



AGENDA
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
NOVEMBER 7, 2019
101 W. 8TH STREET
6:15 PM

The agenda is subject to *change, including the addition of items 24 hours in advance or the deletion of items at any time.*
The order and times of agenda items listed are approximate and intended as a guideline for the City Council.

TIME	ITEM	Executive Session	ACTION
3:30pm	1.	Executive Session to Conduct a Conference with the City Manager and City Attorney for the Purpose of Discussing the City's Purchase, Acquisition, Lease, Transfer or Sale of Real Property; Determining Positions Relative to Matters That May be Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators; and to Conduct a Conference with the City Attorney to Receive Legal Advice in Accordance with C.R.S. 24-6-402(4)(a), (b), and (e) related to RMR and 27th Street Bridge	Information/Discussion
PRE-MEETING			
4:00pm	1.	Review of Regular Session Agenda	Information/Discussion
	2.	Council Comments/Future Agendas	Information/Discussion
WORK SESSIONS			
			Information/Discussion
4:15pm	A.	Update on Homelessness/Detox Efforts	Information/Discussion Presentation
5:00pm	B.	Challenge Course/Adventure Paragliding	Information/Discussion
5:40pm	C.	2020 Budget	Information/Discussion
6:10pm	Meeting Set-up		
REGULAR SESSION			
6:15pm	2.	Roll Call	Quorum
	3.	Pledge of Allegiance	
	4.	Agenda Changes & Conflicts	Information
	5.	Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes)	Information Only
	6.	Council Comments	Information/Discussion
6:25pm	7.	Consent Agenda	Discussion and/or Action
		All matters under consent are considered to be routine and will be enacted by one motion and vote. The titles will not be read aloud. There will be no separate discussion on these items.	
	A.	Resolution 2019-39; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Approval of 2020 Airport Fees	
	B.	Approval of Minutes from the October 17, 2019 Regular Meeting	
	C.	Resolution 2019-40, A Resolution of the City Council of the City of Glenwood Springs Canceling January 2, 2019 Regular Meeting	

D. IGA with Garfield County for 27th Street Bridge and South Midland Funding

ACTIONS AND/OR PRESENTATIONS

6:30pm	8. Letter of Support Sweetwater Lake	Discussion and/or Action Presentation
6:40pm	9. Resolution 2019-42; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Prioritizing Expenditures from the Acquisition and Improvements Tax and Bonds	Discussion and/or Action
7:00pm	10. Resolution 2019- 38; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Approving the Budget for Fiscal Year 2020	Discussion and/or Action
7:05pm	11. Ordinance No. 29, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Fixing and Certifying the Mill Levy on the 2019 Assessment for Collection in Fiscal Year 2020 for the Glenwood Springs General Improvement District No. 1980 and Providing for a Temporary Tax Credit (FIRST READING)	Discussion and/or Action
7:10pm	12. Ordinance No. 30, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Fixing and Certifying the Mill Levy on the 2019 Assessment for Collection in Fiscal Year 2020 and Providing for a Temporary Tax Credit (FIRST READING)	Discussion and/or Action
7:15pm	13. City Councilor Use of Social Media Policy	Discussion and/or Action
7:30pm	14. Congestion Reduction Study	Discussion and/or Action
7:45pm	15. 27th Street Bridge Construction Management Contract Amendment	Discussion and/or Action
7:55pm	16. 27th Street and Roundabout Design Services during Construction Contract Amendment	Discussion and/or Action
8:00pm	17. Resolution 2019-41; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Opposing the Expansion of the Mine and Supporting Garfield County	Discussion and/or Action
8:05pm	18. Ordinance No 28, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Amending Title 060 Construction Building Code and Regulations (FIRST READING)	Discussion and/or Action
8:15pm	19. Report from City Administration A. City Manager B. City Attorney C. Correspondence Incoming/Outgoing	Information
8:20pm	20. Adjournment	

Future Agenda Items

General and Revenue

- Revenue Generation
 - Progressive water and electric rates
 - Electric Revenue
 - Meadows PIF
 - Code enforcement
- Attractions/Accommodations Tax
- Housing Policy/Affordable Housing

Engineering, Public Works, Transportation and Community Development

- West Glenwood bus service & RFTA
 - Donegan Road Service
- Recycling/Trash Hauling
- Bicycle Improvements
- Cardiff Glen 1 Parking
- Blake Gate
- Iddings Property
- Vogeler 6 F designation

Police

- Ticketing on GA pedestrian bridge
- Graffiti

Parks and Recreation/Cultural Resources

- Future of the Cemetery
- 3 Mile Confluence
- Restoration of River Banks

Fire

- Fire Risk (including camping in BLM land)

Electric/Environmental

- Glenwood Spring Electric Board Discussion/Solar
- Climate Action Plan



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Update on Homelessness/Detox Efforts

Action Requested: NA

Department: City Administration

Presented By:

Background Info: KT Gazunis and Debbie Wilde will Update City Council on the Build to Zero Effort and community wide conversation on a detox facility.

A PowerPoint presentation will be attached to this item early next week.

Issues: NA

Staff Recommendation:



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Challenge Course/Adventure Paragliding

Action Requested: Adventure Paragliding is interested in developing an aerial challenge course in the Red Mountain Trail area above the water treatment plant.

Department: Economic and Community Development

Presented By: Jennifer Ooton, Assistant City Manager
Brian Smith, Recreation Director

Background Info: Adventure Paragliding, working with Bonsai Design, has developed a preliminary challenge course for this location for consideration by City Council.

Issues: None.

Staff Recommendation: This item is a presentation and discussion only.

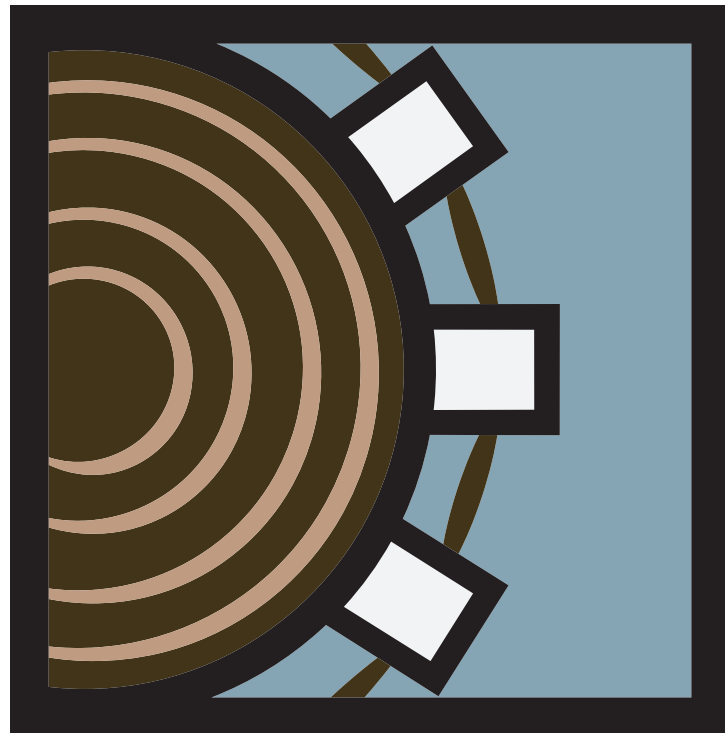


Adventure Paragliding

Scoping & Feasibility Report

October 22, 2019





BONSAI

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October 22, 2019

Adventure Paragliding
Glenwood Springs, CO

Project: Challenge Course; Dual-Racing Zip Line

Dear Shannon Francis,

Thank you for your interest in Bonsai's cutting edge design, installation and program options, as well as your logistical support during our site visit(s). Our consistent overlap has been very helpful in reaching an understanding of your programming goals and needs for working with the city. Your attention and assistance during the Discovery Phase has been helpful, and we enjoy collaborating with you on solutions to make your Aerial Adventure ideas come to life. Enclosed within this Scoping & Feasibility Report you will find the following:

- ◇ *Project Scope Narrative*
- ◇ *Proposed Schematic Layout / Unconfirmed Schematic Design Drawings*
- ◇ *Wildlife Impact Mitigation Considerations*
- ◇ *Services Proposal*

Bonsai Design is dedicated to promoting a culture of stewardship, sustainability and ecologically friendly service while continuing to push the limits of innovative and accessible design in the outdoor adventure industry. We believe your team would be an ideal collaborator in achieving these pursuits and we genuinely appreciate the opportunity to develop a partnership in leading the charge to provide the public with world-class Aerial Adventure programs.

Sincerely,

Bonsai Design



I. Project Scope Narrative

Overview

Bonsai Design has worked to create Concept Designs for Adventure Paragliding and their proposed Aerial Adventure Course. Within this report, these concepts have been illustrated alongside images of previous, similarly designed courses. We feel that the course will be successful in augmenting existing paragliding activities as well as creating a long-lasting relationship with the city.

Phases

While a phased approach yields several financial advantages, building out the systems in a single push lowers overall costs by paring mobilization, crew housing, shipping, etc. Bonsai remains open and supportive of the client's preferred method. Below are Bonsai's proposed phasing options:

Phase 1

- Challenge Course

Phase 2

- Dual-Racing Zip Line

Challenge Course

- The Challenge Course will be a primarily tree-based system. Trees on-site seem initially viable for use in design, though further research will be required by an arborist to ensure suitability.
- The Concept Design includes roughly 7 Challenge Elements and a relatively short (200') exit zip line.
- The elements will be chosen with input from the client.

Dual-Racing Zip Line

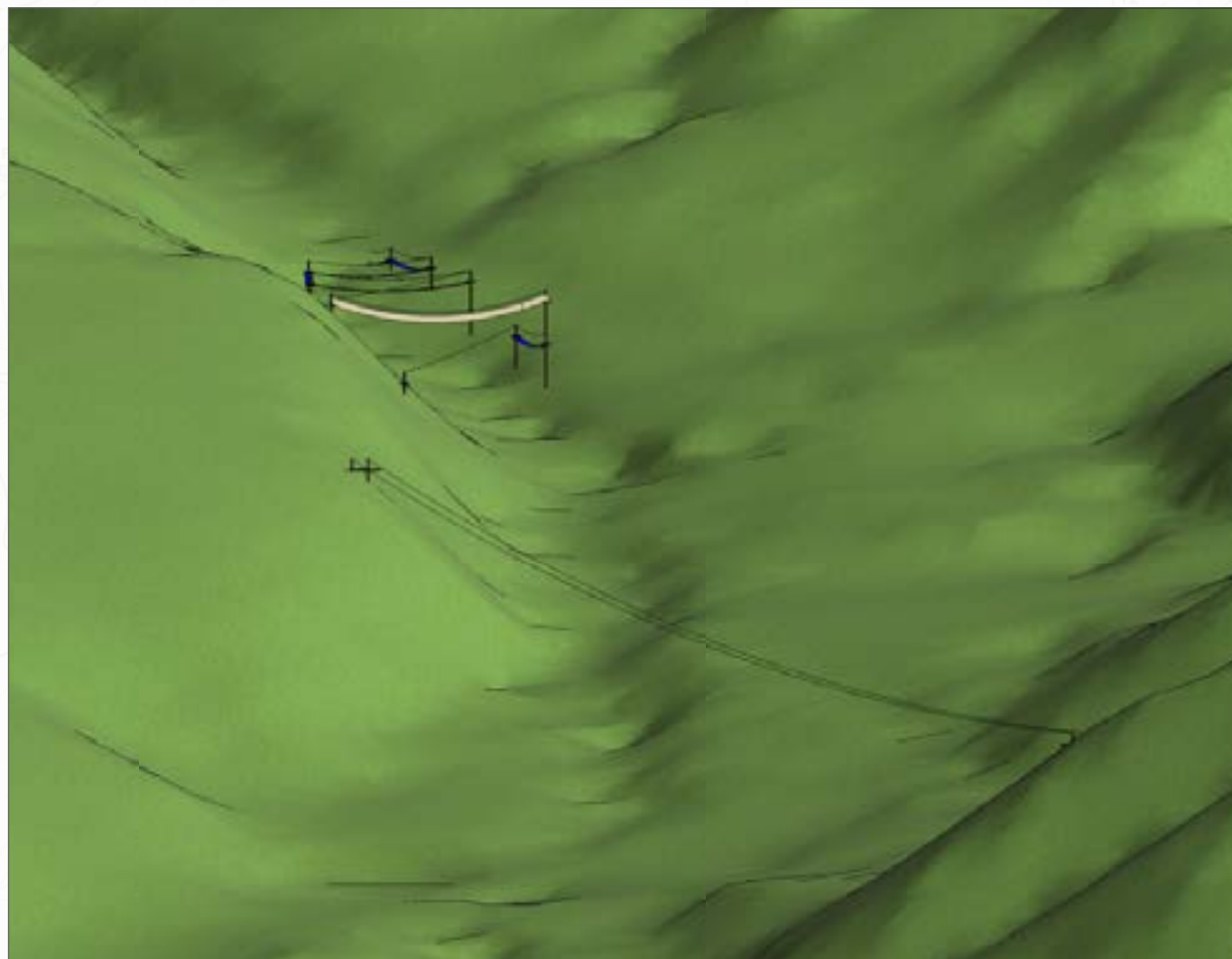
- The Dual-Racing Zip Line is roughly 900' in length.
- Zip is accessed via a short hiking trail at the conclusion of the Challenge Course.

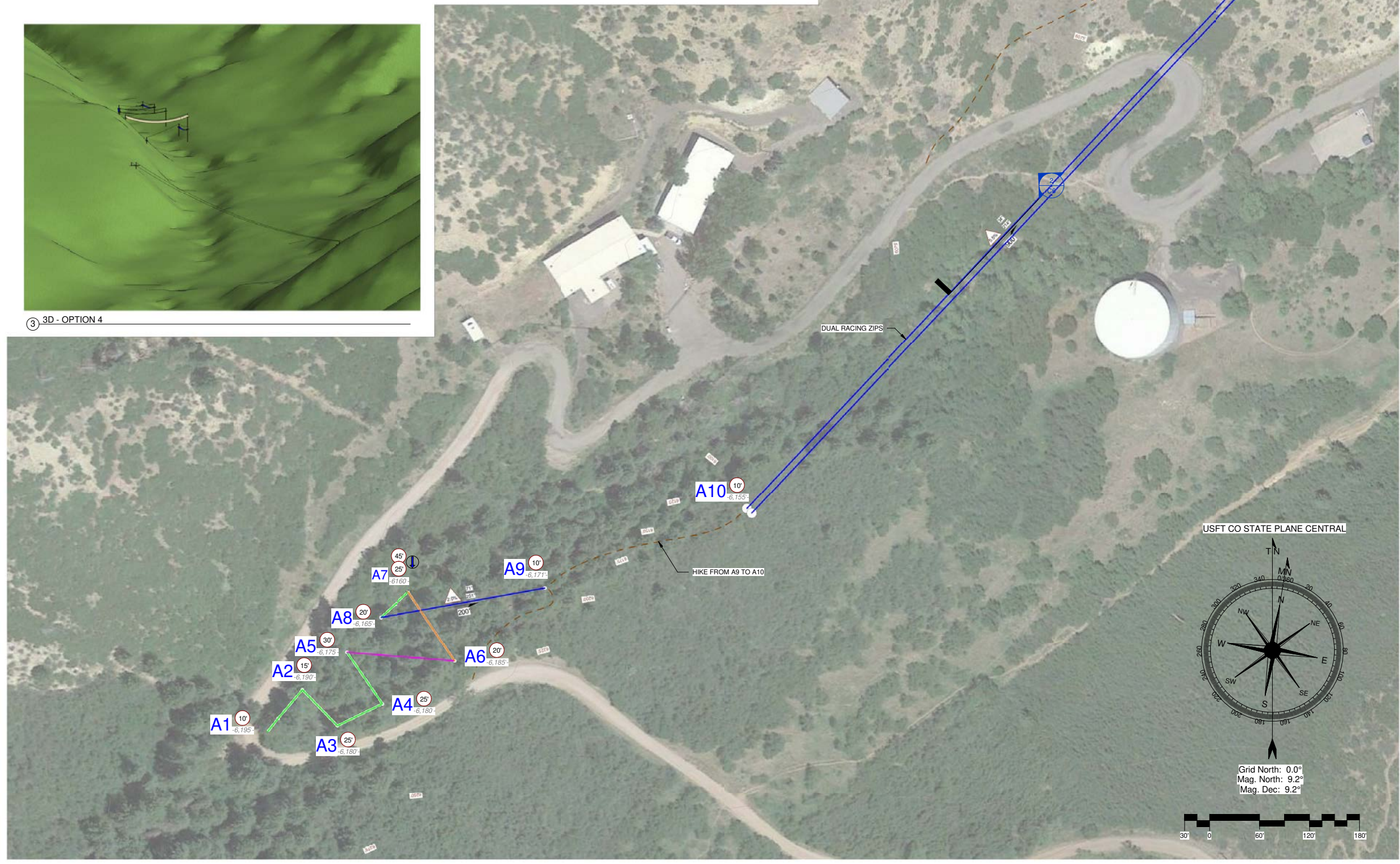
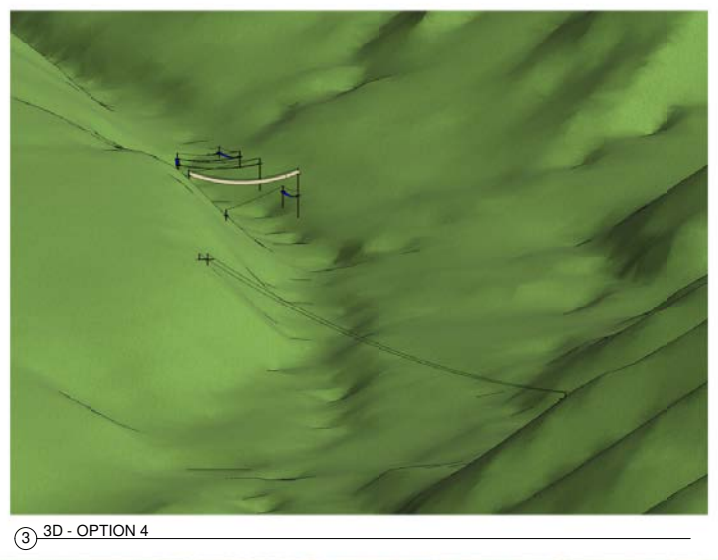
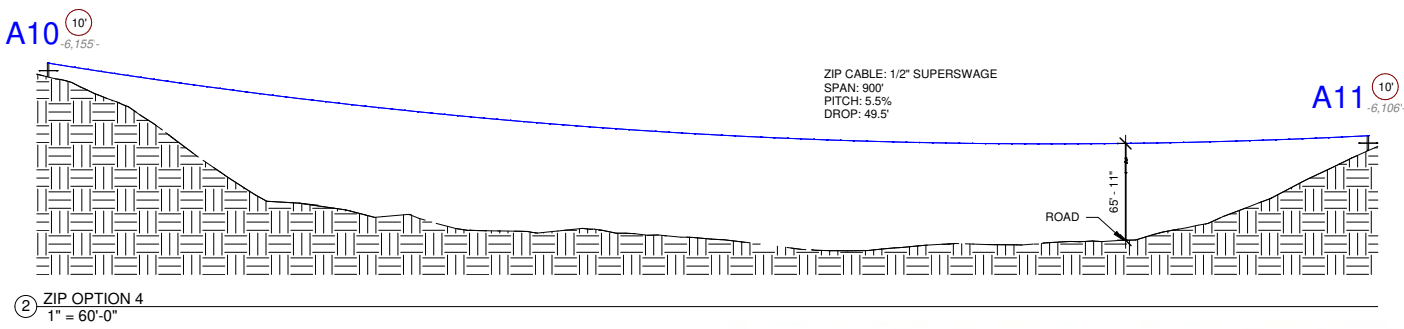






II. Schematic Layout & Designs





GENERAL NOTES

- BONSAI DESIGN RESERVES & MAINTAINS THE SOLE RIGHT TO DETERMINE APPROPRIATE DESIGN THROUGH EITHER INTERNAL AND/OR EXTERNAL EXPERTISE PER BONSAI'S DISCRETION.
- ALL DESIGN CONSIDERATIONS LISTED WITHIN THIS DOCUMENT ARE SUBJECT TO MODIFICATION UPON FURTHER REVIEW OF DESIGN REQUIREMENTS.

PAGE NOTES

COURSE LEGEND

- CHALLENGE ELEMENT
- SKYBRIDGE
- TYROLEAN TRAVERSE
- ZIP LINE
- TRAIL

REV #	AARON DOVE	THADDEUS SHRADER	DATE
	DRAWN BY	DESIGN BY	

REVISION HISTORY

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

BONSAI

201 South Avenue
Grand Junction, CO 81501
970-255-7393

CLIENT NAME AND ADDRESS

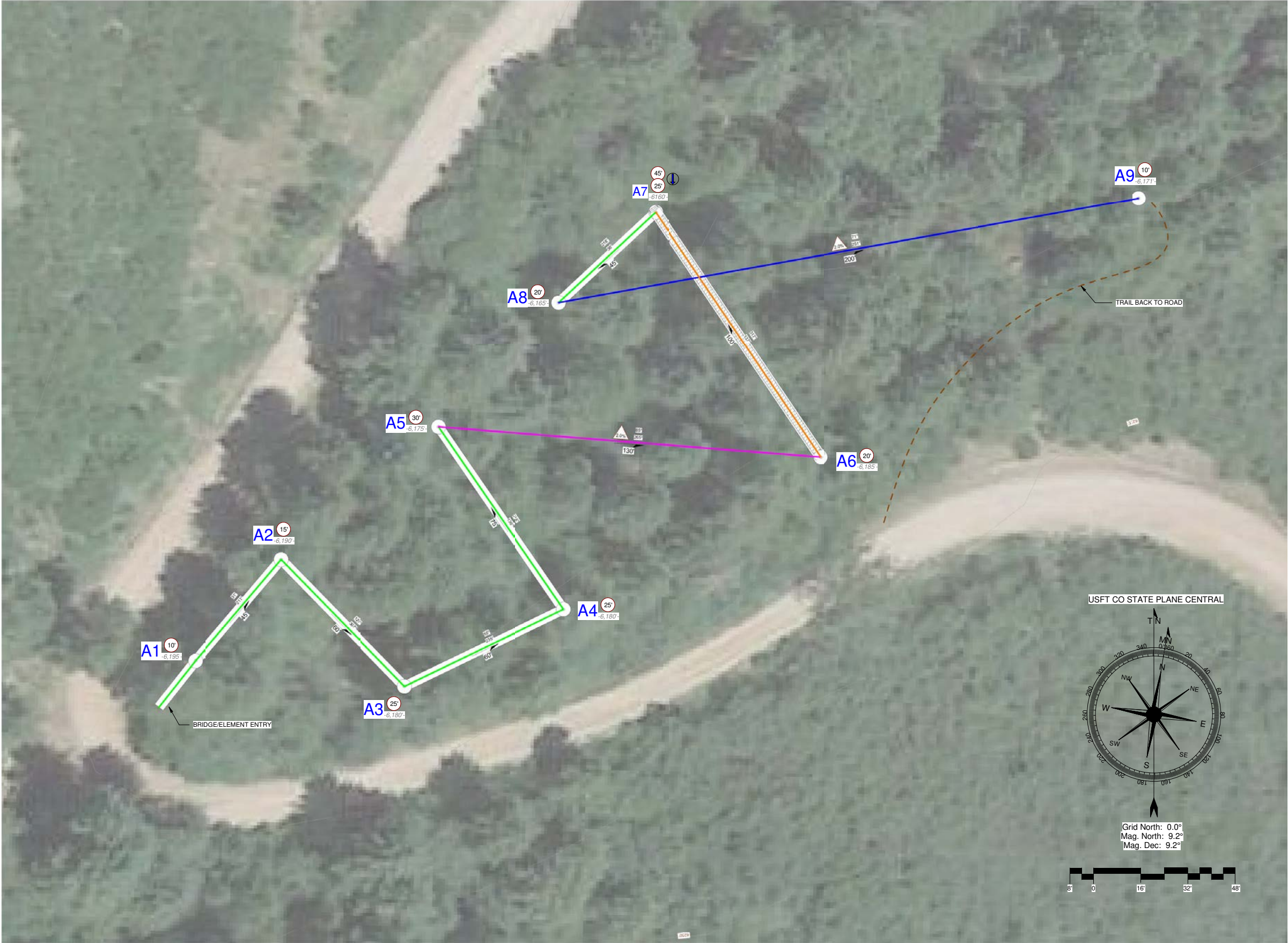
ADVENTURE PARAGLIDING

Address

COURSE LAYOUT - OPTION 4

Name	SHEET
10/21/2019 8:58:41 AM	C6
As indicated	

1 COURSE LAYOUT - OPTION 4
1" = 60'-0"



1 COURSE LAYOUT - OPTION 4 PHASE 1
1/16" = 1'-0"

GENERAL NOTES

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PAGE NOTES

COURSE LEGEND

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- ZIP LINE
- TRAIL

	AARON DOVE	THADDEUS SHRADER	
REV #	DRAWN BY	DESIGN BY	DATE

REVISION HISTORY		
NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

BONSAI

201 South Avenue
Grand Junction, CO 81501
970-255-7393

CLIENT NAME AND ADDRESS

ADVENTURE PARAGLIDING

Address

COURSE LAYOUT - OPTION 4 PHASE 1		
PROJECT DATE SCALE	Name	SHEET
	10/21/2019 8:58:44 AM	C7
	As indicated	



1 COURSE LAYOUT - OPTION 4 PHASE 2
1" = 40'-0"

GENERAL NOTES

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PAGE NOTES

COURSE LEGEND

CHALLENGE ELEMENT

SKYBRIDGE

TYROLEAN TRAVERSE

ZIP LINE

TRAIL

	AARON DOVE	THADDEUS SHRADER	
REV #	DRAWN BY	DESIGN BY	DATE

REVISION HISTORY

NO.	DATE	DESCRIPTION

FIRM NAME AND ADDRESS

 **BONSAI**

201 South Avenue
Grand Junction, CO 81501
970-255-7393

CLIENT NAME AND ADDRESS

ADVENTURE PARAGLIDING

Address

COURSE LAYOUT - OPTION 4 PHASE 2

PROJECT DATE SCALE	Name	SHEET
	10/21/2019 8:58:46 AM	C8
	As indicated	

III. Wildlife Impact Mitigation Considerations

Overview

Throughout Bonsai's nearly twenty years in the Aerial Adventure industry, an appreciation for the natural environment and a driving company ethos of constructing courses with a minimum ecological impact has consistently led to products (around the country in a number of environments) that interact nearly seamlessly with native wildlife species in the area.

This document identifies a wide variety of design / installation considerations, as well as several inherent aspects of traditional aerial adventure, that enable a low impact relationship between Bonsai's adventure courses and their surrounding environments / wildlife habitats.



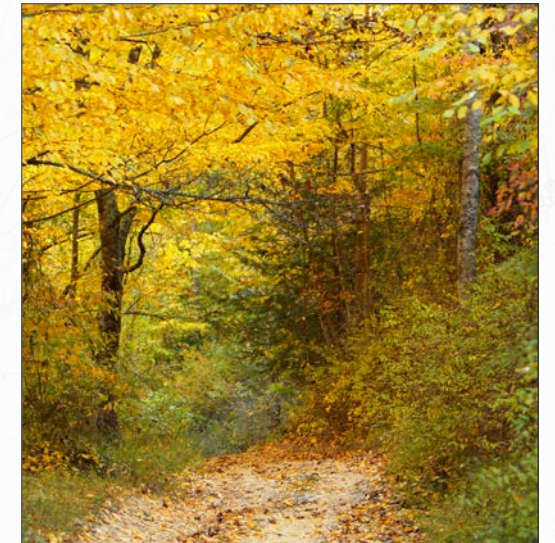
Course Installation

Primary impact / encroachment occurs during course installation. The hustle and bustle of Bonsai installers, and at times third party builders, does create a new dynamic to the wildlife in the surrounding area. Depending on the course design, Bonsai will typically construct a series of small foot trails to gain access to specific course locations. Travel is typically limited to foot travel and small ATVs, and environmental impact is kept to a minimum. Existing trails / access roads are used when possible.

Following installation, these trails are often converted to functioning course trails, for inspections, maintenance, course evacuation, and at times simply providing participants a short 'walk in the woods.'

However, it bears noting that almost all activity in the course area will be at height once the course is installed. This allows wildlife to feel comfortable re-inhabiting the area as human traffic/smells/impact will be virtually nonexistent at ground level.

Once initial impact of course installation is complete, the area undergoes a slow return to 'near-normalcy' as wildlife adjust to a new and subtle component of their environment.



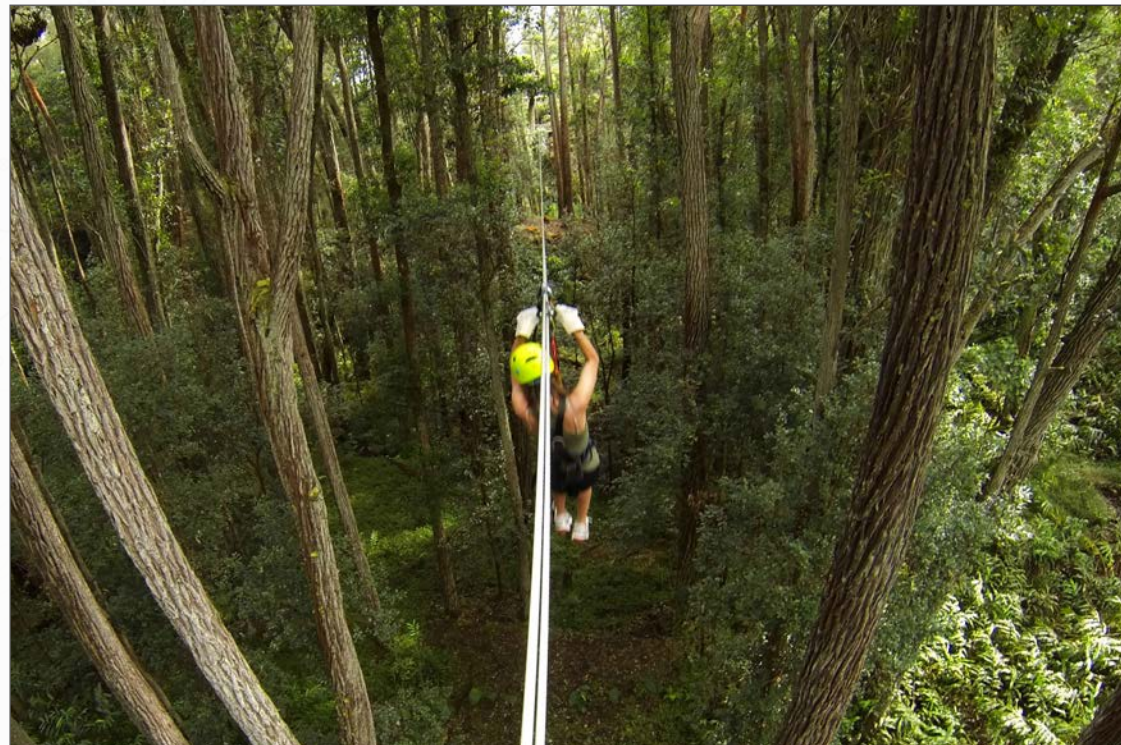


Installation Techniques for Minimizing Environmental / Wildlife Impact

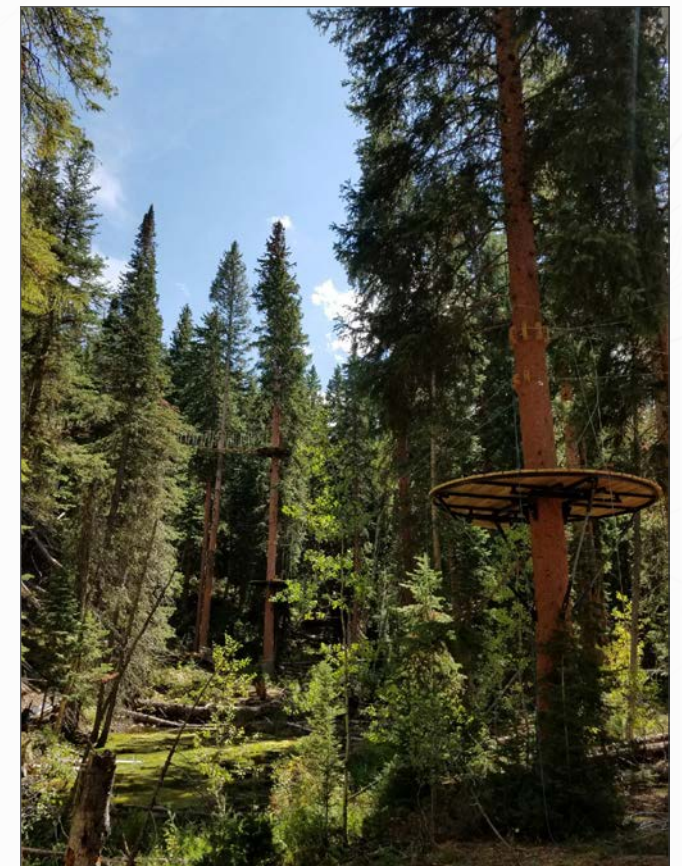
- ◇ Minimum footprint for all ground-based systems (platforms, trails, etc.)



- ◇ Minimum tree clearing for Course Corridors / Rider Envelopes / Safety Corridors



- ◇ Installers use as much of the 'harvested' native timbers in the build itself. Timber, brush, etc. that is not used in the installation is handled via internal Biomass Management Protocols





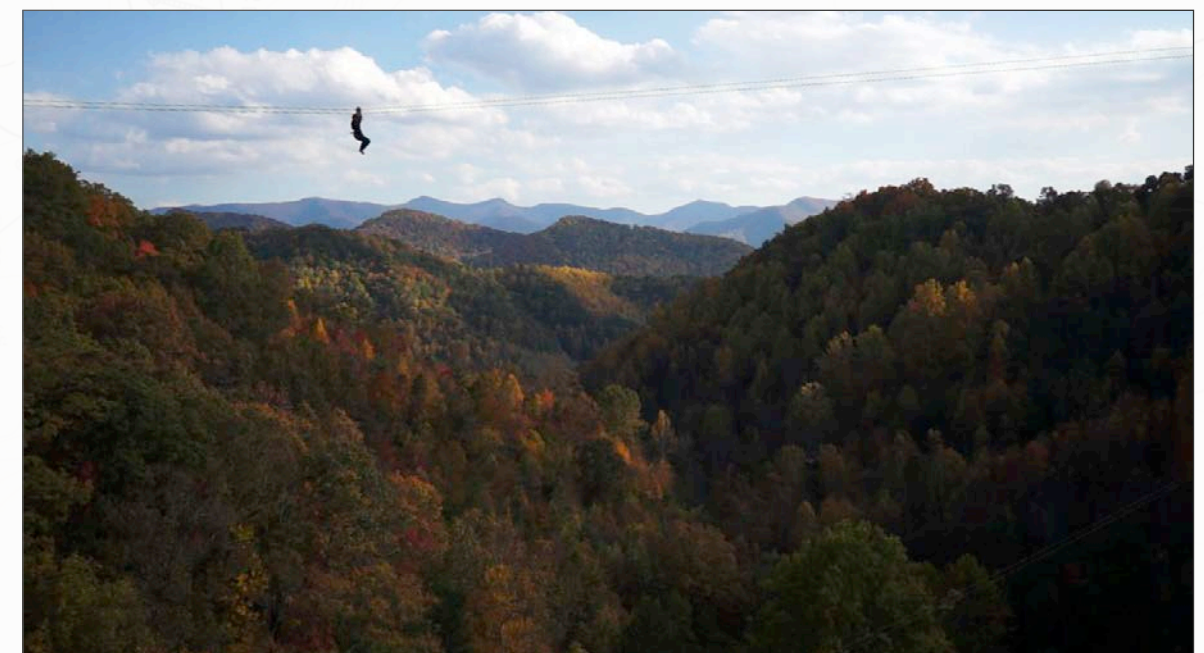
- ◇ Course Designs consider natural aesthetics (materials, paint colors, etc.) in order to blend into the environment as much as possible



- ◇ Course Designs are most often at-height, allowing for traditional wildlife corridors to remain unimpeded by participant activity / human smells



- ◇ Course Operations are typically limited to daylight hours, allowing wildlife the opportunity to remain active during their normal hours



Site-Specific Notes

The zone currently identified for potential course installation is a very small stand of trees that lie within a bend of the city's mountain top access road.

This band of trees currently suffers from light to medium human impact in that it has some trash and old appliances that have been discarded over the years. There is some significant standing deadfall as well. During design and then installation; ground crew would remove all waste, and skilled crew would select and prune/trim/remove unhealthy trees. Experience shows that this practice delivers a much more hospitable environment for the healthy trees. They are able to gain benefit from greater access to moisture and as a result experience better growth patterns.



Summary

In addition to the design / installation considerations discussed above, we are certain that we will leave the proposed property in much better shape than it is in currently. We will actively reduce negative human impact on the area, and in turn, create a quality participant experience intended to provide participants with a new type of accessible outdoor experience which may lead to a broader appreciation of their own environments and the wildlife therein.

Anecdotes

Anecdotally, Bonsai designed and installed a tree-based canopy tour for a ski resort at Bretton Woods ski resort in New Hampshire 11 years ago. The story has emerged that at certain times of the year, a bear will take up nighttime residency upon one of the zip line platforms. Each morning, during the initial course inspection prior to opening for operations, staff will slowly zip to the platform, arrest themselves prior to reaching the platform, and gently shake the zip wire in order to wake up the sleeping bear. Upon waking, the bear politely descends the tree, carries on with its day, and the zip line guides continue their normal daily inspection of the course. It seems that the course's impact, in this case, was creating a cozy bed for the bear.



IV. Services Proposal

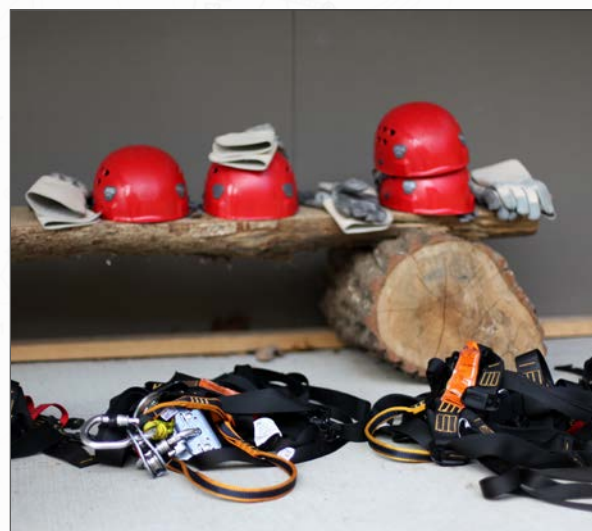
Installation

- Bonsai will provide project management and specialized skilled labor and materials for the installation of all courses. All elements of the project will be designed and built to meet or exceed the Association for Challenge Course Technology (ACCT) and other applicable standards and commercial codes.
 - ◊ Installation based upon design with field adjustments for optimization
 - ◊ Final proof testing and operations testing
 - ◊ Final map of course layout, infrastructure, and exact specifications
 - ◊ Full Course Commissioning Binder provided
 - ◊ Initial Course Installation Report provided by Bonsai



Safety Equipment

- Guests and guides will be outfitted with both fall protection equipment and zip line equipment in order to access and traverse much of the course. Equipment for use in rescues and emergencies will be placed strategically throughout the course as well, so that guides can quickly respond when participants require assistance. Once final designs for the course have been agreed upon, we will present options and recommendations for choosing course safety equipment. The following equipment will typically be required:



- ◊ Harnesses (full body)
- ◊ Helmets
- ◊ Adjustable fall protection lanyards
- ◊ Custom zip trolleys and zip positioning lanyards
- ◊ Personal protection and positioning gear for staff performing routine inspection and maintenance procedures
- ◊ Belay devices
- ◊ Rescue equipment to be stationed at strategic locations on each course

Projected Capacity and Staffing

Staff requirements would be designed specific to each product.

Training

Bonsai will provide on-site training for up to 10 staff per group. The first two training sessions for two sets of staff will take two weeks. In addition to this intensive training program we will provide on-site consulting and oversight of the course during the first week of operation to ensure a safe and smooth start. Though the formal training sessions will lay the conceptual groundwork, only through continuing practice and experience will staff ultimately develop the judgment and skill required to manage course safety with consistency and reliability. Thus it will be very important to implement an ongoing program of in-house skills review and continuing education to build upon and consolidate the skills learned during the basic training program. Staff will receive the following 60 hour program approved training:

- Adventure Program Philosophy and Leadership
- Staff Qualifications
- Course Orientation and Rules
- Informed Consent
- Course Operation
- Equipment Inspection and Care
- Course Hardware and Inspection
- Rescue Procedures
- Emergency Protocol
- Lightning and Inclement Weather Protocols

All guides will receive 10 hours of assessment including a written exam and on-course skills demonstration.

On-Site Start-up Consultation

In addition to the intensive training program, we will provide on-site consulting on the course during the first week of operation to ensure a safe and smooth start.





