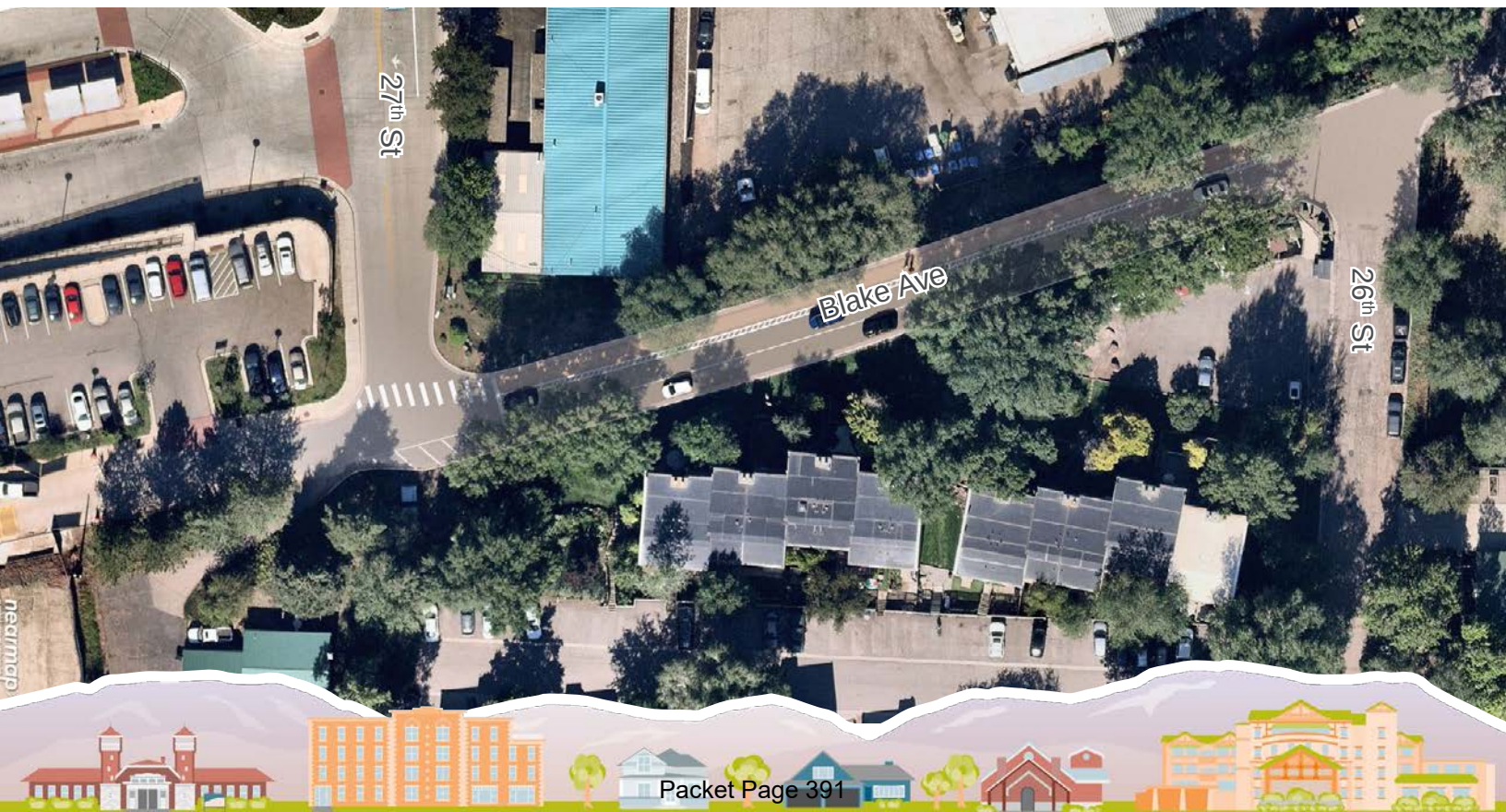
## Creative Solutions

Kimley-Horn will work with the City to ensure your goals are being met in each area of the corridor. Even the simplest of plans may encounter unexpected conditions or challenges that can result in the need for innovation. While we are willing to accept the eventual trade-offs inherent in the process, we will exhaust all options and think creatively to discover solutions that may not be obvious. In addition, Kimley-Horn intentionally pairs planners and engineers to work side-by-side so that engineering solutions aren't given singular priority over design, aesthetics, and multimodal considerations.

### Blake Avenue Between 26th and 27th Streets

The existing one-way southbound configuration of Blake Avenue between 26th Street and 27th Street is critical, providing safe access for people walking and bicycling towards the Roaring Fork Transportation Authority (RFTA) Park and Ride station along a constrained corridor. Kimley-Horn supports the recommendation of maintaining this travel pattern with the on-street parking being located on the east side of the street and the multiuse path being located on the west side of the street. This layout will provide parking adjacent to the existing multifamily residential unit and provide better pedestrian connectivity along the corridor. Based on our experience and field observations, we do not anticipate that a structural wall will be required on the west side of the street. Our team is experienced with the determination of a preferred vertical element/barrier between the multiuse path and the travel way and is prepared to guide the City through this process. **Figure 10** below presents a rendering of the potential reconfiguration of this critical segment of the corridor.

*Figure 10. Rendering of Blake Avenue between 26th and 27th*

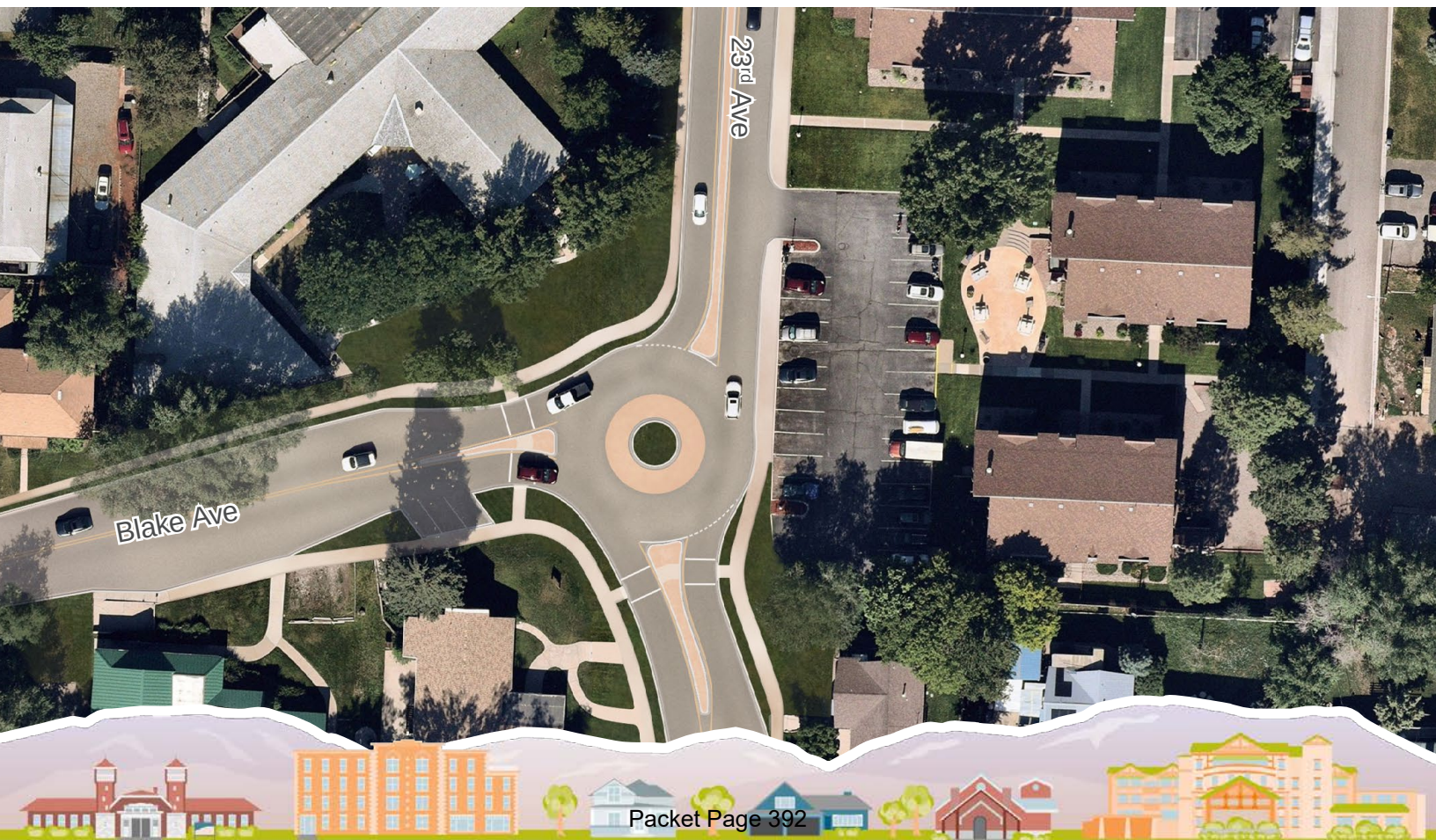




### Blake Avenue and 23rd Street

The existing configuration of the Blake Avenue and 23rd Street intersection does not provide a defined space for motorists, pedestrians, or on-street parking. This condition results in a situation that is unclear and dangerous for motorists, pedestrians, and cyclists alike. We also understand based on our conversation with the owner of the Defiance Church during our field walk that parking is important, but not at the expense of safety at the intersection and that they are a supportive stakeholder to the project. Based on this, we recommend reducing the footprint of this intersection to provide more control and predictability at the intersection. A potential solution for reconfiguring the intersection would be the implementation of an urban compact roundabout as presented in **Figure 11**. This treatment would allow for improved safety and operations for vehicles and defined pedestrian crossings while maintaining some of the on-street parking. Alternative solutions at this intersection could include providing a more compact intersection through the use of curb extensions and geometric reconfiguration.

*Figure 11. Rendering of Blake Avenue and 23rd Street*

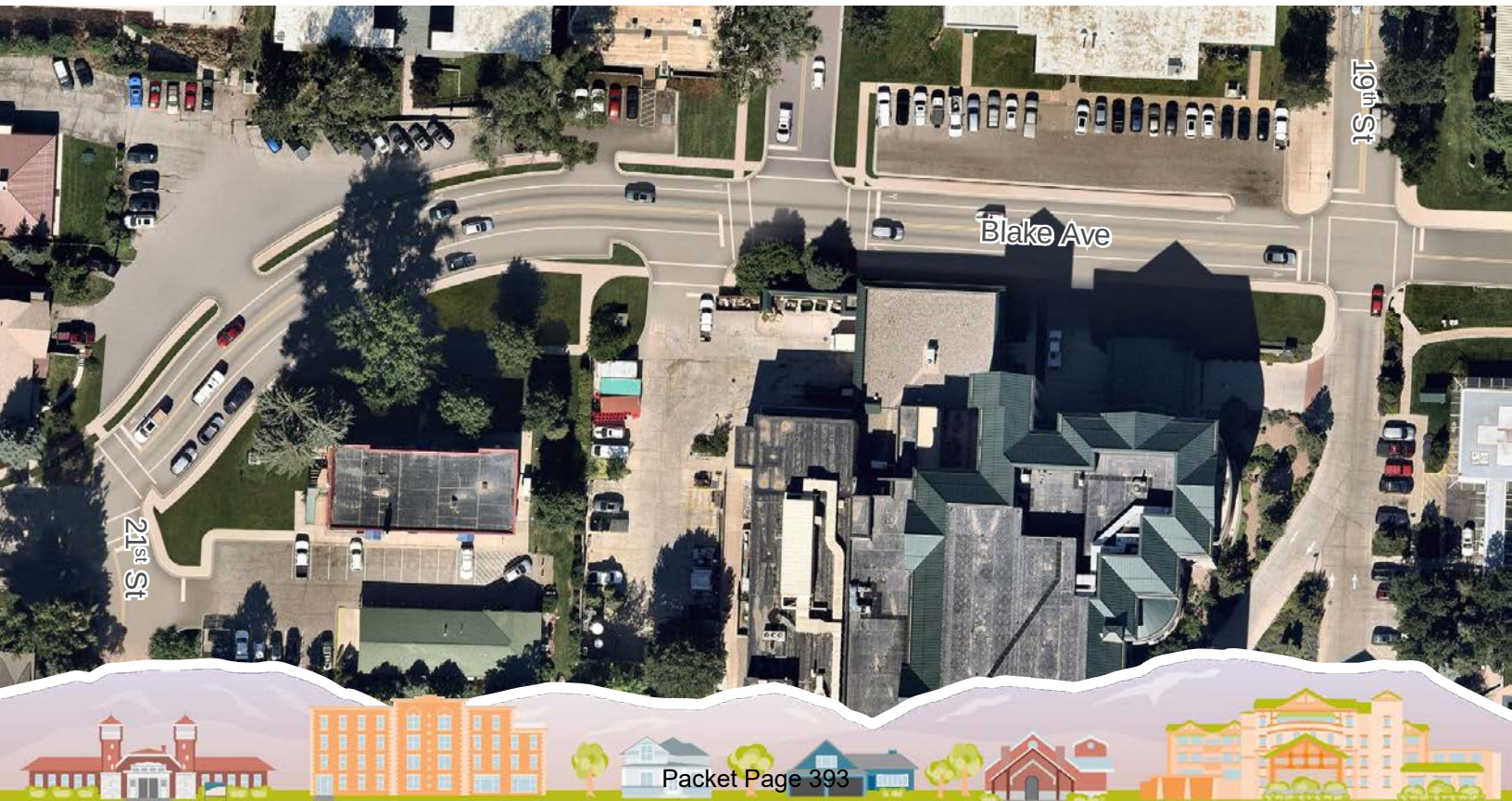




### Blake Avenue Between 19th and 21st Streets

The existing Blake Ave alignment between 19th Street and 21st Street includes a meandering roadway alignment, challenging grades, sight distance concerns, multiple parking lots, and key stakeholders. Because of the City's ownership of the parking lot parcels on the south side of the street and anticipated cooperation of stakeholders at the hospital and the County, we believe that a reconfiguration of the roadway within these limits presents a win-win for the City, stakeholders, and public. The concept presented in **Figure 12** removes the existing curve at the intersection of Blake Avenue and 20th Street, adds parallel on-street parking, and improves the existing parking lots and overall traffic flow and control in the area.

*Figure 12. Rendering of Blake Avenue between 19th and 21st Streets*



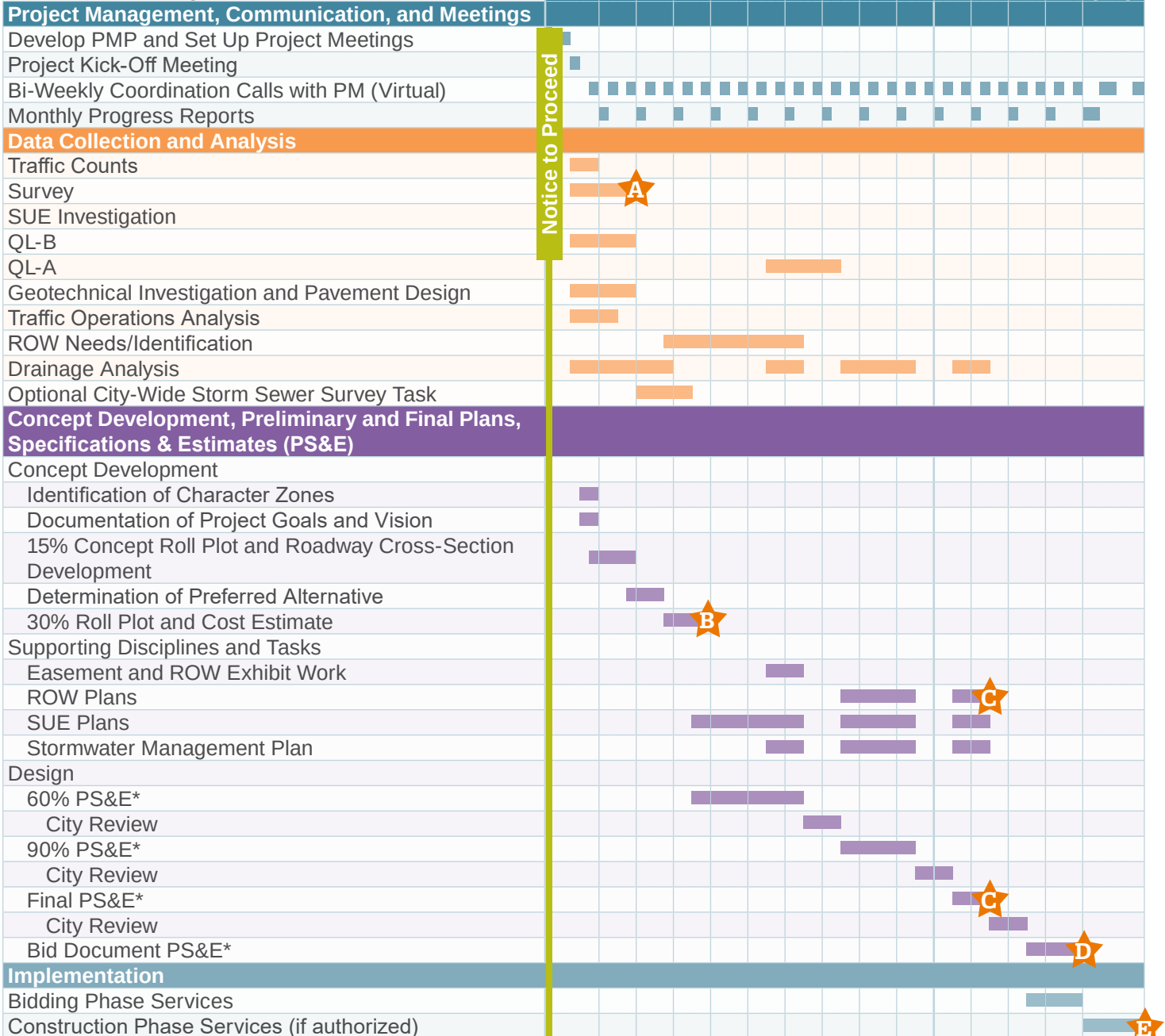


## Schedule

Our team understands the City's goal to plan, design, and implement this project quickly. Based on this timeline, our team had identified the following approach to the complete the SOW items referenced in the RFP in approximately 12 months. Estimated working days are shown in the Data Collection and Analysis and Concept Development, Preliminary and Final Plans, PS&E lines below. Upon request, a more detailed schedule can be provided.

**Figure 13. Proposed Project Schedule**

1. Public meetings, City Council meetings, property owner meetings, and meetings with the Transportation Commission are not shown below due to the unknown nature of when those meetings will occur. We will look to coordinate with the City upon selection to define when those meetings make the most sense to occur.



\* PS&E phases to include design development for roadway, water line, sewer line, electric, multimodal, and drainage design disciplines.

★ Critical Milestones (A) Survey, (B) Preliminary Design Plans, (C) Final Design and Easement Plans, (D) Bid Documents, (E) Construction – Phase 1

## References

Our clients know that with Kimley-Horn, they experience better. How do we know this? They consistently tell us we deliver remarkable results and we're really good people to work with—and we live for that. We invite you to contact them personally regarding our work history and quality of service. The following references correspond to and supplement our project experience included on pages 15-23.

### City and County of Denver, SMS - Mississippi Avenue Vision Zero Safety

**Client Contact:** Lisa Edington, P.E.  
**Phone:** 720.865.3146  
**Email:** lisa.edington@denvergov.org

### City and County of Denver, 13th/14th Parking-Protected Bike Lanes

**Client Contact:** Lisa Edington, P.E.  
**Phone:** 720.865.3146  
**Email:** lisa.edington@denvergov.org

### City and County of Denver, Brighton Boulevard Redevelopment\*

**Client Contact:** Brian McLaren, P.E.  
**Phone:** 720.913.4546  
**Email:** brianmclaren@denvergov.org

### City of Louisville, Future 42 Connecting People and Places Study

**Client Contact:** Geoff Nettleton, P.E.  
**Phone:** 303.335.4603  
**Email:** gnettleton@louisvilleco.gov

### Colorado Springs Utilities, Sommerlyn Hills W/WW System Improvements

**Client Contact:** Adam Baker  
**Phone:** 719.668.4737  
**Email:** abaker@csu.org

### City of Greeley, 12th Street Water and Sanitary Design, Replacements, and Relocations

**Client Contact:** Andrew T. Fisher, P.E.  
**Phone:** 970.350.9797  
**Email:** andrew.fisher@greeleygov.com

\*Project completed before team members joined Kimley-Horn



## RFP Price

Our fee below (**Figure 14**) accounts for anticipated issues based on our civil design experience so we can ensure a quality product for the City. We will work with you to negotiate solutions so the design/project can be completed accurately the first time around. Upon further request, we can provide a detailed fee sheet with labor hour break downs.

**Figure 14. Fee Sheet**

|                                                                      | Kimley-Horn<br>Labor Hours | Kimley-Horn<br>Labor Costs | Sub-<br>Consultant<br>Costs | Notes                                                                                                                                                       |
|----------------------------------------------------------------------|----------------------------|----------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Project Meetings                                                  | 350                        | \$70,079                   | —                           | Includes time for project management oversight, accounting/invoicing, progress reports, development of the project management plan, and meetings.           |
| b. Survey Work                                                       | 20                         | \$3,407                    | \$56,920                    | Topographic, ROW, and SUE survey work. Also includes data processing.                                                                                       |
| SUE Investigation (QL-B and 75 QL-A Test Holes)                      | —                          | —                          | \$174,324                   | 811 Utility collection & review, QL-B plans, QL-A traffic control, oversight, test holes and report/conflict matrix.                                        |
| c. Preliminary and Final Roadway Section Design                      | 248                        | \$42,058                   | —                           | Assumed that this effort was to develop and finalize concepts. Effort includes cost estimates, 15% and 30% roll plots, and initial ROW need identification. |
| d. Easement and ROW Exhibit Work                                     | 12                         | \$1,911                    | \$36,900                    | Includes potential ROW plans and 40 easement exhibits.                                                                                                      |
| e. Water Line Design                                                 | 220                        | \$32,379                   | —                           |                                                                                                                                                             |
| f. Sewer Line Design                                                 | 174                        | \$25,706                   | —                           |                                                                                                                                                             |
| g. Electric Line Design                                              | 150                        | \$19,082                   | —                           | This includes lighting design and electrical design.                                                                                                        |
| h,i. Roadway and Pedestrian/<br>Sidewalk/Multiuse Path Design        | 1,512                      | \$243,226                  | —                           | This includes design efforts for the 60%, 90% and Final (100%) PS&E packages. Task h. and i. were combined due to how closely related they are.             |
| j. Drainage Design                                                   | 568                        | \$84,206                   | —                           | Includes SWMP plans, utility conflict matrix, utility conflict plans and utility coordination.                                                              |
| k. Traffic Count Work                                                | 92                         | \$16,564                   | \$2,000                     | Includes traffic analysis and traffic count work. Hours shown represent the traffic analysis portion of the work.                                           |
| l. Geotechnical Work                                                 | —                          | —                          | \$34,672                    | Includes 24 roadway potholes, investigation of the existing soils, and pavement design.                                                                     |
| <b>Total</b>                                                         | <b>3,346</b>               |                            | <b>\$843,434</b>            |                                                                                                                                                             |
| Reimbursable Expenses                                                |                            | \$3,000                    |                             | Includes time for travel (mileage and lodging) and printing                                                                                                 |
| <b>Base Fee Total + Reimbursable Expenses</b>                        | <b>3,346</b>               |                            | <b>\$846,434</b>            |                                                                                                                                                             |
| m. Optional Survey Work for Entire City Storm Sewer System           | 450                        |                            | \$106,100                   | Hours were pulled from the RFP, Task K under Section 1.1                                                                                                    |
| Optional Bid Support Work                                            | 80                         | \$16,912                   |                             | Assumed number of hours was based on the level of complexity throughout the corridor. We will look to refine this total upon selection                      |
| <b>Base Fee Total + Optional Survey Task + Reimbursable Expenses</b> | <b>3,876</b>               |                            | <b>\$969,446</b>            |                                                                                                                                                             |



### Kimley-Horn and Associates, Inc. Hourly Rate Schedule

| Billing rates per Staff Classification        | Standard Consultant Rate |
|-----------------------------------------------|--------------------------|
| Admin. Asst.                                  | \$100.00                 |
| Clerical / Administrative                     | \$125.00                 |
| Designer                                      | \$180.00                 |
| Senior Designer                               | \$205.00                 |
| Analyst I                                     | \$145.00                 |
| Analyst II                                    | \$155.00                 |
| Analyst III                                   | \$175.00                 |
| Engineer / Professional                       | \$195.00                 |
| Senior Engineer I / Senior Professional I     | \$225.00                 |
| Senior Engineer II / Senior Professional II   | \$240.00                 |
| Senior Engineer III / Senior Professional III | \$260.00                 |
| Senior Engineer IV / Senior Professional IV   | \$280.00                 |

*Effective through December 31, 2023*

*Subject to annual adjustment thereafter*

kimley-horn.com

380 Interlocken Crescent, Suite 100, Broomfield, CO 80021

720 464 2514





## Kimley-Horn Blake Avenue Request for Proposal (RFP) Questions

Please see Kimley-Horn's responses to each question below *in italicized font*.

### **1. The SUE planning cost are more than the city would like to spend on this effort. The City would like the SUE engineering company, Baseline, to consider a more purposefully detailed scope for this project than an overall project wide process.**

#### **Kimley-Horn Response:**

*With the RFP request to have CDOT standards met on the project, our team felt that a project-wide investigation/ process would be necessary to comply with these requirements. Typically, CDOT would require that a Subsurface Utility Engineering (SUE) investigation be completed to a QL-B for the entire footprint of the project. We recognize that this approach potentially increases the overall SUE area, but with the lack of a defined project concept at this point, it is difficult at this early stage to refine our proposed SUE area to a point where we feel confident that we are collecting all the required utility data within the project footprint needed to successfully deliver the proposed designs and highlight potential conflicts with existing utilities. The potential risk associated with a more purposefully detailed approach would be that as concepts become defined/evolve throughout the design process, if we have not collected all the utility data within the corridor, we could end up with gaps of information which then in turn will impact the overall project schedule.*

*With all of that said, Kimley-Horn will work with the City to finalize an approach that satisfies the best interest of the project/City while also adhering to the Quality Levels of D through A that are described in ASCE standard "ASCE C-1 38-02, Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data." We will be as flexible as possible with our approach to help the City achieve their goals while also delivering a quality project.*

**The City has successfully completed water line replacements adjacent and at the same elevation as the existing line, thus the need for a detailed SUE plan was not required and testing/ service hookups were considerably simpler with this method. If it exists, it can be replaced methodology was utilized.**

#### **Kimley-Horn Response:**

*Kimley-Horn agrees that QL-A would not be required in the case above, however, any new public utility work does require QL-B within the Subsurface Utility Engineering (SUE) (proposed public utility) area.*

*A lower level of SUE classification can be utilized in this case (SUE Level B). The grade of the existing water line can be evaluated and determined from valve boxes, as-builts, standard depths, existing features, etc. We will want to make sure the Contractor is aware of the neighboring utilities and put the requirement on them to pothole the crossing utilities prior to the trenching and installation of the replacement water line. SUE is being utilized here for protection against active excavation vs. active utilities.*

**City staff will provide QL D documents to the SUE engineer, staff would like the 811 locates being collected by the surveyor to be used for the QL C and QL B efforts. All areas adjacent to gravity storm lines or sewer lines would be the only areas on the project that a QL A would be required. Staff is assuming that 24 pothole locations would be necessary for water services, sewer services and other utility crossings of these gravity lines. Sewer mains/manholes can be surveyed in, and elevation information collected at the manhole inverts. City Staff can video the lines if there is any issue on bends or deflections comes up in the SUE engineers planning.**

- QL D: is obtain and collect utility records and develop utility composite drawing.*
- QL C: Perform D, survey surface appurtenances of utilities and correlate the records from D with the surface features.*
- QL B: Perform C and D And Use appropriate geophysical methods to search for utilities marks on the ground, survey in the marks, analyze and resolve differences between records findings.*
- QL A: potholing and surveying.*



**Kimley-Horn Response:**

*Per ASCE 38-22 the “responsible professional in charge” is liable for all information gathered to determine the various quality levels. 811 is part of this process and would not be removed with the exception of limiting the liability of the professional responsible for the information. Eliminating this portion would limit the ability to verify the pedigree of the information and would thus negate the professional from being able to fully back up the proceeding quality levels. Additionally, Baseline would provide 811 info to the survey team as that it would be Baseline doing the survey.*

*We adjusted the number of test holes as requested. The updated fee associated with the 24-test hole amount is reflected in the updated fee estimate. Due to the variability tied to the QL-A test hole scope, we would like to recommend that we set up an allowance for this task only to be used if authorized in writing by the City which would demonstrate a general cost for these additional services. Kimley-Horn will work with teaming partner Baseline Engineering to develop a per test hole price which will also include a mobilization fee (per test hole) and any additional cost for Baseline to oversee and report on additional test holes.*

**2. If Project Management Team (PMT) meetings are considered important, why are they not included in the proposal?****Kimley-Horn Response:**

*Our approach to developing our initial scope and fee for the ‘base fee’ was to only bid on items that were asked for in the RFP. With that said, due to the amount of success we have had as a firm/team using the PMT meetings to help progress projects forward, we felt like it was something that we wanted to offer the City. As discussed in our proposal, the PMT is set up so that the majority of, if not all, key decision makers are in the same meeting and can be held accountable to make key decisions/provide buy-off or disagreement to important components of the design; in turn helping progress the schedule forward and not re-litigating aspects of the project that have already been decided on. This is our preferred approach to projects, but we did not want to assume this is something you wanted and, therefore, did not include it in our fee. Our goal is to adapt to your preferred style and approach.*

*For a project of this size, type of scope and anticipated duration, we propose having the PMT meet between sixteen (16) and twenty (20) times throughout the project. Early on while concepts are being developed and finalized, we would propose having the PMT meet bi-weekly and then as we progress to 60% design and beyond it would taper off to a monthly cadence. **The cost to add between sixteen (16) and twenty (20) PMT meetings would be \$8,000 to \$10,000.** If the PMT meetings are desired Kimley-Horn will work with the City to determine the best cadence for the project.*

**3. Does KH have any recent bid tabulations for projects in our more specific area of Colorado to create construction cost estimates from?****Kimley-Horn Response:**

*Kimley-Horn is familiar with developing bid tabulations to create construction cost estimates for mountain communities such as the City of Glenwood Springs and is currently working with the Town of Estes where we have completed bid tabulations for a very similar roadway infrastructure upgrade/multimodal project. We understand that not all mountain towns are the same and that the Town of Estes is not the City of Glenwood Springs; however, there are many parallels in that both are mountain communities that experience more variability in construction pricing due to a variety of factors including material availability, travel, and other contractor markups.*

*With that said, as a team/firm we are well-versed in understanding the Front Range construction costs due to our extensive work with various municipalities and the Colorado Department of Transportation (CDOT). We will work with the City to cross reference the bid tabulations generated for the project with local, recent bid tabulations within the Roaring Fork Valley/City and the large CDOT data base. Using Engineering Judgement, we will develop final unit prices that have been thoroughly researched, possibly escalated, and are logical.*



**4. Will the pricing proposal change for survey or design if the city-wide survey project is eliminated from the scope? The city knows it was an add alt for the proposal, but wanted to verify that it is not a cost savings for the main project. Note on page 33 “It is assumed the existing system will be surveyed as a part of the optional City-wide storm sewer task.”**

**Kimley-Horn Response:**

*Pricing will not change for the project survey or design if the city-wide survey project is eliminated from the scope. Baseline Engineering (project surveyor) per subsurface utility engineering (SUE) criteria/law will capture all the storm related infrastructure (manholes) within the project footprint but will also capture the next nearest manhole which could fall outside of the project footprint so that the existing pipe slopes can be determined. If the optional survey task is removed and there are gaps in the downstream storm information our drainage team can make reasonable assumptions about the downstream system even if it is not surveyed to develop our preliminary and final drainage analysis.*

*The statement on page 33 intended to say, “It is assumed that the downstream existing system will be surveyed as a part of the optional storm sewer task”.*

**5. Staff would like to verify that KH has already seen and noted the traffic count data for the roadways that are not part of the proposed work. The data was provided in the RFP packet, but the text on the proposal sounds as if KH has not seen it before. Page 32 “It is understood that the City will provide 2022 traffic counts, speeds, and turning movements for the project area.”**

**Kimley-Horn Response:**

*Yes, the Kimley-Horn team is aware of and has reviewed the traffic count data provided by the City in the RFP packet. The statement within our proposal (highlighted in the question above) was intended to re-state our understanding that the traffic data provided along with the RFP packet would be used, but then also supplemented as necessary.*

**6. For planning purposes, as noted above, the new waterlines in town are generally directly adjacent to the existing lines, thus expensive and complicated temporary lines are not needed as noted in the proposal. The City also does not have exterior meter boxes, so this would be a costly solution in our opinion. Is this acceptable to KH or is this standard operating procedure?**

**Kimley-Horn Response:**

*This approach is acceptable to Kimley-Horn. We will work with the City to lay out the most preferred option for water line replacement. This will not only include the preferred alignment (same trench replacement) but also the appropriate direction to the Contractor for connecting the services to the new water line. The water line can be staged out and installed in an efficient way to allow for minimal down time for the affected services.*

**7. If it is determined that the current recommendation for street layout between 26th and 27th street does need a wall designed, is that or is it not currently included in the design fees?**

**Kimley-Horn Response:**

*If it is determined that a wall will be required between 26th and 27th on the south side of Blake Avenue an additional design fee will be required. Baked within our approach to the delivery of the scope is that we saw this as an opportunity to design around the need for a wall. If that is not achievable, **based on conversations with our structural partners the design and production cost for a wall in this location would cost approximately \$15,000 of structural design cost, not including the required geotechnical investigation which is already included in the base fee.***

*Based on our experience with past Clients and projects, we recommend that an additional fee be added as an allowance for the structural design at this location, only to be used if authorized in writing by the City.*



**8. KH has budgeted \$19,082 for electrical line work. The city is only asking for conduits to be shown in number and size, vaults be located with SUE documents helping with those locations and lighting to be added per city direction. This seems to staff to be a high dollar amount proposed for a small section of work.**

**Kimley-Horn Response:**

*The cost represented above and in our proposed base fee estimate reflects our interpretation of the addendum, specifically question and answer response number 21, which mentions photometric analysis, fixture specification and layout. Based on the question response from the City only fixture information was to be provided to the design engineer for placement in the design and bidding package. **If all that is needed is as mentioned in the question above, then the fee would be reduced to \$11,000.** This price includes a fee for both the lighting design and electrical line undergrounding.*

**9. The City would also remove the optional bid work pricing from the project, this number can be worked out closer to a bid level set of plans.**

**Kimley-Horn Response:**

*We are happy to take this approach, however we would like to recommend that we set up an allowance for this task only to be used if authorized in writing by the City which would demonstrate a general cost for these services. Based on our experience with a handful of recent projects that have gone into construction we anticipate supporting any of the following efforts:*

- *Answering contractor bid questions*
- *Assisting with any addendum packages*
- *Reviewing Request for Information's*
- *Reviewing shop drawings*
- *Attending pre-construction and construction meetings*

*In the end, this is about what you need from us to help ensure a successful project. The Kimley-Horn team can and will customize our services to your needs.*





## Kimley-Horn Updated Fee

|                                                                          | Kimley-Horn<br>Labor Hours | Kimley-Horn<br>Labor Costs | Sub-<br>Consultant<br>Costs | Notes                                                                                                                                                      |
|--------------------------------------------------------------------------|----------------------------|----------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Project Meetings                                                      | 350                        | \$70,079                   | —                           | Includes time for project management oversight, accounting/invoicing, progress reports, development of the project management plan and meetings.           |
| b. Survey Work                                                           | 20                         | \$3,407                    | \$56,920                    | Topographic, ROW, and SUE survey work. Also includes data processing.                                                                                      |
| SUE Investigation                                                        | —                          | —                          | \$107,105                   | 811 Utility collection and review, QL-B plans, QL-A traffic control, oversight, test holes (24) and report/conflict matrix.                                |
| c. Preliminary and Final Roadway Section Design                          | 248                        | \$42,058                   | —                           | Assumed that this effort was to develop and finalize concepts. Effort includes cost estimates, 15% and 30% roll plots and initial ROW need identification. |
| d. Easement and ROW Exhibit Work                                         | 12                         | \$1,911                    | \$36,900                    | Includes potential ROW plans and 40 easement exhibits.                                                                                                     |
| e. Water Line Design                                                     | 220                        | \$32,379                   | —                           |                                                                                                                                                            |
| f. Sewer Line Design                                                     | 174                        | \$25,706                   | —                           |                                                                                                                                                            |
| g. Electric Line Design                                                  | 86                         | \$11,000                   | —                           | This includes lighting design and electrical design.                                                                                                       |
| h.i. Roadway and Pedestrian/<br>Sidewalk/Multiuse Path Design            | 1,512                      | \$243,226                  | —                           | This includes design efforts for the 60%, 90% and Final (100%) PS&E packages. Task h. and i. were combined due to how closely related they are.            |
| j. Drainage Design                                                       | 568                        | \$84,206                   | —                           | Includes SWMP plans, utility conflict matrix, utility conflict plans and utility coordination.                                                             |
| k. Traffic Count Work                                                    | 92                         | \$16,564                   | \$2,000                     | Includes traffic analysis and traffic count work. Hours shown represent the traffic analysis portion of the work.                                          |
| l. Geotechnical Work                                                     | —                          | —                          | \$34,672                    | Includes 24 roadway potholes, investigation of the existing soils and pavement design.                                                                     |
| <b>Total</b>                                                             | <b>3,282</b>               | <b>\$530,536</b>           | <b>\$237,597</b>            |                                                                                                                                                            |
| Kimley-Horn Costs +<br>Sub-Consultant Costs                              |                            | \$768,133                  |                             |                                                                                                                                                            |
| Reimbursable Expenses                                                    |                            | \$3,000                    |                             | Includes time for travel (mileage and lodging) and printing                                                                                                |
| <b>Base Fee Total +<br/>Reimbursable Expenses</b>                        | <b>3,282</b>               | <b>\$771,133</b>           |                             |                                                                                                                                                            |
| m. Optional Survey Work for Entire<br>City Storm Sewer System            |                            |                            | \$106,100                   | Hours (450) were pulled from the RFP, Task K under Section 1.1                                                                                             |
| <b>Base Fee Total + Optional Survey<br/>Task + Reimbursable Expenses</b> | <b>3,282</b>               | <b>\$877,233</b>           |                             |                                                                                                                                                            |



March 10, 2023

Mr. Matt Langhorst,  
City of Glenwood Springs  
Department of Public Works  
101 West 8<sup>th</sup> Street, Glenwood Springs, CO 81601

**RE:    *Blake Avenue Design***

Dear Mr. Langhorst

Kimley-Horn and Associates, Inc. ("Kimley-Horn") is pleased to submit this scope and fee letter to the City of Glenwood Springs ("City") for providing civil engineering services to prepare final design plans for the Blake Avenue Design Project ("the Project").

**Project Understanding**

Kimley-Horn understands that the City of Glenwood Springs is planning to redesign Blake Avenue from the intersection of 13th Street to the intersection of 27th Street. Additionally, the City is wanting to include 23rd Street from Highway 82 to Bennett Avenue, 24th Street from Highway 82 to Blake Avenue and 26th Street from Blake Avenue to Palmer Avenue. The redesign will generally include roadway infrastructure upgrades/reconstruction including improvements to the roadway pavement section, sidewalk/ multiuse path, all handicapped ramps falling within the project improvements replaced per code, curb and gutter, pedestrian facility improvements, parking, traffic calming, potential intersection improvements for traffic operation/traffic calming and or pedestrian safety, sections of milling and overlays as appropriate, waterline replacements, sewer line replacements, electrical relocations, street lighting, signing, striping, traffic calming, vegetation preservation where applicable, landscape reconstruction/replacement, improve the storm sewer system function, improve water quality along the corridor, and provide a better pedestrian experience through this corridor.

In addition, the city wishes to evaluate street section design scenarios from 7th Street to 13th. Kimley-Horn will work with city staff to evaluate the existing right of way widths, existing tree locations and the existing parking. The selected preferred section from 7th to 13th will help guide the pedestrian facility design from 13th to 27th.

The specific, City desired project improvements as shown in the RFP are outlined below:

- Partial re-design of the 13<sup>th</sup> Street intersection including some curb and gutter design and replacement, addition of east west valley pans and mill and overlay pavement;
- Design of curb and gutter/sidewalk section or multiuse path on the east side of Blake Avenue between 13<sup>th</sup> Street and 14<sup>th</sup> Street;
- Two 6-inch conduits and one 2-inch conduit need to be run out of the existing vault near 14<sup>th</sup> Street and stub out to the east side of Blake Avenue;
- Replacement of approximately 1,000 feet 8-inch thin steel waterline from 13<sup>th</sup> Street to the City Market entrance (1410 Grand Avenue). This will involve six ¾ inch water services, two 6-inch water services, four fire hydrant connections and multiple valve replacements.
- Storm sewer replacement and re-design at the entrance of the City Market commercial development. The inlet on the east side is undersized and the grate inlet on the west side captures no water currently. This system needs to be surveyed from beginning to the connection at Highway 82.

- Replacement of approximately 850 feet of 8-inch thin wall steel waterline from the City Market entrance to the cross at North Hyland Park Drive. This will include connections east and west on Hyland Park to push the new pipe past the improvements at this intersection.
- Approximately 360 feet of 6-inch sewer main will need to be installed along Blake Avenue between the Holliday House Apartment (1527 Blake Avenue) complex entrance, south toward North Hyland Park Drive intersection. This will include installing 6-inch pipe and two new manholes. A stub out was installed off an existing manhole already to accommodate this work without requiring bypass pumping. Currently, the City does not know the total number of taps that will be required to move with this work;
- Re-design of the east side of Blake Avenue from Bennett Avenue to North Hyland Park Drive to accommodate a 5-foot sidewalk or potential multiuse path, revamped curb and gutter and removal of the 'bump out' area that currently does not drain correctly. This design should prioritize not removing the existing wood crib wall along the apartments;
- The curb and gutter/sidewalk from the Holliday House apartments (1527 Blake Avenue) to North Hyland Park Drive will need to be removed and replaced. The inlets at the north side of North Hyland Park Drive will need to be removed and replace and integrated into the curb section;
- Full intersection re-design at North Hyland Park Drive and Blake Avenue. Valley pans will need to be designed and added along with handicapped ramps replaced, possible concrete push pads entering the intersection may be necessary and coordination with the Parks Department regarding the Sayre Park playground and associated sidewalk redesign will need to occur.
- The curb and gutter/sidewalk along the east side of Blake Avenue from North Hyland Park Drive to South Hyland Park Drive will need to be replaced and re-designed;
- The curb and gutter sections along the west side of Blake Avenue to the south of South Hyland Park Drive will need to be realigned to move the South Hyland Park Drive stop location farther east. Parking along Blake Avenue may need to be shifted farther north to improve site distance;
- A full re-design of the 19th Street and Blake Avenue intersection. The concrete crosswalks are to be removed and the drainage on the northwest side of the intersection corrected. Pedestrian facilities and visibility should be considered for the improvement of nighttime pedestrian movements. The addition of RRFB may be considered;
- The parking lot in front of Pediatric Partners (1905 Blake Avenue), southwest corner of 19th Street and Blake Avenue, will need to be reviewed for access and parking layout. This parking lot is within the City ROW and currently has poor vehicle movements in relation to the street. A full re-design may be necessary to realign Blake Avenue to the north to create parking lot redesign space;
- Potentially push the intersection of 20th Street and Blake Avenue to the east. This will affect the three adjacent parking areas that are all within the City ROW, access into the hospital maintenance area and pedestrian crossings;
- The existing retaining wall and bump out in front of the County building (2014 Blake Avenue) will need to be removed and redesigned;
- Review the current condition of the curb and gutter and sidewalk between 21<sup>st</sup> Street and 23<sup>rd</sup> Street. The curb and gutter, sidewalk and roadway pavement in this stretch may require some rehabilitation;
- A full re-design of 23<sup>rd</sup> street from Bennett Avenue to Highway 82. Incorporation of a sidewalk and new curb and gutter is needed from Blake Avenue to Highway 82. A review of parking, a potential pedestrian crossing and upgraded storm design will be required;

- Approximately 870 feet of 6-inch thin wall steel water line will need to be upsized to 8-inch pipe from Grand Avenue to Bennett Avenue on 23rd Street. This will include five large water services, three fire hydrants, and multiple valves and tees;
- A new 5-foot sidewalk or multiuse path will need to be added from 23rd Street to 24th Street along the west side of Blake Avenue. Parking for the church (2306 Blake Avenue) along this section of road will also need to be reviewed;
- Full complete street re-design between along Blake Avenue between 24<sup>th</sup> Street and 27<sup>th</sup> Street. This work will include upgraded storm drainage, curb and gutter, sidewalk or a multi-use path and electrical conduit and vault work;
- Re-design of Blake Avenue between 26<sup>th</sup> Street and 27<sup>th</sup> Street to accommodate one lane of traffic, parallel parking and a sidewalk or multi-use path. A block wall on the west side of the roadway above Big John's Hardware (2603 South Glen Avenue) may be required to help fit the preferred section;
- Twelve sewer taps from 23rd Street to 27th Street will need to be replaced with new 4-inch wyes and laterals to the edge of the ROW;
- Re-design of 26<sup>th</sup> Street from Palmer Avenue to Blake Avenue. The design will accommodate two lanes of traffic, curb and gutter, sidewalk or a multi-use path and parking. Upgrades to the existing storm system will be required;
- Approximately 470 feet of 6-inch thin wall steel waterline needs to be upsized to 8-inch waterline along 26<sup>th</sup> Street, from Blake Avenue to Palmer Avenue. The design includes one water service, three fire hydrants, and multiple valve locations.
- Review different replacement options for the handicap ramp on the southwest corner of 27<sup>th</sup> Street and Blake Avenue; and
- Re-design of 24<sup>th</sup> Street from Blake Avenue to Highway 82. This design will include new storm sewer system connection to Highway 82, curb and gutter, parking stalls, two lanes of traffic parking stalls and curb and gutter with an attached sidewalk. These improvements will most likely be implemented on the south side of the street.

## Scope of Services

### Task 1 Project Management and Coordination

#### Task 1.A Project Oversight/Management

The Kimley-Horn project manager will provide weekly oversight and management. It is assumed that this total effort will include up to one-hundred ninety-six (196) hours of total effort throughout the duration of the assumed fifty-two (52) week project schedule.

#### Task 1.B Project Management Plan

Kimley-Horn will create a Project Management Plan (PMP) for the project. The PMP is anticipated to consist of the following:

- Scope of Services;
- Schedule (Tasks, meetings, milestones, critical path, delivery dates, workshops, and public meetings tied directly to the scope of work tasks. Updates to the schedule are to be included in the monthly progress reports);
- List of Submittals and associated submittal dates;
- Budget (work breakdown structure);
- Action item list;



- Design decision register;
- Project team contact list;
- Project risks;
- Project vision;
- Quality Assurance/Quality Control (QA/QC) plan; and
- Project change (change orders) management plan.

Kimley-Horn will address up to one (1) round of reasonable consolidated comments from the City on the Project Management Plan initially and update it throughout the life of the project. The PMP will be posted on a shared drive for both the City and the consultant team to access.

## **Task 1.C Project Meetings**

Kimley-Horn will coordinate with the City to establish the following meetings and teams.

### **Task 1.C.1 Kickoff Meeting**

Kimley-Horn will prepare for, coordinate, and attend up to one sixty (60) minute virtual (1) project Kickoff Meeting. This meeting is anticipated to include the consultant, subconsultants and City staff.

### **Task 1.C.2 Design Coordination – Consultant Team**

Kimley-Horn will prepare for, coordinate, and lead virtual consultant design team meetings with discipline leads (up to sixteen (16) 60-minute meetings). These meetings will take information gathered from the PMT, other miscellaneous meetings/reviews, and the community to verify concepts and work through design challenges. This meeting will be open to City staff to attend as well.

### **Task 1.C.3 Project Management Team (PMT) Meetings**

Kimley-Horn will prepare for, coordinate, and attend up to sixteen (16) 60-minute meetings with the PMT. Kimley-Horn assumes up to four (4) of these PMT meetings as in-person while the remaining twelve (12) will be held virtually. The purpose of these meetings will be to review activities required to be completed since the last meeting, activities required to be completed by the next meeting, solutions proposed for unresolved or anticipated issues, coordination information or items required from other agencies and Stakeholders. Kimley-Horn will prepare meeting agendas, an action item tracking list, and meeting minutes for each PMT Meeting.

### **Task 1.C.4 Consultant Project Manager and City Project Manager Check-ins**

Kimley-Horn will prepare for, coordinate, and attend up to twenty-six virtual (26) bi-weekly 30-minute City/Consultant Project Manager Coordination Meetings. The purpose of these meetings will be to review project status and coordinate on action items.

### **Task 1.C.5 to 1.C.8 Additional Project Meetings**

Kimley-Horn will support the City with meeting materials, coordinate, and attend the following project meetings:

- Up to three (3) in-person Public Meetings (assumed to be two (2) hour meetings each);
- Up to three (3) in-person City Council meetings (assumed to be one (1) hour meetings each);
- Up to one (1) virtual Transportation Commission meeting (assumed to be a one (1) hour meeting) and;
- Up to five (5) property owner meetings (assumed to be one (1) hour meetings each).

It is assumed that the City will schedule, organize, and lead all the meetings listed above. Kimley-Horn will work with the City to determine what design/meeting material information will be needed for each meeting. Kimley-Horn will provide meeting minutes and a list of action items for each meeting listed above.

### **Task 1.D Monthly Invoicing, Budget Monitoring and Reporting**

Kimley-Horn's Project Manager will monitor the project budget regularly and provide the City with monthly invoices and a description of work/a progress report. It is assumed that up to eighteen (18) hours of effort will be required for this task.

#### *Task 1 Deliverables:*

- Project Management Plan;
- Meeting Minutes and; and
- Monthly Progress Reports

### **Task 2 Data Collection and Analysis**

Kimley-Horn will perform data collection and analysis services for the project improvements along Blake Avenue.

#### **Task 2.A Topographic Survey Quality Assurance/Quality Control (QA/QC)**

Kimley-Horn will work with sub-consultant Baseline Engineering ("Baseline") to obtain topographic survey information along the Blake Avenue corridor. The specific scope of work provided by Baseline is outlined under Task 2.F. Task 2.A will cover Kimley-Horn coordination and QA/QC of the topographic 2D, and 3D models completed by Baseline. It is assumed that that up to twenty (20) hours of effort will be required for this task.

#### **Task 2.B Right of Way (ROW) Exhibit Work**

Kimley-Horn will work with sub-consultant Baseline to develop up to forty (40) legal descriptions for both permanent and temporary ROW acquisition and ROW plans sheets along the Blake Avenue corridor. The specific scope of work provided by Baseline Engineering is outlined under Task 2.G. Task 2.B will cover Kimley-Horn coordination and QA/QC pertaining to ROW legal descriptions and plans completed by Baseline Engineering. It is assumed that that up to twelve (12) hours of effort will be required for this task.

#### **Task 2.C Preliminary Drainage Analysis and Report**

Kimley-Horn will complete a Preliminary Drainage Analysis that will include existing basin delineations within the project limits. These delineations will account for areas outside of the project limits that are tributary to storm infrastructure within the project limits. Basin delineations will be based off surveyed topographic information within the project limits and publicly available contours outside of the project limits. Existing basin delineations will be displayed on an Existing Drainage Map. Existing hydrology calculations will be completed based on the delineated existing basins.

This task will include a preliminary horizontal layout of the proposed storm system improvements. This will include new storm infrastructure proposed and relocation of existing storm infrastructure. The existing drainage basins will be modified to create proposed drainage basins based on the horizontal layout of the proposed storm system. Proposed drainage basin delineations will be displayed on a Proposed Drainage

Map. Proposed hydrology calculations will be completed based on the delineated proposed basins and will account for the proposed project improvements.

Drainage analysis will follow the City of Glenwood Springs Engineering Standards, Chapter 4 (herein after referred to as “the Criteria”). Hydrology calculations will be performed for the 2-, 25-, and 100-year design storms as specified in the Criteria. It is assumed that all delineated drainage basins will be less than 90 acres and the rational method, as described in the Criteria can be used to calculate peak flow rates in the existing and proposed conditions.

The preliminary existing (pre-development) and proposed (post-development) peak runoff rates will be compared at select design points, that are the same in each condition. Design points will be selected based on where runoff leaves the proposed project limits. It is assumed that runoff will decrease in the post-developed condition due to an increase in pervious surfaces throughout the project limits. Per Section 4.6.3 of the Criteria, detention is required when there is an increase in runoff from the pre- to post-developed condition. Therefore, it is assumed detention is not required for this project.

The preliminary existing (pre-development) and proposed (post-development) imperviousness within the project limits will be compared. It is anticipated that the overall imperviousness of the project will decrease, although imperviousness in specific areas may increase. Per the Criteria, any new development or redevelopment is required to treat the water quality control volume (WQCV) and the WQCV is calculated based on the difference between pre- and post-development imperviousness. This task includes a water quality exhibit that identifies areas in which pervious areas can be increased and area for structural control measures to treat the WQCV. Up to three (3) structural control measure options will be presented at a conceptual level for City comment. Kimley-Horn will meet with the City to discuss the alternatives and select a chosen alternative to move into final design.

The Preliminary Drainage Analysis will be summarized in a Preliminary Drainage Report. This report will include a technical appendix illustrating drainage exhibits and calculations discussed above. Kimley-Horn will address up to one (1) round of reasonable consolidated City comments.

## **Task 2.D      Traffic Analysis and Report**

Kimley-Horn will complete a traffic analysis within the project area to determine the roadway design requirements and support the alternatives analysis phase of the project. Kimley-Horn will coordinate with the City to determine a traffic modeling approach to evaluate present and future intersection conditions with Synchro software. The intersection analysis is anticipated to consist of capacity, delay, and service levels to aid in the identification of proposed improvements. We will work with the City to determine the appropriate growth rate of the existing volumes based on review of the general growth rate of the City over the past 40 years, review of the existing conditions and land use within the project area, and the provided and project-collected traffic counts. Multimodal features will be evaluated and incorporated if suitable with existing geometrics and characteristics of the corridor. Kimley-Horn will consider roadway cross sections and lane assignments. We will document the results in a written corridor study report. It is assumed that up to one hundred (100) hours of effort will be required to complete this task. Kimley-Horn will address up to one (1) round of reasonable consolidated City comments on the traffic study report.

## Task 2.E Geotechnical Investigation and Pavement Design

Kimley-Horn, using well qualified sub-consultant Yeh and Associates ("Yeh") will complete the Geotechnical Investigation and Pavement Design. The field investigation will be suited to obtain subsurface data to evaluate capacity, potential corrosion hazards and grading and construction recommendations for the proposed improvements along Blake Avenue listed under the 'Project Understanding' section. Yeh will provide multiple pavement section alternatives and will address earthwork and geotechnical related issues that may impact design and construction.

Geotechnical investigation for engineering recommendations for proposed improvements will be provided as follows:

- Prior to the investigation, Yeh representatives will coordinate with the client to discuss the extend of the proposed improvements and particular areas of interest, perform a site reconnaissance to stake or mark borings and perform utility locates prior to drilling. Private utility locates are not included in this scope.
- Drill up to twenty-four (24) borings, utilizing traffic control where required, for roadway and subgrade elevation.
  - Roadway borings will be placed at the appropriate distances and may be strategically placed in areas of potential poor subgrade based on surface observations. Borings will be drilled to depths between 5 and 10 feet. Borings will be performed to evaluate existing pavement sections, subgrade conditions, to record standard penetration test values, and to retrieve samples for laboratory testing. Sampling will be performed in accordance with material types encountered. Yeh assumes auger drilling methods will be utilized.
  - Yeh will perform laboratory testing on retrieved samples. Laboratory testing will be performed based on sample type to evaluate material classification (gradation and Atterberg limits) and engineering properties, such as swell/collapse potential, moisture, density, standard Proctor, modified Proctor and R-value(s) for pavement design. Corrosion testing will also be performed at select locations for utilities.
- Yeh will complete a Draft Summary Report of the field investigation and laboratory findings and recommendations. The report will include a project geology map, location map, test boring logs, laboratory test results, new pavement section recommendations and general grading and construction recommendations. Yeh will address up to one (1) round of reasonable consolidated City comments on the Draft Summary Report.

## Task 2.F Survey Mapping (ROW, Topographic and Utility)

Kimley-Horn, using well qualified sub-consultant Baseline Engineering ("Baseline") will collect existing survey information during the Data Collection and Analysis phase of the project. Baseline will provide the following professional surveying services for Kimley Horn for the Blake St Corridor with the limits of services as follows: starting at the intersection of Blake Avenue and 27th Street and continuing North approximately 8,365 feet to the intersection of Blake Avenue and 7th Street. From the intersection of Blake Avenue and 26th Street approximately 442 feet to the intersection of Palmer Avenue and 26th Street with a 45-foot radius from the center of the intersection. Approximately 500 feet to the west along 24<sup>th</sup> Street from the intersection of Blake Avenue and 24<sup>th</sup> Street. 24<sup>th</sup> Street From the East side of the intersection of Grand Ave and 23rd Street approximately 1,105 feet East to the intersection of 23rd Street and Bennett Avenue. The parking area located between 20th Street and 21<sup>st</sup> Street from the West edge along the front of the two buildings to the South approximately 950 square feet. The parking area from 20th Street to 19th Street from edge of sidewalk to Blake Avenue approximately 560 square feet. An additional 120 feet West from the center of the intersection of Blake Avenue and 18th Street. An



additional 100 feet West and East from the center of the intersection of Blake Ave and 17th Street. The total linear feet amount for the project is 10,777 feet.

Baseline will locate all improvements, establish Right-of-Way, and show locations of known underground utilities. The full survey will include the following:

- Control Work: Horizontal and vertical datum will be based on Colorado State Plane Central NAV88 Central data.
- Above ground features will be surveyed such as curb and gutter, sidewalk, trees, signs, fences, curb ramps etc., within the project limits outlined in *Figure 1, Project Area Map* below.
- Utility Mapping: Survey locates, markings, and visible appurtenances will be surveyed within the project limits.
- Right-of-Way Boundary: Right-of-Way will be established/defined by the existing roadway features, GIS, and found survey monumentation.
- CADD drawing: Baseline will map all survey data collected creating a CADD drawing in Civil 3D 2022.
- Baseline shall provide all utility locate, traffic control and survey services associated with this effort.
- Topographic information will be included in the areas outlined below in *Figure 1*, the project area map. The survey will be design ready for utilization by Kimley-Horn to develop construction plans.



Figure 1 – Project Area Map (left to right = south to north)

## Task 2.G ROW Easement Work

Kimley-Horn, using well qualified sub-consultant Baseline will develop up to forty (40) Legal Descriptions for both permanent and temporary ROW acquisition along the Blake Avenue corridor. Baseline will also develop ROW plan sheets as needed for the project. Baseline has assumed up to sixty (60) hours for the ROW plan sheet effort. If additional legal descriptions are required, they can be added as an additional service. See the 'Additional Services' task line for further detail on pricing.

## Task 2.H Subsurface Utility Engineering (SUE) Investigation

Kimley-Horn, using well qualified sub-consultant Baseline will perform and complete a SUE investigation and the necessary QL-A Test Holes for the project. Baseline will initiate a SUE Request for the project based on *Figure 1, Project Area Map* above. Baseline will perform engineering locates within that area. Traffic control will be coordinated and permitted through the City as needed. These services do not include Ground Penetrating Radar. All utilities within the SUE limits will be designated and marked so that these designations can be picked up by our surveyors.

Baseline will survey in the locates from our private locator to allow us to then combine that field data with mapping information and prepare SUE plans at a 1 inch=30-foot scale noting the existing utilities. The depiction of all existing underground facilities within the limits will meet or exceed the ASCE 38-02 standard and be shown to QL-B. The QL-B plan set will depict all existing utilities in plan view and appurtenances in plan view along with identifying conflict locations to be verified during construction.

Baseline and its subcontractor will provide up to twenty (24) QL-A test holes as determined by the SUE engineer to identify any conflicts with the proposed utility. The test holes will locate and identify utilities to QL-A at that point and will be backfilled with flowfill then non-shrink grout or match the existing surface material. Test holes in pavement will have the cores restored with hot mix asphalt and/or flow fill. A maximum depth of 6 feet on dry utilities and 8 feet on wet utilities will be allowed. The price for each QL-A test hole includes traffic control. Baseline will oversee the test hole process and provide a QL-A plan and report regarding findings. Baseline will address up to one (1) round of reasonable consolidated City review comments on the QL-A plan and report.

If it is determined throughout the design process that additional QL-A test holes will be required these services can be completed for an additional cost. The 'Additional Services' task line below outlines a prices per QL-A test hole for the project and will be applied to any additional QL-A test holes that are required for the project.

## Task 2.I Supplemental Traffic Count Work

Kimley-Horn, using well qualified sub-consultant All Traffic Data will collect supplemental traffic count information as needed during the Data Collection and Analysis phase of the project. All Traffic Data assumes four (4) additional AM/PM two-hour Turning Movement Counts (TMCs). The locations of the TMCs will be determined as the traffic analysis is progresses.

### Task 2 Deliverables:

- Traffic Study Report
- Draft Geotechnical Report
- Draft Drainage Report
- QL-B CADD File
- Up to twenty-four (24) QL-A Test Holes
- QL-A Plan and Test Hole Report
- SUE plan and profile sheets
- ROW Plan sheets and or exhibits
- Up to forty (40) legal descriptions
- 2D and 3D Topographic Survey CADD files
- ROW CADD file
- Up to four (4) AM/PM two-hour TMCs (as needed)

## Task 3 Concept Development and 30% Design and Review

The 15% and 30% Design Roll Plots and Review phase is anticipated to consist of the development of initial design concepts from 7<sup>th</sup> Street to 13<sup>th</sup> Street and a selection of the preferred concept in that same segment. Following the selection of the preferred concept from 7<sup>th</sup> to 13<sup>th</sup> Street Kimley-horn will develop 30% level design concepts in Roll Plot form between 13<sup>th</sup> Street to 27<sup>th</sup> Street.

### Tasks 3.A Concept Development

**Tasks 3.A.1 15% Roll Plots and Typical Sections (7<sup>th</sup> Street to 13<sup>th</sup> Street)**

Kimley-Horn will work with the City to develop up to four (4) different concepts between 7<sup>th</sup> Street and 13<sup>th</sup> Street. Kimley-Horn will develop up to one (1) concept level typical section for each (four (4)) concept developed between 7<sup>th</sup> Street and 13<sup>th</sup> Street and will lay out the proposed 15% concept geometry on aerial imagery, in Roll Plot form. Based on the RFP and initial discussions with the City, the four (4) concepts developed between 7<sup>th</sup> Street and 13<sup>th</sup> Street will prioritize the following elements:

- Concept 1 will maximize parking;
- Concept 2 will maximize improvements to pedestrian facilities while maintaining the existing number of parking spaces and;
- Concepts 3 and 4 will maximize traffic calming, pedestrian facilities, pedestrian access, and the tree canopy while maintaining as many existing parking stalls as feasible.

The concepts developed between 7<sup>th</sup> Street and 13<sup>th</sup> Street will help guide the design between 13<sup>th</sup> Street and 27<sup>th</sup> Street. Kimley-Horn will address up to one (1) round of reasonable consolidated City comments on the 15% Roll Plot and typical sections (7<sup>th</sup> to 13<sup>th</sup> Street) and will update the cost estimates accordingly.

Kimley-Horn will support the City in selection of a preferred concept. It is understood that the selection of the preferred concept will not include a formal evaluation or scoring matrix but will be coordinated in project meetings. If a formal evaluation or scoring matrix is desired by the City, it can be added as an additional service. See the “Additional Service” task below for further information on pricing.

**Tasks 3.A.2 15% Conceptual Cost Estimate**

Kimley-Horn will provide a 15% level Conceptual cost estimate for each concept developed between 7<sup>th</sup> street and 13<sup>th</sup> Street. All estimates and/or opinion of probable construction costs will be submitted with each review based on acceptable standards. Kimley-Horn has assumed up to twenty-six (26) hours of effort for this task.

Kimley-Horn will calculate all plan quantities as part of the cost estimate (with appropriate level of detail to progress) and plan development process. Consistent with the cost estimate breakout, Kimley-Horn will also prepare Summary of Approximate Quantities sheets to be included in the construction plan set. Pay item numbers will be consistent with CDOT standard pay items and units of measure (or with City standard pay item if developed in alignment with this project’s schedule). Pay items proposed as a lump sum unit of measure will be discussed with the City project manager prior to submittal for review. Unit prices will be based on the CDOT Construction Cost Index and current City pricing information from recent similar construction projects.

**Tasks 3.B 30% Design (Roll Plot) and Cost Estimate****Tasks 3.B.1 and 3.B.2 30% Design (2D Geometry) (13<sup>th</sup> Street to 27<sup>th</sup> Street)**

Once the preferred concept has been selected for the 7<sup>th</sup> Street to 13<sup>th</sup> Street segment Kimley-Horn will progress the 13<sup>th</sup> Street to 27<sup>th</sup> Street segment towards a 30% design level. Kimley-Horn will develop initial 30% design concepts based off the “Blake Avenue Site Plan” exhibit that was attached in the RFP. The 30% design/2D geometry will be drawn in Roll Plot format. The 30% Roll Plot will include the following information:

- 2D Roadway geometry/linework;

- Typical section blowups (up to five (5)) for full roadway re-design segments;
- Survey mapping information (ROW, topographic and utility);
- Preliminary electrical design;
- Preliminary Water and Sanitary Sewer line design;
- Design Data/criteria;
- Preliminary roadway centerline horizontal alignments and station information;
- Potential ROW needs (hatching);
- North arrow and scale bar; and
- Design annotation such as dimensioning, potentially impacted utilities and material callouts.

Task 3.B will also include an analysis to determine whether a retaining wall will be required between 24<sup>th</sup> Street and 27<sup>th</sup> Street along the west side of Blake Avenue above Big John's Hardware (2603 South Glen Avenue). If required, Kimley-Horn can provide retaining wall designs as additional service. See the 'Additional Services' task below for specific pricing information.

### ***Internal QA/QC***

At key internal milestones within the 30% design Kimley-Horn will provide quality assurance and quality control (QA/QC) for the plans and cost estimate. We have assumed time for QA/QC of the Roll Plot and cost estimate.

### ***City Design Review and Comment Resolution Meetings***

An electronic PDF of the 30% Roll Plot and cost estimate will be submitted to the City for review. Once comments have been received from the City, Kimley-Horn will schedule and attend up to one (1) in-person one-hundred and twenty (120) minute design review meeting. Kimley-Horn will coordinate, prepare for, attend, and provide minutes for the design review meeting. Kimley-Horn will document and summarize comments, questions, concerns, and associated proposed solutions raised during the design review meeting. Kimley-Horn will address up to one (1) round of reasonable consolidated City design review comments on the 30% Roll Plot and cost estimate.

### **Tasks 3.B.3 ROW Needs Identification**

Kimley-Horn, using ROW mapping provided by Baseline Engineering will take early action to identify ROW needs along the Blake Avenue corridor. Kimley-Horn will show hatching on the 30% Roll Plot where ROW may be required based on the 30% level design concepts.

### **Tasks 3.B.4 30% Design Cost Estimate**

Kimley-Horn will provide a 30% Engineers Opinion of Probable Construction Cost (EOPCC). All estimates and/or opinion of probable construction costs will be submitted with each review based on acceptable standards.

Kimley-Horn will calculate all plan quantities as part of the cost estimate (with appropriate level of detail to progress) and plan development process. Consistent with the cost estimate breakout, Kimley-Horn will also prepare Summary of Approximate Quantities sheets to be included in the construction plan set. Pay item numbers will be consistent with CDOT standard pay items and units of measure (or with City standard pay item if developed in alignment with this project's schedule). Pay items proposed as a lump sum unit of measure will be discussed with the City project manager prior to submittal for review. Unit prices will be based on the CDOT Construction Cost Index and current City pricing information from recent similar construction projects.



### Tasks 3.C Updates to the Preliminary Drainage Report

Kimley-Horn will update the Preliminary Drainage Analysis based on updates to the roadway improvements. These updates will include existing and proposed drainage maps, hydrology, horizontal proposed storm infrastructure layout, and pre-/post-development comparisons of runoff and imperviousness. Based on the updated analysis, water quality treatment recommendations will also be updated.

Updates to the preliminary horizontal layout of the storm system will include preliminary hydraulic analysis of street capacities at select locations within the roadway project limits.

This task includes coordination with the City to define the limits of storm infrastructure to be evaluated with this project, including existing systems downstream of the roadway project limits. Kimley-Horn will provide initial recommendations of limits, to be confirmed and/or modified by the City. These limits are hereinafter referred to as the “analysis limits”.

In locations where existing storm infrastructure within the analysis limits is not proposed to be relocated due to roadway improvements, the existing conditions capacity of the system will be evaluated. This includes inlet capacity and pipe capacity within the analysis limits. This task will include recommendations for relocations and modifications to the existing storm system and recommendations for proposed storm sewer. A hydraulic evaluation of the 25-year storm event to ensure it can be captured and conveyed by the recommended storm infrastructure will be included. If existing storm infrastructure cannot collect and convey the 25-year storm event, modification to the existing storm infrastructure will be discussed with the City. Evaluation of the 100-year storm event will not be included in this task but will be included for the selected recommendations in the Final Drainage Report. This task includes hydraulic analysis on up to 35 inlets (existing and proposed) and 6,000 linear feet of storm pipe (existing and proposed).

It is anticipated that information on downstream systems, including physical built data and flow rates, will not be known in all locations. The hydraulic analysis will utilize conservative assumptions regarding the tailwater within existing infrastructure when evaluating hydraulics within the project limits.

The updated Preliminary Drainage Analysis will be summarized in the updated Preliminary Drainage Report.

#### Task 3 Deliverables:

- Up to four (4) 15% conceptual level Roll Plots for the 7<sup>th</sup> Street and 13<sup>th</sup> Street segment;
- Up to one (1) 15% conceptual level typical section for each (four (4) total)) concept developed for the 7<sup>th</sup> Street and 13<sup>th</sup> Street segment;
- Up to one (1) 15% conceptual level cost estimate for each (four (4) total)) concept developed for the 7<sup>th</sup> Street and 13<sup>th</sup> Street segment;
- 30% design in Roll Plot (13<sup>th</sup> Street to 27<sup>th</sup> Street);
- 30% EOPCC (13<sup>th</sup> Street to 27<sup>th</sup> Street);
- Updated Geotechnical Report;
- Preliminary ROW identification exhibits; and
- Preliminary Drainage Report

## Tasks 4      60% Design and Review

### Task 4.A to 4.A.14      60% Plans, Specifications, Cost Estimate (PS&E)

Kimley-Horn will respond to City design review comments while progressing the design from a 30% level to 60%. The 60% design will build on the 30% level design by including grading, drainage, erosion control, lighting, electrical, sewer line and water line designs. The 60% plans will also include a utility conflict matrix and plans. Updates to the EOPCC and drainage letter will be made, and a set of project specifications will be developed. Plan sheets and project specifications will follow both City and CDOT standards. The 60% plans are anticipated to have the following sheets/subsets:

- Title Sheet (up to one (1) sheet);
- Standard Plans List (City and CDOT) (up to two (2) sheets);
- General Notes (up to four (4) sheets);
- Abbreviations and Acronyms (up to two (2) sheets);
- Summary of Approximate Quantities (up to two (2) sheets);
- Typical Sections (as required) (up to four (4) sheets);
- Survey Control (up to seventeen (17) sheets);
- Horizontal Control (up to two (2) sheets)
- Draft Subsurface Utility Engineering (SUE) Plans (up to seventeen (17) sheets);
- Removal and Reset Plans (up to seventeen (17) sheets);
- Roadway Plans (up to seventeen (17) sheets);
- Roadway Profiles (up to seventeen (17) sheets);
- Intersections Plans (up to ten (10) sheets);
- Pedestrian and Intersection Grading Plans (curb ramps, sidewalk, multi-use path) (up to twenty (20) sheets);
- Property Restoration Plans (up to ten (10) sheets);
- Roadway Details Plans (up to two (2) sheets);
- Roadway Cross Sections (25-foot interval, full re-design segments);
- Drainage Plans and Profiles (up to ten (10) sheets);
- Erosion Control (SWMP) Plans – See Task 4.A.15;
- Light and Electrical Plans – See Task 4.A.17 and 18;
- Water Line and Sewer Line Plans – See Task 4.A.19 and 20; and
- Utility Conflict Plans and Matrix – See Task 4.A.21 and 22

Kimley-Horn intends to develop 60% level signing and striping plans, but the labor fee associated with the development of the plans is not included in the scope of work. Based on initial conversations with the City it is understood that the time and effort associated with the development of the signing and striping plans will be added to the contract post notice to proceed. See the “Additional Service” task below for further information on pricing.

If required, Kimley-Horn will develop retaining wall design plans for the 60% submittal for an additional labor fee for the segment between 24<sup>th</sup> Street and 27<sup>th</sup> Street. Kimley-Horn will identify the need for the retaining wall in this segment during Task 3.B above. See the “Additional Service” task below for further information on pricing.

### **City Review and Comment Resolution Meetings**

An electronic PDF of the 60% plans, specifications and cost estimate will be submitted to the City for review. Once comments have been received from the City, Kimley-Horn will schedule and attend up to one (1) virtual sixty (60) minute design review meeting. Kimley-Horn will coordinate, prepare for, attend, and provide minutes for the design review meeting. Kimley-Horn will document and summarize comments, questions,

concerns, and associated proposed solutions raised during the design review meeting. Kimley-Horn will address up to one (1) round of reasonable consolidated City design review comments on the 60% plans, specifications, and cost estimate.

#### **Task 4.A.15 Stormwater Management Plan (SWMP)**

Kimley-Horn will develop a Stormwater Management Plan (SWMP) Report and Plans. The SWMP Report will include a description of the construction phasing and temporary control measures to be implemented by the contractor throughout the project limits to reduce the potential for sediment transport and erosion from the construction limits. The SWMP Report will utilize the Mile High Flood District (MHFD) guidance for SWMPs.

This task includes up to seventeen (17) SWMP Plan sheets. These plans will illustrate the temporary control measures to be implemented throughout the project limits, throughout all phases of the project. Separate project phases will not be included on separate plans sheets but instead shown on the same plan sheet with phasing notes provided. Additional SWMP Plan sheets beyond the seventeen (17) will be considered an additional service.

#### **Task 4.A.16 Final Drainage Report**

Kimley-Horn will update the Preliminary Drainage Report to a Final Drainage Report. The Final Drainage Report will include a full hydraulic analysis of proposed storm infrastructure in the 25-year and 100-year storm events. It is anticipated that only a portion of the storm infrastructure included in the Preliminary Drainage Analysis will be included in the Final Drainage Analysis. This task includes full hydraulic analysis of up to twenty (20) inlets and 5,000 linear feet of storm pipe.

The Final Drainage Report will describe the flow patterns in the 100-year storm event, but proposed storm infrastructure will not be sized to convey the 100-year storm event.

This task will include design of up to three (3) water quality treatment facilities, as deemed necessary by the City from the Preliminary Drainage Analysis results. Design of detention facilities is not included in this task.

The Final Drainage Report will include the information, as applicable, as outlined for Major Drainage Reports in Chapter 4 of the Criteria.

#### **Task 4.A.17 Lighting Design**

The street lighting layout and design will be completed in full coordination with the City Electric Department Superintendent and the Public Works Director. The fixture information will be provided to Kimley-Horn for inclusion in the lighting design. The lighting design will include service pedestals for the new lighting, cable, conduit, and junction boxes needed for the new lights.

Lighting Deliverable will match and be included in the following milestones for the Blake Avenue corridor design:

- 30% Roll Plot Design (Lighting layout);
- 60% Design (Lighting layout, conduit routing, connection points and schedules);
- 90% Design (Lighting design progressed to 90% level); and
- Final (100%) Design (Lighting design progressed to 100% level)

#### 4.A.18 Electrical Design

The electrical design will be completed in full coordination with the City. The electrical design will include conduit size and configurations as well as vault locations, as outlined in the project documents.

Electrical Deliverable will match and be included in the following milestones for the Blake Avenue corridor design:

- 30% Roll Plot Design (Electrical conceptual layout);
- 60% Design (Electrical Layout);
- 90% Design (Electrical design progressed to 90% level); and
- Final (100%) Design (Electrical design progressed to 100% level)

#### Task 4.A.19 Waterline Design

The potable waterline designs will be completed in full coordination with the City and utility owners and incorporated within the Blake Avenue corridor design. The designs will be completed in accordance with the City's engineering standards and specification. Any utility conflicts that arise through the waterline design process will be documented in the utility conflict matrix, see Task 4.A.22. The City has identified four areas that require the replacement of approximately 3,200 Linear Feet of existing thin wall steel waterline from 6 to 8 – inches in size. As outlined/shown in the Blake Avenue Water and Sewer Design Exhibits provided by the City in the Blake Avenue Design RFP 2022-36P the anticipated waterline replacements and design will include the following:

- Replacement of approximately 1,000 feet 8-inch thin steel waterline from 13<sup>th</sup> Street to the City Market entrance (1410 Grand Avenue). This will involve six ¾ inch water services, two 6-inch water services, four fire hydrant connections and multiple valve replacements.
- Replacement of approximately 850 feet of 8-inch thin wall steel waterline from the City Market entrance to the cross at North Hyland Park Drive. This will include connections east and west on Hyland Park to push the new pipe past the improvements at this intersection.
- Approximately 870 feet of 6-inch thin wall steel water line will need to be upsized to 8-inch pipe from Grand Avenue to Bennett Avenue on 23rd Street. This will include five large water services, three fire hydrants, and multiple valves and tees; and
- Approximately 470 feet of 6-inch thin wall steel waterline needs to be upsized to 8-inch waterline along 26<sup>th</sup> Street, from Blake Avenue to Palmer Avenue. The design includes one water service, three fire hydrants, and multiple valve locations.

