



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
JUNE 17, 2021
101 W. 8TH STREET
6:15 PM

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*
The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

ZOOM INSTRUCTIONS

1. You are invited to a Zoom webinar.

When: Jun 17, 2021 04:00 PM Mountain Time (US and Canada)

Topic: 2021/06/17 Regular Council Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86417631260>

Or One tap mobile :

US: +13462487799,,86417631260# or +16699006833,,86417631260#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 864 1763 1260

International numbers available: <https://us02web.zoom.us/j/86417631260>

WORK SESSION

- | | |
|------|-------------------|
| 4:00 | 2. Citizen Survey |
|------|-------------------|

REGULAR SESSION

- | | |
|------|--|
| 6:15 | 3. Roll Call |
| | 4. Pledge of Allegiance |
| | 5. Agenda Changes & Conflicts |
| 6:20 | 6. Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes) |
| 6:30 | 7. Council Comments |

6:40	8. Consent Agenda	Discussion and/or Action
	<i>All matters under consent are considered to be routine and will be enacted by one motion and vote. The titles will not be read aloud. There will be no separate discussion on these items unless a Councilmember or Audience Member so requests.</i>	

- A. Fire Hydrant Policy and Landscape Establishment Irrigation Permit
- B. June 3, 2021 Minutes
- C. Award Contract for RFP 2021-10 Design of Phase 1: 6th Street Improvements between Laurel and Pine Streets

ACTIONS AND/OR PRESENTATIONS

6:40	9. South Midland Update	Discussion and/or Action
6:50	10. Introduction to the New Executive Director at Valley Settlement	Discussion and/or Action
7:00	11. Ski Hill Resources for Economic Development Act	Discussion and/or Action
7:20	12. Review and adoption of 2021 updates to the 2015-2035 Long Range Transportation Plan priorities	Discussion and/or Action
7:50	13. Citizen Survey	Discussion and/or Action
8:05	14. South Canyon Planning	Discussion and/or Action
8:50	15. Ordinance 2021-06, An Ordinance of the City of Glenwood Springs, Colorado, Amending Sections 090.030.040 and 090.030.050 of the Glenwood Springs Municipal Code- This Ordinance Authorizes Commercial Use of the Parks Through a Permitting System.	Discussion and/or Action
9:05	16. Report from City Administration	
	A. City Manager	
	B. City Attorney	
	C. Correspondence Incoming/Outgoing	
9:10	17. Adjournment	

CITY OF GLENWOOD SPRINGS -- ONLINE SURVEY

INTRO: Thank you for agreeing to take this survey about local issues and possible ballot referendum your Glenwood Springs City is considering. Your input is needed. Please proceed to the next question.

A1. Are you registered to vote in Glenwood Springs?

- ☐ Yes, registered
- ☐ Not Registered/Don't Know **[TERMINATE]**

A2. Are you registered as a Democrat, Republican, an Independent, or something else?

☐	☐	☐
Democrat	Republican	Independent/Other

1. When local elections are held in Glenwood Springs for City Council or ballot issues, how often do you vote – always, most of the time, only occasionally, or never?

☐	☐	☐	☐
Always	Most of the time	Only occasionally	Never

2. In general, how would you rate the job the City of Glenwood Springs does providing services and keeping the city in good condition – very positive, somewhat positive, neutral or negative?

☐	☐	☐	☐
Very positive	Somewhat positive	Neutral	Negative

3. Given the level of services provided, do you think the overall level of taxes you pay as a resident of Glenwood Springs is much too high, somewhat too high, about right, or even a bit low?

☐	☐	☐	☐
Much too high	Somewhat too high	About right	A bit low

Next, rate each of the following aspects of Glenwood Springs as either very positive, somewhat positive, neutral, or negative.

	Very Positive	Somewhat Positive	Neutral	Negative
4. The condition of the streets and roads.	☐	☐	☐	☐
5. The level of traffic congestion.	☐	☐	☐	☐
6. The condition of the city's water and sewer system.	☐	☐	☐	☐
7. Having enough bike lanes.	☐	☐	☐	☐
8. Having enough recreational trails in the city.	☐	☐	☐	☐
9. Having enough sidewalks so it is safe to walk everywhere.	☐	☐	☐	☐
10. Having affordable housing.	☐	☐	☐	☐
11. The population and building growth Glenwood Springs is experiencing.	☐	☐	☐	☐

12. As you may know, Glenwood Springs voters in 2016 – 5 years ago -- approved a tax increase to build or fix city bridges, roads and other infrastructure projects. How would you rate the job the city has done on these projects – very positive, somewhat positive, neutral or negative?

☐	☐	☐	☐
Very positive	Somewhat positive	Neutral	Negative

The city of Glenwood Springs is considering asking voters a Ballot question regarding city infrastructure repairs. Below are THREE possible options. Vote YES or NO on each.

13. **OPTION 1:** Increase the city's sales tax by one-half cent (0.5%) to:

- Repave and repair 43 lane miles of city streets and roads; and
- Re-do street drainage systems with new curbs, gutters and sidewalks.

☐	☐
Vote Yes	Vote No

14. **OPTION 2:** Increase the city's sales tax by three-quarters cents (0.75%) to pay for a comprehensive infrastructure re-build of city streets, roads, and water system including:

- Repairing or repaving 43 lane miles of roads and streets;
- Re-doing street drainage systems with new curbs, gutters and sidewalks;
- Replacing old deteriorating water and sewage pipes; **and**
- **Reducing residents' water rate increases.**

☐	☐
Vote Yes	Vote No

15. **OPTION 3:** Repeal the half-cent sales tax passed in 2016 and replace it with a one-cent (1.0%) sales tax increase to:

- Repave and repair 43 lane miles of city streets and roads; and
- Re-do street drainage systems with new curbs, gutters and sidewalks.

☐	☐
Vote Yes	Vote No

16. Next, do you AGREE or DISAGREE with this statement opponents to this sales tax increase might make:

“With this tax increase, Glenwood Springs would have the among the highest sales tax in the state and this is on top of the city just raising water rates and voters recently passing taxes to fix streets and bridges. Taxes are high enough and it is just NOT a good idea to keep expanding infrastructure that encourages more growth.”

☐	☐	☐
Agree	Disagree	Don't Know

17. **[IF AGREE]** What bothers you the most about this proposed tax increase... what is the worst thing about it?

Lastly, some statements **you might hear about the needs Glenwood Springs faces and what would get done if the sales tax passes.**

Rate your reaction to each of these statements as either very persuasive, somewhat persuasive, or not at all persuasive as a reason to vote YES for a sales tax increase.

	Very persuasive	Somewhat persuasive	Not at all persuasive
18. Many of the water and sewer pipes under Glenwood streets are over 100 years old and are busting open. They need to be replaced.	☐	☐	☐
19. About 75 percent of the lane miles on city streets are deteriorated, under standard or have potholes. If we don't act now, conditions on the streets will only get worse.	☐	☐	☐
20. It is more efficient to comprehensively address the problems on the surface and below the surface of Glenwood streets at the same time. One comprehensive project that replaces aging water pipes and then resurfaces streets as well as fixes curbs, gutters, and sidewalks will make sure everything is built right and will last a very long time.	☐	☐	☐
21. When streets are redone, BIKE LANES and better sidewalks can be put in to improve safety of bikers and pedestrians.	☐	☐	☐
22. This infrastructure package will include new and upgraded recreational trails.	☐	☐	☐
23. The water pipes are so old and so deteriorated that the city and the Fire Department are unable to do pressure stress tests because it would blow out the pipes. This means there may not be enough water pressure to fight fires.	☐	☐	☐

24. More drought conditions and damaging wildfires are putting excessive cost pressures on the city's water system and this comprehensive re-build of the city's water infrastructure and roads is the best way to ensure the reliable delivery of water into the future.	☐	☐	☐
25. Passing the comprehensive infrastructure plan with a three-fourths cent sales tax means city residents will see a break in water rate increases as some of the costs for replacing aging pipes and the water system will be shifted to tourists and non-residents.	☐	☐	☐

26. Lastly, after hearing all this information, would you vote YES or NO for a three-quarters cents (0.75%) increase in the city's sales tax to pay for a comprehensive infrastructure plan for city streets and roads, water and sewer system, and expanded trails?

☐	☐
Vote Yes	Vote No

NOW, JUST A FEW QUESTIONS FOR CLASSIFICATION PURPOSES.

27. What is your gender?

☐	☐
Male	Female

28. What is your age?

☐	☐	☐	☐
18-39	40-54	55-64	65-Up

29. How long have you lived in Glenwood Springs?

☐	☐	☐	☐	☐
0-5 years	6-10 years	11-20 years	21-30 years	Longer than 30 years/ Native/ Born here

THANK YOU FOR YOUR PARTICIPATION.



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Fire Hydrant Policy and Landscape Establishment Irrigation Permit

Action Requested: Approval to move forward with the Fire Hydrant Policy, Meter and Hydrant Fees Schedules, and Landscaping Permitting Process and Forms

Department: Public Works

Presented By: Matthew Langhorst, Public Works Director

Background Info: The City of Glenwood Springs Water Department has been working toward two additions/revisions to existing policies. We are looking at our current Fire Hydrant and construction water policy and adding a Landscaping Establishment Permit.

First, the Water Department deals with the use of construction water each year throughout the summer and the current policy in place requires a contractor or owner to replace the entirety of a fire hydrant if that hydrant is used for construction water. In some cases, this is a good policy where the hydrant being used is many years old and potentially out of compliance with current hydrant requirements. In a lot of cases the hydrant to be used for construction water does not need to be replaced after the project has been completed and a review of the hydrants function has been completed. Thus allowing the department to make a case by case judgement on the replacement portion of the policy could eliminate a large cost burden to the project for no reason. The second portion of the Hydrant Policy update would put in place fees for leasing of City metering and backflow prevention equipment. In many cases the contractors would rather lease a meter and backflow prevention device from the City rather than purchase their own setup. The City prefers the contractors to utilize City meters and backflows also since it allows us to maintain the equipment to our level of accuracy and function. The new policy adds in pricing and language to cover all of the above mentioned issues.

Second, the Water Department would like to put in place a Landscape Establishment Permit for irrigation water. Our current code only allows for watering of commercial/residential landscaping from 6pm to 10am, no watering from 10am to 6pm each day. With new landscaping situations the materials may require more watering times than the existing schedule allows, thus the Water Department would make case by case determination with submitted permits to allow for extra watering time to establish the landscaping. Once landscaping is established the watering schedule would return to the existing scheduled times. We are estimating that a 60 day exemption period would be the maximum allowed. This is not a fee based permit, a draft version of the permit has been attached.

Both of these policy/permit additions will allow the Water Department to have more flexibility with residents, businesses, owners and contractors in the area and help with control watering schedules throughout the summer. Staff will be adding language to the Engineering Standards later in 2021 for each of these items, but staff felt that both of these items were time sensitive and needed to be put in front of Council prior to the final language addition into the Standards later in the year.

Issues: None at this time.

Staff Recommendation: Staff is recommending approval for staff to move forward with the Fire Hydrant Policy, Meter and Hydrant Fees Schedules, and Landscaping Permitting Process and Forms.

Construction Water and Fire Hydrant Usage Policy

The preferred method to draw water for construction-and/or bulk-water use is to utilize the water fill station located at 401 W. 7th St. or the raw water fill station (seasonal) located in Glenwood Meadows. If use of the water fill station is not feasible (as determined by the City of Glenwood Springs W/WW Department (City)), the City may grant special permission for use of a permitted fire hydrant. The use of a fire hydrant is subject to the requirements outlined in this policy and the "Fire Hydrant Use Permit."

- **Approvals.** The use of a fire hydrant must be pre-approved by the City. Any individual that fails to obtain proper permissions from the City before using a fire hydrant is subject to the penalties defined in the City Municipal Code pertaining to theft of service.
- **Permits.** A "Fire Hydrant Use Permit" is required to use a fire hydrant. Permit applications can be obtained through the City Water Department (970-384-6344) or City website (<http://www.cogs.us/196/Water>).
 - **Fees**
 - \$300 permit fee per quarter
 - \$1500 meter and backflow rental deposit
- **Location of Hydrants for Use.** The City will determine the location(s) of permitted hydrants. The location of an authorized hydrant(s) will be identified on the permit. The use of a fire hydrant not authorized on the permit is prohibited.
- **Inspection.** The City will inspect the operational condition of the permitted hydrant. Any damage to the hydrant(s) deemed to be caused by the permit holder will be charged by the City for any labor and materials to fix hydrant, including the replacement of the hydrant. The hydrant, meter, and backflow assembly shall be inspected and approved by the City before water is drawn from the permitted hydrant. All devices shall be available for inspection by the City at any time.
- **Water Meter.** The permit holder is responsible for providing a water meter for use on the permitted hydrant. The meter must be installed on the permitted hydrant any time water is being drawn. Meters may be leased through the City Finance Department (970-384-6456). Alternatively, the permit holder will be allowed to use a meter not leased through the City, if it is certified accurate and is inspected/approved by the City. The meter shall be functional at all times and available for inspection by City staff at any time.

- **Backflow Prevention Device.** A reduced pressure (RP) backflow prevention device must be installed on the permitted hydrant any time water is being drawn. The permit holder is responsible for providing or leasing the backflow device. The backflow device must be tested by a backflow tester certified by the State of Colorado. The test report must be submitted to the City Water Department prior to drawing water from the permitted hydrant.
- **Permit Posting.** The Permit Holder must have a copy of the permit available for inspection and must ensure the City-issued tag is affixed to the meter/backflow assembly at all times. Failure to comply may result in revocation of the permit.
- **Billing.** The City of Glenwood Springs requires access to the meter/backflow at all times. A meter reading will be taken by the City Water Department via photograph and recorded internally. Billing is monthly.
- **Account Setup.** The applicant must have a bulk water account set up before using a fire hydrant. Accounts may be set up through the City Finance Department (970-384-6455).
- **Changes in permit or meter ownership.** The Fire Hydrant Use Permit is issued to the permittee for specific activities, to a specific user. The permit shall not be sold, traded, assigned, transferred, or sublet.
- **Subcontractor Use.** Subcontractors or secondary parties are not allowed to use the Permit Holder's permitted hydrant unless approved in writing by the City. The Permit Holder will remain liable for all usage and damages to their permitted hydrant.
- **Water Use Restrictions.** Permits and bulk water accounts are available for use within the City of Glenwood Springs water service area only. The Permit Holder can only use water for permit-specified purposes within the term of the permit. No hydrant water may be used for human or animal consumption.
- **Refusal of Service.** The City Water Department reserves the right to refuse use of a fire hydrant without justification. Issued permits may be suspended at any time due to water emergencies or other issues that may affect the availability of water.

THE CITY OF GLENWOOD SPRINGS WATER METER, BACKFLOW AND BACKFLOW TESTING PRICES EFFECTIVE 2021

Pricing for the new AMR system meters. The system will read only Badger meters.
Please note 3" and larger meters do not come with flanges and gaskets.

Fire Hydrant Lease and Deposit Fees – See Permit Application Attached

¾ inch	\$263.00
1.0 inch	\$408.00
1.5 inch	\$782.00
2-inch standard	\$992.00 (Irrigation only)
2-inch compound	\$3,031.00
3-inch compound	\$3,394.00
4-inch compound	\$4,969.00
6-inch compound	\$7,178.00
Fire Hydrant Lease Fee	\$300/per quarter
Fire Hydrant Meter and Backflow Rental Deposit:	\$1,500.00
Backflow Testing (City Completed):	\$300/Backflow Device

Water Meter Purchase/Backflow Testing Application:

Date of Application: _____

Service Address: _____

Owners Name: _____

Owners Mailing (If Different from Service Address)

Owner Phone Number: _____

Contractor name – phone number: _____

Meter # _____

Account # _____

Applicant's signature: _____

Please call the Water Department when the meter has been installed for inspection 970-384-6344

Fire Hydrant Use Permit Application

PART ONE: CONTACT INFORMATION		
APPLICANT'S FULL NAME (RESPONSIBLE PARTY): _____		
COMPANY NAME: _____		
CONTRACTOR LICENSE NO.: _____		
MAILING ADDRESS: _____		
CITY: _____	STATE: _____	ZIP: _____
PHONE: _____		

PART TWO: PERMIT INFORMATION			
PROJECT ADDRESS: _____			
NATURE OF WORK: _____			
REASON FOR NOT USING BULK FILL STATION: _____			
PROJECT START DATE: _____		PROJECT END DATE: _____	
WATER METER:	MAKE: _____	MODEL: _____	S/N: _____
	INITIAL READING: _____		
RPZ BACKFLOW DEVICE:	MAKE: _____	MODEL: _____	S/N: _____
	TEST DATE: _____	TEST RECORD PROVIDED? YES NO	

BY SIGNING THIS PERMIT APPLICATION, APPLICANT ACKNOWLEDGES THAT THE ABOVE INFORMATION IS ACCURATE. APPLICANT ACKNOWLEDGES RECEIPT OF CITY OF GLENWOOD SPRINGS HYDRANT USE POLICY AGREES TO ALL OF ITS TERMS AND CONDITIONS.

APPLICANT NAME (PRINTED):	APPLICANT SIGNATURE:

CITY USE ONLY		
PERMIT NUMBER:	HYDRANT LOCATION / ID:	BILLING ACCOUNT NUMBER:
APPROVED BY (NAME / SIGNATURE):		



Landscaping Establishment Permit Application

The City of Glenwood Springs Water Department offers Landscaping Establishment Permits for customers who plan to install new landscaping with inground/overhead irrigation and require more watering time than allowed per requirements of the current Municipal Code (MC) Section 080.040.060 - Wasting Water section. An Landcaping Establishment Permit will provide temporary relief from time of day and number of days a week watering limits but will not provide exemption from the other requirements of the MC. The intent of an Landscaping Establishment Permit is to achieve water savings goals while giving customers the flexibility they need to establish new landscaping. Upon written approval of an the Permit by the City Manager, the water customer agrees to follow the terms and conditions set forth in this application and any terms and conditions set forth in the approved Landscaping Establishment Permit.

Terms and Conditions

- **Applicant:** Applicants signature, if other than the Glenwood Springs utilities customer, indicates authorization by the account holder at this premise to apply for this permit on their behalf.
- **Fee:** There is no fee for a 2021 permit.
- **Water Rates:** An establishment permit does not excuse customers from paying any applicable rates for water service.
- **Applicability:** An establishment permit will only be issued for one premise and is only for the establishment of new landscaping. Established landscaping cannot be watered on an establishment permit unless watered by the same irrigation zone as the new landscaping.
- **Multiple site applications:** A commercial customer may provide one application for several premises provided all necessary details, including: applicable account numbers, addresses, project details and/or corresponding maps.
- **Duration:** Establishment permits for sod, plants, seeded areas are effective a maximum 60 days.
- **Availability:** Establishment permits are not available and will automatically expire during a declared water emergency declaration from the City Manager. The City if not responsible for lost vegetation during such a emergency.
- **Soil Amendment Requirement:** Proof of purchase of an approved organic soil amendment of at least four cubic yards for every 1,000 square feet of sod or non-native seed is required for an establishment permit. A receipt showing the amount purchased must be submitted with the application.
- **Soil Amendment Tilling:** Amendment must be incorporated into the soil by tilling to a minimum depth of six inches where possible.
- **Soil Amendment Exemption:** is allowed for the seeding of native grasses and applying seed over existing grass; legible proof of purchase itemizing the native grass species purchased must be provided. Grass seed mixes must contain at least 60% by weight, native grass species.
- **Signature:** Applicants signature if other than Glenwood Springs utilities customer indicates authorization by the account holder at this premise to apply for this permit on their behalf.
- **Site Inspection:** Water Department may require and conduct a site inspection of the premise to evaluate adherence to the establishment permit terms and conditions. If Applicant refuses to allow a site inspection or if Applicant has not complied with the soil amendment terms and conditions, the establishment permit may be denied at the Water Departments sole discretion.
- **Notice of Permit:** A notice regarding the existence of an Landscaping Establishment Permit shall be displayed on the premises and be visible from a public street at all times during the term of the Permit.

Any violation of these terms and conditions, or any other provision of the MC will result in the immediate revocation of an establishment permit.



Landscape Establishment Permit Application

Customer information

Applicant information (if other than customer)

Account name: _____
(as shown on utility bill)

Applicant name: _____

Account number(s): _____

Company: _____

Permit Street address: _____

Email: _____

City/Zip: _____

Customer email: _____

Phone: _____

Phone: _____

Tax Identification Number: _____
(if commercial customer)

Type of property: ☐ Residential ☐ Commercial ☐ HOA Does this property have a bulk water irrigation
schedule set by the Water Department currently? Yes No

Please fill in project details below. Enter plant type, square footage, purchased amendment amount if project requires amendments,
amendment type and permit start date request.

Plant Type	Location (front, back, side)	Square Footage	Required Amendment Rate	Purchased Amendment Amount	Amendment Type	Permit Start Date
Sod			4 cubic yards/1000 Square feet			
Non-Native Grass Seed			4 cubic yards/1000 Square feet			
Grass seed over existing lawn			Not required	Not required	Not required	
Native Grass Seed			Not required	Not required	Not required	
Flowers / Trees / Shrubs			Not required	Not required	Not required	

Establishment permits that are incomplete or missing applicable information will not be approved until all documents
necessary to this landscaping establishment permit application are received.

I have read the terms and conditions and understand my obligations with regards to the Establishment Permit for the above-
referenced property.

Signature

Date

Printed Name

Please send applications to:
City of Glenwood Springs
101 West 8th Street
Glenwood Springs, CO, 81601
Phone: 970-384-6344 OR scan and email all
paperwork to: mike.hoffman@cogs.us



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: June 3, 2021 Minutes

Action Requested: June 3, 2021 Minutes

Department: City Clerk

Presented By:

Background Info:

Issues:

Staff Recommendation:



MINUTES
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
JUNE 3, 2021
101 W. 8TH STREET
6:15 PM

Note: Official meeting minutes are located on the City website via YouTube video at the following link: <https://www.youtube.com/user/GlenwoodSprings1885/videos>. The times in agenda items indicate approximately where the item can be found on the YouTube video timeline.

REGULAR SESSION

:05 Roll Call

Present: Mayor Godes, Mayor Pro-Tem Willman, Councilor Kaup, Councilor Stepp, Councilor Hershey, Councilor Wussow. Also present were Debra Figueroa, City Manager; Steve Boyd, COO; Jenn Ooton, Asst. City Manager, Matt Langhorst, Director of Public Works, Gretchen Ricehill, Assistant Director for Economic and Community Development, and Karl Hanlon, City Attorney.

:06 Pledge of Allegiance

Mayor Godes led the Pledge.