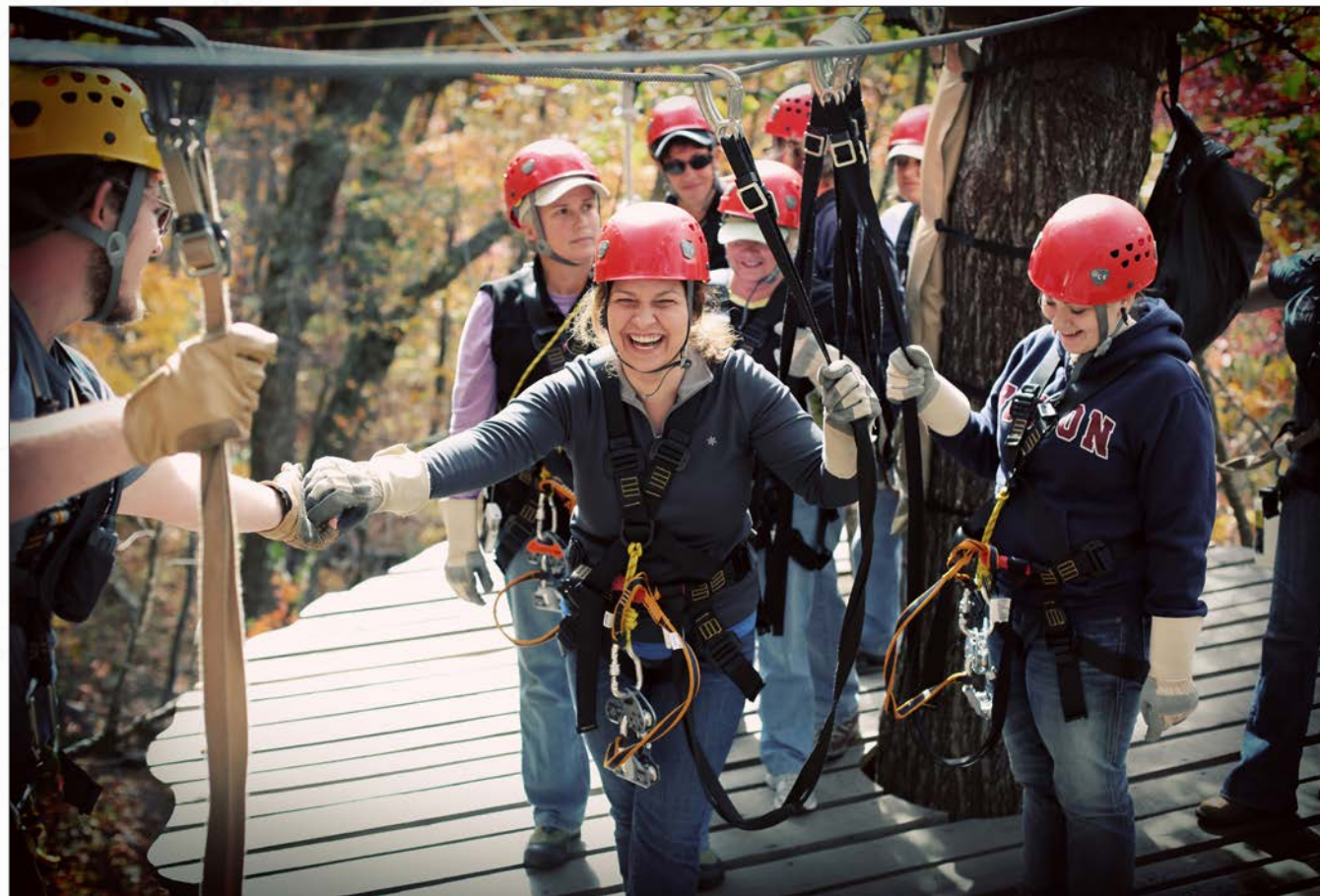
Documentation

We will provide the following documentation as needed:

- Illustrated Guide Training Manual
- Course Operations Manual
- Course Inspections and Maintenance Manual
- Compliance documentation as applicable
- Comprehensive Commissioning Binder

On-going Support

Bonsai has great pride in our ongoing relationships with many of our original zip line and canopy tour customers. Our inspection, maintenance, repairs, equipment and training services reach farther than the usual client-vendor relationship. We consider all of our clients to be a part of the Bonsai family and they are given the highest priority of our business focus. Downtime is kept to a minimum and you can trust that we will be there when you need us.







MINUTES - Draft

City of Glenwood Springs Parks and Recreation Commission
Glenwood Springs Community Center

August 14, 2019 6:00 P.M.

1. Roll Call:
 - a. Commission: James Fosnaught, Andi Johnson, Bill Coleman, Laura Speck, Dawn Randolph, Aeson Akins
 - b. Staff: Brian Smith, Cristi Newton
 - c. City Council Rep: Steve Davis
2. Citizen Comments:
 - a. None
3. Approval of May Minutes:
 - a. Bill Coleman made the motion to approve the July minutes. Second by Andi Johnson. All in favor none opposed.
4. Ropes Course – Pine wirh Adventure Paragliding
 - a. Pine gave an overview of the ropes course and proposed location near their current paragliding launch location in a wooded area. The footprint will be a small linear area. Their proposal is intended to be low impact on the enviroment while being a great addition to Glenwood Springs. They will shuttle people in and not create more traffic on the road. They currently contribute to the road maintenance and will continue doing so.
 - b. Some concerns that were mentioned by commission members included impact on ajacent landowners and wildlife as well as parking and heavier foot traffic in the area.
 - c. Questions about how many people would they employ and would there be opportunity for teens to be employed. This is unkown at this time.
 - d. Bill Coleman made the motion that City Council continue to explore and investigate this proposal. The commission supports the project but would like more information and would like to see a proposed layouot for the course. Andi Johnson second. All in favor, none opposed. Motion passed.

5. Seventh Street Closure

- a. Request from Jenn Ooton for the Commission to weight in on their opinion on whether or not 7th Street should be opened to through traffic.
- b. A public meeting was held on August 14th to collect community comment. The discussion and input were mixed. Many downtown business owners felt it should be opened.
- c. Discussion about the pros and cons of opening it;
 - i. Bill felt that it would be unfair to the public to close it.
 - ii. Andi suggested that e-bikes and scooters be made available downtown so that visitors have options on how to get around town while reducing traffic.
 - iii. The City Engineer, Terri Partch advised that it stay closed. The area was designed to be a festival street. Bollards were designed to be raised and lowered as needed to open and close the street.
 - iv. James felt that there should be more options other than just open or closed. He understood business owners concerns about closing the road but felt that it would
 - v. Dawn suggested making it a single lane one-way road with a bike lane. Laura agreed that this was a good idea.
- d. Dawn Randolph made the motion to recommend to Council that 7th street be made a one-way road and that it be closed as needed for events. Second by Andi Johnson. All were in favor, none opposed. Motion passed.

6. Two Rivers Park Update

- a. The City was awarded a \$104,000 grant to be used toward the boat ramp and trail.
- b. Staff are currently in the process of writing and applying for additional grants.
- c. The bid for the project has been publicized and a Prebid meeting has taken place. Work will start as soon as possible if a bid proposal is approved by council.
- d. Bid reviews will be done around September 4th and will be presented to council at the September 19th meeting for their approval. James and Andy Mueller will attend the Council meeting as representatives of this Commission to voice support for approving and moving the project forward.
- e. Motion by Bill Coleman, the Commission will draft and send a letter expressing their concerns over the length of time this project has been in the planning stages for, their support of the project and asking that the

Council approve the improvements and move forward with the project as soon as possible. Second by Andi Johnson. All were in favor, none opposed. Motion passed.

- f. James will draft the letter and send it out for the Commissions review. He will also attend the Council meeting and speak on the commissions behalf.

7. Sayre Park Update

- a. This project is progressing. We will have a full update for this project at the September meeting.

8. Directors reports

a. 2020 Budget

- i. Staff are working on the budget for 2020. All budgets will remain bottom line neutral with the expectation of the Parks Budget. Parks will be eliminating the current contract for downtown maintenance and growing the department so that the work can be done inhouse by staff.

b. Yes Grant

- i. We are still waiting for the results of this grant. We did get

c. 6th Street Landscaping

- i. The proposal for 6th street came back and was a lot more than expected. The proposal will go before council for their review and approval at their August 15th meeting.

d. Sponsorships at the Ice Rink:

- i. The City has given GSYHA notice that they will not be renewing the sponsorship contract.
- ii. The Commission felt strongly that the revenue for the dasher board ads should be split with the City.
- iii. Staff will meet with GSYHA and report back to Commission in September.

Andi motioned we adjourned at 7:49 pm. Bill seconded the motion. All in Favor. None opposed. So moved.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: 2020 Budget

Action Requested: Discuss changes to snow removal and spring clean-up in 2020.

Department: Public Works

Presented By:

Background Info: City Council requested that this item be placed on the agenda. Staff is prepared to answer questions on these programs.

Issues: NA

Staff Recommendation: NA

Exhibit A – Historical Rates and Fees

Glenwood Springs Municipal Airport

FEE SCHEDULE	2015	2016	2017	2018	2019	2020 (Proposed)
Annual lease, hangar on City property: multiply fee by # planes that fit in hangar	\$550	\$550	\$550	\$550	\$575	<i>\$600</i>
Annual tie down fee: aircraft stored on City property	\$550	\$550	\$550	\$550	\$575	<i>\$600</i>
Annual airport user fee: aircraft stored off City property	\$480	\$480	\$480	\$480	\$500	\$500
Monthly tie-down fee (7 days to 1 month)	\$70	\$70	\$70	\$70	\$70	\$70
Overnight tie-down fee	\$9	\$9	\$9	\$10	\$10	\$10
Late fee on annual fees not paid by March 31 of the calendar year	\$30	\$30	\$30	\$30	\$50	\$50



2020

Glenwood Springs Municipal Airport User Fees (Effective 1/1/2020-12/31/2020)	
Annual lease, hangar on City property: multiply fee by # planes that fit in hangar	\$600
Annual tie down fee: aircraft stored on City property	\$600
Annual airport user fee: aircraft stored off City property	\$500
Monthly tie-down fee (7 days to 1 month)	\$70
Overnight tie-down fee	\$10
Late fee on annual fees not paid by March 31 of the calendar year	\$50

RESOLUTION 2019-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, ADOPTING THE FISCAL YEAR 2020 MUNICIPAL AIRPORT USER FEE SCHEDULE.

WHEREAS, the City of Glenwood Springs is the owner of the Glenwood Springs Municipal Airport and maintains the Municipal Airport Enterprise Fund to cover the costs of the Municipal Airport's operations; and

WHEREAS, the Municipal Airport Enterprise Fund is funded by operational revenues, the two primary sources of which are aviation fuel and airport user fees; and

WHEREAS, the City Council finds that it is necessary and proper to adjust the Municipal Airport fee schedule for the 2020 fiscal year to continue to appropriately fund the Airport Enterprise Fund.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The following fees relating to the Municipal Airport Enterprise Fund are adopted for the 2020 fiscal year:

FEE SCHEDULE	2019	2020
Annual lease, hangar on City property: multiply fee by # planes that fit in hangar	\$575	\$600
Annual tie down fee: aircraft stored on City property	\$575	\$600
Annual airport user fee: aircraft stored off City property	\$500	\$500
Monthly tie-down fee (7 days to 1 month)	\$70	\$70
Overnight tie-down fee	\$10	\$10
Late fee on annual fees not paid by March 31	\$50	\$50

INTRODUCED, READ, AND PASSED THIS 7TH DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Jonathan Godes, Mayor

Catherine Mythen Fletcher, City Clerk



MINUTES
CITY OF GLENWOOD SPRINGS
REGULAR CITY COUNCIL MEETING
OCTOBER 3, 2019
101 W. 8TH STREET
6:15 P.M.

1. Roll Call

Mayor Jonathan Godes called the meeting to order at 6:15pm. Present at roll call: Charlie Willman, Rick Voorhees, Tony Hershey, Jonathan Godes, Steve Davis, and Paula Stepp. Absent: Shelly Kaup.

Also present were Debra Figueroa; City Manager, Karl Hanlon; City Attorney, Yvette Gustad; Finance Director, Terri Partch; City Engineer, Catherine Mythen Fletcher; City Clerk, Lindsey Christensen; Deputy City Clerk, and Brian Smith; Parks and Recreation Director.

2. Pledge of Allegiance

Mayor Godes led in the Pledge of Allegiance.

3. Agenda Changes & Conflicts

Councilor Willman- noted his conflict with Planning Item #25-19 and stated he will be recusing himself from that item (item 8).

4. Citizens Appearing Before Council (for items not on the Agenda-comments limited to 3 minutes)

Mayor Godes opened the item for public comment.

Bill Kight (Executive Director of the Frontier Museum and Glenwood springs Historical Society)-asked to revisit the Museum Update from the previous meeting on October 3rd.

Hadley Hiebert and Madalyn Dean- invited Council to the Healthy Rivers Youth Water Summit on December 5th on behalf of the Youth Water Leadership Team.

Andy Muller- Discussed his safety concerns with the closure of the pedestrian bridge and Two Rivers Park.

Mayor Godes closed the item for public comment.

5. Council Comments

Council Discussed the safety concerns regarding the pedestrian bridge and Two Rivers Park Closure.

Mayor Godes moved, seconded by Councilor Stepp to give staff \$5,000 to temporarily amend the pedestrian trail until the item can be revisited at the City Council Meeting on November 7th, 2019.

Ayes: Godes, Davis, Stepp, Voorhees, Willman

Nays: Hershey

Motion passed.

Absent: Kaup

Councilor Stepp- invited council and the public to the Middle of Colorado Watershed Council's Annual Restoration and River Clean up on October 19th at Silt Island Park from 9:30am-1:00pm.

Councilor Willman- Noted that the next upcoming Ad Hoc Committee Meeting is on Monday, October 21st at 1:00pm.

Councilor Voorhees- Thanked Trent Hyatt, Brain Smith and the River Commission for their successful planting event on the previous Saturday.

6. Consent Agenda

All matters under consent are considered to be routine and will be enacted by one motion and vote. The titles will not be read aloud. There will be no separate discussion on these items.

- A. Receipt of Minutes from October 3, 2019 Regular Meeting
- B. Resolution 2019-36; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Adjusting Community Broadband Network Phone Rates
- C. Ordinance 27, Series of 2019, An Ordinance of the City of Glenwood Springs, Colorado Disconnecting Real Property from the City of Glenwood Springs (SECOND READING)

Councilor Voorhees moved, seconded by Councilor Willman to approve the Consent Agenda.

Motion passed by all present.

Absent: Kaup

ACTIONS AND/OR PRESENTATIONS

8. Planning Item #25-19 Consideration of a Major Site/Architectural Plan Review to convert an existing church building into 13 multi-family units. The project includes a 2-lot minor subdivision and land dedication for right-of-way

Gretchen Ricehill (Community Development) presented and asked Council to consider the request to convert an existing church building into 13 multi-family units. The project also includes creating a 2-lot minor subdivision and land dedication for right-of-way

Mayor Godes opened the item for public comment.

None were noted.

Mayor Godes closed the item for public comment.

Councilor Voorhees moved, seconded by Councilor Hershey to approve the consideration of a 15-foot wide by 324.86-foot long land dedication for use as 135 Road right-of-way related to the minor subdivision of a parcel located at 62 135 Road.

Motion passed by all present.

Absent: Kaup

Recused: Willman

Councilor Voorhees moved, seconded by Councilor Stepp to uphold the Planning and Zoning Commission's decision allow the conversion of an existing building into 13 multi-family units based on findings on page 21 and the conditions on page 22 and 23 of the Council's October 17, 2019 packet.

Motion passed by all present.

Absent: Kaup

Recused: Willman

9. Planning File #37-19 License to Encroach for various above and below ground encroachments into the 6th Street and N. River Drive rights-of-way *(continued until November 7th, 2019)*

Councilor Hershey moved, seconded by Councilor Davis to continue Planning Item #37-19 License to Encroach for various above and below ground encroachments into the 6th Street and N. River Drive rights-of-way until the City Council Meeting on November 7th, 2019.

Motion passed by all present.

Absent: Kaup

10. Public Hearing- Proposed Budget 2020

Mayor Godes opened the public hearing for the proposed 2020 budget.

Andy Muller- Thanked council for spending money on the City's parks and recreation facilities.

Bill Kight- Reiterated his ask for an increase in funding from \$60,000 to \$85,000 annually for the Historical Society and museum.

Mayor Godes closed the public hearing for the proposed 2020 budget.

11. Resolution 2019-37; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Amending the Downtown Parking Permit Program

City Manager, Debra Figueroa, presented City Council approved changes to the Residential Parking Permit Program on February 21st, 2019 that removed the ability for residents to apply for a residential parking permit on the first block of Cooper Avenue. This change was implemented to encourage turnover in parking on this block. At the same time, the rules at the parking lot at Cooper next to the Fire Station were changed to allow overnight parking.

At the time, 7th Street was closed for construction and was not included in the discussion. Staff noticed that as soon as 7th Street reopened, many of the spaces in the 200, 300, and 400 block of 7th Street were occupied with residential parking permittees. These permittees can park for up to 72 hours without moving their vehicles. Staff recommended removing these prime parking spaces from the residential parking permit program.

Mayor Godes opened the item for public comment.

None were noted.

Mayor Godes closed the item for public comment.

Councilor Davis moved, seconded by Councilor Hershey to accept staff's recommendation and approve Resolution 2019-37; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Amending the Downtown Parking Permit Program

Motion passed by all present.

Absent: Kaup

12. City Councilor Use of Social Media *(tabled)*

Councilor Davis moved, seconded by Councilor Voorhees to table item 13 (City Councilor Use of Social Media).

Absent: Kaup

Motion passed by all present.

13. Report from City Administration

- A. City Manager
 - i. Discussed upcoming meeting surrounding the holidays and agreed to draft a resolution to cancel the January 2nd, 2020 meeting.
- B. City Attorney
- C. Correspondence Incoming/Outgoing

14. Adjournment

Meeting adjourned at 7:27pm.

RESOLUTION 2019 - 40

A RESOLUTION OF THE CITY COUNCIL OF GLENWOOD SPRINGS COLORADO, CANCELLING THE FIRST REGULAR CITY COUNCIL MEETING IN JANUARY 2020.

WHEREAS, the Municipal Charter provides for two (2) regular meetings each month to occur on the first and third Thursdays of the month; and

WHEREAS, Section 020.030.010(a) of the Municipal Code provides for canceling or rescheduling a regular meeting of City Council by resolution of City Council;

WHEREAS, the first regular meeting in January 2020 would occur on January 2, 2020, 2019; and

WHEREAS, due to its proximity to New Year's Day and holiday travel plans of Council members, City Council desires to cancel the meeting scheduled for January 2 and reschedule the business for that meeting to the regular meeting on January 16, 2020.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The forgoing recitals are incorporated herein as if set forth in full.

Section 2. The regular meeting on January 2, 2020 is hereby canceled.

INTRODUCED, READ, AND PASSED THIS 7TH DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

ATTEST:

Jonathan Godes

Catherine Mythen-Fletcher, City Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
GARFIELD COUNTY AND THE CITY OF GLENWOOD SPRINGS
FOR IMPROVEMENTS TO THE 27TH STREET BRIDGE AND
MIDLAND AVENUE**

This Intergovernmental Agreement is entered into by and between the **Board of County Commissioners of Garfield County, State of Colorado** (the “BOCC” or “County”) and the **City of Glenwood Springs, Colorado** (the “City”) (collectively, the “Parties”) to provide financial support for qualifying infrastructure improvements (the “IGA” or “Agreement”).

RECITALS

- A. The County is a body politic and corporate of the State of Colorado whose powers are exercised by the Board of County Commissioners (“BOCC”) pursuant to C.R.S. §§30-5-125 and 30-11-103.
- B. The City is a Colorado home rule municipality pursuant to Colo. Const., art. XX, § 6.
- C. The Parties are authorized and encouraged to cooperate with each other to make the most efficient and effective use of their powers and responsibilities in accordance with Colo. Const. art. XIV, § 18(2) (a)-(c) and art. XI, § 2; C.R.S. § 29-1-201.
- D. The City has requested financial assistance from the County to fund infrastructure improvements associated with construction projects planned at the 27th Street Bridge and Midland Avenue, as more specifically defined below (the “Improvements” or “Project”).
- E. The Improvements are public improvements for public purposes to be owned, maintained, and operated by the City for the benefit of the Citizens of the County and City.
- F. On _____, 2019, the County, by unanimous vote of the BOCC, made a commitment of **Five Hundred Thousand Dollars (\$500,000.00)** to the 27th Street Bridge project and **Eight Hundred Fifty Thousand Dollars (\$850,000.00)** to the reconstruction of Midland Avenue, which includes 3 intersections with county roads, for a total contribution of **One Million Three Hundred Fifty Thousand Dollars (\$1,350,000.00)**.
- G. The Parties desire to set forth the terms and conditions of the City’s receipt of such monies in this IGA.

NOW, THEREFORE, in consideration of the mutual covenants and agreements identified below, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing Recitals are incorporated here as if set forth in full.

2. Road and Bridge Fund Award. Subject to the terms and conditions of this IGA, the BOCC hereby designates an amount not to exceed **One Million Three Hundred Fifty Thousand Dollars (\$1,350,000.00)** to be awarded and used to reimburse the City for the Improvements, defined in Paragraph 3 (the “Grant” or “County Contribution”).

3. Infrastructure Improvements. The City is constructing and or improving the 27th Street Bridge and Midland Avenue as more specifically described in the documents attached as **Exhibit A**. The City either owns or has an enforceable interest in all real estate parcels, and access thereto, necessary for the successful construction, use, maintenance, and repair of the bridges and roads identified.

4. Conditions for Disbursement of Funds. The Grant shall be used by the City solely to complete the Improvements as described. Disbursement of Grant funds shall be conditioned as follows:

- a. The County Contribution shall be disbursed on the basis of costs actually incurred by the City and supported by written documentation, such as paid invoices and the like. No advanced payments will be made. Upon presentment of sufficient written documentation that the City has paid the first \$200,000.00 toward the Project, the City shall then be eligible for reimbursement, and the County Contribution funds will be released.
- b. The County, or its designated County Representative, shall authorize disbursement of County Contribution up to the amount of the written documentation in an amount not to exceed \$500,000.00 for the 27th Street Bridge improvements and \$850,000.00 for the Midland Avenue reconstruction.
- c. Disbursement of County Contribution funds based on presentment of sufficient written documentation shall continue in this manner until the Project is completed or the County Contribution award is tendered or expired, whichever occurs first. In no case shall the County reimburse more than the County Contribution awarded in this Agreement.

- d. If the total cost of the Projects is less than \$200,000, the County shall not be obligated to provide the County Contribution beyond the total cost.
- e. No portion of the County Contribution shall be used for the benefit of any specific business or corporation.
- f. Requests for disbursement with all supporting documentation shall be sent to:

County Manager
Garfield County Colorado
108 8th Street, Suite 101
Glenwood Springs, CO 81601

5. Post-Construction Ownership and Maintenance. The City shall own and be responsible for future capital repair costs and all maintenance for the 27th Street Bridge and Midland Avenue Project.

6. Permits. The City shall be responsible to obtain any permits that may be necessary from any state, federal or local jurisdiction, and the County agrees to cooperate with and join in any permit applications to the extent necessary as determined by the City. Except for approval of this Agreement by their respective governing bodies, neither the City nor the County shall be required to apply to one another for any City or County permit in connection with the 27th Street Bridge and Midland Avenue Project or the subject matter of this Agreement.

7. Audits and Accounting. The City shall maintain standard financial accounts, documents, and records relating to the use, management and operation of the Improvements. The accounts, documents, and records related to the Improvements shall be retained by the City for not less than three years following the date of disbursement of Grant funds under this Agreement. The BOCC or its designated agent shall have the right, upon reasonable notice to the City, to audit the books and records of the City which pertain to the Improvements and to the use and disposition of the Funds.

8. Inspection. Throughout the term of this Agreement, the BOCC shall have the right to inspect the Improvements to ascertain compliance with this Agreement.

9. Payments Subject to Annual Appropriations. The BOCC's financial obligations under this IGA are subject to annual appropriation and budgeting. This IGA is not intended to, nor does it create a multi-year fiscal obligation as defined by Section 20, Article X of the Constitution of the State of Colorado.

10. Breach and Notice. If either party fails to perform its respective obligations under this Agreement, the non-breaching party shall provide thirty (30) days' notification of such failure to the breaching party's representative. If the breaching party fails to correct or remedy the breach, the non-breaching party may proceed in law or equity to seek injunctive relief, specific performance and/or damages incurred as a result of the breach.

11. Good Faith. There is an obligation of good faith on the part of the Parties, including the obligation to make timely communication of information that may reasonably be believed to be material to the other party.

12. Indemnity/No Waiver of Governmental Immunity Act. The BOCC and the City acknowledge that each is subject to the constitutional prohibitions against indemnification pursuant to Colorado Constitution article XI, § 1 and that as governmental entities neither party agrees to indemnify the other. Nothing herein shall be deemed a waiver of the Colorado Governmental Immunity Act for or by either party. C.R.S. § 24-10-101 *et seq.* (1963) as amended.

13. No Joint Venture. Nothing in this Agreement shall be construed to create a joint venture, partnership, employer/employee or other relationship between the parties other than independent contracting parties. Except as permitted under the remedies provisions hereunder, neither party shall have the express or implied right to act for, on behalf of, or in the name of the other party.

14. No Third-Party Beneficiary. No third party may enforce or rely upon this IGA.

15. Term of Agreement. This IGA shall become effective upon signature of the last party to sign and will terminate on December 31, 2019. All rights concerning remedies, fees and costs shall survive termination of this IGA.

16. Amendment and Assignment. This IGA may be amended by the Parties solely through a written agreement signed by both Parties. This IGA may not be assigned by either party.

17. Counterparts. This IGA may be executed in counterparts, each of which shall be deemed an original, and all of which, when taken together, shall be deemed the same instrument. Facsimile or photographic signatures of either party to this IGA or subsequent modifications thereto, shall be effective for all purposes.

18. Governing Law, Venue and Survival. The laws of the State of Colorado shall govern the validity, performance and enforcement of this IGA. Should either party institute legal action for enforcement of this IGA, venue of such action shall be in Garfield County, Colorado.

19. Whole Agreement. This IGA sets forth the whole agreement of the Parties. No representations, either verbal or written, shall be considered binding on either party to the extent not set forth herein.

20. Section Headings. The section headings in this IGA are inserted only for the purpose of convenient reference and are in no way to define, limit or prescribe the scope or intent of this Agreement or any part thereof.

21. Authority. Each person signing this IGA represents and warrants that the individual is fully authorized to enter into and execute this IGA and to bind the Party it represents to the terms and conditions thereof.

22. Notice and Representatives. All notices required under this IGA shall be transmitted in writing and shall be deemed duly given when hand-delivered or sent by certified mail, return receipt requested and postage prepaid, or by electronic communication, addressed to the designated representative(s) as follows:

City of Glenwood Springs:

With a copy to:

Garfield County:

County Manager
Garfield County, Colorado
108 8th Street, Suite 213
Glenwood Springs, CO 81601

With a copy to:

Garfield County Attorney
108 8th Street, Suite 219
Glenwood Springs, CO 81601

Either Party may change the identity of its designated representative and the address to which future notices shall be sent by providing written notice in accordance with this paragraph. Formal amendment of this IGA to affect such a change is not required.

23. Severability. Should any provision of this IGA be found to be in conflict with any law of the United States or the State of Colorado or to otherwise be unenforceable, the remaining provisions shall be deemed severable and the validity of such shall not be affected provided that the remaining provisions can be construed in substance to constitute the agreement which the parties intended to enter into under this IGA.

IN WITNESS WHEREOF, the County and the City have executed duplicate originals of this IGA.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS OF
GARFIELD COUNTY, COLORADO**

Clerk to the Board

By: _____
John Martin, Chairman

Date: _____

ATTEST:

**CITY OF GLENWOOD SPRINGS,
COLORADO**

Clerk

By: _____
_____, Mayor

Date: _____



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Letter of Support Sweetwater Lake

Action Requested: Approve the letter of support

Department: City Administration

Presented By: Debra Figueroa, City Manager

Background Info: The Conservation Fund and the Eagle Valley Land Trust are leading a campaign to raise \$3.5M to purchase Sweetwater Lake for the public before it is sold and has requested a letter of support from the City of Glenwood Springs for their efforts. Sweetwater Lake is approximately a one hour drive from Glenwood Springs, near Gypsum, CO.

The property—if acquired—will provide new public access to the iconic Sweetwater Lake and surrounding public lands. The 488-acre parcel is an important community asset, but public access was revoked after development plans for 240 homes, a hotel, and golf course failed to materialize.

Sweetwater Lake is a top acquisition priority for the White River National Forest. If the Conservation Fund is successful in purchasing this land, the land will be held until the White River National Forest has sufficient funds to acquire it from The Conservation Fund.

Issues: None at this time

Staff Recommendation: Vote to approve or deny the letter of support



City of Glenwood Springs
101 West 8th Street
Glenwood Springs, CO 81601

November 7, 2019

The Honorable Vicki Christiansen, Chief
United States Forest Service
c/o Eagle Valley Land Trust
P.O. Box 3016
Edwards, CO 81632

Dear Chief Christiansen:

I am writing this letter on behalf of the City of Glenwood Springs in support of the White River National Forest's (WRNF) request for up to \$9 million in fiscal year (FY) 2021 funding through the Land and Water Conservation Fund (LWCF), to acquire the approximately 488-acre Sweetwater Lake property. We understand that Sweetwater Lake is the WRNF's top acquisition priority and that The Conservation Fund (TCF) intends to acquire Sweetwater Lake and hold it until WRNF has sufficient funds to acquire it from TCF and Glenwood Springs strongly supports this acquisition. Conserving this property will create new public access to one of the most spectacular and accessible lakes in Colorado. Like much of the West, water is precious in Colorado and it's rare to find opportunities to protect land with lakes, let alone a natural lake the size of Sweetwater.

The Conservation Fund is a national, non-profit organization that makes conservation work for America by creating solutions that make environmental and economic sense. TCF works closely with government agencies to protect lands across the country. TCF helps the agencies to secure LWCF monies through their national expertise and by demonstrating strong local community.

The WRNF is the most visited national forest in the country with approximately 15 million visitors per year. Glenwood Springs has demonstrated a strong commitment to protecting valuable WRNF land in our recent partnership to protect Hanging Lake. The City of Glenwood Springs entered into a first of its kind partnership with the WRNF and a third party company to protect Hanging Lake and ensure visitors and locals can enjoy this natural landmark for generations to come. We are grateful that visitors from around the world choose to explore the communities throughout the WRNF while hiking iconic trails like Hanging Lake and Maroon Bells and skiing famous resorts such as Vail and Beaver Creek.

However, as visitor numbers increase there is growing pressure to create new recreational access and invest in sustainable natural resource management. Acquisition of private inholdings, such as Sweetwater Lake, within the WRNF accomplishes both goals by reducing property boundary issues while adding high profile recreation amenities.

If protected, the Sweetwater Lake property will provide expanded public access to the 77-acre lake, open up 1.5 miles of shoreline previously inaccessible, and preserve a key launching point for hunting, non-motorized

boating, fishing, camping, and hiking. The property includes wildlife habitat for osprey, bald eagles, mule deer, elk, rainbow trout, and Kokanee salmon. The property also contains a Ute Indian Cave, which is eligible for the National Register of Historic Places as it's one of only two known pictograph sites portraying a historical record of the Utes in the region.

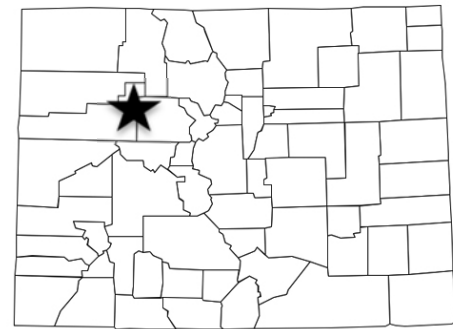
This acquisition will ensure the vitality of local businesses that offer outfitting and horseback riding from the property as well as create new opportunities for Colorado's thriving outdoor recreation industry. If we can add Sweetwater Lake to the WRNF, many hunters will use the Sweetwater Lake property as a launching point for excursions into the nearby Flat Tops Wilderness. This is a significant contributor to the local economy and will likely increase if we can protect the property. According to the State Comprehensive Outdoor Recreation Plan, the total economic output associated with outdoor recreation amounts to \$62.5 billion dollars, supporting over 511,000 jobs in Colorado.

I encourage you to prioritize this nationally significant LWCF project by requesting up to \$9 million for the White River National Forest in FY2021. Glenwood Springs is a short 35 miles, or one hour, drive from Sweetwater Lake and is surrounded public land that is popular among Glenwood Springs locals. We understand that this project is being supported locally by the Eagle Valley Land Trust and many other partners, and we enthusiastically wish to join that list of supporters.

Sincerely,

Jonathan Godes,
Mayor of Glenwood Springs

cc: Brian Ferebee, Regional Forester, Rocky Mountain Region, U.S. Forest Service
Scott Fitzwilliams, Supervisor, White National Forest, U.S. Forest Service
The Honorable Michael Bennett, U.S. Senator
The Honorable Cory Gardner, U.S. Senator
The Honorable Scott Tipton, U.S. Representative



Garfield County
U.S. Senators Bennet and Gardner
U.S. Representative Tipton (CO-3)

The White River National Forest (WRNF) is the most visited national forest in the country with approximately 15 million visitors per year, boasting some of the most renowned ski areas in the world, e.g. Vail and Breckenridge. Visitors flock to the iconic Maroon Bells, Hanging Lake, and explore the communities of Aspen and Glenwood Springs. As visitor numbers increase, there is growing pressure to create new recreational access and amenities.

The Forest's top acquisition priority is the Sweetwater Lake property, which—if acquired—will provide new access to the stunning, high-mountain Sweetwater Lake. The Land and Water Conservation Fund (LWCF) and a local fundraising campaign will allow the U.S. Forest Service to purchase the property from a willing seller and prevent incompatible private development. The property contains 1.5 miles of lake shoreline, which includes the best location for a future public boat launch, and access to public trails near the property. Its incredible scenic qualities include the towering limestone cliff formations, half a mile of Sweetwater Creek, and the lake itself. The property also contains a Ute Indian Cave, which is eligible for the National Register of Historic Places as it's one of only two known pictograph sites that portray a historical record of the Utes in the region.

The addition of this 488-acre property to the National Forest will allow the U.S. Forest Service to create a new recreational area for the public to enjoy boating, fishing, hiking, and camping. It will also protect the local watershed and important wildlife habitat, including for elk and deer and fishing grounds for bald eagles and osprey. Furthermore, this acquisition will ensure the vitality of local businesses that could offer hunting and outfitting on the property. Outdoor recreation contributes over \$62 million to Colorado's economy.

Funding Partnership

USFS—\$9,000,000 requested; \$6,000,000 expected
Local Community Campaign—\$3,500,000 Goal

Total Funding Need

\$9.5 million need

Status

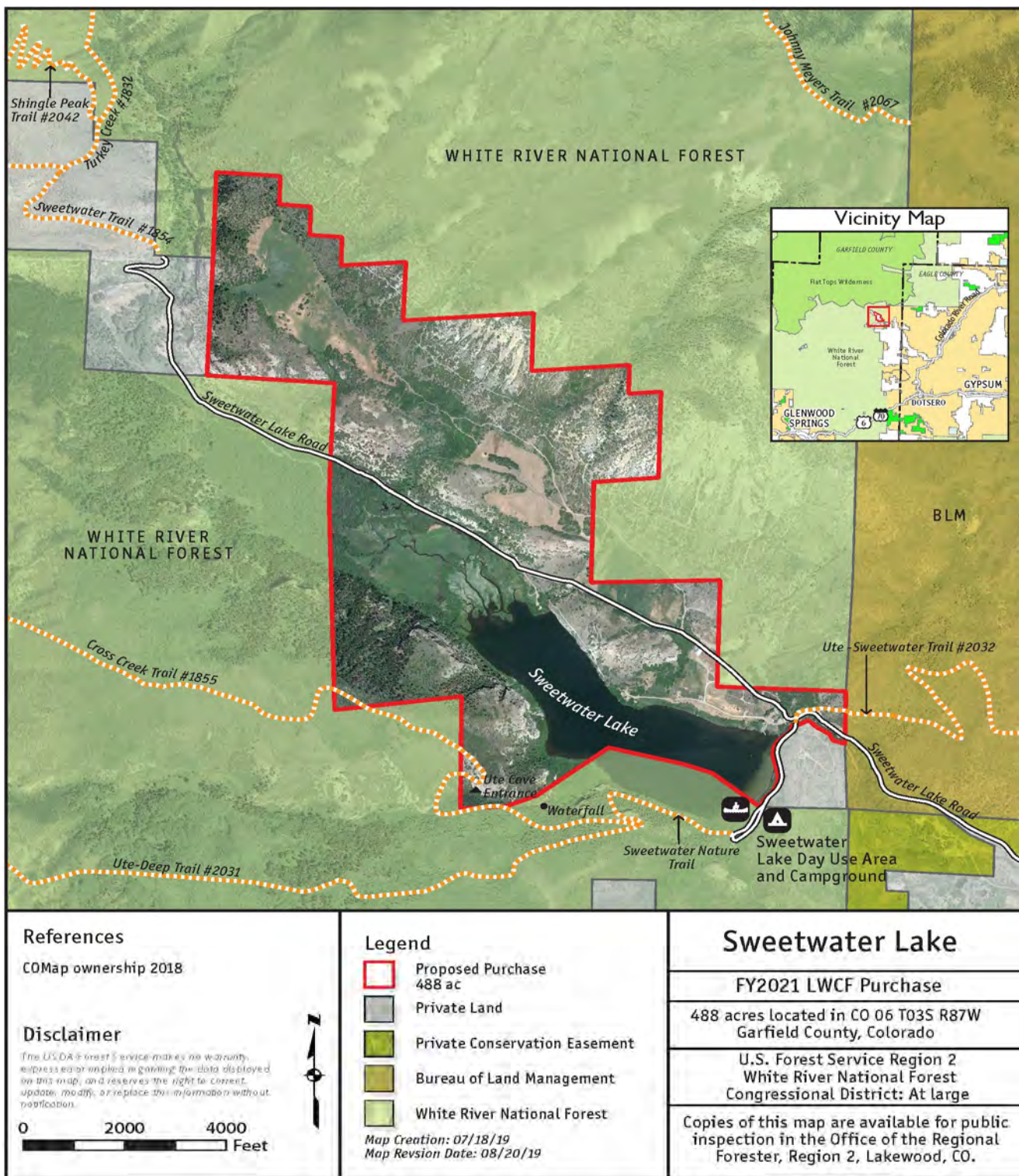
The Conservation Fund has a contract to purchase the 488-acre Sweetwater Lake property from a willing seller and will transfer it to the USFS for inclusion into the White River National Forest when funding is available.

Key Features

- **Recreational Access:** The purchase increases public access to the White River National Forest, as well as recreation on the Sweetwater Lake property and legal access to the Ute Indian Cave.
- **Habitat Protection:** The acquisition will allow for the protection of the watershed and important wildlife habitat, including for bald eagles, osprey, elk and deer.

Partnership

Garfield County, Brink Outfitters, U.S. Forest Service, Eagle Valley Land Trust, Colorado Parks and Wildlife, Sweetwater Lake Community, Walking Mountain Science Center



About The Conservation Fund

At The Conservation Fund, we make conservation work for America. By creating solutions that make environmental and economic sense, we are re-defining conservation to demonstrate its essential role in our future prosperity. Top-ranked for efficiency and effectiveness, we have worked in all 50 states since 1985 to protect over 8 million acres of land.

The Conservation Fund

Justin Spring

Senior Project Manager

jspring@conservationfund.org; 303-444-4369

Eagle Valley Land Trust - Local Project Partner

Jim Daus, Executive Director

jdaus@evlt.org; 970-748-7654

Tom Jankovsky
District 1

John Martin, Chair
District 2

Mike Samson, Chair Pro Tem
District 3



September 16, 2019

The Honorable Vicki Christiansen, Chief
United States Forest Service
1400 Independence Ave., SW
Washington, DC 20250

Dear Chief Christiansen:

The Garfield County Commissioners are writing in support of the White River National Forest's (WRNF) request for up to \$9 million in fiscal year (FY) 2021 funding through the Land and Water Conservation Fund (LWCF), to acquire the approximately 488-acre Sweetwater Lake property. Sweetwater Lake is the WRNF's top acquisition priority and we understand that The Conservation Fund (TCF) intends to acquire Sweetwater Lake and hold it until WRNF has sufficient funds to acquire from TCF. Conserving this property will create new public access to one of the most spectacular and accessible lakes in Colorado. Like much of the West, water is precious in Colorado and it's rare to find opportunities to protect land with lakes, let alone a natural lake the size of Sweetwater.

The Conservation Fund is a national, non-profit organization that makes conservation work for America by creating solutions that make environmental and economic sense. TCF works closely with government agencies to protect lands across the country. TCF helps the agencies to secure LWCF monies through their national expertise and by demonstrating strong local community.

The WRNF is the most visited national forest in the country with approximately 10 million visitors per year. Visitors flock to the world famous ski resorts such as Vail and Breckenridge, hike the iconic Maroon Bells and Hanging Lake, and explore communities such as the famous Glenwood Springs. However, as visitor numbers increase there is growing pressure to create new recreational access and invest in sustainable natural resource management. Acquisition of private inholdings, such as Sweetwater Lake, within the WRNF accomplishes both goals by reducing property boundary issues while adding high profile recreation amenities.

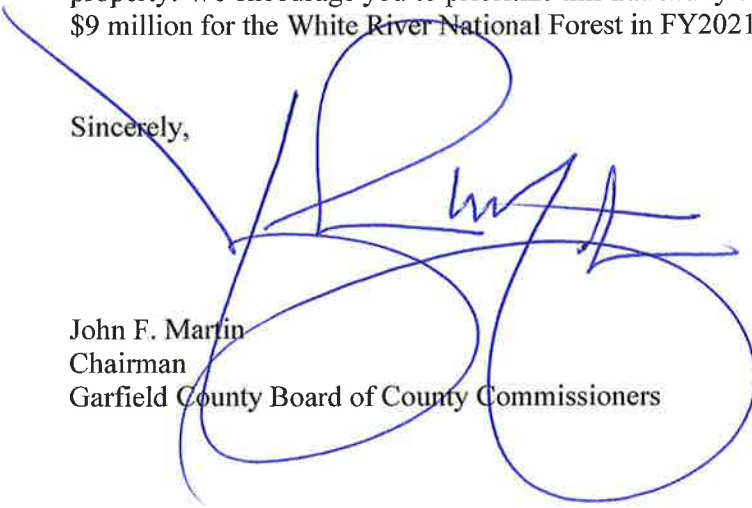
If protected, the Sweetwater Lake property will provide expanded public access to the 77-acre lake, open up 1.5 miles of shoreline previously inaccessible, and preserve a key launching point for hunting, non-motorized boating, fishing, camping, and hiking. The property includes wildlife habitat for osprey, bald eagles, mule deer, elk, rainbow trout, and Kokanee salmon. The property also contains a Ute Indian Cave, which is eligible for the National Register of Historic Places as it's one of only two known pictograph sites portraying a historical record of the Utes in the region.

This acquisition will ensure the vitality of local businesses that offer outfitting and horseback riding

from the property as well as create new opportunities for Colorado's thriving outdoor recreation industry. If we can add Sweetwater Lake to the WRNF, many hunters will use the Sweetwater Lake property as a launching point for excursions into the nearby Flat Tops Wilderness. This is a significant contributor to the local economy and will likely increase if we can protect the property. According to the State Comprehensive Outdoor Recreation Plan, the total economic output associated with outdoor recreation amounts to \$62.5 billion dollars, supporting over 511,000 jobs in Colorado.

Garfield County is pleased to support this project and looks forward to continuing to work with The Conservation Fund (TCF) and the WRNF to complete this important effort. In addition to Garfield County, we understand TCF is working closely with Eagle County, Eagle Valley Land Trust, Brink Outfitters and many other organizations and businesses to acquire and conserve this stunning property. We encourage you to prioritize this nationally significant LWCF project by requesting up to \$9 million for the White River National Forest in FY2021.