It is assumed that the waterline replacements will match the existing horizontal and vertical alignments. However, the design team will evaluate any necessary alignment shift required due to utility conflicts. The waterline design will include plan and profiles and evaluate conflicts with adjacent and crossing utilities for the horizontal and vertical design. The waterline material will be designed to meet the current city standards for Class 52 DI Pipe or C900 PVC Pipe if potentially corrosive soil is found by the Geotech in the corridor. Design of the replacement of services and fire hydrants as identified in the project areas will also be included in the design. Our design will also incorporate construction staging and timing specifications to guide the Contractor through maintaining water service to the existing customers.

Waterline Deliverable will match and be included in the following milestones for the Blake Avenue corridor design:

- 30% Roll Plot Design (Waterline horizontal alignment and connection points);
- 60% Design (Waterline horizontal and vertical design detailing out utility conflicts, valves, fittings, supplemental specification);
- 90% Design (Waterline design progressed to 90% level); and
- Final (100%) Design (Waterline design progressed to 100% level)



**Task 4.A.20 Sanitary Sewer Line Design**

The sanitary sewer line designs will be completed in full coordination with the City and utility owners and incorporated within the Blake Avenue corridor design. The designs will be completed in accordance with the City's engineering standards and specification. Any utility conflicts that arise through the sanitary sewer line design process will be documented in the utility conflict matrix, see Task 4.A.22. The City has identified two areas for sanitary sewer line replacements. As outlined/shown in the Blake Avenue Water and Sewer Design Exhibits provided by the City in the Blake Avenue Design RFP 2022-36P the anticipated sanitary sewer line replacements and design will include the following:

- Approximately 360 feet of 6-inch sanitary sewer main will need to be installed along Blake Avenue between the Holliday House Apartment (1527 Blake Avenue) complex entrance, south toward North Hyland Park Drive intersection. This will include installing 6-inch pipe and two new manholes. A stub out was installed off an existing manhole already to accommodate this work without requiring bypass pumping. Kimley-Horn assumes up to six (6) taps that will need to be relocated to complete this work. If it is determined that more than six (6) taps need to be moved, then an amendment will be required for the additional work; and
- Twelve (12) sanitary sewer taps from 23rd Street to 27th Street will need to be replaced with new 4-inch wyes and laterals to the edge of the ROW;

The sanitary sewer main line and lateral design will include plan and profiles and evaluate conflicts with adjacent and crossing utilities for the horizontal and vertical design. Our design will also include maintaining service and construction staging specification for the sanitary sewer improvements to guide the Contractor through maintaining service.

Sanitary Sewer Deliverable will match and be included in the following milestones for the Blake Avenue corridor design:

- 30% Roll Plot Design (Sanitary sewer line horizontal alignment and connection points);
- 60% Design (Sanitary sewer line horizontal and vertical design detailing out utility conflicts, manholes, cleanouts, supplemental specification);
- 90% Design (Sanitary sewer line design progressed to 90% level); and
- Final (100%) Design (Sanitary sewer line design progressed to 100% level)

**Task 4.A.21 to 4.A.22 Utility Conflict Plans and Matrix and Utility Coordination**

Kimley-Horn will develop Utility Conflict Plans and a Utility Conflict Matrix that summarizes the utility conflicts throughout the project limits. The Utility Conflict Plans will include up to seventeen (17) plan sheets. The Utility Conflict Matrix will include up to ten (10) plan sheets. The Utility Conflict Plans and Matrix will be developed for the 60% design submittal.

The Utility Conflict Plans and Matrix will be utilized to communicate with utility owners of the required adjustments and relocations to their facilities. This task includes coordination with up to five (5) utility providers. This task does not include coordination on water or sanitary relocations or modifications.

Utility provider coordination will include email correspondence and up to three (3) virtual meetings. Coordination with utility providers will occur at the 90% design submittal when an understanding of the utility conflicts and impacted owners is more defined. Coordination with more than five (5) utility providers and/or more than three (3) virtual meetings with each provider will be considered an additional service.

Kimley-Horn assumes that any utilities that require relocation outside of the lighting, electric, sanitary sewer and water lines mentioned above in Tasks 4.A.17, 4.A.18, 4.A.19 and 4.A.20 will be designed and

relocated by the utility owner/provider themselves. Kimley-Horn will add specific direction regarding utility relocation (as required) to the project specifications.

#### **Tasks 4.B 60% Design Cost Estimate**

Kimley-Horn will provide a 60% Engineers Opinion of Probable Construction Cost (EOPCC). All estimates and/or opinion of probable construction costs will be submitted with each review based on acceptable standards.

Kimley-Horn will calculate all plan quantities as part of the cost estimate (with appropriate level of detail to progress) and plan development process. Consistent with the cost estimate breakout, Kimley-Horn will also prepare Summary of Approximate Quantities sheets to be included in the construction plan set. Pay item numbers will be consistent with CDOT standard pay items and units of measure (or with City standard pay item if developed in alignment with this project's schedule). Pay items proposed as a lump sum unit of measure will be discussed with the City project manager prior to submittal for review. Unit prices will be based on the CDOT Construction Cost Index and current City pricing information from recent similar construction projects.

#### **Task 4.C Specifications**

Kimley-Horn will prepare preliminary project specifications in accordance with City and CDOT standards. This includes the use of the CDOT standard specifications, CDOT standard special provisions, project special provisions and the use of any recently developed City special provision. Unique construction activities and/or pay items (including items not already covered in CDOT's Standard Specification for Road and Bridge Construction and force account items) will be accompanied with a reviewed and approved Project Special Provision. Kimley-Horn will address up to one (1) round of reasonable consolidated City design review comments on the 60% specifications.

#### **Task 4.D 60% Internal QA/QC**

At key internal milestones within the 60% design Kimley-Horn will provide quality assurance and quality control (QA/QC) for the plans and cost estimate. We have assumed time for QA/QC of the plan set and cost estimate. Kimley-Horn has assumed up to thirty (30) hours for this effort.

##### *Task 4 Deliverables:*

- 60% PS&E;
- 30% City Comment Response and Meeting Minutes;
- Final Drainage Report;
- Geotechnical Report;
- Updated Traffic Report;
- 60% SUE Plans; and
- 60% SWMP Plans and Report.

#### **Task 5 90% Design and Review**

##### **Task 5.A to 5.A.1 90% Design, Specifications and Cost Estimates**

Kimley-Horn will respond to City design review comments while progressing the design and plans from a 60% level to 90%. The 90% design will build on the 60% level design by including traffic control and construction phasing designs. Updates to the EOPCC and project specifications will be made. Temporary traffic control and construction phasing designs will follow the Manual on Uniform Traffic Control Devices (MUTCD). The 90% plans are anticipated to have the following additions:

- Temporary Traffic Control Plans and Construction Phasing Schedule – See Task 5.A.2

### **City Design Review and Comment Resolution Meetings**

An electronic PDF of the 90% plans, specifications and cost estimate will be submitted to the City for review. Once comments have been received from the City, Kimley-Horn will schedule and attend up to one (1) sixty (60) minute virtual design review meeting. Kimley-Horn will coordinate, prepare for, attend, and provide minutes for the design review meeting. Kimley-Horn will document and summarize comments, questions, concerns, and associated proposed solutions raised during the design review meeting. Kimley-Horn will address up to one (1) round of reasonable consolidated City design review comments on the 90% PS&E.

### **Task 5.A.2 Temporary Traffic Control Plans/Schematics and Construction Phasing Schedule**

At 90% design level Kimley-Horn will prepare suggested Temporary Traffic Control Plans/Schematics and Construction Phasing that are anticipated to present the approximate locations and quantities of standard traffic control devices at each project location. The temporary traffic control layouts specifically related to sign spacing and barrels layouts will be Not-to-Scale (NTS) schematics showing different suggestions for each phase. Kimley-Horn has assumed up to ninety-six (96) hours for this effort.

Anticipated sheets and assumptions for the suggested traffic control and project phasing plans shall include the following:

- Up to one (1) title sheet/key show general notes, a work zone typical section and description of each phase of construction;
- Up to seventeen (17) 50-scale sheets showing each phase of construction for each project improvement along the corridor. These sheets will include further description of construction activity per phase.
- Kimley-Horn assumes that to scale temporary traffic control plans will not be required and that schematics showing the general idea of required traffic control devices will suffice.
- Up to five (5) sheets for traffic control detour plans. Kimley-Horn assumes that detour routes will be required for the five (5) locations along the corridor that will require full re-design.

### **Task 5.B Internal 90% QA/QC**

At key internal milestones within the 90% design Kimley-Horn will provide quality assurance and quality control (QA/QC) for the plans and cost estimate. We have assumed time for QA/QC of the plan set and cost estimate. Kimley-Horn has assumed up to thirty (30) hours for this effort.

#### **Task 5 Deliverables:**

- 90% PS&E;
- 60% City Comment Response and Meeting Minutes;
- Updated Drainage Letter;
- Updated SUE Plans;
- Utility QL-A Pothole Log and;
- Updated SWMP Plans and Report.

### **Task 6 Final (100%/Bid Documents) Design and Review**

#### **Task 6.A to 6.A.1 Final (100%) Design, Specifications and Cost Estimates**

Kimley-Horn will respond to City design review comments while progressing the design from a 90% level to Final Design. The Final Design will build on the 90% level design by refining grading, drainage, signing

and striping, erosion control, lighting, electrical, sewer line, water line and temporary traffic control and project phasing designs. Updates to the EOPCC and project specifications will be made and if required, temporary traffic control and project phasing plans will be updated as well.

### ***Final Design and Final Construction Document Review and Comment Resolution Meetings***

An electronic PDF of the final design plans, specifications, and cost estimate will be submitted to the City for review. Once comments have been received from the City Kimley-Horn will document and summarize comments, questions, concerns, and associated proposed solutions raised during the submittal review or meeting. Kimley-Horn will address up to one (1) round of reasonable consolidated City comments on the final design plans and prepare Bid Set Construction Documents for submittal.

### **Task 6.B Internal Final QA/QC**

At key internal milestones within the Final Design and Final Construction Documents phase Kimley-Horn will provide quality assurance and quality control (QA/QC) for the plans and cost estimate. We have assumed time for QA/QC of the plan set and cost estimate. Kimley-Horn has assumed up to twenty (20) hours for this effort.

#### ***Task 6.B Deliverables:***

- Final (100%) PS&E;
- 90% City Comment Response and Meeting Minutes;
- Final (100%) Drainage Letter;
- Final (100%) Geotechnical Report;
- Final (100%) I SUE Plans;
- Final (100%) Utility QL-A Pothole Log; and
- Final (100%) SWMP Plans and Report.

### **Task 6.C Response to Final Design City Comments**

#### ***Bid Set Construction Document Package Submittal***

An electronic PDF of the Bid Set Construction Document Package including plans, specifications and a cost estimate will be submitted to the City for advertisement. Kimley-Horn will provide a formal comment response letter and/or matrix for comments received for the final design submittal.

#### ***Task 6.C Deliverables:***

- Bid PS&E;
- Final (100%) City Comment Response and Meeting Minutes;
- Bid Geotechnical Report;
- Bid Drainage Letter;
- Bid SUE Plans;
- Bid Utility QL-A Pothole Log; and
- Bid SWMP Plans and Report.

## **Additional Services**

Kimley-Horn will coordinate, support, and perform further services or assignments as needed and requested by the City for this project, contingent upon additional fee, contract budget reallocations, and/or project funding negotiations. These services may include unforeseen and currently unidentified scope of

services and or additional services as discussed during the official scoping meeting held on March 6<sup>th</sup>, 2023. These services may include but are not limited to the following:

- Additional QL-A test holes will be priced at \$2,650/test hole (includes traffic control). This is an individual test hole price; the price would go down with a larger number of test holes;
- 60%, 90% and Final (100%) Signing and Striping Plans (up to fifty-eight (58) hours of effort or \$8,510.00);
- Retaining Wall Design between 24<sup>th</sup> Street and 27<sup>th</sup> Street (up to eight-eight (88) hours of effort or \$14,600.00);
- Development of the Alternative Analysis scoring criteria and matrix (up to forty (40) hours of effort or \$7,800.00) and;
- Other miscellaneous/unknown scope elements.

In the event that services are extended beyond the estimated fee, an amendment to this Agreement will be processed.

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## Schedule

Kimley-Horn will provide our services as expeditiously as practicable to complete the design of the Blake Avenue corridor. Kimley-Horn will coordinate with the City upon receiving Notice to Proceed (NTP) to develop and agree upon a detailed final project schedule.

## Fee

Kimley-Horn will provide the base services described within Tasks 1-6 of the Scope of Services for a labor fee of **\$530,536.00** as shown in the attached Fee Estimate, Exhibit 'A'. Sub-consultant labor fees as described within Task 2 of the Scope of Services will total **\$237,597.00** and the total estimated reimbursable expenses for the project are **\$3,000.00**. The total fee for all tasks and expenses is **\$771,133.00**. The detailed breakdown of the fee proposal in its entirety is shown in Exhibit 'A'.

## Closure

We appreciate the opportunity to provide these services to you and are excited to work again with the City of Glenwood Springs on this project. Please contact me if you have any questions.

Sincerely,

**KIMLEY-HORN AND ASSOCIATES, INC.**



By: Jeremy Kahn, P.E.  
Project Manager



By: Curtis Rowe, P.E., PTOE  
Principal-in-Charge &  
Signing Authority

**KHAMT**  
**69**

*Attachments:*

*Exhibit 'A' – Kimley-Horn Fee Proposal for the Blake Avenue Design*

|                                                                 |                                                                                                          |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------|-----------------|----------------------|---------------------------|-------------------------|----------------------------|-----------------------|---------------------|---------------------------------------------------|---------------------------|------------------|------------------------|-----------------------------|----------------------------------------------|------------------------------------------|-------------------------------------------|--------------|-------------|-------------------------|-----------------------|------------------|--------|
|                                                                 |                                                                                                          | Total Estimated Fee              |                 | \$771,133.00         |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| Exhibit A: Kimley-Horn Fee Proposal for the Blake Avenue Design |                                                                                                          | KHA Fee                          |                 | \$630,536.00         |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| Friday, March 10th, 2023                                        |                                                                                                          | Sub-Consultant Fee               |                 | \$237,597.00         |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
|                                                                 |                                                                                                          | Kimley-Horn and Associates, Inc. |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             | Baseline<br>Engineering | Yeh and<br>Associates | All Traffic Data | TOTALS |
| Item                                                            | Task                                                                                                     |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
|                                                                 |                                                                                                          | Drainage Oversight               | Project Manager | Civil Design Manager | Alternative Analysis Lead | Water & Sewer Line Lead | Electrical & Lighting Lead | Traffic Analysis Lead | Roadway Design Lead | Drainage, SWMP & Utility Coordination Design Lead | Water & Sewer Line Design | Traffic Analysis | Project Specifications | Roadway Design & Production | Drainage, SWMP & Utility Design & Production | Water and Sewer Line Design & Production | Lighting & Electrical Design & Production | Clerical     |             |                         |                       |                  |        |
|                                                                 | Rates                                                                                                    | \$ 225.00                        | \$ 195.00       | \$ 195.00            | \$ 195.00                 | \$ 195.00               | \$ 195.00                  | \$ 195.00             | \$ 180.00           | \$ 155.00                                         | \$ 155.00                 | \$ 155.00        | \$ 145.00              | \$ 145.00                   | \$ 145.00                                    | \$ 145.00                                | \$ 145.00                                 | \$ 145.00    | \$ 125.00   |                         |                       |                  |        |
|                                                                 | Hours                                                                                                    | 9.0                              | 404.0           | 152.0                | 80.0                      | 33.0                    | 10.0                       | 20.0                  | 488.0               | 187.0                                             | 76.0                      | 80.0             | 50.0                   | 996.1                       | 345.0                                        | 289.0                                    | 72.0                                      | 12.0         |             |                         |                       |                  |        |
|                                                                 | Estimated Total Labor by Individual                                                                      | \$ 2,025.00                      | \$ 78,760.00    | \$ 29,640.00         | \$ 15,600.00              | \$ 6,435.00             | \$ 1,950.00                | \$ 3,900.00           | \$ 87,840.00        | \$ 28,985.00                                      | \$ 11,780.00              | \$ 12,400.00     | \$ 7,250.00            | \$ 140,081.00               | \$ 50,025.00                                 | \$ 41,905.00                             | \$ 10,440.00                              | \$ 1,500.00  |             |                         |                       |                  |        |
|                                                                 | Estimated Total Labor Fee by Firm                                                                        |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           | \$530,536.00 |             |                         |                       |                  |        |
| 1                                                               | Project Management and Coordination                                                                      |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| 1.A                                                             | Project Management and Oversight                                                                         |                                  |                 | 186.0                |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 186.0       |                         |                       |                  |        |
| 1.B                                                             | Develop Project Management (PMP) Plan                                                                    |                                  |                 | 16.0                 |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 16.0        |                         |                       |                  |        |
| 1.C                                                             | Project Meetings                                                                                         |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 1.C.1                                                           | Kickoff Meeting (Up to 1 - Assume 1 hour each)                                                           |                                  |                 | 1.0                  | 1.0                       |                         |                            | 1.0                   |                     |                                                   |                           | 1.0              |                        |                             |                                              |                                          | 1.0                                       |              | 6.0         |                         |                       |                  |        |
| 1.C.2                                                           | Design Coordination - Consultant Team (Up to 16 - assume 1 hour each)                                    |                                  |                 | 16.0                 | 8.0                       |                         |                            |                       |                     |                                                   |                           | 16.0             |                        |                             |                                              | 8.0                                      |                                           |              | 66.0        |                         |                       |                  |        |
| 1.C.3                                                           | Monthly Project Management Team (PMT) Meeting (Up to 16 - assume 1 hour each)                            |                                  |                 | 16.0                 | 8.0                       |                         |                            |                       |                     |                                                   |                           | 16.0             |                        |                             |                                              |                                          |                                           |              | 40.0        |                         |                       |                  |        |
| 1.C.4                                                           | Project Manager Check-ins with City of Glenwood Springs (Up to 13 - Assume 30 minutes each)              |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 13.0        |                         |                       |                  |        |
| 1.C.5                                                           | Public Meetings (Up to 3 - assume 2 hours each)                                                          |                                  |                 | 6.0                  | 6.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 12.0        |                         |                       |                  |        |
| 1.C.6                                                           | City Council Meetings (Up to 3 - assume 1 hour each)                                                     |                                  |                 | 3.0                  | 3.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 6.0         |                         |                       |                  |        |
| 1.C.7                                                           | Transportation Commission Meetings (Up to 1 (virtual) - Assume 1 hour each)                              |                                  |                 | 1.0                  | 1.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 2.0         |                         |                       |                  |        |
| 1.C.8                                                           | Property Owner Meetings (up to 5 - assume 1 hour each)                                                   |                                  |                 | 5.0                  | 5.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 10.0        |                         |                       |                  |        |
| 1.D                                                             | Monthly Invoicing, Budget Monitoring and Reporting                                                       |                                  |                 | 6.0                  |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           | 12.0         | 18.0        |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | -               | 379.0                | 32.0                      | -                       | 1.0                        | -                     | -                   | -                                                 | 33.0                      | -                | -                      | -                           | -                                            | 9.0                                      | -                                         | 9.0          | 379.0       |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | \$ -            | \$ 54,405.00         | \$ 6,240.00               | \$ -                    | \$ 195.00                  | \$ -                  | \$ -                | \$ -                                              | \$ 5,115.00               | \$ -             | \$ -                   | \$ -                        | \$ -                                         | \$ 1,305.00                              | \$ -                                      | \$ 1,305.00  | \$ 1,500.00 | \$70,065.0              |                       |                  |        |
| 2                                                               | Data Collection and Analysis                                                                             |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| 2.A                                                             | Topographic Survey QA/QC                                                                                 |                                  |                 | 1.0                  | 3.0                       |                         |                            |                       |                     | 8.0                                               |                           |                  |                        |                             |                                              | 8.0                                      |                                           |              | 20.0        |                         |                       |                  |        |
| 2.B                                                             | ROW Exhibit Work (KHA only - Baseline portion of the work is covered in the 'sub-consultant' line below) |                                  |                 | 1.0                  | 3.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 8.0                                      |                                           |              | 12.0        |                         |                       |                  |        |
| 2.C                                                             | Preliminary Drainage Analysis and Report                                                                 |                                  | 4.0             |                      |                           |                         |                            |                       |                     |                                                   | 60.0                      |                  |                        |                             |                                              |                                          | 75.0                                      |              | 139.0       |                         |                       |                  |        |
| 2.D                                                             | Traffic Analysis and Report                                                                              |                                  |                 |                      |                           |                         |                            |                       | 20.0                |                                                   |                           |                  | 80.0                   |                             |                                              |                                          |                                           |              | 100.0       |                         |                       |                  |        |
| 2.E                                                             | Geotechnical Investigation and Pavement Design                                                           |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 2.F                                                             | Survey Mapping (ROW, Topographic and Utility)                                                            |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           | \$56,920.0   | \$34,672.0  |                         |                       |                  |        |
| 2.G                                                             | Easement and ROW Exhibit Work (Up to 40 easements)                                                       |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 2.H                                                             | SUE Investigation (Locales, QL-B + 24 QL-A Test Holes)                                                   |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | \$36,900.0  |                         |                       |                  |        |
| 2.I                                                             | Supplemental Traffic Count Work (All Traffic Data)                                                       |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | 4.0             | 2.0                  | 6.0                       | -                       | -                          | -                     | 20.0                | 8.0                                               | 60.0                      | -                | 80.0                   | -                           | 16.0                                         | 75.0                                     | -                                         | -            | \$107,105.0 |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | \$ 900.00       | \$ 390.00            | \$ 1,170.00               | \$ -                    | \$ -                       | \$ -                  | \$ 3,900.00         | \$ 1,440.00                                       | \$ 9,360.00               | \$ -             | \$ 12,400.00           | \$ -                        | \$ 3,320.00                                  | \$ 10,875.00                             | \$ -                                      | \$ -         | \$2,000.0   |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | \$200,925.0 |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | \$34,672.0  |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | \$2,000.0   |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | \$200,925.0 |                         |                       |                  |        |
| 3                                                               | Concept Development and 30% Design and Review                                                            |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| 3.A                                                             | Concept Development                                                                                      |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 3.A.1                                                           | 15% Roll Plots and Typical Sections (7th to 13th Street)                                                 |                                  |                 | 6.0                  | 6.0                       | 80.0                    |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 48.0                                     |                                           |              | 140.0       |                         |                       |                  |        |
| 3.A.2                                                           | 15% Conceptual Cost Estimate (7th to 13th Street)                                                        |                                  |                 |                      | 2.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 20.0        |                         |                       |                  |        |
| 3.B                                                             | 30% Design (Roll Plot) and Cost Estimate (13th to 27th Street)                                           |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 3.B.1                                                           | 30% Design (2D Geometry) (13th Street to 27th Street)                                                    |                                  |                 | 10.0                 | 16.0                      |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 37.8                                     |                                           |              | 113.8       |                         |                       |                  |        |
| 3.B.2                                                           | Preliminary alignment and profile layouts                                                                |                                  |                 |                      |                           |                         |                            |                       |                     | 16.0                                              |                           |                  |                        |                             |                                              |                                          |                                           |              | 16.0        |                         |                       |                  |        |
| 3.B.3                                                           | ROW needs identification                                                                                 |                                  |                 |                      | 2.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 8.0                                      |                                           |              | 10.0        |                         |                       |                  |        |
| 3.B.4                                                           | Cost Estimate                                                                                            |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 8.0                                      |                                           |              | 8.0         |                         |                       |                  |        |
| 3.C                                                             | Updates to the Preliminary Drainage Report                                                               |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | -               | 16.0                 | 26.0                      | 80.0                    | -                          | -                     | -                   | 16.0                                              | -                         | -                | -                      | -                           | 175.8                                        | -                                        | -                                         | -            | 313.8       |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | \$ -            | \$ 3,120.00          | \$ 5,070.00               | \$ 15,600.00            | \$ -                       | \$ -                  | \$ -                | \$ 2,880.00                                       | \$ -                      | \$ -             | \$ -                   | \$ -                        | \$ 25,495.00                                 | \$ -                                     | \$ -                                      | \$ -         | \$52,165.0  |                         |                       |                  |        |
| 4                                                               | 60% Design and Review                                                                                    |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| 4.A                                                             | 60% Design, Specifications and Cost Estimate                                                             |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 4.A.1                                                           | Response to 30% Roll Plot City Comments                                                                  |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 24.0        |                         |                       |                  |        |
| 4.A.2                                                           | Front end documents (Title, general notes, abbreviations and acronyms)                                   |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 24.0                                     |                                           |              | 24.0        |                         |                       |                  |        |
| 4.A.3                                                           | Summary of Approximate Quantities                                                                        |                                  |                 |                      | 1.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 16.0                                     |                                           |              | 17.0        |                         |                       |                  |        |
| 4.A.4                                                           | Typical Sections                                                                                         |                                  |                 | 1.0                  | 1.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 16.0                                     |                                           |              | 16.0        |                         |                       |                  |        |
| 4.A.5                                                           | Horizontal Control                                                                                       |                                  |                 | 1.0                  | 2.0                       |                         |                            |                       |                     |                                                   | 24.0                      |                  |                        |                             |                                              | 20.0                                     |                                           |              | 47.0        |                         |                       |                  |        |
| 4.A.6                                                           | Removal and Reset Sheets                                                                                 |                                  |                 | 2.0                  | 4.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 40.0                                     |                                           |              | 46.0        |                         |                       |                  |        |
| 4.A.7                                                           | Roadway Plan Sheets                                                                                      |                                  |                 | 2.0                  | 4.0                       |                         |                            |                       |                     |                                                   | 88.0                      |                  |                        |                             |                                              | 40.0                                     |                                           |              | 124.0       |                         |                       |                  |        |
| 4.A.8                                                           | Roadway Profile Sheets                                                                                   |                                  |                 | 2.0                  | 4.0                       |                         |                            |                       |                     |                                                   | 88.0                      |                  |                        |                             |                                              | 24.0                                     |                                           |              | 116.0       |                         |                       |                  |        |
| 4.A.9                                                           | Intersection Plan Sheets                                                                                 |                                  |                 | 1.0                  | 3.0                       |                         |                            |                       |                     |                                                   | 24.0                      |                  |                        |                             |                                              | 40.0                                     |                                           |              | 68.0        |                         |                       |                  |        |
| 4.A.10                                                          | Pedestrian and Intersection Grading Sheets (curb ramps, sidewalk, multi-use path)                        |                                  |                 | 1.0                  | 3.0                       |                         |                            |                       |                     |                                                   | 40.0                      |                  |                        |                             |                                              | 106.0                                    |                                           |              | 152.0       |                         |                       |                  |        |
| 4.A.11                                                          | Property Restoration Sheets                                                                              |                                  |                 |                      | 2.0                       |                         |                            |                       |                     |                                                   | 40.0                      |                  |                        |                             |                                              | 40.0                                     |                                           |              | 42.0        |                         |                       |                  |        |
| 4.A.12                                                          | Roadway Detail Sheets                                                                                    |                                  |                 |                      | 2.0                       |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 16.0                                     |                                           |              | 18.0        |                         |                       |                  |        |
| 4.A.13                                                          | Roadway Cross Sections                                                                                   |                                  |                 |                      | 2.0                       |                         |                            |                       |                     | 40.0                                              |                           |                  |                        |                             |                                              |                                          |                                           |              | 42.0        |                         |                       |                  |        |
| 4.A.14                                                          | Drainage Plans and Profiles (Storm Sewer)                                                                |                                  |                 | 1.0                  |                           |                         |                            |                       |                     |                                                   | 8.0                       |                  |                        |                             |                                              |                                          | 80.0                                      |              | 89.0        |                         |                       |                  |        |
| 4.A.15                                                          | Storm Water Management Plan (SWMP)                                                                       |                                  |                 | 1.0                  |                           |                         |                            |                       |                     |                                                   | 12.0                      |                  |                        |                             |                                              |                                          | 80.0                                      |              | 93.0        |                         |                       |                  |        |
| 4.A.16                                                          | Final Drainage Report                                                                                    |                                  |                 | 3.0                  |                           |                         |                            |                       |                     |                                                   | 24.0                      |                  |                        |                             |                                              |                                          | 70.0                                      |              | 97.0        |                         |                       |                  |        |
| 4.A.17                                                          | Lighting Design Sheets                                                                                   |                                  |                 |                      |                           |                         |                            | 5.0                   |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           | 36.0         | 41.0        |                         |                       |                  |        |
| 4.A.18                                                          | Electric Design Sheets                                                                                   |                                  |                 |                      |                           |                         |                            | 5.0                   |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           | 36.0         | 41.0        |                         |                       |                  |        |
| 4.A.19                                                          | Sewer Line Sheets                                                                                        |                                  |                 |                      |                           |                         | 12.0                       |                       |                     |                                                   | 10.0                      | 40.0             |                        |                             |                                              |                                          |                                           | 120.0        | 162.0       |                         |                       |                  |        |
| 4.A.20                                                          | Water Line Sheets                                                                                        |                                  |                 |                      |                           |                         | 20.0                       |                       |                     |                                                   | 40.0                      | 36.0             |                        |                             |                                              |                                          |                                           | 160.0        | 256.0       |                         |                       |                  |        |
| 4.A.21                                                          | Utility Conflict Sheets and Matrix                                                                       |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 30.0                                     |                                           |              | 30.0        |                         |                       |                  |        |
| 4.A.22                                                          | Utility Coordination                                                                                     |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          | 16.0                                      |              | 16.0        |                         |                       |                  |        |
| 4.B                                                             | Cost Estimate                                                                                            |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              | 8.0                                      |                                           |              | 8.0         |                         |                       |                  |        |
| 4.C                                                             | Specifications                                                                                           |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             | 30.0                                         |                                          |                                           |              | 30.0        |                         |                       |                  |        |
| 4.D                                                             | Internal QA/QC                                                                                           |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | 30.0        |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | 5.0             | 40.0                 | 28.0                      | -                       | 32.0                       | 10.0                  | -                   | 304.0                                             | 94.0                      | 76.0             | -                      | -                           | 30.0                                         | 416.0                                    | 270.0                                     | 280.0        | 72.0        |                         |                       |                  |        |
|                                                                 |                                                                                                          |                                  | \$ 1,125.00     | \$ 7,800.00          | \$ 5,460.00               | \$ -                    | \$ 6,240.00                | \$ 1,950.00           | \$ -                | \$ 4,720.00                                       | \$ 14,570.00              | \$ 11,780.00     | \$ -                   | \$ 4,350.00                 | \$ 60,320.00                                 | \$ 36,150.00                             | \$ 40,600.00                              | \$ 10,440.00 | \$258,520.0 |                         |                       |                  |        |
| 5                                                               | 90% Design and Review                                                                                    |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |
| 5.A                                                             | 90% Design, Specifications and Cost Estimate                                                             |                                  |                 |                      |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              | -           |                         |                       |                  |        |
| 5.A.1                                                           | Response to 60% City Comments and Progression of Design                                                  |                                  |                 | 8.0                  | 32.0                      |                         |                            |                       |                     | 120.0                                             |                           |                  |                        |                             |                                              | 20.0                                     | 185.2                                     |              | 365.2       |                         |                       |                  |        |
| 5.A.2                                                           | Traffic Control Plans/Schematics and Construction Phasing Schedule                                       |                                  |                 | 4                    |                           |                         |                            |                       |                     |                                                   |                           |                  |                        |                             |                                              |                                          |                                           |              |             |                         |                       |                  |        |



**Kimley-Horn and Associates, Inc. Hourly Rate Schedule**

| Billing rates per Staff Classification        | Standard Consultant Rate |
|-----------------------------------------------|--------------------------|
| Admin. Asst.                                  | \$100.00                 |
| Clerical / Administrative                     | \$125.00                 |
| Designer                                      | \$180.00                 |
| Senior Designer                               | \$205.00                 |
| Analyst I                                     | \$145.00                 |
| Analyst II                                    | \$155.00                 |
| Analyst III                                   | \$175.00                 |
| Engineer / Professional                       | \$195.00                 |
| Senior Engineer I / Senior Professional I     | \$225.00                 |
| Senior Engineer II / Senior Professional II   | \$240.00                 |
| Senior Engineer III / Senior Professional III | \$260.00                 |
| Senior Engineer IV / Senior Professional IV   | \$280.00                 |

*Effective through December 31, 2023*

*Subject to annual adjustment thereafter*



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Resolution 2023-09; Adopting the 2023 Update to the 2011 Comprehensive Plan

**Action Requested:** Recommendation for Approval of the Glenwood Springs Comprehensive Plan Update 2023

**Department:** Economic and Community Development

**Presented By:** Jim Hardcastle, Danielle Campbell, Hannah Klausman

**Strategic Goals:** Provide Efficient and Responsive City Government  
Preserve and Improve Infrastructure  
Protect and Preserve our Quality of Life

**Background Info:** In July of 2021, the City of Glenwood Springs began a 17-month public process to update its 2011 Comprehensive Plan.

This process included 25 public engagement opportunities, 12 steering committee meetings, 3 online surveys, 3 City Council work sessions, and a review by the Planning and Zoning Commission.

After a worksession with Council on March 2, 2023, staff incorporated the final changes to the document in preparation for Council's final review and approval. Staff has included a summary of those changes in the report.

City Council may take one of the following actions:

- Approve the 2023 Glenwood Springs Comprehensive Plan for adoption with findings;
- Continue the public hearing to a regular City Council meeting with the request for additional revisions, additions or information; or
- Deny the Plan with findings.

If approved, the final document would go through one last review for any typos or scrivener's errors and then be disseminated for public and staff use.

**Issues:**

**Proposed Changes based on discussion from the March 2, 2023 work session:**

- Land Use and Growth Management chapter action plan and strategies don't match; make sure the action plan matches the strategies in the document?
- Future Land Use map. Make a green line from confluence area to two rivers park next to the river to show the connection.
- Remove all references of Small Town Character and say Glenwood Character.
- Page 45 | **Encourage redevelopment of Secondary Centers.**
  - West Glenwood Mall (51000 block of Highway 6)
    - Glenwood Mall and the properties immediately north may be developed into a mixed-use community including a range of **medium-to-high** residential densities ~~uses~~ with an internal system of sidewalks and community spaces thus creating a center focal point for the west end of town.
- Pg. 43 | UGB
  - The Urban Growth Boundary (UGB) represents an area outside of the City limits that can support **the vision and goals of the plan as represented in Future Land Use Map.** ~~future urban-level development~~ (see Figure 11 on page 41). Urban development is characterized by densities typical of urbanized areas, and by the type of infrastructure and services required to support that development such as water, wastewater, roads, police, and emergency services. It also represents areas

- of future annexation. Although this area lies outside of the City and is subject to Garfield County land use requirements, according to the Garfield County Comprehensive Plan, development and land use within the Urban Growth Boundary should be consistent with the future land use objectives of Glenwood Springs. Both the Garfield County and Glenwood Springs Comprehensive Plans recommend entering into Intergovernmental Agreements to assure mutually acceptable land use and development within the Urban Growth Boundary, and to determine a process by which land use proposals will be evaluated by both jurisdictions.
- The Urban Growth Boundary has been determined using **one or more of** the following criteria:
    - Ability of the City to provide adequate infrastructure, particularly water service, to new development without placing undue burdens on the City's ability to meet current municipal demands while maintaining adequate levels of service.
    - Areas where there would be a public benefit for the City to manage growth, giving consideration to visual impacts, economic impacts and benefits, open space and environmental benefits, and impacts on schools and other public facilities.
    - Areas which, if annexed into the City, would simplify the city limits and provide unity of services.
    - Location of existing topographical features which serve as opportunities or constraints to development
  - Page 27 | Victorian home photo Caption
    - Remove "~~Historic Home~~" and replace with the following **Typical Victorian Architecture Found throughout Downtown.**
  - Pg. 42 - **Single-family Residential**
    - The Single-family Residential land use consists primarily of single-family detached homes and duplexes on a variety of lot sizes. **Higher densities may be considered on a case-by-case basis if the development furthers the goals of the Comprehensive Plan.** Home occupations may be permitted with additional review. Institutional uses such as churches, schools, parks, and trails are also allowed.
  - Pg. 86 | Protect and preserve recreational City water Rights  
 Recreational In-Channel Diversion (RICD) water rights on the Colorado River protect a suite of river flows throughout the summer, including higher flows for an event around the Fourth of July. The water rights are a significant step in the right direction for protecting the river and will contribute to Glenwood Springs' thriving outdoor economy. This is the second-ever recreational water right for the mainstem Colorado River. ~~The agreement also allows the city to create whitewater parks at three potential locations along the Colorado River.~~ **The agreement also allows the City to choose from three potential locations to create a single whitewater park along the Colorado River.**
  - Pg. 87 | **Continue to partner with the Roaring Fork RE-1 School District.**
    - The City and the Roaring Fork RE-1 School District currently have a mutually beneficial partnership that should be continued into the future. The School District provides recreation fields and sports facilities that are used by the community. In return, the City of Glenwood Springs provides access to the Community Center pool for the Glenwood Springs High School Men's Swim Team and Women's Swimming and Diving Team for both practice time and swim meets. As budgets get tighter in the future, there are opportunities to reduce duplication of services between the City and School District, **such as maintenance of fields and turf areas and access to shared performing art centers.** The Parks and Recreation Department should continue to work with, and formalize, facility-sharing agreements with the School District -on existing as well as new facilities.
  - Pg. 111 Action 7.3B. Consider expanding the community center to include a performing art space and events space



- Add Glenwood Character: We value living in a place with authentic character, a relaxed friendly atmosphere, and that is easy to get around, access to the outdoors, all of which contribute to our high quality of life
  - Add table underneath at the beginning of plan community character section

| <b>We Value:</b>                                                            | <b>Referenced</b>                                           |
|-----------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>Social diversity in residents, workers, and visitors</b>                 | 25, 35, 39, 40, 50, 58, 74, 86, 93                          |
| <b>Compact, walkable, and talkable neighborhoods</b>                        | 40, 49, 50, 51, 58, 66,                                     |
| <b>Sustainable tourism</b>                                                  | 61,65, 81, 82, 103, 112, 113                                |
| <b>Multimodal connectivity and safety</b>                                   | 29, 38, 48, 66-68                                           |
| <b>Diverse and historic architecture and neighborhoods</b>                  | 22, 27, 38, 42, 51, 56                                      |
| <b>Arts, culture, and recreation businesses and amenities</b>               | 61, 64, 65, 81, 84, 85, 86, 92, 93, 102, 103, 110, 111, 113 |
| <b>Connection and preservation of nature (Rivers and Natural Resources)</b> | 7, 22, 28, 44, 50, 51, 84, 88                               |
| <b>Resiliency and sustainability economy and environment</b>                | 39, 62, 69, 81, 94, 105, 108,109, 111, 112, 114             |
| <b>Regionalism and partnerships</b>                                         | 87, 25, 29, 30, 51, 54, 60-62, 66, 68, 30, 47, 66, 87       |
| <b>Livability for all</b>                                                   | 7, 35, 42, 51, 61, 66-68, 74, 75, 78                        |
| <b>Diversity and choice among small businesses</b>                          | 25, 30, 51, 57, 61, 62                                      |

**Fiscal Impact:** The City received a Department of Local Affairs (DOLA) grant for \$100,000 to complete the Comprehensive Plan update. The Comprehensive Plan Update 2023 includes an action plan that identifies numerous activities for staff and partner agencies. Some of these action items will include fiscal costs and staff time but are not quantifiable at this time.

**Legal Review:** Legal has drafted the resolution for Council adoption which is attached to this staff report.

**Staff Recommendation :** Staff supports approval of the Comprehensive Plan Update 2023 from the Planning and Zoning Commission, which reviewed the application at their regularly scheduled meeting on January 24, 2023 and voted 6-0 in favor of recommending the Plan, with the following suggested findings:

#### Recommended Findings

1. The Community Development Department conducted a series of public outreach events to solicit input about the future development of the city and surrounding areas.
2. The outreach efforts generated opinions about transportation, housing, economic development, parks and open space, community character, and natural & cultural resources, among others.
3. A Steering Committee made up of individuals serving on City Council, the Planning and Zoning Commission, and other city boards & commissions assisted in providing input and direction on the development of the Comprehensive Plan's vision statement, goals, strategies, and action items.
4. The vision statement and goals reflect the broad-based values of the community.
5. The objectives and strategies contained within the Plan are offered for consideration and further study for the purpose of helping to achieve the desired goals.
3. The 2023 Glenwood Springs Comprehensive Plan Update provides a guide for development within the community in a manner that achieves the community's desired vision

## **RESOLUTION 2023-09**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, APPROVING AND ADOPTING THE UPDATE 2023 TO THE 2011 CITY OF GLENWOOD SPRINGS COMPREHENSIVE PLAN.**

**WHEREAS**, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and;

**WHEREAS**, the City, acting through its Planning Commission and City Council, is authorized pursuant to C.R.S. §§ 31-23-201, *et seq.* and Glenwood Springs Municipal Code § 020.020.030(f)(1), to recommend and adopt a master or comprehensive plan to guide the physical development of the municipality; and

**WHEREAS**, by Resolution No. 09, Series 2011 the Planning Commission recommended and City Council adopted the 2011 City of Glenwood Springs Comprehensive Plan; and

**WHEREAS**, in furtherance of the City’s goals of updating its comprehensive plan, the City established a Comprehensive Plan Steering Committee that met regularly to develop the vision, goals, and actions set forth in the comprehensive plan and initiated and executed an in-depth planning effort including outreach events and community surveys and involving City staff, City elected and appointed officials, property owners, residents, and other stakeholders; and

**WHEREAS**, City staff collected the information gathered during the aforementioned outreach and meetings and included it in the Glenwood Springs Comprehensive Plan Update 2023 to the Comprehensive Plan 2011 (the “Comprehensive Plan”), attached hereto as **Exhibit A** and incorporated by this reference; and

**WHEREAS**, the Comprehensive Plan includes maps, descriptive material, and other matter intended by the Steering Committee, Planning Commission, and City Council to form the whole or part of the plan; and

**WHEREAS**, on January 24, 2023 the Glenwood Springs Planning Commission held a duly noticed public hearing on the Comprehensive Plan and recommended adoption to the City Council; and

**WHEREAS**, on February 16, 2023 the Glenwood Springs City Council held a duly noticed public hearing on the Comprehensive Plan; and

**WHEREAS**, on March 16, 2023 the Glenwood Springs City Council held a duly noticed public hearing on the Comprehensive Plan; and

**WHEREAS**, notices of all three hearings have been published once in the official newspaper of general circulation within the City and once in the official newspaper of Garfield County, as required by law. Because the official newspaper of the City and the County is the same, a single publication was made to satisfy for both notices.

**WHEREAS**, City Council finds and declares that the approval and adoption of the 2023 City of Glenwood Springs Comprehensive Plan as set forth on **Exhibit A** is in the best interest of the residents of the City.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:**

**Section 1.** The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

**Section 2.** The City Council of the City of Glenwood Springs hereby adopts the Glenwood Springs Comprehensive Plan Update 2023 to the Comprehensive Plan 2011 as set forth on **Exhibit A** attached hereto and incorporated herein.

INTRODUCED, READ, AND PASSED THIS 16<sup>th</sup> DAY OF MARCH 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

---

Jonathan Godes, Mayor

ATTEST:

---

Ryan Muse, City Clerk



2023

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# GLENWOOD SPRINGS COMPREHENSIVE PLAN UPDATE

DRAFT

REVISED

3.6.2023





# Acknowledgments

## City Council

Jonathan Godes (Mayor)  
Charlie Willman (Mayor Pro Tem)  
Marco Dehm  
Tony Hershey  
Shelley Kaup  
Paula Stepp  
Ingrid Wussow

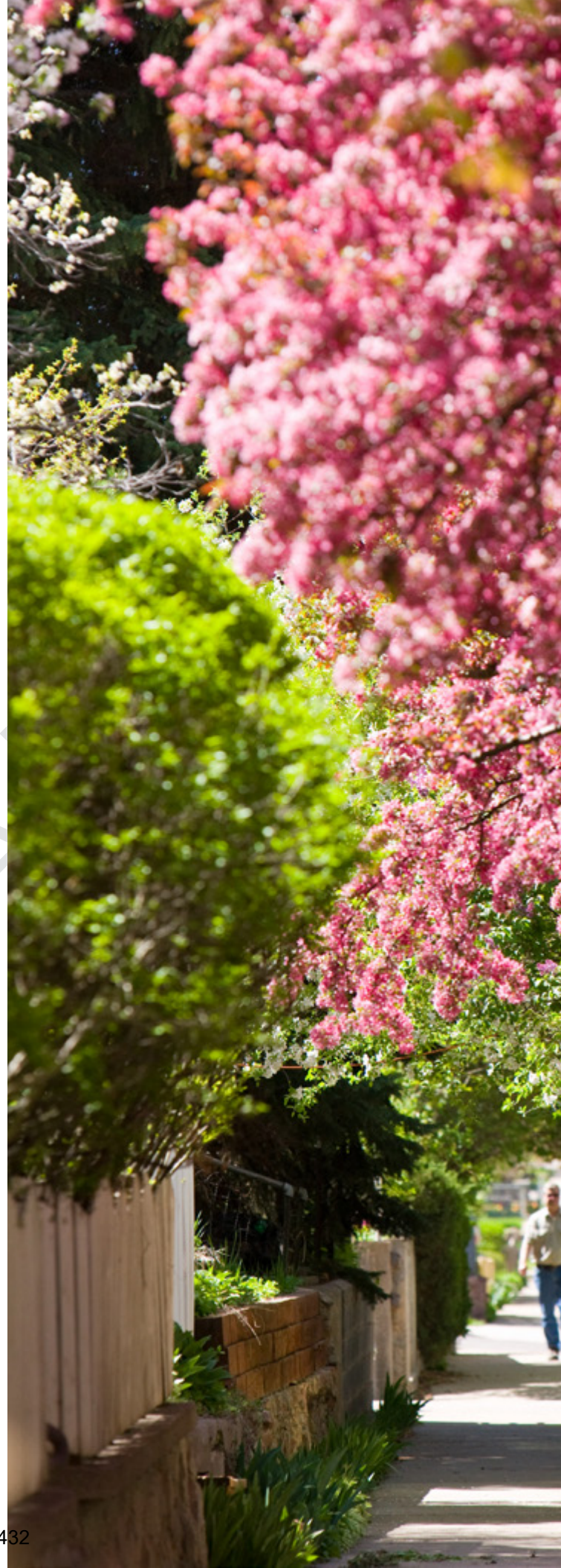
## Planning & Zoning Commission

George Shaver, Chair  
Carolyn Cipperly  
Amy Connerton  
April Davey  
Peter Waller  
Joy White  
Mitchell Weimer  
Amber Wissing

## City of Glenwood Springs Staff

Emery Ellingson, Planner II  
Watkins Fulk-Gray, Senior Planner  
James Woodrow Hardcastle Jr., Long Range Principal Planner  
Trent Hyatt, Long Range Planner  
Hannah Klausman, Assistant Director

Danielle Campbell, Economic Development Specialist  
Jennifer Ooton, Assistant City Manager  
Bryana Starbuck, Public Information Officer  
Terri Partch, City Engineer







### Project Steering Committee

Planning & Zoning Commission  
Members

James Fosnaught

David Hauter

Trish Kramer

Sandy Lowell

Andy Mueller

Sumner Schachter

**2023 Glenwood Springs Comprehensive Plan Update  
prepared by:**

**CushingTerrell.**

Cushing Terrell [cushingterrell.com](https://cushingterrell.com)

303 E 17th Ave, Suite 105 | Denver, CO 80203

### Consultant Team:

- Fehr & Peers
- Leland Consulting
- Connect One Design



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# EXECUTIVE SUMMARY

## An Update to the 2011 Plan

This 2023 Comprehensive Plan represents a technical update of the 2011 Plan and is not a complete rewrite of the 2011 Plan.

Instead, it draws from more recent data and community input and addresses high priority updates to key Plan Elements including Land Use & Growth Management; Community Character & Vitality; Economic Development & Tourism; Transportation & Mobility; Housing; Public Utilities & Services; Parks, Recreation, Open Space & Trails; Natural Resources; Cultural Resources & the Arts; and Climate & Hazards. These Elements are all framed around three overarching guiding principles: Community Character, Resiliency, and Equity.

## Document Organization

The following describes how this document is organized and defines terms that are used throughout.

- **PLAN ELEMENTS:** Organizational tools of planning areas by focus/discipline
- **VISION:** Our shared picture of what we want our community to be in the future
- **GOALS:** Markers that indicate where we are in relation to where we would like to be. Results that we want to achieve
- **STRATEGIES:** Methods for how we can achieve our goals and advance priorities
- **ACTIONS:** Specific tasks under related strategies

Figure 10: Plan Framework





# Glenwood Character

We value living in a place with authentic character, a relaxed and friendly atmosphere, and that is easy to get

around, access the outdoors, all of which contribute to our high quality of life.

| We Value:                                                            | Referenced Page Numbers                                |
|----------------------------------------------------------------------|--------------------------------------------------------|
| Social diversity in residents, workers and visitors                  | 25, 35, 39, 40, 50, 58, 74, 86, 93                     |
| Compact, walkable and talkable neighborhoods                         | 40, 49, 50, 51, 58, 66                                 |
| Sustainable tourism                                                  | 61, 65, 81, 82, 103, 112, 113                          |
| Multimodal connectivity and safety                                   | 29, 38, 48, 66-68                                      |
| Diverse and historic architecture & neighborhoods                    | 22, 27, 38, 42, 51, 56                                 |
| Arts, culture, and recreation businesses and amenities               | 61, 64, 65, 81, 84-86, 92, 93, 102, 103, 110, 111, 113 |
| Connection and preservation of nature (rivers and natural resources) | 7, 22, 28, 44, 50, 51, 84, 88                          |
| Resilient and sustainable economy and environment                    | 39, 62, 69, 81, 94, 105, 108, 109, 111, 112, 114       |
| Regionalism and partnerships                                         | 25, 29, 30, 51, 54, 60-62, 66, 68, 47, 66, 87          |
| Livability for all                                                   | 7, 35, 42, 51, 61, 66-68, 74, 75, 78                   |
| Diversity and choice among small businesses                          | 25, 30, 51, 57, 61, 62                                 |

## Vision

The City of Glenwood Springs desires to maintain its character and preserve its cultural and natural resources by implementing a proactive plan to achieve directed and balanced development, social and economic diversity, address its transportation needs, and continue advancing its climate goals.

## Goals

- Promote long-term, sustainable, and diverse economic development
- Maintain Glenwood Springs as the regional tourism, retail, commercial, and governmental center of Garfield County
- Preserve Glenwood's character while maintaining livability and increasing the vibrancy and commercial success of the downtown area and throughout Glenwood Springs
- Address transportation needs and provide multiple convenient travel choices
- Direct development to locations and building forms that are cost effective to serve
- Provide equitable and diverse housing for the entire community
- Support social diversity
- Preserve cultural resources
- Preserve natural resources and protect against hazards
- Advance climate and resiliency goals as a core community value



# Future Land Use

Throughout the technical planning and community engagement process, new ideas for the way land is used in Glenwood Springs have emerged. This Plan's updated Future Land Use Map on page 41 represents the community's vision for the use of land within the City's Urban Growth Boundary, and its designations indicate the general character of desired uses.

## Areas of Change

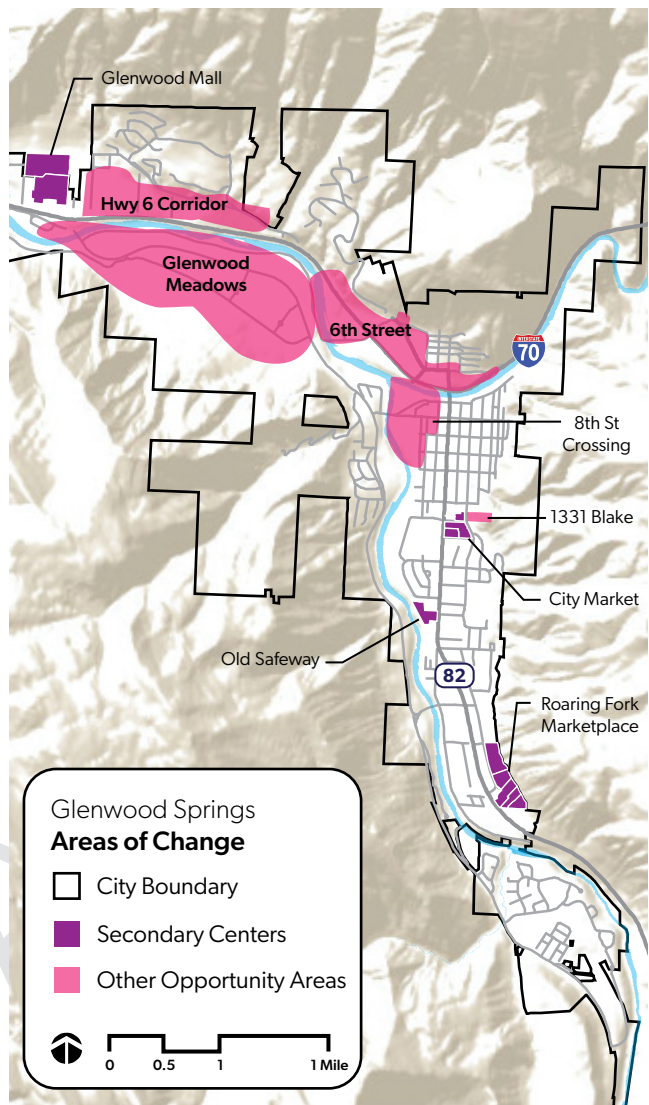
Identified Areas of Change are intended to accommodate future growth through infill and redevelopment, and are targeted for growth to address housing demand and provide a mix of uses that are compatible with existing character.

### Secondary Centers

Secondary Centers, where mixed-use development is envisioned, have the potential to accommodate a significant amount of future growth. In several cases anchored by grocery stores, these areas offer surrounding neighborhoods convenient access to a variety of services, shops, and restaurants. Secondary Centers in Glenwood Springs include:

- Safeway Site (20th Street & Grand Avenue)
- City Market Site (14th Street and Grand Avenue)
- Roaring Fork Marketplace (3200 block of South Grand Avenue)
- West Glenwood Mall (51000 block of Highway 6)

Figure 13: Areas of Change



### Other Opportunity Areas

Several other larger parcels dispersed throughout the community could accommodate more intensive development, and should include streetscape improvements and other amenities such as parks and civic spaces. These areas include:

- Glenwood Meadows
- Highway 6 Corridor
- 8th Street Crossing & Confluence Area
- 1331 Blake Avenue
- City-owned land

# Plan Implementation

This Plan's Implementation Matrix is a tool to organize action steps that will help implement the strategies outlined in the Plan Elements chapter. This tool will be used by City staff and leadership as a guide to monitor how the plan program and decisions will occur over the life of the plan. Each action is assigned responsible parties to take leading roles, and an anticipated length of time for completion.

## Action Plan

| Land Use & Future Growth |                                                                                                                                                                                                                                                                      |                                       |                    |               |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------|---------------|
| #                        | Policy/Action                                                                                                                                                                                                                                                        | Champion                              | Timeline           | High Priority |
| <b>1.1</b>               | <b>Promote Transit Oriented Development (TOD).</b>                                                                                                                                                                                                                   |                                       |                    |               |
| <b>1.1.A</b>             | Plan for transit stations located in all mixed-use neighborhoods by incorporating principles of smart growth, new urbanism and green building.                                                                                                                       | Engineering/RFTA                      | Near Term          |               |
| <b>1.1.B</b>             | Concentrate growth in Glenwood Springs in locations that can be served by high-frequency transit.                                                                                                                                                                    | Engineering and Community Development | Near Term          |               |
| <b>1.2</b>               | <b>Encourage a compact urban form.</b>                                                                                                                                                                                                                               |                                       |                    |               |
| <b>1.2.A</b>             | Increase allowable unit densities in areas where supporting infrastructure is available.                                                                                                                                                                             | Community Development                 | Near Term          | x             |
| <b>1.2.B</b>             | Consider density or zoning bonuses to provide affordable and workforce housing.                                                                                                                                                                                      | Community Development                 | Ongoing            | x             |
| <b>1.2.C</b>             | Identify opportunities for vertical mixed-use (residential over commercial) and live-work housing.                                                                                                                                                                   | Community Development                 | Near Term          |               |
| <b>1.3</b>               | <b>Focus growth in areas of change.</b>                                                                                                                                                                                                                              |                                       |                    |               |
| <b>1.3.A</b>             | Implement existing and prepare future Sub-area plans for: Confluence Riverfront Park and 8th St Crossing, 6th Street, W. Hwy 6 Corridor, S. Midland Ave, former Safeway redevelopment site, Walmart/Roaring Fork Market, River Corridor Overlay, West Glenwood Mall. | Community Development                 | Ongoing/ Near Term | x             |
| <b>1.3.B</b>             | Implement the annexation plan.                                                                                                                                                                                                                                       | Community Development                 | Ongoing            | x             |
| <b>1.3.C</b>             | Establish key metrics associated with growth scenarios and timelines to ensure ongoing, sustained infrastructure needs are met.                                                                                                                                      | City                                  | Near Term          | x             |









# 1.0: INTRODUCTION

## 1.1 | Document Organization

---

The following describes how this document is organized and defines terms that are used throughout.

- **PLAN ELEMENTS:** Organizational tool of planning areas by focus/discipline
- **VISION:** Our shared picture of what we want our community to be in the future.
- **GOALS:** Markers that indicate where we are in relation to where we would like to be. Results that we want to achieve.
- **STRATEGIES:** Methods for how we can achieve our goals and advance priorities
- **ACTIONS:** Specific tasks under related strategies

## 1.2 | The Planning Process

---

Comprehensive plans are established by state law for the general purpose of “guiding and accomplishing coordinated and harmonious development which, in accordance with present and future needs and resources, will best promote the general welfare of the inhabitants.”<sup>1</sup> Comprehensive plans apply to municipal boundaries as well as up to three miles in the surrounding area.

It is understood that when a comprehensive plan is followed by decision-makers to help guide growth, community goals will be more fully achieved. If future development is allowed to ignore the comprehensive plan, it is likely that the vision, as well as many goals and plan strategies, will not be achieved. The success of the comprehensive plan depends upon the commitment and the will of elected and appointed public officials, the development community, City staff, and residents to implement this Plan’s goals, strategies, and actions.

---

1. CO Rev Stat § 31-23-206 (2016)



## 1.3 | Purpose of a Comprehensive Plan

A Comprehensive Plan is an advisory document that guides the future evolution and changes in a community over the next 10-15 years. The Plan is a “road map” for fostering a desirable and sustainable place to live, work, and visit. It establishes goals and strategies for advancing key community priorities, including Land Use & Development; Community Character; Economic Development; Multimodal Transportation; Housing; Public Utilities & Services; Parks & Open Space; Natural Resources; Cultural Resources & the Arts; and Climate & Hazards. The Comprehensive Plan sets the stage for more detailed planning through master plans, capital planning, small area plans, and development regulations.

The Glenwood Springs Comprehensive Plan is a long-term Plan for the City’s future. The future land use designations and plan strategies are advisory in nature. The Plan does not grant property rights, nor restrict them. While the Comprehensive Plan is not legally binding, it provides guidance for zoning, budgeting, capital improvement decisions, and policymaking, and serves as a general guide for other long-range and subarea plans.

The Comprehensive Plan acts as a roadmap for Glenwood Springs’ future



## 1.4 | Relationship to Other Plans

The Comprehensive Plan establishes the vision for the community for the next 10-15 years and serves as the foundation for several documents that provide more detailed guidance for how Glenwood Springs will evolve in the future. The plans outlined in this section also provide guidance to other City departments and functions including transportation, parks and recreation, and utilities and services (water, police, fire), and various city facilities.

**This 2023 Comprehensive Plan represents a technical update of the 2011 Plan and is not a complete rewrite of the 2011 Plan.**

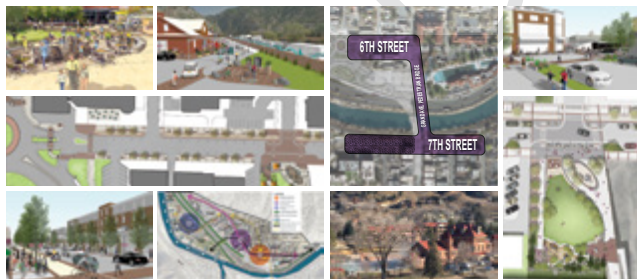
Instead, it draws from more recent data and community input and addresses high priority updates to key Plan Elements such as Land Use & Growth Management, Community Character, Economic Development & Tourism, Housing, and Transportation.

The current Comprehensive Plan is supported by several functional plans that guide Glenwood Springs:

- Public Art Plan (2021)
- MOVE Study (2021)
- 2020 Recreation for Rural Communities (2020)
- Area Wide Master Plan (2019)
- Regional Housing Study (2019)
- Economic Development Strategy (2018)
- Confluence Area Plan (2017)
- 6th Street Master Plan (2017)
- Parks and Recreation Master Plan (2016)
- Long Range Transportation Plan 2015-2035
- Energy and Climate Action Plan (2009)
- Citywide Historic Preservation Plan (2008)

Plans and studies are commonly updated, and the City should update existing plans where possible, before embarking on new planning efforts.

### 6th Street Master Plan (2017)



### 6th Street Corridor Master Plan

GLENWOOD SPRINGS, CO  
FINAL PLAN - JUNE 1, 2017



## 1.5 | Plan Amendment Process

---

The City will review the Comprehensive Plan every three to five years, but more frequent revisions may be necessary to reflect changes in community goals and needs. The Plan may be revised either through an administrative amendment process or through a formal plan amendment.

For administrative amendments, the Community Development Director has the authority to:

- Make minor additions or clarifications to the policy section
- Correct errors or grammar
- Allow the processing of a rezoning application request without a plan amendment when the existing zoning is inconsistent with the Comprehensive Plan, but the property is adjacent to a land use designation that would support the requested zone district.

A formal plan amendment is required when a requested change significantly alters land use or the Comprehensive Plan document. Amendments to the Comprehensive Plan will be approved by City Council with a recommendation by the Planning and Zoning Commission. An amendment may be submitted concurrently with a rezoning, subdivision, development permit, or other land use application. An amendment may be requested by a resident, property owner, City or County official, or City staff.

The City may amend the Comprehensive Plan if the proposed change is consistent with the vision, goals, and strategies of the Plan and one or more of the following:

- Subsequent events have invalidated the original premise and findings; and/or
- The character and/or condition of the area has changed such that the amendment is consistent with the plan; and/or
- Public and community facilities are adequate to serve the type and scope of land use proposed; and/or
- An inadequate supply of suitably designated land is available in the community to accommodate the proposed land use; and/or
- The community or area will derive benefits from the proposed amendment.



## 1.6 | Plan Interdependencies

The Plan represents a combination of public and technical inputs and professional judgment, that together define the goals and strategies needed to advance the community's vision. The Plan provides guidance on many issues that confront the community and presents a strategy for the City to take shape in a sustainable manner.

Many of the issues identified in this Plan are interrelated, and therefore overlap with other important topics, usually in multiple ways. For example, a strategic decision to guide new growth inward and upward, rather than outward, beyond the city limits, may encourage activation and vitality but may also change the character of the community and neighborhoods where the new growth is located.

Regional context is also a factor that contributes to the complexity of issues in Glenwood Springs. Glenwood Springs is in a strategic position and serves many people who live and work in the region. Transportation, traffic congestion, commuting patterns, affordable housing, the location of jobs, and even the quality of air, water, and native habitat, are all impacted by land use decisions. What happens in one area affects another, despite local efforts to address any or all these issues.





## 1.7 | Community Engagement Process

### Overview

The 2023 Glenwood Springs Comprehensive Plan Update is rooted in community input; the feedback received from people living, working, visiting, and leading this community is critical to the validity and success of the Plan. Preceding the 2023 Update effort, the City of Glenwood Springs hired Magellan Strategies to conduct a community survey. The survey received 861 responses and the data was analyzed to understand resident feelings around quality of life, growth, economic vitality, transportation and mobility, housing, city services, and budget priorities. Out of these key issues, the consultant team identified themes requiring further refinement from the public. The 2023 Comprehensive Plan Update utilized these results as the starting place for the public outreach process. Building upon the 2021 Community Survey, the following summarizes the engagement and outreach process and the results of the 2023 Plan efforts (see Figure 1).

### Project Steering Committee

The City of Glenwood Springs Planning Commissioners and individuals who represented various organizations and stakeholder groups were selected to serve on a Project Steering Committee (PSC). The primary roles of the PSC were to provide guidance throughout the planning process and bring a broad range of viewpoints and subject matter expertise into the process.

Figure 1: Community Engagement Process



Ten PSC meetings were held monthly, at which the project team presented findings on the following topics:

- Vision / Community Engagement Plan
- Population and Growth Trends
- Growth Strategies, Character Areas
- Mobility & Emergency Access
- Public Utilities, Services, Climate, Hazards, Natural Resources
- Recreation, Parks, Tourism, Future Land Use Map
- Draft Recommendations
- Implementation Actions Part 1
- Implementation Actions Part 2



Figure 2: Outreach Methods

## Public Outreach Process & Summary

The Plan outreach process began in December of 2021. Outreach efforts were focused on the following strategies:

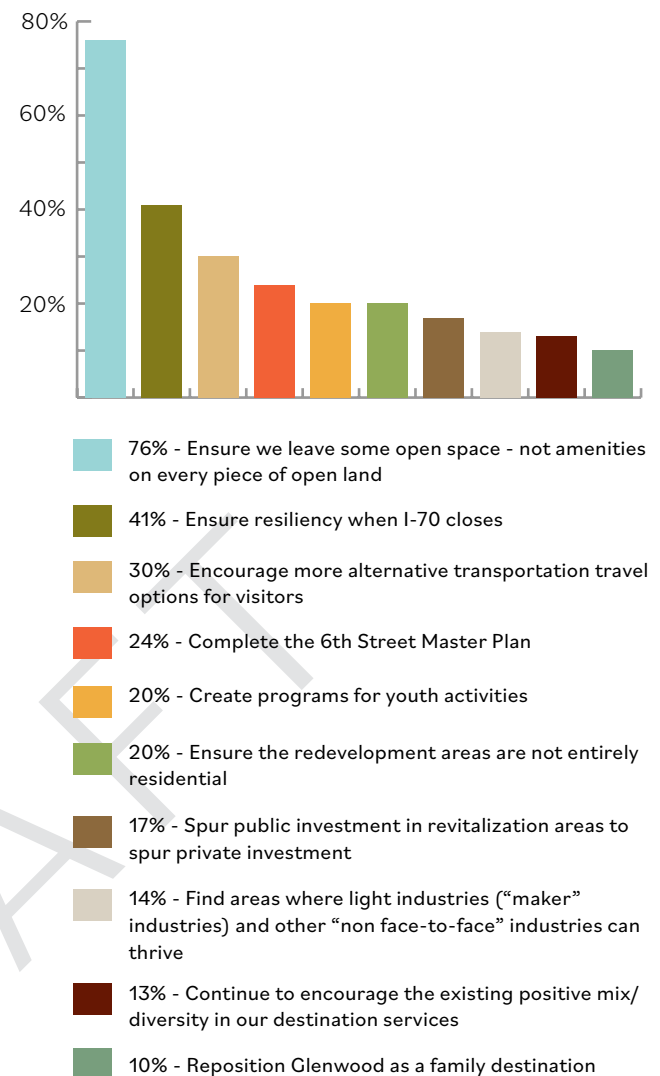
- Build upon the previous survey results
- Leverage the experts and resources of the City to bring valuable input to the plan
- Create a process that was both inclusive and understandable
- Focus on engaging a broad and diverse group of community members.

Based on the themes that emerged from the 2021 Community Survey, consideration of the Update was initially broken into the following categories:

- Growth
- Housing
- Tourism + Economic Development
- Climate + Hazards
- Mobility

Over the course of the eleven month outreach process, thousands of data points were recorded and analyzed for the Plan Update. These data points included online ‘jamboard’ comments; voting packets; post-it note comments at open houses, pop-ups and other events; comments from focus groups; dot-voting; survey responses; and website map and forum comments.

Figure 3: Top Themes from Community Engagement



Input channels included three rounds of open houses (one virtual and two in-person - each with two sessions), a Spanish-language focused community picnic, an online forum, an online survey, subject matter expert focus groups, Steering Committee meetings, target-area pop-ups, displays, and municipal presentations. In addition, the Comprehensive Plan has had a constant presence at the project website, [www.VisionGlenwood.com](http://www.VisionGlenwood.com), where events were advertised, and news and information were continually posted. Each public meeting and input opportunity was advertised in Spanish with interpretation available at meetings and events.

Figure 4: Community Engagement Plan

| DATE(S)                    | # | EVENT / TASK                                                                       | TOPIC(S)                                                                                                                                     | TARGET AUDIENCES                                                      |
|----------------------------|---|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Jul 7, 2021 - Jul 21, 2021 | 1 | <b>2021 Community Survey</b><br>(completed prior to the Comprehensive Plan Update) | Quality of life, Growth, Economic Vitality, Mobility, Housing, City Services, and Budget Priorities                                          | Glenwood Springs Residents                                            |
| Dec 13, 2021               | 1 | <b>Steering Committee Meeting #1</b>                                               | Visioning Workshop/Community Engagement Plan                                                                                                 | Project Steering Committee, Residents                                 |
| Feb 8, 2022                | 1 | <b>Steering Committee Meeting #2</b>                                               | Population & Growth Trends                                                                                                                   | Project Steering Committee, Residents                                 |
| Feb 9, 2022                | 2 | <b>Open House #1 (Virtual)</b>                                                     | Expanding on theme statements prioritized in the Community Survey                                                                            | Glenwood Springs Residents                                            |
| Mar 8, 2022                | 1 | <b>Steering Committee Meeting #3</b>                                               | Growth Strategies, Character Areas                                                                                                           | Project Steering Committee, Residents                                 |
| Mar 11 - Apr 16, 2022      | 9 | <b>Outreach Pop-up Events/Displays</b>                                             | Glenwood High School, Community Center, City Market, City Hall, River Trail, Walmart, Ross, Bazaar Event, Earth Day Celebration              | Glenwood Springs Residents who normally do not attend public meetings |
| Mar 14 - Apr 1, 2022       | 8 | <b>Focus Group Meetings</b>                                                        | Climate Action/Resiliency, Recreation/Tourism, Mobility, Land Use/Growth, Housing/Economy, Sustainable Infrastructure, Historic Preservation | Subject matter experts, community organizations                       |
| Apr 12, 2022               | 1 | <b>Steering Committee Meeting #4</b>                                               | Mobility, Emergency Access                                                                                                                   | Project Steering Committee, Residents                                 |
| Apr 20, 2022               | 1 | <b>Hispanic/Latino/a Focus Group</b>                                               | Challenges faced by Hispanic/Latino/a community members                                                                                      | Hispanic/Latino/a community members/organizers                        |
| Apr 20, 2022               | 2 | <b>Open House #2 (in-person)</b>                                                   | Prioritizing theme statements from Open House 1, voting on potential development typologies in Areas of Change                               | Glenwood Springs Residents                                            |
| May 20, 2022               | 1 | <b>Steering Committee Meeting #5</b>                                               | Public Utilities, Services, Climate, Hazards, Natural Resources                                                                              | Project Steering Committee, Residents                                 |
| Jun 14, 2022               | 1 | <b>Steering Committee Meeting #6</b>                                               | Recreation, Parks, Tourism, Future Land Use Map                                                                                              | Project Steering Committee, Residents                                 |
| Aug 9, 2022                | 1 | <b>Steering Committee Meeting #7</b>                                               | Draft Recommendations                                                                                                                        | Project Steering Committee, Residents                                 |
| Aug 21, 2022               | 1 | <b>Community Picnic</b>                                                            | Prioritization of Implementation Actions                                                                                                     | Hispanic/Latino/a community members                                   |
| Aug 25, 2022               | 2 | <b>Open House #3 (in-person)</b>                                                   | Prioritization of Implementation Actions                                                                                                     | Glenwood Springs Residents                                            |
| Aug 30 - Sept 6            | 1 | <b>Focused Online Survey</b>                                                       | Extended the Open House 3 Prioritization activity                                                                                            | Residents who couldn't attend Open House 3                            |
| Sept 13, 2022              | 1 | <b>Steering Committee Meeting #8</b>                                               | Implementation Actions Part 1                                                                                                                | Project Steering Committee, Residents                                 |
| Oct 11, 2022               | 1 | <b>Steering Committee Meeting #9</b>                                               | Implementation Actions Part 2                                                                                                                | Project Steering Committee, Residents                                 |
| Nov 15, 2022               | 1 | <b>Steering Committee Meeting #10</b>                                              | Draft Plan Review                                                                                                                            | Project Steering Committee                                            |
| Dec 13 2022 - Jan 6, 2023  | 1 | <b>Draft Plan Online Survey</b>                                                    | Soliciting community input on the Draft Comprehensive Plan Update                                                                            | Glenwood Springs Residents                                            |

## Open Houses

Three open houses were conducted over the course of the engagement process. The objective of the open houses was to ensure broad community involvement and support for the ultimate adoption of the Comprehensive Plan by understanding the concerns and subsequent priorities of stakeholders of Glenwood Springs. The desired outcomes of the open houses were to:

- Inform the attendees about the Comprehensive Plan so they know what it is, why it is important to them, and how they can expect it to affect them
- Gather input regarding their assessment of the 2011 Comprehensive Plan - what worked and what did not
- Collect feedback on the City's updated vision statement
- Prioritize theme statements related to specific topic areas and then further prioritize implementation strategies arising from these themes

The first open house in February 2022 was conducted virtually due to the evolving COVID-19 pandemic. Two sessions were organized, one at lunch time and one in the evening, to maximize participation. Each session was divided into small groups of roughly 10 participants and asked to discuss five topics: Growth, Housing, Tourism & Economic Development, Climate & Hazards, and Mobility. Utilizing the online interactive software Google Jamboards, guests were able to post virtual sticky-notes with comments on the boards under each topic, and on a map of Glenwood Springs. Additionally, a facilitated virtual forum was hosted on the VisionGlenwood website corresponding with the two virtual sessions.

Open House #2 was held in person at the Glenwood Springs Community Center in April 2022. It also featured two sessions to accommodate participants. This event featured boards with charts (see Figure 3 on page 17) featuring the most commonly heard



Open House #2, April 2022

themes that had arisen from previous input, and expanded the previously mentioned five categories to include a sixth category, Recreation & Open Space. Participants engaged in the series of stations at their own pace and were given the opportunity to provide feedback in the form of post-it note comments on boards and prioritize theme statements in voting packets.

The third and final open house was held in person at Glenwood Springs' City Hall in August 2022. Again, two session times were offered, and a number of large boards provided visual content for consideration. At these events, the draft Future Land Use Map (FLUM) was introduced, and participants were asked to prioritize implementation strategies derived from the previously identified themes. Participants were also invited to comment on the draft vision statement and goals. Planning Elements continued to evolve and included the original five: Land Use & Growth Management, Housing, Economic Development & Tourism, Climate & Resiliency, Mobility, the previously added Recreation & Open Space, plus the additional considerations of Community Character as an extension of growth, Cultural Resources and the Arts, Natural Resources, and Public Utilities & Services.



## Pop-Up Events and Displays

In the months between the first and second open houses, a series of “pop-up” events took place. Events at the Rio Grande River Trail (behind the High School), Glenwood Springs Mall foyer, Walmart, and the Recreation Center’s Bazaar and Earth Day Celebration were hosted by City staff, while static displays were placed in the City Hall foyer, high school foyer, the Community Center lobby, and the library. All pop-ups featured a take-home “workshop-in-a-box” to solicit additional comments on the five primary Planning Elements and drive traffic to the VisionGlenwood website. Additionally, branded flyers with QR codes were placed in windows of several Hispanic/Latino/a serving businesses.

## Subject Matter Expert Focus Groups

Ten focus group meetings were conducted with groups of local subject matter experts ranging from 6-12 attendees. These meetings centered on the key Planning Elements of land use/development code/growth, historic preservation, mobility/transportation, housing/jobs/economics, tourism, climate action/resiliency/hazard mitigation, sustainable infrastructure, community amenities/parks/open space, and health/wellness/food equity. Attendees were asked about the goals of their organization, their vision for Glenwood Springs, their biggest challenges, and what current solutions or programs they were working on to address these challenges. Participants were also asked about measures of success and what a successful Comprehensive Plan would look like for them. The takeaways from the focus groups informed the Comprehensive Plan's strategies implementation actions, which were further prioritized by the public at the third open house.



## Pop-up Display



## “Workshop in a box”

## Community Picnic

Thirty-five percent of the population of Glenwood Springs identifies as Hispanic and/or Latino/a, according to the 2020 redistricting data from the decennial Census. A community picnic was held in Sayre Park, after Saint Stephen Catholic Church's Spanish-language mass service. The event was designed to reach Hispanic and Latino/a community members and to specifically provide an engagement opportunity for monolingual Spanish speakers to provide feedback in their native language. Spanish-language boards corresponded directly to the materials presented at the third open house in English and solicited similar feedback. The event was catered by a locally-owned business, and an announcement was made at mass service inviting churchgoers to enjoy lunch at the park and give their input.