:06 Agenda Changes and Conflicts

Councilor Hershey requested clarification that agenda item #19, Resolution 21-10, was only to have a hearing date set. Mayor Godes confirmed.

Mayor Pro-Tem Willman commented that he has a conflict of interest on item #23, Financial Advisory Board Grant Recommendation, because he is on the Board of Directors for Mountain Valley Developmental Services and the Riverbridge Regional Center and would like them removed so he can vote on the remaining items. Mayor Godes commented that when the agenda item is reached any conflicts will be removed.

:07 Citizens Appearing Before Council

James Fosnaught, on behalf of the Parks and Recreation Commission, commented on the use of the parks, special permit requirements and the forty-five-day waiver granted to a fitness instructor. Commercial activities in the parks have occurred in the past and the commission requested that Council make this an agenda item and not proceed on an ad-hoc basis. He asked for a code amendment with guiding criteria so that the Commission can investigate and report back to Council on items such as fees, cost recovery, permits, restrictions, liability insurance and seasonal use and that the activities are appropriate.

Bob Campbell, Glenwood Springs resident and freelance musician, has been working with Parks and Recreation and arranged for musical performances in Bethel Plaza, that have been welcomed by local restaurants. Would like to develop a policy specific to music in the Plaza to include a registry, lower permit fees and schedule it for a future agenda item.

Ally Morrison, Glenwood Springs resident, home, and business owner, asked staff about yoga classes in City parks, to view the revision to the code and to find ways to get the community together safely outside for healthy activities.

Ann Marie Deter, employee of Colorado Mountain College, commented that John Norton has been teaching Tai Chi for ten years but now there are kid classes and camps, so the Tai Chi class cannot use the gym. Classes have been taking place at Sayre Park and asked that they continue there.

John Norton, Colorado Mountain College Tai Chi teacher, requested that classes continue at Sayre Park and asked if he could get a permit to hold classes for the community not through Colorado Mountain College.

:22 Council Comments

Councilor Kaup wanted to clarify that the Council did not waive the permit or fees but allowed a forty-five-day permit to allow Sharm Phillips to hold classes not more than two days a week while the revisions were being worked and it was not Council's intent to waive everything. Commented about the accidents and if Council should have a work session with CDOT regarding the speed limit in the canyon after it was raised last year and the road closures that affect the community.

Mayor Pro-Tem Willman commented that Council ruling from the dais is not a good way to get policy decided. Agreed that the parks issue should be dealt with by Parks and Recreation sooner rather than later and hopes that a recommendation could be received for July meetings. He also agreed on the traffic problems in the canyon and would like staff to work with CDOT. Karl Hanlon, City Attorney commented that the framework for code changes for parks at the first reading at the next Council meeting and hopes the regulations and the ordinance will be to the Council for a second reading for the first meeting in July. Mayor Pro-Tem Willman asked for clarification of what would be in the first reading. Karl Hanlon replied that a couple of structural changes in the code will be heard at the first reading and that the pieces of how to implement the code/parks regulations will be adopted by Ordinance at the second reading.

Councilor Stepp had gone back over the Comprehensive Plan due to an item that comes up later in the agenda, small town character, and after an email to all Councilors, if the city is dog friendly. She believed

that the plan is a little subjective concerning small town character but is looking forward to seeing the adjustments to the code from Karl and Parks and Recreation to make the code more community friendly. She asked Debra Figueroa, City Manager, if the City is dog friendly and if there should be any changes to the code. Debra Figueroa answered that bad information was given out by a restaurant and that the City does not allow dogs to be tied up alone. She also said that Code Enforcement may reach out to the Chamber to inform restaurants and added she would like to see Bob Campbell's Plaza proposals in a future meeting.

Councilor Hershey commented that the dog park should be fixed up and agreed that traffic incidents in the canyon should be addressed by staff with CDOT and CSP and that a loss of around ten thousand dollars per minute is inflicted on many people due to highways being closed. He read the survey, responded to other Council members that he is disappointed the poll is a push poll, that certain questions are not appropriate and will campaign against conducting the poll.

Councilor Kaup added that the Arts and Culture Board may want to weigh in on the plaza proposals.

Councilor Wussow commented that as Parks and Recreation liaison she wanted to thank the Parks and Recreation staff for their comprehensive work and understanding of the issues and this is an opportunity for the community to step back and give feedback and be heard.

Mayor Godes thanked James Fosnaught for his comments and stated that all the Boards and Commissions do great work and looks forward to exploring their roles and continuing the mutual support with the Council. He stated that the city had been recognized for their COVID response in 2020 with the Governors Downtown Excellence Award. He thanked all the staff and departments that had brought forward ideas to help businesses, for keeping the city clean when short staffed and those businesses had received significant rounds of funding and grants to help. He commented to Ally Morrison that she could become a City employee if she wanted to run programs for the public, and that John Norton does a great service. He also apologized for some comments he made in the last Council meeting when emotions were running high concerning peoples' motives and mentioned the excellent leadership of the Chief of Police.

:40 Consent Agenda

:40 Mayor Pro-Tem Willman moved, seconded by Councilor Wussow, to approve the Consent Agenda.

Motion passed unanimously.

ACTIONS AND/OR PRESENTATIONS

:41 Planning File 69-20 Consideration of a Special Use Permit for a Retail Marijuana establishment at 2114 Grand Avenue (PIN 2185-164-00-095). Continued from the May 20, 2021 meeting.

Karl Hanlon suggested that the next motion should be to deny the issuance of a Special Use Permit for a Retail Marijuana establishment at 2114 Grand Avenue. Karl also wanted to read into the record an email received at 4:55 pm that day, from John Dyet, applicant and owner of Kind Castle, which included personal attacks on certain Council members, and requested an opportunity to speak on his behalf. Karl Hanlon stated that in the interest of due process, John Dyet should be afforded five minutes to speak on this matter, he cautioned Council not to make a decision due to inflammatory remarks made in the email towards Council members, to look to the record in making a decision, that a series of findings in the staff report that must be met to approve the proposal, and there is ample evidence from both sides in the record.

Mayor Godes, with the City Attorney's recommendation, stated that the applicant should be allowed five minutes to respond. Councilor Hershey agreed, and asked if there should be a vote of continuance due to another six-member Council. Mayor Godes stated that the missing Council member, Councilor Davis, has previously voted and if it is a 3-3 vote the motion can be moved to continue. Attorney Hanlon asked if Councilor Wussow had ample time to study the issue and packet and Councilor Wussow stated that she had. Councilor Wussow stated that she found the establishment is incompatible with the surrounding area and the impact on the surrounding area has not been minimized. She went further to state that she does not believe that the application is in compliance with the Comp Plan, or the City's plans or policies. Mayor Pro Tem Willman wanted to state that he is not in conflict with the application and that the location of the applicant is not compatible with neighboring properties.

:57 Councilor Wussow moved, seconded by Councilor Hershey, to deny Planning File 69-20 Consideration of a Special Use Permit for a Retail Marijuana establishment at 2114 Grand Avenue.

Ayes: Stepp, Hershey, Willman, Wussow, Godes

Nays: Kaup

Passed 5-1

1:04 Resolution 21-10 – A resolution finding substantial compliance of Petition for Annexation with CRS 31-12-107 and setting public hearing regarding eligibility for annexation of property located at 214 Center Drive (PIN: 2185-061-00-042)

(There will be no discussion at this meeting about this project, this agenda item is to set the date.)

1:10 Councilor Hershey moved, seconded by Councilor Kaup, to pass Resolution 21-10 – A resolution finding substantial compliance of Petition for Annexation with CRS 31-12-107 and setting public hearing regarding eligibility for annexation of property located at 214 Center Drive for Thursday, July 29th, 2021, at 6pm.

Motion passed unanimously.

1:11 Community Clean-up Discussion

Public Works Director, Matt Langhorst, introduced the new Landfill Director, Elizabeth Mauro, to Council. Director Langhorst presented on Community Clean-up Weekend with Hazard Waste Day being August 21st. Friday, August 20th would be the day that citizens would bring their clean-up to our stage at the Community Center and Saturday, August 21st, would be the day that volunteers would go and collect items from the public. This would not affect the budget.

Councilor Kaup asked if this is going to replace the previous Spring Clean-up. City Manager Figueroa stated that if Council desires to have the previous Spring Clean-up return, the City will have to contract out the labor, that this would be more expensive than previous years and if this is Council's wish it should be considered during the budget process.

1:29 City Owned Property Housing RFQ

Hannah Klausman presented. Councilor Wussow complimented Board and Commissions, reminding everyone that they took at least a year to come up with these recommendations and now is a pivotal time for affordable housing. She does not, however, agree that density needs to be maximized into studio and 1-bedroom apartments around the community. Instead, she would like to see more family units to increase a sense of community. Councilor Hershey brought up the concern of water, schools, supermarkets, the landfill, and the increased traffic. He feels this is a growth issue. Mayor Pro-Tem Willman stated that he would not be opposed to fee waivers if the project were right. Mayor Godes stated that he is worried that without a project like this we will become a hollowed-out community.

1:44 Councilor Kaup moved, Seconded by Councilor Wussow, to move forward with the RFQ on both City Owned Property Housing properties, to revise the RFQ to make it a consideration of for sale units only, to approve the \$13,000 from Community Development for Technical Development and that the project does not need to maximize density as along with leaving the project advisory group as proposed.

Ayes: Kaup, Wussow, Stepp, Willman

Nays: Hershey, Godes

Motion passed 4-2

1:51 Two Rivers Trail – Recent Grant Award and Pending Project

Director of Engineering, Terri Partch, presented on the recent CDOT grant for a pedestrian path on Devereux Road. Councilor Stepp asked if there will be a disruption to Two Rivers Park activities. Director Partch replied that it was required to be done during the fall. Councilor Kaup asked if the trees that were

being removed were going to be replaced. Director Partch stated that should not be too difficult to add to the project.

2:02 Councilor Stepp moved, seconded by Mayor Pro-Tem Willman, to move forward on the Two Rivers Trail project using the CDOT grant to complete this project within the 8-month timeline.

Motion passed unanimously.

2:13 Financial Advisory Board Grant Recommendations

City Manager Figueroa presented.

Councilor Stepp recused herself from Youth Zone and Middle Colorado Watershed Council due to Conflicts of Interest.

Mayor Pro-Tem Willman recused himself from Mountain Valley Developmental Services and River Bridge Regional Center.

Mayor Godes said he disagrees with three awards that were more than the amount requested and stated that he disagreed with Catholic Charities because their request was \$30,000, 3x as much as usual and 20% of the total grant budget. Councilor Kaup stated that this is probably due to their help with rent and other financial assistance.

2:16 Councilor Kaup moved, Seconded by Councilor Wussow, to approve the grants as recommended by the Financial Advisory Board except for the ones that Mayor Pro Tem Willman and Councilor Stepp recused themselves from and as revised by Staff. The motion stipulated that Music in the Park would receive an additional \$500 instead of waiving permit fees, and that the three awards over the requested amount be amended to the requested amount.

Ayes: Kaup, Wussow, Stepp, Willman, Hershey

Nays: Godes

Motion passed 5-1

2:19 Councilor Hershey moved, seconded by Councilor Kaup, to approve the grants as recommended by the Financial Advisory Board for Mountain Valley Developmental Services and River Bridge Regional Center.

Motion passed 5-0 with Mayor Pro-Tem Willman having recused himself.

2:20 Mayor Godes moved, seconded by Councilor Kaup, to approve the grants as recommended by the FAB for Youth Zone and for Middle Colorado Watershed Council.

Motion passed 5-0 with Councilor Stepp having recused herself.

2:21 Glenwood Springs Utility Assistance Program

City Manager Figueroa presented that, as Council previously requested, in order to help offset the increase of utility fees, if a citizen qualifies under a federally recognized program, they will automatically qualify. The City recommended using \$200,000 from the Marijuana fund to use for this program.

2:24 Mayor Pro Tem Willman moved, seconded by Councilor Wussow, to follow staff's recommendation using up to \$200,000.

Motion passed unanimously.

2:28 Arts and Culture Board Appointment

Councilor Kaup recommended Kyle Jones for the Arts and Culture Board noting that he is a Music teacher, and he is taking the seat of a member who left so his term will end in 2022.

2:29 Councilor Kaup moved, seconded by Councilor Hershey, to appoint Kyle Jones to the Arts and Culture Board with a term expiring in March of 2022.

Motion passed unanimously.

2:29 Electronic Participation in City Council Meetings

City Attorney Karl Hanlon presented. Council directed Attorney Hanlon to include in a previous ordinance no more than two electronic participation appearances per year. Councilor Kaup wanted to include that the minutes reflect that electronic participant are labeled off-site attendees and the ordinance also include that electronic participants have all the rights, including voting rights and speaking rights, as a regular member. Mayor Pro-Tem Willman requested that the ordinance changes to read video only instead of electronic participation. Mayor Godes said he believed that a Councilor should not be allowed to miss two meetings in a row, and they should not have to get permission to use the electronic participation.

2:47 Councilor Wussow moved, Seconded by Councilor Stepp, that Council directs staff to amend Ordinance 2018-20 with the provisions included by Council.

Councilor Wussow withdrew her motion. Councilor Stepp withdrew her Second.

Attorney Hanlon stated he was satisfied taking direction and will bring a revised ordinance back to Council at a later date.

3:01 Recommendation for Group Travel Allowance

Mayor Godes stated that this decision should be extended to the Boards and Commission Members. Manager Figueroa stated that the budget for 2021 is \$11,000. Mayor Pro Tem and Councilor Stepp agreed with Boards and Commissions but feel it should wait until next year's budget. Council agreed this is important.

3:09 Report from City Administration

Debra Figueroa, City Manager, stated that she is on vacation the upcoming week.

3:10 Adjournment

3:10 Councilor Kaup moved, seconded by Mayor Pro-Tem Willman, to adjourn.

Motion passed unanimously.



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Award Contract for RFP 2021-10 Design of Phase 1: 6th Street Improvements between Laurel and Pine Streets

Action Requested: Approval of Award for the design of Phase 1: 6th Street Improvements between Laurel and Pine Streets

Department: Engineering

Presented By: Jessica Bowser, Assistant City Engineer
Terri Partch, City Engineer

Background Info: The City is currently pursuing Grant funding for the re-construction of 6th Street between Laurel and Pine Streets. This design will utilize the section proposed and approved through the 6th Street Master Plan completed in 2017. With this grant opportunity, the City has pushed forward the design of the roadway with funding from the DDA budget.

The approved budget for the design is \$250,000.

The City advertised and received three proposals from Boundaries Unlimited, High Country Engineering, and SGM. These proposals ranged from \$108,400 to \$186,545. After the selection committee reviewed and discussed the submitted proposals, more information was requested from two of the consultants. Responses were provided from both consultants and High Country Engineering also revised their pricing with the submittal of their responses to \$91,600.

Issues: None

Staff Recommendation: Approval to award the design contract to High Country Engineering in the amount not to exceed \$91,600.



May 17, 2021

City of Glenwood Springs, Procurement Manager
bidresponse@cogs.us

Re: City of Glenwood Springs Request for Proposal (BD #2021-010)
Consulting Engineering Services for the Design of Phase 1 – 6th Street Improvements
between Laurel and Pine Streets
HCE Proposal No. 2211000.087

To Whom It May Concern:

High Country Engineering, Inc. (HCE) would like to take this opportunity to thank you for allowing us to provide this response to your RFP for Consulting Engineering Services for the Design of Phase 1 – 6th Street Improvements between Laurel and Pine Streets. The specific services to be provided are described in our attached proposal. Our project team is as follows:

Lead Firm:

High Country Engineering, Inc.
1517 Blake Avenue, Suite 101
Glenwood Springs, CO 81601
Phone: (970) 945-8676
Primary Contact: Roger D. Neal, P.E.
rneal@hceng.com

Partnering Firms:

Stan Clauson Associates, Inc.
400 W. Main Street, Suite 203
Aspen, CO 81611
Phone: (970) 925-2323

Kumar & Associates, Inc.
5020 County Road 154
Glenwood Springs, CO 81601
Phone: (970) 945-7988

Hines, Inc.
323 W. Drake Road
Fort Collins, CO 80526
Phones: (970) 282-1800

If you have any questions or we can be of further assistance, please do not hesitate to give us a call.

Sincerely,
HIGH COUNTRY ENGINEERING, INC.


Roger D. Neal, P.E.
Principal

CIVIL ENGINEERING



LAND SURVEYING

**Response to Request for Proposal
for Consulting Engineering Services
for the
Design of Phase 1 – 6th Street Improvements
between Laurel and Pine Streets
BD #2021-010
for the
City of Glenwood Springs, Colorado
Due Date: May 17, 2021**

HCE Proposal No. 2211000.087

Prepared By:

High Country Engineering, Inc.


Roger D. Neal, P.E.

Contact Information:

rneal@hceng.com

High Country Engineering, Inc.
1517 Blake Avenue, Suite 101
Glenwood Springs, CO 81601
970.945.8676 ~ phone
970.945.2555 ~ fax
www.hceng.com

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- Kumar & Associates, Inc.
- Hines, Inc.

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A. PROJECT TEAM



Lead Firm:

- **High Country Engineering, Inc.**
1517 Blake Avenue, Suite 101
Glenwood Springs, CO 81601
(970) 945-8676

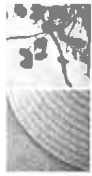
Civil Engineering, Land Surveying and Project Management

- Roger D. Neal, P.E., Senior Project Manager
- Thomas Scott, P.E., Project Manager
- Bill Baker, P.L.S., Survey Project Manager
- Luke Jameson, P.L.S., Survey Manager

Consultant Responsibilities:

- Project Management
- Land Surveying
- Civil Engineering
- Floodplain Analysis
- FEMA Permitting
- Construction Administration

Sub-consultants:



STAN CLAUSON ASSOCIATES INC
landscape architecture, planning, resort design

- **Stan Clauson Associates, Inc.**
400 W. Main Street
Aspen, CO 81611
(970) 925-2323

Landscape Architecture and Planning

- Stan Clauson, AICP, ASLA, Principal
- Patrick Rawley, AICP, ASLA, Senior Associate
- Britni Johnson, ASLA, Landscape Designer

Consultant Responsibilities:

- Planning
- Landscape Architecture
- Architect Coordination

K+A KUMAR & ASSOCIATES, INC.

- **K+A Kumar & Associates, Inc.**
5020 County Road 154
Glenwood Springs, CO 81601
(970) 945-7988

Geotechnical Engineering

- Steven L. Pawlak, P.E., Principal

Consultant Responsibilities:

- Soils Evaluation
- Soils Report Preparation



- **Hines, Inc.**
323 W. Drake Road
Fort Collins, CO 80526
(970) 282-1800

Irrigation Design Consultant

- Nate Hines, CID, CLIA, Project Manager, Irrigation Designer
- James Hines, B.A., Senior Engineer
- Edward Wranosky, AC, CID, Project Engineer

Consultant Responsibilities:

- Irrigation System Design

Qualifications / Key Personnel / Responsibilities / Resumes

High Country Engineering, Inc. (Lead Firm)



High Country Engineering, Inc. is a professional engineering firm established in 1985 in Glenwood Springs, Colorado, which offers civil engineering, consulting, land surveying, planning, and construction administration services. The firm's qualified staff of twenty talented professionals includes five registered professional engineers, two engineering interns, one engineering/surveying CAD technician, two professional land surveyors, and three field survey crews. Our firm has Professional Engineers and Land Surveyors registered in the State of Colorado.

We are not only committed to staffing the firm with the finest professionals available, we also have an on-going commitment to provide that staff with state-of-the-art equipment to assure its position at the forefront of civil engineering and land surveying techniques in the region, including the incorporation of GPS technology surveying equipment.

HCE emphasizes open communication with a positive attitude to identify and provide for our clients' needs. Staying in touch with the client, its representatives, and other team members throughout the project is vital to the success of each project. HCE strives to consider its clients' resources as though they were its own.

The firm's engineering and surveying professionals are responsible for numerous successful projects by utilizing innovative, functional, and aesthetically pleasing design solutions. Each project is founded on a clear understanding of the client's budget, schedule, and project goals.

In addition to the high quality of engineering services, our organization maintains excellence in land surveying covering all facets of the profession. These services include elevation certificates, improvement surveys necessary to meet mortgage company requirements, construction staking for residential, commercial, airport development, golf courses, municipal work, boundary surveys, topographic surveys, and plat preparation.

HCE's engineering services include land surveying, design, and construction administration for projects or studies as follows:

Municipal Engineering	Pedestrian/Bike Trails
Aerial Photography Paneling	Septic Systems
Streets & Roadways	Plats
Residential & Commercial Subdivisions	Floodplain Analysis
Water Supply Systems	Boundary Surveys
Public & Private Schools	Drainage Analysis & Erosion Control
Wastewater Collections	Establish GPS HARN Control Points
Affordable Housing Projects	Bridge Hydraulic Studies
Storm Sewer Systems	Topographic Mapping
Recreational Facilities	Traffic Analysis
Pipelines	Emergency Services Sub-Station
Commercial Site Developments	Golf Course Communities
Wetland Evaluations & Permits	

Site Development - Complete civil engineering and surveying services are available for individual sites, residential subdivisions, and commercial/industrial developments. Services provided during the application/review process phase include boundary and topographic surveys, plats, drainage and floodplain studies, traffic studies, state highway access permit applications, site grading and erosion control plans, street and utility designs, water and wastewater treatment, and utility coordination. HCE's established working relationships with local governmental agencies will assist in gaining project approval. During the construction phase, available services by HCE include contract administration, construction staking, and quality control.

Streets and Highways - Services include planning and design for urban streets, highways, rural and mountain roads, and parking areas. HCE personnel are aware of the geological and climatological conditions such as soil and slope stability, subsurface drainage, icing, etc., which impact road design. Our specialized expertise in the drainage field is invaluable in street and road design because proper drainage is a vital part of a properly designed street or highway system.

Drainage Control and Floodplain Analysis - Services include hydrologic analysis (specific to the geographic area of the project), master drainage planning for existing communities and new subdivisions, floodplain analysis, design and preparation of plans and specifications for drainage improvements, and field review during the construction period. HCE personnel are specialists in the fields of hydrology, hydraulics and drainage design.

Water and Wastewater Facilities - Services include planning and design of distribution or collection systems, as well as small treatment facilities. HCE and team personnel are experienced in providing these services for individual residences, industries, municipalities, and special districts.

Municipal Engineering - The engineering services of HCE are offered to municipalities for special projects or studies or when a consultant may be needed to supplement the municipal staff. HCE offers review services, which includes the checking of plans, specifications, plats, reports, and other documents submitted to municipalities in order to evaluate their adherence to regulations and general practicality. Construction observation services are also provided to monitor the construction of public improvements for conformance with municipal requirements.