Sincerely,



John F. Martin
Chairman
Garfield County Board of County Commissioners

cc: Brian Ferebee, Regional Forester, Rocky Mountain Region, U.S. Forest Service
Scott Fitzwilliams, Supervisor, White National Forest, U.S. Forest Service
The Honorable Michael Bennett, U.S. Senator
The Honorable Cory Gardner, U.S. Senator
The Honorable Scott Tipton, U.S. Representative

SWEETWATER LAKE –TALKING POINTS

- Sweetwater Lake is a 488-acre private inholding within the White River National Forest, the most visited national forest in the country with approximately 15 million visitors per year.
- Approximately 75% of the lake and nearly all the accessible shoreline are included.
- The lake and the surrounding area are under threat from private development and extractive commercial uses.
- Cultural resources significant to Native American tribes and local history are found on the property.
- After the latest development effort to build over 240 homes and an 80-room hotel and golf course failed, the original investors took over ownership and shut down access to the lake and cabins and list the property for sale.
- The Conservation Fund (TCF), a national non-profit land conservation organization, secured a contract to purchase the property from the sellers amidst competing bids from private developers.
- A partnership is being formed consisting of The Conservation Fund (TCF), Eagle Valley Land Trust (EVLT), the U.S. Forest Service (USFS), and community partners. Our collective goal is to prevent the private development of the property by eventually selling it to the USFS to integrate it into the surrounding White River National Forest.
- Assuming enough private pledges and favorable support from the USFS, local partners, and leading philanthropists can be gathered within the coming months, TCF anticipates buying and holding the property until sufficient funds are in place to allow the USFS to purchase the property from TCF. The USFS dollars will come from the Land and Water Conservation Fund (LWCF).
- EVLT is raising awareness and support for this extraordinary project in our community. EVLT is also leading a private fundraising effort to secure the additional funding needed to ensure this unique property can be transferred to the USFS, securing numerous public benefits.
- Together, we will protect and enhance an extraordinarily rare and unique scenic, natural asset that is of statewide and national importance and an essential part of the fabric of the local community by:

- Creating new recreational access to Sweetwater Lake (one of Colorado's largest natural lakes) for the general public to enjoy boating, fishing, swimming, paddleboarding and camping.
- Providing better public access to the lake (over 1.5 miles of shoreline) and surrounding federal land, such as the Flat Tops Wilderness and the Ute Trail, including upgraded trailheads and campsites.
- Expanding and creating new recreation opportunities. This project will increase the economic impact of outdoor recreation-based tourism which contributes over \$62 billion to Colorado's economy.
- Supporting protection for the Upper Colorado watershed by placing the lake and its significant water rights under management of the USFS.
- Protecting and creating legal, public access to the historic Ute cave on the property (currently the public trespasses on private land to see the cave).
- Preserving important wildlife habitat, including the fishing grounds for osprey and bald eagles; and critical habitat for elk and deer.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item:	Resolution 2019-42; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Prioritizing Expenditures from the Acquisition and Improvements Tax and Bonds
Action Requested:	Approve Resolution 2019-42 Prioritizing Expenditures from the Acquisition and Improvements Tax and Bonds.
Department:	City Administration
Presented By:	Glenwood Springs Legal, Legal
Background Info:	City Council requested a Resolution to cement their understanding of how A&I Bond Funds and Revenue were to be used into the future. This resolution attempts to capture the intent of City Council. It can be amended and brought back at the next meeting if City Council wants to make significant changes or discuss further.
Issues:	NA
Staff Recommendation:	Discuss and approve Resolution 2019-42 Prioritizing Expenditures from the Acquisition and Improvements Tax and Bonds.

RESOLUTION 2019 - 42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, PRIORITIZING EXPENDITURES FROM THE ACQUISITIONS AND IMPROVEMENTS TAX AND BONDS.

WHEREAS, the voters in 2016 approved a renewal of the Acquisitions and Improvements (A&I) fund tax to fund certain improvements within the City of Glenwood Springs; and

WHEREAS, the voters also approved the issuance of debt in order to fund improvements as identified in the ballot language within the Glenwood Springs; and

WHEREAS, the City issued \$22,200,000 in bonds to fund projects commencing in 2019; and

WHEREAS, the City Council of the City of Glenwood Springs wishes to identify a policy for the use of the remaining bond funds and the revenue stream generated by the A&I tax and bond proceeds.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The foregoing recitals are hereby incorporated as if set forth in full.

Section 2. City Council hereby sets the following policy regarding expenditures related to the use of the remaining bond funds and the revenue stream generated by the acquisitions and improvements tax and bonds:

1. Commencing construction of South Bridge by 2025 to ensure that the City does not have to repay the \$5 million congressional earmark for construction.
2. \$2,250,000 from current bond proceeds for 100% design and land acquisition for South Bridge in 2020 so that the project is ready for construction beginning August 2020.
3. Reserving \$20,000,000 in bond capacity for South Bridge.
4. \$250,000 annually of A&I revenue will be dedicated to South Bridge.
5. Reconstruction of Midland Avenue between 27th Street and Four Mile Road including current bond proceeds and the BUILD Grant.
6. \$1,750,000 of current bond proceeds for 6th Street.
7. Completion of the 27th Street Bridge; including use of _\$7,884,000 of current bond proceeds.

8. \$3,100,000 of current revenues for the Two Rivers Park restoration.

INTRODUCED, READ, AND PASSED THIS __ DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Mayor or Mayor Pro Tem

ATTEST:

Catherine Mythen Fletcher, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Resolution 2019- 38; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Approving the Budget for Fiscal Year 2020

Action Requested: Approve 2020 Budget

Department: City Administration

Presented By: Debra Figueroa, City Manager

Background Info: Pursuant to Section 9.2 of the City Charter, a proposed budget for fiscal year 2020 was submitted to City Council on October 3, 2019. Pursuant to Section 9.4 of the Charter, City Council held a duly noticed public hearing on the proposed budget. Section 9.5 of the Charter provides that after the public hearing on the budget and on or before the first regular meeting in November of each year, Council shall adopt the budget for the ensuing fiscal year by resolution. A resolution adopting the 2020 proposed budget is attached.

Issues: NA

Staff Recommendation: Approve Resolution 2019- 38 to approving the Budget for Fiscal Year 2020.

RESOLUTION 2019-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GLENWOOD SPRINGS, COLORADO, APPROVING
THE BUDGET FOR FISCAL YEAR 2020.**

WHEREAS, on October 3, 2019 the City Manager of the City of Glenwood Springs submitted to the City Council a proposed budget for fiscal year 2020, in compliance with Section 9.2 of the Municipal Charter; and

WHEREAS, pursuant to Section 9.4 of the Municipal Charter, on October 17, 2019 the City Council held a public hearing on the 2020 budget after publishing notice of such hearing; and

WHEREAS, City Council has conducted a public meeting to discuss the budget and make amendments, if any, thereto.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. Pursuant to Section 9.5 of the Municipal Charter, the budget for fiscal year 2020 is hereby adopted.

INTRODUCED, READ, AND PASSED THIS 7TH DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk



2020

DRAFT BUDGET

City of Glenwood Springs

2020 Draft Budget

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2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
0100020-41110	PROPERTY TAXES	\$1,058,272.62	\$1,055,730.00	\$1,261,050.00
0100020-41120	DELINQUENT PROPERTY TAXES	\$3,034.40	(\$0.00)	\$5,000.00
0100020-41130	FIRE BOND TAXES	\$250,710.17	\$250,666.00	(\$0.00)
0100020-41140	FIRE CAP. IMPR. TAXES	\$184,420.13	\$184,448.00	\$864,917.00
0100020-41150	SPECIFIC OWNERSHIP	\$106,260.55	\$92,091.00	\$113,000.00
0100020-41160	SPECIAL ASSESSMENTS	\$36,652.40	\$40,933.00	\$40,000.00
0100020-41210	GENERAL SALES TAX	\$7,290,523.46	\$7,514,709.00	\$7,665,003.00
0100020-41310	USE TAX	\$187,135.67	\$175,000.00	\$350,000.00
0100020-41710	FRANCHISE FEES	\$205,430.45	\$206,886.00	\$210,000.00
TOTAL 00020 - TAXES		\$9,322,439.85	\$9,520,463.00	\$10,508,970.00
01 GENERAL FUND - UNCLASSIFIED/UNDECLARED/UN-USE-INTERGOVERNMENTAL				
0100040-42210	STATE & COUNTY SALES TAX	\$340,538.33	\$315,000.00	\$365,000.00
0100040-42220	CIGARETTE TAXES	\$64,619.50	\$75,638.00	\$80,000.00
0100040-42230	HIGHWAY USE TAX	\$366,529.16	\$417,595.00	\$525,000.00
0100040-42240	SEVERENCE TAX	\$87,616.06	\$75,000.00	\$90,000.00
0100040-42310	GRANTS	\$460,685.17	\$375,216.00	\$460,000.00
TOTAL 00040 - INTERGOVERNMENTAL		\$1,319,988.22	\$1,258,449.00	\$1,520,000.00
01 GENERAL FUND - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
0100060-41220	AUDIT REVENUE	\$37,161.08	\$45,000.00	\$82,000.00
0100060-43510	INTEREST	\$87,033.21	\$50,000.00	\$77,000.00
0100060-43520	POLICE CONFISCATED ASSETS	\$5,035.06	(\$0.00)	(\$0.00)
0100060-43630	MINERAL LEASE	\$215,880.97	\$233,000.00	\$240,000.00
0100060-43650	MISCELLANEOUS LEASE	\$62,804.19	\$57,400.00	\$69,000.00
0100060-43710	CONTRIBUTIONS/DONATIONS	\$17,647.10	(\$0.00)	(\$0.00)
0100060-43810	INTERFUND COST SERVICE	\$2,456,295.00	\$2,501,799.00	\$2,576,852.00
0100060-43910	OTHER ENTITIES	\$58,454.45	\$40,000.00	\$62,000.00
0100060-43920	INSURANCE REIMBURSEMENT	\$5,191.13	(\$0.00)	\$3,500.00
0100060-44110	SALE OF ASSETS	\$43,435.61	\$20,000.00	\$40,000.00
0100060-44120	CASH OVER/SHORT	(\$35.49)	(\$0.00)	(\$0.00)
0100060-44130	MISCELLANEOUS	\$20,487.32	\$30,000.00	\$30,000.00
TOTAL 00060 - OTHER		\$3,009,389.63	\$2,977,199.00	\$3,180,352.00



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - UNCLASSIFIED/UNDECLARED/UN-USE-XFERS				
0100070-43840	ALLOCATED ORGANIZATIONAL COST	\$469,453.00	\$478,842.00	\$493,210.00
0100070-43850	ALLOCATED ORGANIZATIONAL WA/W	\$185,313.00	\$189,020.00	\$194,690.00
0100070-43860	INTERFUND FRANCHISE - ELECTRIC	\$469,453.00	\$478,842.00	\$493,210.00
0100070-43870	INTERFUND FRANCHISE - WA/WW	\$185,313.00	\$189,020.00	\$194,690.00
0100070-44315	TRANSFER FROM A & I	\$1,023,317.43	\$1,264,904.00	\$1,540,000.00
0100070-44350	TRANSFER FROM TOURISM FUND	\$50,000.00	\$50,000.00	\$156,264.00
0100070-44355	TRANSFER FROM MARIJUANA TAX FU	\$200,000.00	\$175,000.00	\$300,000.00
TOTAL 00070 - XFERS		\$2,582,849.43	\$2,825,628.00	\$3,372,064.00
01 GENERAL FUND - GENERAL GOVERNMENT-PERMITS/LICENTS				
0110030-42140	SALES TAX/BUSINESS LICENSES	\$37,825.00	\$33,000.00	\$75,000.00
0110030-42150	LIQUOR LICENSES	\$49,381.25	\$70,000.00	\$70,000.00
TOTAL 00030 - PERMITS/LICENTS		\$87,206.25	\$103,000.00	\$145,000.00
01 GENERAL FUND - GENERAL GOVERNMENT-CHARGE FOR SERVICE/FEES				
0110050-42420	CREDIT CARD CONVENIENCE FEES	\$679.39	(\$0.00)	(\$0.00)
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$679.39	(\$0.00)	(\$0.00)
01 GENERAL FUND - PUBLIC SAFETY-PERMITS/LICENTS				
0120030-42160	DOG LICENSES	\$80.00	\$280.00	(\$0.00)
TOTAL 00030 - PERMITS/LICENTS		\$80.00	\$280.00	(\$0.00)
01 GENERAL FUND - PUBLIC SAFETY-CHARGE FOR SERVICE/FEES				
0120050-42414	POLICE FINES	\$111,697.45	\$175,000.00	\$195,000.00
0120050-42415	VEHICLE INSPECTION FEES	\$845.00	\$600.00	\$1,000.00
0120050-42416	COURT FEES	\$35,049.00	\$51,000.00	\$60,000.00
0120050-42417	PARKING FEES & FINES	\$19,723.00	\$50,000.00	\$65,000.00
0120050-42418	IMPOUND FEES	\$4,990.00	\$4,500.00	\$2,500.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$172,304.45	\$281,100.00	\$323,500.00



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - COMMUNITY/ECONOMIC DEVELOPMENT-PERMITS/LICENTS				
0125030-42110	BUILDING PERMITS	\$135,018.69	\$125,000.00	\$135,000.00
0125030-42120	VENDOR PERMITS	\$2,820.00	\$2,452.00	\$2,000.00
0125030-42170	CONTRACTOR'S LICENSES	\$20,667.69	\$25,127.00	\$22,500.00
TOTAL 00030 - PERMITS/LICENTS		\$158,506.38	\$152,579.00	\$159,500.00
01 GENERAL FUND - COMMUNITY/ECONOMIC DEVELOPMENT-CHARGE FOR SERVICE/FEES				
0125050-42411	LEGAL FEES	(\$0.00)	\$30,000.00	\$10,000.00
0125050-42412	PLAN CHECK AND RECORD FEE	\$79,216.66	\$75,000.00	\$90,000.00
0125050-42430	PLANNING FEES	\$55,266.89	\$30,000.00	\$15,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$134,483.55	\$135,000.00	\$115,000.00
01 GENERAL FUND - PUBLIC WORKS-CHARGE FOR SERVICE/FEES				
0130050-42410	ENGINEERING FEES	\$3,102.75	\$30,000.00	\$15,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$3,102.75	\$30,000.00	\$15,000.00
01 GENERAL FUND - CULTURE AND RECREATION-CHARGE FOR SERVICE/FEES				
0135050-42413	CEMETERY FEES	\$12,743.75	\$3,000.00	\$10,000.00
0135050-42419	PARK RENTALS/BOAT RAMP FEES	\$54,634.33	\$60,000.00	\$105,000.00
0135050-43260	ART CENTER FEES	\$3,024.06	\$346,992.00	\$25,000.00
0135050-43310	COMMUNITY CENTER FEES	\$1,326,065.99	\$1,500,000.00	\$1,607,500.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$1,396,468.13	\$1,909,992.00	\$1,747,500.00
TOTAL GENERAL FUND REVENUE		\$18,187,498.03	\$19,193,690.00	\$21,086,886.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 100 CITY COUNCIL				
01100-51110	REGULAR EMPLOYEES	\$0.00	\$0.00	\$86,400.00
01100-51250	FICA CONTRIBUTIONS	\$0.00	\$0.00	\$6,808.30
01100-51270	UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$267.80
01100-51280	WORKERS' COMPENSATION	\$0.00	\$0.00	\$72.10
01100-51610	SUPPLIES	\$0.00	\$0.00	\$10,000.00
01100-52210	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$10,000.00
01100-52310	MISC. TRAVEL	\$0.00	\$0.00	\$5,000.00
01100-52810	OTHER OPERATING EXPENSE	\$0.00	\$0.00	\$22,000.00
TOTAL 100 - CITY COUNCIL		\$0.00	\$0.00	\$140,548.20



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 112 ADMINISTRATION				
01112-51110	REGULAR EMPLOYEES	\$410,763.72	\$512,273.00	\$432,180.56
01112-51210	HEALTH INSURANCE PREMIUMS	\$58,757.63	\$67,929.00	\$57,122.00
01112-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,060.00
01112-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,135.00
01112-51250	FICA CONTRIBUTIONS	\$29,237.38	\$39,189.00	\$25,925.10
01112-51260	RETIREMENT CONTRIBUTIONS	\$21,547.76	\$29,700.00	\$31,793.01
01112-51270	UNEMPLOYMENT COMPENSATION	\$1,202.50	\$1,536.00	\$1,121.67
01112-51280	WORKERS' COMPENSATION	\$543.63	\$729.00	\$678.77
01112-51410	UTILITIES	\$7,417.86	\$7,500.00	\$0.00
01112-51610	SUPPLIES	\$1,659.63	\$2,500.00	\$2,500.00
01112-51710	PROFESSIONAL SERVICES	\$15,300.00	\$60,400.00	\$40,000.00
01112-51810	MAINTENANCE & REPAIR	\$2,705.48	\$2,000.00	\$0.00
01112-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$0.00	\$2,000.00
01112-52110	PUBLIC NOTICES	\$25.11	\$7,000.00	\$2,500.00
01112-52210	PROFESSIONAL DEVELOPMENT	\$21,096.10	\$27,500.00	\$11,500.00
01112-52310	MISC. TRAVEL	\$0.00	\$0.00	\$3,500.00
01112-52410	PROFESSIONAL DUES AND MEMBERSH	\$0.00	\$0.00	\$500.00
01112-52420	ORGANIZATIONAL DUES AND MEMBER	\$37,429.84	\$36,000.00	\$18,500.00
01112-52810	OTHER OPERATING EXPENSE	\$19,093.23	\$15,000.00	\$10,500.00
01112-59520	CAPITAL OUTLAY	\$7.08	\$0.00	\$0.00
01112-59998	BIW PERSONNEL	\$0.00	\$0.00	\$72,532.00
TOTAL 112 - ADMINISTRATION		\$626,786.95	\$809,256.00	\$715,048.11



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 113 RECREATION				
01113-51110	REGULAR EMPLOYEES	\$721,997.55	\$798,863.00	\$839,579.78
01113-51120	PART-TIME EMPLOYEES	\$577,344.61	\$675,000.00	\$680,000.00
01113-51140	OVERTIME	\$3,084.66	\$3,500.00	\$5,100.00
01113-51210	HEALTH INSURANCE PREMIUMS	\$215,493.39	\$250,605.00	\$255,884.00
01113-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$2,224.00
01113-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,904.00
01113-51250	FICA CONTRIBUTIONS	\$97,026.98	\$113,019.00	\$118,570.51
01113-51260	RETIREMENT CONTRIBUTIONS	\$42,476.44	\$56,167.00	\$54,764.07
01113-51270	UNEMPLOYMENT COMPENSATION	\$3,805.35	\$3,453.00	\$4,413.55
01113-51280	WORKERS' COMPENSATION	\$31,747.00	\$30,197.00	\$31,102.91
01113-51360	EMPLOYEE ONBOARDING	\$3,626.90	\$8,000.00	\$8,000.00
01113-51410	UTILITIES	\$233,452.46	\$264,500.00	\$262,700.00
01113-51610	SUPPLIES	\$10,571.27	\$26,600.00	\$155,800.00
01113-51710	PROFESSIONAL SERVICES	\$54,693.78	\$47,000.00	\$68,000.00
01113-51810	MAINTENANCE & REPAIR	\$144,271.79	\$180,000.00	\$10,200.00
01113-51920	RENT/LEASE - EQUIPMENT	\$3,964.32	\$5,000.00	\$4,500.00
01113-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$2,000.00
01113-52130	SPECIAL EVENT POSTING	\$8,470.56	\$9,000.00	\$0.00
01113-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$1,000.00
01113-52210	PROFESSIONAL DEVELOPMENT	\$12,270.06	\$12,000.00	\$15,000.00
01113-52310	MISC. TRAVEL	\$0.00	\$0.00	\$5,000.00
01113-52410	PROFESSIONAL DUES AND MEMBERSH	\$3,598.32	\$4,200.00	\$1,700.00
01113-52420	ORGANIZATIONAL DUES AND MEMBER	\$0.00	\$0.00	\$2,500.00
01113-52610	TECHNOLOGY	\$0.00	\$0.00	\$14,500.00
01113-52710	CREDIT CARD FEES	\$51,859.30	\$40,000.00	\$10,000.00
01113-52810	OTHER OPERATING EXPENSE	\$2,331.91	\$6,000.00	\$0.00
01113-53310	RECREATION PROGRAMMING	\$114,885.06	\$116,800.00	\$126,400.00
TOTAL 113 - RECREATION		\$2,336,971.71	\$2,649,904.00	\$2,680,842.82



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 114 CITY CLERK				
01114-51110	REGULAR EMPLOYEES	\$133,860.77	\$144,163.00	\$146,724.53
01114-51140	OVERTIME	\$770.56	\$0.00	\$500.00
01114-51210	HEALTH INSURANCE PREMIUMS	\$15,180.74	\$14,130.00	\$6,667.00
01114-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$456.00
01114-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$371.00
01114-51250	FICA CONTRIBUTIONS	\$12,099.02	\$11,029.00	\$11,264.08
01114-51260	RETIREMENT CONTRIBUTIONS	\$9,191.85	\$10,092.00	\$10,307.21
01114-51270	UNEMPLOYMENT COMPENSATION	\$474.42	\$432.00	\$450.11
01114-51280	WORKERS' COMPENSATION	\$260.57	\$206.00	\$212.18
01114-51410	UTILITIES	\$480.12	\$700.00	\$600.00
01114-51610	SUPPLIES	\$1,098.39	\$1,500.00	\$1,500.00
01114-51710	PROFESSIONAL SERVICES	\$26,911.74	\$18,200.00	\$20,000.00
01114-51810	MAINTENANCE & REPAIR	\$4,090.70	\$5,000.00	\$5,000.00
01114-52110	PUBLIC NOTICES	\$8,345.86	\$8,000.00	\$10,000.00
01114-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$400.00
01114-52210	PROFESSIONAL DEVELOPMENT	\$4,881.34	\$5,500.00	\$5,500.00
01114-52310	MISC. TRAVEL	\$0.00	\$0.00	\$1,000.00
01114-52410	PROFESSIONAL DUES AND MEMBERSH	\$460.00	\$600.00	\$450.00
01114-52810	OTHER OPERATING EXPENSE	\$5,489.81	\$4,000.00	\$5,000.00
01114-53510	PROPERTY INSURANCE	\$52,150.06	\$40,000.00	\$40,000.00
01114-53520	LIABILITY AND CASUALTY INSURA	\$148,272.52	\$165,000.00	\$160,000.00
01114-53540	DEDUCTIBLES PAID	\$6,000.00	\$10,000.00	\$8,500.00
01114-53550	OTHER INSURANCE	\$10,559.96	\$11,000.00	\$10,000.00
01114-53610	ELECTIONS	\$3,738.38	\$10,500.00	\$10,000.00
TOTAL 114 - CITY CLERK		\$444,316.81	\$460,052.00	\$454,902.11



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 115 HUMAN RESOURCES				
01115-51110	REGULAR EMPLOYEES	\$173,863.33	\$189,830.00	\$201,277.45
01115-51140	OVERTIME	\$34.83	\$0.00	\$0.00
01115-51210	HEALTH INSURANCE PREMIUMS	\$59,458.35	\$65,458.00	\$56,356.00
01115-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$625.00
01115-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$517.00
01115-51250	FICA CONTRIBUTIONS	\$12,089.60	\$14,521.00	\$15,397.47
01115-51260	RETIREMENT CONTRIBUTIONS	\$9,790.98	\$13,289.00	\$14,089.37
01115-51270	UNEMPLOYMENT COMPENSATION	\$474.14	\$570.00	\$615.94
01115-51280	WORKERS' COMPENSATION	\$374.38	\$271.00	\$279.13
01115-51340	WELLNESS PROGRAM	\$157.66	\$3,000.00	\$3,000.00
01115-51610	SUPPLIES	\$3,447.73	\$3,400.00	\$3,500.00
01115-51710	PROFESSIONAL SERVICES	\$39,765.02	\$43,400.00	\$45,000.00
01115-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$480.00	\$3,800.00
01115-52120	EMPLOYMENT POSTING	\$628.39	\$500.00	\$500.00
01115-52210	PROFESSIONAL DEVELOPMENT	\$483.05	\$9,500.00	\$9,500.00
01115-52410	PROFESSIONAL DUES AND MEMBERSH	\$6,818.00	\$7,170.00	\$7,000.00
01115-52810	OTHER OPERATING EXPENSE	\$1,616.49	\$3,000.00	\$2,000.00
01115-59520	CAPITAL OUTLAY	\$726.12	\$0.00	\$0.00
TOTAL 115 - HUMAN RESOURCES		\$309,728.07	\$354,389.00	\$363,457.36



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 116 FINANCE				
01116-51110	REGULAR EMPLOYEES	\$608,869.57	\$516,874.00	\$559,945.08
01116-51140	OVERTIME	\$763.88	\$2,000.00	\$1,000.00
01116-51210	HEALTH INSURANCE PREMIUMS	\$147,155.82	\$148,425.00	\$159,480.00
01116-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,688.00
01116-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,456.00
01116-51250	FICA CONTRIBUTIONS	\$45,858.86	\$39,694.00	\$42,914.95
01116-51260	RETIREMENT CONTRIBUTIONS	\$40,421.36	\$36,322.00	\$39,268.75
01116-51270	UNEMPLOYMENT COMPENSATION	\$1,798.39	\$1,556.00	\$1,717.01
01116-51280	WORKERS' COMPENSATION	\$3,620.29	\$746.00	\$768.38
01116-51310	TUTITION REIMBURSEMENTS	\$0.00	\$0.00	\$500.00
01116-51360	EMPLOYEE ONBOARDING	\$0.00	\$0.00	\$200.00
01116-51610	SUPPLIES	\$84,284.09	\$90,000.00	\$88,000.00
01116-51710	PROFESSIONAL SERVICES	\$76,501.91	\$57,000.00	\$90,000.00
01116-51810	MAINTENANCE & REPAIR	\$3,553.60	\$5,500.00	\$4,500.00
01116-51920	RENT/LEASE - EQUIPMENT	\$9,656.64	\$7,500.00	\$12,500.00
01116-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$100.00
01116-52210	PROFESSIONAL DEVELOPMENT	\$2,039.00	\$8,000.00	\$6,000.00
01116-52310	MISC. TRAVEL	\$0.00	\$0.00	\$200.00
01116-52410	PROFESSIONAL DUES AND MEMBERSH	\$782.00	\$1,000.00	\$1,000.00
01116-52710	CREDIT CARD FEES	\$2,455.18	\$3,000.00	\$0.00
01116-52750	TREASURER'S FEES	\$29,919.56	\$30,000.00	\$30,000.00
01116-52810	OTHER OPERATING EXPENSE	\$15,179.95	\$19,000.00	\$0.00
01116-53910	PRINCIPAL - BONDS	\$235,000.00	\$240,000.00	\$250,000.00
01116-53930	INTEREST - BONDS	\$15,877.50	\$10,731.00	\$5,475.00
01116-59520	CAPITAL OUTLAY	\$2,010.00	\$3,000.00	\$2,500.00
TOTAL 116 - FINANCE		\$1,325,747.60	\$1,220,348.00	\$1,299,213.17



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 117 INFORMATION TECHNOLOGY				
01117-51110	REGULAR EMPLOYEES	\$299,703.23	\$342,643.00	\$361,714.37
01117-51140	OVERTIME	\$106.24	\$500.00	\$1,000.00
01117-51210	HEALTH INSURANCE PREMIUMS	\$59,599.87	\$67,660.00	\$53,760.00
01117-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,101.00
01117-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$912.00
01117-51250	FICA CONTRIBUTIONS	\$22,544.45	\$26,250.00	\$27,750.26
01117-51260	RETIREMENT CONTRIBUTIONS	\$18,325.61	\$24,021.00	\$25,392.59
01117-51270	UNEMPLOYMENT COMPENSATION	\$884.12	\$1,029.00	\$1,110.34
01117-51280	WORKERS' COMPENSATION	\$200.73	\$492.00	\$506.76
01117-51410	UTILITIES	\$56,044.10	\$58,344.00	\$68,000.00
01117-51610	SUPPLIES	\$14,989.10	\$16,327.00	\$16,000.00
01117-51710	PROFESSIONAL SERVICES	\$9,802.80	\$46,220.00	\$35,000.00
01117-51810	MAINTENANCE & REPAIR	\$522.76	\$3,400.00	\$1,000.00
01117-52210	PROFESSIONAL DEVELOPMENT	\$10,847.44	\$35,500.00	\$28,000.00
01117-52410	PROFESSIONAL DUES AND MEMBERSH	\$0.00	\$0.00	\$330.00
01117-52610	TECHNOLOGY	\$79,816.67	\$122,942.00	\$140,000.00
01117-52810	OTHER OPERATING EXPENSE	\$1,266.41	\$1,000.00	\$1,000.00
01117-59520	CAPITAL OUTLAY	\$2,259.25	\$0.00	\$0.00
TOTAL 117 - INFORMATION TECHNOLOGY		\$576,912.78	\$746,328.00	\$762,577.32



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 118 MUNICIPAL COURT				
01118-51110	REGULAR EMPLOYEES	\$115,380.53	\$63,259.00	\$74,514.32
01118-51210	HEALTH INSURANCE PREMIUMS	\$7,339.05	\$29,759.00	\$10,161.00
01118-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$232.00
01118-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$183.00
01118-51250	FICA CONTRIBUTIONS	\$8,658.31	\$4,839.00	\$5,700.02
01118-51260	RETIREMENT CONTRIBUTIONS	\$4,690.26	\$4,428.00	\$5,215.92
01118-51270	UNEMPLOYMENT COMPENSATION	\$339.58	\$190.00	\$227.63
01118-51280	WORKERS' COMPENSATION	\$166.98	\$91.00	\$93.73
01118-51610	SUPPLIES	\$1,803.73	\$4,000.00	\$4,000.00
01118-51710	PROFESSIONAL SERVICES	\$61,794.20	\$63,000.00	\$81,000.00
01118-51810	MAINTENANCE & REPAIR	\$95.00	\$1,600.00	\$1,600.00
01118-52210	PROFESSIONAL DEVELOPMENT	\$42.00	\$6,100.00	\$0.00
01118-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,474.00	\$300.00	\$0.00
01118-52710	CREDIT CARD FEES	\$1,907.59	\$2,700.00	\$0.00
01118-52810	OTHER OPERATING EXPENSE	\$517.47	\$2,800.00	\$0.00
01118-52840	COURT SERVICES (YOUTH)	\$14,814.00	\$25,000.00	\$25,000.00
TOTAL 118 - MUNICIPAL COURT		\$219,022.70	\$208,066.00	\$207,927.62



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 121 FACILITIES				
01121-51110	REGULAR EMPLOYEES	\$70,898.60	\$83,526.00	\$86,993.80
01121-51140	OVERTIME	\$46.17	\$0.00	\$200.00
01121-51210	HEALTH INSURANCE PREMIUMS	\$33,277.26	\$40,483.00	\$40,915.00
01121-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$270.00
01121-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$238.00
01121-51250	FICA CONTRIBUTIONS	\$5,181.00	\$6,389.00	\$6,670.28
01121-51260	RETIREMENT CONTRIBUTIONS	\$3,593.97	\$5,847.00	\$6,103.78
01121-51270	UNEMPLOYMENT COMPENSATION	\$203.19	\$250.00	\$266.77
01121-51280	WORKERS' COMPENSATION	\$3,129.69	\$3,288.00	\$3,386.64
01121-51610	SUPPLIES	\$8,931.49	\$9,500.00	\$9,500.00
01121-51810	MAINTENANCE & REPAIR	\$21,082.40	\$27,066.00	\$30,600.00
TOTAL 121 - FACILITIES		\$146,343.77	\$176,349.00	\$185,144.27



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 122 ARTS				
01122-51110	REGULAR EMPLOYEES	\$52,705.97	\$58,992.00	\$115,360.00
01122-51120	PART-TIME EMPLOYEES	\$5,501.35	\$96,000.00	\$35,000.00
01122-51140	OVERTIME	\$37.13	\$0.00	\$1,100.00
01122-51210	HEALTH INSURANCE PREMIUMS	\$12,127.33	\$10,295.00	\$20,995.00
01122-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$311.00
01122-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$247.00
01122-51250	FICA CONTRIBUTIONS	\$4,463.51	\$11,857.00	\$10,514.24
01122-51260	RETIREMENT CONTRIBUTIONS	\$1,074.06	\$4,129.00	\$7,096.70
01122-51270	UNEMPLOYMENT COMPENSATION	\$175.08	\$287.00	\$420.24
01122-51280	WORKERS' COMPENSATION	\$306.99	\$3,532.00	\$3,637.96
01122-51360	EMPLOYEE ONBOARDING	\$0.00	\$1,000.00	\$500.00
01122-51410	UTILITIES	\$5,247.54	\$8,000.00	\$10,900.00
01122-51610	SUPPLIES	\$0.00	\$1,300.00	\$16,800.00
01122-51710	PROFESSIONAL FEES	\$3,121.50	\$6,000.00	\$12,000.00
01122-51810	MAINTENANCE & REPAIR	\$12,955.85	\$3,000.00	\$31,100.00
01122-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$5,600.00	\$2,000.00
01122-51930	RENT/LEASE - BUILDING	\$0.00	\$2,000.00	\$2,000.00
01122-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$500.00
01122-52130	SPECIAL EVENT POSTING	\$0.00	\$2,500.00	\$2,500.00
01122-52210	PROFESSIONAL DEVELOPMENT	\$83.00	\$2,000.00	\$2,000.00
01122-52410	PROFESSIONAL DUES AND MEMBERSH	\$200.00	\$500.00	\$500.00
01122-52710	CREDIT CARD FEES	\$0.00	\$5,000.00	\$5,000.00
01122-52810	OTHER OPERATING EXPENSE	\$30.00	\$3,000.00	\$0.00
01122-52860	SPECIAL EVENTS	\$0.00	\$50,000.00	\$150,000.00
01122-53360	ART CENTER PROGRAMS	\$14,129.01	\$27,000.00	\$12,000.00
01122-59520	CAPITAL OUTLAY	\$26,861.53	\$30,000.00	\$0.00
TOTAL 122 - ARTS		\$139,019.85	\$331,992.00	\$442,482.14



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 131 POLICE				
01131-51110	REGULAR EMPLOYEES	\$2,183,719.84	\$2,404,289.00	\$2,493,644.42
01131-51140	OVERTIME	\$112,064.23	\$150,000.00	\$185,000.00
01131-51150	STANDBY AND CALLBACK PAY	\$25,560.37	\$25,000.00	\$26,700.00
01131-51210	HEALTH INSURANCE PREMIUMS	\$588,281.14	\$720,323.00	\$674,908.00
01131-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$7,559.00
01131-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$6,415.00
01131-51240	FPPA DEATH AND DISABILITY INS	\$0.00	\$0.00	\$51,385.00
01131-51250	FICA CONTRIBUTIONS	\$30,138.59	\$46,155.00	\$38,721.82
01131-51260	RETIREMENT CONTRIBUTIONS	\$140,320.80	\$180,552.00	\$186,934.70
01131-51265	POLICE/FIRE RETIREMENT CONTRIB	\$173,267.66	\$193,447.00	\$194,454.00
01131-51270	UNEMPLOYMENT COMPENSATION	\$6,659.30	\$7,698.00	\$8,172.02
01131-51280	WORKERS' COMPENSATION	\$64,562.59	\$75,902.00	\$78,179.06
01131-51360	EMPLOYEE ONBOARDING	\$0.00	\$0.00	\$7,500.00
01131-51410	UTILITIES	\$29,612.35	\$36,600.00	\$33,000.00
01131-51610	SUPPLIES	\$41,309.29	\$43,000.00	\$51,000.00
01131-51710	PROFESSIONAL SERVICES	\$30,283.68	\$45,000.00	\$106,000.00
01131-51810	MAINTENANCE & REPAIR	\$100,201.83	\$76,800.00	\$98,800.00
01131-51920	RENT/LEASE - EQUIPMENT	\$5,901.39	\$6,300.00	\$6,300.00
01131-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$1,500.00
01131-52210	PROFESSIONAL DEVELOPMENT	\$40,112.12	\$51,000.00	\$51,000.00
01131-52310	MISC. TRAVEL	\$0.00	\$0.00	\$5,000.00
01131-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,181.77	\$2,000.00	\$2,000.00
01131-52440	PROFESSIONAL SUBSCRIPTION	\$0.00	\$0.00	\$2,000.00
01131-52510	GRANTS	\$75,664.86	\$95,690.00	\$79,950.00
01131-52610	TECHNOLOGY	\$0.00	\$0.00	\$15,600.00
01131-52810	OTHER OPERATING EXPENSE	\$56,188.85	\$15,000.00	\$15,000.00
01131-52835	COMMUNITY OUTREACH	\$9,782.94	\$5,000.00	\$7,500.00
01131-53240	LABORATORY	\$7,916.95	\$9,000.00	\$7,500.00
01131-53830	INVESTIGATIONS	\$11,785.34	\$15,000.00	\$15,000.00
01131-53840	ANIMAL CONTROL	\$11,850.00	\$25,000.00	\$16,000.00
01131-53850	CONFISCATED FUNDS EXPENDITURE	\$0.00	\$10,000.00	\$5,000.00
01131-53860	FIREARMS	\$19,314.81	\$33,000.00	\$25,000.00
01131-59520	CAPITAL OUTLAY	\$859.35	\$0.00	\$0.00
TOTAL 131 - POLICE		\$3,767,540.05	\$4,271,756.00	\$4,502,723.02



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 141 COMDEV-ADMIN & PLANNING				
01141-51110	REGULAR EMPLOYEES	\$332,501.36	\$347,197.00	\$441,220.07
01141-51140	OVERTIME	\$142.70	\$0.00	\$0.00
01141-51210	HEALTH INSURANCE PREMIUMS	\$77,808.40	\$80,519.00	\$95,034.00
01141-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,350.00
01141-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,122.00
01141-51250	FICA CONTRIBUTIONS	\$24,077.08	\$26,560.00	\$33,753.10
01141-51260	RETIREMENT CONTRIBUTIONS	\$21,548.56	\$24,304.00	\$30,885.58
01141-51270	UNEMPLOYMENT COMPENSATION	\$944.38	\$1,040.00	\$1,350.33
01141-51280	WORKERS' COMPENSATION	\$543.60	\$495.00	\$509.85
01141-51610	SUPPLIES	\$4,179.25	\$6,250.00	\$14,400.00
01141-51710	PROFESSIONAL SERVICES	\$166,272.75	\$161,000.00	\$90,000.00
01141-51810	MAINTENANCE & REPAIR	\$4,616.84	\$7,000.00	\$2,500.00
01141-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$0.00	\$5,700.00
01141-52110	PUBLIC NOTICES	\$476.69	\$4,000.00	\$2,000.00
01141-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$1,000.00
01141-52130	SPECIAL EVENT POSTING	\$0.00	\$0.00	\$1,000.00
01141-52210	PROFESSIONAL DEVELOPMENT	\$9,080.44	\$10,600.00	\$12,000.00
01141-52310	MISC. TRAVEL	\$1,503.19	\$4,000.00	\$500.00
01141-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,863.00	\$3,500.00	\$3,500.00
01141-52510	GRANTS	\$1,703.00	\$35,000.00	\$0.00
01141-52710	CREDIT CARD FEES	\$4,940.95	\$3,000.00	\$0.00
01141-52810	OTHER OPERATING EXPENSE	\$5,309.61	\$15,000.00	\$5,000.00
01141-52855	AFFORDABLE HOUSING	\$20,000.00	\$10,000.00	\$10,000.00
TOTAL 141 - COMDEV-ADMIN & PLANNING		\$678,511.80	\$739,465.00	\$752,824.93



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 144 ENGINEERING & ADMINISTRATION				
01144-51110	REGULAR EMPLOYEES	\$399,641.10	\$452,310.00	\$438,321.65
01144-51210	HEALTH INSURANCE PREMIUMS	\$59,799.14	\$58,244.00	\$92,687.00
01144-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,299.00
01144-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,098.00
01144-51250	FICA CONTRIBUTIONS	\$29,325.92	\$34,601.00	\$33,531.65
01144-51260	RETIREMENT CONTRIBUTIONS	\$22,029.84	\$31,661.00	\$30,682.67
01144-51270	UNEMPLOYMENT COMPENSATION	\$1,150.07	\$1,356.00	\$1,341.06
01144-51280	WORKERS' COMPENSATION	\$1,911.60	\$1,380.00	\$1,421.40
01144-51360	EMPLOYEE ONBOARDING	\$0.00	\$0.00	\$50.00
01144-51410	UTILITIES	\$1,633.22	\$2,520.00	\$4,200.00
01144-51610	SUPPLIES	\$8,484.74	\$17,100.00	\$12,000.00
01144-51710	PROFESSIONAL SERVICES	\$28,574.58	\$110,000.00	\$110,000.00
01144-51810	MAINTENANCE & REPAIR	\$1,198.26	\$1,700.00	\$1,200.00
01144-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$0.00	\$500.00
01144-52110	PUBLIC NOTICES	\$55.52	\$950.00	\$500.00
01144-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$200.00
01144-52210	PROFESSIONAL DEVELOPMENT	\$8,011.66	\$11,750.00	\$5,000.00
01144-52410	PROFESSIONAL DUES AND MEMBERSH	\$0.00	\$0.00	\$1,500.00
01144-52610	TECHNOLOGY	\$30,383.97	\$15,000.00	\$6,000.00
01144-52810	OTHER OPERATING EXPENSE	\$904.97	\$2,200.00	\$0.00
01144-59998	BIW PERSONNEL	\$0.00	\$0.00	\$12,000.00
TOTAL 144 - ENGINEERING & ADMINISTRATION		\$593,104.59	\$740,772.00	\$753,532.43



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 145 BUILDING INSPECTION				
01145-51110	REGULAR EMPLOYEES	\$154,039.92	\$157,743.00	\$184,152.67
01145-51140	OVERTIME	\$165.38	\$0.00	\$2,000.00
01145-51210	HEALTH INSURANCE PREMIUMS	\$50,742.94	\$52,617.00	\$52,895.00
01145-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$572.00
01145-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$476.00
01145-51250	FICA CONTRIBUTIONS	\$11,033.20	\$12,067.00	\$14,244.90
01145-51260	RETIREMENT CONTRIBUTIONS	\$8,687.42	\$11,042.00	\$13,034.65
01145-51270	UNEMPLOYMENT COMPENSATION	\$432.58	\$473.00	\$569.59
01145-51280	WORKERS' COMPENSATION	\$481.46	\$1,939.00	\$1,977.60
01145-51610	SUPPLIES	\$1,580.37	\$2,000.00	\$2,000.00
01145-51710	PROFESSIONAL SERVICES	\$24,581.67	\$30,000.00	\$30,000.00
01145-51810	MAINTENANCE & REPAIR	\$4,358.25	\$5,500.00	\$5,500.00
01145-52210	PROFESSIONAL DEVELOPMENT	\$436.98	\$11,500.00	\$11,500.00
01145-52410	PROFESSIONAL DUES AND MEMBERSH	\$135.00	\$1,000.00	\$1,000.00
01145-52810	OTHER OPERATING EXPENSE	\$1,047.95	\$2,000.00	\$2,000.00
TOTAL 145 - BUILDING INSPECTION		\$257,723.12	\$287,881.00	\$321,922.41