Community Picnic, August 2022



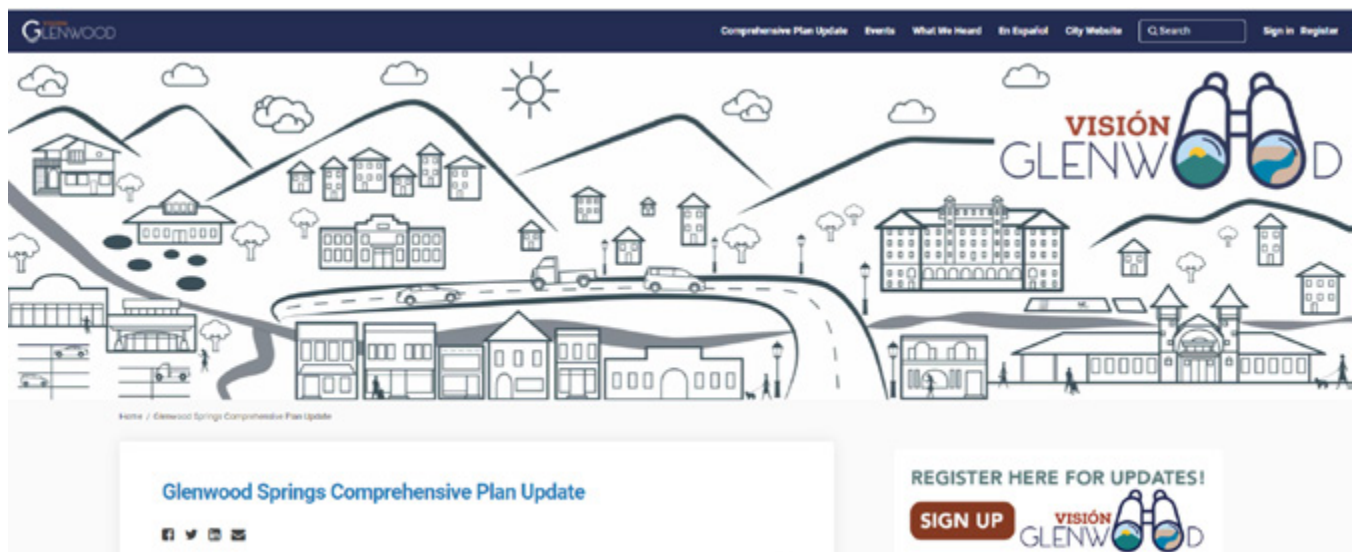


Figure 5: Vision Glenwood Website

### Focused Online Survey

As an extension of the prioritization exercise at the third open house, an online survey was offered in English and Spanish. This survey followed the basic format of the third open house and Latino/a community picnic, allowing contributors that could not attend the in-person events to participate in the prioritization of implementation strategies.

Throughout the engagement process, the community's desire to take care of current Glenwood residents was pronounced. Topics that rose to the top included:

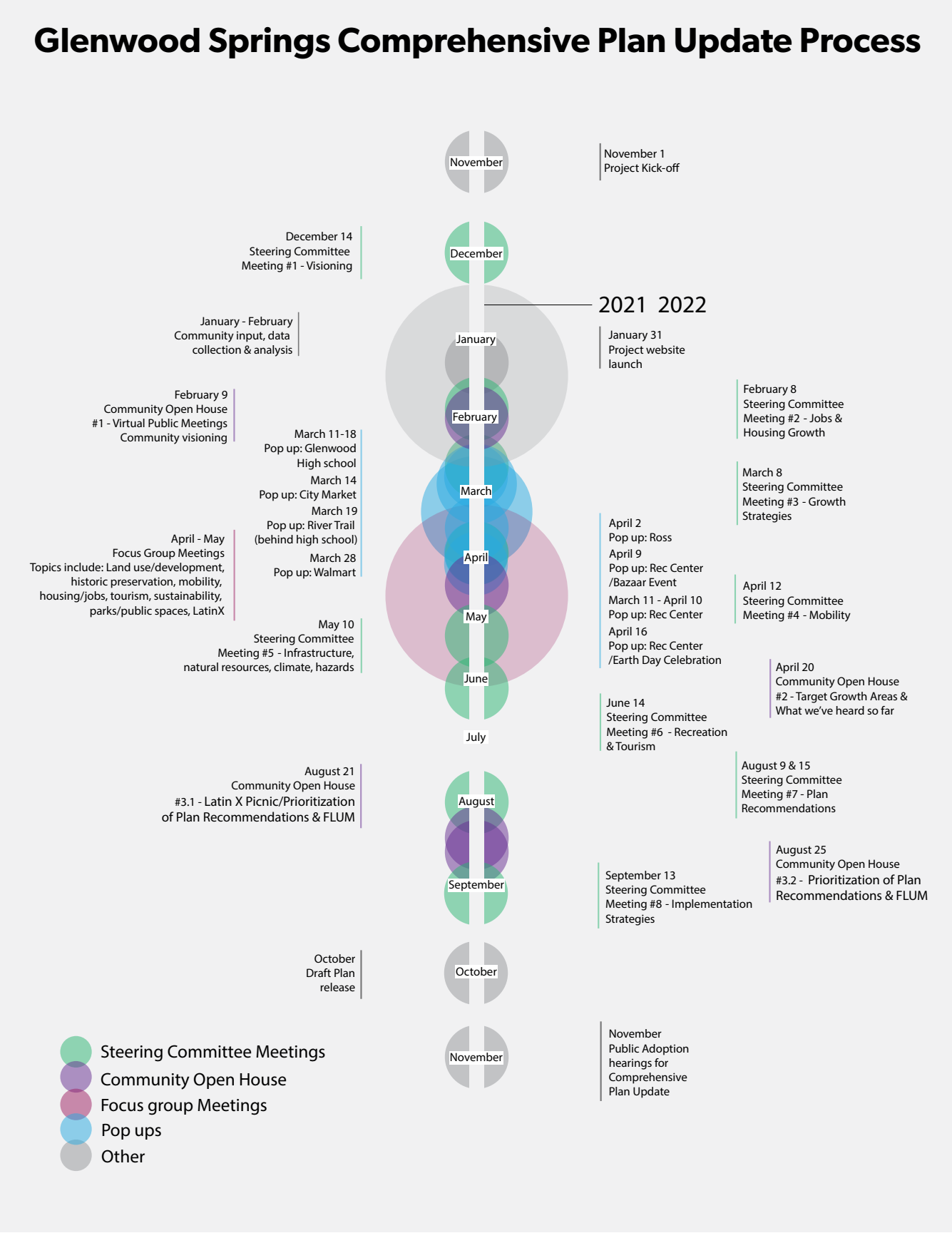
- develop additional sub-area plans for key redevelopment sites,
- balance future growth with available water resources,
- provide incentives and subsidies to attract new workforce and affordable housing for local employees,
- improve public transit access and infrastructure citywide with an emphasis on West and South Glenwood,
- maintain the level of service for emergency personnel and hazard event services,
- ensure funding for community amenities such as parks, urban trails, and open space acquisitions, and educate the public on the importance of protecting the natural setting and wildland-urban interface areas, and
- implement a citywide historic preservation plan.

### Conclusions

The Glenwood Springs Comprehensive Plan Update received an outpouring of input and support from an active, engaged, and diverse community. Because of the quality and amount of input received, this Plan is able to capture and represent the identity and future vision of Glenwood Springs in the goals, strategies, and actions herein. Special thanks to all those who participated in the engagement process. Please refer to the Appendix to see a detailed summary of data gathered during this process. For additional information, visit the [VisionGlenwood.com](http://VisionGlenwood.com) website.



Figure 6: Comprehensive Plan Engagement Schedule











## 2.0: COMMUNITY CONTEXT

### 2.1 | Overview

Glenwood Springs, Colorado is a beautiful small city nestled between the Roaring Fork and Colorado Rivers on the western slope of the Rocky Mountains. While the population is small, at just 9,962 residents, it is quite diverse, with more than 30% identifying as Hispanic or Latino/a. Glenwood Springs is situated in an attractive geographic position, as it has potential for future growth, but is physically curtailed by the steep terrain of the surrounding mountains and rivers. Glenwood Springs continues to work to balance its need for growth, maintaining affordable home prices, and protecting the natural environment of the area. Currently, the average median value of a home is \$454,158<sup>1</sup>, while the median household income is \$81,460<sup>2</sup>. In 2020, Glenwood Springs had a poverty rate of 8% with 12.3% of residents of Hispanic or Latino/a origin living below poverty level.

As of 2022, about 73% of Glenwood Springs' total employment was concentrated in five sectors consisting of retail trade, healthcare and social assistance, accommodation and food services, public administration, and food and beverage services. The top industry in Glenwood Springs is retail trade at 18.8%, not unlike many mountain communities. The local workforce is concentrated in service and retail, healthcare, and government. This paints the picture of a tourist and regional commercial hub for Garfield County and the Roaring Fork Valley.

Glenwood Springs has a strong base of locally owned, small businesses. Approximately 85% of the businesses in Glenwood Springs employ fewer than 10 workers and nearly 98% employ fewer than 100 workers. This highlights a natural economic propensity towards small businesses and small-scale economic development. During the height of the COVID-19 pandemic, Garfield County reached a 12% unemployment rate in Spring of 2020. As of August 2022, the unemployment rate has dropped to 2.8%, which is close to pre-pandemic levels.

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1. Esri forecasts for 2022 and 2027. U.S. Census Bureau 2000 and 2010 decennial Census data converted by Esri into 2020 geography.

2. Esri forecasts for 2022 and 2027. U.S. Census Bureau 2000 and 2010 decennial Census data converted by Esri into 2020 geography.

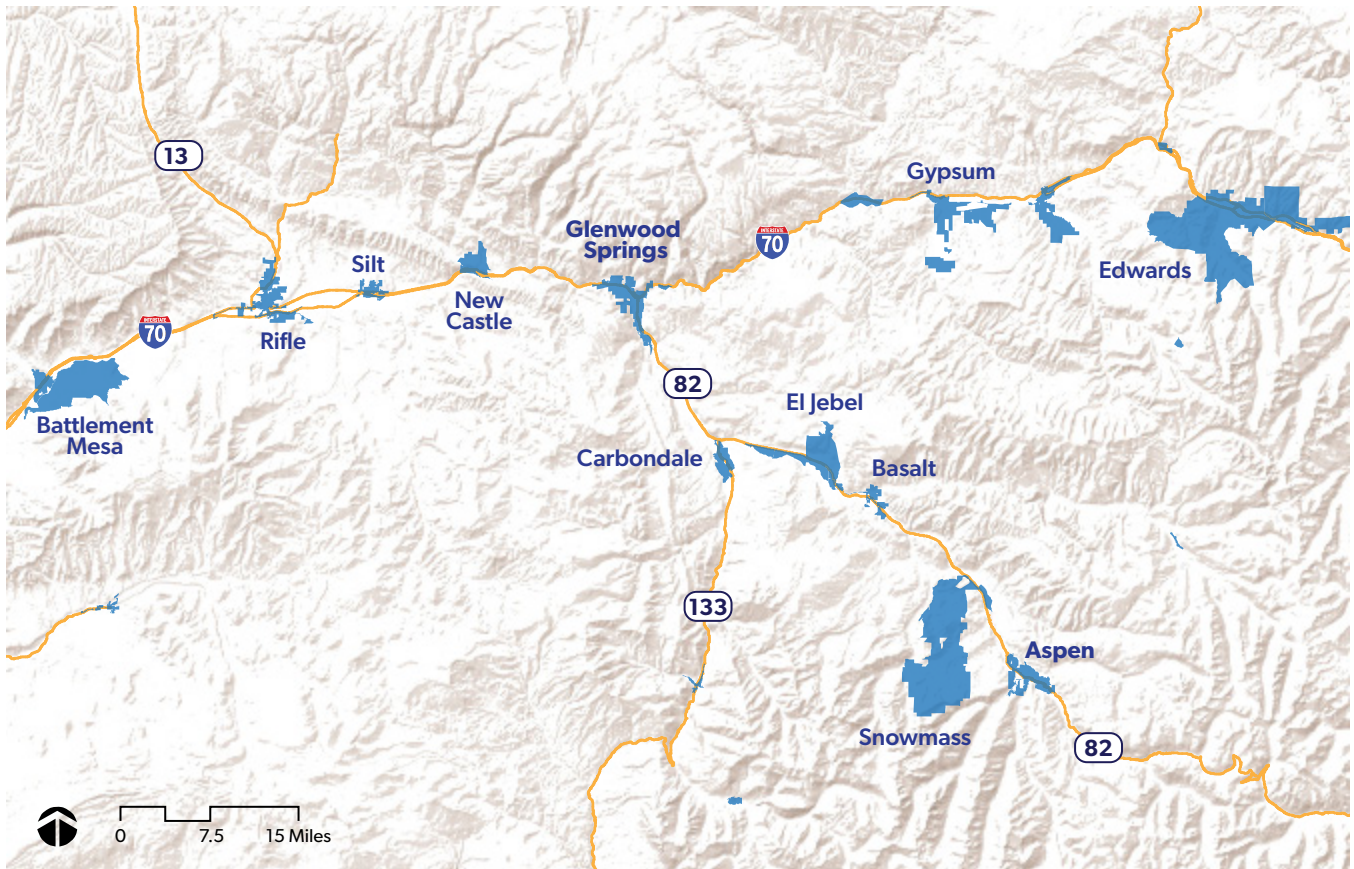


Figure 7: Glenwood Springs Regional Context

Glenwood Springs is different today than it was 20 years ago. Since the early 2000's, growth has delivered new jobs, housing, community facilities, amenities, and services. Critical infrastructure such as roads and water delivery systems have improved. Growth has also brought traffic congestion, higher taxes, and increased use/overuse of community amenities such as parks, trails, and open spaces. The challenge for Glenwood Springs is to ensure that positive changes that result from growth outweigh negative impacts.

Surveys conducted and public input received with this Plan Update indicate that most people, overall, feel that Glenwood Springs has moved in a positive direction, and community members are proud to call Glenwood Springs their home. Plan participants also acknowledged that strong leadership is needed to fulfill the Plan's vision and goals as the community continues to evolve.



## 2.2 | Current Challenges

Like most mountain communities, Glenwood Springs is experiencing significant growth pressures, traffic congestion, a deficit of attainable and affordable housing, and climate impacts such as wildfires and mudslides. The following section identifies how decision makers, City staff and residents should address and consider these challenges when implementing future policies.

### Growth Management

Discussions among community members on how Glenwood Springs should grow and what future growth looks like will continue to be a high priority. Consistent with regional growth policies, Glenwood Springs has provided infrastructure and services to developments, and entered into pre-annexation agreements that are still in place today. The Urban Growth Boundary and Three-Mile Area are jointly recognized by the City and Garfield County, and both entities continue to work together as part of the regional planning process. However, not all community members' views align when it comes to the type and location of development in Glenwood Springs. Decision makers and City staff will need to balance the preservation of community character with growth pressures moving forward. In responding to growth pressures, the City will strive for sustainable development including environmental, fiscal and social sustainability.

### Community Character & Vitality

As population growth continues and new infill commercial and residential development pressures increase, Glenwood Springs will need to develop more comprehensive and inclusive methods to evaluate development proposals. This can be done through design review and other means to protect the essential community character and qualities that make Glenwood Springs such a desirable place to live. Planning for an urban form that reflects the community's values, and protecting existing historic and cultural resources and established residential neighborhoods, are high priorities.

As growth continues, there will be an increasing need to maintain and enhance community vitality and seek opportunities to balance infill and redevelopment - growing inward and upward rather than outward - with the creation of active and vibrant places in the community.

Typical Victorian Architecture found throughout Downtown







## Sustainable Development

Sustainable development refers to how built and non-built environments are designed within the context of human and natural ecological systems, fiscal actions, and social responsibility. All new development should strongly consider environmental, cultural, social and equitable sustainability as core guiding principles.

**Environmental sustainability** acknowledges the inter-relationship of natural ecosystems and resources. It is understood that humans have an impact on natural systems, and are therefore obligated to reduce unnecessary waste, address pollution, and reduce energy usage to protect the quality of water, air, and soils. Environmental sustainability also refers to the need to protect sensitive river corridors and mountain landscapes, and preserve important ecosystems and habitats.

**Fiscal sustainability** is living within one's means—as an individual or a community. This means avoiding growth patterns that cost more to serve than the tax revenues they produce. Outward, “greenfield” growth requires the expansion of infrastructure and services, whereas inward growth (infill and redevelopment) takes advantage of existing services and infrastructure, usually in a more fiscally efficient manner.

## Sustainability

A recognized definition of ‘sustainability’ is the ability to meet present needs without compromising the ability of future generations to meet their needs. This means utilizing resources in a way that ensures they are available for future generations.

**Social sustainability** is taking care of the community in a way that ensures that all people have access to proper shelter, food, education, and a healthy lifestyle. It also means that the benefits that result from growth and development are equitably distributed, and diverse cultures and traditions are celebrated. The physical design of the community can impact its ability to be socially sustainable.

**Equitable sustainability** centers on ensuring equity among all communities, including disenfranchised and underrepresented communities. Equity is elevated as a core value to ensure a community's vibrancy, as well as individual health and well-being.

## Traffic & Congestion on Grand Avenue

State Highway 82 (CO 82) is the Roaring Fork Valley's sole regional commuter corridor. It is also Glenwood Springs' historic Downtown main street (Grand Avenue), and accommodates an average of 25,000 to 29,000 cars and trucks daily.

Traffic on Grand Avenue in Glenwood Springs continues to be a core transportation issue for the community, impacting multimodal mobility around town, growth strategies, quality of life, and emergency evacuation preparedness. Between 2010 and 2021, traffic on CO 82 in South Glenwood Springs grew by 23% (an average of 1.9% annually)<sup>1</sup>. Analysis of mobile device origin-destination data in vehicles traveling on the Grand Avenue Bridge in the peak periods show that about 45% - 60% of traffic in the morning peak southbound and 40% in the afternoon peak northbound is pass-through traffic, mostly from trips between western Garfield County and Carbondale<sup>2</sup>, Basalt, Snowmass, and Aspen.<sup>3</sup>

Glenwood is also a commuting destination. There are almost twice as many jobs as workers<sup>4</sup>, and more than 75% of workers commute into Glenwood, mostly from Rifle and New Castle<sup>5</sup>, and the majority by driving.<sup>6</sup>

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1. CDOT continuous counter on CO 82 at MM 2.194 (s/o Blake Avenue)

2. Carbondale region from Carbondale Town limits to Buffalo Valley

3. Based on cell phone data analyzed by Fehr & Peers and collected from January to December 2021 by from StreetLight Data on CO 82. An origin-destination with middle filter analysis to analyze origins and destinations of traffic on CO 82 at both the Grand Avenue Bridge and just north of the Red Canyon Road intersection.

4. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program.

5. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, Job Counts by Home Places, 2019

6. U.S. Census Bureau, American Community Survey 5-year Average, 2015-2019, Means of Transportation to Work by Work Place Geography, Glenwood Springs.



Traffic on Grand Avenue

Additionally, nearly 60% of employed residents who live in Glenwood commute out of the City, mostly up-valley.<sup>7</sup> This dynamic creates a condition of heavy southbound traffic congestion on CO 82 in the morning (from people commuting into, out of, and through Glenwood Springs), and heavy northbound congestion in the afternoon for the same reason.

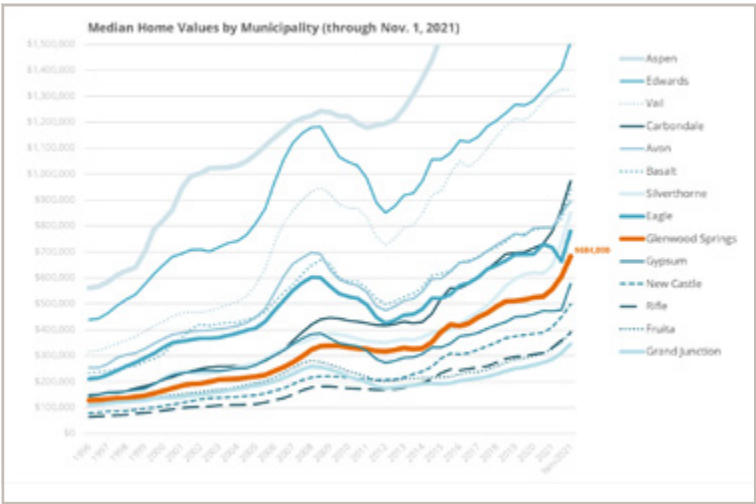
Due to geographic constraints, there is little room to provide alternative relief valves for traffic on CO 82. The Long Range Transportation Plan includes six bridge projects to increase network connectivity that are still planned, but more recent efforts have focused on ways to move more people by other modes. The MOVE Grand Avenue project (completed in 2021) explored ways to extend the VelociRFTA Bus Rapid Transit (BRT) service to downtown and West Glenwood to intercept more inbound, outbound, and through commuters by bus. The city is also investing in a Transportation Demand Management (TDM) program to facilitate more of its nearly 10,000 employees<sup>8</sup> to use more sustainable commuting options, and most projects in the Long Range Transportation Plan are aimed at improving the City's pedestrian and bicycle network.

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7. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, Job Counts by Places, Where Workers (living in Glenwood Springs) are Employed 2019.

8. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, Inflow/Outflow Job Counts, 2019

Figure 8: Median Home Values by Municipality



### Housing Affordability

Identified as the most critical issue facing the Glenwood Springs region, housing affordability has become an even more urgent crisis in recent years. From April 2020 to June 2022 alone, the average (mean) list price for a home in Garfield County has nearly doubled, from \$777,000 to just over \$1.3 million. One of the most challenging impacts of this rapid housing inflation for Glenwood Springs has been an increasing difficulty in hiring and retaining workers who can afford to live within commuting range of town. In addition, between 2009 and 2019, the number of people needing to commute into Glenwood Springs from outside the city limits to fill healthcare and education jobs (a staple of local middle-income employment), has increased by 47 percent.

It has been widely accepted for at least the past decade that housing affordability is a regional problem in need of regional solutions. To date, the City has joined the newly formed West Mountain Regional Housing Coalition, which aims to address housing regionally. Working together across jurisdictions towards a common goal of increasing affordable housing supply (including workforce housing affordable to households earning near the median income), is more important now than ever, and the City should continue fostering these partnerships.

### Regional Commercial Center

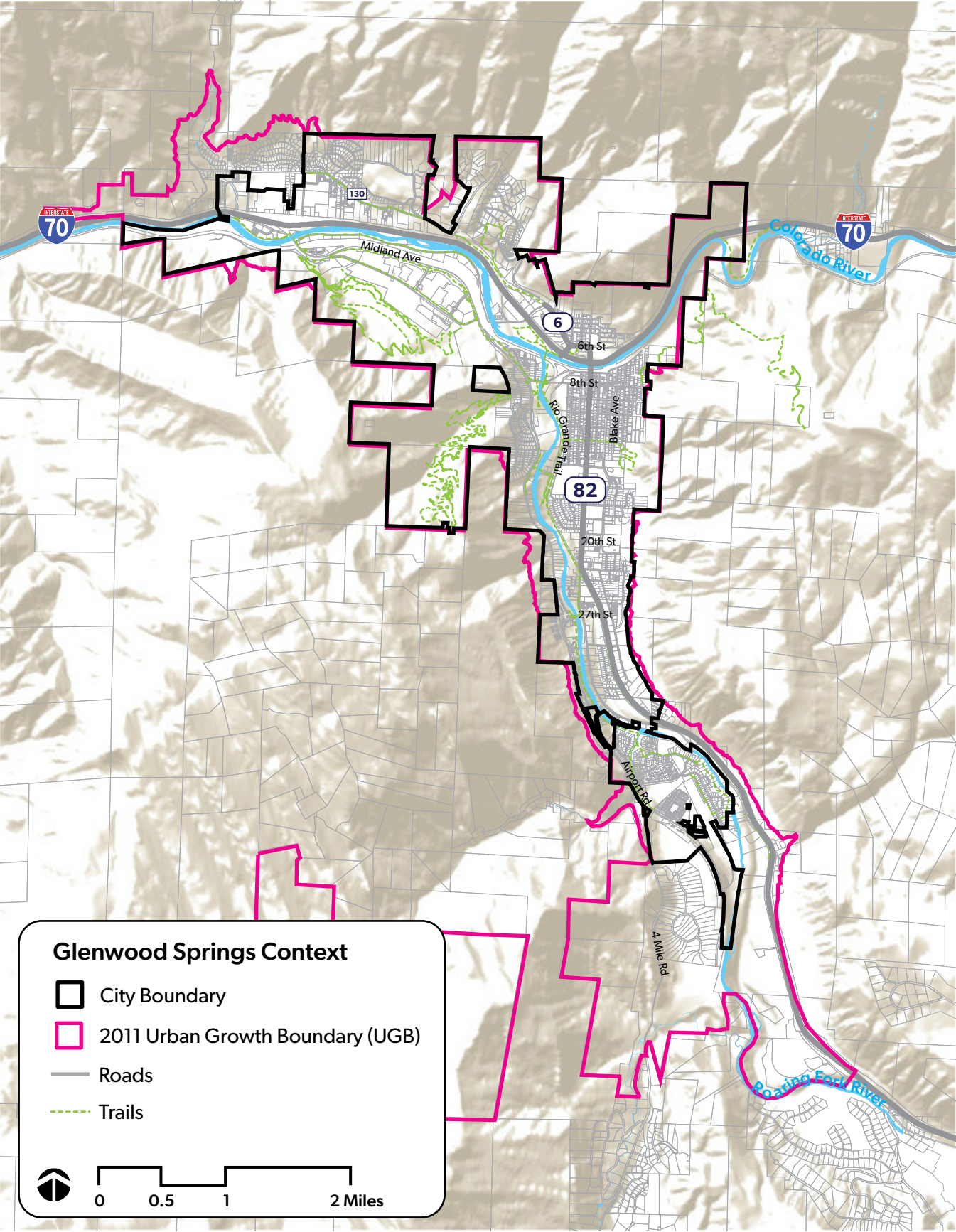
Over the previous decades, communities such as Rifle have increased in population and have attracted major retailers as well as other businesses. The potential new growth in other communities down river from Glenwood Springs suggests that the western portion of Garfield County will continue to attract both retail and residential development. As growth trends continue to shift in the region, Glenwood Springs will remain a significant regional commercial hub and economic asset in the Roaring Fork Valley. Decision makers and the community should acknowledge and support this important role.

### Climate, Resiliency, Hazards, & Emergency Evacuation Response Systems

Climate and resiliency planning is of critical importance. Advancing the City’s climate goals and planning for the ability to withstand and recover against adversity as a community are core values. The City is leading by example in reducing carbon emissions from buildings, operations, and other sources, enabling and supporting residents and businesses to follow suit. At the same time, a changing climate will have profound impacts to our community, the environment, public safety, economy, quality of life, and the infrastructure of Glenwood Springs. Hazards such as wildfires, debris flows, flash flooding, and extreme heat can be particularly severe and are at the forefront of concern. At considerable risk are the City’s water and electrical systems, streets and stormwater drainage, residential neighborhoods, and its open space and scenic mountainsides. These threats to public safety call for robust emergency response plans, effective communications, and multiple evacuation routes.



Figure 9: 2011 Glenwood Springs Context Map









## 3.0: VISION & GOALS

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The Plan recognizes the community's desire to direct growth and development to key growth areas, and to maintain its character and vitality. Due to physical constraints, Glenwood Springs' ability to grow is limited, which places a higher emphasis on infill and redevelopment (growing in and up, instead of out). This type of development can be accomplished by creating compact, mixed-use urban centers within the community, developing vacant parcels, and growing outward only where services and infrastructure already exist or where they can be provided in a cost-effective manner.

The community indicated through the engagement process that the Vision Statement from the 2011 Plan still resonated in 2022. The only update that was made was to include advancing the City's climate goals. Similarly, all of the goals from the 2011 Plan were carried forward into this Update, with the addition of one goal focused on climate and resiliency, which was elevated by community members in 2022.

## 3.1 | Vision

The following Vision Statement represents our shared picture of what we want our community to be in the future.

### Vision

The City of Glenwood Springs desires to maintain its character and preserve its cultural and natural resources by implementing a proactive plan to achieve directed and balanced development, social and economic diversity, address its transportation needs, and continue advancing its climate goals.







## 3.2 | Goals

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The following statements represent the goals that push forward the aspirational elements of the Plan. These goals are in no particular order.

- Address transportation needs and provide multiple convenient travel choices
- Advance climate and resiliency goals as a core community value
- Direct development to locations and building forms that are cost-effective to serve
- Maintain Glenwood Springs as the regional tourism, retail, commercial, and governmental center of Garfield County
- Preserve cultural resources
- Preserve Glenwood's character while maintaining livability and increasing the vibrancy and commercial success of the Downtown and throughout Glenwood Springs
- Preserve natural resources and protect against hazards
- Promote long-term, sustainable, and diverse economic development
- Provide equitable and diverse housing for the entire community
- Support social diversity

These goals will be achieved through a variety of strategies and actionable measures summarized in Chapter 5.0.





Photo Credit: Kristina Blokhin



## 4.0: PLAN FRAMEWORK

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The Comprehensive Plan is framed around three overarching themes: Community Character, Resiliency, and Equity. There are then 11 Planning Elements that further describe the overarching themes (see Figure 10 on page 38). Each Element includes a background discussion of critical issues that Glenwood Springs faces. These issues were developed based on a review of existing conditions and input from the community. They are intended to inform the strategies and actions for each Plan Element. Strategies are described within each Plan Element Chapter. The actions to achieve each strategy are listed in the Plan Implementation Chapter (5.0).





Figure 10: Plan Framework

## Community Character

**Intent** – Community character includes a diverse range of architecture and building styles that create a unique sense of place in Glenwood Springs.

The community's character provides attractive environments for pedestrians and bicyclists, and celebrates the abundant open spaces and parks around Glenwood Springs. A key goal of this Plan is to maintain and enhance this character and vitality to reflect the diverse and inclusive nature of the community.



## Equity, Health and Well-being

**Intent** – The City of Glenwood Springs is committed to promoting an equitable community, which is healthy, and considers the well-being of both residents and visitors.

Glenwood Springs is becoming increasingly more diverse. As the population shifts, the diversity of a community is more than just its ethnic or racial makeup. Glenwood Springs' diversity is grounded in its breadth of residents' ages, range of housing types and building styles, and rich history of the community. Glenwood Springs celebrates its diversity and encourages the participation of individuals of varying backgrounds in civic groups and leadership roles.

The City also recognizes our storied history. In each Planning Element, Glenwood Springs aims to thoughtfully consider, navigate, and work to overcome the continuing impacts of the systematic disenfranchisement of traditionally excluded populations. These populations include economically disadvantaged peoples, individuals with disabilities, people of color, indigenous peoples, members of the LGBTQIA+ community, and other marginalized communities.

The Comprehensive Plan provides the foundation for the community's ongoing efforts to promote diversity, and draw from this diversity to further strengthen Glenwood Springs.

## Resiliency

**Intent** – The City of Glenwood Springs is committed to pursuing strategies to ensure the community is resilient in response to social, economic, and environmental events and impacts.

Communities nationwide recognize that future planning must be viewed through the lens of resiliency, to strengthen their ability to adapt to economic, social, and environmental adversity. Resiliency is a fundamental priority to address environmental sustainability, hazard mitigation, and awareness. While resiliency strategies in Glenwood Springs address environmental hazards such as flooding or wildfires, resiliency is also a holistic view of planning, preparedness, and capacity building for long-term stability. A high priority for the City of Glenwood Springs is to update the 2008 Climate Action Plan to provide detailed recommendations and strategies tied to resiliency and equity, and to build upon the goals and strategies articulated in this Plan. The Climate Action Plan should also focus on energy efficiency and renewable energy, waste reduction and diversion, mobility, green and healthy buildings, and respond to the impacts of climate change on human habits and development patterns. This will require additional policy changes and investment in water conservation best practices and resource management.





## 4.1 | Land Use & Growth Management

### Background

Residents of Glenwood Springs desire the development of compact, walkable, sustainable neighborhoods and districts that feature unique character traits that distinguish Glenwood Springs from other communities in the region. This Plan actively promotes infill development to create thoughtful designs and redesigns of existing and new public and private structures around the community. This infill development is directed to Downtown and identified “Secondary Centers”, which are located near existing neighborhoods and commercial areas. These growth areas are intended to enhance the experience of people living, working, and visiting Glenwood Springs, while preserving the diverse nature of the community. This Plan is promotes developments and redevelopments that honor the shared cultural influences that make Glenwood Springs to stand apart from other communities in the region and beyond.

Land Use & Growth Management are further described in the Future Land Use Map (FLUM).

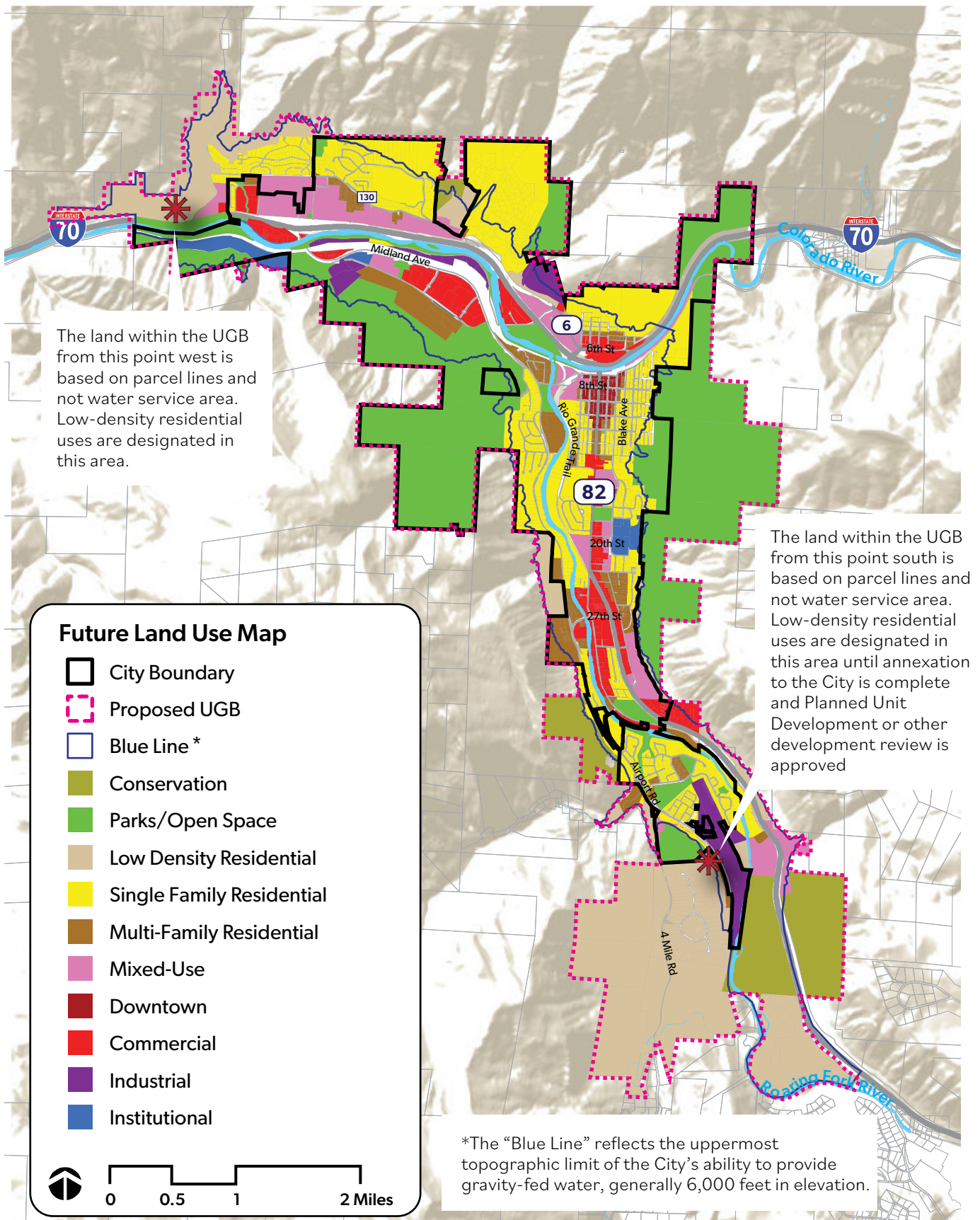
### Future Land Use Map

The Future Land Use Map (FLUM) is an expression of how the goals, strategies, and actions outlined in the Comprehensive Plan manifest in land use. The 2023 Comprehensive Plan planning area includes the city boundaries and portions of unincorporated Garfield County which lies within the city’s Urban Growth Boundary (see Figure 11).

The FLUM also focuses on the Areas of Change, with emphasis on select areas where the city anticipates future growth.

The FLUM designations indicate the general character of desired land uses and are therefore somewhat flexible. These uses can often be achieved through more than one zoning designation, giving a rezoning applicant several choices. The FLUM land use designations often follow topography, floodplains, and other physical conditions, and they do not necessarily follow property lines. When there are multiple land uses designated on a property, those designations can be used to encourage certain development patterns within a parcel.

Figure 11: Glenwood Springs Future Land Use Map



## FLUM Designations

### Conservation

The Conservation land use designation is applied to properties with an established conservation easement restricting the property to a very limited amount of development.

### Parks / Open Space

This land use designation identifies approximate locations for parks as well as for public open space. This designation is intended to include permanent open space, but also allows for limited development such as golf courses and recreation / public facilities.

### Low Density Residential

Low Density Residential is a designation for land that is outside of the city limits but within the urban growth area. This designation consists of single-family residential development that is intended to maintain a rural character. Appropriate development densities will be determined by, among other things, current land uses, topographic constraints, existing and future utility connections, and existing road networks.

### Single-family Residential

The Single-family Residential land use consists primarily of single-family detached homes and duplexes on a variety of lot sizes. Higher densities may be considered on a case-by-case basis if the development furthers the goals of the Comprehensive Plan. Home occupations may be permitted with additional review. Institutional uses such as churches, schools, parks, and trails are also allowed.

### Multi-family Residential

The Multi-family Residential land use designation accommodates multi-family structures of 3 units or greater, and may include home occupation and assisted living facilities as per the City's Zoning code.

### Mixed-Use

The Mixed-Use land use designation allows for a variety of uses including commercial, retail, office, restaurant, entertainment, and multi-family housing co-existing through design either in a horizontal or vertical fashion.

### Downtown

This designation is intended to reflect the character of the historic Downtown while allowing additional uses that will strengthen and expand the core of the community including retail, offices, restaurants, residences, lodging, and civic uses. Pedestrian friendly design and a mix of uses are envisioned. The downtown is a mix of single and multifamily structures, but it maintains the architectural character of single-family neighborhoods.

### Commercial

This land use designation provides a wide range of general retail goods and services for both regional and local markets, in both attached and freestanding structures. Retail uses outside of Downtown that would compete directly with Downtown retail are discouraged.

### Industrial

This designation accommodates heavy commercial, light industrial, and industrial uses such as manufacturing, warehousing, distributing, and indoor and outdoor storage.

### Institutional

This designation permits uses such as churches, medical facilities, and public buildings and facilities.



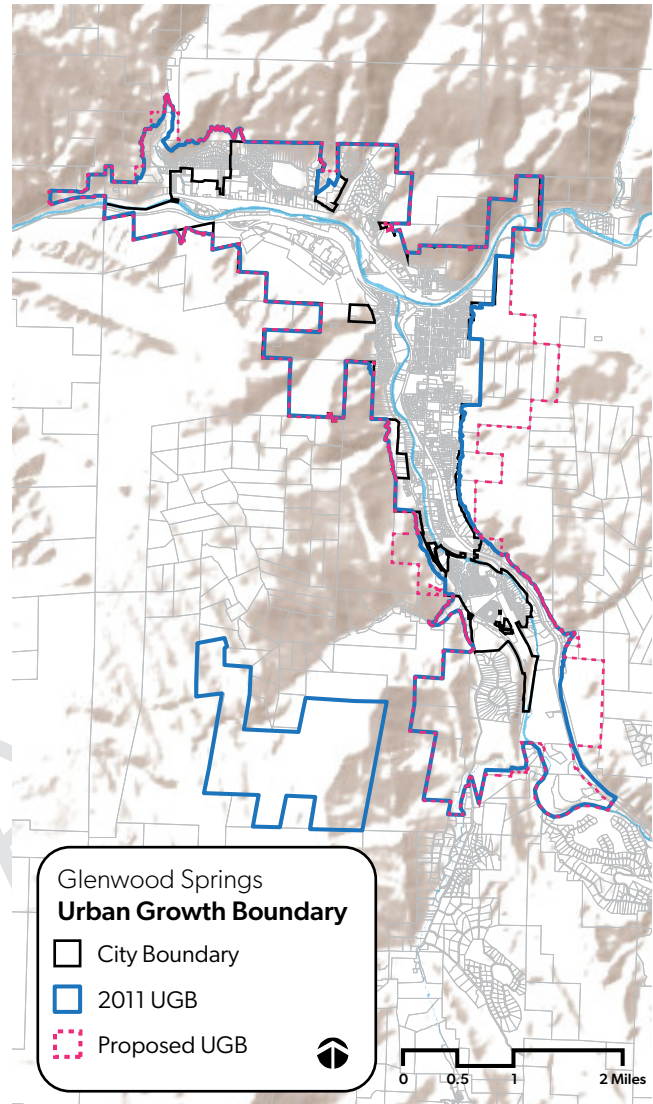
## Urban Growth Boundary

The Urban Growth Boundary (UGB) represents an area outside of the City limits that can support the vision and goals of the plan as represented in the Future Land Use Map (see Figure 11 on page 41). Urban development is characterized by densities typical of urbanized areas, and by the type of infrastructure and services required to support that development such as water, wastewater, roads, police, and emergency services. It also represents areas of future annexation. Although this area lies outside of the City and is subject to Garfield County land use requirements, according to the Garfield County Comprehensive Plan, development and land use within the Urban Growth Boundary should be consistent with the future land use objectives of Glenwood Springs. Both the Garfield County and Glenwood Springs Comprehensive Plans recommend entering into Intergovernmental Agreements to assure mutually acceptable land use and development within the Urban Growth Boundary, and to determine a process by which land use proposals will be evaluated by both jurisdictions.

The Urban Growth Boundary has been determined using one or more of the following criteria:

- Ability of the City to provide adequate infrastructure, particularly water service, to new development without placing undue burdens on the City's ability to meet current municipal demands while maintaining adequate levels of service.
- Areas where there would be a public benefit for the City to manage growth, giving consideration to visual impacts, economic impacts and benefits, open space and environmental benefits, and impacts on schools and other public facilities.
- Areas which, if annexed into the City, would simplify the city limits and provide unity of services.
- Location of existing topographical features which serve as opportunities or constraints to development.

Figure 12: Urban Growth Boundary



Since 2011, community priorities have changed, land has been developed, and Glenwood Springs has grown. The Proposed UGB in Figure 12 reflects these shifts.



# Strategies

## Future Development

### Promote Transit Oriented Development (TOD).

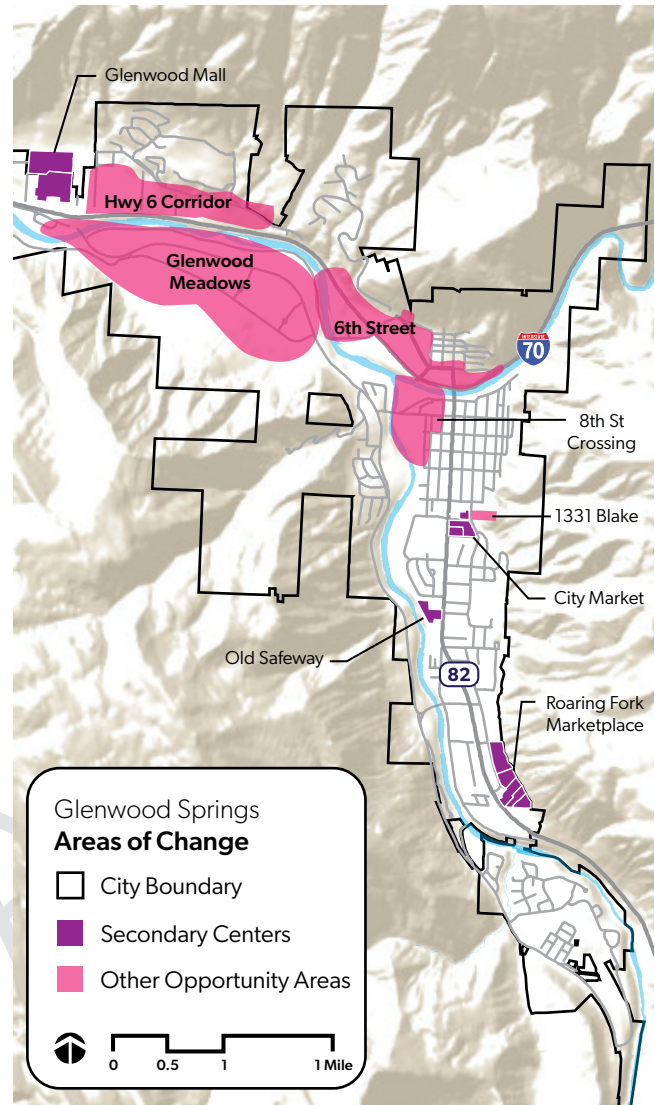
The location of land uses is itself can be used as a strategy to address transportation issues. The location, density/intensity, mix/variety, and character/design of land uses dictate travel choices and patterns. Homes that are within walking distance of employment, shopping and services can reduce vehicle trips. Given the regional nature of travel in Glenwood Springs, locating new development near high frequency regional transit will help mitigate vehicle travel. Land use is a powerful tool to reduce vehicle trips, or shift mobility to other modes, ultimately reducing traffic congestion. The City supports and encourages compact, mixed-use development patterns near regional transit.

Redeveloped areas of the city provide the opportunity to create compact forms of development that are transit-supportive. These development types are located along transit corridors and are intended to support walking, biking, and public transit. The City and the Roaring Fork Transportation Authority (RFTA) should continue to promote redevelopment and the expansion of transit infrastructure to enhance the regional bus service, including Bus Rapid Transit (BRT) between Aspen and Glenwood Springs, and station improvements in Glenwood Springs. BRT service may also help to leverage redevelopment that includes a mix of residential with commercial uses and provides direct access to employment, recreation, and other active mobility facilities.

### Encourage a compact urban form.

Direct growth to where infrastructure already exists through infill and redevelopment to allow the efficient delivery of services while preserving community character and protecting cultural and natural resources.

Figure 13: Areas of Change



## Areas of Change

### Focus growth in Areas of Change.

The following Areas of Change within the existing city limits are intended to accommodate future growth through infill and redevelopment. Areas of Change are therefore targeted for growth to address housing demand and provide a mix of uses that are compatible with existing character. A key strategy to encourage growth in these areas is to create incentives such as flexibility in design, increased density and height bonuses, and reduction of regulatory hurdles, while also considering character and urban form.



Figure 14: Safeway Site Secondary Center



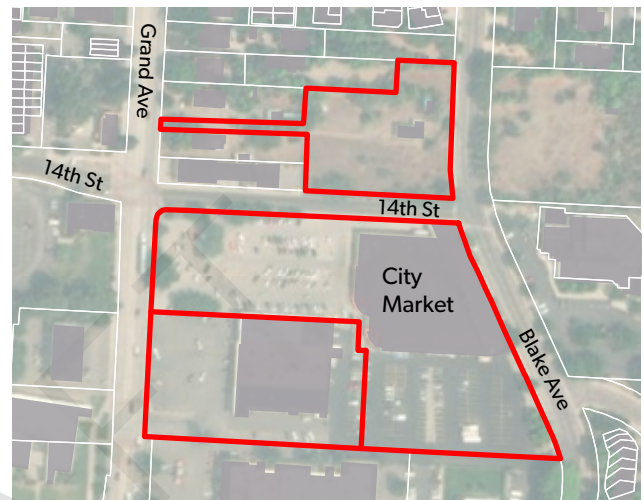
**Encourage redevelopment and prioritize public investment in identified revitalized areas to spur private investment.**

Secondary Centers have the potential to accommodate a significant amount of future growth consistent with the Comprehensive Plan goals. Mixed-use development should be targeted for Secondary Centers to help address the housing demand over the next 15 years.

In several cases anchored by grocery stores, these Secondary Centers offer surrounding neighborhoods convenient access to a variety of services, shops, and restaurants. Many of these centers were developed years ago in a “strip mall” style of development with large parking lots between the building and the street. As property values and retailing trends have changed, these Secondary Centers are now seen as opportunity locations for new, mixed-use neighborhoods that include a range of supporting uses.



Figure 15: City Market Secondary Center



Potential Secondary Center locations are represented in Figures 13 - 16 and include:

- Safeway Site (20th Street and Grand Avenue)
- City Market Site (14th Street and Grand Avenue)
  - The grocery store is an important anchor for Glenwood Springs. The center including the Walgreens and Schmueser building may someday be redeveloped to include housing and higher density commercial
- Roaring Fork Marketplace / Wal-Mart (3200 block of South Glen Avenue)
- West Glenwood Mall (51000 block of Highway 6)
  - Glenwood Mall and the properties immediately north may be developed into a mixed-use community including a range of residential densities with an internal system of sidewalks and community spaces thus creating a center focal point for the west end of town.





Figure 16: Roaring Fork Marketplace Secondary Center



Figure 17: Glenwood Mall Secondary Center

## Roaring Fork Marketplace



Secondary Centers are represented by several physical characteristics:

- These areas are prime locations for Glenwood Springs to accommodate significant additional housing and employment with minimal visual impact on the city's older, more established, traditional neighborhoods.
- Secondary Centers can allow Glenwood Springs to offer a wide range of housing types from rental and ownership townhomes, to rental apartments that are integrated into a mix of uses with neighborhood services, retail, and limited office spaces.
- Secondary Centers can be redeveloped with buildings up to 4-5 stories with the upper stories dedicated for residential uses. Development massing and scale should be compatible with the surrounding neighborhoods, be walkable, and include buffering elements that both protect the surrounding neighborhood, and integrate new development into adjacent neighborhoods.

### Other Opportunity Areas:

There are several larger parcels of land dispersed throughout the community and other potential areas that could accommodate more intensive development and that should include streetscape improvements and other amenities such as parks and civic places (See Figure 18 on page 48).

## Glenwood Meadows

The Glenwood Meadows development serves as a regional commercial hub, including several apartment complexes located along a transit corridor. This area serves as a logical and ideal place for additional mixed-use development that is within walking distance of commercial areas, recreation, and open space. Live / work units, where the unit is designed to have a living space as well as a workspace for non-nuisance producing businesses, are seen as appropriate here.

## Highway 6 Corridor

The Highway 6 Corridor is comprised of auto-oriented commercial/service uses, with residential uses tucked behind. Despite the presence of an elementary school, much of the area lacks walkability and public gathering spaces. This area has potential for significant redevelopment in the future that should include pedestrian interconnectivity, bicycle access, landscaping, and thoughtful building placement so that it transforms into an attractive, accessible, community-oriented corridor. Multi-family housing is will likely continue to be developed north of the corridor.

## 6th Street

Sixth Street stretching from the base of the Glenwood Adventure Park Gondola to the Hot Springs Resort and Vapor Caves is an opportunity for infill redevelopment. It is connected by the new pedestrian bridge to downtown and offers an opportunity for a public-private partnership. The 6th Street Master Plan was adopted in 2017 and provides guidance on redevelopment for this corridor.



8th Street Crossing

## Glenwood Meadows



## 8th Street Crossing & Confluence Area

The 8th Street Crossing and Confluence Area are currently zoned for industrial and commercial uses. Much of the site is the former location of the City's wastewater treatment plant. Redevelopment of the site into a mixed-use area is outlined in both the 2019 Moving Forward Together Area-Wide Plan and the 2017 Confluence Redevelopment Plan. Efforts to redevelop the area should include a public park space that naturally connects to the Rio Grande Trail and Two Rivers Park, community amenities near the river confluence, uses that address specific needs of the community, and the extension of Downtown. Previous plans for the Confluence Area included reference to a performing arts center as one potential land use within a redeveloped, mixed-use neighborhood.

## 1331 Blake Avenue

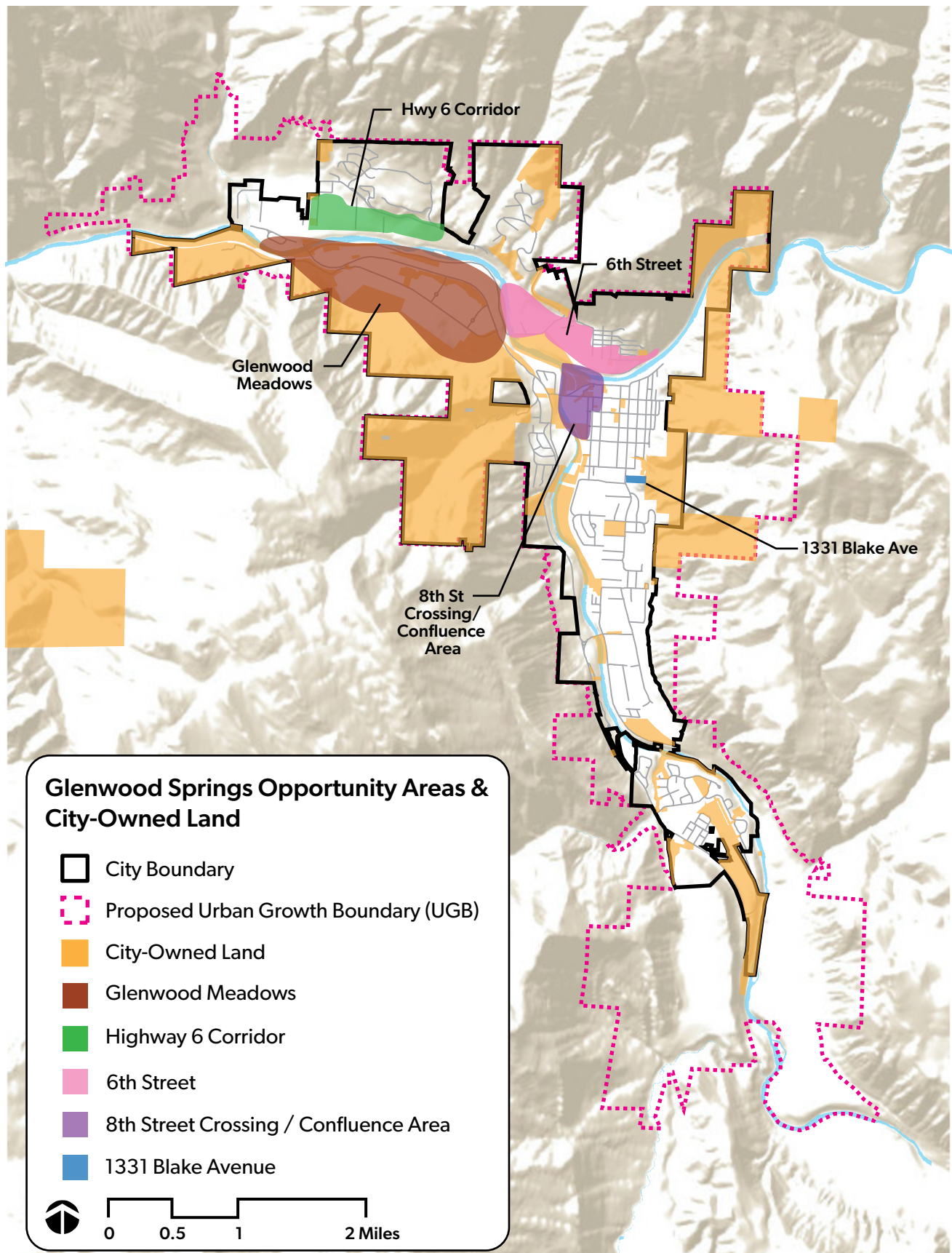
1331 Blake Avenue and the adjacent vacant parcel on the east side of Blake and 14th Streets are an opportunity for infill development.

## City-owned Land

The City of Glenwood Springs retains ownership of several parcels along the east bank of the Roaring Fork River (see Figure 18 on page 48). In addition to right-of-way uses, there are several vacant City-owned parcels that can be developed into affordable housing or reserved for parks/open space. Additional considerations related to park amenities or passive open space should be considered.



Figure 18: Opportunity Areas & City-Owned Land



## Existing Neighborhood Areas and Uses

### **Foster and protect vibrant, diverse, safe, and well-connected neighborhoods.**

Individual neighborhoods in Glenwood Springs are uniquely different and are generally walkable, with smaller lots, slower traffic, shaded sidewalks, front porches, and small neighborhood parks. Infill and redevelopment is expected through the addition of accessory dwelling units and where sensitively designed duplexes, townhouses or small apartment buildings may replace bungalows on larger lots. Mobile home parks and other missing middle housing options should be maintained and protected.

Among other things, consider policy changes or development code updates to ensure that new development reflects the scale and character of existing neighborhoods.

The neighborhoods immediately surrounding Downtown have long been zoned for more intensive development. As a result, over time there may be some infill of a variety of housing unit types - such as condominiums, townhouses, and apartments.

### **Maintain the Municipal Airport.**

The Glenwood Springs Municipal Airport has been an area of discussion in the past as a potential future Area of Change. The Plan acknowledges past sub-area planning efforts of the estimated 64-acre Municipal Airport. Future planning of the area should continue to recognize the long-term economic viability of the airport and promote the aviation uses of the airport. When improvements to the road systems and infrastructure are planned and funded, the City will continue to evaluate the configuration of the airport uses on the site.

## Areas Targeted for Protection

### **Preserve the hillsides.**

Glenwood Springs is defined by prominent ridge lines, steep slopes, varied unstable geologic conditions, rock outcroppings, and extensive vegetation. Development of hillside areas requires special care. Hillside preservation areas, those with slopes more than twenty percent, should be left undeveloped unless at very low densities, in limited areas, and done with little impact (physically and visually) to the hillsides.

### **Protect the riversides.**

Land and habitat areas along the Colorado and Roaring Fork Rivers should be protected. Attractive, accessible, and healthy riparian areas are highly visible assets that are cherished by the residents of Glenwood Springs. Development that reduces the continuity of the habitat, the hydrologic function, or the visual quality of the river corridor should be discouraged. The expansion of trail corridors, parks and river access points are encouraged. Any development adjacent to the river corridor should also preserve public access to and along the river edge, and assist in the restoration of damaged riparian areas.

## Light Pollution

### **Reduce light pollution.**

Residents of Glenwood Springs value the ability to view the stars against a dark sky. The City should continue to enforce its adopted Exterior Lighting Standards to decrease light pollution, which in turn would increase energy efficiency, and should consider expanding on these to include the adoption of all Dark Sky principles.



## 4.2 | Community Character & Vitality

### Background & Context

For years, a primary goal in Glenwood Springs has been to maintain its character. Recognizing that as the community continues to grow and evolve, retaining the character and vitality of Glenwood Springs is critically important to the future and well-being of the community. Community character is described in a variety of ways. There are physical attributes such as compact, walkable neighborhoods, tree-lined streets, natural features and cultural resources. The character of a place also considers people and how they interact with one another. Community character may have less to do with actual population, and is likely influenced by the physical characteristics of the community and its quality of life.

A key objective of the Plan is to define what makes Glenwood Springs so unique, while managing future growth in a way that retains the essential qualities and characteristics of the community. The goal is to maximize positive impacts and minimize any perceived or real negative impacts that may detract from the

character of the community today. To achieve this, growth and development should not only be directed to appropriate areas and discouraged in others, but the City should require good urban form, quality development, and a variety of architectural types that complement and reinforce the character of the community.

### Social Diversity

The demographic makeup of the City of Glenwood Springs has changed over the past 10 years, and more emphasis has been placed on serving members of our community who have traditionally been underserved. The diversity of our community contributes to its vibrancy and the rich quality of community. Our City's character should include physical and social structures that consider all members of our community and their diverse needs.



## Livability and Community Vibrancy

While often elusive to define, community character is less about the actual size of the town, and more about its scale and character: the pedestrian scale of Grand Avenue; the diverse neighborhoods with narrow, tree-lined streets; walkable, talkable neighborhoods; safe public spaces; and its active, engaged residents. Glenwood Springs' community character also includes its compactness, with essential services and many amenities within walking distance.

The City of Glenwood Springs celebrates the surrounding landscape, natural resources including the Colorado and Roaring Fork Rivers, and wildlife. Proximity to outdoor amenities such as trails, parks, and rivers is a distinct value to the community. Moving forward, the city should consider open space preservation, planning for growth at a regional scale, maintaining a compact urban form, and directing development to where it makes sense and in a manner that minimizes the consumption of resources and reflects the realities of utility and service delivery systems.

## Character Areas

### Downtown

The main commercial core in Glenwood Springs, including the area north of the Colorado River, is the heart of the community and the place where the community comes together to live, interact, conduct business, entertain, and relax. This area includes the historic hot springs, Hotel Colorado, and many commercial structures that date from the early 1900s. This area is the 'living room' of the community, the center of the city's hospitality industry, and an entertainment and retail district, with a variety of restaurants, retail shops, civic uses and living opportunities. Downtown Glenwood Springs attracts people and businesses who celebrate the culture and vibrancy of downtown environments, thereby adding to the area's overall vitality.



Downtown Glenwood Springs

### Historic Residential

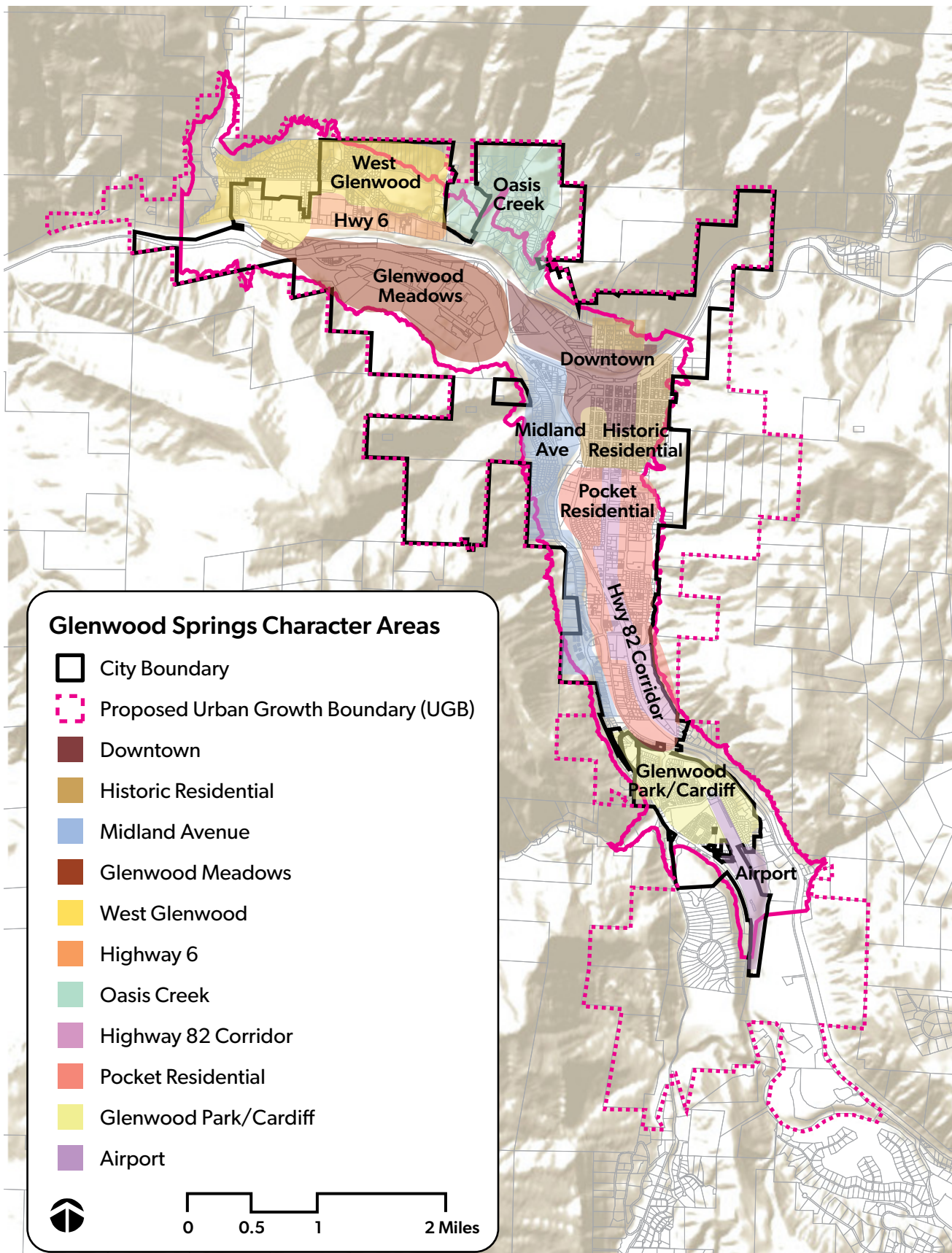
The neighborhoods surrounding Downtown feature tree-lined streets, small residential lots, historic Victorian homes, shaded sidewalks, and front porches instead of garages. These neighborhoods contribute a significant amount of character to the community and should be preserved while allowing gentle density in the form of infill development to increase housing options near jobs.



Historic Residential Neighborhoods



Figure 19: Glenwood Springs Character Areas



### **Midland Avenue**

Midland Avenue, between the Colorado River and 33rd Street, is characterized by higher density residential development, with many multi-family buildings. There are few commercial uses concentrated on the northern end of Midland Avenue. This area includes central access to recreation opportunities and open space. With easy access to Downtown and schools, Midland Avenue is home to a diversity of households and families.

### **Glenwood Meadows**

Glenwood Meadows has seen recent residential and commercial development, with multi-family housing and both small and large-scale retail and restaurants. Glenwood Meadows is also anchored by the Glenwood Springs Community Center. With easy access to Downtown and commercial uses, the vision for the remainder of buildable land in Glenwood Meadows is mixed-use development to increase housing options in this transit-served area.

### **West Glenwood**

West Glenwood is characterized by quiet, residential neighborhoods that are more suburban in form. While the Glenwood Mall is located in West Glenwood, the area lacks key commercial uses like grocery and restaurants that could reduce vehicle trips for residents. A portion of the West Glenwood community sits outside of the City limits.

### **Highway 6**

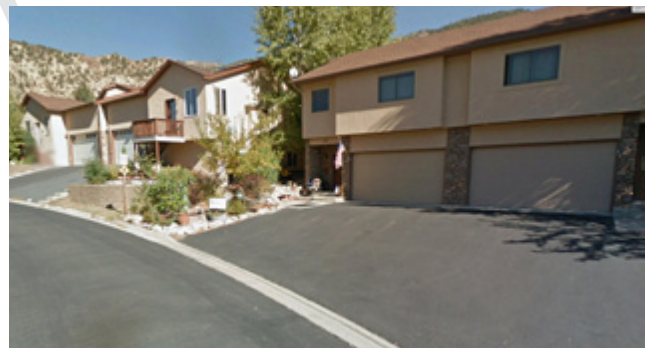
The Highway 6 corridor is comprised of largely auto-oriented land uses and commercial pad site properties along the highway, with residential uses tucked behind. Despite the presence of an elementary school, much of the area lacks walkability and public gathering spaces. This area has opportunity for significant redevelopment in the future.



Midland Avenue



Glenwood Meadows



West Glenwood



Highway 6 Corridor



### **Oasis Creek**

Similar in character to West Glenwood, Oasis Creek is a suburban residential neighborhood traversed by curvilinear streets that lack pedestrian infrastructure. Homes and lots are generally larger than in the more historic parts of the City. This neighborhood is envisioned to remain substantially unchanged with the exception of minor infill and redevelopment.



Oasis Creek

### **Highway 82 Corridor**

The Highway 82 Corridor (outside of Downtown) is characterized by predominantly auto-oriented commercial land uses and services. Large retailers are located along the corridor as well as smaller-scale commercial uses. The corridor is home to many of the destinations that make Glenwood Springs a regional hub. Mixed-use, infill development is envisioned along the corridor in the form of transit-oriented development.



Highway 82 Corridor

### **Pocket Residential**

Pockets of residential neighborhoods surround the Highway 82 corridor. These pockets have varying densities and diverse housing types, from single family to multi-family development and everything in between. Although these neighborhoods are experiencing growth pressures, they are envisioned to remain substantially unchanged with the exception of minor infill and redevelopment.



Pocket Residential

### **Glenwood Park/Cardiff**

Glenwood Park/Cardiff is home to one of the City's elementary schools and a mixture of mid-century/Victorian-style single family residences and newer townhomes and apartments. Poor access for both public transportation and emergency evacuation are concerns voiced often by residents (which will change with the development of South Bridge). Originally planned commercial uses were never built, but should be considered in the future as infill development occurs to reduce vehicle trips.

### **Maintain & Administer the Municipal Airport**

On approximately 64-acres sits the Glenwood Springs Municipal Airport which serves as a general aviation facility owned and operated by the City of Glenwood Springs via the Airport Enterprise Fund. While the Airport was previously looked at for potential redevelopment, community members articulated the importance of the facility, particularly for use in emergency operations. Community discourse for the Airport area has included discussion of providing more commercial uses to support the facility's use.



Glenwood Park/Cardiff



Airport

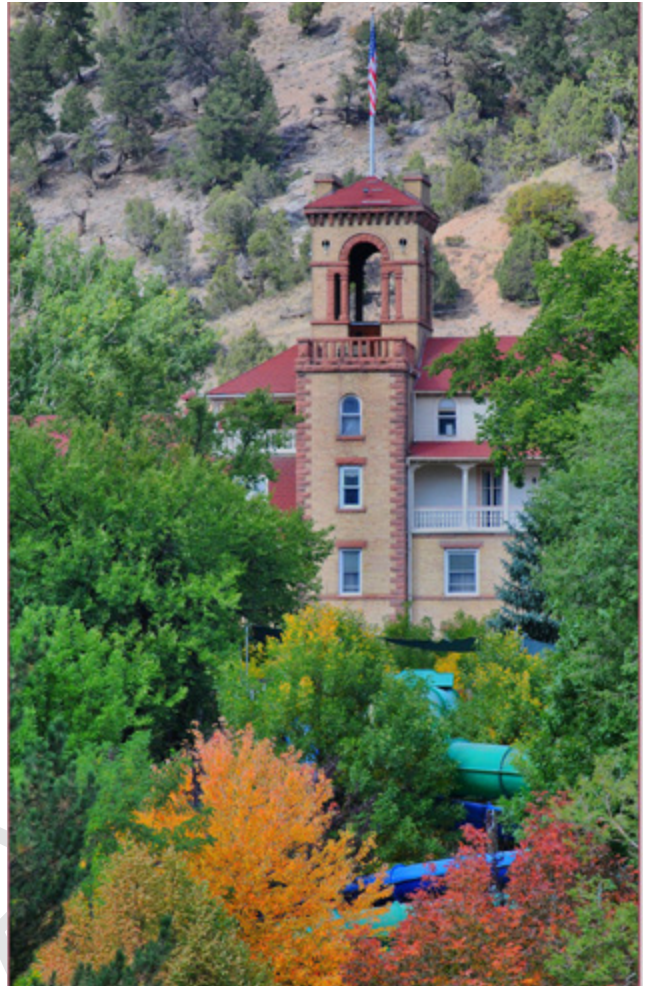


## Historic Context

The City's collection of historic buildings, sites and objects represent tangible links with its past and give Glenwood Springs its unique character. In 1999, the City Council adopted a historic preservation ordinance establishing a historic preservation commission for the purpose of protecting and preserving the city's historic and cultural resources. In 2001, the City Council adopted Downtown Design Standards to ensure that new development respects the historic development pattern and special character of Downtown buildings. Then, in 2008, the City Council adopted the Citywide Historic Preservation Plan that outlined the role that historic preservation should play in the network of community planning, economic development, culture, and tourism. It also established goals and actions to protect the buildings, sites and objects that collectively make up the City's unique historical character.

Although the City has numerous historical assets, currently there are only nine buildings or structures that are officially listed in the Colorado State and/or National Registers of Historic Places, and thirteen buildings and sites that are recognized as Local Landmarks.

**The South Canyon Bridge is on the National Register of Historic Places**



Hotel Colorado is on the National Register of Historic Places



# Strategies

## Urban Form

### **Support appropriate mass, scale and density of new development.**

The City of Glenwood Springs should support appropriate mass, scale and density of new development in relation to existing neighborhoods. Mixed-use development in the Downtown should allow for taller buildings that may not be permitted in other areas of the community. Building height limitations (up to 5 stories) should meet the development massing and scale of existing, sometimes historic buildings (such as the Hotel Colorado and the Manor senior apartments). Increased density in the core should be contingent upon public benefits, such as the provision of additional civic space, or the improvement of pedestrian amenities at the ground level.

Along Grand Avenue, between 7th and 11th Streets, upper-level stories should be stepped back to preserve the historic 2 to 3 story character of the street. Increased building heights up to 5 stories are encouraged on side and cross streets (Cooper, Colorado, 7th, 8th, 9th), and in acceptable areas north of the Colorado River.

### **Implement and enforce design standards.**

The intent of the existing Design Standards is to ensure that the quality of infill and redevelopment meets community standards, especially within the historic Downtown. New buildings, as well as additions to existing buildings, should be designed to reflect the unique local character of Glenwood Springs and constructed to last for generations.

Simple, feature-less, box-like structures do not have a place among the 19th and early 20th century buildings in the Downtown. Commercial buildings such as 209 8th Street, 701 Grand Avenue, and 909 Colorado Avenue are good examples of ways in which new construction can be designed with an eye to the past, reflecting historic architectural styles. An effort should be made to identify disparities and continue recommending updates to Development and Municipal codes to ensure they are in alignment with the Comprehensive Plan.

### **Support neighborhood commercial mixed-use development.**

Future retail development opportunities in Glenwood Springs should be smaller in scale, filling opportunistic gaps in neighborhood-level goods and services. Providing mixed-use spaces enhances neighborhood function, adds vibrancy, promotes walkability, promotes sense of place, and co-locates multiple destinations, which can reduce traffic congestion.

This Plan also promotes the development of housing above the existing buildings along Grand Avenue. To further protect the two-story architectural character of buildings along Grand Avenue, while also addressing the need for more housing, the Design Standards should be amended to allow additional stories but require that the new construction be stepped-back from the existing building facade.

Neighborhood-scale commercial mixed-use





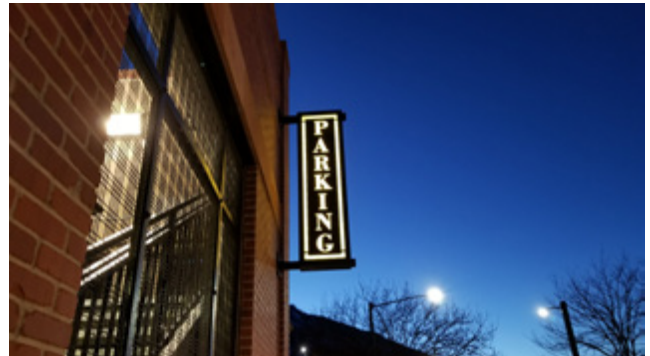
## Social Diversity

### Support social diversity.

Supporting a diverse society will maintain community character and vitality while also making the community more resilient to changes in the regional economy. A broad plan enacted locally and implemented at the neighborhood level that addresses affordable housing, employment, transportation, and community quality of life issues will aid in achieving social diversity. The City should expand communication networks to be more culturally competent to build trust in traditionally excluded communities. Continue to evaluate programming to improve inclusivity for all community members. Create public spaces where everyone feels welcome and support a built environment that is accessible to Glenwood Springs' diverse community.

### Create a community for all.

Glenwood Springs prides itself on its inclusivity of all individuals. The City proactively encourages and enables individuals of varying backgrounds to participate in civic groups, leadership roles, and the everyday life of the community. Diversity is celebrated here and equity is at the forefront of decision making. The City should promote aging in place, dual language wayfinding, and accessible recreation opportunities to create a community for all. Continue to reduce or eliminate barriers to participation in civic, social, and public processes and spaces.



## Mobility

### Provide a multi-modal mobility network.

Glenwood Springs must be a safe and friendly environment for all modes of travel by providing public transit, parking facilities, interconnected pathways, and green spaces to encourage people to safely travel on foot and by bicycle. Downtown should serve as a multi-modal transit hub, with connections between rail, bus, bike, auto and pedestrian travel. Efforts must be made to reduce traffic congestion, provide equal access to community facilities, and assure the safe and efficient movement of people and goods across barriers such as rivers, railroads, and highly congested roadways.

### Develop parking strategies and partnerships.

Urban form and character are often dictated by parking. With infill development comes the need to provide additional parking, which is often on-site in the form of surface parking lots, or in some cases, parking structures above or below ground. Encouraging infill development in the Downtown will require more parking. The City should pursue broader strategies that consider shared parking opportunities for a mix of uses, allowing parking spaces to be used during the day and at night, which serve residents, visitors, and employees in a more efficient way. The City should consider the right partnerships to build public/private structures to reduce building footprints and surface parking lots.

## Historic Preservation

### Protect historic resources and buildings.

Historic buildings and resources are a key ingredient to the character of a place. The City should continue to preserve historic structures while encouraging compatible and sensitive redevelopment that contributes to the character of Glenwood Springs. Contributing historic resources should be mapped, and the City's existing Design Standards should be modified as needed to address additions and modifications in a manner that preserves the integrity of the original building.

City staff should identify structures of merit and approach property owners about preservation of these structures, in coordination with the Historic Preservation Commission.

The City should create an incentive program to discourage the demolition of structures that are historic or have architectural significance. Incentives can include property tax relief or funding assistance for rehabilitation.

### Preserve the Cardiff Coke Ovens.

Located south of the city limits, the Cardiff Coke Ovens were used to process coal into coke for use by area smelters and are significant for their association with the railroading and mining history of the lower Roaring Fork Valley dating back to the 1880s. All the ovens are on land owned by the Glenwood Springs Historical Society and were listed on the National Register of Historic Places in 1996.