Surveying - Surveying is often the basis for design and decision making. Our survey personnel are trained and equipped to perform a vast array of tasks using Global Positioning Systems (GPS) as well as conventional total stations with data collection. High Country Engineering, Inc. is ready to perform boundary surveys, improvement surveys, right-of-way determinations, high order GPS control, improvement location certificates, condominium plats, annexation plats, surface and aerial topographic surveys, utility locations, and all types of construction staking. High Country Engineering, Inc. performs hundreds of surveys every year.

Bridge Hydraulics/Hydrology - HCE's team starts with professional land surveyors performing riverine and floodplain cross-sections with the highest technical equipment. Hydraulic engineers/hydrologists determine the 100-year water surface elevations, floodplain and floodway widths. HCE then coordinates with other team members to provide low chord elevations and recommendations for openings. HCE's personnel will evaluate multiple alternatives that take into consideration aesthetics, cost, functionality, and environmental concerns.

Municipal Airports - HCE has extensive experience with airport projects. Our personnel have performed topographic surveys for runways, blast pads, taxiway connectors, aprons, hangars, parking facilities for airplanes, construction staking for utilities, paving and safety areas, and boundary surveys, utilizing G.P.S. technology, digital levels, and conventional survey equipment to ensure project accuracy to meet necessary time restrictions.

Roger Neal, P.E., Senior Project Manager: Roger joined HCE in 1994 and became an owner in 1998. His experience includes five years in Wyoming working on a variety of projects, including county road improvements, state highway projects, construction management, and mine land reclamation. Since 1994, Roger has been working in the Roaring Fork Valley. His experience in the area includes project management and design for municipal improvement projects, public schools, commercial sites, private developments, as well as construction management on a majority of these projects. Roger brings great knowledge and experience in the entire process from the land planning stage to completion of the construction of a job; including coordinating with the various governing entities and obtaining all required approvals and permits.

Project Responsibilities: Roger will be the Senior Project Manager in charge of the project and will also be the engineer of record for the project. He will attend any necessary project status meetings, stakeholder input meetings, utility coordination meetings, City staff meetings, and public meetings. He will be overseeing the design process as well as working with City Staff in discussions with the affected stakeholders. He will also be responsible for the permitting, coordination with the project team, updates to the schedule, and coordinate all work with City personnel. He will be the primary contact throughout the project.

Tom Scott, P.E., Project Manager: Mr. Scott received a B.S. degree in Civil Engineering from the University of Colorado in 2001. He is a Registered Professional Engineer in the State of Colorado. Mr. Scott has experience working on a variety of projects encompassing all aspects of civil design, land surveying, and construction management. Mr. Scott has extensive experience in highway construction and was involved in the construction of bridges and tunnels at the Glenwood Canyon Interstate I-70 project. Mr. Scott also has experience in storm drainage, floodplain analysis and river restoration, as well as analysis, design and construction of water and sewer systems.

Project Responsibilities: Tom will work alongside Roger Neal as the Project Manager for the project. Tom will be in charge of the preparation of the design and preparation of the construction documents, coordinating with utility companies, and preparing exhibits for the City. He will be the secondary contact throughout the process and attend meetings as necessary.

Bill Baker, P.L.S., Survey Department Manager: Mr. Baker is a registered Professional Land Surveyor and BLM Certified Cadastral Surveyor in Colorado. He attended Metropolitan State College, University of Colorado, Colorado School of Mines and Community College of Denver Red Rocks Campus, along with the BLM Course Study for his Certified Federal Surveyor license. Mr. Baker has over thirty-five years of experience working on a variety of projects covering all aspects of Land Surveying throughout Colorado. Mr. Baker's work responsibilities include administrating the daily operations and coordination of the field and office personnel within the surveying department. He performs property and title research, cost estimating and proposals, preparation of legal descriptions, exhibits, monument reports, boundary resolution and computations, deed title research and AutoCAD drafting of survey maps. Mr. Baker is also responsible charge for all land surveying documents.

Project Responsibilities: Mr. Baker will be responsible for professional surveying, scheduling, and management of surveying personnel. He will be responsible for surveying the project limits, boundary lines, and right-of-way limits of the project.

Luke Jameson, P.L.S., Survey Manager: Mr. Jameson is a Professional Land Surveyor registered with the State of Colorado. He has attended Metropolitan State College and the University of Oklahoma and has twenty four years of experience surveying in Colorado's Roaring Fork Valley. Mr. Jameson has extensive experience in construction related surveying and title research as well as boundary and mineral surveying. In addition, Mr. Jameson is certified by the Federal Aviation Administration for the operation of unmanned aerial vehicles and is experienced in using these platforms for data collection. Mr. Jameson is also an instructor of Land Surveying Ethics at Western Colorado Community College.

Project Responsibilities: Mr. Jameson will be responsible for topographic, utility and boundary mapping of the project. He will also be responsible for scheduling, and management of survey mapping and drafting personnel.

Sub-consultants:

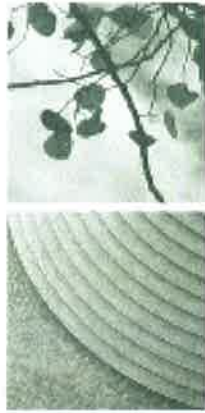


Stan Clauson Associates, Inc. - Landscape Architecture and Planning

- Stan Clauson, AICP, ASLA, Principal
- Patrick Rawley, AICP, ASLA, Senior Associate
- Britni Johnson, ASLA, Landscape Designer

Consultant Responsibilities:

- Planning
- Landscape Architecture
- Architect Coordination



STAN CLAUSON ASSOCIATES INC
landscape architecture, planning, resort design

About Our Firm

Stan Clauson Associates (SCA) was established in Aspen in 1998 to provide professional planning and design services and, since its inception, the firm has been involved in public sector projects as well as providing support to private clients and the development community. Our work involves responsible and sustainable design and planning in resort and small community environments. We enjoy working closely with community groups and elected officials to craft compelling strategies to turn a vision into reality. Our work in urban planning and design places great importance on providing site sensitive design that benefits from the right kinds of accessibility from all forms of transportation, respects the importance of the pedestrian and the bicyclist in a resort community, and provides a beautiful and walkable environment for residents to call home.

The individual members of Stan Clauson Associates come from a variety of backgrounds and contribute to the planning process in their own unique ways. Our multidisciplinary knowledge helps us communicate efficiently with all consultants active in the planning process. Our firm has been selected as one of a group of consultants to provide services to the Colorado Department of Local Affairs Community and Main Street Program. We have a long history of Main Street program involvement, and are excited about developing streetscape and street design details that fully reflect community values. Additionally, staff has recently completed the Water Efficiency Landscaping Standards program course and is mindful bringing environmental conservation into our design efforts.

The 6th Street Improvement Project

Stan Clauson Associates (SCA) is eager to join with High Country Engineering in providing landscape and site design services to assist the City of Glenwood Springs with the 6th Street Improvements between Laurel and Pine Streets. SCA is a frequent collaborator with municipal and county governments, nonprofits, and private-sector for public improvements. Recent work that can be noted in the proposal includes:

- ADA access improvements for public sidewalks, including rain garden development for the City of Aspen;
- The City of Colorado Springs Historic Preservation Plan, an award-winning planning activity;

- Design and planning for outdoor learning spaces for the Aspen Center for Environmental Studies (ACES);
- Significant pedestrian amenities adjacent to lodging development projects in Aspen; and
- Master Planning for public facilities development and relocation in Avon,

Several of these projects are reflected in information sheets provided as part of this proposal.

Stan Clauson, AICP, ASLA - Principal In Charge

Education and Credentials

Harvard University, Graduate School of Design, MLA 1978

University of Wisconsin, M.A. 1971

Denison University, B.A. 1967

APA Chapter Presidents Council,

2016 Karen B. Smith Award for Outstanding Service to Members 2016

City of Aspen Historic Preservation Award,

2005, 2016, 2018 for projects within the Main Street and Commercial Core Historic Districts

Biography

Stan Clauson has over thirty years of planning experience including recreational resort projects in both the Rockies and in New England. Former Community Development Director for the cities of Aspen, Colorado and Montpelier, Vermont, he holds a Masters' degree in Landscape Architecture from the Harvard Graduate School of Design. Stan has been a frequent lecturer on resort transportation and resort revitalization strategies, and an invited speaker at international conferences in Japan and Europe. He is a member of the Institute of Transportation Engineers and led study tours for local and state transportation officials to observe resort transportation concepts in Europe. His work has won awards from the Vermont Planning Association, U.S. Department of Housing and Urban Development, and the City of Aspen Historic Preservation Commission. Stan is a member of the American Institute of Certified Planners, Past President of the Colorado Chapter of the American Planning Association and holds numerous other professional memberships. He currently serves on the Professional Advisory Committee for the landscape architecture program at Colorado State University and on the American Planning Association Education Committee.

Relevant Experience

Principal/President 1998—Present

Stan Clauson Associates, Inc.; Aspen, Colorado

Community Development Director 1994—1998

City of Aspen, Colorado

Director of Planning & Development 1988—1991

City of Montpelier, Vermont

Principal 1981—1986; 1991—1994

Stan Clauson Associates; Cambridge, Massachusetts and Montpelier, Vermont

Public Lighting Research Project 1986—1987

Lausanne, Switzerland

Community Development Urban Designer 1979—1981

City of Newton, Massachusetts

Project Director 1977—1978

Roxbury-Dorchester Community Beautification Program; Boston, Massachusetts

Patrick Rawley, AICP, ASLA - Senior Associate

Education and Credentials

University of Colorado Denver, MLA/MURP 2007

St. Mary's College of California, B.A. 1998

St. Mary Catholic Church, Aspen, Colorado, Building Committee 2016 - current

American Planning Association, Colorado Chapter, Annual Conference Planning Committee, 2019

American Planning Association, Member

American Institute of Certified Planners (AICP), Certified Planner 025184

American Society of Landscape Architects

The Field, The Professional Landscape Architects Network, The Confluence of Art and Land Use Politics, or the Journey is Half the Fun. Rawley, Patrick. August 12, 2013

The Field, The Professional Landscape Architects Network, Marijuana in the Mountains. Rawley, Patrick. June 17, 2014

Biography

Native of Colorado, Senior Associate Patrick Rawley has been captivated by the fusion of nature and human settlement patterns from an early age. Whether pursuing outdoor activities, studying history, traveling or enjoying the arts, Patrick seeks the common threads that form and enrich the human experience. He enjoys adventures with his wife and three young boys. Patrick graduated from the University of Colorado Denver with dual Master's degrees in Landscape Architecture and Urban and Regional Planning. He is a member of the American Institute of Certified Planners (AICP) and the American Society of Landscape Architects (ASLA). Prior to graduate school, Patrick worked with a transactional law group that provided experience in the acquisition and disposition of commercial real estate. This led Patrick to his graduate studies and laid a solid background for his education and professional career.

Relevant Experience

City of Colorado Springs Historic Preservation Plan Update, Colorado Springs, Colorado

An update of the 1993 Historic Preservation Plan, organized and executed an extensive public outreach process, assisted in research, drafting, and editing of the updated historic preservation plan, and performed general project management. Adoption of the HistoricCOS plan anticipated in late summer 2019.

Lift One Lodge, Aspen, Colorado

Preparation and processing of the land use application for the Lift One Lodge and associated public improvements anchoring the redevelopment of the second winter and summer use portal to Aspen Mountain. A private/public partnership with the City of Aspen, Aspen Skiing Company, and the Gorsuch Haus Lodge, the project received a recommendation of approval from the Aspen City Council.

St. Mary Catholic Church Renovation, Aspen, Colorado

Provided land use and landscape architectural design working closely with project architect on the restoration of the historically designated church. Obtained land use approvals for potential expansion of church subgrade meeting hall and oversaw installation of landscape.

Pitkin County, Facilities Management, Pitkin County, Colorado

Working closely with the County Facilities Director, provided land use planning for various County owned properties including the Pitkin County Courthouse.

Town of Buena Vista Comprehensive Plan Update, Buena Vista, Colorado

Provided community outreach and visioning, assisted in presentations to the community, and drafted sections of the final comprehensive plan document.

Facilities Master Plan, Town of Avon, Colorado

Worked closely with Town staff and emergency service providers in crafting a master plan document that provided recommendation on the use of various Town owned properties.

Aspen Airport Business Center and State Highway 82 Grade Separated Pedestrian Crossing

Member of team developing a safe and attractive pedestrian crossing of a heavily traveled roadway.

Britni Johnson, ASLA - Landscape Designer

Education and Credentials

Colorado State University, BSLA 2012
American Society of Landscape Architects
Council of Landscape Architectural Registration Boards
Carbondale Public Arts and Tree Board Commissions
Novel Cover Art: "First To Find," by John Taskett
Album Cover Art: "Flight Club," by artist Zach Daniels

Biography

Britni Johnson is a landscape designer who holds a Bachelor of Science in Landscape Architecture from Colorado State University. She is originally from Rifle, Colorado and has worked in the Roaring Fork Valley with landscape architecture and engineering firms for the past five years. She is passionate about creating a connection to nature through design as well as has an interest in how people interact and utilize spaces. Britni spends her free time snowboarding, painting, and traveling.

Relevant Experience

Meeker Public Library, Meeker, Colorado

Worked closely with the landscape architect to design and monitor the installation of the Historic Meeker Library interior courtyard and entry which provided meaningful outdoor spaces for the Town of Meeker residents. Project completion 2016.

Willoughby Residence, Aspen, Colorado

Provided design support as project manager on a year-round outdoor living space for residential clients. Project completion 2015.

Aspen Community School, Woody Creek, Colorado

Coordinate with the school board and architects by providing graphic support and field layouts of plant materials. Project created an updated outdoor space that provided connectivity to all new and existing buildings. Project completion 2014.

Missouri Heights Residence, Eagle County, Colorado

Worked closely with the project architect and principal of the firm to research and provide a native plant palette and design for a LEED Gold design of this functioning horse ranch. Project completion 2014.

Iron Mountain Hot Springs, Glenwood Springs, Colorado

Worked closely with Glenwood Springs Caverns Adventure Park and contractors as a member of the design team to design and locate plantings to frame vistas and create privacy for the recreation of a historical hot springs along the Colorado River. Project completion 2015.

Woody Creek Residence Phase 1, Woody Creek, Colorado

Researched and field located plant materials to restore native vegetation on two historic parcels. Incorporated old flood irrigation using existing site topography to create new streams and ponds for wildlife habitats. Project involvement 2013-2016.



Kumar and Associates, Inc. – Geotechnical Engineering

- Steven L. Pawlak, P.E., Principal

Consultant Responsibilities:

- Soils Evaluation
- Soils Report Preparation



GEOTECHNICAL ENGINEERING



- Foundation Studies
- Geotechnical Design of Slopes & Slope Retention Systems
- Geotechnical Instrumentation
- Landslide Identification & Mitigation Studies
- Forensic Studies
- Non-Destructive Falling Weight Deflectometer Pavement Testing (FWD)
- Pavement Thickness Design & Pavement Rehabilitation

ENGINEERING GEOLOGY

- Mining Hazards & Subsidence Over Underground Cavities
- Soil Nail & Tie-Back Design Services
- Unstable Slopes
- Debris, Mud Flows
- Expansive Soils
- Rockfall Mitigation

CONSTRUCTION OBSERVATION & MATERIALS TESTING



- Building Foundation Observation
- Construction Management Assistance
- Asphalt & Concrete Pavement Testing
- Earthfill Placements & Compaction
- Masonry Observation
- Fireproofing
- Special Inspections - ICC/IBC
- Concrete Testing, Structural Concrete
- Structural Steel, Reinforcing Steel
- Pipeline Testing

ENVIRONMENTAL SERVICES

- Asbestos & Lead-Based Paint Surveys
- Environmental Site Assessments (ESAs), Phases I, II & III
- Landfills & Hazardous Waste Remediation
- Voluntary Cleanup Program Representation
- Groundwater Sampling
- Monitoring Well Installation
- Surface & Subsurface Soil Sampling
- Transaction Screens
- Environmental Construction Management

Steven L. Pawlak, P.E.

Principal-in-Charge/
Project Manager

Education

Arizona State University
M.S., Civil Engineering, 1976

Arizona State University
B.S., Civil Engineering, 1972

Professional Registration

Registered Professional Engineer:
Colorado, Arizona
Certified Consulting Engineer: Colorado

Professional Affiliations

Past President Colorado Association of
Geotechnical Engineers (CAGE)

American Council of Engineering
Companies of Colorado (ACEC/CO)

American Society of Civil Engineers
(ASCE)

Qualifications Summary

Mr. Pawlak has over **34 years of experience** in geotechnical, geological engineering. He is responsible for planning and management of geotechnical and geologic assessments on private and public projects throughout western Colorado. He has extensive experience in special mountain terrain problems such as landslide stability analysis, hillside grading and groundwater drainage. His background includes design of foundations on expansive, collapsible and soft soils. He also supervises field technicians and engineers that perform construction observation, groundwater mitigation and slope movement instrumentation, and evaluates structures which have experienced distress.

Professional Experience

- Project Manager for several ski resort facilities projects, energy development facilities, commercial and residential developments, roadway and utility infrastructures, airport and municipal facilities, earthen embankments and water resources improvement projects.

- Mr. Pawlak's additional project experience includes: roadway grading through difficult terrain; use of special retaining walls and bridge structures; stabilization of roadway cut and fill slopes; major commercial, industrial, residential, and municipal water and wastewater treatment facilities; analysis and design of numerous low-head earthen dams for permanent storage, temporary detention and irrigation purposes; and foundation studies for design and installation of driven pile and drilled pier foundations for relatively small to large structures and bridges.

PUBLICATIONS

- Mock, R.G. and Pawlak, S.L., 1983, *Alluvial Fan Hazards at Glenwood Springs*, Geological Environment and Soil Properties; presented at American Society of Civil Engineers Fall Convention, Houston, Texas, 1983.

- Spitzer, R.H., Jirak, G.T. and Pawlak, S.L., 1986, *Landslide Stabilization Achieved with Horizontal Drains*, presented at 22nd Bi-Annual Symposium on Engineering Geology and Soils Engineering, Boise, Idaho, 1986.

- Pawlak, S.L., 1998, *Evaluation, Design and Mitigation, Collapsible Soil Sites in Western Colorado*, Colorado Geological Survey, Geologic Hazards and Engineering Practices in Western Colorado, Glenwood Springs, Colorado, 1998.

- Pawlak, S.L. and Others, 2000, *Mitigation of Slope Creep by Subsurface Drainage*, Performance Confirmation of Constructed Geotechnical Facilities, Geotechnical Special Publication No. 94, presented at Geo-Institute Specialty Conference, University of Massachusetts-Amherst.



Hines, Inc. - Irrigation Design Consultant

- Nate Hines, CID, CLIA, Project Manager, Irrigation Designer
- James Hines, B.A., Senior Engineer
- Edward Wranosky, AC, CID, Project Engineer

Consultant Responsibilities:

- Irrigation System Design



Hines Inc. is a group of Water Planners, Engineers and Horticulturists committed to stewarding our Water Resources from source development to long-term monitoring and management. From offices in Colorado, Texas, Arizona & the Midwest, Hines provides creative solutions to difficult design and construction challenges throughout the United States and the world.

Applying engineering principles to the design of efficient water delivery, mechanical systems & sprinkler irrigation systems, we have successfully addressed the water management needs of a wide variety of clients. Following system construction, Hines staff provides water quality, soil health and on-going water & infrastructure consulting services.

Our Clients typically see a 40% reduction in infrastructure costs & installation and up to 60% reduction in annual water costs. Throughout regions of the country with high tap development costs, Hines has been successful in negotiating reductions of up to 50% with the Water District.

The Engineering team at Hines has extensive experience working with many types of water sources including potable, rainwater, condensate and blowdown, raw (ditch), and re-claimed (treated sewage effluent), necessitating extensive knowledge of soil types, water quality issues, and various regulatory considerations. Our engineers have been retained to work on sites of many sizes, from 1 to over 25,000-acres. As a result of such a wide range of experience with both small and large irrigation systems, our staff members are experts in the design & management of many types of water storage and transfer systems serving private systems and regional municipal water districts.

Hines Engineers have successfully designed irrigation infrastructure systems for multi-phase municipal, mixed use, and residential development projects, golf courses, parks & University campuses. Our knowledgeable Engineering and Design team handles critical issues involved in the successful design of complex control systems related to equipment capacity, retrofitting, development phasing, accessibility, sequencing of controls, maintenance access, and cost/benefit considerations.



Working within a site and infrastructure development context presents an additional set of challenges beyond theoretical engineering and design. Hines Engineers, many who come from a site/civil design background, excel in bringing simple, cost effective solutions together with solid engineering-based design decisions. The result is awesome projects built on-time and within budget. Following are a few things we believe are important for the irrigation portion of the project.

- **Engineering and Water Management:** In addition to our top-notch staff of Engineers, Hines provides water management services for clients throughout the Midwest & Western US. This gives our team clear, accurate visibility around actual water use requirements for existing, new & pre-establishment landscapes. We find this type of broad, water-based expertise also guides our design & engineering processes.
- **Flexible, efficient, experienced approach:** Hines Engineers have a broad skill set related to engineering and construction of irrigation related infrastructure such as park development, structure & hardscape protection, existing landscape protection, & creative design solutions to reduce overall construction costs. Hines brings extensive park & property development (or renovation) experience to the table!
- **Renovation work is unique:** When renovating an existing facility, there is a delicate balance between cost management, full infrastructure replacement, existing resource protection & detailed understanding of all project inputs which may allow for more cost-effective approaches. Hines staff work extensively in the arena of analysis of existing sites & irrigation systems and will provide long-term solutions on which the City may build.
- **Quality Control:** Each Hines project is routed through a multi-tiered quality control process led by our Principal & executed by our Project Engineer. At each phase of project planning, design, strategy development, & presentation, deliverables are reviewed by key staff members for accuracy and completeness prior to submittal. Additionally, we see City review meetings as integral to the process and recommend meeting with staff to review the project design following each major submittal milestone.
- **Consistent History Working with the City:** Time and again Hines is chosen to provide irrigation design services to the City – both directly with the City & by the majority of Western Slope Design Consultants. We believe that this is a result of our consistent level of expertise, provided in a personal face-to face manner with the Client. We are honored to work closely with the City!

Specific Work Approach

Community Outreach and Engagement:

Hines Engineers will participate in meetings the City & other stakeholders to listen closely to the desires, concerns, & directions for this important project. Gathering data on renovation recommendations, equipment preferences, & key elements of the site will be essential during this task. Hines staff will use this phase of the project to review all irrigation system equipment preferences with City staff & confirm all relevant code requirements related to irrigation system renovation. Additionally, Hines will request historic irrigation water use & water management practices on the site to facilitate accurate estimates of water conservation efforts developed during the Alternatives phase of the project.