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 153 STREETS & ALLEYS				
01153-51110	REGULAR EMPLOYEES	\$391,471.05	\$434,047.00	\$430,928.63
01153-51140	OVERTIME	\$7,134.74	\$6,000.00	\$10,000.00
01153-51150	STANDBY AND CALLBACK PAY	\$21,299.18	\$20,000.00	\$25,500.00
01153-51210	HEALTH INSURANCE PREMIUMS	\$136,702.48	\$162,138.00	\$135,648.00
01153-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,494.00
01153-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,253.00
01153-51250	FICA CONTRIBUTIONS	\$30,775.98	\$35,194.00	\$35,763.05
01153-51260	RETIREMENT CONTRIBUTIONS	\$27,008.44	\$32,203.00	\$32,755.07
01153-51270	UNEMPLOYMENT COMPENSATION	\$1,206.88	\$1,376.00	\$1,433.11
01153-51280	WORKERS' COMPENSATION	\$19,718.65	\$22,709.00	\$23,390.27
01153-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$2,800.00
01153-51410	UTILITIES	\$170,094.36	\$233,300.00	\$200,000.00
01153-51610	SUPPLIES	\$21,402.70	\$13,800.00	\$20,100.00
01153-51810	MAINTENANCE & REPAIR	\$169,326.27	\$187,300.00	\$180,000.00
01153-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$0.00	\$2,000.00
01153-52110	PUBLIC NOTICES	\$898.47	\$2,000.00	\$1,000.00
01153-52210	PROFESSIONAL DEVELOPMENT	\$4,500.59	\$5,600.00	\$5,600.00
01153-52310	MISC. TRAVEL	\$0.00	\$0.00	\$2,000.00
01153-52410	PROFESSIONAL DUES AND MEMBERSH	\$356.00	\$200.00	\$200.00
01153-52610	TECHNOLOGY	\$0.00	\$6,200.00	\$4,000.00
01153-52810	OTHER OPERATING EXPENSE	\$11,758.44	\$14,000.00	\$18,000.00
01153-52870	FLOOD CONTROL/HAZARDOUS WASTE	\$332.11	\$3,500.00	\$1,500.00
01153-55110	SAFETY PROGRAMS	\$260.00	\$10,000.00	\$3,500.00
01153-59520	CAPITAL OUTLAY	\$14,865.00	\$0.00	\$40,000.00
01153-59996	BIW FACILITIES	\$0.00	\$0.00	\$35,000.00
TOTAL 153 - STREETS & ALLEYS		\$1,029,111.34	\$1,189,567.00	\$1,213,865.13



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 154 PARKS & CEMETERY				
01154-51110	REGULAR EMPLOYEES	\$366,666.98	\$396,152.00	\$563,559.64
01154-51120	PART-TIME EMPLOYEES	\$96,133.55	\$110,000.00	\$198,000.00
01154-51130	SEASONAL EMPLOYEES	\$0.00	\$0.00	\$16,640.00
01154-51140	OVERTIME	\$1,446.53	\$2,000.00	\$1,000.00
01154-51150	STANDBY AND CALLBACK PAY	\$3,717.42	\$0.00	\$3,100.00
01154-51210	HEALTH INSURANCE PREMIUMS	\$119,173.99	\$116,084.00	\$177,800.00
01154-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,526.00
01154-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,313.00
01154-51250	FICA CONTRIBUTIONS	\$34,771.26	\$38,874.00	\$59,600.00
01154-51260	RETIREMENT CONTRIBUTIONS	\$23,746.36	\$27,871.00	\$39,499.72
01154-51270	UNEMPLOYMENT COMPENSATION	\$1,363.68	\$1,450.00	\$2,335.28
01154-51280	WORKERS' COMPENSATION	\$24,455.50	\$17,109.00	\$17,622.27
01154-51360	EMPLOYEE ONBOARDING	\$0.00	\$0.00	\$700.00
01154-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$5,000.00
01154-51410	UTILITIES	\$153,914.76	\$156,000.00	\$202,700.00
01154-51610	SUPPLIES	\$7,460.92	\$7,550.00	\$7,500.00
01154-51710	PROFESSIONAL SERVICES	\$96,398.98	\$60,000.00	\$60,000.00
01154-51810	MAINTENANCE & REPAIR	\$104,446.28	\$98,000.00	\$222,275.00
01154-51910	RENT/LEASE - LAND	\$610.00	\$0.00	\$1,000.00
01154-51920	RENT/LEASE - EQUIPMENT	\$29,607.11	\$14,500.00	\$27,800.00
01154-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$600.00
01154-52210	PROFESSIONAL DEVELOPMENT	\$3,155.90	\$5,200.00	\$6,500.00
01154-52410	PROFESSIONAL DUES AND MEMBERSH	\$185.00	\$300.00	\$500.00
01154-52810	OTHER OPERATING EXPENSE	\$28,619.51	\$28,000.00	\$0.00
01154-52875	AGRICULTURAL/HORTICULTURAL	\$36,047.65	\$30,000.00	\$0.00
01154-56210	REPURCHASE OF CEMETERY PLOTS	\$3,281.25	\$1,000.00	\$1,000.00
TOTAL 154 - PARKS & CEMETERY		\$1,135,202.63	\$1,110,090.00	\$1,617,570.91



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 120 NON-DEPARTMENTAL				
01120-51275	EMPLOYEE HOUSING GRANT	\$99,999.63	\$110,000.00	\$120,000.00
01120-51410	UTILITIES	\$101,915.60	\$104,000.00	\$106,000.00
01120-51710	PROFESSIONAL SERVICES	\$170.41	\$0.00	\$15,000.00
01120-51810	MAINTENANCE & REPAIR	\$426.21	\$2,000.00	\$3,000.00
01120-52510	GRANTS	\$173,588.63	\$0.00	\$0.00
01120-52815	SALES TAX REFUNDS	\$1,424.47	\$2,000.00	\$3,000.00
01120-52820	TIF TO DDA	\$241,369.71	\$245,820.00	\$254,886.00
01120-52825	ECONOMIC INCENTIVE REBATE	\$0.00	\$24,000.00	\$25,000.00
01120-52845	DISCRETIONARY APPROPRIATION	\$161,811.63	\$250,000.00	\$250,000.00
01120-52850	GCID	\$75,339.74	\$0.00	\$0.00
01120-52860	MISC REFUNDS	\$60,258.96	\$1,500.00	\$1,500.00
01120-53720	YOUTH EDUCATIONAL PROGRAMMING	\$5,642.94	\$100,000.00	\$100,000.00
TOTAL 120 - NON-DEPARTMENTAL		\$921,947.93	\$839,320.00	\$878,386.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 119 LEGAL				
01119-51710	PROFESSIONAL SERVICES	\$334,916.15	\$325,000.00	\$325,000.00
01119-52410	PROFESSIONAL DUES AND MEMBERSH	\$425.00	\$0.00	\$0.00
TOTAL 119 - LEGAL		\$335,341.15	\$325,000.00	\$325,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
01 GENERAL FUND - 999 INTERFUND TRANSFERS				
01999-55960	TRANSFER TO FIRE & EMS	\$2,394,344.28	\$2,447,592.00	\$2,563,125.57
01999-55970	TRANSFER TO EMERG SVCS	\$184,122.56	\$184,448.00	\$864,917.00
TOTAL 999 - INTERFUND TRANSFERS		<u>\$2,578,466.84</u>	<u>\$2,632,040.00</u>	<u>\$3,428,042.57</u>
TOTAL GENERAL FUND		<u>\$17,421,799.69</u>	<u>\$19,092,575.00</u>	<u>\$21,046,010.52</u>



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 100 CITY COUNCIL			
01100-51610	SUPPLIES	\$10,000.00	Food and supplies
01100-52210	PROFESSIONAL DEVELOPMENT	\$10,000.00	Conferences, etc.
01100-52310	MISC. TRAVEL	\$5,000.00	Lobbying, miscellaneous meetings
01100-52810	OTHER OPERATING EXPENSE	\$22,000.00	Council chambers A/V, meeting streaming
01 GENERAL FUND - 112 ADMINISTRATION			
01112-51610	SUPPLIES	\$2,500.00	Office and miscellaneous
01112-51710	PROFESSIONAL SERVICES	\$25,000.00	Facilitation, miscellaneous cone-time consulting
		\$15,000.00	Community education events, town halls, miscellaneous PIO related
	TOTAL PROFESSIONAL SERVICES	\$40,000.00	
01112-51920	RENT/LEASE - EQUIPMENT	\$2,000.00	Copier/printer, miscellaneous
01112-52210	PROFESSIONAL DEVELOPMENT	\$11,500.00	CML, ICMA, CAST, Conference fees and travel
01112-52310	MISC. TRAVEL	\$3,500.00	Lobbying trips, non-professional development meetings
01112-52420	ORGANIZATIONAL DUES AND MEMBER	\$18,500.00	CML, ICMA, Club 20, NWCOGS, CAST, CCCMA, GFOA, CGFOA, AGNC
01112-52810	OTHER OPERATING EXPENSE	\$10,500.00	Vendor relations, meeting expenses, sponsorships, miscellaneous
01112-59998	BIW PERSONNEL	\$21,612.00	PIO split with General, Electric, Water and WW
		\$50,920.00	Asset Management App Supp Specialist
			Split between water, ww, electric, streets, engineering, facilities, parks departments
	TOTAL BIW PERSONNEL	\$72,532.00	
01 GENERAL FUND - 115 HUMAN RESOURCES			
01115-51340	WELLNESS PROGRAM	\$3,000.00	Lunch and learn, speakers, food, wellness prizes
01115-51920	RENT/LEASE - EQUIPMENT	\$3,800.00	Copier/printer
01115-52210	PROFESSIONAL DEVELOPMENT	\$9,500.00	SHRM, Employers Council, 3 new employees
01115-52410	PROFESSIONAL DUES AND MEMBERSH	\$7,000.00	SHRM, EC, Local HR
01115-52810	OTHER OPERATING EXPENSE	\$2,000.00	Candidate travel expenses for interviews
01 GENERAL FUND - 116 FINANCE			
01116-51610	SUPPLIES	\$70,000.00	Postage
		\$5,000.00	Office Supplies
		\$5,000.00	Copying
		\$8,000.00	Printing and Binding
	TOTAL SUPPLIES	\$88,000.00	
01116-51710	PROFESSIONAL SERVICES	\$60,000.00	Auditing
		\$30,000.00	MuniRevs Sales Tax Processing Fees
	TOTAL PROFESSIONAL SERVICES	\$90,000.00	
01116-51810	MAINTENANCE & REPAIR	\$4,500.00	Copier, postage and sealer
01116-51920	RENT/LEASE - EQUIPMENT	\$12,500.00	Mail machine, copiers, sealer
01116-52210	PROFESSIONAL DEVELOPMENT	\$6,000.00	GFOA, Colorado GFOA, Munis user group conferences
01116-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,000.00	GFOA and CGFOA dues



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 117 INFORMATION TECHNOLOGY			
01117-51410	UTILITIES	\$68,000.00	City telephone system annual cost - \$66,000.00 IT dept. mobile devices annual cost - \$1,740.00 IT Equipment Landfill disposal fees - \$260.00
01117-51710	PROFESSIONAL SERVICES	\$35,000.00	GIS Prof Services - \$15,000 IT Prof Services - \$20,000
01117-52210	PROFESSIONAL DEVELOPMENT	\$28,000.00	
01117-52610	TECHNOLOGY	\$140,000.00	Domain Renewals - 1,100.00 Maint. Agreements - 12,000.00 SAAS Fees - 17,000.00 Software Licensing - 97,400.00 GIS Licensing - 12,500.00
01 GENERAL FUND - 118 MUNICIPAL COURT			
01118-51610	SUPPLIES	\$4,000.00	Office, copier, court
01118-51710	PROFESSIONAL SERVICES	\$81,000.00	Judge, security, prosecutor, defense attorneys provided, additional help as a result of staff turnover (\$10k)
01118-51810	MAINTENANCE & REPAIR	\$1,600.00	Printer, court A/V
01 GENERAL FUND - 119 LEGAL			
01119-51710	PROFESSIONAL SERVICES	\$325,000.00	General Legal
01 GENERAL FUND - 120 NON-DEPARTMENTAL			
01120-51275	EMPLOYEE HOUSING GRANT	\$120,000.00	Paid to employees earning less than a specified annual amount to help offset the cost of housing
01120-51410	UTILITIES	\$106,000.00	City Hall electric, gas, trash, water, sewer, city hall phones
01120-51710	PROFESSIONAL SERVICES	\$15,000.00	Meeting facilitation for issue(s) that arise needing independent direction; ie strategic plan.
01120-51810	MAINTENANCE & REPAIR	\$3,000.00	Copier, fax, printer, misc.
01120-52820	TIF TO DDA	\$254,886.00	Percentage of sales tax contributed to the DDA fund via Tax Increment Financing (TIF).
01120-52845	DISCRETIONARY APPROPRIATION	\$250,000.00	Strip mine opposition
01120-53720	YOUTH EDUCATIONAL PROGRAMMING	\$100,000.00	This amount is transferred into the General Fund from the Marijuana Tax Fund.
01 GENERAL FUND - 121 FACILITIES			
01121-51610	SUPPLIES	\$9,500.00	Janitorial Supplies
01121-51810	MAINTENANCE & REPAIR	\$27,100.00	City Hall Maintenance
		\$3,500.00	Added Expense for new Facilities Vehicle Maintenance
	TOTAL MAINTENANCE & REPAIR	\$30,600.00	
01 GENERAL FUND - 131 POLICE			
01131-51360	EMPLOYEE ONBOARDING	\$7,500.00	Pre and post psych travel for background checks
01131-51410	UTILITIES	\$33,000.00	Communications and cell phone
01131-51610	SUPPLIES	\$51,000.00	Copy, office supplies, uniforms, personal protective equip. misc. supplies
01131-51710	PROFESSIONAL SERVICES	\$106,000.00	Towing, employment backgrounds, K-9 services, ranger program, private security
01131-51810	MAINTENANCE & REPAIR	\$98,800.00	Fuel, hardware, parts, vehicle supplies, veh. maintenance, fleet
01131-51920	RENT/LEASE - EQUIPMENT	\$6,300.00	copier lease
01131-52120	EMPLOYMENT POSTING	\$1,500.00	advertising for employment openings
01131-52210	PROFESSIONAL DEVELOPMENT	\$51,000.00	Education related supplies, Registration-training training related travel and per diem
01131-52310	MISC. TRAVEL	\$5,000.00	Non-education related travel and per-diem
01131-52510	GRANTS	\$79,950.00	HIDTA grant
01131-52610	TECHNOLOGY	\$15,600.00	Software for body cam



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 141 COMDEV-ADMIN & PLANNING			
01141-51610	SUPPLIES	\$14,400.00	The increase here is related to River Commission and Historic Preservation marketing and outreach being moved to Supplies-Marketing, in addition to other supply needs. office, educational supplies.
01141-51710	PROFESSIONAL SERVICES	\$15,000.00	Facilitation, support for commissions, events and specials meetings.
		\$30,000.00	Facilitation Services for an update to the Zoning Map
		\$10,000.00	Outreach and marketing for the 2020 Census
		\$15,000.00	Miscellaneous temp help, facilitation, consulting
		\$20,000.00	Carryover
	TOTAL PROFESSIONAL SERVICES	\$90,000.00	
01141-51810	MAINTENANCE & REPAIR	\$2,500.00	Vehicle
01141-51920	RENT/LEASE - EQUIPMENT	\$5,700.00	Comm Dev part of Printer/Plotter
01141-52210	PROFESSIONAL DEVELOPMENT	\$12,000.00	Includes new employee
01141-52810	OTHER OPERATING EXPENSE	\$5,000.00	P&Z expenses, expenses for meetings, name plates, etc.
01 GENERAL FUND - 144 ENGINEERING & ADMINISTRATION			
01144-51410	UTILITIES	\$4,200.00	LTE service for three iphones Terri, Jessica, Ryan LTE service for three lap tops Terri, Jessica, Ryan LTE service for an ipad Terri
01144-51610	SUPPLIES	\$12,000.00	Supplies include: Office supplies -1.5 Plotter and copier ink paper and maintenance -9.0 Gas and oil for the vehicle -0.5 Small tools and equipment -1.0
01144-51710	PROFESSIONAL SERVICES	\$110,000.00	Continue stormwater and debris flow studies
01144-52210	PROFESSIONAL DEVELOPMENT	\$5,000.00	Jessica -2020 NASCC Steel conference -2k
01144-52410	PROFESSIONAL DUES AND MEMBERSH	\$1,500.00	Jessica -SWE and ASCE dues. PE licenses for Terri, Ryan and Jessica
01144-52610	TECHNOLOGY	\$6,000.00	Two Surface Pro laptops for Terri and Ryan for on site work and meetings. - 2K Three iphones for Jessica, Ryan and Terri - 3K
01144-59998	BIW PERSONNEL	\$12,000.00	Engineering seasonal help
01 GENERAL FUND - 145 BUILDING INSPECTION			
01145-51710	PROFESSIONAL SERVICES	\$30,000.00	Contract plan reviewer
01145-51810	MAINTENANCE & REPAIR	\$5,500.00	Vehicle and miscellaneous
01145-52210	PROFESSIONAL DEVELOPMENT	\$11,500.00	Books for resale, educational supplies, seminars, conferences, ICC credential renewal.



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 153 STREETS & ALLEYS			
01153-51410	UTILITIES	\$200,000.00	Street lights (\$175k) gas, water, building electric, spring cleanup
01153-51610	SUPPLIES	\$8,000.00	Tools / small equipment
		\$10,000.00	Construction material
		\$1,500.00	Hardware
		\$600.00	Office Supplies
	TOTAL SUPPLIES	\$20,100.00	
01153-51810	MAINTENANCE & REPAIR	\$180,000.00	This line item is used for the maintenance and repair of the Streets Department's vehicles, equipment and tools including snow plowing assets.
01153-51920	RENT/LEASE - EQUIPMENT	\$2,000.00	This is LI is for the rental of tools and equipment - there are a variety of items we rent throughout the year to complete projects.
01153-52110	PUBLIC NOTICES	\$1,000.00	This line item is to allow for us to the notify the public about upcoming projects.
01153-52210	PROFESSIONAL DEVELOPMENT	\$5,600.00	This LI is for the training and education of the employees within the Streets Department. This includes LTAP courses and APWA courses as well as other technical skill courses.
01153-52310	MISC. TRAVEL	\$2,000.00	This LI runs parallel with the the professional development LI.
01153-52410	PROFESSIONAL DUES AND MEMBERSH	\$200.00	Annual membership fee to the American Public Works Association.
01153-52610	TECHNOLOGY	\$4,000.00	This LI covers computer upgrades new devices and other technical needs.
01153-52810	OTHER OPERATING EXPENSE	\$18,000.00	This Line Item is used for unforeseen expenditures in relation to construction and maintenance projects.
01153-52870	FLOOD CONTROL/HAZARDOUS WASTE	\$1,500.00	This LI is for the purchase of Flood and Haz-MAT clean-up equipment. The Streets Department routinely responds to oil and chemical spills within the City limits. As well as spill containment for the Fuel island at the MOC
01153-55110	SAFETY PROGRAMS	\$3,500.00	This LI is for the purchase and upkeep of safety items. Including basic PPE and more technical safety equipment.
01153-59520	CAPITAL OUTLAY	\$40,000.00	Hybrid building for equipment and asset storage.
01153-59996	BIW FACILITIES	\$35,000.00	Rental to purchase cost of replacement office buildings for the Streets department. This cost is for one year. The rental to purchase agreement is for 3 years.
01 GENERAL FUND - 113 RECREATION			
01113-51410	UTILITIES	\$78,000.00	Natural Gas
		\$130,000.00	Electric
		\$36,000.00	Wastewater
		\$8,000.00	Trash
		\$5,100.00	Telephone
		\$4,100.00	Mobile Phone
		\$1,500.00	Landfill
	TOTAL UTILITIES	\$262,700.00	
01113-51610	SUPPLIES	\$5,000.00	\$5K for Office Supplies no change from 2019
		\$55,000.00	Janitorial Supplies
		\$40K	- Com Cen
		\$15K	- Ice Rink
		\$71,000.00	Com Center -\$61K
			Ice Rink - \$10K
		\$6,500.00	Comm Center - \$5000
			Ice Rink - \$1500
		\$5,000.00	Printing
		\$500.00	PPE
		\$3,800.00	Uniforms
		\$6,000.00	SWAG - Advertising Supplies
		\$3,000.00	Gas, Oil, Lube
	TOTAL SUPPLIES	\$155,800.00	



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 113 RECREATION (Continued)			
01113-51710	PROFESSIONAL SERVICES	\$25,000.00	Community Center Contractor Services
		\$13,300.00	Ice Rink Contractor Services
		\$10,000.00	Sub-Contracted Instructors
		\$19,700.00	Professional Services
	TOTAL PROFESSIONAL SERVICES	\$68,000.00	
01113-51810	MAINTENANCE & REPAIR	\$1,100.00	Monitoring of Community Center
		\$1,100.00	Monitoring of Rink
		\$8,000.00	Fleet Services
	TOTAL MAINTENANCE & REPAIR	\$10,200.00	
01113-51920	RENT/LEASE - EQUIPMENT	\$4,500.00	Copier Lease
01113-52420	ORGANIZATIONAL DUES AND MFMRFR	\$2,500.00	Direct TV
01113-52610	TECHNOLOGY	\$14,500.00	
01113-52710	CREDIT CARD FEES	\$10,000.00	
01113-53310	RECREATION PROGRAMMING	\$5,460.00	Pool Aux Programming
		\$540.00	Pool Gen Programming
		\$2,500.00	Health & Safety Classes
		\$300.00	Learn to Swim
		\$22,200.00	Pool Chemicals
		\$13,400.00	Pool Maintenance
		\$5,000.00	Fitness Programming
		\$7,000.00	Fitness Maintenance and Supplies
		\$1,500.00	Scholarships
		\$7,000.00	Community Center Pro Shop
		\$7,000.00	Ice Rink Concessions
		\$3,000.00	Community Room Pro shop items
		\$5,000.00	Youth Rec Programs
		\$500.00	Adult/Sr Re Programs
		\$13,000.00	KidKamp
		\$2,000.00	KidKare
		\$8,000.00	Youth Athletics
		\$7,000.00	Community Center Special Events
		\$1,500.00	Climbing Wall Programming
		\$3,500.00	Climbing Wall Maintenance
		\$2,000.00	Food Items
		\$5,000.00	Adult Athletic Programming
		\$4,000.00	Community Rooms



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
01 GENERAL FUND - 122 ARTS			
01122-51410	UTILITIES	\$4,200.00 Gas \$2,500.00 Electric \$1,200.00 Water and sewer \$1,500.00 Trash \$1,000.00 Mobile phones \$500.00 Telephone	
	TOTAL UTILITIES	\$10,900.00	
01122-51610	SUPPLIES	\$1,100.00 Office supplies \$200.00 Printing \$2,500.00 Janitorial Supplies \$5,000.00 Tools/Equipment \$8,000.00 Maintenance Supplies	
	TOTAL SUPPLIES	\$16,800.00	
01122-51710	PROFESSIONAL FEES	\$4,000.00 Instructors \$5,000.00 Public Art \$3,000.00 Contracted Services	
	TOTAL PROFESSIONAL FEES	\$12,000.00	
01122-51810	MAINTENANCE & REPAIR	\$31,100.00 Arts Center	
01122-51920	RENT/LEASE - EQUIPMENT	\$2,000.00 Copier Lease	
01122-52130	SPECIAL EVENT POSTING	\$2,500.00 Marketing and Advertising	
01122-52860	SPECIAL EVENTS	\$150,000.00 Includes 4th of July	
01122-53360	ART CENTER PROGRAMS	\$12,000.00 Offset by revenue	
01 GENERAL FUND - 154 PARKS & CEMETERY			
01154-51410	UTILITIES	\$9,200.00 Gas \$19,000.00 Electric \$130,000.00 Water/Sewer \$27,000.00 Trash Pickup \$15,000.00 Telephone \$2,500.00 Landfill	
	TOTAL UTILITIES	\$202,700.00	
01154-51610	SUPPLIES	\$500.00 \$5,000.00 Small Tools \$2,000.00	
	TOTAL SUPPLIES	\$7,500.00	
01154-51710	PROFESSIONAL SERVICES	\$60,000.00	
01154-51810	MAINTENANCE & REPAIR	\$46,600.00 Soccer Field Rd Property \$56,500.00 Landscaping & trail Maint \$80,400.00 Fleet, Oil Lube \$38,775.00 Park Maint & Supplies	
	TOTAL MAINTENANCE & REPAIR	\$222,275.00	
01154-51910	RENT/LEASE - LAND	\$1,000.00	
01154-51920	RENT/LEASE - EQUIPMENT	\$25,000.00 Portalets \$1,000.00 Equipment Rentals \$1,800.00 Copier Lease	
10/11	TOTAL RENT/LEASE - EQUIPMENT	\$27,800.00	



FUND BALANCES

Fund:		01 - General
Beginning Fund Balance 2018		7,735,012
2019 Increase/(Decrease) Budgeted		101,117
Estimated Ending Fund Balance 12/31/19		7,836,129
2020 Estimated Revenue		21,086,886
2020 Estimated Expense		(21,046,011)
2020 Increase/(Decrease)		40,875
2020 Ending Fund		7,877,005
Reserves (Committed/Restricted/Assigned)		
Restricted Contingency		(5,261,503)
Reserve for Mine Opposition		(1,000,000)
Airport Road		(86,000)
Affordable Housing		(26,984)
In Lieu Housing Fee		(71,382)
Unrestricted Fund Balance 12/31/20		1,431,137



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
05 TOURISM PROMOTION - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
0500020-41410	ACCOMODATIONS TAX	\$1,160,432.53	\$1,112,044.00	\$1,148,795.00
TOTAL 00020 - TAXES		\$1,160,432.53	\$1,112,044.00	\$1,148,795.00
05 TOURISM PROMOTION - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
0500060-43510	INTEREST	\$2,937.52	\$1,300.00	\$1,300.00
TOTAL 00060 - OTHER		\$2,937.52	\$1,300.00	\$1,300.00
TOTAL TOURISM PROMOTION REVENUE		\$1,163,370.05	\$1,113,344.00	\$1,150,095.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
05 TOURISM PROMOTION - 111 TOURISM PROMOTION FUND				
05111-56410	MKTG DIRECTOR SALARY	\$81,159.00	\$83,594.00	\$87,780.00
05111-56411	MARKETING ASSTISTANT	\$46,250.02	\$57,000.00	\$59,850.00
05111-56412	PAYROLL TAXES-BENEFITS	\$27,700.06	\$28,120.00	\$29,526.00
05111-56413	VISITOR SERVICES	\$115,000.08	\$115,000.00	\$115,000.00
05111-56414	PUBLIC RELATIONS	\$43,996.05	\$15,000.00	\$25,750.00
05111-56415	BROCHURE PRINTING & DIST	\$27,404.54	\$30,600.00	\$36,600.00
05111-56416	PRINT ADVERTISING	\$507,081.19	\$553,400.00	\$663,284.00
05111-56417	HOSTING	\$40,120.75	\$36,720.00	\$24,100.00
05111-56418	CONNECTIVITY SERVICES LISTINGS	\$9,419.98	\$15,000.00	\$25,000.00
05111-56419	DIRECT MAIL/FULLFILLMENT	\$6,005.67	\$7,500.00	\$9,500.00
05111-56420	TRADE SHOWS	\$8,066.09	\$9,225.00	\$7,450.00
05111-56421	ASSOCIATION MEMBERSHIPS	\$8,418.97	\$7,175.00	\$7,405.00
05111-56422	MISC. ADS AND PROMO	\$1,672.09	\$2,250.00	\$2,250.00
05111-56423	TRAVEL	\$15,738.68	\$18,300.00	\$18,800.00
05111-56424	SPECIAL EVENTS & MARKETING	\$22,562.41	\$24,950.00	\$26,100.00
05111-56425	BOOKKEEPING SERVICES	\$10,350.00	\$10,350.00	\$0.00
05111-56426	TRANSFER TO OTHER FUNDS	\$50,000.00	\$110,000.00	\$156,264.00
05111-56427	INTERFUND COST OF SERVICE	\$10,660.00	\$10,660.00	\$11,199.19
05111-56428	OTHER EXPENSE	\$2,085.73	\$0.00	\$0.00
05111-56429	CONSULTANTS	\$3,590.00	\$5,000.00	\$0.00
05111-56430	COMMUNITY PROMOTION	\$21,025.00	\$33,403.00	\$36,160.00
TOTAL 111 - TOURISM PROMOTION FUND		\$1,058,306.31	\$1,173,247.00	\$1,342,018.19
TOTAL TOURISM PROMOTION		\$1,058,306.31	\$1,173,247.00	\$1,342,018.19



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
05 TOURISM PROMOTION - 111 TOURISM PROMOTION FUND			
05111-56426	TRANSFER TO OTHER FUNDS	\$50,000.00	General Fund for Events
		\$106,264.00	A&I
	TOTAL TRANSFER TO OTHER FUNDS	\$156,264.00	



FUND BALANCES

Fund: 05 - Tourism	
Beginning Fund Balance 2018	727,286
2019 Increase/(Decrease) Budgeted	<u>(59,902)</u>
Estimated Ending Fund Balance 12/31/19	667,383
2020 Estimated Revenue	1,150,095
2020 Estimated Expense	<u>(1,342,018)</u>
2020 Increase/(Decrease)	<u>(191,923)</u>
2020 Ending Fund	475,460
Reserves (Committed/Restricted/Assigned)	
Restricted Contingency	<u>(207,017)</u>
Unrestricted Fund Balance 12/31/20	<u>268,443</u>



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
13 STREET TAX FUND - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
1300020-41210	GENERAL SALES TAX	\$2,430,141.18	\$2,504,873.00	\$2,554,970.00
1300020-41310	USE TAX	\$62,377.79	\$48,566.00	\$120,000.00
TOTAL 00020 - TAXES		\$2,492,518.97	\$2,553,439.00	\$2,674,970.00
13 STREET TAX FUND - PUBLIC TRANSPORTATION-OTHER				
1315060-41220	AUDIT REVENUE	\$12,386.88	\$5,000.00	(\$0.00)
1315060-42310	GRANTS	\$168,474.00	(\$0.00)	\$275,000.00
1315060-42420	CREDIT CARD CONVENIENCE FEES	\$226.47	(\$0.00)	(\$0.00)
1315060-42920	TRAFFIC IMPACT FEES	(\$0.00)	\$25,000.00	(\$0.00)
1315060-42930	TRAFFIC IMPACT - SPRINGRIDGE	\$15,587.28	(\$0.00)	(\$0.00)
1315060-43510	INTEREST	\$69,342.53	\$25,000.00	\$28,000.00
1315060-43910	COST REIMBURSEMENTS	\$13,960.80	\$3,000.00	(\$0.00)
1315060-44130	MISCELLANEOUS	\$106.33	(\$0.00)	(\$0.00)
TOTAL 00060 - OTHER		\$280,084.29	\$58,000.00	\$303,000.00
TOTAL STREET TAX FUND REVENUE		\$2,772,603.26	\$2,611,439.00	\$2,977,970.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
13 STREET TAX FUND - 253 STREET TAX FUND				
13253-51610	SUPPLIES	\$0.00	\$93,000.00	\$100,000.00
13253-51710	PROFESSIONAL SERVICES	\$6,175.13	\$5,086.00	\$225,000.00
13253-51920	RENT/LEASE - EQUIPMENT	\$54,592.70	\$120,000.00	\$0.00
13253-52510	GRANTS	\$0.00	\$0.00	\$24,000.00
13253-52710	CREDIT CARD FEES	\$818.39	\$947.00	\$0.00
13253-52810	OTHER OPERATING EXPENSE	\$67,979.96	\$0.00	\$0.00
13253-52820	TIF TO DDA	\$80,455.57	\$89,929.00	\$91,728.00
13253-52825	ECONOMIC INCENTIVE REBATE	\$0.00	\$6,207.00	\$0.00
13253-53910	PRINCIPAL - BONDS	\$260,000.00	\$255,000.00	\$255,000.00
13253-53930	INTEREST - BONDS	\$58,482.00	\$64,296.00	\$64,296.00
13253-54310	INTERFUND COST OF SERVICE	\$286,096.00	\$291,818.00	\$300,572.54
13253-54710	ROUTINE MAINTENANCE	\$0.00	\$0.00	\$607,500.00
13253-55920	TRANSFER TO A&I	\$90,000.00	\$74,000.00	\$0.00
13253-59520	CAPITAL OUTLAY	\$0.00	\$15,000.00	\$0.00
13253-59999	BIW PROJECT	\$0.00	\$0.00	\$2,400,000.00
TOTAL 253 - STREET TAX FUND		\$904,599.75	\$1,015,283.00	\$4,068,096.54
13 STREET TAX FUND - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
1330-54710	ROUTINE MAINTENANCE	\$1,069,054.57	\$1,062,500.00	\$0.00
1330-60000	PROJECT	\$2,559,207.28	\$585,000.00	\$0.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$3,628,261.85	\$1,647,500.00	\$0.00
TOTAL STREET TAX FUND		\$4,532,861.60	\$2,662,783.00	\$4,068,096.54



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
13 STREET TAX FUND - 253 STREET TAX FUND			
13253-51610	SUPPLIES	\$35,000.00	Ice Removal - Deicer
		\$5,000.00	Traffic Control Devices
		\$45,000.00	Street Patching Materials
		\$15,000.00	Thermal Plastic Materials
	TOTAL SUPPLIES	\$100,000.00	
13253-51710	PROFESSIONAL SERVICES	\$50,000.00	Blake Avenue Design from 23rd to 27th Street
		\$50,000.00	Asset Management Software Implementation and Software Yearly Fee
		\$125,000.00	Red Mountain South Project Design
	TOTAL PROFESSIONAL SERVICES	\$225,000.00	
13253-54710	ROUTINE MAINTENANCE	\$100,000.00	Chip and Seal Mid Midland Avenue after asphalt repairs completed in-house.
		\$50,000.00	Crack Seal Projects
		\$75,000.00	Roadway Striping City Wide
		\$7,500.00	Traffic Signal O&M and Repairs
		\$110,000.00	Equipment Rental and Snow Removal Services
		\$50,000.00	Traffic Calming Program (Transportation Commission and Engineering)
		\$15,000.00	Roadway Signage Replacement Program
		\$15,000.00	Storm Water System Maintenance, Repair and Replacement
		\$45,000.00	Guardrail Maintenance, Repair and Installation
		\$100,000.00	Alleyway Maintenance and Repair
		\$25,000.00	Safe Routes to School Program
		\$15,000.00	Sidewalk and ADA Ramp Repairs City Wide
	TOTAL ROUTINE MAINTENANCE	\$607,500.00	
13253-59999	BIW PROJECT	\$2,000,000.00	Cedar Crest Subdivision Reconstruction
		\$400,000.00	Reallocation of 2019 budget to 2020 for the 22nd Street Replacement Project.
	TOTAL BIW PROJECT	\$2,400,000.00	



FUND BALANCES

Fund: 13 - Street Tax	
Beginning Fund Balance 2018	1,685,540
2019 Increase/(Decrease) Budgeted	<u>(172,345)</u>
Estimated Ending Fund Balance 12/31/19	1,513,196
2020 Estimated Revenue	2,977,970
2020 Estimated Expense	<u>(4,068,097)</u>
2020 Increase/(Decrease)	<u>(1,090,127)</u>
2020 Ending Fund	423,069
Reserves (Committed/Restricted/Assigned)	
Springridge traffic Fees	(217,442)
Developer Contributions	<u>(25,000)</u>
Unrestricted Fund Balance 12/31/20	<u>180,628</u>



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
15 MARIJUANA TAX FUND - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
1500020-41510	MARIJUANA SALES TAX	\$303,490.30	\$226,486.00	\$280,000.00
1500020-41520	MARIJUANA EXCISE TAX	\$54,068.88	\$75,000.00	\$50,000.00
TOTAL 00020 - TAXES		\$357,559.18	\$301,486.00	\$330,000.00
15 MARIJUANA TAX FUND - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
1500060-43510	INTEREST	\$490.54	(\$0.00)	(\$0.00)
TOTAL 00060 - OTHER		\$490.54	(\$0.00)	(\$0.00)
TOTAL MARIJUANA TAX FUND REVENUE		\$358,049.72	\$301,486.00	\$330,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
15 MARIJUANA TAX FUND - 510 MARIJUANA TAX FUND				
15510-51710	PROFESSIONAL SERVICES	\$507.58	\$300.00	\$600.00
15510-55950	TRANSFER TO GENERAL FUND	\$200,000.00	\$175,000.00	\$300,000.00
15510-55960	TRANSFER TO FIRE & EMS	\$199,000.00	\$75,000.00	\$0.00
TOTAL 510 - MARIJUANA TAX FUND		\$399,507.58	\$250,300.00	\$300,600.00
TOTAL MARIJUANA TAX FUND		\$399,507.58	\$250,300.00	\$300,600.00



FUND BALANCES

Fund: 15 - Marijuana	
Beginning Fund Balance 2018	89,875
2019 Increase/(Decrease) Budgeted	<u>51,186</u>
Estimated Ending Fund Balance 12/31/19	141,061
2020 Estimated Revenue	330,000
2020 Estimated Expense	<u>(300,600)</u>
2020 Increase/(Decrease)	<u>29,400</u>
2020 Ending Fund	170,461
Reserves (Committed/Restricted/Assigned)	
Restricted Contingency	<u>-</u>
Unrestricted Fund Balance 12/31/20	<u>170,461</u>
Beginning Cash Balance 01/01/19	64,637



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
18 BUS TAX FUND - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
1800020-41210	GENERAL SALES TAX	\$971,984.54	\$1,001,874.00	\$1,021,911.00
1800020-41310	USE TAX	\$24,949.27	\$19,814.00	\$48,000.00
TOTAL 00020 - TAXES		\$996,933.81	\$1,021,688.00	\$1,069,911.00
18 BUS TAX FUND - UNCLASSIFIED/UNDECLARED/UN-USE-INTERGOVERNMENTAL				
1800040-42310	GRANTS	\$253,748.00	\$1,204,753.00	\$764,405.00
TOTAL 00040 - INTERGOVERNMENTAL		\$253,748.00	\$1,204,753.00	\$764,405.00
18 BUS TAX FUND - PUBLIC TRANSPORTATION-CHARGE FOR SERVICE/FEES				
1815050-42421	ADVERTISING FEES	\$8,448.70	\$9,000.00	\$10,000.00
1815050-42422	BUS FARES	\$100,470.00	\$95,000.00	\$95,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$108,918.70	\$104,000.00	\$105,000.00
18 BUS TAX FUND - PUBLIC TRANSPORTATION-OTHER				
1815060-41220	AUDIT REVENUE	\$4,954.36	\$2,040.00	\$5,000.00
1815060-42420	CREDIT CARD CONVENIENCE FEES	\$90.57	(\$0.00)	(\$0.00)
1815060-43510	INTEREST	\$4,610.11	\$750.00	\$1,000.00
1815060-44130	MISCELLANEOUS	\$45,867.62	\$1,001.00	(\$0.00)
TOTAL 00060 - OTHER		\$55,522.66	\$3,791.00	\$6,000.00
TOTAL BUS TAX FUND REVENUE		\$1,415,123.17	\$2,334,232.00	\$1,945,316.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
18 BUS TAX FUND - 170 BUS TAX FUND				
18170-51710	PROFESSIONAL SERVICES	\$5,393.38	\$7,000.00	\$10,000.00
18170-52210	PROFESSIONAL DEVELOPMENT	\$0.00	\$0.00	\$2,000.00
18170-52510	GRANTS	\$0.00	\$1,146,000.00	\$572,980.00
18170-52710	PROFESSIONAL SERVICES	\$327.32	\$300.00	\$7,500.00
18170-52810	OTHER OPERATING EXPENSE	\$17,847.93	\$19,850.00	\$20,000.00
18170-52815	SALES TAX REFUNDS	\$0.00	\$1,020.00	\$1,050.00
18170-52820	TIF TO DDA	\$32,179.85	\$25,047.00	\$26,250.00
18170-52825	ECONOMIC INCENTIVE REBATE	\$0.00	\$9,180.00	\$315.00
18170-53510	PROPERTY INSURANCE	\$6,900.00	\$6,906.00	\$7,250.00
18170-54310	INTERFUND COST OF SERVICE	\$125,268.00	\$127,773.00	\$131,606.19
18170-56510	FIXED LABOR COSTS	\$354,456.83	\$386,845.00	\$406,140.00
18170-56515	DIRECT LABOR COSTS	\$371,357.99	\$409,126.00	\$425,464.00
18170-56520	EMPLOYEE BUS PASSES	\$2,682.00	\$1,000.00	\$1,000.00
18170-56525	TDM PROGRAM EXPENSE	\$4,778.96	\$5,000.00	\$5,000.00
18170-56530	DIRECT MILEAGE COSTS	\$189,379.10	\$231,224.00	\$242,760.00
18170-56535	ALLOCATED TRAINING & OTHER COS	\$68,375.38	\$76,782.00	\$80,640.00
18170-56540	VAN MAINTENANCE	\$6,689.04	\$7,500.00	\$3,500.00
18170-56545	PARA-TRANSTI SERVICE	\$30,000.00	\$30,000.00	\$30,000.00
18170-56550	TRANSIT OPERATIONS PLAN	\$2,798.72	\$40,000.00	\$0.00
18170-56555	ALLOCATED CAPITAL COSTS	\$54,527.75	\$56,488.00	\$59,325.00
18170-56560	BUS WRAPS	\$0.00	\$20,000.00	\$10,000.00
18170-56565	RIDE HAILING PILOT	\$0.00	\$60,000.00	\$60,000.00
TOTAL 170 - BUS TAX FUND		\$1,272,962.25	\$2,667,041.00	\$2,102,780.19
TOTAL BUS TAX FUND		\$1,272,962.25	\$2,667,041.00	\$2,102,780.19



FUND BALANCES

Fund:		18 - Bus Tax
Beginning Fund Balance 2018		811,952
2019 Increase/(Decrease) Budgeted		(332,809)
Estimated Ending Fund Balance 12/31/19		479,143
2020 Estimated Revenue		1,945,316
2020 Estimated Expense		(2,102,780)
2020 Increase/(Decrease)		(157,464)
2020 Ending Fund		321,679
Transit Study with RFTA		(175,000)
Unrestricted Fund Balance 12/31/20		146,679