Currently, there are plans to construct a South Bridge over the Roaring Fork River in the general vicinity of the ovens. Any new roads in the area should take into consideration and mitigate any negative impacts the bridge or connecting roadways may have on this historically significant location. These improvements should include access to the ovens so residents and visitors can learn about their historical connection to the history of the surrounding area. The City should consider acquiring adjacent land in order to protect and preserve the ovens for future generations.

Cardiff Coke Ovens







Photo Credit: Kent Kanouse

## 4.3 | Economic Development & Tourism Management

### Background

Glenwood Springs is a regional hub that threads together three major economic zones: the Colorado River Valley, the Roaring Fork Valley, and the Eagle River Valley. In addition to a robust visitor-based tourism and recreation industry, Glenwood Springs plays an important role as a crossroads for local and regional services. This role enables Glenwood Springs to maintain greater economic diversity and resilience than its surrounding communities.

#### Healthcare Services

Healthcare services, including hospital and clinic-type medical facilities along with long-term rehabilitation and care centers, make up a healthy sector of Glenwood Springs' economy that serves both the surrounding resident community and attracts spending from outside the region. Glenwood Springs' location is well-suited

for these services due to its central location between up-valley Roaring Fork development areas and I-70/Western Slope residentially-oriented areas extending to Grand Junction.

#### Professional Service Employers

Glenwood Springs is in a naturally advantageous location for engineering and construction-related professional and technical service employers. Ranging from sole proprietorships to mid-sized firms, these employers serve the Roaring Fork and I-70 corridor areas, both in the realm of private sector development and in support of transportation and infrastructure projects. Higher salaries in these professions have helped make hiring and retention less of an issue than in some industries, but rapidly rising housing costs are presenting new challenges even among this well-paid sector.

## Retail

Retail activity is critical to the fiscal health of Glenwood Springs, and retailers have historically benefitted from its role as regional center - drawing retail spending in from visitors and households outside its borders. Market support for new larger-scale retail development in Glenwood Springs is more limited now than during previous planning efforts. This is due to gradually tapering population growth rates, strong competitive supply activity along I-70 across Garfield and Eagle Counties, and the continued rise in e-commerce retail activity.

The visitor-based recreation industry, historically centered around the Hot Springs attraction, is now complemented by several cultural and recreational offerings. Best known as a historic destination for vacationers with diverse natural amenities, most particularly hot springs, Glenwood Springs has transitioned to become a destination with access to world-class ski areas, mountain biking, spectacular fly fishing, and kayaking that attracts 1.3 million visitors a year. Not to mention Glenwood Springs' downtown commercial district which offers a mix of entertainment and cultural venues, retail, higher education, and professional offices that serve residents and visitors alike.

The Glenwood Springs area continues to serve as a hub for active recreation in the Western Slope and as a gateway to the Roaring Fork Valley.

Because residents of Glenwood Springs and the surrounding area have a natural inclination towards an outdoor-oriented lifestyle and active recreation interests, opportunities for many local-serving shops and services should also appeal to visitors.



Retail shops on Grand Avenue

## Industrial

In today's global economy, there are many smaller footprint and advanced manufacturing light industrial uses that could certainly add jobs and increased wealth to the community, while respecting architectural rules and clean industry. Small-scale, quiet, clean manufacturing or fabrication businesses could locate Downtown or the in 6th Street Corridor. Imagine a store front where visitors and residents would watch a production scale 3D printer producing commodities. Determined on a case-by-case basis, these uses could be integrated into mixed-use development.

Other small manufacturing businesses could locate in the River Industrial zoning districts. There is opportunity to annex additional I-2 zoned land at the south end of Old Highway 82. Limited lot depths could accommodate production in injection molding technologies and other linear assembly processes. Some lots, or assembled lots, may be used for medium-scale operations such as pre-fabricated or modular building structures.

## Role as a Regional Center

To increase resiliency to historic boom and bust economic cycles of western Colorado, efforts must be undertaken to continue to diversify the local economy. The City should acknowledge both historical economic drivers and cyclical patterns such as the oil and gas periods, the regional economy, and new, emerging economic influences such as technology and remote work that may influence Glenwood Springs' position in the region. Many centralized support and management activities serving various industries are drawn to Glenwood Springs as a secondary location to Grand Junction. The City should continue to build on existing assets and community strengths while determining the appropriate mix and type of businesses and industries that would be attracted to Glenwood Springs. Quality of life, quality infrastructure and an educated and qualified workforce are keys to attracting quality businesses and employment opportunities.



Glenwood Springs is a regional hub for auto commerce



Garfield County Government Center

## Public Sector

Public sector activity remains strong in Glenwood Springs, in part due to its position as the county seat for Garfield County. The city's accessibility and crossroads location have also attracted some federal and state field offices. While governmental facilities do not directly generate tax revenues, their employees spend a portion of their wages locally and may also reside within the city. Colorado Mountain College also plays an important part in the public sector sphere, providing higher education opportunities as a community college with a range of training and degree options.



# Strategies

## Regional Hub

### **Retain Glenwood Springs' role as a regional commercial hub.**

It is important that Glenwood Springs retain its role as a regional employment and commercial center. When comparing the City's annual operations expenditures with several Colorado municipalities, Glenwood Springs provides a relatively high level of service to its residents that is more than double what is offered by similarly sized municipalities in Colorado. This level of service is directly related to the sales tax revenues that the City receives from its commercial businesses.

In considering expansion of municipal boundaries or infill projects, maintaining the current balance of residential and nonresidential land uses could help sustain the levels of service currently enjoyed by Glenwood Springs residents, businesses, workers, and visitors. For every housing unit in Glenwood Springs, there are 629 square feet of non-residential floor area. Most of the demand for services (68%) originates from housing units within the municipal boundaries, while the remaining 32% originates from visitors and from individuals working in Glenwood Springs but residing elsewhere.

### **Ensure adequate food access.**

Retain and expand food access for local residents. Although Glenwood Springs is not a food desert, it does lack grocery amenities to support the local community. The loss of Safeway has changed the landscape for the availability of and access to fresh foods. To meet the local demand, the City should consider attracting or supporting a local food co-op; continue to seek additional grocers; support the farmers market, community supported agriculture programs, and other food markets.

### **Focus on local-serving economic development.**

The City should consider focusing on smaller-scale, local-serving economic development opportunities that play to Glenwood Springs' locational advantages and outdoor/lifestyle strengths.

The City should approach commercial development regulations, incentives, and approvals with a "locals first" philosophy, prioritizing meeting the needs of residents and local employees. Happy residents and workers will in turn make Glenwood Springs a more enjoyable place for visitors to spend time and money. A key strategy is to support small-scale businesses like those that can serve as natural placemaking enhancements in addition to being a source of employment and fiscal revenue flows.



City Market is one of few grocery options in Glenwood Springs



## Business and Industries

### Attract and retain diverse businesses and industries.

Although Glenwood Springs has a strong tourism market, the City has positioned itself as a regional commercial hub with an expansive shopping center. The City is a job center in the region for large employers in the government and medical fields. Lessons from the COVID-19 Pandemic highlighted the importance of a resilient economy by diversification. The City should continue to preserve and enhance the diversification of business and industries in Glenwood Springs.

The region attracts a perennial influx of high energy people with a love of outdoor recreation and gear, including some with entrepreneurial ideas capable of supporting successful local industry. Explore the possibility of incubator ‘maker’s’ spaces tailored to fostering such entrepreneurship.

### Make space for new employers and the expansion of existing employment centers.

Glenwood Springs benefits from its economic diversity in terms of added resilience against boom-bust business cycles and a wider range of possible wages for local workers than would be available under a strictly hospitality-based economy. Maintaining adequate housing supply is a critical factor in the city’s economic sustainability. The city’s planning efforts should also prioritize potential attraction or expansion of desirable higher-wage employers.

### Revitalize Underutilized Properties

Target public investment to spur private investment. Use best practices to encourage redevelopment of underutilized properties, including partnering with the Downtown Development Authority.



Food Truck Friday



Visitors ride the gondola to the Adventure Park

## Attracting and Retaining a Workforce

### Encourage workforce training and development.

Work to ensure a well-trained workforce. Partner with Colorado Mountain College to continually cultivate relevant two- and four-year degree programs and curricula that remain in tune with the needs of the local and regional workforce.

### Ensure adequate development of workforce housing.

Continually evaluating and updating incentive programs and other public subsidies (such as city-funded road, sewer, and transportation infrastructure) can help attract new housing supply within reach of local employees. This is increasingly vital to maintaining a functioning local economy.



The Hot Springs are a popular destination for visitors

## Tourism

### Support the management of sustainable tourism in Glenwood Springs.

Tourism has long been an important player in the Glenwood Springs economy. Thoughtful management of tourism ensures positive visitor experiences while maintaining a high quality of life for residents. Glenwood should continue its “sustainable tourism” strategy, which aims to meet the needs of visitors, industries, the environment, and the community, while considering the environmental, socio-cultural, and economic impacts of the present and future.

The City should continue efforts to support the tourism market, its agencies and its amenities / facilities such as the Vapor Caves, Doc Holliday grave site, Glenwood Caverns, Glenwood Hot Springs Pool, Iron Mountain Hot Springs and other outdoor recreation amenities. The City should preserve and enhance recreational opportunities (river access, kayak park, parks, and trails) and City-owned assets to attract visitors who are stewards of what attracts them to Glenwood Springs. The City should address a lack of lodging diversity with options that integrate with Downtown and 6th Street attractions.

The Sunlight Ski area provides a special and valued amenity for the residents of Glenwood Springs. It also attracts many visitors to the area. There may be an opportunity for the City to assist in supporting the ski resort so that it remains a tourist attraction as well as a community amenity.



## 4.4 | Transportation & Mobility

### Background

The vision for transportation in Glenwood Springs is an integrated, balanced, and more resilient multi-modal transportation system –one that supports regional travel needs but not to the extent that it compromises a healthy, dynamic Downtown, economic viability, community and neighborhood character, pedestrian-orientation, and access to the city core. The community supports strategies to mitigate future traffic growth, particularly on CO 82, and improve multimodal mobility options for people to walk, roll, bicycle, and use transit for more trips by fostering regional partnerships and transportation demand management techniques. The community desires to improve the safety and connectivity of the bicycle and pedestrian network to provide a comfortable environment for people to walk and bicycle to most destinations within the community. Investment in transit to improve options to travel within, to and through Glenwood Springs is also a priority. The community desires a more resilient transportation network that supports safe and efficient emergency access and adequate evacuation routes in case of emergency.

The relationship between Glenwood’s transportation networks, regional housing and economic systems are intertwined and have interrelated impacts. Given the constraints on transportation corridors and the regional relationships of job centers and housing, Glenwood should support economic development that incentivizes competitive and diverse commerce, industries and services that balances in-town travel and regional travel patterns.

### Traffic

Traffic on Grand Avenue in Glenwood Springs continues to be a core transportation issue for the community, impacting multimodal mobility around town, growth strategies, quality of life, and emergency evacuation preparedness. Between 2010 and 2021, traffic on CO 82 in South Glenwood Springs grew by 23% (an average of 1.9% annually)<sup>1</sup>. Analysis of mobile device origin-destination data in vehicles traveling on the Grand Avenue Bridge in the peak periods show that about 45% - 60% of traffic in the morning peak southbound and

1. CDOT continuous counter on CO 82 at MM 2.194 (s/o Blake Avenue)

40% in the afternoon peak northbound is pass-through traffic, mostly from trips between western Garfield County and Carbondale, Basalt, Snowmass, and Aspen.<sup>2</sup>

Glenwood is also a commuting destination. There are almost twice as many jobs as workers<sup>3</sup>, and more than 75% of workers commute into Glenwood, mostly from Rifle and New Castle<sup>4</sup>, and the majority by driving.<sup>5</sup> Additionally, nearly 60% of employed residents who live in Glenwood commute out of the city, mostly up-valley.<sup>6</sup> This dynamic creates a condition of heavy southbound traffic congestion on CO 82 in the morning (from people commuting into, out of, and through Glenwood Springs) and heavy northbound congestion in the afternoon for the same reason.

Due to geographic constraints there is little room to provide alternative relief valves for traffic on CO 82. The Long Range Transportation Plan includes six bridge projects to increase network connectivity that are still planned, but more recent efforts have focused on ways to move more people by other modes. The MOVE Grand Avenue project (completed in 2021) explored ways to extend the VelociRFTA BRT to downtown and West Glenwood to intercept more inbound, outbound, and through commuters by bus. The city is also investing in

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2. Based on cell phone data analyzed by Fehr & Peers and collected from January to December 2021 by from StreetLight Data on CO 82. An origin-destination with middle filter analysis to analyze origins and destinations of traffic on CO 82 at both the Grand Avenue Bridge and just north of the Red Canyon Road intersection.

3. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program.

4. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, Job Counts by Home Places, 2019

5. U.S. Census Bureau, American Community Survey 5-year Average, 2015-2019, Means of Transportation to Work by Work Place Geography, Glenwood Springs.

6. U.S. Census Bureau, Longitudinal-Employer Household Dynamics Program, Job Counts by Places, Where Workers (living in Glenwood Springs) are Employed 2019.



Traffic on Grand Avenue

a Transportation Demand Management (TDM) program to facilitate more of its nearly 10,000 employees to use more sustainable commuting options, and most projects in the Long Range Transportation Plan are aimed at improving the city's pedestrian and bicycle network.

### Active Transportation

Glenwood Springs has been gradually building out a network of on-street and off-street pedestrian and bicycle facilities, but numerous gaps remain that create barriers for people trying to walk or bike around the City. The City does not have a comprehensive bicycle and pedestrian network plan, but the Long Range Transportation Plan (LRTP) provides guidance on active transportation network improvements. As of October 2022, the City had completed or was in the process of completing 15 of 44 active transportation projects identified in the LRTP. Additionally, the Roaring Fork Transportation Authority (RFTA) is currently conducting a study to expand the WE-cycle bike share program (that currently operates in Aspen and Basalt) to additional communities in the Roaring Fork Valley, including Glenwood Springs, in order to improve access to transit and first and last mile connections.



## Transit

Glenwood Springs is served by the Roaring Fork Transportation Authority, which provides a mix of local and regional transit, including the VelociRFTA Bus Rapid Transit (BRT) line, which provides frequent express service from South Glenwood to Aspen (and communities in between), as well as the Hogback Route to Rifle, and which was recently expanded to provide more frequent service to New Castle. A major barrier that has been identified by RFTA and the City is that the BRT does not regularly serve downtown or West Glenwood (other than a handful of daily runs in mixed traffic to and from the maintenance facility). This has restricted the ability of transit to effectively serve commuters traveling through Glenwood, residents from most of the neighborhoods in Glenwood who commute up-valley, or relieve traffic congestion on CO 82 through town.

The recently completed Multimodal Options for a Vibrant Economy (MOVE) study identifies options for addressing that issue, by identifying options to expand VelociRFTA BRT service to downtown Glenwood and West Glenwood. That plan also includes recommendations for local and regional transit improvements that the City is working toward implementing and a downtown transit center once BRT is expanded downtown. RFTA is also in the process of expanding parking at the South Glenwood Station to address capacity constraints and will be adding a new grade separated bicycle and pedestrian crossing across CO 82 at 27th Street.



RFTA Bus

## Traffic Safety

Between 2010 and 2019, Glenwood Springs has had an average of about 300 crashes per year, including an average of about 2.5 severe or fatal crashes per year.<sup>7</sup> There is fluctuation year to year, but overall the crash frequency has remained about the same during that time. Of the fatal and severe crashes 38% involved a pedestrian or bicyclist, the highest of any crash type. Additionally, nearly all of the fatal and severe crashes (96%) occurred on just two roadways in Glenwood Springs, CO 82 and Midland Avenue. This includes 72% on CO 82 and 24% on Midland Avenue. Thus, prioritizing safety improvements along these two major thoroughfares in Glenwood Springs, particularly for people walking and biking across these streets, would likely have the greatest impact on improving traffic safety in Glenwood Springs.

Glenwood Springs also recently completed a Local Road Safety Plan (LSRP) that establishes a goal of eliminating fatal crashes in the City by 2030, reducing severe crashes by 50% by 2030, and eliminating severe crashes involving pedestrians and bicyclists. The LSRP provides a crash profile for the City and high level guidance and strategies to mitigate future crashes.

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7. CDOT Crash Data 2010 - 2019 within Glenwood Springs excluding I-70 (<https://www.codot.gov/safety/traffic-safety/data-analysis/crash-data>)



South Bridge Aerial Alignment Illustration

## Evacuation Planning

Evacuation planning is a high priority for the City given the growing population, increasing traffic, more frequent and devastating wildfires nearby, and the vulnerability of Glenwood Springs given its constrained roadway network. The City is currently in the middle of planning and implementing a series of projects using a three-pronged process to better prepare itself in case of a need to evacuate. This includes:

- Completing new network connections to add resiliency (access line breaks to I-70 and South Bridge)
- Collaborating with CDOT to develop a Regional Traffic Emergency Management Plan to be able to stop the inflow of traffic on major highways prior to the City, and
- Developing an Internal Emergency Traffic Management Plan so City staff and emergency workers can effectively control traffic.

## South Bridge

The South Bridge project would provide a critical second access between State Highway 82 and the western side of the Roaring Fork River in the south Glenwood Springs area. This new route would improve emergency evacuation, emergency service access, and affect local land use access. As of this comprehensive plan update, the South Bridge project is at a 90% design level. This design includes a tunnel underneath the runway of the Glenwood Springs Municipal Airport.

Cost benefit analysis modeling using fire rates of spread from fires that occurred in the state during 2020 has shown that having the bridge in place substantially reduces loss of life in the southern corridor of the city. The South Bridge project will reduce out of direction travel and associated greenhouse gas release for approximately 1,700 residents that commute daily from the southern corridor to 27th Street Bridge and then south on SH 82.

South Bridge will create another north south route through Glenwood Springs for travelers moving through Glenwood to western Garfield County. Traffic calming has been added to the project to reduce speeds across the project area. However, due to current congestion on SH 82 it is anticipated that the South Bridge project will relieve some of the congestion that occurs on SH 82.

The completion of South Bridge would represent a significant change in Glenwood Springs' infrastructure. Given the far reaching effects that the project could have on Glenwood Springs and beyond, completing a sub area plan contemporaneously with the construction of South Bridge that acknowledges impacts to transportation, economy, land use and housing would be important to appropriately respond and/or prepare for its substantial changes to conditions in Glenwood Springs.

# Strategies

## State Highway 82

### Continue to evaluate and monitor State Highway 82.

Past studies have evaluated the feasibility of redirecting SH 82 within the Roaring Fork River corridor. Potential alignment studies have determined that due to environmental, technical, socio-economic, financial, political, and other reasons, the realignment of SH 82 is financially and politically challenging and unrealistic. However, the City should continue to monitor and evaluate the SH 82 corridor to ensure the following principles are adhered to:

- Minimize impacts to adjacent properties and neighborhoods
- Support the success and expansion of the Downtown
- Expand transit operations and facilities
- Promote transportation demand management (TDM) solutions
- Encourage land use patterns and public and private projects that support vehicle and pedestrian safety and walkable urban forms
- Permit an extensive trail system
- Allow safe public access along the corridor

## Transportation Demand Management

### Focus on Transportation Demand Management (TDM).

To mitigate traffic growth, particularly on CO 82, the City will develop a Transportation Demand Management (TDM) Program aimed at making improvements and providing incentives and disincentives to support increasing the non-driving mode share for both local and regional trips within and to Glenwood Springs. TDM strategies are typically aimed at employees and employers and may include free transit, carsharing, bicycle amenities, paid parking and other incentives and disincentives. The city should identify key partners such as large employers and the school district. For example, to better mitigate the impact that schools can have on traffic and congestion, the City should work with the Roaring Fork School District to locate future schools in or near the city limits and on sites that promote walkability and the use of transit (to reduce traffic congestion on Grand Avenue/SH 82).

The City should also work with local employers (hospital, Downtown and Meadows businesses, City Market, CMC and the Glenwood Springs High School, and the County), and regional employers, and other stakeholders to reduce congestion on Grand Avenue by shifting regional employee and tourist traffic to non-single occupant automobiles or transit, and by constructing employee housing closer to employment destinations.



Midland Trail



## Regional Traffic Model

### **Develop a regional traffic model & Regional Transportation Master Plan.**

The City of Glenwood should take a proactive leadership role in regional transportation planning and problem solving to benefit goals of Glenwood such as safety and quality of life. The City should work with RFTA, Garfield County, Pitkin County, Eagle County, regional municipalities, and CDOT to develop a Transportation Management Association and Regional Transportation Master Plan to answer key questions about travel patterns/demand and commercial and residential project implications on congestion, mode shift, and trip reduction. The City should also consider recent data indicating a large number (50%) of south bound SH 82 commuters commuting from Glenwood Springs to Carbondale and El Jebel and methods to reduce single occupancy vehicles for those trips.

### **Expand and enhance regional transit to, from, and through Glenwood Springs.**

A core strategy to mitigate future traffic growth on CO 82 in Glenwood Springs will be to improve regional transit to and through Glenwood Springs. For transit to be attractive it should be frequent, reliable, and both cost competitive and time competitive with driving. It is recommended to work with RFTA to improve the VelociRFTA bus rapid transit (BRT) through Glenwood Springs, including prioritizing bus movement, and increasing frequency to Downtown and West Glenwood as studied in the MOVE Grand Avenue project. This would improve options for two of the three dominant regional travel markets during peak times on CO 82, including commuters from Western Garfield County traveling through Glenwood Springs to the Roaring Fork Valley, and commuters from Glenwood Springs commuting up-valley. Eventually extending the BRT west of Glenwood Springs could further meet demand for the inbound and pass-through travel market originating in Western Garfield County.

Additionally, improving the frequency, reliability and speed of transit service along the Hogback route west of Glenwood Springs both to and within Glenwood Springs would also improve options for the inbound commuter travel market from western Garfield County. This would build off the upgrade to 30-minute headways to New Castle that RFTA recently made. The City should also work with RFTA to plan and implement key recommendations in RFTA's destination 2040 Plan within Glenwood Springs that will support more regional trips by transit, including extending the BRT to downtown and west Glenwood, improving transit station in Downtown, and implementing a pedestrian crossing at 27th Street.

## Active Mobility

### **Ensure Downtown is pedestrian-friendly and safe.**

The City and CDOT have worked collaboratively over the last decade to make incremental improvements to maximize traffic flow on Grand Avenue, such as adjusting signal timing to the extent feasible. The City will continue to evaluate and consider opportunities to improve flow, such as converting 8th Street and 9th Street to one way as studied in the MOVE Grand Avenue project. Future improvements should not degrade pedestrian comfort or delay and should prioritize bus movement through downtown.

### **Improve the regional trail network.**

Encourage the connection of the inner-city trail network with regional trails such as the LOVA Trail which will be a crucial regional network connecting the Roaring Fork Valley to the Colorado River Valley downriver.



### **Enhance the pedestrian and bicycle network.**

Other ideas to improve vehicle flow and pedestrian safety on Grand Avenue include potentially removing signals on Grand so that pedestrian timing and length could be added to the remaining signals. Also, adding landscaped medians to Grand Avenue to slow vehicles on the corridor and create pedestrian refuges. Traffic calming elements should be added to all local and collector roadway projects to improve walkability, lower vehicle speed and improve community character.

City plans envision providing both urban and recreation trails that efficiently connect to major points of interest such as shops, parks, schools, and employment centers. The 2015 LRTP identified 44 bicycle and/or pedestrian improvement projects throughout the City, plus an additional five bridge projects that would also improve the active transportation network. Of these 44, 15 have been completed or are in process of completion. The city will work toward completing the remaining active transportation projects in that plan.

Additionally, it is recommended that the city develop a city-wide pedestrian & bicycle plan that integrates recommendations contained in the River trails Plan, LRTP, and other documents in order to elevate pedestrian and bicycle mobility in Glenwood. The plan should identify a bicycle and pedestrian network vision, the specific active transportation facilities on each segment of the network to achieve the desired comfort level (such as protected bicycle lanes, trails, or crossing treatments), and a prioritized list of projects.

### **Road Network**

#### **Develop an efficient and interconnected road network to reduce gridlock, delays, and trips per day.**

To reduce the reliance on Grand Avenue, support more multimodal travel, and improve emergency evacuation preparedness the City should continue to identify and connect “missing links” to form an efficient network of streets and bridges. The 2015 LRTP identified six bridge projects, two of which were completed (Grand Avenue and 27th Street), and one is in design (South Bridge), and planned for construction in 2024. The City will continue to implement these connections identified in the LRTP. Additionally, the city should update the LRTP to reevaluate priorities, and potentially identify additional future opportunities for street and trail connections.

In general, network connectivity of streets and trails should be required for all new land development and redevelopment, and applied within a subdivision or neighborhood, and between land uses and neighborhoods.

Any new roadway corridors should be multi-modal - with networks designed for driving, transit, walking, and biking, and should generally take the form of narrow local and collector/connector streets of no more than two lanes with speed limits of 35 miles per hour or slower. Offset connections are encouraged to calm and slow traffic and to create shorter block lengths and intersection densities. Continue to implement and improve the neighborhood traffic calming program, paying particular attention to mitigating the impacts of local street cut through and speeding.

## Local Public Transit

### Expand and improve Ride Glenwood Transit

Ride Glenwood Springs is the city's local bus system. It serves six stops along Grand Avenue from the Roaring Fork Market Place north to 9th Street. It then continues across the Grand Avenue Bridge and serves six stops along SH6 before looping around the Meadows Mall area and returning back to SH6 and SH 82. The bus service operates at a thirty-minute headway. Ridership on the system has steadily increased. It serves approximately five hundred people on average every day.

The City should analyze opportunities and make investments to improve and expand the local transit network to serve more trips within Glenwood Springs. The core goals would be to reduce reliance on driving, improve economic access for employers, employees, residents, and visitors, as well improve transportation equity for the most vulnerable population that does not have reliable access to a car, including seniors, youth, people with disabilities, and low-income households.

## Safety

### Plan for emergency evacuation.

The city should continue the progress already made to plan and prepare for emergency evacuation and emergency vehicle response in case of a natural disaster.



Electric Vehicle Charging Station

## Green Transportation

### Support the expansion of green transportation options.

Continue to plan and provide infrastructure for electric vehicles and e-bikes to reduce greenhouse gas emissions. As the City's fleet of vehicles reach their lifespan, replace them with electric vehicles. Work with RFTA and regional partners to understand the feasibility of electric buses.



## 4.5 | Housing

### Background

Glenwood Springs has historically been a place where people of all income levels have the opportunity to live, work, play, and raise a family, within the same community. That vision has been increasingly challenging to maintain, however, in an environment of rapidly climbing home prices. For workers in Glenwood Springs to continue to have the ability to live here, both the amount of housing and the variety of housing types need to be increased. The value and impact of affordable owner-occupied housing should not be forgotten or underestimated. When those who wish to put down roots can buy into a community, they are more likely to stay.

By providing housing opportunities for people of all income groups, the community may realize several benefits including reduced traffic congestion, increased social diversity, increased vitality in areas with new housing, and increased economic vitality as workers can shop in the same community where they live. The City reconfirms its commitment to include some percentage of affordable residential units in all new development projects.

### Housing Cost Dynamics

Housing prices have been rising faster than wages nationally - a dynamic even more out of balance in desirable mountain locales where residential land supply is limited by topography and demand is partly driven by purchasers outside the local labor market (retirees, second-home owners, corporate/private equity buyers).

The resulting decline in housing affordability hurts the ability of employers to hire and retain employees across all wage levels and adds to traffic congestion as Glenwood Springs workers must increasingly find housing outside of Glenwood Springs (typically further from the Roaring Fork Valley, towards New Castle and Rifle). The reliance on in-commuting has been growing fastest among the Town's large health care and education services sectors.

## Housing Supply

Adding new housing supply across a variety of price and rent points will be critical to stem imbalances in affordability and reduce the need for in-commuting.

While the City has seen a surge in multifamily rental development, there has been little added supply of affordable ownership housing (either “naturally affordable” market-rate or subsidized). A healthy balance of rental and ownership housing is important to maintaining opportunities for residents to remain in (or locate to) Glenwood Springs, regardless of life-stage.

Although some residential development sites remain within Glenwood Springs, the long-term capacity of housing land will be increasingly constrained by terrain and infrastructure, so adaptability and creativity in development patterns will be key to maintaining housing supply growth.

Some factors affecting housing affordability, such as land values and construction costs, are outside the City’s ability to control. Many other inputs, however--such as land use mix, allowable density, parking requirements, and regulations as to minimum unit size, design, and building materials-- can affect the supply and pricing of housing and are directly influenced by City policies and regulations.

Any housing supply added to the City at any price point can help to put downward pressure on overall market pricing. However, units added at the higher end of the price/rent spectrum are more likely to attract part-time residents or vacation rental owners (as opposed to local employees), gradually shifting the community demographic mix and resulting in more housing that is at least occasionally vacant.



Mobile Homes

## Mobile Homes

Mobile homes account for 5% of all housing units in Glenwood Springs, and represent one of the key areas of affordable housing in the community. In Colorado, mobile homes are the State’s largest source of unsubsidized affordable housing, or “naturally-occurring affordable housing.” Economic, political, and social forces threaten the legal and financial stability of this type of housing, and owners of mobile homes who rent lots in mobile home parks are perhaps in the most vulnerable position. As tenants in mobile home parks, these owners have fewer and weaker rights than their landlords do, and park owners often experience financial difficulties that can best be cured by selling their property to new owners. Many new owners in recent years are private equity firms and corporate buyers who recognize the stable revenues generated by parks and see the profit potential of the rentable lots, which are in high demand because of the shrinking supply of mobile home parks.



# Strategies

## Increase Density

### Increase housing density.

Identify opportunities to increase allowable unit density in areas where supporting infrastructure (transportation, sewer, public safety) is adequate and impacts on aesthetic and safety for surrounding residents can be mitigated. Individual housing design and quality should be compatible with adjacent uses and quality should be sufficient for long-term livability and energy efficiency. Identify opportunities to build a mix of housing typologies of affordable and workforce through land banking, public private partnerships, and non profit organizations.

### Encourage Accessory Dwelling Units (ADUs).

Consider further reduction to limits on the creation of accessory dwelling units (ADUs) where such activity can incrementally add unit density and provide additional owner/renter financial flexibility.

### Continue to utilize inclusionary zoning as a tool to produce more affordable and workforce housing.

Continue to pursue and refine regulations related to inclusionary zoning (requirements that a certain percentage of any new residential construction be set aside for certain affordability levels). Maintain regular feedback with developers and property owners to ensure inclusionary targets encourage, rather than deter new housing development (both affordable and overall). Maintain requirements that affordable buyers/renters be employed locally, but revisit and refine definitions of “local” as appropriate.



Medium density housing in Glenwood Springs

### Pursue the Community Land Trust model.

Consider establishing or participating in an existing community land trust, possibly in conjunction with philanthropic private-sector or employer-driven funding. In this model, land within the City and surrounding impact areas is acquired and held to be developed as permanently affordable housing, with structures sold to individuals (with built-in limits to appreciation upon resale) and land remaining under trust ownership. Such programs have been tried in the past with limited success, but as other communities around the West experiment with creative arrangements, there may be fruitful emerging best-practices worth adapting here.

### Locate housing near jobs and transit.

Consider adding an overlay to the City’s land use plan, identifying areas where efforts to encourage new affordable housing may be especially needed and/or promising. Criteria should include proximity to employment areas, access to new or planned public transportation options, and compatibility with well-designed higher-density development. Utilize the housing/transportation index to evaluate true affordability of development proposals.

### **Promote mixed-use development.**

Identify opportunities for vertical mixed-use (residential over commercial) and live-work housing, especially for redevelopment in historic areas where density and land use mix is already established.

### **Provide diversity in housing types.**

By providing affordable and workforce housing opportunities for people of all incomes, seniors, and students, the community may realize several benefits including increases in social diversity and vitality as community members shop in the same community where they live.

### **Preserve existing, naturally-occurring affordable housing.**

Support efforts to maintain a naturally-occurring affordable housing stock in Glenwood Springs, including existing mobile home communities. Strategies for enhancing these communities should be explored to promote a high quality of life and the City could play a role in assisting residents in achieving this.

## **Regional Approach**

### **Address housing regionally.**

Because a portion of affordable housing demand is created in large part by regional conditions (employment and the spread of high housing costs from “up-valley” locations), the responsibility for community housing should also be addressed regionally. Thus, the City should work with Garfield, Pitkin and Eagle counties to combine resources, share strategies, and jointly seek funding and land for community housing projects. Currently, regional efforts are organized at the county scale, with agencies such as Garfield County Housing Authority, the Aspen/Pitkin County Housing Authority

### **Mobile homes serve as naturally-occurring affordable housing in Glenwood Springs**



(APCHA), and the Eagle County Housing Department all pursuing similar housing-related objectives. The City of Glenwood Springs is a founding member of the West Mountain Regional Housing Coalition nonprofit, formed in 2022, that will focus short-term on development neutral strategies including a regional buy-down program, rental assistance, and Accessory Dwelling Unit assistance. The Coalition is dedicated to increasing the availability and accessibility of affordable community housing within Pitkin, Eagle, and Garfield Counties, including but not limited to workforce, senior, supportive, and other housing needs that arise.

Glenwood Springs should continue to support and advocate for multi-county, multi-municipality approaches that can broaden the regional approach to better match the emerging housing market and commuting realities across the Roaring Fork and I-70 west region.

### **Accommodate seasonal workers.**

Explore alternative housing types for accommodating seasonal workers who are often young, single, and seeking very low-cost places to stay. These could include dormitories, hostels, camps, or other accommodations that employers could offer or provide subsidy for. Motels or other lodging could be converted for such extended stay temporary housing uses, as made possible in recent ordinance changes.



## 4.6 | Public Utilities & Services

### Background

Providing efficient public utilities and services is essential to quality of life, livability and to cost-effective growth. Although some City service costs are not closely tied to the urban form of growth (e.g., administration), there are many services (utility extension, street maintenance, public safety, etc.) that are sensitive to the type and location of growth. If new development occurs in areas that are difficult to serve, growth can challenge a city's ability to keep up with an increased demand for utilities and services. For example, when growth occurs at lower densities, cities generally incur disproportionate additional costs such as repairing and resurfacing longer roadways; cleaning and inspecting longer sewer lines; longer roads to plow snow; and longer trips for police, fire, building inspectors, school buses and parks maintenance crews, when compared to more compact urban land use patterns. The City of Glenwood Springs needs to be efficient and cost-effective to be fiscally sustainable in its provision of services and utilities. The Glenwood Springs Comprehensive Plan provides a general direction for maintaining and improving these functional aspects of the community - often taken for granted- but essential to "livability."

### Water

Perhaps no other resource issue in Colorado is more critical than the need for water conservation. It is a growing problem throughout the entire Western United States. As communities like Glenwood Springs continue to be desirable places to live, competing pressure for access to water grows, along with the need to find creative solutions to meet the needs of existing and future residents.

There is a finite amount of water available to allocate to numerous demands. In an arid climate as seen in Colorado, the water supply can be greatly affected by drought and weather patterns.

# Strategies

## Infrastructure Expansion

**Direct growth to areas where utilities and services can be provided efficiently.**

Directing growth inward through infill and redevelopment allows new development to avoid unnecessary and expensive utility extensions and service area expansions. Additionally, promoting greater residential density and mixed-use projects allows a savings in private development costs through land and capital investment efficiencies that have the potential to reduce the overall cost of constructing housing.

The existing wastewater treatment plant was built in 2012. This new facility can support redevelopment that intensifies land uses especially in the Downtown, the Confluence Area, and other Secondary Centers.

**Allocate land for utility expansion.**

The City is responsible for providing public utilities including, water, wastewater, broadband, landfill, recycling and electricity. This is accomplished by setting aside sufficient land for future necessary public facilities. As the city evolves, grows, and redevelops over time, land for utility facilities will need to be included in development plans.

**Consider fiscal impacts prior to expanding City water and sewer services.**

Annexation resulting in the extension of the water and sewer distribution system should be evaluated carefully. The distribution and collection systems require substantial amounts of revenue to build and maintain. Annexations are required to make improvements to serve the developments, including extensions of water/sewer distribution and collection improvements. Similarly, developments within the corporate boundaries of the City are responsible for the installation of all required public improvement and needed water distribution, wastewater collection and underground utility improvements.



Landfill in South Canyon

**Plan for increased landfill capacity.**

The City is actively taking steps to significantly expand the capacity of its landfill that is in South Canyon. The South Canyon Landfill has approximately 5 years' worth of space remaining as of August 2022. In October 2021, the City applied to the CDPHE for an expansion of the permit, which would add another 20-30 years' worth of space depending on recycling and composting participation in the future and waste reduction efforts. The City should continue to implement waste mitigation programs to help reduce landfill waste to extend the current life of the landfill.

To help extend its life, the city has several programs in place to reduce the number of recyclable materials that are sent to the landfill. The City also owns and operates a commercial composting facility on the South Canyon site which will remain in operation after the landfill closes.



### **Continue to support the expansion of broadband infrastructure.**

Periodically review advances in small town broadband and internet connectivity. The City is currently well served with high-speed fiber optic internet and ample bandwidth capacity. The City – through the Community Broadband Network – offers fiber to homes throughout the community. CBN offers next-generation technology providing broadband services to Glenwood customers including homes and businesses of all scales. Staff and City leadership should continue to stay abreast of any innovative best practices that could be invested in to keep the city competitive in competing for organizations and workers requiring state of the art connectivity.

## **Infrastructure Improvements**

### **Complete domestic water infrastructure improvements.**

The Urban Growth Boundary may require improvements to the City's water delivery system, particularly its water storage capacity. Currently, the City has waterlines on all the existing bridges including a new waterline that was installed in 2010 on the Old Cardiff Bridge/County Road 156. When South Bridge is constructed, the City will include a waterline with the construction of the project. An alternative to this approach if the South Bridge is never constructed would be the creation of a pedestrian connection to the RFTA trail system that could convey utilities.

### **Plan and budget for electrical system improvements.**

Though there is adequate electric service capacity, improvements to the City's electric facilities will be needed as parcels are redeveloped and infill occurs. This will be especially true if the intensity of the development increases over current conditions. The City's electric distribution service territory is currently served by three substations, Mitchell Creek, North Glenwood, and



Roaring Fork. These substations serve different sections of town and each have their own issues regarding future expansion, development and electrical load impacts. A new electrical substation - the Cardnell Substation - will come online in April of 2023 on land adjacent to the new wastewater treatment facility. The City completes 5-year system review and capital improvement planning efforts every 4 years to ensure long-term capital construction improvements are funded.

## **Water Conservation**

### **Promote water conservation.**

The City continues to actively implement water conservation programs and to actively promote water conservation through use of efficient fixtures, xeriscaping, etc. Domestic water demand has decreased over the last 10 years due to these water conservation efforts. The Public Works Department is currently working on a Water Efficiency Program for 2023 that will include a lawn buy-back program with help from the State of Colorado, assistance for fixture replacement, and an irrigation controller and rain sensor programming.

The US Environmental Protection Agency (EPA) has extensive lists of programs and water conservation measures for communities like Glenwood Springs, as climate change and the need for establishing a water resilient community increases each year. Action-oriented solutions that are realistic and community-driven are critical to pursue and adopt as Glenwood Springs continues to grow and put additional pressure on water resources while those same resources are naturally diminishing.

In addition to the demand for domestic use, recreation and tourism also compete for water. The City recently secured in-stream flow water rights on the Colorado River through Glenwood Canyon to maintain water levels for rafting and whitewater recreation. This achievement is the result of more than nine years of work by the City and showcases the level of effort necessary to maintain even current levels of this resource against ever-growing demands.

The City should consider establishing a water working group, or River Commission Subcommittee on water resiliency whose role is to champion resiliency, open the discussion of conservation, and be the commanding voice that keeps the need for water resource preservation at the forefront of topics in Glenwood Springs. Continual discussion of the issue and giving a voice to the threat of loss as well as celebrating the successes of water conservation efforts in the community are critical in bringing about successful solutions for water conservation.



## Electricity Consumption

### **Increase electrical efficiency.**

The City has, and continues to, develop programs to increase electrical efficiency and decrease parasitic electrical drain. The City should continue to increase electrical efficiencies and help reduce the City's carbon footprint. The City has also developed energy savings programs for its commercial and residential customers including energy audits, appliance rebates, and insulation upgrades. This Plan encourages the City to continue to develop energy savings programs to reduce energy consumption citywide.



Renewable Energy

## Public Safety

### **Provide appropriate levels of service for emergency services.**

The City should provide appropriate Level of Service (LOS) for police protection. The City is expected to continue to grow in population. If the population reaches 15,000 residents, the city would need to employ 35 to 36 officers to provide appropriate service levels expected by Glenwood Springs residents. The City should be able to fund the additional staff with the increase in sales and property tax received from the anticipated growth in population.

### **Assure appropriate levels of fire protection and emergency medical services.**

Assure appropriate levels of service and response capability to meet fire suppression, fire prevention, and emergency medical service needs. Anticipate and adjust for current and future impacts of: growth due to increased population, workforce numbers, and tourism; increased building density and height; and a likely increase in occurrence and intensity of wildfires.



Glenwood Police

Glenwood Fire





## Regional Wildfire Protection

### Apply intergovernmental efforts toward regional wildfire protection.

The City of Glenwood Springs is surrounded by coal seams and forests. Though mitigation to reduce associated hazards is being done by the State of Colorado, this situation of large amounts of fuel adjacent to a community still presents the potential for a catastrophic event. Wildfire could also occur from natural or man-made causes. The City and Rural District are currently working with the newly formed Roaring Fork Valley Wildfire Collaborative to plan, fund and complete landscape scale wildland hazard fuels management projects on public and private lands.

For its part, the City applies Firewise standards to development in forested areas. The Firewise program offers solutions for wildfire safety through subdivision planning, site planning and, in the case of development in forested areas, the provision of creating defensible space between structures and surrounding trees or other fuel sources. The City should continue to educate the community on wildfire awareness and encourage community application of Firewise concepts to existing and new development. This consideration should include adding building code requirements for “ignition resistant” exterior building, deck and fence construction in addition to the Firewise recommendations.

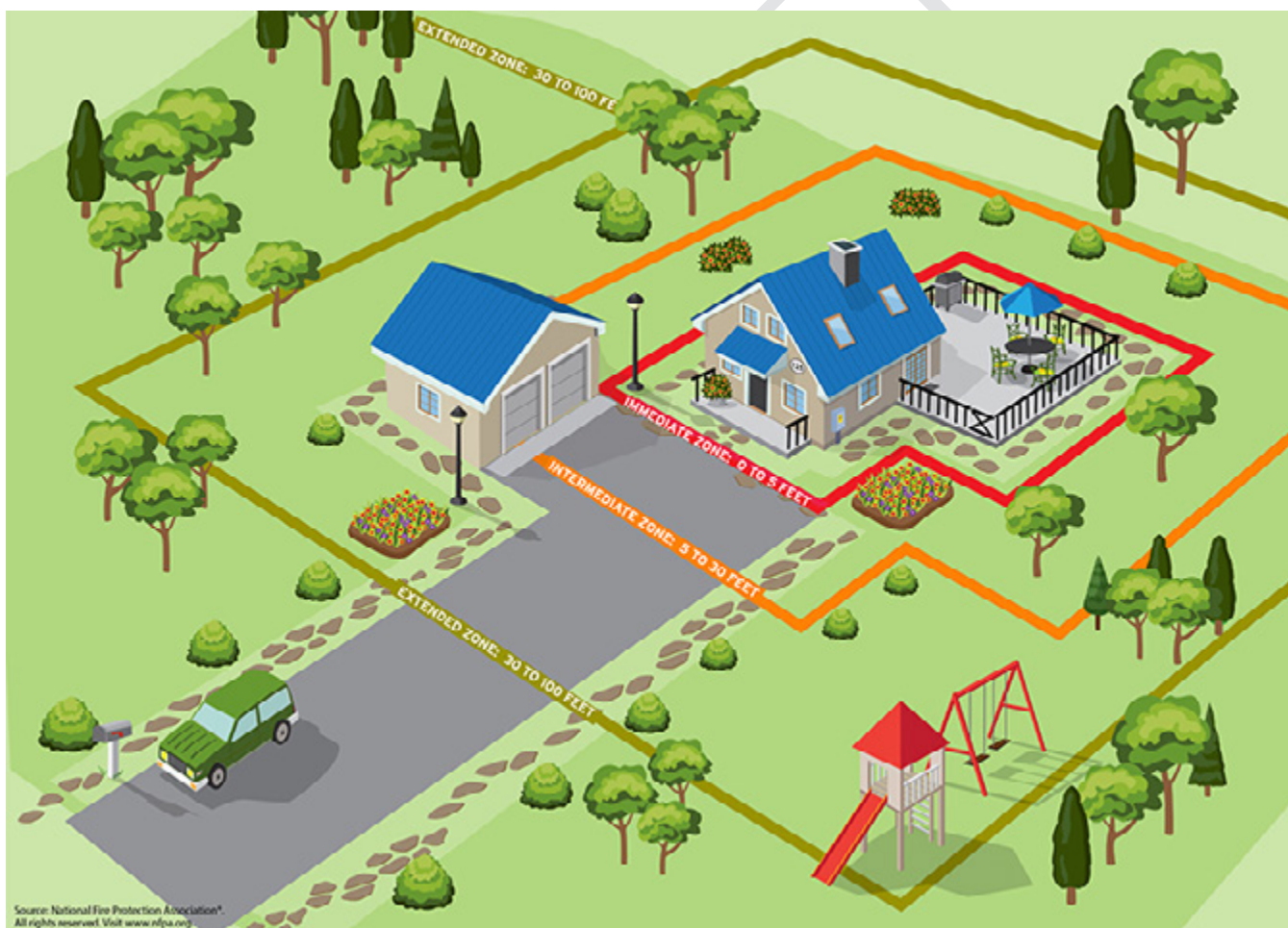


Figure 20: Firewise Diagram

Source: National Fire Protection Association





## 4.7 | Parks, Recreation, Open Space & Trails

### Background

Parks and recreation facilities are essential to a truly livable community. They provide opportunities for relaxation, stress relief, socializing, exercise, and participation. These are community spaces that provide a location for the community to interact and bond.

Glenwood Springs has a multitude of recreation and leisure possibilities both within town and in the immediate surrounding area. The City continues to provide quality parks and recreation opportunities to the community. Community surveys continue to show high satisfaction levels from the community for the quality of parks and selected programs. With its location at the confluence of the Roaring Fork and Colorado Rivers, Glenwood Springs' residents and visitors consider these natural resources as crucial elements to the overall quality of life in the community. They not only provide critical wildlife habitat and add to the visual beauty of the city, but they also afford a wide range of recreational opportunities.

Two documents guide the strategic planning and implementation for the Parks, Recreation, and Open Space within the City. The 2016 Parks and Recreation Master Plan was a technical update and included a strategic plan for a five-year period. The Parks and Recreation Department would like to update this master plan based on Commission for Accreditation of Park and Recreation Agencies (CAPRA) standards and pursue CAPRA accreditation. The accompanying master plan will be a valuable measure of the agency's overall quality of operation, management, and service to the community. In 2020, the City completed the Recreation Economy for Rural Communities (RERC) which elaborated on the recreation industry as the economic driver for the City and provided key implementation strategies to bolster that industry.

# Strategies

## Parks/Open Space

**Focus on securing/maintaining sufficient parkland, green space, and open space.**

Since land is at a premium in Glenwood, the City should focus on evaluating future needs for the community and dispersing the same amount of parkland fairly to all areas of the City of Glenwood Springs. Potential opportunities to improve land for future park needs should consider Lone Pine, Chatfield, West Glenwood, Silver Sage, Sopris View, Red Mountain, Wulfsohn, Community Center Playground, and South Glenwood/4 Mile. Ensure funding is allocated for the development and maintenance of parks, trails, and the preservation of open space in the City of Glenwood Springs. This work should also consider the maintenance of the city's tree canopy, including within existing tree lawn areas. The City should continue to modify landscaping and irrigation to maximize water conservation and irrigation efficiency.

**Plan for the City-owned land adjacent to the River Trail.**

The City owns a significant amount of land along the Roaring Fork River and at the Confluence downtown. Community input indicated that the City should focus on reconnecting the community to the rivers. Some of this land may be considered for community housing. In advance of, or concurrent with, any consideration of uses of the riverfront, the City should conduct an evaluation of the river corridor to identify important or potential public access points, views, wildlife/fishery habitats, and bank/bed conditions to preserve the health of the river.



## Facilities

**Improve and expand facilities.**

The Parks and Recreation Department maintains parks, trails, civic plazas, and landscaping areas in public rights of way including roundabouts. The need for continued maintenance for park facilities was identified as a theme in the public process and the city should continue to focus on these needs.

Previous planning efforts recommended conducting a feasibility study for a performing arts complex and another study to enclose the existing ice rink. This feasibility study should move forward in part to determine whether there would be cost savings to join all of these uses into one "events center". Consider opportunities for additional accessible facilities that accommodate youth activities, sports-related green spaces, and separate spaces for different types of recreation.

## Trails

### **Coordinate trail planning, implementation, ongoing maintenance, and expansion.**

The community views the parks, trails, and open space network as both key to the health of the community and as a critical tool to reduce car dependency for residents and visitors. Gaps in the trail network should be identified and the City should continue working with volunteer groups and nonprofits to create new trails, as well as work with the Public Works Department to improve existing sidewalk bike routes.

## Water

### **Protect and preserve recreational City water rights.**

Recreational In-Channel Diversion (RICD) water rights on the Colorado River protect a suite of river flows throughout the summer, including higher flows for an event around the Fourth of July. The water rights are a significant step in the right direction for protecting the river and will contribute to Glenwood Springs' thriving outdoor economy. This is the second-ever recreational water right for the mainstem Colorado River. The agreement also allows the City to choose from three potential locations to create a single whitewater park along the Colorado River.



Whitewater park

## Sopris View Trail



## Recreational Economy

### **Ensure safe and sustainable business operations for recreation-based businesses.**

Ensure that businesses that support the outdoor recreation economy can operate safely and sustainably, meeting visitors' needs and residents' livelihoods. This includes continuing to monitor existing facilities such as boat ramps, fishing easements, open space easements, etc., and work with partner organizations such as the Colorado Parks and Wildlife (CPW) to ensure that current and future needs are met.

### **Promote economic diversification in the outdoor recreation sector.**

Support opportunities for outdoor recreation business development in downtown Glenwood Springs, building on and expanding beyond the tourism economy and supporting entrepreneurship opportunities for residents in partnership with Colorado Outdoor Recreation Industry Office.

### **Ensure underrepresented groups are included in the recreation economy.**

Recognizing that we have a diversity of visitors and residents in our community, ensure that underrepresented groups are involved in, able to access, and benefiting from the outdoor recreation economy.



Softball



Climbing wall at the Community Center



## Strategic Partnerships

### **Continue to partner with the Roaring Fork RE-1 School District.**

The City and the Roaring Fork RE-1 School District currently have a mutually beneficial partnership that should be continued into the future. The School District provides recreation fields and sports facilities that are used by the community. In return, the City of Glenwood Springs provides access to the Community Center pool for the Glenwood Springs High School Men's Swim Team and Women's Swimming and Diving Team for both practice time and swim meets. As budgets get tighter in the future, there are opportunities to reduce duplication of services between the City and School District, such as maintenance of fields and turf areas and access to shared performing arts spaces. The Parks and Recreation Department should continue to work with, and formalize, facility sharing agreements with the School District - on existing as well as new facilities.

### **Coordinate with other recreation providers and develop partnerships.**

The Glenwood Springs Parks and Recreation Department currently partners with several agencies and businesses to provide programs and activities to the community. The Department should explore additional opportunities as well as build on its existing partnerships. Where not already in place, the Department should ensure that all existing and future partnerships are accurately portrayed in a detailed and signed partnership agreement.





## 4.8 | Natural Resources

### Background

People continue to be attracted to this region and to Glenwood Springs because of its natural setting and resources. The local economy continues to be directly and indirectly dependent on the region's abundant natural amenities, the City's surrounding pristine hillsides, its river corridors, and undeveloped ridgelines continue to be distinctive and important community-defining assets which must be preserved.

Regional planning efforts, maintaining a compact urban form, open space preservation, implementation of the River Management Plan, and directing development to where it makes sense and in a manner which minimizes the consumption of resources and reflects the realities of utility and service delivery systems will aid in preserving the valued assets and achieving the vision.

#### **Issues that continue to be addressed through this planning effort:**

- The surrounding rural setting is fast disappearing, especially in the Roaring Fork Valley.
- Light pollution remains an issue among many residents.
- The trail and open space along the Roaring Fork River may be impacted in the future by development of a transportation corridor

Mayor Godes signs the Renewable Energy Contract



## Strategies

### Leaders in Environmental Stewardship

**Continue leadership in protecting the natural setting through a variety of programs, committees, and multi-jurisdictional agreements.**

The City is proud of its achievements in protecting its natural resources and is dedicated to continuing existing programs that enforce and improve adopted regulations including those addressing light pollution, hillside preservation, landscaping requirements, and river stewardship. Additional considerations should include water conservation, increased recycling to reduce contributions to the landfill, and increased efforts to maintain high water quality in rivers and streams.

### River Corridors

**Preserve and enhance the river corridors.**

Attractive, accessible, and healthy riparian areas are highly visible assets and prized by the residents of Glenwood Springs. A key concept of the Comprehensive Plan is to expand and improve the greenways along the rivers through town. Development that reduces the continuity of the habitat, the hydrologic function, or the visual quality of the river corridors should be discouraged. Any development adjacent to the river corridor should also preserve public access to and along the river edge, and assist in the restoration of damaged riparian areas.

Land use planning and development should include a “watershed perspective” whenever possible. Include the Roaring Fork Conservancy and the Middle Colorado Watershed Council as referral agents for land use and zoning changes proposed on property adjacent to the rivers. With a “watershed perspective,” the land use approval may consider potential and cumulative impacts on stream flows from the point of withdrawal upstream to the point of release downstream. Development that is within the City’s watersheds and that is on soils that are “poor” for septic systems should be discouraged.

## Regional Planning

### **Participate in regional planning efforts and work regionally to protect natural resources.**

The City should participate with other regional entities, such as the Bureau of Land Management (BLM), the US Forest Service, Garfield County, and other municipalities, regarding natural resource issues that reach beyond the city limits. Activities occurring on federal lands, such as limestone quarry, strip mining, timber operations and livestock grazing, can have a direct impact on the City's water, quality of life, and safety. It is imperative that the City continue to work with the BLM and US Forest Service to ensure that operations do not negatively impact the City's water service, air quality, or transportation network, and ensure that permitted uses, allowed operations, and lands identified for disposal do not negatively impact valued resources around the City. The City opposes any threats to the livability and environment of our community.

## Wildlife

### **Minimize human/wildlife conflicts.**

The City should partner with the Colorado Parks & Wildlife, Forest Service, BLM and other regional agencies to educate the community on how to minimize human / wildlife conflicts. One issue is the attraction of wildlife, particularly bears, to trash and waste. The City should continue to enforce its trash ordinance that requires that dumpsters, including grease dumpsters, be wildlife resistant.



Bighorn Sheep









## 4.9 | Cultural Resources & the Arts

### Background

Glenwood Springs offers varied arts and cultural programs that connect community members to their heritage and provide opportunities for celebration of the city's diverse population. Often intangible, these are elements that help to enhance the quality of life enjoyed by Glenwood Springs' residents and visitors. Over the past five years, the City has developed additional community events; continued to expand its classroom arts and culture/performance offerings through the Parks and Recreation Division; sought to promote awareness and appreciation of fine, musical and performance arts; and enhanced the use of civic spaces. It has also started work to better maintain existing public art sculptures and murals, and has adopted a new Public Art Master Plan to guide the management and expansion of that program.

The 2021 Public Art Master Plan notes that "targeted interventions of public art can be used to help enliven areas that are in need." The City should continue its efforts to create place-based economic development in civic spaces that can be enjoyed by residents and people who visit the community.

**The following represents a list of a number of community assets that contribute to the rich cultural and artistic offerings throughout the community:**

- Glenwood Springs Community Arts Center
- Community Center
- Glenwood Springs Arts and Culture Board
- Frontier Historical Society and Museum
- Glenwood Springs Arts Council
- Colorado Mountain College Foundation's ArtShare
- Garfield County Library - Glenwood Springs Branch
- Symphony in the Valley
- Sopris Theatre Company
- Summer of Music

# Strategies

## Public Spaces

**Provide civic spaces like plazas, promenades and parks.**

The City should continue to provide attractive public spaces that can be used for public gatherings including visual and performing art events. New development is encouraged to provide public spaces as well. Public spaces provide a location for community members to interact, socialize and build bonds - a valued tradition and part of the culture of Glenwood Springs.



Latino/a Conservation Week



Public Art

## Cultural Assets

**Work regionally to protect cultural assets.**

This region has a rich history. The City of Glenwood Springs should consider partnering with Garfield County, the Historical Society, other municipalities, and state and federal agencies to protect and promote the region's rich architectural, archaeological, and cultural assets, thereby adding to the region's visitor attractions.

**Grow Glenwood Springs as a regional multicultural hub.**

The City should continue to host and support a scale of seasonal, multicultural and holiday-focused festivals/special events that add vitality and enhance the character of the community. The City should continue to partner with the Downtown Development Authority, the State of Colorado and others to develop the community as a regional multicultural hub and support burgeoning artistic galleries/makers spaces/studios.

The city operates the Community Art Center from the historic hydroelectric plant to provide a vibrant, people-centric space for access to the visual and performing arts and recreational activities. A need to complete accessibility improvements at the Community Art Center has also been identified.

### Glenwood Springs Public Art Master Plan

Strategies:

1. Continue partnership with the Downtown Development Authority and downtown business owners
2. Apply for Colorado Creative District Designation
3. Create a nature based public art series
4. Invest in iconic public art in existing public spaces
5. Utilize and promote local artists
6. Art and Culture campaign with visit Glenwood Springs.





## 4.10 | Climate & Hazards

### Background

Residents and visitors of Glenwood Springs must begin to associate human behavior with climate and natural hazards that result from changing climate conditions in the region. Glenwood Springs will address climate, resiliency and hazard mitigation as part of a long-term, sustainable infrastructure systems approach considering low impact environmental design, building toward adaptive and changing social and climate needs, hazard mitigation, and emergency response.

Understanding the regional and local ecosystem and how we humans interact with the natural world is the beginning point. Understanding how the infrastructure systems work, including many of the physical elements of the City's essential services such as water, stormwater, sewer systems, broadband, fiber optic technology, and related technologies that serve homes and businesses is paramount to building a resilient Glenwood Springs. Creating flexible policy and strategies to anticipate adaptations to changing conditions is critical.

The City of Glenwood Springs must prioritize an update to its 2008 Climate Action Plan and use that plan to pursue environmentally sustainable strategies over the next 20 years. These strategies should increase renewable energy, energy efficiency, carbon sequestration, water conservation, waste reduction and recycling citywide. The Plan should develop specific strategies to efficiently use existing infrastructure, as well as extend infrastructure as needed to support strategic community growth and redevelopment, while protecting properties and community members from future natural and man-made disasters.

# Strategies

## Climate Change Mitigation & Adaptation

### **Prioritize sustainable development practices.**

The City must prioritize sustainable development practices as a means to reduce human impacts on the environment. Research clearly defines land development, buildings, and transportation as the leading contributors to greenhouse gas emissions in cities throughout the United States. With increasing pressure for residential and commercial growth, the City should follow International Energy Conservation Code and Transit Oriented Development principles to lead by example in sustainable development.

### **Balance future growth and development with water resources and other resource capabilities.**

Growth should be planned with a set carrying capacity for infrastructure based on future population projections. Water conservation and efficiency should be prioritized requirements for development and redevelopment projects.

### **Address resiliency planning, reduce and mitigate hazards, and develop emergency response system policies.**

Extreme weather, wildfires, floods and other natural disasters occur more frequently as the climate warms. These events impact the local community and the wider region. Emergency response plans are essential. The City is working with Colorado Department of Transportation (CDOT) and Federal Highway Administration (FHWA) on two I-70 access line breaks to facilitate evacuations, and working to develop a local traffic management plan for large-scale fires and other emergency events that require evacuations.

### **Reduce greenhouse gas (GHG) emissions.**

Every community must do its part to make steep reductions in greenhouse gas emissions in the next 20 years. The City has achieved many elements of its 2008 Climate Action Plan; updating the plan with new goals that include equity, followed by implementation of the plan across all sectors of city government, is a high priority.

### **Increase energy efficiency.**

Demands on the electrical grid will increase with the electrification of heating and transportation. Increasing energy efficiency in City buildings and operations and among all customers of Glenwood Springs Electric is a priority.

### **Address climate change impacts regionally.**

Work with the County and other communities in the Roaring Fork Valley to formulate strategies to combat the negative effects of climate change, identified in the 2022 Garfield County Hazard Mitigation Plan Update.



Mudslide on I-70 (Glenwood Canyon) in 2021







# 5.0: PLAN IMPLEMENTATION

## 5.1| Overview

The following Implementation Matrix is a tool to organize action steps that help implement the strategies outlined in the previous chapter. This tool will be used by City staff and leadership as a guide to monitor how the plan program and decisions will occur over the life of the plan. Each action, which represents a step required to implement the goals and strategies, is assigned a responsible party to take the lead role as well as the length of time that will likely take for completion. While they are not identified as champions, various Boards and Commissions will be involved in supporting the implementation of applicable action steps.

Some actions were elevated through the community engagement process as high priorities that the City should focus on first to implement the vision of this plan.

## 5.2 | Action Plan

| Land Use & Future Growth |                                                                                                                                                                                                                                                                                           |                                                             |                    |               |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------|---------------|
| #                        | Policy/Action                                                                                                                                                                                                                                                                             | Champion                                                    | Timeline           | High Priority |
| 1.1                      | <b>Promote Transit Oriented Development (TOD).</b>                                                                                                                                                                                                                                        |                                                             |                    |               |
| 1.1.A                    | Plan for transit stations located in all mixed-use neighborhoods by incorporating principles of smart growth, new urbanism and green building.                                                                                                                                            | Engineering/RFTA                                            | Near Term          |               |
| 1.1.B                    | Concentrate growth in Glenwood Springs in locations that can be served by high-frequency transit.                                                                                                                                                                                         | Engineering and Community Development                       | Near Term          |               |
| 1.2                      | <b>Encourage a compact urban form.</b>                                                                                                                                                                                                                                                    |                                                             |                    |               |
| 1.2.A                    | Increase allowable unit densities in areas where supporting infrastructure is available.                                                                                                                                                                                                  | Community Development                                       | Near Term          | x             |
| 1.2.B                    | Consider density or zoning bonuses to provide affordable and workforce housing.                                                                                                                                                                                                           | Community Development                                       | Ongoing            | x             |
| 1.2.C                    | Identify opportunities for vertical mixed-use (residential over commercial) and live-work housing.                                                                                                                                                                                        | Community Development                                       | Near Term          |               |
| 1.3                      | <b>Focus growth in Areas of Change.</b>                                                                                                                                                                                                                                                   |                                                             |                    |               |
| 1.3.A                    | Implement existing and prepare future Sub-area plans for: Confluence Riverfront Park and 8th St Crossing, 6th Street, W. Hwy 6 Corridor, S. Midland Ave, former Safeway redevelopment site, Walmart/Roaring Fork Market, River Corridor Overlay, West Glenwood Mall.                      | Community Development                                       | Ongoing/ Near Term | x             |
| 1.3.B                    | Implement the annexation plan.                                                                                                                                                                                                                                                            | Community Development                                       | Ongoing            | x             |
| 1.3.C                    | Establish key metrics associated with growth scenarios and timelines to ensure ongoing, sustained infrastructure needs are met.                                                                                                                                                           | City                                                        | Near Term          | x             |
| 1.4                      | <b>Encourage redevelopment and prioritize public investment in identified revitalized areas to spur private investment.</b>                                                                                                                                                               |                                                             |                    |               |
| 1.4.A                    | Strategically plan for future Sub-area plans Confluence Riverfront Park and 8th St Crossing, 6th Street, W. Hwy 6 Corridor, S. Midland Ave, former Safeway redevelopment site, Walmart/Roaring Fork Market, River Corridor Overlay, West Glenwood Mall that encourage private investment. | Community Development                                       | Ongoing            | x             |
| 1.4.B                    | Implement 6th Street Master Plan.                                                                                                                                                                                                                                                         | Community Development, Downtown Development Authority (DDA) | Ongoing            |               |
| 1.4.C                    | Implement the Confluence Riverfront Park and 8th Street Crossing Plan.                                                                                                                                                                                                                    | Community Development, DDA                                  | Near Term          |               |

## Land Use & Future Growth

| #            | Policy/Action                                                                                                        | Champion              | Timeline  | High Priority |
|--------------|----------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|---------------|
| <b>1.5</b>   | <b>Foster and protect vibrant, diverse, safe, and well-connected neighborhoods.</b>                                  |                       |           |               |
| <b>1.5.A</b> | Ensure current development standards are consistent and promote high-quality design outcomes and climate resiliency. | Community Development | Ongoing   | x             |
| <b>1.5.B</b> | Update infill design standards to maintain and protect established neighborhood character, form, and resilience.     | Community Development | Near Term | x             |
| <b>1.5.C</b> | Integrate emergency management into the review process for large new developments.                                   | Community Development | Long Term |               |
| <b>1.5.D</b> | Consider to amend the land use code to include evacuation planning for new development in vulnerable areas.          | Community Development | Long Term |               |
| <b>1.6</b>   | <b>Maintain the municipal airport.</b>                                                                               |                       |           |               |
| <b>1.6.A</b> | Promote safe operations at the municipal airport.                                                                    | Community Development | Ongoing   |               |
| <b>1.7</b>   | <b>Preserve areas targeted for protection.</b>                                                                       |                       |           |               |
| <b>1.7.A</b> | Ensure growth includes green buildings, open space, trees and native vegetation to protect our natural resources.    | Community Development | Near Term | x             |
| <b>1.7.B</b> | Maximize new open space/city parks on the edge of city boundaries.                                                   | Parks & Recreation    | Near Term |               |
| <b>1.8</b>   | <b>Reduce light pollution.</b>                                                                                       |                       |           |               |
| <b>1.8.A</b> | Establish and enforce a citywide Dark Sky Ordinance to reduce light pollution.                                       | Community Development | Near Term | x             |



## Community Character & Vitality

| #     | Policy/Action                                                                                                                                                                                                                                                                                                                 | Champion                   | Timeline  | High Priority |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------|---------------|
| 2.1   | Support appropriate mass, scale and density of new development.                                                                                                                                                                                                                                                               |                            |           |               |
| 2.1.A | Consider updating the Downtown Plan (1998). Prioritize downtown development that includes retail space at the street level, commercial office space at a second level and residential development above. However, priority should be placed on the implementation of sub-area plans, including 6th Street and the Confluence. | Community Development      | Long Term | x             |
| 2.2   | Support neighborhood commercial mixed-use development.                                                                                                                                                                                                                                                                        |                            |           |               |
| 2.2.A | Identify opportunity sites that can support neighborhood-level commercial goods and services, focusing first on increasing food access.                                                                                                                                                                                       | Community Development      | Long Term |               |
| 2.3   | Support social diversity.                                                                                                                                                                                                                                                                                                     |                            |           |               |
| 2.3.A | Create a free or low cost clinic for people without health insurance.                                                                                                                                                                                                                                                         | City                       | Long Term |               |
| 2.3.B | Build community trust in council and governance. Provide more engagement opportunities with the community within City and other planning processes.                                                                                                                                                                           | City and PIO               | Near Term |               |
| 2.3.C | Identify opportunity sites that can support neighborhood-level commercial goods and services, focusing first on increasing food access.                                                                                                                                                                                       | Community Development      | Long Term |               |
| 2.4   | Create a community for all.                                                                                                                                                                                                                                                                                                   |                            |           |               |
| 2.4.A | Support a livable community by providing safety, water, sanitation, mental health facilities, and housing options for those experiencing homelessness.                                                                                                                                                                        | Housing Continuum Partners | Near Term | x             |
| 2.4.B | Increase communication about all city programs offered with the community in Spanish and English.                                                                                                                                                                                                                             | PIO                        | Ongoing   | x             |
| 2.4.C | Hire multilingual staff or provide education for existing staff.                                                                                                                                                                                                                                                              | City                       | Near Term |               |
| 2.4.D | Develop a community hub for a meeting space and an entertainment venue.                                                                                                                                                                                                                                                       | City                       | Long Term |               |
| 2.5   | Promote a multimodal mobility network.                                                                                                                                                                                                                                                                                        |                            |           |               |
| 2.5.A | Improve the Glenwood Springs multimodal system and urban trail network, including bike and pedestrian connectivity throughout town, and filling sidewalk gaps between neighborhoods.                                                                                                                                          | City and RFTA              | Ongoing   | x             |

## Community Character & Vitality

| #     | Policy/Action                                                                                                                                                                                                       | Champion                                    | Timeline  | High Priority |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------|---------------|
| 2.6   | Develop parking strategies and partnerships.                                                                                                                                                                        |                                             |           |               |
| 2.6.A | Create parking access along Devereux road for river access and/or parks.                                                                                                                                            | Parks                                       | Long Term |               |
| 2.6.B | Continue to support the efforts of the Downtown Development Authority (DDA) in finding parking solutions in the Downtown core.                                                                                      | Community Development                       | Long Term |               |
| 2.6.C | As new development opportunities arise, reevaluate the potential to create new joint use parking structures at key locations for public and private use.                                                            | City Administration & Community Development | Long Term |               |
| 2.6.D | Foster the formation of public/private partnerships to provide structured parking in mixed-use developments in all Areas of Change.                                                                                 | City Administration & Community Development | Long Term |               |
| 2.7   | Protect historic resources and buildings.                                                                                                                                                                           |                                             |           |               |
| 2.7.A | Implement the Citywide Historic Preservation Plan.                                                                                                                                                                  | Community Development                       | Ongoing   | x             |
| 2.7.B | Establish a dedicated funding and incentive program for cultural and historic preservation programs in Glenwood Springs to deter the demolition of structures that are historically or architecturally significant. | Community Development                       | Near Term | x             |
| 2.7.C | Map contributing historic buildings, and modify the City's existing Design Standards as needed to address additions and modifications in a manner that preserves the integrity of the original building.            | Community Development/GIS                   | Long Term |               |
| 2.7.D | Identify properties eligible for local landmark & pursue outreach with property owners for formal landmarking.                                                                                                      | Community Development                       | Near Term |               |
| 2.8   | Preserve the Cardiff Coke Ovens.                                                                                                                                                                                    |                                             |           |               |
| 2.8.A | Continue to support the Historical Society for preservation and upkeep of the Cardiff Coke Ovens.                                                                                                                   | Engineering & Historical Society            | Ongoing   |               |

## Economic Development & Tourism Management

| #            | Policy/Action                                                                                                                                                                                                                                                                                                                                                    | Champion                          | Timeline  | High Priority |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------|---------------|
| <b>3.1</b>   | <b>Retain Glenwood Springs' role as a regional commercial hub.</b>                                                                                                                                                                                                                                                                                               |                                   |           |               |
| <b>3.1.A</b> | Identify gaps or missing opportunities that may exist in recreation/light manufacturing sectors.                                                                                                                                                                                                                                                                 | City                              | Ongoing   | x             |
| <b>3.1.B</b> | Encourage businesses to expand operational hours in the downtown core area.                                                                                                                                                                                                                                                                                      | Economic Development              | Long Term |               |
| <b>3.1.C</b> | Encourage spending to support commercial development and businesses by improving and identify new wayfinding throughout town.                                                                                                                                                                                                                                    | Economic Development/ Chamber/DDA | Near Term |               |
| <b>3.2</b>   | <b>Ensure adequate food access.</b>                                                                                                                                                                                                                                                                                                                              |                                   |           |               |
| <b>3.2.A</b> | Actively attract new grocery large and neighborhood scale to increase food access in Glenwood Springs.                                                                                                                                                                                                                                                           | Economic Development              | Ongoing   |               |
| <b>3.3</b>   | <b>Attract and retain diverse businesses and industries.</b>                                                                                                                                                                                                                                                                                                     |                                   |           |               |
| <b>3.3.A</b> | Increase and provide consistent communication with businesses for Community Events to collaborate with City-hosted events. This will better position businesses to market and attract new clients.                                                                                                                                                               | Economic Development/PIO          | Ongoing   | x             |
| <b>3.3.B</b> | Explore the feasibility of an incubator 'makers' space tailored to fostering entrepreneurship.                                                                                                                                                                                                                                                                   | Economic Development              | Long Term |               |
| <b>3.3.C</b> | Facilitate the expansion of regional facilities. Work to protect and expand Glenwood Springs' role as a regional hub for medical and educational activity by facilitating expansion of existing facilities where compatible and appropriate. Consider suitable incentives for attracting new educational and healthcare facilities as those opportunities arise. | Economic Development              | Long Term |               |
| <b>3.4</b>   | <b>Revitalize underutilized properties.</b>                                                                                                                                                                                                                                                                                                                      |                                   |           |               |
| <b>3.4.A</b> | Strategically plan for future Sub-area plans Confluence Riverfront Park and 8th St Crossing, 6th Street, W. Hwy 6 Corridor, S. Midland Ave, former Safeway redevelopment site, Walmart/Roaring Fork Market, River Corridor Overlay, West Glenwood Mall that encourage private investment.                                                                        | Community Development             | Ongoing   |               |
| <b>3.4.B</b> | Implement the 6th Street Master Plan.                                                                                                                                                                                                                                                                                                                            | Community Development             | Ongoing   |               |
| <b>3.5</b>   | <b>Ensure adequate development of workforce housing.</b>                                                                                                                                                                                                                                                                                                         |                                   |           |               |
| <b>3.5.A</b> | Evaluate and update incentive programs and other public subsidies (such as city-funded road, sewer, and transportation infrastructure), that help attract new affordable housing supply for local employees to support and attract business development and growth.                                                                                              | Community Development             | Ongoing   | x             |

## Economic Development & Tourism & Management

| #            | Policy/Action                                                                                                                                                                                                                                                           | Champion                                                              | Timeline  | High Priority |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------|---------------|
| <b>3.6</b>   | <b>Support the management of sustainable tourism in Glenwood Springs.</b>                                                                                                                                                                                               |                                                                       |           |               |
| <b>3.6.A</b> | Find, develop, and promote RV Parking locations and amenities for those who would otherwise pass through. Visitors in RVs often pass through Glenwood Springs, because of the inability to find parking for large vehicles, which is a missed opportunity for the City. | Community Development                                                 | Near Term | x             |
| <b>3.6.B</b> | Increase promotion that supports historical tourism and sustainable recreation industries.                                                                                                                                                                              | Parks and Rec/<br>Economic Development/Visit Glenwood/Frontier Museum | Ongoing   | x             |
| <b>3.6.C</b> | Support and increase engagement with diverse visitors through multilingual marketing.                                                                                                                                                                                   | Visit Glenwood                                                        | Ongoing   | x             |
| <b>3.6.D</b> | Provide educational information on the pros and cons of the impacts of tourism including local businesses and the tax base contribution as an economic driver.                                                                                                          | Economic Development                                                  | Near Term |               |
| <b>3.6.E</b> | Increase environmental stewardship promotion to minimize visitor impact                                                                                                                                                                                                 | Visit Glenwood                                                        | Near Term |               |
| <b>3.6.F</b> | Retain, enhance, and expand the long-standing diverse and sustainable tourist market                                                                                                                                                                                    | Visit Glenwood                                                        | Near Term |               |
| <b>3.6.G</b> | Continue to implement recommendations from the Destination Recovery Workshop including attracting responsible visitors and educating them on responsible tourism.                                                                                                       | Visit Glenwood                                                        | Ongoing   |               |



## Transportation & Mobility

| #            | Policy/Action                                                                                                                                                                                                                                                                                                                                                                                                                       | Champion                                            | Timeline  | High Priority |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------|---------------|
| <b>4.1</b>   | <b>Continue to evaluate and monitor State Highway 82.</b>                                                                                                                                                                                                                                                                                                                                                                           |                                                     |           |               |
| <b>4.1.A</b> | Develop and implement mitigation strategies to reduce the impact of regional growth on traffic congestion on major roads, highways, and residential streets.                                                                                                                                                                                                                                                                        | Engineering, Community Development, GARCO, and RFTA | Ongoing   | x             |
| <b>4.2</b>   | <b>Focus on Transportation Demand Management (TDM).</b>                                                                                                                                                                                                                                                                                                                                                                             |                                                     |           |               |
| <b>4.2.A</b> | Implement a Transportation Demand Management Plan to reduce vehicle miles traveled.                                                                                                                                                                                                                                                                                                                                                 | Engineering                                         | Near Term |               |
| <b>4.2.B</b> | Allocate adequate funding to maintain existing multimodal infrastructure.                                                                                                                                                                                                                                                                                                                                                           | City Administration                                 | Near Term |               |
| <b>4.3</b>   | <b>Develop a regional traffic model &amp; Regional Transportation Master Plan.</b>                                                                                                                                                                                                                                                                                                                                                  |                                                     |           |               |
| <b>4.3.A</b> | Serve as a leader in regional transportation and strengthen partnerships to pursue federal funding and to “regionalize” non-federal funding commitments. Begin to budget transportation and capital improvement work programs and work with RFTA and others to leverage multi-modal opportunities (such as road/Bus Rapid Transit or road/rail) to fund and implement corridor routes for SH82, Railroad Corridor and South Bridge. | City, RFTA                                          | Ongoing   | x             |
| <b>4.4</b>   | <b>Expand local transit and enhance regional transit to, from, and through Glenwood Springs.</b>                                                                                                                                                                                                                                                                                                                                    |                                                     |           |               |
| <b>4.4.A</b> | Improve public transit access, infrastructure, frequency of local and regional service, and expand park and rides.                                                                                                                                                                                                                                                                                                                  | City, RFTA, CDOT, and GARCO                         | Near Term | x             |
| <b>4.4.B</b> | Continue and strengthen partnerships between Federal, State, and Municipalities to build a more robust transportation system to serve the region such as Bustang, Pegasus, and RFTA.                                                                                                                                                                                                                                                | Regional Partners (CDOT, RFTA)                      | Ongoing   | x             |
| <b>4.4.C</b> | Investigate opportunities and feasibility of train, tram, or city street car for residents and visitors and buy electric vans that circulate the city on a regular route.                                                                                                                                                                                                                                                           | City and RFTA                                       | Near Term |               |
| <b>4.5</b>   | <b>Ensure Downtown is pedestrian and bicycle friendly.</b>                                                                                                                                                                                                                                                                                                                                                                          |                                                     |           |               |
| <b>4.5.A</b> | Consider converting to paid parking Downtown and other Downtown parking management strategies identified in the MOVE study to encourage use by other modes of Downtown.                                                                                                                                                                                                                                                             | Engineering, Community Development, RFTA            | Near Term |               |
| <b>4.6</b>   | <b>Improve the regional trail network.</b>                                                                                                                                                                                                                                                                                                                                                                                          |                                                     |           |               |
| <b>4.6.A</b> | Support the development, connection, and completion of the LoVa Trail.                                                                                                                                                                                                                                                                                                                                                              | City                                                | Ongoing   |               |