Development of Alternatives:

Hines will assist the project landscape architect in the development of alternatives by providing highly accurate water conservation analysis data to preferred alternatives and aiding in the development of a solid Opinion of Probable Estimated costs for each Alternative. Accurate water use information, paired with future landscape renovation concepts, & detailed cost estimates will provide the City with excellent decision-making tools.

Irrigation Design & Construction Document Preparation:

Based on the approved alternative selected by the City, Hines will initiate irrigation system design for review by the City at 30%, 50%, & 90%. Utilizing information gathered from stakeholders, the site survey, & a Hines site visit, our office will prepare detailed irrigation design drawings with specific phasing requirements, existing structure & vegetation protection protocols, & opportunities for future expansion. The system will be optimized for performance water management & maintenance cost savings through conformance with City standards & Hines Water Management recommendations.



Municipal Streetscape Projects

West Colfax Improvements, Denver, CO (CCD) – Hines staff provided specific irrigation design for approximately 4,700 LF of CDOT Streetscape adjacent to the Highlands in Downtown Denver.

Brighton Boulevard, Denver, CO (CCD) – Hines staff provided master planning and detailed irrigation design for 7,100 LF of multi-phased streetscape in the new RiNo district of Denver, including the integrated design with soil moisture sensing in storm water retention planters.

Highway 84 La Vista, Nebraska - Hines staff prepared existing conditions survey and mapping, illustrative streetscape alternative plans, cost estimates, and final design/ construction plans for 4 miles of downtown streetscape.

8th Avenue Streetscape Improvements, Greeley, CO – Hines Staff provided master planning and specific irrigation system design for this exciting renovation of historic Greeley streetscape. Master Planning & Phase I design has been completed and future phases are currently in design.

10th Street Improvements, Greeley, CO – Hines Staff provided master planning and specific irrigation system design for this primary Greeley streetscape. A phased design has been completed to Construction Document level for the City.

65th Avenue Improvements, Greeley, CO – Hines Staff provided specific irrigation system design for this exciting renovation of historic Greeley streetscape. A phased design has been completed to Construction Document level for the City.

Peachtree Plaza – Atlanta, Georgia – Following a rigorous national competition, Hines was part of the team selected to provide planning, engineering, & design for an innovative restoration of this signature downtown plaza. Hines is visioning water feature & irrigation systems which will utilize harvested water sources.

Broadway Streetscapes & I-70 Interchange - Town of Eagle, CO - Irrigation system design for downtown streetscape featured detailed on-site verification of existing irrigation system components, irrigation design of 4 City blocks considering coordination with new and existing utilities, placement of irrigation sleeves under walks, irrigation of street trees and shrub beds, and project construction phasing.

Loveland Downtown Streetscape Master Plan – Loveland, CO – Hines Engineers prepared a detailed Master Plan and comprehensive Irrigation Concept for the City of Loveland Downtown Streetscape project. Information gathered through extensive on-site investigation and meetings with City Staff, CDOT, and the project planning team was used to produce Concept Plans & Cost Estimate Information.



Linden Street Improvements Project – Fort Collins, CO – Hines Engineers were honored to take part in this streetscape project with the City of Fort Collins. Specific design included over 1,100 linear feet of urban streetscape irrigation design to various point-source drip irrigated planting elements. All design plans, details, specifications & cost estimates items were prepared in accordance with City & CDOT requirements.

Fort Collins Alleyways Project – Fort Collins, CO – Hines Engineers played an integral role in the Master Planning & Construction Document development for this pivotal downtown Fort Collins project. Transforming key alleyways into pedestrian & retail thoroughfares, Hines worked with the Fort Collins DDA & the project design team on the Old Firehouse, Montezuma, & Fuller Alleys. A primary goal of the project is to link CSU and midtown pedestrian traffic with downtown historic & retail areas.

Lincoln Corridor – Fort Collins, CO – This exciting project provides pedestrian access from downtown Fort Collins to residential & craft brewery locations just east of downtown. Hines engineers provided specific, intricate design detailing typical of pedestrian streetscape projects & water conserving irrigation system design.

Old Town Square Fort Collins – Hines was honored to participate in the full renovation of the historic Old Town Square in Fort Collins Colorado. Irrigation system planning, design, & construction was carefully planned to maintain existing trees & was phased to reduce impact on local retailers.

Additional Fort Collins Streetscape Projects: Harmony Road & Ziegler Road intersection and medians, Harmony Road & Timberline Improvements; Harmony Road Improvements-College Ave to Seneca Drive; Mason Street Improvements North of Mountain Ave.



James Nathan Hines
BA Oxon, C.I.D, CLIA
Hines Inc
President/ Principal

Summary

Nate Hines graduated from the University of Oxford receiving a first-class designation for his senior thesis. While living in the UK, Nate managed several international projects in London, the Mediterranean, and the Middle East. Nate is nationally recognized for his work integrating sustainable solutions into the design process of large scale and unique projects by working closely with the planning team during the Design Development phase of a project. As Principal for the Company, Nate takes an active leadership role in the Urban Land Institute (Young Leader), the ASLA, and the Irrigation Association.

Project Experience

Regional/Site Water Resource Planning
Master Planning for Large Residential and Commercial Development
Alternative Water Source Analysis & Development
Managing Public/Private Relationships
Water capture, storage, treatment, & reuse feasibility study

Principal responsibilities include working closely with project owner & design team to develop cost effective, conservation minded approaches to the wise stewardship of irrigation water resources. Additionally, Nate oversees the Hines engineering team during the concept and master plan development of key projects.

Education

2008 - Licensed Texas Irrigator
2006 - Certified Irrigation Designer - Commercial
2004 - University of Oxford
Oxford, UK, BA, Oxon
96-99 - Colorado State University
Fort Collins, CO

Related Skills and Experience

Field experience – water analysis and collection, water quality research, surveying
Proficient in AutoCAD

Professional Organizations

Certified Irrigation Designer (CID)
Irrigation Association, Certified Landscape Irrigation Auditor (CLIA)
American Society of Landscape Architects (ASLA)
Urban Land Institute, Young Leader (ULI)



James R. Hines
Senior Engineer

Summary

Mr. Hines has over thirty years of professional experience in the landscape and irrigation industry. His breadth of experience includes contracting, consulting, and irrigation design services. Mr. Hines has also served as a manufacturer's technical consultant and public relations specialist to the landscape architectural community. Jim's irrigation design experience encompasses project work in the United States, the Far East, and Europe, exercising both knowledge gained from hands-on contracting experience and an understanding of product and overall system operating performance.

Project Experience

Commercial Landscapes	Golf Courses
Agricultural Systems	Pump Stations
Master Planned Communities	Municipal Parks
Public Facilities	Water Feature System Design

Responsibilities as Project Irrigation Engineer include design and evaluation of sprinkler and drip irrigation systems, preparation of material and installation specifications, water resource planning, water feature mechanical design, and system planning for large phased construction projects.

Education

1981 - Bachelor's, Mechanical Engineering Technology
Georgia Institute of Technology

Registrations

Engineer-in-Training, Georgia
Irrigation Association, Certified Commercial Irrigation Designer
Irrigation Association, Certified Landscape Irrigation Auditor
Licensed Texas Irrigator

Professional Organizations

Associate Member, American Society of Landscape Architects (ASLA)
Member, Irrigation Association (IA)
Member, Design Professionals Association



Edward C. Wranosky II, AC, CID
Project Engineer

Summary

Mr. Wranosky brings a construction management & engineering background to his practice of pump station, water feature mechanical, irrigation system design, and construction management. With extensive on-site construction management experience, Edward provides system design that is efficient, high quality, practical, & cost effective to build & maintain. Edward's design experience encompasses project within the Rocky Mtn region, Texas, Arizona, & California.

Project Experience

Master Planning for Large Residential and Commercial Development
Municipal Park and High School Irrigation Design
Pump Station and Distribution System Design
Water Feature and Spray Park Mechanical Design
System diagnostics & troubleshooting

Responsibilities as a Project Engineer include planning for the irrigation water use of large developments and the implementation of that plan in pump station, distribution system and irrigation system design. Coordination of multiple irrigation related design requirements across multiple disciplines, developing detail site water use analysis results, & producing high-quality construction documents are among Edward's many strengths.

Education

2010 - Bachelor of Science, Construction Management,
Colorado State University

Related Skills and Experience

Field experience
Proficient with AutoCAD & Microsoft Products

Professional Organizations

Associate Constructor, American Institute of Constructors

B. STAFF AVAILABILITY / FUTURE COMMITMENTS / WORK LOCATION

High Country Engineering, Inc. (HCE) is staffed with quality individuals and is prepared to take on new projects in a timely and consistent manner. HCE is available to begin work immediately upon award of the project and notice to proceed.

HCE currently manages about 45 surveying projects and 60 civil engineering projects. We have 20-25 projects that have been ongoing for the last 2-5+ years in addition to our yearly contracted projects.

HCE estimates that it would take approximately 25% of our current work force to stay on track with the anticipated project schedule and its completion.

High Country Engineering, Inc. and Kumar & Associates, Inc. are located in Glenwood Springs and are positioned to easily respond quickly and efficiently upon requests from the City. We also have the capability to teleconference via the internet if necessary.

Stan Clauson Associates, Inc. is also conveniently located in Aspen.

C. ABILITY TO MEET SCHEDULES AND BUDGETS

Our design team will be committed to the schedule and will dedicate all hours necessary to meet the established timelines. Periodic coordination will also occur, via meetings, telephone calls and e-mail, to verify that project milestones are being met. These milestones allow us to check progress of the design team members and also to ensure quantity and quality of work as well as maintaining the budget. Checklists are also utilized to ensure that all relevant design information is incorporated into the design documents.

Our team will complete the project effectively and efficiently to meet the established project schedule and meet the authorized budget.

D. PROJECT APPROACH

HCE is very excited to be considered for this project. HCE has extensive background in the Glenwood Springs area and brings an abundance of previous information to begin this project. We have drainage and utility information from some adjacent past projects. We are also very familiar with the standards and personnel within the City. With the review of the project documents we have prepared a scope of services described below.

1. Scope of Services

Project Survey

HCE will gather existing survey information at the site. This base mapping will be pulled together to generate a base map to generate project control and establish provisional data to locate survey corners during the field survey of the project. Locates will be scheduled for the project and we will begin gathering project boundary data in the field. Once locates have been completed we will begin scanning with the Trimble SX-10 scanner. Roadways will require 3-4 scans and each scan will take approximately 30 minutes per scan. Once this data has been collected, the scans will be registered together and a 3D virtual cloud will be ready to create the survey mapping. What this allows us to do is see the scans as a 3D picture. And we can pick the point right from the picture to draw the survey to. Marked utility locates can be picked from the cloud with coordinates and elevations that we can draw the lines to. This can be done with roadways, curb and gutter, sidewalks, driveways, retaining walls, mailboxes, valve boxes, etc. that are identified in the point cloud. Items which may be missed in the field will not be missed in the random point cloud. While scans are being gathered, below grade data will be surveyed located within the field and boundary corner information can also continue to be gathered.

The Trimble SX10 instrument helps to reduce costs and safety by scanning road corridors and intersection details such as utility locates marked on surface, roadway surfaces, overhead power lines, lane striping, retaining walls, curbs, etc. without putting the surveyor in harms way and all while minimizing the need for road closures. The scan captures critical measurements such as flow-lines, manholes, and right-of-way monumentation with prism observations and then use these back in the office to define critical engineering elements of the survey. The instrument can also add detailed imagery to provide site context, improving communications between field and office teams.

The scanned and manual survey will locate roads, curb and gutter, sidewalks, driveways, signage, retaining walls, striping, marked underground utilities, topography, above ground utilities, vegetation, mailboxes, sanitary sewer, storm sewer, water valves, water services, irrigation and drainage paths.

This survey will include utility locates within these impacted areas in order to replace water, storm sewer, replace sanitary sewer service, and identify locations of phone, electric, cable, and gas as necessary. Utility locates will be provided by 811. The City of Glenwood Springs will be responsible for locating water, sewer and electric.

HCE will establish the ROW limits and anticipates creating temporary or permanent construction or utility easement exhibits for the City to prepare agreements with affected owners as necessary for the construction of the project. HCE will also establish the project control and identify the locations of the control points on the final survey. HCE will also prepare ROW plans that show the necessary easement acquisitions (temporary or permanent) to allow for the construction and the final product ensuring that the public utilities, roads and sidewalks are within permanent ROW or easements.

Our understanding is that the project is intended to stay within the existing ROW. Pending any identified major discourse from this, the cost for title commitments is excluded from the price total. The extent of the requirement for these will depend on whether changes to the road and utility designs will affect properties beyond the existing right-of-way. This will be determined early in the design and be presented to the City before proceeding with design.

HCE will also provide final as-built drawings for the project based on mark-ups from the contractor and survey locates of the finished project. This will include locates of curb and gutter, sidewalks, water valves and sewer manholes with invert elevations.

Soils Study

Kumar's services include a proposal to drill 4 borings at the site. We expect to encounter old fill and clay above river gravel. The borings are to be about 10 feet deep. The borings will be logged by a representative of our office and checked for groundwater level. We will obtain access permits from the City and will have underground utilities located before drilling.

Laboratory testing of samples taken from the borings will be performed to determine their engineering characteristics including Hveem stabilometer "R" values and corrosion potential on buried metal pipe. The information obtained from the field and laboratory testing will be analyzed and a report prepared discussing the findings and provide recommendations for pavement section design alternatives, surface and subsurface drainage and compaction of earthwork, bearing pressures and lateral earth loading of minor structures if needed.

Kumar is on the Colorado Department of Transportation's (CDOT) approved list of prequalified professional consultants for geotechnical and soils engineering and materials testing.

Landscaping Design

Stan Clauson Associates (SCA) will perform landscaping design for the project. SCA will prepare site drawings, photo images, and modeling, as required, to illustrate the proposed landscaping improvements, and prepare planting plans, and planting details. SCA will attend meetings, will prepare bid documents, and will assist in answering bidder questions. SCA will assist during bidding of the project, review shop drawings, and will also visit the site three (3) time during construction to observe the work.

Irrigation Design

Hines Inc. will design the irrigation system for the project. It is anticipated that proposed landscaping elements needing irrigation will include: ground cover, turf, shrubs and trees. Hines Inc. will attend meetings, research the existing irrigation system at the site, identify the required irrigation water demand, layout the irrigation system piping, water meters, sprinklers, and water taps, design irrigation controllers, electrical connections, et cetera. Hines Inc. will prepare construction plans and bid documents. Hines Inc. will assist during bidding of the project, review shop drawings, and prepare as-built drawings.

Drainage Study

HCE will prepare a drainage study for the project. This study will include analyzing the existing drainage basins, providing proposed drainage basin maps for the revised design, reviewing debris flow mapping (if applicable), culvert sizing, storm sewer design (if applicable), curb and gutter/drainage ditch sizing calculations, and consider provisions for water quality treatment. HCE will utilize TR-55 to model the storm runoff from the design storm. The study will include a hydrologic analysis of tributary water shed basins, and hydraulic analysis of existing storm drainage infrastructure capacities at the site.

Civil Design Plans

HCE will prepare a 30%, 90%, and construction level plan set of the proposed improvements. Included in the construction level plan set will be a title page with construction notes and project team and stakeholders' contact information, a quantities page, a stamped existing conditions field survey with survey control and project benchmark, road plan and profile sheets, drainage and storm sewer profile sheets, pavement detail sheets, and miscellaneous details for the project. Other shallow utilities will also be identified on the road way profile sheets. HCE will prepare a Storm Water Management Plan that will define the erosion control measures proposed in order to prevent sediment from leaving the site during the construction and revegetation phases of the project.

The design of the road and utility improvement projects will include a traffic analysis of the roadway for loading, selection of a new road section, storm sewer design per the drainage study calculations, landscaping improvements, revisions to driveways, adjustments to utilities affected by the proposed road profiles and pavement sections. All designs will be according to the City of Glenwood Springs current standards.

HCE will also prepare a phasing plan/construction schedule for the project that takes into account the construction in a sequence that allows accessibility with minimal shutdowns.

Construction Costs Estimate

HCE will complete an engineer's opinion of probable costs at the conceptual and final construction plan design stages of the project in order to ensure that the City staff is current on the project construction costs prior to moving forward with a detailed design to ensure that the work is compatible with the City's construction budgets. HCE has design, management, and construction experience throughout western Colorado and will provide accurate and concise costs through our recent construction experience and general contractor contacts.

Construction Specifications

HCE will prepare construction specifications that reference City of Glenwood Springs specifications when applicable as well as include any additional specifications developed over the course of design that are not covered in the standard specifications.

HCE will prepare a bid schedule for review and modification by the City Staff prior to inclusion in the City's bid documents. HCE will work with the City on completing the bid documents package.

Construction Coordination Services

Design team members will be available to review submittals and design changes, coordinate change orders, attend construction meetings and provide clarification and interpretations of the contract documents.

Project Meetings

Design team members will be available to attend all project team meetings as well as status meetings with City Staff, as necessary, throughout the design process. HCE will also be responsible for providing visual aids to any public meetings.

Exclusions

Our scope of services is identified above and is our full scope of work for this proposal. Exclusions are noted only to help the City identify items which may also be required to complete the project. If an item is not listed in this proposal or in the RFP, it is not to be implied that it is to be included in the scope of work.

2. Overall Philosophy

The City will be the primary party guiding the design and approval of the project. We will keep the assigned City Staff up to date on progress and design issues. When issues are encountered HCE will prepare options to review with City staff before presenting the possible solutions and our recommendations to move forward.

The design and development of the project will be focused on providing a high quality, attractive product that will be able to be constructed with the least amount of disturbance to the public and provide a cost effective solution to infrastructure improvements.

3. Goals and Methodology

HCE will provide a product that will benefit the City and meet the project's master planned vision. The main project goal is to improve the sidewalks, accessibility, roads, drainage and utilities for this neighborhood while keeping the cost to the City, and the associated taxpayers, to a minimum.

4. Challenges and Problems

HCE expects there to be challenges encountered with this project. HCE intends to work within the project scope to resolve challenges as they arise. Any major issues would be brought to the City's attention and we would discuss the options to correct the identified issue.

5. Creative Solutions

The primary way of working out the best solutions is having the greatest understanding of the problem. HCE has been solving problems for over 35 years in this location in the mountains. Our engineers find the greatest satisfaction in finding solutions to difficult issues.

6. Summary

HCE can complete the project within the required timeframe as defined by the City. The design team members have extensive experience in the area and within the community. We are confident that our project team can produce a cost effective design that addresses the concerns of the City.

Both HCE and Kumar are flexible and are sufficiently staffed to complete the scope of services between the tentative schedule of May 20, 2021 and December 6, 2021 for construction plans and Spring of 2022 for construction. This job would not represent more than 10% of the HCE work load at any point during the projected schedule and would represent only about 5% of Kumar's monthly production for geotechnical studies which is within our capacities. The project team would be able to begin work immediately upon the signing of the contract.

E. PAST PERFORMANCE ON SIMILAR PROJECTS / REFERENCES

Vail, CO – West Vail Improvements:
Sewer, Storm Drain & Road Improvements



Eagle River Water and Sanitation District installed a critical sanitary sewer interceptor pipeline connecting the Vail and Avon systems in order to meet their Wastewater Master Planning efforts to address long term regulatory compliance and growth projections. The West Vail Phase is part of the District's Master Plan which is estimated at \$100M.

HCE performed civil engineering design and construction service for installing 1,900 linear feet of sanitary sewer main including 16-inch, 12-inch, and 8-inch mains in the Interstate 70 South Frontage Road West, West Gore Creek Drive, and Casa Del Sol Townhome Association property. Twelve sewer manholes were installed. The average depth of sewer installation was 12-feet with the maximum depth of 25-feet requiring shoring and excavation stabilization. All disturbed roadway in the Town of Vail, CDOT right-of-way and private property along 3,000 linear feet of the proposed alignments, approximately 57,000 square feet was repaved, of which 46,000 square feet was reconstructed to full depth. This project also included the installation of approximately 2,000 linear feet of electrical conduit trenching and concrete vaults for Holy Cross Energy to facilitate burial of overhead electric, 1,000 linear feet of communication conduit trenching installation for Comcast, and reconstruction of a small portion of the Gore Valley Trail bike path. A CDOT Utility Permit was obtained and constructed with close oversight by the Town of Vail. Easement acquisition and cost sharing negotiation was completed with private property and business owners. Cost estimating and quantity takeoffs were provided throughout the project to establish budget, bidding documents, and IGA cost sharing breakdown. Significant traffic control and coordination with the Town of Vail Public Works Department, Town of Vail Emergency Services and the local residents was performed for this project.

Owner:	Eagle River Water & Sanitation District
Contact:	Jeff Schneider, P.E. 846 Forest Road Vail, CO 81657 (970) 477-5415 jschneider@erwsd.org
Type:	Sewer Main/Storm Drain/Shallow Utilities, Grading and Paving
Lengths:	2,000', 500' and 3,000'
Location:	Vail, CO
Cost/Completion:	\$2.5M – 2018

Vail, CO - Forest Road & Rockledge Road:
Water, Sewer, Storm Drain & Road Improvements



HCE performed civil engineering design and construction services for replacing 2,400 linear feet of 8-inch and 10-inch water mains in Forest Road and Rockledge Road. The work also included replacing 750 linear feet of sewer mains. Cost estimating and quantity takeoffs were provided throughout the project to establish budget, bidding documents, and IGA cost sharing breakdown.

The work generally consisted of replacing approximately 1,040 linear feet of 8-inch water main, 1,350 linear feet of 10-inch water main, and 170 linear feet of 8-inch sewer main in Forest Road and Rockledge Road. Seven sewer manholes were rehabilitated and/or replaced. This project also included the installation of approximately 560 linear feet of drainage improvements consisting of storm inlets, piping and replacement of existing drainage structures. All disturbed roadway along 2,450 linear feet of Forest Road and Rockledge Road, approximately 55,000 square feet, were fully reconstructed. Significant traffic control and coordination with the Town of Vail Public Works Department, Town of Vail Fire Department and the local residents was required for this project.