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - WATER-CHARGE FOR SERVICE/FEES				
2145050-42510	WATER USER FEES	\$3,015,317.29	\$2,850,531.00	\$2,850,531.00
2145050-42530	WATER TAP FEES	(\$0.00)	\$510.00	(\$0.00)
2145050-42550	METER SALES	\$18,430.58	\$10,200.00	\$10,200.00
2145050-42560	SERVICE CONNECT FEES	\$3,765.00	\$3,468.00	\$3,500.00
2145050-42570	WATER IMPROVEMENT FEES	\$79,951.50	\$120,000.00	\$50,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$3,117,464.37	\$2,984,709.00	\$2,914,231.00
21 WATER, SEWER AND SANITATION - WATER-OTHER				
2145060-43510	INTEREST	\$105,946.62	\$40,800.00	\$60,000.00
2145060-44110	SALE OF ASSETS	\$1,122.76	(\$0.00)	(\$0.00)
2145060-44130	MISCELLANEOUS	\$6,331.30	\$5,100.00	(\$0.00)
TOTAL 00060 - OTHER		\$113,400.68	\$45,900.00	\$60,000.00
21 WATER, SEWER AND SANITATION - WASTEWATER-CHARGE FOR SERVICE/FEES				
2146050-42520	SEWER USER FEES	\$3,359,626.07	\$3,450,124.00	\$3,450,124.00
2146050-42540	SEWER TAP FEES	(\$0.00)	\$510.00	(\$0.00)
2146050-42580	SEWER IMPROVEMENT FEES	\$47,717.27	\$200,000.00	\$50,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$3,407,343.34	\$3,650,634.00	\$3,500,124.00
TOTAL WATER, SEWER AND SANITATION REVENUE		\$6,638,208.39	\$6,681,243.00	\$6,474,355.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 211 WATER & SEWER ADMINISTRATION				
21211-51110	REGULAR EMPLOYEES	\$296,129.87	\$284,152.00	\$272,822.28
21211-51210	HEALTH INSURANCE PREMIUMS	\$45,063.92	\$65,452.00	\$43,415.00
21211-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$579.00
21211-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$703.00
21211-51250	FICA CONTRIBUTIONS	\$17,751.60	\$21,737.00	\$20,870.89
21211-51260	RETIREMENT CONTRIBUTIONS	\$17,027.63	\$19,890.00	\$19,097.23
21211-51270	UNEMPLOYMENT COMPENSATION	\$713.99	\$852.00	\$835.33
21211-51280	WORKERS' COMPENSATION	\$2,388.57	\$7,045.00	\$7,256.35
21211-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$700.00
21211-51410	UTILITIES	\$735.83	\$720.00	\$1,320.00
21211-51610	SUPPLIES	\$944.00	\$950.00	\$1,000.00
21211-51710	PROFESSIONAL SERVICES	\$30,336.63	\$36,210.00	\$26,800.00
21211-51810	MAINTENANCE & REPAIR	\$10,384.58	\$15,200.00	\$13,500.00
21211-52110	PUBLIC NOTICES	\$542.38	\$1,200.00	\$0.00
21211-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$1,000.00
21211-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$200.00
21211-52210	PROFESSIONAL DEVELOPMENT	\$949.00	\$3,200.00	\$3,100.00
21211-52410	PROFESSIONAL DUES AND MEMBERSH	\$9,944.00	\$1,400.00	\$0.00
21211-52420	ORGANIZATIONAL DUES AND MEMBER	\$0.00	\$0.00	\$2,400.00
21211-52440	PROFESSIONAL SUBSCRIPTION	\$0.00	\$0.00	\$350.00
21211-52510	GRANTS	\$0.00	\$0.00	\$30,000.00
21211-52710	CREDIT CARD FEES	\$15,823.85	\$14,000.00	\$0.00
21211-52810	OTHER OPERATING EXPENSE	\$9,849.41	\$13,000.00	\$24,500.00
21211-53510	PROPERTY INSURANCE	\$64,152.31	\$54,655.00	\$55,794.00
21211-53520	LIABILITY AND CASUALTY INSURA	\$10,665.25	\$16,320.00	\$16,626.00
21211-54310	INTERFUND COST OF SERVICE	\$378,684.00	\$386,258.00	\$397,845.74
21211-54810	WATER ASSESSMENTS	\$30,841.88	\$32,087.00	\$33,071.00
21211-55110	SAFETY PROGRAMS	\$275.00	\$200.00	\$200.00
21211-59998	BIW PERSONNEL	\$0.00	\$0.00	\$47,072.50
TOTAL 211 - WATER & SEWER ADMINISTRATION		\$943,203.70	\$974,528.00	\$1,021,058.32



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 410 WATER TREATMENT				
21410-51110	REGULAR EMPLOYEES	\$184,612.78	\$245,573.00	\$248,133.18
21410-51140	OVERTIME	\$5,793.76	\$6,500.00	\$8,000.00
21410-51150	STANDBY AND CALLBACK PAY	\$19,667.00	\$22,000.00	\$19,398.00
21410-51210	HEALTH INSURANCE PREMIUMS	\$45,216.82	\$49,540.00	\$49,225.00
21410-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$771.00
21410-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$623.00
21410-51250	FICA CONTRIBUTIONS	\$18,784.92	\$20,966.00	\$20,889.43
21410-51260	RETIREMENT CONTRIBUTIONS	\$15,400.84	\$19,186.00	\$19,113.71
21410-51270	UNEMPLOYMENT COMPENSATION	\$736.63	\$812.00	\$835.33
21410-51280	WORKERS' COMPENSATION	\$7,741.62	\$8,455.00	\$8,708.65
21410-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$1,400.00
21410-51410	UTILITIES	\$120,783.29	\$125,800.00	\$130,190.00
21410-51610	SUPPLIES	\$5,015.71	\$6,580.00	\$6,680.00
21410-51710	PROFESSIONAL SERVICES	\$17,528.20	\$30,373.00	\$42,000.00
21410-51810	MAINTENANCE & REPAIR	\$114,472.52	\$64,500.00	\$75,500.00
21410-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$1,000.00	\$1,000.00
21410-52210	PROFESSIONAL DEVELOPMENT	\$42.00	\$6,450.00	\$4,800.00
21410-52810	OTHER OPERATING EXPENSE	\$5,161.22	\$7,900.00	\$1,800.00
21410-53230	OTHER CHEMICALS	\$97,543.23	\$112,396.00	\$141,099.00
21410-53240	LABORATORY	\$6,387.06	\$7,000.00	\$3,075.00
21410-54820	LAB SUPPLIES	\$0.00	\$0.00	\$8,000.00
21410-55110	SAFETY PROGRAMS	\$730.70	\$1,650.00	\$1,150.00
21410-59520	CAPITAL OUTLAY	\$0.00	\$12,900.00	\$2,500.00
21410-59998	BIW PERSONNEL	\$0.00	\$0.00	\$6,000.00
TOTAL 410 - WATER TREATMENT		\$665,618.30	\$749,581.00	\$800,891.30



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 420 WATER TRANSMISSION & DISTRICT				
21420-51110	REGULAR EMPLOYEES	\$233,348.64	\$297,284.00	\$294,325.59
21420-51140	OVERTIME	\$5,997.97	\$9,000.00	\$9,000.00
21420-51150	STANDBY AND CALLBACK PAY	\$11,057.71	\$13,000.00	\$13,000.00
21420-51210	HEALTH INSURANCE PREMIUMS	\$60,311.57	\$91,029.00	\$62,927.00
21420-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$914.00
21420-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$734.00
21420-51250	FICA CONTRIBUTIONS	\$18,223.61	\$24,425.00	\$23,776.52
21420-51260	RETIREMENT CONTRIBUTIONS	\$15,170.78	\$22,351.00	\$21,756.69
21420-51270	UNEMPLOYMENT COMPENSATION	\$714.60	\$951.00	\$950.69
21420-51280	WORKERS' COMPENSATION	\$5,916.13	\$9,673.00	\$9,963.19
21420-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$1,750.00
21420-51410	UTILITIES	\$4,648.67	\$5,460.00	\$10,960.00
21420-51610	SUPPLIES	\$6,859.24	\$7,390.00	\$7,775.00
21420-51710	PROFESSIONAL SERVICES	\$3,618.74	\$20,250.00	\$28,200.00
21420-51810	MAINTENANCE & REPAIR	\$60,755.10	\$106,500.00	\$93,300.00
21420-51920	RENT/LEASE - EQUIPMENT	\$130.00	\$4,000.00	\$4,000.00
21420-52210	PROFESSIONAL DEVELOPMENT	\$772.00	\$6,700.00	\$6,700.00
21420-52810	OTHER OPERATING EXPENSE	\$931.27	\$6,250.00	\$1,200.00
21420-53240	LABORATORY	\$0.00	\$0.00	\$6,600.00
21420-53530	DAMAGE CLAIMS	\$0.00	\$3,000.00	\$3,000.00
21420-54330	FORCE CONSTRUCTION	\$23,292.00	\$23,292.00	\$23,758.00
21420-55110	SAFETY PROGRAMS	\$2,851.40	\$4,150.00	\$4,150.00
21420-55210	FIRE HYDRANT REPLACEMENT	\$0.00	\$20,000.00	\$28,000.00
21420-55220	METERS	\$64,078.90	\$50,000.00	\$50,000.00
21420-55230	LEAK DETECTION	\$6,514.90	\$8,500.00	\$8,500.00
21420-59520	CAPITAL OUTLAY	\$4,008.12	\$14,350.00	\$16,250.00
TOTAL 420 - WATER TRANSMISSION & DISTRICT		\$529,201.35	\$747,555.00	\$731,490.68



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 430 WASTEWATER TREATMENT				
21430-51110	REGULAR EMPLOYEES	\$200,078.78	\$204,824.00	\$218,728.74
21430-51140	OVERTIME	\$9,175.55	\$10,000.00	\$10,000.00
21430-51150	STANDBY AND CALLBACK PAY	\$16,941.34	\$19,400.00	\$19,398.00
21430-51210	HEALTH INSURANCE PREMIUMS	\$50,991.26	\$48,693.00	\$53,437.00
21430-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$680.00
21430-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$549.00
21430-51250	FICA CONTRIBUTIONS	\$19,450.10	\$17,582.00	\$18,647.12
21430-51260	RETIREMENT CONTRIBUTIONS	\$13,304.85	\$16,087.00	\$17,062.98
21430-51270	UNEMPLOYMENT COMPENSATION	\$762.70	\$680.00	\$745.72
21430-51280	WORKERS' COMPENSATION	\$4,865.49	\$6,195.00	\$6,380.85
21430-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$1,400.00
21430-51410	UTILITIES	\$241,590.54	\$224,758.00	\$229,758.00
21430-51610	SUPPLIES	\$6,500.52	\$9,000.00	\$9,650.00
21430-51710	PROFESSIONAL SERVICES	\$43,007.90	\$37,715.00	\$53,330.00
21430-51810	MAINTENANCE & REPAIR	\$89,547.19	\$123,796.00	\$100,466.00
21430-51920	RENT/LEASE - EQUIPMENT	\$1,152.50	\$2,000.00	\$1,500.00
21430-52210	PROFESSIONAL DEVELOPMENT	\$3,100.79	\$7,100.00	\$5,750.00
21430-52810	OTHER OPERATING EXPENSE	\$2,239.17	\$11,800.00	\$10,435.00
21430-53230	OTHER CHEMICALS	\$0.00	\$0.00	\$32,500.00
21430-53240	LABORATORY	\$21,735.00	\$36,000.00	\$10,371.00
21430-54820	LAB SUPPLIES	\$33,952.47	\$28,585.00	\$16,214.00
21430-55110	SAFETY PROGRAMS	\$1,135.62	\$3,550.00	\$3,800.00
21430-59520	CAPITAL OUTLAY	\$1,155.00	\$15,300.00	\$13,200.00
21430-59998	BIW PERSONNEL	\$0.00	\$0.00	\$8,500.00
TOTAL 430 - WASTEWATER TREATMENT		\$760,686.77	\$823,065.00	\$842,503.41



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 440 WASTWATER COLLECTION & TRANSMI				
21440-51110	REGULAR EMPLOYEES	\$117,486.42	\$197,237.00	\$196,287.10
21440-51140	OVERTIME	\$3,746.59	\$2,500.00	\$4,000.00
21440-51150	STANDBY AND CALLBACK PAY	\$5,613.28	\$3,000.00	\$9,699.00
21440-51210	HEALTH INSURANCE PREMIUMS	\$32,397.15	\$59,801.00	\$68,473.00
21440-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$610.00
21440-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$495.00
21440-51250	FICA CONTRIBUTIONS	\$9,452.20	\$15,510.00	\$16,284.30
21440-51260	RETIREMENT CONTRIBUTIONS	\$5,238.56	\$14,192.00	\$14,901.01
21440-51270	UNEMPLOYMENT COMPENSATION	\$370.65	\$608.00	\$650.96
21440-51280	WORKERS' COMPENSATION	\$4,035.85	\$5,995.00	\$6,174.85
21440-51380	UNIFORM ALLOWANCE	\$1,050.02	\$0.00	\$1,400.00
21440-51410	UTILITIES	\$10,012.87	\$13,340.00	\$18,340.00
21440-51610	SUPPLIES	\$6,044.25	\$4,740.00	\$4,750.00
21440-51710	PROFESSIONAL SERVICES	\$3,671.42	\$13,500.00	\$17,150.00
21440-51810	MAINTENANCE & REPAIR	\$86,537.16	\$68,000.00	\$85,000.00
21440-51920	RENT/LEASE - EQUIPMENT	\$775.00	\$1,500.00	\$1,500.00
21440-52210	PROFESSIONAL DEVELOPMENT	\$1,094.00	\$3,050.00	\$3,050.00
21440-52510	GRANTS	\$0.00	\$5,000.00	\$0.00
21440-52810	OTHER OPERATING EXPENSE	\$608.65	\$6,100.00	\$1,200.00
21440-53530	DAMAGE CLAIMS	\$0.00	\$1,000.00	\$1,000.00
21440-54330	FORCE CONSTRUCTION	\$300.00	\$300.00	\$300.00
21440-54510	LOSS ON ASSET DISPOSITION	\$0.00	\$2,000.00	\$2,000.00
21440-54910	ROOT CONTROL	\$5,865.03	\$6,000.00	\$10,000.00
21440-54920	BACKFLOW DEVICE	\$0.00	\$0.00	\$5,000.00
21440-55110	SAFETY PROGRAMS	\$3,735.41	\$3,400.00	\$3,400.00
21440-59520	CAPITAL OUTLAY	\$9,638.40	\$12,500.00	\$17,800.00
21440-59998	BIW PERSONNEL	\$0.00	\$0.00	\$2,500.00
TOTAL 440 - WASTWATER COLLECTION & TRANSMI		\$307,672.91	\$439,273.00	\$491,965.22



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 240 CUSTOMER ACCOUNTS WATER				
21240-51710	PROFESSIONAL SERVICES	\$6,402.00	\$10,000.00	\$10,000.00
21240-54310	INTERFUND COST OF SERVICE	\$170,369.00	\$173,776.00	\$178,989.28
TOTAL 240 - CUSTOMER ACCOUNTS WATER		\$176,771.00	\$183,776.00	\$188,989.28



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 270 INTEREST				
21270-53930	INTEREST - BONDS	\$699,333.57	\$714,268.00	\$714,268.00
TOTAL 270 - INTEREST		\$699,333.57	\$714,268.00	\$714,268.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 275 DEPRECIATION/AMORTIZATION				
21275-55610	DEPRECIATION	\$625,166.58	\$658,533.00	\$658,533.00
TOTAL 275 - DEPRECIATION/AMORTIZATION		\$625,166.58	\$658,533.00	\$658,533.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 276 DEPRECIATION/AMORTIZATION - WA				
21276-55610	DEPRECIATION	\$1,100,206.65	\$1,131,735.00	\$1,131,735.00
TOTAL 276 - DEPRECIATION/AMORTIZATION - WA		<u>\$1,100,206.65</u>	<u>\$1,131,735.00</u>	<u>\$1,131,735.00</u>



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 260 WATER INTERFUND				
21260-55710	ALLOCATED ORGANIZATION COST	\$83,839.00	\$85,516.00	\$88,081.48
21260-55810	INTERFUND FRANCHISE FEE	\$83,839.00	\$85,516.00	\$88,081.48
TOTAL 260 - WATER INTERFUND		\$167,678.00	\$171,032.00	\$176,162.96



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 261 WASTEWATER INTERFUND				
21261-55710	ALLOCATED ORGANIZATION COST	\$101,474.00	\$103,504.00	\$106,609.12
21261-55810	INTERFUND FRANCHISE FEE	\$101,474.00	\$103,504.00	\$106,609.12
TOTAL 261 - WASTEWATER INTERFUND		\$202,948.00	\$207,008.00	\$213,218.24



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 999 INTERFUND TRANSFERS				
21999-55980	TRANSFER TO OTHER FUNDS	\$133,922.94	\$1,013,000.00	\$100,000.00
TOTAL 999 - INTERFUND TRANSFERS		\$133,922.94	\$1,013,000.00	\$100,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
2145-60000	PROJECTS	\$63,850.00	\$2,955,000.00	\$5,485,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$63,850.00	\$2,955,000.00	\$5,485,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
21 WATER, SEWER AND SANITATION - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
2146-60000	PROJECTS	\$349,114.02	\$2,842,000.00	\$1,290,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$349,114.02	\$2,842,000.00	\$1,290,000.00
TOTAL WATER, SEWER AND SANITATION		\$6,725,373.79	\$13,610,354.00	\$13,845,815.41



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21 WATER, SEWER AND SANITATION - 999 INTERFUND TRANSFERS			
21999-55980	TRANSFER TO OTHER FUNDS	\$50,000.00	To Fleet for wash bay; \$25k water / \$25k wastewater
		\$50,000.00	ERP
	TOTAL TRANSFER TO OTHER FUNDS	\$100,000.00	
21 WATER, SEWER AND SANITATION - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
2145-60000	PROJECTS	\$50,000.00	Equip. - Booster Pump #2 Pump Replacement
		\$200,000.00	WTP Disinfection Improvements
		\$750,000.00	Insulate Treated Water Elevated Crossings
		\$250,000.00	22nd St Water and Sewer Line Replacement
		\$25,000.00	W/WW Improvements Plan & Rate Study
		\$35,000.00	WTP Access Road Improvements
		\$50,000.00	Cardiff Glen Water Tank Design
		\$250,000.00	Highlands Tank Rockfall Mitigation
		\$3,700,000.00	Cedar Crest Water Line Replacement
		\$100,000.00	S. Hyland Park Drive Water Line Replacement
		\$75,000.00	Red Mtn South Design Water Line Replacement
	TOTAL PROJECTS	\$5,485,000.00	
21 WATER, SEWER AND SANITATION - 211 WATER & SEWER ADMINISTRATION			
21211-51410	UTILITIES	\$1,320.00	Mobile phones (2)
21211-51610	SUPPLIES	\$300.00	iPad for asset mgmt
		\$500.00	Office supplies
		\$100.00	Printing; work orders, business cards, reports, reference materials
		\$100.00	Reference Materials
	TOTAL SUPPLIES	\$1,000.00	
21211-51710	PROFESSIONAL SERVICES	\$26,800.00	EQR Reviews, engineering consulting, iWorq software, infowater license, asset management software license, autoCAD, GIS user licents (5), CDL
21211-51810	MAINTENANCE & REPAIR	\$13,500.00	Gas, oil for admin vehicle, fleet charges
21211-52120	EMPLOYMENT POSTING	\$1,000.00	Recruiting advertisements
21211-52140	PROCUREMENT ADVERTISING	\$200.00	Legal ads
21211-52210	PROFESSIONAL DEVELOPMENT	\$3,100.00	Operators short school, travel for certification testing, training for certification renewals
21211-52420	ORGANIZATIONAL DUES AND MEMBER	\$2,400.00	Colorado Rural Water Membership, partnership for safe water membership, water research foundation, american water works
21211-52440	PROFESSIONAL SUBSCRIPTION	\$350.00	RMWEA Membership
21211-52510	GRANTS	\$30,000.00	City-wide grants retainer
21211-52810	OTHER OPERATING EXPENSE	\$24,500.00	Community outreach (CRWA), CLEER, BLM west glenwood tank lease, misc.
21211-54810	WATER ASSESMENTS	\$33,071.00	Reudi Water, Reudi Dues and Aquatic Nuisance Program, Reynolds and Cain
21211-55110	SAFETY PROGRAMS	\$200.00	Annual respirator medical evals, misc. PPE
21211-59998	BIW PERSONNEL	\$21,612.50	PIO split with General, Electric, Water and WW
		\$25,460.00	Application Support Specialist
	TOTAL BIW PERSONNEL	\$47,072.50	



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21 WATER, SEWER AND SANITATION - 410 WATER TREATMENT			
21410-51410	UTILITIES	\$130,190.00	Gas for WTP, Water/sewer, electric for WTP, trash, fax, mobile phones (2), telemetrv equip.
21410-51610	SUPPLIES	\$6,680.00	Office and plant supplies
21410-51710	PROFESSIONAL SERVICES	\$42,000.00	Fire/HVAC monitoring, generator load testing, security system, autodialer, backflow calibration, electric and controls, SCADA contractor, SCADA software support, drug/alcohol testing, background checks.
21410-51810	MAINTENANCE & REPAIR	\$75,500.00	Pump stations, grounds maintenance, landscaping, plant repairs, SCADA upgrades, fuel, plant and system inventory, fleet charges
21410-51920	RENT/LEASE - EQUIPMENT	\$1,000.00	Miscellaneous for non-routine work
21410-52210	PROFESSIONAL DEVELOPMENT	\$4,800.00	Certification renewal training, lodging and meals.
21410-52810	OTHER OPERATING EXPENSE	\$1,800.00	BLM West Glenwood Tank Lease, certification bonuses, discharge permit fee.
21410-53230	OTHER CHEMICALS	\$101,775.00	Polyaluminum chloride (primary coagulant)
		\$39,324.00	Polymer (Coagulant/Filter Aid)
			Caustic Soda (pH adjustment)
			Chlorine (disinfection)
			Fluoride
			Salt for OSHG System
			12% Sodium hypochlorite (Emergency food system)
	TOTAL OTHER CHEMICALS	\$141,099.00	
21410-53240	LABORATORY	\$3,075.00	TOC monitoring, inorganics, VOCs, bacteriological samples, miscellaneous analytical samples
21410-54820	LAB SUPPLIES	\$8,000.00	Lab Supplies
21410-55110	SAFETY PROGRAMS	\$1,150.00	PPE (fall protection equipment, hard hats, safety vests, harnesses)
			Respiratory Physicals & Fit Testing
			First Aid Kit Materials
21410-59520	CAPITAL OUTLAY	\$2,500.00	Filter Valve Actuator (shelf spare)
21410-59998	BIW PERSONNEL	\$6,000.00	Operator D and Operator A
21 WATER, SEWER AND SANITATION - 420 WATER TRANSMISSION & DISTRICT			
21420-51410	UTILITIES	\$10,960.00	Gas, electric, trash, phone, mobile
21420-51610	SUPPLIES	\$7,775.00	Copying, computer supplies, compliance samples, hand tool replacement and purchases, water maintenance operations miscellaneous.
21420-51710	PROFESSIONAL SERVICES	\$28,200.00	River crossing adjustments, compaction testing, water system modeling, iworq licens, backflow software support, fire inspections, drug/alcohol testing
21420-51810	MAINTENANCE & REPAIR	\$93,300.00	Miscellaneous repairs for plant, system (not fleet repairs)
			Repairs to locators/leak detectors
			De-chlorination tablets for River Crossings
			Lockable latches for tank ladders
			Gas for Vehicles
			Lubricants for equipment and operations
			Gas for small equipment
			Repair Parts, valves, pipe, fittings, fill material
21420-51920	RENT/LEASE - EQUIPMENT	\$4,000.00	Micellaneous equipment rental for non-routine work (e.g., vaccum trailer, trackhoe rental)
21420-52210	PROFESSIONAL DEVELOPMENT	\$6,700.00	Travel - certification testing (\$100/trip x 2 trips/person x 4 persons)
			Cross-connection certification class (2 staff @ \$850 each)
			Travel - misc. training seminars (\$100/trip x 1 trips/person x 4 persons)
			Training for Certification Renewals & Testing
			Traffic Control Supervisor Training
			Competent Person Training (Trenching; Equipment Inspection)
			Miscellaneous Training Courses for Career Development
21420-52810	OTHER OPERATING EXPENSE	\$1,200.00	Certification bonuses (4 staff x \$300/staff = \$1200)
21420-53240	LABORATORY	\$6,600.00	Contract Lab Services
21420-53530	DAMAGE CLAIMS	\$3,000.00	Based on prior year experience
21420-54330	FORCE CONSTRUCTION	\$23,758.00	Based on prior year actuals



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21420-55110	SAFETY PROGRAMS	\$4,150.00	PPE (fall protection equipment, hard hats, safety vests, harnesses) Annual safety equipment inspections/certification Traffic Safety (traffic cones, signage, etc.) First Aid Kits Shoring Box Repair (split w/ collections) Respirators (\$250/respirator x 4 respirators) Respiratory Physicals & Fit Testing (\$100/test x 4 staff) Calibration Gas for confined space gas meters Safety Videos
21420-55210	FIRE HYDRANT REPLACEMENT	\$28,000.00	Replace 4 hydrants/year Fire hydrant parts for repairs and inventory
21420-55220	METERS	\$50,000.00	Existing AMR/repair parts AMR system-wide replacement program (\$70K equipment remaining)
21420-55230	LEAK DETECTION	\$8,500.00	Routine leak detection (1/3 of system/year) Emergency leak detection
21420-59520	CAPITAL OUTLAY	\$16,250.00	Shoring (Split with Collections) Honda Generator (to replace Truck #38 generator) Tool Box for maintenance shop (Split with Collections) Job site work lighting (Split with Collections) Steel plates (Split with Collections) Sheepfoot attachment for excavator (Split with Collections) Chipping hammers PSI Testing Pump and Equipment GPS Collector Inspection camera (split with sewer)

21 WATER, SEWER AND SANITATION - 000 UNCLASSIFIED/UNDECLARED/UN-USE

2146-60000	PROJECTS	\$10,000.00	Equip - Spare Pump for LS 14K
		\$10,000.00	Equip - WWTF Lab Water Purifier Replacement
		\$10,000.00	WWTF Access Road Improvements
		\$25,000.00	W/WW Improvements Plan & Rate Study (Split with Water)
		\$100,000.00	Sewer Rehabilitation Program
		\$100,000.00	Two Rivers Park Access Path Repair (LS 14000)
		\$500,000.00	Lift Station 16,000 Relocation (Iron Mtn. Hot Springs)
		\$50,000.00	WWTF Headworks Hydrogen Sulfide Mitigation Study
		\$80,000.00	27th St Bridge Sewer Liner Installation
		\$80,000.00	Starbucks/Safeway Sewer Main Replacement
		\$250,000.00	22nd St Water and Sewer Line Replacement
		\$75,000.00	Red Mtn South Design Water and Sewer Line Replacement
	TOTAL PROJECTS	\$1,290,000.00	

21 WATER, SEWER AND SANITATION - 430 WASTEWATER TREATMENT

21430-51410	UTILITIES	\$229,758.00	Gas for WWTP Gas for Lift Station 13,000 Water Fees - WWTP Force Main Pigging Electric for WWTP Trash disposal Analog (Fire System, Alarm, Fax) Smartphone Replacement Mobile Phone Service
21430-51610	SUPPLIES	\$9,650.00	Copier Copying/printing supplies Cleaning Supplies Miscellaneous office supplies Shipping costs (lab samples, instrument return, etc) Misc. hand tool replacement and purchases



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21430-51710	PROFESSIONAL SERVICES	\$53,330.00	Misc Engineering Services SCADA Licensing and Software Support (TMMI) Influent and Effluent Flow Meter Certification Fire System Annual Maintenance Annual HACH service agreement for all probes, sampler heads, and spectrophotometer Filament Identification Electrical/SCADA contracting services for plant system support Water Heaters (Odd years) HVAC Control Contractor (CSI) Crane Inspection (annually) Crane Repairs/Maintenance Elevator Service contract Electrician Contracting Win 911 Contract Generator Load Testing Generator Servicing Asset Managemenet Software Purchase WWTF Annual Site Survey Immunizations Drug/alcohol compliance testing
21430-51810	MAINTENANCE & REPAIR	\$100,466.00	VFD Maintenance Blower Filters (change filters annually) UV Ballast rebuild/replacement. UV Ballast rebuild UV Bulb Replacement UV Seals Ion Bulbs Ion Module Transformers Ion Module Switches Silicon Wipes Odor Control SCADA/PLC/Instrumentation maintenance K Turbo Filters Rosemount Probe Replacement Rosemount ORP Transmitter Replacement. SC200/52e Analyzer Repairs Hach TSS Probe Maintenance DO Sensor Caps ORP Salt Bridges (Hach) Shipping Charges Lift Station 13000 Rotating Assembly Rebuild kits Lift Station 13000 Seals, Impellers, Wear plates Floats Electrical Supplies Plumbing Supplies Small Batteries Replace UPS Batteries - SCADA Computers, PLCs Miscellaneous Parts / Equipment Blower Maintenance Toilet Paper, Hand Soap, Paper Towls, Napkins Diesel Gas
21430-51920	RENT/LEASE - EQUIPMENT	\$1,500.00	Rental of equipment for non-routine tasks or emergencies
21430-52210	PROFESSIONAL DEVELOPMENT	\$5,750.00	Miscellaneous Seminars for Career Development Training for Certification & Testing Tuition reimbursement Travel for testing Travel for testing
21430-52810	OTHER OPERATING EXPENSE	\$10,435.00	APEN Permit CDPHE Discharge Permit Certification bonuses APEN Discharge Permit CDLE Permit Discharge Fee



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21430-53230	OTHER CHEMICALS	\$32,500.00	Polymer (Clarification Aid) Misc Chemicals - Chlorine, Ferric, Caustic, Algae Control
21430-53240	LABORATORY	\$10,371.00	Contract Labs for Biosolids Testing: *CSU Labs - Sludge Screening Analysis *Colorado Analytical - FecalColi ACZ Testing for Reg 85 and Discharge Permit: *Nutrients (Up & Downstream & Eff) *Annual Industrial Pollutant Monitoring *Arsenic Toxicity Testing
21430-54820	LAB SUPPLIES	\$16,214.00	BOD Reagent Dextrose and Gultamic Reagents IDEX Reagents QC Reagents QA 38 ERA Reagents Spectrophotometer Reagents: *TNT Ammonia *TNT Nitrates *TNT P04 *TNT COD *TNT Volatile Acids *TNT Hydrogen Sulfide Fisher Scientific (Glass Filter, membrane kit, membranes) Calibrate Analytical Balance "still" maintenance Staining Supplies Microscope Service Turbidity Standards Misc Supplies and Re-Tests BOD bottle and crucible/evap dish replacement
21430-55110	SAFETY PROGRAMS	\$3,800.00	Safety Supplies (gloves, hearing protection, safety vests, etc.) Gas Detector Sensors First Aid Kit Calibration gases Fall Protection
21430-59520	CAPITAL OUTLAY	\$13,200.00	pH Probes for Digesters Seal Coating for Exterior of Biosolids Building Spare pump for LS 18,000 Spare pump for LS 12,000 Spindle Rack for BOD bottle washing (in dish washer) Redundant alarm notification system Other (2019, 2020 capital outlay projects)

21 WATER, SEWER AND SANITATION - 440 WASTEWATER COLLECTION & TRANSMISSION

21440-51410	UTILITIES	\$18,340.00	Gas for W/WW Maintenance Shop Water for jetting Electric for W/WW Maintenance Shop General trash & recycling pickup Mobile phone upgrade Mobile Phone Service Tablet computers (for GIS field use)
21440-51610	SUPPLIES	\$4,750.00	Computer hardware for new work station Supplies for fax and copy machines Copy Machine Rental Shop maintenance supplies (e.g., cleaning supplies, paper towels, etc.) 51610/SUPPLIES/OFFICE SUPPLIES/ Miscellaneous office supplies Misc. hand tool replacement and purchases



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
21440-51710	PROFESSIONAL SERVICES	\$17,150.00	Electrical & Control Contractor Services (for Lift Station PLCs) Video and Jetting Services Trio Vision licenses for sewer camera van (CIMS9, CDL9000) Asset Managemenet Software Purchase Iworq License (1 module) Fire extinguisher inspections Camera Truck support & software licensing Drug/alcohol compliance testing CDL Physicals
21440-51810	MAINTENANCE & REPAIR	\$85,000.00	Equipment repairs for camera truck Miscellaneous repairs for department equipment (not fleet repairs) Repair Parts, Inventory Materials, Manholes Manhole rehabilitations and repairs General Lift Station Maintenance (belts, air vac, pressure sensors, floats) Lift Station parts (rotating assembly, rebuild kits, pump replacements) Fuel Vehicles Jet hose replacement Fleet charges for equipment repair and maintenance Lubricants for equipment and operations
21440-51920	RENT/LEASE - EQUIPMENT	\$1,500.00	Micellaneous equipment for non-routine work (e.g., trackhoe rental)
21440-52210	PROFESSIONAL DEVELOPMENT	\$3,050.00	Travel - certification testing Training for Certifications, professional development
21440-52810	OTHER OPERATING EXPENSE	\$1,200.00	Certification bonuses
21440-53530	DAMAGE CLAIMS	\$1,000.00	Sewer Drainage Claims (based on 2016 budgeted amount)
21440-54330	FORCE CONSTRUCTION	\$300.00	Interfund force construction
21440-54510	LOSS ON ASSET DISPOSITION	\$2,000.00	Asset disposal loss
21440-54910	ROOT CONTROL	\$10,000.00	Preventive root maintenance
21440-54920	BACKFLOW DEVICE	\$5,000.00	Backflow Valve Reimbursement Program
21440-55110	SAFETY PROGRAMS	\$3,400.00	PPE (fall protection equipment, hard hats, safety vests, harnesses) Respiratory Physicals & Fit Testing Annual safety equipment inspections/certification Shoring Box Repairs (split w/ Dist) First aid kits Respirators Traffic Safety (traffic cones, signage, etc.) Calibration Gas for confined space gas meters Safety Videos
21440-59520	CAPITAL OUTLAY	\$17,800.00	Shoring (split with Water Distribution) Steel Plates (split with Water Distribution) Jobsite Work Lighting (split with Water Distribution) Sheepfoot Attachment for Trackhoe (split with Water Distribution) Tool Box for New Maintenance Facility (split with Water Distribution) Sewer Pipe Laser Replacement Jetter Nozzles Rotating Assembly for Lift Station (LS 11,000) Inpsection camera (split with water)



FUND BALANCES

Fund: 21 - Water/Wastewater	
Beginning Fund Balance 2018	37,257,630
2019 Increase/(Decrease) Budgeted	<u>(1,132,110)</u>
Estimated Ending Fund Balance 12/31/19	36,125,520
2020 Estimated Revenue	6,474,355
2020 Estimated Expense	<u>(13,845,815)</u>
2020 Increase/(Decrease)	<u>(7,371,460)</u>
2020 Ending Fund	28,754,060
Reserves (Committed/Restricted/Assigned)	
Water Improvement Fees	(2,562,625)
Sewer Improvement Fees	<u>(1,308,541)</u>
Unrestricted Fund Balance 12/31/20	<u>24,882,893</u>



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - ELECTRIC-CHARGE FOR SERVICE/FEES				
2450050-42610	COMMERCIAL	\$9,797,880.98	\$10,908,260.00	\$10,908,260.00
2450050-42620	RESIDENTIAL	\$4,441,251.31	\$4,396,598.00	\$4,396,598.00
2450050-42630	MUNICIPAL	\$131,651.53	\$141,415.00	\$141,500.00
2450050-42640	SECURITY LIGHTING	\$12,616.59	\$14,235.00	\$14,235.00
2450050-43410	BANDWIDTH - ENTERPRISE	\$684,589.19	\$610,000.00	\$700,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$15,067,989.60	\$16,070,508.00	\$16,160,593.00
24 ELECTRIC UTILITY - ELECTRIC-OTHER				
2450060-42560	SERVICE CONNECT FEES	\$13,885.00	\$13,954.00	\$13,954.00
2450060-42650	VENDORS FEE	\$7,530.15	\$8,160.00	\$8,160.00
2450060-42660	JOINT POLE USE	\$2,832.00	\$2,889.00	\$2,889.00
2450060-43510	INTEREST	\$52,503.83	\$20,400.00	\$25,000.00
2450060-43650	MISCELLANEOUS LEASE	\$200.00	\$204.00	(\$0.00)
2450060-43710	DEVELOPER CONTRIBUTIONS	\$85,283.94	\$200,000.00	(\$0.00)
2450060-44110	SALE OF ASSETS	\$1,821.81	\$2,040.00	(\$0.00)
2450060-44130	MISCELLANEOUS	\$394,982.73	\$25,500.00	\$20,000.00
2450060-44140	BAD DEBT RECOVERY	\$6,598.39	\$2,040.00	(\$0.00)
TOTAL 00060 - OTHER		\$565,637.85	\$275,187.00	\$70,003.00
TOTAL ELECTRIC UTILITY REVENUE		\$15,633,627.45	\$16,345,695.00	\$16,230,596.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 220 ELECTRIC ADMINISTRATION				
24220-51110	REGULAR EMPLOYEES	\$186,759.70	\$152,652.00	\$129,658.46
24220-51210	HEALTH INSURANCE PREMIUMS	\$23,266.34	\$17,355.00	\$12,661.00
24220-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$377.00
24220-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$341.00
24220-51250	FICA CONTRIBUTIONS	\$13,517.90	\$11,678.00	\$9,918.90
24220-51260	RETIREMENT CONTRIBUTIONS	\$12,494.69	\$10,685.00	\$9,076.36
24220-51270	UNEMPLOYMENT COMPENSATION	\$548.00	\$458.00	\$396.55
24220-51280	WORKERS' COMPENSATION	\$234.36	\$343.00	\$353.29
24220-51410	UTILITIES	\$19,761.80	\$27,750.00	\$48,750.00
24220-51610	SUPPLIES	\$1,177.63	\$8,000.00	\$12,000.00
24220-51710	PROFESSIONAL SERVICES	\$26,238.46	\$72,400.00	\$127,500.00
24220-51920	RENT/LEASE - EQUIPMENT	\$898.95	\$1,200.00	\$27,900.00
24220-52110	PUBLIC NOTICES	\$767.32	\$2,000.00	\$2,000.00
24220-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$500.00
24220-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$480.00
24220-52210	PROFESSIONAL DEVELOPMENT	\$6,138.35	\$10,500.00	\$11,200.00
24220-52310	MISC. TRAVEL	\$0.00	\$0.00	\$5,000.00
24220-52410	PROFESSIONAL DUES AND MEMBERSH	\$22,643.83	\$30,000.00	\$30,000.00
24220-52420	ORGANIZATIONAL DUES AND MEMBER	\$0.00	\$0.00	\$2,500.00
24220-52510	GRANTS	\$0.00	\$0.00	\$15,000.00
24220-52710	CREDIT CARD FEES	\$40,689.85	\$30,000.00	\$0.00
24220-52810	OTHER OPERATING EXPENSE	\$3,206.75	\$7,000.00	\$0.00
24220-53510	PROPERTY INSURANCE	\$51,406.74	\$43,000.00	\$43,000.00
24220-53520	LIABILITY AND CASUALTY INSURA	\$10,665.25	\$16,000.00	\$16,000.00
24220-53540	DEDUCTIBLES PAID	\$0.00	\$1,000.00	\$0.00
24220-53950	ISSUANCE COSTS	\$0.00	\$200.00	\$0.00
24220-54310	INTERFUND COST OF SERVICE	\$318,955.00	\$320,000.00	\$329,600.00
24220-54330	FORCE CONSTRUCTION	\$3,648.00	\$3,500.00	\$0.00
24220-54410	REGULATORY EXPENSE	\$6,363.14	\$10,000.00	\$10,000.00
24220-54510	LOSS ON ASSET DISPOSITION	\$64,262.39	\$5,000.00	\$0.00
24220-54610	ENERGY CONSERVATION	\$178,506.73	\$200,000.00	\$210,000.00
24220-54750	PURCHASED POWER	\$10,072,098.48	\$10,220,400.00	\$9,900,000.00
24220-59998	BIW PERSONNEL	\$0.00	\$0.00	\$34,342.50
TOTAL 220 - ELECTRIC ADMINISTRATION		\$11,064,249.66	\$11,201,121.00	\$10,988,555.06



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 227 BROADBAND				
24227-51110	REGULAR EMPLOYEES	\$174,065.49	\$256,821.00	\$160,184.57
24227-51140	OVERTIME	\$684.13	\$1,000.00	\$1,000.00
24227-51150	STANDBY AND CALLBACK PAY	\$26,868.26	\$9,000.00	\$25,000.00
24227-51210	HEALTH INSURANCE PREMIUMS	\$33,360.39	\$65,481.00	\$20,323.00
24227-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$498.00
24227-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$393.00
24227-51250	FICA CONTRIBUTIONS	\$15,008.98	\$20,412.00	\$14,302.58
24227-51260	RETIREMENT CONTRIBUTIONS	\$11,188.64	\$18,678.00	\$13,087.18
24227-51270	UNEMPLOYMENT COMPENSATION	\$588.62	\$800.00	\$571.65
24227-51280	WORKERS' COMPENSATION	\$446.27	\$406.00	\$418.18
24227-51410	UTILITIES	\$124,651.28	\$204,600.00	\$200,000.00
24227-51610	SUPPLIES	\$110,628.18	\$90,312.00	\$75,000.00
24227-51710	PROFESSIONAL SERVICES	\$155,086.06	\$33,100.00	\$15,000.00
24227-51810	MAINTENANCE & REPAIR	\$4,281.77	\$27,100.00	\$10,000.00
24227-52210	PROFESSIONAL DEVELOPMENT	\$9,349.48	\$15,000.00	\$10,000.00
24227-52510	GRANTS	\$0.00	\$0.00	\$15,000.00
24227-52610	TECHNOLOGY	\$29,862.01	\$39,900.00	\$30,000.00
24227-52810	OTHER OPERATING EXPENSE	\$1,283.54	\$500.00	\$0.00
24227-54310	INTERFUND COST OF SERVICE	\$14,976.00	\$15,276.00	\$15,734.28
TOTAL 227 - BROADBAND		\$712,329.10	\$798,386.00	\$606,512.44