## Transportation & Mobility

| #             | Policy/Action                                                                                                                                                                                                                                                            | Champion                              | Timeline  | High Priority |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------|---------------|
| <b>4.7</b>    | <b>Enhance the pedestrian and bicycle network.</b>                                                                                                                                                                                                                       |                                       |           |               |
| <b>4.7.A</b>  | To better improve and identify multi-modal connection points in town, conduct an assessment of existing multi-modal infrastructure and define priorities to improve bicycle and pedestrian networks.                                                                     | Engineering                           | Near Term | x             |
| <b>4.7.B</b>  | Improve the Glenwood Springs multimodal system and urban trail network, including bike and pedestrian connectivity throughout town, and filling sidewalk gaps between neighborhoods.                                                                                     | City and RFTA                         | Ongoing   | x             |
| <b>4.7.C</b>  | Establish a Vision Zero or Local Road Safety Plan policy to address pedestrian safety issues.                                                                                                                                                                            | Engineering                           | Ongoing   | x             |
| <b>4.7.D</b>  | Create a Complete Streets Policy to encourage alternative modes of travel. All transportation infrastructure projects need to include elements to provide safe, efficient use by pedestrians, especially children, and non-motor users, bikes, e-bikes wheelchairs, etc. | Community Development and Engineering | Near Term |               |
| <b>4.7.E</b>  | Create a bike share system and last mile system in Glenwood Springs.                                                                                                                                                                                                     | City and RFTA                         | Long Term |               |
| <b>4.8</b>    | <b>Develop an efficient and interconnected road network to reduce gridlock, delays and trips per day.</b>                                                                                                                                                                |                                       |           |               |
| <b>4.8.A</b>  | Provide a resilient transportation network that supports safe and efficient emergency access and adequate evacuation routes.                                                                                                                                             | City and CDOT                         | Ongoing   | x             |
| <b>4.8.B</b>  | Complete critical street network connections to include the I-70 A-line breaks and South Bridge transportation projects.                                                                                                                                                 | Engineering and Public Works          | Near Term |               |
| <b>4.9</b>    | <b>Expand and improve Ride Glenwood Transit.</b>                                                                                                                                                                                                                         |                                       |           |               |
| <b>4.9.A</b>  | Includes improving multi-modal transit to West and South Glenwood.                                                                                                                                                                                                       | City, RFTA, CDOT, and GARCO           | Near Term |               |
| <b>4.9.B</b>  | Evaluate and expand Ride Glenwood to Regional Transit services and improve connections across the City.                                                                                                                                                                  | City, RFTA                            | Near Term |               |
| <b>4.10</b>   | <b>Plan for emergency evacuation.</b>                                                                                                                                                                                                                                    |                                       |           |               |
| <b>4.10.A</b> | Develop a regional emergency management evacuation plan and integrate planning into growth management.                                                                                                                                                                   | Engineering, CDOT and FHWA            | Ongoing   | x             |
| <b>4.10.B</b> | Complete cost updates for major projects including South Bridge and disseminate to public. Increase communication and engagement around plans for South Bridge including operations and cost.                                                                            | Engineering, Finance, PIO             | Near Term |               |
| <b>4.11</b>   | <b>Support the expansion of green transportation options.</b>                                                                                                                                                                                                            |                                       |           |               |
| <b>4.11.A</b> | Plan and incentivize EV and E-bike growth and operations.                                                                                                                                                                                                                | Community Development                 | Long Term |               |
| <b>4.11.B</b> | As the City's fleet of vehicles reach the end of their lifespan, replace them with electric vehicles.                                                                                                                                                                    | Glenwood PD, Public Works             | Long Term |               |
| <b>4.11.C</b> | Work with RFTA and regional partners to understand the feasibility of electric buses.                                                                                                                                                                                    | City and RFTA                         | Long Term |               |

## Housing

| #            | Policy/Action                                                                                                                                                                                                          | Champion                              | Timeline  | High Priority |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------|---------------|
| <b>5.1</b>   | <b>Increase housing density.</b>                                                                                                                                                                                       |                                       |           |               |
| <b>5.1.A</b> | Provide incentives for developers to build condos or townhouse units, including identifying and supporting condominiumization opportunities to increase homeownership .                                                | Community Development                 | Near Term |               |
| <b>5.1.B</b> | Support the ad hoc housing coalition to come up with affordable housing options.                                                                                                                                       | Community Development and Committee   | Near Term |               |
| <b>5.2</b>   | <b>Encourage ADUs.</b>                                                                                                                                                                                                 |                                       |           |               |
| <b>5.2.A</b> | Consider policy changes to increase accessory dwelling units.                                                                                                                                                          | Community Development                 | Near Term | x             |
| <b>5.2.B</b> | Address barriers to ADUs such as parking and consider policy changes to increase ADUs in a housing strategy.                                                                                                           | Community Development                 | Near Term |               |
| <b>5.3</b>   | <b>Continue to utilize inclusionary zoning as a tool to produce more affordable and workforce housing.</b>                                                                                                             |                                       |           |               |
| <b>5.3.A</b> | Refine policy and regulations related to inclusionary housing to increase workforce and affordable housing opportunities. Evaluate for 10-25% dedicated affordable units.                                              | Community Development                 | Ongoing   | x             |
| <b>5.3.B</b> | Re-evaluate current deed restriction policies to determine effectiveness for homeownership and adjust City policy accordingly.                                                                                         | Community Development                 | Ongoing   | x             |
| <b>5.3.C</b> | Require qualified workforce and affordable housing buyers and renters under subsidized housing programs to be employed locally within city limits or in close proximity as determined by deed restriction regulations. | Community Development                 | Near Term |               |
| <b>5.3.D</b> | Review the short term rental policy to determine impact in local housing market.                                                                                                                                       | Community Development and Consultants | Near Term |               |
| <b>5.4</b>   | <b>Pursue a community land trust model.</b>                                                                                                                                                                            |                                       |           |               |
| <b>5.4.A</b> | Establish, or participate with an existing community land trust to expand homeownership opportunities.                                                                                                                 | Community Development                 | Near Term |               |
| <b>5.5</b>   | <b>Promote mixed-use development.</b>                                                                                                                                                                                  |                                       |           |               |
| <b>5.5.C</b> | Require high-quality, energy efficient design for mixed-use and higher density housing projects.                                                                                                                       | Community Development                 | Near Term | x             |

## Housing

| #            | Policy/Action                                                                                                                                                                                                                                                                                                    | Champion                                                   | Timeline  | High Priority |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-----------|---------------|
| <b>5.6</b>   | <b>Provide diversity in housing types.</b>                                                                                                                                                                                                                                                                       |                                                            |           |               |
| <b>5.6.A</b> | Develop a local Housing Strategy with robust public engagement. The Community Development Department is currently working on a 2023 Housing Strategy Plan. Housing Strategy should address mitigating the cost of housing and rental costs, evaluating the need for subsidies for affordable/attainable housing. | Community Development                                      | Ongoing   | x             |
| <b>5.6.B</b> | Establish baseline annual goals for housing production that promotes a mix of housing types.                                                                                                                                                                                                                     | Community Development                                      | Long Term |               |
| <b>5.6.C</b> | Identify potential parcels for the development of senior housing and identify partners to develop.                                                                                                                                                                                                               | Community Development                                      | Long Term |               |
| <b>5.6.D</b> | Create a policy or program to preserve existing missing middle housing and explore ways to develop new missing middle housing.                                                                                                                                                                                   | Community Development                                      | Near Term |               |
| <b>5.7</b>   | <b>Preserve existing, naturally-occurring affordable housing.</b>                                                                                                                                                                                                                                                |                                                            |           |               |
| <b>5.7.A</b> | Create a policy or program to preserve existing, naturally occurring affordable housing such as mobile homes.                                                                                                                                                                                                    | Community Development                                      | Near Term |               |
| <b>5.8</b>   | <b>Address housing regionally.</b>                                                                                                                                                                                                                                                                               |                                                            |           |               |
| <b>5.8.A</b> | Partner with Garfield, Pitkin and Eagle Counties to combine resources, share strategies, and jointly seek funding and land for community housing projects.                                                                                                                                                       | Community Development, Garfield, Pitkin and Eagle Counties | Ongoing   |               |
| <b>5.8.B</b> | Support the West Mountain Regional Housing Coalition in its efforts, including a regional buy-down program, rental assistance, and ADU assistance.                                                                                                                                                               | Community Development                                      | Ongoing   |               |
| <b>5.9</b>   | <b>Accommodate seasonal workers.</b>                                                                                                                                                                                                                                                                             |                                                            |           |               |
| <b>5.9.A</b> | Explore alternative housing types that accommodate seasonal workers, including dormitories, hostels, camps, or other accommodations that employers could provide subsidy for.                                                                                                                                    | Community Development                                      | Long Term |               |



## Public Utilities & Services

| #     | Policy/Action                                                                                                                                                                                                       | Champion                  | Timeline  | High Priority |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|---------------|
| 6.1   | Direct growth to areas where utilities and services can be provided efficiently.                                                                                                                                    |                           |           |               |
| 6.1.A | Connect the 4th electrical substation.                                                                                                                                                                              | Public Works              | Ongoing   | x             |
| 6.1.B | Update the City Capital Improvement Program (CIP) to compare maximum future growth projections and infrastructure needs (domestic water infrastructure, wastewater improvements) without degrading the environment. | Public Works              | Near Term |               |
| 6.2   | Allocate land for utility expansion.                                                                                                                                                                                |                           |           |               |
| 6.2.A | Determine where land acquisitions for utility expansion are needed and develop a plan accordingly.                                                                                                                  | Public Works              | Near Term |               |
| 6.3   | Consider fiscal impacts prior to expanding City water and sewer services.                                                                                                                                           |                           |           |               |
| 6.3.A | Continue to set utilities and other fees adequately to cover cost impacts of development.                                                                                                                           | Community Development     | Ongoing   | x             |
| 6.4   | Plan for increased landfill capacity.                                                                                                                                                                               |                           |           |               |
| 6.4.A | Incentivize and require recycling and composting in public places and large-scale development projects.                                                                                                             | Public Works              | Near Term | x             |
| 6.4.B | Revise and reinstate policies related to Spring Cleanup and Hazardous Waste Day to promote separate waste streams.                                                                                                  | Public Works              | Long Term |               |
| 6.4.C | Require all-compostable or reusable materials for events that sell food/beverages.                                                                                                                                  | City/Parks and Recreation | Near Term |               |
| 6.4.D | Improve residential recycling by expanding the Recycling Center's operational hours.                                                                                                                                | Public Works and PIO      | Long Term |               |
| 6.5   | Complete domestic water infrastructure improvements.                                                                                                                                                                |                           |           |               |
| 6.5.A | Address waterline improvements within annexations road networks.                                                                                                                                                    | Public Works              | Ongoing   |               |
| 6.6   | Plan and budget for electrical system improvements.                                                                                                                                                                 |                           |           |               |
| 6.6.A | Plan and budget for electrical system improvements, including preparation for vehicle and building electrification (process to replace technologies that rely on fossil fuels).                                     | Public Works              | Ongoing   | x             |

## Public Utilities & Services

| #             | Policy/Action                                                                                                                                                                                                                   | Champion                             | Timeline  | High Priority |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------|---------------|
| <b>6.7</b>    | <b>Promote water conservation.</b>                                                                                                                                                                                              |                                      |           |               |
| <b>6.7.A</b>  | Promote an ongoing citywide water conservation program, especially non-potable/irrigation water.                                                                                                                                | Public Works                         | Ongoing   | x             |
| <b>6.7.B</b>  | Implement a Water Efficiency program to include a lawn buy-back program, fixture replacement funding help, irrigation control, and rain sensor programming.                                                                     | Public Works                         | Near Term |               |
| <b>6.7.C</b>  | Conduct a comprehensive energy and environmental audit of the entire municipal water system to determine the carbon emissions and energy consumption associated with water delivery, water treatment, and wastewater treatment. | Public Works                         | Near Term |               |
| <b>6.8</b>    | <b>Increase electrical efficiency.</b>                                                                                                                                                                                          |                                      |           |               |
| <b>6.8.A</b>  | Continue to purchase renewable/green energy. Consider the development and production of renewable energy when appropriate.                                                                                                      | Public Works                         | Ongoing   | x             |
| <b>6.8.B</b>  | Replace tall street lights in neighborhoods with a more aesthetic and energy efficient light.                                                                                                                                   | Public Works                         | Long Term |               |
| <b>6.8.C</b>  | Establish and monitor energy conservation programs and reduce electrical consumption.                                                                                                                                           | City Administration and Public Works | Near Term |               |
| <b>6.9</b>    | <b>Provide appropriate levels of service for emergency services.</b>                                                                                                                                                            |                                      |           |               |
| <b>6.9.A</b>  | Provide appropriate levels of service for emergency services such as police, fire protection, and hazard events services in response to growth.                                                                                 | City Administration                  | Ongoing   | x             |
| <b>6.10</b>   | <b>Amend codes for fire prevention / possible substation.</b>                                                                                                                                                                   |                                      |           |               |
| <b>6.10.A</b> | Update development codes and Capital Improvement Plan to address fire prevention and possible new fire substation needs.                                                                                                        | Community Development and Fire       | Ongoing   | x             |
| <b>6.11</b>   | <b>Apply intergovernmental efforts toward regional wildfire fire protection.</b>                                                                                                                                                |                                      |           |               |
| <b>6.11.A</b> | Review current intergovernmental agreements to address regional wildfire protection needs.                                                                                                                                      | Fire                                 | Near Term |               |
| <b>6.11.B</b> | Develop ongoing public information service announcements to communicate to community members on public services and programs. Increase bilingual communication and planning for emergency services and hazards.                 | PIO                                  | Near Term |               |

## Parks, Recreation, Open Space & Trails

| #            | Policy/Action                                                                                                                                                                                                                           | Champion                             | Timeline  | High Priority |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------|---------------|
| <b>7.1</b>   | <b>Focus on securing/maintaining sufficient parkland, greenspace and open space.</b>                                                                                                                                                    |                                      |           |               |
| <b>7.1.A</b> | Review and update park land dedication requirements.                                                                                                                                                                                    | Community Development/<br>Parks      | Near Term | x             |
| <b>7.1.B</b> | Update and implement a Parks and Recreation Master Plan. CAPRA department accreditation and accompanying master plan will be a valuable measure of the agency's overall quality of operation, management, and service to the community. | Parks and Recreation                 | Near Term | x             |
| <b>7.1.C</b> | Prepare a South Canyon Management Plan.                                                                                                                                                                                                 | Parks and Recreation                 | Ongoing   | x             |
| <b>7.1.D</b> | Increase tree canopy for Downtown to maintain the City of Glenwood Springs as a Green City to create a healthy urban environment.                                                                                                       | City/Parks and Recreation            | Ongoing   | x             |
| <b>7.1.E</b> | Develop a funding program to support the maintenance of street trees.                                                                                                                                                                   | Parks and Recreation                 | Ongoing   | x             |
| <b>7.1.F</b> | Update and monitor tree canopy coverage for climate/ pest related infestations and develop educational and tree replacement programs.                                                                                                   | Parks and Recreation                 | Long Term |               |
| <b>7.1.G</b> | Develop an open space preservation strategy for open lands within and around the perimeter of the Urban Growth Boundary.                                                                                                                | Parks and Recreation                 | Long Term |               |
| <b>7.1.H</b> | Address the Wulfsohn Mountain Park's continuing maintenance and development.                                                                                                                                                            | Parks and Recreation                 | Long Term |               |
| <b>7.1.I</b> | Disperse the same amount of parkland fairly to all areas of the City of Glenwood Springs.                                                                                                                                               | Parks and Recreation                 | Near Term |               |
| <b>7.1.J</b> | Evaluate existing landscaping requirements to address water conservation practices.                                                                                                                                                     | Parks and Recreation                 | Near Term |               |
| <b>7.2</b>   | <b>Plan for the City-owned land adjacent to the River Trail.</b>                                                                                                                                                                        |                                      |           |               |
| <b>7.2.A</b> | Conduct a comprehensive river corridor study to assess land use, land ownership, natural resources (including wildlife fishery habitats), bank/bed conditions, and river access needs to preserve the health of the River.              | Parks and Recreation,<br>Engineering | Near Term | x             |

## Parks, Recreation, Open Space & Trails

| #            | Policy/Action                                                                                                                                         | Champion                             | Timeline  | High Priority |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------|---------------|
| <b>7.3</b>   | <b>Improve and expand facilities.</b>                                                                                                                 |                                      |           |               |
| <b>7.3.A</b> | Provide sufficient public restrooms in all future public spaces.                                                                                      | City/Parks and Recreation            | Ongoing   | x             |
| <b>7.3.B</b> | Consider expanding the community center to include a performing art space and events space.                                                           | Parks and Recreation                 | Long Term |               |
| <b>7.3.C</b> | Upgrade maintenance and operation for parks facilities e.g., public restrooms, trails and bike paths.                                                 | Parks and Recreation                 | Near Term |               |
| <b>7.3.D</b> | Improve and upgrade city parks to be ADA compliant.                                                                                                   | Parks and Recreation                 | Long Term |               |
| <b>7.4</b>   | <b>Coordinate trail planning, implementation, ongoing maintenance, and expansion.</b>                                                                 |                                      |           |               |
| <b>7.4.A</b> | Update the 1991 River Trails Master Plan in coordination with transportation plan                                                                     | Engineering and Parks and Recreation | Near Term | x             |
| <b>7.4.B</b> | Increase new recreational trail development for mountain biking and hiking to continue to be a recreational destination.                              | Parks and Recreation/RFMBA           | Near Term |               |
| <b>7.4.C</b> | Link Two Rivers Park to the proposed Confluence Riverfront Park as a contiguous park connecting Downtown to our two rivers.                           | Community Development/Engineering    | Long Term |               |
| <b>7.5</b>   | <b>Protect and preserve recreational City water rights.</b>                                                                                           |                                      |           |               |
| <b>7.5.A</b> | Utilize the Recreational In-Channel Diversion (RICD) recreational water rights on the Colorado River for additional outdoor recreation opportunities. | Parks and Recreation                 | Near Term |               |
| <b>7.6</b>   | <b>Ensure safe and sustainable business operations for recreation based businesses.</b>                                                               |                                      |           |               |
| <b>7.6.A</b> | Create a business resiliency plan to help businesses prepare for and deal with crises (pandemic, wildfires, etc.)                                     | Economic Development, Chamber        | Ongoing   |               |
| <b>7.7</b>   | <b>Ensure underrepresented groups are included in the recreation economy.</b>                                                                         |                                      |           |               |
| <b>7.7.A</b> | Increase programs for all.                                                                                                                            | Parks and Recreation                 | Near Term |               |
| <b>7.7.B</b> | Provide more inclusive program offering at the community center to reduce barriers to participation for community for all.                            | Parks and Recreation                 | Near Term |               |
| <b>7.7.C</b> | Increase cultural and historic identity in existing parks and trails.                                                                                 | Parks and Recreation                 | Near Term |               |



## Natural Resources

| #            | Policy/Action                                                                                                                                                                                                                                          | Champion                              | Timeline  | High Priority |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|-----------|---------------|
| <b>8.1</b>   | <b>Continue leadership in protecting the natural setting through a variety of programs, committees, and multi-jurisdictional agreements.</b>                                                                                                           |                                       |           |               |
| <b>8.1.A</b> | Develop ongoing public information campaigns and social media communications to educate the community on the importance of protecting the natural setting and urban wildland interface areas.                                                          | PIO                                   | Ongoing   | x             |
| <b>8.1.B</b> | Assist in Public Outreach and Education of Laws, Regulations and Policies Influencing Water Use by regularly sharing educational information on water policies/programs, river clean up, riparian restoration, sustainable living and the environment. | PIO/Public Works/Parks and Recreation | Long Term | x             |
| <b>8.1.C</b> | Participate in the Colorado Basin Roundtable and other Regional Watershed Programs to improve communication about water availability/ sustainability as well as addressing options for meeting future water needs                                      | Parks and Recreation                  | Near Term |               |
| <b>8.2</b>   | <b>Preserve and enhance the river corridors.</b>                                                                                                                                                                                                       |                                       |           |               |
| <b>8.2.A</b> | Support efforts to protect and manage usage of the Roaring Fork River, Colorado River Systems, and River Clean up.                                                                                                                                     | City                                  | Ongoing   | x             |
| <b>8.2.B</b> | Maintain and continue to evaluate commercial regulations to manage river access to monitor the health and safety of the Roaring Fork and Colorado Rivers.                                                                                              | Parks and Recreation                  | Ongoing   | x             |
| <b>8.2.C</b> | Continue to obtain access easements as opportunities arise along the Roaring Fork and Colorado Rivers for fishing access.                                                                                                                              | Parks and Recreation                  | Ongoing   | x             |
| <b>8.2.D</b> | Study the feasibility of a River Overlay District. Continue to assess land use and natural resources, and access to the Roaring Fork and Colorado Rivers through completion of the river trail and through City-owned property adjacent to the river.  | Parks and Recreation                  | Long Term |               |
| <b>8.2.E</b> | Determine how the riparian habitat near the confluence could be impacted should it be developed in the future .                                                                                                                                        | Community Development                 | Near Term |               |
| <b>8.3</b>   | <b>Participate in regional planning efforts and work regionally to protect natural resources.</b>                                                                                                                                                      |                                       |           |               |
| <b>8.3.A</b> | Partner with Garfield County to address water quality issues, such as impacts from leach fields, in those areas that may attract growth (e.g. No Name, Four Mile Creek drainage, the area south of the city limits along SH 82).                       | City                                  | Long Term |               |
| <b>8.4</b>   | <b>Minimize human/wildlife conflicts.</b>                                                                                                                                                                                                              |                                       |           |               |
| <b>8.4.A</b> | Require wildlife protection and mitigation standards as part of future development reviews and approvals including riparian habitat restrictions for public and private entities.                                                                      | Community Development                 | Near Term | x             |
| <b>8.4.B</b> | Require bear proof trash cans where appropriate.                                                                                                                                                                                                       | City Administration                   | Ongoing   | x             |

## Cultural Resources & the Arts

| #     | Policy/Action                                                                                                                                                                                                                                                                                                                                                                        | Champion                                                                 | Timeline  | High Priority |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------|---------------|
| 9.1   | Provide civic spaces: parks, promenades, and plazas.                                                                                                                                                                                                                                                                                                                                 |                                                                          |           |               |
| 9.1.A | Develop a master plan for civic spaces: parks, promenades, and plazas in the Downtown.                                                                                                                                                                                                                                                                                               | Parks and Recreation/DDA                                                 | Near Term | x             |
| 9.2   | Work regionally to protect cultural assets.                                                                                                                                                                                                                                                                                                                                          |                                                                          |           |               |
| 9.2.A | Work regionally with Garfield County and other organizations to promote arts and cultural assets.                                                                                                                                                                                                                                                                                    | Parks and Recreation                                                     | Long Term |               |
| 9.2.B | Support and increase funding for the Historical Society and Museum.                                                                                                                                                                                                                                                                                                                  | City                                                                     | Long Term |               |
| 9.3   | Grow Glenwood Springs as a regional multicultural hub.                                                                                                                                                                                                                                                                                                                               |                                                                          |           |               |
| 9.3.A | Promote Glenwood Springs as a cultural arts destination, implement the City Public Art Master Plan, and develop indoor and outdoor performance space, and festivals.                                                                                                                                                                                                                 | Parks and Recreation                                                     | Ongoing   | x             |
| 9.3.B | Advance a feasibility study for a Performing Arts Center. Continue to plan for and encourage the development of a performing arts center - especially where there is adequate parking and pedestrian connections. It should be sited within the Downtown so that it can be near other complementary and synergistic businesses and in turn help bring more vitality to the Downtown. | DDA and City                                                             | Long Term | x             |
| 9.3.C | Develop 6th Street as an Arts corridor connection from the North Landing to the historic Downtown.                                                                                                                                                                                                                                                                                   | Community Development                                                    | Ongoing   | x             |
| 9.3.D | Implement all-season events.                                                                                                                                                                                                                                                                                                                                                         | Parks and Recreation, DDA, Tourism Management Board, Chamber of Commerce | Ongoing   |               |
| 9.3.E | Increase cultural events for the Latino/a community, for example, Cinco de Mayo, Independence days, and Hispanic Heritage Month.                                                                                                                                                                                                                                                     | Parks and Recreation                                                     | Near Term |               |

## Climate & Hazards

| #             | Policy/Action                                                                                                                                                                                                                                                                                              | Champion              | Timeline  | High Priority |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|---------------|
| <b>10.1</b>   | <b>Prioritize sustainable development practices.</b>                                                                                                                                                                                                                                                       |                       |           |               |
| <b>10.1.A</b> | Implement and update 2008 Climate Action Plan with equity goals.                                                                                                                                                                                                                                           | Community Development | Near Term | x             |
| <b>10.1.B</b> | Encourage the adaptive re-use of existing vacant buildings.                                                                                                                                                                                                                                                | Community Development | Ongoing   |               |
| <b>10.1.C</b> | Encourage the use of green infrastructure over gray infrastructure.                                                                                                                                                                                                                                        | Public Works          | Ongoing   |               |
| <b>10.2</b>   | <b>Address resiliency planning, reduce and mitigate hazards, and develop emergency response system policies.</b>                                                                                                                                                                                           |                       |           |               |
| <b>10.2.A</b> | Develop an evacuation plan for the community by conducting a traffic evacuation analysis to identify remaining bottleneck locations and potential connections to address those bottlenecks, and perform a limited parcel analysis to identify particularly vulnerable neighborhoods in town and solutions. | Engineering           | Near Term | x             |
| <b>10.2.B</b> | Improve emergency access communications.                                                                                                                                                                                                                                                                   | PIO                   | Ongoing   | x             |
| <b>10.2.C</b> | Develop wildfire and natural hazard defense plans.                                                                                                                                                                                                                                                         | Fire                  | Near Term |               |
| <b>10.3</b>   | <b>Reduce greenhouse gas emissions.</b>                                                                                                                                                                                                                                                                    |                       |           |               |
| <b>10.3.A</b> | Establish accountability measures and procedures to monitor Climate and Resiliency progress. Update the GHG inventory for City government buildings and operations.                                                                                                                                        | City                  | Near Term | x             |
| <b>10.3.B</b> | Reconvene a permanent City Energy and Climate Commission.                                                                                                                                                                                                                                                  | Engineering           | Near Term | x             |
| <b>10.3.C</b> | Replace city fleet of vehicles with electric and hybrid as feasible when existing vehicles need replacement.                                                                                                                                                                                               | Public Works          | Ongoing   | x             |
| <b>10.3.D</b> | Develop community scale solar arrays or any another green generation.                                                                                                                                                                                                                                      | Public Works          | Long Term |               |
| <b>10.4</b>   | <b>Increase energy efficiency.</b>                                                                                                                                                                                                                                                                         |                       |           |               |
| <b>10.4.A</b> | Continue Glenwood Springs Electric Department program to provide rebates to offset capital cost for energy efficiency measures for residents and businesses.                                                                                                                                               | Public Works/ CLEER   | Ongoing   | x             |
| <b>10.4.B</b> | Update the investment-grade energy audit and greenhouse gas inventory for all City government operations.                                                                                                                                                                                                  | Public Works/ CLEER   | Near Term |               |
| <b>10.5</b>   | <b>Address climate change regionally.</b>                                                                                                                                                                                                                                                                  |                       |           |               |
| <b>10.5.A</b> | Work with the Mount Sopris and Roaring Fork Conservation Districts to address noxious weed mitigation programs and promoting tree planting programs in the community.                                                                                                                                      | Parks and Recreation  | Long Term |               |
| <b>10.5.B</b> | Facilitate private landowners entering into conservation easements on private property.                                                                                                                                                                                                                    | City                  | Long Term |               |
| <b>10.5.C</b> | Work with federal agencies and/or private land owners to thin wildfire vegetation on the surrounding hillsides.                                                                                                                                                                                            | Fire                  | Long Term |               |

## 6.0: APPENDIX





## 6.2 | Annexation Policy

1. The City will consider annexation only within the Urban Growth Boundary unless there is a compelling public benefit to consider annexation of a parcel outside the boundary.
2. Annexation will occur through petition of the landowner(s). While it is not the intent of the City to compel annexation, the City reserves the prerogative to initiate annexation if found to be in the best interest of the community.
3. Within the Urban Growth Boundary annexation is preferred over development through county jurisdiction, unless there are extenuating circumstances and significant public benefit to do otherwise.
4. Any annexation shall transfer water rights appurtenant or decreed for use on the property proposed for annexation to the City. If there are no water right associated with the property proposed for annexation, the City will determine a water rights dedication fee-in lieu taking into account the proposed and potential future uses of the property. In determining the in-lieu fee the City may also consider any recent transfers of water rights associated with the property proposed for annexation.
5. The City is required to provide annexed parcels with infrastructure (electricity, water, wastewater) and services (police, emergency and other urban services) in a manner that is cost-effective and that does not unduly burden or impair natural resources for Glenwood Springs residents.
6. The City encourages and supports proposed annexations that incorporate walkable, mixed-use development patterns that are compatible with adjacent land uses. [1]
7. The City and Garfield County shall work to jointly review proposed annexations within the Urban Growth Boundary.
8. The City will negotiate with the petitioner for annexation to require the maximum benefit for the City of Glenwood Springs.
9. The City encourages and supports the annexation of properties if they meet the following criteria:
  - Mixed-Use, Walkable Developments
  - Presence of Community Amenities (community gathering spaces, social services)
  - Diversified mix of affordable and market rate housing that includes for-sale housing for homeownership
  - Access to Public Transit
  - Access to recreation amenities (trailheads, parks, open space)
  - Developer contributions for required site infrastructure needs (in lieu fees, upgrades, extension of utilities, roads, etc.)
  - Compatible with adjacent land uses.

## 6.1 | Glossary of Terms

### **Accessory Dwelling Unit (ADU)**

An attached or detached dwelling unit integrated within a single family dwelling or located in a detached accessory building located on the same lot as the single family dwelling.

### **Affordable/Workforce Housing**

Housing units with or without public subsidy that can be rented at a below market rate and considered “affordable” if an individual or family spends no more than 30% of their income to live there. Workforce housing refers to housing that is attainable to the local workforce.

### **Bus Rapid Transit**

Bus Rapid Transit (BRT) is a term applied to a variety of bus service designs that provide for faster, more efficient and more reliable service than an ordinary bus line. Often this is achieved by making improvements to existing street and traffic signal infrastructure. In Glenwood Springs, the VelociRFTA BRT line provides frequent express service from South Glenwood to Aspen (and communities in between), as well as the Hogback Route to Rifle.

### **Complete Streets**

A way of designing and building streets that focuses on creating a welcoming and safe experience for all people walking, rolling, biking, or taking public transit; they ensure streets balance the needs of people as they get around in different ways.

### **Contributing Properties**

A “contributing” property adds to the historic architectural qualities, historic associations, or archaeological values for which the district is significant because: a) it was present during a period of significance and possesses historic integrity reflected in its character at that time or it is capable of

yielding important information about the period; b) it independently meets the National Register criteria; c) it meets the Glenwood Springs Historic Preservation criteria.

### **Cultural Resources**

Unique and nonrenewable intangible and material phenomena that are associated with cultural activities.

### **Density Bonus**

An incentive that permits developers to increase the maximum allowable development on a property in exchange for helping achieve community goals. When related to housing, density bonuses grant additional residential density above the maximum allowed by existing zoning, in return for the housing (or a portion thereof) being deed restricted to occupancy by the local workforce.

### **Downtown**

Generally described as the commercial areas from Laurel Street east to the Glenwood Canyon Trail, and 7th Street south to 11th Street.

### **Economic Development**

The process by which the economic well-being and quality of life of a local community are improved according to targeted goals and objectives.

### **Future Land Use Map (FLUM)**

The Future Land Use Map is a geographical and thematic representation to guide land use planning in specific areas of the City, consistent with the goals and strategies of the Comprehensive Plan.

### **Inclusionary Zoning**

The mandatory inclusion of a percentage of affordable or local housing units, or fees in lieu, as a requirement of development approval for residential development.

### **Level of Service**

A level of service (LOS) is a ratio of some measurement of public service or facility (such as water pressure for fire protection) related to population.

### **Median Home Value**

The “middle” value of all individual home values. Compared to Average List Price, which is calculated by adding all the sale prices for homes sold in a specific area and dividing that total by the number of properties sold, it is less skewed by homes listed or sold at an extremely low or high price.

### **Mixed-Use**

Urban development that combines different types of uses - commercial, residential, retail, office, cultural, institutional or entertainment - within a building or a group of buildings.

### **Multi-modal**

Multi-modal transportation includes public transportation, bicycle and pedestrian infrastructure, as well as vehicular roads. Multi-modal access supports the needs of all users whether they choose to walk, bike, roll, use transit, or drive.

### **New Urbanism**

A planning and development approach based on the principles of how cities had been built before cars: walkable blocks and streets, housing and shopping in close proximity, and accessible public spaces. New Urbanism focuses on human-scaled urban design.

### **Public Information Officer (PIO)**

A City employee responsible for interfacing with the public, the media, and with other organizations with incident-related information needs.

### **Recreational In-Channel Diversion (RICD)**

Limit water rights to the minimum stream flow necessary for a reasonable recreational experience in and on the water.

### **Resiliency**

The sustained ability of a community to use available resources to respond to, withstand, and recover from adverse situations (e.g. natural hazards, economic crises, or public health crises). This allows for the adaptation of a community after disaster strikes.

### **Sustainability**

A community and its development that meets the needs of the present without compromising the ability of future generations to meet their own needs. Sustainability means that a system can be maintained indefinitely with no (or very little) outside subsidy (financial, energy, etc.). Environmental sustainability means conserving natural resources so that they maintain themselves naturally while still accommodating growth.

### **Transit Oriented Development (TOD)**

Development designed to support and take advantage of transit opportunities and reduce personal vehicle trips by including a combination of several land uses such as commercial, retail, services and higher density residential uses, while incorporating facilities for transit into the design of the development.

### **Urban Growth Boundary**

The boundary outside the city limits that distinguishes where urban development will no longer be encouraged and rural development or the preservation of open space should occur.

### **Vision Zero**

A strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, and equitable mobility for all. This strategy views all traffic deaths as being preventable.

## 6.3 | Detailed Community Input









# Public Engagement Summary

## Introduction

The 2022 Glenwood Springs Comprehensive Plan Update is rooted in community input; the feedback received from people living, working, visiting and leading this community is critical to the validity and success of the Comprehensive Plan Update. Preceding the 2022 Update effort, the City of Glenwood Springs hired Magellan Strategies to conduct a community survey. 861 responses were received and analyzed to understand citizen feelings around quality of life, growth, economic vitality, transportation and mobility, housing, and city services and budget priorities. Out of these key issues, the consultant team identified themes requiring further refinement by the public through a community engagement process specific to the Comprehensive Plan. The following summarizes this process, the ensuing results, and how this input, along with other information and data, have been integrated to create the Update and its corresponding implementation strategies.

## Outreach Events Summary

The Comprehensive Plan Update outreach process began in December of 2021 with the creation of a dedicated Steering Committee to bring both a broad range of viewpoints and subject matter expertise to the process. Based on the themes that emerged from the 2021 Community Survey, consideration of the Update was initially broken into the following categories:

- Growth
- Housing
- Tourism + Economic Development
- Climate + Resiliency
- Mobility

Outreach efforts were focused on the following strategies:

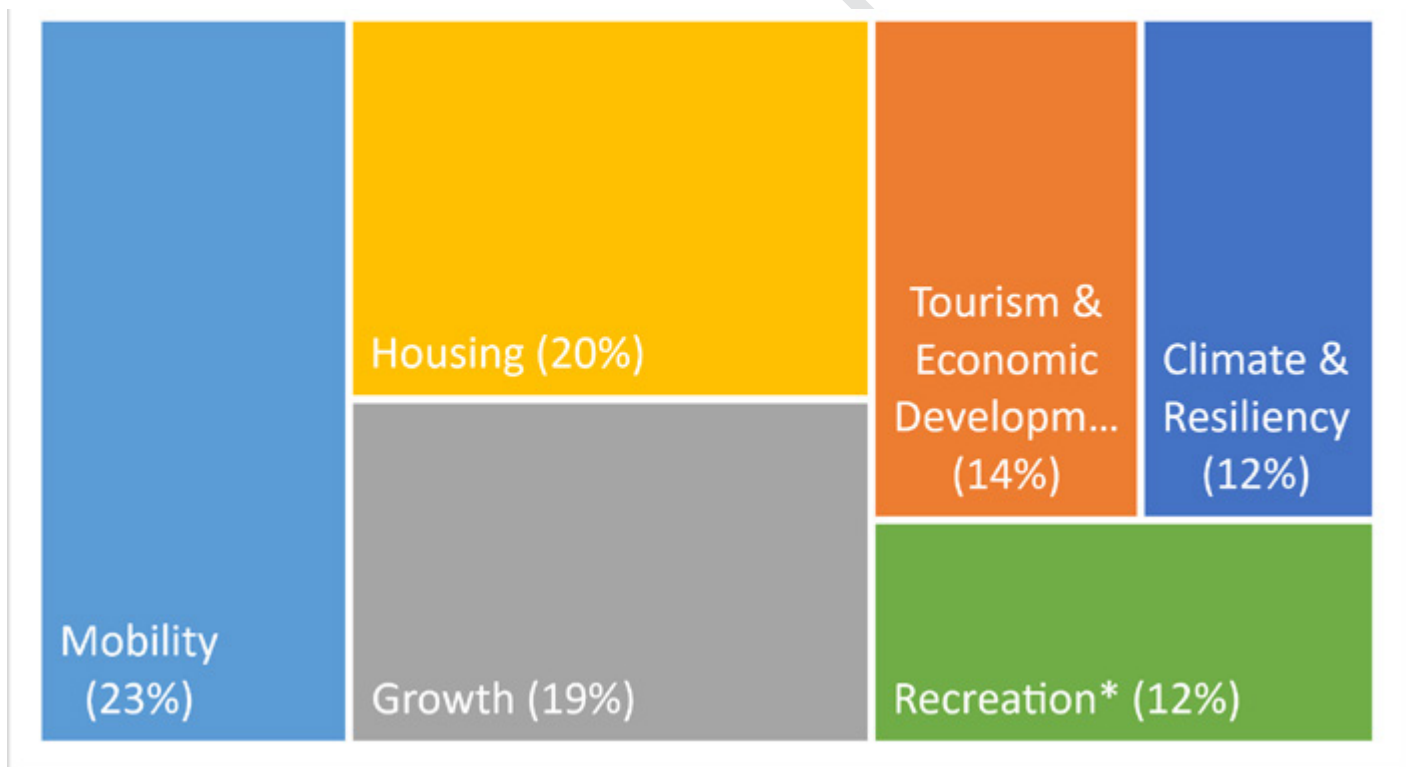
1. Build upon the previous survey results.
2. Leverage the experts and resources of the City to bring educated input to the plan.
3. Create a process that was both inclusive and understandable.
4. Focus on engaging a broad and diverse group of community members.

The consultant team conducted three open houses, a Latinx community picnic, two months of pop-up stations, 9 subject matter expert focus groups, and maintained the visionglenwood.com website throughout. Efforts utilized a variety of input methods to gather input from the community.

Over the course of the ten-month outreach process, thousands of data points were recorded and analyzed for the Comprehensive Plan Update. These data points included online ‘jamboard’ comments, voting packets, post-it note comments at open houses, pop-ups and other events, comments from focus groups, dot-voting, survey responses, and website map and forum comments. Channels included three rounds of open houses (one virtual, two in-person – each with two sessions), a LatinX community picnic, an online forum, an online survey, subject matter expert focus groups, steering committee meetings, target-area pop-ups, and municipal presentations. In addition, the Comprehensive Plan has had a constant presence at the project website: <https://www.visionglenwood.com> where events were advertised, and news and information were continually posted.

## Public Comment by Category

Over the course of the ten months and 4 events and additional recurring efforts, nearly 1,500 comments were received from the public. Comments were spread out over a broad range of topics. Comments were generally sorted into plan elements that mirrored the content of the Update Plan. Comments fell into the following broad categories.

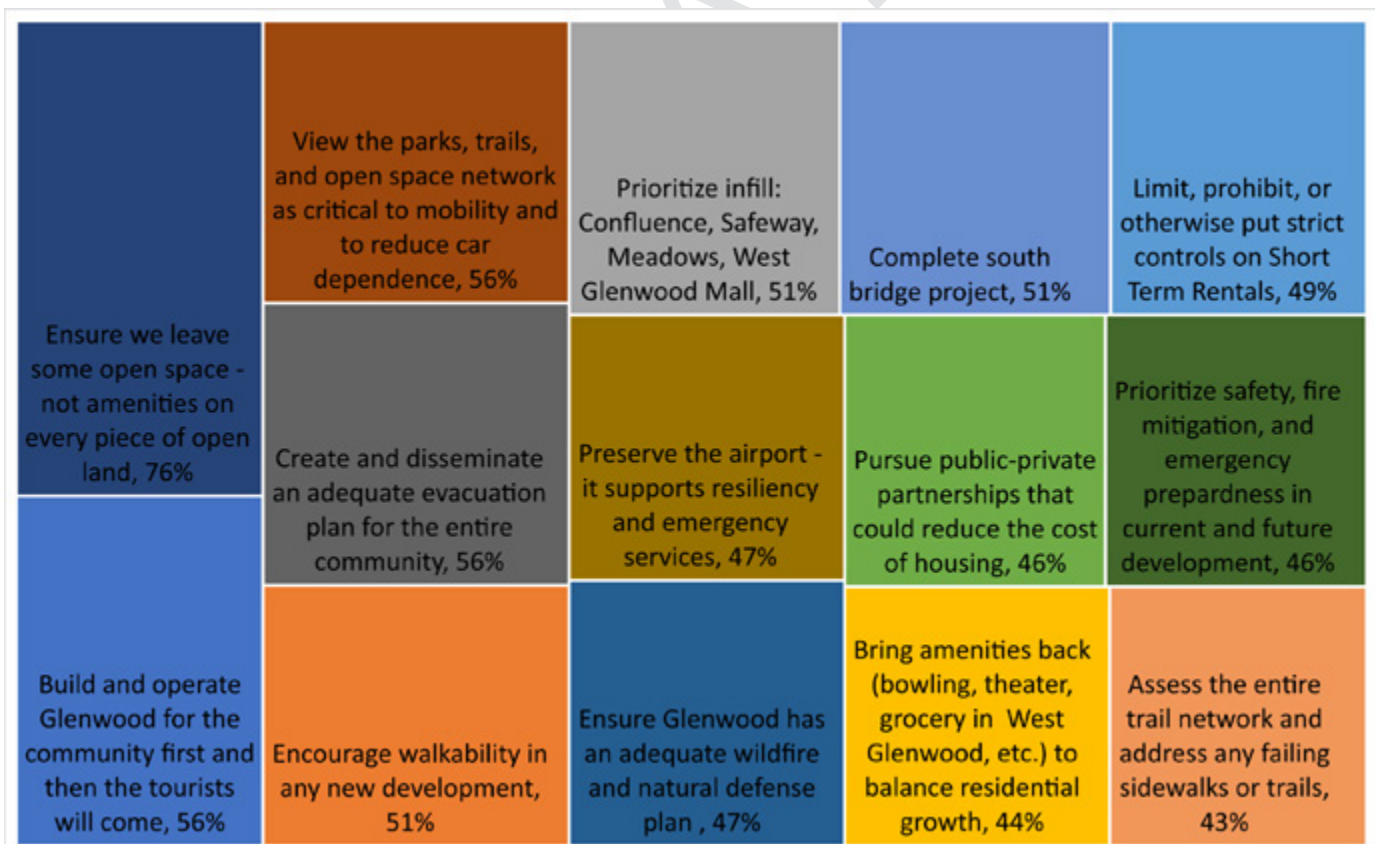




## Overall Comment Themes

The following themes garnered the most votes from the public as their highest priority issues:

- Encourage walkability in any new development
- Prioritize infill: Confluence, Safeway, Meadows, West Glenwood Mall
- Bring amenities back (bowling, theater, grocery in West Glenwood, etc.) to balance residential growth
- Limit, prohibit, or otherwise put strict controls on Short Term Rentals
- Pursue public-private partnerships that could reduce the cost of housing
- Create and disseminate an adequate evacuation plan for the entire community
- Preserve the airport - it supports resiliency and emergency services
- Ensure Glenwood has an adequate wildfire and natural defense plan
- Prioritize safety, fire mitigation, and emergency preparedness in current and future development
- Complete south bridge project
- Assess the entire trail network and address any failing sidewalks or trails
- Ensure we leave some open space - not amenities on every piece of open land
- Build and operate Glenwood for the community first and then the tourists will come
- View the parks, trails, and open space network as critical to mobility and to reduce car dependence



## Advertising

Advertising for all Comprehensive Plan Update events was conducted across multiple channels. Newspaper and radio ads were run prior to each event. The City pushed social media ads and sent direct emails to its vast collection of interested

citizens. Partner organizations also helped get the word out. All advertising was conducted in English and Spanish.

**WHAT IS YOUR VISION?**



**GLENWOOD SPRINGS COMPREHENSIVE PLAN UPDATE IN PERSON OPEN HOUSE**

Wednesday, April 20th 11:30a.m. - 1:30p.m. or 5:30 - 7:30p.m.

Glenwood Springs Community Center | More Info at [www.VisionGlenwood.com](http://www.VisionGlenwood.com)

¡GLENWOOD ES INCREÍBLE!

¿CUÁL ES TU VISIÓN?

**¡DÍGANOS LO QUE PIENSA!**

**CASA ABIERTA VIRTUAL**

**ACTUALIZACIÓN DEL PLAN COMPRESIVO DE GLENWOOD**

Únete a nosotros.  
 Miércoles, 9 de Febrero  
 12:00-1:30pm  
 o  
 6-7:30pm

Regístrese para recibir actualizaciones y obtener mas información en

[www.VisionGlenwood.com](http://www.VisionGlenwood.com)

## GETTING THE WORD OUT







door hangers

radio

email

newspaper

posters

social media

psa

# Open Houses

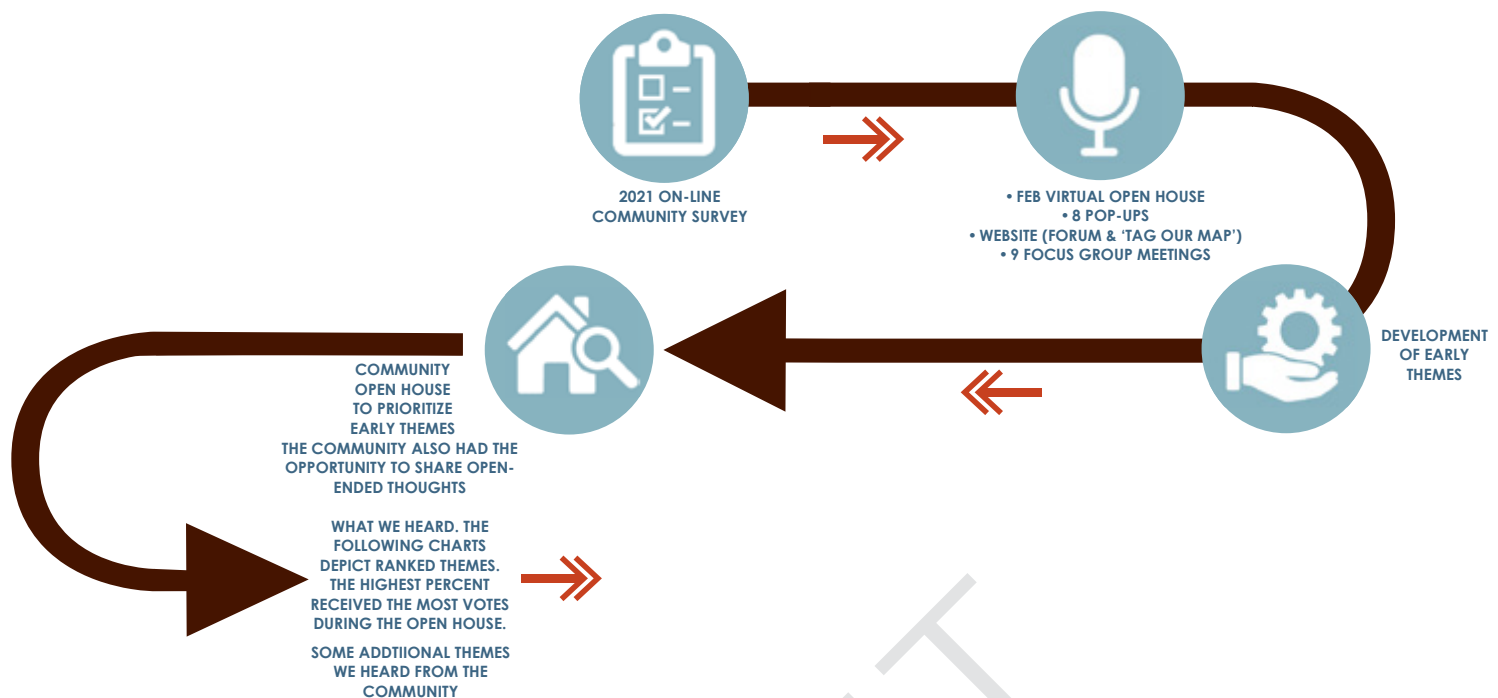
## Overview

Open Houses. Three open houses were conducted over the course of the 10-month engagement process. The objective of the open houses was to ensure broad community support for the ultimate adoption of the Comprehensive Plan by understanding the concerns and subsequent priorities of the citizens and stakeholders of Glenwood Springs. The desired outcomes of the open houses were to:

- Inform the attendees about the Comprehensive Plan so they know what it is, why it is important to them, and how they can expect it to affect them
- Gather input regarding their assessment of the 2011 Comprehensive Plan – what worked and what didn't
- Collect feedback on the City's updated vision statement

- Prioritize theme statements related to specific topic areas and then further prioritize implementation strategies arising from these themes

The first open house in February 2022 was conducted virtually. Two sessions were organized, one at lunch time and one in the evening, to maximize participation. Each session was then further divided into small groups of roughly 10 participants and asked to discuss the above five topics: Growth, Housing, Tourism + Economic Development, Climate + Resiliency, and Mobility. An online software, called Jamboard, allowed guests to post virtual sticky-notes with comments on the board under each topic, as well as on a map of Glenwood Springs.



Additionally, a facilitated virtual forum was hosted on the VisionGlenwood website corresponding to the two sessions above.

Open House #2 was held in person at the Glenwood Community Center in April. It again featured two sessions to accommodate participants. This event featured large-scale boards with “tree graphs” (see image: tree graph example) featuring the most commonly heard themes that had arisen from the previous input and expanded from the above five categories to include a sixth category, Recreation & Open Space. An example of a tree graph for the Economic Development category can be found below. The largest box in the graph represents the statement that received the most support, the second largest box equals the second most common statement, and so on. Tree graphs for all categories can be found in the Appendix. Participants engaged in the series of stations at their own pace and were given the opportunity to provide feedback and express their opinion in the form

of post-it note comments on boards and prioritize theme statements via voting packets.

The third and final open house of the series was held in person at Glenwood Springs’ City Hall in August. Again, two session times were offered, and a number of large-scale boards provided visual content for consideration. At this third and final open house, the draft Future Land Use Map (FLUM) was introduced, participants were asked to prioritize implementation strategies derived from the previously identified themes, and invited to comment on the draft vision statement. Categories continued to evolve and included the original five: Growth as represented by the FLUM, Housing, Tourism + Economic Development, Climate + Resiliency, and Mobility, the previously added Recreation & Open Space, plus the additional considerations of Community Character as an extension of growth, Cultural Resources and the Arts, Natural Resources, and Utilities.



# Data Summary & Major Themes

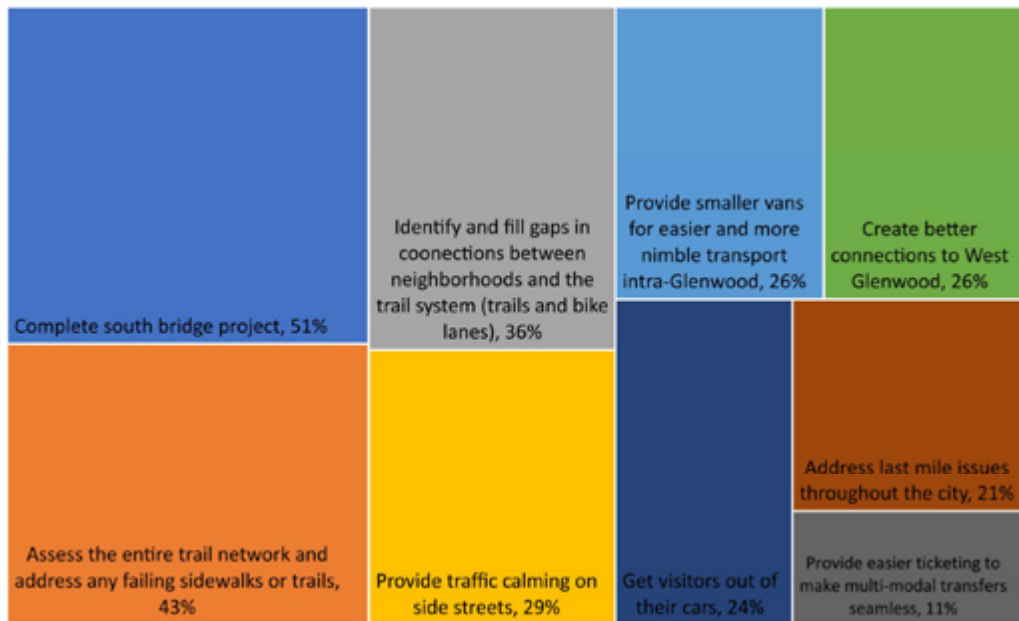
## GROWTH



## HOUSING



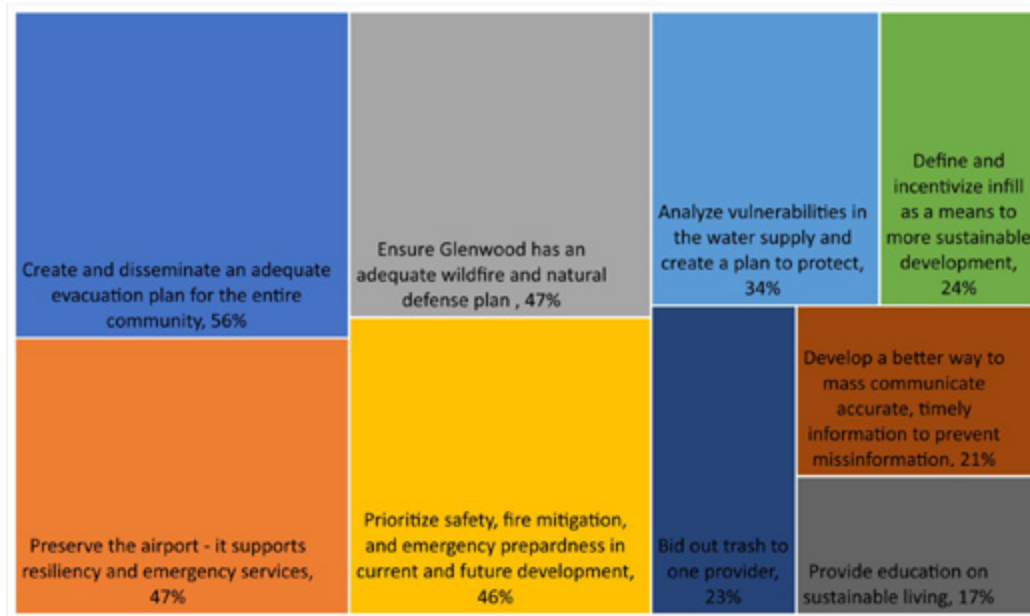
## MOBILITY



## ECONOMIC DEVELOPMENT



## CLIMATE & HAZARDS



## RECREATION



# Online Survey

Focused Online Survey. As an extension of the prioritization exercise of the third open house, an online survey was offered in English and Spanish. This survey followed the basic format of the third open house and LatinX community picnic, allowing contributors that could not attend the in-person events to participate in the prioritization of implementation strategies.

Throughout the engagement process, the desire to take care of current Glenwood citizens was pronounced. Topics that rose to the top included a desire for additional sub-area plans for key redevelopment sites, to balance future growth with water resources, incentives and subsidies

to attract new workforce and affordable housing supply for local employees, improving public transit access and infrastructure citywide with an emphasis on West and South Glenwood, to maintain the level of service for emergency personnel and hazard event services, to ensure funding for community amenities such as parks, urban trails, and open space acquisitions, and educate the public on the importance of protecting the natural setting and urban-wildlife interface areas, and the implementation of a citywide historic preservation plan.



# Focus Group Meetings

## Overview

Nine focus group meetings were conducted with groups of local subject matter experts ranging from 6-12 attendees. These focus groups centered on the key planning elements of land use/development code/growth, historic preservation, mobility/transportation, housing/jobs/economics, tourism, climate action/resiliency/hazard mitigation, sustainable infrastructure, community amenities/parks/open space, and health/

wellness/food equity. Attendees were asked about the goals of their organization, their vision for Glenwood Springs, their biggest challenges and what current solutions or programs they were working on to address these challenges, and what a successful Comprehensive Plan would look like. The key takeaways from the focus groups were critical in establishing the Comprehensive Plan's implementation strategies, further prioritized by the public at the third open house, and policies.



Thank you to the following participants for their time and commitment to participating in our focus groups:

Climate Action/Resiliency/Hazard Mitigation Focus Group Attendees:

- Ashley Moffatt
- Greg Bak
- Stephen Jaouen
- Autumn Rivera

Tourism Focus Group Attendees:

- Lisa Langer
- Patrick Drake
- Christian Henry
- Jillian Sutherland
- Zach Neal

Mobility/Transportation Focus Group Attendees:

- Steve Smith
- John Stephens
- David Johnson
- Terri Partch
- Maribel Obereque
- Linda DuPriest

Land Use/Development Code/Growth Focus Group Attendees:

- Mark Gould
- Laurie Raymond
- Steve Beckley
- Norman Bachelidor
- Sheryl Bower
- Ted Kamp

Housing/Jobs/Economics Focus Group Attendees:

- Angie Anderson
- Carolyn Tucker
- Heather Exby
- Stacey Gavrell
- Kathryn Grosscup
- Katie Langenhuizen
- Danielle Campbell
- Hannah Klausman
- Ted Kamp

Sustainable Infrastructure Focus Group Attendees:

- Heidi McCullough
- Matthew Langhorst

Historic Preservation Focus Group Attendee

- Carolyn Cipperly

Community Amenity/Parks/Open Space Focus Group

Attendees:

- Laura Speck
- Dan Cacho
- Ethan Merritt
- Solomon Liston
- Daniel Roper

Latino/a Focus Group Attendees

- Marjorie Jerez
- Jessica Peterson
- Jorge Rojas
- Marlon Funez
- Brianda Cervantes
- Susana Salamun
- Corina Jones
- Maribel Obrequé
- Kelly Medina
- Susie Meraz
- Baneza Andrades
- Kenia Pinela
- Deya Gonzalez - Interpreter

# Focus Group Summary Notes

## Climate, Hazards, Resiliency, Hazard Mitigation Focus Group

### Introductions/Vision

- Finding new and resourceful ways to balance needed development with water resources
- Working towards a variety of conservation projects to protect and improve the area
- Ensuring the Glenwood's growth is in step with the capabilities of the Fire Department and other emergency response teams
- Addressing the increasing danger of wildfires in the area
- Attainable housing to allow teachers to live and work in Glenwood
- Connecting the local community with the Middle School
- Often hindered by the expensive pricing of a tourist town
- Preserving the small town environment of Glenwood Springs
- Prioritizing the local water and river systems

### Biggest Challenges

- The need for a coordinated strategy to share recommended mitigation efforts with the community as a whole
- A few areas of frequent concern are outside of the municipal limits
  - No Name creek area, Canyon Creek area, Mountain Springs Ranch
- Staffing issues due to high turnover rates and lack of affordable housing stock
- The magnitude of the counties covered makes their conservation efforts difficult
- The main issues to be focused on in Glenwood Springs include water conservation and vegetation management

- Although funding overall is less of an issue due to partnerships with private landowners it can be difficult to find availability and funding for high-demand Conservation Easements
- The need for a better way to mass communicate correct information with landowners and residents to prevent dissemination of false information and unfounded opposition
- Evident from the roadblocks during the successful process of passing the Riparian Code through the Development Code
- Especially important as growth and development projects increase in and around Glenwood
- Subpar bike paths causing safety concerns for students coming from West Glenwood

### What's Working Well

- Successful but ongoing process of receiving grant allocations to assist community members with mitigation work
- The annual Spring Cleanup event is mildly successful but could be split into two days - one for landfill items and the other for mitigation efforts
- River Commission has hosted riparian plantings days and river cleanups to try and get the community more involved in caring for the local water systems
  - Believes this is a good way to preserve "small town feel" in the face of the growth of development and tourism
- A strong relationship with Trent, Glenwood's Planning Director, allows the River Commission to stay updated on developments that may affect the river corridor and advise City Council accordingly
- The Mount Sopris Conservation District is the local Conservation District that covers Glenwood springs
  - Have done a good job of removing weeds and planting seedling trees in the community

- Lead bike tours through local farms to promote their successful conservation efforts
- Partnerships with local volunteer organizations (i.e. Roaring Forks conservancy, etc.) to enhance students' learning with real-world connections
- Students worked on assisting the River Commission with passing the Riparian Code into the Development Code
- Students were involved in helping preserve Colorado's newest State Park, Sweetwater Lake

#### **Potential Big Moves**

- Protecting and maintaining the health and small town feel of the water systems area
- Keeping Glenwood Springs as Glenwood Springs
- Protecting the limited water supply
- Gathering local land management agencies and owners (BLM, NFS, private landowners) together to strategize and put into action the defense of Glenwood Springs from wildfire and other natural disasters
- Solving the issue of affordable housing supply would have a trickle-down effect on many other issues
  - More people are needed to support a growing Glenwood
  - There would be more time and space for current residents to participate as community members and improve small town character
- Addressing the unique danger that homelessness and homeless encampments pose to wildfire mitigation and management
- Continued community participation and better dissemination of information
  - Keeping the public aware of issues such as affordable housing, homelessness, water concerns, and fire danger

## **Tourism Focus Group**

### **Introductions/Vision**

- Lasting vitality in Downtown Glenwood Springs for both residents and tourists
- Recently transitioned from the Tourism Promotion Board to the Tourism Management Board
  - Their mission subsequently transitioned from a focus on promoting Glenwood Springs, tourism, and moneymaking to "Manage marketing and responsible promotion of GWS area to benefit the local economy, enhance residents quality of life and protect natural resources"
- A thriving community with a strong local workforce and available affordable workforce housing

### **Biggest Challenges**

- Anecdotally - previous employer was unable to keep graduate level employees because there were no local opportunities for home ownership or ability to build wealth
- Remote workers are not bringing their money or talents into Glenwood Springs
- Anecdotally - similar issue with trying to fill solid salaried management positions
  - Candidates rescinded verbal commitments after looking into housing opportunities
- Not enough local childcare opportunities to support young families
- Anecdotally - similar issues with many seasonal employees only working one season because there is a lack of housing options and opportunities for home ownership
  - Strong employee retention as a company, but becoming an increasing issue unless individuals grew up locally
- Anecdotally - Her 1 employee is remote because even with her 2-source-of-income family, they are unable to find attainable housing in the area



- Most recent housing developments are lease-only
- As a tourist town, the hospitality sector cannot function with remote employees, requires a more local workforce
- The lack of housing Up Valley is causing a trickle-down effect throughout the area
- There is a lack of space for tourist-focused companies that are not face-to-face, i.e. ski making
  - Recent example with a ski company, Meyer Ski, that was based in Glenwood but had to move because they became too popular
  - Is there a land-use based solution for Glenwood Springs?
- West Glenwood Mall area and the airport could be reimagined to ease this issue and the issue of workforce housing

#### **Potential Solutions/Recent Successes**

- Glenwood residents would need to see certain types of developments/land uses to react and help direct future decisions to aid in housing needs
- Rocky Mountaineer Luxury Train was very beneficial to Glenwood Springs
  - Brought revenue with the influx of visitors' vehicles
- The previous moratorium drastically reduced the amount of Short Term Rentals from 130/140 down to 88
- 2 opportunities for development and growth
  - Revitalization of the West Glenwood Mall
- Could become an entire mixed-use community
- Seems to be the largest single piece of land to be redeveloped
  - More development at Glenwood Meadows
- A circulator bus that would allow tourists to leave their personal vehicles at their hotels and move around locally on public transportation

#### **Your Organization's Future Plans**

- There are a few parts of Downtown that are ripe for revitalization to meet Glenwood's needs and goals
  - The Confluence Area
- There are no new ideas for this space but the solution needs to strike a balance between public space, open space, and addressing the community's needs
  - North Downtown/Hwy 6 area
- Old hotels could be redeveloped
  - Cooper Street between 7th and 8th
- Spurring investment in the public side would encourage investment from the private sector as well

#### **What does a successful comprehensive plan update look like?**

- A collective community vision for how and where to grow
- Creating actionable steps based on the collective vision and following through on completion
- Creation of an implementation matrix
  - Helps City Council weigh future development decision
  - Allows the public to see how their input is applied in real life projects
- Meeting community demands while mitigating the impact on the community

#### **Destination Management**

- The Roaring Fork Destination Alliance is working on sustainability issues Valley-wide for both locals and visitors
  - Encouraging more public transportation-based travel for visitors
- Because Downtown is very walkable, it is more a questions of desire
- Lodging along 6th street does not provide shade and it is less inviting to walk to South Downtown

- Concentrate Short Terms Rentals near walkable tourist centers
  - Reduce vehicle travel and promote local neighborhoods staying residential
- Infrastructure improvements Downtown that would promote parking cars and walking/biking around town

### Potential Big Moves

- Improve pedestrian/cyclist safety throughout Downtown
  - Especially 8th and Grant Ave
  - Anecdotal - sees daily near-misses between vehicles and pedestrians/cyclists
- Build 1 parking garage in North Glenwood and 1 parking garage in Downtown
  - Reduce street parking conflicts, reduce vehicle traffic, promote walkability
- Finish the 6th Street Master Plan (need funding for the rest of the phases)
- Redevelop the Confluence area
- Complete South Bridge in the event of emergency access needs due to wildfire
- Completing the 6th Street Master Plan has the potential to attract more tourists and improve the overall experience in Glenwood Springs

## Transportation/Mobility Focus Group

### Introduction/Vision

- Looking at a variety of options to manage traffic growth and encourage transportation options other than personal vehicles
- Need to focus on reducing traffic volumes by encouraging other modes of mobility to improve quality of life
- Bicycle use for local transportation rather than just recreation
- Promoting all mobility modes other than single occupancy vehicles

- Prioritizing making transportation more accessible for those with developmental and intellectual disabilities
- Equity in transportation, especially the large Spanish-speaking population in Glenwood Springs

### Biggest Challenges

- Focus of recent past capital improvement projects has been personal automobiles
- Need to build off of strong bike infrastructure to create a holistic bike network
  - Identify the projects needed to fill the current gaps
- Need to address serious safety gaps in the bike network
  - Aware of what and where the gaps exist but City has several long-standing priority transportation projects that take finances and focus away from bike infrastructure
- Difficulty for her community to access their basic needs and be active community members without adequate transportation
- Addressing emergency evacuation for Glenwood residents with developmental and intellectual disabilities
- The increasing traffic volume with Glenwood Springs, especially on Grand Ave) with the location of affordable housing and the local job base
  - How to encourage use of public transportation or create workforce housing closer to jobs
- Emergency evacuation preparedness is a large priority
  - At a 6 (1=worst, 10=best) in terms of emergency evacuation preparedness
- Need funding to expand and improve BRT services to Glenwood Springs to meet latent need

- Recent Successes
  - Glenwood Springs has invested extensively in bike infrastructure and has many excellent bicycle facilities
  - Bike/pred path connecting Downtown with West Glenwood along the fringe of the Meadows
  - Current investment at 27th and Glen Ave to create safe crossings
- There is a strong inventory of the gaps in the bike infrastructure identified by the County Health Department, Transportation Commission city staff, individual neighborhoods and advocacy groups
- Much of the traffic problem stems from the statistic that there are more jobs in Glenwood Springs than there are people working in Glenwood Springs
- Glenwood is proving people out, aging people out, and becoming dominated by second home ownership
- The electrification of transportation
  - Need for auto chargers at parking lots and businesses
  - Biker/scooter chargers with secure parking

#### **Is Glenwood Meadows working?**

- Many businesses are still in need of more employees
- Although it is relatively full, the units are not as affordable as locals would want and need to support a local workforce
- Worried surrounding emergency evacuation for this area

#### **Bike Network**

- Glenwood recently adopted a joint mobility study by the City and RFTA that highlighted the connective corridors that need improvement
- Will need a new bike and pedestrian plan soon
- Aware of the gaps where improvements are needed but could use prioritization with action steps and capital planning
- The gap analysis exists for the bike network, just needs to be more holistically organized for action

#### **Evacuation Planning**

- Working towards both operational steps for emergencies and physical improvements (i.e. access line breaks for I-70)
  - Also need a traffic emergency management plan
- It is a balancing act between growth and evacuation concerns as well as a balance between emergency evacuation and providing housing and/or jobs for residents
- Need to involve the community more holistically in emergency planning
- Glenwood Springs is lacking a language access plan and language access coordinator (per required by title 6) for emergency planning

#### **Trigger Point in Growth Capacity**

- Dedicated municipal funding source for bicycle and pedestrian network gaps and maintenance
- Comprehensive outline of bicycle and pedestrian network gaps and maintenance needs, from existing sources
- Active city partnerships with Valley View Hospital and Roaring Fork School District to expand deed-restricted and otherwise affordable homes for local health care workers and teachers
- Increase deed-restricted affordable units percentage requirement on all residential developments, specified for local employees

- Campaign to shift local perspective to view bicycling and walking as valuable and essential modes of travel for practical local trips
- One key element in Traffic Demand Management for Glenwood is a fast, efficient, easily accessible BRT system from Rifle to West Glenwood Park and Ride station

### Case Studies

- Basalt is just beginning an on-demand first/last mile transit service. Could be model for Glenwood, partial funding potentially available from RFTA.
- Ride-share apps – Transportation becoming social. One example starting on front range shown here: Casual Carpool: RTD, CDOT launches Colorado's first carpool matching app - Bing video
- Aspen parking regs which reward carpoolers with free parking.