Owner:	Eagle River Water & Sanitation District
Contact:	Connie Nunley, (970) 477-5412
Location:	Vail, CO
Cost/Completion:	\$1.9M - 2015

SCA Project Experience and References

ADA Ramp

Aspen, Colorado



This project evolved from a contract with the City of Aspen to provide enhanced ADA accessibility at a number of sidewalk locations. This particular location involved a sidewalk on steep slopes where steps had been installed preventing accessibility. In order to provide a more favorable gradient and eliminate the steps it was determined that a bulb-out into the street would offer the best design alternative. The eight-foot bulb-out provides protection for parallel parking spaces on the adjacent streets and allows a more gentle ramping of the sidewalk. The alignment of the sidewalk was also designed to provide a buffer for a large spruce tree on an adjacent property.

The bulb-out presented an opportunity for the inclusion of a rain garden that will treat stormwater before it enters the City stormwater system. The rain garden will also provide an attractive planting bed as an asset to the neighborhood streetscape. SCA designed the planting bed, and worked to provide irrigation design and appropriate infrastructure modifications to accommodate the new curb alignment. The project is currently being constructed by the City of Aspen.

Budget: \$23,400

Jordan Gray-Dekraai

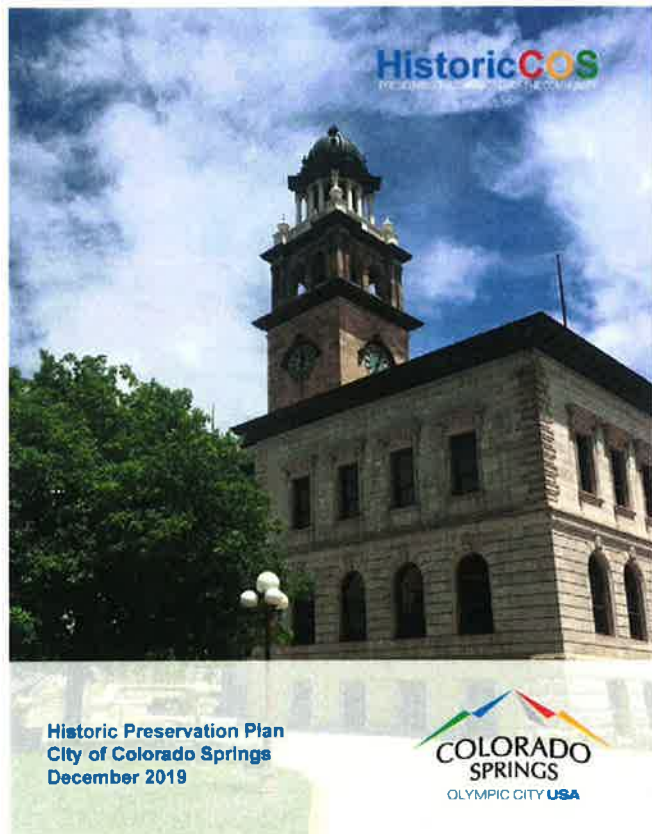
City of Aspen

(970) 827-5303

jordan.gray-dekraai@cityofaspen.com

Colorado Spring Historic Preservation Plan

Colorado Springs, Colorado



Stan Clauson Associates, working with preservation consultants Tatanka Historical Associates and Roxanne Eflin Consulting, began work on City of Colorado Springs Historic Preservation Plan Update.

The project has involved an in-depth review of existing historic preservation efforts, stakeholder meetings, and an investigation into the rich history of Colorado Springs. The existing 1993 Plan, while full of excellent background information and effective in setting out basic goals for the City's historic preservation plan, is ripe for a redo with more emphasis on historic neighborhoods and their stories. SCA is leading the project, providing overall project management, citizen participation activities, and a review of important historic landscape features. Our team associates will provide archival research, field analysis, and resource inventories.

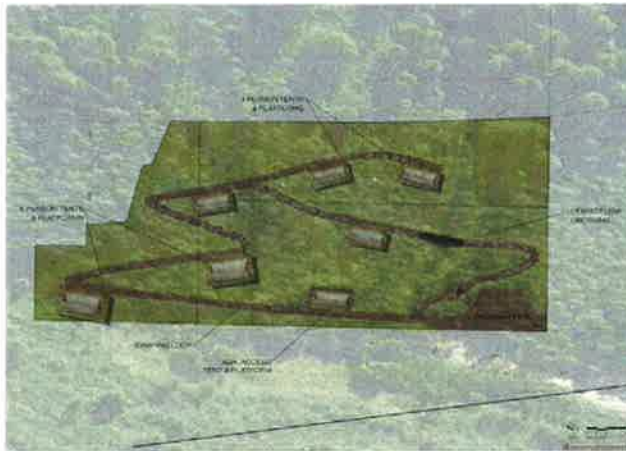
Web link: <https://coloradosprings.gov/historiccos?mlid=35646>

Budget: \$60,000

Dan Sexton, COS Senior Planner
City of Colorado Springs
719-358-5366
dsexton@springsgov.com

ACES Riverdance and Catto Center at Toklat

Ashcroft, Colorado



SCA is advancing two educational site projects for the Aspen Center for Environmental Studies (ACES): the Catto Center at Toklat and Riverdance. Both of these projects are in the historic Ashcroft area above Aspen and will provide facilities for enhanced environmental education. The Riverdance project involved permitting and design for tent platforms, including addressing steep slope issues. The Catto Center involves a major renovation of a premier conference center for ACES, including site design and permitting for educational experiences.

ACES is Aspen's premier environmental education and research organization, more information on ACES can be found at www.aspennature.org

Budget: \$42,000

Chris Lane
Aspen Center of Environmental Studies
(970) 925-5756
clane@aspennature.org

Molly Gibson Lodge

Aspen, Colorado



The Molly Gibson Lodge will replace the existing lodge with an entirely new lodge that will feature units averaging 293 SF in size. The proposed design will be compatible with the Main Street Historic District and neighboring properties. It will replace a tired building with a new lodge development that complements the soon to be remodeled Hotel Aspen. The addition of small lodge units to the inventory of lodging units for the City of Aspen is a stated goal of the Aspen Area Community Plan as well as a priority of the City Council, and this development will address an important gap in the lodging inventory for the City. The proposed project includes an increase in the number of lodge units provided, from 53 units to 63 units. Two (2) single-family residential units are proposed on Hopkins and one free-market residential unit will be contained on the third level of the lodge.

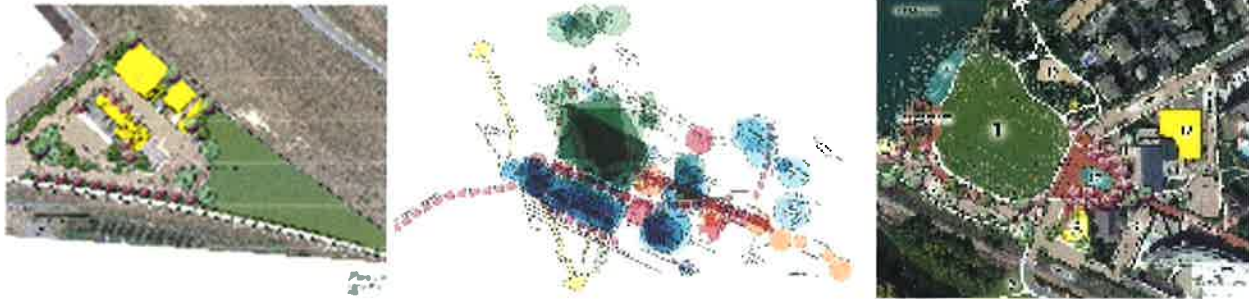
Through the redevelopment of the property, public amenity space will be significantly increased. Currently, no public open space exists. The Applicant will be creating 2,769 SF of public amenity space within the Property which represents 10% of the lot area. Additional improvements include the provision of a new detached sidewalk along Main Street, replacing the narrow attached sidewalk, as well as sidewalk amenities and the installation of appropriate deciduous street trees along Main Street. These will replace existing spruce trees, which are not preferred to be located along streets. Also proposed is the enhancement of the area between the edge of pavement along Garmisch and the entrance to the lodge. The landscape plan for the lodge will provide for attractive and inviting spaces for guests and area residents to enjoy.

Budget: \$38,000

Harris Berlinsky or Josh Gaube
HayMax Capital
(970) 544-4187
harris@haymax.com
josh@haymax.com

Master Plan Update

Avon, Colorado



Stan Clauson Associates was hired by the Town of Avon to master plan three Town owned sites involving five significant functions of the community: town hall, an outdoor performing arts venue, Police, Public Works, and affordable housing. The project, which was completed within a very condensed time frame, involved performing public outreach and regularly presenting findings to the City Council. Having analyzed a complex set of permutations of potential uses, SCA was able to provide a concise recommendation to the Town for the five Town functions which was utilized in determining financial implications of the various proposed alternatives. The final report was completed on time and on budget and was well received by the Town of Avon.

Web link to Master Plan Update: www.avon.org/documentcenter/view/14517

Budget: \$26,000

Matt Pielsticker/ Planning Director

Town of Avon

(970) 748-4413

mpielsticker@avon.org

F. ESTIMATED NOT-TO-EXCEED PRICE LIST

High Country Engineering's estimated not-to-exceed price list below is broken down by task within the RFP project goals and objectives. The Project includes project meetings between preliminary design and the completion of the construction documents.

All office work is based on a \$115-\$140/hr rate, and field work is based on a \$150/hr rate for a one-man crew.

Project Meetings (24 hours).....	(\$3,600)
Survey Work (20 hrs field and 40 hrs office).....	(\$8,400)
Utility Design Work (40 hours).....	(\$4,500)
Roadway Design Work (80 hours).....	(\$10,000)
Drainage Design Work (80 Hours).....	(\$10,000)
Traffic Analysis (40 hours).....	(\$8,000)
Subsurface Utility Engineering (SUE) (20 hours).....	(\$8,500)
Bid Support / Construction Support.....	(\$7,500)
Geotechnical Engineering.....	(\$4,500)
Landscape Architecture and Planning.....	(\$26,000)
Irrigation Design.....	(\$17,400)
Total Price:	(\$108,400)

G. SIGNED ADDENDA

City of Glenwood Springs Procurement Department
101 West 8th Street
Glenwood Springs, Colorado 81601



**ADDENDUM NUMBER ONE FOR
PHASE 1 - 6TH STREET IMPROVEMENTS BETWEEN LAURAL AND PINE STREET
BID NUMBER BD 2021-010**

THIS ADDENDUM MUST BE ACKNOWLEDGED.

THIS ADDENDUM SHALL BECOME A PART OF THIS SOLICITATION.

The following information is being added or amended as indicated as a part of the Invitation to Bid.

- 1. The bid due date has changed to May 17th, 2021, no later than 2:00 pm. Bids must be emailed to bidresponse@cogs.us.**
- 2. An additional Pre-Bid Meeting will be held on May 6th, 2021, at 2:00pm at the following zoom link. Attendance of the prior Pre-Bid Meeting will count toward mandatory attendance, but the additional meeting will facilitate those that might have missed the meeting due to the error in the bid documents.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81889601289>

Meeting ID: 818 8960 1289

One tap mobile

+12532158782,,81889601289# US (Tacoma)

+13462487799,,81889601289# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 818 8960 1289

Find your local number: <https://us02web.zoom.us/j/81889601289>

- 3. A Q&A is being issued with this addenda, along with supporting exhibits and files.**

This addendum must be acknowledged.

This Addendum may be mailed to bidresponse@cogs.us or included with your bid submittal.

PRINT OR TYPE YOUR INFORMATION

Name of Company: High Country Engineering, Inc.

Fax: 970-945-2555

Address: 1517 Blake Ave., Suite 101

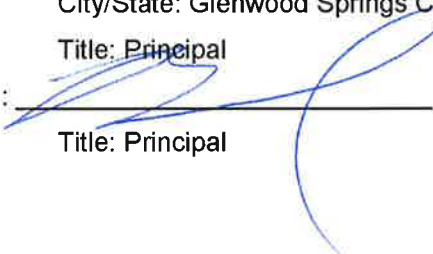
City/State: Glenwood Springs CO

Zip: 81601

Contact Person: Roger D. Neal, P.E.

Title: Principal

Phone: 970-945-8676

Authorized Representative's Signature: 

Phone: 970-945-8676

Printed Name: Roger D. Neal, P.E.

Title: Principal

Date: 5-17-21

**BD 2021-010
04/28/2021**

City of Glenwood Springs, Procurement Department, 101 W. 8th Street, Glenwood Springs, Colorado 81601
970-384-6445; 970-945-2597 (fax)

**ADDENDUM NUMBER TWO FOR
PHASE 1 - 6TH STREET IMPROVEMENTS BETWEEN LAURAL AND PINE STREET
BID NUMBER BD 2021-010**

THIS ADDENDUM MUST BE ACKNOWLEDGED.

THIS ADDENDUM SHALL BECOME A PART OF THIS SOLICITATION.

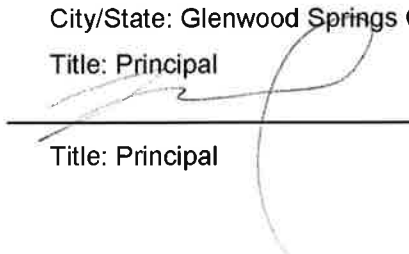
The following information is being added or amended as indicated as a part of the Invitation to Bid.

- 1. A Q&A is being issued with this addenda, along with supporting exhibits and files.**

This addendum must be acknowledged.

This Addendum may be mailed to bidresponse@cogs.us or included with your bid submittal.

PRINT OR TYPE YOUR INFORMATION

Name of Company: High Country Engineering, Inc.	Fax: 970-945-2555
Address: 1517 Blake Ave., Suite 101	City/State: Glenwood Springs CO Zip: 81601
Contact Person: Roger D. Neal, P.E.	Title: Principal Phone: 970-945-8676
Authorized Representative's Signature: 	Phone: 970-945-8676
Printed Name: Roger D. Neal, P.E.	Title: Principal Date: 5-17-21



June 4, 2021

City of Glenwood Springs

steve.boyd@cogs.us

ryan.muse@cogs.us

Re: City of Glenwood Springs Request for Proposal (BD #2021-010)
Consulting Engineering Services for the Design of Phase 1 – 6th Street Improvements
between Laurel and Pine Streets
HCE Proposal No. 2211000.087

To the selection committee:

High Country Engineering, Inc. (HCE) would like to take this opportunity to respond to the following clarifying questions:

Q1. Can you provide any examples of projects that High Country has completed that are relevant to the current project? The RFP asked for projects of similar size and scope. Examples provided were from two utility projects and smaller improvement projects a subcontractor had completed.

A1. Yes attached are relevant High Country Engineering example projects of successful City of Glenwood Springs street improvements, which are included in attached Section E.

Q2. Can you explain why the irrigation consultant pricing is such a large portion of the proposal cost? 16% of the overall project, the project costs seem unbalanced? Please provide a breakdown in services.

A2. Hines' location in Fort Collins contributed to their original costs, due to travel time. However Hines is able coordinate remotely in order to mitigate those travel costs. Attached is Hines Inc. revised fee breakdown of services. Hines Inc. fee has been reduced from \$16,000 to \$12,600, a discount of approximately 21 percent. Refer their descriptions and fee break down in attached Section A.

a. Would HCE consider a different sub consultant for the irrigation services?

Aa. Yes, if the City prefers, HCE is willing to consider a different irrigation sub consultant for the project. However Hines' experience with irrigation design of the Grand Avenue Bridge Project could be consider as a benefit, assuming their work on that project was adequate. HCE is open to either alternative, and will honor the City's preference.

1517 Blake Avenue, Suite 101, Glenwood Springs, CO 81601
Telephone - 970.945.8676
Fax - 970.945.2555
www.hceng.com

Q3. Can you explain why the landscaping consultant pricing is such a large portion of the proposal cost, the project costs seem unbalanced? Almost 24% of the overall project. Please provide a breakdown in services.

A3. Stan Clauson Associates (SCA) had originally considered CDOT's landscaping requirements as stringent and difficult to achieve. However SCA is willing to discount their costs in order to be part of this highly regarded project. Attached is SCA's revised fee breakdown of services. SCA's fee has been reduced from \$26,000 to \$22,000, a discount of approximately 15 percent. Refer to their descriptions and fee break down in Section B.

Q4. Addenda 1 clarified that a traffic report would not be necessary, yet 40 hours, or \$8,000 is provided in the proposal for an analysis. Would HCE consider removing this from their proposal?

A4. Yes, as requested, the traffic report has been removed from the proposal. Refer to the attached revised estimate with removal of the \$8,000.

Q5. Section A including Floodplain Analysis, FEMA Permitting, and Construction Administration under the Consultant Responsibilities. These are not included in the estimate and are not anticipated to be a part of this project scope.

A5. Acknowledged. We agree that Floodplain Analysis, FEMA Permitting, and Construction Administration are not included in the scope of the project.

Q6. The proposal does not include a description of the SUE services. Please provide a breakdown in services.

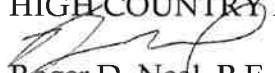
A6. As requested a description and breakdown of Subsurface Utility Engineering (SUE) services are included in attached Section D.

Q7. Does the survey include a Title Search for the identification of existing easements on adjacent properties?

A7. Yes survey work does include a title search for easements on adjacent properties. Title ownership searches on the adjacent properties are described in attached Section C.

If you have any questions or we can be of further assistance, please do not hesitate to give us a call.

Sincerely,
HIGH COUNTRY ENGINEERING, INC.


Roger D. Neal, P.E.
Principal

1517 Blake Avenue, Suite 101, Glenwood Springs, CO 81601
Telephone - 970.945.8676
Fax - 970.945.2555
www.hceng.com

**RESPONSE TO QUESTIONS
JUNE 4, 2021**

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- Revised Irrigation Design scope of services
 - Revised Irrigation Design fees
- B. STAN CLAUSON ASSOCIATES INC:**
- Revised Landscaping Design scope of services
 - Revised Landscaping Design fees
- C. ADJACENT PROPERTIES TITLE SEARCH:**
- Scope of services
- D. SUBSURFACE UTILITY ENGINEERING (SUE):**
- SUE scope
 - SUE fees
- E. HIGH COUNTRY ENGINEERING SIMILAR PROJECTS**
- F. REVISED ESTIMATED NOT-TO-EXCEED PRICE LIST**

A. HINES INC.



June 4, 2021

Ms. Britni Johnson
STAN CLAUSON ASSOCIATES
400 West Main Street, Suite 203
Aspen, Colorado 81611

Dear Britni,

Hines Inc is honored to partner with Stan Clausen & Associates to provide Irrigation Planning & Design services for the Phase I Glenwood Springs 6th Street Improvements from Laurel & Pine Streets. It is assumed that the two, city block project site will contain approximately irrigated turf, native plant materials, & point source drip irrigated plant materials. Our detailed scope of work & general conditions are attached for your review & approval.

Schematic Design Scope & Fee Summary:

Task 1: Project Meetings & Site Coordination	\$1,500
Task 2: Master Renovation Plan	\$3,000
Task 3: Irrigation Plan Design	\$5,000
Task 4: Specifications & Details	\$1,600
Task 5: Construction Services	\$1,500

Total:	\$12,600
--------	----------

We strive to be as specific as possible in all aspects of our work to ensure complete understanding of scope & our ability to meet the proposed schedule. Should anything require further clarification, please do not hesitate to contact me.

Kind Regards,
James N Hines



DESIGN DEVELOPMENT - WATER PLANNING SCOPE-OF-WORK

Task 1 – Project Meetings & Site Coordination

- Attend meetings with the Owner's Representative and design team through project planning & design as authorized by the client & described below.
 - Virtual design/coordination meetings throughout the scope of design.
 - Conference calls/video conference meetings throughout the scope of design.
- It is assumed that the Civil will visit the site to verify the type, size and condition of existing irrigation system equipment & infrastructure; confirming water source, irrigation mainline pipe size, routing, age, and material; and include in the existing conditions survey.
- Obtain As-built drawings, if available, to document existing system equipment types, sizes, capacity, location, and pipe routing.
- Digitize as-built information gathered onsite and from as-builts into Irrigation Design Program to incorporate existing irrigation with new irrigation.
- Obtain site landscape and infrastructure information for current & future key areas of development.
- Information gathered during this task will be utilized to inform the project demolition plan, renovation, and new system design found in subsequent deliverables.
- **Deliverables:** Information requests, notes, addenda provided in the required format.

Task 2 – Master Renovation Plan (30%)

- Submitted as part of the 30% plan set, our office will include an irrigation master plan documenting demolition and renovation requirements for the irrigation system.
- Site irrigation water balance will be developed to estimate future annual water usage. Water use information will detail the following:
 - Summary of landscape types & quantities for the project site organized by landscape area & project development phase.
 - Peak season water use estimates itemized by plant type.
 - Annual & monthly water use by plant type.
 - Format will facilitate cross-reference of the above items.
- Based on coordination with the Owner & Design Team, Hines will review specification of a City-approved irrigation control system for the appropriate level of system monitoring & water conservation features commensurate with the project budget and long-term maintenance targets.
- Utilizing site information gathered on-site and from project as-builts, our office will provide demolition and renovation design requirements as part of the Master Planning process.
- Size and confirm physical locations of potable irrigation water taps for each area of development.
- Master plan drawing of proposed potable water tap and meter locations, preliminary mainline pipe routing, isolation valve locations, pipe and wiring

sleeves under hardscapes, and controller locations with electrical power drop requirements.

- Memorandum of design to include the anticipated irrigation approach for general areas of development, primary equipment recommendations, estimated peak demand and annual water usage for the site.
- **Deliverables:** four (4) 11 x 17 drawings meeting City and CDOT formatting requirements; Memorandum of Design in 8-1/2" x 11" narrative format.

Task 3 - Irrigation Plan Design

- Irrigation controller location, electrical power source location and water tap information (available pressure, meter requirements, etc.) will be documented.
- Design will comply with applicable City or local equipment specification and design standards.
- Detailed irrigation design will include; sprinkler layout, mainline and lateral pipe routing and sizing, drip irrigation valves and diagrammatic routing of drip laterals and remote-control valve locations.
- System demolition and renovation requirements will be provided directing the contractor regarding the removal, protection, abandonment, or renovation of existing irrigation infrastructure impacted by project construction.
- **Deliverables:** four (4) 11 x 17 drawing sheets at 20 scale.

Task 4 - Specifications & Details

- Prepare irrigation details in required format.
- Prepare irrigation specifications & special requirements in CDOT format.
- Cost estimate and bid tab provided in the required format.
- **Deliverables:** Bid documents, one (1) detail sheet, and specifications

CONSTRUCTION OBSERVATION SCOPE-OF-WORK

Task 5 - Construction Services

- Construction Observation
 - Participation in a pre-construction conference call/video conference to answer Contractor questions and to provide clarification to bid documents as required.
 - Review of shop drawings, and material submittals, comment, re-review and approval for construction.
- As Built Drawings
 - Review and response to submittal of as-built drawings of irrigation installation utilizing information gathered from Contractor's red-lined field drawing set. As-built shall contain all items indicated in as-built submittal section of irrigation specifications and shall reflect measurements from permanent points of reference.