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 245 CUSTOMER ACCOUNTS ELECTRIC				
24245-51110	REGULAR EMPLOYEES	\$108,173.95	\$110,622.00	\$117,978.26
24245-51140	OVERTIME	\$378.11	\$500.00	\$650.00
24245-51210	HEALTH INSURANCE PREMIUMS	\$47,852.67	\$49,600.00	\$50,083.00
24245-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$367.00
24245-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$291.00
24245-51250	FICA CONTRIBUTIONS	\$7,605.84	\$8,500.00	\$9,076.36
24245-51260	RETIREMENT CONTRIBUTIONS	\$6,296.19	\$7,779.00	\$8,304.89
24245-51270	UNEMPLOYMENT COMPENSATION	\$298.27	\$334.00	\$362.56
24245-51280	WORKERS' COMPENSATION	\$1,350.78	\$1,517.00	\$1,562.51
24245-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$300.00
24245-51610	SUPPLIES	\$300.00	\$2,000.00	\$0.00
24245-51710	PROFESSIONAL SERVICES	\$18,378.40	\$29,500.00	\$0.00
24245-54110	BAD DEBTS	\$21,390.88	\$0.00	\$0.00
24245-54320	INTERFUND BILLING	\$788,408.00	\$804,176.00	\$828,301.00
24245-54340	NONRECIPROCAL INTERFUND ACTIVI	\$469,453.00	\$478,842.00	\$493,207.00
24245-54760	CUSTOMER DEPOSIT INTEREST	\$532.59	\$200.00	\$0.00
TOTAL 245 - CUSTOMER ACCOUNTS ELECTRIC		\$1,470,418.68	\$1,493,570.00	\$1,510,483.58



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 380 MAINTENANCE & DISTRIBUTION				
24380-51110	REGULAR EMPLOYEES	\$428,165.57	\$484,559.00	\$716,377.36
24380-51140	OVERTIME	\$7,766.07	\$6,000.00	\$10,000.00
24380-51150	STANDBY AND CALLBACK PAY	\$51,802.74	\$50,000.00	\$57,500.00
24380-51160	PROJECT ALLOCATION WAGES	\$56,365.02	\$60,000.00	\$0.00
24380-51210	HEALTH INSURANCE PREMIUMS	\$101,909.17	\$108,117.00	\$107,871.00
24380-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$2,064.00
24380-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,818.00
24380-51250	FICA CONTRIBUTIONS	\$51,093.54	\$56,652.00	\$60,121.10
24380-51260	RETIREMENT CONTRIBUTIONS	\$43,056.94	\$51,840.00	\$55,013.33
24380-51270	UNEMPLOYMENT COMPENSATION	\$2,001.22	\$2,210.00	\$2,405.05
24380-51280	WORKERS' COMPENSATION	\$9,780.13	\$10,970.00	\$11,299.10
24380-51380	UNIFORM ALLOWANCE	\$7,653.73	\$0.00	\$1,200.00
24380-51410	UTILITIES	\$354.59	\$750.00	\$750.00
24380-51610	SUPPLIES	\$4,354.86	\$20,400.00	\$23,600.00
24380-51710	PROFESSIONAL SERVICES	\$23,639.42	\$56,250.00	\$28,042.00
24380-51810	MAINTENANCE & REPAIR	\$46,022.77	\$56,650.00	\$97,872.00
24380-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$240.00
24380-52210	PROFESSIONAL DEVELOPMENT	\$5,809.13	\$6,175.00	\$5,800.00
24380-52310	MISC. TRAVEL	\$0.00	\$0.00	\$500.00
24380-52810	OTHER OPERATING EXPENSE	\$6,405.26	\$4,400.00	\$5,000.00
24380-53530	DAMAGE CLAIMS	\$0.00	\$1,000.00	\$1,000.00
24380-53710	CONTRIBUTIONS/DONATIONS	\$0.00	\$15,500.00	\$0.00
24380-54710	ROUTINE MAINTENANCE	\$14,649.79	\$151,000.00	\$150,000.00
TOTAL 380 - MAINTENANCE & DISTRIBUTION		\$748,099.91	\$1,022,473.00	\$1,338,472.94



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 275 DEPRECIATION/AMORTIZATION				
24275-55610	DEPRECIATION	\$993,283.22	\$997,000.00	\$997,000.00
TOTAL 275 - DEPRECIATION/AMORTIZATION		\$993,283.22	\$997,000.00	\$997,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 999 INTERFUND TRANSFERS				
24999-55910	TRANSFER TO FLEET SERVICES	\$118,855.50	\$133,000.00	\$65,000.00
24999-55920	TRANSFER TO A&I	\$0.00	\$130,000.00	\$0.00
24999-55930	TRANSFER TO CAPITAL PROJECTS	\$0.00	\$25,000.00	\$25,000.00
TOTAL 999 - INTERFUND TRANSFERS		\$118,855.50	\$288,000.00	\$90,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
24 ELECTRIC UTILITY - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
2450-60000	PROJECTS	\$495,655.24	\$1,630,000.00	\$3,500,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$495,655.24	\$1,630,000.00	\$3,500,000.00
TOTAL ELECTRIC UTILITY		\$15,602,891.31	\$17,430,550.00	\$19,031,024.02



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
24 ELECTRIC UTILITY - 999 INTERFUND TRANSFERS			
24999-55910	TRANSFER TO FLEET SERVICES	\$65,000.00	To Fleet for wash bay
24999-55930	TRANSFER TO CAPITAL PROJECTS	\$25,000.00	ERP
24 ELECTRIC UTILITY - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
2450-60000	PROJECTS	\$75,000.00	System Upgrades
		\$100,000.00	NG Sub Reclosers
		\$200,000.00	GAB Ped Bridge to N.G Sub
		\$50,000.00	Downtown cable replacement
		\$150,000.00	South Midland Project
		\$150,000.00	Ped Bridge to Blake Line
		\$2,500,000.00	Fourth Sub Station
		\$50,000.00	10th street river crossing upgrade
		\$100,000.00	Reclosure project from 2019 Reallocated to 2020 on top of additional
		\$125,000.00	Reclosure work planned for 2020. Red Mountain North Construction
	TOTAL PROJECTS	\$3,500,000.00	
24 ELECTRIC UTILITY - 220 ELECTRIC ADMINISTRATION			
24220-51410	UTILITIES	\$18,000.00	Gas, water, electric, phone, trash
		\$5,000.00	Natural Gas Monthly Billing
		\$15,000.00	Electricity Monthly Billing
		\$750.00	Water and Sewer Monthly Billing
		\$4,500.00	Trash Disposal
		\$5,500.00	Telephone and Internet Services Monthly
	TOTAL UTILITIES	\$48,750.00	
24220-51610	SUPPLIES	\$6,000.00	Office Supplies and UPS
		\$500.00	Postage, Printing and Reproduction
		\$5,500.00	Office Supplies and Expenses
	TOTAL SUPPLIES	\$12,000.00	
24220-51710	PROFESSIONAL SERVICES	\$100,000.00	Architectural and Engineering for New Building
		\$20,000.00	Professional Services
		\$7,500.00	MEAN Rate Study
	TOTAL PROFESSIONAL SERVICES	\$127,500.00	
24220-51920	RENT/LEASE - EQUIPMENT	\$900.00	Copier rental & Maint
		\$27,000.00	Temporary electric building
	TOTAL RENT/LEASE - EQUIPMENT	\$27,900.00	
24220-52110	PUBLIC NOTICES	\$2,000.00	Advertising, Publications and Noticing
24220-52120	EMPLOYMENT POSTING	\$500.00	Employment Postings
24220-52140	PROCUREMENT ADVERTISING	\$480.00	Advertising and publications
24220-52210	PROFESSIONAL DEVELOPMENT	\$1,200.00	Kimberley Delgado
		\$10,000.00	Safety Training, Lineman Training, CIRSA Training and other Training Opportunities.
	TOTAL PROFESSIONAL DEVELOPMENT	\$11,200.00	
24220-52310	MISC. TRAVEL	\$5,000.00	MEAN Board Meeting Attendance
24220-52410	PROFESSIONAL DUES AND MEMBERSH	\$30,000.00	Professional Dues and Memberships
24220-52420	ORGANIZATIONAL DUES AND MEMBER	\$2,500.00	Organizational Dues and Memberships
24220-52510	GRANTS	\$15,000.00	Grant Writer Fees
24220-54410	REGULATORY EXPENSE	\$10,000.00	Regulatory Expenses
24220-54610	ENERGY CONSERVATION	\$210,000.00	Rebates, CLEER
24220-54750	PURCHASED POWER	\$9,900,000.00	Purchased Power



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
24220-59998	BIW PERSONNEL	\$21,612.50	PIO split with General, Electric, Water and Landfill
		\$12,730.00	Asset Management Application Services Specialist. Split between water, wastewater, electric, streets, engineering, facilities and parks departments
24 ELECTRIC UTILITY - 380 MAINTENANCE & DISTRIBUTION			
24380-51410	UTILITIES	\$750.00	Landfill
24380-51610	SUPPLIES	\$10,000.00	Employee FR clothing
		\$10,000.00	Misc Hand Tools, rubber gloves, specialized equipment upgrades, live line
		\$3,600.00	meter supplies, street light supplies, Underground and overhead
			supplies, fiber optic supplies, shop supplies
	TOTAL SUPPLIES	\$23,600.00	
24380-51710	PROFESSIONAL SERVICES	\$10,000.00	Misc Consulting
		\$192.00	Pest Control
		\$1,000.00	Bulb Recycling
		\$1,800.00	Janitorial Services
		\$1,350.00	Heating and Cooling Services
		\$1,000.00	Weed Control
		\$10,000.00	Traffic Control
		\$900.00	Line Locating
		\$1,800.00	Rubber Goods testing
	TOTAL PROFESSIONAL SERVICES	\$28,042.00	
24380-51810	MAINTENANCE & REPAIR	\$372.00	Generator testing
		\$1,400.00	High Voltage Testing
		\$350.00	Fire Sprinkler testing
		\$750.00	Fire Extinguisher testing
		\$18,000.00	Gas, oil, lubricants
		\$72,000.00	Maint. repair- Vehicles
		\$5,000.00	Building Maintenance
	TOTAL MAINTENANCE & REPAIR	\$97,872.00	
24380-52140	PROCUREMENT ADVERTISING	\$240.00	Electric material
24380-52210	PROFESSIONAL DEVELOPMENT	\$2,300.00	Merchant Job Training
		\$1,340.00	Meter Tech Training
		\$750.00	Meter School
		\$750.00	Meter School
		\$275.00	CAMU Conference
		\$385.00	Misc Expenses
	TOTAL PROFESSIONAL DEVELOPMENT	\$5,800.00	
24380-52310	MISC. TRAVEL	\$500.00	Misc Travel
24380-52810	OTHER OPERATING EXPENSE	\$5,000.00	Misc Mtce Expense ZEE Medical, DOT/Random drug screening, Physicals, PEGDPC sponsorships
24380-53530	DAMAGE CLAIMS	\$1,000.00	Damage Claims
24380-54710	ROUTINE MAINTENANCE	\$5,000.00	Meter Maint.
		\$5,000.00	Service Maint.
		\$25,000.00	Street Light Maint
		\$75,000.00	Tree Trimming
		\$5,000.00	Substation Maint.
		\$25,000.00	Underground Line Maint.
		\$10,000.00	SCADA System Maint
	TOTAL ROUTINE MAINTENANCE	\$150,000.00	



FUND BALANCES

Fund: 24 - Electric	
Beginning Fund Balance 2018	25,167,510
2019 Increase/(Decrease) Budgeted	<u>(545,143)</u>
Estimated Ending Fund Balance 12/31/19	24,622,368
2020 Estimated Revenue	16,230,596
2020 Estimated Expense	<u>(19,031,024)</u>
2020 Increase/(Decrease)	<u>(2,800,428)</u>
2020 Ending Fund	21,821,940
Reserves (Committed/Restricted/Assigned)	
Contrib-in-aid-construction	<u>(5,314,806)</u>
Unrestricted Fund Balance 12/31/20	<u>16,507,134</u>



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
27 AIRPORT ENTERPRISE FUND - AIRPORT-INTERGOVERNMENTAL				
2755040-42250	STATE AVIATION FUEL TAX REFUND	\$6,275.81	\$500.00	(\$0.00)
TOTAL 00040 - INTERGOVERNMENTAL		\$6,275.81	\$500.00	(\$0.00)
27 AIRPORT ENTERPRISE FUND - AIRPORT-CHARGE FOR SERVICE/FEES				
2755050-42710	RUNWAY USER FEES	\$2,880.00	\$3,000.00	\$3,000.00
2755050-42720	LONG TERM TIE DOWNS	\$9,000.00	\$7,200.00	\$9,000.00
2755050-42730	TRANSIENT TIE DOWN FEES	\$4,214.00	\$800.00	(\$0.00)
2755050-42740	FUEL SALES	\$129,492.87	\$115,000.00	\$125,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$145,586.87	\$126,000.00	\$137,000.00
27 AIRPORT ENTERPRISE FUND - AIRPORT-LEASE/RENT INCOME				
2755055-43610	BUILDING LEASE	\$8,800.00	\$13,000.00	\$13,000.00
2755055-43620	LAND LEASES	\$19,050.00	\$15,000.00	\$15,000.00
TOTAL 00055 - LEASE/RENT INCOME		\$27,850.00	\$28,000.00	\$28,000.00
27 AIRPORT ENTERPRISE FUND - AIRPORT-OTHER				
2755060-43510	INTEREST	\$760.03	\$100.00	\$200.00
2755060-44130	MISCELLANEOUS	\$2,446.60	(\$0.00)	(\$0.00)
TOTAL 00060 - OTHER		\$3,206.63	\$100.00	\$200.00
TOTAL AIRPORT ENTERPRISE FUND REVENUE		\$182,919.31	\$154,600.00	\$165,200.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
27 AIRPORT ENTERPRISE FUND - 450 AIRPORT ADMINISTRATION				
27450-51110	REGULAR EMPLOYEES	\$16,480.34	\$16,400.00	\$17,510.00
27450-51250	FICA CONTRIBUTIONS	\$1,260.72	\$1,300.00	\$1,339.00
27450-51270	UNEMPLOYMENT COMPENSATION	\$49.45	\$0.00	\$51.50
27450-51410	UTILITIES	\$4,850.65	\$5,346.00	\$5,000.00
27450-51610	SUPPLIES	\$233.74	\$400.00	\$400.00
27450-51710	PROFESSIONAL SERVICES	\$3,937.64	\$6,000.00	\$5,000.00
27450-51810	MAINTENANCE & REPAIR	\$4,982.92	\$5,000.00	\$5,000.00
27450-51930	RENT/LEASE - BUILDING	\$4,440.00	\$4,440.00	\$4,440.00
27450-52130	SPECIAL EVENT POSTING	\$0.00	\$600.00	\$800.00
27450-52150	ADVERTISING	\$571.00	\$0.00	\$0.00
27450-52210	PROFESSIONAL DEVELOPMENT	\$0.00	\$1,600.00	\$1,600.00
27450-52710	CREDIT CARD FEES	\$2,675.37	\$2,000.00	\$2,000.00
27450-52810	OTHER OPERATING EXPENSE	\$2,187.77	\$2,000.00	\$2,500.00
27450-53520	LIABILITY AND CASUALTY INSURA	\$5,421.34	\$6,000.00	\$6,000.00
27450-54310	INTERFUND COST OF SERVICE	\$2,449.00	\$2,400.00	\$2,472.00
27450-55610	DEPRECIATION	\$9,076.80	\$9,100.00	\$9,100.00
27450-56110	AVIATION FUEL	\$98,967.48	\$87,500.00	\$100,000.00
27450-59520	CAPITAL OUTLAY	\$294.15	\$0.00	\$0.00
27450-59998	BIW PERSONNEL	\$0.00	\$0.00	\$5,000.00
27450-59999	BIW PROJECT	\$0.00	\$0.00	\$11,000.00
TOTAL 450 - AIRPORT ADMINISTRATION		\$157,878.37	\$150,086.00	\$179,212.50
TOTAL AIRPORT ENTERPRISE FUND		\$157,878.37	\$150,086.00	\$179,212.50



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
27 AIRPORT ENTERPRISE FUND - 450 AIRPORT ADMINISTRATION			
27450-59998	BIW PERSONNEL	\$5,000.00	Additional hours for part-time Airport Manager and on-call Assistant Airport Manager
27450-59999	BIW PROJECT	\$11,000.00	Crack seal pavement maintenance for runway/taxiway. May be grant funding available.



FUND BALANCES

Fund: 27 - Airport	
Beginning Fund Balance 2018	482,206
2019 Increase/(Decrease) Budgeted	<u>4,514</u>
Estimated Ending Fund Balance 12/31/19	486,720
2020 Estimated Revenue	165,200
2020 Estimated Expense	<u>(179,213)</u>
2020 Increase/(Decrease)	<u>(14,013)</u>
2020 Ending Fund	<u>472,708</u>
Unrestricted Fund Balance 12/31/20	<u><u>472,708</u></u>



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
29 LANDFILL ENTERPRISE FUND - LANDFILL-CHARGE FOR SERVICE/FEES				
2960050-42810	CONCRETE	\$130,731.97	\$102,000.00	\$150,000.00
2960050-42811	OTHER RECYCLABLE METALS	\$2,719.40	\$1,800.00	\$2,200.00
2960050-42812	ANIMALS	\$764.00	\$1,000.00	\$1,200.00
2960050-42813	NON-FRIABLE ASBESTOS	\$1,589.00	\$500.00	\$600.00
2960050-42814	APPLIANCES	\$10,160.00	\$8,500.00	\$9,000.00
2960050-42815	BRUSH & WOOD	\$55,118.24	\$44,000.00	\$55,000.00
2960050-42816	CITY OF GLENWOOD	\$21,220.76	\$46,000.00	\$48,000.00
2960050-42817	CONSTRUCTION WASTE MIXED	\$669,383.26	\$568,000.00	\$650,000.00
2960050-42818	CONTAMINATED SOIL	\$46,495.43	\$21,000.00	\$10,000.00
2960050-42819	MUNICIPAL WASTE	\$958,718.00	\$1,225,000.00	\$1,100,000.00
2960050-42820	RESIDENTIAL/MIXED	\$42,646.02	\$70,000.00	\$45,000.00
2960050-42821	SLUDGE	\$17,775.00	\$14,000.00	\$20,000.00
2960050-42822	CAR WASH SLUDGE	\$78,485.00	\$77,000.00	\$80,000.00
2960050-42823	SEPTIC SLUDGE	\$301,083.00	\$332,000.00	\$450,000.00
2960050-42824	TIRES - PASSENGER/LT TRUCK	\$16,930.00	\$15,200.00	\$17,000.00
2960050-42825	TIRES - LARGE TRUCK	\$2,095.00	(\$0.00)	\$2,000.00
2960050-42826	TIRES - EQUIPMENT	\$410.00	(\$0.00)	\$200.00
2960050-42827	COMPOST FEE	\$40,934.21	\$56,000.00	\$60,000.00
2960050-42828	SCRAP METAL/RECYCLE FEES	\$8,579.23	\$3,000.00	\$3,000.00
2960050-42829	CLEAN OUT FEE	\$1,350.00	\$500.00	\$1,300.00
2960050-42830	ELECTRONICS	\$48,488.80	\$45,200.00	\$48,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$2,455,676.32	\$2,630,700.00	\$2,752,500.00
29 LANDFILL ENTERPRISE FUND - LANDFILL-OTHER				
2960060-42650	VENDORS FEE	\$1,526.87	\$1,300.00	(\$0.00)
2960060-43510	INTEREST	\$77,893.61	\$53,649.00	\$50,000.00
2960060-44130	MISCELLANEOUS	\$31,567.13	\$6,700.00	\$10,000.00
2960060-44150	FINANCE CHARGES	\$3,546.95	\$2,000.00	(\$0.00)
TOTAL 00060 - OTHER		\$114,534.56	\$63,649.00	\$60,000.00
TOTAL LANDFILL ENTERPRISE FUND REVENUE		\$2,570,210.88	\$2,694,349.00	\$2,812,500.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
29 LANDFILL ENTERPRISE FUND - 610 LANDFILL ADMINISTRATION				
29610-51110	REGULAR EMPLOYEES	\$238,637.59	\$241,982.00	\$455,269.27
29610-51120	PART-TIME EMPLOYEES	\$1,200.00	\$0.00	\$75,000.00
29610-51140	OVERTIME	\$14,269.94	\$15,000.00	\$30,600.00
29610-51210	HEALTH INSURANCE PREMIUMS	\$56,566.55	\$63,436.00	\$121,239.00
29610-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,414.00
29610-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$1,166.00
29610-51250	FICA CONTRIBUTIONS	\$18,162.29	\$19,660.00	\$37,239.65
29610-51260	RETIREMENT CONTRIBUTIONS	\$15,698.90	\$17,988.00	\$34,075.49
29610-51270	UNEMPLOYMENT COMPENSATION	\$712.21	\$768.00	\$1,489.38
29610-51280	WORKERS' COMPENSATION	\$7,240.58	\$8,358.00	\$8,608.74
29610-51380	UNIFORM ALLOWANCE	\$1,736.00	\$0.00	\$3,600.00
29610-51410	UTILITIES	\$5,860.13	\$6,900.00	\$13,700.00
29610-51610	SUPPLIES	\$1,076.11	\$3,800.00	\$5,000.00
29610-51710	PROFESSIONAL SERVICES	\$219,932.50	\$150,000.00	\$145,000.00
29610-51810	MAINTENANCE & REPAIR	\$45,621.27	\$17,000.00	\$225,000.00
29610-51920	RENT/LEASE - EQUIPMENT	\$1,857.07	\$3,000.00	\$401,000.00
29610-52110	PUBLIC NOTICES	\$77.18	\$1,000.00	\$3,200.00
29610-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$1,000.00
29610-52130	SPECIAL EVENT POSTING	\$0.00	\$0.00	\$2,000.00
29610-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$2,000.00
29610-52210	PROFESSIONAL DEVELOPMENT	\$6,906.80	\$4,400.00	\$14,000.00
29610-52310	MISC. TRAVEL	\$0.00	\$0.00	\$1,000.00
29610-52410	PROFESSIONAL DUES AND MEMBERSH	\$9,223.00	\$800.00	\$800.00
29610-52420	ORGANIZATIONAL DUES AND MEMBER	\$0.00	\$0.00	\$1,500.00
29610-52610	TECHNOLOGY	\$0.00	\$0.00	\$1,000.00
29610-52810	OTHER OPERATING EXPENSE	\$6,378.05	\$15,000.00	\$27,700.00
29610-53510	PROPERTY INSURANCE	\$360.09	\$300.00	\$300.00
29610-53520	LIABILITY AND CASUALTY INSURA	\$50,118.99	\$50,500.00	\$50,000.00
29610-54110	BAD DEBTS	\$205.17	\$5,000.00	\$5,000.00
29610-54310	INTERFUND COST OF SERVICE	\$133,246.00	\$135,900.00	\$139,977.00
29610-54320	INTERFUND BILLING	\$4,431.00	\$4,500.00	\$4,635.00
29610-54330	FORCE CONSTRUCTION	\$881.00	\$0.00	\$0.00
29610-55110	SAFETY PROGRAMS	\$0.00	\$0.00	\$17,500.00
29610-55310	MANAGEMENT FEES	\$1,985,004.00	\$1,985,000.00	\$0.00
29610-55320	SPETIC AND CAR WASH	\$262,480.44	\$400,000.00	\$28,000.00
29610-55330	COMPOSTING FEES	\$0.00	\$10,000.00	\$0.00
29610-55340	TIRE DISPOSAL	\$18,127.20	\$25,000.00	\$25,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
29610-55350	CONCRETE CRUSHING AND RECYCLIN	\$24,770.41	\$20,000.00	\$45,000.00
29610-55360	LANDFILL CLOSURE COSTS	\$38,086.60	\$39,000.00	\$39,000.00
29610-55370	LANDFILL POSTCLOSURE COSTS	\$29,366.78	\$30,000.00	\$30,000.00
29610-55380	WEED CONTROL	\$397.50	\$1,000.00	\$6,000.00
29610-55390	RECYCLING PROGRAM	\$85,526.63	\$175,000.00	\$80,000.00
29610-55510	HOUSEHOLD HAZARDEST WASTE	\$0.00	\$30,000.00	\$30,000.00
29610-55610	DEPRECIATION	\$48,438.90	\$45,000.00	\$45,000.00
29610-55910	TRANSFER TO FLEET SERVICE	\$6,053.70	\$0.00	\$25,000.00
29610-59998	BIW PERSONNEL	\$0.00	\$0.00	\$96,612.50
TOTAL 610 - LANDFILL ADMINISTRATION		\$3,338,650.58	\$3,525,292.00	\$2,280,626.03
29 LANDFILL ENTERPRISE FUND - 999 INTERFUND TRANSFERS				
29999-55930	TRANSFER TO CAPITAL PROJECTS	\$0.00	\$25,000.00	\$25,000.00
TOTAL 999 - INTERFUND TRANSFERS		\$0.00	\$25,000.00	\$25,000.00
29 LANDFILL ENTERPRISE FUND - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
2960-60000	PROJECTS	\$0.00	\$340,000.00	\$500,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$0.00	\$340,000.00	\$500,000.00
TOTAL LANDFILL ENTERPRISE FUND		\$3,338,650.58	\$3,890,292.00	\$2,805,626.03



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
29 LANDFILL ENTERPRISE FUND - 999 INTERFUND TRANSFERS			
29999-55930	TRANSFER TO CAPITAL PROJECTS	\$25,000.00	Transfer out to Capital Projects for ERP
29 LANDFILL ENTERPRISE FUND - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
2960-60000	PROJECTS	\$50,000.00	972 Loader (5 year lease)
		\$400,000.00	Compost lagoon construction, existing lagoon reclamation per CDPHE approved EDOP.
		\$50,000.00	25 Ton Haul Truck
	TOTAL PROJECTS	\$500,000.00	
29 LANDFILL ENTERPRISE FUND - 610 LANDFILL ADMINISTRATION			
29610-51410	UTILITIES	\$10,000.00	electr
		\$1,400.00	propane
		\$1,300.00	Tele
		\$1,000.00	city water
	TOTAL UTILITIES	\$13,700.00	
29610-51610	SUPPLIES	\$3,000.00	office supplies
		\$2,000.00	landfill field supplies, litter bags
	TOTAL SUPPLIES	\$5,000.00	
29610-51710	PROFESSIONAL SERVICES	\$45,000.00	Other prof services,lab work,water sampling
		\$100,000.00	engineering services
	TOTAL PROFESSIONAL SERVICES	\$145,000.00	
29610-51810	MAINTENANCE & REPAIR	\$15,000.00	fleet services
		\$80,000.00	large equip repair maint.
		\$130,000.00	Gas, oils and Lubrication
	TOTAL MAINTENANCE & REPAIR	\$225,000.00	
29610-51920	RENT/LEASE - EQUIPMENT	\$80,000.00	Moody construction contract for services
		\$95,000.00	Rental grinder and excavator 2 months
		\$18,000.00	Compost screen rental one month
		\$8,000.00	Test equip. and misc rental
		\$200,000.00	Heavy Equipment Leases
	TOTAL RENT/LEASE - EQUIPMENT	\$401,000.00	
29610-52110	PUBLIC NOTICES	\$1,200.00	Public notice
		\$2,000.00	Public notice to file contractor liens
	TOTAL PUBLIC NOTICES	\$3,200.00	
29610-52120	EMPLOYMENT POSTING	\$1,000.00	Job postings
29610-52130	SPECIAL EVENT POSTING	\$2,000.00	Earth day, compost sale
29610-52140	PROCUREMENT ADVERTISING	\$2,000.00	Final settlement notice bid for services
29610-52210	PROFESSIONAL DEVELOPMENT	\$14,000.00	Certification seminars (\$6,000), training and travel expenses (\$8,000)
29610-52310	MISC. TRAVEL	\$1,000.00	Picking up and dropping off parts and equipment
29610-52410	PROFESSIONAL DUES AND MEMBERSH	\$800.00	Three memberships to SWANA
29610-52420	ORGANIZATIONAL DUES AND MEMBER	\$500.00	US Compost Council
		\$1,000.00	Valley Resource Management
	TOTAL ORGANIZATIONAL DUES AND MEMBER	\$1,500.00	



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
29610-52610	TECHNOLOGY	\$1,000.00	Waste works program
29610-52810	OTHER OPERATING EXPENSE	\$8,100.00	Porta john (3)
		\$600.00	Potable water service
		\$14,000.00	Temp service trash pickers
		\$5,000.00	Signage and replacement
	TOTAL OTHER OPERATING EXPENSE	\$27,700.00	
29610-55110	SAFETY PROGRAMS	\$10,000.00	Training and supplies
		\$7,500.00	Miscellaneous waste management training
	TOTAL SAFETY PROGRAMS	\$17,500.00	
29610-55320	SPETIC AND CAR WASH	\$3,000.00	Elec pumps
		\$25,000.00	Pond cleaning
	TOTAL SPETIC AND CAR WASH	\$28,000.00	
29610-55910	TRANSFER TO FLEET SERVICE	\$25,000.00	To Fleet for wash bay
29610-59998	BIW PERSONNEL	\$75,000.00	Compost operations staff
		\$21,612.50	PIO split with General, Electric, Water and Landfill
	TOTAL BIW PERSONNEL	\$96,612.50	



FUND BALANCES

Fund: 29 - Landfill	
Beginning Fund Balance 2018	2,778,773
2019 Increase/(Decrease) Budgeted	<u>(772,127)</u>
Estimated Ending Fund Balance 12/31/19	2,006,646
2020 Estimated Revenue	2,812,500
2020 Estimated Expense	<u>(2,805,626)</u>
2020 Increase/(Decrease)	<u>6,874</u>
2020 Ending Fund	2,013,520
Reserves (Committed/Restricted/Assigned)	
Landfill Post Closure/Post Closure Costs	<u>(1,980,388)</u>
	-
Unrestricted Fund Balance 12/31/20	<u>33,132</u>



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
31 CAPITAL PROJECTS - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
3100020-41210	GENERAL SALES TAX	\$2,430,141.18	\$2,504,872.00	\$2,554,970.00
3100020-41310	USE TAX	\$62,377.79	\$85,194.00	\$120,000.00
TOTAL 00020 - TAXES		\$2,492,518.97	\$2,590,066.00	\$2,674,970.00
31 CAPITAL PROJECTS - UNCLASSIFIED/UNDECLARED/UN-USE-INTERGOVERNMENTAL				
3100040-42310	GRANTS	\$336,753.25	(\$0.00)	(\$0.00)
TOTAL 00040 - INTERGOVERNMENTAL		\$336,753.25	(\$0.00)	(\$0.00)
31 CAPITAL PROJECTS - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
3100060-41220	AUDIT REVENUE	\$12,386.88	\$4,000.00	\$6,000.00
3100060-42420	CREDIT CARD CONVENIENCE FEES	\$226.47	(\$0.00)	(\$0.00)
3100060-43510	INTEREST	\$54,324.33	\$15,000.00	\$37,000.00
3100060-43710	CONTRIBUTIONS/DONATIONS	\$1,500.00	(\$0.00)	(\$0.00)
3100060-43920	INSURANCE REIMBURSEMENT	\$176,282.60	(\$0.00)	(\$0.00)
3100060-44130	MISCELLANEOUS	\$6,895.80	\$300.00	(\$0.00)
3100060-44325	TRANSFER FROM LANDFILL	(\$0.00)	\$25,000.00	\$25,000.00
3100060-44385	TRANSFER FROM WA/SW	(\$0.00)	\$75,000.00	\$50,000.00
3100060-44390	TRANSFER FROM ELECTRIC	(\$0.00)	(\$0.00)	\$25,000.00
TOTAL 00060 - OTHER		\$251,616.08	\$119,300.00	\$143,000.00
31 CAPITAL PROJECTS - PUBLIC WORKS-PERMITS/LICENTS				
3130030-42424	PARKLAND FEES - SPRINGRIDGE	\$17,324.40	(\$0.00)	(\$0.00)
3130030-42425	PARK LAND FEES	\$254,474.19	(\$0.00)	(\$0.00)
TOTAL 00030 - PERMITS/LICENTS		\$271,798.59	(\$0.00)	(\$0.00)
TOTAL CAPITAL PROJECTS REVENUE		\$3,352,686.89	\$2,709,366.00	\$2,817,970.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
31 CAPITAL PROJECTS - 390 SPECIAL WORKS ACTIVITIES TEAM				
31390-51110	REGULAR EMPLOYEES	\$150,482.72	\$161,096.00	\$217,651.36
31390-51140	OVERTIME	\$0.00	\$0.00	\$6,000.00
31390-51150	STANDBY AND CALLBACK PAY	\$0.00	\$0.00	\$12,500.00
31390-51210	HEALTH INSURANCE PREMIUMS	\$49,087.42	\$51,555.00	\$45,265.00
31390-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$676.00
31390-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$547.00
31390-51250	FICA CONTRIBUTIONS	\$11,025.01	\$12,325.00	\$16,690.12
31390-51260	RETIREMENT CONTRIBUTIONS	\$8,315.15	\$11,277.00	\$15,271.81
31390-51270	UNEMPLOYMENT COMPENSATION	\$432.26	\$484.00	\$667.44
31390-51280	WORKERS' COMPENSATION	\$5,543.87	\$6,342.00	\$6,532.26
31390-51380	UNIFORM ALLOWANCE	\$1,312.50	\$0.00	\$1,400.00
31390-51410	UTILITIES	\$7,715.26	\$10,000.00	\$10,000.00
31390-51610	SUPPLIES	\$25,866.04	\$54,300.00	\$75,000.00
31390-51710	PROFESSIONAL SERVICES	\$33,689.99	\$30,000.00	\$30,000.00
31390-51810	MAINTENANCE & REPAIR	\$11,809.13	\$24,500.00	\$20,000.00
31390-51920	RENT/LEASE - EQUIPMENT	\$55.00	\$2,000.00	\$2,000.00
31390-52210	PROFESSIONAL DEVELOPMENT	\$230.00	\$4,500.00	\$1,000.00
31390-52310	MISC TRAVEL	\$0.00	\$0.00	\$600.00
31390-52710	CREDIT CARD FEES	\$818.39	\$1,200.00	\$0.00
31390-52810	OTHER OPERATING EXPENSE	\$178,902.44	\$5,000.00	\$8,000.00
31390-52815	SALES TAX REFUNDS	\$0.00	\$3,000.00	\$3,000.00
31390-52820	TIF TO DDA	\$80,455.57	\$88,167.00	\$89,930.00
31390-52825	ECONOMIC INCENTIVE REBATE	\$0.00	\$20,000.00	\$0.00
31390-53520	LIABILITY AND CASUALTY INSURA	\$2,036.81	\$3,100.00	\$2,300.00
31390-54310	INTERFUND COST OF SERVICE	\$80,536.00	\$82,147.00	\$86,303.70
31390-55910	TRANSFER TO FLEET SERVICE	\$482,990.40	\$447,000.00	\$721,500.00
31390-59520	CAPITAL OUTLAY	\$28.96	\$10,000.00	\$0.00
31390-59997	BIW EQUIPMENT	\$0.00	\$0.00	\$1,500.00
TOTAL 390 - SPECIAL WORKS ACTIVITIES TEAM		\$1,131,332.92	\$1,027,993.00	\$1,374,334.69
31 CAPITAL PROJECTS - 200 CAPITAL PROJECTS				
31200-51810	MAINTENANCE & REPAIR	\$9,999.25	\$10,000.00	\$0.00
TOTAL 200 - CAPITAL PROJECTS		\$9,999.25	\$10,000.00	\$0.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
31 CAPITAL PROJECTS - 999 INTERFUND TRANSFERS				
31999-55980	TRANSFER TO OTHER FUNDS	\$0.00	\$0.00	\$68,000.00
TOTAL 999 - INTERFUND TRANSFERS		\$0.00	\$0.00	\$68,000.00
31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
3135-60000	PROJECTS	\$348,434.71	\$12,000.00	\$264,000.00
3135-61000	DEPARTMENTAL	\$393,360.02	\$552,500.00	\$0.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$741,794.73	\$564,500.00	\$264,000.00
31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
3110-60000	PROJECTS	\$904,612.07	\$950,000.00	\$1,353,500.00
3110-61000	DEPARTMENTAL	\$208,228.73	\$249,460.00	\$0.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$1,112,840.80	\$1,199,460.00	\$1,353,500.00
31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
3130-60000	PROJECTS	\$0.00	\$213,896.00	\$330,000.00
3130-61000	DEPARTMENTAL	\$58,142.50	\$270,000.00	\$0.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$58,142.50	\$483,896.00	\$330,000.00
31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
3120-61000	DEPARTMENTAL	\$57,124.37	\$95,000.00	\$0.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$57,124.37	\$95,000.00	\$0.00
TOTAL CAPITAL PROJECTS		\$3,111,234.57	\$3,380,849.00	\$3,389,834.69



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
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31 CAPITAL PROJECTS - 999 INTERFUND TRANSFERS

31999-55980	TRANSFER TO OTHER FUNDS	\$68,000.00	To A&I for 2 Rivers Park
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31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE

3110-60000	PROJECTS	\$500,000.00	ERP Implementation
		\$200,000.00	Project Contingency
		\$25,000.00	Reserve for micro loans in community development.
		\$15,000.00	Installing electronic door locks and other hardware on the City Administration, HR, Community Development, and Engineering offices.
		\$35,000.00	Annual PC Replacements
			15 Desktop PCs with one monitor
			15 Laptop PCs with one docking station
		\$10,500.00	Networking Switch Replacements
			Ice Rink Switch 2,500.00
			FS2/FS3 Switches 5,500.00
			Liftstation Switches 2,500.00
		\$35,000.00	IT Security Audit 2020
		\$17,000.00	Aerial Photography - Contracted
		\$15,000.00	Community Development Department Counter/Entry Point improvements
		\$50,000.00	Economic Development Strategic Plan Implementation
		\$50,000.00	Riparian Corridor Mapping
		\$50,000.00	Wayfinding and other signage
		\$80,000.00	Resurface City Hall Parking Lot
		\$5,000.00	New plotter for engineering and community development.
		\$16,000.00	Police Dept Body Cameras
		\$250,000.00	City Manager Contingency
	TOTAL PROJECTS	\$1,353,500.00	

31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE

3130-60000	PROJECTS	\$100,000.00	Engineering design for the bike and pedestrian trail from Linden to Devereux Road along SH 6 and 24.
		\$75,000.00	Cost sharing of large transportation study with RFTA for congestion reduction.
		\$60,000.00	Confluence flood plain analysis
		\$75,000.00	Structural engineering evaluation of the City's pedestrian bridges. Carryover.
		\$20,000.00	Variable Message Board, to notify the traveling public of upcoming and current projects as well for special events and emergencies.
	TOTAL PROJECTS	\$330,000.00	



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
31 CAPITAL PROJECTS - 390 SPECIAL WORKS ACTIVITIES TEAM			
31390-51380	UNIFORM ALLOWANCE	\$1,400.00	uniform allowance for public works employees
31390-51410	UTILITIES	\$10,000.00	This LI is used for basic utilities including gas, electric and water
31390-51610	SUPPLIES	\$75,000.00	Concrete, steel and other construction supplies used in SWAT projects.
31390-51920	RENT/LEASE - EQUIPMENT	\$2,000.00	LI for the rental of special equipment and tools for various projects
31390-52210	PROFESSIONAL DEVELOPMENT	\$1,000.00	Training for SWAT department employees
31390-52310	MISC TRAVEL	\$600.00	Misc travel to training, conferences and to pick up materiel when needed.
31390-52810	OTHER OPERATING EXPENSE	\$8,000.00	Unforeseen expenditures in relation to maintenance and construction projects.
31390-55910	TRANSFER TO FLEET SERVICE	\$25,000.00	To Fleet for wash bay
		\$150,000.00	To Fleet for equipment catch-up
		\$546,500.00	Vehicles
	TOTAL TRANSFER TO FLEET SERVICE	\$721,500.00	
31390-59997	BIW EQUIPMENT	\$1,500.00	Safety equipment
31 CAPITAL PROJECTS - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
3135-60000	PROJECTS	\$30,000.00	Replacement of old Fitness Equipment
		\$60,000.00	Additional Security Camera and/or Keyless Entry system for Community Center
		\$10,000.00	Replace Acid Right System
		\$22,000.00	Troff grates, handhold brackets
		\$30,000.00	Community Center 1st and 2nd floor carpet replacement.
		\$35,000.00	Art Center - Replace Stairs
		\$65,000.00	Fire Suppression
		\$20,000.00	Clay Sink
		\$23,500.00	Bear proof trash cans
		\$10,000.00	Remote controlled light timers
		\$50,000.00	Remote controlled door locks for parks restrooms
		\$8,500.00	Park signage
	TOTAL PROJECTS	\$364,000.00	



FUND BALANCES

Fund: 31 - Capital Projects	
Beginning Fund Balance 2018	4,915,081
2019 Increase/(Decrease) Budgeted	<u>(671,483)</u>
Estimated Ending Fund Balance 12/31/19	4,243,598
2020 Estimated Revenue	2,817,970
2020 Estimated Expense	<u>(3,389,835)</u>
2020 Increase/(Decrease)	<u>(571,865)</u>
2020 Ending Fund	3,671,733
Reserves (Committed/Restricted/Assigned)	
Restricted Contingency	(2,000,000)
Water Storage fees	(2,290)
Parkland Fees	(546,713)
Glenwood Park Fees	(3,375)
Springridge Parkland Fees	<u>(271,263)</u>
Unrestricted Fund Balance 12/31/20	<u>848,093</u>