## Transportation/Mobility Focus Group

### Introduction/Vision

- Glenwood needs to get creative and efficient by making symbiotic connections to solve current problems
- Striking a balance between regulated growth and maintaining vibrancy
- Addressing the issue of missing employee housing and getting visitors/residents out of cars and onto public transportation
- Need housing variety to allow the next generation of Glenwood Springs to be able to live and work there
- Need housing and opportunities for home ownership
- 

### Biggest Challenges, Potential Solutions, Recent Successes

- Interested in the development of a dense housing development with a shared fleet of vehicles to reduce personal vehicle usage
  - Could be a groundbreaking model for other cities
- The traffic counts for the major roads in and around Glenwood would be helpful data to analyze
- Opportunity to collaborate with companies South of Glenwood Springs to put an employee carpool system in place to reduce rush hour traffic
- Anecdotally - the traffic on Grand Avenue is worsening and drivers are being much more reckless
- County has pursued a hands-off approach to making housing affordable, although the County is a major employer
- There are many unincorporated areas along I-70 that could become attainable salary for all levels of employees
- Possibility of public/private partnerships that could reduce the cost of housing
- It is crucial to supply housing for school district employees to maintain the area's schools
- Businesses are understaffed town wide, employees frequently move amongst businesses for the best opportunities
- Partnered with the City to build an extremely successful mixed-use housing unit specifically for their employees (15, 2 bedroom units with 1st floor commercial)
- Employers need to take on some of the responsibility of housing their employees to sustain Glenwood Springs
- Glenwood needs to follow Aspen and Pitkin county's lead and tackle the issue of affordable housing



- City code requires a parking space for every hotel room and every attraction visitor
  - Interested in the tourist-focused public transit model in Durango to offset this
- Need to set remaining land aside for meeting City needs, i.e. affordable housing
- Need to prioritize safety and emergency preparedness in current and future development
- No growth will not provide effective solutions, there needs to be an integration between traditional development ideas and new ideas such as ride sharing or autonomous ride hailing
- The Development Code should reflect this flexibility towards new ideas

## Housing, Jobs, Economics Focus Group

### Introduction/Vision

- Variety of stepped housing opportunities for Glenwood residents towards home ownership
- Colorado Mountain College would love to be a trailblazing part of solving the housing issue in Glenwood Springs
- Housing options close to job centers to promote public transportation and reduce negative impacts on the environment, quality of life, and job availability
- Utilizing other opportunities in the Glenwood Springs area to diversify the economy to keep people and employment in the area
- Valley View hospital wants to continue to expand to better serve the Western slope
  - To continue hiring and expanding...need stepped housing options for home ownership and housing diversity as well as childcare
- Supporting Glenwood Springs and it's businesses as a thriving mountain town
- Facing issues with traffic and congestion which are only compounded by emergency closures

- Need to find a way to publicly address the housing issue as a community rather than burdening each employer with privately housing their own employees
  - Providing opportunities for locals to access quality early education opportunities and quality childcare options for the local workforce

### Glenwood Meadows/Recent Successes

- Located close to commercial and transit which is a positive but the units are market rate which does not aid with needed employee housing
- Steve Beckley's new employee housing was successful for their organization and their employees
- Some individuals are living in tiny homes and camping out in RV parks, campgrounds, and BLM land
- The Meadows are well located but market rate which excludes many community members
- Much less opportunity currently for residents to own homes and build equity
- There has been an influx of out-of-state individuals moving into Glenwood Springs and buying property with large amounts of cash
- Need to have a collective conversation about solving the issue of employee housing and creating a mix of housing
- Idea to encourage existing multi-family rentals to transition to for sale condos to create more opportunities for purchasing attainable housing and building equity
- Idea for the City to approve and incentivize mother-in-law units to provide additional rental units

### **Ways to build equity and wealth (outside of real estate)**

- Seeing people making good money elsewhere and then moving to Glenwood Springs to buy the lifestyle they desire
- Remote workers, increased through the pandemic, moving to the area are using housing supply in Glenwood but practicing their skills elsewhere
- Want to find a balance between encouraging capitalism and balancing community-supported housing initiatives because affordable housing is being outbid for market rate every time
- There are Glenwood residents who currently own a home, purchase a second home, and retain their first home as a source of income - decreasing available housing stock
- Need to challenge current vision of small town character and reimagine it to balance the town's character with the town's needs
- Need to showcase how denser living would look community-wide to reduce community fear and opposition
- City has the opportunity to influence developers to create growth that the Town needs
- Would like to see Glenwood Springs follow the example of other countries' living models
  - Offering more safe, affordable, and attractive communal living opportunities to build community and house more workers within the community
- Discussed the 2000s building boom in Castle Valley that was orchestrated by a single developer, built out in phases, and greatly eased the building stock for entry and mid-level housing

### **Opportunities to create residential from adaptive reuse**

- Smaller units are usually more palatable to Glenwood Springs although they are not as economically viable
- Need to create a community-wide plan for where and what type of housing is needed and base these on retaining the feeling of Glenwood's small town character

- There is widespread fear of change in Glenwood Springs

### **Admirable Housing Development Case Studies**

- The Farm at Buena Vista offers Single Family-esque small units available for home ownership near open space and providing a sense of community
- Similar project in Salida that boasts that important sense of community
- Tiny home communities outside of Silt and Willits
- The Roaring Fork School District's housing project

### **Roadblocks to success of these housing projects**

- Idea of land banking to resale for local home ownership
- Idea of copying the Land Trust model to create a similar model for affordable housing

### **Making density more palatable**

- Already noticing issues with lack of service services, i.e. plumbing, heating
- Taxpayers need to be willing to spend money to fix Glenwood's problems
  - Need to re-envision this effort as building communities rather than just building denser housing
- Future possibility that housing will expand into the local business realm if they are priced out by their rents

### **Potential big moves**

- Tough choice because all of the issues and solutions are so intertwined
- Explore options for residential infill, possibly buying them down to encourage affordability
- The City government becomes a real estate developer to create the exact type of development the City needs
- Need to address these issues with a communally shared vision and look regionally for partnerships and solutions

- Creating PUD communities that offer a wide variety of housing options that are affordable because they are underwritten by the City
- Educate our electorate and engage all community members to better understand the issues

### Wrap-up

- Need a business demand study to understand the needed economic diversification for Glenwood and what Glenwood can support
- Idea for incentivizing business ownership into property ownership to retain local small businesses as owners age and price out
- Partnership with City, Chamber, and Colorado Workforce Center to create business training to support resiliency and workforce development that is not focused on wage increases, but more related to flexibility, organization structure, HR support, etc.
- Finding a solution for those using their first-owned homes as income sources while living in their second home
- Partnerships with CMC to educate the community on wealth building opportunities that are not tied to real estate
- Encouraging condos in mixed-use property and residential property to ease impact on businesses purchasing space and increasing home ownership opportunities
- Idea of waiving ADUs fees if they are put towards affordable housing stock

## Sustainable Infrastructure Focus Group

### Biggest Gaps to achieving sustainable infrastructure

- Lack of time and manpower for the amount of applications the city receives but has improved since the City simplified the first step of review to only require a 30% set of plans

### City's capacity to handle growth

- Goal is to continue to make Glenwood Springs as self-sustaining and resilient as possible in terms of infrastructure
  - The City currently administers their own infrastructure including broadband, electric, water, sewer, landfill
  - In terms of infrastructure and utilities, Glenwood is outbuilding what would be expected for its physical location, climate, and constraints
- City is already doing many recommendations of the 2008 Energy and Climate Action Plan
  - Already 100% sustainable energy (wind power, soon to be diversifying to other green energy sources) for the City and building a fourth substation in advance of electric cars
- Water Sustainability
  - Even if water flows were down 25%, Glenwood still has more water capacity than plant capacity
  - The plant can process 8.65 million gal/day, if recertified it could process 10 mil gal/day, and actual usage is about 4.5 mil gal/day and 1.23 mil gal/day during Winter
- Sewer Plant
  - Sewer plant is running at 50% of its capacity (currently process 1.2 mil gallons, but able to process 2.47 mil gallons)
  - If Glenwood managed to reach 75% of the sewer plant's capacity, the existing facility could be double on its existing footprint to process 5 mil gallons

### Infrastructure as a barrier to growth

- Always striving to diversify water and electric portfolios to make Glenwood as sustainable as possible
  - In the process of building a backup water system in case of repeat fire events
  - Confident that the many City-owned water sources will sustain the City despite expected dips in precipitation

- Currently building infrastructure to be able to parcel water from different City-owned sources to ensure infallible water availability
- Currently finishing a successful fiber to home infrastructure project to give Glenwood control of their own broadband access
- Have been trending down in electricity usage as a whole since peak in 2009 due to increasing efficiencies
- Currently working on raw water systems throughout town to reduce water usage in the domestic water system
  - Aiming to keep necessary water supply as reliable as possible in the face of climate-adverse effects, and use raw water to supply all other needs

#### **Positive outcomes of the comprehensive plan**

- For Glenwood residents to be aware of the sustainability work of Public Works and to set expectations for future building and remodels
- In the last 40 years, Glenwood Springs has used half the water it used to due to ever increasing efficiency on the part of the City, manufacturers, builders, etc.
  - Peak in 1981 was 9.1 million gal/day, recent peak was around 4.7 million gal/day
- Although the energy code makes construction less cost effective in an already-expensive Valley, it successfully makes buildings more efficient
- Looking at the new all-electric Triumph-Bell Rippey apartment development as a case study

#### **Hang-ups for infill in town**

- Depends on the net change in water needs based on what is removed and what replaces it
  - Infill projects typically contain less green area which translates to less water usage
- In terms of water capacity, the City has considerable capacity for growth left throughout
  - Very unlikely to reach this water capacity unless Glenwood infilled at an incredibly denser vertical scale

- The SF home lawns use more water/are less efficient than the condos/townhomes (usually without lawns or with xeriscaping) that are replacing them

#### **Growth and Sustainability in Glenwood**

- Glenwood seemed to be flourishing without the tourist economy in the mid-1990s
- Experiencing increasing negative impacts in ability to recreate locally due to prioritization of tourists
- Glenwood Meadows seems like a perfect place to put Glenwood's new type of growth
- Recognizes the importance of income sources from new developments like Glenwood Meadows and street taxes to keep Glenwood running well
- Understand the need to build but appreciates the small town character of Glenwood
- Can be too touristy from a residential perspective but understanding that the City benefits and functions from its tourist economy

#### **Historic Preservation Focus Group**

- 2 major goals for the Historical Society include
  - Preserving the Cardiff and Coke Ovens
  - Creating a plan to manage the South Canyon Mine area
- Complicated balancing act because of the threat of underground fires, recreation pressures, wildlife concerns, historical preservation
- The 2008 Historic Preservation Plan is a strong plan but has no realized enforcement power
  - HPC should be able to review development applications within the Historic District but the HPC only has power specifically over properties designated as state or national landmarks
  - HPC does have the authority to designate historic districts although the designation of a "Historic District" needs to be flushed out



- A historical preservation case study in San Antonio, TX requires that builds built before 1945 are to be deconstructed rather than demolished to encourage the local reuse of materials
- It is more sustainable to preserve old buildings rather than demolishing them and building new buildings
  - Historic structures use local materials and already house their embodied carbon and leaving them standing keeps these materials from the landfill
  - New construction involves high energy usage and toxic materials
- Infill and historic preservation could work well together
  - Unused spaces in historic buildings (old garages, attics, basements) could be used for ADUs, etc.
- The loss of historic character through redevelopment is occurring sporadically throughout Glenwood
- Referencing the community input from the last workshop for the 2008 Historic Preservation Plan
  - Things people loved
    - Mature landscaping, walkability, Queen Anne cottages, front porches on the old Victorian homes because they are a reminder they were built before automobiles, all historic homes, residential neighborhoods on both side of Grand Ave (Cooper and Blake, Colorado and Pitkin)
  - Threats
    - Rising property values, remodels take away from historic nature, deteriorating older properties which helps to justify tearing them down
- Desire to see the recommendations in the 2008 Historic Preservation Plan realized
- Providing education on preservation aid available for historic home owners, incentives, fee waivers, tax incentives
- Helping the museum and art center find a new facility
- Museum is poorly located for both tourism visibility and the safety (lack of fire sprinklers, humidity control, ADA access) and enormity of its collections (needing to let items go for new replacements due to lack of space)
- Seeing the monopolization of residential and commercial properties by out-of-state individuals
- Need to find a balance between personal property rights and preserving the historical character of Glenwood
- Policy items that would directly aid Historic Preservation
- Want the Historic Preservation Commission to review buildings permits within the Historic District
- City to mandate buildings before 1945 to be deconstructed rather than demolished and then the materials are used to rebuild around them
- Big Moves, Roadblocks Aside
  - HPC's ability to designate structures of historical value, possibly designate them as local landmarks, and provide more protections than are currently offered
    - Allowing the HPC to review applications for alterations, additions, and demolitions for these properties
    - In the case of demolition, chose to deconstruct and reuse rather than demolish
  - Looking at Aspen's strict Historic Preservation program as a strong case study

## Community Amenities/Parks/Open Spaces Focus Group

### Organizational Goals

- Want to make Glenwood Springs as beautiful, colorful, and inclusive as possible
- Recent success getting the Arts Planning Commission adopted by City Council, allowing for a small amount of funding for art in Glenwood
- Predominantly focused on physical art in the built environment and creating mutually beneficial partnerships with local artists
- If we build Glenwood for the community, the tourism industry will naturally benefit from the authenticity
- Focusing on creating a more holistic multi-modal mobility network to encourage walking and biking for locals and tourists
- Glenwood's art community is generally on an upswing
- Need to focus on planning for future parks' needs because of Glenwood's lack of expandable space
- The Parks Department is in charge of more than just parks, they are in charge of the community's outdoor gathering places and connection points
- Looking to update the Parks and Recreation Master Plan within the next few years
- CPW is focused on perpetuating the wildlife resources of the State of Colorado
- Any land use, recreation development, etc. within town that has possible wildlife impacts is the focus for CPW
- Strong interest in the power of large format art pieces to bring beauty and interest around Glenwood
- Need to address issues created by the tourism industry such as excessive garbage Downtown during the summer, or a lack of public restroom facilities
- Presenting the idea of a botanical garden in the Confluence area

- Idea of working with CPW to create wildlife-focused art pieces that are educational for locals and tourists

### Opportunities & Challenges

- Planning a few new big murals
- Focusing on highlighting the entire 6th St Corridor to promote the connection from the new North Landing to the Art Center at the end of 6th Ave
- Biggest challenge is the amount of restrictive "red tape" due to lack of coordination and communication between various City councils
- The most recent Art Plan includes public policy for Glenwood's art programs (decommission, replacement) as well as a CIP program for arts and culture that is comparable to other programs in the State in terms of funding
- Trying to think outside of the box and resist the urge to become stuck in the "lack of funding" rut and not complete necessary projects
  - For example, when Public Works puts in the Red Mountain Line, the Parks Dept. will take the opportunity to plant an education xeriscaping garden in the highly trafficked, high visibility area

### Opportunities outside of Glenwood's Core

- Discussion of how to activate the vacant open space downstream of Gregory Park along Michel Creek in West Glenwood to address the lack of green space in West Glenwood
- Reducing the City's red tape blocking grassroots creativity from community members, such as movies in the park
- Creating a diverse portfolio and revenues for the Parks Dept. would be a strong asset to Glenwood's citizens
- Desire to bring Colorado River access to Downtown and remedy the disconnect, similar to Two Rivers Park

### **Best river access opportunities**

- The most popular options for the white water park, as Glenwood develops their RICID water rights, was Downtown - would necessitate an arrangement with Union Pacific
- Salida is a strong case study for river access near the Downtown core, working around a railroad easement
- A crosswalk at Bennet or Palmer would allow pedestrians to access the river without needing to illegally cross the train tracks

### **Recreation & open space deserts**

- The South end of town has recreation access with ball fields
- 3 Mile is an incredible amenity but needs funding for bank securement
- The Silver Stage Conservation easement is an incredible 50 acre parcel bequeathed to the City which provides more open space access for South Glenwood

### **Wildlife challenges**

- Major recent increase in black bear conflict
  - Tried educational programs but residents don't listen
  - Success with the Police Departments code enforcement for better trash securement
  - There is a state grant available for creative solutions/educate for bear/person conflict
    - Supports the idea of an educational art campaign
- Also increasing conflicts with mountain lions and big horn sheep

### **Potential big moves**

- There needs to be more mixed-use development in Glenwood to address housing issues
  - The old Safeway area could house approx. 1,000 units
  - There are many places where density could be added and increased

- Glenwood Springs is a long city
  - Need to focus on creative transportation solutions that encourage walking, biking, public transit, and reduce car dependence
  - Need to think regionally
- Rethinking how to increase Glenwood's vibrancy
  - Revamping the old, integrating with local business, offering better local music
- Utilizing parks as passive outdoor venues, such as in West Glenwood
  - Reduces traffic because there is less need to leave West Glenwood
- Preserve Glenwood's current footprint and focus on mixed-use and infill
- A good CPU will acknowledge the value that wildlife adds to living in a place like Glenwood and will encourage thoughtful planning around wildlife impacts of future development

### **Latino/a Focus Group**

#### **Vision for Glenwood & biggest challenges**

- Families are needing to move farther and farther out of Glenwood to afford housing which is disruptive to students education and mental health
- There has been great improvements in bilingual communications, but can always be improving
- Increasing number of Latino/a individuals working in the government and large organizations, which is a strong role model for Latino/a kids in the Valley
- The lack of affordable housing is affecting her organization (USFS) in finding and retaining quality employees
- Need for a bilingual PIO rather than constant interpretation to build more trust and confidence with the Latino/a community
- Echo the need for affordable housing to reduce the disruption of families needing to leave Glenwood and change their students' school
- Much of the current affordable housing stock is too low quality of living

- Students need access to affordable extracurricular activities
- Would like to see all members of the Latino/a community taken into account, rather than just the leaders
- There is not enough access to mental health help for students that need it
- There are many gaps to be improved in multilingual communications, although Glenwood has made a great start
- Increasing cost of living is a major issue, especially in the way it affects lower income Latino/a families
- When families with children with educational difficulties are forced to move to find affordable housing, their struggle can be very isolating and difficult
- The high cost of living for housing in the area
- Vision that one day Glenwood will be able to provide affordable housing for the community that lives there, so that community members are not forced to leave
- Venues that are more inclusive for the entire community
- Including the Latino/a community on a regular basis rather than needing to extend extra effort
- Echo the issues of affordable housing and bilingual communications
- Not enough help for non-food focused restaurants during/after the pandemic
- Not enough daycare in the area
- Need for affordable health care

### Potential Solutions

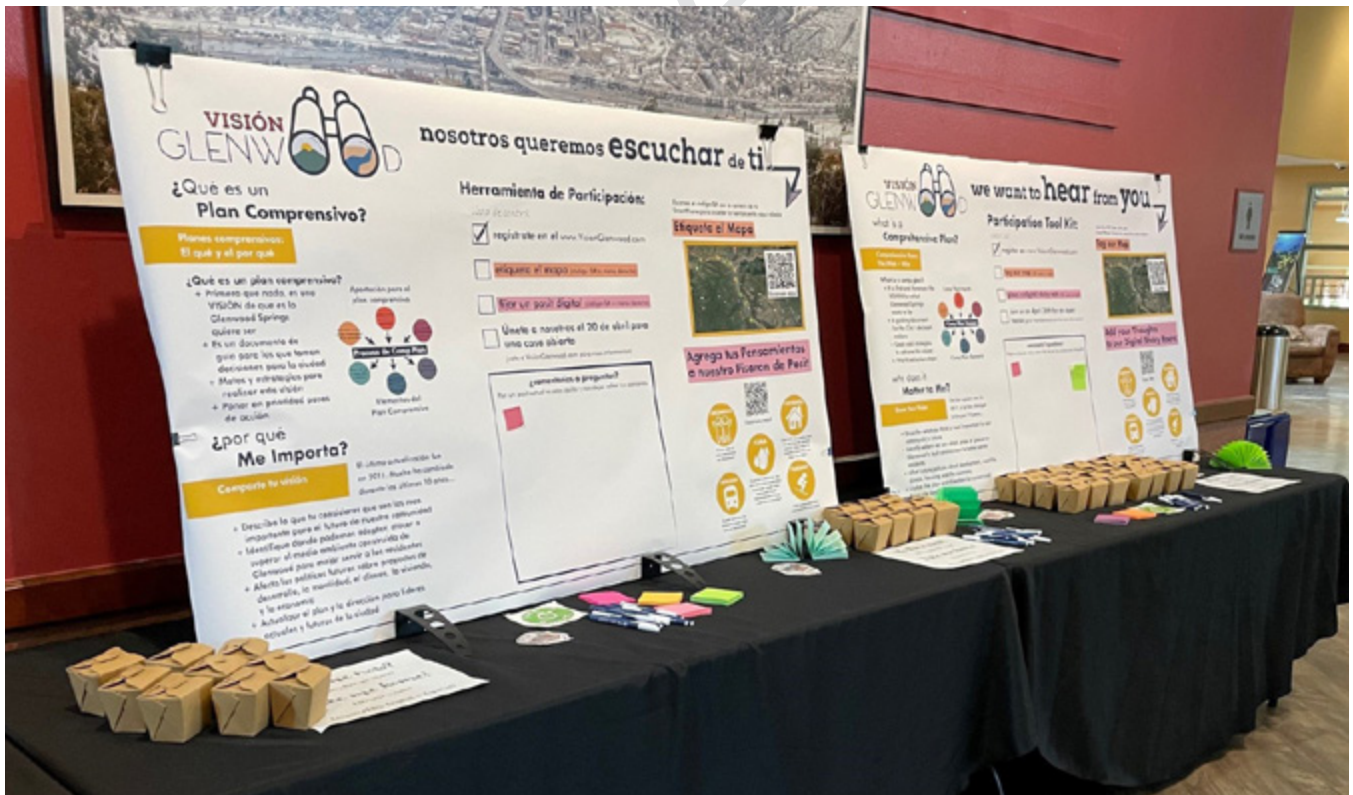
- Need to approach the issue of health care with a comprehensive community effort rather than disjointed attempts
- Bilingual, bicultural mental health practitioners would be supportive for Latino/a patients
- Wages need to increase to retain important community members in Glenwood
- Need to protect those who rent lots from unaffordable rent increases
- Going out into the Latino/a community and hearing the Latino/a community's input rather than inviting people to public forums
- Developing more affordable housing communities
- Giving housing preference to locals
- Detached home communities would be important criteria to satisfy the Latino/a community's needs
- Luxury apartments near the Meadows were a lost opportunity for affordable housing
- There is a unique threat to the Latino/a community during wildfire season because of the lag of translating emergency materials
- Rather than develop more housing, focus on existing structures to house those in need while being mindful of Glenwood's natural resources
- How can community members call GWS home without the opportunity for home ownership?
- Allowing lower income residents the opportunity for home ownership rather than community members moving farther and farther away
- Need to find the money to create the power to solve the issues facing Glenwood's Latino/a community



# Pop-ups

## Overview

In the months between the first and second open houses, a series of “pop-up” events took place. Events at the Rio Grande River Trail (behind the high school), Glenwood Springs Mall foyer, Walmart, and the Recreation Center’s Bazaar and Earth Day Celebration were manned by City staff, while unmanned pop-ups took place in the city hall foyer, high school foyer, the recreation center lobby, and the library. (See image: photo of pop-up) All pop-ups featured a take-home “workshop-in-a-box” to solicit additional comments on the five primary categories bulleted above and drive traffic to the VisionGlenwood website. Additionally, branded flyers with a linked QR code were placed in windows of several Hispanic/Latino/a serving businesses.



## Data Summary

| GROWTH (& Character)                                                                                                                                                      | LOCATION             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| We are losing small town feel. What is our plan? Just grow, grow, grow?                                                                                                   | Rec Center           |
| Too damn many people!                                                                                                                                                     | City Hall            |
| Preserve Victorian houses                                                                                                                                                 | City Hall            |
| We're going to grow, let's grow responsibly and w/ restraint: think of traffic, widen 4-Mile, improve road by Walmart, dev. growth should be limited in #                 | Event                |
| So much development in 4-mile                                                                                                                                             | Spanish (translated) |
| Concerns about infrastructure post new development, warrantee period isnt long enough;                                                                                    |                      |
| Better safeguard for contracts                                                                                                                                            | Spanish (translated) |
| "Infill" does not ONLY include LARGE parccs. Many smaller projects should be considered such as size and space of the manors and smaller multi-units in oco town Glenwood | 4/20 Open House      |
| Controlled growth - We only have limited space.                                                                                                                           |                      |
| Budiversity lose - Loss of _____ due to growth and incusion by new _____ building - esp. mountain bikes.                                                                  |                      |
| Enough tourism - Quality of life consideration for residents                                                                                                              | 4/20 Open House      |
| Annex more properties into city that help accomplish housing goals                                                                                                        | 4/20 Open House      |
| Pass of development too fast recently. Dont incentivize any of it.                                                                                                        | 4/20 Open House      |
| By reducing parking to impractical levels like Cadiff Glen? NO                                                                                                            | 4/20 Open House      |
| Infill better than annotation but slow it down                                                                                                                            | 4/20 Open House      |
| Another grocery - very important                                                                                                                                          | 4/20 Open House      |
| Good luck - You're fighting Amazon and internet working                                                                                                                   | 4/20 Open House      |
| NO more apartments!                                                                                                                                                       | 4/20 Open House      |
| Partner with new apartments that have been built                                                                                                                          | 4/20 Open House      |
| Sustainable Growth                                                                                                                                                        | 4/20 Open House      |
| Stay away from Confluence                                                                                                                                                 | 4/20 Open House      |
| Bring amenities - Nothing donw for years here, stay away                                                                                                                  | 4/20 Open House      |
| Worker housing periods at the Meadows                                                                                                                                     | 4/20 Open House      |
| We desperately need a 6 month moratorium. We need to see what                                                                                                             | 4/20 Open House      |
| Prioritize Infill - We have done, its insane                                                                                                                              | 4/20 Open House      |
| Building 100's and 100's of units                                                                                                                                         | 4/20 Open House      |
| Growth should be considered in the 3 mile radius - People with money, ridiculous!                                                                                         | 4/20 Open House      |
| Bring amenities - Drive In                                                                                                                                                | 4/20 Open House      |
| We need to take a break from housing. Helping working residents. We need some major CALM!                                                                                 | 4/20 Open House      |
| Important to have more activities for students                                                                                                                            | 4/20 Open House      |

| CLIMATE & RESILIENCY                                                                                                                 | LOCATION             |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Mandate lower emissions for industries and cars                                                                                      | Rec Center           |
| ^ America already does; China, India, & Africa will never                                                                            | Rec Center           |
| Group to maintain healthy ecosystem - fish, deer, elk                                                                                | Rec Center           |
| Come up with a legit evacuation plan instead of hot air                                                                              | City Hall            |
| It is important to recycle (Sp)                                                                                                      | City Hall            |
| More recycling (Sp)                                                                                                                  | City Hall            |
| Effective recycling system (Sp)                                                                                                      | City Hall            |
| Aware of the fires - integrate the community for help                                                                                | Spanish (translated) |
| So much junk food, U.S. is supposed to be a healthy country, used to work in a feedlot. More healthy food. Organic costs more money. | Spanish (translated) |
| Recycling - esp. plastics                                                                                                            |                      |
| Also some limit to plastics in purchasing at point of sale.                                                                          |                      |
| No more simple disposable plastic bags or water bottles.                                                                             | 4/20 Open House      |
| Evacuation plan before any more development                                                                                          | 4/20 Open House      |
| Geeting rid of the airport so we can have a south bridge                                                                             | 4/20 Open House      |
| Airport does MORE than listed. Needs to be kept in some less developed, less dense development than MORE housing                     | 4/20 Open House      |
| Bid out trash to one provider - No, have 2 providers so there is still choice                                                        | 4/20 Open House      |
| Create and disseminate an adequate evacuation plan - Wont work in a panic anyway                                                     | 4/20 Open House      |
| Define and incentivize infill - Don't incentivize any development                                                                    | 4/20 Open House      |
| Develop a better way to mass communicate - work with KMTS                                                                            | 4/20 Open House      |
| Complete south bridge project - Not worth the price                                                                                  | 4/20 Open House      |
| Currently, we don not have an adequate eveacuation plan in West Glenwood. We need open space!                                        | 4/20 Open House      |
| Resources are NOT unlimited. This drought has not been seen in 1,200                                                                 | 4/20 Open House      |
| We don't owe everyone who wants to try the "Colorado lifestyle" a place to live or its nothing but traffic and no service            | 4/20 Open House      |

| HOUSING                                                                                                                                              | LOCATION             |
|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Less dense housing places + 1                                                                                                                        | Rec Center           |
| Actually affordable "affordable housing" + 1                                                                                                         | Rec Center           |
| More housing                                                                                                                                         | Rec Center           |
| ^ But cap the rise in housing costs & be sure when the tenant/owner no longer works or makes too much they must leave housing provided.              | Rec Center           |
| Plan for & support owner-occupied single family housing instead of warehousing people until they move down valley; apts are wrong!                   | Rec Center           |
| No more interest groups buying up all the property; let people live here                                                                             | Rec Center           |
| REAL affordable housing - small units for employers                                                                                                  | Rec Center           |
| Build more single family homes. Quit turning Glenwood into a wall of unaffordable condos.                                                            | Rec Center           |
| Need housing options \$1,000 or less per month for employees/residents to stay-work-live                                                             | City Hall            |
| More housing, both free market and affordable                                                                                                        | City Hall            |
| More housing                                                                                                                                         | City Hall            |
| More housing!                                                                                                                                        | City Hall            |
| More affordable housing! Please                                                                                                                      | City Hall            |
| No condos in West Glenwood pasture                                                                                                                   | Event                |
| Help with homeless                                                                                                                                   | Event                |
| Do better with housing                                                                                                                               | Event                |
| More reasonably priced housing                                                                                                                       | Event                |
| Housing: expensive rent; we need more apartments                                                                                                     | Spanish (translated) |
| More apartments, lower rents                                                                                                                         | Spanish (translated) |
| I think we need more townhomes that are affordable                                                                                                   | Spanish (translated) |
| Looking for housing for 2 years, cannot find an apartment                                                                                            | Spanish (translated) |
| Rents are very expensive; more houses                                                                                                                | Spanish (translated) |
| There are few housing options for single mothers                                                                                                     | Spanish (translated) |
| More suitable housing                                                                                                                                | Spanish (translated) |
| Vacation rentals pushing people out of the community. Vacation rentals should be in commercial areas.                                                | Spanish (translated) |
| Concerns about cost of houses that haven't been updated since 1950s; might move away                                                                 | Spanish (translated) |
| Difficulty finding housing and accessibility to rent for Latinos                                                                                     | Spanish (translated) |
| Expensive rent, improve the state of housing                                                                                                         | Spanish (translated) |
| Relax zoning reconstruction. To allow more affordable housing options - Tiny homes, mobile homes (quality parks)                                     | 4/20 Open House      |
| Less apartments, single family am what little are house                                                                                              | 4/20 Open House      |
| Start a program like APCA - No, Apen's is a train wreck                                                                                              | 4/20 Open House      |
| Create upward mobility - Stop approving apartments                                                                                                   | 4/20 Open House      |
| City should start developing their own projects - No, we'll do it worse and more expensive                                                           | 4/20 Open House      |
| Put strict controls on Short term rentals - No, its not the problerr                                                                                 | 4/20 Open House      |
| Land banking to meet city needs - Just another subsidy                                                                                               | 4/20 Open House      |
| Approve and incentivize accessory dwelling units - Already done                                                                                      | 4/20 Open House      |
| Look at second home ownership and impacts - Still need to respect private property rights                                                            | 4/20 Open House      |
| Don't spend anything on affordable housing unless you can. Find a program with a 10 year track record that everyone agrees works well. Then copy it! | 4/20 Open House      |



|                                                                                                                                                                                                                                                                                              |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Housing only for employees work in GWS!                                                                                                                                                                                                                                                      | 4/20 Open House |
| Do not build on every vacant lot. Provide Open space                                                                                                                                                                                                                                         | 4/20 Open House |
| Leave confluence area alone! Need more parks/recreation                                                                                                                                                                                                                                      | 4/20 Open House |
| The city admin is so incompetent - stay away                                                                                                                                                                                                                                                 | 4/20 Open House |
| Decide on a population limit                                                                                                                                                                                                                                                                 | 4/20 Open House |
| People that are comfortable with fitting into out town. We feel we are past that number already.                                                                                                                                                                                             | 4/20 Open House |
| Landbanking - we have home ownership                                                                                                                                                                                                                                                         | 4/20 Open House |
| City should start developing their own projects -Public/Private partnerships                                                                                                                                                                                                                 | 4/20 Open House |
| Aspen Hosuing is a disaster long term                                                                                                                                                                                                                                                        | 4/20 Open House |
| Aspen employee housing is a great idea for _____ some people in housing, BUT people get old and retire and the house is off the market. We should support our retirees- they made their life here, but it inventing available to new people and cant keep building more. Think this through. |                 |
| The idea that people not walk in Glenwood is wrong in some way. Glenwood doesnt pay wages to allow anyone to afford to live here. VVIT pays badly - AVH pays more.                                                                                                                           |                 |
| Why does Glenwood not have a Crown MT park? They didnt plan for it. Preserve open space to maintain quality of life.                                                                                                                                                                         | 4/20 Open House |

| MOBILITY                                                                                               | LOCATION    |
|--------------------------------------------------------------------------------------------------------|-------------|
| Remove speed bumps                                                                                     | High School |
| Pot holes :(                                                                                           | High School |
| lower gas prices!                                                                                      | High School |
| Fix the g-d potholes                                                                                   | High School |
| Fix pot holes ):(                                                                                      | High School |
| Fix pot holes :)                                                                                       | High School |
| Pls pretty pls w/ cherry on top fix the pot holes                                                      | High School |
| Fix the pot holes dawgy                                                                                | High School |
| Annoying cyclists on roads holding up traffic                                                          | High School |
| Cyclists have a legal right to the road CRS Title 42 <- read it                                        | High School |
| Free bus service Rifle to Aspen; hard enough to afford rent & gas                                      | Rec Center  |
| ^ edit: Parachute to Aspen                                                                             | Rec Center  |
| Transportation Coordinator needs to ride public transportation                                         | Rec Center  |
| More pedestrian friendly crossings on Grand. Light times need to be longer and more                    | City Hall   |
| Slow traffic in the heart of our city! Critical                                                        | City Hall   |
| Slow TRAFFIC                                                                                           | City Hall   |
| A bypass from near C-dale to I-70 near S. Canyon, GWS would be peaceful & workers could get home early | City Hall   |
| Pedestrian access through South Canyon to New Castle                                                   | City Hall   |
| River crossing at South Glenwood                                                                       | City Hall   |
| Please bring Cardiff Glen-Midland shuttle back. Sunlight too.                                          | City Hall   |
| Bus transportation                                                                                     | City Hall   |
| Parking on 6th Street                                                                                  | City Hall   |
| More bus transport to 6th Street                                                                       | City Hall   |
| More free transportation to Aspen; in Summit County offered free service beyond just Glenwood Springs  | Event       |

|                                                                                                                                |                      |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Speeding cars do not provide a welcome environment, calm traffic                                                               | Event                |
| More bus stops                                                                                                                 | Spanish (translated) |
| Another road to get to New Castle                                                                                              | Spanish (translated) |
| Ride Glenwood: more hours to West Glenwood                                                                                     | Spanish (translated) |
| Sopris: there is no transportation                                                                                             | Spanish (translated) |
| We need more transporation; more on West Glenwood                                                                              | Spanish (translated) |
| More signage for 82, HOV is confusing                                                                                          | Spanish (translated) |
| Secondary road New Castle to GWS                                                                                               | Spanish (translated) |
| Great handicap parking                                                                                                         | Spanish (translated) |
| The bus to West Glenwood at night                                                                                              | Spanish (translated) |
| Ride Glenwood: more rotation, more tourist places                                                                              | Spanish (translated) |
| More continuity that goes to West Glenwood                                                                                     | Spanish (translated) |
| Bus route, if it could go past the hospital, that would be good                                                                | Spanish (translated) |
| Came down early to beat the traffic from Carbondale; timing of the lights - if you hit one, you hit them all. Execution plans. | Spanish (translated) |
| South Bridge                                                                                                                   | Spanish (translated) |
| There are no buses in South Glenwood                                                                                           | Spanish (translated) |
| Need for late night transportation to be able to get home                                                                      | Spanish (translated) |
| Ride Glenwood every 15 minutes. Don't go to Walmart                                                                            | 4/20 Open House      |
| Make multi-modal transfers seamless - and cheaper deals with _____ businesses                                                  | 4/20 Open House      |
| NO more apartments until transportation issue is solved.                                                                       | 4/20 Open House      |
| Put dirt paths when possible                                                                                                   | 4/20 Open House      |
| Get creative on where it will be - South bridge                                                                                | 4/20 Open House      |
| All sidewalks and streets are _____, they cant find parking                                                                    | 4/20 Open House      |
| Maybe ENFORCE the speed limit                                                                                                  | 4/20 Open House      |
| We need rideshare options!                                                                                                     | 4/20 Open House      |
| The city needs to stay out of West Glenwood until they come to their senses                                                    | 4/20 Open House      |
| Create better connections to West Glenwood - Provide BPT station                                                               | 4/20 Open House      |

| TOURISM & ECONOMIC DEVELOPMENT                                                                                          | LOCATION             |
|-------------------------------------------------------------------------------------------------------------------------|----------------------|
| Mall needs to be something better - grocery                                                                             | Event                |
| Fiber to mid Glenwood; it is dope - have it at work                                                                     | Event                |
| Need a better balance tourism & resident serving amenities                                                              | Event                |
| Pay more per hour                                                                                                       | Spanish (translated) |
| Daycare centers                                                                                                         | Spanish (translated) |
| Boost tourism                                                                                                           | Spanish (translated) |
| Daycare needed. Moved to part-time.                                                                                     | Spanish (translated) |
| Amenities are great (shopping/food)                                                                                     | Spanish (translated) |
| More development/information about tourism                                                                              | Spanish (translated) |
| Tourism: know more places                                                                                               | Spanish (translated) |
| Child care - land for, support of                                                                                       | Rec Center           |
| Space for child care                                                                                                    | Rec Center           |
| Currently the building department creates too many barriers to new and old businesses and discourages contribution      | 4/20 Open House      |
| Balnce Tourism - and marketing - with quality of life issues for exisitng residents (traffic is crazy)                  | 4/20 Open House      |
| Very limited options.....I don't think all views on tourism are represented                                             | 4/20 Open House      |
| Ensure resilicency when I-70 closes - What are you trying to ask?                                                       | 4/20 Open House      |
| Encourage more alternative transportation-based travel options for visitors - What does this even mean?                 | 4/20 Open House      |
| Ensure resilicency when I-70 closes - Does not mean develop Cottonwood                                                  | 4/20 Open House      |
| Ensure the redevelopment areas are not entirely residential - So you don't have to drive for milk. Maybe walk to office | 4/20 Open House      |
| Childcare, Camps for when school is on holiday                                                                          | 4/20 Open House      |
| Support Seniors                                                                                                         | 4/20 Open House      |
| _____ Glenwood residents - Not visitors                                                                                 | 4/20 Open House      |
| We are full on tourism                                                                                                  | 4/20 Open House      |
| Public/Private partnership with structural parking                                                                      | 4/20 Open House      |
| American Furniture warehouse residential?                                                                               | 4/20 Open House      |
| Quality of life                                                                                                         | 4/20 Open House      |
| Complete the 6th St. Master Plan - Its an expense                                                                       | 4/20 Open House      |
| You cant make more land appear                                                                                          | 4/20 Open House      |
| Reconnect downtown to the river - No because it will be all tourists                                                    | 4/20 Open House      |
| Dog walking park like Crown Mt. , well planned, happy people and dogs, and lots of watse stations                       | 4/20 Open House      |

| RECREATION                                                                                                                                                                                                                                                                                                                                                                           | LOCATION             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Indoor tennis courts!!!                                                                                                                                                                                                                                                                                                                                                              | Rec Center           |
| Indoor ice rink to ice skate and for hockey players!                                                                                                                                                                                                                                                                                                                                 | Rec Center           |
| Racquet ball!!                                                                                                                                                                                                                                                                                                                                                                       | Rec Center           |
| More tennis courts (indoors)                                                                                                                                                                                                                                                                                                                                                         | Rec Center           |
| More bike & hike trails                                                                                                                                                                                                                                                                                                                                                              | Rec Center           |
| Kids sports, daycare                                                                                                                                                                                                                                                                                                                                                                 | Rec Center           |
| Ballroom dancing, dance classes - salsa, tango                                                                                                                                                                                                                                                                                                                                       | Rec Center           |
| Indoor tennis courts                                                                                                                                                                                                                                                                                                                                                                 | Rec Center           |
| Free up a few handicap parking slots; they're not being used!                                                                                                                                                                                                                                                                                                                        | Rec Center           |
| Make sure we keep open space open for outdoor recreation                                                                                                                                                                                                                                                                                                                             | Rec Center           |
| More parking by the Community Art Center; a bus from town over to 6th Street                                                                                                                                                                                                                                                                                                         | Rec Center           |
| Park improvements other than just Sayre; baseball field, soccer field                                                                                                                                                                                                                                                                                                                | City Hall            |
| Fix the Two Rivers Park so non-boaters can get to the water!!                                                                                                                                                                                                                                                                                                                        | City Hall            |
| Need more trails                                                                                                                                                                                                                                                                                                                                                                     | Spanish (translated) |
| Healthy recreation bars (??)                                                                                                                                                                                                                                                                                                                                                         | Spanish (translated) |
| Healthy recreation                                                                                                                                                                                                                                                                                                                                                                   | Spanish (translated) |
| More sports                                                                                                                                                                                                                                                                                                                                                                          | Spanish (translated) |
| World on the homeless problem                                                                                                                                                                                                                                                                                                                                                        | 4/20 Open House      |
| You're missing pickleball. It's a destination sport in some towns.                                                                                                                                                                                                                                                                                                                   | 4/20 Open House      |
| I can't believe we've got excess water when we have water restrictions every summer enlarging water plant to serve more people, just encourages faster growth and the growth won't pay for it. Existing residents will get the bill for what? More traffic, more crowding? Aspen sewage in roaring fork in water instead of clean no name water? Growth is already affecting quality | 4/20 Open House      |
| Promote Dark Sky Community                                                                                                                                                                                                                                                                                                                                                           | 4/20 Open House      |
| No more apartments!                                                                                                                                                                                                                                                                                                                                                                  |                      |
| More parks/open space / trails like land behind Walmart or above Doc's                                                                                                                                                                                                                                                                                                               | 4/20 Open House      |
| Tourists will come no matter what                                                                                                                                                                                                                                                                                                                                                    | 4/20 Open House      |
| Preserve existing open space!                                                                                                                                                                                                                                                                                                                                                        | 4/20 Open House      |
| Consider the wildlife and their homes                                                                                                                                                                                                                                                                                                                                                | 4/20 Open House      |
| Make the dog area a real park                                                                                                                                                                                                                                                                                                                                                        | 4/20 Open House      |
| Build the theatre                                                                                                                                                                                                                                                                                                                                                                    | 4/20 Open House      |
| We feel growth is out of control. We are killing Glenwood rapidly. We have way more than enough expensive rental units. No more units on the x-Meadow that are for WORKERS.                                                                                                                                                                                                          | 4/20 Open House      |



| OTHER                                                                                                                             | LOCATION             |
|-----------------------------------------------------------------------------------------------------------------------------------|----------------------|
| City Council that will listen to residents                                                                                        | Rec Center           |
| Please get street sweepers to clean our streets!! And allow them to do so by enacting parking restrictions during cleaning times! | Rec Center           |
| Listen to the people and don't just pretend to listen                                                                             | Rec Center           |
| Get needs and wants! Please                                                                                                       | Rec Center           |
| City Council that listens to the people                                                                                           | Rec Center           |
| City Council members that supports & listens to residents                                                                         | Rec Center           |
| Bring back GWS Spring Clean + 1                                                                                                   | City Hall            |
| Need more street sweeping Grand Ave.                                                                                              | Event                |
| Parking rules for street sweeping                                                                                                 | Event                |
| Mid Glenwood easier to build community, self-contained                                                                            | Event                |
| But (despite housing/homeless comments) the community is better than most                                                         | Event                |
| Community safety                                                                                                                  | Spanish (translated) |
| Remove marijuana                                                                                                                  | Spanish (translated) |
| Learn from other towns about employee housing and truly affordable housing for our own workforce                                  | 4/20 Open House      |
| Fire safety is a MAJOR concern for me. I live in S. Glenwood. Wildfire during school hours would be catastrophic.                 | 4/20 Open House      |
| Important to remember that "affordable" housing relates to employees paying living wages, not government subsidized housing.      | 4/20 Open House      |
| Encourage ADUS Build employee housing                                                                                             | 4/20 Open House      |

# Hispanic/Latino/a Community Picnic

## Overview

Over a quarter of the population of Glenwood Springs is made up of Hispanic and/or Latino/a peoples. In an effort to provide a comfortable environment for this segment of the population to provide feedback on the Comprehensive Plan Update themes and strategies, a Latino/a community picnic was held in Sayre Park. Spanish language boards corresponded directly to the materials presented at the third open house and solicited similar feedback.

The data from the picnic was combined with data from the final August Open House, providing a cohesive data set regarding the implementation strategies and action plan.



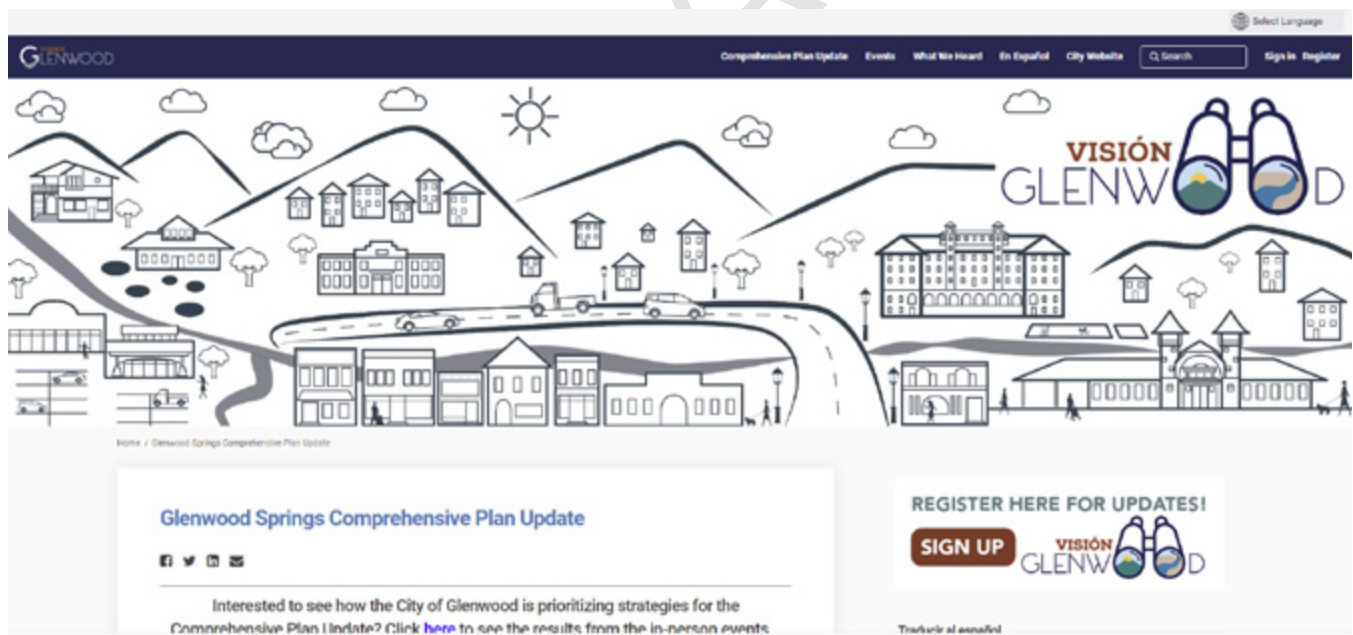
# Vision Glenwood Website

## Overview

The Vision Glenwood website was built at the onset of the Comprehensive Plan effort to communicate in an accessible and user-friendly way. Using the Bang The Table platform the site is intended to serve as the City's outreach tool well after completion of the Comp Plan effort. The website assisted the team in disseminating accurate and timely information. Since its launch the website has accumulated 1,450 total visitors and 88 new registrants during the outreach. The site provided critical information as represented by 152 document downloads.

Direct referrals from advertising and direct emails were the highest of all referral channels indicating a successful effort.

The most heavily used tool on the website is the 'Tag Our Map' tool. The following raw data encapsulates this input which was used to develop and refine the theme statements throughout the drafting of the Update.



## Data Summary

| Tag our Map!          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date of contribution  | Your Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Jan 16 22 08:36:20 am | <p><b>SOCIO-ECONOMIC</b> The Roaring Fork Valley is a great example of an entangled socio-economic systems from the local to the regional level. Each of the communities in the corridor influences the systems of the others in the valley and beyond in many positive and negative ways that cannot be ignored in the comprehensive planning process for Glenwood Springs.</p> <p>Glenwood is an umbilical cord connecting the upper R.F. Valley to a work force that by in large commutes many miles from their homes each day to supply labor and services to support a burgeoning upper class socio-economic system that exists in the Aspen/Snowmass communities. This creates a flow of cars, buses, trucks, goods, and services streaming into and out of the upper end of the valley through Glenwood Springs. The effect is obvious as Glenwood continues to become more congested and encumbered by the socio-economic problems related to and caused by an economic core outside its city limits. Like it or not, a major portion of Glenwood's population serve as a satellite workforce to the upper valley economy which has its own independent governments and economies, but their policies and programs have enormous influences and impact on Glenwood Springs.</p> <p>Transit systems are how we access our homes, employment, healthcare, childcare, restaurants, shopping, recreational opportunities, and they are essential to our quality of life. When you think about it that way, transit systems are a clear and compelling shared responsibility every community in the Roaring Fork Valley. It is the responsibility CDOT, RFTA, Aspen, Snowmass, Basalt, El Jebel, Carbondale, Glenwood Springs, Garfield, and Eagle County to work together to meet the challenges we are facing. Collaboration is a key that will allow us to have more sustainable communities by reducing congestion and traffic and in other ways to address the consequences of climate change that has no boundaries.</p> <p>The discussions around imagining the future of Glenwood Springs must include the consideration and feasibility of a high quality Transit Oriented Developments (TOD's) with Light Rail Transit service linking communities throughout the roaring fork valley corridor to access and convenient housing and mixed use development around stations and along the corridor. Glenwood's Updated Comprehensive Plan needs to show a potential route through Glenwood and encourage the further analysis of the potential locations along the route for mixed use development to support ridership. Glenwood Springs needs guidelines towards the selection of a specific transit corridor through Glenwood Springs. This needs to plan for land use and the location of transit stations built to a pedestrian scale with parking facilities close to the stations and to the higher denser mixed-uses. Transit-Oriented Development(TOD) that will support the underlying most important values of sustainability and for building livable communities in the future.</p> |
| Jan 18 22 10:18:25 am | <p>This area would be a good site for Senior 55+ Single story TOWNHOUSEs. It would provide much needed downsizing for the increasing Baby Boomer population in Glenwood Springs, and free up larger homes so families could have places to live close to the Riverview School.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Jan 26 22 11:07:07 am | <p><b>WEST GLENWOOD STATION</b></p> <p>Transform the Glenwood Mall and the Diemoz property into a transit hub on the north side of the Colorado River close to the I70/Exit 114. The transit station facing a large town square and as a prominent feature integrated into a mixed-use development.</p> <ul style="list-style-type: none"> <li>•A High-density mixed-use district within a 10-minute walk circle surrounding a transit station and public square with accessible walking, car, bus, and transit systems.</li> <li>•Trees, greenery, and shade along all pedestrian corridors.</li> <li>•Collector support for all transit systems; (future) light rail, buses, park-n-ride, etc.</li> <li>•Designed to include the easy use of bicycles and scooters and support for a bikeshare rental system integrated into the community wide bikeway network.</li> <li>•A development designed to encourage I-70 commuters with an upper valley destination to get out of their cars and use the transit system.</li> <li>•A town center including restaurants, coffee shop, grocery store, drug store, dry cleaners, fire station, etc. that will provide a new revitalized sense of place for the Glenwood Springs community.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |



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|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jan 27 22 09:16:34 am | <p><b>8TH ST. STATION</b></p> <p>Divert development pressure and restore the natural systems and the ecosystem of the Confluence Area as top priority! This area of the confluence includes Veltus Park, Two Rivers Park, the Glenwood Elementary School and City Hall, connected by trails, bridges, and greenways to the historic downtown on both sides of the river. It is a natural outdoor environment for play and learning and activities such as planting a tree or caring for a plant and helps support an environmental ethic.</p> <ul style="list-style-type: none"> <li>•The focus needs be the preservation, protection and restoration of the ecosystems that are under pressure from climate change and over development.</li> <li>•The Confluence is centrally located and well suited to provide a contiguous park and pathway system providing carbon-free transportation options and links people to popular destinations.</li> <li>•The Confluence is great opportunity connecting people to the river, for playing, biking, learning and elements that can reduce ambient air temperatures, filter pollutants from stormwater runoff and the air and is the heart and lung of the city.</li> <li>•Designed to include the easy use of bicycles, scooters, and support for a bikeshare rental system integrated into the community wide bikeway network.</li> <li>•A large central public park maximizing benefits to the community as a sustainable site that will play an important role in supporting human health and create opportunities to improve physical, mental, and social well-being.</li> <li>•A Transit station serving Historic Downtown Core and existing neighborhood and collector support for transit systems; (future) light rail, buses, park-n-ride, etc. located adjacent the government buildings and Confluence Park.</li> </ul> |
| Jan 28 22 07:51:13 am | <p><b>6TH ST. STATION</b></p> <p>A Transit station needs to be a prominent feature serving a mixture of uses, high-density housing and a walkable district guided by the vision of the 6th Street Master Plan adopted in 2017. This historic area needs new development and revitalization as an extension of downtown. A downtown district financed by public/private partnerships for mixed-uses, enhanced landscaping, and public parking structures that preserve the historic character of North Glenwood Springs.</p> <ul style="list-style-type: none"> <li>•Transit station within 10-minute walk to the Glenwood Caverns Adventure Park, Hotel Colorado, and Glenwood Hot Springs Resort.</li> <li>•Collector support for transit systems; (future) light rail, buses, park-n-ride, etc.</li> <li>•Designed to include the easy use of bicycles, scooters, and support for a bikeshare rental system and integrated into the community wide bikeway network.</li> <li>•A station serving, I-70 commuters and tourists with an upper valley destination.</li> <li>•The DDA needs to focus its efforts and reach out to property owners towards forming the public/private partnerships required to revitalize this area.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Jan 31 22 01:18:41 pm | <p><b>SHELTON-HOLLOWAY HOUSE</b></p> <p>The Shelton-Holloway House is a historically landmarked home and the only structure on an entire city block in North Glenwood. This property owned by a family trust presents the opportunity for it to become the home of the Glenwood Historical Society and a city park. The historic home a museum with a garden park achieving the intentions of the family trust.</p> <p>The city needs to consider and investigate the property's value to the community. It is a perfect location for a park and for historical preservation. The value to the area as a park transitioning from the single family neighborhood homes into the future higher density mixed use development on sixth street. This is a tremendous opportunity to preserve and protect a historic building and at the same time become a vital part of the future redevelopment of 6 Street.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jan 31 22 01:24:26 pm | <p>DONEGAN RD. STATION</p> <p>High-density, walkable district within 10-12 minute walk to a transit station</p> <ul style="list-style-type: none"> <li>•Collector support for transit systems; buses, park-n-ride, etc.</li> <li>•Designed to include the easy use of bicycles and scooters and support transport Bikeshare rental system and bikeway network integrated into station.</li> <li>•A station designed to serve local neighborhood commuters</li> </ul>                                                                                                                                                  |
| Jan 31 22 01:25:49 pm | <p>19TH ST. STATION</p> <p>A Transit station for a mixture of uses, high-density housing and walkable to Valley View Hospital including development and revitalization of the old Safeway site.</p> <ul style="list-style-type: none"> <li>•Collector support for transit systems; (future) light rail, buses, park-n-ride, etc.</li> <li>•Designed to include the easy use of bicycles, scooters, and support for a bikeshare rental system and integrated into the community wide bikeway network.</li> </ul>                                                                                                       |
| Jan 31 22 01:27:50 pm | <p>SOUTH GLENWOOD STATION</p> <p>A redevelopment and revitalization of the existing transit station site for a mixture of uses, high-density housing and walkable to the Roaring Fork Market Place.</p> <ul style="list-style-type: none"> <li>•Collector support for transit systems; (future) light rail, buses, park-n-ride, etc.</li> <li>•Continue this location as a transfer station to rapid transit serving the upper valley.</li> <li>•Designed to include the easy use of bicycles, scooters, and support for a bikeshare rental system and integrated into the community wide bikeway network.</li> </ul> |
| Feb 05 22 05:21:59 am | Grocery Store so West Glenwood people could walk to get their groceries.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Feb 05 22 05:24:38 am | Build a pedestrian overpass for biking and walking so you can access Lova Trail from Highway 6. Note that no sidewalks or bike paths exists for over a mile on Highway 6. Complete connectivity to these neighborhoods.                                                                                                                                                                                                                                                                                                                                                                                               |
| Feb 05 22 05:28:28 am | Add small overpass to get past this portion of exit 114 roundabout as this is very dangerous for pedestrians or bikers to cross.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Feb 05 22 05:29:31 am | Add small overpass to get this part of exit 114 roundabout as this is very dangerous for pedestrians and bikes to cross.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Feb 05 22 05:34:37 am | Soft surface trail for mountain bikers and hikers that connect Exit 114 to Community center.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| Feb 05 22 05:35:50 am | Soft surface trail for mountain bikers and hikers that connect Exit 114 to Community Center.                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Feb 05 22 05:45:18 am | Emergency access lane on the North side of I70 that goes from West Glenwood to South Canyon. This trail can be used for biking and walking commuters all year and also provide emergency access and assist with evacuation.                                                                                                                                                                                                                                                                                                            |
| Feb 05 22 05:48:27 am | Emergency access lane on the North side of I70 that goes from South Canyon to West Glenwood. This trail can be used for biking and walking commuters all year and also provide emergency access and assist with evacuation.                                                                                                                                                                                                                                                                                                            |
| Feb 05 22 05:54:23 am | Extensive soft surface trails system for hiking, mountain biking, and dog walking that connects the Palmer neighborhood to the other South neighborhoods behind Walmart.                                                                                                                                                                                                                                                                                                                                                               |
| Feb 05 22 09:28:38 am | <p>GLENWOOD MEADOWS STATION<br/>Build Transit station and public square to serve this high-density residential and mixed use existing development.</p> <ul style="list-style-type: none"> <li>•This area can help relieve pressure to develop in more vulnerable places.</li> <li>•Collector support for transit systems; (future) light rail, buses, park-n-ride, etc.</li> <li>•Designed to include the easy use of bicycles and scooters support for Bikeshare rental system and bikeway network integrated into station</li> </ul> |
| Feb 06 22 12:35:55 pm | Work with City Market to relocate to the old Safeway building so we can have a cleaner and more updated grocery store that can stock more products. The old City Market building can then be used for smaller business that do not require as much space or be torn down and turned into apartments to include affordable housing.                                                                                                                                                                                                     |
| Feb 06 22 12:37:35 pm | Relocate City Market to the old Safeway location to allow for more room for products. Tear down this building and build residential living to include affordable housing.                                                                                                                                                                                                                                                                                                                                                              |
| Feb 06 22 12:40:23 pm | Increase enforcement to address homeless in this area, off leash dogs and pet owners not picking up after their pets. If Glenwood City Police doesn't have the resources to enforce their own rules then rescind the rules. Just by putting rules and regulations in place doesn't mean they'll be followed.                                                                                                                                                                                                                           |
| Feb 06 22 12:43:44 pm | Enforce speed limits and noise ordinances. If Glenwood City Police don't have the resources to enforce the speed limits and noise ordinances then what's the point in having speed limits or for that matter the local law enforcement                                                                                                                                                                                                                                                                                                 |
| Feb 06 22 12:52:44 pm | Consider an entertainment area to include movies, bowling and similar activities for the community. If REI were to locate to Glenwood as mentioned in the newspaper they should locate down by the old mall.                                                                                                                                                                                                                                                                                                                           |
| Feb 06 22 12:55:02 pm | Consider adding outdoor Pickleball and basketball courts given that the recreation center caters more towards tennis.                                                                                                                                                                                                                                                                                                                                                                                                                  |

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| Feb 06 22 12:57:55 pm | Consider other recreational uses for this field such as adding pickleball courts. The pet owners that use this area and an off leash area can use the dog parks. Isn't that what the dog parks are there for?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Feb 06 22 12:59:58 pm | Redevelop the old mall into an open air mall and mixed use area. This could include outlet stores that cater to local needs plus affordable housing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Feb 06 22 01:03:12 pm | Grow this area into the central transportation hub area so that more of the commuters from Newcastle, Silt, Rifle, etc that work up the Roaring Fork Valley can exit at West Glenwood to catch a bus.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Feb 06 22 01:04:49 pm | Agree, a grocery store would be ideal for West Glenwood and would reduce Grand Avenue traffic.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Feb 06 22 01:05:53 pm | Look for trail and recreational opportunities along this mountain area that would connect to town.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Feb 06 22 01:09:51 pm | Consider locating a homeless shelter in this area to include assistance from local, State and Federal resources to work with homeless in the area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Feb 06 22 01:13:34 pm | Get rid of what really is more of a private small plane airport that the tax payers of Glenwood pay for. Leave room for emergency helicopters and a refueling station for the hospital helicopter but otherwise redevelop the property to include mixed use such as office space and affordable housing.                                                                                                                                                                                                                                                                                                                                                                                                      |
| Feb 08 22 09:39:24 am | Transportation is the regions biggest challenge. The entire mall and Deimos property needs to be envisioned together with this in mind. I believe with the right partners from Aspen the community of Glenwood could support light rail from the mall to Aspen for the daily work crews. It is the natural leave off place for cars and local busses in town along with the rail to Aspen. West Glenwood has also needed a grocery store. This seems the logical place. The mall should be retrofitted instead of torn down and filling up the landfill. If some of this cant be accomplished directly it should be preserved into long range planning. It would be a disservice to piece meal this property. |
| Feb 08 22 11:56:48 am | This area needs to be considered with the greatest of care. The hazards are so great in this canyon that growth past the first mile would be flat out asking for trouble. The new Watershed Biodiversity Initiative would be beneficially included in any plan that South Canyon is considered for. This area will eventually affect 3 mile residence with the threat of underground fire hazard. There is also the landfill. It has not been taken seriously in so many years. Now it has two excellent managers but they need councilors who care about climate change and the reality of what we are creating as humans. I wish the landfill had its own board.                                            |



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| Feb 08 22 12:20:26 pm | In the post Independent on March 5 2012 the city council, approved a park for West Glenwood. It never happened and was forgotten by the greater public. It is a great disservice to continue to put people in housing where there is no access to green space. Not one city councilor or any person involved in the decision that went into the ideas of these massive complexes for people would ever consider having lived there, or their kids or grandkids for that matter. For the mothers living among car dealerships and concrete I have little doubt have anxiety the children will have difficulties. West Glenwood was promised a park, needs a park, deserves a park. It does not have to be a hi maintenance project. Get some creative minds and put together a nature mimic. I don't know where but Im sure it could be figured out with political will. |
| Feb 08 22 12:31:02 pm | This is the access point for a fire escape? Im not sure how this can get people going East. The fires all get blown from the West. The only access point points right into the fire?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Feb 08 22 12:33:03 pm | Make a turn onto centennial that exits onto Interstate 70 going west used only in emergencies. Make sure everyone knows about it.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Feb 08 22 07:46:09 pm | I'd like to see more of a physical connection to our rivers, and a greater historical interpretation of the Colorado Midland Railroad                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Feb 08 22 07:48:52 pm | South Midland is about to become a major route. Let's be sure to keep intact what we have left of Cardiff townsite and Ovens                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Feb 08 22 07:56:33 pm | Not too many escape routes from here- consider a connection over to South Canyon?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Feb 08 22 07:58:34 pm | The airport is not only Historic, but provides training facilities, refueling, the only small-plane repair shop and provides multiple economic benefits, besides being self-funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Feb 09 22 07:08:17 am | Keep this as open space with recreational and educational activities. Think NYC's Central Park! If we continue this rate of economic development rather than community development we need open/green spaces.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Feb 09 22 08:46:59 am | ALLOW FOR 1+4 Construction to maximize use of space. 1st floor concrete structure for retail base and subgrade parking. Upper floors shall be housing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Feb 09 22 08:49:05 am | Extend zoning for continuous grand street core. Improve walkability through allowing for higher density zoning. Promote Livability with Strong downtown core extension.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Feb 09 22 08:52:10 am | Consider up zoning to allow 1+4 housing. Retail base, subgrade parking, residential on top 4 floors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| Feb 09 22 08:53:49 am | add a bus stop. Closest one is 2+ miles away!                                                                                                                                                                                                                                                                                                        |
| Feb 09 22 08:57:37 am | Better Train service to Denver and Grand Junction. Become a transit hub for commuters who service the roaring fork valley; + connect light rail. Become a train away destination for health and wellness for city people.                                                                                                                            |
| Feb 09 22 08:59:46 am | Consider upzoning and allow a 1+4 construction model. 1st store concrete retail base, with upper story stick built residences, subgrade parking below.                                                                                                                                                                                               |
| Feb 09 22 09:01:09 am | Zoning to promote historic vernacular based on existing precedent for new Grand Street Construction? Create a charming Strong town aesthetic                                                                                                                                                                                                         |
| Feb 09 22 09:03:38 am | Upzone to allow Retail base and Housing above, subgrade parking below. Open green and public square in the center.                                                                                                                                                                                                                                   |
| Feb 09 22 10:59:17 am | I am disappointed the city has been dragging their feet in completing the 6th Street upgrades i.e., the pocket park next to the red bridge and the Art Council, completing the landscaping along the street, etc. Why isn't the DDA involved in this Vision Glenwood? Perhaps they are and I'm not tuned in. They had some great ideas for this area |
| Feb 09 22 11:01:46 am | Additionally, I am totally against the city using 6th Street as a test site for paid parking - that is like adding insult to<br>I would say David Hauter's comments are spot-on, thank you David. His vision mirrors mine so I won't repeat. Please read his and consider ...                                                                        |
| Feb 09 22 12:48:42 pm | Why are we building stupid mini-storage units on what could be a prime parcel, overlooking the river? We need a master plan!                                                                                                                                                                                                                         |
| Feb 09 22 12:50:26 pm | I don't want to pay millions to build (and then maintain) a tunnel for a landing strip that's used by only a handful of people, many of whom aren't paying taxes in the City.                                                                                                                                                                        |
| Feb 09 22 12:51:53 pm | Remove this runway that's occupying prime residential development area for single family homes.                                                                                                                                                                                                                                                      |
| Feb 09 22 12:52:33 pm | Relocate these storage yards and make way for single family homes.                                                                                                                                                                                                                                                                                   |
| Feb 09 22 01:05:53 pm | Relocate the impound lot and make way for single family homes.                                                                                                                                                                                                                                                                                       |

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| Feb 09 22 01:28:28 pm | So that drivers can see pedestrians in the road, this crosswalk needs lighting - perhaps motion-sensored?                                                                                                                                                                                                                                                                                      |
| Feb 09 22 01:30:16 pm | So that drivers can see pedestrians in the road, this crosswalk needs lighting - perhaps motion-sensored? - on both sides of 8th Street.                                                                                                                                                                                                                                                       |
| Feb 09 22 01:37:04 pm | I agree 100% with David Hauter's ideas here. Throw in some additional community amenities - like a movie theater and bowling alley - and you have a lively, sustainable center for neighbors, citywide residents, and visitors.<br><a href="https://www.city-journal.org/housing-creation-from-empty-retail-spaces">https://www.city-journal.org/housing-creation-from-empty-retail-spaces</a> |
| Feb 09 22 01:58:04 pm | Place a couple of 6" pipes to drain the trail (to the existing culvert across hwy 6) and raise the trail with 3"- or similar material. This is a temporary fix but certainly no more temporary than the 8th St extension. We don't need to spend \$1M+ of City funds on this right now but it needs to be fixed.                                                                               |
| Feb 09 22 02:01:13 pm | Install a crusher fines trail where someday there should be a permanent sidewalk. There is a social path now.                                                                                                                                                                                                                                                                                  |
| Feb 09 22 02:04:14 pm | Pave over the tracks and modify the sidewalk approach/move the landing point to improve the safety of the crossing.                                                                                                                                                                                                                                                                            |
| Feb 09 22 02:06:01 pm | Maintain this path with snow clearing and ice melt                                                                                                                                                                                                                                                                                                                                             |
| Feb 09 22 02:08:26 pm | Manage competing effort of snow clearing by Parks and Streets departments. The sidewalk is cleared, then Streets clears snow from the road and Parks must redo their work. This happens in several other parts of town.                                                                                                                                                                        |
| Feb 09 22 02:13:13 pm | A particular housing challenged person has trashed this bridge landing with cigarette burns, stains, etc. We have also witnessed this person smoking marijuana and drinking from a whiskey bottle in this public location. This is a popular tourist location.                                                                                                                                 |
| Feb 09 22 02:14:31 pm | Remove snow from stairs on the same day of snow clearing from the parking surface.                                                                                                                                                                                                                                                                                                             |
| Feb 09 22 04:06:51 pm | This section of pedestrian/bike path needs some attention. Make it a welcoming, safe, and beautiful so people want to use it.                                                                                                                                                                                                                                                                  |
| Feb 09 22 04:09:29 pm | This pocket park could be a bandshell / playground with a fountain to engage the pedestrian nature of the 6th street redevelopment                                                                                                                                                                                                                                                             |

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| Feb 09 22 04:17:42 pm | Where's my BYPASS dude? jump from Village Inn to rail corridor all the way to McDonalds with one exit at city market/high school. Downtown will forever change, but for the better. Also, light rail should be envisioned here for the roaring fork valley. A riverwalk from train station to two rivers. and a theater district on the old sewer plant, with retail/restaurants/ housing all in a mostly pedestrian mall/village behind the JAIL house. |
| Feb 09 22 04:24:29 pm | A DISC GOLF course. Accessible, and engaging for a large demographic to get active. As it stands, travel required for CMC, Sunlight, and New Castle.                                                                                                                                                                                                                                                                                                     |
| Feb 09 22 04:31:09 pm | How about a Convention Center somewhere near Glenwood? Many towns reap the revenue from not only the events facility, but the attendees that stay, play, and spend while they are here. Also, it puts us on the vacation itinerary of future vacation visits by those same group(s).                                                                                                                                                                     |
| Feb 09 22 04:49:24 pm | a RIVERWALK FROM TRAIN STATION TO TWO RIVERS PARK /CONFLUENCE                                                                                                                                                                                                                                                                                                                                                                                            |
| Feb 09 22 06:51:19 pm | Could we divert some water to flow through this area and then back into the river to create a recreational river park. Like the park at the base of Steamboat Ski area. If not at this location maybe somewhere else in town. Parents of young kids would absolutely love these types of things in town.                                                                                                                                                 |
| Feb 09 22 06:55:23 pm | Rollerskating rink/ Jump Street/ Bowling Alley                                                                                                                                                                                                                                                                                                                                                                                                           |
| Feb 09 22 07:26:21 pm | There needs to be a sidewalk on the north side of 8th Street between Defiance Ave and 7th Street.                                                                                                                                                                                                                                                                                                                                                        |
| Feb 09 22 07:35:01 pm | Is the golf course a responsible use of land? Water resources? I'm not so sure.                                                                                                                                                                                                                                                                                                                                                                          |
| Feb 09 22 07:38:33 pm | Wouldn't it be nice to have a ped/bike connection here connecting the Meadows/Community Center to Two Rivers                                                                                                                                                                                                                                                                                                                                             |
| Feb 09 22 07:40:26 pm | Annex the county portion of west Glenwood into the City.                                                                                                                                                                                                                                                                                                                                                                                                 |
| Feb 09 22 07:46:10 pm | This courtyard is underutilized. How could this be more activated as a civic space? If we're paying to keep the lawn green, let's do something with it.                                                                                                                                                                                                                                                                                                  |
| Feb 09 22 07:49:10 pm | Pretty sure this lot is being used as park and ride. Good to see people riding the bus, but need official options to get people to/from bus stops                                                                                                                                                                                                                                                                                                        |



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| Feb 09 22 07:55:34 pm | Bathrooms needed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Feb 15 22 08:33:02 pm | <p>The Rio Grande trail is designated as a "transportation corridor" in the current comprehensive plan. Change this designation to "non-motorized transportation corridor" and manage the corridor as parkland.</p> <p>The Rio Grande alignment may have once been a transportation corridor, but it now functions as a park and is used as a park by hundreds of Glenwood residents each day. Many communities would love to have such a priceless amenity right in the center of town. Using this parkland corridor as a route for yet more transportation infrastructure would be a real loss for our town.</p> |
| Feb 16 22 05:00:33 pm | <p><a href="https://www.vaildaily.com/news/eagle-valley/avon-makes-a-shift-toward-values-based-marketing-messaging/?fbclid=IwAR18zCXj4UYmobtHvBPM1A0tUzeQxSyyUiORfey3f4Y8pw60vIEE5mOHTPA">https://www.vaildaily.com/news/eagle-valley/avon-makes-a-shift-toward-values-based-marketing-messaging/?fbclid=IwAR18zCXj4UYmobtHvBPM1A0tUzeQxSyyUiORfey3f4Y8pw60vIEE5mOHTPA</a></p> <p>value based planning?</p>                                                                                                                                                                                                        |
| Feb 23 22 08:53:12 pm | Revise zoning on drive through business to not allow them. It is un-sightly, not walkable, not accessible, and as they do not reflect our mountain town charm. We need to encourage street entry business and pedestrian first business and buildings.                                                                                                                                                                                                                                                                                                                                                             |
| Feb 23 22 08:56:40 pm | <p>Revise zoning code to disclude Drive-through business.</p> <p>All of Grand ave to be strong core of street life, pedestrians, shops and stores, restaurants and bars, all the way to the south end of town. Enhancing the image of Glenwood, it's attractiveness, and small-town charm and walkability</p>                                                                                                                                                                                                                                                                                                      |
| Feb 24 22 09:45:23 am | There are essentially no parks in West Glenwood. Find a way to dedicate some green / play space.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Feb 24 22 09:55:07 am | Mel Ray hosts foot, car, truck, semi-truck, bicycle and more, it has no sidewalk or even width for 2 cars and a pedestrian. The street often comes to a stop due to large truck traffic. It unloads into the roundabout where 3 or 4 businesses also thrive. Add a north-south corridor (path or street) between the mall and the businesses; connecti Donnegan to Hwy 6.                                                                                                                                                                                                                                          |
| Mar 03 22 08:42:42 am | I live at the very busy intersection of So. Midland and Mt. Sopris Dr.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Mar 03 22 08:44:53 am | I work at the Glenwood Springs Chamber Resort Association. We operate the Glenwood Springs Visitor Center in the CMC building that was US Bank.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| Mar 03 22 08:50:26 am | <p>This area is most heavily used by pet owners and provides a great place for dogs and their owners to enjoy the river and do mini hikes that the small closed in dog park does not provide. Being relatively new to the area the only activity that has really provided a great opportunity to meet new people is this open area. I have met most of my GWS friends there. I have also met numerous folks visiting town with their pets that have exclaimed that this is the best dog park they have ever been to. It also provides landing area for paragliders and anglers.</p> <p>I would suggest an additional dog bag station and garbage can in the area.</p> <p>Hopefully through this process this actively used area will not be changed to some other use that inhibits access for users to the river. If you absolutely must do something in the name of progress, This area might be a good place to put a small concession. It is ridiculous that GWS really has no location that someone can sit back enjoy the river while having a sandwich and a beer.</p> |
| Mar 03 22 08:53:48 am | <p>While Glenwood has added some new (and wonderful ) bike trails in the past couple of years (thank you RFMBA) there are more and more people taking up the sport. It would be great if the city would continue to support this activity and plans for Look Out Mountain trail expansion.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Mar 03 22 09:00:31 am | <p>The trails that the City has developed in South Canyon are some of the best around. And I encourage the City to continue with the approved and proposed South Canyon trail plan. I am not in favor of more intense development South Canyon (like camping and RV parks , major improvements to the hot springs.) There is only one way in and out of this canyon and intensifying uses (above the additional trails) and the aridification of the western slope greatly increases the safety issue from a wildfire standpoint.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Mar 03 22 09:07:31 am | <p>An expansion of mining activities will degrade the scenic quality of the area, be a huge negative impact on wildlife, add a ridiculous amount of traffic to our roads, detract from the quality of the City as a tourist attraction, and negatively impact recreation access in the area.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Mar 03 22 09:11:57 am | <p>Instead of yet another multifamily market rate rental project the City should consider providing more opportunity for home ownership (small lot, small house starter homes). This product is not available anywhere in the area and there is a big need for it. Apartments do not provide renters with the ability to grow equity and they certainly don't promote the growth of community and neighborhoods.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Mar 03 22 09:16:11 am | <p>It would be nice if whoever is responsible for maintaining the trail system here would maintain it (the Meadows developer?) These trails are some of the only "beginner" mountain bike trails in the region and the asset is being neglected. It would also be nice if the City/developer would maintain these in the winter for fat biking.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Mar 03 22 09:18:24 am | <p>The LOVA trail will be a great recreational, transportation and economic addition to the City. Please continue efforts to make this a reality.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Mar 03 22 09:21:09 am | <p>Emergency access to I-70 for evacuation purposes.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Mar 03 22 09:25:32 am | <p>General comment. There needs to be more opportunity in the City for home ownership. Instead of relying solely on market rate apts to address the workforce housing issue, let's figure out ways (through grants, subsidies, P3) to incentivize developers to build small lot/small homes for purchase. Downtown GWS is mostly small lot, small homes and continuing this legacy would be one of the best things this City can do to grow community and get people in into real long term housing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| Mar 03 22 09:32:46 am | The Rio Grande trail is one of the greatest assets this City has to offer. Yes it was preserved as a rail corridor but trying to squeeze BRT into this narrow corridor no longer makes sense as the use has changed to a very high use recreation and bike/ped transportation. Further, running buses so close to people's homes will negatively impact the quality of life for those adjacent. |
| Mar 03 22 09:36:41 am | The 12th street ped underpass is a great asset but very poorly maintained.                                                                                                                                                                                                                                                                                                                      |
| Mar 03 22 09:38:37 am | I have seen proposals for an additional tax on residents to help fund affordable housing. That will be a burden. How about a tax on second homes and diverting some of the tourist tax dollars to providing work force housing?                                                                                                                                                                 |
| Mar 03 22 09:40:15 am | Great and underutilized asset. Maybe cleaning it up and moving homeless from the area?                                                                                                                                                                                                                                                                                                          |
| Mar 06 22 04:43:28 pm | Encourage bicycle, pedestrian use of Pitkin Avenue and keep the big box trucks off. It is a school zone from the high school to the elementary school. Add more stop signs to slow down traffic please.                                                                                                                                                                                         |
| Mar 06 22 04:49:03 pm | Change to single provider trash companies to eliminate the beehive of trash trucks roaming our streets. They are loud, dirty and disruptive to our neighborhoods.                                                                                                                                                                                                                               |
| Mar 06 22 04:52:07 pm | Add more recycle centers in neighborhoods around town. This one downtown has been really successful.                                                                                                                                                                                                                                                                                            |
| Mar 07 22 12:57:44 pm | The Glenwood Bike/Walk trail needs to be extended to connect to the South Canyon Trail and beyond.                                                                                                                                                                                                                                                                                              |
| Mar 07 22 12:59:11 pm | Needs to be a separate Bike/Walk bridge to stay away from the busy road.                                                                                                                                                                                                                                                                                                                        |
| Mar 07 22 01:01:25 pm | it would be nice if the rules/laws would be followed on the Rio Grande trail, i.e. dogs on a leash!!! Can't count how many times I've crashed due to unleashed dogs.                                                                                                                                                                                                                            |
| Mar 07 22 01:09:49 pm | Would be nice to extend this trail both north and south. Connect up with the other trails in the area.                                                                                                                                                                                                                                                                                          |
| Mar 07 22 01:10:42 pm | Would like to see this trail extended south and eventually merge with RGT.                                                                                                                                                                                                                                                                                                                      |

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| Mar 07 22 01:13:20 pm | Needs better marking due to this increase use of this bridge and trail. I would add links to both north and south RGT.                                                                                                                                                 |
| Mar 07 22 01:15:37 pm | Glenwood is no longer a small town. We are nothing but a tourist stop with Air BNBs on every street. The drive through business will only increase due to our city council allowing for Air BNBs to happen in our community.                                           |
| Mar 07 22 01:26:40 pm | Please maintain and develop the 13th street trail both next to the homes and over/under the road ways.                                                                                                                                                                 |
| Mar 07 22 01:28:01 pm | We need to stop the Air BNBs from taking over the city. This is preventing us locals from owning homes in the area. The Air BNBs are pushing us out. Take action or leave your city comfy position.                                                                    |
| Mar 07 22 01:28:55 pm | Instead of a bank, the city should have bought the land and built another parking garage.                                                                                                                                                                              |
| Mar 07 22 01:30:00 pm | Add more parking for the tourists closer to downtown. They are encroaching into the neighbor hoods. Add the Ai BNBs in and our parking situation is a nightmare.                                                                                                       |
| Mar 07 22 01:30:59 pm | Need to add some type of metering parking for the trail head. Some days Bennett is tough to navigate due to people walking in the street.                                                                                                                              |
| Mar 07 22 02:52:43 pm | STOP ALLOWING AIR BNBs IN THE CITY LIMITS!!! THIS IS PUSHING OUT THE LOCALS OR ANYBODY WH REALLY WANTS TO LIVE HERE LONG TERM!                                                                                                                                         |
| Mar 07 22 02:53:59 pm | I second the bathroom comment here.                                                                                                                                                                                                                                    |
| Mar 07 22 02:55:40 pm | Increase parking and pave the area, add curbs, lines etc. Also stop allowing the paragliders from doing their business right there. Crowds in the summer prevent access to the trail, or they hang out on the trail and prevent trail users to properly use the trail. |
| Mar 07 22 02:56:40 pm | Increase the size of the dog park, to decrease the amount of unleashed dogs on the trail.                                                                                                                                                                              |
| Mar 07 22 02:59:33 pm | Agree with David's comments about the use of the area and a transit station.                                                                                                                                                                                           |