B. STAN CLAUSON ASSOCIATES, INC.

STAN CLAUSON ASSOCIATES, INC.

ARCHITECT • LULUPLANNING • LANDSCAPE ARCHITECT • PLANNING • DESIGN • CONSTRUCTION

1015 W. Main Street, Aspen, Colorado 81611 t.970.925.2121 f.970.925.1125
info@scaplanning.com www.scaplanning.com

4 June 2021

Tom Scott
High Country
Engineering 1517 Blake
Avenue Glenwood
Springs, CO 81601

SENT BY E-MAIL via tjs@hceng.com

Re: Request for Proposals / Landscape Design Subconsultant: 6th Street Improvements RFP

Dear High Country:

Stan Clauson Associates (SCA) is pleased to join with High Country Engineering in providing landscape and site design services to assist the City of Glenwood Springs with the 6th Street Improvements between Laurel and Pine Streets (6th Street).

SCA is a frequent collaborator with municipal and county governments, nonprofits, and private sector. Recent work that can be noted in the proposal includes:

- Site planning and public process activities for the Highway 82 subgrade pedestrian crossing at the Aspen Pitkin County Airport;
- ADA access ramps and improved sidewalk gradients incorporating rain gardens at multiple locations in the City of Aspen;
- Master Planning for the Town of Avon Nottingham Park and other public facilities;
- Historic preservation planning for the City of Colorado Springs to prepare HistoricCOS, a major revision of the city's historic preservation plan;
- Restoration of the Aspen Center for Environmental Studies historic Catto Center to provide outdoor learning environments;
- Improved pedestrian infrastructure and streetscape plantings on Main Street in Aspen in conjunction with a lodge renovation project;
- Assisting the City of Aspen in providing bus facility improvements at the Garmisch/Main Street intersection.

As provided for in the RFP, SCA understands that there are three (3) key elements of 6th Street:

1. Overview of Context
2. Concept Plan Elements and Recommendations, with final products including graphic representations, public review activities, and construction documents; and
3. Appropriate permits as required by review agencies.

In order to assist in accomplishing the City's goals with regard to 6th Street, we propose the following Scope of Work:

Phase One—Review of Preliminary Plans—Schematic Development

- Review of current Master Plan documents, along with site issues and opportunities;
- Coordinate with a surveyor to prepare an existing conditions drawing as a base for schematic design;
- Coordinate with Design Team to integrate Master Plan recommendations with site issues to prepare 60% schematic design development for the 6th Street Improvements;
- Address any required activities relating to ownership, easements, notifications, etc.
- Provide site drawings, photo images, and modeling, as may be required, to illustrate the proposed development for the review process; and
- Respond to questions from City staff, if any, as part of their pre-hearing review and scheduling process.
- SCA will prepare construction documents in CAD format for a 60% Plan Set:
 - Cover Sheet
 - Layout Plan
 - Planting Plan

Estimated fee for Phase One - \$6,000.00

Phase Two—Construction Documents

- Design Development and construction documents for 6th Street;
- SCA will prepare construction documents in CAD format for a 90% Plan Set including:
 - Layout and Planting Plan
 - Planting and special pavements detail sheet with planting notes
 - Irrigation Plan (Done by Others)
 - Irrigation Details (Done by Others)
- Meet with design team and City staff to review documents;

Estimated fee for Phase Two - \$8,000.00

Phase Three—Bid and Construction Support

- Coordinate with design team to provide 100% Construction Documents for building permit;
- SCA will aid in bidding and contractor selection (3 qualified bids);
- If requested and at additional cost, SCA will provide construction observation and contractor oversight (3 site visits); and
- SCA will prepare As-Built documents in CAD format.

Estimated fee for Phase Three - \$8,000.00

Schedule

We can begin work immediately on this project upon issuance of the Notice to Proceed. Project development activities would be undertaken by the schedule that is set by City Staff.

Tom Scott, P.E.
High County Engineering
4 June 2021
Page 3

Project Fees

The proposed Scope of Work would be undertaken on a not to exceed amount of \$22,000.00. Our hourly rates for consulting services are provided on the attached Fee Schedule. Anticipated staffing for this project includes Britni Johnson, ASLA, as landscape designer, Patrick Rawley, AICP, ASLA as Senior Associate for project management, with review of all documents by Stan Clauson, AICP, ASLA, as principal.

Direct expenses such as printing and binding, reproduction of documents, etc. are billed at cost. Sub-contractual expenses are billed at cost plus ten percent. No sub-contractual services will be engaged without first obtaining your approval as to the provider and the proposed fee. Fees are billed monthly and would be based on a percent completion basis for each of the phases described herein.

There are no lawsuits, liens of any sort, or claims against our firm. We have insurance to meet all the requirements of the City of Glenwood Springs as expressed in the Request for Proposal.

Very truly yours,

A handwritten signature in dark ink, appearing to read 'Stan Clauson', with a stylized flourish extending to the right.

Stan Clauson, AICP, ASLA
STAN CLAUSON ASSOCIATES, Inc.

C. TITLE SEARCH FOR EASEMENTS FOR ADJACENT PROPERTIES

High Country Engineering (HCE) will arrange for ownership title searches, to identify easements within the nine (9) adjacent properties, shown on Figure C below:

FIGURE C



The nine (9) adjacent properties are tabulated in Table C below:

TABLE C

PARCEL NUMBER	ADDRESS	OWNER
218509106008	105 6TH ST	KUM & GO LC
218509106009	115 6TH ST	GILSTRAP, LOIS L
218509116013	215 6TH ST	205 6TH STREET LLC
218509116014	215 6TH ST	205 6TH STREET LLC
218509105002	112 6TH ST	EDIFICIO, LLC
218509105003	114 6TH ST	EDIFICIO LLC
218509105004	208 6TH ST	BMS ENTERPRISES
218509105005	216 6TH ST	EDIFICIO LLC
218509100019	300 6TH ST	CITY GLENWOOD SPRINGS

Costs for the nine (9) ownership title searches are included in the original survey work.

D. SUBSURFACE UTILITY ENGINEERING (SUE) SERVICES

Subsurface Utility Engineering (SUE) requirements were enacted in Colorado Senate Bill 18-167, which references the American Society of Civil Engineers standard guideline for the collection and depiction of existing subsurface utility data (CI/ASCE 38-02). According to the American Council of Engineers (ACEC), projects requiring SUE standards include those where excavation depths exceed two (2) feet.

Since the Phase 1, 6th Street Improvements (BD #2021-010) project will primarily consist of pavement replacement and shallow excavation depths, much of the project will be exempt from the SUE requirements. Regardless, HCE will still perform SUE Quality Level B, C and D utility mapping throughout the entire project limits

In addition, it is anticipated that some deeper trench excavation work, in excess of the 2 foot depth limitation, will be needed during construction to modify some storm drainage piping. If warranted at those locations, HCE will perform SUE Quality Level A utility mapping and arrange for a third-party vacuum truck to pot hole and expose underground utilities at approximately six (6) storm pipe crossings locations as shown below in Figure D.

FIGURE D



A breakdown of fees for Subsurface Utility Engineering is estimated to be \$8,500, as tabulated below:

TABULATION D

Utility research (4 hours).....	(\$500)
Utility pot holes (16 hours).....	(\$8,000)
Total Subsurface Utility Engineering (20 hours).....	(\$8,500)

E. HIGH COUNTRY ENGINEERING SIMILAR PROJECTS

Highway 6 Streetscape Improvements – City of Glenwood Springs, Colorado

HCE completed the surveying, design, and Colorado Department of Transportation (CDOT) permitting for the 8,000 foot long project, consisting of continuous streetscape improvements along the Highway 6 Frontage Road in West Glenwood Springs between Donegan Road and Storm King Road. This project included the design of curb, gutter, sidewalks, driveway entrances, and accessible ramps, cross pans, decorative pavers, planters, storm drainage and utility relocations.



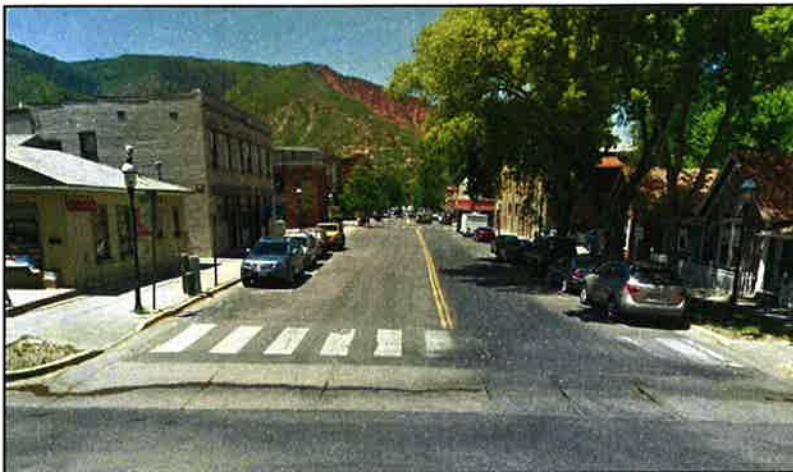
Owner Contact:

City of Glenwood
Springs
(970) 384-6409



8th Street Improvements – City of Glenwood Springs, Colorado

HCE completed the surveying, street design services for the project. The project encompassed 1,800 foot long corridor of 8th Street between Palmer Avenue and Pitkin Avenue. This project included the design of curb, gutter, cross pans, curb cuts, driveways sidewalks, cross accessible ramps, water mains, sanitary sewer mains, storm drainage, signs, striping, et cetera.



Owner Contact:

Public Works Director
City of Glenwood Springs
(970) 384-6409



9th Street Improvements – City of Glenwood Springs, Colorado

HCE completed the surveying, street design, and construction observation services for the project. The project encompassed the 2,000 foot long corridor of 8th Street between Palmer Avenue and School Street. This project included the design of curb, gutter, cross pans, curb cuts, driveways sidewalks, cross accessible ramps, water mains, sanitary sewer mains, storm drainage, signs, striping, et cetera.



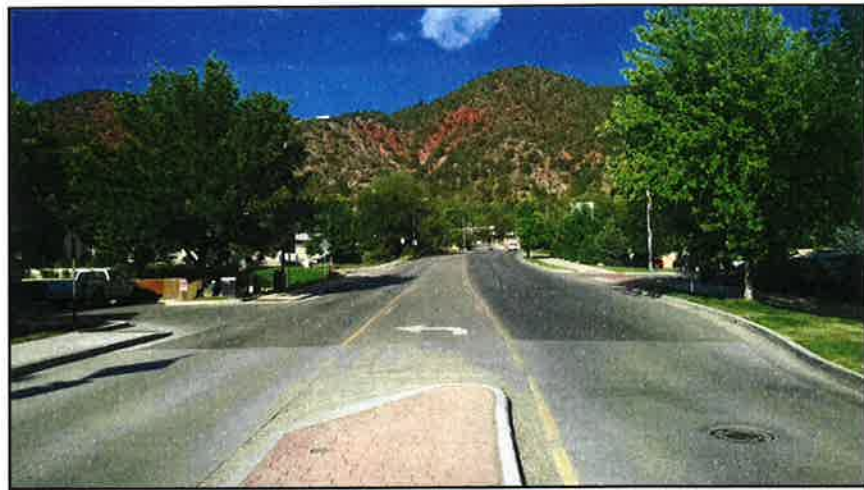
Owner Contact:

Public Works Director
City of Glenwood Springs
(970) 384-6409



27th Street Extension – City of Glenwood Springs, Colorado

HCE completed the surveying, street design services for the project. The project included approvals and permitting from the Colorado Department of Transportation (CDOT). The project encompassed 800 foot long new connection of 27th Street between Highway 82 and Grand Avenue. This project included right-of-way acquisition and the design of curb, gutter, sidewalks, cross walks, cross pans, accessible ramps, raised traffic islands, traffic signals, utilities, storm drainage, the at-grade railroad crossing, and auxiliary turn lanes at the Highway 82 intersection.



Owner Contact:

Public Works Director
City of Glenwood Springs
(970) 384-6409



Colorado Avenue Improvements – City of Glenwood Springs, Colorado

HCE completed the surveying, design, and prepared construction bid documents for the 2,200 foot long project, consisting of continuous streetscape improvements along the Colorado Avenue between 7th Street and 13th Street. This project included the design of curb, gutter, sidewalks, driveway entrances, accessible ramps, cross pans and replacement of the City water mains within Colorado Avenue.



Owner Contact:

City of Glenwood
Springs
(970) 384-6409



Pitkin Avenue Improvements – City of Glenwood Springs, Colorado

HCE completed the surveying, design services, and prepared construction bid documents for the 2,800 foot long project, consisting of continuous streetscape improvements along the Pitkin Avenue between 7th Street and 13th Street. This project included the design of curb, gutter, sidewalks, driveway entrances, accessible ramps, cross pans and replacement of the City water mains within Pitkin Avenue.



Owner Contact:

Public Works Director
City of Glenwood Springs
(970) 384-6409



F. ESTIMATED NOT-TO-EXCEED PRICE LIST

REVISED 6/4/21

High Country Engineering's estimated not-to-exceed price list below is broken down by task within the RFP project goals and objectives. The Project includes project meetings between preliminary design and the completion of the construction documents.

All office work is based on a \$115-\$140/hr rate, field work is based on a \$150/hr rate for a one-man crew.

Project Meetings (24 hours).....	(\$3,600)
Survey Work (20 hrs field and 40 hrs office).....	(\$8,400)
Utility Design Work (40 hours).....	(\$4,500)
Roadway Design Work (80 hours).....	(\$10,000)
Drainage Design Work (80 Hours).....	(\$10,000)
Subsurface Utility Engineering (SUE) (20 hours).....	(\$8,500)
Bid Support / Construction Support.....	(\$7,500)
Geotechnical Engineering.....	(\$4,500)
Landscape Architecture and Planning.....	(\$22,000)
Irrigation Design.....	(\$12,600)
Total Price:	(\$ 91,600)



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: South Midland Update

Action Requested: Monthly update on South Midland project

Department: Engineering

Presented By: Terri Partch, City Engineer

Background Info:

Issues:

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Introduction to the New Executive Director at Valley Settlement

Action Requested: NA

Department: City Administration

Presented By: Debra Figueroa, City Manager

Background Info: Valley Settlement's board of directors has hired Maria Tarajano Rodman as the organization's new executive director, effective February 22, 2021.

Issues: NA

Staff Recommendation: NA



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Ski Hill Resources for Economic Development Act

Action Requested: Direction as to whether the City Council wants to support the SHRED Act

Department: City Administration

Presented By: Debra Figueroa, City Manager

Background Info: Senator Michael Bennet and Sen. John Barrasso introduced the Ski Hill Resources for Economic Development (SHRED) Act to retain a portion of ski fees within National Forests to support local recreation management and support local ski permit and program administration. Currently, fees paid by ski areas to the Forest Service go to the U.S. Treasury.

Attached with this staff report are the letters of support from the Northwest Colorado Council of Governments, of which Glenwood Springs is a member.

Issues: NA

Staff Recommendation: Staff defers to Council

June 1, 2021

**MEMBER
JURISDICTIONS**

City of Glenwood
Springs

City of Steamboat
Springs

Town of Hayden

EAGLE COUNTY

Avon
Basalt
Eagle
Gypsum
Minturn
Red Cliff
Vail

GRAND COUNTY

Fraser
Granby
Grand Lake
Hot Sulphur Springs
Kremmling
Winter Park

JACKSON COUNTY

Walden

PITKIN COUNTY

Aspen
Snowmass Village

SUMMIT COUNTY

Breckenridge
Blue River
Dillon
Frisco
Montezuma
Silverthorne

Congressman Joe Neguse
1419 Longworth HOB
Washington, DC 20515

RE: Ski Area Fee Retention Bill

Dear Congressman,

Northwest Colorado Council of Governments, representing 30 municipalities and counties in the heart of mountain recreation country, believes the 2021 Ski Area Fee Retention Bill is a step in the right direction. This bill is not only critical to maintaining the active management of our national forests by providing much needed support to the United States Forest Service (USFS), but it also greatly aids in the sustainability and vibrancy of our mountain communities and local recreational opportunities.

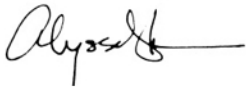
By allowing local national forests to retain the fees generated from the ski areas in which they originate, forest managers are better equipped to address the many impacts creating a crisis in our forests. Retaining ski fees to mitigate adverse impacts locally is similar to fees for other uses such as timber, grazing and filming. The White River National Forest, which manages 85% of the land in three of our five counties, creates more ski revenue and has more visitors than any other forested area; however, like many of our local forests in Colorado, it is being overrun. Although the 2018 and 2019 proposed bills would have been effective, this newest iteration of the bill is more thorough and much stronger in its support of local governments as well as the ski areas.

In recent years, our counties have been supplementing USFS for front country ranger services. We believe the language specified in 2021 Ski Area Fee Retention Bill will alleviate this continual need for county support and truly encompasses what we envision when we think of managing these lands for a variety of public uses. We appreciate that the bill not only outlines the parameters for retaining these fees to the local forest, but that it prohibits these funds for certain uses such as fire suppression which has overwhelmed USFS budgets for years. The creation of two independent funds will greatly help with the funding and prioritizing of projects. With one fund retaining 75% expressly for ski area purposes and the other preserving 25% for "recreation management, maintenance and services," together they satisfy the many needs expressly lobbied for by our public and local communities. Additionally, by allowing the discretion for portions of the 75% to spill over into other uses once all ski area backlogs, other ski area related need, and "all necessary program expenditures" have been addressed, enables the fund to adapt and re-balance to address pressing concerns and provide for robust and nimble management—week to week and year to year.

After a decade of underfunding recreation management, from boots on the ground at trailheads and un-authorized camping, to staffing of offices, it is time to adequately fund the USFS. The 2021 Ski Area Fee Retention Bill directly promotes increased funding which will enable the USFS to properly do its job by addressing the rapidly evolving needs including overrun trailheads, garbage and human waste at dispersed camping sites, trail improvements and recreation infrastructure; as well as working closely with nearby land-partners to address wildfire mitigation and processing forest management plans in a timely manner. Improved services should also include timely NEPA review of ski area plans and increased office and field staff to best meet the needs of our four-season recreational activities.

NWCCOG fully supports the 2021 Ski Area Fee Retention Bill as drafted and is hopeful its implementation will provide our local USFS with the long overdue and necessary support imperative for its operations to run successfully and efficiently for decades to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alyssa Shenk', with a horizontal line extending to the right.

Alyssa Shenk, NWCCOG Council Chair

June 1, 2021

**MEMBER
JURISDICTIONS**

City of Glenwood
Springs

City of Steamboat
Springs

Town of Hayden

EAGLE COUNTY

Avon
Basalt
Eagle
Gypsum
Minturn
Red Cliff
Vail

GRAND COUNTY

Fraser
Granby
Grand Lake
Hot Sulphur Springs
Kremmling
Winter Park

JACKSON COUNTY

Walden

PITKIN COUNTY

Aspen
Snowmass Village

SUMMIT COUNTY

Breckenridge
Blue River
Dillon
Frisco
Montezuma
Silverthorne

Senator Michael Bennet
261 Russell Senate Building
Washington, DC 20510

RE: Support for Ski Area Fee Retention Bill

Dear Senator,

Northwest Colorado Council of Governments, representing 30 municipalities and counties in the heart of mountain recreation country, believes the 2021 Ski Area Fee Retention Bill is a step in the right direction. This bill is not only critical to maintaining the active management of our national forests by providing much needed support to the United States Forest Service (USFS), but it also greatly aids in the sustainability and vibrancy of our mountain communities and local recreational opportunities.

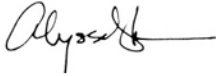
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NWCCOG fully supports the 2021 Ski Area Fee Retention Bill as drafted and is hopeful its implementation will provide our local USFS with the long overdue and necessary support imperative for its operations to run successfully and efficiently for decades to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alyssa Shenk', followed by a horizontal line.

Alyssa Shenk, NWCCOG Council Chair



Ski Hill Resources for Economic Development (SHRED) Act

Senator Bennet and Senator Barrasso

Skiing is a vital component of our outdoor recreation economy, contributing over \$55 billion annually and supporting over 500,000 jobs. Downhill skiing and snowboarding occurs at the 122 ski areas that operate on U.S. Forest Service land across the country. In exchange for the opportunity to use some of our nation's most stunning forestlands, ski areas pay fees to the Forest Service that average \$39 million annually. However, under the current system, these fees go directly to the United States Treasury, rather than the local National Forest. The SHRED Act aims to change that, establishing a framework to retain ski fees to support local ski permit and program administration and offset increased recreational use, while providing the Forest Service flexibility to direct resources where they are needed most.

Specifically, the SHRED Act would:

- **Keep Ski Fees Local**: By establishing a Ski Area Fee Retention Account to retain a portion of the fees that ski areas pay to the Forest Service. For National Forests that receive less than \$15 million in ski fees annually, 75 percent of the fees are retained. For forests that receive more than \$15 million in ski fees annually, 60 percent of the ski fees would be retained. The retained funds are available for authorized uses (described below) at the local National Forest.
- **Support Winter Recreation**: In each forest, 75 percent of the retained funds are directly available to support Forest Service Ski Area Program and permitting needs, process proposals for improvement projects, train staff, and prepare for wildfire. Any excess funds can be directed to other National Forests that host ski areas for the same uses. After all of the winter recreation uses have been addressed across the country, excess funds are carried over to the pot of funding that supports broad recreation needs.
- **Address Broad Recreation Needs**: In each forest, 25 percent of the retained funds are available to support a broad set of local recreation management and community needs, including special use permit administration, visitor services, trailhead improvements, facility maintenance, and affordable workforce housing. This set-aside would dramatically increase some Forest Service unit's budgets to meet the growing visitation and demand for outdoor recreation.

The SHRED Act is supported by National Ski Area Association and its 122 member ski areas operating on public lands, Northwest Colorado Council of Governments, [Colorado Ski Country USA](#), Colorado Association of Ski Towns, America Outdoors Association, Vail Resorts, and Jackson Hole Mountain Resort.



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Review and adoption of 2021 updates to the 2015-2035 Long Range Transportation Plan priorities

Action Requested: Review the Transportation Commission's 2021 Annual Update and Recommendations

Department: City Administration

Presented By: Jennifer Ooton, Assistant City Manager

Background Info: Transportation Commission has completed their annual recommendations with respect to the 2015-2035 Long Range Transportation Plan.