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
33 ACQUISITION & IMPROVEMENTS - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
3300020-41210	GENERAL SALES TAX	\$4,860,282.36	\$5,009,744.00	\$5,109,938.00
3300020-41310	USE TAX	\$124,755.58	\$100,000.00	\$240,000.00
TOTAL 00020 - TAXES		\$4,985,037.94	\$5,109,744.00	\$5,349,938.00
33 ACQUISITION & IMPROVEMENTS - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
3300060-41220	AUDIT REVENUE	\$24,773.75	\$5,000.00	\$25,000.00
3300060-42310	GRANTS	\$276,585.80	\$3,940,322.00	\$595,000.00
3300060-42420	CREDIT CARD CONVENIENCE FEES	\$452.94	(\$0.00)	(\$0.00)
3300060-43510	INTEREST	\$77,226.84	\$120,001.00	\$145,000.00
3300060-43710	CONTRIBUTIONS/DONATIONS	\$4,350.00	(\$0.00)	(\$0.00)
3300060-44110	SALE OF ASSETS	\$880,390.27	(\$0.00)	\$1,260,000.00
3300060-44210	BOND PROCEEDS	\$10,000,000.00	\$22,180,000.00	(\$0.00)
TOTAL 00060 - OTHER		\$11,263,779.60	\$26,245,323.00	\$2,025,000.00
33 ACQUISITION & IMPROVEMENTS - UNCLASSIFIED/UNDECLARED/UN-USE-XFERS				
3300070-44310	TRANSFER FROM CAPITAL PROJECTS	(\$0.00)	(\$0.00)	\$68,000.00
3300070-44330	TRANSFER FROM OTHER FUNDS	\$90,000.00	\$134,000.00	\$100,000.00
3300070-44385	TRANSFER FROM WA/SW	(\$0.00)	\$725,000.00	(\$0.00)
3300070-44390	TRANSFER FROM ELECTRIC	(\$0.00)	\$130,000.00	(\$0.00)
TOTAL 00070 - XFERS		\$90,000.00	\$989,000.00	\$168,000.00
TOTAL ACQUISITION & IMPROVEMENTS REVENUE		\$16,338,817.54	\$32,344,067.00	\$7,542,938.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
33 ACQUISITION & IMPROVEMENTS - 300 A&I GENERAL GOVERNMENT				
33300-51710	PROFESSIONAL SERVICES	\$145,253.85	\$328,000.00	\$22,500.00
33300-52510	GRANTS	\$147,750.00	\$173,738.00	\$177,213.00
33300-52710	CREDIT CARD FEES	\$1,636.77	\$1,500.00	\$0.00
33300-52810	OTHER OPERATING EXPENSE	\$0.00	\$0.00	\$50,000.00
33300-52820	TIF TO DDA	\$160,911.15	\$180,000.00	\$169,922.00
33300-52825	ECONOMIC INCENTIVE REBATE	\$0.00	\$50,000.00	\$50,000.00
33300-53710	CONTRIBUTIONS/DONATIONS	\$12,500.00	\$12,500.00	\$97,500.00
33300-54310	INTERFUND COST OF SERVICE	\$299,404.00	\$305,392.00	\$314,553.76
33300-54710	ROUTINE MAINTENANCE	\$217,131.40	\$450,000.00	\$0.00
TOTAL 300 - A&I GENERAL GOVERNMENT		\$984,587.17	\$1,501,130.00	\$881,688.76
33 ACQUISITION & IMPROVEMENTS - 303 A&I DEBT SERVICE				
33303-53910	PRINCIPAL - BONDS	\$2,495,000.00	\$0.00	\$175,000.00
33303-53920	PRINCIPAL - OTHER DEBT	\$173,724.94	\$465,000.00	\$0.00
33303-53930	INTEREST - BONDS	\$113,187.50	\$0.00	\$1,775,000.00
33303-53950	ISSUANCE COSTS	\$116,995.00	\$202,100.00	\$0.00
33303-53960	ADMIN SERVICE FEES	\$4,894.84	\$0.00	\$0.00
33303-53970	ARBITRAGE COMPLIANCE	\$0.00	\$1,000.00	\$1,000.00
TOTAL 303 - A&I DEBT SERVICE		\$2,903,802.28	\$668,100.00	\$1,951,000.00
33 ACQUISITION & IMPROVEMENTS - 301 A&I PUBLIC WORKS				
33301-54710	ROUTINE MAINTENANCE	\$20,098.45	\$20,000.00	\$0.00
TOTAL 301 - A&I PUBLIC WORKS		\$20,098.45	\$20,000.00	\$0.00
33 ACQUISITION & IMPROVEMENTS - 302 A&I CULTURE & RECREATION				
33302-54710	ROUTINE MAINTENANCE	\$47,138.46	\$122,000.00	\$0.00
TOTAL 302 - A&I CULTURE & RECREATION		\$47,138.46	\$122,000.00	\$0.00
33 ACQUISITION & IMPROVEMENTS - 999 INTERFUND TRANSFERS				
33999-55980	TRANSFER TO OTHER FUNDS	\$1,023,317.43	\$1,264,904.00	\$1,540,000.00
TOTAL 999 - INTERFUND TRANSFERS		\$1,023,317.43	\$1,264,904.00	\$1,540,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
33 ACQUISITION & IMPROVEMENTS - 10 GENERAL GOVERNMENT				
3310-60000	PROJECTS	\$37.56	\$0.00	\$0.00
TOTAL 10 - GENERAL GOVERNMENT		\$37.56	\$0.00	\$0.00
33 ACQUISITION & IMPROVEMENTS - 30 PUBLIC WORKS				
3330-60000	PROJECTS	\$2,074,220.14	\$21,496,500.00	\$8,603,000.00
TOTAL 30 - PUBLIC WORKS		\$2,074,220.14	\$21,496,500.00	\$8,603,000.00
33 ACQUISITION & IMPROVEMENTS - 35 CULTURE AND RECREATION				
3335-60000	PROJECTS	\$17,445.28	\$0.00	\$250,000.00
TOTAL 35 - CULTURE AND RECREATION		\$17,445.28	\$0.00	\$250,000.00
TOTAL ACQUISITION & IMPROVEMENTS		\$7,070,646.77	\$25,072,634.00	\$13,225,688.76



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
33 ACQUISITION & IMPROVEMENTS - 999 INTERFUND TRANSFERS			
33999-55980	TRANSFER TO OTHER FUNDS	\$1,100,000.00	Community Center Subsidy
		\$220,000.00	Transfer to Parks for DT Maintenance
		\$120,000.00	EHOP - General Fund
		\$100,000.00	Special Events
33 ACQUISITION & IMPROVEMENTS - 300 A&I GENERAL GOVERNMENT			
33300-51710	PROFESSIONAL SERVICES	\$22,500.00	Sustainable Strategies
	TOTAL PROFESSIONAL SERVICES	\$22,500.00	
33300-52510	GRANTS	\$177,213.00	Discretionary Grants
33300-52810	OTHER OPERATING EXPENSE	\$50,000.00	Trail System
33300-52820	TIF TO DDA	\$169,922.00	
33300-52825	ECONOMIC INCENTIVE REBATE	\$50,000.00	
33300-53710	CONTRIBUTIONS/DONATIONS	\$25,000.00	LoVa
		\$60,000.00	Historical Museum
		\$12,500.00	Reudi Acquatics
	TOTAL CONTRIBUTIONS/DONATIONS	\$97,500.00	
33 ACQUISITION & IMPROVEMENTS - 30 PUBLIC WORKS			
3330-60000	PROJECTS	\$5,500,000.00	Southbridge - Partially reimbursed from earmark
		\$3,103,000.00	2 Rivers Park
	TOTAL PROJECTS	\$8,603,000.00	
33 ACQUISITION & IMPROVEMENTS - 35 CULTURE AND RECREATION			
3335-60000	PROJECTS	\$150,000.00	Community Center Improvements
		\$100,000.00	Lap pool (\$100k). Windows (\$50k)
		\$100,000.00	Arts Center Improvements
			Stairs (\$35k)
			Fire Suppression (\$65k)
	TOTAL PROJECTS	\$250,000.00	



FUND BALANCES

Fund: 33 - A&I	
Beginning Fund Balance 2018	14,353,251
2019 Increase/(Decrease) Budgeted	<u>1,984,556</u>
Estimated Ending Fund Balance 12/31/19	16,337,807
2020 Estimated Revenue	7,542,938
2020 Estimated Expense	<u>(13,225,689)</u>
2020 Increase/(Decrease)	<u>(5,682,751)</u>
2020 Ending Fund	10,655,056
Reserves (Committed/Restricted/Assigned)	
Restricted Contingency	(3,000,000)
Theater Assigned	(704,112)
Discretionary Grants	(10,307)
Remaining Bond Funds	(4,195,946) *
Bond Reserve	<u>(1,980,388)</u>
Unrestricted Fund Balance 12/31/20	<u>764,303</u>

*Partially reserved for 6th St and Southbridge



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
37 GENERAL IMPROVEMENT DISTRICT - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
3700020-41110	PROPERTY TAXES	\$38,811.58	\$40,312.00	\$43,981.00
3700020-41120	DELINQUENT PROPERTY TAXES	\$67.12	(\$0.00)	(\$0.00)
3700020-41150	SPECIFIC OWNERSHIP	\$3,039.93	\$2,000.00	\$2,200.00
TOTAL 00020 - TAXES		\$41,918.63	\$42,312.00	\$46,181.00
37 GENERAL IMPROVEMENT DISTRICT - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
3700060-43510	INTEREST	\$477.71	\$200.00	\$150.00
TOTAL 00060 - OTHER		\$477.71	\$200.00	\$150.00
TOTAL GENERAL IMPROVEMENT DISTRICT REVENUE		\$42,396.34	\$42,512.00	\$46,331.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
37 GENERAL IMPROVEMENT DISTRICT - 282 GENERAL IMPROVEMENT DISTRICT #				
37282-52750	TREASURER'S FEES	\$780.40	\$806.00	\$0.00
37282-54310	INTERFUND COST OF SERVICE	\$12,513.00	\$12,763.00	\$13,053.19
37282-59999	BIW PROJECT	\$0.00	\$0.00	\$50,000.00
TOTAL 282 - GENERAL IMPROVEMENT DISTRICT #		\$13,293.40	\$13,569.00	\$63,053.19
TOTAL GENERAL IMPROVEMENT DISTRICT		\$13,293.40	\$13,569.00	\$63,053.19



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
37 GENERAL IMPROVEMENT DISTRICT - 282 GENERAL IMPROVEMENT DISTRICT #			
37282-59999	BIW PROJECT	\$50,000.00	Contribution to transportation study

Draft



FUND BALANCES

Fund:		37 - GID
Beginning Fund Balance 2018		65,993
2019 Increase/(Decrease) Budgeted		28,943
Estimated Ending Fund Balance 12/31/19		94,936
2020 Estimated Revenue		46,331
2020 Estimated Expense		(63,053)
2020 Increase/(Decrease)		(16,722)
2020 Ending Fund		78,214
Reserves (Committed/Restricted/Assigned)		-
Unrestricted Fund Balance 12/31/20		78,214



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
43 FIRE & EMS FUND - UNCLASSIFIED/UNDECLARED/UN-USE-XFERS				
4300070-44355	TRANSFER FROM MARIJUANA TAX FU	\$199,000.00	\$75,000.00	(\$0.00)
4300070-44370	TRANSFERS FROM GENERAL FUND	\$2,394,344.28	\$2,905,848.00	\$2,563,125.57
4300070-44380	TRANSFER FROM RURAL FIRE DISTR	\$809,374.76	\$642,400.00	\$759,441.00
TOTAL 00070 - XFERS		\$3,402,719.04	\$3,623,248.00	\$3,322,566.57
43 FIRE & EMS FUND - PUBLIC SAFETY-PERMITS/LICENTS				
4320030-42130	FIRE PERMITS	\$17,787.00	\$15,000.00	\$15,000.00
TOTAL 00030 - PERMITS/LICENTS		\$17,787.00	\$15,000.00	\$15,000.00
43 FIRE & EMS FUND - PUBLIC SAFETY-INTERGOVERNMENTAL				
4320040-42310	GRANTS	\$48,316.54	(\$0.00)	(\$0.00)
TOTAL 00040 - INTERGOVERNMENTAL		\$48,316.54	(\$0.00)	(\$0.00)
43 FIRE & EMS FUND - PUBLIC SAFETY-CHARGE FOR SERVICE/FEES				
4320050-42428	AMBULANCE FEES	\$764,405.20	\$400,000.00	\$800,000.00
4320050-42429	MEDICARE/MEDICAID ADJUSTMENT	(\$252,096.01)	(\$0.00)	(\$0.00)
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$512,309.19	\$400,000.00	\$800,000.00
43 FIRE & EMS FUND - PUBLIC SAFETY-OTHER				
4320060-43510	INTEREST	\$1,130.16	\$500.00	(\$0.00)
4320060-43710	CONTRIBUTIONS/DONATIONS	\$651.00	(\$0.00)	(\$0.00)
4320060-44130	MISCELLANEOUS	\$3,597.48	\$1,000.00	(\$0.00)
4320060-44140	BAD DEBT RECOVERY	\$20,896.96	\$15,000.00	\$20,000.00
TOTAL 00060 - OTHER		\$26,275.60	\$16,500.00	\$20,000.00
TOTAL FIRE & EMS FUND REVENUE		\$4,007,407.37	\$4,054,748.00	\$4,157,566.57



2020 PRELIMINARY BUDGET / EXPENSES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
43 FIRE & EMS FUND - 133 FIRE & EMS				
43133-51110	REGULAR EMPLOYEES	\$1,938,747.27	\$1,881,744.00	\$2,005,594.37
43133-51120	PART-TIME EMPLOYEES	\$200,838.38	\$200,000.00	\$210,000.00
43133-51140	OVERTIME	\$122,372.99	\$150,000.00	\$138,000.00
43133-51210	HEALTH INSURANCE PREMIUMS	\$515,952.04	\$532,264.00	\$470,017.00
43133-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$6,112.00
43133-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$5,157.00
43133-51240	FPPA DEATH AND DISABILITY INS	\$0.00	\$0.00	\$49,367.00
43133-51250	FICA CONTRIBUTIONS	\$45,824.32	\$54,061.00	\$47,689.00
43133-51260	RETIREMENT CONTRIBUTIONS	\$139,553.69	\$142,225.00	\$150,341.89
43133-51265	POLICE/FIRE RETIREMENT CONTRIB	\$158,848.15	\$152,381.00	\$156,388.00
43133-51270	UNEMPLOYMENT COMPENSATION	\$6,837.28	\$6,532.00	\$7,233.69
43133-51280	WORKERS' COMPENSATION	\$83,845.34	\$78,050.00	\$84,411.59
43133-51360	EMPLOYEE ONBOARDING	\$0.00	\$0.00	\$5,000.00
43133-51410	UTILITIES	\$43,675.29	\$45,000.00	\$46,500.00
43133-51610	SUPPLIES	\$44,250.32	\$56,600.00	\$10,600.00
43133-51710	PROFESSIONAL SERVICES	\$26,397.71	\$25,500.00	\$33,100.00
43133-51810	MAINTENANCE & REPAIR	\$119,140.31	\$151,350.00	\$90,000.00
43133-51920	RENT/LEASE - EQUIPMENT	\$0.00	\$0.00	\$1,900.00
43133-52120	EMPLOYMENT POSTING	\$0.00	\$0.00	\$500.00
43133-52140	PROCUREMENT ADVERTISING	\$0.00	\$0.00	\$500.00
43133-52210	PROFESSIONAL DEVELOPMENT	\$29,492.63	\$37,500.00	\$40,000.00
43133-52310	MISC. TRAVEL	\$0.00	\$0.00	\$5,000.00
43133-52410	PROFESSIONAL DUES AND MEMBERSH	\$3,515.33	\$4,300.00	\$4,300.00
43133-52420	ORGANIZATIONAL DUES AND MEMBER	\$0.00	\$0.00	\$900.00
43133-52510	GRANTS	\$13,675.58	\$10,000.00	\$10,000.00
43133-52810	OTHER OPERATING EXPENSE	\$20,954.29	\$27,000.00	\$27,270.00
43133-53230	OTHER CHEMICALS	\$21.46	\$3,000.00	\$3,000.00
43133-53510	PROPERTY INSURANCE	\$7,515.79	\$6,000.00	\$7,000.00
43133-53520	LIABILITY AND CASUALTY INSURA	\$22,192.97	\$30,000.00	\$27,500.00
43133-53710	CONTRIBUTIONS/DONATIONS	\$30,000.00	\$30,000.00	\$30,000.00
43133-53820	MEDICAL SUPPLIES	\$30,753.53	\$33,440.00	\$38,000.00
43133-54110	BAD DEBTS	\$177,186.71	\$160,000.00	\$200,000.00
43133-54210	COLLECTION EXPENSE	\$21,199.99	\$25,000.00	\$27,000.00
43133-54310	INTERFUND COST OF SERVICE	\$204,616.00	\$212,801.00	\$219,185.03
TOTAL 133 - FIRE & EMS		\$4,007,407.37	\$4,054,748.00	\$4,157,566.57
TOTAL FIRE & EMS FUND		\$4,007,407.37	\$4,054,748.00	\$4,157,566.57



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
43 FIRE & EMS FUND - 133 FIRE & EMS			
43133-51610	SUPPLIES	\$600.00	printing expense
		\$10,000.00	Cleaning supplies
	TOTAL SUPPLIES	\$10,600.00	
43133-51710	PROFESSIONAL SERVICES	\$7,700.00	Physician Advisor
		\$10,000.00	Grant Writing
		\$2,400.00	Pest control
	TOTAL PROFESSIONAL SERVICES	\$20,100.00	
43133-51810	MAINTENANCE & REPAIR	\$77,500.00	Vehicle maint.
		\$2,500.00	FD small equip repair
		\$2,000.00	Training ground
		\$8,000.00	Communications Equip repair/replace
	TOTAL MAINTENANCE & REPAIR	\$90,000.00	
43133-51920	RENT/LEASE - EQUIPMENT	\$1,900.00	Admin Copier Lease



FUND BALANCES

Fund:		43 - Fire & EMS
Beginning Fund Balance 2018		-
2019 Increase/(Decrease) Budgeted		
Estimated Ending Fund Balance 12/31/19		-
2020 Estimated Revenue		4,157,567
2020 Estimated Expense		(4,157,567)
2020 Increase/(Decrease)		-
2020 Ending Fund		-
Reserves (Committed/Restricted/Assigned)		-
Unrestricted Fund Balance 12/31/20		-



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
45 V.A.L.E. FUND - GENERAL GOVERNMENT-CHARGE FOR SERVICE/FEES				
4510050-42426	V.A.L.E. ASSESSMENT	\$21,562.00	\$35,000.00	\$25,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$21,562.00	\$35,000.00	\$25,000.00
45 V.A.L.E. FUND - GENERAL GOVERNMENT-OTHER				
4510060-43510	INTEREST	\$735.77	\$1,000.00	\$1,000.00
TOTAL 00060 - OTHER		\$735.77	\$1,000.00	\$1,000.00
TOTAL V.A.L.E. FUND REVENUE		\$22,297.77	\$36,000.00	\$26,000.00



2020 PRELIMINARY BUDGET / EXPENSES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
45 V.A.L.E. FUND - 132 V.A.L.E. FUND				
45132-51610	SUPPLIES	\$0.00	\$500.00	\$0.00
45132-56310	VICTIM/WITNESS ASSISTANCE	\$43,841.70	\$40,000.00	\$25,000.00
45132-59520	CAPITAL OUTLAY	\$0.00	\$5,000.00	\$5,000.00
TOTAL 132 - V.A.L.E. FUND		\$43,841.70	\$45,500.00	\$30,000.00
TOTAL V.A.L.E. FUND		\$43,841.70	\$45,500.00	\$30,000.00



FUND BALANCES

Fund:		45 - VALE
Beginning Fund Balance 2018		33,815
2019 Increase/(Decrease) Budgeted		(9,500)
Estimated Ending Fund Balance 12/31/19		24,315
2020 Estimated Revenue		26,000
2020 Estimated Expense		(30,000)
2020 Increase/(Decrease)		(4,000)
2020 Ending Fund		20,315
Reserves (Committed/Restricted/Assigned)		-
Unrestricted Fund Balance 12/31/20		20,315



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
48 CONSERVATION TRUST - CULTURE AND RECREATION-INTERGOVERNMENTAL				
4835040-42260	LOTTERY FUNDS	\$101,233.27	\$112,200.00	\$107,398.00
TOTAL 00040 - INTERGOVERNMENTAL		<u>\$101,233.27</u>	<u>\$112,200.00</u>	<u>\$107,398.00</u>
48 CONSERVATION TRUST - CULTURE AND RECREATION-OTHER				
4835060-43510	INTEREST	\$2,181.47	\$765.00	\$1,000.00
TOTAL 00060 - OTHER		<u>\$2,181.47</u>	<u>\$765.00</u>	<u>\$1,000.00</u>
TOTAL CONSERVATION TRUST REVENUE		<u>\$103,414.74</u>	<u>\$112,965.00</u>	<u>\$108,398.00</u>



2020 PRELIMINARY BUDGET / EXPENSES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
48 CONSERVATION TRUST - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
4835-60000	PROJECTS	\$344,409.70	\$100,000.00	\$100,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$344,409.70	\$100,000.00	\$100,000.00
TOTAL CONSERVATION TRUST		\$344,409.70	\$100,000.00	\$100,000.00



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
48 CONSERVATION TRUST - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
4835-60000	PROJECTS	\$100,000.00	Project Funds Available - LoVa Trail Match

Draft



FUND BALANCES

Fund: 48 - Conservation Trust	
Beginning Fund Balance 2018	120,518
2019 Increase/(Decrease) Budgeted	12,965
Estimated Ending Fund Balance 12/31/19	133,483
2020 Estimated Revenue	108,398
2020 Estimated Expense	(100,000)
2020 Increase/(Decrease)	8,398
2020 Ending Fund	141,881
Reserves (Committed/Restricted/Assigned)	-
Unrestricted Fund Balance 12/31/20	141,881



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
52 CEMETERY - CULTURE AND RECREATION-CHARGE FOR SERVICE/FEES				
5235050-42427	PERPETUAL CARE FEES	\$2,500.00	\$1,000.00	\$1,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$2,500.00	\$1,000.00	\$1,000.00
52 CEMETERY - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
5235060-43510	INTEREST	\$270.81	\$50.00	\$150.00
TOTAL 00060 - OTHER		\$270.81	\$50.00	\$150.00
TOTAL CEMETERY REVENUE		\$2,770.81	\$1,050.00	\$1,150.00



FUND BALANCES

Fund: 52 - Cemetery	
Beginning Fund Balance 2018	50,046
2019 Increase/(Decrease) Budgeted	<u>1,050</u>
Estimated Ending Fund Balance 12/31/19	51,096
2020 Estimated Revenue	1,150
2020 Estimated Expense	<u>-</u>
2020 Increase/(Decrease)	<u>1,150</u>
2020 Ending Fund	52,246
Reserves (Committed/Restricted/Assigned)	<u>-</u>
Unrestricted Fund Balance 12/31/20	<u>52,246</u>



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
64 FLEET SERVICE FUND - UNCLASSIFIED/UNDECLARED/UN-USE-OTHER				
6400060-43510	INTEREST	\$11,156.43	\$45,000.00	\$35,000.00
6400060-43920	INSURANCE REIMBURSEMENT	\$35,175.03	(\$0.00)	\$10,000.00
6400060-44110	SALE OF ASSETS	\$73,973.00	\$30,000.00	\$120,000.00
6400060-44130	MISCELLANEOUS	\$1,062.70	\$100.00	(\$0.00)
TOTAL 00060 - OTHER		\$121,367.16	\$75,100.00	\$165,000.00
64 FLEET SERVICE FUND - GENERAL GOVERNMENT-CHARGE FOR SERVICE/FEES				
6410050-43110	SERVICE GENERAL GOVERNMENT	\$2,562.29	\$4,238.00	\$4,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$2,562.29	\$4,238.00	\$4,000.00
64 FLEET SERVICE FUND - GENERAL GOVERNMENT-XFERS				
6410070-44410	FUNDING GENERAL GOVERNMENT	\$7,639.80	(\$0.00)	\$516,500.00
TOTAL 00070 - XFERS		\$7,639.80	(\$0.00)	\$516,500.00
64 FLEET SERVICE FUND - PUBLIC TRANSPORTATION-CHARGE FOR SERVICE/FEES				
6415050-43115	SERVICE PUBLIC TRANSPORTATION	\$6,689.04	\$7,178.00	\$10,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$6,689.04	\$7,178.00	\$10,000.00
64 FLEET SERVICE FUND - PUBLIC SAFETY-CHARGE FOR SERVICE/FEES				
6420050-43120	SERVICE PUBLIC SAFETY	\$165,466.76	\$127,708.00	\$150,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$165,466.76	\$127,708.00	\$150,000.00
64 FLEET SERVICE FUND - PUBLIC SAFETY-XFERS				
6420070-44310	TRANSFER FROM CAPITAL PROJECTS	(\$0.00)	\$447,000.00	(\$0.00)
6420070-44420	FUNDING PUBLIC SAFETY	\$146,000.76	\$258,000.00	(\$0.00)
TOTAL 00070 - XFERS		\$146,000.76	\$705,000.00	(\$0.00)
64 FLEET SERVICE FUND - COMMUNITY/ECONOMIC DEVELOPMENT-CHARGE FOR SERVICE/FEES				
6425050-43125	SERVICE COM DEVELOPMENT	\$4,358.25	\$1,828.00	\$2,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$4,358.25	\$1,828.00	\$2,000.00
64 FLEET SERVICE FUND - PUBLIC WORKS-CHARGE FOR SERVICE/FEES				
6430050-43130	SERVICE PUBLIC WORKS	\$155,613.13	\$184,932.00	\$150,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$155,613.13	\$184,932.00	\$150,000.00
64 FLEET SERVICE FUND - PUBLIC WORKS-XFERS				



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
6430070-44310	TRANSFER FROM CAPITAL PROJECTS	(\$0.00)	(\$0.00)	\$205,000.00
6430070-44430	FUNDING PUBLIC WORKS	\$230,146.68	\$189,000.00	(\$0.00)
TOTAL 00070 - XFERS		\$230,146.68	\$189,000.00	\$205,000.00
64 FLEET SERVICE FUND - CULTURE AND RECREATION-CHARGE FOR SERVICE/FEES				
6435050-43135	SERVICE CULTURE & RECREATION	\$85,465.61	\$84,731.00	\$80,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$85,465.61	\$84,731.00	\$80,000.00
64 FLEET SERVICE FUND - CULTURE AND RECREATION-XFERS				
6435070-44435	FUNDING CULTURE & RECREATION	\$99,203.16	(\$0.00)	(\$0.00)
TOTAL 00070 - XFERS		\$99,203.16	(\$0.00)	(\$0.00)
64 FLEET SERVICE FUND - WATER-CHARGE FOR SERVICE/FEES				
6445050-43140	SERVICE WATER & SEWER	\$86,778.60	\$158,049.00	\$90,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$86,778.60	\$158,049.00	\$90,000.00
64 FLEET SERVICE FUND - WATER-XFERS				
6445070-44385	TRANSFER FROM WA/SW	(\$0.00)	\$238,000.00	(\$0.00)
6445070-44440	FUNDING WATER & SEWER	\$133,922.94	\$238,000.00	\$50,000.00
TOTAL 00070 - XFERS		\$133,922.94	\$476,000.00	\$50,000.00
64 FLEET SERVICE FUND - ELECTRIC-CHARGE FOR SERVICE/FEES				
6450050-43145	SERVICE ELECTRIC	\$41,292.25	\$55,187.00	\$60,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$41,292.25	\$55,187.00	\$60,000.00
64 FLEET SERVICE FUND - ELECTRIC-XFERS				
6450070-44390	TRANSFER FROM ELECTRIC	(\$0.00)	\$133,000.00	(\$0.00)
6450070-44445	FUNDING ELECTRIC	\$118,855.50	\$133,000.00	\$65,000.00
TOTAL 00070 - XFERS		\$118,855.50	\$266,000.00	\$65,000.00
64 FLEET SERVICE FUND - AIRPORT-CHARGE FOR SERVICE/FEES				
6455050-43150	SERVICE AIRPORT	\$770.18	\$2,656.00	\$3,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$770.18	\$2,656.00	\$3,000.00



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
64 FLEET SERVICE FUND - LANDFILL-CHARGE FOR SERVICE/FEES				
6460050-43155	SERVICE LANDFILL	\$20,361.92	\$14,469.00	\$15,000.00
TOTAL 00050 - CHARGE FOR SERVICE/FEES		\$20,361.92	\$14,469.00	\$15,000.00
64 FLEET SERVICE FUND - LANDFILL-XFERS				
6460070-44455	FUNDING LANDFILL	\$6,053.70	(\$0.00)	\$50,000.00
TOTAL 00070 - XFERS		\$6,053.70	(\$0.00)	\$50,000.00
TOTAL FLEET SERVICE FUND REVENUE		\$1,432,547.73	\$2,352,076.00	\$1,615,500.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
64 FLEET SERVICE FUND - 110 FLEET MAINTENANCE				
64110-51110	REGULAR EMPLOYEES	\$248,819.02	\$264,836.00	\$274,337.41
64110-51140	OVERTIME	\$762.16	\$0.00	\$850.00
64110-51210	HEALTH INSURANCE PREMIUMS	\$71,776.58	\$91,520.00	\$60,565.00
64110-51220	LONG TERM DISABILITY	\$0.00	\$0.00	\$852.00
64110-51230	BASIC LIFE INSURANCE	\$0.00	\$0.00	\$696.00
64110-51250	FICA CONTRIBUTIONS	\$18,076.74	\$20,297.00	\$21,054.23
64110-51260	RETIREMENT CONTRIBUTIONS	\$12,301.48	\$18,573.00	\$19,265.12
64110-51270	UNEMPLOYMENT COMPENSATION	\$708.91	\$797.00	\$842.54
64110-51280	WORKERS' COMPENSATION	\$4,192.35	\$5,300.00	\$5,459.00
64110-51380	UNIFORM ALLOWANCE	\$0.00	\$0.00	\$1,400.00
64110-51410	UTILITIES	\$9,340.32	\$16,100.00	\$11,000.00
64110-51610	SUPPLIES	\$10,432.11	\$22,500.00	\$45,000.00
64110-51710	PROFESSIONAL SERVICES	\$9,652.80	\$10,000.00	\$10,500.00
64110-51810	MAINTENANCE & REPAIR	\$364,274.78	\$378,000.00	\$70,000.00
64110-52210	PROFESSIONAL DEVELOPMENT	\$1,035.59	\$14,000.00	\$15,000.00
64110-52310	MISC. TRAVEL	\$0.00	\$0.00	\$2,500.00
64110-52410	PROFESSIONAL DUES AND MEMBERSH	\$2,365.00	\$1,500.00	\$500.00
64110-52440	PROFESSIONAL SUBSCRIPTION	\$0.00	\$0.00	\$3,500.00
64110-52810	OTHER OPERATING EXPENSE	\$1,875.20	\$3,750.00	\$8,000.00
64110-52880	FREIGHT	\$0.00	\$0.00	\$1,500.00
64110-53510	PROPERTY INSURANCE	\$6,808.97	\$5,777.00	\$6,000.00
64110-53520	LIABILITY AND CASUALTY INSURA	\$2,066.39	\$3,399.00	\$3,500.00
64110-53540	DEDUCTIBLES PAID	\$3,000.00	\$0.00	\$3,000.00
64110-54310	INTERFUND COST OF SERVICE	\$45,916.00	\$46,834.00	\$48,239.02
64110-54510	LOSS ON ASSET DISPOSITION	\$26,098.98	\$0.00	\$0.00
64110-54710	ROUTINE MAINTENANCE	\$0.00	\$0.00	\$418,000.00
64110-55610	DEPRECIATION	\$667,045.81	\$520,000.00	\$525,000.00
64110-59520	CAPITAL OUTLAY	\$3,898.94	\$846,000.00	\$0.00
64110-59994	BIW VEHICLE	\$0.00	\$0.00	\$370,000.00
64110-59996	BIW FACILITIES	\$0.00	\$0.00	\$100,000.00
64110-59997	BIW EQUIPMENT	\$0.00	\$0.00	\$186,500.00
TOTAL 110 - FLEET MAINTENANCE		\$1,510,448.13	\$2,269,183.00	\$2,213,060.32



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
64 FLEET SERVICE FUND - 999 INTERFUND TRANSFERS				
64999-55980	TRANSFER TO OTHER FUNDS	\$775,355.79	\$0.00	\$0.00
TOTAL 999 - INTERFUND TRANSFERS		\$775,355.79	\$0.00	\$0.00
TOTAL FLEET SERVICE FUND		\$2,285,803.92	\$2,269,183.00	\$2,213,060.32



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
64 FLEET SERVICE FUND - 110 FLEET MAINTENANCE			
64110-51410	UTILITIES	\$2,500.00	Gas Billing
		\$4,500.00	Electric Billing
		\$2,500.00	Water and Sewer Billing
		\$1,500.00	Broadband Billing
	TOTAL UTILITIES	\$11,000.00	
64110-51610	SUPPLIES	\$45,000.00	Tools and Software Upgrades
64110-51710	PROFESSIONAL SERVICES	\$10,500.00	Building and Fuel Item Maintenance/Review
64110-51810	MAINTENANCE & REPAIR	\$70,000.00	Outside Repairs and Facility Maintenance
64110-52210	PROFESSIONAL DEVELOPMENT	\$15,000.00	New Vehicles and Equipment Training, Fire Mechanic School, Cirsa and Fleet Expo
64110-52310	MISC. TRAVEL	\$2,500.00	Inspecting New Vehicles and Equipment Prior to Companies Sending to Glenwood
64110-52410	PROFESSIONAL DUES AND MEMBERSH	\$500.00	Fire Mechanics Membership
64110-52440	PROFESSIONAL SUBSCRIPTION	\$3,500.00	Amazon Account, ProLink Software, Motologic
64110-52810	OTHER OPERATING EXPENSE	\$8,000.00	Asset Management Software and Employee Split for Fleet
64110-52880	FREIGHT	\$1,500.00	Freight for Parts Deliveries
64110-54710	ROUTINE MAINTENANCE	\$418,000.00	Fuel for Pumps and Parts and Labor Costs
64110-59994	BIW VEHICLE	\$65,000.00	Streets Truck with v-Plow
		\$40,000.00	Electric Truck - Replacement
		\$90,000.00	Parks Trucks (2) - with plows
		\$140,000.00	Police Hybrid Interceptors (2)
		\$35,000.00	Police meter vehicle
	TOTAL BIW VEHICLE	\$370,000.00	
64110-59996	BIW FACILITIES	\$100,000.00	Wash Bay in Fleet
64110-59997	BIW EQUIPMENT	\$75,000.00	Streets Department excavator
		\$15,000.00	Streets Department trailer
		\$52,000.00	Parks Department Tractor
		\$25,000.00	Parks Department UTV
		\$4,500.00	Parks Department mower
		\$7,500.00	Streets 20 Foot tilt-deck trailer
		\$7,500.00	Parks 20 Foot tilt-deck trailer for Skid steer
	TOTAL BIW EQUIPMENT	\$186,500.00	



FUND BALANCES

Fund:		64 - Fleet
Beginning Fund Balance 2018		4,609,303
2019 Increase/(Decrease) Budgeted		<u>(735,108)</u>
Estimated Ending Fund Balance 12/31/19		3,874,195
2020 Estimated Revenue		1,615,500
2020 Estimated Expense		<u>(2,213,060)</u>
2020 Increase/(Decrease)		<u>(597,560)</u>
2020 Ending Fund		3,276,635
Reserves (Committed/Restricted/Assigned)		<u>-</u>
Unrestricted Fund Balance 12/31/20		<u><u>3,276,635</u></u>



2020 PRELIMINARY BUDGET / REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
70 EMERGENCY SERVICES & EQUIPMENT - UNCLASSIFIED/UNDECLARED/UN-USE-XFERS				
7000070-44370	TRANSFER FROM GENERAL FUND	\$184,122.56	\$184,448.00	\$864,917.00
7000070-44380	TRANSFER FROM RURAL FIRE DISTR	\$65,365.11	\$65,160.00	\$300,718.00
TOTAL 00070 - XFERS		\$249,487.67	\$249,608.00	\$1,165,635.00
70 EMERGENCY SERVICES & EQUIPMENT - PUBLIC SAFETY-PERMITS/LICENTS				
7020030-42950	FIRE IMPACT FEES	\$121,465.37	\$10,000.00	(\$0.00)
TOTAL 00030 - PERMITS/LICENTS		\$121,465.37	\$10,000.00	(\$0.00)
70 EMERGENCY SERVICES & EQUIPMENT - PUBLIC SAFETY-OTHER				
7020060-43510	INTEREST	\$16,487.82	\$4,500.00	(\$0.00)
TOTAL 00060 - OTHER		\$16,487.82	\$4,500.00	(\$0.00)
TOTAL EMERGENCY SERVICES & EQUIPMENT REVENUE		\$387,440.86	\$264,108.00	\$1,165,635.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
70 EMERGENCY SERVICES & EQUIPMENT - 134 FIRE EQUIP REPLACEMENT				
70134-59520	CAPITAL OUTLAY	\$641,962.47	\$212,250.00	\$322,800.00
70134-59996	BIW FACILITIES	\$0.00	\$0.00	\$800,000.00
TOTAL 134 - FIRE EQUIP REPLACEMENT		\$641,962.47	\$212,250.00	\$1,122,800.00
TOTAL EMERGENCY SERVICES & EQUIPMENT		\$641,962.47	\$212,250.00	\$1,122,800.00



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
70 EMERGENCY SERVICES & EQUIPMENT - 134 FIRE EQUIP REPLACEMENT			
70134-59520	CAPITAL OUTLAY	\$170,000.00	Remount ambulance on new chassis
		\$8,000.00	Rescue equipment
		\$15,000.00	Replacement communication equipment
		\$25,000.00	Turnout gear
		\$80,000.00	Station #2 exterior paint repairs
		\$10,800.00	Web Interface for wildfire risk mapping
		\$14,000.00	Equipment
	TOTAL CAPITAL OUTLAY	\$322,800.00	
70134-59996	BIW FACILITIES	\$750,000.00	Reserve for Fire Station
		\$50,000.00	Fire Station Improvements
	TOTAL BIW FACILITIES	\$800,000.00	



FUND BALANCES

Fund:		70 - EMS Equip Replacement
Beginning Fund Balance 2018		1,014,698
2019 Increase/(Decrease) Budgeted		51,585
Estimated Ending Fund Balance 12/31/19		1,066,284
2020 Estimated Revenue		1,165,635
2020 Estimated Expense		(1,122,800)
2020 Increase/(Decrease)		42,835
2020 Ending Fund		1,109,119
Reserves (Committed/Restricted/Assigned)		-
Unrestricted Fund Balance 12/31/20		1,109,119



2020 BUDGET - REVENUE

Account	Account Description	2018 Actual	2019 Budget	2020 Request
86 DOWNTOWN DEVELOPMENT AUTHORITY - UNCLASSIFIED/UNDECLARED/UN-USE-TAXES				
8600020-41610	TIF PROPERTY TAXES	\$76,338.42	\$55,707.00	\$80,292.00
8600020-41620	TIF SALES TAX	\$595,371.85	\$652,437.00	\$628,708.00
TOTAL 00020 - TAXES		\$671,710.27	\$708,144.00	\$709,000.00
86 DOWNTOWN DEVELOPMENT AUTHORITY - GENERAL GOVERNMENT-OTHER				
8600060-43510	INTEREST	\$20,445.11	\$5,000.00	\$15,000.00
TOTAL 00060 - OTHER		\$20,445.11	\$5,000.00	\$15,000.00
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUE		\$692,155.38	\$713,144.00	\$724,000.00



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
86 DOWNTOWN DEVELOPMENT AUTHORITY - 180 DOWNTOWN DEVELOPMENT AUTHORITY				
86180-51610	SUPPLIES	\$3,077.86	\$1,500.00	\$1,400.00
86180-51710	PROFESSIONAL SERVICES	\$138,239.75	\$160,000.00	\$160,000.00
86180-52210	PROFESSIONAL DEVELOPMENT	\$2,913.92	\$2,250.00	\$0.00
86180-52310	MISC. TRAVEL	\$0.00	\$0.00	\$2,300.00
86180-52750	TREASURER'S FEES	\$1,526.69	\$1,114.00	\$1,200.00
86180-52810	OTHER OPERATING EXPENSE	\$1,382.40	\$0.00	\$0.00
86180-53520	LIABILITY AND CASUALTY INSURA	\$1,342.09	\$1,285.00	\$1,350.00
86180-53940	INTEREST - OTHER DEBT	\$13,003.71	\$12,503.00	\$12,750.00
86180-54310	INTERFUND COST OF SERVICE	\$21,100.00	\$21,077.00	\$21,709.31
86180-55920	TRANSFER TO A&I	\$0.00	\$0.00	\$100,000.00
TOTAL 180 - DOWNTOWN DEVELOPMENT AUTHORITY		\$182,586.42	\$199,729.00	\$300,709.31



2020 BUDGET - EXPENDITURES

Account	Account Description	2018 Actual	2019 Budget	2020 Request
86 DOWNTOWN DEVELOPMENT AUTHORITY - 000 UNCLASSIFIED/UNDECLARED/UN-USE				
8610-60000	PROJECTS	\$349,946.43	\$500,000.00	\$423,000.00
TOTAL 000 - UNCLASSIFIED/UNDECLARED/UN-USE		\$349,946.43	\$500,000.00	\$423,000.00
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY		\$532,532.85	\$699,729.00	\$723,709.31



2020 BUDGET DETAILS

Account	Account Description	2020 Request	Description
86 DOWNTOWN DEVELOPMENT AUTHORITY - 180 DOWNTOWN DEVELOPMENT AUTHORITY			
86180-51610	SUPPLIES	\$900.00	Copying
		\$500.00	Office Supplies
	TOTAL SUPPLIES	\$1,400.00	
86180-55920	TRANSFER TO A&I	\$100,000.00	Contribution to downtown
86 DOWNTOWN DEVELOPMENT AUTHORITY - 000 UNCLASSIFIED/UNDECLARED/UN-USE			
8610-60000	PROJECTS	\$248,000.00	6th Street Design Pine to Laurel
		\$50,000.00	Grand Avenue Lights
		\$50,000.00	Economic Development Fund
		\$75,000.00	Contingency
	TOTAL PROJECTS	\$423,000.00	



FUND BALANCES

Fund:		86 - DDA
Beginning Fund Balance 2018		220,486
2019 Increase/(Decrease) Budgeted		(154,218)
Estimated Ending Fund Balance 12/31/19		66,268
2020 Estimated Revenue		724,000
2020 Estimated Expense		(723,709)
2020 Increase/(Decrease)		291
2020 Ending Fund		66,558
Reserves (Committed/Restricted/Assigned)		-
Unrestricted Fund Balance 12/31/20		66,558



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Ordinance No. 29, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Fixing and Certifying the Mill Levy on the 2019 Assessment for Collection in Fiscal Year 2020 for the Glenwood Springs General Improvement District No. 1980 and Providing for a Temporary Tax Credit (FIRST READING)

Action Requested: Approve Mill Levy Certifications for collection year 2020 for the General Improvement District No. 1980.

Department: Finance

Presented By: Yvette Gustad, Finance Director

Background Info: Property Tax collection is set each year for by voter approved Mill Levy's. The amounts set are based on net assessed value of properties within the General Improvement District. This must be approved and certified to Garfield County by December 15th of each year. The numbers presented in Exhibit A reflect preliminary numbers provided by Garfield County and will be updated with actual when final assessments are received.

Issues: None

Staff Recommendation: Recommend approval of Ordinance to certify Mill Levy for 2020.

ORDINANCE NO. 29

SERIES OF 2019

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, FIXING AND CERTIFYING THE MILL LEVY ON THE 2019 ASSESSMENT FOR COLLECTION IN FISCAL YEAR 2020 FOR THE GLENWOOD SPRINGS GENERAL IMPROVEMENT DISTRICT NO. 1980.

WHEREAS, the City Council of the City of Glenwood Springs has established the Glenwood Springs General Improvement District No. 1980; and

WHEREAS, the City Council of the City of Glenwood Springs has adopted, by Resolution 2019-38, the budget for fiscal year 2020 commencing January 1, 2020 and ending December 31, 2020; and

WHEREAS, the City Council, as the ex-officio Board of Directors of the Glenwood Springs General Improvement District No. 1980, desires to fix a mill levy on the 2019 assessment for collection in fiscal year 2020 commencing January 1, 2020 and ending December 31, 2020, in order to fund improvements within the Glenwood Springs General Improvement District No. 1980.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The mill levy which shall be assessed upon each dollar of the assessed valuation of all taxable property within the Glenwood Springs General Improvement District No. 1980 shall be fixed at the rate set forth on **Exhibit A** attached hereto and incorporated herein.