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| Mar 08 22 03:19:16 pm | Affordable housing with underground parking for housing and city hall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Mar 08 22 03:22:00 pm | affordable housing with underground parking across the street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Mar 08 22 03:22:54 pm | three story parking structure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Mar 08 22 03:27:18 pm | land trade between GWS and the Forest Service. Move FS to GWS sewer treatment plant spare land and develop affordable housing at the airport site after the south bridge is constructed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Mar 08 22 03:28:57 pm | .75 Acre commercial development after the south bridge is constructed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Mar 08 22 03:30:16 pm | Affordable housing on Rodeo grounds after the south bridge is constructed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Mar 15 22 04:25:04 pm | 37 years at the North end of the runway. One of the most densely populated areas in GWS, and Glenwood Park, planned as PUD, has some of the highest diversity of housing types in the city. Has parks, walkable school. Addition of Park West, Park East and Cardiff created a real magnet.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Mar 15 22 04:26:24 pm | good place to work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Mar 17 22 12:13:45 pm | <p>Please keep this open area for the many of us who use it literally day and some nights all year long. Over 100 people use it every day for their running, walking, sitting, picnic and dog socializing. It is one area that is still green undeveloped, no concrete and does not interfere with those on the bike path. If this is developed, there will be many more dogs and walkers on the walking/ bike trail. As a hiker, biker, dog owner and river runner, this is THE one place where my dog can safely socialize with others. Those of us who use it every day do our best to clean up after visitors and the high schoolers who leave trash, and those who camp here illegally in the summer. What would help? One port o potty and a dog bag at the area so those who forget a bag can grab one easily.</p> <p>For those who think dogs should go into the fenced in park go take one look at it. It is super small, no shade and not well cared. There are days when we have as many as 20 dogs safely playing with each other in the big field. Should we all cram into that super small space, it would be disaster.</p> |
| Mar 19 22 12:11:03 pm | I would like the Cardiff community garden to be a city park with grass                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| Mar 19 22 01:45:42 pm | The dog parks are large enough. Enforce the leash ordinance for all the other areas being used as off leash areas and enforce picking up after your pet.                                                                                                                                                                                                                                                                                               |
| Mar 19 22 01:49:57 pm | This is not officially an off leash dog park and yet that's what it's constantly being used for. The off leash dog park are just to the south and yet people can't seem to walk that far. Enforce leash laws and the use of the dog park for off leash use because as witness every day those using this area to let their dogs run off leash are not picking up after their dogs which impacts all other users.                                       |
| Mar 19 22 01:53:00 pm | Add a picnic shelter.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Mar 19 22 01:59:01 pm | Using this as a transit station doesn't decrease the amount of traffic running along Grand Avenue through Glenwood and given there is a transit station only a couple of blocks further south it doesn't make sense to create another one. It's currently being used for camping, car and mobile home storage. Get a viable business or businesses in here that creates jobs and redevelop to include not only business but residential areas as well. |
| Mar 29 22 03:13:26 pm | a test note                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Mar 30 22 05:09:30 pm | Enter your comments about what is working in Glenwood Springs and what we need to rethink.                                                                                                                                                                                                                                                                                                                                                             |
| Mar 30 22 05:14:22 pm | Type your comment here!                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Mar 30 22 05:38:40 pm | Enter your comment(s) here!                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Mar 30 22 05:43:21 pm | Enter your comment(s) here!                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Mar 30 22 06:50:54 pm | Enter your comment(s) here!                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Apr 11 22 09:21:50 pm | rv day parking with wayfinding from I70 and 82. many rvs are passing through and would dine and shop downtown if there was parking. day only, no overnight, enforced...                                                                                                                                                                                                                                                                                |
| Apr 11 22 09:29:11 pm | ideal walkable location for denser, smaller employee and senior owner occupied housing...city should try to find ways to acquire or partner                                                                                                                                                                                                                                                                                                            |

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| Apr 12 22 09:44:11 pm | Control noise levels on Grand Ave and side streets- Jake brakes and speed racers                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Apr 12 22 09:45:34 pm | Minimize development in areas with few means of evacuation                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Apr 12 22 09:50:50 pm | Preserve the remains of old Cardiff town and Coke Ovens                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Apr 12 22 09:56:03 pm | As South Bridge is built, keep a decent "entrance" to town. The city's temp structures are strictly utilitarian (ugly). could be fun to have lofts and a couple shops in the area, as long as the Airport functions stay as-is                                                                                                                                                                                                                                                                                      |
| Apr 12 22 09:58:22 pm | Work toward solutions for our un-housed neighbors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Apr 18 22 07:09:25 pm | Create an Enclosed area for a dog park instead of using the school ball fields. The land is just overgrown weeds and has trash dumped. Level it out and put up a fence along the road, there is already a fence along the airport land.                                                                                                                                                                                                                                                                             |
| Apr 19 22 06:50:04 am | The City should acquire the for sale lots and old town site lots on the lower Boy Scout trail area and north to the river as managed and protected Open Space. This area is not conducive for sensible development as the slopes are too steep, road extensions and utility infrastructure are not practical, and wildfire hazards are too high here. A opportunity for another trail connection or habitat protection could also be within the possibilities of this newly created open space.                     |
| Apr 19 22 07:21:19 am | The river banks that are the face of town along I-70 are degraded. This area from "the hot pots" to the Roaring Fo confluence is trashed, eroded, and primarily sparsely vegetated with non-native invasive species. An opportunity exists here to restore the riparian edge, stabilize the banks, re introduce native vegetation, and a incorporate a so surface trail with contemplative areas and river access points. This would be beautification, ecologically beneficial and provide recreational amenities. |
| Apr 19 22 08:07:30 am | This is a prime location for multiple-unit residential housing - could be mixed use with retail on ground floor, residential apartments above. Lots of parking, great views of and access to the riverwalk on the west side.                                                                                                                                                                                                                                                                                        |
| Apr 19 22 08:15:49 am | This is a prime location to rezone for multiple unit housing. could be mixed use with retail on ground floor, residential units above.                                                                                                                                                                                                                                                                                                                                                                              |
| Apr 19 22 09:03:30 am | Please add stop sign. This is a school zone with 20 mph speed limit!                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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| Apr 19 22 09:05:10 am | Add stop sign. This is a school zone with 20 mph speed limit.                                                                                                                                                                                          |
| Apr 19 22 09:07:37 am | Keep large commercial trucks, semi's and oil tanker trucks off of 11th Street.                                                                                                                                                                         |
| Apr 19 22 09:09:50 am | Route the Post Office large box trucks, MTC Logistics, to Grand Avenue.                                                                                                                                                                                |
| Apr 19 22 09:11:19 am | Keep Pitkin Avenue pedestrian friendly.                                                                                                                                                                                                                |
| Apr 19 22 09:33:24 am | Traffic moving too fast and crossing lights for pedestrians take too long to change.                                                                                                                                                                   |
| Apr 19 22 09:39:14 am | Add another playground for children on this side of the park so they do not have to go across the parking lot to get to the playground.                                                                                                                |
| Apr 19 22 12:33:53 pm | Route the semi-tractor trash haulers from recycle center toward high school and over to Grand Avenue, not Pitkin and 11th.                                                                                                                             |
| Apr 19 22 12:37:44 pm | No semi-tractor 18 wheelers on Pitkin Ave. There was an extra long Target store 18 wheeler that came down 11th Street and could barely make the turn onto Pitkin Avenue. If there had been cars parked as there usually are, he would have been stuck. |
| Apr 20 22 09:25:20 am | This would be a great location for a concert venue and other uses that may need lots of parking and some separation from residential areas.                                                                                                            |
| Apr 20 22 09:27:17 am | A pedestrian underpass here, as has been discussed, would be fantastic. It's a long light with lots of different turning movements. Safer and easier access to the BRT station will encourage people to get out of their cars.                         |
| Apr 20 22 09:28:31 am | A sidewalk on the N side of 27th would be helpful for folks in the existing and soon-to-be-occupied multifamily nearby.                                                                                                                                |
| Apr 20 22 09:32:56 am | Any opportunities for new trails on the mountainside, connecting to Lookout Mtn and Doc Holliday area trails would be a fantastic amenity.                                                                                                             |



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| Apr 20 22 09:33:54 am | Two-way traffic without a gate would benefit nearby residents more than it would inconvenience us.                                                                                                                     |
| Apr 20 22 12:26:45 pm | comment                                                                                                                                                                                                                |
| Apr 21 22 01:35:42 pm | This property is identified as an opportunity zone and one of the last areas to develop housing in Glenwood Springs. Also, this area is designated for mixed-use planning area with opportunities for diverse housing. |
| Apr 21 22 01:37:09 pm | The annexation of 480 Donegan is critical to the success of a mall redevelopment and these two parcels should be planned together as part of the annexation going forward.                                             |
| Apr 21 22 01:38:42 pm | This is a great area for live-work units. I could see small offices and new business opportunities with the annexation moving forward.                                                                                 |
| Apr 21 22 01:40:18 pm | This area is close to transportation, trails, and commercial. This is a good area for growth. I love the idea of 40 new townhomes on Donegan.                                                                          |
| Apr 21 22 01:40:53 pm | Yay, can't wait for improvements to this road for bike and pedestrians.                                                                                                                                                |
| Apr 21 22 01:42:01 pm | Four stories would be a game-changer here! Build up not out.                                                                                                                                                           |
| Apr 21 22 01:43:07 pm | Great work on the new access to I-70.                                                                                                                                                                                  |
| Apr 21 22 01:44:03 pm | The best chance of a grocery store is the annexation of 480 Donegan.                                                                                                                                                   |
| Apr 21 22 01:45:03 pm | With the annexation, there will be new open space here that is public.                                                                                                                                                 |
| Apr 21 22 01:47:21 pm | What is happening here? I could see a four-story housing building here.                                                                                                                                                |

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| Apr 21 22 01:48:17 pm | A real treasure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Apr 21 22 01:49:59 pm | Four-story housing with a meeting center on the first floor that is flexible warehouse space for large events or art shows.                                                                                                                                                                                                                                                                                                                                                                                                             |
| Apr 23 22 07:34:41 am | The crossing lights highly favor motorized traffic. I realize cars/trucks need to get to the other side of town. Could crossing lights be more readily adapted to pedestrians and cyclists? Sometimes I wait up to 5 minutes to get across, all the while trucks whizzing by at high speeds. It is very discouraging. Would this get overall traffic to slow?                                                                                                                                                                           |
| Apr 23 22 07:38:08 am | Could we revisit the 7th/Grand pedestrian area again? If that section were closed to traffic, it would be so much safer in this highly active foot traffic area. Kids and other pedestrians are often surprised and confused that cars are crossing. I know this has been addressed in the past. I am willing to show studies that represent increased tourist business use in areas where traffic is disallowed. My grandchild ran across the street from the elevator, thinking 7th street is part of the play park under the bridge. |
| Apr 26 22 12:21:27 pm | Now, there is a new toy store on this corner - children will be coming and going - what is it going to take to slow traffic down and lengthen the pedestrian crossing times?                                                                                                                                                                                                                                                                                                                                                            |
| May 03 22 11:59:55 am | South Canyon: make it a historic park (it needs to be cleaned up) - hot springs is central                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| May 03 22 12:02:36 pm | All of West Glenwood everyone has to drive everywhere so new development needs to be mixed use so people can walk/bike/take transit                                                                                                                                                                                                                                                                                                                                                                                                     |
| May 03 22 12:03:50 pm | Need a bowling alley and movie theater (mall would be a good location)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| May 03 22 12:03:59 pm | Need a bowling alley and movie theater (mall would be a good location)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| May 03 22 12:05:22 pm | Mall redevelopment (so that it's an actual mall) with housing above (mixed use)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| May 03 22 12:05:55 pm | Enterprise zones or URAs at the mall and Safeway sites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| May 03 22 12:06:30 pm | Grocery store near the mall (to serve West Glenwood)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| May 03 22 12:07:29 pm | Enterprise zones or URAs at the mall and safeway sites                                                                                                                            |
| May 03 22 12:12:23 pm | Single family on property north of the mall with a park                                                                                                                           |
| May 03 22 12:14:33 pm | Single family on vacant land north of the middle school                                                                                                                           |
| May 03 22 12:15:18 pm | More apartments along Highway 6 in West Glenwood                                                                                                                                  |
| May 03 22 12:16:48 pm | Affordable housing at Glenwood Meadows                                                                                                                                            |
| May 03 22 12:17:44 pm | Single family in Taver Trail neighborhood                                                                                                                                         |
| May 03 22 12:18:13 pm | Duplexes northeast of the city limits up in the hills (where there are roads)                                                                                                     |
| May 03 22 12:20:05 pm | Do not like the design of the apartments/mixed use in Glenwood Meadows/near community center. It's not neighborhood-friendly, feels like a wall of buildings. It's not connected. |
| May 03 22 12:21:13 pm | Townhomes north of 2nd St                                                                                                                                                         |
| May 03 22 12:22:36 pm | No change in North Glenwood                                                                                                                                                       |
| May 03 22 12:23:10 pm | There's not enough pedestrian traffic downtown north of the river                                                                                                                 |
| May 03 22 12:23:49 pm | If you could create 6th (north downtown) into a street when there's a relationship between the street and the adjacent land uses that would make the area more walkable.          |

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| May 03 22 12:25:21 pm | Confluence - people don't distinguish between what is west of the old railroad and what is east of it. Everything west of the railroad could be more community/public space but west of it (old WWT plant) that could be more developed                      |
| May 03 22 12:26:34 pm | Confluence should be partially open space and some neighborhood commercial - there are plenty of areas to put housing in town but neighborhood commercial could serve the neighborhoods surrounding it and they can walk or bike instead of driving in a car |
| May 03 22 12:27:02 pm | Confluence - open space to the north and townhomes to the south                                                                                                                                                                                              |
| May 03 22 12:28:02 pm | 4 -plexes west of Confluence (8th and Midland)                                                                                                                                                                                                               |
| May 03 22 12:28:44 pm | We need a museum downtown that highlights the history of GWS (potentially on Cooper)                                                                                                                                                                         |
| May 03 22 12:29:10 pm | Youth Zone is a possible space for childcare                                                                                                                                                                                                                 |
| May 03 22 12:29:41 pm | Don't change downtown                                                                                                                                                                                                                                        |
| May 03 22 12:30:28 pm | Single family east downtown hillside                                                                                                                                                                                                                         |
| May 03 22 12:30:50 pm | Can't build on lots east downtown hillside (grade issues)                                                                                                                                                                                                    |
| May 03 22 12:31:44 pm | Don't change River Manor (mobile home park)                                                                                                                                                                                                                  |
| May 03 22 12:34:26 pm | Townhomes west downtown hillside                                                                                                                                                                                                                             |
| May 03 22 12:35:50 pm | Open space on the river (city owned) needs to remain open space - green corridor (where hanggliders land)                                                                                                                                                    |



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| May 03 22 12:37:07 pm | Smith parcel (north of City Market) - prioritize senior housing (owner is leaving it to her children) - duplexes                                |
| May 03 22 12:37:44 pm | Duplexes on the Duffy property (north of City Market)                                                                                           |
| May 03 22 12:38:17 pm | We need a real grocery store downtown (City Market is too small and there's no competition)                                                     |
| May 03 22 12:38:45 pm | City Market should have housing above it (mixed use)                                                                                            |
| May 03 22 12:41:02 pm | Mixed use on Safeway site should include child/family services                                                                                  |
| May 03 22 12:41:41 pm | Safeway site is perfect for a transit center with mixed use and parking                                                                         |
| May 03 22 12:42:21 pm | Enterprise zones or URAs at the mall and safeway sites                                                                                          |
| May 03 22 12:43:07 pm | Blake Ave near 23rd vacant parcels - tiny homes                                                                                                 |
| May 03 22 12:43:40 pm | Redevelop the trailer on Rio Grande trail by 27th st park downtown with affordable housing (100% replacement)                                   |
| May 03 22 12:44:36 pm | 4-plexes to 6-plexes at 27th St Rio Grande Trail                                                                                                |
| May 03 22 12:45:14 pm | 27th and Midland parcel for childcare next to senior housing and have intergenerational opportunities                                           |
| May 03 22 12:45:48 pm | Prioritize development on sites on the south side of town before the north side because of commuter traffic (invest infrastructure there first) |

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| May 03 22 12:46:27 pm | Like the idea of housing in the walmart area for workforce to the north and to the south (Aspen and airport)                                                   |
| May 03 22 12:46:59 pm | 3-story townhomes (affordable) in old Office Max near American Furniture Warehouse                                                                             |
| May 03 22 12:47:26 pm | Solar farm off 82 south of American Furniture Warehouse should be developed and put the solar on top                                                           |
| May 03 22 12:47:56 pm | South Glenwood needs to have a neighborhood fire drill (Midland is the only egress)                                                                            |
| May 03 22 12:48:25 pm | Storage centers by airport should be redeveloped with townhomes                                                                                                |
| May 03 22 12:49:07 pm | Airport -ONLY if the south bridge happens - yes to commercial, but it'd be office + restaurants. Riverside restaurant<br>Mix of residential should be in scale |
| May 03 22 12:49:46 pm | Improve the airport for shopping and eating opportunities                                                                                                      |
| May 03 22 12:50:08 pm | Preserve the airport because it was a gift to the city and it would be disrespectful to remove it.                                                             |
| May 03 22 12:50:28 pm | Affordable housing at the airport                                                                                                                              |
| May 03 22 12:51:52 pm | Keep part of the airport for emergencies (heli pad)                                                                                                            |
| May 03 22 12:52:16 pm | With environmental remediation, part of the airport could become a nature park                                                                                 |
| May 03 22 12:52:35 pm | Airport bridge underpass                                                                                                                                       |

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| May 03 22 12:52:55 pm | Keep coke ovens by the airport (no change)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| May 03 22 12:52:59 pm | Keep coke ovens by the airport (no change)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| May 03 22 12:53:38 pm | Tiny homes on Martinez property (4 Mile) - but there may be an issue getting water there                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| May 03 22 12:54:45 pm | When i70 closes at No Name tunnel, the roundabouts get so busy they're not functional                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| May 04 22 07:54:15 am | I would like to see the formation of local landlords who would negotiate reduced rental rates in exchange for extended leases with teachers, public servants, maybe with large employers like VVH, RE-1, CMC, etc. As a former landlord with multiples rentals (which were always priced less than the going rate) I know that broken leases and turn-around repairs were terribly costly and time consuming. This arrangement would be a big WIN for all concerned!                                                                                                     |
| Jun 13 22 12:25:57 pm | I'd like to second the suggestion that we have a ped/bike bridge to allow people to easily walk/bike from Two Rivers Park and North Glenwood over to the Rec Center, nearby trails and shops. It would also allow all the residents from the Wulfsohn Rd area to easily access Two Rivers park, Iron Mtn, the big hot springs, and increase their mobility by allowing them to catch a bus on Hwy 6 going either direction.                                                                                                                                              |
| Jun 14 22 08:46:29 am | This site is privately owned but has long established bandit trails that are connected to City lands and heavily utilized. Although approved for some 38 duplex units, the land owner has offered to donate the site to the City. The City should act on making this public land.                                                                                                                                                                                                                                                                                        |
| Jul 07 22 05:10:18 pm | This land is currently for sale and includes development of up to 14 units. The City could purchase this land and create housing, retail, outdoor recreation, etc. as part of the confluence project.                                                                                                                                                                                                                                                                                                                                                                    |
| Jul 07 22 05:20:13 pm | Redevelop this site as a transit center (bikes, cars, parking, etc.) as one of the other comments suggested. Also develop a new food market similar to the European markets with several vendors/food restaurants, food trucks, common seating, outside seating oriented towards the river. Acquire as much land on the river and include it in the comprehensive plan to utilize this beautiful resource. Bike trails, restaurants, housing, transit, places to gather. Glenwood does not have enough of this type of infrastructure to support its current population. |
| Jul 07 22 05:24:34 pm | Leave this as green space. It is a wonderful park for dogs, people to walk, kids to ride bikes, paragliders to land. Consider a community bonfire or festival?<br>Homeless population needs to be addressed                                                                                                                                                                                                                                                                                                                                                              |
| Jul 07 22 05:27:12 pm | Please do anything and everything you can to mitigate traffic noise on Midland Avenue. It was originally intended that trucks would not be allowed to use Midland Avenue. Make more road crossings, plant more trees, create more green spaces, more speed bumps, whatever you can do to slow down traffic and/or mitigate the sound of traffic                                                                                                                                                                                                                          |

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| Jul 09 22 03:18:14 pm | Townhomes/condominiums - new housing                                                                                                                                                |
| Jul 09 22 03:20:01 pm | Patio homes/duplexes for families or seniors, incorporate garden area or small park                                                                                                 |
| Jul 09 22 03:22:50 pm | Work with Hospital on TDM, transit to serve front door - consolidate parking into garage - reduce surface parking and build a daycare                                               |
| Jul 09 22 03:26:06 pm | Add trails for hiking/running.<br>Connect to Doc Holliday Trail along old ditch easement.                                                                                           |
| Jul 09 22 03:29:14 pm | Improve Parking at trailhead.<br>Add bike parking - ebike rentals parking at trail.<br>Need a Porta-potty during busy summer months                                                 |
| Jul 09 22 03:32:02 pm | Clean and maintain trail under Grand at 12th Street ditch as a busy crossing. Lighting is good.<br>Is an important connection and crossing for the community.                       |
| Jul 09 22 03:35:48 pm | Utilize the RFTA Corridor for Electric busses to get them out of traffic congestion during high volume - improve tra<br>closer to river                                             |
| Jul 09 22 03:38:14 pm | Mixed use - housing and commercial on this site.                                                                                                                                    |
| Jul 09 22 03:39:56 pm | Improve safety and walkability along So. Glen Ave. - reduce access points. Add pedestrian safety.                                                                                   |
| Jul 09 22 03:44:20 pm | Add art and interactive art along River Trail                                                                                                                                       |
| Jul 09 22 03:53:54 pm | Redevelop Mall into modern mixed use - 3 to 4 stories with mix of apartments and condos or townhomes. Retail<br>and services and Transit center to complement the RFTA transit Hub. |
| Jul 09 22 03:57:12 pm | 2-3 acre park needed for West Glenwood.                                                                                                                                             |



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| Jul 09 22 03:59:33 pm | Medium/high dense housing, mix of apartments and for sale units.<br>Daycare Center.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Aug 20 22 06:17:55 am | Public bathroom is in desperate need of basic updates to be used (stalls don't have doors or close at all)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Aug 20 22 06:20:31 am | Public bathroom is in desperate need of basic updates to be usable (stalls don't have doors or close at all, not maintained with toilet paper or cleaned).<br>Picnic tables are so dirty they are sticky and in many cases not usable. We rented the space and it was disgusting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Aug 20 22 06:22:36 am | Park west neighborhood sign is old, falling over, unreadable at night, and in need of replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Aug 25 22 08:11:45 am | I placed this pin in the middle of town because I just want to make some general comments. While I am generally not a fan of growth moratoria, I feel as if we have had so much new development in the last few years that we need a moratorium to catch our breath And assess the negative implications on all of our infrastructure from the growth we have already approved. Traffic through town is horrendous now, the city market is always too crowded and under stocked, and in general our infrastructure as it currently exists cannot support the level of population growth we are seeing. We need to recognize the boundaries of unlimited growth based on our geography, lack of ability expand much of our infrastructure, and dwindling water supplies. The thought that we can build our way out of the affordable housing crisis is a mistake. |

# Draft Comprehensive Plan Survey

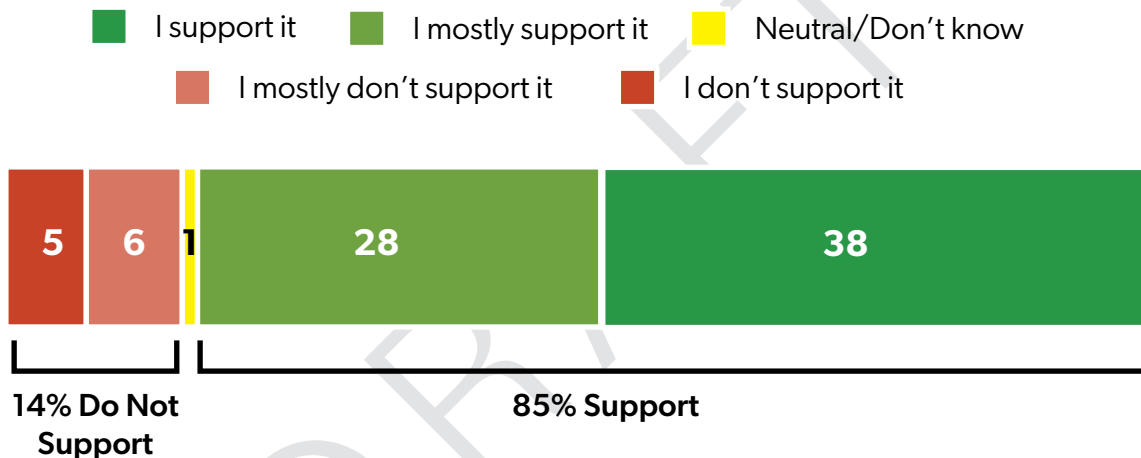
## SURVEY OVERVIEW

**81** SURVEYS COMPLETED BETWEEN DEC 13, 2022 AND JAN 6, 2023

## VISION STATEMENT

*"The City of Glenwood Springs desires to maintain its character and preserve its cultural and natural resources by implementing a proactive plan to achieve directed and balanced development, social and economic diversity, address its transportation needs, and continue advancing its climate goals."*

### WHAT IS YOUR LEVEL OF SUPPORT FOR THE VISION STATEMENT?



| # | I THINK IT COULD BE IMPROVED BY:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DATE              |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1 | Focus on improved transit for the layout we have, not just the layout we want. Traffic is today's problem as well as tomorrow's.                                                                                                                                                                                                                                                                                                                                                                                                                           | 1/6/2023 4:45 PM  |
| 2 | Oil and gas need to still be a part of our future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/5/2023 3:24 PM  |
| 3 | Smart development with density-control! Focus on affordable single-family homes, NOT DENSITY! Converting parking lots downtown to parking decks. Keep the Rio Grande walking path for foot and bike traffic only and NOT developing it as a bus lane. The air pollution, noise pollution, and light pollution would have such a negative impact on our schools, residents and tourist. With more parking decks, parking on Grand could be utilized as bus lanes during certain hours. And more in-town recreation opportunities. Please see comment below. | 1/5/2023 12:33 PM |
| 4 | Making 'SMART' goals and putting a hold on growth until infrastructure to support what we have plus growth is complete and including support for Seniors and minorities                                                                                                                                                                                                                                                                                                                                                                                    | 1/5/2023 10:08 AM |
| 5 | Adding busing transportation to South GWS area on Midland.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1/4/2023 6:23 PM  |
| 6 | We need another full grocery store in Glenwood! Is that ever going to happen?                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1/4/2023 2:43 PM  |

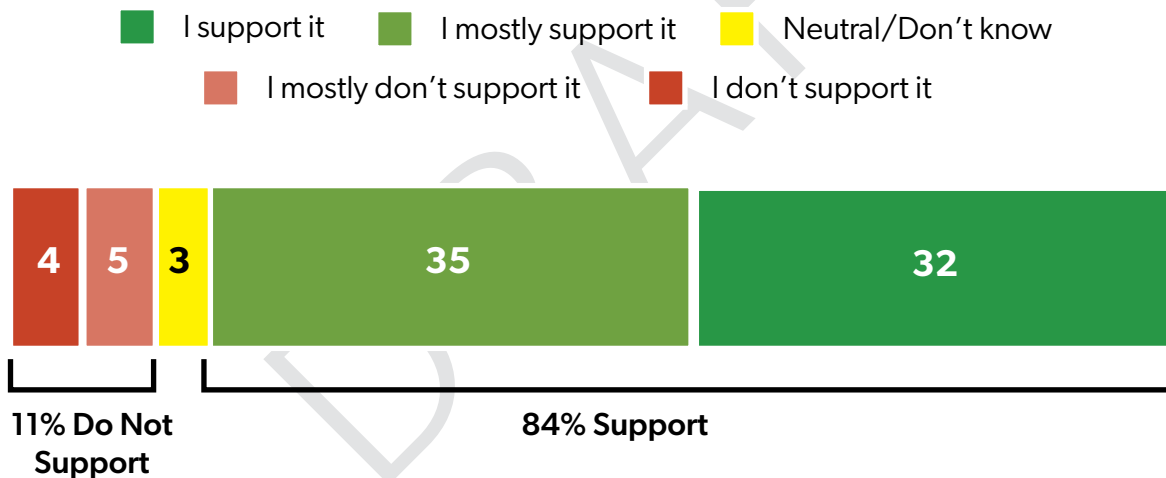
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 7  | add "and water (needs)" to 'address its transportation needs'. What climate goals? be specific                                                                                                                                                                                                                                                                                                                                                                                                                       | 1/4/2023 12:32 PM   |
| 8  | Culture is not static. Development is acknowledged here, implying some growth is inevitable, so whose culture is preserved? Is it the old timers who remember this part of the valley as a mining and ranching community or the newcomers - Hispanic and/or retirees from far flung locales - and their traditions, rituals, philosophies, and ideology?                                                                                                                                                             | 1/4/2023 10:06 AM   |
| 9  | Replace 'affordable housing' with 'workforce housing' and ensure such housing goes only to individuals employed in Glenwood Springs. Greater emphasis on condo developments vs apartments in order to provide ownership opportunities and keep housing money local. It would be nice to see a recognition that Aspen and other up valley communities lack of housing and commuters traffic problems are not ours; Glenwood should be focused on solving our problems and force the other communities to do the same. | 1/3/2023 9:34 PM    |
| 10 | Make Aspen, Basalt and C-dale house the 60% that work there.                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/2/2023 2:03 PM    |
| 11 | I don't know what cultural natural resources are.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1/2/2023 10:03 AM   |
| 12 | To single out "climate goals" is not a top priority in my world compared to many other pressing issues.                                                                                                                                                                                                                                                                                                                                                                                                              | 1/2/2023 8:27 AM    |
| 13 | No more development!!!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1/2/2023 6:00 AM    |
| 14 | Adding a goal of having less traffic and slower moving traffic in town.                                                                                                                                                                                                                                                                                                                                                                                                                                              | 12/22/2022 11:13 PM |
| 15 | Adding "for the citizens of the City"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12/22/2022 1:06 PM  |
| 16 | For this council, development is always the first priority. Talking about capacity would be more in keeping with residents's wishes.                                                                                                                                                                                                                                                                                                                                                                                 | 12/22/2022 12:28 PM |
| 17 | Engaging workers who support our community but cannot afford to live here.                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12/20/2022 5:33 PM  |
| 18 | Climate goals differ from resources?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 12/20/2022 1:57 PM  |
| 19 | Allowing for density and removal of racist single family zoning. Euclidian Zoning allows for unchecked nimbyism which hurts economic gains for the lower class and enriches the middle to upper.                                                                                                                                                                                                                                                                                                                     | 12/19/2022 3:12 PM  |
| 20 | There is no such thing as directed and balanced development. It's driven by dollars. We are and will remain socially diverse. The climate is the climate and throwing dollars and energy at it is a fools errand.                                                                                                                                                                                                                                                                                                    | 12/19/2022 9:33 AM  |
| 21 | specifically mentioning river and open space preservation and protection                                                                                                                                                                                                                                                                                                                                                                                                                                             | 12/17/2022 1:27 PM  |
| 22 | You need to recognize not everyone in Glenwood is as "Woke" as you. This plan will ruin this town.                                                                                                                                                                                                                                                                                                                                                                                                                   | 12/17/2022 8:32 AM  |
| 23 | Tamp down the hostile tone of the toxic City Council member.                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12/16/2022 5:48 AM  |
| 24 | Add the word "sensible" before development                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12/14/2022 9:19 PM  |

## GOALS

The following statements represent the goals that push forward the aspirational elements of the Plan

- Promote long-term, sustainable, and diverse economic development.
- Maintain Glenwood Springs as the regional tourism, retail, commercial, and governmental center of Garfield County.
- Preserve Glenwood’s character while maintaining livability and increasing the vibrancy and commercial success of the Downtown.
- Address transportation needs and provide multiple convenient travel choices.
- Direct development to locations and building forms that are cost-effective to serve.
- Provide equitable and diverse housing for the entire community.
- Support social diversity.
- Preserve cultural resources.
- Preserve natural resources and protect against hazards.
- Advance climate and resiliency goals as a core community value.

### WHAT IS YOUR LEVEL OF SUPPORT FOR THE GOALS ABOVE?





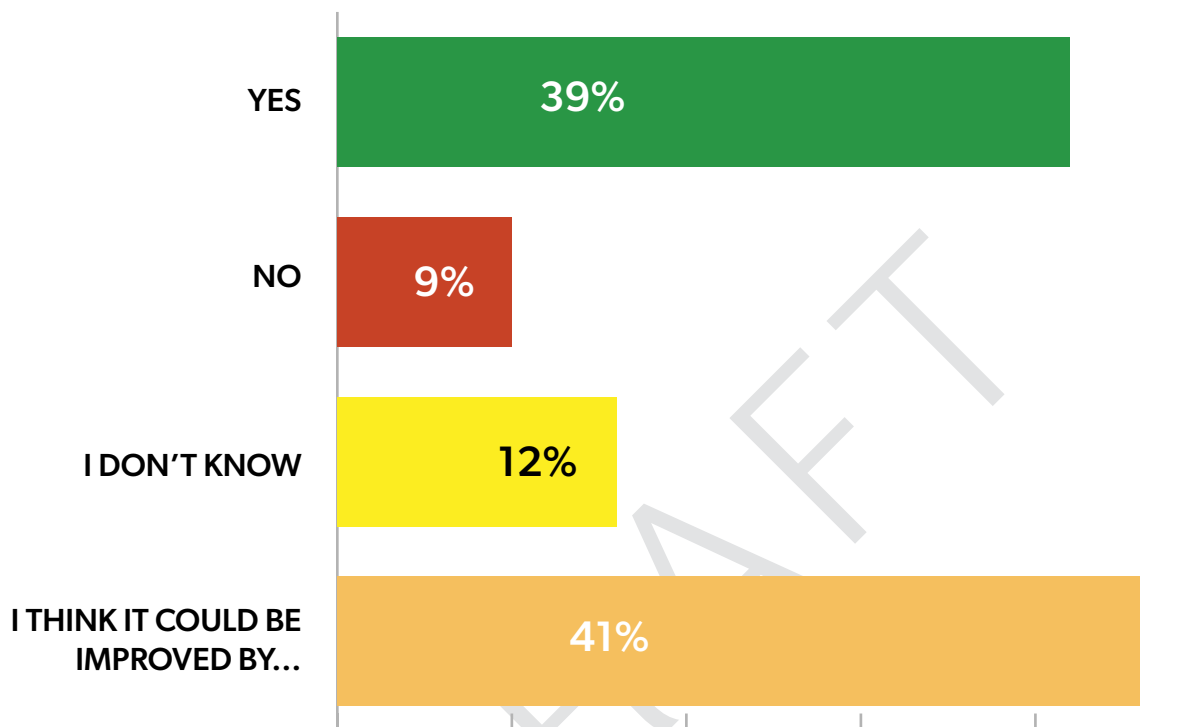
| #  | I THINK THEY COULD BE IMPROVED BY:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DATE              |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1  | Less growth.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/6/2023 4:45 PM  |
| 2  | Change the order. While they are bulleted, and not numbered, economic development is not our community's top priority. The "ED" bullet should shift downward 2 to 3 spots.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1/6/2023 4:33 PM  |
| 3  | Replace "Provide equitable and diverse housing for the entire community." with something like "support employers to provide equitable housing to meet the impacts they create". The onus is on the private sector to create housing, the City shouldn't be in the business of providing workforce housing.                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1/5/2023 5:06 PM  |
| 4  | Make ADU units easier to develop for Homeowners who live on site and will rent to Glenwood employees longer term. Seems like the Donegan project would have helped with many of the housing goals.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1/5/2023 3:24 PM  |
| 5  | <p>In-town recreation opportunities - Ex: Fully utilize the Rec Center ice rink with a full enclosure for year-round use and/or build a second sheet of ice tied to the pool (like EPIC in Fort Collins) to make both facilities more energy efficient. This would increase skating/hockey opportunities for youth and adults along with additional ice sports like curling, broomball, figure skating, etc.</p> <p>Better and more cost-efficient management may be achieved by utilizing a contracted management group that specializes in cost-effective and -efficient ways to use ice facilities. Growing this jewel would significantly increase economic value and bottom line for surrounding businesses for events such as tournaments.</p> | 1/5/2023 12:33 PM |
| 6  | Changing them so they are 'SMART' and adding goals that include Seniors and minorities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1/5/2023 10:08 AM |
| 7  | de-emphasize commercial versus resident interests                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1/5/2023 9:38 AM  |
| 8  | Not only recognizing the Downtown area, but also West Glenwood, South Glenwood, and Wulfschon shopping areas. It is time that the Glenwood City Council and the Glenwood Chamber of Commerce recognize that the Downtown area is not the only business area in Glenwood Springs that needs to be addressed.                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1/4/2023 5:22 PM  |
| 9  | Having an open space program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/4/2023 3:51 PM  |
| 10 | Address long-term water supply and water quality issues. Cooperate with adjacent communities and the county to address regional growth in both valleys.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1/4/2023 12:32 PM |
| 11 | As mentioned above I am bothered by the word 'preserve'. Who decides which aspects of character, culture, and natural resources are worthy of preservation? All of these components are dynamic and I hesitate to support any notion that government is going to decide that we should sacrifice common sense solutions because the old guard wants the community to be forever like it was in the 1970s.                                                                                                                                                                                                                                                                                                                                            | 1/4/2023 10:06 AM |
| 12 | Social diversity is a social issue that is up to the citizens and visitors of our community, not a governmental issue to spend limited resources on. Recognition of parking needs would be nice to see added to the transportation section. Limitation of development should be a goal, not promotion of development for the sake of our town's character and ecology.                                                                                                                                                                                                                                                                                                                                                                               | 1/3/2023 9:34 PM  |
| 13 | The vision and statements are conflicting. Directing development (promoting high density housing vs single family housing) conflicts with maintaining its character.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1/3/2023 9:40 AM  |
| 14 | Ambitious growth & development goals may ultimately be destructive to our community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1/3/2023 7:25 AM  |
| 15 | Support the vibrancy of small business across the community. Not limited to downtown.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1/2/2023 3:11 PM  |
| 16 | Eliminate the last 7 items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1/2/2023 2:03 PM  |
| 17 | Glenwood does not need any more growth. Stop promoting Glenwood. Tourism will never you want to live here do what MANY people have done, work multiple jobs. Stop ruining the quality of life here.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1/2/2023 6:00 AM  |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 18 | Adding a statement about lessening traffic in town                                                                                                                                                                                                                                                                                                                                                                         | 12/22/2022 11:13 PM |
| 19 | Are these goals weighted?                                                                                                                                                                                                                                                                                                                                                                                                  | 12/21/2022 11:09 AM |
| 20 | Repurpose abandoned building for affordable housing alternatives                                                                                                                                                                                                                                                                                                                                                           | 12/20/2022 6:11 AM  |
| 21 | increase public transit incentive by removing fairs completely. Tax the businesses they serve to make up for the meager amounts.                                                                                                                                                                                                                                                                                           | 12/19/2022 3:12 PM  |
| 22 | In the future, use numbers rather than bullit point to identify the above statements. Statement (bullet ) 5 makes no sense to me. You should use statements that average citizens can decipher. What is a building form and why the necessity to serve them? Bullet point 6. Are you asking me to help fund housing in Glenwood for poor people. I think not. Also the use of the word diversity is too PC. I'm sick of it | 12/19/2022 9:33 AM  |
| 23 | again, vague on river and environmental/open space protection and preservation                                                                                                                                                                                                                                                                                                                                             | 12/17/2022 1:27 PM  |
| 24 | You are trying to turn this city into Aspen.                                                                                                                                                                                                                                                                                                                                                                               | 12/17/2022 8:32 AM  |
| 25 | Create and maintain critical open space                                                                                                                                                                                                                                                                                                                                                                                    | 12/17/2022 7:10 AM  |
| 26 | #3 sub success of downtown for success of whole town                                                                                                                                                                                                                                                                                                                                                                       | 12/16/2022 7:40 AM  |
| 27 | Change "promote" development to "supervise" slow, sensible development                                                                                                                                                                                                                                                                                                                                                     | 12/14/2022 9:19 PM  |

DRAFT

## FUTURE LAND USE

**DO YOU THINK THE LOCATION OF FUTURE LAND USE DESIGNATIONS SHOWN ON THE FUTURE LAND USE MAP REFLECT THE COMMUNITY'S VISION FOR THE FUTURE CHARACTER/GROWTH OF GLENWOOD SPRINGS?**



| # | I THINK IT COULD BE IMPROVED BY:                                                                                                                                                                                                                 | DATE              |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1 | The area between the Rio Grande trail and the river is currently shown as single-family residential, when it currently is a park. It should be redesignated as Parks/Open Space.                                                                 | 1/8/2023 9:46 PM  |
| 2 | I couldn't find the map                                                                                                                                                                                                                          | 1/7/2023 7:25 AM  |
| 3 | Less development and more parks in town. Almost everything that can be built on is built on in this except existing parks.                                                                                                                       | 1/6/2023 4:49 PM  |
| 4 | Intersection at Midland and 8th, if developed, seems to invite congestion.                                                                                                                                                                       | 1/5/2023 3:34 PM  |
| 5 | A focus on density is concerning. If we continue on the path of packing 'em in wherever there is a bit of open land, we will forever lose our town's character. I do support utilizing areas such as the mall and Meadows for smart development. | 1/5/2023 12:38 PM |
| 6 | Adding more open space/parks/etc. in town rather than just outskirts.                                                                                                                                                                            | 1/5/2023 10:11 AM |
| 7 | It would be helpful to compare to current land use map, but I don't see growth in commercial                                                                                                                                                     | 1/5/2023 8:44 AM  |



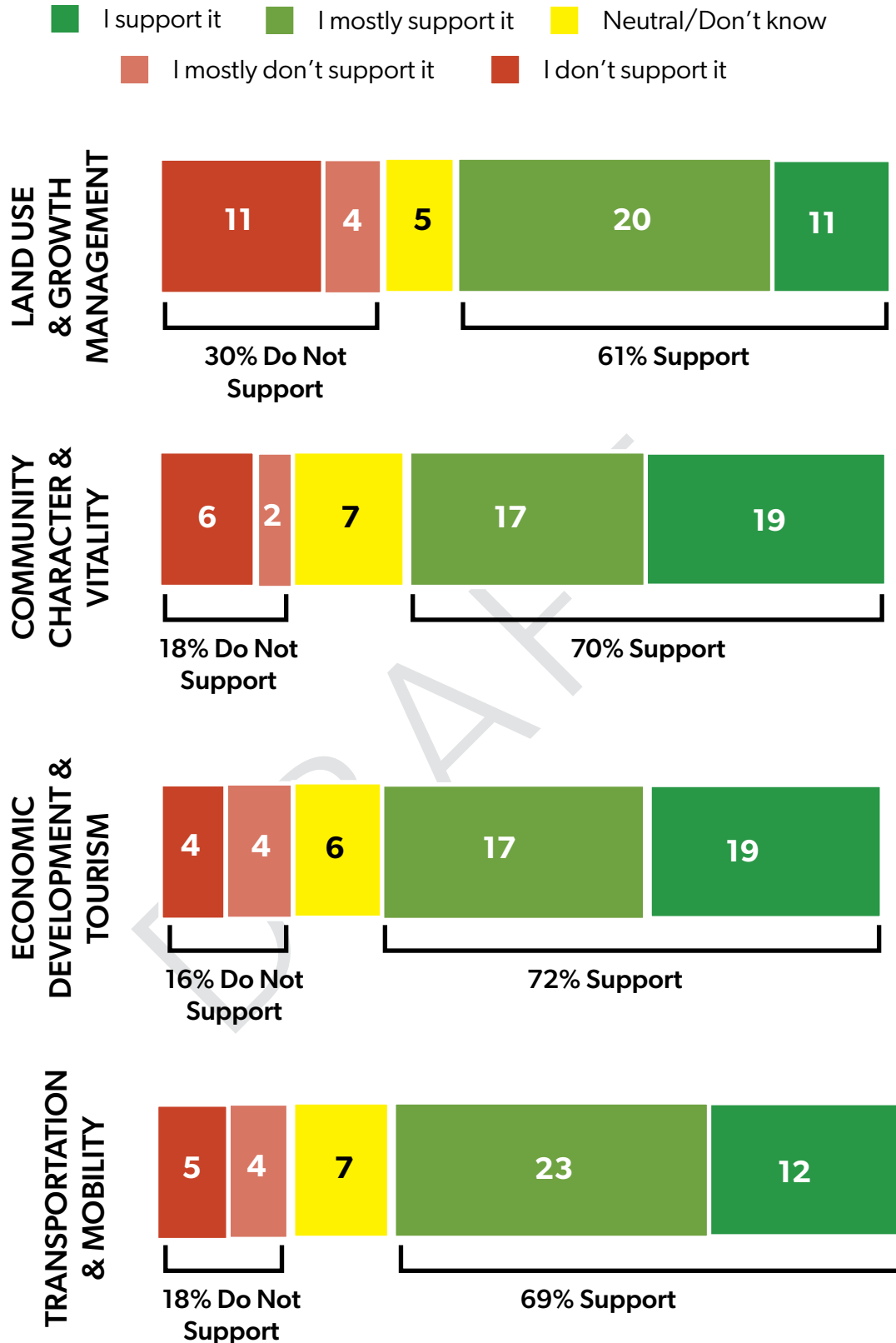
|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 7  | It would be helpful to compare to current land use map, but I don't see growth in commercial space. If we want to reduce travel and be self sustaining, we should encourage businesses to locate in GWS. Office space etc would help with that.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1/5/2023 8:44 AM    |
| 8  | Adding transportation and mixed vertical use to Cardiff Glen area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/4/2023 6:26 PM    |
| 9  | More Parks/Open Space in the Low Density Residential on the South end. Also since the UGB mostly shows Low Density Residential and residential developments usually cost the city more expense that they generate, somehow enough commercial should be included to offset the cost of residential.                                                                                                                                                                                                                                                                                                                                                                                                        | 1/4/2023 5:35 PM    |
| 10 | Creating an open space park in the meadow behind the old mall in WGWS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1/4/2023 3:52 PM    |
| 11 | Consider including No Name community as an additional City whitewater park is proposed there. Also must include the Bershenyi Ranch parcels up Four Mile Road as rumored to possibly be developed as residential housing. Is in the Urban Growth Boundary limits and could substantially impact many items associated with the City of GWS... including utilities and transportation.                                                                                                                                                                                                                                                                                                                     | 1/4/2023 1:44 PM    |
| 12 | Turn the airport Industrial Zone into Parks (specifically a baseball/softball/soccer complex) so that the entire community can benefit from the land, not just the handful of hobbyist pilots. (A helipad can stay for fire response). Elsewhere on the south side there are "conservation" areas designated along highway 82. If the land is too steep for development then it's a lame way to claim conservation values. If it is flat enough to be developed, why not build there in the already developed (hwy 82) corridor and conserve other areas like the 4 mile road "low density residential" space?                                                                                            | 1/4/2023 10:15 AM   |
| 13 | Would be helpful to show how it is different than current. Not useful as is. Nearly impossible for a novice to decipher.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1/3/2023 2:20 PM    |
| 14 | Plans for development at "8th Street Crossing" should only proceed following approval by OUR COMMUNITY. This area belongs to all, not just special interests whose actions will probably result in the demise of the last of our town's livability and character.                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/3/2023 7:53 AM    |
| 15 | Market forces                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1/2/2023 2:03 PM    |
| 16 | Leave land undeveloped.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1/2/2023 6:02 AM    |
| 17 | The city owned land along the river corridor, like at the confluence, should be left as open space/park land/undisturbed land. In the plan this land is proposed for "Some of this land may be considered for community housing." This would NOT connect the community with the river since the general public would likely be trespassing if they went on the land after development. Also, I would say that any development along a riparian corridor has an impact on the natural life of the corridor, so any development is harmful. Please do not develop this land!                                                                                                                                | 1/1/2023 7:57 PM    |
| 18 | It is hard to tell previous land use vs. future plans from the map. Ensure that future land use follows the principles of Smart Growth (1. Mix land uses 2. Take advantage of a compact design 3. Create a range of housing opportunities and choices 4. Create walkable neighborhoods 5. Foster distinctive, attractive communities with a strong sense of place 6. Preserve open space, farmland, natural beauty, and critical environmental areas 7. Direct development toward existing communities 8. Provide a variety of transportation choices 9. Make development decisions predictable, fair, and cost-effective 10. Encourage community and stakeholder collaboration in development decisions) | 1/1/2023 12:01 PM   |
| 19 | The dog park and the open meadow area below the dog park are zoned as single-family residential. This is not accurate, and these parks should be protected by correct zoning in your plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12/22/2022 11:18 PM |
| 20 | Did the voters not turn down annexing the 4-mile area now shown in the urban growth boundary?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 12/22/2022 1:10 PM  |
| 21 | providing some statement of restraint on number and type of housing units we're going to build. Glenwood is unusual in that it has a finite geographic size and people are very frustrated with the growth at all cost position.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 12/22/2022 12:30 PM |
| 22 | improving Hiwy 6 by the I-70 area                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12/21/2022 1:41 PM  |
| 23 | There was a petition and vote last year that did not want residential development north of the mall. That should not be included in the future land use map, GWS citizens spoke pretty loudly during that election.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 12/20/2022 3:10 PM  |



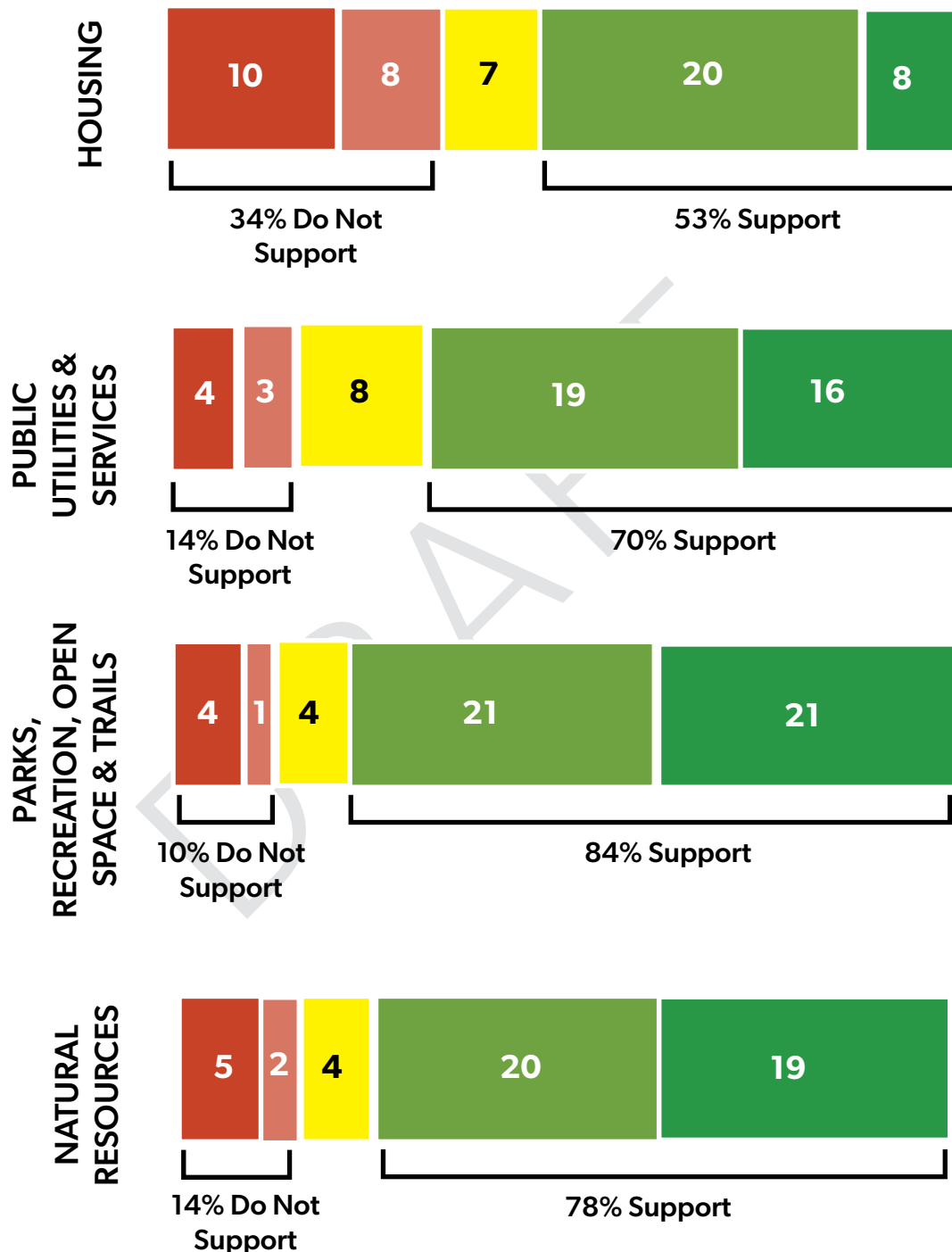
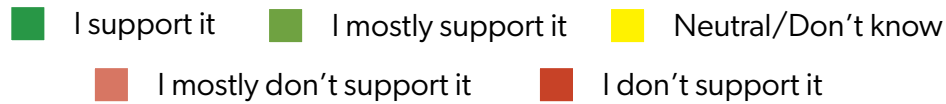
|    |                                                                                                                                                                                                                                                                                                                                              |                    |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 24 | Reimagining the use of the airport land. This could be a vibrant space that could be utilized by the Park East + West neighborhoods as well as the folks up Four Mile and the surrounding area. The airport benefits a select few where as having resources such as shopping, restaurants, office space would benefit a far larger audience. | 12/20/2022 9:38 AM |
| 25 | green boundaries at the edge of town boundary. Create a open public space buffer between town and county. Green space parks to the west and south, this green circle will promote development in the core, where the investment is needed.                                                                                                   | 12/19/2022 3:15 PM |
| 26 | The software for this survey sucks. Very user unfriendly                                                                                                                                                                                                                                                                                     | 12/19/2022 9:36 AM |
| 27 | Maintaining the confluence area as open space                                                                                                                                                                                                                                                                                                | 12/17/2022 7:20 AM |
| 28 | maybe too many designations scattered and need a 'river zone'                                                                                                                                                                                                                                                                                | 12/16/2022 7:40 AM |

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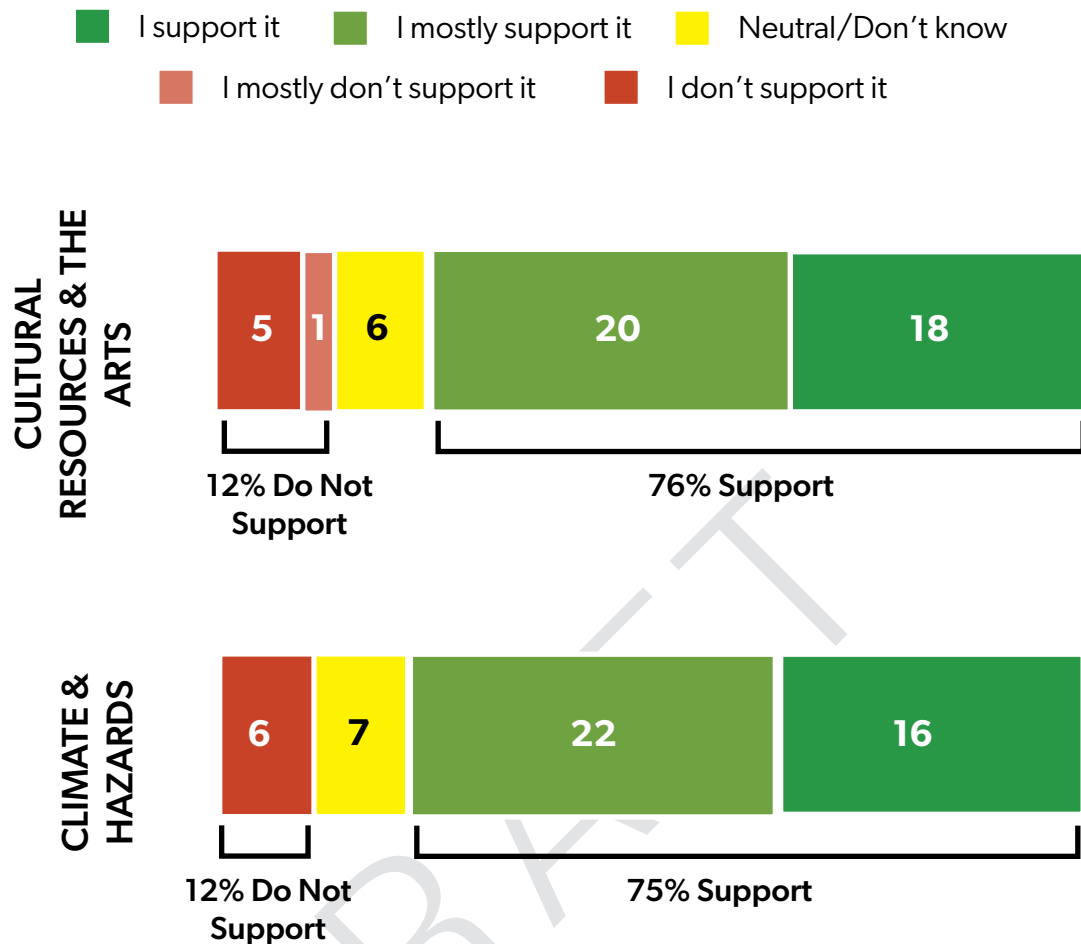
## WHAT IS YOUR LEVEL OF SUPPORT FOR THE STRATEGIES IN EACH PLANNING ELEMENT?



## WHAT IS YOUR LEVEL OF SUPPORT FOR THE STRATEGIES IN EACH PLANNING ELEMENT?



## WHAT IS YOUR LEVEL OF SUPPORT FOR THE STRATEGIES IN EACH PLANNING ELEMENT?



| # | I THINK THEY COULD BE IMPROVED BY:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DATE              |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1 | The Parks section of the plan stresses the need to obtain parkland and reconnect the city to the river, but one of the Transportation implementation strategies (page 104) is to develop the "Railroad Corridor". There is a fundamental disconnect here. If parkland is important, the first logical step would be to protect the parkland we ALREADY HAVE, and not develop it for yet more transportation infrastructure. All references for developing the Rio Grande Corridor should be removed from the plan. | 1/8/2023 9:55 PM  |
| 2 | Stronger backing for mixed-use and infill development. Let's redevelop abandoned areas and preserve pristine ones. Stop the sprawl.                                                                                                                                                                                                                                                                                                                                                                                | 1/6/2023 4:53 PM  |
| 3 | I have extensive comments that I will submit in a separate document.                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1/6/2023 4:35 PM  |
| 4 | Pg 63: really like language supporting locals; recommend including supporting events such as Music in Park and Farmers Market and brining back Spring Cleanup Program. Pg 76: recommend including language to support solutions to make more legal mother in law suites in homes for local housing. Pg 86: Recommend changing language from "Protect RICD" to "Build RICD"                                                                                                                                         | 1/6/2023 12:16 PM |
| 5 | The new additional lodging tax of 2.5% was passed on to our visitors. With tourism being the foundation and economic life line of Glenwood Springs, we need to direct as much of the initial 2.5% to maintaining marketing for Glenwood Springs. People are very cautious spending money on travel right now and we just imposed an additional fee for them to visit us. Marketing is crucial to tourism; the majority of businesses count on this for their livelihood.                                           | 1/5/2023 9:37 PM  |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 6  | The plan does not mention regional trail connection to other communities to the west. Internal connectivity, gap closure and safety are all mentioned, which I support but it would be great to mention the LoVa trail to So. Canyon and beyond as a regional asset. Having it in the plan can help with future grant applications, showing it's a priority project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1/5/2023 7:17 PM  |
| 7  | The LoVa Trail needs to be incorporated into the document, 6 suggestions are below. If adopted, they should also be added to the Action Plan 5.2 also. Page 4 & 18 GOALS- add this one, Create non-motorized transportation corridors connecting to regional trails (IE: the Rio Grande Trail/ south, Glenwood Canyon Trail/ east and LoVa Trail/ west.) 2.2 Challenges, page 15 Traffic & Congestion on Grand Avenue- The City's non-motorized transportation system, AKA trails, has good connectivity to 2 regional trails but lacks a connection to the west. This drives auto traffic in town as people must commute/ recreate by car if coming from the west. 4.3 ECONOMIC DEVELOPMENT & TOURISM MANAGEMENT, page 33 Tourism- The City should focus on completing the "Third Direction". Bicycle tourism is a core visitor demographic, however they can only go in 2 directions beyond city limits (Rio Grande Trail to the south and Glenwood Canyon trail to the east. They yearn for a new place to ride on Day 3, thus the LoVa Trail to South Canyon should be a priority. 4.4 TRANSPORTATION & MOBILITY, page 34 Active Transportation- The LRTP should incorporate connections to regional trail systems. The LoVa Trail, ("Third Direction") is needed to access the isolated, 2,000 acres of city parkland in South Canyon. Parking is limited there, so a bike trail is the only way to significantly increase access. Page 36, Active Mobility- Enhance the ped & bike network- Change this sentence to read "Additionally, it is recommended that the city develop a city-wide pedestrian & bicycle plan that integrates recommendations contained in the River trails Plan, LRTP, and other documents in order to elevate pedestrian and bicycle mobility in, to and through Glenwood." 4.7 PARKS, RECREATION, OPEN SPACE & TRAILS page 44- Trail planning should prioritize connectivity to, and integration with regional trails. IE: Rio Grande Trail to the south, Glenwood Canyon trail to the east and the LoVa Trail to the west (Third Direction). 4.8 NATURAL RESOURCES page 46 Regional Planning- Enhance access to BLM and City-owned parkland by completing the LoVa Trail to South Canyon. | 1/5/2023 6:30 PM  |
| 8  | Make sure plans and opportunities are fair for everyone not just the Diversity, Equity, and Inclusion crowd.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1/5/2023 3:54 PM  |
| 9  | Restricting growth until infrastructure can support current population                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1/5/2023 10:18 AM |
| 10 | A study on enclosing the ice rink and converting to year-round use should be prioritized, as this facility is highly utilized by the community and has the potential to bring a significant number of visitors to the community, particularly during the low season (through tournaments, training camps for hockey, figure skating etc).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1/5/2023 8:51 AM  |
| 11 | 1) The city's commitment to keeping the airport land as an airport should be stated. The voters have expressed this through numerous votes. 2) The city should not get into the "housing business", but should encourage viable developments. Most import we must not exceed our water supply with too much development. 3) Develop the old waste water area into parkland. 4) When the Community Center and Ice Rink were built they were supposed to be followed up with a Convention Center and Theater. We should look into these. Think of what a Convention Center would mean to the restaurant and hotel businesses in Glenwood.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1/4/2023 6:28 PM  |
| 12 | Having an open space program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1/4/2023 3:53 PM  |
| 13 | On p47 should include prior pursuit of a major lodging facility to be built in the Confluence Area with possible inclusion of a Performing Arts/Convention Center. p53 Should include the many existing and new high density apartment complexes in WGWS and the Highway 6 corridor along with quite a few mobile home parks. Plus potential development of parcels like the now closed Johnson Park mini-golf. p72 There is mentioned "improving transit station downtown". Is there currently one or should it be re-phrased to "investigate building as transit station downtown"? Related to this is one of the MOVE recommendations of eliminating parking along Grand/SH82 could be at odds of ensuring the vitality, desirability and success of downtown. p73 Consider additional public electric vehicle charging stations throughout GWS. p87 Add St. Stephen School and Two River Community School to schools that use city parks as defacto playgrounds and require cooperation and participation in maintenance and funding of those city-owned parklands, Sayre and Gregory Parks. Section 4.10 Climate section, perhaps add a recommendation for Air Quality Monitoring. With I-70, SH82, UP railroad, limestone quarry, migrating air pollution from the west including Oil and Gas extraction, it seems wise to quantify and monitor AQ impacts to the city and people.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1/4/2023 2:02 PM  |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 14 | The measures outlined to address each issue are very vague. This makes it easy to follow the comp plan however it leaves questionable whether or not these are even attainable goals. I feel in particular, the issues of park, recreation and open space as well as the housing issues are more identified than addressed as a "plan".                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1/4/2023 1:44 PM  |
| 15 | I completely disagree that we should maintain the airport, and I think the community was given some false choices in recent elections related to land use there. The airport property is a tragic waste of land benefiting only a few wealthy pilots who could easily use the county airport for their recreation. Instead, the airport land should be turned into a sports complex/community park. We are in desperate need of baseball/softball and soccer fields. Local teams struggle to find places to play, and having a dedicated complex with lights to take advantage of ideal summer evenings and expand hours of availability would exponentially improve the lives of all youth in the community as well as the health and wellness of all who could use the facility. For those who argue for wildfire response, a helipad could easily coexist on the site with sports fields. I also think preserving the coke ovens is a silly effort to hold on to a not very distant past. They are not terribly unique in the area (Redstone!) and to avoid a whole chunk of useful property to preserve them is dumb. Maybe keep one as an attraction in the corner of a park, but lets not pretend its akin to the Egyptian pyramids. Highway 82 could be realigned on Midland all the way out to near Ironbridge if the city had the courage to do it. And housing should not be built on core city property that is currently undeveloped. Workforce housing should be by infill only. | 1/4/2023 10:40 AM |
| 16 | I would like to see more effort being put into the Lower Valley Trail connecting the downvalley communities by more than an interstate highway. It's time for a paved pedestrian and bike path through south canyon.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1/4/2023 7:58 AM  |
| 17 | Stop high density development, there is enough. In areas of old apartment complexes or mobile home/trailer parks, I think there is opportunity for redevelopment to townhouses and condos as better use of the land to satisfy counsels obsession (Tony generally withstanding as the consistent voice of reason occasionally backed by Wussow) , thank you Tony)with overdevelopment at the expense of our community, infrastructure, and enviroment. Otherwise, medium density neighborhoods with ADUs, like Sky Ranch, should be prioritized and supported. It would be great to see incentivization for homeowners to add ADUs, as in Eagle County, both in the city and unincorporates Glenwood Springs areas such as 4-Mile, Canyon Creek, and No Name. With ADUs, allowance for both short and long term rental should be allowed to increase variety of lodging and housing options to the benefit of homeowners who can use that income to help make homeownership more affordable while providing unique spaces for tourists and entry level housing for those joining our community. I disagree with the plans inclusion of seasonal workers, we need to disincentivise the practice of bringing in individuals to our community by employers so they don't have to pay living wages to those of us who live here all the while taking valuable housing and lodging from locals and tourists.                                                                                      | 1/3/2023 9:57 PM  |
| 18 | If up valley employees lived farther up valley we would have adequate housing and reasonable traffic. Solutions that do not include reducing up valley reliance on down valley would be a band-aid approach. Adding more high density housing here and spending tax money on improving traffic is only enabling up valley to continue to take advantage of our community. Remember that each question is based on a very broad subject and when I say I mostly agree or mostly disagree, you have no idea which part is agreed/disagreed with. Do not make assumptions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1/3/2023 2:52 PM  |
| 19 | Changing building codes to allow tiny house housing. Increasing taxes to cover our poorly maintained roads. Come up with a tax strategy to discourage empty vacation homes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1/3/2023 1:56 PM  |
| 20 | "Bridge projects to increase network connectivity" (p66) should be reconsidered, especially any crossing at 14th Street. They will quickly become part of the gridlock and worsen the spread of noise, fumes, and light pollution. Please do not sacrifice more of our precious constricted valley to vehicles and the resultant ruinous detrimental effects. The Rio Grande Trail is a priceless pedestrian amenity; sharing in close proximity to mass transit could easily destroy that value. Why are there no efforts to decrease HS student car traffic? Please look at those #s!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1/3/2023 9:09 AM  |
| 21 | Considering the affect that increasing housing in Glenwood will directly affect the already incredibly stressed school system and their staff. With more housing comes more students and i know GSHS is at max capacity with no proposed construction to help alleviate the issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1/3/2023 8:37 AM  |
| 22 | Stop wasting money                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1/2/2023 2:05 PM  |



|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 23 | Under Transportation and Mobility: I think that any "rails to trail" system could be open to all levels of battery assist transportation. Under Parks and Recreation: I'm interested in multi use areas. Particulariy, ideally investing in pickleball courts or at least pickleball lines painted on public tennis courts and or basketball courts.and or                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/2/2023 10:11 AM   |
| 24 | More housing rentals that are under 1500 a month. Housing that is afford able to buy with in GWS 800,000 is not affordable. Get rid of everyone doing an Airbnb VRBO . The new apartments are to expensive 1950 for 500 sq feet. I can't even afford the application fees and down payments. I work in healthcare do not qualify for the employer housing. Not in a clinical position but still need that cheaper housing. I'm to old to be doing roommate shared housing.                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1/2/2023 9:44 AM    |
| 25 | Obviously to late to reroute traffic in town. Again we are going to try to get people to ride the ,how has that worked ? I have a recommendation . Let the commuting,"speeding" that cameras will be installed, drivers that continue to speed will have a photo picture will be taken of the speeding license and ticket will be sent in the mail. Then consequences for non payment of tickets, Safe driving class. Let's make Glenwood Springs streets safe.                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 1/2/2023 7:21 AM    |
| 26 | Stop the development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1/2/2023 6:25 AM    |
| 27 | The city owned land along the river corridor, like at the confluence, should be left as open space/park land/undisturbed land. In the plan this land is proposed for "Some of this land may be considered for community housing." This would NOT connect the community with the river since the general public would likely be trespassing if they went on the land after development. Also, I would say that any development along a riparian corridor has an impact on the natural life of the corridor, so any development is harmful. Please do not develop this land!                                                                                                                                                                                                                                                                                                                                         | 1/1/2023 7:57 PM    |
| 28 | For future land use development consider cost/benefit of green infrastructure vs. development. Building and/or maintaining green space that conserves the natural ecosystem values and functions and provides associated benefits to the community, including great economic benefit. Green infrastructure is vitally important for for stormwater management, air and water pollution reduction, groundwater recharge, energy conservation, neighborhood revitalization, and numerous other elements of good planning. Consider green infrastructure costs/benefits when considering airport future use. For transportation develop a Complete Streets Design Standard that follows a modal hierarchy for pedestrians, bikes, transit, then cars. Ensure this hierarchy is considered throughout transportation decisions (i.e. TDM, active mobility, safety, regional traffic), not just complete streets desgin | 1/1/2023 12:18 PM   |
| 29 | Please do not turn the river trail into a transportation corridor, except for bikes and walking. This is an important part of our town, and provides a quick and environmentally friendly way to get around town. If the trail is replaced by a road, we will just have more and more traffic.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 12/22/2022 11:40 PM |
| 30 | The Trans. and Mob. section should not include example projects that are just ideas and have not been vetted by the community such as converting 8th and 9th streets to one way and installing medians on Grand Ave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12/22/2022 1:17 PM  |
| 31 | The public process was very difficult and the plan to comment by "dropping a pin" didn't work for anyone that I talked to so I think a lot of public participation was lost,These page numbers don't correspond to the online version, making it hard for people to go back and review. I have a lot of other comments but this survey is quite limited.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12/22/2022 12:35 PM |
| 32 | Fix 82 traffic - It is no longer a Grand Ave. - just a hazardous scar right thru the town!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12/21/2022 2:12 PM  |
| 33 | Based on the comments and current election of Donegan, I don't think the Land Use and Growth correctly illustrates the GWS citizens opinion in this matter but instead the city councilmen who voted for Donegan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 12/20/2022 4:06 PM  |
| 34 | eliminate single family zoning entirely. It's a racist construction. We are the City of Glenwood Springs, not the town or the village..                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 12/20/2022 3:13 PM  |
| 35 | I do not agree with the continued support of the airport. This valuable land can serve so many other purposes. It is also loud and unsightly for the people in Park East. As a member of the Park East community, we could use closer resources in the form of shopping, restaurants, office space that we can walk or bike to. Helicopters and planes take off at unreasonable times and this contributes excessive noise pollution to the neighborhood. Any noise ordinance restrictions are not enforced which again, detracts from any otherwise beautiful area.                                                                                                                                                                                                                                                                                                                                               | 12/20/2022 9:47 AM  |
| 36 | Lifting up your local community in the Arts..Music, Art , and Dance by showcasing them I am concerned about any new developments allowed to have open pit fires after the last three major forest fires in the Roaring Fork Valley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 12/20/2022 6:32 AM  |

|    |                                                                                                                                                                                                                                                                                             |                    |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 37 | I could not pull up the plan update. Overall it appears to be drafted by idealistic bureaucrats who have no concept of what Glenwood can become. As long as its PC, that's what counts. Transportation is the gorilla in the room and they are concerned with diversity and climate change. | 12/19/2022 9:40 AM |
| 38 | stronger emphasis on bike trails (including for e-bikes) through town; need to ensure that affordable housing is for residents and not for investors; more dedication to protection of river(s) and natural areas                                                                           | 12/17/2022 1:32 PM |
| 39 | This plan should be about fixing streets and infrastructure. But instead it reads like a Woke to do list. Truly shameful that this is the plan you came up with.                                                                                                                            | 12/17/2022 8:34 AM |

## Conclusion

The Glenwood Springs Comprehensive Plan Update received an outpouring of input and support from an active, engaged, and diverse community. Because of the quality and amount of input received, this Plan is able to capture and represent the identity and future vision of Glenwood Springs in the goals, strategies, and assumptions herein. Special thanks goes out to all those who participated in the engagement process. Please refer to Appendix X to see a detailed summary of data gathered during this process. For additional information, visit the [VisionGlenwood.com](http://VisionGlenwood.com) website.





2023

# GLENWOOD SPRINGS COMPREHENSIVE PLAN UPDATE



# Comprehensive Plan City Council Public Hearing

Glenwood Springs Comprehensive Plan Update 2023  
Changes Applied to the Final Proposal

March 16, 2023



# Changes Applied to the Final Proposal from City Council Work Session

- Glenwood Springs Mall Secondary Center (Pg. 45)
- Urban Growth Boundary (UGB) (Pg. ) (Pg. 43)
- Performing Arts Center (Pg. 87, 111)
- Parks, Recreation, Open Space & Trails – Water (Pg. 86)
- Future Land Use Map (FLUM) (Pg. 41, 42, 47)
- Glenwood Character (Pg. 7)
- Staff Recommendation with Findings



# Glenwood Springs Mall Secondary Center

Pg. 45

## **Encourage redevelopment of Secondary Centers.**

West Glenwood Mall (51000 block of Highway 6)

- Glenwood Mall and the properties immediately north may be developed into a mixed-use community including a range of ~~medium to high~~ residential densities ~~uses~~ with an internal system of sidewalks and community spaces thus creating a center focal point for the west end of town.





# Urban Growth Boundary

Pg. 43

## Urban Growth Boundary

The Urban Growth Boundary (UGB) represents an area outside of the City limits that can support the vision and goals of the plan as represented in the Future Land Use Map. ~~future urban-level development~~ (see Figure 11 on page 41). Urban development is characterized by densities typical of urbanized areas, and by the type of infrastructure and services required to support that development such as water, wastewater, roads, police, and emergency services. It also represents areas of future annexation. Although this area lies outside of the City and is subject to Garfield County land use requirements, according to the Garfield County Comprehensive Plan, development and land use within the Urban Growth Boundary should be consistent with the future land use objectives of Glenwood Springs. Both the Garfield County and Glenwood Springs Comprehensive Plans recommend entering into Intergovernmental Agreements to assure mutually acceptable land use and development within the Urban Growth Boundary, and to determine a process by which land use proposals will be evaluated by both jurisdictions.

The Urban Growth Boundary has been determined using one or more of the following criteria:

- Ability of the City to provide adequate infrastructure, particularly water service, to new development without placing undue burdens on the City's ability to meet current municipal demands while maintaining adequate levels of service.
- Areas where there would be a public benefit for the City to manage growth, giving consideration to visual impacts, economic impacts and benefits, open space and environmental benefits, and impacts on schools and other public facilities.
- Areas which, if annexed into the City, would simplify the city limits and provide unity of services.
- Location of existing topographical features which serve as opportunities or constraints to development.



## RE-1 School District/Performing Arts Center

Pg. 87

**Continue to partner with the Roaring Fork RE-1 School District.**

The City and the Roaring Fork RE-1 School District currently have a mutually beneficial partnership that should be continued into the future. The School District provides recreation fields and sports facilities that are used by the community. In return, the City of Glenwood Springs provides access to the Community Center pool for the Glenwood Springs High School Men's Swim Team and Women's Swimming and Diving Team for both practice time and swim meets. As budgets get tighter in the future, there are opportunities to reduce duplication of services between the City and School District, such as maintenance of fields and turf areas and access to shared performing art centers. The Parks and Recreation Department should continue to work with, and formalize, facility sharing agreements with the School District -on existing as well as new facilities.

Strategy: **Improve and expand facilities.**

Pg. 111

- 7.3.B Consider expanding the community center to include a performing art space and events space.