Issues: NA

Staff Recommendation: NA



City of Glenwood Springs Transportation Commission

2015-2035 Long Range Transportation Plan

2021 Annual Update and Recommendations

Summary and Background:

The 2015-2035 Long Range Transportation Plan for the City of Glenwood Springs ("LRTP") calls for the Transportation Commission to provide the City Council an annual update on its implementation progress, and recommendations for improvements vis a vis emerging priorities and developing programs, every year. (See LRTP Exec. Summ. p. 1-1)

For 2021, with the impending conclusion of the MOVE Study (a transportation study funded both by the City and RFTA), and other progressing studies, many recommendations as to emerging priorities and programs are coming on-line, even as this annual report is being developed and given. **In the coming months, the Transportation Commission will present to Council a number of significant recommendations and Reports** related to transit routing and service optimizations, parking enforcement and policy recommendations, bicycle and pedestrian infrastructure recommendations, vehicle / traffic routing recommendations, and more.

In the Spring of 2021, the Commission recommended and the Council approved directing that the City's Transit Program and Development Lead begin a comprehensive Traffic Demand Management (TDM) program initiative, to propose, develop and implement innovative ways to decrease traffic and congestion within the City. As these new TDM suggestions come on-line, the Transportation Commission expects to be making recommendations related to these efforts as well.

Altogether, 2021 and 2022 are expected to be exciting and dynamic years with great opportunities for improving transportation strategies in Glenwood Springs. The Transportation Commission looks forward to working with Council by providing recommendations and support for innovative programs to improve the quality of life in our City for residents and tourists alike.

2021 Transportation Capital Projects and TDM Program Recommendations:¹

¹ For more information on the project and program recommendations, see the attached spreadsheets which outline: (1) the original 2015 designated LRTP priority projects, with their original 2015 categories, rankings, and current

Large Project Recommended Priorities for 2021:

1. **South Bridge** – Work toward ongoing project at direction of Staff.
2. **6th Street / North Glenwood Landing Reconstruction and reconfiguration** – Consistent with staff direction and DDA outreach, including on-street and separated bicycle facilities, and including clarifying / reconstructing the bicycle/ped crossing at Laurel.
3. **27th St. and SH 82** - Completion of ongoing grade separated ped/bike project at direction of Staff.
4. **Hwy 6 Corridor shared use path** – Full reconstruction of a functional bike / ped separated path from Donegan to Linden, incl. design, engineering and construction. (If no construction in 2022, the TC recommends full design be prioritized to enhance funding opportunities for future years).

Small Project Recommended Priorities for 2021:

1. **8th Street Interim Safety Improvements** – Construct a full width path on the north side of 8th Street from the intersection of 7th St. to the City Building when full funding available; move the crosswalk across 8th St. to the West of its intersection with 7th Street, adding an RRFB.
2. **Two Rivers Park - 6&24 Connection** - Completion of a coherent Ped / Bike Connection from Two Rivers Park to Highway 6 & 24 bus stop, including improved access to northern terminus of the pedestrian bridge on the east side of Devereux.
3. **8th Street and Midland Intersection Safety Improvements** - Widen the east-side sidewalk along Midland Ave. from Overlin Dr. to 8th Street to full width path, separating it from motor traffic, constrain or eliminate merge lane 8th Street to Midland (created for GAB detour).
4. **Improve Five (5) Key Crosswalk Intersections** - Improve striping and install RRFB signals at the intersections of (a) across 8th @ 7th and 8th, (b) across off-ramp @ I-70 Westbound exit at MM 114, (c) across Hwy 6 & 24 @ 6&24 and Soccer Field Rd. (bus stop); (d) across Hwy 6 & 24 @ 6&24 and CR 135 (Johnson Park bus stop); and (e) across Wulfson @ Midland and Wulfson.
5. **10th Street Surface Improvements – Blake Ave to School Street.** - on street bicycle facilities, constructed bulb outs, warning lights, and restricted car parking near corners (sight distance).

Programmatic Recommended Priorities for 2021:

The Commission continues to recommend Council to direct the prioritization of Traffic Demand Management (TDM) efforts, to address ongoing traffic impacts, including by prioritizing managed parking, repurposing transit, and exploring bike-share and seasonal tourist tram programs.

The Commission recommends listing (and periodically updating) cost estimates for each ranked capital project, showing both projected total cost and projected City share of that cost.

status; (2) new projects recommended by the Commission from 2015 to the present, along with their current status, and (3) the Commission's present (2021) recommended ranking for each project.

Progress Summary to Date:

The LRTP Identified a total of fifty-one (51) ranked and unranked construction projects to improve transportation connectivity in the City, in seven categories. In the intervening years, the Transportation Commission has added several more. The City's present progress toward completing the projects, by category, is as follows:

	<u>2015 List</u>	<u>Added Since</u>	<u>Completed</u>	<u>% Complete</u>
On-Street Bike Facilities:	12	3	3	20%
Bike/Ped On- and Off Street:	2	4	1	20%
Bike/Ped Shared Use Path:	10	6	3	19%
Pedestrian Sidewalk:	4	0	1	25%
Intersection Improvements:	14	5	4	21%
Bike / Ped Bridge:	1	0	1	<u>100%</u>
Bridge / Infrastructure:	5	0	1	20%
Multi Improvement	1	4	2	40%
Total	49	22	16	22%

(These figures include improvements presently under construction, e.g., as part of the South Midland expansion project currently on going).

"Large" Project List - over \$1,000,000							
Type	2015 Rank	2018 Rank	2019 Rank	2020 Rank	2021 Rank Proposed	Project / Improvement	Status
Bridge and Multi Modal	2			2	1	South Bridge.	Design in Progress, 30% review April 27th, 2020. 60% review 9/21. Construction start by 2023
On Street Bike Facilities	21	11	6	3	2	6th Street / North Glenwood Landing Reconstruction and reconfiguration - including on-street and separated bicycle facilities, and including clarifying / reconstructing the bicycle/ped crossing at Laurel.	Design has been shifted out at the direction of the DDA to allow for funds for virus relief
Intersection Improvement	25	12	9	8	3	27th St. and SH 82 - Grade separated crossing	Design proceeding
Bike / Ped Shared-use Path	7			6	4	Hwy 6 Corridor shared use path - Full reconstruction of a functional bike / ped separated path from Donegan to Linden, incl. design, engineering and construction.	Design money taken to address COVID 19 shortfall
Multi Modal Improvement	n/a	.	.	.	NR	Grand Ave. Bus Stop Improvements - Design / Build Pull-Off Bus Stops for all four in-line stops along Grand Ave.	
Intersection Improvement	n/a	.	.	.	NR	Grand Ave. Traffic Signal Improvements - Implement Traffic Signal Upgrades / Optimizations with Bus Signal Prioritization on Grand Ave. and Grand Ave. Bridge	pending MOVE study vehicle circulation recommendations
Bike / Ped On- & Off- Street Improvement	n/a			4	NR	8th Street Extension Completion - East side of bridge to School St: widening- 2 lanes plus center median plus 2-10' wide sidewalks	Construction to start with Confluence development
Bike / Ped Shared-use Path	7	9	8	7	NR	Hwy 6 Corridor shared use path - Mel Ray to Donegan, full construction	
On Street Bike Facilities	6	21	NR	NR	NV	Midland Ave - on-street bike facilities, 8th - 27th street, (including road widening)	
On Street Bike Facilities	34				NV	Four Mile Rd. - on-street bike facilities, including road widening	
Bike / Ped Shared-use Path	35	8	NR	NR	NV	Colorado River shared use path (River trail segment)	
Bike / Ped Shared-use Path	40	NR	NR	NR	NV	Atkinson Trail to Rio Grande Trail over new "22nd St." Bridge	
Bike / Ped Shared-use Path	27	15	7	5	NV	Lova Trail - current end of trail near WW treatment plant to South Canyon	Overall design mostly complete (75%). Currently working with CDOT for Permitting and final plan completion for a 700' section from current west end
Bridge and Multi Modal	10	13	10	NR	NV	14th Street Multi-modal bridge	City acquired ROW in 2017. No design or construction work is currently budgeted.
Bridge and Multi Modal	20	8	NR	NR	NV	Devereux Rd Multi-modal bridge	Amec and Benesch evaluated multiple alignments. Costs range from 20-30M, 10% design/case study completed in 2019
Bridge and Multi Modal	38				NV	Roaring Fork Multi-modal bridge - Mt. Sopris Dr. to CR 154	
Intersection Improvement	47				NV	Midland Ave. and Devereux Rd. grade separated crossing (Water Park)	
Intersection Improvement	32	19	NR	NR	NV	12th St. Ditch undercrossing, full const.	Unknown
Intersection Improvement	36, 42	20	NR	NR	NV	23rd St. and SH-82 intersection improvements / grade separated crossing	Being evaluated in the MOVE study
Intersection Improvement	46	24	NR		NV	10th St. and SH-82 Grade separated crossing (formerly 9th St. - reconfigured as part of "Safe Route to Schools" project	
Intersection Improvement	30	18	NR	NR	NV	14th St. and SH-82 Grade separated crossing - GSHS (formerly 15th St.)	Unknown
Bridge and Multi Modal	5			X	X	Sunlight Bridge Replacement	Completed 2019
Bike / Ped On- & Off- Street Improvement	23			X	X	Enhance Connection: Two Rivers Park to Canyon Trail	Completed 2017 with Grand Ave. bridge
Multi Modal Improvement	n/a			1	X	Midland Ave. - 27th St. to Four Mile Rd. - road widening and complete rebuild - incl. sidewalk, improved drainage and widening.	in progress 2021 - to be completed 2022 as part of Midland rebuild
Multi Modal Improvement	1	1	NR	X	X	8th Street Preliminary / Temporary Extension	Completed 2019
Intersection Improvement	17			X	X	27th St. and S. Grand Ave. Improvements	Roundabout completed 2020
Bike / Ped Shared-use Path	3, 45			X	X	Midland Ave - on-street bike facilities, I-70 to 8th street, separated bike / ped path and bridges	Completed 2019
On Street Bike Facilities	39, 43			1	X	Midland Ave - on-street bike facilities, 27th street - Four Mile Road, including road widening	in progress 2021 - to be completed 2022 as part of Midland rebuild
On Street Bike Facilities	18			X	X	Donegan Rd. - Mel Ray to Hwy 6 & 24 - on-street bike facilities, including road widening	Completed 2017
Bike / Ped Bridge	4			X	X	15th Street - Roaring Fork Bike / Ped Bridge	Completed 2018

"Small" Project List - under \$1,000,000							
Type	2015 Rank	2018 Rank	2019 Rank	2020 Rank	2021 Rank Proposed	Project / Improvement	Status
Bike / Ped On- & Off- Street Improvement	n/a	.	.	1	1	8th St. Interim Safety Improvements - Full width path on the north side of 8th Street from 7th St. to City Building when full funding available, move crosswalk across 8th St. to the West of intersection with 7th.	
Bike / Ped Shared-use Path	n/a	.	.	NR	2	Two Rivers Park - 6&24 Connection - Completion of a coherent Ped / Bike Connection from Two Rivers Park to Highway 6 & 24 bus stop, including improved access to northern terminus of the pedestrian bridge on the east side of Devereux.	Route from hotels to Two Rivers Park
Intersection Improvement	n/a	n/a	n/a	n/a	3	8th St. and Midland Ave. Intersection Safety Improvements - Widen the east-side sidewalk along Midland Ave. from Overlin Dr. to 8th Street to full width path, separating it from motor traffic, constrain or eliminate merge lane 8th Street to Midland.	
Intersection Improvement	n/a	n/a	n/a	5	4	RRFB - I 70 Exit 114 @ Westbound off-ramp	Not Scheduled
Intersection Improvement	n/a	6	4	5	4	RRFB - 8th St @ 7th St. crosswalk (plus move)	Not Scheduled
Intersection Improvement	11	6	4	5	4	RRFB - Hwy 6 & 24 @ Soccer Field Rd. - bus stop	Not scheduled
Intersection Improvement	n/a	n/a	n/a	n/a	4	RRFB - Wulfsen Rd. @ Midland Ave.	Not scheduled
Intersection Improvement	14	6	4	5	4	RRFB - Hwy 6 & 24 @ CR 135 - bus stop	Not scheduled
On Street Bike Facilities	(listed - NR)	n/a	n/a	n/a	5	10th Street Surface Improvements - Blake Ave to School Street - on street bicycle facilities, constructed bulb outs, warning lights, and restricted car parking near corners (sight distance).	
Bike / Ped Shared-use Path	n/a	n/a	2	3	NR	12th St. Ditch undercrossing, temporary improvements - incl. grading and/or surface, lighting, signage, curb cuts or grinding.	Linda will work with Jake to see if SWAT can build a few ramps, or other...
Multi Modal Improvement	n/a	.	.	.	NR	Highway 82 HOV lanes - Explore establishing dedicated, directional HOV / Transit lanes for Highway 82 during peak hours through town.	
Multi Modal Improvement	n/a	.	.	.	NR	Bus Stop Improvements - Install lighting and baseline amenities at all GWS bus stops along Grand Ave. and Hwy. 6 & 24.	
Bike / Ped Shared-use Path	n/a	8	NR	NR	NR	Devereux Rd to Midland Bike / Ped connection - pedestrian connection from Iron Mountain Hot Springs to Midland Ave.	Easement dedicated through IMHSP. Path from Devereux to IMHS planned to be constructed in 2020.
Bike / Ped Shared-use Path	28	16	9	12	NR	Atkinson Trail connection to Park East	
Bike / Ped Shared-use Path	n/a	9	1	2	NR	Highway 6 Bike Path - Install interim overlay, full length	Working with Street on resurfacing and trail definition
On Street Bike Facilities	1				NR	8th St. from Vogelae Park to Blake St. - on-street bicycle facilities - shared lane markings	Construction to start with Confluence development
On Street Bike Facilities	9, 19	7	5	NR	NR	7th St. from Midland Ave. to Blake St. - on-street bicycle facilities - shared lane markings and RRFB's at all crosswalks	
Pedestrian Sidewalk	24	24	12		NV	School St. sidewalk improvements	
Pedestrian Sidewalk	12	10	6	7	NV	Blake Ave sidewalk improvements	Not Scheduled
Pedestrian Sidewalk	41	10	6	8	NV	Coach Miller Dr sidewalk improvements	Not Scheduled
Bike / Ped On- & Off- Street Improvement	15	4	7	10	NV	South Blake Ave. - sidewalk improvements and bike facilities	Opening of Blake Gate to coincide with Bell Rippy development - Blake improvements are City responsibility and are not scheduled
Bike / Ped On- & Off- Street Improvement	n/a	14	8	11	NV	Donegan Rd sidewalk and bike lanes - Soccer Field Rd to Mitchell Creek	Currently GarCo - To be annexed and SW installed with development.
Bike / Ped On- & Off- Street Improvement	n/a	n/a	n/a	n/a	NV	27th St. Connector from SH 82 to Atkinson Trail - Necessitated by upcoming 27th Street Underpass to RFTA Park and Ride on SH 82	
On Street Bike Facilities	n/a	30	14	NR	NV	23rd St. from School St. to Blake Ave. - on street bicycle facilities - shared lane markings and signage	
On Street Bike Facilities	(listed - NR)				NV	Pitkin Ave. from 8th St. to 14th St. - on street bicycle facilities - shared lane markings and signage	
On Street Bike Facilities	(listed - NR)	29	13		NV	14th St. from Blake Ave. to Coach Miller Dr. - on street bicycle facilities - shared lane markings and signage	
On Street Bike Facilities	(listed - NR)				NV	Coach Miller Dr. from 14th St. to and along Park Drive - on street bicycle facilities - shared lane markings and signage	
On Street Bike Facilities	n/a	n/a	n/a	n/a	NV	South Blake Ave. - on street bicycle facilities - shared lane markings and signage (temporary until \$ available for larger reconstruction)	
On Street Bike Facilities	n/a	21	10	NR	NV	Midland Ave - on-street bike facilities, 8th - 27th street, (not including road widening)	
Bike / Ped Shared-use Path	44	23	11	13	NV	SH-82 shared use path to commercial areas, Blake to Thrifty Thrills area	
Bike / Ped Shared-use Path	n/a	17	5	6	NV	Rio Grande Trail Connection - 12th St.	Funded & scheduled
Bike / Ped Shared-use Path	n/a	10	6	9	NV	Coach Miller Dr. parking	Planned for 2020 -Waiting for approval from RFTA
Bike / Ped Shared-use Path	26	8			NV	27th St. Side Path - 10' wide attached shared-use path from 27th Street to SH 82 / Rio Grande Trail	Would like to include with the grade separation improvements
Intersection Improvement	31	11	6	X	X	6th St. and Laurel - initial ped and bike improvements	Completed 2017 with Grand Ave. bridge
Intersection Improvement	22			X	X	RRFB Crossing - Midland Ave. at Four Mile Rd.	under construction as part of Midland Ave. rebuild
Intersection Improvement	13			X	X	RRFB Crossing - Mt. Sopris Dr. at Midland Ave.	under construction as part of Midland Ave. rebuild
Bike / Ped Shared-use Path	37	17	5	6	X	Rio Grande Trail Connection - Coach Miller Drive / 14th	Completed 2021
Bike / Ped Shared-use Path	29	17	5	6	X	Rio Grande Trail Connection - 10th St / GSES	Completed 2021

TDM Program Component Priority List			
<u>Type</u>	<u>2015 Rank</u>	<u>2021 Rank Proposed</u>	<u>Project / Improvement</u>
Program	n/a	1	TDM Program Development - Continue to develop comprehensive strategy for implementing, monitoring and evaluating a long-term TDM program for Glenwood Springs
Program	n/a	2	Parking Program - Establish Parking Enforcement and Development Lead position to implement and develop MOVE Paid Parking Recommendations / Program / Enforcement enhancements
Program	n/a	2	Rebranding of Ride GWS - Handoff Hwy 6 & 24 service to RFTA to be incorporated in a re-routed Valley Local service.
Program	n/a	2	Bike-Share Program - Establish a seasonal Bike Share program focused on Tourist / Lodging areas in North Glenwood and Downtown
Program	n/a	2	Seasonal Tourist Tram Circulator Program - Purchase two electric shuttles and begin running free, limited shuttle service along Highway 6 & 24 to downtown during peak summer hours on a trial basis, funded by bus tax, grants, and advertising revenue

<u>Status</u>	<u>Completion Date</u>	<u>Anticipated Cost</u>
authorized by Council 2021 - ongoing.		
strongly recommended by MOVE study		Expected to be profit generating after initial startup costs
strongly recommended by 2018 Transit Operations Plan, and RFTA has confirmed willingness to move forward.		Expected to save significant sums after handoff of Local service is accomplished
in development		

<u>Possible Funding Sources</u>	<u>Comments</u>



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Citizen Survey

Action Requested: Direction for staff on releasing the Citizen Survey

Department: City Administration

Presented By: Debra Figueroa, City Manager

Background Info: The most recent version of the polling questions are attached with the changes from the last work session in red.

Issues: Finalize the polling questions

Staff Recommendation: Staff defers to Council

CITY OF GLENWOOD SPRINGS -- ONLINE SURVEY

INTRO: Thank you for agreeing to take this survey about local issues and possible ballot referendum your Glenwood Springs City is considering. Your input is needed. Please proceed to the next question.

A1. Are you registered to vote in Glenwood Springs?

- ☐ Yes, registered
- ☐ Not Registered/Don't Know **[TERMINATE]**

A2. Are you registered as a Democrat, Republican, an Independent, or something else?

☐	☐	☐
Democrat	Republican	Independent/Other

1. When local elections are held in Glenwood Springs for City Council or ballot issues, how often do you vote – always, most of the time, only occasionally, or never?

☐	☐	☐	☐
Always	Most of the time	Only occasionally	Never

2. In general, how would you rate the job the City of Glenwood Springs does providing services and keeping the city in good condition – very positive, somewhat positive, neutral or negative?

☐	☐	☐	☐
Very positive	Somewhat positive	Neutral	Negative

3. Given the level of services provided, do you think the overall level of taxes you pay as a resident of Glenwood Springs is much too high, somewhat too high, about right, or even a bit low?

☐	☐	☐	☐
Much too high	Somewhat too high	About right	A bit low

Next, rate each of the following aspects of Glenwood Springs as either very positive, somewhat positive, neutral, or negative.

	Very Positive	Somewhat Positive	Neutral	Negative
4. The condition of the streets and roads.	☐	☐	☐	☐
5. The level of traffic congestion.	☐	☐	☐	☐
6. The condition of the city's water and sewer system.	☐	☐	☐	☐
7. Having enough bike lanes.	☐	☐	☐	☐
8. Having enough recreational trails in the city.	☐	☐	☐	☐
9. Having enough sidewalks so it is safe to walk everywhere.	☐	☐	☐	☐
10. Having affordable housing.	☐	☐	☐	☐
11. The population and building growth Glenwood Springs is experiencing.	☐	☐	☐	☐

12. As you may know, Glenwood Springs voters in 2016 – 5 years ago -- approved a tax increase to build or fix city bridges, roads and other infrastructure projects. How would you rate the job the city has done on these projects – very positive, somewhat positive, neutral or negative?

☐	☐	☐	☐
Very positive	Somewhat positive	Neutral	Negative

The city of Glenwood Springs is considering asking voters a Ballot question regarding city infrastructure repairs. Below are THREE possible options. Vote YES or NO on each.

13. **OPTION 1:** Increase the city's sales tax by one-half cent (0.5%) to:

- Repave and repair 43 lane miles of city streets and roads; and
- Re-do street drainage systems with new curbs, gutters and sidewalks.

☐	☐
Vote Yes	Vote No

14. **OPTION 2:** Increase the city's sales tax by three-quarters cents (0.75%) to pay for a comprehensive infrastructure re-build of city streets, roads, and water system including:

- Repairing or repaving 43 lane miles of roads and streets;
- Re-doing street drainage systems with new curbs, gutters and sidewalks;
- Replacing old deteriorating water and sewage pipes; **and**
- **Reducing residents' water rate increases.**

☐	☐
Vote Yes	Vote No

15. **OPTION 3:** Repeal the half-cent sales tax passed in 2016 and replace it with a one-cent (1.0%) sales tax increase to:

- Repave and repair 43 lane miles of city streets and roads; and
- Re-do street drainage systems with new curbs, gutters and sidewalks.

☐	☐
Vote Yes	Vote No

16. Next, do you AGREE or DISAGREE with this statement opponents to this sales tax increase might make:

“With this tax increase, Glenwood Springs would have the among the highest sales tax in the state and this is on top of the city just raising water rates and voters recently passing taxes to fix streets and bridges. Taxes are high enough and it is just NOT a good idea to keep expanding infrastructure that encourages more growth.”