Section 2. The City Manager is hereby directed to certify said mill levy to Garfield County as required by law, no later than the 15th day of December 2019.

INTRODUCED, READ ON FIRST READING, PASSED, AND ORDERED
PUBLISHED BY TITLE ONLY THIS 7TH DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO:** County Commissioners¹ of Garfield County, Colorado.On behalf of the G.I.D. #1980,(taxing entity)^Athe City Council(governing body)^Bof the City of Glenwood Springs(local government)^C**Hereby** officially certifies the following mills to be levied against the taxing entity's GROSS \$ assessed valuation of:21,453,330(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)**Note:** If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of:20,932,920(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10****Submitted:** _____ for budget/fiscal year 2020.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)**PURPOSE** (see end notes for definitions and examples)**LEVY²****REVENUE²**

1. General Operating Expenses ^H	<u>2.287</u> mills	\$ <u>47,874</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< <u>0.297</u> > mills	\$ < <u>6,217</u> >
SUBTOTAL FOR GENERAL OPERATING:	<u>1.990</u> mills	\$ <u>41,657</u>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	<u>.013</u> mills	\$ <u>272</u>
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	<u>2.003</u> mills	\$ <u>41,929</u>

Contact person: _____ Daytime phone: (970) 384-6421
(print) Yvette GustadSigned: _____ Title: Finance Director*Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.*¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

2. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

4. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Notes:

^A **Taxing Entity**—A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a *taxing entity* is also a geographic area formerly located within a *taxing entity*'s boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government^C.

^B **Governing Body**—The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity*'s mill levy. For example: the board of county commissioners is the governing board ex officio of a county public improvement district (PID); the board of a water and sanitation district constitutes ex officio the board of directors of the water subdistrict.

^C **Local Government** - For purposes of this line on Page 1 of the DLG 70, the *local government* is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The *local government* is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:

1. a municipality is both the *local government* and the *taxing entity* when levying its own levy for its entire jurisdiction;
2. a city is the *local government* when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
3. a fire district is the *local government* if it created a subdistrict, the *taxing entity*, on whose behalf the fire district levies property taxes.
4. a town is the *local government* when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.

^D **GROSS Assessed Value** - There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a "tax increment financing" entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity*'s total mills upon the *taxing entity*'s Gross Assessed Value found on Line 2 of Form DLG 57.

^E **Certification of Valuation by County Assessor, Form DLG 57** - The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th. Each entity must use the **FINAL** valuation provided by assessor when certifying a tax levy.

^F **TIF Area**—A downtown development authority (DDA) or urban renewal authority (URA), may form plan areas that use "tax increment financing" to derive revenue from increases in assessed valuation (gross minus net, Form DLG 57 Line 3) attributed to the activities/improvements within the plan area. The DDA or URA receives the differential revenue of each overlapping *taxing entity*'s mill levy applied against the *taxing entity*'s gross assessed value after subtracting the *taxing entity*'s revenues derived from its mill levy applied against the net assessed value.

^G **NET Assessed Value**—The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57. **Please Note:** A downtown development authority (DDA) may be both a *taxing entity* and have also created its own *TIF area* and/or have a URA *TIF Area* within the DDA's boundaries. As a result DDAs may both receive operating revenue from their levy applied to their certified *NET assessed value* and also receive TIF revenue generated by any *tax entity* levies overlapping the DDA's *TIF Area*, including the DDA's own operating levy.

^H General Operating Expenses (DLG 70 Page 1 Line 1)—The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

^I Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity*'s levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not applicable to other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.

^J General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and subdistricts must complete Page 2 of the DLG 70.

^K Contractual Obligation (DLG 70 Page 1 Line 4)—If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.

^L Capital Expenditures (DLG 70 Page 1 Line 5)—These revenues are not subject to the statutory property tax revenue limit if they are approved by counties and municipalities through public hearings pursuant to 29-1-301(1.2) C.R.S. and for special districts through approval from the Division of Local Government pursuant to 29-1-302(1.5) C.R.S. or for any *taxing entity* if approved at election. Only levies approved by these methods should be entered on Line 5.

^M Refunds/Abatements (DLG 70 Page 1 Line 6)—The county assessor reports on the *Certification of Valuation* (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.

1. Please Note: Pursuant to Article X, Section 3 of the Colorado Constitution, if the *taxing entity* is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county. To calculate the abatement/refund levy for a *taxing entity* that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the *taxing entity*'s total net assessed value, then multiply by 1,000 and round down to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the *taxing entity* is located even though the abatement/refund did not occur in all the counties.

^N Other (DLG 70 Page 1 Line 7)—Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item:	Ordinance No. 30, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Fixing and Certifying the Mill Levy on the 2019 Assessment for Collection in Fiscal Year 2020 and Providing for a Temporary Tax Credit (FIRST READING)
Action Requested:	Approve Mill Levy Certifications for collection year 2020 for the City of Glenwood Springs for General Operating, Fire Capital Equipment, and General Obligation Bond repayment.
Department:	Finance
Presented By:	Yvette Gustad, Finance Director
Background Info:	Property Tax collection is set each year for voter approved Mill Levy's. The amounts set are based on net assessed value of properties within the City of Glenwood City Limits. This must be approved and certified to Garfield County by December 15th of each year. The numbers presented in Exhibit A reflect preliminary numbers provided by Garfield County and will be updated with actual when final assessments are received.
Issues:	None
Staff Recommendation:	Approve Mill Levy Certifications for collection year 2020 for the City of Glenwood Springs.

ORDINANCE NO. 30

SERIES OF 2019

**AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS,
COLORADO, FIXING AND CERTIFYING THE MILL LEVY ON THE
2019 ASSESSMENT FOR COLLECTION IN FISCAL YEAR 2020.**

WHEREAS, the City Council of the City of Glenwood Springs has adopted by Resolution 2019 -38 the budget for fiscal year 2020 commencing January 1, 2020 and ending December 31, 2020; and

WHEREAS, the City Council of the Glenwood Springs desires to fix a mill levy pursuant to Section 9.7 of the Municipal Charter of the City of Glenwood Springs to enable the City to have sufficient revenues to pay the proposed expenditures for fiscal year 2020; and

WHEREAS, pursuant to Section 4.1 of the Municipal Charter of the City of Glenwood Springs, the City Council is required to levy taxes by ordinance.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The mill levy for general purposes that shall be assessed upon each dollar of the assessed valuation of all taxable property within the corporate limits of the City of Glenwood Springs, shall be fixed at the rate set forth on **Exhibit A** attached hereto and incorporated herein.

Section 2. The City Manager is hereby directed to certify said mill levy to Garfield County as required by law, no later than the 15th day of December 2019.

INTRODUCED, READ ON FIRST READING, PASSED, AND ORDERED
PUBLISHED BY TITLE ONLY THIS 7TH DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk

INTRODUCED, READ ON SECOND READING, AND ORDERED PUBLISHED BY
TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE OF SECOND
PUBLICATION THIS ____ DAY OF _____ 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**TO:** County Commissioners¹ of Garfield County, Colorado.On behalf of the City of Glenwood Springs,
(taxing entity)^Athe City Council
(governing body)^Bof the City of Glenwood Springs
(local government)^C**Hereby** officially certifies the following mills
to be levied against the taxing entity's GROSS \$ 248,400,330
assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)**Note:** If the assessor certified a NET assessed valuation
(AV) different than the GROSS AV due to a Tax
Increment Financing (TIF) Area^F the tax levies must be \$ 247,119,260
calculated using the NET AV. The taxing entity's total
property tax revenue will be derived from the mill levy
multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
**USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED
BY ASSESSOR NO LATER THAN DECEMBER 10****Submitted:** _____ for budget/fiscal year 2020.
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)**PURPOSE** (see end notes for definitions and examples)**LEVY²****REVENUE²**

1. General Operating Expenses ^H	<u>8.603</u> mills	\$ <u>2,125,967</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	<u>8.603</u> mills	\$ <u>2,125,967</u>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	<u>.102</u> mills	\$ <u>25,206</u>
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	<u>8.705</u> mills	\$ <u>2,151,173</u>

Contact person: _____ Daytime
(print) Yvette Gustad phone: (970) 384-6421
Signed: _____ Title: Finance DirectorInclude one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the
Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form
for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of
Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

- | | | |
|----|-------------------|-------|
| 1. | Purpose of Issue: | _____ |
| | Series: | _____ |
| | Date of Issue: | _____ |
| | Coupon Rate: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |
| | | |
| 2. | Purpose of Issue: | _____ |
| | Series: | _____ |
| | Date of Issue: | _____ |
| | Coupon Rate: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |

CONTRACTS^K:

- | | | |
|----|----------------------|-------|
| 3. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |
| | | |
| 4. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Notes:

^A **Taxing Entity**—A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a *taxing entity* is also a geographic area formerly located within a *taxing entity*'s boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government^C.

^B **Governing Body**—The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity*'s mill levy. For example: the board of county commissioners is the governing board ex officio of a county public improvement district (PID); the board of a water and sanitation district constitutes ex officio the board of directors of the water subdistrict.

^C **Local Government** - For purposes of this line on Page 1 of the DLG 70, the *local government* is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The *local government* is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:

1. a municipality is both the *local government* and the *taxing entity* when levying its own levy for its entire jurisdiction;
2. a city is the *local government* when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
3. a fire district is the *local government* if it created a subdistrict, the *taxing entity*, on whose behalf the fire district levies property taxes.
4. a town is the *local government* when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.

^D **GROSS Assessed Value** - There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a "tax increment financing" entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity*'s total mills upon the *taxing entity*'s Gross Assessed Value found on Line 2 of Form DLG 57.

^E **Certification of Valuation by County Assessor, Form DLG 57** - The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th. Each entity must use the **FINAL** valuation provided by assessor when certifying a tax levy.

^F **TIF Area**—A downtown development authority (DDA) or urban renewal authority (URA), may form plan areas that use "tax increment financing" to derive revenue from increases in assessed valuation (gross minus net, Form DLG 57 Line 3) attributed to the activities/improvements within the plan area. The DDA or URA receives the differential revenue of each overlapping *taxing entity*'s mill levy applied against the *taxing entity*'s gross assessed value after subtracting the *taxing entity*'s revenues derived from its mill levy applied against the net assessed value.

^G **NET Assessed Value**—The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57. **Please Note:** A downtown development authority (DDA) may be both a *taxing entity* and have also created its own *TIF area* and/or have a URA *TIF Area* within the DDA's boundaries. As a result DDAs may both receive operating revenue from their levy applied to their certified *NET assessed value* and also receive TIF revenue generated by any *tax entity* levies overlapping the DDA's *TIF Area*, including the DDA's own operating levy.

^H General Operating Expenses (DLG 70 Page 1 Line 1)—The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

^I Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity*'s levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not applicable to other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.

^J General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and subdistricts must complete Page 2 of the DLG 70.

^K Contractual Obligation (DLG 70 Page 1 Line 4)—If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.

^L Capital Expenditures (DLG 70 Page 1 Line 5)—These revenues are not subject to the statutory property tax revenue limit if they are approved by counties and municipalities through public hearings pursuant to 29-1-301(1.2) C.R.S. and for special districts through approval from the Division of Local Government pursuant to 29-1-302(1.5) C.R.S. or for any *taxing entity* if approved at election. Only levies approved by these methods should be entered on Line 5.

^M Refunds/Abatements (DLG 70 Page 1 Line 6)—The county assessor reports on the *Certification of Valuation* (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.

1. Please Note: Pursuant to Article X, Section 3 of the Colorado Constitution, if the *taxing entity* is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county. To calculate the abatement/refund levy for a *taxing entity* that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the *taxing entity*'s total net assessed value, then multiply by 1,000 and round down to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the *taxing entity* is located even though the abatement/refund did not occur in all the counties.

^N Other (DLG 70 Page 1 Line 7)—Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: City Councilor Use of Social Media Policy

Action Requested: Adopt City Councilor Use of Social Media Policy

Department: Attorney

Presented By: Glenwood Springs Legal, Legal

Background Info: The purpose of this policy is to describe the authority of City Councilors to use social media in their official capacities as City Councilors and to address how personal use of social media may bring that use within the scope of City policies. The policy is intended to protect the rights of the public to access public forums and to ensure that the City acts in compliance with applicable state and federal law.

Issues:

Staff Recommendation:

City Councilor Use of Social Media Policy

The purpose of this policy is to describe the authority of City Councilors to use social media in their official capacities as City Councilors and to address how personal use of social media may bring that use within the scope of City policies. The policy is intended to protect the rights of the public to access public forums and to ensure that the City acts in compliance with applicable state and federal law.

Official Use of Social Media

A City Councilor shall not establish, operate, maintain, participate in or otherwise use social media sites in his/her official capacity as a City Councilor except as authorized herein. This policy applies to the City's social media sites, social media sites established by the City Councilor, and social media sites of third parties. If a City Councilor establishes, operates, maintains, participates in or otherwise uses social media in a manner that does not comply with the following requirements, the City Councilor's actions shall be considered as having been undertaken outside of the City Councilor's official capacity and the City shall bear no responsibility for the City Councilor's actions.

- City Councilors shall read, understand, and comply with this Communications Policy and any subsequent revisions thereto and shall sign an acknowledgement to this effect.
- City Councilors making statements in violation of this policy may be blocked from the City's social media sites.
- The City does not currently create, operate or maintain social media sites for the use of City Councilors in their official capacity.
- City Councilors must identify themselves by name and title and use their City email address when participating in social media sites in their official capacities. Such posts shall be clearly designated as "official capacity" posts.
- City Councilors may not claim to speak on behalf of the City and/or post in their official capacity when participating in social media unless authorized to do so by City Council.
- City Councilors shall not restrict any person's ability to view or post comments on social media pages that are maintained or operated in a City Councilor's official capacity, based in any way, upon the viewpoint of that person or the content of the person's speech.
- City Councilors shall not post or release proprietary, confidential, sensitive or personally identifiable information.
- Online statements by City Councilors in their official capacities shall be respectful, legal, and ethical and shall not use ethnic slurs, profanity or personal insults. False and defamatory statements are not permitted.
- City Councilors using social media in their official capacities are prohibited from posting, using or otherwise infringing upon material that is copyrighted or trademarked by third parties and are required to credit other authors for borrowed content and to protect the intellectual property of others.

- All participation in social media by City Councilors in their official capacity may be open to public inspection pursuant to the Colorado Open Records Act, and Councilors have no expectation of privacy concerning such participation.
- To maintain compliance with the Colorado Open Meetings Law, City Councilors shall not engage in discussions with other Councilors on social media, including personal social media accounts, regarding matters that concern the City.

Personal Use of Social Media

City Councilors who engage in personal use of social media outside of their official capacity shall comply with the following requirements:

- City Councilors may not comment or post as a representative of the City.
- Any post or deletion by a City Councilor on any social media site that has not been authorized by City Council shall be made in the Councilor's individual capacity and not in his/her official capacity.
- City Councilors may not use the City's trademark, logo or other branding when engaged in personal use of social media.
- When a City Councilor's personal use of social media may be perceived as being on behalf of the City, such as if the City Councilor identifies himself or herself as a City Councilor or when a City Councilor addresses a matter that concerns the City, the City Councilor shall include a visible disclaimer stating that the Councilor's view or opinion is his/her own and does not represent the position of the City. For example: *"This comment is my personal view and does not necessarily represent the City of Glenwood Springs' positions, strategies, or opinions."* Statements concerning the City that are made without this disclaimer shall nevertheless be considered personal statements of the Councilor that are not made in the Councilor's official capacity.

ACKNOWLEDGEMENT

I acknowledge that if I establish, operate, maintain, participate in or otherwise use social media in a manner that does not comply with the City Councilor Use of Social Media Policy, my actions shall be considered as having been undertaken outside of my official capacity, the City shall bear no responsibility for the actions taken outside of my official capacity, and I may be personally liable for the actions taken outside of my official capacity.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Congestion Reduction Study

Action Requested: Approval to move forward with a contract with Parsons for the following work:

- Short Term and Long Term Parking Analysis- Evaluation of existing use and future development in the 20-year time frame, including the Confluence. Recommendation for improved parking management, including potential new parking garages.
- Downtown circulation and intersection operations analysis and recommendations
- Evaluation of regional transit alternatives through the City including exclusive or semi exclusive bus lanes to facilitate bus rapid transit (BRT) from the north or west side of town.
- Public involvement
- Alternatives analysis
- Funding mechanisms

The total value of the contract is \$609,783.58. The City of Glenwood's share of these tasks is \$319,555.16. The study will be funded with \$195,000 from reserves in the Bus Tax Fund, \$75,000 from Capital Projects and \$50,000 from reserves in the GID Fund.

Department: Engineering

Presented By: Terri Partch, City Engineer

Background Info: In April of this year, RFTA proposed and passed a new property tax measure called Destination 2040. In the property tax measure various projects in the valley were allocated funding. Funding for Glenwood projects includes:

- 27th Street/ SH 82 pedestrian grade separations -4.2795 M
- South bridge 4M
- In line transit stations in downtown - 300k
- New transit station in Glenwood - 1.833 M
- Additional parking at 27th Street - 4.445M
- Extend BRT to downtown GWS and add service on Hwy 6&24 -693K
- LoVa Trail Construction - 2M

With the passage of the Destination 2040, and RFTA's desire to build more parking to accommodate the existing BRT station at 27th, staff realized that it would be to the City's advantage to partner with RFTA in evaluating additional transit parking with the hope of being able to have BRT service from the north or the west side of town. This would reduce car trips through town and reduce congestion on SH82 as well as within the City street network.

Issues: An IGA with RFTA will be presented at the next meeting to define the contract management.

Staff Recommendation: Approve moving forward with the study with RFTA and Parsons in the amount of \$319,555.16.

RFTA 19-039 Grand Avenue Alternatives Analysis

BAFO Cost/Price Analysis

Wednesday, October 09, 2019

Task	Grand Avenus Alternates Analysis	Quantity	Unit	Independent Cost Estimate			Parsons Proposal 9/10/19			Parsons BAFO 10/9/19			BAFO w/ Reduced Contingency		
				RFTA Cost	City Cost	Total Costs	RFTA Cost	City Cost	Total Costs	RFTA Cost	City Cost	Total Costs	RFTA Cost	City Cost	Total Costs
1	Work Plan and Schedule	1	LS	\$12,037.50	\$12,037.50	\$ 24,075.00	\$3,360.33	\$3,360.33	\$6,720.66	\$3,360.33	\$3,360.33	\$6,720.66	\$3,360.33	\$3,360.33	\$6,720.66
2	Corridor Understanding Report	1	LS	\$11,750.00	\$11,750.00	\$ 23,500.00	\$6,949.37	\$6,949.37	\$13,898.73	\$6,848.40	\$6,848.40	\$13,696.79	\$6,848.40	\$6,848.40	\$13,696.79
3	Public Involvement Plan and Process	1	LS	\$47,887.50	\$47,887.50	\$ 95,775.00	\$34,736.25	\$34,736.25	\$69,472.50	\$45,717.85	\$45,717.85	\$91,435.70	\$45,717.85	\$45,717.85	\$91,435.70
4	Corridor Vision, Purpose and Need for Study	1	LS	\$5,500.00	\$5,500.00	\$ 11,000.00	\$9,472.91	\$9,472.91	\$18,945.81	\$12,219.68	\$12,219.68	\$24,439.36	\$12,219.68	\$12,219.68	\$24,439.36
5	Transit/Multimodal Alternatives Plan	1	LS	\$76,375.00	\$0.00	\$ 76,375.00	\$79,237.50	\$0.00	\$79,237.50	\$82,445.92	\$0.00	\$82,445.92	\$82,445.92	\$0.00	\$82,445.92
6a	Parking Analysis and Alternate Development - Short Term	1	LS	\$8,395.00	\$75,555.00	\$ 83,950.00	\$5,901.22	\$53,110.94	\$59,012.15	\$3,730.50	\$33,574.50	\$37,305.00	\$3,730.50	\$33,574.50	\$37,305.00
6b	Parking Analysis and Alternate Development - Long Term	1	LS	\$5,125.00	\$46,125.00	\$ 51,250.00	\$5,831.22	\$52,480.94	\$58,312.15	\$3,800.50	\$34,204.50	\$38,005.00	\$3,800.50	\$34,204.50	\$38,005.00
7	Downtown Circulation and Intersection Operation	1	LS	\$6,350.00	\$25,400.00	\$ 31,750.00	\$16,622.28	\$66,489.14	\$83,111.42	\$15,629.32	\$62,517.26	\$78,146.58	\$15,629.32	\$62,517.26	\$78,146.58
8	Alternatives Evaluation	1	LS	\$10,125.00	\$10,125.00	\$ 20,250.00	\$53,548.43	\$53,548.43	\$107,096.86	\$51,566.25	\$51,566.25	\$103,132.49	\$51,566.25	\$51,566.25	\$103,132.49
9	Conceptual Design	1	LS	\$11,750.00	\$11,750.00	\$ 23,500.00	\$26,937.55	\$26,937.55	\$53,875.10	\$26,187.55	\$26,187.55	\$52,375.10	\$26,187.55	\$26,187.55	\$52,375.10
10	Implementation, Funding and Phasing (Owners Contingency at 15%)	1	LS	\$44,150.00	\$44,150.00	\$ 88,300.00	\$27,805.08	\$27,805.08	\$55,610.16	\$25,540.49	\$25,540.49	\$51,080.98	\$25,540.49	\$25,540.49	\$51,080.98
				\$35,916.75	\$43,542.00	\$ 79,458.75	\$19,682.46	\$30,317.54	\$ 50,000.00	\$21,260.71	\$28,739.29	\$50,000.00	\$13,181.64	\$17,818.36	\$31,000.00
				\$ 275,361.75	\$ 333,822.00	\$ 609,183.75	\$ 290,084.58	\$ 365,208.46	\$ 655,293.04	\$ 298,307.49	\$ 330,476.09	\$ 628,783.58	\$ 290,228.42	\$ 319,555.16	\$ 609,783.58
							0.4426791706	0.5573208294		0.4744199725	0.5255800275		0.4759531536	0.5240468464	
							0.3936491092	0.6063508908		0.425214255	0.574785745		0.425214255	0.574785745	

\$ 26,509.46



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: 27th Street Bridge Construction Management Contract Amendment

Action Requested: Revision to contract amount to increase the contract by \$164,851.20.

Department: Engineering

Presented By: Jessica Bowser, Assistant City Engineer
Terri Partch, City Engineer

Background Info: The City and the Construction Management (CM) team, HDR, have spent time negotiating and evaluating the staffing need of this project based on the extension of the construction completion date for the 27th Street Bridge and Roundabout.

The most recent Construction Schedule shows substantial project completion mid-January of 2020.

Remaining items include:

- Roundabout completion
- Masonry
- Utility (Storm) installation
- Re-vegetation
- Retaining wall completion on the South side of the bridge
- Landscaping (not a part of substantial completion, will need to wait until spring)
- Pedestrian Signal Installation

The current contract completion date is December 5th, 2019. This was extended from the original contract date of November 30, 2019 due to additional micropile grouting and additional days when the contractor encountered high groundwater. Additional days past the December 5th contract date are subject to Liquidated Damages of \$5,500 per calendar day to cover overhead and construction management needs past the contract date.

Additional Construction Management hours are necessary for the documentation and completion of this project in compliance with our Federal Highway Administration's (FHWA) Off-System Bridge funding. These additional hours would cover the added oversight predicted by the contractor through January 2020 and the additional hours that have been necessary for the oversight of the night work requested by the contractor and additional slide dates. The requested contract cost increase is \$164,851.20. HDR's Construction Management costs total \$1,625,097.80, which is approximately 17% of the current construction contract value.

The original CM contract was negotiated and based on the minimum amount of working days per week (five) and minimal hours (9 per day) for the completion of this project while staffing the three-full-time staff that include the project engineer and the two inspectors. This contract was amended in January to include additional oversight necessary based on the accepted contractor schedule. The contractor has struggled with various aspects of the work, requiring HDR to work extended workweeks and shift hours.

At this time the contractor's schedule predicts a completion in early December, however a schedule

revision is anticipated into mid-January. The revision to the CM contract would cover the anticipated additional days and hours needed to oversee the construction work. The proposed amended consultant budget represents 17% of the contractor's current amended contract value and remains in line with CDOT's most recent Bridge Enterprise projects.

A summary of important components of the construction management work is as follows:

Construction Management for this project differs from other city projects because of the CDOT and FHWA oversight. The City must manage this project as if it were a federal project. While this list is not all inclusive, federal oversight includes documentation of the following ongoing activities:

- Contractor employee interviews and thorough review of certified payrolls pursuant to Davis Bacon
- Equal Employment Opportunity (EEO) compliance, including a minimum of four (4) employee interviews a month
- Associated forms documenting the interviews to be submitted to the state
- All steel materials are required to be Buy America and the chain of custody must be documented for all steel items. These include:
 - Nuts and bolts
 - Rebar in the inlets and manholes
 - Guardrail
 - Bridge girders
 - Etc.
 - Verification of Subcontractor documentation (insurance, qualifications, etc.)
- Pay Application verification and submittals
- Requests for Information
- Contract Modifications/Change Orders
- Stormwater and Erosion Control oversight
- Traffic Control review and approvals

This documentation is required above and beyond the day to day observations necessary for this project. In addition to this oversight, this project also includes a specialized review of the following:

- Steel Girder Fabrication (Completed)
- The Accelerated Bridge Construction (ABC) lateral slide (Completed)
- Micropile Installation (Completed)
- Ground Nails (Completed)
- Temporary shoring (Completed)
- Safety Critical Construction activities (In Progress)
- Soil condition and testing (In Progress)
- Concrete specifications and testing (In Progress)
- Utility Conflicts (In Progress)
- Temporary and permanent utility relocations, including implementation of a contractor designed temporary sanitary main that serves the local residents (In Progress)

Since the contractor has been delayed in the completion of this project, additional construction management hours are necessary through the completion and closeout of this project. Proper construction management is critical for making sure that this project is being constructed in

compliance with the plans and specifications. This compliance is critical to our project. The CM team also completes the documentation requirements associated with federal funding sources. Ensuring compliance is crucial. If items are found to be out of compliance, they may not qualify for federal funding reimbursements, and the City could potentially forfeit some of the grant funding that has currently been obtained.

Issues:

Staff sees no issues with the revision to contract amount.

Staff Recommendation:

Staff recommends approval of the contract changes and additional fees related to Construction Management on the condition that approval of the changes does not constitute a waiver of any claims the City may have against HDR relating to or arising out of its contract with the City. Approval of the contract changes is necessary at this time due to the complexity and strict schedule of the pending project

Current Contract Fee Amount \$ 1,487,246.60
Billed to Date thru 9/28/2019 \$ 1,260,826.13
Remaining Contract Fee: \$ 226,420.47

HDR Estimated Remaining \$ 176,095.80
Yeh & Associates Estimated Remaining \$ 50,324.67 (assuming sufficient)
\$ 226,420.47 (check)

Week Beginning: (shaded = actual)

	9/29/2019	10/6/2019	10/13/2019	10/20/2019	10/27/2019	11/3/2019	11/10/2019	11/17/2019	11/24/2019	12/1/2019	12/8/2019	12/15/2019	12/22/2019	12/29/2019	1/5/2020	1/12/2020	Total Hours		Contract Rate	Amount
Starrett, Tiffany R	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16		\$ 105.00	\$ 1,680.00
Tonilas, Bruce J	1	1	1	16	16	16	1	1	1	1	1	1	0	0	1	1	59		\$ 250.00	\$ 14,750.00
Peter, Casey S	60	56	55	55	55	55	55	55	36	50	50	50	0	0	50	50	732		\$ 164.00	\$ 120,048.00
Elsen, Joseph T	19	15	20	20	20	20	20	20	16	16	16	16	0	0	16	16	250		\$ 185.00	\$ 46,250.00
Frazier, Jack K	54	64	60	60	60	60	60	60	36	60	60	50	0	0	50	50	784		\$ 112.00	\$ 87,808.00
Tipton, Alex Eric	41	46	60	60	60	60	60	60	36	60	60	50	0	0	50	50	753		\$ 87.00	\$ 65,511.00
Kirk, Norman	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0	20		\$ 245.00	\$ 4,900.00

start OCT	Oct End	start Nov	Nov End	start Dec	Dec End	start Jan	January end	2614	HDR need for 9/29/19 - 1/18/20	\$ 340,947.00	Forecast Amount
Cost per month:	\$ 100,589.00		\$ 128,843.00		\$ 68,480.00		\$ 43,035.00		HDR Remaining Contract Fee:	\$ 176,095.80	
Hours per month:	768		964		545		337	2614	Requested Additional Amount:	\$ 164,851.20	
Note: contract amount forecast to run out in mid-November (at current rate of effort)										Current Contract Amount:	\$ 1,487,246.60
										Est Cost at Completion	\$ 1,652,097.80
										Proposed HDR Need for Contract Amendment	\$ 164,851.20



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: 27th Street and Roundabout Design Services during Construction Contract Amendment

Action Requested: Revision to contract amount with Wood Engineering to increase the contract by \$20,000.

Department: Engineering

Presented By: Jessica Bowser, Assistant City Engineer
Terri Partch, City Engineer

Background Info: The City entered into a contract with Wood to support the City with design services through construction. These services are necessary for the review of Submittals from the Contractor for compliance with the Bid Documents, requests for information resolution, as well as resolving any issues that come up during construction that were unknown at design, such as unlocated utility conflicts.

- Multiple utility conflicts and in field adjustments have been needed during construction.
- These conflicts require revisions to plan documents from the design engineer.
- Substandard submittals from the contractor have required multiple reviews and additional time for commenting on the submittals.
- Additional oversight during the bridge slide period because of the longer than anticipated slide period, requiring more time on site.
- Additional time was requested by the City for the resolution of contractor issues for traffic control, micropile installation, and contractor performance within the contract the specifications.

The requested contract cost increase is \$20,000. Wood's Design Services contract revised total would be \$168,387.

A revision to the original contract amount is necessary for the following reasons:

Additional funding is needed for the final project closeout and remaining submittal review and RFI resolution along with the final development of the Bridge Maintenance Manual requested by the City for proper maintenance of the new bridge for an extended and maximized life cycle.

Design services are required for proper review of compliance with the construction plans and specifications. The City does not have the expertise to complete these reviews and approvals.

Issues: Staff sees no issues with a revision to a contract amount.

Staff Recommendation: Staff recommends approval of the additional fees related to design services because this project is nearing completion.



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item: Resolution 2019-41; A Resolution of the City Council of the City of Glenwood Springs, Colorado, Opposing the Expansion of the Mine and Supporting Garfield County

Action Requested: Approve Resolution 2019-41 Opposing the Expansion of the Mine and Supporting Garfield County.

Department: City Administration

Presented By:

Background Info: The City approved a resolution in March of 2019 expressing its opposition to the expansion of the Mid Continent Mine and requesting that a full Environmental Impact Statement be completed by the Bureau of Land Management. Since that time, Rocky Mountain Resources (RMR) has initiated a lawsuit against Garfield County. In response, the City has requested resolutions of support for Garfield County in this lawsuit as well as the support for Glenwood Springs from neighboring communities. This resolution lines up with the resolutions that neighboring communities have supported.

Issues: NA

Staff Recommendation: Approve Resolution 2019-41 Opposing the Expansion of the Mine and Supporting Garfield County.

RESOLUTION 2019-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AGAINST THE EXPANSION OF THE MID-CONTINENT QUARRY, AKA THE TRANSFER TRAIL MINE, AND SUPPORTING COUNTY REGULATION OF THE MINE.

WHEREAS, Glenwood Springs is a small city with an economy based on travel, tourism, outdoor recreation, fishing, hospitality, hot springs, and other sectors that depend upon the mountains, rivers, clear skies, and sounds of nature; and

WHEREAS, the Glenwood Springs was one of Colorado's first tourist destinations with the establishment of historic Hot Springs Pool in 1888; and

WHEREAS, Rocky Mountain Resources owns the small limestone mine referred to as the Transfer Trail Mine (or Mid-Continent Quarry) overlooking the City of Glenwood Springs and seeks to expand that mine by 5,000%; and

WHEREAS, expansion of the mine would lead to large visual impacts, mire the City in truck traffic, damage the thriving tourist economy, and seriously impact the water quality and air quality for thousands of rural Coloradans; and

WHEREAS, this expansion would allow mining 24 hours per day, blasting from 9am-4pm, and hauling out as many as 500 trucks per day; and

WHEREAS, mining and logging only comprise 0.3% of the local economy;

WHEREAS, the Mine is located within Garfield County's Public Lands Zone District and is subject to County Resolutions and a Special Use Permit; and

WHEREAS, the Garfield County Board of County Commissioners has issued a Notice of Violation concluding that RMR is not operating the Mine in compliance with the applicable Resolutions and Special Use Permit and requiring RMR to correct the violations on or before June 1, 2019; and

WHEREAS, RMR is claiming the County does not have authority to enforce the Resolutions and Special Use Permit against RMR and has requested a court to rule that RMR is not subject to the Notice of Violation; and

WHEREAS, the claim by RMR that a County lacks the authority to enforce a Special Use Permit could have a negative impact throughout Colorado and limit the ability of all counties to protect residents from harmful environmental impacts of the extraction industry.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The above recitals are hereby incorporated as findings by the City Council of the City of Glenwood Springs.

Section 2. The City Council requests the BLM conduct public hearings and make proper findings, determinations and penalties for non-compliance by RMR under its current permit violations.

Section 3. The City Council officially declares its opposition to the Mine expansion and supports Garfield County's demand that RMR comply with local regulations, County Resolutions and the Special Use Permit.

Section 4.

INTRODUCED, READ AND PASSED THIS ____ DAY OF NOVEMBER 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Mythen Fletcher, City Clerk



City Council
STAFF REPORT
City of Glenwood Springs
November 7, 2019

Agenda Item:	Ordinance No 28, Series of 2019; An Ordinance of the City of Glenwood Springs, Colorado, Amending Title 060 Construction Building Code and Regulations (FIRST READING)
Action Requested:	Approve Ordinance 28-Series 2019 amending Title 060 of the Municipal Code regulating Construction Building Codes and Regulations.
Department:	Economic and Community Development
Presented By:	Jennifer Ooton, Assistant City Manager
Background Info:	Building construction in Glenwood Springs is regulated by Title 060 of the Municipal Code, including building inspection fees. Ordinance 28-Series 2019 includes recommendations to the fee schedule related to windows, solar panels, and a fee to convert documents that were submitted to the Building Division as paper files to digital files, in addition to correcting a few errors. In March 2018, the City Council approved an ordinance that set fees for window replacement at \$60 when the windows that are being replaced are like for like, and a fee of \$100 for window replacements that require two inspections. This ordinance would make the fee for any window replacement \$100 because even like for like window replacement requires two inspections. This ordinance would also create a flat fee for solar panel inspection: \$25 per panel for solar heating systems and \$15 per panel for other solar panels. It also would introduce a fee for building department staff to convert documents from paper to digital format: \$25 for residential plans and \$45 for commercial plans. In November 2017, the City Council approved Ordinance 20, Series 2017, adopting amended International and National Codes regarding construction regulations. In the section of that ordinance related to the International Fire Code, the wording incorrectly identified the International Energy Conservation Code in one section. This ordinance fixes that error. It also addresses procedures and fees for sidewalk and curb and gutter construction.
Issues:	None.
Staff Recommendation:	Staff recommends approval of Ordinance No. 28, Series 2019.

ORDINANCE NO. 28

Series of 2019

AN ORDINANCE OF THE CITY OF GLENWOOD SPRINGS, COLORADO, AMENDING TITLE 060 CONSTRUCTION BUILDING CODES AND REGULATIONS.

WHEREAS, Title 060 of the Glenwood Springs Municipal Code regulates all construction, reconstruction, repair, remodeling, or other construction activity within the City of Glenwood Springs (“Glenwood Springs” or the “City”) by the adoption of certain international and national construction codes; and

WHEREAS, by Ordinance No. 20, Series of 2017, the City of Council of the City of Glenwood Springs adopted, with amendments, the 2015 editions of the International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Property Maintenance Code, International Existing Building Code, International Fire Code, National Electrical Code, National Electrical Safety Code, and the International Fuel Gas Code (the “Construction Building Codes and Regulations”); and

WHEREAS, to appropriately regulate current building practices, the City periodically reviews and updates the Construction Building Codes and Regulations; and

WHEREAS, following City staff’s recent review of Title 060, City Council finds that the amendments set forth on **Exhibit A** are necessary to correct and clarify the Construction Building Codes and Regulations; and

WHEREAS, the City Charter of the City of Glenwood Springs requires that an ordinance be enacted to effectuate the amendments.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENWOOD SPRINGS, COLORADO, THAT:

Section 1. The recitals above are hereby adopted as findings.

Section 2. Title 060 of the Glenwood Springs Municipal Code is hereby amended as set forth in **Exhibit A** attached hereto.

INTRODUCED, READ ON FIRST READING, PASSED, AND ORDERED
PUBLISHED BY TITLE ONLY THIS _____ DAY OF _____, 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Fletcher, City Clerk

INTRODUCED, READ ON SECOND READING, PASSED AND ORDERED
PUBLISHED BY TITLE ONLY TO BE EFFECTIVE TEN DAYS FOLLOWING THE DATE
OF SECOND PUBLICATION THIS _____ DAY OF _____, 2019.

CITY OF GLENWOOD SPRINGS, COLORADO

Jonathan Godes, Mayor

ATTEST:

Catherine Fletcher, City Clerk

EXHIBT A

New language is double underlined

~~Strike through language is deleted~~

060.020.020 - Amendments to the International Building Code

§109.6 Plan Review Fee.

When submittal documents are required by Section 107, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee. An electronic conversion fee shall also be paid to convert submittal documents from paper to electronic format in the amount of \$25 for residential plans and \$45 for commercial plans. No electronic conversion fee will be charged if documents are submitted in both paper and electronic format.

Table 1-A—Building Permit Fees

TOTAL VALUATION	FEE
<i>\$1.00 to \$500.00</i>	<i>\$23.50</i>
<i>\$501.00 to \$2000.00</i>	<i>\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00</i>
<i>\$2001.00 to \$25,000.00</i>	<i>\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00</i>
<i>\$25,001.00 to \$50,000.00</i>	<i>\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00</i>
<i>\$50,001.00 to \$100,000.00</i>	<i>\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00</i>
<i>\$100,001.00 to \$500,000.00</i>	<i>\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00</i>
<i>\$500,001.00 to \$1,000,000.00</i>	<i>\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00</i>
<i>\$1,000,001.00 and up</i>	<i>\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof</i>
Other Inspections and Fees:	
1. Inspections outside of normal business hours.... \$50.00 per hour ¹ (minimum charge – two hours)	
2. Inspections for which no fee is specifically indicated.... \$50.00 per hour ¹	

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| <p>3. Re-inspection fee assessed under provisions of Section 109.8.... \$50.00 per hour¹
(minimum charge – one hour)</p> <p>4. Additional plan review required by changes, additions or revisions to approved plans...\$50.00 per hour¹
(minimum charge – one hour)</p> <p>5. For use of outside consultants for plan checking and inspections, or both.... \$50.00 per hour²</p> |
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¹ Or the hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual cost include administrative and overhead costs.

Manufactured and/or Mobile Home (non-permanent foundation) \$200.00

Re-roofing of one building or structure \$60.00/\$80.00 if two inspections

Demolition/Moved Buildings \$60.00

Lawn sprinkler system \$60.00

Excavation on private property \$60.00

Window replacement (like for like) (2 inspections) ~~\$1060.00~~

Window replacement (2 inspections) \$100.00

Excavation in the public right-of-way (refer to [Article 060.140](#) of the GSMC)

Solar panel fee for solar heating systems \$25 per panel

Solar panel fee for other solar panels \$15 per panel

The fee for modular units and manufactured homes on a permanent foundation and inspected by an approved agency shall be 50% of the fee set forth in Table 1-A of the Glenwood Springs Municipal Code; however, a full plan review fee shall be assessed as set forth in Section 109.6 of the International Building Code. The building valuation for all permit fees shall be based on the building valuation data table of the most current issue of "Building Safety Journal" published by the International Code Council, using a regional modifier of 1.00, or other evidence of value, whichever is greater, as determined by the Building Official. The City of Glenwood Springs is a participating jurisdiction for the State of Colorado Manufactured Housing Inspection Program.

060.090.010 – Adoption of the International Fire Code.

- (a) Pursuant to the power and authority conferred by the laws of the State of Colorado and the Charter of the City of Glenwood Springs, Colorado, it is hereby adopted as the fire code of the City of Glenwood Springs, Colorado, the International Fire Code, 2015 edition, including the Commentary, appendix, except Sections A, E, G and J of said appendix of such code published by the International Code Council Inc. 4051 West Flossmoor Road, Country Club Hills, Illinois, 60478-5795 all to have the same force and effect as though set forth herein in every particular.
- (b) Any person, firm or corporation violating any of the provisions of the ~~International Energy Conservation Code~~ International Fire Code, as adopted in this article, shall be deemed guilty of a misdemeanor and upon conviction of the same shall be punished by a fine of up to \$1,000.00. Each day such violation is allowed to persist shall constitute a separate and new offense.
- (c) If the provisions of the International Fire Code, as adopted in this article, conflict with any other provisions of the Municipal Code then the more restrictive of the two shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.

060.130.040 - Sidewalk and Curb and Gutter Construction Permit.

- (a) *When permits are required.* Excepting as set forth in Subsection 060.140.040.B., any person who is permitted pursuant to the provisions of Article 090.040, to build, reconstruct or repair any sidewalk or curb and gutter must, before commencing any work of building, reconstructing and repair of any sidewalk or curb and gutter, make application for and procure from the ~~public works~~ engineering department a permit for such work. The permit shall be issued only to a person who has obtained a license as required by Title 050, or to an owner of property who is personally performing such work upon real property owned by him. Such application shall include a correct description of the lots, tracts or parcels of land in front of which and along which said sidewalk or curb is to be constructed, reconstructed or repaired. No such permit shall be issued by the ~~public works~~ engineering department until an established grade for such sidewalk or curb and gutter shall have been reviewed and approved by the city engineer.
- (b) *When permit not required.* Any property owner whose real property abuts a sidewalk in a City right-of-way need not obtain a permit before commencing any reconstruction or repair of an area of that sidewalk less than fifty (50) square feet (4.7 m²), however, such person shall advise the public works department of the nature and extent of such repair. For purposes of this subsection a person may not arbitrarily divide sidewalk repair or reconstruction projects into areas of less than fifty (50) square feet (4.7 m²), and should the City, in its sole discretion, determine that the entire project encompasses more than fifty (50) square feet (4.7 m²), a permit shall be required.
- (c) ~~*Cost of pPermit fees.* There shall be no fee for any permit required by this section. No permit required by this section shall be issued until all fees set forth in the City's Engineering Standards are paid.~~