## Parks, Recreation, Open Space & Trails - Water

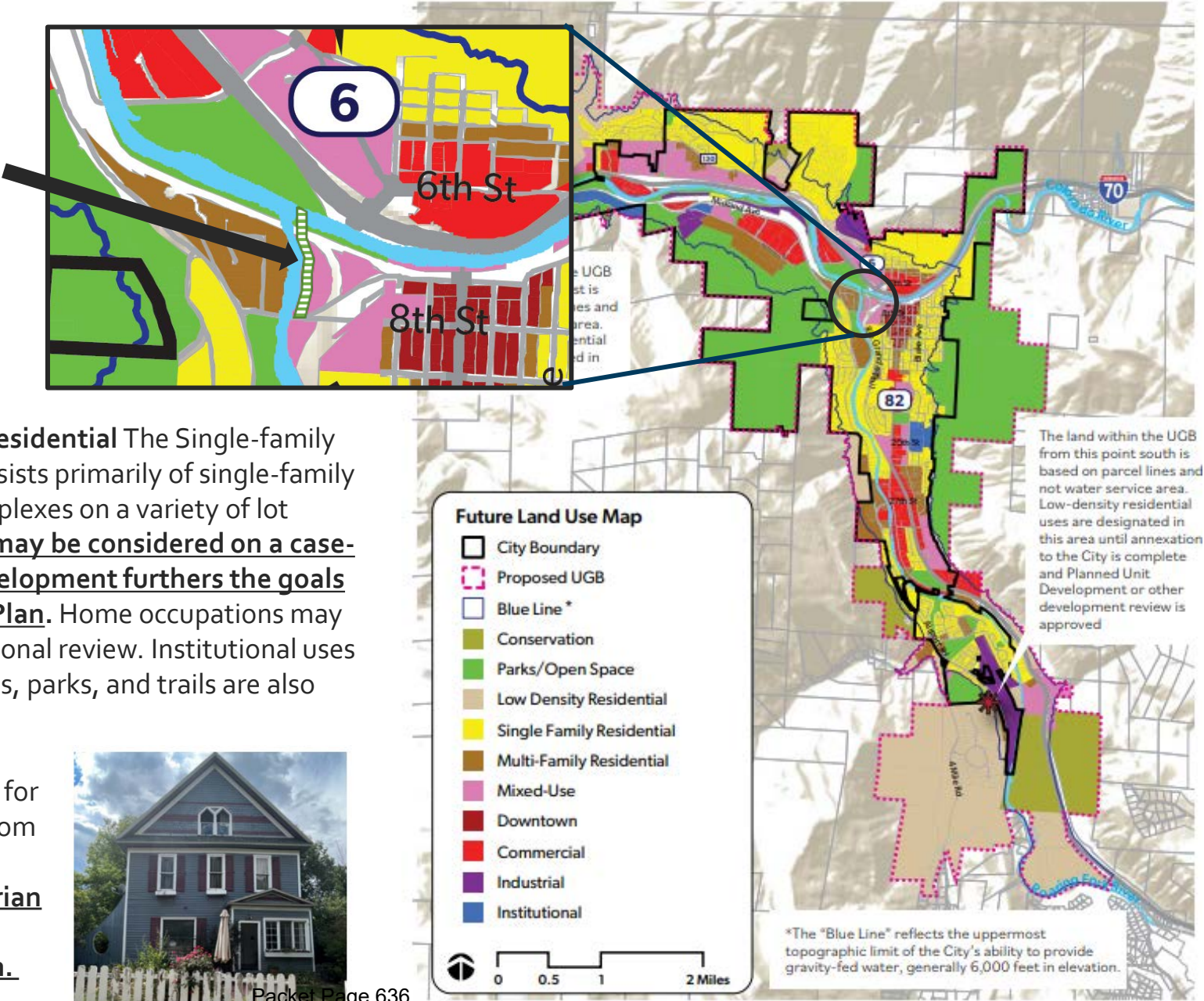
Pg. 86

Protect and preserve recreational City water Rights

Recreational In-Channel Diversion (RICD) water rights on the Colorado River protect a suite of river flows throughout the summer, including higher flows for an event around the Fourth of July. The water rights are a significant step in the right direction for protecting the river and will contribute to Glenwood Springs' thriving outdoor economy. This is the second-ever recreational water right for the mainstem Colorado River. ~~The agreement also allows the city to create whitewater parks at three potential locations along the Colorado River.~~ The agreement also allows the City to choose from three potential locations to create a single whitewater park along the Colorado River.

# Proposed Future Land Use Map (FLUM)

Pg. 41 -  
**Future Land Use Map:**  
Green line from  
confluence area to two  
rivers park next to the  
river has been made to  
show the connection.



Pg. 42 - **Single-family Residential** The Single-family Residential land use consists primarily of single-family detached homes and duplexes on a variety of lot sizes. Higher densities may be considered on a case-by-case basis if the development furthers the goals of the Comprehensive Plan. Home occupations may be permitted with additional review. Institutional uses such as churches, schools, parks, and trails are also allowed.

Pg. 27, changed caption for Victorian home photo from **Historic Home** to the following: **Typical Victorian Architecture Found Throughout Downtown.**



Packet Page 636

Glenwood Character

We value living in a place with authentic character, a relaxed and friendly atmosphere, and that is easy to get

around, access the outdoors, all of which contribute to our high quality of life.

| We Value:                                                            | Referenced Page Numbers                                |
|----------------------------------------------------------------------|--------------------------------------------------------|
| Social diversity in residents, workers and visitors                  | 25, 35, 39, 40, 50, 58, 74, 86, 93                     |
| Compact, walkable and talkable neighborhoods                         | 40, 49, 50, 51, 58, 66                                 |
| Sustainable tourism                                                  | 61, 65, 81, 82, 103, 112, 113                          |
| Multimodal connectivity and safety                                   | 29, 38, 48, 66-68                                      |
| Diverse and historic architecture & neighborhoods                    | 22, 27, 38, 42, 51, 56                                 |
| Arts, culture, and recreation businesses and amenities               | 61, 64, 65, 81, 84-86, 92, 93, 102, 103, 110, 111, 113 |
| Connection and preservation of nature (rivers and natural resources) | 7, 22, 28, 44, 50, 51, 84, 88                          |
| Resilient and sustainable economy and environment                    | 39, 62, 69, 81, 94, 105, 108, 109, 111, 112, 114       |
| Regionalism and partnerships                                         | 25, 29, 30, 51, 54, 60-62, 66, 68, 47, 66, 87          |
| Livability for all                                                   | 7, 35, 42, 51, 61, 66-68, 74, 75, 78                   |
| Diversity and choice among small businesses                          | 25, 30, 51, 57, 61, 62                                 |

**Full Document:** Remove all references of Small Town Character and say Glenwood Character.





# Staff Recommendation with Findings

Staff supports approval of the Comprehensive Plan Update 2023 from the Planning and Zoning Commission, which reviewed the application at their regularly scheduled meeting on January 24, 2023 and voted 6-0 in favor of recommending the Plan, with the following suggested findings:

## Recommended Findings

1. The Community Development Department conducted a series of public outreach events to solicit input about the future development of the city and surrounding areas.
2. The outreach efforts generated opinions about transportation, housing, economic development, parks and open space, community character, and natural & cultural resources, among others.
3. A Steering Committee made up of individuals serving on City Council, the Planning and Zoning Commission, and other city boards & commissions assisted in providing input and direction on the development of the Comprehensive Plan's vision statement, goals, strategies, and action items.
4. The vision statement and goals reflect the broad-based values of the community.
5. The objectives and strategies contained within the Plan are offered for consideration and further study for the purpose of helping to achieve the desired goals.
6. The 2023 Glenwood Springs Comprehensive Plan Update provides a guide for development within the community in a manner that achieves the community's desired vision.



## **C.R.S. 31-23-206**

Statutes current through all legislation from the 2022 Regular Session.

**Colorado Revised Statutes Annotated > Title 31. Government - Municipal (§§ 31-1-101 — 31-35-712) > Powers and Functions of Cities and Towns (Arts. 15 — 35) > Article 23. Planning and Zoning (Pts. 1 — 3) > Part 2. Planning Commission (§§ 31-23-201 — 31-23-227)**

### **31-23-206. Master plan.**

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(1) It is the duty of the commission to make and adopt a master plan for the physical development of the municipality, including any areas outside its boundaries, subject to the approval of the governmental body having jurisdiction thereof, that in the commission's judgment bear relation to the planning of the municipality. The master plan of a municipality is an advisory document to guide land development decisions; however, the plan or any part thereof may be made binding by inclusion in the municipality's adopted subdivision, zoning, platting, planned unit development, or other similar land development regulations after satisfying notice, due process, and hearing requirements for legislative or quasi-judicial processes as appropriate. When a commission decides to adopt a master plan, the commission shall conduct public hearings, after notice of such public hearings has been published in a newspaper of general circulation in the municipality in a manner sufficient to notify the public of the time, place, and nature of the public hearing, prior to final adoption of a master plan in order to encourage public participation in and awareness of the development of such plan and shall accept and consider oral and written public comments throughout the process of developing the plan. The plan, with the accompanying maps, plats, charts, and descriptive matter, must, after consideration of each of the following, where applicable or appropriate, show the commission's recommendations for the development of the municipality and outlying areas, including:

(a) The general location, character, and extent of existing, proposed, or projected streets, roads, rights-of-way, bridges, waterways, waterfronts, parkways, highways, mass transit routes and corridors, and any transportation plan prepared by any metropolitan planning organization that covers all or a portion of the municipality and that the municipality has received notification of or, if the municipality is not located in an area covered by a metropolitan planning organization, any transportation plan prepared by the department of transportation that the municipality has received notification of and that covers all or a portion of the municipality;

(b) The general location of public places or facilities, including public schools, culturally, historically, or archaeologically significant buildings, sites, and objects, playgrounds, squares, parks, airports, aviation fields, military installations, and other public ways, grounds, open spaces, trails, and designated federal, state, and local wildlife areas. For purposes of this section, "military installation" shall have the same meaning as specified in section 29-20-105.6 (2)(b), C.R.S.

(c) The general location and extent of public utilities terminals, capital facilities, and transfer facilities, whether publicly or privately owned or operated, for water, light, sanitation, transportation, communication, power, and other purposes, and any proposed or projected needs for capital facilities and utilities, including the priorities, anticipated costs, and funding proposals for such facilities and utilities;

(d)

(I) The general location and extent of an adequate and suitable supply of water.

(II) If the master plan includes a water supply element, the planning commission shall consult with the entities that supply water for use within the municipality to ensure coordination on water supply

and facility planning, and the water supply element must identify water supplies and facilities sufficient to meet the needs of the public and private infrastructure reasonably anticipated or identified in the planning process.

**(III)** The water supply element must include water conservation policies, to be determined by the municipality, which may include goals specified in the state water plan adopted pursuant to section 37-60-106.3 and may include policies to implement water conservation and other state water plan goals as a condition of development approvals, including subdivisions, planned unit developments, special use permits, and zoning changes. A municipality with a master plan that includes a water supply element shall ensure that its master plan includes water conservation policies at the first amending of the master plan that occurs after September 14, 2020, but in no case later than July 1, 2025.

**(IV)** The department of local affairs created in section 24-1-125 may hire and employ one full-time employee to provide educational resources and assistance to municipalities that include water conservation policies in their master plans as described in subsection (1)(d)(III) of this section.

**(V)** Nothing in this subsection (1)(d) shall be construed to supersede, abrogate, or otherwise impair the allocation of water pursuant to the state constitution or laws, the right to beneficially use water pursuant to decrees, contracts, or other water use agreements, or the operation, maintenance, repair, replacement, or use of any water facility.

**(e)** The acceptance, removal, relocation, widening, narrowing, vacating, abandonment, modification, change of use, or extension of any of the public ways, rights-of-way, including the coordination of such rights-of-way with the rights-of-way of other municipalities, counties, or regions, grounds, open spaces, buildings, property, utility, or terminals, referred to in paragraphs (a) to (d) of this subsection (1);

**(f)** A zoning plan for the control of the height, area, bulk, location, and use of buildings and premises. Such a zoning plan may protect and assure access to appropriate conditions for solar, wind, or other alternative energy sources, including geothermal energy used for water heating or space heating or cooling in a single building, for space heating for more than one building through a pipeline network, or for electricity generation; however, regulations and restrictions of the height, number of stories, size of buildings and other structures, and the height and location of trees and other vegetation shall not apply to existing buildings, structures, trees, or vegetation except for new growth on such vegetation.

**(g)** The general character, location, and extent of community centers, housing developments, whether public or private, the existing, proposed, or projected location of residential neighborhoods and sufficient land for future housing development for the existing and projected economic and other needs of all current and anticipated residents of the municipality, and redevelopment areas. If a municipality has entered into a regional planning agreement, such agreement may be incorporated by reference into the master plan.

**(h)** A master plan for the extraction of commercial mineral deposits pursuant to section 34-1-304, C.R.S.;

**(i)** A plan for the location and placement of public utilities that facilitates the provision of such utilities to all existing, proposed, or projected developments in the municipality;

**(j)** Projections of population growth and housing needs to accommodate the projected population for specified increments of time. The municipality may base these projections upon data from the department of local affairs and upon the municipality's local objectives.

**(k)** The areas containing steep slopes, geological hazards, endangered or threatened species, wetlands, floodplains, floodways, and flood risk zones, highly erodible land or unstable soils, and wildfire hazards. For purposes of determining the location of such areas, the planning commission should consider the following sources for guidance:

**(l)** The Colorado geological survey for defining and mapping geological hazards;

- (II) The United States fish and wildlife service of the United States department of the interior and the parks and wildlife commission created in section 33-9-101, C.R.S., for locating areas inhabited by endangered or threatened species;
  - (III) The United States Army corps of engineers and the United States fish and wildlife service national wetlands inventory for defining and mapping wetlands;
  - (IV) The federal emergency management agency for defining and mapping floodplains, floodways, and flood risk zones;
  - (V) The natural resources conservation service of the United States department of agriculture for defining and mapping unstable soils and highly erodible land; and
  - (VI) The Colorado state forest service for locating wildfire hazard areas.
- (2) As the work of making the whole master plan progresses, the commission may from time to time adopt and publish a part thereof. Any such part shall cover one or more major sections or divisions of the municipality or one or more of the foregoing or other functional matters to be included in the plan. The commission may amend, extend, or add to the plan from time to time.
- (3) (Deleted by amendment, L. 2007, p. 613, § 2, effective August 3, 2007.)
- (4)
- (a) Each municipality that has a population of two thousand persons or more and that is wholly or partially located in a county that is subject to the requirements of section 30-28-106 (4), C.R.S., shall adopt a master plan within two years after January 8, 2002.
  - (b) The department of local affairs shall annually determine, based on the population statistics maintained by said department, whether a municipality is subject to the requirements of this subsection (4), and shall notify any municipality that is newly identified as being subject to said requirements. Any such municipality shall have two years following receipt of notification from the department to adopt a master plan.
  - (c) Once a municipality is identified as being subject to the requirements of this subsection (4), the municipality shall at all times thereafter remain subject to the requirements of this subsection (4), regardless of whether it continues to meet the criteria specified in paragraph (a) of this subsection (4).
- (5) A master plan adopted in accordance with the requirements of subsection (4) of this section shall contain a recreational and tourism uses element pursuant to which the municipality shall indicate how it intends to provide for the recreational and tourism needs of residents of the municipality and visitors to the municipality through delineated areas dedicated to, without limitation, hiking, mountain biking, rock climbing, skiing, cross country skiing, rafting, fishing, boating, hunting, and shooting, or any other form of sports or other recreational activity, as applicable, and commercial facilities supporting such uses.
- (6) The master plan of any municipality adopted or amended in accordance with the requirements of this section on and after August 8, 2005, shall satisfy the requirements of section 29-20-105.6, C.R.S., as applicable.
- (7) Notwithstanding any other provision of this section, no master plan originally adopted or amended in accordance with the requirements of this section shall conflict with a master plan for the extraction of commercial mineral deposits adopted by the municipality pursuant to section 34-1-304, C.R.S.

## History

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**Source:** L. 75:Entire title R&RE, p. 1147, § 1, effective July 1. L. 79:(1)(d) amended, p. 1162, § 10, effective January 1, 1980. L. 97:(3) added, p. 414, § 2, effective April 24. L. 2000:(1) amended, p. 874, § 2, effective August 2. L. 2001, 2nd Ex. Sess.:(4) and (5) added, p. 22, § 2, effective January 8, 2002. L. 2002:(5) amended, p. 1036, §



84, effective June 1. **L. 2005:**(6) added, p. 223, § 3, effective August 8. **L. 2007:**IP(1) and (3) amended and (7) added, p. 613, § 2, effective August 3. **L. 2010:**(1)(b) and (6) amended, ([HB 10-1205](#)), [ch. 242](#), [p. 1078](#), [§ 3](#), effective August 11. **L. 2012:**IP(1) and (1)(k)(II) amended, ([HB 12-1317](#)), [ch. 248](#), [p. 1206](#), [§ 13](#), effective June 4. **L. 2020:**IP(1) and (1)(d) amended, ([HB 20-1095](#)), [ch. 82](#), [p. 332](#), [§ 2](#), effective September 14. **L. 2022:**(1)(f) amended, ([SB 22-118](#)), [ch. 335](#), [p. 2373](#), [§ 9](#), effective August 10.

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## C.R.S. 31-23-207

Statutes current through all legislation from the 2022 Regular Session.

***Colorado Revised Statutes Annotated > Title 31. Government - Municipal (§§ 31-1-101 — 31-35-712) > Powers and Functions of Cities and Towns (Arts. 15 — 35) > Article 23. Planning and Zoning (Pts. 1 — 3) > Part 2. Planning Commission (§§ 31-23-201 — 31-23-227)***

### **31-23-207. Purposes in view.**

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In the preparation of such plan, the commission shall make careful and comprehensive surveys and studies of present conditions and future growth of the municipality, with due regard to its relation to neighboring territory. The plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the municipality and its environs which will, in accordance with present and future needs, best promote health, safety, order, convenience, prosperity, and general welfare, as well as efficiency and economy in the process of development, including, among other things, adequate provision for traffic, the promotion of safety from fire, flood waters, and other dangers, adequate provision for light and air, distribution of population, affordable housing, the promotion of good civic design and arrangement, efficient expenditure of public funds, the promotion of energy conservation, and the adequate provision of public utilities and other public requirements.

### **History**

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**Source:** L. 75:Entire title R&RE, p. 1147, § 1, effective July 1. L. 79:Entire section amended, p. 1163, § 11, effective January 1, 1980. L. 97:Entire section amended, p. 414, § 3, effective April 24.

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## **C.R.S. 31-23-208**

Statutes current through all legislation from the 2022 Regular Session.

**Colorado Revised Statutes Annotated > Title 31. Government - Municipal (§§ 31-1-101 — 31-35-712) > Powers and Functions of Cities and Towns (Arts. 15 — 35) > Article 23. Planning and Zoning (Pts. 1 — 3) > Part 2. Planning Commission (§§ 31-23-201 — 31-23-227)**

### **31-23-208. Procedure of commission.**

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The commission may adopt the plan as a whole by a single resolution or may by successive resolutions adopt successive parts of the plan (said parts corresponding with major geographical sections or divisions of the municipality or with functional subdivisions of the subject matter of the plan) and may adopt any amendment or extension thereof or addition thereto. Before the adoption of the plan or any such part, amendment, extension, or addition, the commission shall hold at least one public hearing thereon, notice of the time and place of which shall be given by one publication in a newspaper of general circulation in the municipality and in the official newspaper of the county affected. The adoption of the plan, any part, amendment, extension, or addition shall be by resolution of the commission carried by the affirmative votes of not less than two-thirds of the entire membership of the commission. The resolution shall refer expressly to the maps and descriptive and other matter intended by the commission to form the whole or part of the plan, and the action taken shall be recorded on the map and plan and descriptive matter by the identifying signature of the chairman or secretary of the commission. An attested copy of the plan or part thereof shall be certified to each governmental body of the territory affected and, after the approval by each body, shall be filed with the county clerk and recorder of each county wherein the territory is located.

### **History**

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**Source:** L. 75:Entire title R&RE, p. 1148, § 1, effective July 1.

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MINUTES  
CITY OF GLENWOOD SPRINGS  
Planning and Zoning Commission  
Regular Meeting  
JANUARY 24, 2023  
Council Chambers, First Floor  
101 W. 8TH STREET 6:00 PM P&Z

**1) Roll Call**

Present: Commissioners Carolyn Cipperly, Amy Connerton, Peter Waller, Joy White, Mitchell Weimer and Alternate April Davey.

Also present: Community Development Director Hannah Klausman, Long Range Principal Planner Jim Hardcastle, Economic Development Specialist Danielle Campbell, and Assistant City Attorney Richard J. Peterson-Cremer

**2) Receipt of the Minutes:** December 13, 2022 Draft Meeting Minutes

Commissioner Cipperly motioned to approve the minutes. Commissioner White seconded the motion. Motion passed unanimously 6-0.

**3) Comments from citizens appearing for items not on the agenda**

No Public Comments

**4) New Items**

- a. Glenwood Springs Comprehensive Plan Update 2023 to the Comprehensive Plan 2011

Long Range Principal Planner Jim Hardcastle presented background, process, efforts, and status of the plan process with a PowerPoint presentation.

Staff recommends approval with findings on page 4 of the staff report.

Commissioner questions and discussion included the following topics:

- Where are we with the condensed addendum which was discussed at the previous work session with City Council?  
*Staff response:* It will be brought to the Planning and Zoning Commission in the near future.
- Are there any changes to the document about defining what Glenwood character is?  
*Staff response:* Glenwood character will be in the Plan as seen before the City Council for approval.
- Would like to see the Policy Actions Items reviewed regularly and updated to the Planning and Zoning Commission on a yearly basis.



*Staff response:* The Policy Action items could be easily tracked to be aware of the success of the items.

- How will the condensed working addendum be approved?

*Staff response:* It will be brought back before the Planning and Zoning Commission for review with nothing new which wasn't part of the original plan approval.

#### **5) Public Comments:**

David Hauter: supports the condensed version. South Bridge could be the trigger to have to redo the entire plan. More housing exacerbates traffic congestion. Encourages City and staff to be champions of South Bridge as that is the only thing that is going to alleviate traffic congestion. The Public hearing was closed.

Commissioner Cipperly motions to recommend City Council Approve the Comprehensive Plan with staff recommended findings on page 18 of the presentation (same as page 4 of the staff report). Motion was seconded by Commissioner Connerton. Motion passed unanimously 6-0.

#### **Commissioner Comments:**

- P&Z uses the comprehensive plan to approve or deny applications. Session requested on the applicability of making those decisions on a legal basis and the comprehensive plan.
- Climate Action Plan questions noting that there are a lot of updates from 2009.
- Requested getting broad updates about what is going on in other commissions.
- Accountability on action plans and a place to update Community on plans.
- Can all the plans could be found in one place?

*Staff response:* Staff will look into this.

- Would like broad updates from what is going on in other commissions to help focus on how the Comprehensive Plan is playing out.
- Applauds the Comp Plan process and cites the process allowed so many opportunities for citizens and groups to be engaged and a part of this process.
- Legal training would be good to include the Rules and Regulations, by-laws of P&Z to go over as well.

*Legal response:* There has been discussion on using February's meeting to use the time for legal training involving quasi-judicial and legislative proceeding distinction.

#### **6) Director Comments:**

Community Development Director, Hannah Klausman, informed the Commission on:

- City Council in a work session is moving forward to issue a RFP for an update to the Climate Action Plan, small survey of surrounding communities was done to see how they have done this.
- 2C Housing Fund to prepare for a Committee Work and housing program to go along with voter approved ballot fundsfunds meeting on Thursday this week
- North Landing Project meeting at the Community Center
- February Meeting: A Variance Application
- City Manager welcoming Dr. Beverly Marshal will begin work in March.

**7) Adjournment:** 6:59 pm

DRAFT



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

|                              |                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Agenda Item:</b>          | Consideration of Ordinance 2023-06, Series of 2023; An Ordinance of the City of Glenwood Springs initiated by Citizen Petition pursuant to Glenwood Springs Municipal Charter Article V to amending the Glenwood Springs Municipal Code Section 050.080.080 and 050.090.090 expanding retail and medical marijuana sales hours from 7:00p.m. to 10:00p.m. on first reading. |
| <b>Action Requested:</b>     | Determine whether to change the code to allow Marijuana stores to be open later or put it on a ballot                                                                                                                                                                                                                                                                       |
| <b>Department:</b>           | City Administration                                                                                                                                                                                                                                                                                                                                                         |
| <b>Presented By:</b>         | Steve Boyd                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Strategic Goals:</b>      | Protect and Preserve our Quality of Life                                                                                                                                                                                                                                                                                                                                    |
| <b>Background Info:</b>      | A group has submitted a petition to put a ballot initiative to the public allowing marijuana stores to extend their hours from 7 pm to 10 pm. If they get the required number of signatures Council can decide to make this change to code or put it out to vote if enough qualifying signatures are submitted.                                                             |
| <b>Issues:</b>               | The citizen's initiative that was submitted with the petition is attached.                                                                                                                                                                                                                                                                                                  |
| <b>Fiscal Impact:</b>        | Nominal, but if the stores are open longer it may increase taxable sales.                                                                                                                                                                                                                                                                                                   |
| <b>Legal Review:</b>         | Legal will draft an Ordinance or a ballot question.                                                                                                                                                                                                                                                                                                                         |
| <b>Staff Recommendation:</b> | Staff defers to Council.                                                                                                                                                                                                                                                                                                                                                    |

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Do not sign this petition unless you have read or have read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

Summary of New Ordinance:

**THIS ORDINANCE CHANGES THE HOUR OF CLOSURE FROM 7:00 P.M. TO 10:00 P.M. FOR MEDICAL AND RETAIL MARIJUANA BUSINESSES WITHIN THE CITY OF GLENWOOD SPRINGS.**

**PETITION TO INITIATE A NEW ORDINANCE  
OF THE CITY OF GLENWOOD SPRINGS**

Pursuant to Section 5.1 of the Charter of the City of Glenwood Springs (“Charter”) and C.R.S. §§ 31-11-106, this petition is being circulated to registered electors of the City of Glenwood Springs, Colorado (“City”), to initiate a new ordinance in the City.

Pursuant to C.R.S. § 31-11-106(b), the following summary is printed following the warning at the top of each page of a petition section:

Summary of New Ordinance:

**THIS ORDINANCE CHANGES THE HOUR OF CLOSURE FROM 7:00 P.M. TO 10:00 P.M. FOR MEDICAL AND RETAIL MARIJUANA BUSINESSES WITHIN THE CITY OF GLENWOOD SPRINGS.**

Pursuant to C.R.S. § 31-11-106(c), the full text of the ordinance that is the subject to the initiated petition is printed below and continued onto the following page.

***AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AMENDING ARTICLES 050.080.080 AND 050.090.090 OF THE CITY OF GLENWOOD SPRINGS MUNICIPAL CODE TO EXTEND THE HOURS OF OPERATION OF MEDICAL AND RETAIL MARIJUANA BUSINESSES LOCATED WITHIN THE CITY***



**WHEREAS**, the Colorado Constitution, Article XVIII, Subsection 16(5)(f) authorizes localities to enact ordinances or regulations, not in conflict with state regulations or legislation, governing the time, place, and manner for marijuana establishment operations; and

**WHEREAS**, the Colorado Marijuana Rules authorize the sales of Regulated Marijuana between the hours of 8:00 a.m. and 12:00 a.m.; and

**WHEREAS**, the city of Glenwood Springs imposes a Retail Marijuana Sales Tax on all Retail Regulated Marijuana; and

**WHEREAS**, the city of Glenwood Springs could see an increase in the city's marijuana revenue with extended hours of operation; and

**WHEREAS**, the city of Glenwood Springs is a touristic destination for travelers around the world; and

**WHEREAS**, expanding the hours of operations will allow marijuana businesses to better cater to tourists and residents at different times of the day; and

**WHEREAS**, other local jurisdictions in the state of Colorado authorize the sales of Regulated Marijuana between the hours of 8:00 a.m. and 12:00 a.m.; and

**WHEREAS**, the decision to extend hours of operation has not resulted in unintended negative consequences for local jurisdictions that have opted to authorize the sales of Regulated Marijuana between the hours of 8:00 a.m. and 12:00 a.m.

**NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS THAT:**

**Section 1.** The recitals made above are hereby incorporated as the findings of City Council.

**Section 2.** Articles 050.080.080 and 050.090.090 of the city's Municipal Code are hereby amended, as provided for on Exhibit A attached hereto and incorporated herein.

**Section 3.** All other ordinances or portions thereof, and all City Code provisions inconsistent or in conflict with this ordinance or any portion hereof, are hereby repealed, only to the extent of the inconsistency or conflict.

#### **EXHIBIT A**

**050.080.080** - Requirements related to operation of medical marijuana business.

(b) In addition, all medical marijuana businesses shall comply with the following local restrictions:

(2) Medical marijuana businesses shall limit their hours of operation to between 8:00 a.m. and ~~7:00 p.m.~~ 10:00 p.m. Monday through Sunday or as otherwise limited by state law.

**050.090.090** - Requirements related to operation of a retail marijuana business.

(b) In addition, all retail marijuana businesses shall comply with the following local restrictions:

(2) Hours of operation shall be limited to between 8:00 a.m. and ~~7:00 p.m.~~ 10:00 p.m. Monday through Sunday.

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Do not sign this petition unless you have read or have read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

Summary of New Ordinance:

**THIS ORDINANCE CHANGES THE HOUR OF CLOSURE FROM 7:00 P.M. TO 10:00 P.M. FOR MEDICAL AND RETAIL MARIJUANA BUSINESSES WITHIN THE CITY OF GLENWOOD SPRINGS.**

|    | <b>Name<br/>(Please Print)</b> | <b>Street Address<br/>(Street #, Street Name, City, County)</b> | <b>Signature</b> | <b>Date</b> |
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**WARNING: IT IS AGAINST THE LAW:**

For anyone to sign any initiative or referendum petition with any name other than his or her own, or to knowingly sign his or her name more than once for the same measure, or to knowingly sign a petition when not a registered elector who is eligible to vote on the measure.

DO NOT SIGN THIS PETITION UNLESS YOU ARE A REGISTERED ELECTOR AND ELIGIBLE TO VOTE ON THIS MEASURE. TO BE A REGISTERED ELECTOR, YOU MUST BE A CITIZEN OF COLORADO AND REGISTERED TO VOTE.

Do not sign this petition unless you have read or have read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

Summary of New Ordinance:

**THIS ORDINANCE CHANGES THE HOUR OF CLOSURE FROM 7:00 P.M. TO 10:00 P.M. FOR MEDICAL AND RETAIL MARIJUANA BUSINESSES WITHIN THE CITY OF GLENWOOD SPRINGS.**

|    | <b>Name<br/>(Please Print)</b> | <b>Street Address<br/>(Street #, Street Name, City, County)</b> | <b>Signature</b> | <b>Date</b> |
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**WARNING: IT IS AGAINST THE LAW:**

For anyone to sign any initiative or referendum petition with any name other than his or her own or to knowingly sign his or her name more than once for the same measure or to knowingly sign a petition when not a registered elector who is eligible to vote on the measure.

**DO NOT SIGN THIS PETITION UNLESS YOU ARE A REGISTERED ELECTOR AND ELIGIBLE TO VOTE ON THIS MEASURE TO BE A REGISTERED ELECTOR, YOU MUST BE A CITIZEN OF COLORADO AND REGISTERED TO VOTE.**

Do not sign this petition unless you have read or have had read to you the proposed initiative or referred measure or the summary in its entirety and understand its meaning.

**Summary of New Ordinance:**

**THIS ORDINANCE CHANGES THE HOUR OF CLOSURE FROM 7:00 P.M. TO 10:00 P.M. FOR MEDICAL AND RETAIL MARIJUANA BUSINESSES WITHIN THE CITY OF GLENWOOD SPRINGS.**

STATE OF COLORADO )

)ss.

COUNTY OF \_\_\_\_\_ )

I, the undersigned, being the circulator of the foregoing Petition to Hold a Referendum on an Ordinance Adopted by the City of Glenwood Springs City Council (the "Petition"), hereby state and affirm the following:

1. My address is \_\_\_\_\_;
2. I am eighteen years of age or older;
3. I have read and understood the laws governing the circulation of the Petition;
4. I circulated the forgoing Petition;
5. Each signature on the foregoing Petition was affixed in my presence;
6. Each signature on the foregoing Petition is the signature of the person whose name it purports to be;
7. To the best of my knowledge and belief, each of the persons signing the Petition was at the time of signing a registered elector of the City;
8. I have not paid and will not in the future pay, and I believe that no other person has so paid or will pay, directly, or indirectly, any money or other thing of value to any signer of the Petition for the purpose of inducing or causing such signer to affix the signer's signature to the Petition.

\_\_\_\_\_  
Name:

Acknowledged and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_.

Witness my hand seal and official seal.

My commission expires: \_\_\_\_\_

Notary Public: \_\_\_\_\_



**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Resolution 2023-10; Cancelling the April 6, 2023 City Council Meeting

**Action Requested:** Pass this resolution cancelling the April 6th, 2023 regular scheduled City Council meeting.

**Department:** City Administration

**Presented By:** Steve Boyd

**Strategic Goals:** Provide Efficient and Responsive City Government  
Protect and Preserve our Quality of Life

**Background Info:** In the March 2 meeting there was discussion of canceling the first April meeting rather than rescheduling it for Passover because the election of Councilors will not be finalized, there is no other critical business and we have a new City Manager onboarding who we'd like to have some time to acclimate.

**Issues:** N/A

**Fiscal Impact:** N/A

**Legal Review:** N/A

**Staff Recommendation:** Staff is extremely supportive of Council skipping this meeting.

**RESOLUTION 2023-10**

**A RESOLUTION OF THE CITY COUNCIL OF GLENWOOD  
SPRINGS COLORADO, CANCELLING THE FIRST  
REGULAR CITY COUNCIL MEETING IN APRIL 2023.**

**WHEREAS**, the Municipal Charter provides for two (2) regular meetings each month to occur on the first and third Thursdays of the month; and

**WHEREAS**, Section 020.030.010(a) of the Municipal Code provides for canceling or rescheduling a regular meeting of City Council by resolution of City Council; and

**WHEREAS**, City Council desires to cancel the first regular meeting in April 2023 scheduled for April 6, 2023.

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF GLENWOOD SPRINGS, COLORADO, THAT:**

**Section 1.** The forgoing recitals are incorporated herein as if set forth in full.

**Section 2.** The regular meeting on April 6, 2023, is hereby canceled.

INTRODUCED, READ, AND PASSED THIS 16<sup>TH</sup> DAY OF MARCH 2023.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

\_\_\_\_\_  
Jonathan Godes, Mayor

\_\_\_\_\_  
Ryan Muse, City Clerk

**From:** [Rob R](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society support  
**Date:** Monday, February 20, 2023 9:07:10 AM

---

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Hello Mr. Muse,

I'm very disheartened and disappointed to learn that the City Council has yet to act on your Financial Advisory Board's recommendation to provide the Glenwood Springs Historical Society full A&I funding approved by voters.

The Historical Society and its programs are an important part of Glenwood's pride and legacy.

This goes against the voters wishes and a large group of us have discussed it.

The voters have spoken and I certainly hope you will carry out their wishes and provide the \$120k A&I to our Historical Society.

Best regards,  
Rob Ryan

Think before you print, please. Save paper. Conservation is the best way to be green.



**From:** [Kathryn Murphy](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Support for the GWS Hist Society  
**Date:** Monday, February 20, 2023 5:42:16 PM

---

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Dear Glenwood Springs City Council,

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and Frontier Museum.

They are the keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.

I'm asking you to please provide adequate funding, in the amount of \$120,000. to the Glenwood Springs Historical Society and Frontier Museum as recommended by the city of Glenwood's Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax. Thank you.

Sincerely,

Kathryn B Murphy  
970-404-5207

[Sent from Yahoo Mail for iPhone](#)

**From:** [Monika Okula](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs City Council  
**Date:** Monday, February 20, 2023 9:50:54 PM

---

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Dear City Council Members,

I am writing to ask you to please fully fund the Glenwood Springs Historical Society and Frontier Museum. The Museum is invaluable to our community as the place where local culture is preserved... There are so many finds in the photo collection!

The students from Garfield County enjoy the knowledge and experience that has come from them. I, as a Yampah Mountain High School teacher would love to have the opportunity to show what Glenwood Springs Historical Museum has to offer.

The people of Glenwood Springs are telling you, our elected City leaders, to make sure this resource stays open and available, for locals and tourists alike.

Thanks for your consideration,

Monika Okula

Dear Glenwood Springs City Council:

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and the Frontier Museum.

They are the keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.

The grants they have secured have supported dozens of community projects. Some \$153,653.00 in grant funding has supported these initiatives:

- 1) The historic assessment of the Shumate Home where the museum is currently housed,
- 2) The Cardiff Coke Ovens restoration, in partnership with the City helped obtain an additional \$140,000 for the coke oven project.
- 3) Placement of headstones on veteran's historic graves in area cemeteries,
- 4) Production of the *Nuestras Historias* documentary, telling the stories of our area's successful migrants, and many more.

The Glenwood Springs Historical Society also supports the Glenwood Springs Chamber Resort Association in several ways:

- 1) Being a subject matter expert on history questions as they arise,
- 2) Providing articles in Glenwood Magazine,
- 3) Working with and directly contributing to our tourism efforts with interviews for multimedia, appearance in the UK program "Scenic Railways of the World," and more.

I am asking you to provide adequate funding, in the amount of \$120,000, to the Glenwood Springs Historical Society and Frontier Museum as recommended by the City of Glenwood's Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax.

Sincerely,



Kim Benson

970-618-4614

**From:** [Martha Cochran](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historic Society  
**Date:** Tuesday, February 21, 2023 2:18:40 PM

---

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Dear City Council Members:

Please aid in the preservation of our local history by funding the Glenwood Springs Historic Society at the level supported by the voters in the 1991 improvement tax ballot issue.

History is what sets Glenwood Springs apart from other mountain towns and people come here and live here because they appreciate that history. The Hot Springs Pool, Hotel Colorado, Linwood Cemetery and the Fairy Caves all have an allure and sense of time that makes Glenwood different from mining towns or those built as ski areas. Even the new bridge was designed to fit in with the iconic architecture of our historic buildings.

As a volunteer one afternoon a week at the museum, I am struck by how many and who comes to visit. Mostly out -of-state, many out-of -country, Front Range and several from surrounding towns who know or have heard something of Glenwood's history or who always stop at local museums when they travel.

Besides providing the minimal funding approved by the voters, I encourage the City to look at other ways to partner with the Historic Society by improving the trail to the Linwood and maintaining information kiosks, partnering in downtown space for exhibits and an expanded gift shop (much like Jackson, Wy.) and incorporating historic preservation and design where possible.

A sense of shared history generates pride of place and a unifying sense of purpose for our community. Let's find ways to support and increase its presence.

Thank you.

Martha Cochran  
1004 Palmer Avenue



**From:** [Kathryn Murphy](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Fw: Support for the GWS Hist Society  
**Date:** Tuesday, February 21, 2023 4:24:34 PM

---

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[Sent from Yahoo Mail for iPhone](#)

Begin forwarded message:

On Tuesday, February 21, 2023, 9:35 AM, Kathryn Murphy <kathrynmurphy85@yahoo.com> wrote:

[Sent from Yahoo Mail for iPhone](#)

Begin forwarded message:

On Monday, February 20, 2023, 5:41 PM, Kathryn Murphy <kathrynmurphy85@yahoo.com> wrote:

Dear Glenwood Springs City Council,  
As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and Frontier Museum. They are the keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.  
I'm asking you to please provide adequate funding, in the amount of \$120,000. to the Glenwood Springs Historical Society and Frontier Museum as recommended by the city of Glenwood's Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax. Thank you.  
Sincerely,  
Kathryn B Murphy  
970-404-5207

[Sent from Yahoo Mail for iPhone](#)



Frontier Historical Museum  
1001 Colorado Ave  
Glenwood Springs, CO 81601

February 21, 2023

Ryan Muse  
Glenwood Springs City Council  
101 West 8<sup>th</sup> Street  
Glenwood Springs, CO 81601

Dear Ryan Muse,

I am writing on behalf of the Glenwood Springs Historical Society to petition for financial support from the City of Glenwood Springs to support the operations of the Historical Society. Our town's valuable history is preserved by the Frontier Historical Museum. The museum is invaluable to our community as the main entity that preserves our local culture; we strive to continue to celebrate the colorful history of Glenwood Springs. To remain in operation, the museum requires full funding for the Glenwood Springs Historical Society and Frontier Museum. The people of Glenwood Springs petition our elected city leaders for support. The city's help is necessary to ensure that this resource stays open and available for locals and tourists.

The Glenwood Springs Historical Society would be a proactive and grateful recipient of funding from the City of Glenwood Springs. Receiving this generous donation would enable our organization to further spread our mission and continue educating people about the important history of Glenwood Springs.

Thank you for your time and consideration,

The Glenwood Springs Historical Society

**From:** [Katy Murphy](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Support for the Glenwood Springs historical society  
**Date:** Tuesday, February 21, 2023 7:28:21 PM

---

Dear Glenwood Springs City Council,

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and Frontier museum.

They are the keepers of the Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.

I am asking you to provide adequate funding, in the amount of \$120,000, to the Glenwood Springs Historical Society and Frontier Museum as recommended by the city of Glenwood Springs Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax. Thank you.

Sincerely,

Kathryn B Murphy

970-404-5207

Sent from my iPhone



**From:** [archivist@rof.net](mailto:archivist@rof.net)  
**To:** [Ryan M. Muse](#)  
**Subject:** Fw: Fw: Support Glenwood History  
**Date:** Thursday, February 23, 2023 10:24:26 AM

---

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Hello Ryan

I'm forwarding this letter of support for the Historical Society, written by my neighbor. Please see that it's included in the March 2 Council Packet.

Thank you-

Carolyn Cipperly  
Archivist

---

**From:** jay ewing <eagleswings115@gmail.com>

To The Glenwood City Council

We are writing this letter in support of the Glenwood Springs Historical Society. Wendy and I are recent full-time residents of Glenwood having lived in Denver most of our lives. Part of the attraction of moving here was the close community and kindness of all the residents. I have lived all over the world and have waited 60 years to live here, our favorite place on Earth. Part of the (and a significant part) charm and elegance of Glenwood comes with it's history. The historical buildings still being used today, the Doc Holliday Trail, the stories of the larger than Life pioneers that first made Glenwood their home, the town's founding fathers and matrons. The little house that we live on, on Blake Avenue was once the school building. All of these things contribute to the position that it is vital to keep records indeed in this case, a building to showcase what came before us. Our history is an essential part of our lives today and we should revere and celebrate all the wonderful people who have made that happen. We are wholeheartedly fans of the Glenwood Springs Historical Society.

Respectfully yours,

Jay Ewing and Wendy Curtis

1030 Blake Avenue

Glenwood Springs

CO 81601

ph: 623 293-3273



**From:** [Solomon Liston](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Support of the Glenwood Springs Historical Society  
**Date:** Thursday, February 23, 2023 4:13:14 PM

---

Hello Ryan,

I am writing in support of the Glenwood Springs Historical Society. I'm aware funds are always in high demand and the question of what item takes greater priority is always at hand.

Glenwood has has great focus on rebuilding the community art programs, which has been a joy to see. I invite the city to recall that history is art. Art tells and tracks stories and who are we as a town with out a telling of our story?

On a more trivial note, please consider the contribution the Glenwood Springs Historical Society had directly made to the content for the preservation and promotion of Glenwood Springs. Ask Lisa Langer with visitglenwood, ask the marketing department of the Hotel Colorado, speak with the former owners of the Hotel Denver. Have you spoken with the board of the Glenwood Hot Springs Resort? Have you inquired with the Beckley's on the historical content of the caves and iron mountain hot springs, or to the Rocky Mountaineer and the history of the Canyon. How about the plethora of whitewater raft guides and the history they weave into their tales from the a river. All of these have been supported by the rich curation of history provided by the Glenwood Springs Historical Society. Who else will tell the stories of the diverse people, native and pioneer, who contributed to our community than the Glenwood Springs Historical Society?

In our unique town it has always been my focus to support priories that build up the community first because I know tourism will prosper because of the favor of our authentic community. Verses, if we build for only tourism the community is compromised and revenues suffers.

Thank you for taking the time to read my email to whom it may concern with the city staff and city council. Please forgive any typing and/or grammatical errors. This emails it written on the fly from my phone.

All my best,  
Solomon Liston

"Business at the Speed of Fun. Life at the Speed of Passion.

Sent from my iPhone

Feb 17 2023

Glenwood Springs City Council  
attn: City Clerk, Ryan Muse  
email: [ryan.muse@cogs.us](mailto:ryan.muse@cogs.us)

Dear City Council Members,

I am writing to ask you to please fully fund the Glenwood Springs Historical Society and Frontier Museum. The Museum is invaluable to our community as the place where local culture is preserved... There are so many finds in the photo collection!

The people of Glenwood Springs are telling you, our elected City leaders, to make sure this resource stays open and available, for locals and tourists alike

Thanks for your consideration,



**From:** [CARLA MALMQUIST](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** My support for Glenwood Springs Historical Society  
**Date:** Thursday, February 16, 2023 2:49:59 PM

---

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Dear City Council,

The Glenwood Historical Society and its Frontier Museum are a great benefit to our community. Our community is steeped in history and it's history contributes to our tourism. The Glenwood Historical Society is the custodian of much of the history we are so familiar with; but also, with the preservation of the Storm King Fire records, the Cardiff coke ovens, and so much more.

As a resident of Glenwood Springs, I am asking that you fund the Historical Society with the original amount intended in the AI legislation. The request of \$120,000 is important for the on-going mission of the Glenwood Historical Society.

Sincerely,

Carla Malmquist

Sent from [Mail](#) for Windows

**From:** [Linda Schuemaker](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Historical Society Funding  
**Date:** Thursday, February 16, 2023 4:25:35 PM

---

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My husband and I would greatly appreciate if you could communicate to the City Council that retaining (and expanding) the Frontier Historical Society facilities is critical to keeping our status as a historic Western Slope town. It is an invaluable resource that deserves the City's support (as voted on by our citizens). Thank you!

Linda and Mark Schuemaker  
2110 Blake Ave  
Glenwood Springs

**From:** [Jim Hawkins](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** My support for Glenwood Springs Historical Society  
**Date:** Friday, February 17, 2023 8:14:17 AM

---

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Good morning.

As the owners and operators of the Four Mile Creek Bed and Breakfast for 26 years, we have hosted guests from all over the United States and over 80 different countries. I can say with complete confidence that the **Frontier Historical Society** is an important part of visitor's experience. The **Ghost Walk, Doc Holliday's Grave, both museum sites and the wealth of historical knowledge** all enrich our community.

We would urge the City of Glenwood Springs to step up and fund the operation of the Museum and its other components.

We understand the need for the city to spend tax dollars on repairs, infrastructure and many other projects but it is also very important to fund the entities that give character and color to the Identity of historical Glenwood Springs.

Thank you for your time and consideration.

--

Jim and Sharill Hawkins

[fourmilecreek.com](http://fourmilecreek.com)

**From:** [Neva Hiscock](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** My support for Glenwood Springs Historical Society  
**Date:** Friday, February 17, 2023 9:50:40 AM

---

Hello Ryan

As your family and my family and many local families have a history in our beautiful valley, we call home.  
Funding for the Glenwood

Historical Society and the local history is a tribute to all of families and pioneers who came before us.  
Our local history attracts many tourist to our town. The return of investment by attracting tourist to our local town  
will add to our towns coffer's.

An investment in our history is an investment to our future.

Respectfully Submitted,  
Neva Hiscock  
3720 County Rd 214  
Silt, Co 81652

Sent from my iPhone



**From:** [Courtney kunze](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society  
**Date:** Friday, February 17, 2023 12:39:02 PM

---

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Hi Ryan -

My name is Courtney Kunze and I am a resident of the Roaring Fork Valley (both in Aspen and Glenwood Springs) and just wanted to write a letter of support in the much needed funding for the Glenwood Spring Historical Society.

Bill Kight and Sharon have been instrumental in helping me unravel my own family history here of 5 generations and supporting me as I have had to put some lost pieces together with my ability to stay here.

My family got to Colorado in 1866 from the Isle of Man. My Great Great Uncle Thomas Quayle came to Aspen in 1883/84 and was the foreman for the Veteran Tunnel, working for the Aspen Mining and Smelting Company, owned by J.B. Wheeler. The Veteran Tunnel may have been the first place in the world where electricity was established by Walter Devereux, who was an engineer for the tunnel and hired by Wheeler. People came from as far as Kyoto, Japan to look at Devereux's invention. There is also some family connection with the Devereux's as well. I believe the Coke Ovens in Cardiff were owned by Devereux so there is that interconnection as well, and the importance of funding and keeping the history of Glenwood Springs alive only adds more value to the community as a whole.

I have known Bill Kight for over 30 years via volunteering with the USFS on the old Ute Trail up on the Flat Tops while I was in college back in the early 1990s. I think I first connected with Bill while I was in high school here and became interested in the indigenous rights. Because of Bill Kight and his encouragement for restoration work of the Ute Trail, I became close friends with Clifford Duncan, a Northern Ute Elder, for most of my life. Bill has made instrumental impacts in my life via the community building of tribal relationships.

Bill Kight has been a huge support for me through-out the years, and his knowledge of the history here is beyond bountiful and he is a real treasure for our community. Bill has been a voice for me when I was not able to have a voice for myself.

I am so grateful for him and the Glenwood Springs Historical Society for all of their time and help over the years.

I just wanted to write in as a concerned citizen for the importance of keeping our history alive and the immeasurable value of the Glenwood Springs Historical Society, and the added value it gives to our community of Glenwood Springs and beyond.

Please allow the full funding of \$120,000 to the Historical Society for them to be able to keep their doors open for it would be real loss for the community if they have to close their doors.

Kind Regards,

Courtney Kunze

**From:** [Lori Bennett](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Historical Museum  
**Date:** Friday, February 17, 2023 4:32:56 PM

---

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Please consider funding the Glenwood Springs Historical Museum. I grew up and am still living in Glenwood Springs and this part of our community needs to be preserved. I have many family memories of visiting here and was planning on donating family heirlooms to help support this wonderful organization.

Lori Bennett  
Glenwood Springs, Colorado

--

Lori

**From:** [Cindy Frale](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Funding our Historical museum  
**Date:** Saturday, February 18, 2023 9:57:31 AM

---

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Greetings! I am submitting this email to ask for your support in funding our Historical museum . I am a preschool teacher at GSES and, as a teacher, I know the value of keeping the history of our wonderful town! I feel that when a town loses its history, it loses its soul. With SO MANY new people moving here and having NO IDEA of the history of the town they are moving to would be a travesty. Our museum is like time travel that I (and students) can visit over and over again. Please don't erase it. Respectfully submitted, Cindy Frale 1112 Palmer Avenue Glenwood Springs, CO 81601 #970-379-2893





# Glenwood Springs Elementary School

915 School Street, Glenwood Springs, CO 81601

Phone: (970)-384-5450

Fax: (970)-384-5455

JESSICA SCHWARZ  
Principal

LORA SMITH  
Assistant Principal

February 17, 2023

Dear Mr. Ryan Muse,

I am writing to encourage City Council to provide full funding (\$120,000) to our wonderful Historical Society and Frontier Museum.

I am honored to be in my first year as Principal of Glenwood Springs Elementary School. In August of this school year, I reached out to the folks of the Historical Society to help me brainstorm a welcome week activity for teachers that grounded us in the impressive history of Glenwood Springs. My goal was to anchor ourselves in the unique and rich history of Glenwood, as we strategically planned and prepared ourselves to welcome Glenwood's youngest and most important citizens, our children.

To that end, Sharon and Carolyn were beyond helpful in setting up a fun and educational experience for our teaching staff. Without hesitation, the museum staff created a scavenger hunt for us, allowed free admission to the museum for our teachers and played an essential role in making our sweet school community feel connected to our history, ancestral heritage and broader purpose as we prepped for a new school year. On top of that, they host our kindergarten classrooms every year and have become a favorite learning experience for our students.

It's rare to find a community so rich in historical treasures as Glenwood Springs. I see the museum as an essential fixture in our community, reminding us of our past as we aspire to build a better and brighter future for our little ones.

Organizations such as the Historical Society are true gifts in the role they play to preserve the history of our community. Their rich depth of knowledge, accessibility to the community and role they play in education make this a very worthy investment for the City of Glenwood Springs.

Please do not hesitate to reach out to me, if I can expand on their impact and importance to Glenwood Springs Elementary School students, teachers, and families. My email is [jschwarz@rfschools.com](mailto:jschwarz@rfschools.com) and my cell phone number is 720-822-0521.

Thank you,

Jess Schwarz  
Principal

**From:** [M.Q](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Full A&I Funding for Glenwood Springs Historical Society!  
**Date:** Sunday, February 19, 2023 3:29:36 PM

---

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Dear City of Glenwood Springs Council -

I'm upset and frustrated to learn City Council has yet to act on your own Financial Advisory Board's recommendation to provide the Glenwood Springs Historical Society full A&I funding approved by voters. The Historical Society and their programs are an integral part of Glenwood's identity and character. Putting the Historical Society's existence at risk, puts Glenwood's identity and character at risk. This is NOT what voters had in mind when they approved A&I funding. Please do the right thing and provide the \$120k A&I to our Historical Society.

Respectfully - Michael Quinlan

**From:** [stickler520@gmail.com](mailto:stickler520@gmail.com)  
**To:** [Ryan M. Muse](#)  
**Cc:** [stickler520@gmail.com](mailto:stickler520@gmail.com)  
**Subject:** Our support for Glenwood Springs Historical Society  
**Date:** Sunday, February 19, 2023 6:27:27 PM

---

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Dear Council Members, first we want to thank you for your service for our beautiful Glenwood Springs.

We are long-time residents of GWS and have always appreciated that GWS has its own unique heritage and identity and is not considered a “bedroom” community . It seems logical then that we proudly preserve and celebrate our unique history.’

Please choose to continue support of; and even increase support to protect our history for us, our children, grandchildren and on.

Thank you for your consideration.

Mike and Lin Stickler  
520 N Traver Trail  
GWS

**From:** [High Country Gems & Minerals](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society and Frontier Museum  
**Date:** Tuesday, February 28, 2023 7:29:20 PM

---

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Thank you for receiving these emails from concerned citizens. We appreciate you being the point person.

I am writing to voice my concern about the future funding of the Historical Society and Frontier Museum, and to encourage the City Council to provide adequate funding in the amount of \$120,000 as recommended by the City of Glenwood Advisory Board.

The Historical Society & all the volunteers & staff are keepers of the history of Glenwood Springs, and I believe history needs to be preserved. Our community's connection to the past is one of the best assets we can cherish for our future.

PLEASE KEEP GLENWOOD HISTORY ALIVE!

Thank you,

Patti Rock Star  
High Country Gems & Minerals



March 1 2023

Glenwood Springs City Council  
attn: City Clerk, Ryan Muse  
email: [ryan.muse@cogs.us](mailto:ryan.muse@cogs.us)

Dear City Council Members,

I am writing to ask you to please fully fund the Glenwood Springs Historical Society and Frontier Museum. The Museum is invaluable to our community as the place where local culture is preserved... There are so many finds in the photo collection!

The people of Glenwood Springs are telling you, our elected City leaders, to make sure this resource stays open and available, for locals and tourists alike

Thanks for your consideration,

A handwritten signature in dark ink, appearing to read "Tim Sanderson". The signature is fluid and cursive, with the first name "Tim" and last name "Sanderson" clearly distinguishable.

Tim Sanderson  
Glenwood Springs

**From:** [Katherine Proctor](#)  
**To:** [Steve Boyd](#); [Ryan M. Muse](#)  
**Subject:** Letter of Financial Support for Museum  
**Date:** Wednesday, March 1, 2023 11:49:06 AM  
**Attachments:** [Museum Letter of Support KP.pdf](#)

---

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Dan Sullivan

Financial Advisory Board

City of Glenwood Springs

Dear Financial Advisory Board,

The purpose of this letter is to express support for the continued and expanded funding of the Glenwood Springs Historical Society and Frontier Museum.

The Glenwood Springs Historical Society partners with the City on numerous projects, provides access to collections of historical artifacts and documents relating to the colorful history of Glenwood Springs and conducts outreach & education programs for the benefit of all Citizens. The Historical Society participates in many projects which benefit the City and its citizens, including Nuestras Historias (a Latino History film), the South Canyon Historic Resources Plan, and the Cardiff Coke Ovens Preservation.

The 2011 Comprehensive Plan and the proposed 2023 revision to the Plan clearly mandate that the City support the Historical Society and Museum. The Chamber of Commerce, Visit Glenwood and the Rocky Mountaineer are actively promoting Heritage Tourism and their efforts are supported by the resources and staff of the Glenwood Springs Historical Society.

The Historical Society is an invaluable asset to the City of Glenwood Springs, its community members and Visitors alike. The City should continue to support this essential Cultural Resource.

Regards,

Katherine Proctor

310 Park Drive

Glenwood Springs, CO 81601

(970) 987-0717

--

*Katherine Proctor*

# Tatanka Historical Associates, Inc.



P.O. Box 1909  
Fort Collins, Colorado 80522  
tatanka@verinet.com  
www.tatankahistorical.com  
970.689.4855

2 March 2023

City of Glenwood Springs  
City Council  
c/o Ryan Muse, City Clerk  
101 W. 8<sup>th</sup> St.  
Glenwood Springs, CO 81601

Subject: Funding for the Glenwood Springs Historical Society

Dear Council Members,

I am writing to you today as a professional Colorado historian and preservation consultant who has been working in Glenwood Springs and the surrounding region for the past 25 years. During that period, I have conducted two historic building surveys documenting a total of 74 buildings in the downtown district. I also prepared successful National Register nominations for the 1913 Citizens National Bank building and the 1888 Hydroelectric Power Plant. In addition to those projects, I have documented and prepared landmark nominations and preservation plans for other properties in the Glenwood Springs area. Each of these efforts involved collaboration with Glenwood Springs Historical Society staff and research using the organization's archives.

Because I provide consulting services throughout Colorado, I interact with many local historical societies and archives. While I could join any of them as a member, I have long chosen to be a member of the Glenwood Springs Historical Society because of the exceptional quality of its staff, archives and museum, and because I feel strongly connected to Glenwood Springs and its rich history. In addition to my work, I have been visiting Glenwood Springs for recreation since I was a child in the 1960s (I grew up in Denver). My older family members have been vacationing there since the 1930s-1940s. You might think that a resident of Fort Collins, where I now live, would have little connection to Glenwood Springs. Yet I have developed some expertise regarding its history and view my involvement there as central to my career and my leisure time.

I am writing today to request that you approve additional and substantial funding for the Glenwood Springs Historical Society. And that such funding be renewed annually to

provide the organization with the stability and resources that it needs. As a repository for artifacts and documents, the historical society is the keeper of the past, honoring those who resided and worked there and built the city into what it is today. Another role it plays is to support preservation of the city's cultural heritage through its historic buildings and structures, landscapes and archaeology. Finally, the historical society operates a small but excellent museum and provides public interpretation and education. This is a critical function in a community that is experiencing rapid growth and an influx of residents who need to develop a sense of connection to their new home. The Glenwood Springs Historical Society plays all of these roles and must be funded adequately to do this important work.

I ask you to seriously consider what Glenwood Springs would be if the historical society had to close the museum and suspend its activities due to lack of funding. This is not outside the realm of possibility. I don't think that any reasonable community would want to see that happen. Please provide the additional funding the Glenwood Springs Historical Society has requested for this year and approve annual funding for the coming years that will allow the organization to do its work without having to constantly fight for the support it deserves.

Sincerely,

A handwritten signature in blue ink that reads "R. D. Sladek". The signature is stylized, with the first name "R." and last name "Sladek" clearly visible.

Ron Sladek  
President

**From:** [GLEN VAWTER](#)  
**To:** [Ryan M. Muse](#)  
**Cc:** [Bill Kight](#); [Glenn Vawter](#)  
**Subject:** City Funding for Historical Society  
**Date:** Thursday, March 2, 2023 10:18:25 AM

---

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Ryan, I am a longtime supporter and member of the Glenwood Springs Historical Society. In fact, I served on the Board some years back. Preserving the history of our region and making it available to visitors and our residents is extremely important, in my view. I urge the city to fund the Society in a manner that will continue to make it a viable part of our community. There is recent talk about preserving the quality of life of our wonderful city. I cannot think of anything more important than keeping the Glenwood Springs Historical Society open and continuing its valuable work.

Glenn Vawter  
8 Gamba Drive  
Glenwood Springs, CO 81601  
970-389-0879



**From:** [kelly murphy](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society  
**Date:** Thursday, March 2, 2023 2:23:41 PM

---

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Dear Glenwood Springs City Council members,

I am writing in support of providing funding to GSHS. History is important. Glenwood Springs has a rich history that must be protected and shared. Without support from public funding, the keeper of that history may be lost and, with it, a big chunk of what makes Glenwood special.

I work at Aspen Historical Society and am familiar with the work and benefit of stewarding local history. AHS is fortunate to receive public funding that makes our work possible. Many historical societies and like entities receive public funding, with good reason. They serve as a sort of public trust, restoring, preserving, and sharing historical properties, artifacts, and archival material, for the benefit of the public. GSHS deserves, at a minimum, the \$120,000 it is requesting. It will be money well allocated, benefitting the residents of and visitors to Glenwood Springs. Please, do the right and good thing and protect your fascinating history.

Sincerely,

Kelly Murphy

**From:** [Kathleen](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Historical Society Support!  
**Date:** Thursday, March 2, 2023 4:19:55 PM

---

Dear Mr Ryan Muse,  
As residents of Glenwood Springs we fully support funding the keepers of Glenwood's history through city funding.  
Thank you,  
Kathleen Pathan

**From:** [Jim Frale](#)  
**To:** [Ryan M. Muse](#)  
**Cc:** [Bill Kight](#)  
**Subject:** Glenwood Springs Historical Society letter of support  
**Date:** Sunday, March 5, 2023 8:51:39 AM

---

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Dear Mr. Muse,

I am writing to you as a show of support for the Glenwood Springs Historical Society requests for funding [from](#) the City. I have followed the recent newspaper articles in the Post Independent and know firsthand this is not a new request. In the past I have been a ghost during the Fall fundraising in Linwood Cemetery, have held family memberships at the museum and have volunteered in support of the museum. I consider this museum to be invaluable to the preservation of history in this part of Colorado. It's dollar value to tourism is obviously worth investing in, as seen by the number of visitors year round at the trailhead to the cemetery which is only one focal point by the historical society.

But the true value is more personal. My children, now grown adults, have fond memories of going to the Ghost Walk and of taking the hike up to the cemetery with family and friends visiting from out of town. The coke ovens are another attraction that we have memorialized on [VHS](#) tape. They also remember visits to the museum on Colorado Ave. to look at exhibits and learning about our local history. This was done through public school field trips and also with the same visiting friends and family from out of the area.

I was involved with the museum when Cindy Hines was director and it is my opinion that Bill Kight has lead the museum with increased dedication and passion for preserving history in Glenwood Springs. And our museum is one of a network on the western slope that are essential to support and maintain for generations to come, keeping history alive by connecting us to it. That is the true value of our museum in my opinion.

Please thoughtfully consider the request as outlined by Mr. Kight and approve his request on behalf of the Glenwood Springs Historical Society and their future in our community.

"To be ignorant of what occurred before you were born is to remain always a child. For what is the worth of human life, unless it is woven into the life of our ancestors by the records of history?" Cicero

Regards,  
Jim, Cindy, Amanda and Angela Frale

**Subject: Support for the Glenwood Springs Historical Society**

**in c/o Ryan Muse, Glenwood Springs City Clerk, at ryan.muse@cogs.us**

Address to

Dear Councilor \_\_\_\_\_:

or

Dear Glenwood Springs City Council:

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and the Frontier Museum.

They are the keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.

The grants they have secured have supported dozens of community projects. Some \$153,653.00 in grant funding has supported these initiatives:

- 1) The historic assessment of the Shumate Home where the museum is currently housed,
- 2) The Cardiff Coke Ovens restoration, in partnership with the City helped obtain an additional \$140,000 for the coke oven project.
- 3) Placement of headstones on veteran's historic graves in area cemeteries,
- 4) Production of the *Nuestras Historias* documentary, telling the stories of our area's successful migrants, and many more.

The Glenwood Springs Historical Society also supports the Glenwood Springs Chamber Resort Association in several ways:

- 1) Being a subject matter expert on history questions as they arise,
- 2) Providing articles in Glenwood Magazine,
- 3) Working with and directly contributing to our tourism efforts with interviews for multimedia, appearance in the UK program "Scenic Railways of the World," and more.

I am asking you to provide adequate funding, in the amount of \$120,000, to the Glenwood Springs Historical Society and Frontier Museum as recommended by the City of Glenwood's Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax.

Sincerely,

First Name Last Name, Title & Business Affiliation if any  
Phone number

KATHRYN B. MURPHY  
970-404-5207

\*Ryan Muse, City Clerk, has graciously agreed to receive these letters by email or regular mail on behalf of the City Council

**From:** [Rhonda Nolan](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Historic society funding  
**Date:** Monday, March 6, 2023 10:28:30 AM

---

Please continue funding for the historic society. In our very large budget it is a very small portion. It's good for visitors in residence alike do you know the history of our town and of the area

Sent from my iPhone



**From:** [Ian Oeser](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Our Glenwood Springs Historical Society  
**Date:** Sunday, February 26, 2023 12:05:33 PM

---

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Mr. Muse-

Glenwood Springs Historical Society should receive full \$120k annual funding from our City Council. Our community wants to fund our Historical Society and Museum, and the council should support this endeavor. Glenwood Springs is on the Map because of our history. Please, the Glenwood springs town council should support the Glenwood Springs Historical Society.

-Ian Oeser  
(720) 785-0374  
[iodesignbuild@gmail.com](mailto:iodesignbuild@gmail.com)

Full Life-cycle Care for Your Home  
and Workplace







**From:** [Keith Edquist](#)  
**To:** [Ryan M. Muse](#)  
**Cc:** [museumoffice@rof.net](mailto:museumoffice@rof.net)  
**Subject:** Urging support for the Frontier Historical Society  
**Date:** Saturday, February 25, 2023 11:30:37 AM

---

Ryan, please see that City Council Members can read the following:

As a near 40 year citizen of Glenwood Springs, and a volunteer at the Frontier Historical Society Museum, I urge the Council to fund the FHSM to the fullest extent they can scour their hearts to support.

The history of this town is incredibly rich and not just because of the gunfighters, Presidents, movie stars, early railroads and its natural wonders. More important to residents and tourists who support the museum are the writings and photos and publications documenting the early years of our city. I have come across so many revealing stories in helping to catalog and get into digital format the trove of photos and books there that deal with Glenwood Springs. That work is not nearly completed, and much of the material is trending to dust.

How else will visitors ever know of the history of the Fairy Cave, of the 150 foot fountain in the courtyard of the Hotel Colorado, the vanished duck pond near the river, or even the existence of the prior bridges over the Colorado. Every moment tells a story now and always has. The creation of the water park should be forgotten, nor the fires that have threatened the town's todays and yesterdays with obliteration. They are part and parcel of the the place and deserve preservation as much as its older stories.

I have seen the wonder on children's faces when they come into the museum and see the oak cabineted, hand cranked telephone on the wall that's a foot wide and three long and they are told its a telephone. I've seen also the 60 and 70 and 80 year olds who come out of the kitchen displays and tell me of the memories they bring from their childhood. There are 300 Indian arrowheads and spearpoints collected from the Hopkins ranch in Spring Valley---and CMC at the south end of that valley will need its history told as well in days to come. The photos and reminiscences I find at the museum cover this valley upstream and down-Rifle, Silt, Newcastle, Carbondale, Redstone, Marble, Basalt and Aspen are all enlivened and new when their history is known and shown. That history makes for better conversations with our visitors and enriches our own neighbors and friends.

Please support the museum to the minimum of 2 percent of the A and I taxes collected. I think that is your duty to the city residents, and having watched how hard the staff at FHSM works you should support a much increased amount. The \$120,000 requested only keeps the museum open and staff in place, but don't forget the building needs critical maintenance work as well.

Every early Colorado town of any substance has its museum, don't let Glenwood Springs be without one.

Keith Edquist, from my 1918 home here.

Edquist Management and Real Estate, LLC  
POB 1907, Glenwood Springs, CO 81602  
970-928-8428 office and fax  
970-390-8401 cell  
kedquist@usa.net

Certified Manager of Community Associations  
Our 35th year of Common Interest Association Management

**From:** [Mary Odell](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society  
**Date:** Saturday, February 25, 2023 3:31:16 PM

---

Attention Ryan Muse:

After re-reading the November 15, 2022 Presentation from the Historical Society by Board Treasurer, Nick Daley, what a sad day it would be if we could no longer share our rich history with the generations that come after us. In today's world, it seems to be a throwaway society, We could show them a better way.

Why hasn't the 1991 Acquisitions & Improvements Tax Fund, Ordinance 27, been followed? If it were followed, the \$120,000 funding would be approved.

Thank you for your consideration.

Mary Odell



**From:** [Theresa Zelenka](#)  
**To:** [Charlie Willman](#); [Ingrid Wussow](#); [Ryan M. Muse](#)  
**Subject:** Additional Funding for Glenwood Springs Historical Society/Frontier Historical Museum  
**Date:** Sunday, February 26, 2023 3:36:10 PM

---

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Ingrid Wussow, Charlie Willman, GS City Council Members, and Ryan Muse,

We echo and fully support the Financial Advisory Board's recommendation to fund the Glenwood Springs Historical Society/Frontier Historical Museum the full amount of \$120,000 for 2023 and 2024. Both of us have lived in Glenwood Springs more than 50 years and voted in favor of supporting the museum in 1991, and continue to support the museum currently. We are somewhat surprised that city council has not provided ANY discretionary funding since 1991, as funding the museum was the reason the ordinance was approved. Certainly, \$35,000 of annual funding is not adequate, especially without even providing additional funds for inflation. This funding is so very important to maintaining the history of our home town. As you are our city representatives, we request you to vote in favor of funding the full \$120,000 for 2023 and 2024 for the Glenwood Springs Historical Society/Frontier Historical Museum.

Thank you for your time,

Theresa Zelenka & Gregg Velasquez

**From:** [Jenni Fautsko](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood important history.  
**Date:** Sunday, February 26, 2023 5:07:47 PM

---

Hello I am for all of this. Our towns history is so important.

**Subject: Support for the Glenwood Springs Historical Society  
in c/o Ryan Muse, Glenwood Springs City Clerk, at  
[ryan.muse@cogs.us](mailto:ryan.muse@cogs.us)**

Address to

Dear Councilor \_\_\_\_\_:

or

Dear Glenwood Springs City Council:

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and the Frontier Museum.

They are the keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our area's rich and colorful heritage.

The grants they have secured have supported dozens of community projects. Some \$153,653.00 in grant funding has supported these initiatives:

- 1) The historic assessment of the Shumate Home where the museum is currently housed,
- 2) The Cardiff Coke Ovens restoration, in partnership with the City helped obtain an additional \$140,000 for the coke oven project.
- 3) Placement of headstones on veteran's historic graves in area cemeteries,
- 4) Production of the *Nuestras Historias* documentary, telling the stories of our area's successful migrants, and many more.

The Glenwood Springs Historical Society also supports the Glenwood Springs Chamber Resort Association in several ways:

- 1) Being a subject matter expert on history questions as they arise,
- 2) Providing articles in Glenwood Magazine,
- 3) Working with and directly contributing to our tourism efforts with interviews for multimedia, appearance in the UK program "Scenic Railways of the World," and more.

I am asking you to provide adequate funding, in the amount of \$120,000, to the Glenwood Springs Historical Society and Frontier Museum as recommended by the City of Glenwood's Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions & Improvements Tax.

Sincerely,

First Name Last Name, Title & Business Affiliation if any

Phone number

\*Ryan Muse, City Clerk, has graciously agreed to receive these letters by email or regular mail on behalf of the City Council

Jen Fautsko

**From:** [Mary A Steinbrecher](#)  
**To:** [Ryan M. Muse](#)  
**Cc:** [bkight13@gmail.com](mailto:bkight13@gmail.com)  
**Subject:** Support for the Glenwood Springs Historical Society  
**Date:** Monday, February 27, 2023 3:02:23 PM

---

Dear Glenwood Springs City Council,

As concerned citizens we are writing to convey our strong support for the Glenwood Springs Historical Society and the Frontier Museum.

In November of 1991 Glenwood Springs voters approved the 1 cent sales tax increase for the Acquisition and Improvement fund, which specifically included funding for the Glenwood Springs Historical Society. Subsequent voter approved renewals have retained the funding appropriation for the Museum.

The Museum is and holds a compendium of the history of our valley, our community and its people, available to all residents and visitors. To lose this valuable resource is untenable. Therefore City Council should allocate to the Museum the full support and funding granted to it by the voters and citizens of Glenwood Springs and as recommended by the City Financial Board.

Thank you for your attention in this matter.

Yours,

Mary Steinbrecher, former City Council Member, 1997-2001

Jerry Steinbrecher, MD

Sent from my iPad

**From:** [Jeremy Alexander](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Historical society and museum  
**Date:** Monday, February 27, 2023 7:34:02 PM

---

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Ryan,

I am reaching out to voice my opinion on the funding of the Glenwood Springs Historical Society.

I believe that the main attraction to Glenwood Springs is the city's history. The downtown corridor is full of history, historical buildings, the Doc Holiday trail, the Hot Springs, etc. This is the draw that brings in our tourism. Once they are here, they are also likely to check out other attractions, but it is extremely important to remember the town's roots and what made GWS the town it is today.

I will concede that the museum itself may not be a large tourist attraction, but it is vital in preserving our history and has an educational value that is hard to put into monetary terms. For all of these artifacts and documents to end up in a storage unit is a disservice to the community. Perhaps some fundraisers can happen to help pay back some of the cost, but my understanding is that they need a guaranteed income flow to be able to sustain operations. I would consider this an essential service to the city, and they should have their allocation increased to \$120,000 a year to cover operating and capital expenses. The city already has the money earmarked to be allocated for this purpose, but just has not increased the awarded amount an appropriate rate to keep up with the rising costs. The income is there, it just needs to be awarded!

Sincerely,

Jeremy Alexander  
Zander Enterprises  
2326 Odin Drive  
Silt, CO 81652  
(970) 379-0391



**From:** [The Silver Bead Colorado](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Support for the Glenwood Museum  
**Date:** Tuesday, February 28, 2023 12:43:03 PM

---

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To City Council representatives,

I am writing to request your support for the Glenwood Historical Society and Museum. This treasure of a museum and the knowledge, support, and creative energy they provide to our community is a crucial part, not only our tourism industry, but for our local community as well.

They are asking for some additional financial assistance to help promote advertising, events and for staffing, and for you to also show your commitment in acknowledging the importance of the historical background of our beloved valley. Our history is what MAKES Glenwood Springs, and the museum needs to continue to be a special part of it.

Thank you so much,

Laura Speck

The Silver Bead and Yarn Shop

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**From:** [The Petres](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Funding request of Glenwood Springs Historical Society  
**Date:** Tuesday, February 28, 2023 3:45:41 PM

---

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Dear Council members:

It is my understanding that, at your March 2, 2023 meeting, the Council will consider the request of the Historical Society (HS) for a budgetary increase. This email is to ask you to favorably act upon that request seeking at least the usual \$120,000.

Like many entities in the Valley, the HS has suffered many financial challenges during the pandemic. As tempting as it might be for some to cut funding the Society, I suggest that doing that would be very deleterious for the Community and short-sighted. I was born in what is now the Hot Springs Lodge and was raised here. I am retired now, but my working life -forty years – was spent here and my family has flourished here. So, I see particular value in an organization that reminds us of our roots.

My wife, Courtney, and I stepped into a law practice that had existed, in various incarnations, since the 1900's. When it came time to shutter the practice – Courtney retired and I went on the bench – we were thrilled that the HS took some of the unique glass-front shelves that were used to hold and protect the leather-bound law books in the late 1800's.

There are many demands that you face for funds. Many show immediate results. But I urge you to also use your discretion to maintain our heritage and fully fund repositories of our shared experiences and that of our forebears, like the Historical Society.

Mr. Muse, I request that a copy of this e-mail be placed in the folders of each of the Council members before the March 2<sup>nd</sup> meeting and that these thoughts be considered in lieu of public comment at that time.

Yours very truly,

Dan Petre  
1302 Riverview Ave.  
Glenwood Springs, CO 81601

**From:** [Stacee Dalrymple](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Museum support  
**Date:** Friday, March 10, 2023 2:13:25 PM

---

Dear Glenwood Springs City Council

As a concerned citizen, I'm writing to convey my strong support for the Glenwood Springs Historical Society and the Frontier Museum.

They are keepers of Glenwood Springs' history including thousands of photographs, glass plate negatives, artifacts, genealogy and countless other archival records of our areas rich and colorful heritage.

The grants they have secured have supported dozens of community projects. Some \$153,653.00 in grant funding has supported these initiatives:

- 1) the historical assessment of the Shumate Home where the museum is currently housed.
- 2) the Cardiff Coke ovens restoration, in partnership with the City helped obtain an additional \$140,000 for the Coke oven project.
- 3) placement of headstones on veterans historic graves in area cemeteries
- 4) production of the Nuestras Historias documentary, telling the stories of our area's successful migrants, and many more.

The Glenwood springs Historical Society also supports the Glenwood Springs Chamber Resort association in several ways:

- 1) being a subject matter expert on g history questions as they arise
- 2) providing articles in Glenwood magazine
- 3) working with and directly contributing to our tourism efforts with interviews for multimedia, appearance in the UK program "Scenic Railways of the World" and more.

I am asking you to provide adequate funding, in the amount of \$120,000 to the Glenwood Springs Historical Society and Frontier Museum as recommended by the City of Glenwood Financial Advisory Board, and per the percentage recommended in the 1991 Acquisitions and Improvements Tax.

Sincerely,

Stacee Dalrymple

Glenwood Historical Society Volunteer

Sent from my iPhone

**From:** [Kendall Christianson](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** Glenwood Springs Historical Society  
**Date:** Thursday, March 9, 2023 5:42:38 PM

---

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Please maintain and continue stewardship of museum operations.  
Support our Historical society with the intended A&I tax.  
Thank you, Kendall Christianson  
A Valley resident since 1980  
2022 Midland Ave.  
Glenwood Springs, CO 81601

Also if you have a voice for Trash pickup Please have curbside yard waste pick-up.

**From:** [Rhonda Bell](#)  
**To:** [Ryan M. Muse](#)  
**Subject:** HISTORICAL SOCIETY LETTER OF SUPPORT  
**Date:** Wednesday, March 15, 2023 10:25:23 AM

---

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This letter is to be included in todays meeting if possible  
Council Members

The Defiance Thrift store is often filled with tourists all year long. Many of them ask for directions, suggestions and on many occasions wonder why we call the store DEFIANCE. We gladly reference the Glenwood Historical Society for further educational information. Our valley needs a solid institution to be a home for archives. We proudly support any financial funding for this agency.

Rhonda Bell  
Defiance Thrift Store  
Manager





**City Council**  
**STAFF REPORT**  
**City of Glenwood Springs**  
**March 16, 2023**

**Agenda Item:** Adjournment

**Action Requested:**

**Department:** City Clerk

**Presented By:**

**Strategic Goals:**

**Background Info:**

**Issues:**

**Fiscal Impact:**

**Legal Review:**

**Staff Recommendation:**