☐	☐	☐
Agree	Disagree	Don't Know

17. **[IF AGREE]** What bothers you the most about this proposed tax increase... what is the worst thing about it?

Lastly, some statements **you might hear about the needs Glenwood Springs faces and what would get done if the sales tax passes.**

Rate your reaction to each of these statements as either very persuasive, somewhat persuasive, or not at all persuasive as a reason to vote YES for a sales tax increase.

	Very persuasive	Somewhat persuasive	Not at all persuasive
18. Many of the water and sewer pipes under Glenwood streets are over 100 years old and are busting open. They need to be replaced.	☐	☐	☐
19. About 75 percent of the lane miles on city streets are deteriorated, under standard or have potholes. If we don't act now, conditions on the streets will only get worse.	☐	☐	☐
20. It is more efficient to comprehensively address the problems on the surface and below the surface of Glenwood streets at the same time. One comprehensive project that replaces aging water pipes and then resurfaces streets as well as fixes curbs, gutters, and sidewalks will make sure everything is built right and will last a very long time.	☐	☐	☐
21. When streets are redone, BIKE LANES and better sidewalks can be put in to improve safety of bikers and pedestrians.	☐	☐	☐
22. This infrastructure package will include new and upgraded recreational trails.	☐	☐	☐
23. The water pipes are so old and so deteriorated that the city and the Fire Department are unable to do pressure stress tests because it would blow out the pipes. This means there may not be enough water pressure to fight fires.	☐	☐	☐

24. More drought conditions and damaging wildfires are putting excessive cost pressures on the city's water system and this comprehensive re-build of the city's water infrastructure and roads is the best way to ensure the reliable delivery of water into the future.	☐	☐	☐
25. Passing the comprehensive infrastructure plan with a three-fourths cent sales tax means city residents will see a break in water rate increases as some of the costs for replacing aging pipes and the water system will be shifted to tourists and non-residents.	☐	☐	☐

26. Lastly, after hearing all this information, would you vote YES or NO for a three-quarters cents (0.75%) increase in the city's sales tax to pay for a comprehensive infrastructure plan for city streets and roads, water and sewer system, and expanded trails?

☐	☐
Vote Yes	Vote No

NOW, JUST A FEW QUESTIONS FOR CLASSIFICATION PURPOSES.

27. What is your gender?

☐	☐
Male	Female

28. What is your age?

☐	☐	☐	☐
18-39	40-54	55-64	65-Up

29. How long have you lived in Glenwood Springs?

☐	☐	☐	☐	☐
0-5 years	6-10 years	11-20 years	21-30 years	Longer than 30 years/ Native/ Born here

THANK YOU FOR YOUR PARTICIPATION.



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: South Canyon Planning

Action Requested: Evaluation of Planning Options for South Canyon Hotsprings.

Department: Parks & Recreation

Presented By: Brian Smith, Recreation Director

Background Info: South Canyon is a vast area of City-owned land with approximately 3,000 acres of designated parkland. This public land encompasses the City landfill, a shooting range, and vast area of unmanaged open space. South Canyon is the site of a set of undeveloped hot springs pools (a.k.a. the “Hippy Hot Springs”) where locals venture despite insufficient filtration flow and unhealthy fecal form bacteria levels.

The City also has concerns about illegal camping in the canyon. Recent interest from developers in transforming the undeveloped hot springs into a tourist destination, as well the construction of the new trails and potential for establishing camp grounds in the area, has generated concerns from a variety of stakeholders regarding impacts on nearby residents and the health of the ecosystem in the canyon, which is vulnerable to illegal dumping, human impacts, and fire risk.

Recreational Features:

- Archery Range
- Hiking/ Biking- South Canyon Trail System
- Hot Springs
- Gun Range
- Historical Sites

Issues:

- Primitive hot springs plagued by public safety issues, illegal activities, trash, broken glass, human waste, and high bacterial levels.
- High fire risk from illegal camp fires and the coal seam fires with no alternate evacuation routes.
- Roadside Dumping at turnoff along Route 134 leading to and above the landfill.
- Degraded health of the South Canyon Creek causing a polluted tributary into the Colorado.
- Illegal shooting threatens the safety of visitors and residents and leaves a lot of debris.
- Vandalism of unmarked historical sites in the Canyon.
- Social (or Pirate) trails creep into private property and sensitive wildlife habitat.
- Vandalism of the Gun Range and the law enforcement training areas and lack of maintenance and management by the gun club.

South Canyon Plan:

The Parks & Recreation Department has applied for planning grants and submitted budget appropriation request to conduct an improvement plan for South Canyon for several years. Grant requests have not been successful yet and other critical projects have taken priority for funding. A South Canyon Plan includes studies into the health of the water system, assessment of historical sites, evaluation of wildlife habitat, planning for a higher standard of maintenance, completion of development of the formalized trail systems, improvements to the existing gun range and archery range properties, development of camping sites, and development and a management plan for the

hot springs.

Several preparatory reports have been completed over the last few years to move a South Canyon Plan forward including:

- A Historical Study completed by Mountain States Historical in 2018.
- An independent study of the water table and water quality in the canyon done by Steve Beckley in 2018.
- Design of a developed shooting sports park done by Marty Fischer Course Design in 2018.
- An evaluation of the Canyon wildlife habitations conducted by CPW/DNR in 2019.
- Stream health and water quality monitoring evaluated by the department with the Middle Colorado Watershed Council in 2019.
- A bio-diversity study completed by the Colorado Natural Heritage Program in 2020.

An outline of a South Canyon Plan has been developed by Parks & Recreation and is included in the Council Packet.

Issues:

Area Specific Planning:

While the many recreational needs and safety issues in South Canyon affect each amenity planning efforts are best served by a phased and area autonomous approach. Because of the scale of impact developing the currently undeveloped hot springs will have on other features and residents in the area, staff recommend starting with a development and management plan for the hot springs.

South Canyon Hot Springs Planning Needs:

1. Appropriation of New Water Rights
2. Water Engineering: how much water can the spring produce, FEMA Floodplain (may not be necessary due to the size of the stream), potential impacts to the stream due to development, continued water quality assessment (some of this has been completed by Steve Beckley and we have those reports)
3. Traffic Study: traffic impacts and access points
4. Infrastructure Needs: water, sewer, stormwater, electric
5. Geo-Tech
6. Wetland Study & Delineation (CNHP did not include aquatic life in the Biological Diversity Study)
7. Public outreach (judging from past projects in South Canyon this will be a big part of the planning)
8. Fire Mitigation and Evacuation Planning

Planning Options:

There are 4 outcome options that will direct how planning proceeds for Council to evaluate and consider for South Canyon Hot Springs Improvements:

1. Develop the hot springs as a public and open access amenity, maintained by the City, similar the white water park or Carbondale's Penny Hot Springs, making improvements to allow for better filtration and water quality, safer access, trash receptacles, portalets and other public use improvements.
2. Develop the hot springs as a formalized facility, managed and maintained by the City. This option would hardscape and increase the number of pools and include a mechanical filtration system, improved access, parking, developed picnic areas and amenities as a paid day use park.
3. Contract with a private entity to develop the hot springs with a lease agreement, with operations and maintenance to be conducted by the private business. Similar to the White Water Inc. boat ramp and other private hot springs in the City.
4. Development in partnership with a private contractor to improve the hot springs as in option 2 to be owned and maintained by the City and managed in agreement with a private business to provide transportation to the Canyon and operation of a reservation system. Similar to Hanging Lake.

Staff Recommendation:

Staff defers to Council for direction.

SOUTH CANYON AREA PARKS PLAN

Project Description:

The City of Glenwood Springs, CO, seeks to develop an area plan for the approximately 3,000 acres of designated parkland in the South Canyon area, west of downtown Glenwood Springs. The plan will provide recommendations for improving and protecting the canyon's ecosystem while enhancing public access to recreation and historical resources in the area. The plan will build upon recent studies and public outreach to address a variety of proposed upgrades to existing trails and sites, as well as the development of new recreational opportunities in the area, including camp sites and bike trails.

1. PLAN TYPE:

The City of Glenwood Springs seeks to support the development of a South Canyon Area Parks Plan to address the need for comprehensive studies and planning to protect and improve the ecosystem of this undermanaged and underutilized area while improving public access to existing and planned recreational and historical amenities.

Located west of Glenwood Springs, the South Canyon is a vast area of City-owned land with approximately 3,000 acres of designated parkland. This public land encompasses the City landfill, a shooting range, and vast area of unmanaged open space. South Canyon is the site of a set of undeveloped hot springs pools (a.k.a. the "Hippy Hot Springs") where locals venture despite insufficient filtration flow and unhealthy fecal form bacteria levels. The City also has concerns about illegal camping in the canyon. Recent interest from developers in transforming the undeveloped hot springs into a tourist destination, as well the construction of the new trails and potential for establishing camp grounds in the area, has generated concerns from a variety of stakeholders regarding impacts on nearby residents and the health of the ecosystem in the canyon, which is vulnerable to illegal dumping, human impacts, and fire risk.

The South Canyon Area Parks Plan project will bring together stakeholders from across the community, including residents, developers, outdoor adventure groups, environmental groups, and public agencies to undertake a planning process that will seek to address these challenges and find solutions acceptable to all parties. The key deliverable will be an improvement plan that addresses the misuse happening in the canyon, outlines potential approaches for enhancing public access and enjoyment of the area, and provides a framework for protection of the ecosystem and habitat that will bring awareness to this unique public amenity. This plan will build past efforts to inventory the historical and biological resources in South Canyon, including an intensive archaeological survey in 2003 with the US Forest Service to assess the historic significance and condition of the historic coal mining sites and a recently completed historical assessment.

The outcome of the project will be a plan that informs new management and recreation practices with understanding of the area's natural and cultural assets and the risks and benefits of developing new recreational opportunities. The plan will help to move forward on a clear path of action that will balance needs for preservation and protection with the advantages of enhanced public access to this unique public amenity. Potential recreation will include new mountain bike trails that

highlight the canyon's historic, 19th Century coal mining sites; a safe designated camp ground that will reduce illegal camping and mitigate associated wildfire risks, and a clean, developed hot springs destination.

2. PLANNING PROCESS:

(1) Convene Stakeholders – The Parks & Recreation Department will convene a South Canyon Area Parks Plan project team with representation from local officials, community members, outdoor adventure groups, landowners, developers, and environmental groups.

(2) Review Previous Plans & Studies – The project team will then undertake a comprehensive review of existing conditions and gather data from surveys, assessments, and planning efforts, including the History and Summary of South Canyon Coal Mine Historic Site prepared by Mountain States Historical, the South Canyon Trails Plan prepared by Kay-Lin Enterprises for Roaring Fork Mountain Bike Association, and development proposals.

(3) Conduct Resource Inventory – The project team will inventory existing assets in the South Canyon area, identifying and categorizing the land presently used by the public but without guarantee of remaining public; areas experts have identified as having historic or biological value worthy of preservation (animal and vegetative habitat, the streambelt corridor, traprock ridges, historic mining sites); areas unsuitable for development due to slope, wetland status, fire risk, flooding, or shallow soils; areas that might be preserved by regulation; cultural resources such as scenic vistas and community gathering places (Hippy Hot Springs); and areas used for outdoor recreation (gun range, bike trails).

(4) Assess Community Needs & Preferences – The project team will review stakeholder input to date, including the memorandum raising concerns of Garfield County and Glenwood Springs residents and minutes from public meetings. The project team will secure additional public input through scheduled workshops, public meetings, surveys, and stakeholder interviews, as well as digital engagement through social media and websites. Initial public outreach will ensure public understanding of and involvement in the planning process.

(5) Confirm Objectives – The project team will establish a set of objectives for the plan, such as creating a blueprint for preservation, maintenance, and development of parkland that balances preservation/environmental protection with enhanced public access/recreational opportunities.

(6) Seek Expertise – The project team will solicit assistance from public agencies with knowledge about land planning, resource protection, and historic preservation, such as the CO Department of Natural Resources, Colorado Parks & Wildlife, and History CO. The project team will procure a consultant to provide professional help with specific areas of identified need within the planning process.

(7) Plan Development – The South Canyon Area Parks Plan will identify assets that need to be maintained, provide recommendations regarding proposed development, and outline action steps for how the plan will be accomplished.

Deliverable: The South Canyon Area Parks Plan will describe and rank-order priorities for addressing protection, maintenance, and/or proposed upgrades to: natural areas; ecology and watershed health; the bike trail system; the gun range; the archery range; historical sites; the hot springs; the landfill; camping areas; mine reclamation and coal seam fires, and emergency action plans and evacuation routes. The plan will include a matrix that describes the proposed programs/projects, location, cost estimates, funding strategies and potential sources of funding, the timeline for implementation, and best practices for partnering, using volunteers to promote stewardship, adopting “green” environmental practices, outreaching to vulnerable populations, and instituting performance measurement programs.

4. NEEDS/CHALLENGES:

The City’s current lack of proactive management of the South Canyon area has (ironically) resulted in a great deal of preventable work for the Parks Department, as “pirate trails” creep into private property and sensitive wildlife habitat; roadside dumping along Route 134 is degrading the health of the stream causing a polluted tributary into the Colorado River; illegal shooting from the Glenwood Springs Gun Club threatens the safety of visitors and leaves a lot of debris; vandals have damaged unmarked historical sites in the Canyon; and the primitive hot springs have been plagued by trash, broken glass, and human waste that has generated bacterial levels so high that a Bio Hazard sign had to be posted to warn the public of the unsafe conditions.

There is general consensus among stakeholders across the community that action must be taken to manage these hazards; however, some stakeholders differ with regard to their conceptions for future use of the parkland in terms of what types of recreational amenities or private development might be beneficial or potentially hazardous to the area. This planning process will be designed to find solutions that best serve a variety of stakeholders who may have diverging interests they seek to protect. Making informed decisions regarding the future of the Canyon will require expert input on biological, historical, and recreational assets beyond the capacity of the Parks Department. Expert input will enable the Parks Department to move forward confidently with new plans.

The partners and stakeholders that will be engaged in the planning process, include concerned Garfield County and Glenwood Springs residents (represented by the South Canyon Group Coalition), adventure groups (such as the Roaring Fork Mountain Bike Association), the City (which bears the cost of management), developers (including Steve Beckley, who owns Glenwood Caverns Adventure Park and Iron Mountain Hot Springs), and public agencies (including DNR and CPW). Representation from these stakeholder groups will participate in the project team, provide data and assessments available to them, encourage participation in public input sessions, and provide expertise and knowledge for relevant aspects of the planning process. The plan will outline specific roles for each stakeholder.

The project will address the following challenging questions about South Canyon that have been set forth by the stakeholders listed above:

- How can we improve the safety and health of the primitive hotsprings for continued public use?
- How can we prevent pollution and illegal dumping? How much would prevention efforts cost?
- How do we maximize public benefit from the South Canyon parkland? What types of recreational amenities is there demand for?
- How might trail development impact the canyon's historic and biologic resources?
- How might new private development of recreational opportunities such as an archery range or commercial hot springs impact the canyon's historic and biologic resources?
- How do we minimize impacts of recreational development in the canyon?
- How should areas of the canyon that have historic and biological be protected?
- How can the water quality of the creek be improve in the long-term?
- What wildlife exists in the canyon that may depend on canyon habitat to survive? How do we protect wildlife habitat in the parkland?
- How will new uses impact needs for parking?
- Who will maintain new trails and amenities in the canyon? How will maintenance be funded?
- How will residents of the area be affected by planned development? Will there be traffic impacts?

5. IMPLEMENTATION:

The final plan will serve as a blueprint for implementation, clearly outlining the roles, responsibilities, and actions necessary to achieve the defined objectives, as well as a strategy to secure funding for implementation by leveraging state and County-level grant resources will local funds. The Glenwood Springs Parks & Recreation Department will advance the plan for adoption by the City Council, initiating a final, well-advertised public hearing for feedback and comment. Cost estimates and policy considerations developed within the plan will inform budgeting for maintenance and capital expenditures, as well as policy changes and approvals that may be necessary to implement the vision for South Canyon. Following adoption of the plan, the project team will host a series of informational meetings about plan implementation that will ensure continued public support and momentum. The team will also generate briefing materials to distribute to potential funders to build support.

The partnerships established for the planning project with Garfield County, the Roaring Fork Mountain Bike Association, landowners, developers, and public agencies, will be sustained to ensure timely implementation. The project team will establish a standing task force of members critical to the implementation of the plan to carry forward the work outlined within it. These partners may also provide matching funds on future grant applications for implementation.

The plan will instate well-thought-out management practices for this vast area of public land that was previously neglected, which will have significant impacts for ending the misuse that threatens the canyon and for enhancing protections for the historical and biological resources therein. Not only will this generate health, safety, and economic benefits for local residents, but it will also generate benefits for wildlife and water quality that extend far beyond the City boundary.

The project will protect wildlife through addressing pollution and guiding smart development; promote public safety through cleaning up toxic waste and mitigating fire risk; connect people to the outdoors by enhancing recreational opportunities on bike trail and at the hot springs; and inspire exploration of unique public lands that previously lacked sufficient infrastructure for access.

South Canyon Management Zones

Legend

-  Park Lands - Open Space
-  Bureau of Land Management

MIDDLE

- 'Alpine Slide' Trail
- Gun club usage?
- Access agreements for adjacent landowners
- City landfill site
- Dead standing timber removal & repurposing
- Douglas fir & Pinon pine regeneration coups

LOWER:

- Archery range upgrade
- Pedestrian bridge usage?
- Carpark lot establishment
- Trail head
- Hot springs public usage

UPPER

- 'Horse Mountain' Trail proposal
- Coal seam fire mitigation work
- Carpark
- Dumping hotspots



Current Issues & Actions

Packet Page 126

Created By: Adrian J. Brown
Trails & Open Space Section
Date: 1/14/2021



City Council
STAFF REPORT
City of Glenwood Springs
June 17, 2021

Agenda Item: Ordinance 2021-06, An Ordinance of the City of Glenwood Springs, Colorado, Amending Sections 090.030.040 and 090.030.050 of the Glenwood Springs Municipal Code- This Ordinance Authorizes Commercial Use of the Parks Through a Permitting System.

Action Requested: Approval of Ordinance 2021-06

Department: Parks & Recreation

Presented By: Brian Smith, Recreation Director
Karl Hanlon

Background Info: Attached please find Ordinance 2021-06, which authorizes commercial use of the parks through a permitting system. On second reading there will be a companion resolution that includes both regulations and fees for commercial permits. Staff recommends approval on first reading.

Issues: NA

Staff Recommendation: Approval of Ordinance 2021-06

ORDINANCE NO. 6

Series of 2021

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AMENDING SECTIONS 090.030.040 AND 090.030.050 OF THE GLENWOOD SPRINGS MUNICIPAL CODE.

WHEREAS, the City of Glenwood Springs (“Glenwood Springs” or the “City”) is a home-rule municipality organized under Article XX of the Colorado Constitution and with the authority of the Glenwood Springs Home Rule Charter; and

WHEREAS, The Parks and Recreation Commission is a commission of the Glenwood Springs City Council; and

WHEREAS, the Parks and Recreation Commission has recommended changes to Sections 090.030.040 and 090.030.050 of the Glenwood Springs Municipal Code; and

WHEREAS, the City Council finds and declares that the amendments to Section 090.030.040 and 090.030.050 set forth in **Exhibit A**, hereto and incorporated herein by this reference, are in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ORDAINS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. Sections 090.030.040 and 090.030.050 the Glenwood Springs Municipal Code is hereby amended as set forth in Exhibit A attached hereto.

Section 3. Any ordinances or resolutions or parts thereof, which are in conflict with this ordinance, are hereby repealed to the extent of such conflict only.

Section 4. With the exception of the provisions of the Municipal Code of the City of Glenwood Springs which are modified as provided herein, all remaining provisions of the Municipal Code of the City of Glenwood Springs shall remain in full force and effect.

INTRODUCED, READ ON FIRST READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY THIS ____ DAY OF JUNE 2021.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Ryan Muse, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2021.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Ryan Muse, City Clerk

EXHIBIT A

The following sections of the Municipal Code are amended as follows with double underlined text added and ~~strike through text deleted~~.

090.030.040 Issuance of permits reserving park lands and structures; closing of park lands to public.

(a) *Permits.* The City Manager shall have the authority to issue written permits reserving park lands and structures in park lands. When no permit has been issued, the use of such areas shall follow generally the rules of first-come first-served.

~~(b)~~ *Commercial Activity Permits.* The City Manager shall have the authority to issue written permits for commercial activities on City park lands.

~~(b)~~(c) *Closing park lands.* Any section, part or the whole of any park land may be declared closed to the public by the City Manager at any time and for any interval of time, whether temporarily or at regular and stated intervals, daily or otherwise, and whether entirely or merely to certain uses, as the City Manager shall find reasonable and necessary.

090.030.050 Certain acts prohibited within park lands.

It shall be unlawful for any person to perform any of the following acts within the park lands, to wit:

- (1) To cut, mark, remove, break or climb upon or in any way injure, damage or deface the trees, shrubs, plants, turf or any of the building, fences, bridges or other structures.
- (2) To pick or take away any vegetation.
- (3) To build or place any tent, building, booth, stand or other structure without first having obtained a permit to do so from the City Manager.
- (4) To build, light, make or use any fires, except in fireplaces and grills constructed for such purpose and under such rules and regulations as may be prescribed in the Article, or to leave the park without first having completely extinguished fires.
- (5) To bring in any garbage, trash, refuse, fill materials or other waste materials for the purpose of dumping or depositing the same in the parkland, except upon the express consent of the City Manager.
- (6) To deposit, throw or leave any litter, except in a receptacle or container provided for such purpose. If no receptacles are available, litter shall be carried away from the area to be properly disposed of elsewhere. For purposes of this subsection, litter is defined to include all rubbish, waste material, refuse, garbage, trash, debris or other foreign substance, solid or liquid of every form, size, kind and description.
- (7) To bring in any glass bottle or glass container for any purpose whatsoever.
- (8) Within the park lands located outside the territorial limits of the City, to violate any provision of this Code.
- (9) To fail to observe or respect written permits issued by the City Manager.
- ~~(10)~~ (11) To conduct any commercial activity without a permit.
- ~~(10)~~(11) To violate any rule or regulation promulgated pursuant to this article.

~~(11)~~(12) To possess or carry a firearm or other weapon, as described in Article 120.030 of this Code. This prohibition shall not apply to City-approved shooting ranges and persons using such shooting ranges as members, guests of members and law enforcement officers or at City-approved events.

~~(12) To leave horses or livestock at the rodeo grounds unattended except pursuant to a valid special event permit.~~

(13) Smoke, as defined in Section 100.040.020.